



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES WATER COMMISSION REGULAR MEETING TUESDAY, MAY 25, 2021, 6:00 P.M.

Commissioners Present:

Chair James Mueller
Vice-Chair Keven Harshbarger
Commissioner Joseph Haltaman
Commissioner Dr. Richard Carmichael
Commissioner Don Stone
Commissioner Angus Beaird
Mayor Robb Erickson, Ex-officio

Commissioners Absent: None.

City Staff, City Councilmembers, and Other Commissioners Present:

Nancy Cain, City Administrator
Steven Steinmetz, Interim Utility Manager
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Michelle Hinojosa, Utility Clerk
Jesse Valdez, City Councilmember

1. Call to Order

With a quorum of the Water Commissioners present, Chair Mueller called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, May 25, 2021, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Mueller led the Pledge of Allegiance.

4. Citizen Comment Period: No one signed up to speak.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Minutes for April 27, 2021, Water Commission Regular Meeting.

Motion: A motion was made by Commissioner Haltaman, seconded by Commissioner Beaird, to approve the minutes for the April 27, 2021, Water Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Water Manager Monthly Activity Report.

Steven Steinmetz, Interim Utility Manager, reviewed the monthly activity report and answered questions from the Commission.

2. FM 2252 Wastewater Project

Sam Johnson, City Engineer, reviewed the FM 2252 Wastewater Project presentation and addressed questions from the Commission (see attached).

3. Winter Weather Emergency – Financial Impact.

Steven Steinmetz, Interim Utility Manager, spoke regarding the financial impact from the winter emergency.

4. Items applicable to the Water Commission discussed at the May City Council Meeting.

Chair Mueller updated the Commission on the items applicable to the Commission discussed at the May City Council Meeting.

c) Recommendations

1. Request for water leak adjustment for 19204 FM 2252 for the billing period of February 22, 2021 – March 23, 2021.

i. Review and make a recommendation regarding the request.

The Commission reviewed the leak adjustment for 19204 FM 2252 submitted by Covenant Baptist Church of Garden Ridge. The Commission discussed the Interim Utility Manager's proposal of a \$994 account credit due to the Water Department's investigation of data revealing a water loss from the billing period.

Motion: A motion was made by Commissioner Haltaman, seconded by Commissioner Dr. Carmichael, to recommend to City Council for approval of a leak adjustment credit of \$994 for 19204 FM 2252 for the billing period of February 22, 2021 – March 23, 2021. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Water Commission activities and projects.

i. Update of Commissioner's activities and projects list and receive update from Commissioners.

The Commissioners updated the Commission on their activities and projects.

ii. Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.

Commissioner Stone volunteered for the Contingency Plans/Failure Modes Project and Commissioner Beaird requested additional education information regarding the AMI system.

3. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

i. Discuss and make recommendations related to application of Ordinance provisions to Commission members, if needed.

The Commission had none at this time.

d) Future Agenda Items

1. Commissioners input on agenda items.

The Commission had none at this time.

2. Announce the date, time, and location for next meeting (June 22, 2021, at 6:00 p.m. at City Hall).

Chair Mueller announced the next Water Commission Regular Meeting will be held on Tuesday, June 22, 2021, at 6:00 p.m. at City Hall in the City Council Chambers.

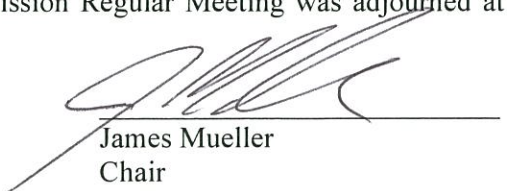
6. Citizen Comment Period: No one wished to speak.

7. Adjournment

Motion: A motion was made by Vice-Chair Harshbarger, seconded by Commissioner Dr. Carmichael, to adjourn. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, May 25, 2021, Water Commission Regular Meeting was adjourned at 7:09 p.m. by Chair Mueller.

ATTEST:


Michelle Hinojosa
Utility Clerk


James Mueller
Chair