City of Garden Ridge

"A way of life, not just a place to live"

AGENDA
PLANNING AND ZONING COMMISSION REGULAR MEETING
TUESDAY, MAY 11, 2021, 6:00 P.M.

The Garden Ridge Planning and Zoning Commission will meet in a regular session on Tuesday, May 11, 2021, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Citizen Comment Period – limited to 30 minutes total**
   Rules for Citizens' Participation: The Commission welcomes citizen participation and comments at all Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:
   a) Respect and courtesy:
      1. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
      2. Show the Commission the same respect that you would like to be shown.
      3. End your speaking at the time allotted below.
   b) Speaking:
      1. First citizen comment period.
         i. You are required to sign up to speak and you are limited to one 3-minute period.
      2. Second citizen comment period.
         i. You are not required to sign up and you are limited to one 2-minute period.
      3. State your name and address before your comments begin.
      4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

5. **Business Items**
   The following items are for discussion, consideration, and action.

   a) Approval of Minutes for April 13, 2021, Planning and Zoning Commission Regular Meeting.

   b) Discussions/Reports/Updates
      1. Items applicable to the Planning and Zoning Commission discussed at the May City Council Meetings.

      2. Update on FM 2252 Sewer Project and TxDOT FM 2252 Expansion.

      3. Master Land Use Plan.
         i. Discuss and make possible recommendations related to the Master Land Use Plan and Map.

      4. Draft Zoning Ordinance.
         i. Discuss and make possible recommendations related to the Draft Zoning Ordinance, Strategic Committee, and/or Marketing Plan.

5. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability and savings clause; and providing an effective date.
   i. Interview possible candidates for Planning and Zoning Commission Place 4 and Place 5 vacancies (terms expiring September 30, 2021).
   ii. Make recommendations to City Council for appointment of Commissioners.
   iii. Make recommendations related to application of ordinance provisions to commission members, if needed.

c) Future Agenda Items
   1. Commissioners input on agenda items.
   2. Announce date, time, and location for next meeting (June 8, 2021, at 6:00 p.m. at City Hall).

6. **Citizen Comment Period – limited to 20 minutes total**
   See "Rules for Citizens' Participation" under Item 4.

7. **Adjournment**

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.
Action by Commission Authorized: The Commission may vote or act upon any item within this agenda.
Attendance by Other Elected or Appointed Officials: It is anticipated that members of the City Council, other city boards, commissions, and/or committees may attend the meeting in numbers that may constitute a quorum of the City Council, other city boards, commissions, and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions, and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 12:00 p.m. on May 5, 2021, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

Marisa Spencer
City Secretary

MINUTES
PLANNING AND ZONING COMMISSION REGULAR MEETING
TUESDAY, APRIL 13, 2021, 6:00 P.M.

Commissioners Present:
Chair Dr. Miller
Vice-Chair Karen Diaz
Commissioner Kerim Jacaman
Commissioner Jesse Valdez
Commissioner David Dauer
Commissioner Art Porter

Commissioners Absent:
Commissioner David Heier (Voluntary Announced Absence)

City Staff and City Councilmembers Present:
Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Cynthia Trevino, City Attorney
Councilmember Kay Bower

1. Call to Order
With a quorum of the Planning and Zoning Commissioners present, Chair Dr. Miller called the regular meeting of the Garden Ridge Planning and Zoning Commission to order at 6:00 p.m. on Tuesday, April 13, 2021, in the City Council Chambers of Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Dr. Miller led the Pledge of Allegiance.

4. Citizen Comment Period: No one signed up to speak.

5. Business Items

a) Approval of Minutes for March 9, 2021, Planning and Zoning Commission Regular Meeting.

Motion: A motion was made by Commissioner Dauer, seconded by Commissioner Valdez, to approve the minutes for March 9, 2021, Planning and Zoning Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Items applicable to the Planning and Zoning Commission discussed at the April City Council Regular Meeting.

Chair Dr. Miller provided the Commission with an update on items applicable to the Planning and Zoning Commission discussed at the April City Council Regular Meeting.

2. Update on FM 2252 Sewer Project and TxDOT FM 2252 Expansion.

Nancy Cain, City Administrator, provided the Commission with an update on the FM 2252 Sewer Project and TxDOT FM 2252 Expansion.

3. Master Land Use Plan.

i. Discuss and make possible recommendations related to the Master Land Use Plan and Map.

The Commission had nothing additional at this time but requested this item to remain on the agenda.

4. **Draft Zoning Ordinance.**

i. Discuss and make possible recommendations related to the Draft Zoning Ordinance.

Chair Dr. Miller spoke regarding Technical Committee meetings and provided the Commission with the status of the Draft Zoning Ordinance. City Attorney Cynthia Trevino spoke regarding Planned Development and addressed questions from Commissioners.

ii. Discuss and make possible recommendations related to the Strategic Committee.

The Commission discussed the purpose and goals of the Strategic Committee, including public education.

iii. Discuss and make possible recommendations related to a Marketing Plan.

The Commission discussed creating a Marketing Plan for implementing the Draft Zoning Ordinance.

5. **Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; and providing an effective date.**

i. Discuss and accept the resignation of Commissioner Heier.

The Commission discussed the resignation letter submitted by Commissioner Heier. The Commission expressed their appreciation of his service on the Planning and Zoning Commission.

Motion: A motion was made by Vice-Chair Diaz, seconded by Commissioner Valdez, to recommend to City Council to accept the resignation of Commissioner Heier from the Planning and Zoning Commission. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

ii. Interview possible candidates for Planning and Zoning Commission Place 4 and Place 5 (terms expiring September 30, 2021).

iii. Make recommendations to City Council for appointment of Commissioners.

No interviews were conducted at this time.

iv. Make recommendations related to application of ordinance provisions to commission members, if needed.

None at this time.

c) Future Agenda Items

1. **Commissioners input on agenda items.**

None at this time.

2. **Announce date, time, and location for next meeting (May 11, 2021, at 6:00 p.m. at City Hall).**

Chair Dr. Miller stated the next Planning and Zoning Commission Regular Meeting is scheduled for Tuesday, May 11, 2021, at 6:00 p.m. at City Hall.

6. <u>Citizen Comment Period</u>

Kay Bower, 8947 Garden Ridge Drive, spoke regarding the Draft Zoning Ordinance.

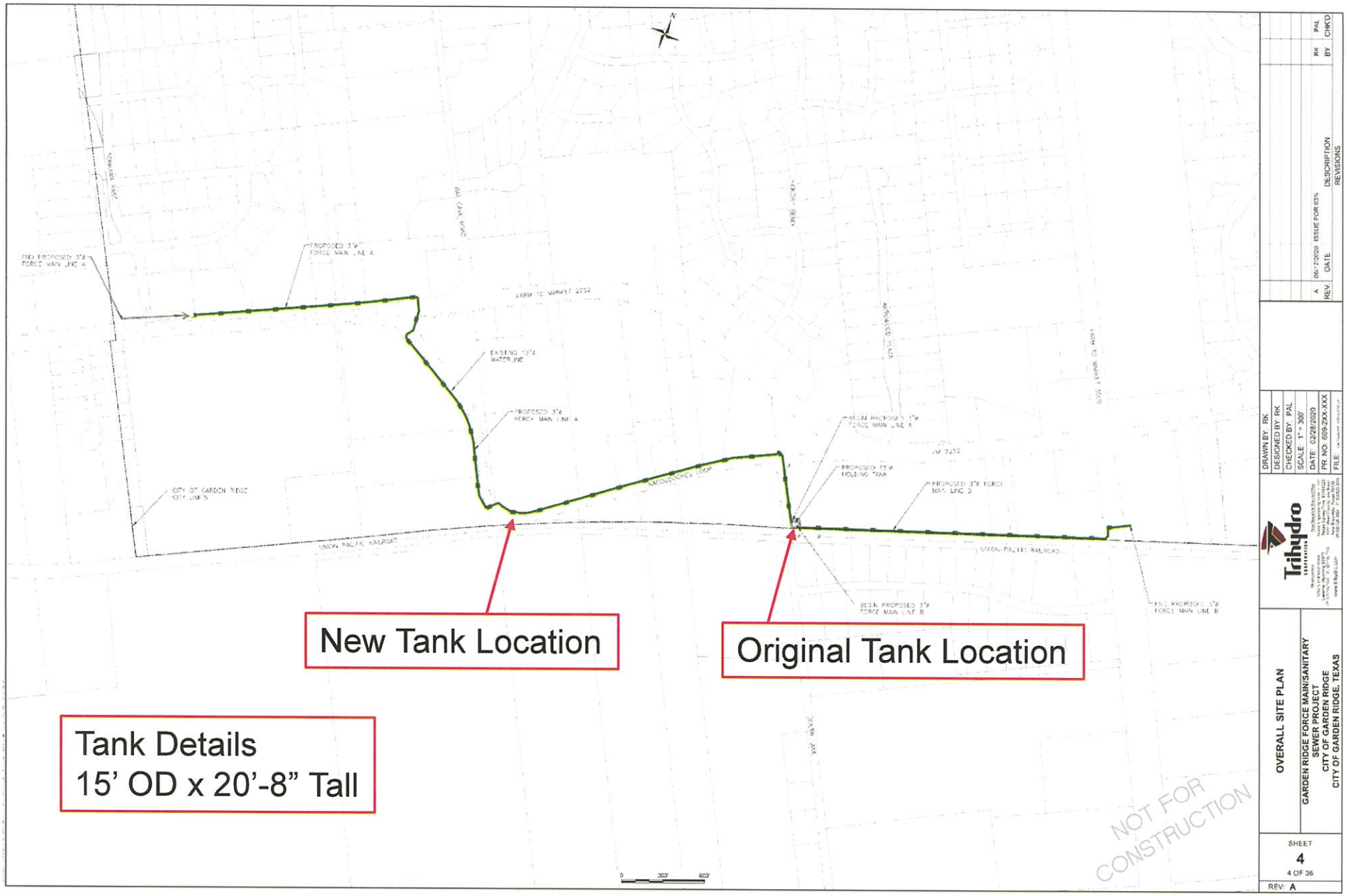
7. <u>Adjournment</u>

Motion: A motion was made by Commissioner Valdez, seconded by Commissioner Porter, to adjourn. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, April 13, 2021, Planning and Zoning Commission Regular Meeting was adjourned at 7:38 p.m. by Chair Dr. Miller.

_____
Dr. Jim Miller
Chair

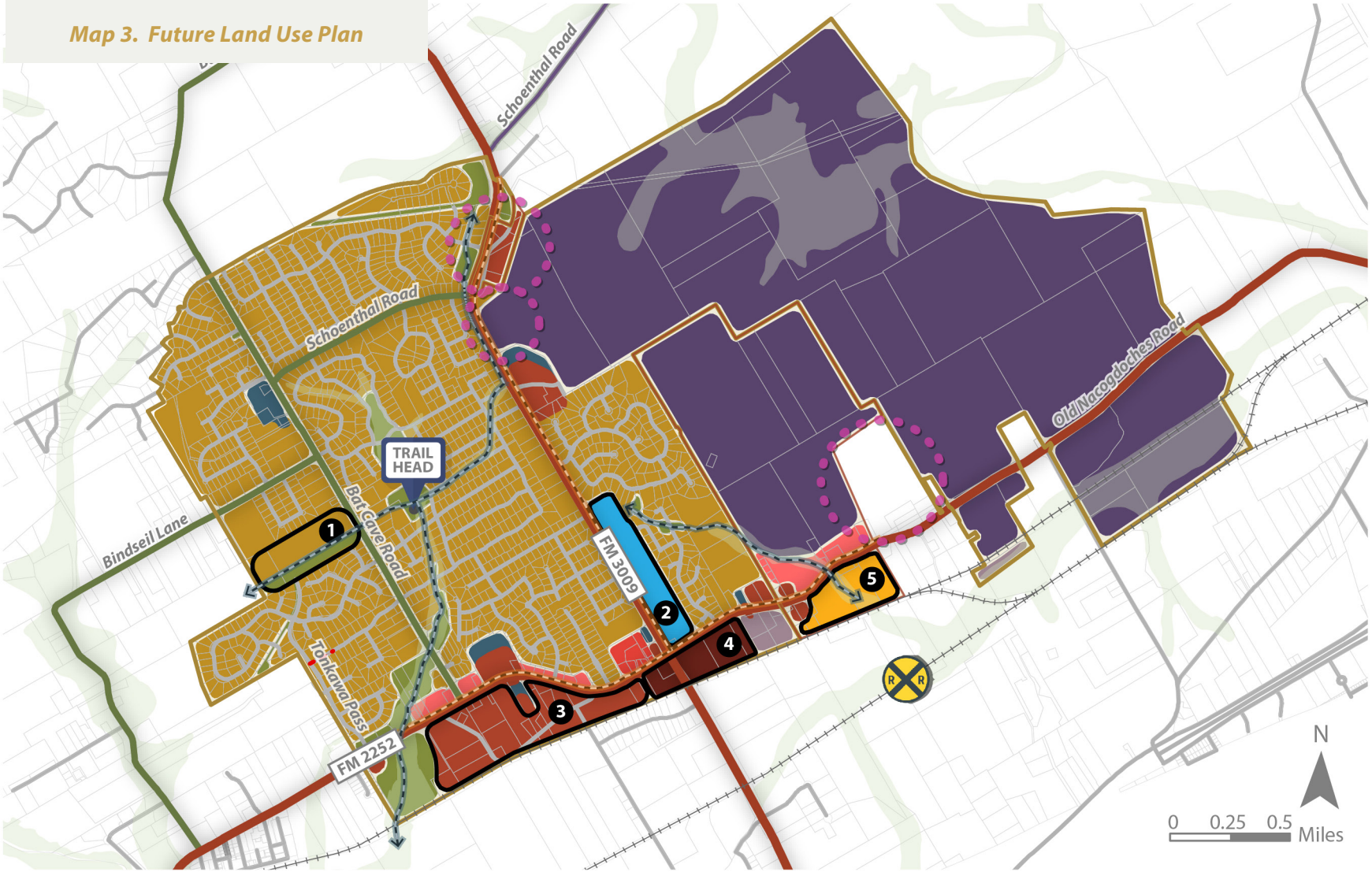
ATTEST:

_____
Marisa Spencer
City Secretary



PROPOSED PRESSURE SEWER LINE

Map 3. Future Land Use Plan



Print

City Commission Volunteer Interest Form - Submission #2780

Date Submitted: 5/3/2021

City of Garden Ridge

"A way of life, not just a place to live"

City Commission

Volunteer Interest Form

First Name*

Todd

Last Name

Hill

Address*

19870 Bat Cave Rd
Garden Ridge, TX 78266

Phone Number

[redacted]

Email Address

[redacted]

Date of Birth*

[redacted]

Voter Unique Identifier (VUID)

Qualifications from Ordinance No. 210*

Please check all the boxes that apply to you.

- [x] A registered voter in Garden Ridge, TX
- [x] Has resided in the City for at least six (6) months
- [x] Has not been convicted of a felony
- [x] Has not been found mentally incompetent by a final judgment of a court

Occupation

Retired US Army, Self Employed

Please check which of the following Commission you have a desire to serve on:

- [x] Planning and Zoning Commission
- [ ] Wildlife Management Advisory Commission
- [ ] Quarry Commission
- [ ] Any City Commission
- [ ] Water Commission

Tell us why you desire to serve on a City Commission.

I believe it is duty to serve my fellow man, that includes serving my community. While serving I want to give a voice to all citizens by gathering community sentiment and carefully researching and reflecting on how those decisions will positively enhance the city for the benefit of all citizens.

List any Boards, Commissions or Committees you have previously served on in Garden Ridge or other entities.

Founder and President of the North Dakota Adult Soccer Association
Referee Assignor, Scheduler and Evaluator for all Soccer games in Eastern North Dakota and Northwestern Minnesota
Basewide Equal Opportunity Advisor @ Ft Lee, VA
Various Boards and Committees within my Church
Various Boards and Committees within several fraternal organizations

Please attach your resume or a bio.*

Todd M Hill Bio.docx

Date

5/3/2021

A resume or a bio is required to be submitted with Volunteer Interest Form.

Todd M Hill Bio

Todd Hill was born in Salt Lake City, UT, raised for the most part in Colorado Springs, CO. He is married to Shea, and has five children Devin 28, Tyler 14, Jacob 12, Harrison 7, and Annie 5. He attended the University of Northern Colorado and Regis University. He spent 24 years in the US Army, attained the rank of Sergeant First Class and is a Disabled Veteran. While in the Army he spent time in the medical service and also teaching professional development. While a reservist he was a Mortgage Loan Officer/Broker for many years. After the military he worked for the Department of the Air Force, at Grand Forks AFB, ND, as the Mission/Flight Planner for worldwide operations for all of the KC-135's on station. Since 1982, Todd has been a sports official/referee. He officiated Soccer for 37 years, Ice Hockey for 17 years, Lacrosse for 9 years and Field Hockey for 5 years. He is still currently officiating Ice Hockey and Lacrosse. He is active in his church, a longtime volunteer for the Boy Scouts of America, is also active and a volunteer in several fraternal organizations.

Planning and Zoning Commission
Rolling Attendance

	6/9/20 Regular Meeting	8/11/20 Regular Meeting	9/8/20 Regular Meeting	10/13/20 Regular Meeting	11/10/20 Regular Meeting	12/8/20 Regular Meeting	1/12/21 Regular Meeting	2/9/21 Regular Meeting	3/9/21 Regular Meeting	4/13/21 Regular Meeting	5/11/21 Regular Meeting
Miller	P	P	P	P	E	E	P	P	P	P	
Diaz	P	P	P	P	P	P	P	P	P	P	
Jacaman	P	P	P	P	P	VAA	P	P	P	P	
Place 4											
Place 5											
Dauer	P	P	E	P	P	P	E	VAA	P	P	
Porter					P	P	P	P	P	P	

P: Present
E: Excused allowed in Ordinance 210
VAA: Voluntary Announced Absence
UA: Unannounced Absence
Gray: Not member yet

Planning and Zoning Commission's Attendance for 2021 City Council Regular Meetings

	1/6/21 Regular Meeting	2/3/21 Regular Meeting	3/3/21 Regular Meeting	4/7/21 Regular Meeting	5/5/21 Regular Meeting	6/2/21 Regular Meeting	7/7/21 Regular Meeting	8/4/21 Regular Meeting	9/1/21 Regular Meeting	10/6/21 Regular Meeting	11/3/21 Regular Meeting	12/1/21 Regular Meeting	Total for year
Miller		P	P	P									3
Diaz	P			P									2
Jacaman													0
Place 4													0
Place 5													0
Dauer													0
Porter													0

Met requirements in Ordinance 210
NOT met requirements in Ordinance 210

Future Agenda Items

Planning and Zoning Commission

June 8, 2021 Regular Meeting

14 days before Meeting	(05/29/2021)	Commission and Staff items are due
8 days before Meeting	(05/31/2021)	City Administrator and Chair review agenda. City Attorney is sent the agenda for approval.
7 days before Meeting	(06/01/2021)	Post Agenda and Commission will receive packet
4 days before Meeting	(06/04/2021)	Post Agenda Packet to City Website
3 days before Meeting	(06/05/2021)	(72 hours) – Local Govt. Code requirement for posting

City Council = Red
Quarry Commission = Purple
Planning & Zoning = Green
Water Commission = Blue
Wildlife Management Advisory Commission = Brown
Municipal Court = Gray

Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Approvals/Discussions/Reports

1. Minutes
2. Zoning Ordinance / Ordinance 210
3. Future Agenda Items: Commissioner Input / Set next meeting

July 13, 2021 Regular Meeting

14 days before Meeting	(06/29/2021)	Commission and Staff items are due
8 days before Meeting	(07/05/2021)	City Administrator and Chair review agenda. City Attorney is sent the agenda for approval.
7 days before Meeting	(07/06/2021)	Post Agenda and Commission will receive packet
4 days before Meeting	(07/09/2021)	Post Agenda Packet to City Website
3 days before Meeting	(07/10/2021)	(72 hours) – Local Govt. Code requirement for posting

City Council = Red
Quarry Commission = Purple
Planning & Zoning = Green
Water Commission = Blue
Wildlife Management Advisory Commission = Brown
Municipal Court = Gray
City Holiday = Orange
4th of July Event – Yellow

Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Approvals/Discussions/Reports

1. Minutes
2. Zoning Ordinance / Ordinance 210
3. Future Agenda Items: Commissioner Input / Set next meeting

PENDING FUTURE AGENDA ITEMS

- Interactive Map
- Ordinance No. 55 (temporary signs/time restriction on temporary signs)