



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA CITY COUNCIL REGULAR MEETING WEDNESDAY, MARCH 3, 2021, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, March 3, 2021, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. City/Employee Recognitions/Employee Introductions

- a) Introduction of Officer Smith.
- b) Thank you note from Jim Mueller to the Water Department.
- c) Thank you note from Rob McGrath to Water Operator Duane Scognio.
- d) Thank you note from Denice Fox to Front Office Staff.
- e) Recognition of Employee Service Years with the City of Garden Ridge.

5. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 2. Show the City Council the same respect that you would like to be shown.
 3. End your speaking at the time allotted below.
- b) Speaking:
 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 3. State your name and address before your comments begin.
 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

6. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the February 3, 2021, City Council Regular Meeting.
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – January 31, 2021.
- c) Ordinance No. 229-032021 An Ordinance of the City Council of the City of Garden Ridge, Texas, to order a General Election on May 1, 2021, for the purpose of electing a Mayor, City Councilmember Place Two, and City Councilmember Place Three; making provisions for the conduct of such election; and resolving other matters related to the conduct of such election.

7. Approvals/Authorizations

The following items are for discussion, consideration, and action.

- a) Winter Weather Emergency.
 - 1. Receive updates and discuss matters related to the winter weather emergency response.
 - 2. Take action on Resolution No. 471-032021 A Resolution of the City Council of the City of Garden Ridge, Texas, reserving the authority and power conferred by Ordinance No. 54, Section 8.01 to respond as necessary to the 2021 Winter Weather Emergency and establish special service rates where extenuating circumstances exist.

8. Staff Reports

The following items are for discussion, consideration, and action.

- a) City Administrator Monthly Activity Report.
 - Community and Event Center usage/financial report, Building Permits issued to date for residential, commercial, and minor construction projects, City Council ideas/suggestions, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.
- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, records management, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, and continuity of operations.
- e) Public Works Monthly Activity Report.
 - Street and right-of-way maintenance, drainage facility and easement maintenance, City parking lots and facility maintenance, Animal Services (domestic and wild), projects, and continuity of operations.
- f) Water Department Monthly Activity Report.
 - Water pumping/usage from City wells, water system infrastructure maintenance/repairs/projects, leak adjustments, water and/or drought management (current watering stage), and continuity of operations.
- g) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

9. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) FM 2252 Wastewater Project.

10. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Petition from Kim Wood for variance requests to Ordinance No. 55, Section 14, Number of Signs, for the placement of five (5) temporary signs advertising Garden Ridge Market Days.
 - 1.1. Receive recommendation from the Planning and Zoning Commission.
 - 1.2. Take action on recommendation.
 - 2. Receive monthly activity update as applicable.
- b) Quarry Commission:
 - 1. Receive monthly activity update as applicable.
- c) Water Commission:
 - 1. Receive monthly activity update as applicable.

- d) Wildlife Management Advisory Commission:
 - 1. Receive monthly activity update as applicable.
- e) Parks Committee:
 - 1. Receive monthly activity update as applicable.
- f) *Volunteer Garden Ridge!*
 - 1. Receive monthly activity update as applicable.

11. Updates

- a) COVID-19.
 - 1. Discuss status, updates, response, and matters related to COVID-19.
 - 2. Discuss funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.
 - 3. Take possible action on matters related to COVID-19.
- b) City Council Projects.
 - 1. Comal ISD Events (Swint and Arvidson).
 - 2. Animal Foster Program (Bower).
- c) Mayor's Projects.
 - 1. Communication Report.
 - 2. Citizen Contact Report.

12. Discussion of Future Agenda Items

13. Citizen Comment Period – limited to 20 minutes total

See "Rules for Citizens' Participation" under Item 5.

14. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization
 Boy Scouts and/or Girl Scouts
 City of Garden Ridge sponsored events and outreach efforts
 Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
 Counties (Bexar/Comal/Guadalupe)
 Garden Ridge Lions Club
 Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
 Garden Ridge Women's Club
 Greater Bexar County Council of Cities
 Northeast Partnership

15. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property.
 - 1. To seek legal advice, if needed, in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and wastewater utility projects.
 - 2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement and discuss any related liability issues.

16. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

17. Adjournment

AGENDA NOTICES:

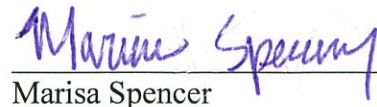
Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 4:00 p.m. on February 25, 2021, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Marisa Spencer
City Secretary

City Secretary

From: Jim Mueller
Sent: Thursday, February 18, 2021 11:24 AM
To: Water Manager
Cc: City Secretary; Jesus Valdez
Subject: [EXTERNAL] Water service

Mr. Parson,

Please thank everyone in the water department for their great work in this crazy weather. I really appreciate the perfect service in times like these.

Vr
Jim Mueller

City Secretary

From: City Secretary
Sent: Friday, February 19, 2021 11:27 PM
To: Jacob Parsons (watermanager@ci.garden-ridge.tx.us)
Subject: Good Job Duane!

Jacob,

On February 18th, 2021, Accounting Assistant Jacqueline Marino received a phone call from Rob McGrath. Mr. McGrath stated that Duane Scognio had been out to his residence twice that day to assist him and did an awesome job! He wanted to make sure Duane was recognized for his hard work. Please pass this on to Duane.

Keep up the great work!!

Thanks,
Marisa Spencer
City Secretary
City of Garden Ridge
210-651-6632 *office*
210-651-9638 *fax*

City Secretary

From: Water Manager
Sent: Friday, February 19, 2021 11:27 PM
To: City Secretary
Subject: FW: Water Leak at 22133 Paseo Corto Drive

Boss,

The ladies are doing a great job and here is an email I received that says just that!

Go Team Garden Ridge,
Jacob Parsons
Water Manager
City of Garden Ridge
Off: (210)651-6632

-----Original Message-----

Sent: Thursday, February 18, 2021 12:40 PM
To: Water <Water@ci.garden-ridge.tx.us>
Cc: Water Manager <WaterManager@ci.garden-ridge.tx.us>
Subject: [EXTERNAL] Water Leak at 22133 Paseo Corto Drive

Good afternoon,

This morning we called for a water leak related to the back flow valve at the edge of our property and just wanted to give a quick thank you for the prompt return call to the lady that called us back. She was extremely kind and courteous.

We did indeed get the water turned off, but wanted a note on our property that we had a water leak as quite a bit of water was running across the street for quite a while.

Many thanks for your assistance.

Denice Fox
210-846-4056
22133 Paseo Corto Drive
Garden Ridge, TX 78266



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, FEBRUARY 3, 2021, 6:00 P.M.

Councilmembers Present:

Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

Mayor Larry Thompson

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Karen Ford, Finance/HR
Ron Eberhardt, Police Chief
Jacob Parsons, Water Manager
Steven Steinmetz, Public Works Director
Linda Crosland, Librarian
Cynthia Trevino, City Attorney
Pat Lackey, City Engineer

City Commission Representatives Present:

Dr. Jim Miller, Chair, Planning and Zoning Commission
Johnell Holly, Chair, Quarry Commission
Jesse Valdez, Chair, Water Commission
David Krawczynski, Chair, Wildlife Management Advisory Commission

City Commissioners Present:

Ken Kneupper, Vice-Chair, Wildlife Management Advisory Commission
Wayne Mudge, Quarry Commissioner

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Pro-Tem McCaw called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, February 3, 2021, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Pro-Tem McCaw led the Pledge of Allegiance and the Texas Pledge.

4. Proclamations

a) Teen Dating Violence Awareness Month.

Mayor Pro-Tem McCaw presented a Proclamation to Ellie Truan, Crisis Center of Comal County, declaring February 2021 as Teen Dating Violence Awareness Month in the City of Garden Ridge.

Ellie Truan, Crisis Center of Comal County, thanked City Council and the City of Garden Ridge for raising awareness about teen dating violence and spoke regarding the services and resources provided by the Crisis Center of Comal County.

5. City/Employee Recognitions/Employee Introductions

a) Introduction of Officer Jefferson.

Chief Eberhardt introduced Officer Jefferson and spoke regarding his background and professional experience. City Councilmembers welcomed him to the City of Garden Ridge.

b) Thank you note from Charles Scott to Utility Foreman Chris Graef.

Nancy Cain, City Administrator, stated a thank you note was received from Charles Scott to Utility Foreman Chris Graef for being cordial, knowledgeable, and helpful while assisting him with a water leak.

c) Thank you note from Shelby Trial to Assistant City Secretary Kat Balbi.

Nancy Cain, City Administrator, stated a thank you note was received from Shelby Trial to Assistant City Secretary Kat Balbi for ensuring a smooth City Council meeting in January.

d) Thank you note from Shelby Trial to City Volunteer Linda Potts.

Nancy Cain, City Administrator, stated a thank you note was received from Shelby Trial to Volunteer Linda Potts for her hard work, dedication, and volunteer service to the City.

e) Recognition of Employee Service Years with the City of Garden Ridge.

Nancy Cain, City Administrator, recognized Officer Holly McKay-5 years of service for her hard work, dedication, and tenure with the City.

6. Citizen Comment Period

No one signed up to speak.

7. Consent Agenda

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a) Approval of Minutes for the January 6, 2021, City Council Regular Meeting.

b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – December 31, 2020.

c) Garden Ridge Police Department Racial Profiling Report.

d) Ordinance No. 229-022021 An Ordinance of the City Council of the City of Garden Ridge, Texas, to order a General Election on May 1, 2021, for the purpose of electing a Mayor, City Councilmember Place Two, and City Councilmember Place Three; making provisions for the conduct of such election; and resolving other matters related to the conduct of such election.

Motion: A motion was made by Councilmember Arvidson, seconded by Councilmember Swint, to approve Consent Agenda items a)-d). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

8. Approvals/Authorizations

The following items are for discussion, consideration, and action.

a) Eagle Scout Projects.

Nancy Cain, City Administrator, stated the Parks Committee has been working with Charlie Hogue and Joey Czerniak on their Eagle Scout Projects. She stated both Scouts are in attendance to present their Eagle Scout Projects to City Council and answer any questions.

1. Receive presentation and take action on Charlie Hogue's Eagle Scout Project.

Charlie Hogue presented his Eagle Scout Project of building a gaga ball pit at Paul Davis Park. Mr. Hogue addressed questions from Councilmembers.

The City Council agreed by consensus to authorize the Eagle Scout Project at Paul Davis Park.

2. Receive presentation and take action on Joey Czerniak's Eagle Scout Project.

Joey Czerniak presented his Eagle Scout Project of building an exercise area with varied pull up bars, dip bars, a balance beam, and a ropes obstacle at Paul Davis Park. Mr. Czerniak addressed questions from Councilmembers.

Nancy Cain, City Administrator, spoke regarding liability and insurance related to the Eagle Scout Project. She stated she spoke with Texas Municipal League and verified the proposed exercise equipment will be insured.

The City Council agreed by consensus to authorize the Eagle Scout Project at Paul Davis Park.

9. Staff Reports

a) City Administrator Monthly Activity Report.

Nancy Cain, City Administrator, spoke regarding inquiries related to development activity along FM 2252 and stated she anticipates development plans to be presented to the Planning and Zoning Commission and City Council for consideration in the coming months.

b) Finance/HR Monthly Activity Report.

Karen Ford, Finance/HR, spoke regarding continuity of operations related to Finance and Human Resources and provided City Council with an update on employee onboarding and the salary step program.

c) City Secretary Monthly Activity Report.

Marisa Spencer, City Secretary, reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department. She provided City Council with an update on the 2021 City of Garden Ridge Election, City Hall hours, and streaming numbers.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department. He provided City Council with an update on Police Department staff and analyzing traffic on Municipal Parkway.

e) Public Works Monthly Activity Report.

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department. He provided City Council with an update on the fire alarm system inspection and animals adopted as well as animals currently in City care.

f) Water Department Monthly Activity Report.

Jacob Parsons, Water Manager, reviewed the monthly activity report and spoke regarding continuity of operations related to the Water Department. He provided City Council with an update on the Advanced Metering Infrastructure (AMI) Project, TCEQ inspections, and the weather station tower.

g) Library Monthly Activity Report.

Linda Crosland, Librarian, reviewed the monthly activity report and spoke regarding continuity of operations and upcoming events related to the Library.

10. City Engineer Projects Status Reports

a) FM 2252 TxDOT Project.

Pat Lackey, City Engineer, reviewed the Trihydro Corporation Engineering Report for February 2021 and addressed questions from Councilmembers. The topics of discussion included the FM 2252 TxDOT Project and FM 2252 Wastewater Project.

b) FM 2252 Wastewater Project.

1. Special Services for Bulk Wastewater Pumping, Hauling, and Disposal.

1.1. Receive recommendation regarding bid proposals.

Pat Lackey, City Engineer, spoke regarding Special Services for Bulk Wastewater Pumping, Hauling, and Disposal bid proposals, presented the recommendation to authorize the City Administrator to negotiate a contract with Talbert Quality Carriers, and addressed questions from Councilmembers.

1.2. Take action on recommendation to award bid.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve the City Engineer's recommendation and authorize the City Administrator to negotiate a contract with Talbert Quality Carriers regarding Special Services for Bulk Wastewater Pumping, Hauling, and Disposal. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

11. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

1. Receive monthly activity update as applicable.

Chair Dr. Miller provided City Council with an update on the topics discussed at the Commission's January meeting and spoke regarding the Draft Zoning Ordinance.

b) Quarry Commission:

1. Quarry Commission Place 7 Vacancy.

1.1. Receive recommendation for the appointment of David Biersner to the Quarry Commission Place 7 with term expiring September 30, 2022.

Chair Holly spoke regarding the Commission conducting interviews and stated the Commission recommends the appointment of David Biersner to the Quarry Commission Place 7 with term expiring September 30, 2022.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Bower, to approve the Commission's recommendation and appoint David Biersner to the Quarry Commission Place 7 with term expiring September 30, 2022. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Holly provided City Council with an update on the topics discussed at the Commission's January meeting and spoke regarding blasting educational materials.

c) Water Commission:

1. Request for water leak adjustment for 9419 Gardenia Bend for the billing period of August 21, 2020 – September 24, 2020.

1.1. Receive recommendation from Water Commission.

Chair Valdez provided City Council with a summary of the Commission's discussion regarding this request. He stated the Commission recommends a credit in the amount of \$1,023.56 for approval by City Council, adding the recommendation is based on using a 3-month average of the water consumption for calculating the credit and the amount is based on calculating the cost of water at the lowest tier rate due to the request being submitted before the effective date of Ordinance No. 54-122020.

1.2. Take action on recommendation.

The City Council agreed by consensus to direct City Staff to notify the requestor that City Council would like for them to contact AT&T and Total Lawn Care to discuss possible relief options from both companies and table any action on this recommendation until additional information is provided.

2. Request for water leak adjustment for 19907 Wild Crest for the billing period of July 23, 2020 – August 24, 2020.

2.1. Receive recommendation from Water Commission.

Chair Valdez provided City Council with a summary of the Commission's discussion regarding this request. He stated the Commission recommends a credit in the amount of \$2,508.92 for approval by City Council, adding the recommendation is based on using the water consumption for the same month of the previous year for calculating the credit and the amount is based on calculating the cost of water at the lowest tier rate due to the request being submitted before the effective date of Ordinance No. 54-122020.

2.2. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to approve the Commission's recommendation for request for water leak adjustment for 19907 Wild Crest for the billing period of July 23, 2020 – August 24, 2020, and credit the account in the amount of \$2,508.92. The City Council voted three (3) for and two (2) opposed (Mayor Pro-Tem McCaw and Councilmember Bower). The motion passed by a vote of 3-2.

3. Receive monthly activity update as applicable.

Chair Valdez provided City Council with an update on the topics discussed at the Commission's January meeting and spoke regarding commissioner activities and projects.

d) Wildlife Management Advisory Commission:

1. Wildlife Management Advisory Commission Place 2 Vacancy.

1.1. Receive recommendation for the appointment of Dean Lemmers to the Wildlife Management Advisory Commission Place 2 with term expiring September 30, 2021.

Chair Krawczynski spoke regarding the Commission conducting interviews and stated the Commission recommends the appointment of Dean Lemmers to the Wildlife Management Advisory Commission Place 2 with term expiring September 30, 2021.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Swint, to approve the Commission's recommendation and appoint Dean Lemmers to the Wildlife Management Advisory Commission Place 2 with term expiring September 30, 2021. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Krawczynski provided City Council with an update on the topics discussed at the Commission's January meeting and spoke regarding deer management and upcoming education sessions.

e) Parks Committee:

1. Receive monthly activity update as applicable.

Nancy Cain, City Administrator, provided City Council with an update on the Committee's efforts and projects.

f) Volunteer Garden Ridge!

1. Receive monthly activity update as applicable.

Nancy Cain, City Administrator, stated *Volunteer Garden Ridge!* reported 189 hours for the month of January, despite the necessary COVID restrictions.

12. Updates

a) COVID-19.

1. Discuss status, updates, response, and matters related to COVID-19.

Nancy Cain, City Administrator, provided City Council with an update on the status and actions taken at the federal, state, and local level in response to COVID-19. She spoke regarding Governor Abbott's disaster declaration, Executive Order GA-32, and continuity of operations.

Marisa Spencer, City Secretary, provided City Council with an update on COVID-19 vaccine information posted on the City's website, included in the Grapevine, and shared on social media. She stated these resources can be found in one place by clicking on the "COVID-19 Vaccine Information" picture on the homepage of the website.

2. Discuss funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.

Nancy Cain, City Administrator, provided City Council with an update on funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.

Steven Steinmetz, Public Works Director, provided City Council with an update on touchless appliances and features being installed within City facilities.

3. Take possible action on matters related to COVID-19.

No action taken.

b) City Administrator Reports.

1. Update on Oak Wilt.

Nancy Cain, City Administrator, provided City Council with an update on Oak Wilt within the City of Garden Ridge, including the cost sharing and reimbursements for containment and treatment efforts.

c) City Council Projects.

1. Comal ISD Events (Swint and Arvidson).

Councilmember Swint spoke regarding the Comal ISD Events Project and stated she reached out to the Director of Communications at Comal ISD and will provide updates as she receives any additional information.

d) Mayor's Projects.

1. Communication Report.

2. Citizen Contact Report.

Mayor Pro-Tem McCaw stated these items will be discussed during the March City Council Regular Meeting.

13. Discussion of Future Agenda Items

Councilmember Swint requested a discussion regarding a foster program in coordination with Animal Services on the next agenda.

14. Citizen Comment Period

Ken Kneupper, 8891 Schoenthal Road, spoke regarding sporting events at schools within Comal ISD.

David Krawczynski, 8475 Park Lane Drive, spoke regarding speed limits within the City of Garden Ridge.

15. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Northeast Partnership.

None at this time.

16. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property.

1. To seek legal advice, if needed, in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and wastewater utility projects.

2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement and discuss any related liability issues.

Mayor Pro-Tem McCaw cancelled the Executive Session.

17. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Pro-Tem McCaw cancelled the Executive Session.

18. Adjournment

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Lantzy, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, February 3, 2021, City Council regular meeting was adjourned at 7:29 p.m. by Mayor Pro-Tem McCaw.

ATTEST

Larry Thompson
Mayor

Marisa Spencer
City Secretary

FEBRUARY 3, 2021
CITY COUNCIL REGULAR MEETING
SECOND CITIZEN COMMENT PERIOD

NAME	ADDRESS	SUBJECT
1. KEN KWEPPER	8891 SCHOENTHAL RD.	DAVENPORT HS.
2. David Krakzyrk	8435 Park Lane Dr	City Speed Limits
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CITY OF GARDEN RIDGE**MONTHLY ACCOUNT BALANCES & INTEREST RATES**

PERIOD ENDED AS OF 01/31/2021

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 131,548.40	0.00%
GF MONEY MARKET	3,429,596.84	0.55%
PEG CAPITAL FEES	45,367.58	0.50%
TEXPOOL INVESTMENTS	6,602.24	0.08%
2017 I&S	2,108.06	0.45%
2012 I&S	154,538.74	0.55%
2012 REFI	143,256.61	0.54%
2015 I&S	165,702.40	0.53%
TEXPOOL WATER IMPACT FEES	170,560.42	0.08%
TEXPOOL STREET IMPACT FEES	59,027.73	0.08%
CONSTRUCTION BOND	139,631.63	0.55%
ASSET/FORFEITURE - STATE	98.14	0.00%
ASSET/FORFEITURE - FED	227,656.06	0.55%
TOTAL CITY FUNDS	\$ 4,675,694.85	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
TEXPOOL WATER INVEST	\$ 2,236.48	0.08%
WATER SURCHARGE	148,270.24	0.55%
OPERATING ACCOUNT	1,725,485.76	0.55%
TOTAL WATER FUNDS	\$ 1,875,992.48	

TOTAL ALL ACCOUNTS	\$ 6,551,687.33	
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CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
CURRENT AND YEAR TO DATE AS OF 01/31/2021

GENERAL FUND	BALANCE
GF Operational Checking	\$ 131,548.40
GF Money Market	3,429,596.84
TexPool Investments	6,602.24
Restricted Amounts	(277,925.23)
TOTAL AVAILABLE FUNDS	\$ 3,289,822.25

WATER FUND	BALANCE
Operational Checking	\$ 1,725,485.76
TexPool Water Invest	2,236.48
Water Surcharge	148,270.24
Restricted Amounts	(373,613.90)
TOTAL AVAILABLE FUNDS	\$ 1,502,378.58

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES
CURRENT AND YEAR TO DATE AS OF 01/31/2021

GENERAL FUND	Jan-21	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 474,336.47	\$ 1,820,484.10	\$ 3,049,015.00	59.7%	\$ 1,228,530.90
EXPENDITURES					
ADMINISTRATION	48,500.62	204,420.74	853,496.00	24.0%	649,075.26
COURT	6,946.45	32,566.96	91,105.00	35.7%	58,538.04
POLICE	99,250.27	377,289.17	1,324,881.00	28.5%	947,591.83
PUBLIC FACILITIES	30,251.07	174,105.96	608,670.00	28.6%	434,564.04
COMMUNITY CENTER	2,471.20	8,827.36	65,998.00	13.4%	57,170.64
LIBRARY	6,834.66	29,439.33	99,855.00	29.5%	70,415.67
FARMERS MARKET	-	-	-		-
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	194,254.27	826,649.52	3,044,005.00	27.2%	2,217,355.48
NET POSITION	\$ 280,082.20	\$ 993,834.58	\$ 5,010.00		\$ (988,824.58)

WATER FUND	Jan-21	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 100,535.65	\$ 594,357.37	\$ 1,789,687.00	33.2%	\$ 1,195,329.63
EXPENDITURES	122,572.19	352,302.59	1,330,798.00	26.5%	978,495.41
AMI SYSTEM	555,197.60	555,197.60	-		(555,197.60)
REVENUE +/- EXPENDITURES	(577,234.14)	(313,142.82)	458,889.00		772,031.82

OTHER CASH OUTFLOWS	Jan-21	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
BOND PRINCIPLE PAYMENTS	-	-	451,900.00	0.0%	451,900.00
XEROX LEASE PRINCIPLE PMTS	433.96	1,730.24	5,284.00	32.7%	3,553.76
TOTAL OTHER CASH OUTFLOWS	\$ 433.96	\$ 1,730.24	\$ 457,184.00		\$ 455,453.76

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER

PERIOD ENDED AS OF 01/31/2021

REVENUES	YTD	Budget
RENTALS	\$ 3,060.00	30,000.00
DEPOSITS	1,800.00	18,000.00
CLEAN-UP FEES	150.00	2,250.00
DEPOSITS REFUNDED	(1,475.00)	(16,500.00)
DONATIONS	-	-
TOTAL REVENUES	3,535.00	33,750.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	-	2,286.00
MANAGER FEES	2,557.25	17,500.00
COMPUTER/INTERNET	550.77	1,817.00
TELEPHONE	188.00	564.00
UTILITIES	2,570.22	10,301.00
MAINTENANCE	837.15	9,000.00
SUPPLIES	18.97	1,200.00
CLEANING	630.00	5,230.00
EQUIPMENT	-	600.00
MARKETING	-	-
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	7,352.36	48,498.00
NET POSITION	\$ (3,817.36)	\$ (14,748.00)

Management's Discussion and Analysis of Results of Operations – January 2021

GENERAL FUND

Cash

Total available funds as of January 31, 2021 are \$3,289.8k.

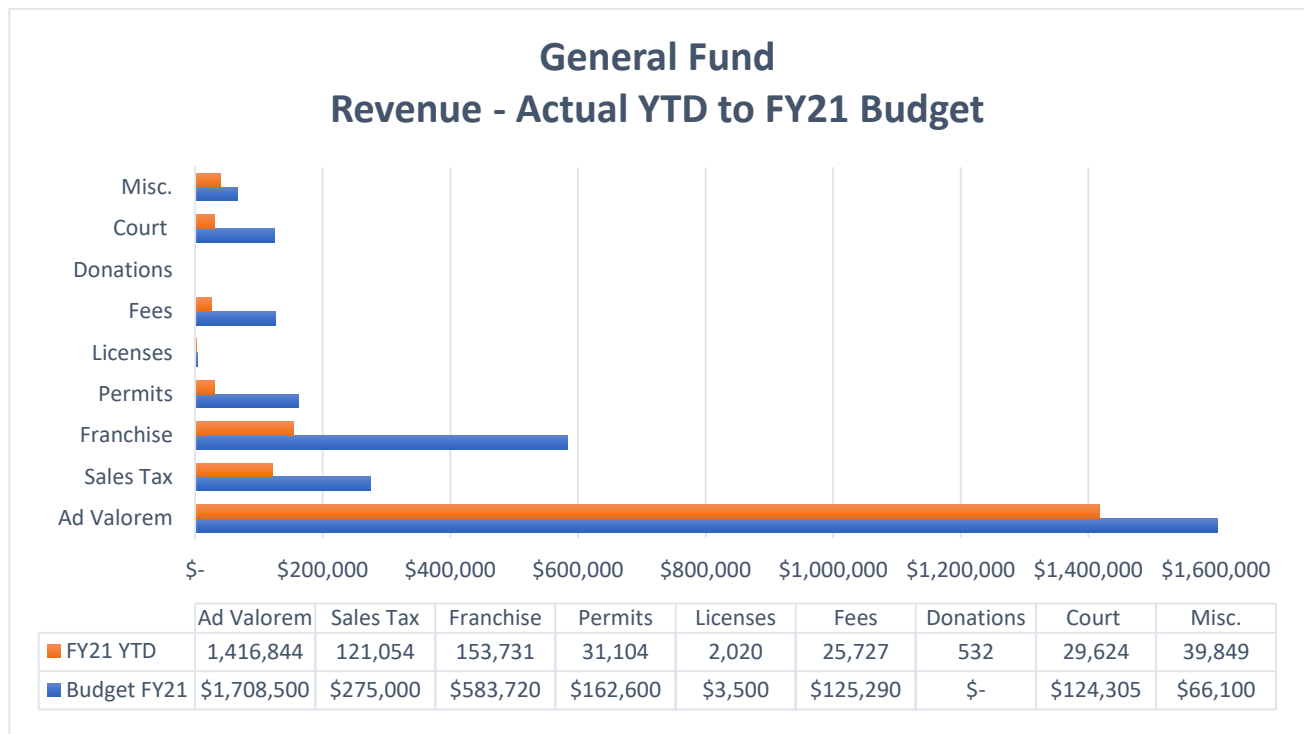
Revenue

Ad Valorem Tax collections for January total \$393.3k or 83.4% of the FY21 budget of \$1,699.5k.

Sale Tax Revenue YTD totals \$121k or 44% of the \$275k FY21 budget.

Building Permits revenue YTD totals \$29.5k or 18.4% of the \$160k budgeted for FY21.

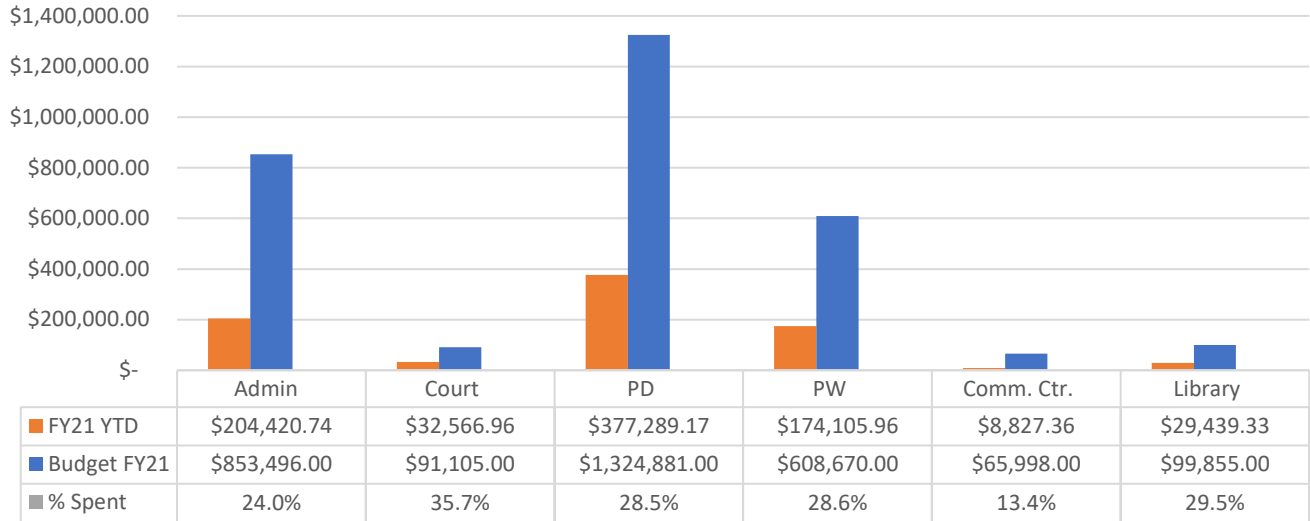
Trash Collections YTD total \$27.7k vs \$25.8 for the previous year. Current collections total 34.6% of the \$80k budgeted for FY21.



Expenditures

All departments are operating within the FY20 budget.

General Fund Expenditures - Actual YTD to FY21 Budget



WATER FUND

Meters

Current meters for January 2021 total 1668 vs 1662 for January 2020.

Cash

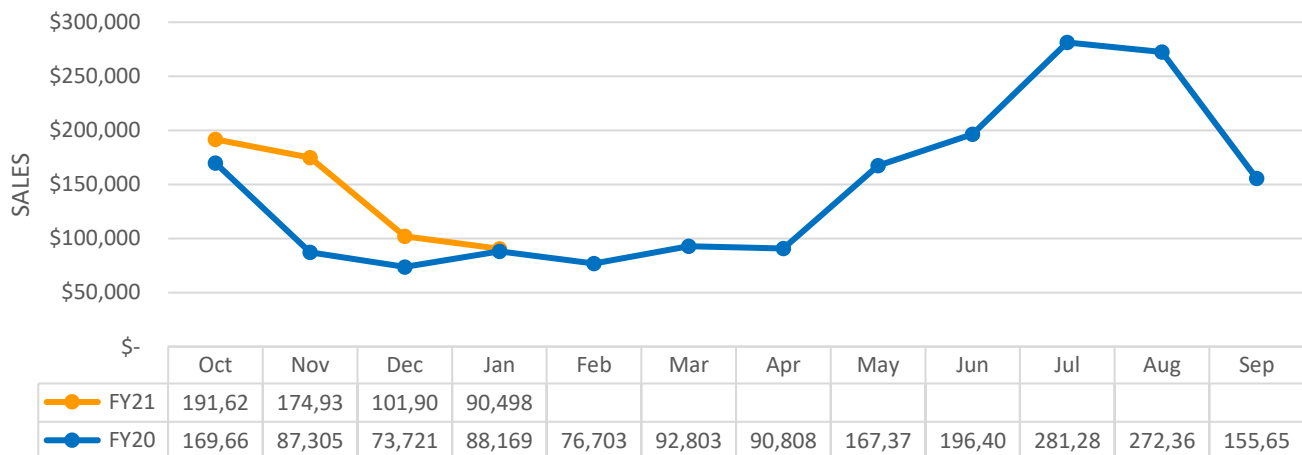
Total available funds as of January 31, 2021 are \$1,502.4k.

Revenue

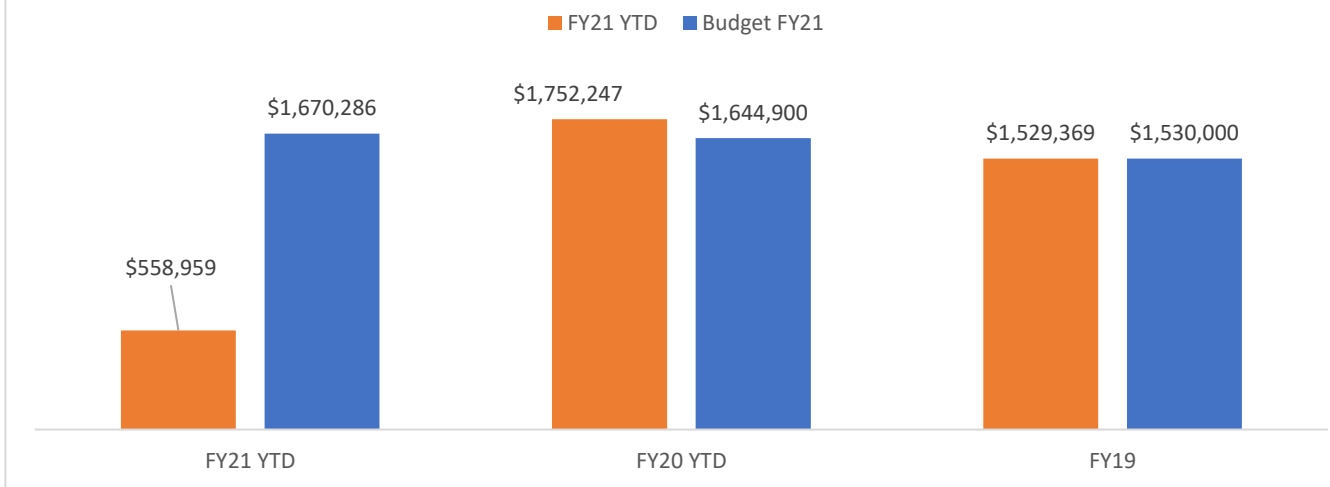
Revenue YTD totals \$594.4k or 33.2% of the \$1,789.7k budget for FY21. Total revenue for the same period last year was \$483.5k

YTD sales total \$559k or 33.5% of the \$1,670.3 budgeted for FY21.

WATER SALES - FY21 VS FY20 VARIANCE \$



Water Sales Actual vs Budget



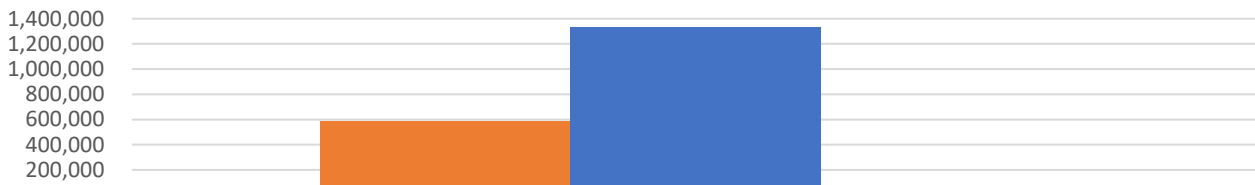
Meter installation revenue totals \$3.5k or 15.3% of the \$23k budgeted for the year.

Expenditures

As of January 2021, \$555.2k has been paid towards the new AMI system. The expense for the system is not included in the FY21 budget but instead being funded by the Water Fund's reserves as decided by Council during the FY21 budgeting process.

The Water department is operating within the FY21 budget.

Water Expenditures- Actual YTD vs FY21 Budget



	Water
FY21 YTD	582,033
FY21 Budget	1,330,798
% Spent	43.7%

Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$591.5k of the \$721.8k budget for FY21.

Expenditures

The I&S fund had no expenditures during January. Next bond payments are due in February 2021.

Capital Improvements Fund

Cash Balance

Water Impact Fee Balance is \$170.6K.

Street Impact Balance is \$59k.

Revenue

No revenue to report for January.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$227.6k.

Revenue

January revenue totals \$0k.

Expenditures

Purchase totaling \$7.6k were made for hardware and software during the month.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.



City of Garden Ridge

"A way of life, not just a place to live"

MEMORANDUM

To: Mayor Thompson and City Council
From: Marisa Spencer – City Secretary
Date: February 23, 2021
Reference: Ordinance No. 229-032021

Mayor Thompson and City Council,

City Council approved Ordinance No. 229-022021 during the February City Council Regular Meeting, which ordered an election to be held on the May 2021 uniform election date for the City of Garden Ridge. The City was then notified by the Comal County Elections Office that they were working on a Joint Election Agreement since Comal ISD, New Braunfels ISD, the City of New Braunfels, and the City of Bulverde also ordered an election to be held on the May 2021 uniform election date and all entities approved a Contract for Election Services with Comal County.

Therefore, this amended version of Ordinance No. 229 includes the ***"Agreement to Conduct Joint Elections between New Braunfels Independent School District, Comal Independent School District, the City of New Braunfels, the City of Bulverde, and the City of Garden Ridge for May 1, 2021 Elections"***.

Please let me know if you have any questions regarding this amended version of Ordinance No. 229 or the Joint Election Agreement.

Respectfully,

Marisa Spencer
City Secretary

ORDINANCE NO. 229-032021

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, ORDERING A GENERAL ELECTION ON MAY 1, 2021, FOR THE PURPOSE OF ELECTING THE MAYOR AND ALDERMEN TO CITY COUNCIL, PLACES TWO AND THREE; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; AND RESOLVING OTHER MATTERS RELATED TO THE CONDUCT OF SUCH ELECTION.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

- 1) A General Election is hereby ordered to be held on May 1, 2021 in the City of Garden Ridge, Texas, for the purpose of electing the Mayor and Aldermen to City Council, Place Two and City Council, Place Three. Qualified persons desiring to be candidates shall file for election as such candidates with the City Secretary beginning at 8:00 a.m. on the 13th day of January, 2021, and not later than 5:00 p.m. on the 12th day of February, 2021.
- 2) At said election each of the positions shall be voted upon separately and the candidate receiving the highest number of votes for each position shall be elected to such office. Elected officials shall serve a term of two years, with their terms terminating in May 2023, or when their successors are duly elected and qualified.
- 3) Pursuant to section 31.092 of the Texas Election Code, the City has contracted with the Comal County Clerk for the provisions of certain election services and equipment required for the election. The election shall be a Joint Election conducted in accordance with the terms set forth in the Contract for Election Services, attached as **Exhibit A**, and the Agreement to Conduct Joint Elections attached as **Exhibit B**. The Comal County Clerk is designated as the Early Voting Clerk. Applications for ballot by mail shall be mailed to Bobbie Koepp, Early Voting Clerk, 396 N. Seguin, New Braunfels, Texas, 78130. Applications for ballots by mail must be received by the Early Voting Clerk no later than the close of business on April 20, 2021.
- 4) Voting shall be done on Hart Verity Touch DRE, Verity Touch with Access DRE, and Verity Controller with paper ballots being used for voting by mail and emergency voting. The polling place designated for Garden Ridge voting precinct 205 for voting in the May 1, 2021 General Election shall be the Garden Ridge Community and Event Center located at 9500 Municipal Parkway, Garden Ridge, Texas, and such polling place shall be open on Election Day from 7:00 a.m. to 7:00 p.m. Early Voting will be conducted from April 19 through April 27, 2021, and include the two required 12-hour voting days. Polling locations are subject to change as may be required for compliance with the Texas Election Code. Voting dates and times are as follows:

Early Voting

Monday: April 19 th	8am-5pm
Tuesday: April 20 th	8am-5pm
Wednesday: April 21 st	8am-5pm
Thursday: April 22 nd	7am-7pm
Friday: April 23 rd	8am-5pm
Saturday: April 24 th	9am-4pm
Monday: April 26 th	7am-7pm
Tuesday: April 27 th	8am-5pm

Election Day

Saturday: May 1 st	7am-7pm
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- 5) The Election Judge, Alternate Judge, and election clerks shall be paid at the rate of \$10.00 per hour. The Election Judges appointed to conduct the May 1, 2021 General Election are as follows:

Election Judge: Marilyn Winters
8450 Park Lane Drive
Garden Ridge, Texas 78266

Alternate Election Judge: Marsha Kern
21055 Bat Cave Road
Garden Ridge, Texas 78266

- 6) Notice of the May 1, 2021 General Election of the City of Garden Ridge shall be posted and published in accordance with the Election Code of the State of Texas.
- 7) If any portion of this Ordinance is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance shall remain in full force and effect.
- 8) This Ordinance shall become effective immediately upon adoption.

PASSED AND APPROVED ON this 3rd day of March, 2021.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
City Secretary

ORDENANZA NO. 229-032021

UNA ORDENANZA DEL AYUNTAMIENTO DE LA CIUDAD DE GARDEN RIDGE, TEXAS, QUE ORDENA UNA ELECCIÓN GENERAL EL 1 DE MAYO, 2021, CON EL FIN DE ELEGIR EL ALCALDE Y LOS CONCEJALES AL AYUNTAMIENTO, LOS LUGARES DOS Y TRES; ESTABLECE DISPOSICIONES PARA LA REALIZACIÓN DE DICHA ELECCIÓN; Y RESOLVER OTROS ASUNTOS RELACIONADOS CON LA CONDUCCIÓN DE DICHA ELECCIÓN.

POR, LO TANTO, SER ORDENADO POR EL AYUNTAMIENTO DE LA CIUDAD DE GARDEN RIDGE, TEXAS, QUE;

- 1) Una elección General se ordena por la presente que se celebrará el 01 de mayo de 2021, en la ciudad de Garden Ridge, Texas, con el fin de elegir el alcalde y los concejales al Ayuntamiento, lugar dos y Consejo de ciudad, lugar tres. Calificó las personas que deseen ser candidatos en los lugares ya mencionados del Concejo Municipal deberán presentar a las elecciones como tales candidatos con el Secretario de la ciudad inicio a las 8:00 el día 13 de enero de 2021 y no más tarde de 17:00 el día 12 de febrero de 2021.
- 2) En dicha elección lo anterior nombrado Ayuntamiento posiciones votará sobre por separado y que el candidato recibe el mayor número de votos para cada posición del Concejo Municipal será elegida a dicha oficina. Cada concejal elegida ejercerá un mandato de dos años, con su mandato que termina en mayo de 2023, o sus sucesores debidamente electos y calificados.
- 3) Conforme a la sección 31.092 de la Código de Texas, la ciudad ha contratado con el condado de Comal para la provision de ciertos servicios y equipos electorales requerido para la elección. Dice elecciones serán realizada de acuerdo con los términos establecidos en el Contrato de servicios electorales adjunto como **Anexo A** y los términos establecidos en el Agreement to Conduct elecciones conjunta adjunto como **Anexo B**. El secretario del condado de Comal es designado como el secretario de votación adelantada. Solicitudes de votación por correo se le enviará a Bobbie Koepp, votación adelantada, 396 N. Seguin, New Braunfels, Texas, 78130. Aplicaciones para las papeletas por correo deben recibirse la votación adelantada no más adelante que el cierre de las operaciones el 20 de abril de 2021. En dicha elección lo anterior nombrado Ayuntamiento posiciones votará sobre por separado y que el candidato recibe el mayor número de votos para cada posición del Concejo Municipal será elegida a dicha oficina.
- 4) Voto en la jornada electoral y durante la votación anticipada se hará en Hart Verity Touch DRE, Verity Touch with Access DRE, and Verity Controller de pantalla táctil con papeletas para la votación por correo y voto de emergencia. El lugar de votación designado para Garden Ridge voto electoral 205 será el Centro comunitario y de eventos de Garden Ridge situado en 9500 Municipal Parkway, Garden Ridge, Texas y dicha votación será abierto en dicho día de la elección de 7:00 a 19:00. Votación temprana se realizará desde el 19 de abril al 27 de abril de 2021 e incluyen los dos días de votación requiere 12 horas. Voto las fechas y horarios son los siguientes:

La votación anticipada

El lunes: 19 de abril	8:00-17:00
El martes: 20 de abril	8:00-17:00
Miércoles: 21 de abril	8:00-17:00
Jueves: 22 de abril	7:00-19:00
Viernes: 23 de abril	8:00-17:00
El lunes: 26 de abril	7:00-19:00
El martes: 27 de abril	8:00-17:00

Día de las elecciones

El sábado: 01 de mayo	7:00-19:00
-----------------------	------------

- 9) El juez electoral, el juez suplente, y los secretarios de electorales se abonará a razón de \$10.00 por hora. Elección de jueces designado para llevar a cabo el 01 de mayo de 2021 elecciones generales son las siguientes:

Juez electoral: Marilyn Winters
8450 Park Lane Drive
Garden Ridge, Texas 78266

Juez suplente: Marsha Kern
21055 Bat Cave Road
Garden Ridge, Texas 78266

- 10) El aviso del 01 de mayo de 2021 elecciones generales de la ciudad de Garden Ridge publicada y publicado de conformidad con el código electoral del estado de Texas.
- 11) Si cualquier parte de esta Ordenanza se considera inválida por un tribunal de jurisdicción competente, las disposiciones restantes de esta Ordenanza permanecerán en pleno vigor y efecto.
- 12) Esta Ordenanza entrará en vigor inmediatamente después de la adopción.

PASADO Y APROBADO el día 03 de marzo de 2021.

Larry Thompson
Alcalde

ATESTIGUAR:

Marisa Spencer
Secretario de la ciudad



**CYNTHIA JAQUA
COMAL COUNTY
ELECTIONS COORDINATOR**

396 N. Seguin Ave. • New Braunfels • Texas • 78130
(830) 221-1352 Fax: (830) 608-2013
e-mail: jaquac@co.comal.tx.us

January 8, 2021

CITY OF GARDEN RIDGE
CONTRACT FOR ELECTION SERVICES
May 1, 2021 General Election

This contract for election services made by and between **City of Garden Ridge** hereinafter called ENTITY and **Bobbie Koepp, Comal County Clerk**, hereinafter called CONTRACTING OFFICER is based on the following:

The ENTITY and CONTRACTING OFFICER have determined that it is in the public interest of the inhabitants of the ENTITY that the following contract be made and entered into for the purpose of having the CONTRACTING OFFICER furnish the ENTITY certain election services and equipment needed by the ENTITY for their May 1, 2021 General Election. Electronic voting equipment will be used, specifically the Hart DRE'S known as Verity Touch, Verity Access Touch, and Controller.

DUTIES AND SERVICES OF THE CONTRACTING OFFICER:

1. Bobbie Koepp, Comal County Clerk, shall be designated the Early Voting Clerk for the election, and shall conduct early voting in person and by mail.
2. Forward all information to vendor (Hart) for the Coding and Audio files for Verity Touch, Verity Access Touch, and Controller
3. Advertise, prepare, and conduct the Logic and Accuracy Tests as required by State Law.
4. Conduct Early Voting for Ballot by Mail at main Early Voting location 396 N. Seguin, New Braunfels, Texas 78130.
5. Provide training on conducting an election, with Hart Verity Touch, Verity Access Touch, Controller, and Knowink Poll Pads for all Early Voting and Election Day workers.
6. Require HART to provide screen shot proofs for ENTITY's approval.
7. Procure and provide election supplies, including but not limited to the preparation, printing of ballots for Ballot by Mail requests, and distribution of sample ballots.

8. Prepare and provide adequate election equipment for the election (Hart Verity Touch, Verity Access Touch, Controller, and Knowink Poll Pads).
9. Prepare Early Voting and Election Day packets and supply bags for Early Voting and Election Day Polling Locations.
10. Provide the Official Registered Voter Lists for the City of Garden Ridge for use on Knowink Poll Pad.
11. Deliver all voting equipment (Verity Touch, Verity Access Touch, Controller, and Knowink Poll Pads) and election supplies for Early Voting and Election Day to polling location.
12. Ensure Election Judge returns specified voting equipment and supplies from Early Voting after polls close on April 27, 2021.
13. Ensure Election Judge returns specified voting equipment and supplies from Election Day Polling Location after polls close on May 1, 2021.
14. Procurement and payment of Early Voting Ballot Board personnel who will meet at the Comal County Elections Office, 396 N. Seguin Ave., New Braunfels, Texas 78130, on Election Day and other dates as prescribed by law to process Ballots by Mail and Provisional Ballots.
15. Set up the Central Accumulation Station and appoint personnel to tabulate the results of the Early and Election Day votes; provide Final Unofficial results for Canvass.
16. Provide advisory services for the administration and supervision of the election.
17. Meet ADA requirements for the election, as the law relates to polling locations, voter assistance, and other ADA requirements, if any.
18. Reporting precinct results to the Secretary of State, if required.
19. Maintain election materials and paperwork in storage for the allotted time as prescribed by law.

DUTIES OF THE ENTITY:

1. Prepare all Election Orders and Notice of Election as required by law and prepare and publish the Notice of Election.
2. Provide the County Elections Office with ENTITY's ballot information, etc. ENTITY shall conduct its ballot position drawing on or about, February 18, 2021, and send the CONTRACTING OFFICER the ballot order so that it may be forwarded for Coding and Audio to Hart. ENTITY will be responsible for approving the screen shot proofs from Hart.
3. ENTITY shall be responsible for any loss and/or physical damage to the equipment while it is in ENTITY's possession and control.
4. Only the actual expenses directly attributable to the Contract may be charged. (Section 31.100(b), Texas Election Code) The County Elections Officer will submit the actual costs for items contracted for pursuant to this Contract with the ENTITY as soon as all invoices are received from the vendors. The ENTITY agrees to pay costs of the election within ten (10) ENTITY workdays of receipt of the statement.

GENERAL PROVISIONS:

- A. **ENTIRE AGREEMENT:** This Agreement contains the entire agreement between the parties and correctly sets forth the rights, duties, and obligations of each to the other as of the Effective Date. Any oral representations or modifications concerning this Agreement will be of no force or effect excepting a subsequent written modification executed by both parties.
- B. **SEVERABILITY:** If a court of competent jurisdiction determines that any term of this contract is invalid or unenforceable to any extent under applicable law, the remainder of this Agreement (and the application of this Agreement to other circumstances) shall not be affected thereby; and each remaining term shall be valid and enforceable to the fullest extent permitted by law.
- C. **CHOICE OF LAW AND VENUE:** This agreement is entered into under and pursuant to and is to be construed and enforceable in accordance with the laws of the State of Texas, without regard to its conflict of laws principles. Exclusive venue shall be in a court of competent jurisdiction in Comal County, Texas.
- D. **RELATIONSHIP OF THE PARTIES:** Each party to this contract, in the performance of this contract, shall act in an individual capacity and not as agents, employees, partners, joint ventures, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.
- E. **FORCE MAJEURE:** In the event that CONTRACTING OFFICER shall be prevented from performing any of its obligations due under the terms of this contract by an act of God, by acts of war, riot, or civil commotion, by an act of State, by strikes, fire, flood, or by the occurrence of any other event beyond the control of the parties hereto. CONTRACTING OFFICER shall be excused from such obligations beyond its control and undertakings set forth under the terms of this agreement.

DATED this the 3rd day of February, 2021.

NANCY CAIN
City Administrator
City of Garden Ridge

BOBBIE KOEPP
Comal County Clerk

**ESTIMATED COST FOR CITY OF GARDEN RIDGE GENERAL ELECTION
MAY 1, 2021**

ITEM	QUANTITY	COST PER ITEM	TOTAL COST
Rental of Hart Verity Touch and Access Touch	6	\$150.00	\$900.00
Rental of Hart Controller	2	\$150.00	\$300.00
Advertise Logic and Accuracy Testing in New Braunfels Herald			\$50.00
Logic and Accuracy Testing			\$25.00
Coordinating and forwarding all election info to Hart, proofing eSlates Screen Shots, etc.			\$50.00
Hart Coding and Audio Fees			\$1,600.00
Tabulation of Early and Election Days Results and prepare Canvass Forms			\$75.00
Early Voting and Election Day Kits	2	\$25.00	\$50.00
Early Voting Ballot Board (3 Members)	3	\$50.00	\$150.00
Processing Ballot by Mail Requests, postage, etc.	25	\$1.50	\$37.50
		SUBTOTAL	\$3,237.50
Administrative Costs (10% of total)			\$323.75
		GRAND TOTAL	\$3,561.25

**AGREEMENT TO CONDUCT JOINT ELECTIONS BETWEEN
NEW BRAUNFELS INDEPENDENT SCHOOL DISTRICT,
COMAL INDEPENDENT SCHOOL DISTRICT,
THE CITY OF NEW BRAUNFELS,
THE CITY OF BULVERDE,
THE CITY OF GARDEN RIDGE**

FOR MAY 1, 2021 ELECTIONS

WHEREAS:

1. The Comal Independent School District, the New Braunfels Independent School District, the City of New Braunfels, the City of Garden Ridge, and the City of Bulverde will hold elections on May 1, 2021, a uniform election date under Texas Election Code (“TEC”) Section 41.001(a)(1); and
2. TEC § 271.002 authorizes political subdivisions of the State of Texas to hold elections jointly in voting precincts that can be served by common polling places if elections are ordered by the authorities of two or more political subdivisions to be held on the same day in all or part of the same territory; and
3. TEC § 43.007 authorizes Comal County, now approved by Commissioners Court, to participate in a program to eliminate county election precinct polling places and establish countywide polling places for elections held on the uniform election date in May in odd-numbered years; and
4. Texas Education Code, Section 11.0581, requires an election for trustees of an independent school district to be held on the same date as the election for the members of the governing body of a municipality located in the school district; and
5. Holding joint elections will encourage greater voter participation and be convenient to the voters for the school districts and the cities, (collectively referred to hereinafter as the Entities or Participating Entities), so that voting may take place at any Vote Center and Early Voting location used for the joint election.

NOW, THEREFORE, pursuant to Sections 271.002, and 271.003, Texas Election Code, and Section 11.0581, Texas Education Code, the Joint Election Agreement set forth below is entered into by and between the Participating Entities, acting by and through their respective governing bodies, which agree as follows:

I. Scope of the Election Agreement:

- A. The Entities will share common Election Day polling locations for the May 1, 2021, joint election at the following vote centers, to wit:
 1. Westside Comm. Ctr, 2932 S. IH 35 Frontage Rd, New Braunfels, TX 78130
 2. Grace Church, 3240 FM 725 (Guadalupe Cnty), New Braunfels, TX 78130
 3. Comal County Senior Citizens Ctr, 655 Landa, New Braunfels, TX 78130
 4. Christ Presbyterian Church, 1620 Common, New Braunfels, TX 78130
 5. Comal Cnty. Office-Goodwin Annex, 1297 Church Hill, New Braunfels, TX 78130
 6. New Braunfels Municipal Building, 424 Castell, New Braunfels, TX 78130

7. Tye Preston Memorial Library, 16311 S. Access Rd., Canyon Lake, TX 78133
8. Bulverde City Hall, 30360 Cougar Bend, Bulverde, TX 78163
9. ** Garden Ridge Comm. & Event Ctr., 9500 Mun. Pkwy, San Antonio, TX 78266
****In the event that Garden Ridge cancels its election, this site shall not be used as vote center under this joint election agreement.]*

- B. The Entities shall use a single ballot at each Vote Center for Election Day and Early Voting. Each Entity shall provide the Comal County Elections Office with its respective ballot information, as required under their contracts for election services with Comal County.
- C. Each Entity, individually, shall be legally responsible for the preparation and/or publication of election ballots, orders, resolutions, notices and other pertinent documents for adoption or execution by its own respective governing board as required by law.
- D. Each Entity, individually, shall be responsible for posting and publishing its election notices as required by law and for posting such notices as otherwise desired and permitted by law.

II. Contract for Election Services, Vote Centers, Judges and Clerks, and Administration:

- A. Each Entity shall enter into a contract for election services with the Comal County Clerk for the joint election that will include voting at vote centers, appointment of election judges and clerks, and other requirements, and for the overall administration of the joint election on Election Day and for Early Voting as the County Clerk determines necessary and appropriate in consultation with the Entities.

III. Early Voting:

- A. The Entities will share common early voting polling locations for the May 1, 2021, joint election, as follows:

Comal County Elections Office

396 N. Seguin Avenue
New Braunfels, TX 78130

Grace Church (Guadalupe County)

3240 FM 725
New Braunfels, TX 78130

Comal County Offices-Goodwin Annex

1297 Church Hill
New Braunfels, TX 78130

Bulverde City Hall

30360 Cougar Bend
Bulverde, TX 78163

****Garden Ridge Community & Event Center**

9500 Municipal Parkway
San Antonio, TX 78266

****In the event that Garden Ridge cancels its election, this site shall not be used as an early voting location under this joint election agreement.]*

and such other additional locations as may be selected by the Early Voting Clerk in consultation with the Entities and as approved by each Entity in the Entity's contract for election services with the Comal County Clerk.

B. The Entities shall use a single ballot for early voting. Each Entity shall provide the Comal County Elections Office with its respective ballot information, as required under their contracts for election services with Comal County.

C. The 2021 dates and times for Early Voting shall be:

April 19, 20, 21 & 23	- 8:00 a.m. to 5:00 p.m.
April 22, 2021	- 7:00 a.m. to 7:00 p.m.
April 24 (<i>Saturday</i>)	- 9:00 a.m. to 4:00 p.m.
April 26	- 7:00 a.m. to 7:00 p.m.
April 27	- 8:00 a.m. to 5:00 p.m.

D. The Entities shall appoint the Comal County Clerk as the Early Voting Clerk for the Joint Election.

IV. Administration of Election

A. The Joint Election shall be administered by the Comal County Clerk and her Elections Department, who shall be empowered to make any and all decisions concerning the administration and conduct of the Joint Election. Each Entity shall be responsible for compliance with all state and federal laws applicable to the Entities' respective elections.

V. Joint Election Costs: Payment

A. Costs. The Participating Entities will each be responsible for all costs associated with their respective elections and as determined by their respective contracts with the Comal County Clerk.

All funds expended by each Entity will be from current revenues.

B. Cancellation. In the event any of the Participating Entities cancels their election because of unopposed candidates under Subchapter C of Title I of the Texas Election Code, the remaining Entities shall be responsible for 100% of the election costs incurred after the date of cancellation in accordance with the terms of their respective contract with the Comal County Clerk.

VII. General Provisions

A. Communications. Throughout the term of this Agreement, the Participating Entities will engage in ongoing communications together and with the County Elections Coordinator concerning the conduct of the Joint Election and discuss and resolve any problems which might arise regarding the Joint Election.

B. Effective Date. This Agreement takes effect upon the complete execution of this Agreement by all Participating Entities.

C. Custodian of Records. Each Participating Entity will serve as their individual custodian for purposes of election records as required by law. Each Participating Entity shall appoint a qualified person to act as Custodian of Records for the Entity to

perform the duties imposed by the Election Code on the custodian of records for its respective entity.

VIII. Miscellaneous Provisions

- A. Venue and Choice of Law. The Entities agree that venue for any dispute arising under this Agreement will lie in the appropriate courts of Comal County, Texas. This Agreement shall be governed by and construed in accordance with the applicable laws of the State of Texas and the United States of America.
- B. Entire Agreement. This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersede all prior agreements. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.
- C. Severability. If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement; and, parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.
- D. Breach. In the event that any Participating Entity or County breaches any of its obligations under this Agreement, the non-breaching party shall be entitled to pursue any and all rights and remedies allowed by law. Nothing in this Agreement shall be construed as a waiver of any immunity or defense to which any Participating Entity is entitled under statutory or common law.
- E. Other Instruments. The Entities agree that they will execute other and further instruments or any documents as may become necessary or convenient to effectuate and carry out the purposes of this Agreement.
- F. Mediation. When mediation is acceptable to both parties in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications within the scope of the mediation shall remain confidential as described in Section 154.023 of the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term confidential as used in this Agreement has the same meanings as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

- IN TESTIMONY WHEREOF**, the Participating Entities have executed this Agreement in multiple copies, each of equal dignity, effective for the Entity on the date approved by the Entity as indicated below.

Nancy Cain, City Administrator Date _____
on behalf of the City of Garden Ridge

DATE: _____

RESOLUTION NO. 471-032021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, RESERVING THE AUTHORITY AND POWER CONFERRED BY ORDINANCE NO. 54, SECTION 8.01 TO RESPOND AS NECESSARY TO THE 2021 WINTER WEATHER EMERGENCY AND ESTABLISH SPECIAL SERVICE RATES WHERE EXTENUATING CIRCUMSTANCES EXIST.

WHEREAS, in February 2021 severe winter weather impacted the State of Texas causing prolonged freezing temperatures, snow, sleet, and icy conditions; and

WHEREAS, the weather conditions created an unprecedented demand for electrical services causing the Electric Reliability Council of Texas (ERCOT) to implement controlled power outages throughout the State; and

WHEREAS, the power outages created emergency conditions affecting the health, safety, and welfare of the residents of the City of Garden Ridge and the Garden Ridge Water Company customers; and

WHEREAS, on February 12, 2021, Governor Greg Abbott declared a State of Disaster for all 254 Counties in the State of Texas due to imminent threat of loss of life and widespread property damage; and

WHEREAS, on February 14, 2021, County Judge Krause declared a State of Emergency and Declaration of Disaster for the residents of Comal County due to the impact of the severe weather; and

WHEREAS, in City of Garden Ridge Ordinance No. 54-122020, Section 8.01 states, “The City Council of Garden Ridge, Texas, is empowered to establish water rates, water charges, and special service rates where extenuating circumstances exist.”; and

WHEREAS, the City Council desires to take action pursuant to the reserved authority and power conferred by Ordinance No. 54-122020, Section 8.01 and provide water bill relief for the billing period of January 22, 2021, through February 22, 2021, due to the many home water leaks, pipe breaks, and other difficulties experienced during the winter weather emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. FINDINGS.

The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

SECTION 2. WATER BILL RELIEF.

Due to extenuating circumstances, customers will be charged for water usage during the billing period of January 22, 2021, through February 22, 2021, based on a revised rate chart that applies the current second-tier rate to all subsequent tiers established in the current water rate structure. The base rates, first tier rates, and second tier rates are not affected, therefore, this special service rate is applied to usage over 15,000 gallons. A revised rate chart for this one-time water bill relief provided to all City of Garden Ridge Water Company customers is attached hereto as **Exhibit A**. The City Administrator is authorized to give such direction as necessary to city staff to implement the intent of this resolution.

SECTION 3. CUMULATIVE AND SAVINGS.

All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 4. EFFECTIVE DATE.

This resolution shall be in force and effect upon its passage, and it is so resolved.

PASSED AND APPROVED ON this 3rd day of March, 2021.

ATTEST:

Larry Thompson
Mayor

Marisa Spencer
City Secretary

Exhibit A

Base Rates <i>(minimum monthly charge and includes 5,000 gallons)</i>		
Meter Size	Meters Inside City Limits	Meters Outside City Limits
¾" Meter	\$27.50	\$43.75
1" Meter	\$30.25	\$46.50
1 ½" Meter	\$48.13	\$64.38
2" Meter	\$55.00	\$71.25

Tier Rates <i>(charged per 1,000 gallons used within the applicable tier rate range)</i>		
Number of Gallons	Meters Inside City Limits	Meters Outside City Limits
5,001 – 15,000	\$2.82	\$4.55
15,001 – 25,000	\$4.75	\$6.89
25,001 – 35,000	—\$6.71— \$4.75	—\$9.27— \$6.89
35,001 – 45,000	—\$8.72— \$4.75	—\$12.07— \$6.89
45,001 – 55,000	—\$10.76— \$4.75	—\$14.82— \$6.89
55,001 – 65,000	—\$12.85— \$4.75	—\$17.54— \$6.89
65,001 – 75,000	—\$14.97— \$4.75	—\$19.37— \$6.89
75,001 – 85,000	—\$17.14— \$4.75	—\$21.92— \$6.89
85,001 – 95,000	—\$19.35— \$4.75	—\$24.61— \$6.89
Over 95,000	—\$21.61— \$4.75	—\$27.34— \$6.89

Rates on **left side** in each column are from Ordinance No. 54-122020, page 38.

Rates on **right side** in each column are per Resolution No. 471-032021.

**Garden Ridge Community and Event Center
Monthly Report
February 1st thru February 28th 2021**

Utilization (by Days)

FY 20-21 (Current Month)	FY 19-20 (Current Month)	FY 20-21 (Year to Date)	FY 19-20 (Year to Date)
15	20	79	176

Wildflower (Booked Current Month)

7

Bluebonnet (Booked Current Month)

8

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	3	4
2. City Chartered Non-Profit Organizations	1	6
3. Non-Residents Service Organizations	5	18
4. Non-Profit Associations	3	10
5. City Use	3	41

CITY OF GARDEN RIDGE BUILDING REPORT

February-21

Major Permits

<u>Permit #</u>	<u>Address</u>	<u>Builder</u>	<u>Sq. Ft.</u>	<u>Value \$</u>	<u>Permit Fees</u>
1984 -21	19843 Zephyr Cove	Steve Davis Custom Homes	6132	\$ 797,160.00	\$ 4,554.20
		Total	6,132	\$ 797,160.00	\$ 4,554.20

Minor Permits

<u>Permit #</u>	<u>Address</u>	<u>Builder</u>	<u>Project</u>	<u>Permit Fees</u>
1351 -21	20744 Wahl Lane	Aramendia Plumbing	Water Heater	\$ -
1352 -21	9310 Sumac Lane	Jon Wayne A/C	Minor HVAC	\$ 100.00
1986 -21	19081 Nacogdoches Loop	Advanced Solar	Minor Electric	\$ 125.00
1987 -21	21021 Hickory Bend	Watts Up Electric	Minor Electric	\$ 125.00
1988 -21	9114 Blazing Star Trail	Wesley Wright	Outbuilding	\$ 100.00
1989 -21	19427 Arrowood Place	Diamond Decks	Deck & Patio	\$ 209.92
1354 -21	19818 Wild Hollow	Jon Wayne A/C	Minor HVAC	\$ 100.00
1990 -21	20802 Woodland Cove	Bracken Plumbing	Minor Plumbing	\$ 100.00
1991 -21	22117 Senna Hills	Keith Zars Pools	Pool, Deck	\$ 522.84
1992 -21	9220 Gloxinia Dr.	Stephn Bennett	Fence	\$ 125.00
1993 -21	1005 Trophy Oaks	CMD Plumbing	Mirror Plumbing	\$ 100.00
1358 -21	9426 Sumac Lane	1st Call Plumbing	Water Heater	\$ -
1994 -21	8519 Tuscan Hills	Chambliss Plumbing	Minor Plumbing	\$ 100.00
1995 -21	8282 Apache Forest	Cody Pools	Pool, Spa, Deck	\$ 603.16
1363 -21	8818 Cherokee Path	Infinty Plumbing	Water Heater	\$ -
1996 -21	9513 Gloxinia Dr.	Gilbert Sanchez	Patio Cover	\$ 100.00
1365 -21	9030 Sumac Cove	Will Fix It	Water Heater	\$ -
1997 -21	8203 Shining Elk	AAA Fence Pros	Fence	\$ 125.00
1998 -21	21260 Forest Waters Cir	Maldonado Landscape	Patio	\$ 100.00
1369 -21	19818 Wild Hollow	Jon Wayne A/C	Water Heater	\$ -
1355 -21	20764 Wahl Lane	Rockstar Plumbing	Water Heater	\$ -
1999 -21	9946 Trophy Oaks	Eternity Builders LLC	Pool House	\$ 648.72
1370 -21	20018 Buckhead Lane	Beyer A/C and Heating	Minor HVAC	\$ 100.00
				\$ 3,384.64

Total Major Fees for the month	\$ 4,554.20
Total Minor Fees for the month	\$ 3,384.64
TOTAL	\$ 7,938.84

Fiscal Year 2021

Total major projects value	\$ 1,353,560.00
Total major projects sq. ft.	10,412
Total major permit fees	\$ 7,997.20
Total minor permit fees	\$ 27,914.47
Total permit fees	\$ 35,911.67

Council Ideas/Suggestions List by Category

Updated: March 1, 2021

Ongoing Items	Status	Completed / Council Approval
Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation. FY 2017. Full implementation TBD. Online water bill payments active September 14, 2016. Online Court payments active October 2016 Electronic utility billing being researched for implementation during 2018 Fiscal Year Software purchase with Incode placed in the proposed FY2018 Budget. Utility billing staff will begin work towards. Software will be installed first week in September. Training in late October. Implementation in November. E-Bill information and sign up form being sent with water bills to be received in October 2019. 130 water customer have signed up for electronic billing. Electronic billing will be tested on 4 customers during this billing period. 220 customers have signed up for electronic water billing. Testing of electronic billing for 4 select customers is ongoing. 265 customers have signed up for electronic water billing and will begin receiving water bills electronically on January 1, 2020. Staff encountered some program issues with the electronic billing for bills in January but have worked to resolve them. Over 250 electronic water bills have been sent out to customers for delivery by February 1, 2020. 262 water customers received water bills electronically on February 28, 2020. City staff continues to promote electronic water billing. There has not been an increase in the number of water customers signing up for electronic bills. Since COVID-19 has come to the forefront there has been an increase in the number of water customers signing up for auto-draft. The City continues to promote electronic bilings and auto-draft. Water billing late fees and cut-offs have been waived through April 30, 2020. Efforts continue to promote the use of electronic water billing as well as the use of auto-draft for utility payments. There are 282 water customers signed up for electronic water billing and 660 for Auto-Draft. We have experienced some software issues that resulted in last months e-bills haveing to be mailed to customers as well as some delay in sending out this month's e-bills. City staff continues working with our software provider to resolve the issues. Software issues have been resolved and e-bills were sent out timely.	Software upgrade completed for online utility and court payments
Videos for Website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement. <i>Volunteer Garden Ridge!</i> Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City. The City's YouTube channel is up and videos have been posted to it. New videos have been added to the website. Mayor Thompson recorded and posted a video on March 25, 2020 to update residents on the City's response and actions concerning COVID-19. Staff continues to update the City's website with current COVID-19 information.	

Video Stream Meetings (Mayor Thompson)	Discuss with legal. Sound system in Council room can be planned for future streaming capabilities. Requires additional technology upgrades and equipment. Budget impact. Video streaming of Council meetings will be studied during the fiscal year. Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings. Audio and video equipment in the City Council Chambers is being evaluated for video streaming capabilities and sound improvement. City is awaiting proposals for audio and video upgrades for Council room and large conference room from 3 vendors. Proposals received being reviewed. Proposals are being reviewed with vendors. The evaluation of proposals with vendors continues City Council will receive an update on the status of the project in November. Evaluation of proposals for the project and evaluation of third-party vendors for streaming of meetings are in the final processes. Project pricing is being negotiated and finalized with vendors. Project contracts being reviewed and adjusted with City Attorney recommendations. Scheduling of work for the project being coordinated. Finalizing project work schedule for possible completion of project in February 2019. Installation of audio and video equipment other than the encoder for streaming of meeting are expected to be completed for the March 6, 2019 City Council meeting. Upgrades to the audio and video equipment are near completion. Awaiting shipment and installation of encoder for streaming. Awaiting installation of encoder for streaming and a few minor adjustments to the new audio/visual system. Awaiting training on the BrightSign software for the Lobby monitor. Additional cabling run to connect streaming equipment and lobby monitor to network server Awaiting coordinated onsite work by CIT and DDS-AV to complete connection to network server. Lobby monitor is projecting information about the City. Streaming equipment is connected to the City network. Council meetings are being streamed on the City's YouTube channel. Vendor for software has changed from Icompass to CivicClerk. Training on agenda indexing and template development to be completed in September. Staff continues training on agenda indexing for City Council meeting streaming. City Commission meetings began being streamed on October 21, 2019. Staff continues work on indexing of agendas for City Council meetings and will begin utilizing the minutes section of module. Streaming of Commission meetings continues. Staff is working with Civic Plus to move all archived streamed meetings to Civic Plus. Staff continues to work on agenda templates for Commission meetings. City staff continues working on agenda templates for City Commissions. City Council meeting agenda templates have been completed. Staff continues working on creating agenda templates for Commission meetings. Commission meetings are being streamed. City staff continues working on templates for City Commission meetings. Staff continues to learn other aspects of Civic Plus for full utilization of system. City Staff has coordinated with DDS-AV for onsite work to resolve microphone issues that have been recently encountered. System is still under warranty and currently 1 microphone has been sent to the manufacturer for repair/replacement. System was reconfigured to still function properly while awaiting the repaired/replaced microphone. City Staff scheduled an on site visit with DDS-AV for Friday, February 5, 2021, for microphone replacement.	All City Council and Commission meetings are being streamed, bookmarked, and archived.
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Pending Items	Status	Completed / Council Approval
Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Business outreach by Council walk businesses (Mayor Thompson)	Discuss at future Council meeting	



City Secretary Monthly Activity Report Reporting Period: February 2021

Administrative Operations and Upcoming Events

City Hall Office Hours:

- Monday/Wednesday/Thursday: 8am-5pm, Tuesday: 8am-6pm, and Friday: 8am-4pm.
- Upcoming Holiday (City Hall closed): Friday, April 2nd.
- After hours emergency phone number: 210-651-6831.

May 1, 2021, City of Garden Ridge General Election:

- Filing period concluded on February 12th and a sample ballot will be posted on the City's website as soon as it is received from Comal County Elections Office.
- Early Voting and Election Day Voting will be held at the Community and Event Center.
- Last day to register to vote in order to vote in May election is Thursday, April 1st.
- See the Election Information page on the City's Website for more details.

Personnel Updates and Continuity of Operations:

- Utility Clerk Michelle Hinojosa successfully completed new-hire probationary period and will be in attendance at the April City Council Meeting to be recognized for release from probationary period.
- Due to road conditions and power outages, City Hall was closed during the winter weather emergency. However, Admin. Staff supported the Public Works Department and Water Department by providing 24/7 phone coverage of City phone lines from home while also experiencing outages and facing the severe weather challenges at their own homes. Call volume data is provided in the table below.

Timeframe	Call Volume
Feb. 14, 2021 – Feb. 21, 2021 (1 Week Period)	614
Average for 1 Week Period (data from Nov. 2020-Jan. 2021)	78
February 2021 (1 Month Period)	1,035
Average for 1 Month Period (data from Nov. 2020-Jan. 2021)	379

Communication Efforts

- **Winter Weather Emergency.** Updates communicated via alerts through CivicPlus, social media, and verbally through 24/7 phone coverage by City Staff.
- **COVID-19 Vaccine Information.** For resources all in one place, click on the "COVID-19 Vaccine Information" picture on the homepage of the website.
- **"MyCivic Utilities".** Want to view and pay your utility bill on your phone? Garden Ridge has an app for that! Download "MyCivic Utilities" and see the March Grapevine or give us a call for details.
- Other Information included in Grapevine/Website/Social Media: Customer Portal information for AMI system, annual renewals for alarm/business permits and pet registrations, obtaining building permits, and tips for hazardous waste, and information regarding recycling batteries.
- **Streaming of Meetings.** City Council - 53 views / Planning and Zoning Commission - 11 views.



POLICE DEPARTMENT MONTHLY BREAKDOWN

February 1 to February 28, 2021

Calls for Service

Dispatched: 101 City Ordinance: 8 Total: 109 False Alarms: 15

Arrests

- *1 – Possession of Controlled Substance Penalty Group 1 < 1G, Possession of Dangerous Drugs and the active warrant (1749979) out of Bexar county for Burglary of a Vehicle
- *1 -- Fraudulent Possession / Use Credit or Debit Card = >5 <10, Fail to Identify Fugitive Intent Give False Info and two warrants (1739178 and 1751007) out of Bexar county for Possession of Controlled Substance Penalty Group 1 and Possession of Controlled Substance Penalty Group 1
- *1 – Possession of Controlled Substance Penalty Group 1 < 1G, Possession of Dangerous Drugs and Theft – Mail < = Addresses

Traffic Enforcement

Crashes: 3 Citations: 26 Warnings: 26 Total: 52

Training / Certifications

- * Officer Michael Jefferson is continuing Phase II of FTO Training Program
- * Officer Jayson Smith is continuing Phase I FTO
- * Sgt. Osborn and Ofcs. McKay and Jefferson completed State and Federal Law Updates Course
- * Officer Smith completed Cultural Diversity Course
- * Sgt. Osborn completed Search Warrants and Probable Cause course
- * Officer McKay completed Fitness for First Responders: Yoga and Field Training Programs: Utilizing the Daily Observation Report

Administrative Comments

- * Police Department suffered no damages or injuries during winter event

Challenges

- * Keeping personnel safe, healthy and motivated during recent weather events



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

February 2021

Activities for the month

Steven Steinmetz
Public Works
Director

Eric Lowman
Deputy Public
Works Director

Stanley Georg
Brian Horn
Manuel Troncoso
Ryan Furgason
Jack Drawdy

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

March. 6th & 7th
Dumpster Weekend

March. 13th & 14th
Dumpster Weekend

March. 20th & 21st
Dumpster Weekend

March. 27th & 28th
Dumpster Weekend

Streets

- Spread sand on roadways during icy conditions.
- Road repair: 1.
- Repaired asphalt on Sumac Cove where oak wilt containment trench was cut.

Storm water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volumeters: 451 pounds.
- Snowfall amount for the month: 6 "
- Removed bamboo out of drainage easement.

Parks Maintenance

- Paul Davis Park: Ongoing sanitizing of facilities.
Spread sand on ball field.
Prep for Winter storm.
- Pocket Parks: installed 2 signs

City Facility/Property Maintenance

- City Hall: Daily cleaning.
Prep for Winter storm.
Replaced backflow preventer.
Replaced relay on generator.
- Community Center: Installed 5 automatic flush valves.
- Public Works Shop: Installed 1 automatic flush valve.
- Library: installed 4 automatic flush valves.

Oak Wilt

No new reported cases.

Reports Submitted

Wildlife Management Advisory Commission Report.

Events/Conducted Education to residents

- None.

Future Projects or Needs

- Increase office space at the Public Works building.
- Construct Covered vehicle and equipment storage.

Animal Services Monthly Activities

- 3 deer carcasses were disposed of, which makes for the year 6.
- 0 wild hog was donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are .
- 0 live traps loaned out this month, traps loaned out year-to-date .
- 205 registered/reregistered animals for the year.
- 0 nuisance complaints received.
- 0 animal reported bites.

Adoptions

- 1 dog; 1 year-to-date.
- 0 cats; 0 year-to-date.

Returned to owners

- 1 dog; 4 year-to-date.
- 0 cats; 0 year-to-date.

Transferred to other agencies

- 0 dogs for month; 0 year-to-date.
- 0 cats for month; 0 year-to-date.

Currently in City care

- 2 dogs; 2 cats:



Year to Date Wildlife Report

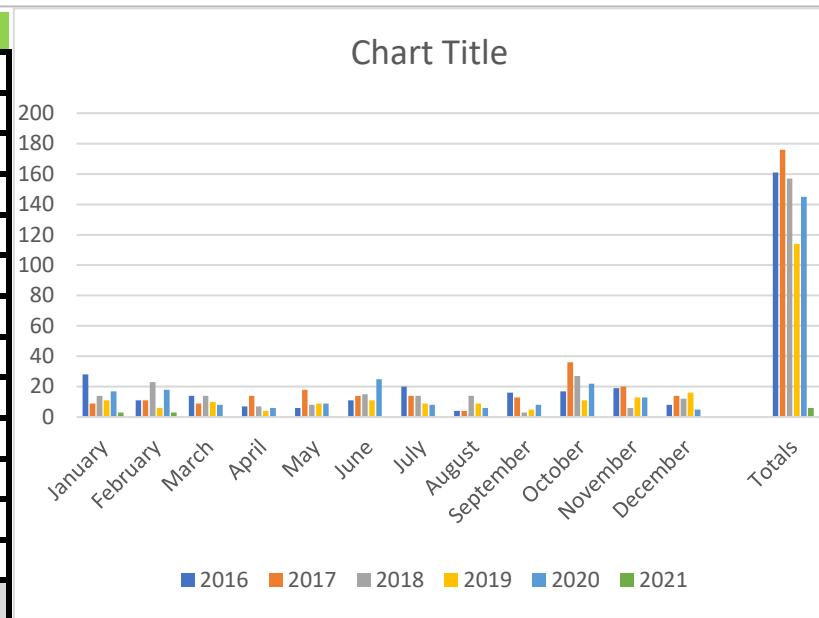
	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	3	3	0	0	0	0	0	0	0	0	0	0	6
Raccoons	3	0	0	0	0	0	0	0	0	0	0	0	3
Opossums	3	1	0	0	0	0	0	0	0	0	0	0	4
Skunks	5	6	0	0	0	0	0	0	0	0	0	0	11
Wild hogs	0	0	0	0	0	0	0	0	0	0	0	0	0
Turtles	0	0	0	0	0	0	0	0	0	0	0	0	0
Squirrels	1	1	0	0	0	0	0	0	0	0	0	0	2
Foxes	0	0	0	0	0	0	0	0	0	0	0	0	0
Armadillos	0	0	0	0	0	0	0	0	0	0	0	0	0
Hawks	0	0	0	0	0	0	0	0	0	0	0	0	0
Bats	0	0	0	0	0	0	0	0	0	0	0	0	0
Coyotes	0	0	0	0	0	0	0	0	0	0	0	0	0
Buzzards	1	1	0	0	0	0	0	0	0	0	0	0	2
Ringtails	0	0	0	0	0	0	0	0	0	0	0	0	0
Snakes	0	0	0	0	0	0	0	0	0	0	0	0	0
Bobcat	0	0	0	0	0	0	0	0	0	0	0	0	0
Porcupine	0	0	0	0	0	0	0	0	0	0	0	0	0
Chicken	1	0	0	0	0	0	0	0	0	0	0	0	1

Total 17 12

29

Deer Carcass Removal Totals for 2016-2017-2018-2019-2020-2021

	2016	2017	2018	2019	2020	2021
January	28	9	14	11	17	3
February	11	11	23	6	18	3
March	14	9	14	10	8	
April	7	14	7	4	6	
May	6	18	8	9	9	
June	11	14	15	11	25	
July	20	14	14	9	8	
August	4	4	14	9	6	
September	16	13	3	5	8	
October	17	36	27	11	22	
November	19	20	6	13	13	
December	8	14	12	16	5	
Totals	161	176	157	114	145	6

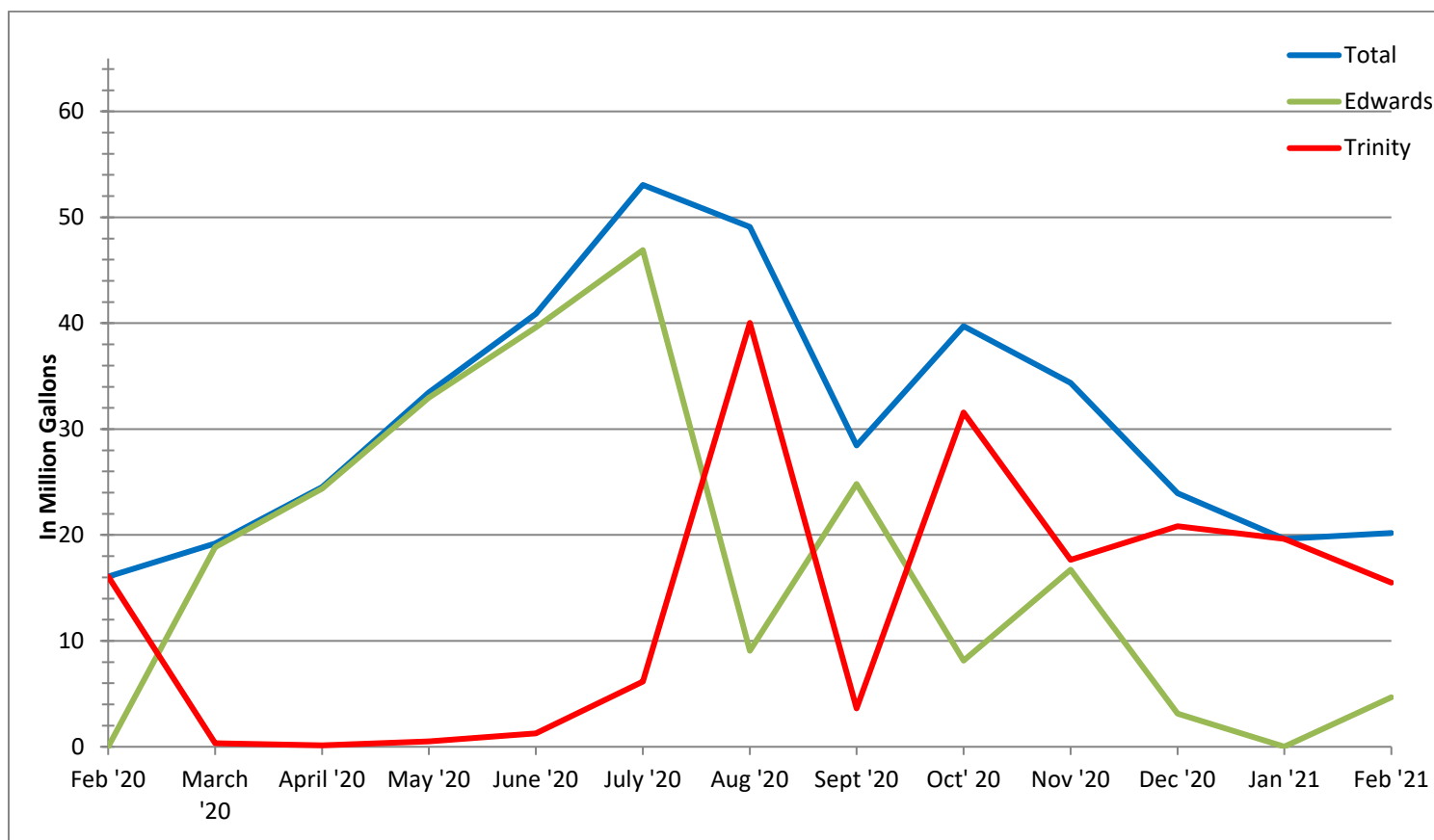




Water Department Report

As of February 28, 2021

City of Garden Ridge Aquifer Usage

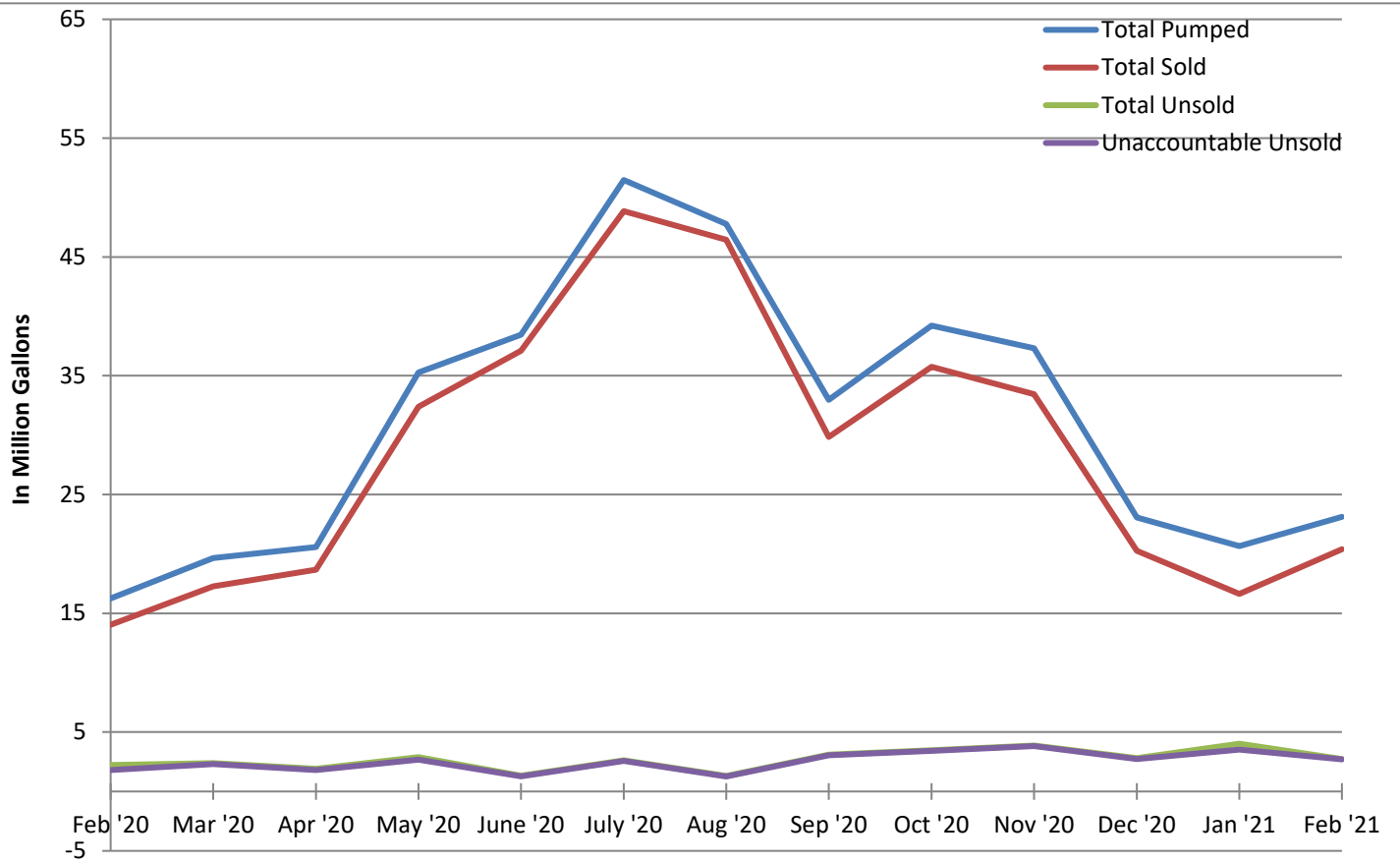


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	14.34	15.83	632.75	0
Trinity Well Usage AC/FT:	47.61	60.26	N/A	0

Water Quality

Backteriological Samples	Due:	Missed:	Passed:	Failed:
Distribution Samples:	6	0	6	0
Raw Water Samples:	0	0	0	0
Chlorine Residual Test:	28	0	28	0

2019 – 2020 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Feb '20	16,250	14,032	2,218	1,806	11.1%
March '20	19,658	17,270	2,388	2,308	11.7%
April '20	20,579	18,682	1,897	1,795	8.7%
May '20	35,266	32,385	2,881	2,668	7.6%
June '20	38,442	37,110	1,332	1,286	3.3%
July '20	51,469	48,851	2,618	2,574	5.0%
Aug '20	48,799	46,446	2,333	2,286	4.7%
Sept '20	32,959	29,855	3,104	3,057	9.3%
Oct '20	39,216	35,752	3,464	3,418	8.7%
Nov '20	37,299	33,440	3,860	3,821	10.2%
Dec '20	23,077	20,270	2,807	2,736	11.9%
Jan '21	20,655	Insufficient	Data	-	
Feb '21	23,123	20,390	2,733	2,696	11.7%
Yearly Average	31,292	30,372	2,627	2,523	8.7%

Water Department Monthly Activities:

New Installed Meters	14	Work Orders	263
Meter Replacements	5	Locates	54
City Owned Leaks	3	Irrigations Permits Issued	1
Meters Read	1674	Total Rebates	2
Meter Tests	0	Active Customer Leaks	182

Leak Adjustments

New Requests	0	Waiting for Customer	3	Approved	0	Amount Approved	\$0	Denied	0	Sent to Water Commission	0
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Projects & Announcements:

- Whispering Oaks Project is Ongoing
 - Waiting on developer As-BUILTS
- Workflow Management System Implementation Ongoing
- AMI Project is Ongoing
 - We have 30 meters left to install.
- 2252 Wastewater Project Ongoing
 - Contractor have started the project
- 2252 TXDOT Water Line Ongoing
 - Working on funding
- Chris Graef has resigned from his position
- A conditional offer has been made for our open utility operator position.

COVID-19 Pandemic

The Water Department is continuing to be vigilant to keep our staff and infrastructure safe from the spread of the Coronavirus. We are still cleaning facilities, vehicles, and equipment daily to ensure our staff and water system stay safe. Our team members have a positive outlook. We are keeping a close eye on the situation and can increase or decrease our continuity of operations if and when necessary.

February 14-20, 2021 Ice Storm

During this past ice storm, we had several complications arise from the freezing temperatures that threatened the operation of our city owned well sites. We did everything we could to winterize all these components a week prior to the storm, as well as stock up on food and cots for employees to use in the case they got stranded. The severity of the lengthy cold spell that hit proved more than anyone anticipated. We faced several transducers, chlorine, and raw water lines that kept freezing up which we constantly had to thaw out. There were many components that had to be replaced and reinsulated or a second heat source added to maintain our operations. Along with this we responded to 94 customer calls not to include the issues city employees found and fixed before they were called in. In some places we were without power, so we had to rely on our generators for power while other sites had power coming on and going off testing the resiliency of our emergency equipment. We faced running out of fuel due to a vendors low supply. With a lack of power, we had a lack of heat for team members to warm up and some had to stay overnight to ensure we were able to keep the operations going. We were constantly on the phone trying to get supplies and contractors to respond to our needs. Fortunately, we were able to persevere through all of the obstacles and maintain a safe reliable supply of water.

I personally want to thank Public Works, Admin Departments for tirelessly helping the Utility department from being overwhelmed with customer calls and to maintaining the integrity of our water system. We also appreciate the offers from Water Commissioners and council members to come and help were needed. Finally, I want to thank Mayor Thompson for spending many hours, multiple days to help ensure we were able to keep our operations going and our citizens with potable water to drink. This was truly a team effort keeping us from going into a boil water notice like so many of our neighboring cities did. Go Team Garden Ridge!



Garden Ridge Library

Volume IV, Issue 5

March 3, 2021

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities for March

Children's Activities

Tuesdays, Lego Robotics, 3:15 pm, featuring WeDo and the new **Spike** Legos kits

Wednesdays, Lego Club, 3:15 pm, featuring regular Legos with assigned projects

Thursdays, Coding Club, 3:15 pm, "Learning Scratch from Scratch" (a coding program)

Fridays, Preschool Storytime, 10:30 am with **Stay & Play** immediately following

Adults' Activities

Tuesdays, Northside Knitters, 10:00 am

Thursdays, Adult Coloring, 1:00 pm

2nd Tuesdays, Card-making for our troops, 12:00 pm

3rd Tuesdays, Regular Card-making, 1:00 pm

Family Time

1st Saturdays, Tech Day, 10 am—1:00 pm (Come and Go), Families are invited to explore and work together with various tech items: Legos WeDo, Legos Spike, Scratch Coding, AWE Computers, and the Cricut Machine.

Parents will enjoy playing with these "toys" and will wish that they had had them as children!

Our same meticulous cleaning protocols will follow each session.

Department Statistics for February

Visits to the Library	848
Items Checked Out	1945
New Patrons Added	11
New Items Added to the Collection	23
Volunteer Hours	110

Activity Statistics

Children's Preschool Storytime	66
Children's Lego Robotics, Coding, & Regular Legos	78
Adult Classes, including virtual exercises and Estate Planning Seminar	222

Activity Total 366

Estate Planning Seminar, Thursday, March 25, 6:30 pm

At the Community & Event Center

This will be an **Encore Presentation**. Presented by Jim Voeller, Attorney-at-Law and Estate Planning Law Specialist

This is for parents, grandparents, people who pay taxes, people who did their estate planning more than two years ago, those who don't know the difference between a will and a trust, those who wish to ...basically, **everyone can benefit from this seminar.**

Attendance is limited to 70 people. Must register to attend!



memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Administrator, City of Garden Ridge
Date: February 24, 2021
Re: Engineering Report for March 2021 Council Meeting

1. FM 2252 TxDOT Project

- Trihydro has completed “conflict matrix” evaluation of Garden Ridge’s water conflicts with TxDOT’s FM 2252 project. Our initial conflicts have been reduced to five (5) areas of concern. Preliminary design of conflict resolutions has been prepared and final coordination meeting with TxDOT to discuss was held. TxDOT agreed with the proposed resolutions to the identified conflicts.
- Next step is to prepare bid documents for proposed water utility relocation, finalize project budget, solicit construction bids, and finalize TxDOT approval. We are on hold awaiting authorization.

2. FM 2252 Wastewater Project

- Trihydro continues to gather information about potential wastewater clients. Preferred system routing and line sizing are complete. Plan review for WW lines A & B are under City review. Proposed rates and tariff schedule development is ongoing.
- Bids for Wastewater Grinder Stations/On-Call Services, WW Pump, Haul & Disposal Services and Force Main Installation have been received. Contract negotiations on-going.
- Easement acquisition is underway. Force Main shop drawing review are underway. TxDOT crossing permits are being finalized. Staking of alignment is underway. Shop drawing approval of equipment has been completed.

City Administrator

From: Kim Wood <kim@gardenridgemarket.com>
Sent: Thursday, February 4, 2021 9:13 AM
To: City Administrator
Subject: [EXTERNAL] Garden Ridge Market Days - Banner Variance Request
Attachments: Garden_Ridge_Market_Sign_Details.pdf

Kimberly Charette-Wood
5487 Devonwood Street
Schertz, TX 78108
602-920-9301
[REDACTED]

February 4, 2021

Nancy Cain
City Administrator
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, TX 78266

Dear Nancy Cain:

I am writing to apply for variances for 5 varied temporary signs within the city limits of Garden Ridge. The signs are for Garden Ridge Market Days, a monthly farm and artisan market hosted at Northeast Bible Church (19185 FM 2252, Garden Ridge, TX 78266) every 2nd Saturday. Requests apply to Ordinance 55, Section 14 for Temporary Signs, and the attached document presents sign details, location mapping and venue approval.

I understand that requesting variances to a current ordinance will not and should not be taken lightly. It is my hope that it is noted however that this market is a rather large attraction in the City of Garden Ridge, drawing in over 1,500 customers in a 5.5 hour timeframe monthly. Without the following temporary sign requests, there are no permanent or temporary signs for the market anywhere in the city.

The first requested variance is for permission to post two temporary "double-sided a-frame banner signs," one at each entrance to Northeast Bible Church, over 20 feet from Nacogdoches Rd (2252), each 4 feet in height by 8 feet in width (under the surface area requirement) with the information for the upcoming market printed. The variance for these signs is requested due to the number of days posted exceeding the ordinance limit and the number of signs on the property (2 instead of just 1). It is important to note that these signs are 545 feet apart from one another. They go up the Saturday evening prior to the market around 4:30 pm and are taken down the Saturday of the market around 4:30 pm, 7 days exactly in posting each month for a total of 84 days per year. The reason for posting this date is to inform churchgoers of Northeast Bible the following morning of the upcoming market, which are one of the main customer bases for the market. Also, these signs advertise the market is approaching to the community in the week prior to the market for those driving by.

The second variance request is for permission to post one temporary "single-sided banner sign" on the north-east corner of 2252/3009 with permission of the property owner in place. The sign is identical in size and design to the prior requested signage, and it sits back from the intersection over 40 feet to the fence line for the property. The variance for this sign is requested due to the number of days posted exceeding the ordinance limit. As with prior signs, I would like to place this sign the Saturday evening prior to the market around 4:30 pm and take it down the Saturday of the market around 4:30 pm, 7 days exactly in posting each month for a total of 84 days per year. This sign allows the community of Garden Ridge to know the market is coming up on Saturday that week, as many community members may not travel 2252 regularly.

The third variance request (of lesser urgency) is for permission to post two temporary "flag" banners only one day per month, on the 2nd Saturday market day, from the hours of 6:00 am - 4:00 pm. These signs simply state "Farmer's Market." Please note that without these signs, it will be very hard for customers to find the market as the entire market will be located in the back of the church property and oftentimes the prior mentioned signs have vehicles parked in front of them on market days. They are also helpful in helping traffic know when they are looking for the market where to slow down on the highway (2252) to turn ahead. The variance for these signs is requested due to the height exceeding the current ordinance limitations of 8 feet. The signs are 11.5 feet tall, 2.5 feet wide, sitting about 14.5 feet total height from the ground. Also, the number of signs (two) exceeds the one per property limitation. It is important to note that each sign would not be placed more than 12 calendar days of the month and for a maximum of 10 hours each day listed for a total of 120 hours per calendar year. These signs are 500 feet apart from one another.

With exception of the size allowances listed above, all signs in total (5) for the market are one more than the ordinance usually allows in total for a given event/promotion (4 in total). Keeping in mind that 2 of these 5 signs are up for only a few hours per month, I am hoping that the variances will still be acceptable.

Please note that all signage has been approved by Northeast Bible Church (attached letters of approval) and no additional signs on their campus are allowed for the market. All signage is professionally constructed and printed, staked well into the ground and has been tried and tested prior.

I have submitted multiple variance requests and am open to alterations of those requests if necessary in order to gain approval for general signage. I ask that all requests please be considered due to the specific nature of the business and type of promotion it is for the city and community overall. Please see attachment for additional information.

Thank you,

Kim Wood

Market Manager

Garden Ridge Market Days

www.GardenRidgeMarketDays.com

602-920-9301

kim@gardenridgemarket.com

Banner Sign
(Request #1)
2 Signs/Double sided



8 feet wide, 4 feet tall



Sign Placement: 2 Signs, placement noted by the X marks above.

Size/Height: Double-sided banner signs, each 4 feet tall by 8 feet wide, placed over 20 feet from the main road (Nacogdoches) on Northeast Bible Church property.

Adam Kane
Executive Pastor
Northeast Bible Church
19185 FM 2252, Garden Ridge, TX 78266
210-651-5462
[REDACTED]

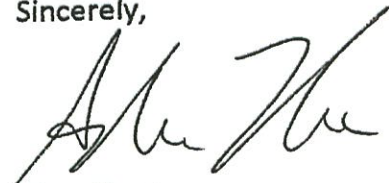
February 18, 2020

City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, TX 78266

To Whom it May Concern:

I give my expressed written permission for Kimberly Charette-Wood, with Garden Ridge Market Days, LLC to erect signs at Northeast Bible Church (19185 FM 2252, Garden Ridge, TX 78266) to promote Garden Ridge Market Days (ONLY) up to one full week prior to the market each month, as described in the Sign Permit Application.

Sincerely,

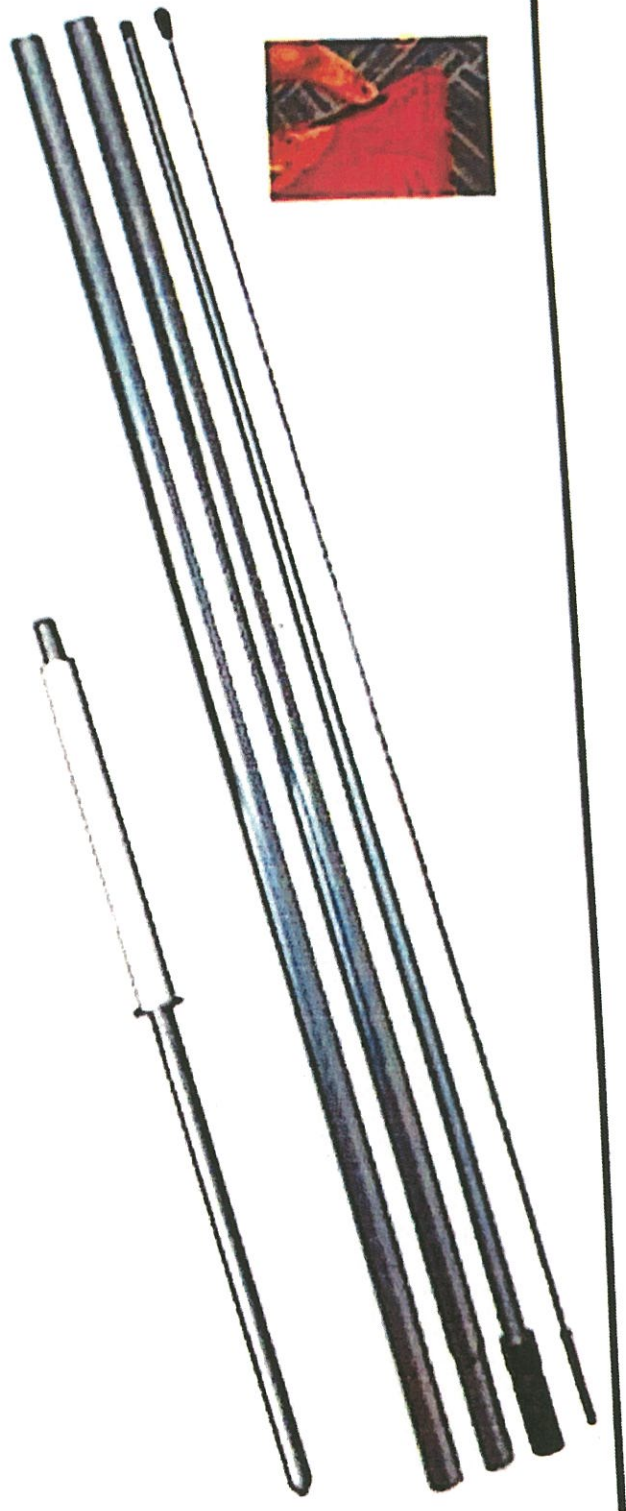


Adam Kane

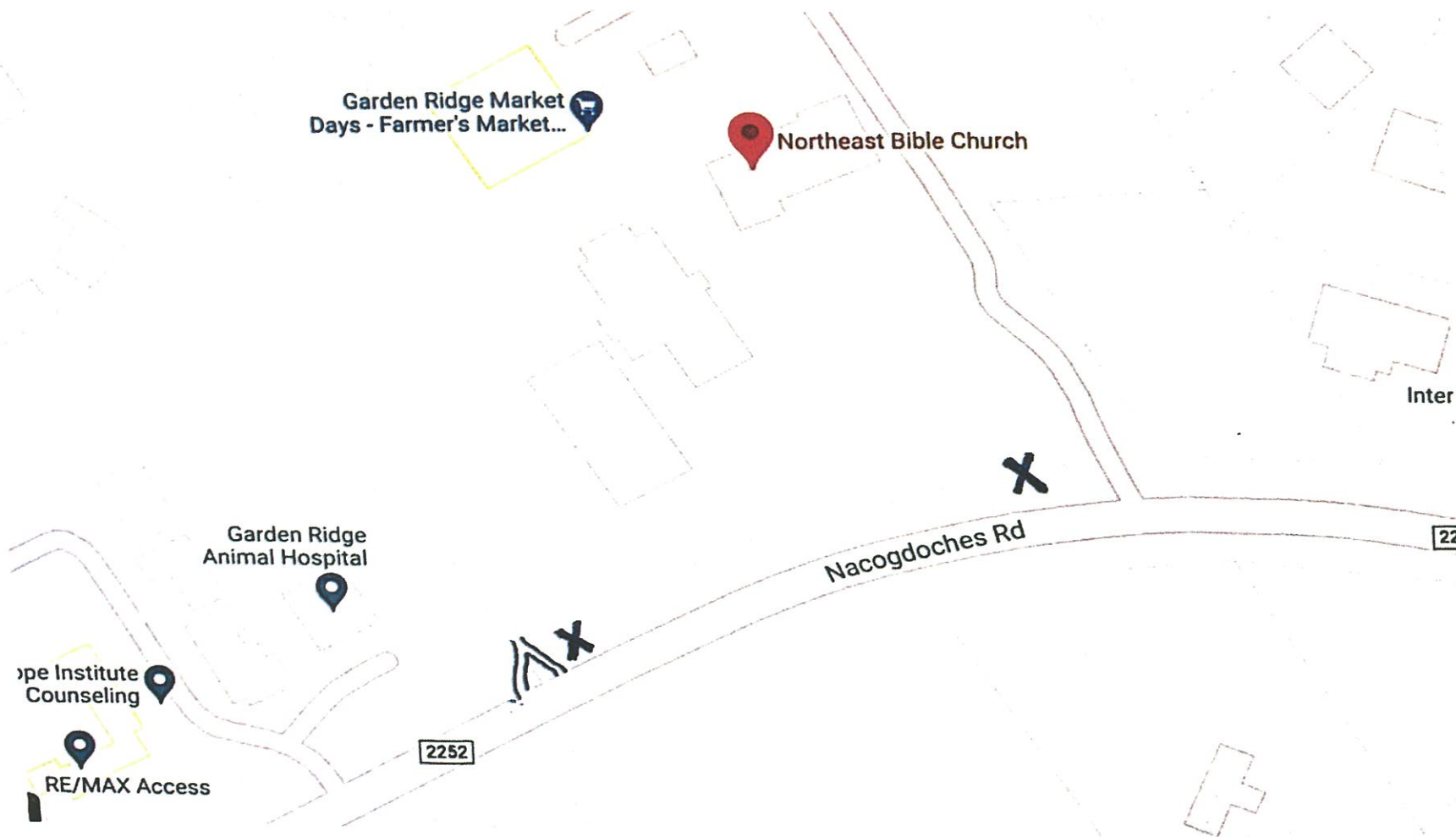
Flag Banner (2 SIGNS) (Request #2)



11.5 feet tall
2.5 feet wide
w/ pole 14.5 height



////



Sign Placement: 2 Signs, placement noted by the X marks above.

Size/Height: 2 tall banner signs, each 3 feet wide by 15 feet tall, placed over 20 feet from the main road (Nacogdoches) on Northeast Bible Church property.

* Signs are in close proximity to other requested signs as they serve very different purposes and flag banners help attending vehicles know when to slow to turn, rather than actually advertise the market.

Adam Kane
Executive Pastor
Northeast Bible Church
19185 FM 2252, Garden Ridge, TX 78266
210-651-5462
[REDACTED]

February 18.2020

City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, TX 78266

To Whom it May Concern:

I give my expressed written permission for Kimberly Charette-Wood, with Garden Ridge Market Days, LLC to erect signs at Northeast Bible Church (19185 FM 2252, Garden Ridge, TX 78266) to promote Garden Ridge Market Days (ONLY) on the day of each market as described in the Sign Permit Application.

Sincerely,



Adam Kane

ORDINANCE 55

Section 14. Number of Signs. Temporary signs not exceeding an effective area greater than thirty-six (36) feet, which are not illuminated and have no moving parts (unless otherwise stated), posted or erected under the following time, place, and manner conditions:

A. Up to two signs:

1. One (1) sign per property road frontage when posted in residential zoning districts; signs may not exceed six (6) square feet in area and three (3) feet in height; or
2. One (1) sign per property road frontage when posted in other zoning districts; signs may not exceeding thirty-two (32) square feet in area and eight (8) feet in height; or
3. When posted during time periods when the property on which the signs are located is for sale or lease and do not remain more than twenty-four (24) hours after the property is sold or leased;
4. With the exception of signs provided for in section 14(A)(3) all temporary signs shall be displayed not longer than thirty (30) calendar days.

B. Up to four signs:

1. When posted at least one hundred (100') feet or more apart, within the public right-of-way (outside any travel lanes) between the hours of 8:00 a.m. on Fridays and 8:00 p.m. on Sundays and do not remain more than twenty-four (24) hours after an event ends and not exceeding six (6) square feet in area and three (3) feet in height; or
2. When posted at the nearest intersection with a collector or arterial street during time periods when residential property located nearest that intersection is being used for a commercial purpose, such as a Garage or Yard sale and do not remain more than twenty-four (24) hours after an event ends and not exceeding six (6) square feet in area and three (3) feet in height.

ORDINANCE NO. 55-122017

AN ORDINANCE AMENDING THE CITY OF GARDEN RIDGE SIGN ORDINANCE NO. 55-062017; PROVIDING FOR THE REGULATION, INSTALLATION, AND MAINTENANCE OF SIGNS WITHIN THE CITY LIMITS AND EXTRATERRITORIAL JURISDICTION ("ETJ") OF THE CITY OF GARDEN RIDGE; PROVIDING FOR DEFINITIONS, EXEMPTIONS, LOCATIONS, AND SIZE AND HEIGHT RESTRICTIONS; REQUIRING PERMITS; PROHIBITING CERTAIN TYPES OF SIGNS; PROVIDING A MEANS FOR VARIANCES THERETO; PROVIDING A REPEALING SECTION; PROVIDING FOR ENFORCEMENT AND PENALTIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Garden Ridge previously adopted Ordinance No. 55-062017 setting forth comprehensive sign and billboard regulations for the City of Garden Ridge and its extraterritorial jurisdiction ("ETJ"); and

WHEREAS, it has become necessary to revise the existing sign regulations in a manner that provides the citizens of Garden Ridge a content neutral sign code developed based on the United States Supreme Court decision of *Reed v. Town of Gilbert*; and

WHEREAS, the City Council is authorized to regulate signs by virtue of the Texas Constitution, the City of Garden Ridge's police power, and Texas Local Government Code Chapters 211 and 216; and

WHEREAS, it is the desire of the Planning and Zoning Commission and City Council to adopt this ordinance as a comprehensive amendment to preceding ordinances; and

WHEREAS, City Council finds that it is necessary and proper to amend sign regulations from time to time in support of the health, welfare and safety of the community in providing regulations relative to the use of various signs provided for herein; and

NOW THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

Section 1. Findings. The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this ordinance for all purposes.

Section 2. Repealing Prior Ordinances. The City of Garden Ridge, Texas, Ordinance No. 55-112004, dated November 3, 2004, and all amendments thereto are hereby superseded.

Section 3. Purpose. The purpose of this ordinance is to provide uniform, content neutral sign standards and regulations in order to ensure public safety and efficient communication and promote a positive city image reflecting order, harmony, and pride, thereby strengthening the economic stability of the City's business, cultural, historical, and residential areas, as follows:

A. Public Safety. To promote the safety of persons and property by ensuring that signs do not:

1. Create a hazard due to collapse, fire, decay, or abandonment;
2. Obstruct firefighting or police surveillance; or
3. Create traffic hazards by confusing, distracting, or obstructing the view of pedestrians or vehicles.

B. Efficient Communications. To promote the efficient transfer of information in sign messages by ensuring:

1. Those signs which provide public safety messages and information are given priority;
2. Businesses and services may identify themselves;
3. Customers and other persons may locate businesses or services;
4. No person or group is arbitrarily denied the use of sight lines from public rights-of-way for communication purposes;
5. Persons exposed to signs are not overwhelmed by the number of messages presented and are able to exercise freedom of choice to observe or ignore such messages according to the observer's purpose; and
6. The right of free speech exercised through the reasonable use of signs is preserved.

C. Landscape Quality and Preservation. To protect the public welfare and enhance the appearance and economic value of the landscape by ensuring that signs:

1. Do not interfere with scenic views;
2. Do not create a nuisance to persons using public rights-of-way;
3. Do not create a nuisance to occupants of adjacent and contiguous property by their brightness, size, height, or movement;
4. Are not detrimental to land or property values;
5. Do not contribute to visual blight or clutter; and
6. Are architecturally compatible and harmonious with the structure to which they pertain and to neighboring structures.

Section 4. Compliance. No person may construct, reconstruct, place, install, relocate, alter, or use a sign after the effective date of this ordinance unless such installation, construction, reconstruction, placement, relocation, alteration, or use meets all the provisions of this ordinance and all other applicable ordinances adopted by the City Council.

Section 5. Area of Jurisdiction. The provisions of this ordinance shall apply within the City limits and ETJ of the city as defined by state law.

Section 6. Definitions. Words and phrases used in this ordinance shall have the meanings set forth in this section. Other words and phrases shall be given their common ordinary meaning unless the context clearly requires otherwise. Headings and captions are for reference purposes only and shall not be used in the interpretation of this ordinance. In the event of conflicting regulations or definitions thereupon, the stricter definition or regulation shall apply.

Abandoned/obsolete sign. A sign that advertises a product, service, or business no longer available or in operation or not being maintained for a certain period of time as hereinafter described in this ordinance.

Address sign. A sign denoting the designated street number for a building or property. See Ordinance 97 for address sign requirements.

Advertising bench. Any bench providing seating to the general public without charge, which may bear advertising.

A-frame. An A-framed style sign, which is typically but not necessarily foldable or collapsible and meant to be easily moved.

Animated or moving sign. Any sign, or part of a sign, which changes physical position by any movement or rotation or which gives the visual impression of such movement or rotation.

Area.

- A. The space enclosed within the extreme edges of the sign for each sign face, not including the supporting structure.
- B. In cases where a sign is composed only of letters, figures, or other characters, the dimensions used to compute the area are the smallest simple imaginary figure (circle, triangle, rectangle, or other) which fully contains the sign content.

Auxiliary sign. Provides information such as hours of operation, delivery instructions, credit cards accepted, restrictions of sale to minors, "no soliciting," or "beware of dog."

Awning, canopy or marquee sign. A sign that is mounted, painted on, or attached to, an awning, canopy, or marquee that is otherwise permitted by this ordinance.

Back-to-back sign. A structure containing two (2) parallel signs whose faces are oriented in opposite directions.

Bandit signs. Any sign not authorized by this ordinance and/or any sign posted on a utility pole, street sign, street furniture, or sign posted in violation of this ordinance in the public right-of-way, of any size, including signs with wood or wire framing, post, or stakes. No sign owned or placed by the City, the State, or a public utility shall be considered a bandit sign.

Banner. Any sign intended to be hung either with or without frames, possessing colors, characters, letters, illustrations, or ornamentation applied to paper, plastic, fabric, or netting of any kind, supported by wire, rope, webbing, or similar means or through the grommets of the sign.

Beacon. Includes any light with a beam directed into the atmosphere or directed at a point which is not on the same property as the light source, or a light with one or more beams that move.

Billboard. All off-premises signs owned by a person, corporation, city, or other entity that engages in the business of selling the advertising space on the sign.

Bill posters. Any advertising poster or handbill.

Changeable copy sign. Any sign or part of a sign, on which content can be changed or rearranged without altering the face or surface of the sign, for example a gasoline price sign.

City. The City of Garden Ridge, Comal County, Texas, an incorporated municipality, and its associated extraterritorial jurisdiction ("ETJ").

Code enforcement officer (CEO). The person or persons designated by the City to enforce city codes and this ordinance.

Commercial complex. Any property such as a shopping center, office park, or industrial park, which consists of two (2) or more establishments on a single platted lot, or which is designed, developed, and managed as a unit.

Electric sign means:

- A. Any sign on which letters, figures, designs, or messages are formed or outlined by electric illumination, or by a transparent or translucent medium which is electrically illuminated, whether the illuminating device is contained within or on the sign;
- B. Outside building outlining;
- C. Any interim decorative displays; and
- D. Any gas tube window outlining.
- E. Any portable sign that has electrical components attached, connected to, or part of the sign, or support, whether electrified or not, shall be considered an electric sign and all provisions of this ordinance pertaining to electric signs shall apply to such signs.

Embellishments. Any feature such as a cutout, neon, or plastic letters, clock, electric device, or space extension, which is added to an outdoor advertising structure. All embellishments shall be included when measuring sign perimeter.

Fireproof structure. A sign constructed entirely of steel members including structural support for the sign face. The sign face and its support members shall be constructed of metal panels or other non-combustible materials, and all electric signs on commercial property shall have a fireproof structure.

Flag/patriotic. National, state, church, municipal or school flags, or any other flag that constitutes protected noncommercial free speech. A fabric sheet attached at one end to a pole, cable, or rope.

Flashing sign. Message boards that are electronically controlled by intermittent light impulses or alternating panels consisting of letters, words, or numerals that can either change sequentially or travel across the display area. Other than time and temperature signs, emergency signs, school zone signs, or other governmental signs.

Freestanding sign. Any sign not attached to or part of a building. Including, but not limited to, monument signs and self-supported signs.

Ground. Ground level is the lower of:

- A. the existing grade prior to construction of the sign, or
- B. the newly established grade after construction, unless the curb elevation at the street in front of the sign is higher than the established ground level, in which case the height shall be measured from curb level.

Historic sign. A sign that is an integral part of the historical character of a landmark building or erected at a historic site or district.

Holiday sign. A temporary display or decoration customarily associated with any national, state, local, or religious holiday or celebration.

Illuminated sign. Any sign illuminated in any manner by an artificial light source of any kind, either detached from the sign or a part thereof. Signs that are only incidentally and indirectly illuminated as a result of a lighting plan primarily designed as security lighting or landscape lighting are not illuminated signs.

Monument sign. Any ground-mounted structures of masonry, rock, brick, stone or stucco. See Ordinance 13.

Moving sign. Any sign or part of a sign which is animated or moves.

Municipal property. Means property owned by the City. Except for signs authorized in advance by the City Council, no signs of any kind may be posted in a park or on municipal property.

Non-conforming sign. Signs which have been installed prior to the effective date of this ordinance, are in use as of the effective date of this ordinance, and which do not conform to this ordinance.

Permanent sign. A sign that is affixed or attached to the ground or a structure that is intended for long-term use or which cannot be removed without special handling.

Pole sign. A permanent sign that is mounted on a freestanding pole or other support that is placed on, or anchored in the ground and is independent from any building or other structure.

Portable sign. Any sign that is readily capable of being moved or removed, whether attached or affixed to the ground or any structure that is typically not designed nor intended to be permanently affixed to a building, other structure, or the ground. Portable signs include, but are not limited to:

- A. Signs designed and constructed with a chassis or support with or without wheels;
- B. Menu and "sandwich" board signs;
- C. "A" and "T" frame signs;
- D. Posters, flags or banners affixed to windows, railings, fences, overhangs, trees, hedges, or other structures or vegetation, and homes except for pole-mounted flags;
- E. Signs mounted upon vehicles parked and visible from the public right-of-way, except signs identifying the related business when the vehicle is being used in the normal day-to-day operation of the business, and except for signs advertising for sale the vehicle upon which the sign is mounted;
- F. Searchlights; and
- G. Inflatables.

Premises. A lot or tract within the City or its ETJ, and contiguous tracts in the same ownership, which are not divided by any public highway, street, alley, or right-of-way.

Residential area. Any property within the city limits which is zoned for residential use. Any un-zoned property within the city limits, or any property within the City's ETJ, which is vacant, in any form of agricultural use, on which a residence is the principal use, and any portion within two-hundred (200) feet of any such property.

Responsible party. The owner of the property upon which the sign is located, the lessor of the property, and/or the owner of the sign.

Roof-top sign. A sign placed on the roof of a building.

Safety signs. Signs required by State or Federal statute.

Sail, teardrop, feather, or bow banner. A self-supported wing, feather, blade, cone, or rectangular shaped flag mounted on a flexible pole.

Setback. The area from property lines back to buildings. Signs posted within building setbacks should not be an obstruction to traffic vision.

Sign. any device or surface including exterior walls of buildings, on which figures, letters, photographs, illustrations, logos, designs or outlines are used for such purposes as identification of individuals, partnerships, corporations, or organizations advising of a product and/or a location which is visible to the public. This includes lights, banners, pennants, and similar devices to attract attention, but excludes signs affixed to motor vehicles.

Sign, changeable electronic variable message (CEVMS). A sign which permits light to be turned on or off intermittently or which is operated in a way whereby light is turned on or off intermittently, including any illuminated sign on which such illumination is not kept stationary or constant in intensity and color at all times when such sign is in use, including an LED (light emitting diode) or digital sign, and which varies in intensity or color. A CEVMS sign does not include a sign located within the right-of-way that functions as a traffic-control device and that is described and identified in the Manual on Uniform Traffic Control Devices (MUTCD) approved by the Federal Highway Administrator as the national standard.

Sign code application area. The corporate limits of the City and the area of its extraterritorial jurisdiction as defined by Tex. Loc. Govt. Code section 42.021.

Single commercial building. A structure containing a single commercial establishment, office, business, school, church, nonprofit organization, charity, or government agency.

Sign face. That portion of the sign dedicated to the message, logo, name, etc.; the sign face may be of a different material than the monument it is on. The sign face and its framing, trim molding and/or supporting structure shall not protrude above the premises and shall not be of such a character as to violate any other provisions of this chapter. Other than a monument sign, no sign face shall be deeper than two (2) feet.

Sign height. The dimension of any sign from the ground to the highest point above the around, including any type of framing or supporting structures.

Sign perimeter. The measurement of that part of the sign which contains the textual wording of the sign including any surrounding framing, brickwork, scrollwork, etc. It does not include the supporting posts that extend below and/or surround the textual wording of the sign to the ground.

Sign supports. The structural members which support and/or surround the sign face.

Street banner. A banner suspended above a right-of-way.

Temporary sign. Any sign not permanently affixed or attached to the ground or to a structure, which can be removed without special handling and intended for temporary display.

Trailer sign. A permanent or temporary sign affixed to a trailer. The primary purpose of said display is to attract the attention of the public to the subject matter advertised on the sign rather than to serve the customary identification purpose of said trailer.

Variance. Written approval to depart from the strict application of the provisions of this ordinance.

Vehicular sign. A permanent or temporary sign attached to, affixed to, or otherwise displayed on a vehicle. The primary purpose of said display is to attract the attention of the public to the subject matter advertised on the sign rather than to serve the customary identification purpose of said vehicle.

Vintage sign. A sign that is representative of events or dates from a period older than forty (40) years and is for decorative purposes only.

Wall sign. A sign erected parallel to or painted on the surface or integral with the outside wall of any building.

Window sign. A permanent or temporary sign attached to, affixed to or otherwise displayed on a window.

Section 7. Prohibited Signs. The following signs are prohibited within the City or its ETJ:

- A. Advertising benches
- B. Animated or moving signs
- C. Bandit signs
- D. Billboards
- E. Bill poster
- F. Electric sign
- G. Flashing sign – except in the case of emergency notifications
- H. Inflatable signs
- I. Pole signs

- J. Portable signs – except those used by the City to inform its citizens of special events.
- K. Trailer signs
- L. Changeable electronic variable message signs (CEVMS), including but not limited to a new CEVMS and the conversion of an existing non-CEVMS sign to a CEVMS, within the sign code application area.
- M. Other signs: Painted, mounted or otherwise displayed on any roof surface, walls, or fences or installed so that it faces contiguous residential property or any other signs not specifically authorized under this ordinance.

Section 8. Exemptions for Certain Types of Signs. The following are exempt from regulation under this ordinance:

- A. Any sign attached to a window, not exceeding ten percent (10%) of the gross glass area, or door of a building, for example sign indicating open/closed, business hours or help wanted.
- B. Commemorative plaques and historical markers mounted on the face of a building or erected on a site as a freestanding monument sign when placed or approved by a governmental entity, historical society, religious organization, or other nonprofit entity to commemorate a person, event, or other matter of historical interest.
- C. Any sign installed or required to be installed by any governmental entity or public utility to give information, directions, or warnings to the general public, regardless of the sign's location on public or private property.
- D. Vintage or historic signs.
- E. Holiday signs, lights, or decoration with no commercial message.
- F. Signs or banners primarily displayed on Comal Independent School District or other school property of an accredited public or private school promoting or recognizing student success and school activities.
- G. Signs and monuments displaying the address of a commercial building shall not constitute a sign in terms of limiting or eliminating the rights to a sign as allowed in other sections of this ordinance.

Section 9. General Regulations.

- A. Identification of signs. All signs installed after the date of the adoption of this ordinance shall have the sign permit number affixed.
- B. Historic signs. Historic signs existing prior to the effective date of this ordinance that are part of the unique architectural, historic, or scenic characteristics of the building, that

enhance its visual character, and that are compatible with the building shall be allowed to remain in place after the effective date of this ordinance. Historic sign designation will be at the discretion of the City Administrator.

C. Prohibited locations and other restrictions. This section shall apply to all signs located within the city limits or the City's ETJ, with the exception of those referenced in section 13 of this ordinance. No sign or part of a sign shall:

1. Be placed on or attached to any utility pole or pedestal, except by a utility company owning the pole or pedestal or operating facilities mounted on the pole or pedestal;
2. Be placed upon real property without the consent of the property owner;
3. Be located in, on, or over any right-of-way, except for directional or informational signs erected by government agencies. Any such sign, other than informational signs erected by government agencies, shall constitute a nuisance;
4. Be located so that it blocks vehicle or pedestrian views and/or safe sight distances at any intersection, curve, or corner. This includes signs located on private property. Any such sign shall constitute a nuisance;
5. Imitate or resemble an official traffic-control device or railroad sign or signal, attempt to direct the movement of traffic, or hide from view or hinder the effectiveness of an official traffic-control device or railroad sign or signal. Any such sign shall constitute a nuisance;
6. Be placed closer than ten (10) feet to the edge of a road surface. Exception: Monument signs that are placed in the center of a divided roadway as an island;
7. Have unreasonably bright flashing lights or other distracting features such as balloons, streamers or banners. This does not include signs with slowly changing messages such as time or temperature;
8. Be located so that it is on, or in any way obstructs, any sidewalk, walkway, or pathway used by the public for normal pedestrian access. Any such sign shall constitute a nuisance.

Section 10. Required Signage. The following signs are an important component of measures necessary to protect the public safety and serve the compelling governmental interest of protecting traffic safety, serving the requirements of emergency response and protecting property rights or the rights of persons on property and are therefore authorized in every District and do not count against a property's maximum signage square footage:

- A. Traffic control devices on private or public property and directional signs, including but not limited to, signs depicting one-way traffic, entrances, and exits that are erected and

maintained to comply with the Manual on Uniform Traffic Control Devices adopted in this state.

- B. Where a federal, state or local law requires a property owner to post a sign on the owner's property to warn of a danger or to prohibit access to the property either generally or specifically, the owner must comply with the federal, state or local law to exercise that authority by posting a sign on the property.

Section 11. Flags. Flags may be displayed as provided under the law that adopts or regulates its use and as follows:

- A. Residential Zoning Districts. In a residential zoning district, three flags, one flag pole and one additional mounting/fixture per premises.. The flag pole shall not exceed 25 feet in height, as measured from the ground. Flag poles may not be installed in utility easements.
- B. Non-residential Zoning Districts. In a non-residential zoning district, one flag per 25 feet of frontage on a right-of-way up to a maximum of three flags and three flag poles per premises. Flag poles shall not exceed 35 feet in height, as measured from the ground. Flag poles may not be installed in utility easements.
- C. Flag poles existing at the time of the adoption of this ordinance are grandfathered pursuant to section eighteen of this ordinance.
- D. Flags displayed temporarily in observance of national or state holidays or other events customarily celebrated with a temporary display of flags are excepted from the provisions of this ordinance.
- E. Additional information regarding flag etiquette, including recognized standards for flag size appropriate for height of flagpole may be found at the following websites:

<http://www.usflag.org/flagetiquette.html>
https://www.aflag.com/flag_etiquette.asp

Section 12. Lessor Rights. For purposes of this ordinance the lessor of a property is considered the property owner as to the property the lessor holds a right to use exclusive of others (or the sole right to occupy). If there are multiple lessors of a property then each lessor must have the same rights and duties as the property owner as to the property the lessor leases and has the sole right to occupy and the size of the property must be deemed to be the property that the lessor has the sole right to occupy under the lease.

Section 13. Location, Size, Number, and Design. When determining whether to issue a permit, the following regulations apply:

- A. Business signs. See Zoning Ordinance No. 13 -122008 for requirements.
- B. Church or school signs. See Zoning Ordinance No. 13 -122008 for requirements.

- C. Subdivision signs. See Subdivision Ordinance No. 7-022011 Amendment #3 for requirements.
- D. Changeable copy signs are permitted in areas zoned for commercial, industrial, church, or school use.

Section 14. Number of Signs. Temporary signs not exceeding an effective area greater than thirty-six (36) feet, which are not illuminated and have no moving parts (unless otherwise stated), posted or erected under the following time, place, and manner conditions:

A. Up to two signs:

1. One (1) sign per property road frontage when posted in residential zoning districts; signs may not exceed six (6) square feet in area and three (3) feet in height; or
2. One (1) sign per property road frontage when posted in other zoning districts; signs may not exceed thirty-two (32) square feet in area and eight (8) feet in height; or
3. When posted during time periods when the property on which the signs are located is for sale or lease and do not remain more than twenty-four (24) hours after the property is sold or leased;
4. With the exception of signs provided for in section 14(A)(3) all temporary signs shall be displayed not longer than thirty (30) calendar days.

B. Up to four signs:

1. When posted at least one hundred (100') feet or more apart, within the public right-of-way (outside any travel lanes) between the hours of 8:00 a.m. on Fridays and 8:00 p.m. on Sundays and do not remain more than twenty-four (24) hours after an event ends and not exceeding six (6) square feet in area and three (3) feet in height; or
2. When posted at the nearest intersection with a collector or arterial street during time periods when residential property located nearest that intersection is being used for a commercial purpose, such as a Garage or Yard sale and do not remain more than twenty-four (24) hours after an event ends and not exceeding six (6) square feet in area and three (3) feet in height.

Section 15. Political Signs. Political signs are authorized for display on private property in all zoning districts within the City of Garden Ridge in accordance with state and federal law.

Section 16. Maintenance; Nuisances.

- A. Sign maintenance. All signs must be maintained in a structurally safe condition and in good repair at all times. No permit shall be required for the normal maintenance of any existing sign or repainting of the original sign message, provided that the area of the sign is not enlarged, the height of the sign is not increased, the location of the sign is not changed, and the content of the sign does not materially change. Changing of the

complete sign message, alterations to the sign, or major repairs (replacement of more than twenty (20) percent of the sign to the original condition) shall not be considered normal maintenance and will require a permit. All signs shall be kept neatly painted or otherwise maintained, including all metal parts and supports thereof that are not galvanized or of rust-resistant material. The code enforcement officer shall inspect and have authority to order the painting, repair, alteration, or removal of a sign that constitutes a nuisance or a hazard to safety, health, or public welfare by reason of inadequate maintenance, dilapidation, or obsolescence. Changing of the sign message (limited to signs originally designed with removable letters) is limited to changing messages without changing the sign or its components and is considered to be normal maintenance.

B. Maintenance of area around sign. The area around the sign shall be kept clean at all times by cutting vegetation around the sign and the supporting structure.

C. Nuisances.

1. A sign shall constitute a nuisance if it causes injury or threatens to injure the public health, peace, or comfort or is a nuisance per se under the law and is declared to be a nuisance by the code enforcement officer pursuant to this ordinance. The code enforcement officer shall notify, by certified mail or hand delivery, the responsible party of any sign that constitutes a nuisance in order to allow the responsible party the opportunity to cure such nuisance. The responsible party shall cure such nuisance by repair or remove the sign or may seek an appeal of the nuisance determination to the City Council within ten (10) days of receipt of the notice. Any appeal must be filed, in writing, and received by the City Secretary no later than the tenth (10th) day after receipt of the notice of nuisance.
2. If the responsible party chooses not to take the instructed action or institute an appeal, the City may remove the sign, to the extent necessary to abate the nuisance. The City may charge to the responsible party all costs associated with the sign's removal.
3. The City may not remove any sign declared to be a nuisance if an appeal of the nuisance determination is pending. If the City Council does not issue a ruling within thirty (30) days after a written appeal is filed with the City Secretary, the code enforcement officer's determination of a nuisance shall be deemed affirmed. Any determination that a sign does not constitute a nuisance does not prejudice the City, foreclose, or prevent a later determination a sign is a nuisance.

D. Imminent hazards. Any sign which in the judgment of the City Council or the code enforcement officer has become an imminent hazard to public health and safety shall be removed by the responsible party without delay. Notice of the existence of the hazard shall specify the maximum time which may be allowed for repairs or removal and the notice may be served upon the responsible party by any means available. A sign which constitutes an imminent hazard and is not repaired or removed within the time specified in the notice may be removed by the City. The City may charge to the responsible party all costs associated with the sign's removal.

- E. Removal and impound fees; disposal of impounded signs. The cost of removal and an impound fee as established in Ordinance 11 for the storage of any removed sign shall be charged to the responsible party. If a sign has been removed by the City and the sign remains unclaimed for a period of thirty (30) days, the City may destroy, sell, or otherwise dispose of the sign.

Section 17. Nonconforming Signs.

- A. Transfer to new owner or other location. Nonconforming signs are not transferable to a new owner and may not be transferred to another location within the city municipal limits or ETJ without such signs first being brought into full compliance with all requirements of this ordinance, including obtaining a properly authorized permit.
- B. Removal of destroyed or deteriorated signs. A nonconforming sign shall be considered destroyed if the cost of repairing the sign, after a part of it has been destroyed or deteriorated, is more than sixty (60) percent of the cost of erecting a new sign of the same type at the same location. It shall be the responsibility of the responsible party to supply the City with a quote from a reputable sign company that shows the replacement value and the cost to restore the sign to full compliance upon request by the City Council or the code enforcement officer within fifteen (15) days of said request. If the sign is determined to be destroyed by the City Council or the code enforcement officer, it must be removed by the responsible party without compensation by the City within ten (10) days of the determination. A replacement sign must fully comply with this ordinance and shall require a permit to be obtained from the City at the set fee.
- C. Continuation of use. All nonconforming signs existing prior to the effective date of this ordinance shall be allowed to remain in place without the requirement of a permit provided that they otherwise comply with the twenty (20) percent repair standard, the general regulations; and regulations for sign maintenance and nuisances.
- D. Temporary signs. Nonconforming signs existing prior to the effective date of this ordinance that are of a type that are limited to a specified time period for use in this ordinance must abide by those specified time periods beginning with the effective date of this ordinance.

Section 18. Grandfather Provisions.

- A. This ordinance is not intended to require the relocation, reconstruction, or removal of a sign which is already in place at the time of the adoption of the ordinance from which this chapter is derived and which was erected in compliance with local ordinances, laws and regulations applicable at the time of its erection, to the extent that Chapter 216 of the Texas Local Government Code preempts the application of this chapter to those signs or to any signs otherwise approved pursuant to this Ordinance, as amended from time to time, or by City Council approval, provided that all such signs are constructed in accordance with such approval. Nor shall the Ordinance apply to signs in the extraterritorial jurisdiction of the City, which are located in a county, which is exempt

from regulation under Chapter 216 of the Texas Local Government Code. Signs specifically grandfathered by this Ordinance must come into conformance with the Ordinance upon complete replacement or upon partial replacement, refurbishment or other changes of more than fifty percent (50%) of the area of the sign face. Signs, sign spaces, billboards, and advertising rights thereon are strictly nontransferable.

B. All school, church, subdivision, and municipal signs which have been previously approved by variance or as part of the platting process are grandfathered and such previously approved signs do not need to come into conformance with this ordinance upon complete replacement or upon partial replacement, refurbishment or other changes of more than fifty (50%) of the area of the sign face, so long as the replacement sign retains the configuration of the originally approved sign.

Section 19. Permit Required; Issuance; Fee.

A. Permit required; fee.

1. Except as otherwise provided in this ordinance, no person may construct, reconstruct, place, install, or relocate any sign without first obtaining a sign permit from the City. Changing of the complete sign message, alterations to the sign, or major repairs (replacement of more than twenty (20) percent of the original sign) shall not be considered normal maintenance and will require a permit. Each application for a sign permit must be accompanied by the appropriate fee established by the City. See Ordinance 11 for a schedule of fees.
2. No permit will be issued for a proposed sign that will cause the aggregate of all signs on the property to exceed the square footage allowed for in this Ordinance.

B. Expiration. Properly issued permits expire within sixty (60) days following the issuance of a permit.

C. Temporary Signs. A permit is not required for temporary signs.

D. Application.

1. A person proposing to erect or display a sign shall file an application for permit with the City Secretary. The application must be made on a form provided by the City and shall contain and have attached to it the following information:
 - a) Name, address, and telephone number of the applicant;
 - b) Name, address, telephone number, and firm of the person erecting the sign;
 - c) If the applicant is not the owner of real property where the sign is proposed to be erected, written consent of and name, address, and telephone number of the property owner and a copy of the executed lease agreement;

- d) Location of the building, structure, address, or legal lot and block to which or upon which the sign is to be attached or erected;
 - e) A site plan indicating position, height, and size of the proposed sign and other existing advertising structures on the property in relation to nearby buildings or structures, north arrow and scale of drawing, property lines, curb lines, adjacent streets, alleys, curb cuts, and setback clearance zone;
 - f) Specifications for the construction and display of the sign;
 - g) Copy of stress diagrams or plans, when needed, containing information as to safety and structural integrity of the sign. The City assumes no liability for safety and structural integrity of any sign;
 - h) Statement indicating whether the sign will require electricity. If so, the sign must comply with the International Electrical Code or any successor code as may be adopted and amended by the City;
 - i) Copy of the permit approved by the state department of transportation, the state transportation commission, the county or successor agencies, if state law requires a state permit;
 - j) Date on which the sign is to be erected or displayed;
 - k) Any variance or special use permit that will be requested; and
 - l) Such other information as the City requests to show full compliance with this ordinance and all other standards of the City.
2. The City is not required to act upon a permit application until it is deemed by the City to be administratively complete.

E. Approval or denial; appeals.

1. The code enforcement officer shall promptly review an administratively complete application upon receipt and upon payment of applicable fees by the applicant. The code enforcement officer shall grant or deny an administratively complete permit application within forty-five (45) days after the date that the application was administratively complete, including the payment of all fees. The code enforcement officer shall examine the application, plans, and specifications and may inspect the premises upon which the proposed sign shall be erected, as needed. The code enforcement officer shall issue a permit if the proposed sign complies with the requirements of this ordinance and all other regulations of the City, to include building, electrical, or other similar codes adopted by the City. If the code enforcement officer denies a permit, the code enforcement officer shall state the reasons for the denial in writing and shall mail a certified letter or hand deliver to the applicant stating the reasons for the denial.

2. Any applicant whose permit application is denied by the code enforcement officer may appeal the denial to the board of adjustment. Such an appeal must be filed, in writing, with the City Secretary, within ten (10) days after receipt of the denial. The board shall review the denial and determine if the code enforcement officer incorrectly concluded the proposed sign did not comply with the requirements of this ordinance and all other regulations of the City. If the code enforcement officer fails to grant or deny any application by the forty-fifth (45th) day after the application is administratively complete, the applicant may appeal the refusal to grant or deny the application to the board of adjustment as if it were a denial.
 3. If the board of adjustment does not issue a ruling within thirty (30) days after a written appeal is filed with the City Secretary, the sign application shall be automatically deemed denied.
- F. Modifications. After a sign permit has been issued by the code enforcement officer or at the direction of the board of adjustment, it shall be unlawful to change, modify, alter, or otherwise deviate from the terms and conditions of the permit without prior written approval by the code enforcement officer or the board.

Section 20. Variances.

- A. Application. All requests for variances to this ordinance, with exception in (Item B) 6 (herein), shall be made in writing; they must be signed; and they must be filed with the City Secretary for subsequent presentation to the Planning & Zoning Commission for review and consideration. It is the responsibility of the applicant to apply to the Planning & Zoning Commission for a desired presentation of his or her request for variance. The Planning & Zoning Commission shall have a minimum of thirty (30) days and a maximum of ninety (90) days for review and consideration of such requests and will, upon completion of such review and consideration, forward their recommendations to the City Council with a recommendation for approval or disapproval. Any variance approved by the City Council is valid for a period of one year from the date of approval.
- B. Standards for approval. The City may approve a variance only if it makes affirmative findings, reflected in the minutes of the City Council's proceedings, as to all of the following
1. The variance will not authorize a type of sign which is specifically prohibited by this ordinance;
 2. The variance is not contrary to the goals and objectives outlined by the City;
 3. The variance is not contrary to the public interest;
 4. Due to special conditions applying to the land, buildings, topography, vegetation, sign structures, or other unique matters on adjacent lots or within the adjacent right-of-way, a literal enforcement of this ordinance would result in unnecessary hardship. Ordinarily, hardship that is self-induced or that is common to other similarly

classified properties will not satisfy this requirement. Financial or economic hardship alone will not ordinarily satisfy this requirement;

5. The spirit and purpose of this ordinance will be observed and substantial justice will be done; and
 6. The applicant has not sought a variance from the Planning and Zoning Commission within the past twelve (12) months.
- C. Conditions. The City Council may impose such conditions or requirements in a variance as are necessary in the City Council's judgment to achieve the fundamental purposes of this ordinance. A violation of such conditions or requirements shall constitute a violation of this ordinance. A variance, if granted, shall be for a specific event, use, or other application of a business and shall not continue with the property. If a variance is granted and the sign so authorized is not substantially under construction within three (3) months of the date of approval of the variance, the variance shall lapse and become of no force or effect.

Section 21. Enforcement.

- A. Generally. The City shall have the power to administer and enforce the provisions of this ordinance as may be required by governing law. Any person violating any provision of this ordinance is subject to suit for injunctive relief as well as prosecution for criminal violations.
- B. Criminal prosecution: penalty. Any person violating any provision of this ordinance shall, upon conviction, be fined a sum not exceeding five hundred (\$500.00) dollars, except that the fine for a violation that relates to fire safety, zoning, or public health and sanitation may not exceed two-thousand (\$2,000.00) dollars. Each day that a provision of this ordinance is violated shall constitute a separate offense. An offense under this ordinance is a Class C Misdemeanor.
- C. Civil remedies. Nothing in this ordinance shall be construed as a waiver of the City's right to bring a civil action to enforce the provisions of this ordinance and to seek remedies as allowed by law, including but not limited to the following:
1. Injunctive relief to prevent specific conduct that violates this ordinance or to require specific conduct that is necessary for compliance with this ordinance;
 2. A civil penalty up to two-hundred fifty (\$250.00) dollars a day, except that a fine for a violation that relates to fire safety, zoning, or public health and sanitation may not exceed one thousand (\$1,000.00) dollars, when it is shown that the defendant was actually notified of the provisions of this ordinance and after receiving notice committed acts in violation of this ordinance or failed to take action necessary for compliance with this ordinance; and
 3. Any and all other available relief allowed by law.

D. Removal of sign.

1. In addition to remedies otherwise provided in this ordinance, whenever the City has evidence of a sign which after the effective date of this ordinance was constructed, reconstructed, placed, installed, repaired, maintained, relocated, altered, or used in violation hereof, or is otherwise in violation hereof, the City Council or the code enforcement officer shall require the party responsible for such sign to remove it. If the responsible party fails to remove the sign within seventy-two (72) hours after being notified to do so or if it appears to the City Council or the code enforcement officer that the sign poses an immediate danger to the public, then such sign may be removed by the City and the City's actual cost of removal shall be charged to the responsible party. Any sign so removed shall be impounded and shall not be returned to the party responsible until all applicable charges are paid. If any sign remains unclaimed for a period of more than thirty (30) days, the City may destroy, sell, or otherwise dispose of the sign.
2. The City shall have the authority to immediately remove and dispose of signs deemed in violation of this ordinance, if such signs are placed on or attached to trees, utility poles, or pedestals, or located on any public land or public right-of-way. The City may enforce this section without notice and without returning the removed signs to the responsible party.

Section 22. Relation to Other Ordinances. This ordinance shall not be construed to require or allow any act which is prohibited by any other ordinance. This ordinance is specifically subordinate to any ordinance or regulations of the City of Garden Ridge pertaining to building and construction safety or to pedestrian and traffic safety.

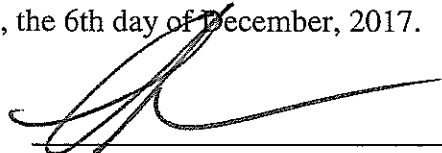
Section 23. Savings Clause. The repeal or amendment of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue or as affecting any rights of the City of Garden Ridge under any section or provisions of any ordinances in effect at the time of passage of this ordinance.

Section 24. Cumulative. The provisions of this ordinance shall be cumulative of all ordinances not repealed by this ordinance and ordinances governing or regulating the same subject matter as that covered herein. This ordinance shall not be construed to require or allow any act which is prohibited by any other ordinance.

Section 25. Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance be severable, and, if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance and the remainder of this ordinance shall be enforced as written.

Section 26. Effective Date. This ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

PASSED AND APPROVED, this, the 6th day of December, 2017.



Larry Thompson, Mayor

ATTEST:



Shelley Goodwin, City Secretary

Published in the New Braunfels Herald-Zeitung on Wednesday, January 24, 2018.

City of Garden Ridge COVID-19 Policy and Procedures based on Current CDC Guidelines

Source: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>

When to Quarantine

Updated Feb. 11, 2021

Stay home if you might have been exposed to COVID-19.

Quarantine is used to keep someone *who might have been exposed to COVID-19* away from others. It helps prevent spread of disease before a person knows they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should stay home, separate themselves from others, monitor their health, and follow directions from state or local health department.

Quarantine or Isolation: What's the difference?

Quarantine keeps someone who might have been exposed to the virus away from others.

Isolation keeps someone who is infected with the virus away from others, even in their home.

Who needs to quarantine?

People who have been in **close contact** with someone who has COVID-19—excluding people who have had COVID-19 within the past 3 months.

- People who have tested positive for COVID-19 within the past 3 months and recovered do not have to quarantine or get tested again as long as they do not develop new symptoms.
- People who develop symptoms again within 3 months of their first bout of COVID-19 may need to be tested again if there is no other cause identified for their symptoms.
- People who have been in close contact with someone who has COVID-19 are not required to quarantine if they have been fully vaccinated against the disease within the last three months and show no symptoms.

What counts as close contact?

- You were within 6 feet of someone who has COVID-19 for a total of 15 minutes or more
- You provided care at home to someone who is sick with COVID-19
- You had direct physical contact with the person (hugged or kissed them)
- You shared eating or drinking utensils
- They sneezed, coughed, or somehow got respiratory droplets on you

Steps to Take

Stay home and monitor your health

- Stay home for 14 days after your last contact with a person who has COVID-19.
- Watch for fever (100.4°F), cough, shortness of breath, or **other symptoms** of COVID-19
- If possible, stay away from others, especially people who are at **higher risk**.

Options to reduce quarantine

- After day 10 without testing
- After day 7 after receiving a negative test result (test must occur on day 5 or later)

After stopping quarantine, you should

- Watch for symptoms until 14 days after exposure.
- If you have symptoms, immediately self-isolate and contact your local public health authority or healthcare provider.
- Wear a mask, stay at least 6 feet from others, wash your hands, avoid crowds, and take other steps to **prevent the spread of COVID-19**.

CDC continues to endorse quarantine for 14 days and recognizes that any quarantine shorter than 14 days balances reduced burden against a small possibility of spreading the virus. CDC will continue to evaluate new information and update recommendations as needed. See [Options to Reduce Quarantine for Contacts of Persons with SARS-CoV-2 Infection Using Symptom Monitoring and Diagnostic Testing](#) for guidance on options to reduce quarantine.

City of Garden Ridge COVID-19 Policy and Procedures based on Current CDC Guidelines

Source: <https://www.cdc.gov/vaccines/covid-19/info-by-product/clinical-considerations.html>

Public Health Recommendations for **Vaccinated Persons**

Updated Feb. 10, 2021

While mRNA COVID-19 vaccines have demonstrated high efficacy at preventing severe and symptomatic COVID-19, there is currently limited information on how much the vaccines might reduce transmission and how long protection lasts. In addition, the efficacy of the vaccines against emerging SARS-CoV-2 variants is not known. At this time, vaccinated persons should continue to follow current guidance to protect themselves and others, including wearing a mask, staying at least 6 feet away from others, avoiding crowds, avoiding poorly ventilated spaces, covering coughs and sneezes, washing hands often, following CDC travel guidance, and following any applicable workplace or school guidance, including guidance related to personal protective equipment use or SARS-CoV-2 testing.

However, vaccinated persons with an exposure to someone with suspected or confirmed COVID-19 are not required to quarantine if they **meet all of the following criteria**[†]:

- Are fully vaccinated (i.e., ≥2 weeks following receipt of the second dose in a 2-dose series, or ≥2 weeks following receipt of one dose of a single-dose vaccine)
- Are within 3 months following receipt of the last dose in the series
- Have remained asymptomatic since the current COVID-19 exposure

Persons who do not meet all 3 of the above criteria should continue to follow current quarantine guidance after exposure to someone with suspected or confirmed COVID-19.

Although the risk of SARS-CoV-2 transmission from vaccinated persons to others is still uncertain, vaccination has been demonstrated to prevent symptomatic COVID-19; symptomatic and pre-symptomatic transmission is thought to have a greater role in transmission than purely asymptomatic transmission. Additionally, individual and societal benefits of avoiding unnecessary quarantine may outweigh the potential but unknown risk of transmission and facilitate the direction of public health resources to persons at highest risk for transmitting SARS-CoV-2 to others. This recommendation to waive quarantine for people with vaccine-derived immunity aligns with quarantine recommendations for those with natural immunity, which eases implementation.

Fully vaccinated persons who do not quarantine should still watch for symptoms of COVID-19 for 14 days following an exposure. If they experience symptoms, they should be clinically evaluated for COVID-19, including SARS-CoV-2 testing, if indicated. In addition, vaccinated persons should continue to follow current guidance to protect themselves and others, including all other SARS-CoV-2 testing recommendations and requirements, and state, territorial, tribal, and local travel recommendations or requirements. For additional considerations regarding quarantine or work restrictions for fully vaccinated healthcare personnel, patients, or residents in healthcare settings, please see section below.

These quarantine recommendations for vaccinated persons, including the criteria for timing since receipt of the last dose in the vaccination series, will be updated when more data become available and additional COVID-19 vaccines are authorized.

[†] CDC has not systematically evaluated the efficacy of COVID-19 vaccines from manufacturers that have not sought an EUA in the United States. For the purposes of these quarantine criteria, considerations for accepting a vaccination series that is not FDA-authorized include whether the vaccine product has received emergency approval from the World Health Organization or authorization from a national regulatory agency.

Source : <https://www.cdc.gov/coronavirus/2019-ncov/hcp/duration-isolation.html>

Interim Guidance on Duration of Isolation/Precautions for **Adults with COVID-19**

Updated Feb. 13, 2021

Recommendations

1. **Duration of isolation and precautions**

- For most adults with COVID-19 illness, isolation and precautions can be **discontinued 10 days after symptom onset*** and after resolution of fever for at least 24 hours, without the use of fever-reducing medications, and with improvement of other symptoms.
 - Some adults with severe illness may produce replication-competent virus beyond 10 days that may warrant extending duration of isolation and precautions for up to 20 days after symptom onset; severely immunocompromised patients** may produce replication-competent virus beyond 20 days and require additional testing and consultation with infectious diseases specialists and infection control experts.
- For adults who never develop symptoms, isolation and other precautions can be discontinued **10 days after the date of their first positive RT-PCR test result for SARS-CoV-2 RNA.**

2. **Role of viral diagnostic testing (RT-PCR or antigen)*** to discontinue isolation or precautions**

- For adults who are severely immunocompromised, a test-based strategy could be considered in consultation with infectious diseases experts.
- **For all others, a test-based strategy is no longer recommended** except to discontinue isolation or precautions earlier than would occur under the strategy outlined in Part 1, above.

3. **Viral diagnostic testing (RT-PCR or antigen)*** and quarantine after discontinuation of isolation or precautions**

- For adults previously diagnosed with symptomatic laboratory-confirmed COVID-19 who remain **asymptomatic after recovery**, retesting or **quarantine is not recommended if another exposure occurs or might have occurred within 90 days after the date of symptom onset from the initial SARS-CoV-2 infection.**
- For adults who develop new symptoms consistent with COVID-19 during the 90 days after the date of initial symptom onset, if an alternative etiology cannot be readily identified by a healthcare provider, then the adult likely warrants retesting. Consultation with infectious disease or infection control experts is recommended, especially in the event that symptoms develop within 14 days after close contact with a person infected with SARS-CoV-2. Adults being evaluated for reinfection with SARS-CoV-2 or any potentially transmissible respiratory infection should be isolated under recommended precautions before and during evaluation. If reinfection is confirmed or remains suspected, they should remain under the recommended SARS-CoV-2 isolation period until they meet the criteria for discontinuation of precautions – for most adults, this would be 10 days after symptom onset and after resolution of fever for at least 24 hours, without the use of fever-reducing medications, and with improvement of other symptoms.
- For adults with past laboratory-confirmed SARS-CoV-2 who have never had symptoms and have had a **subsequent exposure or possible exposure**, the date of first positive viral diagnostic test result (RT-PCR or antigen) for SARS-CoV-2 should be used in place of the date of symptom onset to determine the interval between past infection and the recent exposure. This interval can then be used to inform decisions about testing for the recent exposure.
- **Adults who have a past history of symptoms consistent with COVID-19 but who did not have laboratory confirmation of COVID-19 with a viral diagnostic test (RT-PCR or antigen)** and who present with new symptoms consistent with COVID-19 should be tested and undergo quarantine.

City of Garden Ridge COVID-19 Policy and Procedures based on Current CDC Guidelines

- **For children and infants**, the data pertaining to the risk of reinfection within 90 days following laboratory-confirmed diagnosis are extremely limited. However, in the context of a pandemic, children and infants should be managed as recommended for adults above. CDC will continue to monitor closely the evolving science for information that would warrant reconsideration of these recommendations for this population.

4. Role of serologic testing

- Although serologic testing indicating the presence of SARS-CoV-2 antibodies may signify resolving or previous infection, it should not generally be used to establish the presence or absence of acute SARS-CoV-2 infection. In addition, the date of a positive serologic test should not generally be used to determine the start of the 90-day period following SARS-CoV-2 infection for which retesting or quarantine is not recommended. However, if no positive viral diagnostic test (RT-PCR or antigen) indicating infection is available, a positive serologic test 7 days to 3 weeks following acute illness onset in an adult with a history of a previous negative serologic test can be used to establish the presence or absence of infection and the start date of the 90-day period.

* *Symptom onset* is defined as the date on which symptoms first began, including non-respiratory symptoms.

Note: **Recovered patients can continue to have SARS-CoV-2 RNA detected in their upper respiratory specimens for up to 12 weeks after symptom onset.** (31,33,34) Investigation of 285 “persistently positive” adults, which included 126 adults who had developed recurrent symptoms, found no secondary infections among 790 contacts to these case patients. Efforts to isolate replication-competent virus from 108 of these 285 case patients were unsuccessful.

Source: https://www.cdc.gov/coronavirus/2019-ncov/hcp/duration-isolation.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fcommunity%2Fstrategy-discontinue-isolation.html#Annex

Same Source and date, just reiterated later in the citation...

If an adult has a new exposure to someone with suspected or confirmed COVID-19 and:

1. Has recovered from illness due to laboratory-confirmed (RT-PCR or antigen) SARS-CoV-2 infection and has already met criteria to end isolation, and
2. Is within the first 90 days following the onset of symptoms of their initial laboratory-confirmed SARS-CoV-2 infection or within the first 90 days of their first positive SARS-CoV-2 test result if they were asymptomatic during initial infection, and
3. Has remained asymptomatic since the new exposure,

then that adult does not require repeat testing or quarantine for SARS-CoV-2 in the context of this new exposure.

NOTE: All the way back in October, the CDC published the following...

Overview of Testing for SARS-CoV-2 (COVID-19)

Dated Oct. 21, 2020

Considerations for SARS-CoV-2 Diagnostic (Molecular or Antigen) Testing

- If you **have symptoms** of COVID-19:
 - If your symptoms are mild:
 - Your healthcare provider (physician, nurse practitioner, pharmacist, etc.) may advise a SARS-CoV-2 test.
 - If you test positive for SARS-CoV-2 infection or do not get tested, you should self-isolate for at least 10 days after symptom onset and resolution of fever for at least 24 hours, without the use of fever-reducing medications, and with improvement of other symptoms.
 - If you live with a person at increased risk of severe illness (for example an elderly relative or other individuals with underlying conditions), take special precautions in the home to protect that individual according to CDC guidelines.
 - If your symptoms worsen while you are isolating, or become moderate/severe, such as shortness of breath or severe fatigue, contact your healthcare provider immediately or seek emergency care.
 - If you test positive, you do not need to repeat a test for at least 3 months.
 - You do not need a follow-up negative test to return to work or school, as long as
 - You did not require hospitalization, AND
 - It has been at least at least 10 days after symptom onset and resolution of fever for at least 24 hours, without the use of fever-reducing medications, and with improvement of other symptoms.
- If you have been in close contact (less than 6 feet for a total of 15 minutes or more) with documented SARS-CoV-2 infection and do not have symptoms.
 - You need a test. Please consult with your healthcare provider or public health official. Testing is recommended for all close contacts of persons with SARS-CoV-2 infection. Because of the potential for asymptomatic and pre-symptomatic transmission, it is important that contacts of individuals with SARS-CoV-2 infection be quickly identified and tested. Pending test results, you should self-quarantine/isolate at home and stay separated from household members to the extent possible and use a separate bedroom and bathroom, if available.
 - A single negative test does not mean you will remain negative at any time point after that test.
 - Even if you have a negative test, you should still self-isolate for 14 days. (this was updated and is cited above)
 - If you cannot self-isolate, or you are a critical infrastructure worker that must work, wear a mask, physically distance, avoid crowds and indoor crowded places, wash your hands frequently, and monitor yourself for symptoms.
 - If you live with a person at increased risk of severe illness (for example an elderly person or other individuals with underlying medical conditions), take special precautions in the home to protect that individual according to CDC guidelines.
 - Healthcare providers in close contact of a person with documented SARS-CoV-2 infection while using recommended personal protective equipment, do not need to be tested.

Items Have NOT Been Ordered Yet
 Items Ordered/Installation is Pending Receipt of Items
 Installation in Progress
 100% Complete

Location	Planned Completion Date	Projected Cost	Actual Cost Paid	Pending Cost	Number of Items	Status
City Hall						
Replace Kitchen Faucets to Touchless	2/29/2021	\$800			5	ITEM NOT YET ORDERED
Replace Bathroom Faucets to Touchless	12/30/2020	\$1,000	\$881		11	COMPLETE
Replace Paper Towel Dispenser to Touchless	3/31/2021	\$800			9	ITEM NOT YET ORDERED
Replace Soap Dispensers to Touchless	3/31/2021	\$800			11	ITEM NOT YET ORDERED
Convert Toilets to Automatic Flush	2/28/2021	\$1,600	\$1,630		11	COMPLETE
Convert Urinals to Automatic Flush	2/28/2021	\$400	\$298		2	COMPLETE
Convert Drinking Fountains to Touchless	4/31/2021	\$4279,75			2	ORDERED
Add Bottle Filler	4/31/2021	\$2,000			1	ORDERED
Add Water Softener	5/31/2021	\$13,000			1	ITEM NOT YET ORDERED
Replace Entry Doors with Automatic Doors	5/31/2021	\$15,000			1	ITEM NOT YET ORDERED
Replace Light Switches to Touchless	6/30/2021	\$1,600			50	ITEM NOT YET ORDERED
Community Center						
Replace Kitchen Faucet to Touchless	2/29/2021	\$130			1	ITEM NOT YET ORDERED
Replace Bathroom Faucets to Touchless	3/31/2021	\$600			5	ORDERED
Replace Paper Towel Dispenser to Touchless	4/25/2021	\$600			6	ITEM NOT YET ORDERED
Replace Soap Dispensers to Touchless	3/31/2021	\$500			6	ITEM NOT YET ORDERED
Convert Toilets to Automatic Flush	2/28/2021	\$1,600			8	ORDERED
Convert Urinals to Automatic Flush	2/28/2021	\$800			3	ORDERED
Convert Drinking Fountains to Touchless	4/31/2021	\$4,280			2	ORDERED
Add Water Softener	5/31/2021	\$10,000			1	ITEM NOT YET ORDERED
Replace Entry Doors with Automatic Doors	5/31/2021	\$15,000			1	ITEM NOT YET ORDERED
Replace Light Switches to Touchless	6/30/2021	\$400			12	ITEM NOT YET ORDERED
Library						
Replace Kitchen Faucet to Touchless	2/28/2021	\$130			1	ITEM NOT YET ORDERED
Replace Bathroom Faucets to Touchless	12/30/2020	\$200	\$160		2	COMPLETE
Replace Paper Towel Dispenser to Touchless	4/24/2021	\$300			3	ITEM NOT YET ORDERED
Replace Soap Dispensers to Touchless	2/28/2021	\$200			3	ITEM NOT YET ORDERED
Convert Toilets to Automatic Flush	3/31/2021	\$600			3	COMPLETE
Convert Urinal to Automatic Flush	3/31/2021	\$200			1	COMPLETE
Add Bottle Filler	5/31/2021	\$2,000			1	ORDERED
Replace Entrance with Automatic door opener sensor	5/31/2021	\$2,000			1	ITEM NOT YET ORDERED
Replace Light Switches to Touchless	6/30/2021	\$400			12	ITEM NOT YET ORDERED
Public Works Shop						
Replace Kitchen Faucet to Touchless	3/31/2021	\$130			1	ITEM NOT YET ORDERED
Replace Bathroom Faucet to Touchless	3/31/2021	\$80			1	ORDERED
Replace Paper Towel Dispenser to Touchless	3/31/2021	\$100			1	ITEM NOT YET ORDERED
Replace Soap Dispensers to Touchless	12/30/2020	\$150			2	COMPLETE
Convert Toilet to Automatic Flush	3/31/2021	\$200			1	COMPLETE
Replace Light Switches to Touchless	6/30/2021	\$455			13	ITEM NOT YET ORDERED
Paul Davis Park						
Replace Bathroom Faucets to Touchless	12/30/2020	\$200	\$160		2	COMPLETE
Replace Paper Towel Dispensers to Touchless	3/31/2021	\$200			2	ITEM NOT YET ORDERED
Replace Soap Dispensers to Touchless	12/30/2020	\$200			2	COMPLETE
Convert Toilets to Automatic Flush	2/28/2021	\$800			4	ORDERED
Convert Urinals to Automatic Flush	2/28/2021	\$400			2	ORDERED
Purchase Touchless Water Fountain	3/31/2021	\$4,000			1	BACKORDERED ITEM
Add Bottle Filler	7/31/2021	\$2,000			1	ITEM NOT YET ORDERED
Grand Total		\$85,855	\$3,130			

Future Agenda Items

City Council

April 7, 2021, Regular Meeting

14 days before Meeting	(03/24/2021)	City Council and Staff items are due.
9 days before Meeting	(03/29/2021)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(04/01/2021)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(04/02/2021)	Post agenda packet to City Website.
Meeting Day	(04/07/2021)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Quarry Commission = Purple
 Wildlife Management Advisory Commission = Brown
 City Holiday = Orange
 Municipal Court = Gray

Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 5, 2021, Regular Meeting

14 days before Meeting	(04/21/2021)	City Council and Staff items are due.
9 days before Meeting	(04/26/2021)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(04/29/2021)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(04/30/2021)	Post agenda packet to City Website.
Meeting Day	(05/05/2021)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Quarry Commission = Purple
 Wildlife Management Advisory Commission = Brown
 City Holiday = Orange
 City Election Day = Yellow
 Municipal Court = Gray

Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

PENDING FUTURE AGENDA ITEMS

1. Design on Water Tanks at Well Site 9 and 10/Retainer Wall of City Hall...**McCaw**
2. Monitoring Wells in the City of Garden Ridge...**Arvidson**
3. Update on City-funded monument for Paul Davis Park... **Bower**
4. Ethics Ordinance ... **8-30-17 City Council motion**
5. Website and Social Media Policy