



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, FEBRUARY 3, 2021, 6:00 P.M.

Councilmembers Present:

Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

Mayor Larry Thompson

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Karen Ford, Finance/HR
Ron Eberhardt, Police Chief
Jacob Parsons, Water Manager
Steven Steinmetz, Public Works Director
Linda Crosland, Librarian
Cynthia Trevino, City Attorney
Pat Lackey, City Engineer

City Commission Representatives Present:

Dr. Jim Miller, Chair, Planning and Zoning Commission
Johnell Holly, Chair, Quarry Commission
Jesse Valdez, Chair, Water Commission
David Krawczynski, Chair, Wildlife Management Advisory Commission

City Commissioners Present:

Ken Kneupper, Vice-Chair, Wildlife Management Advisory Commission
Wayne Mudge, Quarry Commissioner

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Pro-Tem McCaw called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, February 3, 2021, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Pro-Tem McCaw led the Pledge of Allegiance and the Texas Pledge.

4. Proclamations

a) Teen Dating Violence Awareness Month.

Mayor Pro-Tem McCaw presented a Proclamation to Ellie Truan, Crisis Center of Comal County, declaring February 2021 as Teen Dating Violence Awareness Month in the City of Garden Ridge.

Ellie Truan, Crisis Center of Comal County, thanked City Council and the City of Garden Ridge for raising awareness about teen dating violence and spoke regarding the services and resources provided by the Crisis Center of Comal County.

5. City/Employee Recognitions/Employee Introductions

a) Introduction of Officer Jefferson.

Chief Eberhardt introduced Officer Jefferson and spoke regarding his background and professional experience. City Councilmembers welcomed him to the City of Garden Ridge.

b) Thank you note from Charles Scott to Utility Foreman Chris Graef.

Nancy Cain, City Administrator, stated a thank you note was received from Charles Scott to Utility Foreman Chris Graef for being cordial, knowledgeable, and helpful while assisting him with a water leak.

c) Thank you note from Shelby Trial to Assistant City Secretary Kat Balbi.

Nancy Cain, City Administrator, stated a thank you note was received from Shelby Trial to Assistant City Secretary Kat Balbi for ensuring a smooth City Council meeting in January.

d) Thank you note from Shelby Trial to City Volunteer Linda Potts.

Nancy Cain, City Administrator, stated a thank you note was received from Shelby Trial to Volunteer Linda Potts for her hard work, dedication, and volunteer service to the City.

e) Recognition of Employee Service Years with the City of Garden Ridge.

Nancy Cain, City Administrator, recognized Officer Holly McKay-5 years of service for her hard work, dedication, and tenure with the City.

6. Citizen Comment Period

No one signed up to speak.

7. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

a) Approval of Minutes for the January 6, 2021, City Council Regular Meeting.

b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – December 31, 2020.

c) Garden Ridge Police Department Racial Profiling Report.

d) Ordinance No. 229-022021 An Ordinance of the City Council of the City of Garden Ridge, Texas, to order a General Election on May 1, 2021, for the purpose of electing a Mayor, City Councilmember Place Two, and City Councilmember Place Three; making provisions for the conduct of such election; and resolving other matters related to the conduct of such election.

Motion: A motion was made by Councilmember Arvidson, seconded by Councilmember Swint, to approve Consent Agenda items a)-d). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

8. Approvals/Authorizations

The following items are for discussion, consideration, and action.

a) Eagle Scout Projects.

Nancy Cain, City Administrator, stated the Parks Committee has been working with Charlie Hogue and Joey Czerniak on their Eagle Scout Projects. She stated both Scouts are in attendance to present their Eagle Scout Projects to City Council and answer any questions.

1. Receive presentation and take action on Charlie Hogue's Eagle Scout Project.

Charlie Hogue presented his Eagle Scout Project of building a gaga ball pit at Paul Davis Park. Mr. Hogue addressed questions from Councilmembers.

The City Council agreed by consensus to authorize the Eagle Scout Project at Paul Davis Park.

2. Receive presentation and take action on Joey Czerniak's Eagle Scout Project.

Joey Czerniak presented his Eagle Scout Project of building an exercise area with varied pull up bars, dip bars, a balance beam, and a ropes obstacle at Paul Davis Park. Mr. Czerniak addressed questions from Councilmembers.

Nancy Cain, City Administrator, spoke regarding liability and insurance related to the Eagle Scout Project. She stated she spoke with Texas Municipal League and verified the proposed exercise equipment will be insured.

The City Council agreed by consensus to authorize the Eagle Scout Project at Paul Davis Park.

9. Staff Reports

a) City Administrator Monthly Activity Report.

Nancy Cain, City Administrator, spoke regarding inquiries related to development activity along FM 2252 and stated she anticipates development plans to be presented to the Planning and Zoning Commission and City Council for consideration in the coming months.

b) Finance/HR Monthly Activity Report.

Karen Ford, Finance/HR, spoke regarding continuity of operations related to Finance and Human Resources and provided City Council with an update on employee onboarding and the salary step program.

c) City Secretary Monthly Activity Report.

Marisa Spencer, City Secretary, reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department. She provided City Council with an update on the 2021 City of Garden Ridge Election, City Hall hours, and streaming numbers.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department. He provided City Council with an update on Police Department staff and analyzing traffic on Municipal Parkway.

e) Public Works Monthly Activity Report.

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department. He provided City Council with an update on the fire alarm system inspection and animals adopted as well as animals currently in City care.

f) Water Department Monthly Activity Report.

Jacob Parsons, Water Manager, reviewed the monthly activity report and spoke regarding continuity of operations related to the Water Department. He provided City Council with an update on the Advanced Metering Infrastructure (AMI) Project, TCEQ inspections, and the weather station tower.

g) Library Monthly Activity Report.

Linda Crosland, Librarian, reviewed the monthly activity report and spoke regarding continuity of operations and upcoming events related to the Library.

10. City Engineer Projects Status Reports

a) FM 2252 TxDOT Project.

Pat Lackey, City Engineer, reviewed the Trihydro Corporation Engineering Report for February 2021 and addressed questions from Councilmembers. The topics of discussion included the FM 2252 TxDOT Project and FM 2252 Wastewater Project.

b) FM 2252 Wastewater Project.

1. Special Services for Bulk Wastewater Pumping, Hauling, and Disposal.

1.1. Receive recommendation regarding bid proposals.

Pat Lackey, City Engineer, spoke regarding Special Services for Bulk Wastewater Pumping, Hauling, and Disposal bid proposals, presented the recommendation to authorize the City Administrator to negotiate a contract with Talbert Quality Carriers, and addressed questions from Councilmembers.

1.2. Take action on recommendation to award bid.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve the City Engineer's recommendation and authorize the City Administrator to negotiate a contract with Talbert Quality Carriers regarding Special Services for Bulk Wastewater Pumping, Hauling, and Disposal. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

11. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

1. Receive monthly activity update as applicable.

Chair Dr. Miller provided City Council with an update on the topics discussed at the Commission's January meeting and spoke regarding the Draft Zoning Ordinance.

b) Quarry Commission:

1. Quarry Commission Place 7 Vacancy.

1.1. Receive recommendation for the appointment of David Biersner to the Quarry Commission Place 7 with term expiring September 30, 2022.

Chair Holly spoke regarding the Commission conducting interviews and stated the Commission recommends the appointment of David Biersner to the Quarry Commission Place 7 with term expiring September 30, 2022.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Bower, to approve the Commission's recommendation and appoint David Biersner to the Quarry Commission Place 7 with term expiring September 30, 2022. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Holly provided City Council with an update on the topics discussed at the Commission's January meeting and spoke regarding blasting educational materials.

c) Water Commission:

1. Request for water leak adjustment for 9419 Gardenia Bend for the billing period of August 21, 2020 – September 24, 2020.

1.1. Receive recommendation from Water Commission.

Chair Valdez provided City Council with a summary of the Commission's discussion regarding this request. He stated the Commission recommends a credit in the amount of \$1,023.56 for approval by City Council, adding the recommendation is based on using a 3-month average of the water consumption for calculating the credit and the amount is based on calculating the cost of water at the lowest tier rate due to the request being submitted before the effective date of Ordinance No. 54-122020.

1.2. Take action on recommendation.

The City Council agreed by consensus to direct City Staff to notify the requestor that City Council would like for them to contact AT&T and Total Lawn Care to discuss possible relief options from both companies and table any action on this recommendation until additional information is provided.

2. Request for water leak adjustment for 19907 Wild Crest for the billing period of July 23, 2020 – August 24, 2020.

2.1. Receive recommendation from Water Commission.

Chair Valdez provided City Council with a summary of the Commission's discussion regarding this request. He stated the Commission recommends a credit in the amount of \$2,508.92 for approval by City Council, adding the recommendation is based on using the water consumption for the same month of the previous year for calculating the credit and the amount is based on calculating the cost of water at the lowest tier rate due to the request being submitted before the effective date of Ordinance No. 54-122020.

2.2. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to approve the Commission's recommendation for request for water leak adjustment for 19907 Wild Crest for the billing period of July 23, 2020 – August 24, 2020, and credit the account in the amount of \$2,508.92. The City Council voted three (3) for and two (2) opposed (Mayor Pro-Tem McCaw and Councilmember Bower). The motion passed by a vote of 3-2.

3. Receive monthly activity update as applicable.

Chair Valdez provided City Council with an update on the topics discussed at the Commission's January meeting and spoke regarding commissioner activities and projects.

d) Wildlife Management Advisory Commission:

1. Wildlife Management Advisory Commission Place 2 Vacancy.

1.1. Receive recommendation for the appointment of Dean Lemmers to the Wildlife Management Advisory Commission Place 2 with term expiring September 30, 2021.

Chair Krawczynski spoke regarding the Commission conducting interviews and stated the Commission recommends the appointment of Dean Lemmers to the Wildlife Management Advisory Commission Place 2 with term expiring September 30, 2021.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Swint, to approve the Commission's recommendation and appoint Dean Lemmers to the Wildlife Management Advisory Commission Place 2 with term expiring September 30, 2021. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Krawczynski provided City Council with an update on the topics discussed at the Commission's January meeting and spoke regarding deer management and upcoming education sessions.

e) Parks Committee:

1. Receive monthly activity update as applicable.

Nancy Cain, City Administrator, provided City Council with an update on the Committee's efforts and projects.

f) Volunteer Garden Ridge!

1. Receive monthly activity update as applicable.

Nancy Cain, City Administrator, stated *Volunteer Garden Ridge!* reported 189 hours for the month of January, despite the necessary COVID restrictions.

12. Updates

a) COVID-19.

1. Discuss status, updates, response, and matters related to COVID-19.

Nancy Cain, City Administrator, provided City Council with an update on the status and actions taken at the federal, state, and local level in response to COVID-19. She spoke regarding Governor Abbott's disaster declaration, Executive Order GA-32, and continuity of operations.

Marisa Spencer, City Secretary, provided City Council with an update on COVID-19 vaccine information posted on the City's website, included in the Grapevine, and shared on social media. She stated these resources can be found in one place by clicking on the "COVID-19 Vaccine Information" picture on the homepage of the website.

2. Discuss funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.

Nancy Cain, City Administrator, provided City Council with an update on funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.

Steven Steinmetz, Public Works Director, provided City Council with an update on touchless appliances and features being installed within City facilities.

3. Take possible action on matters related to COVID-19.

No action taken.

b) City Administrator Reports.

1. Update on Oak Wilt.

Nancy Cain, City Administrator, provided City Council with an update on Oak Wilt within the City of Garden Ridge, including the cost sharing and reimbursements for containment and treatment efforts.

c) City Council Projects.

1. Comal ISD Events (Swint and Arvidson).

Councilmember Swint spoke regarding the Comal ISD Events Project and stated she reached out to the Director of Communications at Comal ISD and will provide updates as she receives any additional information.

d) Mayor's Projects.

1. Communication Report.

2. Citizen Contact Report.

Mayor Pro-Tem McCaw stated these items will be discussed during the March City Council Regular Meeting.

13. Discussion of Future Agenda Items

Councilmember Swint requested a discussion regarding a foster program in coordination with Animal Services on the next agenda.

14. Citizen Comment Period

Ken Kneupper, 8891 Schoenthal Road, spoke regarding sporting events at schools within Comal ISD.

David Krawczynski, 8475 Park Lane Drive, spoke regarding speed limits within the City of Garden Ridge.

15. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/ Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Northeast Partnership.

None at this time.

16. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property.

- 1. To seek legal advice, if needed, in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and wastewater utility projects.**
- 2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement and discuss any related liability issues.**

Mayor Pro-Tem McCaw cancelled the Executive Session.

17. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

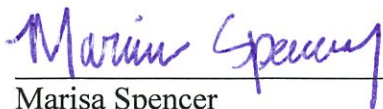
Mayor Pro-Tem McCaw cancelled the Executive Session.

18. Adjournment

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Lantzy, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, February 3, 2021, City Council regular meeting was adjourned at 7:29 p.m. by Mayor Pro-Tem McCaw.

ATTEST



Larry Thompson
Mayor

Marisa Spencer
City Secretary

FEBRUARY 3, 2021
CITY COUNCIL REGULAR MEETING
SECOND CITIZEN COMMENT PERIOD

NAME	ADDRESS	SUBJECT
1. KEN KWEYPPER	8891 SCHOENTHAL RD.	DAVENPORT HS.
2. David Krakzyrk	8435 Park Lane Dr	City Speed Limits
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		