



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES PLANNING AND ZONING COMMISSION REGULAR MEETING TUESDAY, JUNE 8, 2021, 6:00 P.M.

Commissioners Present:

Chair Dr. Miller
Vice-Chair Karen Diaz
Commissioner Kerim Jacaman
Commissioner Todd Hill
Commissioner Art Porter

Commissioners Absent:

Commissioner David Dauer (Excused Absence)
Vacant Position

City Staff and City Councilmembers Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Matt Longoria, City Attorney
Mayor Robb Erickson
Councilmember Kay Bower
Councilmember Jesse Valdez

1. Call to Order

With a quorum of the Planning and Zoning Commissioners present, Chair Dr. Miller called the regular meeting of the Garden Ridge Planning and Zoning Commission to order at 6:00 p.m. on Tuesday, June 8, 2021, in the City Council Chambers of Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Dr. Miller led the Pledge of Allegiance.

4. Citizen Comment Period: No one signed up to speak.

5. Business Items

a) Approval of Minutes for May 11, 2021, Planning and Zoning Commission Regular Meeting.

Motion: A motion was made by Vice-Chair Diaz, seconded by Commissioner Jacaman, to approve the minutes for May 11, 2021, Planning and Zoning Commission Regular Meeting. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Items applicable to the Commission discussed at the June City Council Meeting.

Chair Dr. Miller provided the Commission with an update on items applicable to the Planning and Zoning Commission discussed at the June City Council Meeting.

2. Update on FM 2252 Sewer Project and TxDOT FM 2252 Expansion.

Nancy Cain, City Administrator, provided the Commission with an update on the FM 2252 Sewer Project and TxDOT FM 2252 Expansion.

3. Master Land Use Plan.

i. Discuss and make possible recommendations related to the Master Land Use Plan/Map.

Nancy Cain, City Administrator, provided the Commission with an update on the potential acquisition areas and implementation matrix contained in the Master Land Use Plan.

4. Draft Zoning Ordinance.

i. Discuss and make possible recommendations related to the Draft Zoning Ordinance, Strategic Committee, and/or Marketing Plan.

The Commission discussed topics to be included in the Draft Zoning Ordinance presentation. The Commission agreed by consensus for Commissioner Jacaman and Vice-Chair Diaz to work with Councilmember Valdez, Councilmember Bower, and City Staff to create a Draft Zoning Ordinance presentation for the Commission to review at their next meeting.

5. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability and savings clause; and providing an effective date.

i. Interview possible candidates for Planning and Zoning Commission Place 5 vacancy (term expiring September 30, 2021).

The Commission interviewed Jesse Deaver for the Planning and Zoning Commission Place 5 vacancy.

ii. Make recommendations to City Council for appointment of Commissioners.

Motion: A motion was made by Commissioner Hill, seconded by Vice-Chair Diaz, to recommend to City Council the appointment of Jesse Deaver to the Planning and Zoning Commission Place 5 vacancy with term expiring September 30, 2021. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

iii. Make recommendations related to application of ordinance provisions to commission members, if needed.

The Commission discussed Commissioner Dauer's number of absences as it relates to the provision in Ordinance No. 210 that indicates four (4) total absences in a twelve (12) month period results in automatic termination from the Commission unless a recommendation to provide a waiver is approved by City Council.

Motion: A motion was made by Commissioner Jacaman, seconded by Vice-Chair Diaz, to recommend to City Council to waive the automatic termination in Ordinance No. 210-022018, Section V. to allow for a fifth (5th) total absence in a twelve (12) month period for Commissioner Dauer. The Commission voted four (4) and none (0) opposed. The motion carried unanimously.

c) Future Agenda Items

1. Commissioners input on agenda items.

None at this time.

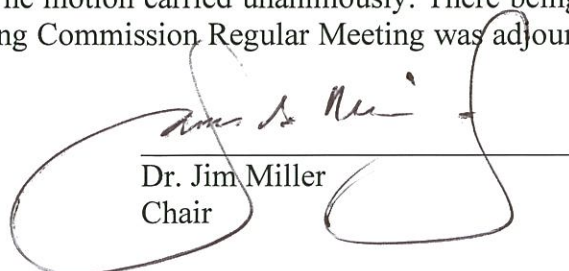
2. Announce date, time, and location for next meeting (July 13, 2021, at 6:00 p.m. at City Hall).

Chair Dr. Miller stated the next Planning and Zoning Commission Regular Meeting is scheduled for Tuesday, July 13, 2021, at 6:00 p.m. at City Hall.

6. Citizen Comment Period: No one wished to speak.

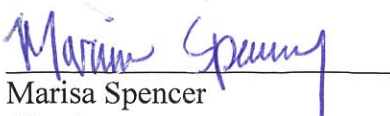
7. Adjournment

Motion: A motion was made by Commissioner Porter, seconded by Commissioner Hill, to adjourn. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, June 8, 2021, Planning and Zoning Commission Regular Meeting was adjourned at 8:44 p.m. by Chair Dr. Miller.



Dr. Jim Miller
Chair

ATTEST:



Marisa Spencer
City Secretary