City of Garden Ridge

"A way of life, not just a place to live"

AGENDA
WATER COMMISSION REGULAR MEETING
TUESDAY, JUNE 22, 2021, 6:00 P.M.

The Water Commission will meet in a regular session on Tuesday, June 22, 2021, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Citizen Comment Period – limited to 30 minutes total**
   Rules for Citizens' Participation: The Commission welcomes citizen participation and comments at all Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:
   a) Respect and courtesy:
      1. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
      2. Show the Commission the same respect that you would like to be shown.
      3. End your speaking at the time allotted below.
   b) Speaking:
      1. First citizen comment period.
         i. You are required to sign up to speak and you are limited to one 3-minute period.
      2. Second citizen comment period
         i. You are not required to sign up and you are limited to one 2-minute period.
      3. State your name and address before your comments begin.
      4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. Tex. Gov't Code § 551.042.

5. **Business Items**
   The following items are for discussion, consideration, and/or action.

   a) Approvals
      1. Minutes for May 25, 2021, Water Commission Regular Meeting.

   b) Discussions/Reports/Updates
      1. Water Manager Monthly Activity Report.
         i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

      2. Update on over pumping of Edwards Water Rights in 2020.

      3. Items applicable to the Water Commission discussed at the June City Council Meeting.

c) Recommendations

1. Request for water leak adjustment for 8802 Wild Wind Park for the billing period of January 22, 2021 – February 22, 2021.
   i. Review and make a recommendation regarding the request.

2. Water Commission activities and projects.
   i. Update Commissioner's activities and projects list and receive update from Commissioners.
   ii. Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.

3. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.
   i. Discuss and accept the resignation of Commissioner Beaird.
   ii. Discuss and make recommendations related to application of Ordinance provisions to Commission members, if needed.

d) Future Agenda Items
   1. Commissioners input on agenda items.
   2. Announce the date, time, and location for next meeting (July 27, 2021 at 6:00 p.m. at City Hall).

6. Citizen Comment Period – limited to 20 minutes total
See "Rules for Citizen's Participation" under Item 4.

7. Adjournment

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Commission Authorized: The Commission may vote or act upon any item within this Agenda.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the City Council, other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Michelle Hinojosa, posted this Agenda at 9:00 a.m. on June 18, 2021, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

Michelle Hinojosa

Michelle Hinojosa
Utility Clerk

MINUTES
WATER COMMISSION REGULAR MEETING
TUESDAY, MAY 25, 2021, 6:00 P.M.

Commissioners Present:
Chair James Mueller
Vice-Chair Keven Harshbarger
Commissioner Joseph Haltaman
Commissioner Dr. Richard Carmichael
Commissioner Don Stone
Commissioner Angus Beaird
Mayor Robb Erickson, Ex-officio

Commissioners Absent: None.

City Staff, City Councilmembers, and Other Commissioners Present:
Nancy Cain, City Administrator
Steven Steinmetz, Interim Utility Manager
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Michelle Hinojosa, Utility Clerk
Jesse Valdez, City Councilmember

1. Call to Order
With a quorum of the Water Commissioners present, Chair Mueller called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, May 25, 2021, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Mueller led the Pledge of Allegiance.

4. Citizen Comment Period: No one signed up to speak.

5. Business Items
The following items are for discussion, consideration, and/or action.
a) Approvals
1. Minutes for April 27, 2021, Water Commission Regular Meeting.
Motion: A motion was made by Commissioner Haltaman, seconded by Commissioner Beaird, to approve the minutes for the April 27, 2021, Water Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates
1. Water Manager Monthly Activity Report.
Steven Steinmetz, Interim Utility Manager, reviewed the monthly activity report and answered questions from the Commission.

2. FM 2252 Wastewater Project
Sam Johnson, City Engineer, reviewed the FM 2252 Wastewater Project presentation and addressed questions from the Commission (see attached).

3. Winter Weather Emergency – Financial Impact.
Steven Steinmetz, Interim Utility Manager, spoke regarding the financial impact from the winter emergency.

4. **Items applicable to the Water Commission discussed at the May City Council Meeting.**

Chair Mueller updated the Commission on the items applicable to the Commission discussed at the May City Council Meeting.

c) **Recommendations**

1. **Request for water leak adjustment for 19204 FM 2252 for the billing period of February 22, 2021 – March 23, 2021.**

i. **Review and make a recommendation regarding the request.**

The Commission reviewed the leak adjustment for 19204 FM 2252 submitted by Covenant Baptist Church of Garden Ridge. The Commission discussed the Interim Utility Manager's proposal of a $994 account credit due to the Water Department's investigation of data revealing a water loss from the billing period.

Motion: A motion was made by Commissioner Haltaman, seconded by Commissioner Dr. Carmichael, to recommend to City Council for approval of a leak adjustment credit of $994 for 19204 FM 2252 for the billing period of February 22, 2021 – March 23, 2021. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

2. **Water Commission activities and projects.**

i. **Update of Commissioner's activities and projects list and receive update from Commissioners.**

The Commissioners updated the Commission on their activities and projects.

ii. **Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.**

Commissioner Stone volunteered for the Contingency Plans/Failure Modes Project and Commissioner Beaird requested additional education information regarding the AMI system.

3. **Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.**

i. **Discuss and make recommendations related to application of Ordinance provisions to Commission members, if needed.**

The Commission had none at this time.

d) **Future Agenda Items**

1. **Commissioners input on agenda items.**

The Commission had none at this time.

2. **Announce the date, time, and location for next meeting (June 22, 2021, at 6:00 p.m. at City Hall).**

Chair Mueller announced the next Water Commission Regular Meeting will be held on Tuesday, June 22, 2021, at 6:00 p.m. at City Hall in the City Council Chambers.

6. **Citizen Comment Period:** No one wished to speak.

7. **Adjournment**

Motion: A motion was made by Vice-Chair Harshbarger, seconded by Commissioner Dr. Carmichael, to adjourn. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, May 25, 2021, Water Commission Regular Meeting was adjourned at 7:09 p.m. by Chair Mueller.

_____
James Mueller
Chair

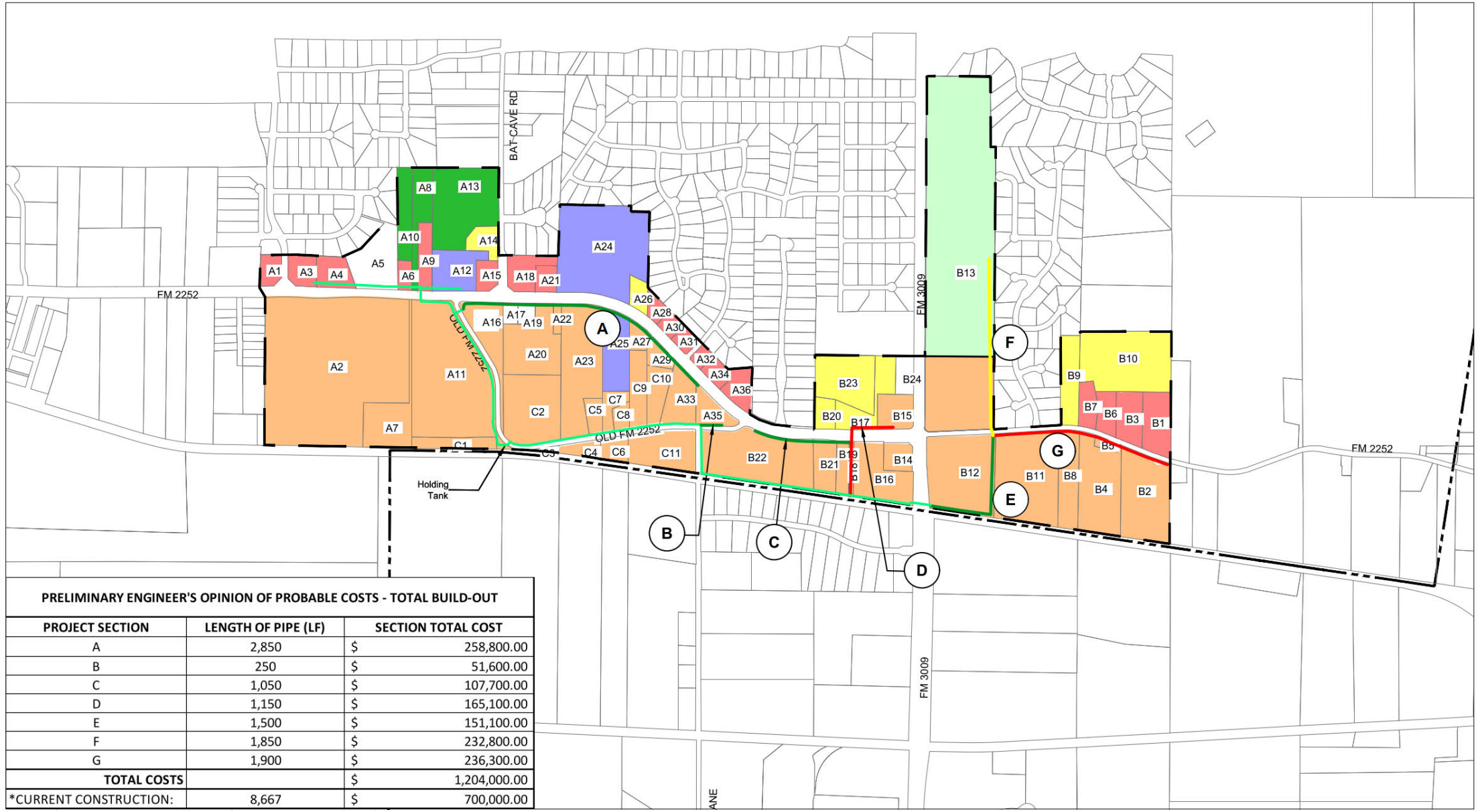
ATTEST:

_____
Michelle Hinojosa
Utility Clerk

CITY WATER COMMISSION

WATER AND WASTEWATER PLANNING UPDATE

May 25, 2021



PRELIMINARY ENGINEER'S OPINION OF PROBABLE COSTS - TOTAL BUILD-OUT

PROJECT SECTION	LENGTH OF PIPE (LF)	SECTION TOTAL COST
A	2,850	$ 258,800.00
B	250	$ 51,600.00
C	1,050	$ 107,700.00
D	1,150	$ 165,100.00
E	1,500	$ 151,100.00
F	1,850	$ 232,800.00
G	1,900	$ 236,300.00
TOTAL COSTS		$ 1,204,000.00
*CURRENT CONSTRUCTION:	8,667	$ 700,000.00

LEGEND

- MIXED USE
- SINGLE FAM
- COMMERCIAL
- PUBLIC
- PARKS AND RECREATIONAL
- AGRICULTURAL

CITY OF SCHERTZ SEWER CCN

CITY OF GARDEN RIDGE PROPOSED SEWER CCN

N

0 1,000'

Trihydro CORPORATION

Headquarters
1252 Commerce Drive
Laramie, Wyoming 82070
(P) 307/745.7474 (F) 307/745.7729
www.trihydro.com

New Braunfels Branch Office
Texas Engineering Firm F-131
Texas Survey Firm 10194320
1011 West County Line Road
New Braunfels, Texas 78130
(P) 830/626.3588 (F) 830/626.3544

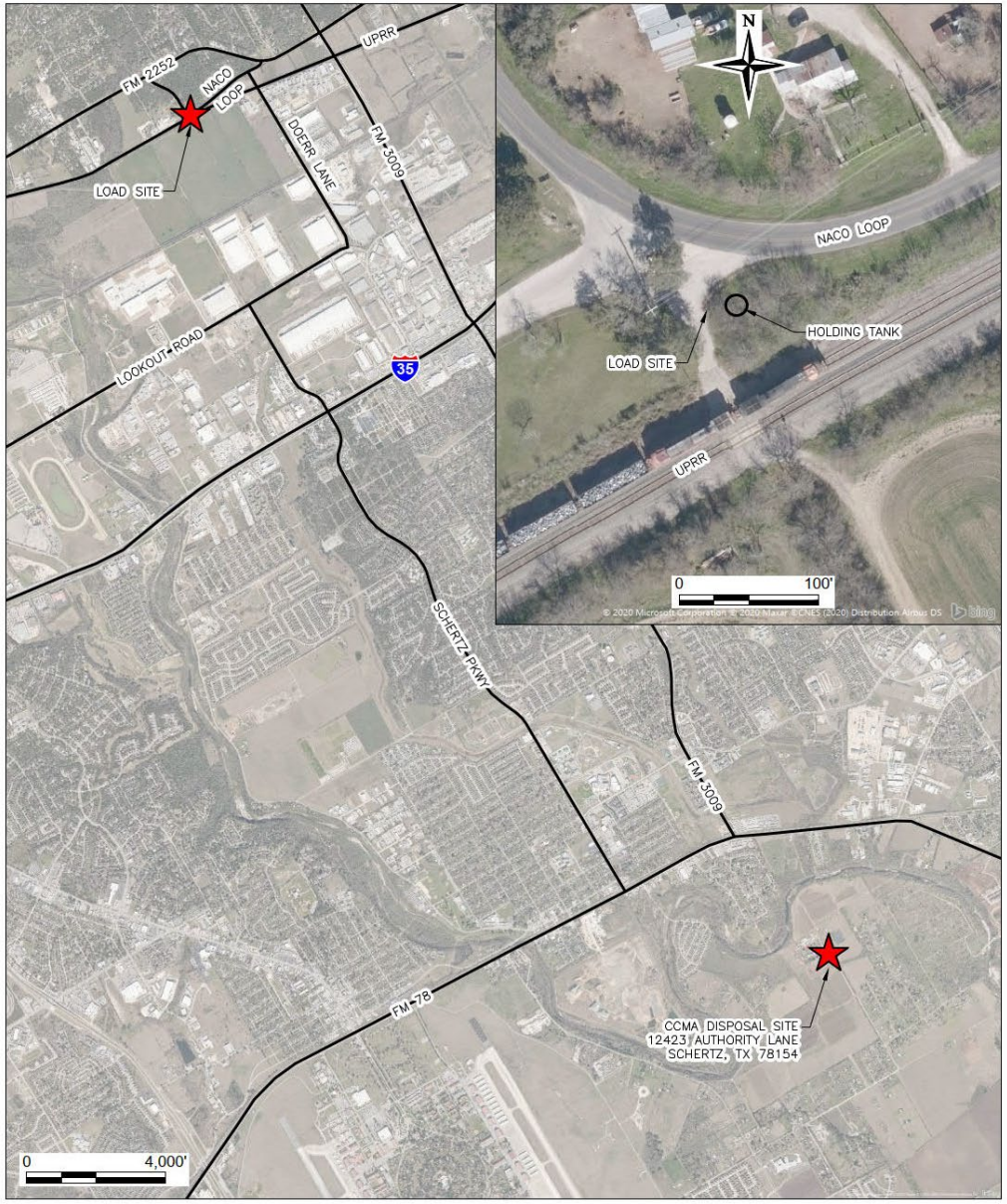
FIGURE 1

FM 2252 WASTEWATER SYSTEM BUILD-OUT

CITY OF GARDEN RIDGE COMAL COUNTY, TEXAS

Drawn By: JM | Checked By: RM | Scale: 1" = 1000' | Date: 5/25/2021

G:\USERS\JMOSS\ONEDRIVE - TRIHYDRO\DOCUMENTS\ATTACHMENT A - FM 2252 SERVICE AREA MAP2



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N

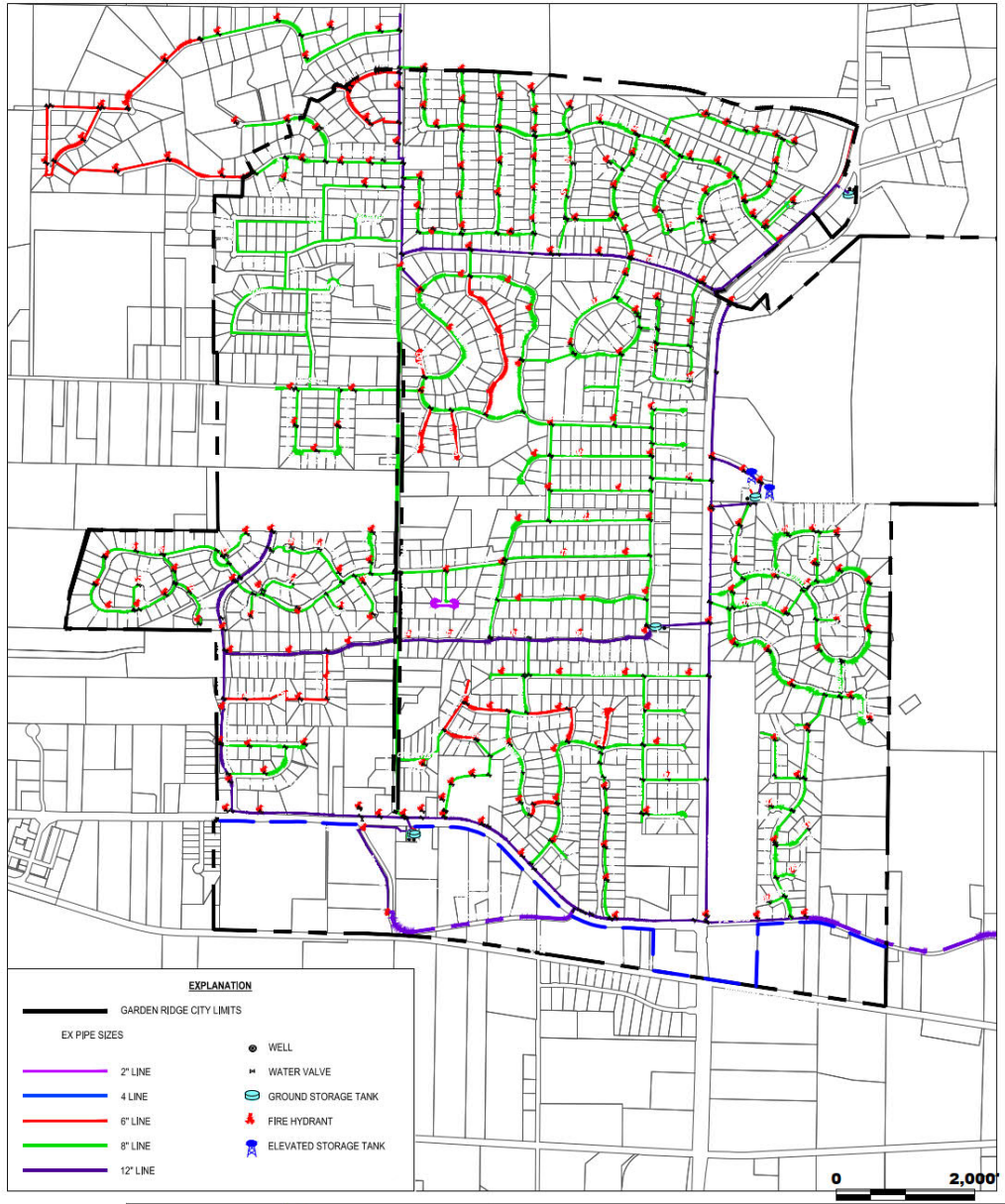
1972 CITY OF GARDEN RIDGE

FIGURE 1

SANITARY SEWER DISPOSAL MAP

CITY OF GARDEN RIDGE
COMAL COUNTY, TEXAS

Drawn By: CB	Checked By: PL	Scale: AS SHOWN	Date: 12/7/2020



N

Trihydro CORPORATION

Headquarters
1252 Commerce Drive
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www.trihydro.com

New Braunfels Branch Office
Texas Engineering Firm F-131
Texas Survey Firm 10194320
1911 West County Line Road
New Braunfels, Texas 78130
(P) 830/626.3588 (F) 830/626.3544

FIGURE 1

WATER SYSTEM

WATER MASTER PLAN
CITY OF GARDEN RIDGE
GARDEN RIDGE

Drawn By: JM	Checked By: RM	Scale: 1" = 2000'	Date: 5/25/2021

C:\USERS\JMOSS\ONEDRIVE - TRIHYDRO\DOCUMENTS\GARDEN RIDGE MAPS2.0

CITY OF GARDEN RIDGE
WATER AND WASTEWATER SYSTEM CONNECTION FEES

Application Date:	
Service Address:	_____ _____
ACCOUNT SETUP FEES (DEPOSIT)	**COST**
APPLICATION FEE	$100

WATER SERVICE FEES

Water LUE (average)			565	gallons per day
ITEM	**COST PER UNIT**			
City of Garden Ridge Impact Fees vary based on meter size.	**Meter Size**	**LUE Ratio**	**Number of Meters**	**Charge per Meter**
Meter Size	5/8"	1		
Meter Size	3/4"	1.5		
Meter Size	1"	2.5		
Meter Size	1.5"	5		
Meter Size (Capacity 80 GPM)	2"	8		
Meter Size	3"	15(D)/18(T)		
Meter Size	4"	25(D)/30(T)		
Meter Size	6"	50(D)/60(T)		
Meter Size	8"	90(T)		
TOTAL CAPITAL RECOVERY FEES				
Note: (D) - Displacement Meter and (T) - Turbine Meter				

WATER IMPACT FEES	**COST PER LUE**	**NUMBER OF LUEs**	**FEES**
City of Garden Ridge (Per LUE)	$4,581		
TOTAL ACCOUNT SETUP FEES (DEPOSIT)			

CITY OF GARDEN RIDGE
WATER AND WASTEWATER SYSTEM CONNECTION FEES

WASTEWATER SERVICE FEES			
Wastewater LUE (average)		245	gallons per day
ITEM	**COST PER UNIT**		
City of Garden Ridge Impact Fees vary based on meter size and size of facility.	**LUE Ratio**	**Number of Meters/Facility**	**Charge per Meter**
5/8" Water Meter	1		
3/4" Water Meter	1		
Duplex with single 5/8/" meter per side	1		
Office	1 per 3000 sq-ft		
Office Warehouse	1 per 4000 sq-ft		
Retail; Shopping Center	1 per 1660 sq-ft		
Restaurant	1 per 200 sq-ft		
Church	1 per 70-Seats		
High/Middle School	1 per 13 Students		
Elementary	1 per 15 Students		
		TOTAL CAPITAL RECOVERY FEES	

GRINDER PUMP INSTALLATION FEE	COST	NUMBER OF GRINDER PUMPS	FEES
Wastewater Plan Review Fee	NA		$300
Simplex (One Pump)	$9,000		
Duplex (Two Pumps)	$17,000		
Quadplex (Four pumps)	$29,000		
Standard plumbing, force main and electrical fee			
Additional non-standard installastion fees Description:	Varies		
		TOTAL GRINDER PUMP FEES	

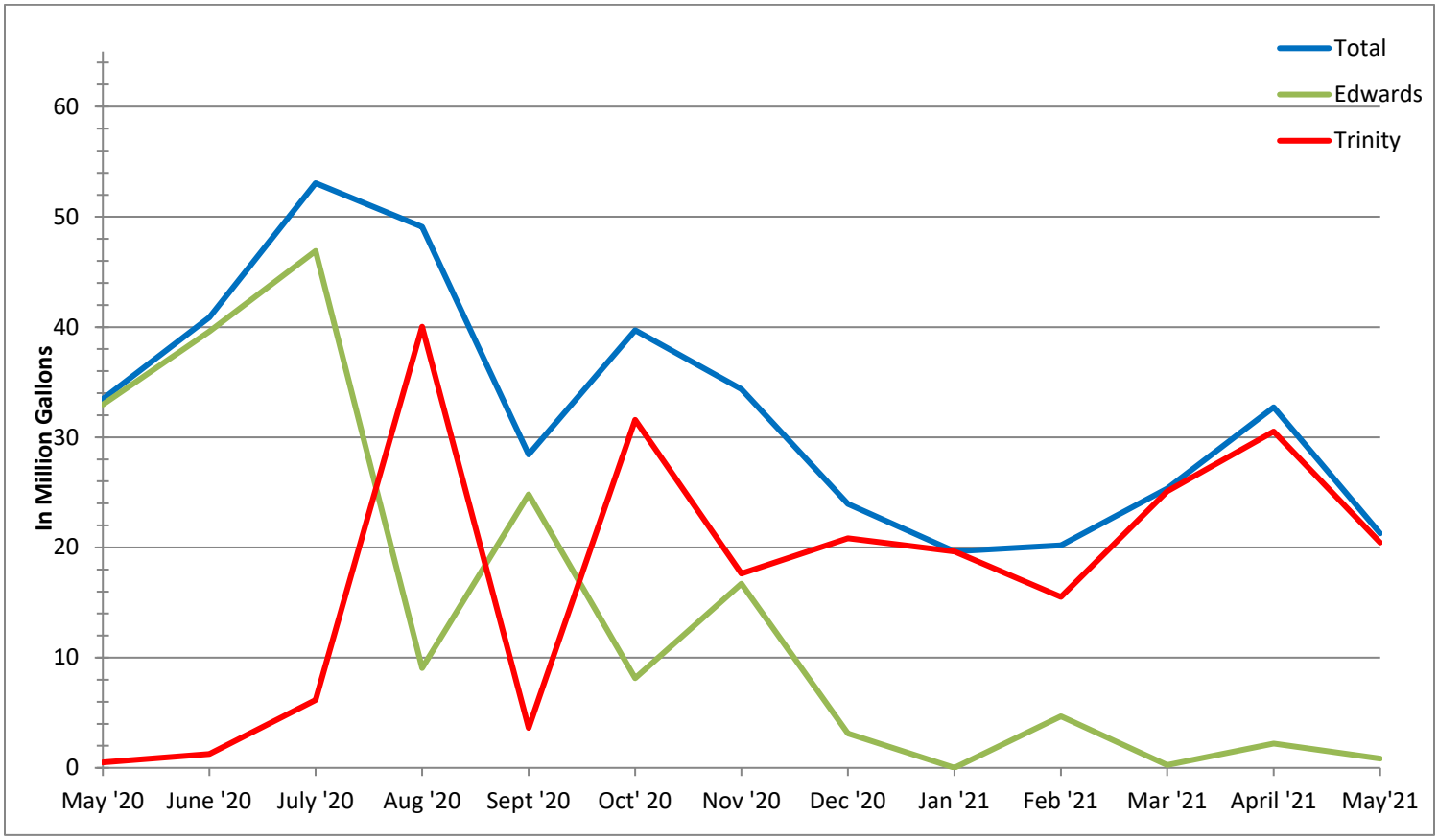
WASTEWATER IMPACT FEES	COST PER LUE	NUMBER OF LUEs	FEES
City of Garden Ridge (Per LUE)	$5,689		
CCMA (Per LUE)	$1,800		
		TOTAL DEVELOPER FEES	

WATER, WASTEWATER, AND GRINDER PUMP SERVICE AND INTALLATION FEE SUMMARY	FEES
TOTAL CAPITAL RECOVERY FEES	
TOTAL ACCOUNT SETUP FEES (DEPOSIT)	
TOTAL GRINDER PUMP FEES	
TOTAL DEVELOPER FEES	
SUBTOTAL OF FEES	
LESS PREPAID/DEPOSIT FEES	
TOTAL DUE 30 DAYS PRIOR TO INSTALLATION	

Water Department Report

As of May 30, 2021

City of Garden Ridge Aquifer Usage

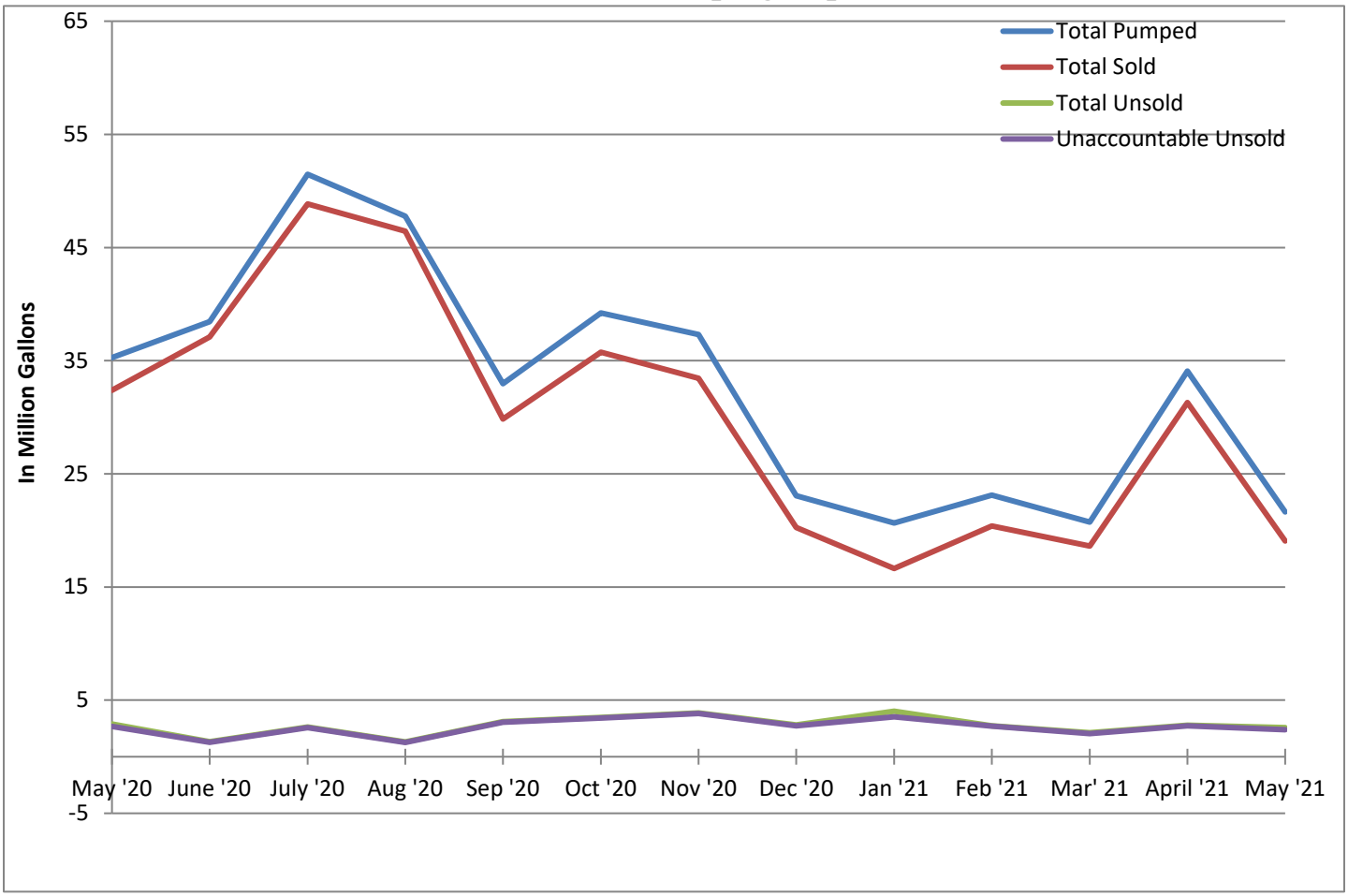


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	2.53	24.41	617.72	0
Trinity Well Usage AC/FT:	62.78	233.44	N/A	0

Water Quality

Due:	Missed:	Passed:	Failed:
6	0	6	0
2	0	2	0
31	0	31	0

2019 – 2020 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
May '20	35,266	32,385	2,881	2,668	7.6%
June '20	38,442	37,110	1,332	1,286	3.3%
July '20	51,469	48,851	2,618	2,574	5.0%
Aug '20	48,799	46,446	2,333	2,286	4.7%
Sept '20	32,959	29,855	3,104	3,057	9.3%
Oct '20	39,216	35,752	3,464	3,418	8.7%
Nov '20	37,299	33,440	3,860	3,821	10.2%
Dec '20	23,077	20,270	2,807	2,736	11.9%
Jan '21	20,655	Insufficient	Data	-	
Feb '21	23,123	20,390	2,733	2,696	11.7%
Mar '21	20,744	18,627	2,117	2,030	9.8%
April '21	34,076	31,287	2,789	2,728	8.0%
May '21	21,642	19,080	2,562	2,391	11.0%
Yearly Average	32,828	35,514	2,800	2,731	8.4%

Water Department Monthly Activities:

New Installed Meters	0	Work Orders	243
Meter Replacements	0	Locates	14
City Owned Leaks	1	Irrigations Permits Issued	0
Meters Read	1683	Total Rebates	0
Meter Tests	0	Active Customer Leaks	63

Leak Adjustments

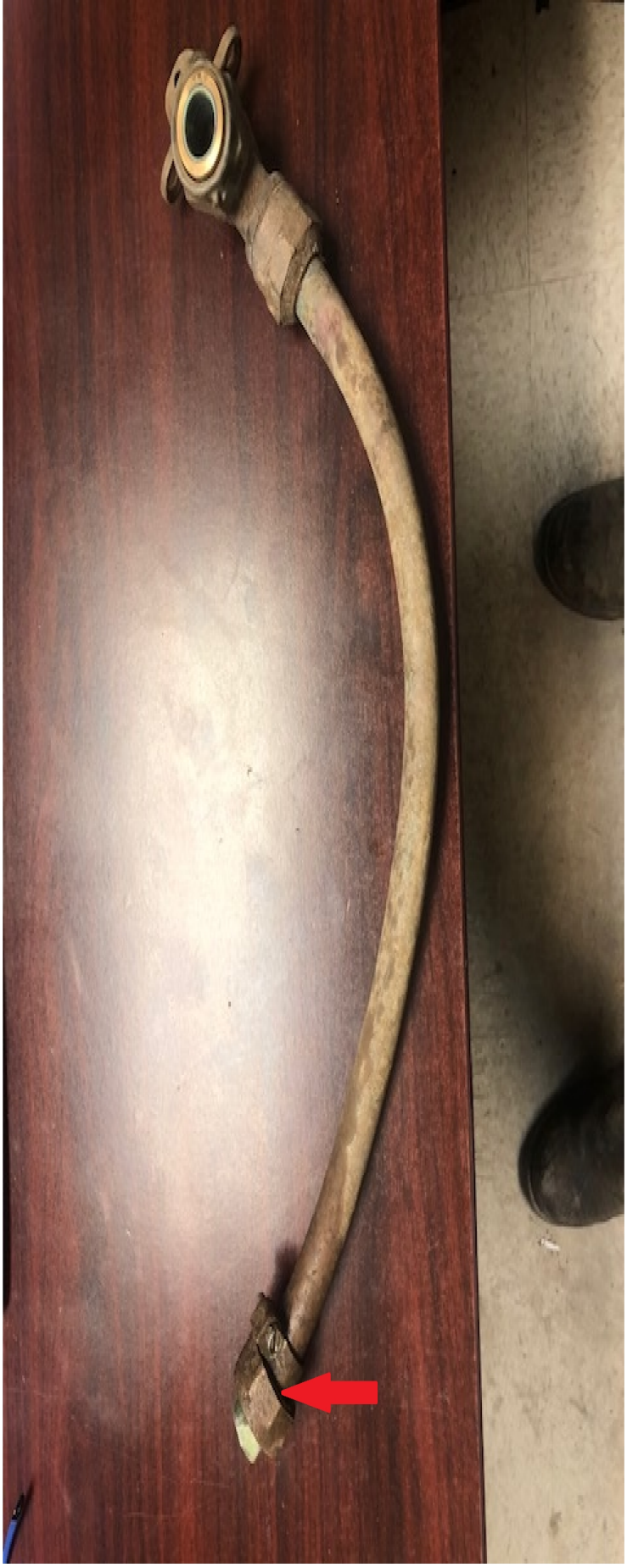
New Requests	1	Waiting for Customer		Approved	0	Amount Approved	$0	Denied	0	Sent to Water Commission	1

Projects & Announcements:

- Whispering Oaks Project is Ongoing
  - Reviewing Project As-Builts and is 99% complete
- Workflow Management System Implementation
  - Ongoing and is 99% complete
- AMI Project is Ongoing
  - We have 0 meters left to install is 99% complete
- 2252 Wastewater Project Ongoing
  - Contractor has installed 85% of the Wastewater Main
- 2252 TXDOT Water Line Ongoing
  - Working on funding

COVID-19 Pandemic

The Water Department is continuing to be vigilant to keep our staff and infrastructure safe from the spread of the Coronavirus. We are still cleaning facilities, vehicles, and equipment daily to ensure our staff and water system stay safe. Our team members have a positive outlook. We are keeping a close eye on the situation and can increase or decrease our continuity of operations if and when necessary.



City of Garden Ridge

"A way of life, not just a place to live"

1972 CITY OF GARDEN RIDGE

RECEIVED JUN 10 2021 BY: Michelle H.

For Office Use Only

_____-_____W

Appeal #2

APPENDIX "F"

WATER LEAK ADJUSTMENT REQUEST

To Be Completed By Customer

Name: Anthony T. Frasco

Phone: 210 651 5276

Address: 8802 Wild Wind Park

Billing Period: 2/28/ - 3/23/

Bill Amount: 350.NO

Email: —

ACCOUNT # [redacted]

Please explain circumstances of the higher bill: My wife passed Away 8° Temp 6" snow - NO ELECTRIC LEAK WERE OUT IN FAR REAR DEATH WAS 3/11/

(Bill with term)

Do you suspect criminal activity? Circle: YES NO act of God

If yes, please submit a copy of your Police Report.

What corrective measures/repairs have been made? Please provide documentation/receipts.

HAd All LEAKS REPAIRd - SEE

What are you specifically requesting of the Water Department? STATE OF EMERGENCY, plus CREDIT my ACCOUNT

Thank you!

Signature

June 9, 2021

Date

Please attach supporting documentation to this page.

City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us

Account Number	Amount Due
[redacted]	$396.91
Due Date	**After Due Date Pay**
03/22/2021	$436.23
Service Address	
8802 WILD WIND PARK	

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

**AUTO SORT CRRT R164
ANTHONY FRASCO
8802 WILD WIND PARK
GARDEN RIDGE TX 78266-2164

City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us

Pay online at www.municipalonlinepayments.com/gardenridgetx/utilities
Pay by phone at 866-285-1323
Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

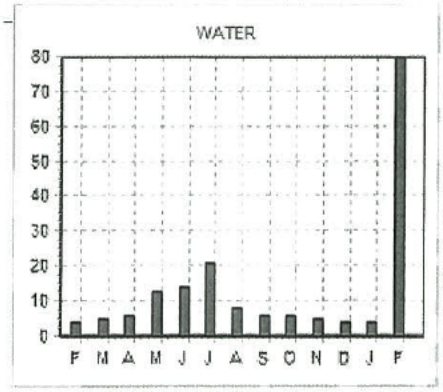
Name	Service Address	Account Number
ANTHONY FRASCO	8802 WILD WIND PARK	[redacted]

Status	Service Dates From	Service Dates To	Number of Days	Bill Date	Penalty Date	Due Date
ACTIVE	01/22/2021	02/22/2021	31	02/28/2021	03/23/2021	03/22/2021

PREVIOUS BALANCE	59.96
PAYMENTS	59.96-
CURRENT BALANCE	$0.00

CURRENT READING	PREVIOUS READING	USAGE
83	3	80000

WATER	364.45
EAA FEE	2.73
CTG FEE	0.60
GARBAGE	26.00
HAZ WASTE	0.98
SALES TAX	2.15
CURRENT BILL	$396.91
AMOUNT DUE	$396.91
AMOUNT DUE AFTER 03/22/2021	$436.23



CITY HALL CLOSED APRIL 2. LIBRARY CLOSED
APRIL 2 & 3. EARLY VOTING APRIL 19 - 27
SEE CALENDAR INSERT FOR EARLY VOTING
HOURS AND UPCOMING EVENTS.
AFTER HOURS CONTACT 210-651-6831
FOR WATER AND LOST/FOUND PETS.

City of Garden Ridge

"A way of life, not just a place to live"

To Be Completed By Water Department

Bill Amount: $364.45 Average Bill Amount: $60.35

Date Received: 03/26/21 Received By: Michelle H.

Historic Usage and Analysis: Please see attached.

Customer History of Requests: None.

Water Manager Review and Comments: Water leak adjustment has already been granted by the City Council. No further credit will be granted.

Additional information requested: No Date Requested: _____

Additional Information submitted: _____ Date Received: _____

Amount Approved: $0.00

Disapproved: _____

Referred to Water Commission: _____

Jacob Parsons 4-01-2021

Water Manager or Designee Signature Date

9400 Municipal Parkway * Garden Ridge, Texas 78266-2600
Phone (210) 651-6632 * Fax (210) 651-9638 * www.ci.garden-ridge.tx.us

City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us

Account Number	Amount Due
[redacted]	$761.46
Due Date	**After Due Date Pay**
03/15/2021	$837.23
Service Address	
8802 WILD WIND PARK	

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

**AUTO SORT CRRT R164
ANTHONY FRASCO
8802 WILD WIND PARK
GARDEN RIDGE TX 78266-2164

Pay online at www.municipalonlinepayments.com/gardenridgetx/utilities
Pay by phone at 866-285-1323

City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us

Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

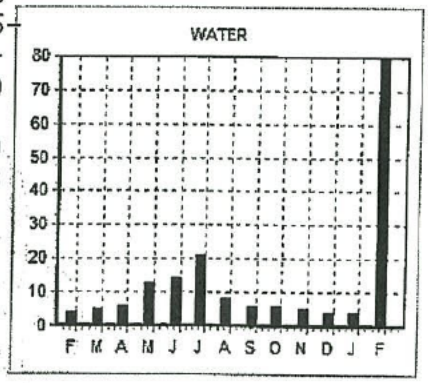
Name	Service Address	Account Number
ANTHONY FRASCO	8802 WILD WIND PARK	[redacted]

Status	Service Dates From	Service Dates To	Number of Days	Bill Date	Penalty Date	Due Date
ACTIVE	01/22/2021	02/22/2021	31	02/28/2021	03/16/2021	**03/15/2021**

PREVIOUS BALANCE	59.96
PAYMENTS	59.96-
CURRENT BALANCE	**$0.00**

CURRENT READING	PREVIOUS READING	USAGE
83	3	80000

WATER	729.00
EAA FEE	2.73
CTG FEE	0.60
GARBAGE	26.00
HAZ WASTE	0.98
SALES TAX	2.15
CURRENT BILL	**$761.46**
AMOUNT DUE	**$761.46**
AMOUNT DUE AFTER 03/15/2021	$837.23



DUMPSTERS AVAILABLE FROM 8AM - 5PM ON
MAR 6 - 7, 13 - 14, 20 - 21, AND 27 - 28.
2021 PET TAGS AVAILABLE AT CITY HALL.
SEE CALENDAR INSERT FOR UPCOMING EVENTS.
AFTER HOURS CONTACT 210-651-6831
FOR WATER AND LOST/FOUND PETS.

Unadjusted Bill

Inside City Limit Rates - 3/4"			
Water Bill		80,000	$729.00
Leak	-	55,000	$261.25
Customer consumption		25,000	$103.20
Customer Pays			$364.45
Credit			$364.55

RECEIVED
MAR 26 2021
BY: Michelle A.

City of Garden Ridge

"A way of life, not just a place to live"

APPENDIX "F"

For Office Use Only
2021.07 W

WATER LEAK ADJUSTMENT REQUEST

To Be Completed By Customer

Name: ANTHONY FRASCO

Phone: ~~[illegible]~~ 2106515276

Address: 8802 Wild Wind Park

Billing Period: _____

Bill Amount: 396.91

Email: out

Please explain circumstances of the higher bill: account # [redacted]
bill was 59.96 State of emergency 8° tomorrow
My wife passed away and was taking care of funeral
did not know rear yard lines froze and cracked
did not walk in rear yard because of funeral & 8° snow.
Declare a epitence and the fumbout of other accounts of from state

Do you suspect criminal activity? Circle: YES (NO) chat - 5 normal 80 leaks?

If yes, please submit a copy of your Police Report.

~~What corrective measures/repairs have been made? Please provide documentation/receipts.~~
Note water dept told me they were doing me a favor by charging me $340 more What?

What are you specifically requesting of the Water Department? _____

Signature _____ Date _____

Please attach supporting documentation to this page.

Account Number: [redacted] FRASCO, ANTHONY

		Service		# of		Demand				Fuel	Demand	
Bill Date	Tno	From	To	Days	Consumption	Consu...	Total Bill	Bill Amount	Tax	Adjust...	Amount	Tax
02/28/2021	692	01/22/2021	02/22/2021	31	80	0.0000	364.45	364.45	0.00	0.00	0.00	0.00
01/31/2021	694	12/22/2020	01/22/2021	31	4	0.0000	27.50	27.50	0.00	0.00	0.00	0.00
12/31/2020	696	11/23/2020	12/22/2020	29	4	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
11/30/2020	698	10/23/2020	11/23/2020	31	5	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
10/31/2020	700	09/23/2020	10/23/2020	30	6	0.0000	27.74	27.74	0.00	0.00	0.00	0.00
09/30/2020	702	08/24/2020	09/23/2020	30	6	0.0000	27.74	27.74	0.00	0.00	0.00	0.00
08/31/2020	704	07/23/2020	08/24/2020	32	8	0.0000	33.22	33.22	0.00	0.00	0.00	0.00
07/31/2020	706	06/22/2020	07/23/2020	31	21	0.0000	79.58	79.58	0.00	0.00	0.00	0.00
06/30/2020	708	05/21/2020	06/22/2020	32	14	0.0000	49.66	49.66	0.00	0.00	0.00	0.00
05/31/2020	710	04/23/2020	05/21/2020	28	13	0.0000	46.92	46.92	0.00	0.00	0.00	0.00
05/01/2020	712	03/23/2020	04/23/2020	31	6	0.0000	27.74	27.74	0.00	0.00	0.00	0.00
03/31/2020	714	02/20/2020	03/23/2020	32	5	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
02/28/2020	716	01/21/2020	02/20/2020	30	4	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
01/31/2020	718	12/20/2019	01/21/2020	32	5	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
12/31/2019	720	11/21/2019	12/20/2019	29	4	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
11/30/2019	722	10/23/2019	11/21/2019	29	7	0.0000	29.80	29.80	0.00	0.00	0.00	0.00
10/31/2019	724	09/23/2019	10/23/2019	30	19	0.0000	64.88	64.88	0.00	0.00	0.00	0.00
09/25/2019	726	08/22/2019	09/23/2019	32	21	0.0000	72.82	72.82	0.00	0.00	0.00	0.00
08/30/2019	727	07/22/2019	08/22/2019	31	32	0.0000	128.53	128.53	0.00	0.00	0.00	0.00
07/31/2019	732	06/24/2019	07/22/2019	28	28	0.0000	103.77	103.77	0.00	0.00	0.00	0.00
06/30/2019	734	05/23/2019	06/24/2019	32	24	0.0000	82.73	82.73	0.00	0.00	0.00	0.00
05/31/2019	736	04/22/2019	05/23/2019	31	15	0.0000	47.00	47.00	0.00	0.00	0.00	0.00
04/30/2019	741	03/21/2019	04/22/2019	32	18	0.0000	58.91	58.91	0.00	0.00	0.00	0.00
03/31/2019	743	02/21/2019	03/21/2019	28	6	0.0000	25.40	25.40	0.00	0.00	0.00	0.00
					Avg 15	Avg 0.0	Avg 60.35	Avg 60.35	Avg 0.0	Avg 0.0	Avg 0.00	Avg 0.00

From: Water Manager
To: [redacted]
Subject: 8802 Wild Wind
Date: Thursday, April 1, 2021 5:00:00 PM

Mr. Frasco,

I appreciate speaking with you today and as I explained the city council has already granted a water leak adjustment to all water customers over this billing period. I am unable to grant any further credit. We are approving your request for a credit of $0.00 and will be closing your case. Please let me know if you have any questions.

Thank You,
Jacob Parsons
Water Manager
City of Garden Ridge
Off: (210)651-6632

2021

Projects	Commissioners	
Infrastructure Health & Maintenance		
Identify equipment upgrade needs	Harshbarger	Haltaman
Provide input to Water Master Plan	Harshbarger	Haltaman
Waste Water Project	Carmichael	Haltaman
Maintenance and Inspection Schedule	Haltaman	Stone
Governance and Procedures		
Review Ordinance 54	Harshbarger	Mueller
Review Ordinance 159	Harshbarger	Mueller
Develop Education Plan (AMI, conservation, commission)		Carmichael
Review Water Rates for 2022	Carmichael	Harshbarger
Document Water Rate review process	Carmichael	Harshbarger
Water rate deep dive	Harshbarger	Stone
Source / Supply Management		
Examine sources	Carmichael	Haltaman
Effective & efficient management plan	Carmichael	Haltaman
Examine demand	Mueller	
Strategic Planning		
Provide Budget input	Mueller	Harshbarger
Contingency Plans/ Faillure modes	Mueller	

From: [redacted]
To: Water
Subject: [EXTERNAL] Angus Beaird resigning from Water Commission
Date: Tuesday, June 15, 2021 5:34:52 PM

Effective immediately, I resign from the Garden Ridge Water Commission. Thank you.

Angus Greg Beaird

Sent from my iPhone

Water Commission Rolling Attendance at Water

	6/23/20 Regular Meeting	7/28/20 Regular Meeting	8/25/20 Regular Meeting	9/22/20 Regular Meeting	10/27/20 Regular Meeting	11/17/20 Regular Meeting	1/26/21 Regular Meeting	3/23/21 Regular Meeting	04/27/21 Regular Meeting	05/25/21 Regular Meeting	
Carmichael	A	P	P	E	P	P	P	P	U	P	
Beaird									P	P	
Stone									P	P	
Valdez	P	P	P	P	P	P	P	P		P	
Haltaman	A	P	P	P	P	E	P	P	P	P	
Mueller	P	P	P	P	P	P	P	P	P	P	
Harshbarger	P	P	P	P	P	P	P	P	A	P	

P	Present	P-QNM	Present but quorum not met	E	Excused for reasons allowed in Ord. 210
U	Unannounced		Not member yet	A	Voluntary Announced

2021 Water Commission's Attendance

	01/06/21 Regular Meeting	02/03/21 Regular Meeting	03/03/21 Regular Meeting	04/07/21 Regular Meeting	05/05/21 Regular Meeting	06/02/21 Regular Meeting					Total for year
Carmichael				P							
Beaird				P							
Stone				P							
Haltaman											
Mueller				P	P	P					3
Harshbarger											

	Met requirements		Not met

Future Agenda Items
Water Commission

July 27, 2021 Regular Meeting

14 days before Meetings	(07/13/2021)	Water Commission and Staff items are due.
11 days before Meetings	(07/16/2021)	Water Commission Chair reviews agenda. City Attorney is sent agenda.
7 days before Meetings	(07/20/2021)	Post agenda on bulletin board. Water Commission receives packet (allowing a day for corrections/ request additional information be added)
5 days before Meetings	(07/22/2021)	Post agenda packet to City Website.
4 days before Meetings	(07/23/2021)	(72 hours) – Local Government Code requirement for posting

City Council = Red
Planning & Zoning = Green
Water Commission = Blue
Quarry Commission = Purple
Wildlife Management Advisory Commission = Brown
City Holiday = Orange
Municipal Court = Gray
City Event (4th of July Parade & Celebration) = Yellow

Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 24, 2021 Regular Meeting

14 days before Meetings	(08/10/2021)	Water Commission and Staff items are due.
11 days before Meetings	(08/13/2021)	Water Commission Chair reviews agenda. City Attorney is sent agenda.
7 days before Meetings	(08/17/2021)	Post agenda on bulletin board. Water Commission receives packet (allowing a day for corrections/ request additional information be added)
5 days before Meetings	(08/19/2021)	Post agenda packet to City Website.
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Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

PENDING FUTURE AGENDA ITEMS