



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA CITY COUNCIL REGULAR MEETING WEDNESDAY, MAY 5, 2021, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, May 5, 2021, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Posting of Colors by Davenport High School JROTC/Pledge of Allegiance

4. Proclamations

- a) National Police Week and Peace Officers Memorial Day

5. City/Employee Recognitions/Employee Introductions

- a) Thank you note from Barbara and Dean Lemmers to the Garden Ridge Library.
- b) Thank you note from Bruce Stewart to Water Operator Duane Scognio.
- c) Thank you note from Brian Reyes to Water Operator Duane Scognio.

6. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

7. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the April 7, 2021, City Council Regular Meeting.
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – March 31, 2021.
- c) Destruction of City records in accordance with the City of Garden Ridge Records Retention Plan.

- d) Appoint the Law Firm of Ryan Henry, LLC as Prosecutor for the City of Garden Ridge Municipal Court with Ryan Henry serving as lead Prosecutor and other attorneys in the Law Firm of Ryan Henry, LLC serving as Alternate Prosecutor.

8. Staff Reports

The following items are for discussion, consideration, and action.

- a) City Administrator Monthly Activity Report.
 - Community and Event Center usage/financial report, Building Permits issued to date for residential, commercial, and minor construction projects, City Council ideas/suggestions, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.
- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, records management, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, and continuity of operations.
- e) Public Works Monthly Activity Report.
 - Street and right-of-way maintenance, drainage facility and easement maintenance, City parking lots and facility maintenance, Animal Services (domestic and wild), projects, and continuity of operations.
- f) Water Department Monthly Activity Report.
 - Water pumping/usage from City wells, water system infrastructure maintenance/repairs/projects, leak adjustments, water and/or drought management (current watering stage), and continuity of operations.
- g) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

9. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) FM 2252 Wastewater Project.

10. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Resignation of Commissioner Heier.
 - 1.1. Receive recommendation from the Planning and Zoning Commission.
 - 1.2. Take action on recommendation.
 - 2. Receive monthly activity update as applicable.
- b) Quarry Commission:
 - 1. Receive monthly activity update as applicable.
- c) Water Commission:
 - 1. Request for water leak adjustment for 8289 Eskimo Forest for the billing period of November 23, 2020 – December 22, 2020.
 - 1.1. Receive recommendation from the Water Commission.
 - 1.2. Take action on recommendation.
 - 2. Receive monthly activity update as applicable.

- d) Wildlife Management Advisory Commission:
 - 1. Receive monthly activity update as applicable.
- e) Parks Committee:
 - 1. Receive monthly activity update as applicable.
- f) *Volunteer Garden Ridge!*
 - 1. Receive monthly activity update as applicable.

11. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) Public Information/Assistant City Secretary and Accounting/Administrative Assistant.
 - 1. Discuss updated job descriptions.
 - 2. Take action on full-time status for Accounting/Administrative Assistant position.

12. Updates

- a) COVID-19.
 - 1. Discuss status, updates, response, and matters related to COVID-19.
 - 2. Discuss funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.
 - 3. Take possible action on matters related to COVID-19.
- b) City Council Projects.
 - 1. Speed Limits within the City of Garden Ridge (Lantzy).
 - 2. Animal Foster Program (Swint and Bower).
 - 3. Comal ISD Events (Swint and Arvidson).
- c) Mayor's Projects.
 - 1. Winter Storm Lessons/After Action Plan.
 - 2. Communication Report.
 - 3. Citizen Contact Report.

13. Discussion of Future Agenda Items

14. Citizen Comment Period – limited to 20 minutes total

See “Rules for Citizens’ Participation” under Item 6.

15. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization
 Boy Scouts and/or Girl Scouts
 City of Garden Ridge sponsored events and outreach efforts
 Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
 Counties (Bexar/Comal/Guadalupe)
 Garden Ridge Lions Club
 Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
 Garden Ridge Women's Club
 Greater Bexar County Council of Cities
 Northeast Partnership

16. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property.
 1. To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person and legal advice on same: wastewater utility easement acquisition and property acquisition for city building project and related matters.

17. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

18. Adjournment

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 9:00 a.m. on April 30, 2021, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Marisa Spencer
City Secretary

Proclamation

WHEREAS, in 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, the members of the Garden Ridge Police Department play an essential role in safeguarding the rights and freedoms of the citizens of Garden Ridge; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, it is fitting and proper that we express our gratitude for the dedicated service and courageous deeds of law enforcement officers and for the contributions they have made to the security and well-being of all our citizens.

NOW, THEREFORE, BE IT RESOLVED that I, Larry Thompson, Mayor of Garden Ridge, Texas, do hereby proclaim May 9-15, 2021, in the City of Garden Ridge as

NATIONAL POLICE WEEK

I ask all citizens to join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER, call upon all citizens of Garden Ridge to observe May 15, 2021, as Peace Officers Memorial Day to honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty. To date we have lost 24,852 Peace Officers, and there were 360 Line of Duty Deaths reported in 2020 alone.

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of the Garden Ridge this 5th day of May, 2021.





Larry Thompson
Mayor

Happy Library Week to
all our librarians, assistants, and
volunteers.

Thank you for all you do
to make our library so special.

Barbara & Dean Lemme

City Secretary

From: Mayor
Sent: Tuesday, April 20, 2021 3:46 PM
To: City Secretary
Subject: FW: [EXTERNAL] City Water Department-Customer Service

-----Original Message-----

From: Bruce Stewart
Sent: Monday, April 19, 2021 3:50 PM
To: Mayor <Mayor@ci.garden-ridge.tx.us>
Subject: [EXTERNAL] City Water Department-Customer Service

Mayor Thompson...

Having lived in Garden Ridge since 2005, I've heard my share of stories about residents dissatisfied with our Water Department. Well this is not one of those stories! Quite the opposite.

This weekend I received a text that I had a potential water leak...a benefit we enjoy from our new water meter system. I was referred to a water department tech named Dwayne(I did not catch his last name). Dwayne stayed on the phone with me for nearly 45 minutes troubleshooting my problem. We finally found it after a second phone call. Dwayne was not going to give up until he solved MY problem....an outstanding example of superb customer service!

Please pass along my appreciation and thanks to Dwayne for a job very well done!

Bruce Stewart
20448 Wahl Lane

Sent from my iPhone

City Secretary

From: brian reyes
Sent: Tuesday, April 20, 2021 3:36 PM
To: City Secretary
Cc: Jesus Valdez Jr
Subject: [EXTERNAL] Duane Scognio

Good afternoon Marisa,

My name is Brian Reyes and I am a resident of Georg Ranch. I am emailing you because I wanted to personally let you and city staff know what great customer service Mr. Duane Scognio provided to my family and me this past Sunday. He is an extreme blessing and I really want to thank him for his help this past Sunday. He truly displays the qualities that I know the city instills in their employees. This past Sunday I was notified that my home was expending lots of water and I immediately panicked and rushed home without enjoying my lunch to find out where the leak was occurring. I called the number on the email and spoke to someone who then took my information and told me someone would be in contact with me. As you can imagine, two things were running through my mind and stressing me out. First, it was trying to identify where the leak was coming from and second, how much all this excessive water leak was going to cost me in next month's water bill. When I received a call back, it was Duane and I had relayed these concerns to him. Duane was great and extremely polite and patient with me. He helped me by communicating to me via phone how to check where the water leak was coming from. I am extremely indebted to him for this. He also helped me to relax from the stress I was experiencing with this water leak. If it wasn't for Duane, I would not have been able to locate where this leak was coming from. For that I really want to thank him and I hope that he is someone that is placed in a manager or supervisor role for the Water Department. He didn't have to take time out of his day off to do what he did and I really appreciate his help.

I also want to thank Mr. Jesus Valdez for his help with walking me through the water bill process. He is an extreme blessing too. Both of these gentlemen are great people and I am extremely grateful to have met both of them. I hope that the mayor and council recognize these men for the great public service they portray and I am proud to be a City of Garden Ridge resident. Please let me know if you have any questions.

Respectfully submitted,
Mr. Brian Reyes
21925 Senna Hills Dr.
Garden Ridge, TX 78266



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, APRIL 7, 2021, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Karen Ford, Finance/HR
Ron Eberhardt, Police Chief
Jacob Parsons, Water Manager
Steven Steinmetz, Public Works Director
Linda Crosland, Librarian
Cynthia Trevino, City Attorney

City Commissioners Present:

Dr. Jim Miller, Chair, Planning and Zoning Commission
Karen Diaz, Vice-Chair, Planning and Zoning Commission
Jesse Valdez, Planning and Zoning Commissioner
James Mueller, Chair, Water Commission
Dr. Richard Carmichael, Water Commissioner
Angus Beaird, Water Commissioner
Don Stone, Water Commissioner
Ken Kneupper, Vice-Chair, Wildlife Management Advisory Commission
Johnell Holly, Chair, Quarry Commission
Jerry Barucky, Vice-Chair, Quarry Commission

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, April 7, 2021, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance

Mayor Thompson, along with Eagle Scout Alex Webster, led the Pledge of Allegiance and the Texas Pledge.

4. Eagle Scout Certificate of Recognition

a) Alex Webster

Mayor Thompson presented a Certificate of Recognition to Alex Webster on behalf of the Garden Ridge Community congratulating him for attaining the rank of Eagle Scout.

5. Proclamations

a) National Library Week

Mayor Thompson presented a Proclamation to Librarian Linda Crosland and Assistant Librarian Wendy Bippert declaring the week of April 4-10, 2021, as National Library Week in the City of Garden Ridge.

Librarian Linda Crosland thanked Mayor Thompson and City Council for their continued support and spoke regarding the services and resources available at the Garden Ridge Library. She also recognized Assistant Librarian Wendy Bippert for her hard work and dedication to the Garden Ridge Library.

b) Sexual Assault Awareness Month

Mayor Thompson presented a Proclamation to Ellie Truan, Crisis Center of Comal County, declaring April 2021 as Sexual Assault Awareness Month in the City of Garden Ridge.

Ellie Truan, Crisis Center of Comal County, thanked City Council and the City of Garden Ridge for their continued support and spoke regarding the services and resources provided by the Crisis Center of Comal County.

c) Child Abuse Prevention Month

Mayor Thompson presented a Proclamation to representatives from Court Appointed Special Advocates (CASA) and Children's Advocacy Center of Comal County (CACCC) declaring April 2021 as Child Abuse Prevention Month in the City of Garden Ridge.

Robert Edwards, CASA, thanked City Council and the City of Garden Ridge for their continued support and spoke regarding the services and resources provided by CASA.

Shannon Dixon, Children's Advocacy Center of Comal County (CACCC), thanked City Council and the City of Garden Ridge for their continued support and spoke regarding the services and resources provided by the CACCC.

6. City/Employee Recognitions/Employee Introductions

a) Introduction of Water Operator Robert Mann.

Water Manager Jacob Parsons introduced Water Operator Robert Mann and spoke regarding his background and professional experience. Mayor Thompson and City Council welcomed him to the City of Garden Ridge.

b) Thank you notes from Ken and Barbara Kneupper to Mayor Thompson and City Staff.

City Administrator Nancy Cain stated thank you notes were received from Ken and Barbara Kneupper to Mayor Thompson and City Staff for the assistance they received during the winter weather emergency.

c) Thank you note from Linda Ackerman to Water Department and City Staff.

City Administrator Nancy Cain stated a thank you note was received from Linda Ackerman to the Water Department and City Staff for their efforts to keep the City safe during the winter weather emergency.

d) Thank you note from Lily and Jerry Barucky to the Water Department.

City Administrator Nancy Cain stated a thank you note was received from Lily and Jerry Barucky to the Water Department for going above and beyond to provide services during the winter weather emergency.

e) Thank you note from Lily Barucky to Assistant City Secretary Kat Balbi.

City Administrator Nancy Cain stated a thank you note was received from Lily Barucky to Assistant City Secretary Kat Balbi for providing the community with an informative March Grapevine.

f) Thank you note from The Smiths to the Water Department and Admin Staff.

City Administrator Nancy Cain stated a thank you note was received from The Smiths to the Water Department and Admin Staff for their hard work and dedication throughout the winter weather emergency.

g) Recognition of Utility Clerk Michelle Hinojosa for completion and release from probationary period.

City Secretary Marisa Spencer recognized Utility Clerk Michelle Hinojosa for her completion and release from probationary period, stating Mrs. Hinojosa continues to be a great addition to the City.

h) Recognition of Librarian Linda Crosland as a stipend recipient from Texas Library Association.
City Administrator Nancy Cain recognized Librarian Linda Crosland as a stipend recipient from Texas Library Association.

i) Recognition of Employee Service Years with the City of Garden Ridge.
City Administrator Nancy Cain recognized employees with anniversary dates in the month of April for their hard work, dedication, and tenure with the City. This recognition included: Jacob Parsons-2 years of service, Shannon Del Toro-7 years of service, and Nancy Cain-19 years of service.

j) Recognition of Kitty Owen for Volunteer Service Years on the Planning and Zoning Commission.
Mayor Thompson spoke regarding Kitty Owen serving on the Planning and Zoning Commission from 1998-2020 and presented Ms. Owen with a plaque recognizing her 22 years of volunteer service on the Commission.

Kitty Owen thanked Mayor Thompson and City Council for the recognition and spoke regarding her volunteer service in the City.

7. Citizen Comment Period

Mayor Thompson reviewed the Rules for Citizen Participation.

Tony Frasco, 8802 Wild Wind Park, spoke regarding water loss during emergency situations and the water bill relief provided to residents in response to the winter weather emergency.

Shelby Trial, 21657 Forest Waters Circle, spoke regarding the 4th of July Event and City Council use of social media.

Ken Kneupper, 8891 Schoenthal Road, spoke regarding the March City Council meeting and City Council use of social media.

Dawn Hatch, 8377 Twisted Oaks, spoke regarding social media, City Council use of social media, and respect.

Robb Erickson, 20203 Van Nest Circle, spoke regarding Families of Garden Ridge Adopt-A-Highway program.

8. Consent Agenda

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- a) Approval of Minutes for the March 3, 2021, City Council Regular Meeting.**
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – February 28, 2021.**
- c) Destruction of City records in accordance with the City of Garden Ridge Records Retention Plan.**
- d) Accept the resignation of Jesus Valdez from the Capital Improvements Advisory Committee.**
- e) Resolution No. 472-042021 A Resolution of the City Council of the City of Garden Ridge, Texas, suspending the CenterPoint Energy 2021 Annual GRIP Adjustment for the South Texas Division in the City of Garden Ridge for a period of forty-five (45) days from May 3, 2021.**
- f) Appoint the City Administrator to execute Amendment to Communications Facilities License and Memorandum of Lease and deliver the executed documents to American Tower Corporation.**

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Arvidson, to approve Consent Agenda items a)-f). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

9. Staff Reports

a) City Administrator Monthly Activity Report.

City Administrator Nancy Cain spoke regarding Water Manager Jacob Parsons retiring from municipal government, Community and Event Center bookings, the City Shred Event, bulk dumpsters schedule for the month of May, and the RACAP annual food drive.

b) Finance/HR Monthly Activity Report.

Finance/HR Director Karen Ford spoke regarding continuity of operations related to Finance and Human Resources and provided City Council with an update on the American Rescue Plan and presenting the step program to City Council.

c) City Secretary Monthly Activity Report.

City Secretary Marisa Spencer reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department. She provided City Council with an update on the 2021 City of Garden Ridge Election, the streaming numbers, and the winter weather emergency after action plan.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department. He provided City Council with an update on the Citizens Police Academy and the winter weather emergency after action plan.

e) Public Works Monthly Activity Report.

Public Works Director Steven Steinmetz reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department. He provided City Council with an update on Public Works Department projects and the winter weather emergency after action plan.

f) Water Department Monthly Activity Report.

Water Manager Jacob Parsons reviewed the monthly activity report and spoke regarding continuity of operations related to the Water Department. He provided City Council with an update on Water Department projects, the AMI system, the winter weather emergency after action plan, and his retirement from municipal government.

Mayor Thompson spoke regarding Water Manager Jacob Parsons and thanked him for everything he has done during his time with the City of Garden Ridge.

g) Library Monthly Activity Report.

Librarian Linda Crosland reviewed the monthly activity report and spoke regarding continuity of operations and upcoming events related to the Library.

10. City Engineer Projects Status Reports

City Engineer Reed Meriwether reviewed the Trihydro Engineering Report. He spoke regarding the FM 2252 TxDOT Project and FM 2252 Wastewater Project and addressed questions from Councilmembers.

11. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

- 1. Consider a petition by Shawn Willis on behalf of WMMT Ventures, LLC, for rezoning from Residence-Agriculture (RA) District to Neighborhood Service (B-1) District of a 14.0836 acre tract of land lying in the G.M. Dolson Survey 96, Comal County, Texas, being all of a called 14.8 acres of land described and conveyed to Joan Catherine Fritze Crowell in Clerk's file number 201006026819 of the Official Public Records of Comal County, Texas, SAVE AND EXCEPT a called 0.611 acre tract deeded to the State of Texas in Volume 314, Page 124, of the Deed Records of Comal County, Texas. The property is further located on the east side of FM 2252 across from Arrowood Place located in the Arrowood Estates Subdivision in Garden Ridge, Texas.**

1.1. Receive recommendation from the Planning and Zoning Commission.

Chair Dr. Miller spoke regarding the petition by Shawn Willis on behalf of WMMT Ventures, LLC, for rezoning from Residence-Agriculture (RA) District to Neighborhood Service (B-1) District and addressed questions from Councilmembers. He stated the Commission recommends approval of the petition for rezoning.

1.2. Hold a public hearing.

Mayor Thompson opened the public hearing at 7:25 p.m.

No one wished to speak, and City Secretary Marisa Spencer stated no written comments were received.

Mayor Thompson closed the public hearing at 7:26 p.m.

1.3. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve the Planning and Zoning Commission's recommendation and approve the petition by Shawn Willis on behalf of WMMT Ventures, LLC, for rezoning from Residence-Agriculture (RA) District to Neighborhood Service (B-1) District for the property detailed on the agenda. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Resignation of Commissioner Valdez.

2.1. Receive recommendation from the Planning and Zoning Commission.

Chair Dr. Miller stated the Commission recommends approval of the resignation of Commissioner Valdez from the Planning and Zoning Commission effective April 30, 2021.

2.2. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Bower, to approve the Planning and Zoning Commission's recommendation and accept the resignation of Commissioner Valdez from the Planning and Zoning Commission effective April 30, 2021. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. Receive monthly activity update as applicable.

Chair Dr. Miller provided City Council with an update on the topics discussed at the Commission's March meeting.

b) Quarry Commission:

1. Receive monthly activity update as applicable.

Chair Holly provided City Council with an update on topics discussed at the Commission's March meeting.

c) Water Commission:

Mayor Thompson spoke regarding the Commission appointing a new Chair during the Commission's March meeting. Mayor Thompson introduced and welcomed Chair Mueller.

1. Request for water leak adjustment for 21032 Cedar Branch for the billing period of November 23, 2020 – December 22, 2020.

1.1. Receive recommendation from the Water Commission.

Chair Mueller provided City Council with a summary of the Commission's discussion regarding this request. He stated the Commission recommends the Water Manager's proposal of a credit in the amount of \$847.08 for approval by City Council, adding the amount is based on calculating the cost of water lost at the second-tier rate.

1.2. Take action on recommendation.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Arvidson, to approve the Water Commission's recommendation for request for water leak adjustment for 21032 Cedar Branch for the billing period of November 23, 2020 – December 22, 2020, and credit the account in the amount of \$847.08. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Request for water leak adjustment for 8289 Eskimo Forest for the billing period of November 23, 2020 – December 22, 2020.

Mayor Thompson stated the petitioner requested this item be moved to the May City Council agenda.

3. Request for water leak adjustment for 9413 Blazing Star Trail for the billing period of June 22, 2020 – August 24, 2020.

3.1. Receive recommendation from the Water Commission.

Chair Mueller provided City Council with a summary of the Commission's discussion regarding this request. He stated the Commission recommends a credit in the amount of \$546.80 for approval by City Council, adding the recommendation is based on using historical data to calculate the average water consumption.

3.2. Take action on recommendation.

Motion: A motion was made by Councilmember Arvidson, seconded by Mayor Pro-Tem McCaw, to approve the Water Commission's recommendation for request for water leak adjustment for 9413 Blazing Star Trail for the billing period of June 22, 2020 – August 24, 2020 and credit the account in the amount of \$546.80. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

4. Water Commission Place 1.

4.1. Receive recommendation to appoint Angus Beaird to the Water Commission Place 1 vacancy with term expiring September 30, 2022.

Chair Mueller spoke regarding Angus Beaird's background and professional experience and stated the Commission recommends appointing Angus Beaird to the Water Commission Place 1 vacancy.

4.2. Take action on recommendation.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Lantzy, to approve the Water Commission's recommendation and appoint Angus Beaird to the Water Commission Place 1 vacancy with term expiring September 30, 2022. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

5. Water Commission Place 3.

5.1. Receive recommendation regarding the resignation of Commissioner Valdez.

Chair Mueller spoke regarding the resignation of Commissioner Valdez and stated the Commission recommends acceptance of the resignation of Commissioner Valdez from the Water Commission.

5.2. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to approve the Water Commission's recommendation and accept the resignation of Commissioner Valdez from the Water Commission. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Mayor Thompson and City Council thanked Jesse Valdez for his hard work and dedication.

5.3. Receive recommendation to appoint Don Stone to the Water Commission Place 3 vacancy with term expiring September 30, 2022.

Chair Mueller spoke regarding Don Stone's background and professional experience and stated the Commission recommends appointing Don Stone to the Water Commission Place 3 vacancy.

5.4. Take action on recommendation.

Motion: A motion was made by Councilmember Swint, seconded by Mayor Pro-Tem McCaw, to approve the Water Commission's recommendation and appoint Don Stone to the Water Commission Place 3 vacancy with term expiring September 30, 2022. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. Receive monthly activity update as applicable.

Chair Mueller provided City Council with an update on the topics discussed at the Commission's March meeting.

d) Wildlife Management Advisory Commission:

1. Receive monthly activity update as applicable.

Vice-Chair Kneupper provided City Council with an update on the topics discussed at the Commission's March meeting.

e) Parks Committee:

1. Receive monthly activity update as applicable.

City Administrator Nancy Cain provided City Council with an update on the Committee's efforts related to the 4th of July Event.

f) *Volunteer Garden Ridge!*

1. Receive monthly activity update as applicable.

City Administrator Nancy Cain stated *Volunteer Garden Ridge!* reported 245 hours for the month of March, despite the necessary COVID restrictions.

12. Approvals and Authorizations

The following items are for discussion, consideration, and action.

a) Request to transfer Specific Use Permit held by CF&M Storage LLC, located at 19834 FM 2252, to MHC 113 (San Antonio TX) LLC, to include continuance of nonconforming impervious cover.

1. Discuss and review request.

City Administrator Nancy Cain spoke regarding the request to transfer Specific Use Permit due to the current property owner desiring to sell the property and transfer the existing Specific Use Permit to a potential purchaser. She stated the potential purchaser will continue the existing use of the property. City Administrator Nancy Cain explained the property owner is further requesting that the nonconforming 80% impervious cover be allowed to continue, and such continuance be transferred with the Specific Use Permit to the new property owner.

2. Take action on request.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve the request to transfer Specific Use Permit held by CF&M Storage LLC, located at 19834 FM 2252, to MHC 113 (San Antonio TX) LLC, to include continuance of nonconforming impervious cover. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

b) City Council use of Social Media.

Mayor Thompson spoke regarding City Council requesting this as an agenda item during the March meeting. The City Council discussed City Council use of social media and the City's policy pertaining to social media.

Mayor Thompson spoke regarding staff's ability to focus time and attention on the City's online presence and presenting a proposal to City Council next month that will address communication and social media concerns. He explained this proposal includes changing a current part-time position to a full-time position and includes making changes to job descriptions of current employees.

13. Updates

a) COVID-19.

1. Discuss status, updates, response, and matters related to COVID-19.

Mayor Thompson provided City Council with an update on the status and actions taken at the federal, state, and local level in response to COVID-19. He spoke regarding Governor Abbott's disaster declaration and Executive Orders, discussions with Comal County regarding hosting a vaccination clinic, revoking the amendment to Ordinance No. 227, continuity of operations, and mask policies within City facilities.

2. Discuss funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.

Public Works Director Steven Steinmetz provided City Council with an update on touchless appliances and features being installed within City facilities.

3. Take possible action on matters related to COVID-19.

No action taken.

b) City Council Projects.

1. Speed Limits within the City of Garden Ridge (Lantzy).

Councilmember Lantzy spoke regarding concerns related to speed limits within neighborhoods in the City.

City Attorney Cynthia Trevino spoke regarding requirements that must be met for reducing the speed limits on public streets within the City, adding streets within private subdivisions as well as FM 3009 and FM 2252 are not within the City's control. Chief Eberhardt spoke regarding the current speed limit of 30mph and the City having wider streets and larger lots than other cities.

The City Council discussed polling residents to determine specific streets that any citizens have concerns with and researching what the City can do pertaining to reducing speed limits within neighborhoods.

2. Animal Foster Program (Swint and Bower).

Councilmember Bower spoke regarding liability concerns related to an animal foster program and considering other options to assist Animal Services with caring for animals.

3. Comal ISD Events (Swint and Arvidson).

Councilmember Swint and Councilmember Arvidson spoke regarding the Comal ISD Events Project and discussions with the Director of Communications at Comal ISD.

4. Update on Vulcan Construction Materials, LLC Project (Arvidson).

Councilmember Arvidson spoke regarding a Travis County Court Judge remanding and vacating the air-quality permit the Texas Commission on Environmental Quality (TCEQ) previously granted to Vulcan Materials, stating this ruling is a victory for citizens and community activist groups who fought the development of the quarry.

c) Mayor's Projects.

1. Winter Storm Lessons/After Action Plan.

Mayor Thompson spoke regarding Emergency Management, Community Emergency Response Team Programs, and department heads working together to create an after-action plan to also be used during any future emergency situations. Mayor Thompson provided City Council with an update on recent discussions with Comal County Emergency Management, stating Comal County as well as surrounding cities expressed envy about the City of Garden Ridge's response and ability to maintain services during the winter weather emergency.

City Administrator Nancy Cain provided City Council with an update on recent discussions with CPS Energy.

2. Communication Report.

Mayor Thompson spoke regarding recent discussions with TxDOT regarding the timing and options for relocating the City sign on FM 2252.

Mayor Thompson spoke regarding Coffee with the Mayor on the 2nd and 4th Mondays of each month.

3. Citizen Contact Report.

Mayor Thompson spoke regarding receiving positive feedback pertaining to the AMI system customer portal in addition to receiving appreciation from many citizens pertaining to the hard work, dedication, and assistance from City Staff throughout the winter weather emergency.

14. Discussion of Future Agenda Items

None at this time.

15. Citizen Comment Period

Mayor Thompson reviewed the Rules for Citizens Participation.

Shelby Trial, 21657 Forest Waters Circle, spoke regarding Councilmembers' comments relating to residents.

Dr. Jim Miller, 9910 Marie Meadow, spoke regarding City Council and City Commission use of social media.

Ken Kneupper, 8891 Schoenthal Road, spoke regarding Comal ISD events and the Comal ISD Gold Card.

16. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Northeast Partnership.

None at this time.

17. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property.

- 1. To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person and legal advice on same: wastewater utility easement acquisition and property acquisition for city building project and related matters.**

Mayor Thompson announced the City Council will recess at 9:20 p.m. and reconvene into Executive Session at 9:30 p.m., in accordance with Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property to discuss and seek legal advice on the item stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 10:28 p.m.

18. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson asked if any Councilmembers wanted to recall any items posted for Executive Session to allow for any action they wanted to take. Receiving no responses from Councilmembers, Mayor Thompson closed Business Items.

19. Adjournment

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Arvidson, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, April 7, 2021, City Council regular meeting was adjourned at 10:29 p.m. by Mayor Thompson.

ATTEST

Larry Thompson
Mayor

Marisa Spencer
City Secretary

**SIGN IN TO SPEAK AT THE APRIL 7, 2021
CITY COUNCIL REGULAR MEETING
CITIZEN COMMENT PERIOD**

①

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 1. You are required to sign up to speak.
 2. You are limited to one 3-minute period.
 - ii. Second citizen comment period
 1. You are not required to sign up.
 2. You are limited to one 2-minute period.
 - iii. State your name and address before your comments begin.
 - iv. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

NAME	ADDRESS	TELEPHONE NUMBER (OPTIONAL)	SUBJECT
1. Tony FRASCO	8802 Wild Wind PARK	210 651 5276	G.I.E.T.?
2. SHELBY TRIAL	21657 FOREST WATERS CTR.	210 651 6726	SOCIAL MEDIA
3. KEN KNEPPER	8891 SCHONEN TAL RD	210-651-1197	COMMUNICATION
4. Dawn Hatch	8377 Twisted Oaks	210-724-9935	Smedia
5. ROBB ERICKSON	20203 VAN NEST CIRCLE	210-239-5736	"FAMILIES OF GARDEN RIDGE"
6.			
7.			
8.			
9.			
10.			

LAST 2 PM
✓

APRIL 7, 2021
CITY COUNCIL REGULAR MEETING
SECOND CITIZEN COMMENT PERIOD

NAME	ADDRESS	SUBJECT
1. SALE TAIAL	21657 FOREST WATERS CIR-	COUNCIL'S COMMISSION
2. Jim Miller	9910 MARIE MEADOW	SOCIAL MEDIA
3. KEN KNEPPER	8891 SCHONFALK RD	PAVENPORT
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CITY OF GARDEN RIDGE

MONTHLY ACCOUNT BALANCES & INTEREST RATES

PERIOD ENDED AS OF 03/31/2021

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 154,317.33	0.00%
GF MONEY MARKET	3,865,511.72	0.55%
PEG CAPITAL FEES	48,122.76	0.50%
TEXPOOL INVESTMENTS	6,602.50	0.02%
2017 I&S	2,146.54	0.45%
2012 I&S	34,451.23	0.50%
2012 REFI	14,641.87	0.49%
2015 I&S	51,170.36	0.52%
TEXPOOL WATER IMPACT FEES	170,568.79	0.02%
TEXPOOL STREET IMPACT FEES	59,030.59	0.02%
CONSTRUCTION BOND	139,755.80	0.55%
ASSET/FORFEITURE - STATE	98.15	0.04%
ASSET/FORFEITURE - FED	220,539.56	0.55%
TOTAL CITY FUNDS	\$ 4,766,957.20	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
TEXPOOL WATER INVEST	\$ 2,236.48	0.02%
WATER SURCHARGE	148,402.09	0.55%
OPERATING ACCOUNT	1,199,038.54	0.55%
TOTAL WATER FUNDS	\$ 1,349,677.11	

TOTAL ALL ACCOUNTS

\$ 6,116,634.31	
------------------------	--

CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
CURRENT AND YEAR TO DATE AS OF 03/31/2021

GENERAL FUND	BALANCE
GF Operational Checking	\$ 154,317.33
GF Money Market	3,865,511.72
TexPool Investments	6,602.50
Restricted Amounts	(317,427.44)
TOTAL AVAILABLE FUNDS	\$ 3,709,004.11

WATER FUND	BALANCE
Operational Checking	\$ 1,199,038.54
TexPool Water Invest	2,236.48
Water Surcharge	148,402.09
Restricted Amounts	(404,812.27)
TOTAL AVAILABLE FUNDS	\$ 944,864.84

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES
CURRENT AND YEAR TO DATE AS OF 03/31/2021

GENERAL FUND	Mar-21	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 128,535.97	\$ 2,348,225.54	\$ 3,049,015.00	77.0%	\$ 700,789.46
EXPENDITURES					
ADMINISTRATION	61,979.79	311,643.31	853,496.00	36.5%	541,852.69
COURT	7,608.75	46,137.27	91,105.00	50.6%	44,967.73
POLICE	128,548.98	592,534.72	1,324,881.00	44.7%	732,346.28
PUBLIC FACILITIES	56,607.66	276,638.21	608,670.00	45.4%	332,031.79
COMMUNITY CENTER	5,524.70	17,338.33	65,998.00	26.3%	48,659.67
LIBRARY	9,510.28	45,907.51	99,855.00	46.0%	53,947.49
FARMERS MARKET	-	-	-		-
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	269,780.16	1,290,199.35	3,044,005.00	42.4%	1,753,805.65
NET POSITION	\$ (141,244.19)	\$ 1,058,026.19	\$ 5,010.00		\$ (1,053,016.19)

WATER FUND	Mar-21	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 103,087.53	\$ 798,717.34	\$ 1,789,687.00	44.6%	\$ 990,969.66
EXPENDITURES	155,440.28	665,163.81	1,330,798.00	50.0%	665,634.19
AMI SYSTEM <i>(Funded by Reserves)</i>		555,197.60	-		(555,197.60)
REVENUE +/- EXPENDITURES	(52,352.75)	(421,644.07)	458,889.00		880,533.07

OTHER CASH OUTFLOWS	Mar-21	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
BOND PRINCIPLE PAYMENTS	450,500.00	450,500.00	451,900.00	99.7%	1,400.00
XEROX LEASE PRINCIPLE PMTS	433.96	2,164.20	5,284.00	41.0%	3,119.80
TOTAL OTHER CASH OUTFLOWS	\$ 450,933.96	\$ 452,664.20	\$ 457,184.00		\$ 4,519.80

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER

PERIOD ENDED AS OF 03/31/2021

REVENUES	YTD	Budget
RENTALS	\$ 9,135.00	30,000.00
DEPOSITS	4,780.00	18,000.00
CLEAN-UP FEES	550.00	2,250.00
DEPOSITS REFUNDED	(3,275.00)	(16,500.00)
DONATIONS	-	-
TOTAL REVENUES	11,190.00	33,750.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	274.90	2,286.00
MANAGER FEES	4,833.00	17,500.00
COMPUTER/INTERNET	826.16	1,817.00
TELEPHONE	282.00	564.00
UTILITIES	4,944.11	10,301.00
MAINTENANCE	1,849.25	9,000.00
SUPPLIES	63.91	1,200.00
CLEANING	990.00	5,230.00
EQUIPMENT	-	600.00
MARKETING	-	-
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	14,063.33	48,498.00
NET POSITION	\$ (2,873.33)	\$ (14,748.00)

Management's Discussion and Analysis of Results of Operations – March 2021

GENERAL FUND

Cash

Total available funds as of March 31, 2021 are \$3,709.0k.

Revenue

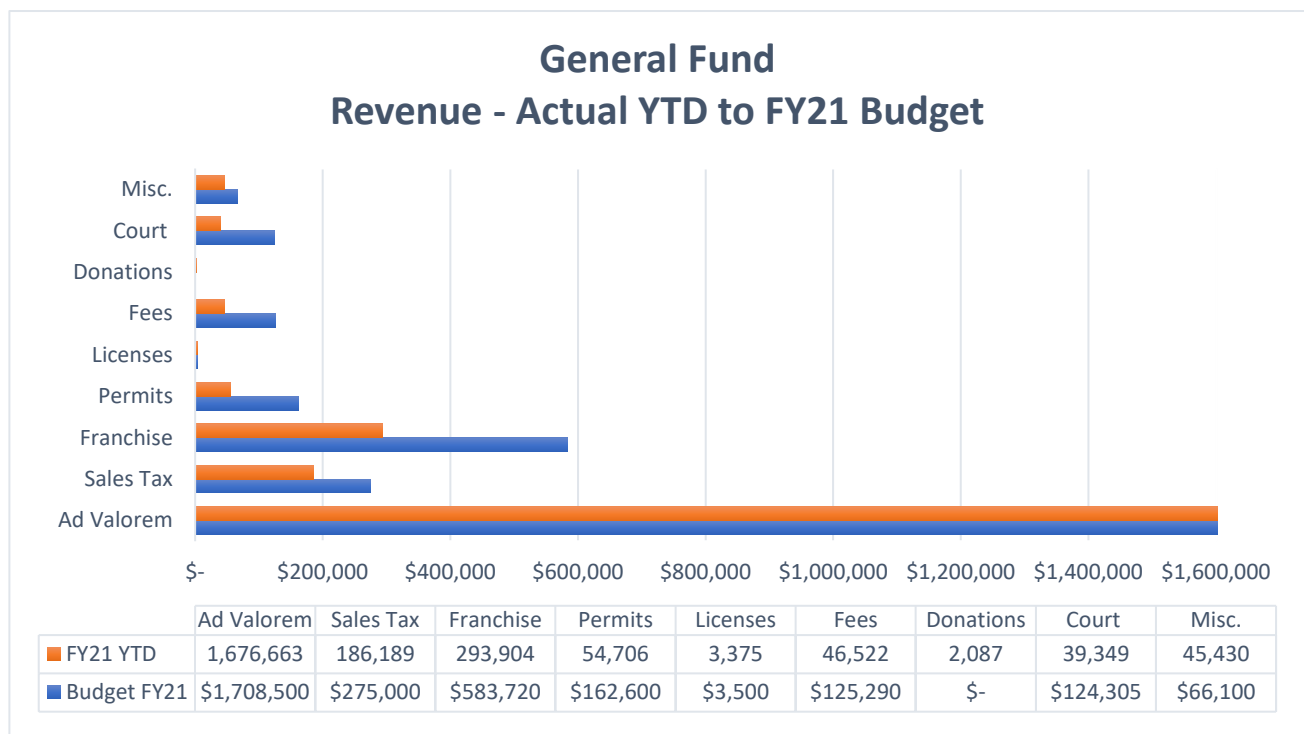
Ad Valorem Tax collections for March total \$27.8k. YTD collections total \$1,674.5k or 96.9% of the FY21 budget of \$1,699.5k.

Sale Tax Revenue YTD totals \$186.2k or 67.7% of the \$275k FY21 budget.

Building Permits revenue YTD totals \$52.6k or 32.9% of the \$160k budgeted for FY21.

Trash Collections YTD total \$41.4k vs \$39.3k for the previous year. Current collections total 51.8% of the \$80k budgeted for FY21.

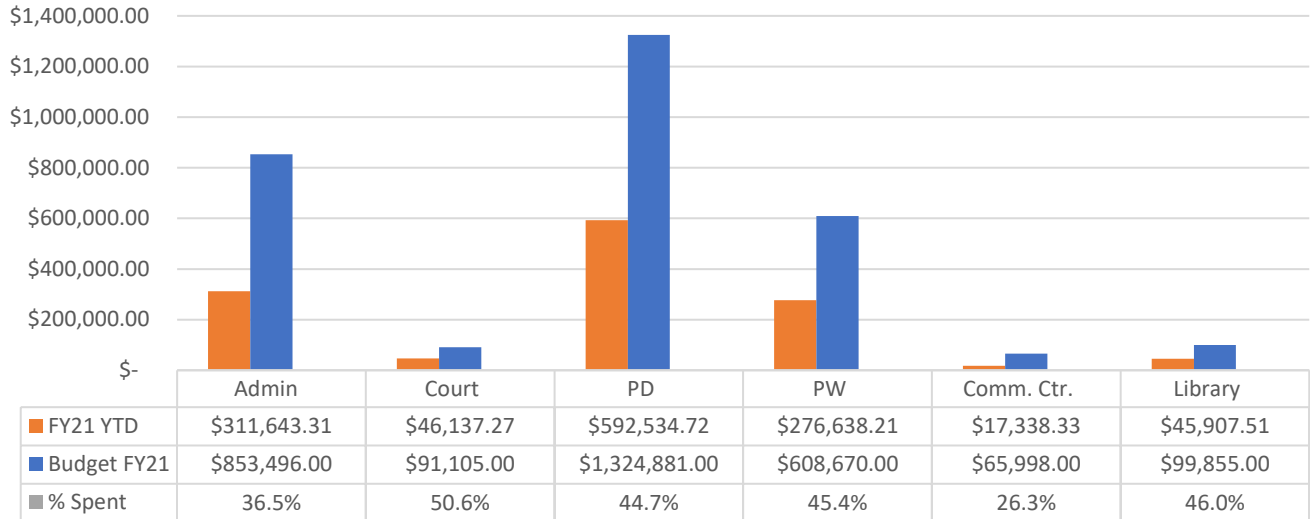
The following franchise fee revenue was collected in March; \$20.6k from Centerpoint Energy.



Expenditures

All departments are operating within the FY20 budget.

General Fund Expenditures - Actual YTD to FY21 Budget



WATER FUND

Meters

Current meters for March 2021 total 1667 vs 1660 for March 2020.

Cash

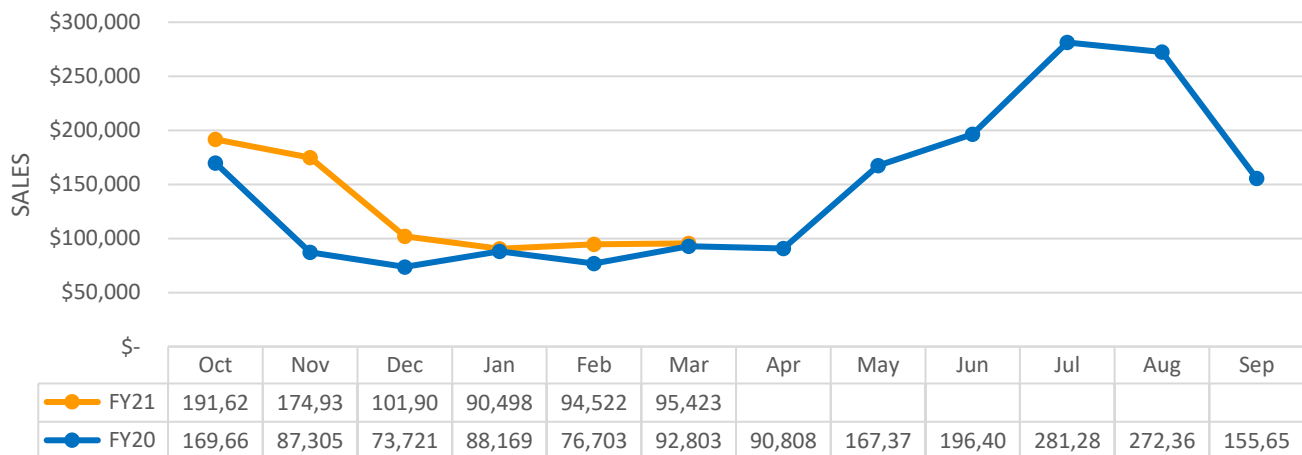
Total available funds as of March 31, 2021 are \$944.9k.

Revenue

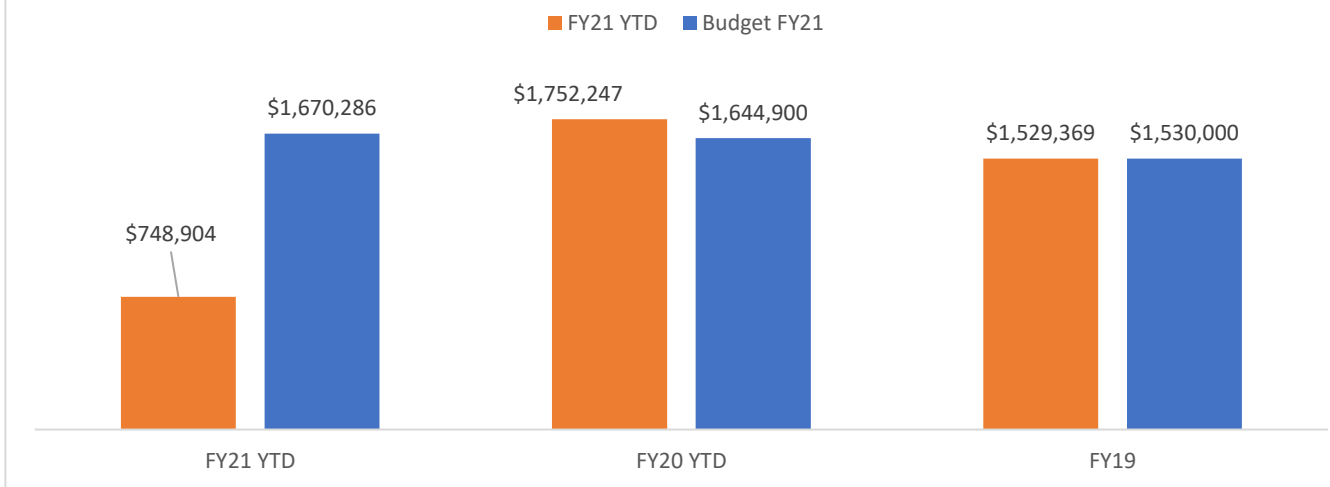
Revenue YTD totals \$798.7k or 44.6% of the \$1,789.7k budget for FY21. Total YTD revenue for the same period last year was \$672.2k

YTD water sales total \$748.9k or 44.8% of the \$1,670.3 budgeted for FY21.

WATER SALES - FY21 VS FY20 VARIANCE \$



Water Sales Actual vs Budget



Meter installation revenue totals \$4.8k or 21.0% of the \$23k budgeted for the year.

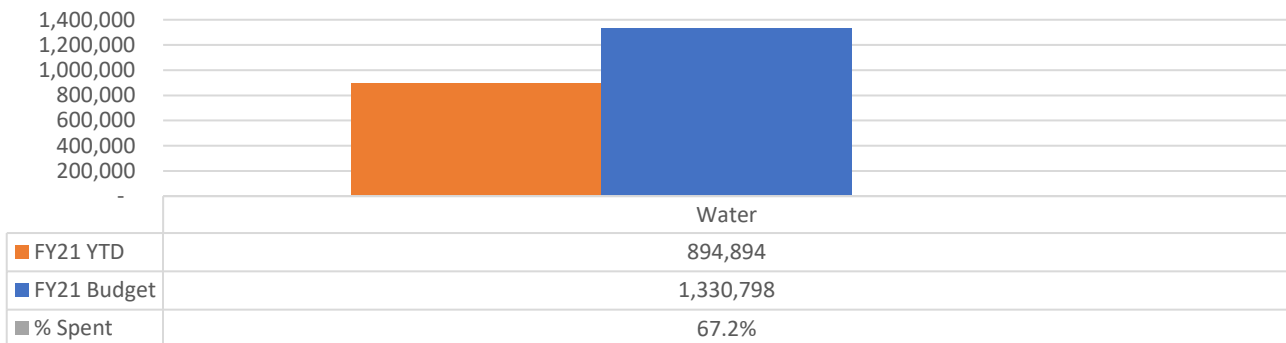
Expenditures

The next bond payments are due in August.

During the FY21 budget process Council approved the use of the Water Fund's reserves to pay for a new AMI system. The contracted project totals \$622.5k. To date \$600.3k has been expensed; of which \$545.1 has been paid and \$55k was recorded as a retainage payable to be paid at the completion of the project. Software programming cost and engineering fees have added an addition of \$5.2k to the overall project. Total project cost stand at \$627.7k.

The Water department is operating within the FY21 budget.

Water Expenditures- Actual YTD vs FY21 Budget



Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$698.8k of the \$721.8k budget for FY21.

Expenditures

Next bond payments are due in August 2021.

Capital Improvements Fund

Cash Balance

Water Impact Fee Balance is \$170.6K.

Street Impact Balance is \$59k.

Revenue

No revenue to report for March.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$220.6k.

Revenue

March revenue totals \$0k.

Expenditures

No purchases were made during the month.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 5/3/2021

REQUESTED BY: Administration

DEPARTMENT NAME

SIGNATURE OF DEPARTMENT HEAD

HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERECORDS MANAGEMENT OFFICE.

☒

THE RECORDS HAVE EXCEEDED THE REQUIRED RETENTION PERIOD STIPULATED BY THE DEPARTMENT'S RECORDS RETENTION SCHEDULE AND DO NOT NEED ADDITIONAL RETENTION.

☒

THE RECORDS HAVE BEEN PRESERVED IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 204, AND THE RULES ADOPTED UNDER IT.

<u>TRACKING #</u>	<u>RECORD SERIES #</u>	<u>RETENTION PERIOD</u>	<u>DESCRIPTION</u>	<u>DESTRUCTION DATE</u>
Misc.	GR1000-36	Expiration, Cancellation, Denial + 2 years	2016 - April 2019 Solicitor Permits	5/10/2021

APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE **5/3/2021** AND EVIDENCED BY THEIR SIGNATURES BELOW:

CITY ADMINISTRATOR

CHIEF OF POLICE

CITY SECRETARY

MAYOR

DATE APPROVED BY CITY COUNCIL



City of Garden Ridge

"A way of life, not just a place to live"

April 28, 2021

To: Mayor Thompson and City Council

From: City Administrator Cain

Re: Appointment of Prosecutor and Alternate Prosecutor

In early 2019, the City Council appointed Tom Howe as Prosecutor and Ryan Henry as Alternate Prosecutor for the Garden Ridge Municipal Court. In May 2020, Mr. Howe resigned and, as Alternate Prosecutor, Ryan Henry filled this Municipal Court duty. With the cancellation of several months of Municipal Court and the Courts now being conducted via Zoom, I wanted to provide Court and Police Department staff the opportunity to work directly with Mr. Henry. Both Court and Police Department staff are pleased with Mr. Henry's work as a Prosecutor.

Over the past several months, if Mr. Henry was not able to provide prosecution services during a given time, then he made another attorney in his law firm available to provide such services for our Court. Both Court staff and Police Department staff have been pleased with the prosecution services those individuals have provided.

The City's Municipal Court Judge, Darrell Dullnig, works with Mr. Henry in other area municipal courts and recommends Mr. Henry be appointed as Prosecutor for the City of Garden Ridge.

It is recommended that City Council appoints the Law Firm of Ryan Henry, LLC as Prosecutor for the City of Garden Ridge Municipal Court with Ryan Henry serving as lead Prosecutor and the attorneys in the Law Firm of Ryan Henry, LLC serving as Alternate Prosecutor.

Garden Ridge Community and Event Center
Monthly Report
April 1st thru April 30th 2021

Utilization (by Days)

FY 20-21 (Current Month)	FY 19-20 (Current Month)	FY 20-21 (Year to Date)	FY 19-20 (Year to Date)
26	20	119	176

Wildflower (Booked Current Month)

19

Bluebonnet (Booked Current Month)

7

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	5	11
2. City Chartered Non-Profit Organizations	4	12
3. Non-Residents Service Organizations	5	29
4. Non-Profit Associations	3	15
5. City Use	9	52

CITY OF GARDEN RIDGE BUILDING REPORT

April-21

Major Permits

<u>Permit #</u>	<u>Address</u>	<u>Builder</u>	<u>Sq. Ft.</u>	<u>Value \$</u>	<u>Permit Fees</u>
2047 -21	8326 Wild Wind Park	Dale Sauer Homes	7811	\$ 1,015,430.00	\$ 5,561.60
		Total	7,811	\$ 1,015,430.00	\$ 5,561.60

Minor Permits

<u>Permit #</u>	<u>Address</u>	<u>Builder</u>	<u>Project</u>	<u>Permit Fees</u>
2033 -21	8803 Timmerman Cove	Penscak Builders	Outdoor Kitchen	\$ 325.00
2034 -21	10021 Calley Cir.	Shed Brothers	Outbuilding	\$ 100.00
2035 -21	9322 Cinchona Trail	A&A Plumbing	Minor Plumbing	\$ 100.00
2036 -21	22008 Senna Hills	Advanced Solar	Minor Electric	\$ 125.00
1395 -21	20408 Wahl Lane	Tri-City A/C & Heating	Minor HVAC	\$ 100.00
2037 -21	20473 Grass Creek	Alamo Fence of S A	Fence	\$ 125.00
2038 -21	8283 Apache Forest	AAA Fence Pros	Fence	\$ 125.00
2039 -21	8287 Apache Forest	AAA Fence Pros	Fence	\$ 125.00
1398 -21	9218 Cipriani Way	Fixed Services	Water Heater	\$ -
2040 -21	9335 Sumac Lane	Joncon INC	Remodel	\$ 425.00
2041 -21	21645 Valley Park	Keith Brangan	Outbuilding	\$ 384.00
2042 -21	8803 Timmerman Cove	O'Haver Plumbing	Minor Plumbing	\$ 100.00
2043 -21	22010 Deer Canyon	Vantage Const. Group	Deck	\$ 100.00
2044 -21	22125 Paseo Corto Dr.	TX Modern Const.	Pergola	\$ 100.00
2045 -21	9408 Bluebell Dr.	Rick Briones	Patio Cover	\$ 232.32
2046 -21	9413 Blazing Star Trail	Matt Gordon	Outbuilding	\$ 100.00
1404 -21	21817 Senna Hills	Jon Wayne Plumbing	Water Heater	\$ -
1405 -21	20011 Buckhead Ln.	Aramendia Plumbing	Water Heater	\$ -
2048 -21	22010 Deer Canyon	Angel Const. Services	Fence	\$ 125.00
2049 -21	8475 Park Lane	AFAB Electric	Minor Electric	\$ 120.00
2050 -21	9409 Gloxinia	N E Plumbing	Minor Plumbing	\$ 100.00
1407 -21	2210 Las Cimas	Will's All Pro	Water Heater	\$ -
1408 -21	20526 Cedar Cavern	Schmidt Mechanical	Minor HVAC	\$ 100.00
				\$ 3,011.32

Total Major Fees for the month	\$ 5,561.60
Total Minor Fees for the month	\$ 3,011.32
TOTAL	\$ 8,572.92

Fiscal Year 2021

Total major projects value	\$ 2,368,990.00
Total major projects sq. ft.	18,223
Total major permit fees	\$ 13,558.80
Total minor permit fees	\$ 38,433.03
Total permit fees	\$ 51,991.83

Council Ideas/Suggestions List by Category

Updated: May 3, 2021

Ongoing Items	Status	Completed / Council Approval
Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation. FY 2017. Full implementation TBD. Online water bill payments active September 14, 2016. Online Court payments active October 2016 Electronic utility billing being researched for implementation during 2018 Fiscal Year Software purchase with Incode placed in the proposed FY2018 Budget. Utility billing staff will begin work towards. Software will be installed first week in September. Training in late October. Implementation in November. E-Bill information and sign up form being sent with water bills to be received in October 2019. 130 water customer have signed up for electronic billing. Electronic billing will be tested on 4 customers during this billing period. 220 customers have signed up for electronic water billing. Testing of electronic billing for 4 select customers is ongoing. 265 customers have signed up for electronic water billing and will begin receiving water bills electronically on January 1, 2020. Staff encountered some program issues with the electronic billing for bills in January but have worked to resolve them. Over 250 electronic water bills have been sent out to customers for delivery by February 1, 2020. 262 water customers received water bills electronically on February 28, 2020. City staff continues to promote electronic water billing. There has not been an increase in the number of water customers signing up for electronic bills. Since COVID-19 has come to the forefront there has been an increase in the number of water customers signing up for auto-draft. The City continues to promote electronic bilings and auto-draft. Water billing late fees and cut-offs have been waived through April 30, 2020. Efforts continue to promote the use of electronic water billing as well as the use of auto-draft for utility payments. There are 282 water customers signed up for electronic water billing and 660 for Auto-Draft. We have experienced some software issues that resulted in last months e-bills haveing to be mailed to customers as well as some delay in sending out this month's e-bills. City staff continues working with our software provider to resolve the issues. Software issues have been resolved and e-bills were sent out timely.	Software upgrade completed for online utility and court payments
Videos for Website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement. <i>Volunteer Garden Ridge!</i> Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City. The City's YouTube channel is up and videos have been posted to it. New videos have been added to the website. Mayor Thompson recorded and posted a video on March 25, 2020 to update residents on the City's response and actions concerning COVID-19. Staff continues to update the City's website with current COVID-19 information.	

Video Stream Meetings (Mayor Thompson)	Discuss with legal. Sound system in Council room can be planned for future streaming capabilities. Requires additional technology upgrades and equipment. Budget impact. Video streaming of Council meetings will be studied during the fiscal year. Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings. Audio and video equipment in the City Council Chambers is being evaluated for video streaming capabilities and sound improvement. City is awaiting proposals for audio and video upgrades for Council room and large conference room from 3 vendors. Proposals received being reviewed. Proposals are being reviewed with vendors. The evaluation of proposals with vendors continues City Council will receive an update on the status of the project in November. Evaluation of proposals for the project and evaluation of third-party vendors for streaming of meetings are in the final processes. Project pricing is being negotiated and finalized with vendors. Project contracts being reviewed and adjusted with City Attorney recommendations. Scheduling of work for the project being coordinated. Finalizing project work schedule for possible completion of project in February 2019. Installation of audio and video equipment other than the encoder for streaming of meeting are expected to be completed for the March 6, 2019 City Council meeting. Upgrades to the audio and video equipment are near completion. Awaiting shipment and installation of encoder for streaming. Awaiting installation of encoder for streaming and a few minor adjustments to the new audio/visual system. Awaiting training on the BrightSign software for the Lobby monitor. Additional cabling run to connect streaming equipment and lobby monitor to network server Awaiting coordinated onsite work by CIT and DDS-AV to complete connection to network server. Lobby monitor is projecting information about the City. Streaming equipment is connected to the City network. Council meetings are being streamed on the City's YouTube channel. Vendor for software has changed from Icompass to CivicClerk. Training on agenda indexing and template development to be completed in September. Staff continues training on agenda indexing for City Council meeting streaming. City Commission meetings began being streamed on October 21, 2019. Staff continues work on indexing of agendas for City Council meetings and will begin utilizing the minutes section of module. Streaming of Commission meetings continues. Staff is working with Civic Plus to move all archived streamed meetings to Civic Plus. Staff continues to work on agenda templates for Commission meetings. City staff continues working on agenda templates for City Commissions. City Council meeting agenda templates have been completed. Staff continues working on creating agenda templates for Commission meetings. Commission meetings are being streamed. City staff continues working on templates for City Commission meetings. Staff continues to learn other aspects of Civic Plus for full utilization of system. City Staff has coordinated with DDS-AV for onsite work to resolve microphone issues that have been recently encountered. System is still under warranty and currently 1 microphone has been sent to the manufacturer for repair/replacement. System was reconfigured to still function properly while awaiting the repaired/replaced microphone. City Staff scheduled an on site visit with DDS-AV for Friday, February 5, 2021, for microphone replacement.	All City Council and Commission meetings are being streamed, bookmarked, and archived.
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Pending Items	Status	Completed / Council Approval
Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Business outreach by Council walk businesses (Mayor Thompson)	Discuss at future Council meeting	



City of Garden Ridge

"A way of life, not just a place to live"

City Secretary Monthly Activity Report Reporting Period: April 2021

Administrative Operations and Upcoming Events

City Hall Office Hours:

- Monday/Wednesday/Thursday: 8am-5pm, Tuesday: 8am-6pm, and Friday: 8am-4pm.
- Upcoming Holiday (City Hall closed): Monday, May 31st.
- After hours emergency phone number: 210-651-6831.

May 1, 2021, City of Garden Ridge General Election:

- The unofficial results are available on the Election Information page on the City's website.
- City Council Special Meeting to conduct the official canvass is scheduled for Monday, May 10th at 6pm.

City Shred Event, May Bulk Dumpsters, and Mulch Giveaway:

- The annual City Shred Event is scheduled for Saturday, May 22nd from 10am-1pm in the City Hall parking lot. See the City website for details.
- Bulk Dumpsters will be available from 8am-5pm on the following weekends in May: 8-9, 15-16, 22-23, and 29-30. Don't forget to bring your ID or utility bill for proof of residency.
- Hanson Aggregates-Servtex Quarry is offering a FREE mulch giveaway on Saturday, June 5th from 8am-12pm at the Quarry entrance located at the end of Municipal Parkway. Mulch will be available only while supplies last. See the May Grapevine on the City website for details.

Communication Efforts

- **High Resolution Pictures of Garden Ridge.** The City is seeking high resolution pictures that represent our beautiful City in order to improve and update the City's website. If you have any high resolution pictures that you would like to be considered, please submit them to Assistant City Secretary Kat Balbi via email at asstcitysecretary@ci.garden-ridge.tx.us.
- **"MyCivic Utilities".** Want to view and pay your utility bill on your phone? Garden Ridge has an app for that! Download "MyCivic Utilities" and see the March Grapevine or give us a call for details.
- **Other Information/Announcements included in Grapevine/Website/Social Media.** City Shred Event, Law Enforcement Week, Refuse To Be A Victim® crime prevention seminar, COVID-19 vaccine information, water conservation tips, obtaining building permits, City Council actions, Comal County Conservation Alliance update, FM 2252 sewer line installation update, and AMI System Customer Portal.
- **Streaming of Meetings.** City Council - 244 views / Commissions - 42 views.

Public Information Act (PIA) Summary

Year	Number of Requests
2021	54
2020	207
2019	276
2018	225



POLICE DEPARTMENT MONTHLY BREAKDOWN

April 1 to April 30, 2021

Calls for Service

Dispatched: 108 City Ordinance: 19 Total: 127 False Alarms: 8

Arrests

- *1 – Possession of Controlled Substance PG 2 < 1G
- *1 – Possession of Controlled Substance PG 1 <20 units
- *1 – Warrant Comal County, Possession of Drug Paraphernalia
- *2 – Driving While Intoxicated 2nd
- *1 – Possession of Controlled Substance PG 2 >= 1G – 4G
- *1 – Warrant Wilson County, Tamper/Fabricate Physical Evidence with Intent to Impair

Traffic Enforcement

Crashes: 4 Citations: 52 Warnings: 54 Total: 110

Training / Certifications

- * Officer Pelata completed Basics of Civil Process
- * Sergeant Cox completed Canine Encounter (Intermediate Course)
- * Officer McMahan completed Less Lethal Electronic Control Device Training
- * Officer Jefferson completed Crime Scene Investigation (Intermediate)
- * Officer Jefferson completed FTO
- * All Patrol Sergeants and Officers completed the S.F.S.T. Practitioner Update course

Outreach Efforts

- * Coffee with the Cops went well and will continue on 2nd Wednesday of each month
- * Citizens Police Academy is continuing with 29 students. Great time being had by all
- * Annual Bike Rodeo was enjoyed by both the children as well as their parents

Administrative Comments

- * Officer Smith continuing through FTO Program



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

April 2021

Activities for the month

Steven Steinmetz
Public Works
Director

Eric Lowman
Deputy Public
Works Director

Stanley Georg
Brian Horn
Manuel Troncoso
Ryan Furgason
Jack Drawdy

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

May. 8th & 9th
Dumpster Weekend

May. 15th & 16th
Dumpster Weekend

May. 22nd & 23rd
Dumpster Weekend

May. 29th & 30th
Dumpster Weekend

Storm water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volumeters: 250 pounds.
- Rainfall amount for the month: 2.5"

Parks Maintenance

- Paul Davis Park: Ongoing sanitizing of facilities.
Replace pavilion 1 breaker box and outlet covers.
Split and secure camera system power.
Update pavilion 1 and 2 lights to LED.
Update concession lights to LED.
Replace restroom outdoor lights to LED.
Dig up bamboo forest roots.
Mowed 1 time.
- Pocket Parks: Mowed 1 time

City Facility/Property Maintenance

- City Hall: Daily cleaning
Sign off on automatic doors scheduled for beginning of July.
Receive hands free water fountains and schedule for May.
- Community Center:
- Garden Ridge Estates Island: Remove all frozen and damaged agave plants.

Oak Wilt

No new reported cases.

Reports Submitted

Wildlife Management Advisory Commission Report.

Events/Conducted Education to residents

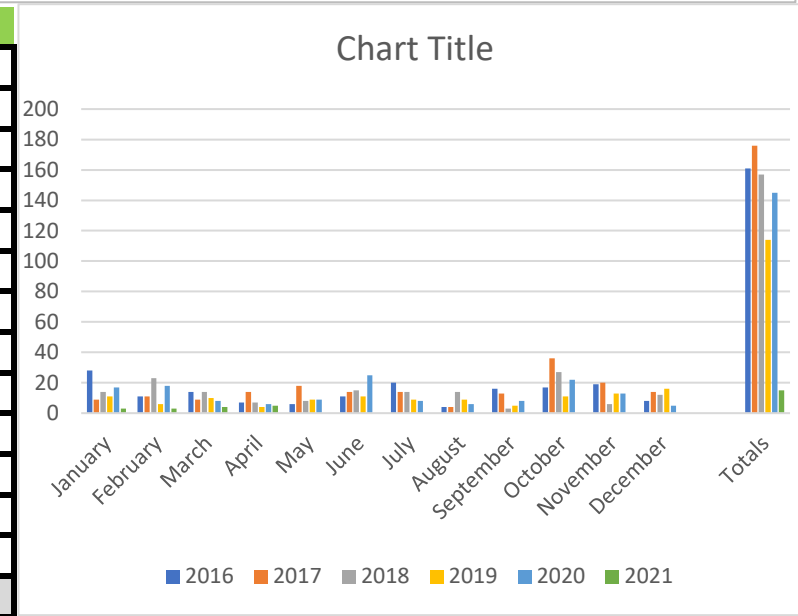
- None.

Future Projects or Needs

- Increase office space at the Public Works building.
- Construct Covered vehicle and equipment storage.

Deer Carcass Removal Totals for 2016 - 2021

	2016	2017	2018	2019	2020	2021
January	28	9	14	11	17	3
February	11	11	23	6	18	3
March	14	9	14	10	8	4
April	7	14	7	4	6	5
May	6	18	8	9	9	
June	11	14	15	11	25	
July	20	14	14	9	8	
August	4	4	14	9	6	
September	16	13	3	5	8	
October	17	36	27	11	22	
November	19	20	6	13	13	
December	8	14	12	16	5	
Totals	161	176	157	114	145	15

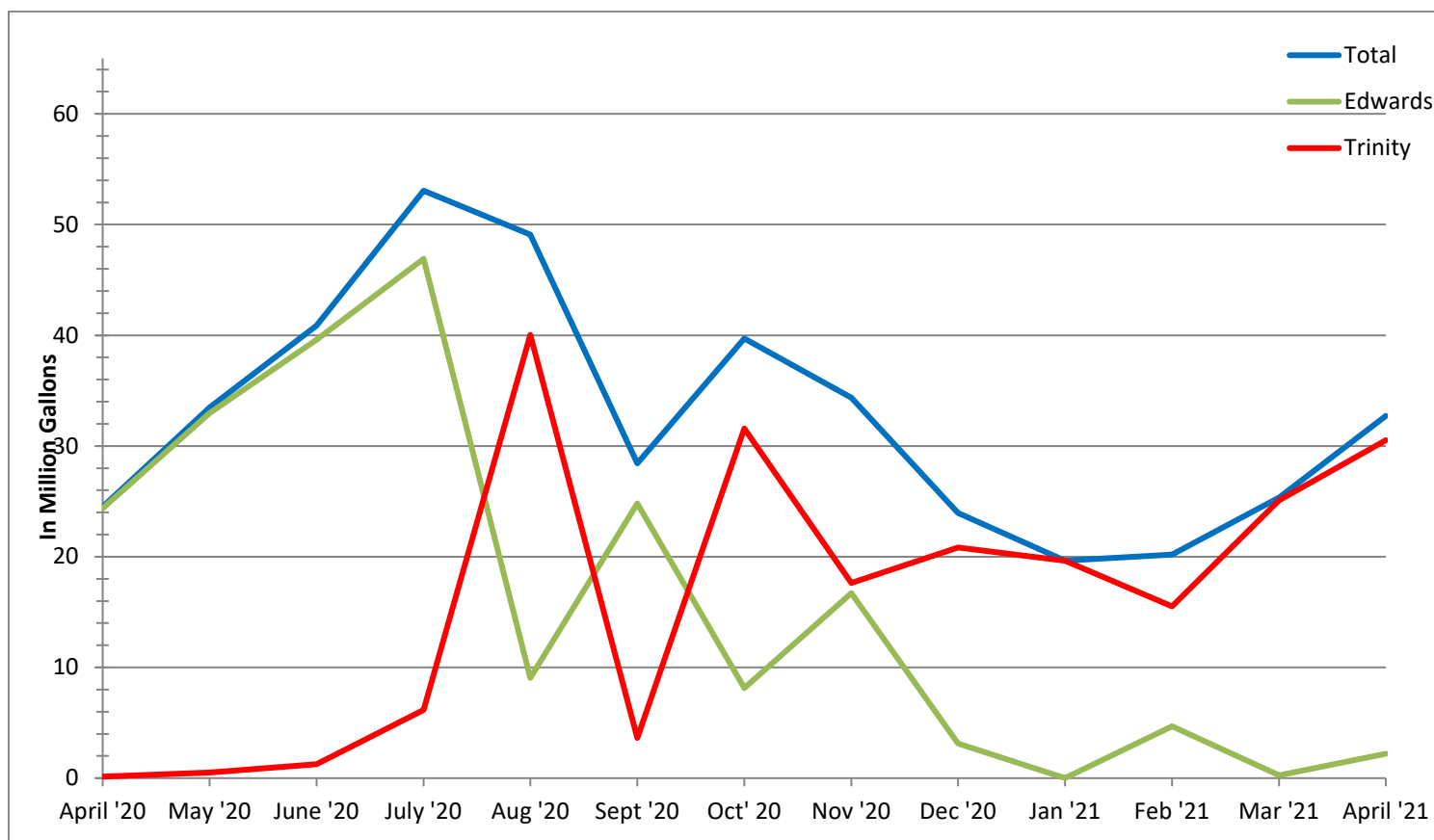




Water Department Report

As of April 30, 2021

City of Garden Ridge Aquifer Usage

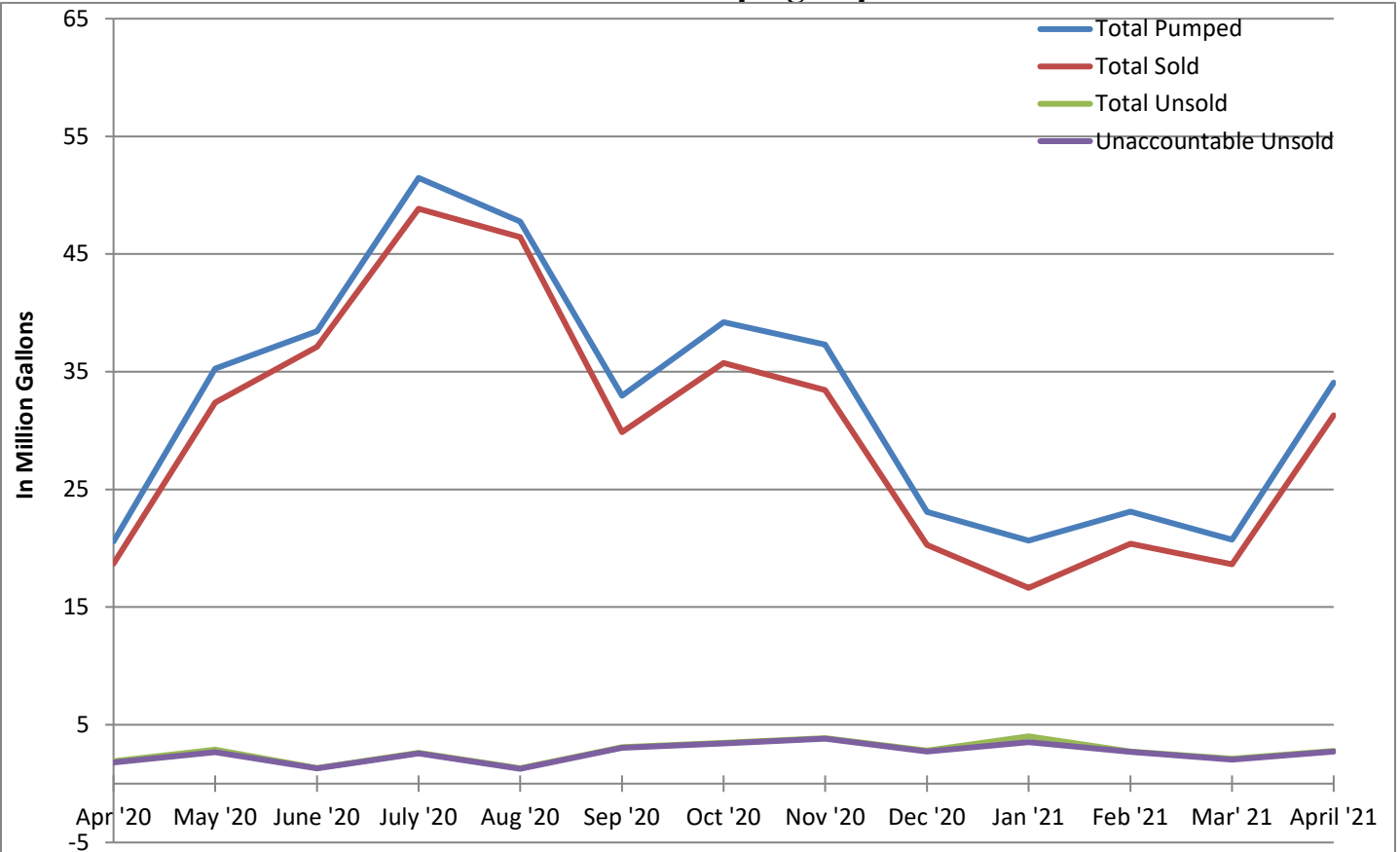


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	6.73	21.88	624.45	0
Trinity Well Usage AC/FT:	93.67	170.66	N/A	0

Water Quality

Backteriological Samples	Due:	Missed:	Passed:	Failed:
Distribution Samples:	6	0	6	0
Raw Water Samples:	5	0	2	3
Chlorine Residual Test:	30	0	30	0

2020 – 2021 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
April '20	20,579	18,682	1,897	1,795	8.7%
May '20	35,266	32,385	2,881	2,668	7.6%
June '20	38,442	37,110	1,332	1,286	3.3%
July '20	51,469	48,851	2,618	2,574	5.0%
Aug '20	48,799	46,446	2,333	2,286	4.7%
Sept '20	32,959	29,855	3,104	3,057	9.3%
Oct '20	39,216	35,752	3,464	3,418	8.7%
Nov '20	37,299	33,440	3,860	3,821	10.2%
Dec '20	23,077	20,270	2,807	2,736	11.9%
Jan '21	20,655	Insufficient	Data	-	
Feb '21	23,123	20,390	2,733	2,696	11.7%
Mar '21	20,744	18,627	2,117	2,030	9.8%
April '21	34,076	31,287	2,789	2,728	8.0%
Yearly Average	32,746	33,643	2,700	2,627	8.2%

Water Department Monthly Activities:

New Installed Meters	0	Work Orders	154
Meter Replacements	1	Locates	21
City Owned Leaks	0	Irrigations Permits Issued	1
Meters Read	1684	Total Rebates	4
Meter Tests	0	Active Customer Leaks	153

Leak Adjustments

New Requests	1	Waiting for Customer	1	Approved	0	Amount Approved	\$0	Denied	0	Sent to Water Commission	0
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Projects & Announcements:

- Whispering Oaks Project is Ongoing
 - Reviewing Project As-Builts and is 95% complete
- Workflow Management System Implementation
 - Ongoing and is 99% complete
- AMI Project
 - We have 0 meters left to install
- 2252 Wastewater Project Ongoing
 - Contractor has installed 20% of the Wastewater Main
- 2252 TXDOT Water Line Ongoing
 - Working on funding

COVID-19 Pandemic

The Water Department is continuing to be vigilant to keep our staff and infrastructure safe from the spread of the Coronavirus. We are still cleaning facilities, vehicles, and equipment daily to ensure our staff and water system stay safe. Our team members have a positive outlook. We are keeping a close eye on the situation and can increase or decrease our continuity of operations if and when necessary.



Garden Ridge Library

Volume IV, Issue 7

May 5, 2021

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities for May

Children's Activities

Tuesdays, Lego Robotics, 3:15 pm, featuring WeDo and the new **Spike** Legos kits, last class 5/11

Wednesdays, Lego Club, 3:15 pm, featuring regular Legos with assigned projects, last class 5/12

Thursdays, Coding Club, 3:15 pm, "Learning *Scratch* from Scratch" last class 5/13

Fridays, Preschool Storytime, 10:30 am with **Stay & Play** immediately following

Adults' Activities

1st Mondays, Adult Game Night, 6:00 pm

Tuesdays, Northside Knitters, 10:00 am

Thursdays, Adult Coloring, 1:00 pm

2nd Tuesdays, Card-making for our troops, 12:00 pm

3rd Tuesdays, Regular Card-making, 1:00 pm

Family Time

Family Tech Day on Saturday, May 1, 10:00 am-12:30 pm

May the 4th Be With You Celebration, 5/4, 3-7 pm - Star Wars Games, Mazes, Food

Department Statistics for April

Visits to the Library	886
Items Checked Out	2,124
New Patrons Added	14
New Items Added to the Collection	26
Volunteer Hours	107

Activity Statistics

Children's Preschool Storytime	194
Children's Lego Robotics, Coding, & Regular Legos	71
Adult Classes, including virtual exercises	48

Activity Total 313

In addition to attending the Texas Library Association Virtual Conference, Linda participated in 4 webinars: "Social Media 101," "Social Media 102," "Connect with your Community in a Virtual World," and "Interlibrary Loans Management."

"You don't have to burn books to destroy a culture. Just get people to stop reading them." - Ray Bradbury

TLA Annual Conference 2021

April 21-24

Attended by Linda Crosland, Library Director

The theme for the conference was “Celebrate Differences – Empower Voices.” With the exception of Matthew McConaughey every major speaker and every author was a minority, whether by race or sexual orientation. There were too many choices to even begin to attend everything. However, I have a schedule of in-demand sessions that I can watch until June 22. I will still barely have touched on all the authors, exhibits, and education sessions.

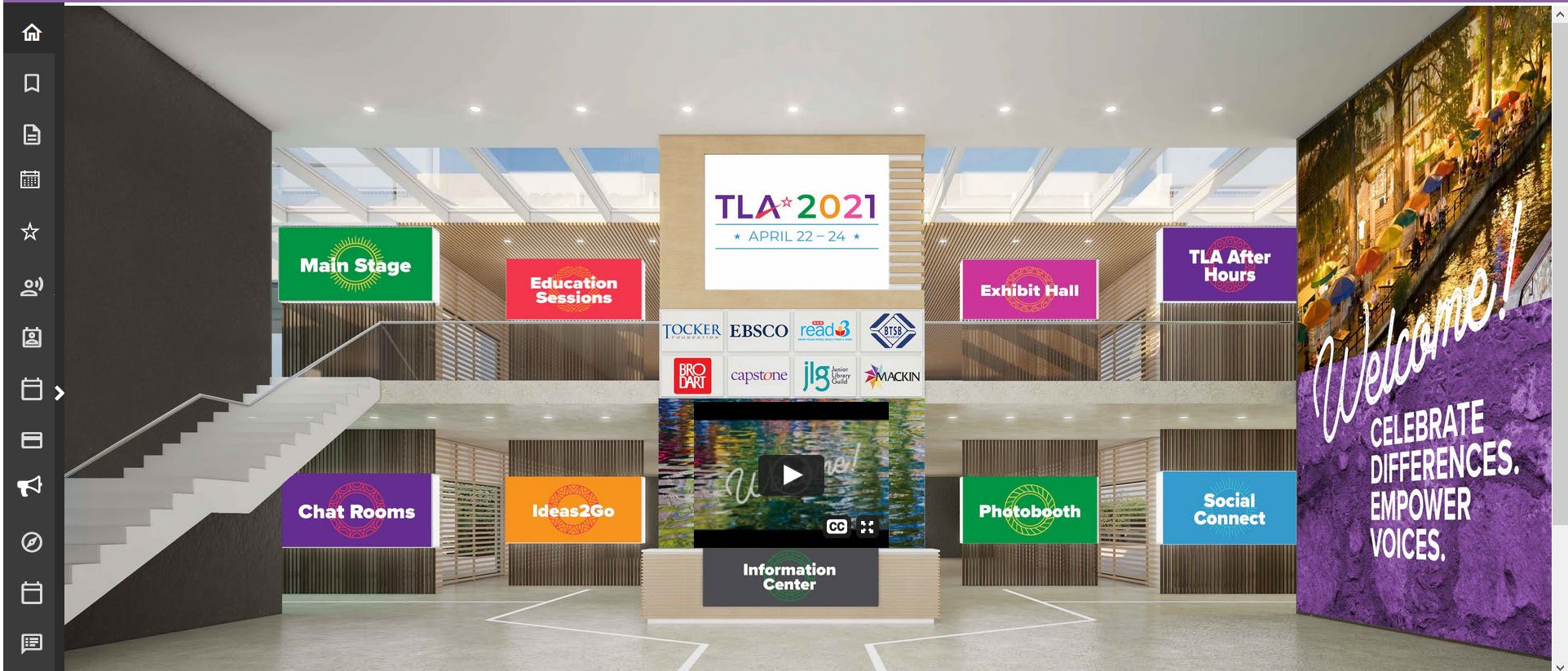
The attached diagram shows the major opportunities. Star Attractions were the high-lighted authors and speakers. There were business meetings, authors, and even social hours. The most information was garnered from the Education Sessions that varied from “How to Engage Teens” to “Legislative update, 87th Congress.”

The Exhibitors Hall, which opened April 19, featured over 120 companies and 90 authors. There it was possible to speak with representatives about new titles, book club picks, new authors, and resources for all things dealing with a library. Since it is virtual, parts of the Hall can still be seen through June 22. I was able to visit many exhibits on April 21 before the main sessions began.

I met with PLD (Public Libraries Division) in two business meetings. This is a subsidiary of the Texas Library Association. It is felt that public libraries have different issues than school or academic libraries.

The main take-away, of course, was that libraries need to have more diverse materials written by more diverse authors. While I agree with that, a very limited budget means that I must consider buying book titles that will be used by the largest number of patrons. Lack of shelf space dictates the necessity of weeding out items that are not circulating.

Overall, the conference was excellent for new information, new resources, and for reinvigorating enthusiasm in my job.





memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Administrator, City of Garden Ridge
Date: April 28, 2021
Re: Engineering Report for April 2021 Council Meeting

1. FM 2252 TxDOT Project

- Trihydro has completed “conflict matrix” evaluation of Garden Ridge’s water conflicts with TxDOT’s FM 2252 project. Our initial conflicts have been reduced to five (5) areas of concern. Preliminary design of conflict resolutions has been prepared and final coordination meeting with TxDOT to discuss was held. TxDOT agreed with the proposed resolutions to the identified conflicts.
- Next step is to prepare design/bid documents for proposed water utility relocation, finalize project budget, solicit construction bids, and finalize TxDOT approval. We are on hold awaiting authorization.

2. FM 2252 Wastewater Project

- Trihydro continues to gather information about potential wastewater clients. Preferred system routing and line sizing are complete. Force Main construction is underway. Anticipated construction completion is by June 30, 2021.
- Proposed rate and tariff schedules and development is on-going.
- Bids for Wastewater Grinder Stations/On-Call Services, WW Pump, Haul & Disposal Services and Force Main Installation have been received. Contract negotiations on-going.
- Easement acquisition is underway. Shop drawing review and approval is completed. TxDOT crossing permits are being finalized. Staking of alignment is complete.

City Secretary

From: City Administrator
Sent: Wednesday, April 7, 2021 12:34 PM
To: City Secretary
Subject: FW: [EXTERNAL] P and Z

From: David Heier
Sent: Wednesday, April 7, 2021 12:05 PM
To: City Administrator <administrator@ci.garden-ridge.tx.us>
Subject: [EXTERNAL] P and Z

Nancy

Please accept my resignation from the Planning and Zoning Commission. We are changing our official residence to Pennsylvania out of necessity regarding a real estate purchase. It has been my pleasure to work with City staff and the other volunteers for the past 18 years and I hope to do so again in the future.

Thanks
Dave Heier

Water Commission Recommendation

For City Council May 5, 2021

1. Request for water leak adjustment for 8289 Eskimo Forest for the billing period of November 23, 2020 – December 22, 2020, Gail Gitcho.

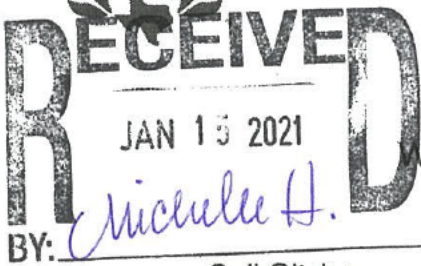
- a. In mid-December, the neighbor informed the petitioner of excess water in his backyard. They found that the main valve to their irrigation system was faulty. The valve did not shut off even with the Sprinkler Controller in the “OFF” position. The only way to control this was to turn off the water supply at the Irrigation Backflow Prevention device.
- b. The valve was replaced by a licensed irrigation installer and the problem was corrected. The petitioner’s water usage dropped to 6,000 gallons the following month.
- c. The Water Department was unable to determine the size of the water leak as the laptop data was lost for the time period of the leak. Documentation of repair have been submitted and there is no leak at this time. *Note: this is first billing period in which we started using the 2nd Tier water rate for determining the credit.*
- d. The Water Manager suggested two options. One was to use the same water consumption as the previous year (2k gals adjusted to 26k gals as anything below 25k gals is not eligible for a credit) and the second option was to the highest historical water consumption (60k gals).
- e. The Water Commission voted 4-0 to recommend to City Council a credit of **\$1,839.72**. This is based on calculating the cost of water leaked at Tier 2 water rates (see calculation below).

Leak from 8/21/20 to 9/24/20 => 156,000 gals				
A	Water Bill (water portion only)	182k		\$2,650.59
B	Leak value at the Tier 2 rate (\$ 4.53/kgal)	156k	\$ 706.68	
C	Customer Consumption at standard rates (5k minimum)	26k	\$ 104.19	
D	Paid by Customer (D=B+C)			\$ 810.87
E	Credit to Customer (E=A-D)			\$1,839.72



City of Garden Ridge

"A way of life, not just a place to live"



APPENDIX "F"

For Office Use Only

2021 18 W

WATER LEAK ADJUSTMENT REQUEST

To Be Completed By Customer

Name: Gail Gitcho Phone: 6179398741
Address: 8289 Eskimo Forest Billing Period: December
Bill Amount: around \$2700 Email Address: [REDACTED]

Please explain circumstances of the higher bill: See attached letter.

Do you suspect criminal activity? Circle: YES ☒ NO

If yes, please submit a copy of your Police Report.

What corrective measures/repairs have been made? Please provide documentation/receipts.
See attached letter.

What are you specifically requesting of the Water Department?
I am hopeful that the City will take this into account and reduce my water bill to one that

Signature

Date

Please attach supporting documentation to this page.

9400 Municipal Parkway * Garden Ridge, Texas 78266-2600
Phone (210) 651-6632 * Fax (210) 651-9638 * www.ci.garden-ridge.tx.us



City of Garden Ridge

"A way of life, not just a place to live"

To Be Completed By Water Department

Bill Amount: _____ Average Bill Amount: _____

Date Received: _____ Received By: _____

Historic Usage and Analysis: _____

Customer History of Requests: _____

Water Manager Review and Comments: _____

Additional information requested: _____ Date Requested: _____

Additional Information submitted: _____ Date Received: _____

Amount Approved: _____

Disapproved: _____

Referred to Water Commission: _____

Jacob Parsons
Water Manager or Designee Signature

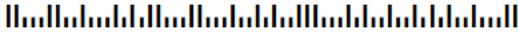
Date



City of Garden Ridge Water Department
 9400 Municipal Parkway
 Garden Ridge, Texas 78266
 (210)-651-6831
 Fax (210)-651-9638
www.ci.garden-ridge.tx.us



**AUTO SORT CRRT R119
 GAIL GITCHO
 8289 ESKIMO FRST
 GARDEN RIDGE TX 78266-4409



Pay online at www.municipalonlinepayments.com/gardenridgetx/utilities
 Pay by phone at 866-285-1323

Please return this portion with your payment. When paying in person please bring both portions of this bill.

Account Number	Amount Due
[REDACTED]	\$2,689.35
Due Date	After Due Date Pay
01/15/2021	\$2,957.91
Service Address	
8289 ESKIMO FOREST	

There will be a charge on all returned checks.
 Please return this portion with your payment.
 When paying in person, please bring both portions of this bill.

City of Garden Ridge Water Department
 9400 Municipal Parkway
 Garden Ridge, Texas 78266
 (210)-651-6831
 Fax (210)-651-9638
www.ci.garden-ridge.tx.us

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address			Account Number
GAIL GITCHO			8289 ESKIMO FOREST			[REDACTED]
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	11/23/2020	12/22/2020	29	12/31/2020	01/16/2021	01/15/2021

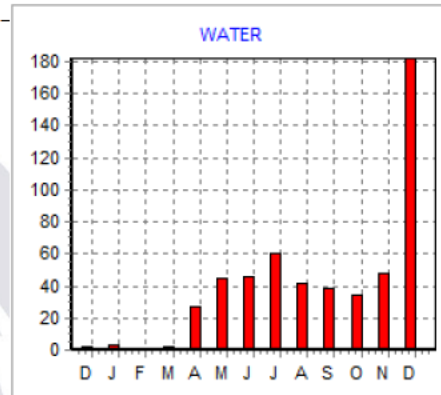
PREVIOUS BALANCE 313.01
 PAYMENTS 313.01

 CURRENT BALANCE \$0.00

CURRENT READING	PREVIOUS READING	USAGE	METER CHANGE	DATE	AMOUNT
674	494	182000	12/21/2020	84574139	
2	0				

WATER 2,656.59
 EAA FEE 3.03
 CTG FEE 0.60
 GARBAGE 26.00
 HAZ WASTE 0.98
 SALES TAX 2.15

CURRENT BILL \$2,689.35
AMOUNT DUE \$2,689.35
 AMOUNT DUE AFTER 01/15/2021 \$2,957.91



HAPPY NEW YEAR FROM CITY HALL
 CHRISTMAS TREE/BRUSH & RECYCLE DUMPSTERS
 AT CITY COMPLEX JAN 2-3, 9-10, 16-17, 23-24
 CITY HALL AND LIBRARY CLOSED JAN 1 & 18
 AFTER HOURS CONTACT 210-651-6831
 FOR WATER AND LOST/FOUND PETS.

Account Number:		GITCHO, GAIL										
		Service		# of		Demand				Fuel	Demand	
Bill Date	Tno	From	To	Days	Consumption	Consu...	Total Bill	Bill Amount	Tax	Adju...	Amount	Tax
12/31/2020	954	11/23/2020	12/22/2020	29	182	0.0000	2,656.59	2,656.59	0.00	0.00	0.00	0.00
11/30/2020	956	10/23/2020	11/23/2020	31	48	0.0000	280.25	280.25	0.00	0.00	0.00	0.00
10/31/2020	958	09/23/2020	10/23/2020	30	34	0.0000	156.11	156.11	0.00	0.00	0.00	0.00
09/30/2020	960	08/24/2020	09/23/2020	30	38	0.0000	188.49	188.49	0.00	0.00	0.00	0.00
08/31/2020	962	07/23/2020	08/24/2020	32	42	0.0000	223.01	223.01	0.00	0.00	0.00	0.00
07/31/2020	964	06/22/2020	07/23/2020	31	60	0.0000	414.80	414.80	0.00	0.00	0.00	0.00
06/30/2020	966	05/21/2020	06/22/2020	32	46	0.0000	259.35	259.35	0.00	0.00	0.00	0.00
05/31/2020	968	04/23/2020	05/21/2020	28	45	0.0000	248.90	248.90	0.00	0.00	0.00	0.00
05/01/2020	970	03/23/2020	04/23/2020	31	27	0.0000	110.68	110.68	0.00	0.00	0.00	0.00
03/31/2020	972	02/20/2020	03/23/2020	32	2	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
02/28/2020	974	01/21/2020	02/20/2020	30	1	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
01/31/2020	976	12/20/2019	01/21/2020	32	3	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
12/31/2019	978	11/21/2019	12/20/2019	29	2	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
11/30/2019	980	10/23/2019	11/21/2019	29	1	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
10/31/2019	982	09/23/2019	10/23/2019	30	2	0.0000	25.00	25.00	0.00	0.00	0.00	0.00
09/25/2019	986	08/22/2019	09/23/2019	32	24	0.0000	84.73	84.73	0.00	0.00	0.00	0.00
08/30/2019	987	07/22/2019	08/22/2019	31	44	0.0000	213.73	213.73	0.00	0.00	0.00	0.00
07/31/2019	995	06/24/2019	07/22/2019	28	25	0.0000	86.70	86.70	0.00	0.00	0.00	0.00
06/30/2019	998	05/30/2019	06/24/2019	25	16	0.0000	50.97	50.97	0.00	0.00	0.00	0.00
					Avg 34	Avg 0.00	Avg 269.70	Avg 269.70	Avg 0.00	Avg 0.00	Avg 0.00	Avg 0.00

MA Pro-Landscaping and Maintenance

Marco Arteaga

License# LI0010183

marcoarteaga26@gmail.com

Invoice

Invoice # 347833

Date: 1/13/2021

Invoice for

Gail Gitcho
8289 Eskimo Forest
Garden Ridge, TX 78266

Description	Qty	Unit price	Total price
Replacement of irrigation valve due to leak and parts	1	\$58.00	\$58.00
1hr of labor	1	\$75.00	\$75.00

Notes:

Subtotal \$133.00

Tax \$0.00

\$133.00

January 6, 2021

Jason Parsons
Water Manager
City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, TX 78266

Jason:

In mid-December, my neighbor informed me of excess water in his backyard, which was coming from my backyard. That day, we found that the main irrigation valve to my irrigation system was faulty. The valve did not shut off even with the Sprinkler Controller in the "OFF" position. The only way to control this was to turn off the water supply at the Irrigation Backflow Prevention Device. The valve was replaced by a licensed irrigation installer and the problem has been corrected which should be noticeable in my January 2021 billing.

Because of this issue, my water bill is over \$2,700. When I was made aware of the leak in my system, I called City Hall (to inform you of the situation) and a woman who answered the phone advised me to document the issue when I received my water bill – which is the purpose of this letter. I am hoping that the City will understand that this irrigation issue was outside of my control. If you compare it with the previous year, the December usage increase was quite abnormal.

I am hopeful that the City will take this into account and reduce my water bill to one that reflects my normal usage rate.

Sincerely,

Gail N. Gitcho
8289 Eskimo Forest
Garden Ridge, Texas 78266
617-939-8741

January 14, 2021


Water Manager
City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, TX 78266

Dear Michelle:

In mid-December, my neighbor informed me of excess water in his backyard, which was coming from my backyard. That day, we found that the main irrigation valve to my irrigation system was faulty. The valve did not shut off even with the Sprinkler Controller in the "OFF" position. The only way to control this was to turn off the water supply at the Irrigation Backflow Prevention Device. The valve was replaced by a licensed irrigation installer and the problem has been corrected which should be noticeable in my January 2021 billing.

Because of this issue, my water bill is over \$2,700. When I was made aware of the leak in my system, I called City Hall (to inform you of the situation) and a woman who answered the phone advised me to document the issue when I received my water bill – which is the purpose of this letter. I am hoping that the City will understand that this irrigation issue was outside of my control. If you compare it with the previous year, the December usage increase was quite abnormal.

I am hopeful that the City will take this into account and reduce my water bill to one that reflects my normal usage rate.

Sincerely,

Gail N. Gitcho
8289 Eskimo Forest
Garden Ridge, Texas 78266
617-939-8741



Professional
LANDSCAPING AND MAINTENANCE

Lic # LI0010183

Marco Arteaga - owner (210) 838-0307

Irrigation & Lighting
Complete Landscaping

Customer:	Gail Gitcho
Receipt for service:	Replaced faulty valve
Cost (parts/labor):	\$250

From: [Water2](#)
To: [Water Manager](#)
Subject: 8289 Eskimo Forrest
Date: Friday, February 12, 2021 8:54:10 AM

Jacob,

The reason why we do not have the data for 8289 is because she turned in the leak adjustment on Jan. 15 and her new meter was installed on Dec. 21 also there was not a W/O made for it.

Chris Graef
Utility Foreman
Water2@ci.garden-ridge.tx.us
Office-(210)651-6632
Fax-(210)651-9368

From: [REDACTED]
To: [Water Manager](#)
Subject: [EXTERNAL] Re: 8289 Eskimo Forest
Date: Tuesday, January 26, 2021 4:06:29 PM

Jacob – I reached out to the company owner. The truth is that they are wildly undependable. I don't know if I will receive word back or ever get a receipt. If I don't get a receipt, what other option do I have?

If I don't hear back by the end of the week from the company, I will let you know. Ugh, and thank you for your patience.

Gail

From: Water Manager <WaterManager@ci.garden-ridge.tx.us>

Date: Tuesday, January 26, 2021 at 10:51 AM

[REDACTED] >

Subject: 8289 Eskimo Forest

Mr. Gitcho,

We have received your water leak adjustment request and I saw that you had a copy of the irrigation company card as well as the cost. Can I get a copy of the receipt for the repair as well.

Thank You,
Jacob Parsons
Water Manager
City of Garden Ridge
Off: (210)651-6632

From: [Water Manager](#)
To: [REDACTED]
Cc: [Water](#)
Subject: RE: Gitcho invoice
Date: Thursday, March 11, 2021 1:42:00 PM

Mrs. Gitcho,

The February Water Commission meeting was cancelled due to the ice storm so we have moved your case to be heard at this months meeting. We will meet March 23rd at 6:00pm. Please let me know if you have any other questions.

Thank You,
Jacob Parsons
Water Manager
City of Garden Ridge
Off: (210)651-6632

-----Original Message-----

From: Gail Gitcho [REDACTED]
Sent: Thursday, March 11, 2021 1:26 PM
To: Water Manager <WaterManager@ci.garden-ridge.tx.us>
Cc: Water <Water@ci.garden-ridge.tx.us>; Water2 <Water2@ci.garden-ridge.tx.us>
Subject: [EXTERNAL] Re: Gitcho invoice

Hello all -

I'm checking back here. I received my water bill yesterday. I am going to pay the last month invoice. I realize you are busy, but I would like some resolution on my December water bill. It's been 2 months since I received the bill. I've supplied the necessary documentation. I am hoping we can resolve this soon.

Thank you for your time,

Gail Gitcho

On 3/1/21, 2:54 PM, "Gail Gitcho" [REDACTED] wrote:

Hi Jacob -

I was hoping to get some resolution on my water bill. I've sent in the appropriate documentation, etc. I know the water board meeting was canceled. Can you provide guidance on what needs to be done next to bring my water bill issue to a conclusion?

Thank you in advance.

Best,
Gail

On 2/21/21, 9:46 PM, "Gail Gitcho" [REDACTED] wrote:

Hi Jacob -

Hope you're well and survived the storm okay. I was just wondering if you're still having the water board meeting on Tuesday. Would appreciate any details.

Thanks,
Gail

Sent from my iPhone

> On Feb 11, 2021, at 5:10 PM, Gail Gitcho [REDACTED] wrote:

>

> Thank you

>

> Sent from my iPhone

>

>> On Feb 11, 2021, at 4:49 PM, Water Manager <WaterManager@ci.garden-ridge.tx.us> wrote:

>>

>> Gail Gitcho,

>>

>> Great! We do not have the historical data for me to make a determination about your case but I will be ending it to the water commission for them to review. Our next meeting is February 23rd at 6:00. You will be contacted once everything is set up so you can attend in person if you would like to.

>>

>> Thank You,

>> Jacob Parsons

>> Water Manager

>> City of Garden Ridge

>> Off: (210)651-6632

>>

>>

>>

>> -----Original Message-----

>> From: Gail Gitcho [REDACTED]

>> Sent: Thursday, February 11, 2021 3:55 PM

>> To: Water <Water@ci.garden-ridge.tx.us>; Water Manager <WaterManager@ci.garden-ridge.tx.us>;
Water2 <Water2@ci.garden-ridge.tx.us>

>> Subject: [EXTERNAL] FW: Gitcho invoice

>>

>> Please see below and attached. I sent this on 2.1. Thank you.

>>

>> On 2/1/21, 10:03 AM, "Gail Gitcho" [REDACTED] wrote:

>>

>> Good morning -

>>

>> My landscaper sent me an invoice for the bad valve that he fixed.

>>

>> Please see attached.

>>

>> Is there anything else I can provide you before you review my case?

>>

>> Thank you

>> Gail Gitcho

>>

>>

>>

>>

GAIL GITCHO

8289 ESKIMO FOREST
21366649 - KAMSTRUP - 3/4"

Date / Time	Hourly Usage	Meter Reading
12-22-2020 09:00	0.0	2,852.0
12-22-2020 10:00	1.0	2,853.0
12-22-2020 11:00	0.0	2,853.0
12-22-2020 12:00	2.0	2,855.0
12-22-2020 13:00	2.0	2,857.0
12-22-2020 14:00	30.0	2,887.0
12-22-2020 15:00	2.0	2,889.0
12-22-2020 16:00	0.0	2,889.0
12-22-2020 17:00	1.0	2,890.0
12-22-2020 18:00	9.0	2,899.0
12-22-2020 19:00	1.0	2,900.0
12-22-2020 20:00	0.0	2,900.0
12-22-2020 21:00	2.0	2,902.0
12-22-2020 22:00	28.0	2,930.0
12-22-2020 23:00	17.0	2,947.0
12-22-2020 23:59	0.0	2,947.0
12-23-2020 01:00	0.0	2,947.0
12-23-2020 02:00	0.0	2,947.0
12-23-2020 03:00	0.0	2,947.0
12-23-2020 04:00	0.0	2,947.0
12-23-2020 05:00	0.0	2,947.0
12-23-2020 06:00	1.0	2,948.0
12-23-2020 07:00	0.0	2,948.0
12-23-2020 08:00	3.0	2,951.0
12-23-2020 09:00	0.0	2,951.0
12-23-2020 10:00	8.0	2,959.0
12-23-2020 11:00	0.0	2,959.0
12-23-2020 12:00	1.0	2,960.0
12-23-2020 13:00	330.0	3,290.0
12-23-2020 14:00	245.0	3,535.0
12-23-2020 15:00	24.0	3,559.0
12-23-2020 16:00	1.0	3,560.0
12-23-2020 17:00	6.0	3,566.0
12-23-2020 18:00	0.0	3,566.0
12-23-2020 19:00	0.0	3,566.0
12-23-2020 20:00	2.0	3,568.0
12-23-2020 21:00	3.0	3,571.0
12-23-2020 22:00	1.0	3,572.0
12-23-2020 23:00	0.0	3,572.0

12-23-2020 23:59	0.0	3,572.0
12-24-2020 01:00	0.0	3,572.0
12-24-2020 02:00	0.0	3,572.0
12-24-2020 03:00	0.0	3,572.0
12-24-2020 04:00	0.0	3,572.0
12-24-2020 05:00	0.0	3,572.0
12-24-2020 06:00	0.0	3,572.0
12-24-2020 07:00	1.0	3,573.0
12-24-2020 08:00	1.0	3,574.0
12-24-2020 09:00	25.0	3,599.0
12-24-2020 10:00	0.0	3,599.0
12-24-2020 11:00	0.0	3,599.0
12-24-2020 12:00	0.0	3,599.0
12-24-2020 13:00	7.0	3,606.0
12-24-2020 14:00	4.0	3,610.0
12-24-2020 15:00	2.0	3,612.0
12-24-2020 16:00	5.0	3,617.0
12-24-2020 17:00	5.0	3,622.0
12-24-2020 18:00	2.0	3,624.0
12-24-2020 19:00	3.0	3,627.0
12-24-2020 20:00	0.0	3,627.0
12-24-2020 21:00	4.0	3,631.0
12-24-2020 22:00	0.0	3,631.0
12-24-2020 23:00	0.0	3,631.0
12-24-2020 23:59	2.0	3,633.0
12-25-2020 01:00	687.0	4,320.0
12-25-2020 02:00	671.0	4,991.0
12-25-2020 03:00	101.0	5,092.0
12-25-2020 04:00	0.0	5,092.0
12-25-2020 05:00	0.0	5,092.0
12-25-2020 06:00	0.0	5,092.0
12-25-2020 07:00	0.0	5,092.0
12-25-2020 08:00	44.0	5,136.0
12-25-2020 09:00	25.0	5,161.0
12-25-2020 10:00	0.0	5,161.0
12-25-2020 11:00	5.0	5,166.0
12-25-2020 12:00	4.0	5,170.0
12-25-2020 13:00	7.0	5,177.0
12-25-2020 14:00	2.0	5,179.0
12-25-2020 15:00	2.0	5,181.0
12-25-2020 16:00	1.0	5,182.0
12-25-2020 17:00	2.0	5,184.0
12-25-2020 18:00	6.0	5,190.0
12-25-2020 19:00	2.0	5,192.0
12-25-2020 20:00	4.0	5,196.0
12-25-2020 21:00	2.0	5,198.0
12-25-2020 22:00	1.0	5,199.0

12-25-2020 23:00	0.0	5,199.0
12-25-2020 23:59	0.0	5,199.0
12-26-2020 01:00	0.0	5,199.0
12-26-2020 02:00	0.0	5,199.0
12-26-2020 03:00	0.0	5,199.0
12-26-2020 04:00	0.0	5,199.0
12-26-2020 05:00	0.0	5,199.0
12-26-2020 06:00	0.0	5,199.0
12-26-2020 07:00	2.0	5,201.0
12-26-2020 08:00	2.0	5,203.0
12-26-2020 09:00	11.0	5,214.0
12-26-2020 10:00	3.0	5,217.0
12-26-2020 11:00	3.0	5,220.0
12-26-2020 12:00	0.0	5,220.0
12-26-2020 13:00	0.0	5,220.0
12-26-2020 14:00	3.0	5,223.0
12-26-2020 15:00	0.0	5,223.0
12-26-2020 16:00	33.0	5,256.0
12-26-2020 17:00	0.0	5,256.0
12-26-2020 18:00	1.0	5,257.0
12-26-2020 19:00	0.0	5,257.0
12-26-2020 20:00	0.0	5,257.0
12-26-2020 21:00	1.0	5,258.0
12-26-2020 22:00	2.0	5,260.0
12-26-2020 23:00	0.0	5,260.0
12-26-2020 23:59	0.0	5,260.0
12-27-2020 01:00	0.0	5,260.0
12-27-2020 02:00	0.0	5,260.0
12-27-2020 03:00	0.0	5,260.0
12-27-2020 04:00	0.0	5,260.0
12-27-2020 05:00	0.0	5,260.0
12-27-2020 06:00	0.0	5,260.0
12-27-2020 07:00	0.0	5,260.0
12-27-2020 08:00	1.0	5,261.0
12-27-2020 09:00	16.0	5,277.0
12-27-2020 10:00	14.0	5,291.0
12-27-2020 11:00	1.0	5,292.0
12-27-2020 12:00	3.0	5,295.0
12-27-2020 13:00	1.0	5,296.0
12-27-2020 14:00	20.0	5,316.0
12-27-2020 15:00	0.0	5,316.0
12-27-2020 16:00	2.0	5,318.0
12-27-2020 17:00	1.0	5,319.0
12-27-2020 18:00	2.0	5,321.0
12-27-2020 19:00	209.0	5,530.0
12-27-2020 20:00	15.0	5,545.0
12-27-2020 21:00	30.0	5,575.0

12-27-2020 22:00	0.0	5,575.0
12-27-2020 23:00	2.0	5,577.0
12-27-2020 23:59	1.0	5,578.0
12-28-2020 01:00	3.0	5,581.0
12-28-2020 02:00	2.0	5,583.0
12-28-2020 03:00	1.0	5,584.0
12-28-2020 04:00	0.0	5,584.0
12-28-2020 05:00	0.0	5,584.0
12-28-2020 06:00	0.0	5,584.0
12-28-2020 07:00	0.0	5,584.0
12-28-2020 08:00	12.0	5,596.0
12-28-2020 09:00	45.0	5,641.0
12-28-2020 10:00	25.0	5,666.0
12-28-2020 11:00	0.0	5,666.0
12-28-2020 12:00	3.0	5,669.0
12-28-2020 13:00	1.0	5,670.0
12-28-2020 14:00	11.0	5,681.0
12-28-2020 15:00	11.0	5,692.0
12-28-2020 16:00	3.0	5,695.0
12-28-2020 17:00	3.0	5,698.0
12-28-2020 18:00	15.0	5,713.0
12-28-2020 19:00	0.0	5,713.0
12-28-2020 20:00	0.0	5,713.0
12-28-2020 21:00	0.0	5,713.0
12-28-2020 22:00	1.0	5,714.0
12-28-2020 23:00	0.0	5,714.0
12-28-2020 23:59	0.0	5,714.0
12-29-2020 01:00	0.0	5,714.0
12-29-2020 02:00	0.0	5,714.0
12-29-2020 03:00	0.0	5,714.0
12-29-2020 04:00	0.0	5,714.0
12-29-2020 05:00	0.0	5,714.0
12-29-2020 06:00	0.0	5,714.0
12-29-2020 07:00	1.0	5,715.0
12-29-2020 08:00	12.0	5,727.0
12-29-2020 09:00	13.0	5,740.0
12-29-2020 10:00	16.0	5,756.0
12-29-2020 11:00	17.0	5,773.0
12-29-2020 12:00	18.0	5,791.0
12-29-2020 13:00	30.0	5,821.0
12-29-2020 14:00	80.0	5,901.0
12-29-2020 15:00	30.0	5,931.0
12-29-2020 16:00	2.0	5,933.0
12-29-2020 17:00	2.0	5,935.0
12-29-2020 18:00	0.0	5,935.0
12-29-2020 19:00	0.0	5,935.0
12-29-2020 20:00	0.0	5,935.0

12-29-2020 21:00	21.0	5,956.0
12-29-2020 22:00	1.0	5,957.0
12-29-2020 23:00	0.0	5,957.0
12-29-2020 23:59	0.0	5,957.0
12-30-2020 01:00	0.0	5,957.0
12-30-2020 02:00	0.0	5,957.0
12-30-2020 03:00	0.0	5,957.0
12-30-2020 04:00	0.0	5,957.0
12-30-2020 05:00	0.0	5,957.0
12-30-2020 06:00	0.0	5,957.0
12-30-2020 07:00	0.0	5,957.0
12-30-2020 08:00	0.0	5,957.0
12-30-2020 09:00	2.0	5,959.0
12-30-2020 10:00	3.0	5,962.0
12-30-2020 11:00	2.0	5,964.0
12-30-2020 12:00	1.0	5,965.0
12-30-2020 13:00	53.0	6,018.0
12-30-2020 14:00	0.0	6,018.0
12-30-2020 15:00	2.0	6,020.0
12-30-2020 16:00	1.0	6,021.0
12-30-2020 17:00	2.0	6,023.0
12-30-2020 18:00	1.0	6,024.0
12-30-2020 19:00	0.0	6,024.0
12-30-2020 20:00	0.0	6,024.0
12-30-2020 21:00	0.0	6,024.0
12-30-2020 22:00	2.0	6,026.0
12-30-2020 23:00	0.0	6,026.0
12-30-2020 23:59	0.0	6,026.0
12-31-2020 01:00	0.0	6,026.0
12-31-2020 02:00	0.0	6,026.0
12-31-2020 03:00	0.0	6,026.0
12-31-2020 04:00	0.0	6,026.0
12-31-2020 05:00	0.0	6,026.0
12-31-2020 06:00	0.0	6,026.0
12-31-2020 07:00	0.0	6,026.0
12-31-2020 08:00	1.0	6,027.0
12-31-2020 09:00	2.0	6,029.0
12-31-2020 10:00	37.0	6,066.0
12-31-2020 11:00	26.0	6,092.0
12-31-2020 12:00	3.0	6,095.0
12-31-2020 13:00	0.0	6,095.0
12-31-2020 14:00	29.0	6,124.0
12-31-2020 15:00	5.0	6,129.0
12-31-2020 16:00	1.0	6,130.0
12-31-2020 17:00	3.0	6,133.0
12-31-2020 18:00	0.0	6,133.0
12-31-2020 19:00	1.0	6,134.0

12-31-2020 20:00	3.0	6,137.0
12-31-2020 21:00	45.0	6,182.0
12-31-2020 22:00	3.0	6,185.0
12-31-2020 23:00	1.0	6,186.0
12-31-2020 23:59	3.0	6,189.0
01-01-2021 01:00	2.0	6,191.0
01-01-2021 02:00	2.0	6,193.0
01-01-2021 03:00	0.0	6,193.0
01-01-2021 04:00	0.0	6,193.0
01-01-2021 05:00	0.0	6,193.0
01-01-2021 06:00	0.0	6,193.0
01-01-2021 07:00	0.0	6,193.0
01-01-2021 08:00	0.0	6,193.0
01-01-2021 09:00	2.0	6,195.0
01-01-2021 10:00	5.0	6,200.0
01-01-2021 11:00	2.0	6,202.0
01-01-2021 12:00	2.0	6,204.0
01-01-2021 13:00	11.0	6,215.0
01-01-2021 14:00	31.0	6,246.0
01-01-2021 15:00	20.0	6,266.0
01-01-2021 16:00	0.0	6,266.0
01-01-2021 17:00	1.0	6,267.0
01-01-2021 18:00	11.0	6,278.0
01-01-2021 19:00	1.0	6,279.0
01-01-2021 20:00	3.0	6,282.0
01-01-2021 21:00	0.0	6,282.0
01-01-2021 22:00	0.0	6,282.0
01-01-2021 23:00	0.0	6,282.0
01-01-2021 23:59	0.0	6,282.0
01-02-2021 01:00	0.0	6,282.0
01-02-2021 02:00	0.0	6,282.0
01-02-2021 03:00	0.0	6,282.0
01-02-2021 04:00	0.0	6,282.0
01-02-2021 05:00	0.0	6,282.0
01-02-2021 06:00	0.0	6,282.0
01-02-2021 07:00	0.0	6,282.0
01-02-2021 08:00	8.0	6,290.0
01-02-2021 09:00	11.0	6,301.0
01-02-2021 10:00	17.0	6,318.0
01-02-2021 11:00	26.0	6,344.0
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01-02-2021 13:00	28.0	6,387.0
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01-02-2021 18:00	5.0	6,428.0

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01-02-2021 22:00	0.0	6,440.0
01-02-2021 23:00	0.0	6,440.0
01-02-2021 23:59	0.0	6,440.0
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01-03-2021 04:00	0.0	6,440.0
01-03-2021 05:00	0.0	6,440.0
01-03-2021 06:00	0.0	6,440.0
01-03-2021 07:00	0.0	6,440.0
01-03-2021 08:00	0.0	6,440.0
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01-03-2021 17:00	0.0	6,548.0
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01-03-2021 20:00	10.0	6,564.0
01-03-2021 21:00	10.0	6,574.0
01-03-2021 22:00	2.0	6,576.0
01-03-2021 23:00	0.0	6,576.0
01-03-2021 23:59	0.0	6,576.0
01-04-2021 01:00	0.0	6,576.0
01-04-2021 02:00	0.0	6,576.0
01-04-2021 03:00	0.0	6,576.0
01-04-2021 04:00	0.0	6,576.0
01-04-2021 05:00	0.0	6,576.0
01-04-2021 06:00	1.0	6,577.0
01-04-2021 07:00	0.0	6,577.0
01-04-2021 08:00	0.0	6,577.0
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01-04-2021 17:00	0.0	6,593.0

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01-04-2021 21:00	0.0	6,596.0
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01-04-2021 23:00	0.0	6,598.0
01-04-2021 23:59	0.0	6,598.0
01-05-2021 01:00	0.0	6,598.0
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01-05-2021 05:00	0.0	6,598.0
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01-06-2021 02:00	0.0	7,082.0
01-06-2021 03:00	0.0	7,082.0
01-06-2021 04:00	0.0	7,082.0
01-06-2021 05:00	0.0	7,082.0
01-06-2021 06:00	0.0	7,082.0
01-06-2021 07:00	1.0	7,083.0
01-06-2021 08:00	2.0	7,085.0
01-06-2021 09:00	1.0	7,086.0
01-06-2021 10:00	1.0	7,087.0
01-06-2021 11:00	4.0	7,091.0
01-06-2021 12:00	0.0	7,091.0
01-06-2021 13:00	1.0	7,092.0
01-06-2021 14:00	2.0	7,094.0
01-06-2021 15:00	2.0	7,096.0
01-06-2021 16:00	0.0	7,096.0

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01-06-2021 18:00	0.0	7,098.0
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01-06-2021 20:00	0.0	7,099.0
01-06-2021 21:00	0.0	7,099.0
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01-06-2021 23:00	0.0	7,103.0
01-06-2021 23:59	0.0	7,103.0
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01-07-2021 05:00	0.0	7,103.0
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01-07-2021 16:00	0.0	7,178.0
01-07-2021 17:00	1.0	7,179.0
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01-07-2021 23:00	3.0	7,217.0
01-07-2021 23:59	0.0	7,217.0
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01-08-2021 02:00	0.0	7,217.0
01-08-2021 03:00	0.0	7,217.0
01-08-2021 04:00	0.0	7,217.0
01-08-2021 05:00	0.0	7,217.0
01-08-2021 06:00	0.0	7,217.0
01-08-2021 07:00	1.0	7,218.0
01-08-2021 08:00	2.0	7,220.0
01-08-2021 09:00	0.0	7,220.0
01-08-2021 10:00	1.0	7,221.0
01-08-2021 11:00	3.0	7,224.0
01-08-2021 12:00	1.0	7,225.0
01-08-2021 13:00	6.0	7,231.0
01-08-2021 14:00	2.0	7,233.0
01-08-2021 15:00	5.0	7,238.0

01-08-2021 16:00	0.0	7,238.0
01-08-2021 17:00	6.0	7,244.0
01-08-2021 18:00	17.0	7,261.0
01-08-2021 19:00	1.0	7,262.0
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01-08-2021 21:00	2.0	7,280.0
01-08-2021 22:00	2.0	7,282.0
01-08-2021 23:00	0.0	7,282.0
01-08-2021 23:59	1.0	7,283.0
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01-09-2021 04:00	0.0	7,289.0
01-09-2021 05:00	0.0	7,289.0
01-09-2021 06:00	0.0	7,289.0
01-09-2021 07:00	2.0	7,291.0
01-09-2021 08:00	1.0	7,292.0
01-09-2021 09:00	2.0	7,294.0
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01-09-2021 11:00	0.0	7,303.0
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01-09-2021 13:00	0.0	7,305.0
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01-09-2021 17:00	0.0	7,341.0
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01-09-2021 19:00	0.0	7,343.0
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01-10-2021 04:00	0.0	7,401.0
01-10-2021 05:00	0.0	7,401.0
01-10-2021 06:00	0.0	7,401.0
01-10-2021 07:00	1.0	7,402.0
01-10-2021 08:00	0.0	7,402.0
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01-10-2021 13:00	24.0	7,537.0
01-10-2021 14:00	36.0	7,573.0

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01-10-2021 16:00	2.0	7,594.0
01-10-2021 17:00	0.0	7,594.0
01-10-2021 18:00	2.0	7,596.0
01-10-2021 19:00	3.0	7,599.0
01-10-2021 20:00	14.0	7,613.0
01-10-2021 21:00	21.0	7,634.0
01-10-2021 22:00	34.0	7,668.0
01-10-2021 23:00	1.0	7,669.0
01-10-2021 23:59	0.0	7,669.0
01-11-2021 01:00	0.0	7,669.0
01-11-2021 02:00	0.0	7,669.0
01-11-2021 03:00	0.0	7,669.0
01-11-2021 04:00	0.0	7,669.0
01-11-2021 05:00	0.0	7,669.0
01-11-2021 06:00	0.0	7,669.0
01-11-2021 07:00	1.0	7,670.0
01-11-2021 08:00	4.0	7,674.0
01-11-2021 09:00	3.0	7,677.0
01-11-2021 10:00	2.0	7,679.0
01-11-2021 11:00	2.0	7,681.0
01-11-2021 12:00	0.0	7,681.0
01-11-2021 13:00	1.0	7,682.0
01-11-2021 14:00	0.0	7,682.0
01-11-2021 15:00	1.0	7,683.0
01-11-2021 16:00	2.0	7,685.0
01-11-2021 17:00	0.0	7,685.0
01-11-2021 18:00	0.0	7,685.0
01-11-2021 19:00	2.0	7,687.0
01-11-2021 20:00	0.0	7,687.0
01-11-2021 21:00	0.0	7,687.0
01-11-2021 22:00	4.0	7,691.0
01-11-2021 23:00	2.0	7,693.0
01-11-2021 23:59	3.0	7,696.0
01-12-2021 01:00	0.0	7,696.0
01-12-2021 02:00	0.0	7,696.0
01-12-2021 03:00	0.0	7,696.0
01-12-2021 04:00	0.0	7,696.0
01-12-2021 05:00	0.0	7,696.0
01-12-2021 06:00	1.0	7,697.0
01-12-2021 07:00	0.0	7,697.0
01-12-2021 08:00	2.0	7,699.0
01-12-2021 09:00	37.0	7,736.0
01-12-2021 10:00	9.0	7,745.0
01-12-2021 11:00	2.0	7,747.0
01-12-2021 12:00	5.0	7,752.0
01-12-2021 13:00	0.0	7,752.0

01-12-2021 14:00	1.0	7,753.0
01-12-2021 15:00	0.0	7,753.0
01-12-2021 16:00	1.0	7,754.0
01-12-2021 17:00	3.0	7,757.0
01-12-2021 18:00	0.0	7,757.0
01-12-2021 19:00	1.0	7,758.0
01-12-2021 20:00	0.0	7,758.0
01-12-2021 21:00	19.0	7,777.0
01-12-2021 22:00	2.0	7,779.0
01-12-2021 23:00	0.0	7,779.0
01-12-2021 23:59	0.0	7,779.0
01-13-2021 01:00	0.0	7,779.0
01-13-2021 02:00	0.0	7,779.0
01-13-2021 03:00	0.0	7,779.0
01-13-2021 04:00	0.0	7,779.0
01-13-2021 05:00	0.0	7,779.0
01-13-2021 06:00	0.0	7,779.0
01-13-2021 07:00	1.0	7,780.0
01-13-2021 08:00	0.0	7,780.0
01-13-2021 09:00	4.0	7,784.0
01-13-2021 10:00	8.0	7,792.0
01-13-2021 11:00	4.0	7,796.0
01-13-2021 12:00	1.0	7,797.0
01-13-2021 13:00	3.0	7,800.0
01-13-2021 14:00	1.0	7,801.0
01-13-2021 15:00	0.0	7,801.0
01-13-2021 16:00	0.0	7,801.0
01-13-2021 17:00	0.0	7,801.0
01-13-2021 18:00	0.0	7,801.0
01-13-2021 19:00	19.0	7,820.0
01-13-2021 20:00	0.0	7,820.0
01-13-2021 21:00	0.0	7,820.0
01-13-2021 22:00	2.0	7,822.0
01-13-2021 23:00	0.0	7,822.0
01-13-2021 23:59	0.0	7,822.0
01-14-2021 01:00	0.0	7,822.0
01-14-2021 02:00	0.0	7,822.0
01-14-2021 03:00	0.0	7,822.0
01-14-2021 04:00	0.0	7,822.0
01-14-2021 05:00	0.0	7,822.0
01-14-2021 06:00	0.0	7,822.0
01-14-2021 07:00	0.0	7,822.0
01-14-2021 08:00	0.0	7,822.0
01-14-2021 09:00	12.0	7,834.0
01-14-2021 10:00	25.0	7,859.0
01-14-2021 11:00	6.0	7,865.0
01-14-2021 12:00	0.0	7,865.0

01-14-2021 13:00	2.0	7,867.0
01-14-2021 14:00	0.0	7,867.0
01-14-2021 15:00	1.0	7,868.0
01-14-2021 16:00	0.0	7,868.0
01-14-2021 17:00	1.0	7,869.0
01-14-2021 18:00	0.0	7,869.0
01-14-2021 19:00	16.0	7,885.0
01-14-2021 20:00	0.0	7,885.0
01-14-2021 21:00	18.0	7,903.0
01-14-2021 22:00	6.0	7,909.0
01-14-2021 23:00	2.0	7,911.0
01-14-2021 23:59	0.0	7,911.0
01-15-2021 01:00	0.0	7,911.0
01-15-2021 02:00	0.0	7,911.0

4th of July Celebration - City of Garden Ridge

4/28/21

City Council meeting update for May 5, 2021

Organization Presenting: Parks Committee

The Parks Committee is well underway with its planning and organization for the city's 4th of July celebration.

Date : Sunday 4th of July
Time : 9AM – 1 PM
Location : Paul Davis Park and immediate surrounding area

We would like to thank City Hall and those council members who provided input regarding this year's celebration.

Below is a list of activities (at the high level) which we feel confident can be included in this year's agenda. While our confidence is high, we understand things could change):

STAGE 1 – Getting Paul Davis Park ready (not part of the actual event)

- The Parks Committee met with our Mayor, Public Works and the Water Department to walk the park and identify items which require our attention.
- After meeting with Public Works and reviewing the list for necessity, timeline and resources required to complete the identified task. We have:
 - 121 – Detailed items identified
 - 257 Hours – Projected # of hours (by the entire team)
 - TBD – Hours from other City Departments / other volunteer organizations and volunteer at large

STAGE 2 – Event set-up (July 1-4)

- Public Safety – We will adhere to city directives regarding public safety.
- Leverage existing hand sanitizing stations.
- Rent 2 hand washing stations (pending budget approval)
- Even thou the entire celebration is being held outside we will be sensitive to encouraging social distancing.

STAGE 3 – Event activities

- Opening Announcement - “Welcome”
- Flag raising
- National Anthem
- Additional patriotic songs
- Prayer
- Special message from our Mayor
- Parade
- GRCPAAA - cooking and serving FANSTATIC food, soda, and (beer - after 12 Noon)
- Cooling-off stations will be available + free bottled water.
- Children activities - under consideration
- End
- Tear down

Thank you for your continued support.

Your Parks Committee

Future Agenda Items

City Council

May 10, 2021, Special Meeting

7 days before Meeting	(05/03/2021)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(05/04/2021)	Post agenda on bulletin board. City Council receives packet.
3 days before Meeting	(05/07/2021)	72-hours before meeting day.
Meeting Day	(05/10/2021)	City Council Special Meeting (Official Election Canvass) at 6 p.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Quarry Commission = Purple
 Wildlife Management Advisory Commission = Brown
 City Holiday = Orange
 Municipal Court = Gray
 Events = Yellow (Election Day/Shred Event)

Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2, 2021, Regular Meeting

14 days before Meeting	(05/19/2021)	City Council and Staff items are due.
9 days before Meeting	(05/24/2021)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(05/27/2021)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(05/28/2021)	Post agenda packet to City Website.
Meeting Day	(06/02/2021)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Quarry Commission = Purple
 Wildlife Management Advisory Commission = Brown
 Municipal Court = Gray

Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

PENDING FUTURE AGENDA ITEMS

1. Design on Water Tanks at Well Site 9 and 10/Retainer Wall of City Hall...*McCaw*
2. Monitoring Wells in the City of Garden Ridge...*Arvidson*
3. Update on City-funded monument for Paul Davis Park... *Bower*
4. Ethics Ordinance ... *8-30-17 City Council motion*
5. Website and Social Media Policy