



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA

CITY COUNCIL REGULAR MEETING

WEDNESDAY, FEBRUARY 3, 2021, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, February 3, 2021, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Proclamations**

- a) Teen Dating Violence Awareness Month.

5. **City/Employee Recognitions/Employee Introductions**

- a) Introduction of Officer Jefferson.
- b) Thank you note from Charles Scott to Utility Foreman Chris Graef.
- c) Thank you note from Shelby Trial to Assistant City Secretary Kat Balbi.
- d) Thank you note from Shelby Trial to City Volunteer Linda Potts.
- e) Recognition of Employee Service Years with the City of Garden Ridge.

6. **Citizen Comment Period – limited to 30 minutes total**

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

7. **Consent Agenda**

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the January 6, 2021, City Council Regular Meeting.

- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – December 31, 2020.
- c) Garden Ridge Police Department Racial Profiling Report.
- d) Ordinance No. 229-022021 An Ordinance of the City Council of the City of Garden Ridge, Texas, to order a General Election on May 1, 2021, for the purpose of electing a Mayor, City Councilmember Place Two, and City Councilmember Place Three; making provisions for the conduct of such election; and resolving other matters related to the conduct of such election.

8. Approvals/Authorizations

The following items are for discussion, consideration, and action.

- a) Eagle Scout Projects.
 - 1. Receive presentation and take action on Charlie Hogue's Eagle Scout Project.
 - 2. Receive presentation and take action on Joey Czerniak's Eagle Scout Project.

9. Staff Reports

The following items are for discussion, consideration, and action.

- a) City Administrator Monthly Activity Report.
 - Community and Event Center usage/financial report, Building Permits issued to date for residential, commercial, and minor construction projects, City Council ideas/suggestions, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.
- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, records management, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, and continuity of operations.
- e) Public Works Monthly Activity Report.
 - Street and right-of-way maintenance, drainage facility and easement maintenance, City parking lots and facility maintenance, Animal Services (domestic and wild), projects, and continuity of operations.
- f) Water Department Monthly Activity Report.
 - Water pumping/usage from City wells, water system infrastructure maintenance/repairs/projects, leak adjustments, water and/or drought management (current watering stage), and continuity of operations.
- g) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

10. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) FM 2252 Wastewater Project.
 - 1. Special Services for Bulk Wastewater Pumping, Hauling, and Disposal.
 - 1.1. Receive recommendation regarding bid proposals.
 - 1.2. Take action on recommendation to award bid.

11. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Receive monthly activity update as applicable.
- b) Quarry Commission:
 - 1. Quarry Commission Place 7 Vacancy.
 - 1.1. Receive recommendation for the appointment of David Biersner to the Quarry Commission Place 7 with term expiring September 30, 2022.
 - 1.2. Take action on recommendation.
 - 2. Receive monthly activity update as applicable.
- c) Water Commission:
 - 1. Request for water leak adjustment for 9419 Gardenia Bend for the billing period of August 21, 2020 – September 24, 2020.
 - 1.1. Receive recommendation from Water Commission.
 - 1.2. Take action on recommendation.
 - 2. Request for water leak adjustment for 19907 Wild Crest for the billing period of July 23, 2020 – August 24, 2020.
 - 2.1. Receive recommendation from Water Commission.
 - 2.2. Take action on recommendation.
 - 3. Receive monthly activity update as applicable.
- d) Wildlife Management Advisory Commission:
 - 1. Wildlife Management Advisory Commission Place 2 Vacancy.
 - 1.1. Receive recommendation for the appointment of Dean Lemmers to the Wildlife Management Advisory Commission Place 2 with term expiring September 30, 2021.
 - 1.2. Take action on recommendation.
 - 2. Receive monthly activity update as applicable.
- e) Parks Committee:
 - 1. Receive monthly activity update as applicable.
- f) *Volunteer Garden Ridge!*
 - 1. Receive monthly activity update as applicable.

12. Updates

- a) COVID-19.
 - 1. Discuss status, updates, response, and matters related to COVID-19.
 - 2. Discuss funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.
 - 3. Take possible action on matters related to COVID-19.
- b) City Administrator Reports.
 - 1. Update on Oak Wilt.
- c) City Council Projects.
 - 1. Comal ISD Events (Swint and Arvidson).
- d) Mayor's Projects.
 - 1. Communication Report.
 - 2. Citizen Contact Report.

13. Discussion of Future Agenda Items

14. Citizen Comment Period – limited to 20 minutes total ***See “Rules for Citizens’ Participation” under Item 6.***

15. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization
Boy Scouts and/or Girl Scouts
City of Garden Ridge sponsored events and outreach efforts
Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
Counties (Bexar/Comal/Guadalupe)
Garden Ridge Lions Club
Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
Garden Ridge Women's Club
Greater Bexar County Council of Cities
Northeast Partnership

16. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property.
1. To seek legal advice, if needed, in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and wastewater utility projects.
 2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement and discuss any related liability issues.

17. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

18. Adjournment

AGENDA NOTICES:

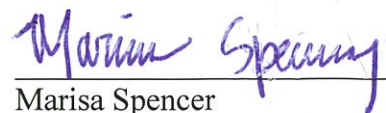
Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 11:00 a.m. on January 29, 2021, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Marisa Spencer
City Secretary

Proclamation

WHEREAS, nearly 1.5 million high school students nationwide experience physical abuse from a dating partner each year; and

WHEREAS, victimization increases teens' risk for injury, substance abuse, eating disorders, unwanted pregnancy, and suicide; and

WHEREAS, one in three adolescents in the United States is a victim of physical, sexual, emotional, or verbal abuse from a dating partner, a figure that far exceeds rates of other types of youth violence; and

WHEREAS, violent behavior typically begins between the ages of 12 and 18, and the severity of intimate-partner violence is often greater in cases where the pattern of abuse was established in adolescence; and

WHEREAS, only 33 percent of teens in an abusive relationship ever tell anyone about the abuse, and 81 percent of parents either believe teen-dating violence is not an issue or admit they do not know if it is one; and

WHEREAS, it is essential to raise community awareness and provide training for teachers, counselors, and school staff so they can recognize when youth exhibit signs of dating violence.

NOW, THEREFORE, BE IT RESOLVED that I, Larry Thompson, Mayor of Garden Ridge, Texas, do hereby proclaim the month of February 2021 as

TEEN DATING VIOLENCE AWARENESS MONTH

and urge residents to join the Crisis Center of Comal County in promoting healthy teen relationships, calling on youth and adults to observe Teen Dating Violence Awareness Month with activities and conversations about respectful and non-violent relationships in their homes, schools, and communities.

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of Garden Ridge this 3rd day of February, 2021.



Larry Thompson
Mayor

City Secretary

From: City Administrator
Sent: Friday, January 22, 2021 8:37 AM
To: City Secretary
Subject: FW: Chris from the Water Dept

Please place on the Feb. Council agenda.

From: Charles Scott
Sent: Thursday, January 21, 2021 6:18 PM
To: City Administrator <administrator@ci.garden-ridge.tx.us>
Subject: [EXTERNAL] Chris from the Water Dept

Yesterday I had a call from the city offices that we had a water leak at our house. First of all, I'm glad you notified me. After doing an initial check of our water receptacles and finding nothing, I called the city and although nearly 5PM, Chris from the water department came out to my house and over the next 30-45 minutes helped me investigate where the leak might be. He was very cordial, knowledgeable and helpful and we tried several things culminating in putting dye tablets into our home's toilet bowls. The dye tablets revealed two of our toilets with small leaks and I'm attending to those.

I want to thank Chris for his help. He is a great representative for the City of Garden Ridge. If you can reward or recognize him in some way, he certainly has earned it.

Charles Scott
9860 Trophy Oaks Drive
Garden Ridge, TX 78266

Sent from [Mail](#) for Windows 10

City Secretary

From:
Sent: Thursday, January 7, 2021 3:11 PM
To: City Secretary
Subject: [EXTERNAL] Kat Balbi at the 1/6/21 City Council Meeting

Marisa,

I want you to know that I felt Kat did an excellent job last night at the City Council meeting. Why do I say that? Here are my specific reasons:

- 1) I liked how the camera view for the first Citizen Comment period was changed to allow a frontal view of the speakers.
- 2) Her presentation of the upcoming election material for City Council was concise and delivered very well.
- 3) She noticed that Mr. Lackey did not have his mic on for his presentation and she instructed Ryan to turn it on. She did this when no else apparently noticed it. For those of us watching online, this was appreciated.
- 4) Throughout the entire evening, Kat kept everything running smoothly.

Please thank Kat and congratulations on having the confidence to trust her to handle things in your absence!

Shelby Trial

City Secretary

From: City Administrator
Sent: Monday, January 25, 2021 8:24 AM
To: City Secretary
Subject: FW: [EXTERNAL] Linda Potts - Volunteer Extraordinaire

Please place on the Feb. agenda.

From:
Sent: Sunday, January 24, 2021 8:08 PM
To: City Administrator <administrator@ci.garden-ridge.tx.us>; Mayor <Mayor@ci.garden-ridge.tx.us>
Subject: [EXTERNAL] Linda Potts - Volunteer Extraordinaire

Larry Thompson - Mayor
Nancy Cain - City Administrator

On January 18th I was driving west on Bat Cave Rd. when I noticed someone wearing a reflective vest and picking up trash. It's fairly common knowledge that the Garden Ridge Lions frequently pick up trash on Bat Cave Rd. so I immediately began looking for other people along the roadside. The only person I saw picking up trash was Linda Potts. This did not surprise me since it is not unusual for Linda to volunteer her time for the Garden Ridge community. I know she is the current president of the Garden Ridge Women's Club, she is one of the co-chairs of the Garden Ridge Parks Committee, she and her volunteers have taken care of Park Lane Park for many years, she is a member of the team of volunteers who prepares the City's water bills for mailing each month, and she is one of the volunteers who regularly pick up trash along FM 2252. These are just the activities that I'm aware of. In my opinion, Linda is the hardest working volunteer in our community and she should be commended!

Sincerely,
Shelby Trial



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, JANUARY 6, 2021, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Kay Bower
Councilmember Todd Arvidson

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Kat Balbi, Assistant City Secretary
Karen Ford, Finance/HR
Ron Eberhardt, Police Chief
Jacob Parsons, Water Manager
Steven Steinmetz, Public Works Director
Linda Crosland, Librarian
Cynthia Trevino, City Attorney

City Commission Representatives Present:

Karen Diaz, Vice-Chair, Planning and Zoning Commission
Jesse Valdez, Chair, Water Commission
Johnell Holly, Chair, Quarry Commission
Ken Kneupper, Vice-Chair, Wildlife Management Advisory Commission

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, January 6, 2021, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

4. City/Employee Recognitions/Employee Introductions

a) Thank you note from Gail Gitcho to Sgt. Thoemke.

Nancy Cain, City Administrator, stated a thank you note was received from Gail Gitcho to Sgt. Thoemke for his quick response to a call for service at her residence.

5. Citizen Comment Period

Mayor Thompson reviewed the Rules for Citizens' Participation.

Tony Frasco, 8802 Wild Wind Park, spoke regarding the November 2020 City Council meeting.

Mary Rethman, 9450 Cinchona Trail, spoke regarding the November 2020 City Council meeting and City Ordinance No. 23.

Dawn Hatch, 8377 Twisted Oaks, spoke regarding open records requests and deer management.

6. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the December 2, 2020, City Council Regular Meeting.**
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – November 30, 2020.**
- c) Destruction of City Records in accordance with City of Garden Ridge Records Retention Plan.**
- d) Resolution No. 470-012021 A Resolution of the City Council of the City of Garden Ridge, Texas, in compliance with annual review and adoption of the Public Funds Investment Policy for the City of Garden Ridge, Texas, as required by the provisions of Texas Government Code Chapter 2256, the Public Funds Investment Act, as amended.**

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Arvidson, to approve Consent Agenda items a)-d). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

7. Approvals/Authorizations

The following items are for discussion, consideration, and action.

a) Eagle Scout Project.

1. Receive presentation from William "Trey" Acker.

Mayor Thompson introduced Trey Acker, and Mr. Acker presented his Eagle Scout Project of creating a flag retirement box. The City Council discussed the benefits of a flag retirement box in Garden Ridge.

2. Take action on Eagle Scout Project.

The City Council agreed by consensus to authorize the Eagle Scout Project of a flag retirement box to be located outside City Hall.

b) Fiscal Year 2020 Audit Report (period ending September 30, 2020).

1. Receive a presentation and review.

Debbie Fraser reviewed the Fiscal Year 2020 Audit Report Presentation (see attached).

Mayor Thompson thanked Karen Ford, Finance-HR, for her hard work regarding the audit.

2. Take action on the Fiscal Year 2020 Audit Report.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Swint, to approve the Fiscal Year 2020 Audit Report. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

8. Staff Reports

The following items are for discussion, consideration, and action.

a) City Administrator Monthly Activity Report.

Nancy Cain, City Administrator, provided City Council with an update regarding the City Christmas Party held in December.

b) Finance/HR Monthly Activity Report.

Karen Ford, Finance/HR, spoke regarding continuity of operations related to Finance and Human Resources and provided City Council with an update on the salary step program. She stated the City accepted Brian Horne's resignation and has extended a conditional offer of employment for the Public Works position. She also spoke regarding the possibility of conducting COVID-19 vaccines in the City of Garden Ridge for employees and stated she would provide City Council with additional updates once she has more information.

c) City Secretary Monthly Activity Report.

Kat Balbi, Assistant City Secretary, spoke regarding continuity of operations related to the Administrative Department and precautionary public health measures implemented at City Hall. She provided City Council with an update regarding the 2021 Garden Ridge General Election, City Hall hours, communication efforts, and open records requests report.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department. He spoke regarding introducing a new Police Officer at the next City Council meeting, Municipal Court operations, and the Police Department receiving COVID-19 vaccines. He spoke regarding the Citizens Police Academy and stated the class has been postponed to April 6, 2021, through June 8, 2021.

e) Public Works Monthly Activity Report.

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department. He spoke regarding a wounded deer incident requiring assistance from the Comal County Game Warden on December 15, 2020.

f) Water Department Monthly Activity Report.

Jacob Parsons, Water Manager, reviewed the monthly activity report and spoke regarding continuity of operations related to the Water Department. He spoke regarding the status of the AMI Project and provided City Council with an update on the lease of water due to overpumping the Edwards Aquifer Authority.

Mayor Thompson spoke regarding the benefits of the AMI system for the residents of Garden Ridge.

g) Library Monthly Activity Report.

Linda Crosland, Librarian, spoke regarding upcoming events and continuity of operations related to the Library. She spoke regarding the cricut machine in the Library and Family Tech Days. She stated Family Tech Days will begin in February and occur on the first Saturday of every month.

9. City Engineer Projects Status Reports

Pat Lackey, City Engineer, reviewed the Trihydro Corporation Engineering Report for January 2021 and addressed questions from Councilmembers. The topics of discussion included the FM 2252 TxDOT Project, FM 2252 Wastewater Project, and the construction of Unit 3 in The Woods.

10. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

1. Receive monthly activity update as applicable.

Vice-Chair Diaz provided City Council with an update on the topics discussed at the Commission's December meeting and spoke regarding the Draft Zoning Ordinance. She stated the Commission will bring all Master Land Use Plan adjustment recommendations to City Council once the full review of the Draft Zoning Ordinance is complete.

b) Quarry Commission:

1. Receive monthly activity update as applicable.

Mayor Thompson stated the Commission did not meet in December and did not have anything to report.

c) Water Commission:

1. Receive monthly activity update as applicable.

Mayor Thompson stated the Commission did not meet in December and did not have anything to report.

d) Wildlife Management Advisory Commission:

1. Receive monthly activity update as applicable.

Mayor Thompson stated the Commission did not meet in December and did not have anything to report.

e) Parks Committee:

1. Receive monthly activity update as applicable.

Rod Chamberlain, Parks Committee, provided City Council with an update on the Committee's efforts and projects. He spoke regarding park facilities, pocket parks, committee membership, and revisions to Ordinance No. 24. He spoke regarding the success of the 6th Annual Christmas Tree Lighting and thanked everyone for their support.

Mayor Thompson spoke regarding a record donation amount of \$709 to the Children's Advocacy Center of Comal County from the 2020 ornaments.

f) *Volunteer Garden Ridge!*

1. Receive monthly activity update as applicable.

Nancy Cain, City Administrator, stated *Volunteer Garden Ridge!* reported 372 hours for the month of December, despite the necessary COVID restrictions.

11. Updates

a) COVID-19.

1. Discuss status, updates, response, and matters related to COVID-19.

Mayor Thompson provided City Council with an update on the status and actions taken at the federal, state, and local level in response to COVID-19. He spoke regarding Governor Abbott's disaster declaration, Executive Order GA-32, continuity of operations, and waivers for approved outdoor public gatherings. He spoke regarding offering the City of Garden Ridge as a facility to receive the COVID-19 vaccine within Comal County.

2. Discuss funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.

Steven Steinmetz, Public Works Director, provided City Council with an update on touchless features being installed throughout City facilities.

3. Take possible action on matters related to COVID-19.

None at this time.

b) City Administrator Reports.

1. Update on Oak Wilt.

Nancy Cain, City Administrator, provided City Council with an update on Oak Wilt within the City of Garden Ridge, containment stating that containment was completed and the City's cost shares have been distributed. She stated the City was awaiting the State grant funds for distribution.

c) City Council Projects.

1. Comal ISD Events (Swint and Arvidson).

Councilmember Swint and Councilmember Arvidson did not have an update for the Comal ISD Events at this time, but requested this item stay on the agenda.

d) Mayor's Projects.

1. Communication Report.

Mayor Thompson spoke regarding the retirement of Frank Ontiveros, Comal County VA Representative, and stated Michelle Davis will assist the residents of Garden Ridge.

Mayor Thompson spoke regarding Coffee with the Mayor on the 2nd Monday of the month.

Mayor Thompson spoke regarding options for relocating the City sign on FM 2252 as well as looking into options regarding electronic signage within the City.

Mayor Thompson spoke regarding the end of trimming oak trees in January in accordance with Ordinance No. 71 and the availability of Bulk Dumpsters on the first four (4) weekends of January.

2. Citizen Contact Report.

Mayor Thompson spoke regarding the Public Works Department improving the easement behind Hickory Bend Drive.

Mayor Thompson spoke regarding Building Inspector Wilbert Lenz's quick response to a resident's concern with a pool placement.

Mayor Thompson spoke regarding a resident donating a significant portion of their leak adjustment credit amount to the Library that was approved by City Council during the previous City Council meeting.

Mayor Thompson spoke regarding Comal County Crimestoppers reinstating the \$10,000 reward for information regarding the Pam Smotherman case.

12. Discussion of Future Agenda Items

None at this time.

13. Citizen Comment Period

Ken Kneupper, 8991 Schonethal Road, spoke regarding Coffee with the Mayor and Davenport High School. He also thanked the Public Works Department for their continued hard work and assistance.

14. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Northeast Partnership.

Councilmember Arvidson spoke regarding Canyon High School's volleyball team and varsity football team.

15. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property.

- 1. To seek legal advice, if needed, in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and wastewater utility projects.**
- 2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement and discuss any related liability issues.**

Mayor Thompson announced the City Council will recess at 7:48 p.m. and reconvene into Executive Session at 7:58 p.m., in accordance with Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property to discuss and seek legal advice on the items stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 8:51 p.m.

16. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson asked if any Councilmembers wanted to recall any items posted for Executive Session to allow for any action they wanted to take. Receiving no responses from Councilmembers, Mayor Thompson closed Business Items.

17. Adjournment

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Arvidson, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, January 6, 2021, City Council regular meeting was adjourned at 8:52 p.m. by Mayor Thompson.

ATTEST

Larry Thompson
Mayor

Kat Balbi
Assistant City Secretary



Armstrong, Vaughan & Associates, P.C.

Certified Public Accountants

City of Garden Ridge Annual Financial Report

Year Ended September 30, 2020

What is in the Annual Financial Report

- Introduction
- Independent Auditor's Report
- Management Discussion & Analysis
- Government-Wide Financial Statements
- Fund Financial Statements
- Notes to the Financial Statements
- Required Supplementary Information
- Supplemental Comparative Financial Statements
- Statistical Section

Independent Auditor's Report

- Audit Standards to follow
 - Generally Accepted Auditing Standards
 - Government Auditing Standards
- Purpose
 - To form an independent opinion on whether the financial statements are presented in accordance with Generally Accepted Accounting Principles (GAAP).
- Independent opinion on the financial statements
 - Audit in “unmodified”
 - This is the best opinion that can be given for an independent audit. It means we have no modifying statements in our opinion letter.

Management Discussion & Analysis

- Financial Highlights
- Overview of the Financial Statements
- Government-wide Financial Analysis
- Financial Analysis of the City's Funds
- Budgetary Highlights
- Capital Assets and Debt
- Requests for Information

Financial Highlights

- Government-Wide Financial Statement
 - Governmental Activities
 - Assets of the City exceeded its liabilities by \$7.6 million at September 30, 2020.
 - Net position increased by \$844 thousand primarily due to the effects of your Pension Liability.
 - Business Type Activities
 - Assets of the Water Fund exceeded its liabilities by \$7.6 million at September 30, 2020.
 - Unrestricted Net Position decreased by 51 thousand at September 30, 2020 as a result of the reduction of the Pension Liability.



Financial Highlights (Continued)

NET POSITION

Net Investment in Capital Assets	4,342,714	5,825,751	10,168,465
Restricted for:			
Child Safety	30,043	-	30,043
Court Security/Technology	4,681	-	4,681
Debt Service	36,369	-	36,369
Donations	7,042	-	7,042
Public, Educational, & Governmental (PEG) Capital Fees	43,856	-	43,856
Police Asset Forfeiture	236,599	-	236,599
Unrestricted	2,863,267	1,821,395	4,684,662
TOTAL NET POSITION	<u><u>\$ 7,564,571</u></u>	<u><u>\$ 7,647,146</u></u>	<u><u>\$ 15,211,717</u></u>

Financial Highlights (Continued)

- Fund Financial Statements
 - The General Fund's fund balance at the end of the 2020 fiscal year was \$3.1 million and the combined fund balance for all funds was \$2.9.
 - Unassigned Fund Balance for the General Fund was \$3.1 million or over 1 year of operating expenditures.
 - Fund balance for the general fund increased \$755 thousand. The increase is the result of lower than expected expenses; \$110 thousand of the general administration and \$74 thousand in public facilities. Additionally, a CARES Act grant was received.
 - The combined fund balance increased by \$758 thousand due to the changes in the General Fund Balance.



Financial Highlights (Continued)

Fund Balances:

Non-Spendable:

Prepaid Items	4,782	-	-	-	4,782
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Restricted for:

Child Safety	30,043	-	-	-	30,043
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Court Security	4,681	-	-	-	4,681
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Debt Service	-	38,039	-	-	38,039
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Donations	7,042	-	-	-	7,042
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PEG Capital Fees	43,856	-	-	-	43,856
------------------	--------	---	---	---	--------

Police Asset Forfeiture	-	-	-	236,599	236,599
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Assigned for:

Capital Projects	-	-	229,557	-	229,557
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Unassigned:	3,052,497	-	-	-	3,052,497
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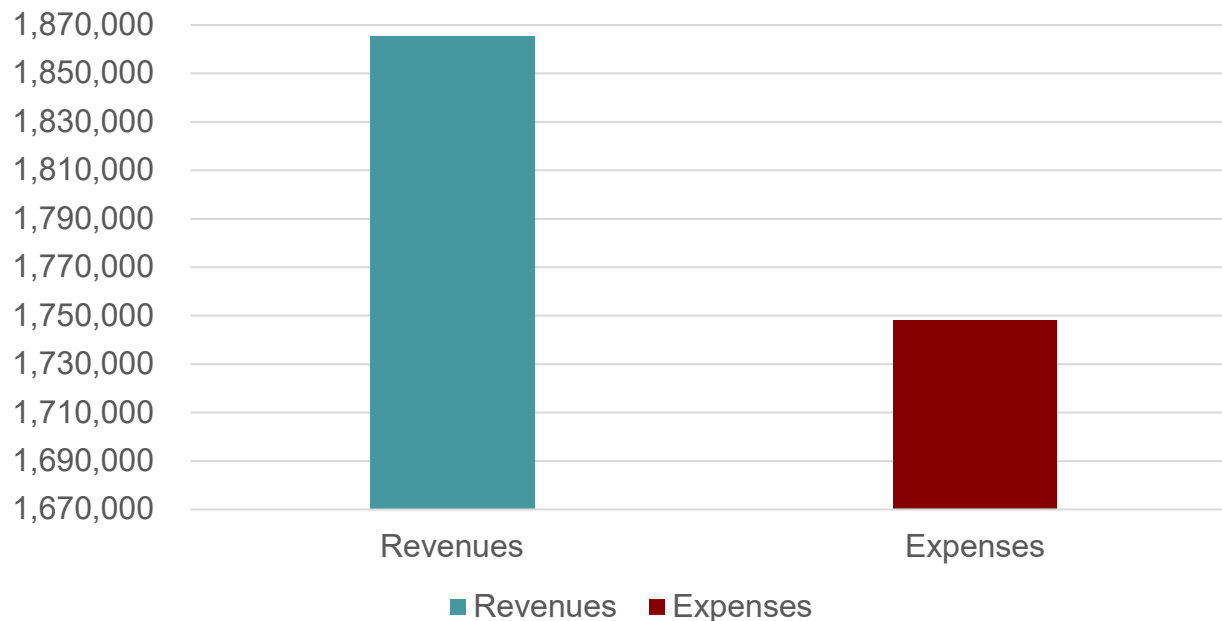
<i>Total Fund Balances</i>	<u>3,142,901</u>	<u>38,039</u>	<u>229,557</u>	<u>236,599</u>	<u>3,647,096</u>
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TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCES

<u>\$ 3,411,834</u>	<u>\$ 54,663</u>	<u>\$ 368,880</u>	<u>\$ 236,599</u>	<u>\$ 4,071,976</u>
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Financial Highlights (Continued)

- Business-Type Activities net position decreased by \$51 thousand.





TMRS

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at December 31, 2018	<u>\$ 3,103,240</u>	<u>\$ 2,585,412</u>	<u>\$ 517,828</u>
Changes for the year:			
Service Cost	183,285	-	183,285
Interest	213,010	-	213,010
Change of Benefit Terms	-	-	-
Difference Between Expected and Actual Experience	2,430	-	2,430
Changes of Assumptions	20,376	-	20,376
Contributions - Employer	-	130,010	(130,010)
Contributions - Employee	-	83,768	(83,768)
Net Investment Income	-	400,432	(400,432)
Benefit Payments, Including Refunds of Employee Contributions	(78,367)	(78,367)	-
Administrative Expense	-	(2,259)	2,259
Other Changes	-	(68)	68
Net Changes	<u>340,734</u>	<u>533,516</u>	<u>(192,782)</u>
Balance at December 31, 2019	<u><u>\$ 3,443,974</u></u>	<u><u>\$ 3,118,928</u></u>	<u><u>\$ 325,046</u></u>

Letters on Conduct of Audit

- Accounting Policies – GASB 88
- Accounting Estimates
- Difficulties
- Misstatements
- Disagreements
- Management Representations
- Consultations with other Independent Accountants
- Compliance with the Public Funds Investment Act



Armstrong, Vaughan *e3* Associates, P.C.

Certified Public Accountants

QUESTIONS?

CONTACT INFORMATION

Deborah F. Fraser, CPA

fraser@avacpa.com

(210) 658-6229

CITY OF GARDEN RIDGE

MONTHLY ACCOUNT BALANCES & INTEREST RATES

PERIOD ENDED AS OF 12/31/2020

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 183,766.19	0.00%
GF MONEY MARKET	2,653,055.19	0.55%
PEG CAPITAL FEES	44,757.44	0.50%
TEXPOOL INVESTMENTS	6,601.80	0.09%
2017 I&S	2,107.26	0.45%
2012 I&S	31,629.63	0.50%
2012 REFI	33,936.31	0.50%
2015 I&S	32,183.27	0.50%
TEXPOOL WATER IMPACT FEES	170,548.96	0.09%
TEXPOOL STREET IMPACT FEES	59,023.80	0.09%
CONSTRUCTION BOND	139,566.44	0.55%
ASSET/FORFEITURE - STATE	98.14	0.04%
ASSET/FORFEITURE - FED	235,194.75	0.55%
TOTAL CITY FUNDS	\$ 3,592,469.18	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
TEXPOOL WATER INVEST	\$ 2,236.30	0.09%
WATER SURCHARGE	148,201.01	0.55%
OPERATING ACCOUNT	2,166,730.56	0.55%
TOTAL WATER FUNDS	\$ 2,317,167.87	

TOTAL ALL ACCOUNTS

\$ 5,909,637.05

CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
CURRENT AND YEAR TO DATE AS OF 12/31/2020

GENERAL FUND	BALANCE
GF Operational Checking	\$ 183,766.19
GF Money Market	2,653,055.19
TexPool Investments	6,601.80
Restricted Amounts	(315,404.51)
TOTAL AVAILABLE FUNDS	\$ 2,528,018.67

WATER FUND	BALANCE
Operational Checking	\$ 2,166,730.56
TexPool Water Invest	2,236.30
Water Surcharge	148,201.01
Restricted Amounts	(236,594.32)
TOTAL AVAILABLE FUNDS	\$ 2,080,573.55

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 CURRENT AND YEAR TO DATE AS OF 12/31/2020

GENERAL FUND	Dec-20	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 950,569.57	\$ 1,346,147.63	\$ 3,049,015.00	44.2%	\$ 1,702,867.37
EXPENDITURES					
ADMINISTRATION	36,580.27	155,920.12	853,496.00	18.3%	697,575.88
COURT	7,387.40	25,620.51	91,105.00	28.1%	65,484.49
POLICE	78,059.85	278,038.90	1,324,881.00	21.0%	1,046,842.10
PUBLIC FACILITIES	49,455.84	143,854.89	608,670.00	23.6%	464,815.11
COMMUNITY CENTER	1,985.56	6,356.16	65,998.00	9.6%	59,641.84
LIBRARY	5,782.91	22,604.67	99,855.00	22.6%	77,250.33
FARMERS MARKET	-	-	-		-
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	179,251.83	632,395.25	3,044,005.00	20.8%	2,411,609.75
NET POSITION	\$ 771,317.74	\$ 713,752.38	\$ 5,010.00		\$ (708,742.38)

WATER FUND	Dec-20	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 110,248.92	\$ 493,821.72	\$ 1,789,687.00	27.6%	\$ 1,295,865.28
EXPENDITURES	68,066.63	229,730.40	1,330,798.00	17.3%	1,101,067.60
REVENUE +/- EXPENDITURES	42,182.29	264,091.32	458,889.00		194,797.68

OTHER CASH OUTFLOWS	Dec-20	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
BOND PRINCIPLE PAYMENTS	-	-	451,900.00	0.0%	451,900.00
XEROX LEASE PRINCIPLE PMTS	433.96	1,296.28	5,284.00	24.5%	3,987.72
TOTAL OTHER CASH OUTFLOWS	\$ 433.96	\$ 1,296.28	\$ 457,184.00		\$ 455,887.72

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER PERIOD ENDED AS OF 12/31/2020

REVENUES	YTD	Budget
RENTALS	\$ 1,140.00	30,000.00
DEPOSITS	1,500.00	18,000.00
CLEAN-UP FEES	-	2,250.00
DEPOSITS REFUNDED	(1,475.00)	(16,500.00)
DONATIONS	-	-
TOTAL REVENUES	1,165.00	33,750.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	-	2,286.00
MANAGER FEES	1,596.75	17,500.00
COMPUTER/INTERNET	413.08	1,817.00
TELEPHONE	141.00	564.00
UTILITIES	1,533.18	10,301.00
MAINTENANCE	837.15	9,000.00
SUPPLIES	-	1,200.00
CLEANING	360.00	5,230.00
EQUIPMENT	-	600.00
MARKETING	-	-
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	4,881.16	48,498.00
NET POSITION	\$ (3,716.16)	\$ (14,748.00)

Management's Discussion and Analysis of Results of Operations – December 2020

GENERAL FUND

Cash

Total available funds as of December 31, 2020 are \$2,528.0k.

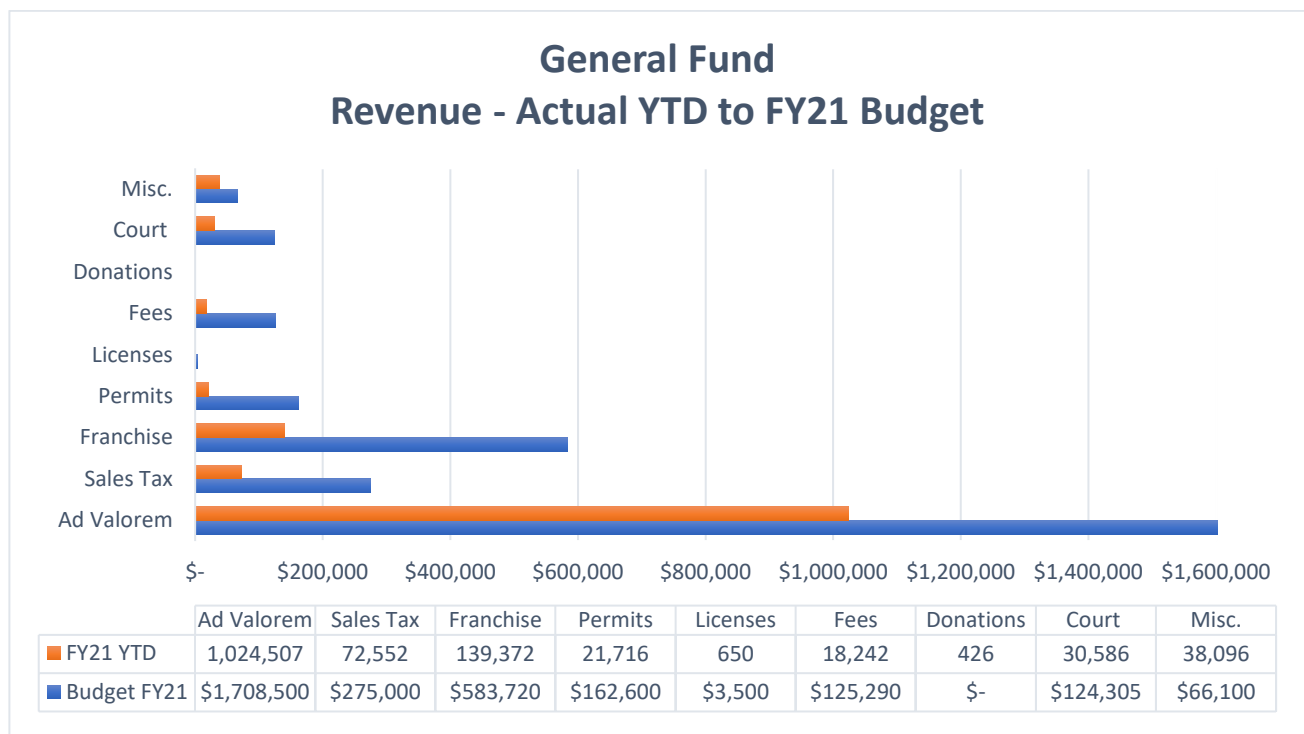
Revenue

Ad Valorem Tax collections for December total \$875.1k or 60.3% of the FY21 budget of \$1,699.5k.

Sale Tax Revenue YTD totals \$72.6k or 26.4% of the \$275k FY21 budget.

Building Permits revenue YTD totals \$20.6k or 12.9% of the \$160k budgeted for FY21.

Trash Collections YTD total \$20.9k vs \$18.9 for the previous year. Current collections total 26.1% of the \$80k budgeted for FY21.



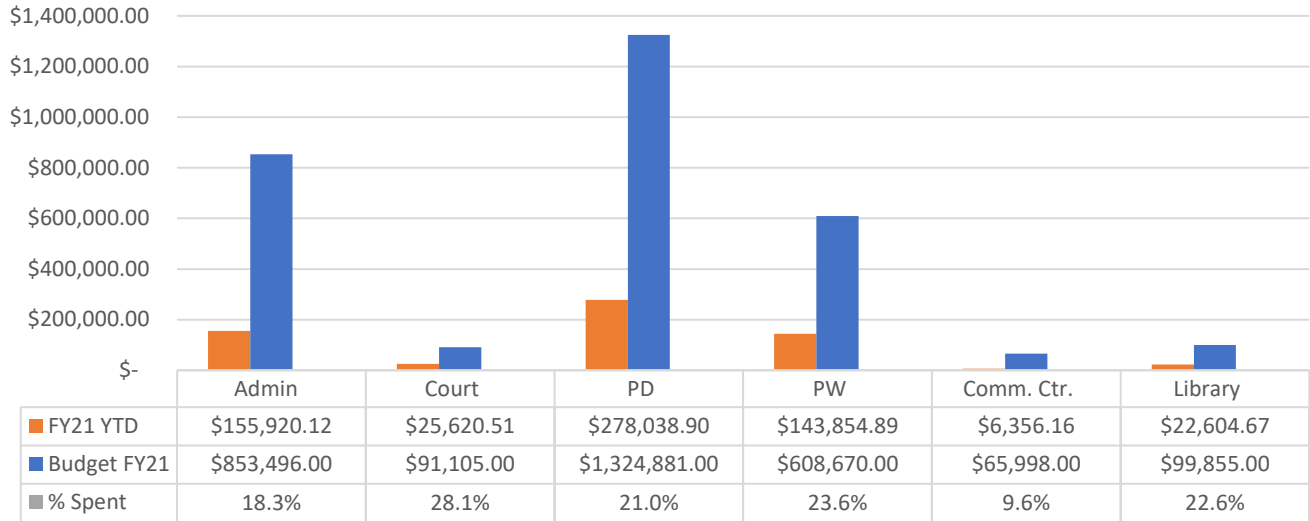
Expenditures

The Library used \$14.7k of the \$15.2k grant received from the Ladd and Katherine Hancher Library Foundation Grant to purchase Lego Rebotics.

Expenses for the Oak Wilt project to-date total \$8.2k of which \$4.6k is related to City property.

All departments are operating within the FY20 budget.

General Fund Expenditures - Actual YTD to FY21 Budget



WATER FUND

Meters

Current meters for December 2020 total 1668 vs 1658 for December 2019.

Cash

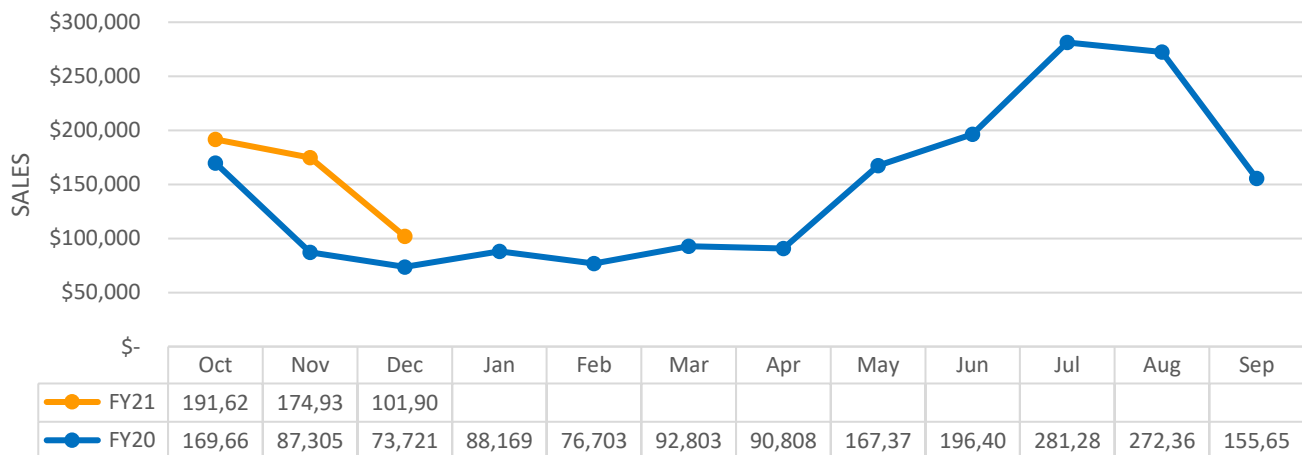
Total available funds as of December 31, 2020 are \$2,080.6k.

Revenue

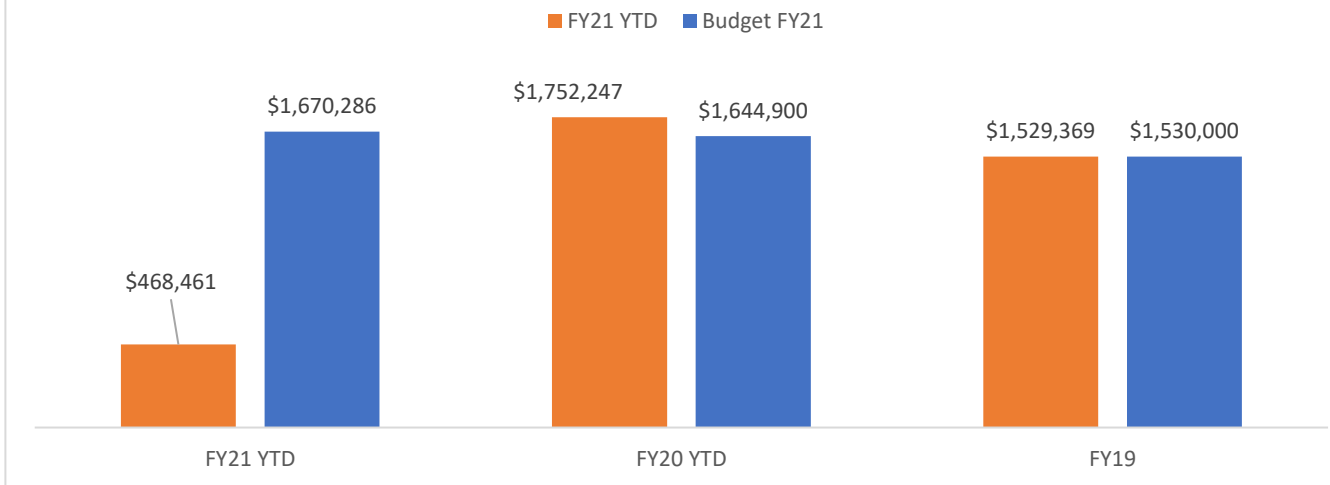
Revenue YTD totals \$493.8k or 27.6% of the \$1,789.7k budget for FY21. Total revenue for the same period last year was \$381.2k

Water Sales for the month total \$101.9k. YTD sales total \$468.5k or 28% of the \$1,670.3 budgeted for FY21.

WATER SALES - FY21 VS FY20 VARIANCE \$



Water Sales Actual vs Budget

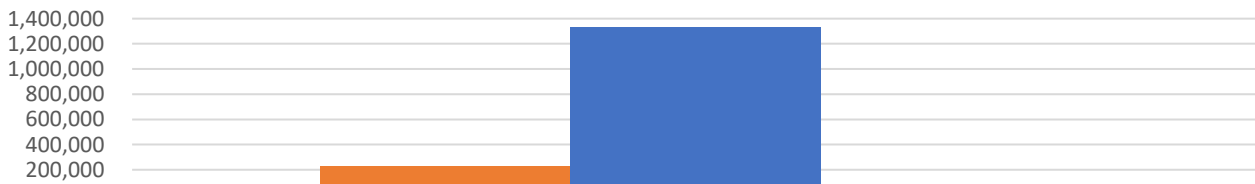


No meter Installations for the month.

Expenditures

The Water department is operating within the FY21 budget.

Water Expenditures- Actual YTD vs FY21 Budget



	Water
FY21 YTD	229,730
FY21 Budget	1,330,798
% Spent	17.3%

Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$427.4k of the \$721.8k budget for FY21.

Expenditures

The I&S fund had no expenditures during December. Next bond payments are due in February 2021.

Capital Improvements Fund

Cash Balance

Water Impact Fee Balance is \$170.5K.

Street Impact Balance is \$59k.

Revenue

No revenue to report for December.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$231.3k.

Revenue

December revenue totals \$0k.

Expenditures

No expenditures were made this month.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

Racial Profiling Report

PLEASE NOTE: The official form does not allow for Other and Unknown in the Race or Ethnicity boxes on the TCOLE website. Please contact TCOLE for instructions on how to resolve these issues. This report only includes traffic stops resulting in a citation, traffic stops resulting in a citation with an arrest, traffic stops resulting in a warning with an arrest, and field interviews that resulted in an arrest. This report does not include any stops from traffic collisions.

1. Gender		
FEMALE	ASIAN/PACIFIC ISLANDER	4
	BLACK	18
	HISPANIC/LATINO	46
	WHITE	178
		246
MALE	ALASKA NATIVE/AMERICAN INDIAN	4
	ASIAN/PACIFIC ISLANDER	7
	BLACK	45
	HISPANIC/LATINO	145
	WHITE	316
		517
Total		763

2. Race or Ethnicity	
ALASKA NATIVE/AMERICAN INDIAN	4
ASIAN/PACIFIC ISLANDER	11
BLACK	63
HISPANIC/LATINO	191
WHITE	494
Total	763

8. Was Contraband Discovered?		
N	BLACK	1
	HISPANIC/LATINO	7
	WHITE	9
		17
Y	BLACK	3
	HISPANIC/LATINO	7
	WHITE	12
		22
Total		39

9. Description of Contraband		
ALCOHOL	HISPANIC/LATINO	1
		1
DRUGS	BLACK	2
	HISPANIC/LATINO	5
	WHITE	7
		14
OTHER	BLACK	1
	HISPANIC/LATINO	2
	WHITE	7
		10
STOLEN PROPERTY	HISPANIC/LATINO	1
	WHITE	1
		2

Racial Profiling Report

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3. Was Race or Ethnicity Known Prior to Stop?	
N	742
Y	21
Total	763

4. Reason for Stop?		
MOVING TRAFFIC VIOLATION	ALASKA NATIVE/ AMERICAN INDIAN	2
	ASIAN/PACIFIC ISLANDER	8
	BLACK	39
	HISPANIC/LATINO	117
	WHITE	294
		460
PRE EXISTING KNOWLEDGE	WHITE	2
		2
VEHICLE TRAFFIC VIOLATION	ALASKA NATIVE/ AMERICAN INDIAN	1
	ASIAN/PACIFIC ISLANDER	2
	BLACK	18
	HISPANIC/LATINO	57
	WHITE	156
		234

9. Description of Contraband		
WEAPONS	HISPANIC/LATINO	1
		1
Total		28

10. Result of the Stop		
CITATION	ALASKA NATIVE/ AMERICAN INDIAN	2
	ASIAN/PACIFIC ISLANDER	7
	BLACK	29
	HISPANIC/LATINO	114
	WHITE	261
		413
CITATION AND ARREST	BLACK	1
	HISPANIC/LATINO	2
	WHITE	8
		11
WRITTEN WARNING	ALASKA NATIVE/ AMERICAN INDIAN	2
	ASIAN/PACIFIC ISLANDER	4
	BLACK	33
	HISPANIC/LATINO	71
	WHITE	224

Racial Profiling Report

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4. Reason for Stop?		
VIOLATION OF LAW	ALASKA NATIVE/ AMERICAN INDIAN	1
	ASIAN/PACIFIC ISLANDER	1
	BLACK	6
	HISPANIC/LATINO	17
	WHITE	42
		67
Total		763

5. Street Address or Approximate Location of the Stop	
CITY STREET	236
PRIVATE PROPERTY OR OTHER	23
STATE HIGHWAY	501
US HIGHWAY	3
Total	763

6. Was a Search Conducted?		
N	ALASKA NATIVE/ AMERICAN INDIAN	4
	ASIAN/PACIFIC ISLANDER	11
	BLACK	59
	HISPANIC/LATINO	177

10. Result of the Stop		
		334
WRITTEN WARNING AND ARREST	HISPANIC/LATINO	4
	WHITE	1
		5
Total		763

11. Arrest Based On		
OUTSTANDING WARRANT	BLACK	1
	HISPANIC/LATINO	3
		4
VIOLATION OF PENAL CODE	HISPANIC/LATINO	2
	WHITE	6
		8
VIOLATION OF TRAFFIC LAW	HISPANIC/LATINO	1
	WHITE	3
		4
Total		16

12. Was Physical Force Resulting in Bodily Injury Used During Stop?		
N	ALASKA NATIVE/ AMERICAN INDIAN	4
	ASIAN/PACIFIC ISLANDER	11
	BLACK	63

Racial Profiling Report

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6. Was a Search Conducted?		
N	WHITE	473
		724
Y	BLACK	4
	HISPANIC/LATINO	14
	WHITE	21
		39
Total		763

7. Reason for Search?		
CONSENT	HISPANIC/LATINO	5
	WHITE	5
		10
INCIDENT TO ARREST	HISPANIC/LATINO	6
	WHITE	8
		14
INVENTORY	BLACK	1
	HISPANIC/LATINO	2
	WHITE	3
		6
NO SEARCH	ALASKA NATIVE/ AMERICAN INDIAN	4
	ASIAN/PACIFIC ISLANDER	11
	BLACK	59

12. Was Physical Force Resulting in Bodily Injury Used During Stop?		
N	HISPANIC/LATINO	191
	WHITE	494
		763
Total		763

13. Was Arrest Due to Contraband Found?		
N	HISPANIC/LATINO	4
		4
Y	BLACK	1
		1
Total		5

Racial Profiling Report

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7. Reason for Search?		
NO SEARCH	HISPANIC/LATINO	177
	WHITE	473
		724
PROBABLE CAUSE	BLACK	3
	HISPANIC/LATINO	1
	WHITE	5
		9
Total		763

ORDINANCE NO. 229-022021

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, ORDERING A GENERAL ELECTION ON MAY 1, 2021, FOR THE PURPOSE OF ELECTING THE MAYOR AND ALDERMEN TO CITY COUNCIL, PLACES TWO AND THREE; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; AND RESOLVING OTHER MATTERS RELATED TO THE CONDUCT OF SUCH ELECTION.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

- 1) A General Election is hereby ordered to be held on May 1, 2021 in the City of Garden Ridge, Texas, for the purpose of electing the Mayor and Aldermen to City Council, Place Two and City Council, Place Three. Qualified persons desiring to be candidates shall file for election as such candidates with the City Secretary beginning at 8:00 a.m. on the 13th day of January, 2021, and not later than 5:00 p.m. on the 12th day of February, 2021.
- 2) At said election each of the positions shall be voted upon separately and the candidate receiving the highest number of votes for each position shall be elected to such office. Elected officials shall serve a term of two years, with their terms terminating in May 2023, or when their successors are duly elected and qualified.
- 3) Pursuant to section 31.092 of the Texas Election Code, the City has contracted with the Comal County Clerk for the provisions of certain election services and equipment required for the election. The election shall be conducted in accordance with the terms set forth in the Contract for Election Services attached as **Exhibit A**. The Comal County Clerk is designated as the Early Voting Clerk. Applications for ballot by mail shall be mailed to Bobbie Koepp, Early Voting Clerk, 396 N. Seguin, New Braunfels, Texas, 78130. Applications for ballots by mail must be received by the Early Voting Clerk no later than the close of business on April 20, 2021.
- 4) Voting shall be done on Hart Verity Touch DRE, Verity Touch with Access DRE, and Verity Controller with paper ballots being used for voting by mail and emergency voting. The polling place designated for Garden Ridge voting precinct 205 for voting in the May 1, 2021 General Election shall be the Garden Ridge Community and Event Center located at 9500 Municipal Parkway, Garden Ridge, Texas, and such polling place shall be open on Election Day from 7:00 a.m. to 7:00 p.m. Early Voting will be conducted from April 19 through April 27, 2021, and include the two required 12-hour voting days. Polling locations are subject to change as may be required for compliance with the Texas Election Code. Voting dates and times are as follows:

Early Voting

Monday: April 19 th	8am-5pm
Tuesday: April 20 th	8am-5pm
Wednesday: April 21 st	8am-5pm
Thursday: April 22 nd	7am-7pm
Friday: April 23 rd	8am-5pm
Monday: April 26 th	7am-7pm
Tuesday: April 27 th	8am-5pm

Election Day

Saturday: May 1 st	7am-7pm
-------------------------------	---------

- 5) The Election Judge, Alternate Judge, and election clerks shall be paid at the rate of \$10.00 per hour. The Election Judges appointed to conduct the May 1, 2021 General Election are as follows:

Election Judge: Marilyn Winters
8450 Park Lane Drive
Garden Ridge, Texas 78266

Alternate Election Judge: Marsha Kern
21055 Bat Cave Road
Garden Ridge, Texas 78266

- 6) Notice of the May 1, 2021 General Election of the City of Garden Ridge shall be posted and published in accordance with the Election Code of the State of Texas.
- 7) If any portion of this Ordinance is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance shall remain in full force and effect.
- 8) This Ordinance shall become effective immediately upon adoption.

PASSED AND APPROVED ON this 3rd day of February, 2021.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
City Secretary

ORDENANZA NO. 229-022021

UNA ORDENANZA DEL AYUNTAMIENTO DE LA CIUDAD DE GARDEN RIDGE, TEXAS, QUE ORDENA UNA ELECCIÓN GENERAL EL 1 DE MAYO, 2021, CON EL FIN DE ELEGIR EL ALCALDE Y LOS CONCEJALES AL AYUNTAMIENTO, LOS LUGARES DOS Y TRES; ESTABLECE DISPOSICIONES PARA LA REALIZACIÓN DE DICHA ELECCIÓN; Y RESOLVER OTROS ASUNTOS RELACIONADOS CON LA CONDUCCIÓN DE DICHA ELECCIÓN.

POR, LO TANTO, SER ORDENADO POR EL AYUNTAMIENTO DE LA CIUDAD DE GARDEN RIDGE, TEXAS, QUE;

- 1) Una elección General se ordena por la presente que se celebrará el 01 de mayo de 2021, en la ciudad de Garden Ridge, Texas, con el fin de elegir el alcalde y los concejales al Ayuntamiento, lugar dos y Consejo de ciudad, lugar tres. Calificó las personas que deseen ser candidatos en los lugares ya mencionados del Concejo Municipal deberán presentar a las elecciones como tales candidatos con el Secretario de la ciudad inicio a las 8:00 el día 13 de enero de 2021 y no más tarde de 17:00 el día 12 de febrero de 2021.
- 2) En dicha elección lo anterior nombrado Ayuntamiento posiciones votará sobre por separado y que el candidato recibe el mayor número de votos para cada posición del Concejo Municipal será elegida a dicha oficina. Cada concejal elegida ejercerá un mandato de dos años, con su mandato que termina en mayo de 2023, o sus sucesores debidamente electos y calificados.
- 3) Conforme a la sección 31.092 de la Código de Texas, la ciudad ha contratado con el condado de Comal para la provision de ciertos servicios y equipos electorales requerido para la elección. Dice elecciones serán realizada de acuerdo con los términos establecidos en el Contrato de servicios electorales adjunto como **Anexo A**. El secretario del condado de Comal es designdo como el secretario de votación adelantada. Solicitudes de votación por correo se le enviará a Bobbie Koepp, votación adelantada, 396 N. Seguin, New Braunfels, Texas, 78130. Aplicaciones para las papeletas por correo deben recibirse la votación adelantada no más adelante que el cierre de las operaciones el 20 de abril de 2021. En dicha elección lo anterior nombrado Ayuntamiento posiciones votará sobre por separado y que el candidato recibe el mayor número de votos para cada posición del Concejo Municipal será elegida a dicha oficina.
- 4) Voto en la jornada electoral y durante la votación anticipada se hará en Hart Verity Touch DRE, Verity Touch with Access DRE, and Verity Controller de pantalla táctil con papeletas para la votación por correo y voto de emergencia. El lugar de votación designado para Garden Ridge voto electoral 205 será el Centro comunitario y de eventos de Garden Ridge situado en 9500 Municipal Parkway, Garden Ridge, Texas y dicha votación será abierto en dicho día de la elección de 7:00 a 19:00. Votación temprana se realizará desde el 19 de abril al 27 de abril de 2021 e incluyen los dos días de votación requiere 12 horas. Voto las fechas y horarios son los siguientes:

La votación anticipada

El lunes: 19 de abril	8:00-17:00
El martes: 20 de abril	8:00-17:00
Miércoles: 21 de abril	8:00-17:00
Jueves: 22 de abril	7:00-19:00
Viernes: 23 de abril	8:00-17:00
El lunes: 26 de abril	7:00-19:00
El martes: 27 de abril	8:00-17:00

Día de las elecciones

El sábado: 01 de mayo	7:00-19:00
-----------------------	------------

- 9) El juez electoral, el juez suplente, y los secretarios de electorales se abonará a razón de \$10.00 por hora. Elección de jueces designado para llevar a cabo el 01 de mayo de 2021 elecciones generales son las siguientes:

Juez electoral: Marilyn Winters
8450 Park Lane Drive
Garden Ridge, Texas 78266

Juez suplente: Marsha Kern
21055 Bat Cave Road
Garden Ridge, Texas 78266

- 10) El aviso del 01 de mayo de 2021 elecciones generales de la ciudad de Garden Ridge publicada y publicado de conformidad con el código electoral del estado de Texas.
- 11) Si cualquier parte de esta Ordenanza se considera inválida por un tribunal de jurisdicción competente, las disposiciones restantes de esta Ordenanza permanecerán en pleno vigor y efecto.
- 12) Esta Ordenanza entrará en vigor inmediatamente después de la adopción.

PASADO Y APROBADO el día 03 de febrero de 2021.

Larry Thompson
Alcalde

ATESTIGUAR:

Marisa Spencer
Secretario de la ciudad



**CYNTHIA JAQUA
COMAL COUNTY
ELECTIONS COORDINATOR**

396 N. Seguin Ave. • New Braunfels • Texas • 78130
(830) 221-1352 Fax: (830) 608-2013
e-mail: jaquac@co.comal.tx.us

January 8, 2021

**CITY OF GARDEN RIDGE
CONTRACT FOR ELECTION SERVICES
May 1, 2021 General Election**

This contract for election services made by and between **City of Garden Ridge** hereinafter called ENTITY and **Bobbie Koepp, Comal County Clerk**, hereinafter called CONTRACTING OFFICER is based on the following:

The ENTITY and CONTRACTING OFFICER have determined that it is in the public interest of the inhabitants of the ENTITY that the following contract be made and entered into for the purpose of having the CONTRACTING OFFICER furnish the ENTITY certain election services and equipment needed by the ENTITY for their May 1, 2021 General Election. Electronic voting equipment will be used, specifically the Hart DRE'S known as Verity Touch, Verity Access Touch, and Controller.

DUTIES AND SERVICES OF THE CONTRACTING OFFICER:

1. Bobbie Koepp, Comal County Clerk, shall be designated the Early Voting Clerk for the election, and shall conduct early voting in person and by mail.
2. Forward all information to vendor (Hart) for the Coding and Audio files for Verity Touch, Verity Access Touch, and Controller
3. Advertise, prepare, and conduct the Logic and Accuracy Tests as required by State Law.
4. Conduct Early Voting for Ballot by Mail at main Early Voting location 396 N. Seguin, New Braunfels, Texas 78130.
5. Provide training on conducting an election, with Hart Verity Touch, Verity Access Touch, Controller, and Knowink Poll Pads for all Early Voting and Election Day workers.
6. Require HART to provide screen shot proofs for ENTITY's approval.
7. Procure and provide election supplies, including but not limited to the preparation, printing of ballots for Ballot by Mail requests, and distribution of sample ballots.

8. Prepare and provide adequate election equipment for the election (Hart Verity Touch, Verity Access Touch, Controller, and Knowink Poll Pads).
9. Prepare Early Voting and Election Day packets and supply bags for Early Voting and Election Day Polling Locations.
10. Provide the Official Registered Voter Lists for the City of Garden Ridge for use on Knowink Poll Pad.
11. Deliver all voting equipment (Verity Touch, Verity Access Touch, Controller, and Knowink Poll Pads) and election supplies for Early Voting and Election Day to polling location.
12. Ensure Election Judge returns specified voting equipment and supplies from Early Voting after polls close on April 27, 2021.
13. Ensure Election Judge returns specified voting equipment and supplies from Election Day Polling Location after polls close on May 1, 2021.
14. Procurement and payment of Early Voting Ballot Board personnel who will meet at the Comal County Elections Office, 396 N. Seguin Ave., New Braunfels, Texas 78130, on Election Day and other dates as prescribed by law to process Ballots by Mail and Provisional Ballots.
15. Set up the Central Accumulation Station and appoint personnel to tabulate the results of the Early and Election Day votes; provide Final Unofficial results for Canvass.
16. Provide advisory services for the administration and supervision of the election.
17. Meet ADA requirements for the election, as the law relates to polling locations, voter assistance, and other ADA requirements, if any.
18. Reporting precinct results to the Secretary of State, if required.
19. Maintain election materials and paperwork in storage for the allotted time as prescribed by law.

DUTIES OF THE ENTITY:

1. Prepare all Election Orders and Notice of Election as required by law and prepare and publish the Notice of Election.
2. Provide the County Elections Office with ENTITY's ballot information, etc. ENTITY shall conduct its ballot position drawing on or about, February 18, 2021, and send the CONTRACTING OFFICER the ballot order so that it may be forwarded for Coding and Audio to Hart. ENTITY will be responsible for approving the screen shot proofs from Hart.
3. ENTITY shall be responsible for any loss and/or physical damage to the equipment while it is in ENTITY's possession and control.
4. Only the actual expenses directly attributable to the Contract may be charged. (Section 31.100(b), Texas Election Code) The County Elections Officer will submit the actual costs for items contracted for pursuant to this Contract with the ENTITY as soon as all invoices are received from the vendors. The ENTITY agrees to pay costs of the election within ten (10) ENTITY workdays of receipt of the statement.

GENERAL PROVISIONS:

- A. **ENTIRE AGREEMENT:** This Agreement contains the entire agreement between the parties and correctly sets forth the rights, duties, and obligations of each to the other as of the Effective Date. Any oral representations or modifications concerning this Agreement will be of no force or effect excepting a subsequent written modification executed by both parties.
- B. **SEVERABILITY:** If a court of competent jurisdiction determines that any term of this contract is invalid or unenforceable to any extent under applicable law, the remainder of this Agreement (and the application of this Agreement to other circumstances) shall not be affected thereby; and each remaining term shall be valid and enforceable to the fullest extent permitted by law.
- C. **CHOICE OF LAW AND VENUE:** This agreement is entered into under and pursuant to and is to be construed and enforceable in accordance with the laws of the State of Texas, without regard to its conflict of laws principles. Exclusive venue shall be in a court of competent jurisdiction in Comal County, Texas.
- D. **RELATIONSHIP OF THE PARTIES:** Each party to this contract, in the performance of this contract, shall act in an individual capacity and not as agents, employees, partners, joint ventures, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever.
- E. **FORCE MAJEURE:** In the event that CONTRACTING OFFICER shall be prevented from performing any of its obligations due under the terms of this contract by an act of God, by acts of war, riot, or civil commotion, by an act of State, by strikes, fire, flood, or by the occurrence of any other event beyond the control of the parties hereto. CONTRACTING OFFICER shall be excused from such obligations beyond its control and undertakings set forth under the terms of this agreement.

DATED this the 3rd day of February, 2021.

NANCY CAIN
City Administrator
City of Garden Ridge

BOBBIE KOEPP
Comal County Clerk

**ESTIMATED COST FOR CITY OF GARDEN RIDGE GENERAL ELECTION
MAY 1, 2021**

ITEM	QUANTITY	COST PER ITEM	TOTAL COST
Rental of Hart Verity Touch and Access Touch	6	\$150.00	\$900.00
Rental of Hart Controller	2	\$150.00	\$300.00
Advertise Logic and Accuracy Testing in New Braunfels Herald			\$50.00
Logic and Accuracy Testing			\$25.00
Coordinating and forwarding all election info to Hart, proofing eSlates Screen Shots, etc.			\$50.00
Hart Coding and Audio Fees			\$1,600.00
Tabulation of Early and Election Days Results and prepare Canvass Forms			\$75.00
Early Voting and Election Day Kits	2	\$25.00	\$50.00
Early Voting Ballot Board (3 Members)	3	\$50.00	\$150.00
Processing Ballot by Mail Requests, postage, etc.	25	\$1.50	\$37.50
		SUBTOTAL	\$3,237.50
Administrative Costs (10% of total)			\$323.75
		GRAND TOTAL	\$3,561.25



Eagle Scout Service Project Proposal



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name Charleston Bennett Hogue

Eagle Scout Service Project Name Gaga Ball Pit Project

Eagle Scout Requirement 5

While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.) The project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the *Eagle Scout Service Project Workbook*, No. 512-927, in meeting this requirement.

Contact Information

Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders and others in case they want to talk to one another. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.

Eagle Scout Candidate

Name: Charleston Bennett Hogue	Birth date: [REDACTED]
Email address: [REDACTED]	BSA PID number*: [REDACTED]
Address: [REDACTED]	City: Garden Ridge State: TX Zip: 78266
Preferred telephone(s): [REDACTED]	Life board of review date: 6-20-20

* BSA PID No., found on the BSA membership card

Current Unit Information

Check one: ☒ Troop ☐ Crew ☐ Ship	Unit Number: 828
Name of District: River District	Name of Council: Alamo Area Council
Unit Leader Check one: ☒ Scoutmaster ☐ Crew Advisor ☐ Skipper	
Name: Scott Schmitz	Preferred telephone(s): 210-859-5512
Address: 317 Elmwood	City: New Braunfels State: TX Zip: 78130
Email address: [REDACTED]	

Unit Committee Chair

Name: Zach McAuley	Preferred telephone(s): 210-336-9480
Address: 22198 Via Posada Dr.	City: Garden Ridge State: TX Zip: 78266
Email address: [REDACTED]	

Unit Advancement Coordinator (If your unit has one)

Name: Doug Dumas	Preferred telephone(s): 571-426-4685
Address: 21440 Water Wood Dr.	City: Garden Ridge State: TX Zip: 78266
Email address:	

Project Beneficiary (Name of religious institution, school, or community)

Name: City of Garden Ridge	Preferred telephone(s): 210-651-6632
Address: 9400 Municipal Parkway	City: Garden Ridge State: TX Zip: 78266
Email address: n/a	

Project Beneficiary Representative (Name of contact person for the project beneficiary)

Name: Dr. James Miller	Preferred telephone(s): 210-393-0020
Address: 9910 Marie Meadow	City: Garden Ridge State: TX Zip: 78266
Email address: [REDACTED]	

Your Council Service Center

Contact name: Melissa Moore	Preferred telephone(s): 201-341-8611 OR 800-940-2721
Address: 2226 N.W. Military Highway	City: San Antonio State: TX Zip: 78213-1833

Council or District Project Approval Representative

(Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)

Name: Richard Shelton	Preferred telephone(s): 210-843-8168
Address: 432 Twinpoint Creek	City: Schertz State: TX Zip: 78154-2633
Email address: [REDACTED]	

Project Coach (Your council or district project approval representative may help you learn who this will be.)

Name: n/a	Preferred telephone(s): n/a
Address: n/a	City: n/a State: n/a Zip: n/a
Email address: n/a	

Project Description and Benefit

Briefly describe your project.

I will build a Gaga Ball pit for Paul Davis Park (a park in my community.)

Attach sketches or "before" photographs if these will help others visualize the project.

Please click below to add images (JPEG, JPG, BMP, GIF, TIF, PNG, etc.)



Gaga Ball being played



Gaga Ball pit with mulch

Tell how your project will be helpful to the beneficiary. Why is it needed?

It will add another fun thing to do at the park, children of all ages enjoy this game .

When do you plan to begin carrying out your project? I plan to start it within the next 2-3 months

When do you think your project will be completed? I plan to complete it within the next 3-5 months

Giving Leadership

Approximately how many people will be needed to help on your project? 5-7

Where will you recruit them (unit members, friends, neighbors, family, others)? Explain:

I will give an announcement at one of our troop's weekly meetings about the project, and troop members will sign up on scoutbook.

What do you think will be most difficult about leading them?

Keeping them focused on building the pit, some of the troop members are pretty unruly, so I will have to work hard to keep them on task.

Materials

Materials are things that become part of the finished project, such as lumber, nails, and paint.

What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, include basic dimensions such as 2 x 4 or 4 x 4.

There is a Hardware Kit available Online, it includes everything needed to build the pit except for the lumber.
24 2x10x8ft boards

Supplies

Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies, and garbage bags.

What kinds of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

Food and Drinks, the gasoline necessary will be next to negligible, because we live about a mile from the site.

Tools

What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.

Include tools, and also equipment, that will be borrowed, rented, or purchased.

We will need drills to assemble the pit

Other Needs

What other needs do you think you might encounter?

Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc.

There is a possibility of us mulching the area on which the pit will sit.

Permits and Permissions

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?

Note that property owners should obtain and pay for permits.

I need city permission, but due to the fact that I am working with the city, it will not be difficult to obtain.

Preliminary Cost Estimate

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated material, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter estimated expenses below: (Include sales tax if applicable)		Fundraising: Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.
Materials:	\$520.00	I will need to raise money for the bracket kit (\$520) and a bit of money for food/drink (\$30) and will ask the Lions Club for a Donation. I have already spoken with members of the Lions Club and they have said that getting a donation would be likely. As for lumber, there are multiple lumber companies that have donated wood for other troop member's projects. I will ask for a lumber donation, and one of our Troop Committee members works at a lumber company and has secured donations for other projects.
Supplies:	\$30.00	
Tools:		
Other:		
Total costs:	\$550.00	

Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution, and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient.

1. City Approval
2. Fundraising
3. Acquiring Materials
4. Constructing the Pit
5. Getting Approved/ Final Paperwork
6.
7.
8.

Logistics

How will you handle transportation of materials, supplies, tools, and helpers?

I will set a date and time at which the volunteers must be at the location. As for materials, our neighbor has a trailer that he has loaned to us previously, and I will use that to haul the lumber to the location.

Safety Issues

The Guide to Safe Scouting is an important resource in considering safety issues.

Describe the hazards and safety concerns you and your helpers should be aware of.
They need to know how to operate a drill, and I will talk to them about being safe.

Project Planning

You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.

List some action steps you will take to prepare your project plan. For example "Complete a more detailed set of drawings."
I will need to work with the city to figure out a location in the park for the Pit.
I will also work with my representative to iron out all the details of the pit.

Candidate's Promise*

Sign below before you seek the other approvals for your proposal.

On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 5. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary.

Signed Charles Hogue

Date 10/7/20

* Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project proposal has been approved.

Unit Leader Approval*

I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development, and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him.

Signed

Date

Name (Printed)

Scott A. Schmitz

Unit Committee Approval*

This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can to see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.

Signed

Date

Name (Printed)

Zach McAuley

Beneficiary Approval*

This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) that we have agreed to. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.

Our Eagle candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries."

☒ Yes

☐ No

Signed

Name (Printed)

Date 5 Oct. 20

Signed

Name (Printed)

RICHARD W. SHELTON

Date 10-22-20

While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (). Council or district approval, however, must come after the others.

Charleston Bennett Hogue

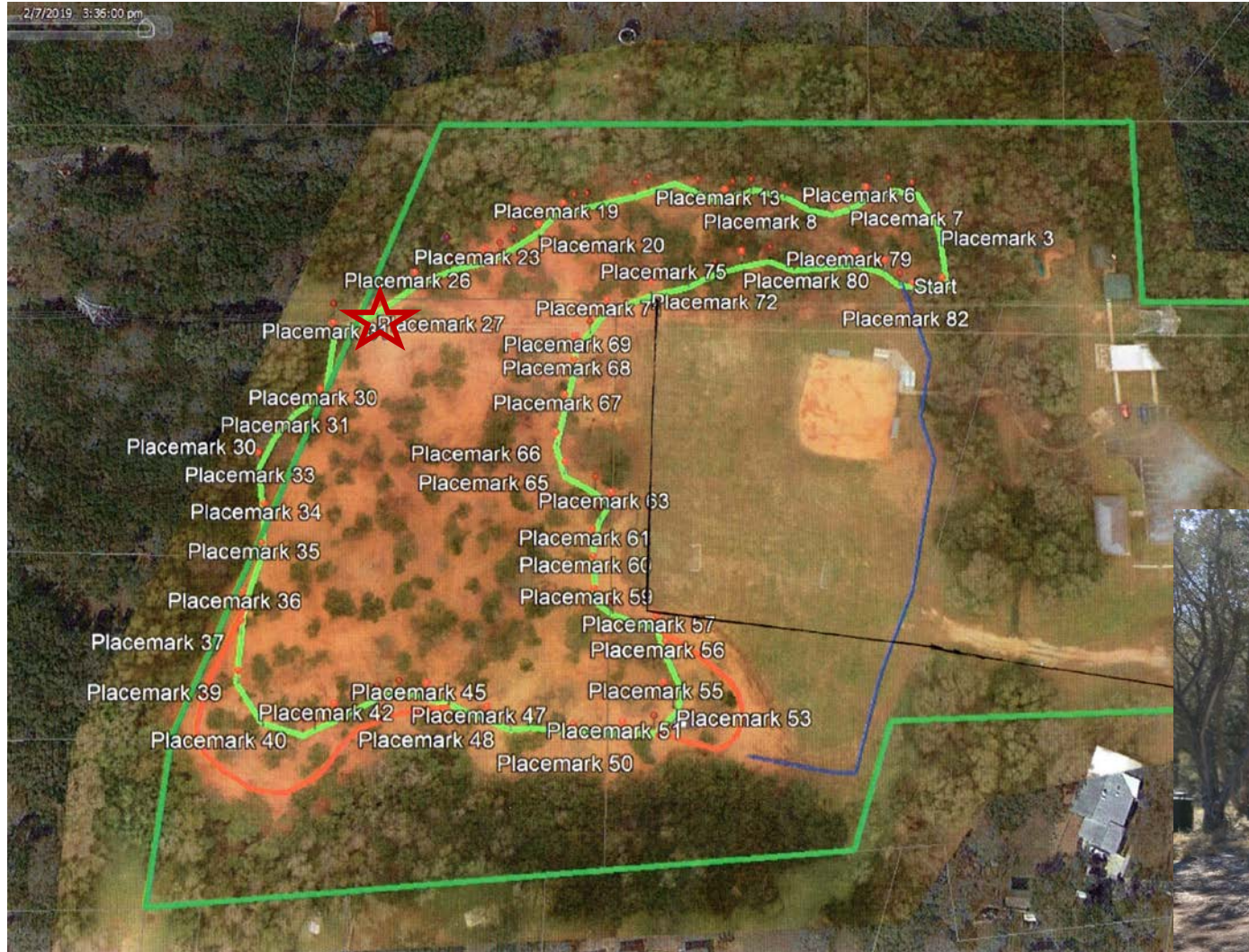
Eagle Scout Project Proposal

Joseph Czerniak

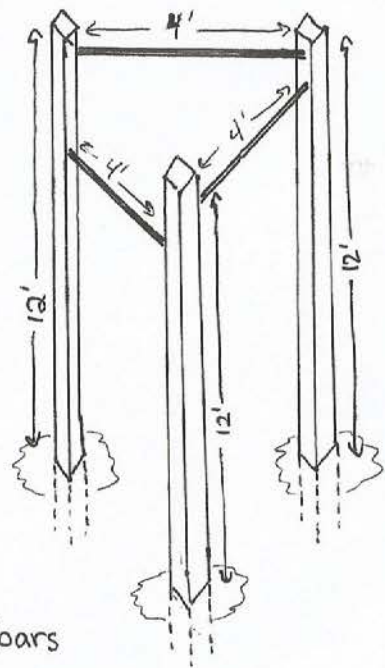
Troop 828

Joseph Czerniak's Eagle Project

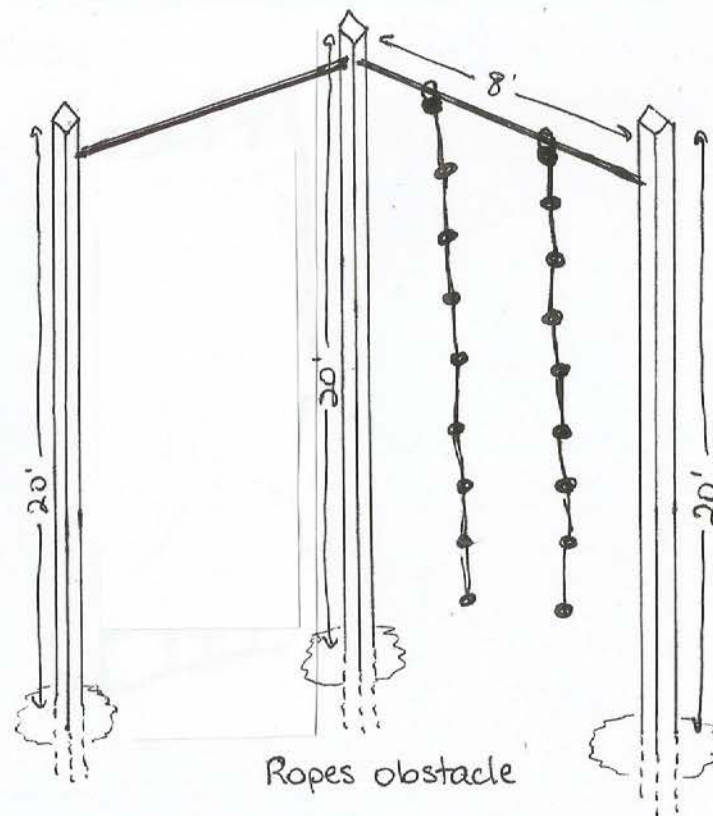
Paul Davis Park Proposed Project Site



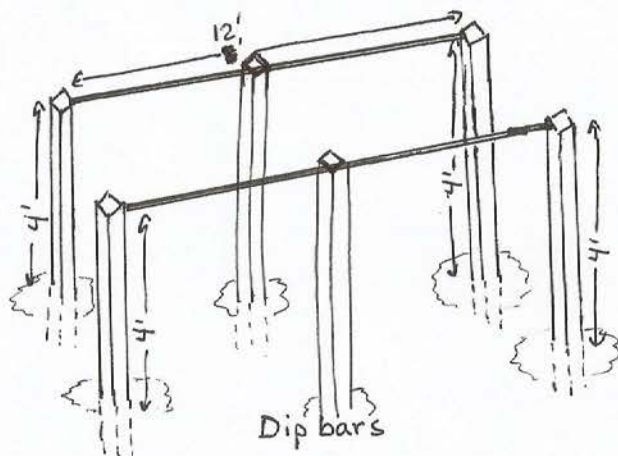
★ = Proposed location of Exercise equipment installation



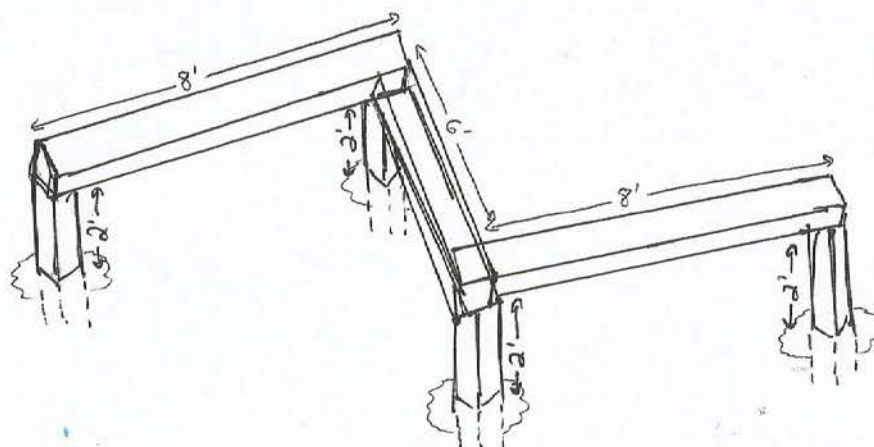
Varied
Pull up bars



Ropes obstacle



Dip bars



Balance beam

Garden Ridge Community and Event Center
Monthly Report
January 1st thru January 31st 2021

Utilization (by Days)

FY 20-21 (Current Month)	FY 19-20 (Current Month)	FY 20-21 (Year to Date)	FY 19-20 (Year to Date)
13	18	64	176

Wildflower (Booked Current Month)

9

Bluebonnet (Booked Current Month)

4

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	1	1
2. City Chartered Non-Profit Organizations	2	5
3. Non-Residents Service Organizations	3	13
4. Non-Profit Associations	1	6
5. City Use	6	39

CITY OF GARDEN RIDGE BUILDING REPORT

January-21

Major Permits

<u>Permit #</u>	<u>Address</u>	<u>Builder</u>	<u>Sq. Ft.</u>	<u>Value \$</u>	<u>Permit Fees</u>
1977 -21	22186 Via Posada Dr	JD Hunt Construction	4280	556400	\$ 3,443.00
		Total	4,280	\$ 556,400.00	\$ 3,443.00

Minor Permits

<u>Permit #</u>	<u>Address</u>	<u>Builder</u>	<u>Project</u>	<u>Permit Fees</u>
1966 -21	20637 Wahl Lane	Keith Zars Pools	Pool, Deck	\$ 570.20
1967 -21	8210 Garden Arbor	Tundra Custom Fence	Fence	\$ 125.00
1968 -21	VOID			
1337 -21	9605 Meadow Rue	N E Plumbing	Water Heater	\$ -
1969 -21	20469 Bat Cave Rd.	Continental Homes	Garage	\$ 2,324.76
1970 -21	20509 Grass Creek	Pecos Fence Inc.	Fence Pending	\$ 125.00
1971 -21	9185 Garden Ridge Dr.	Bluebonnet Plumbing	Minor Plumbing	\$ 100.00
1342 -21	8947 Garden Ridge Dr.	North East A/C	Minor HVAC	\$ 100.00
1972 -21	8207 Garden Arbor	Soleil Energy Solutions	Minor Electric	\$ 125.00
1973 -21	8214 Garden Arbor	Sergio's Home Improvemnts	Fence	\$ 125.00
1344 -21	19843 Brandywine Cv.	Airtron	Minor HVAC	\$ 100.00
1974 -21	8803 Timmerman Cove	Pencsak Builders	Deck & Patio cover	\$ 480.00
1975 -21	9111 Garden Ridge Dr.	Mr. Electric	Minor Electric	\$ 125.00
1976 -21	21021 Hickory Bend	Artesian Pools	Pool	\$ 375.00
1978 -21	9315 Cinchona Trail	Mission Custom Pools	Pool	\$ 375.00
1979 -21	19458 Arrowood Pl.	AMG Fence & Builders	Fence	\$ 125.00
1980 -21	8407 Wild Wind Park	Gary Pools	Pool, Spa, Deck	\$ 603.88
1981 -21	21220 Forest Waters	Marco Guerrero	Driveway	\$ 125.00
1982 -21	21027 Cedar Branch	Hause Pools	Pool, Spa, Deck	\$ 665.40
1983 -21	8510 Tuscan Hills	Curtis Schmidt	Outbuilding	\$ 100.00
1985 -21	9408 Bluebell Dr.	Rick Briones	Outbuilding	\$ 100.00
				\$ 6,769.24
	Total Major Fees for the month			\$ 3,443.00
	Total Minor Fees for the month			\$ 6,769.24
	TOTAL			\$ 10,212.24

Fiscal Year 2021

Total major projects value	\$ 556,400.00
Total major projects sq. ft.	4,280
Total major permit fees	\$ 3,443.00
Total minor permit fees	\$ 24,529.83
Total permit fees	\$ 27,972.83

Council Ideas/Suggestions List by Category

Updated: February 1, 2021

Ongoing Items	Status	Completed / Council Approval
Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation. FY 2017. Full implementation TBD. Online water bill payments active September 14, 2016. Online Court payments active October 2016 Electronic utility billing being researched for implementation during 2018 Fiscal Year Software purchase with Incode placed in the proposed FY2018 Budget. Utility billing staff will begin work towards. Software will be installed first week in September. Training in late October. Implementation in November. E-Bill information and sign up form being sent with water bills to be received in October 2019. 130 water customer have signed up for electronic billing. Electronic billing will be tested on 4 customers during this billing period. 220 customers have signed up for electronic water billing. Testing of electronic billing for 4 select customers is ongoing. 265 customers have signed up for electronic water billing and will begin receiving water bills electronically on January 1, 2020. Staff encountered some program issues with the electronic billing for bills in January but have worked to resolve them. Over 250 electronic water bills have been sent out to customers for delivery by February 1, 2020. 262 water customers received water bills electronically on February 28, 2020. City staff continues to promote electronic water billing. There has not been an increase in the number of water customers signing up for electronic bills. Since COVID-19 has come to the forefront there has been an increase in the number of water customers signing up for auto-draft. The City continues to promote electronic bilings and auto-draft. Water billing late fees and cut-offs have been waived through April 30, 2020. Efforts continue to promote the use of electronic water billing as well as the use of auto-draft for utility payments. There are 282 water customers signed up for electronic water billing and 660 for Auto-Draft. We have experienced some software issues that resulted in last months e-bills haveing to be mailed to customers as well as some delay in sending out this month's e-bills. City staff continues working with our software provider to resolve the issues. Software issues have been resolved and e-bills were sent out timely.	Software upgrade completed for online utility and court payments
Videos for Website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement. <i>Volunteer Garden Ridge!</i> Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City. The City's YouTube channel is up and videos have been posted to it. New videos have been added to the website. Mayor Thompson recorded and posted a video on March 25, 2020 to update residents on the City's response and actions concerning COVID-19. Staff continues to update the City's website with current COVID-19 information.	

Video Stream Meetings (Mayor Thompson)	Discuss with legal. Sound system in Council room can be planned for future streaming capabilities. Requires additional technology upgrades and equipment. Budget impact. Video streaming of Council meetings will be studied during the fiscal year. Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings. Audio and video equipment in the City Council Chambers is being evaluated for video streaming capabilities and sound improvement. City is awaiting proposals for audio and video upgrades for Council room and large conference room from 3 vendors. Proposals received being reviewed. Proposals are being reviewed with vendors. The evaluation of proposals with vendors continues City Council will receive an update on the status of the project in November. Evaluation of proposals for the project and evaluation of third-party vendors for streaming of meetings are in the final processes. Project pricing is being negotiated and finalized with vendors. Project contracts being reviewed and adjusted with City Attorney recommendations. Scheduling of work for the project being coordinated. Finalizing project work schedule for possible completion of project in February 2019. Installation of audio and video equipment other than the encoder for streaming of meeting are expected to be completed for the March 6, 2019 City Council meeting. Upgrades to the audio and video equipment are near completion. Awaiting shipment and installation of encoder for streaming. Awaiting installation of encoder for streaming and a few minor adjustments to the new audio/visual system. Awaiting training on the BrightSign software for the Lobby monitor. Additional cabling run to connect streaming equipment and lobby monitor to network server Awaiting coordinated onsite work by CIT and DDS-AV to complete connection to network server. Lobby monitor is projecting information about the City. Streaming equipment is connected to the City network. Council meetings are being streamed on the City's YouTube channel. Vendor for software has changed from Icompass to CivicClerk. Training on agenda indexing and template development to be completed in September. Staff continues training on agenda indexing for City Council meeting streaming. City Commission meetings began being streamed on October 21, 2019. Staff continues work on indexing of agendas for City Council meetings and will begin utilizing the minutes section of module. Streaming of Commission meetings continues. Staff is working with Civic Plus to move all archived streamed meetings to Civic Plus. Staff continues to work on agenda templates for Commission meetings. City staff continues working on agenda templates for City Commissions. City Council meeting agenda templates have been completed. Staff continues working on creating agenda templates for Commission meetings. Commission meetings are being streamed. City staff continues working on templates for City Commission meetings. Staff continues to learn other aspects of Civic Plus for full utilization of system. City Staff has coordinated with DDS-AV for onsite work to resolve microphone issues that have been recently encountered. System is still under warranty and currently 1 microphone has been sent to the manufacturer for repair/replacement. System was reconfigured to still function properly while awaiting the repaired/replaced microphone. City Staff scheduled an on site visit with DDS-AV for Friday, February 5, 2021.	All City Council and Commission meetings are being streamed, bookmarked, and archived.
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Pending Items	Status	Completed / Council Approval
Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Business outreach by Council walk businesses (Mayor Thompson)	Discuss at future Council meeting	



City of Garden Ridge

“A way of life, not just a place to live”

City Secretary Monthly Activity Report

Reporting Period: January 2021

Administrative Operations and Upcoming Events

City Hall Office Hours:

- Monday/Wednesday/Thursday: 8am-5pm, Tuesday: 8am-6pm, and Friday: 8am-4pm.
- February Holiday (City Hall closed): Monday, February 15th.
- After hours emergency phone number: 210-651-6831.

May 1, 2021, City of Garden Ridge General Election:

- The filing period is Wednesday, January 13th – Friday, February 12th.
- Candidate Packets are available on the City’s Website or at City Hall.
- The date, time, and location for the drawing for place on the ballot will be posted after the filing deadline and at least 72 hours in advance of the drawing.
- Early Voting and Election Day Voting will be held at the Community and Event Center.
- See the Election Information page on the City’s Website for more details.

Communication Efforts

- COVID-19 vaccine information posted on the website, included in the Grapevine, and shared on social media. For resources all in one place, visit: <https://www.ci.garden-ridge.tx.us/558/COVID-19-Vaccines> or click on the “COVID-19 Vaccine Information” picture on the homepage of the website.
- AMI System Customer Portal information posted on the website, included in the Grapevine, and shared on social media.
- Annual renewal information for Alarm Permits, Business Permits, and Pet Registrations posted on the website and included in the Grapevine.
- Information pertaining to obtaining Building Permits included in the Grapevine.
- Tips for hazardous waste and recycling included in the Grapevine.
- Streaming Numbers for Meetings: City Council - 102 views / Commissions - 46 views.

Public Information Act (PIA) Summary

Year	Number of Requests
2021	10
2020	207
2019	276
2018	225



POLICE DEPARTMENT MONTHLY BREAKDOWN

January 1 to January 31, 2021

Calls for Service

Dispatched: 89 City Ordinance: 18 Total: 107 False Alarms: 9

Arrests

*1 – Outstanding Warrant Bexar County SO, Poss CS PG 1 4 Grams to 200 Grams

Traffic Enforcement

Crashes: 2 Citations: 53 Warnings: 30 Total: 83

Training / Certifications

- * Officer Michael Jefferson has started Phase II of FTO Training Program
- * Officer Jayson Smith has completed block training and begins Phase I FTO 3 February

Outreach Efforts

- * Sponsored AR 15 Armorer Course at Community Center, 18 students

Administrative Comments

- * Suspended Alarm Permit for local business with 30 False Alarms in 2020
- * Officers have received Covid Vaccinations / No adverse issues
- * First time in 2 years PD is at full strength.

Challenges

- * Continuing to ensure employees wear appropriate PPE after this amount of time



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

January 2021

Activities for the month

Steven Steinmetz
Public Works
Director

Eric Lowman
Deputy Public
Works Director

Stanley Georg
Brian Horn
Manuel Troncoso
Ryan Furgason
Jack Drawdy

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

March. 6th & 7th
Dumpster Weekend

March. 13th & 14th
Dumpster Weekend

March. 20th & 21st
Dumpster Weekend

March. 27th & 28th
Dumpster Weekend

Streets

- Repaired steep drop off next to road on schoenthal.

Storm water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Trash removed from Right of ways: 20 pounds.
- Repaired drainage pipe headwall on Parkview Drive.
- Rainfall amount for the month: 1 "

Parks Maintenance

- Paul Davis Park: Ongoing sanitizing of facilities.
Removed brush.
Planted 1 tree.
- Park Lane Park: Repaired tether ball set.
- Pocket Parks: Set poles for new signs.

City Facility/Property Maintenance

- City Hall: Daily cleaning.
Installed 7 automatic faucets.
Fire alarm system inspected.
Installed 4 automatic flush valves in bathrooms.
- Library: Repaired leaking chilled water line on the air conditioning system.
Replaced ceiling tiles.
- Public Works shop: Fire alarm system inspected.

Oak Wilt

No new reported cases.

Reports Submitted

Wildlife Management Advisory Commission Report.

Events/Conducted Education to residents

- None.

Future Projects or Needs

- Increase office space at the Public Works building.
- Construct Covered vehicle and equipment storage.

Animal Services Monthly Activities

- 3 deer carcasses were disposed of, which makes for the year 3.
- 0 wild hog was donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are .
- 0 live traps loaned out this month, traps loaned out year-to-date .
- 145 registered/reregistered animals for the year.
- 0 nuisance complaints received.
- 0 animal reported bites.

Adoptions

- 1 dogs; 1 year-to-date.
- 0 cats; 0 year-to-date.

Returned to owners

- 3 dogs; 3 year-to-date.
- 0 cats; 0 year-to-date.

Transferred to other agencies

- 0 dogs for month; 0 year-to-date.
- 0 cats for month; 0 year-to-date.

Currently in City care

- 1 dogs; 1 cat: 1 chicken.



Year to Date Wildlife Report

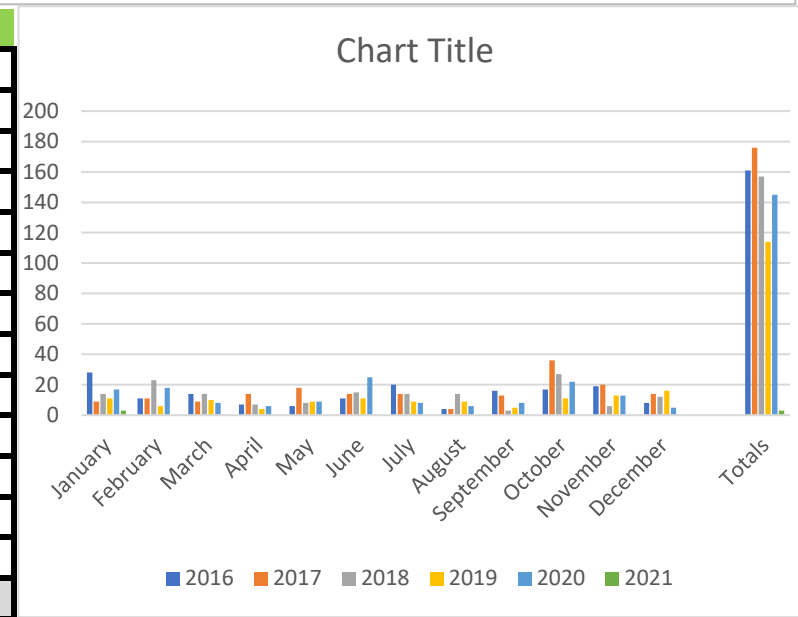
	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	3	0	0	0	0	0	0	0	0	0	0	0	3
Raccoons	3	0	0	0	0	0	0	0	0	0	0	0	3
Opossums	3	0	0	0	0	0	0	0	0	0	0	0	3
Skunks	5	0	0	0	0	0	0	0	0	0	0	0	5
Wild hogs	0	0	0	0	0	0	0	0	0	0	0	0	0
Turtles	0	0	0	0	0	0	0	0	0	0	0	0	0
Squirrels	1	0	0	0	0	0	0	0	0	0	0	0	1
Foxes	0	0	0	0	0	0	0	0	0	0	0	0	0
Armadillos	0	0	0	0	0	0	0	0	0	0	0	0	0
Hawks	0	0	0	0	0	0	0	0	0	0	0	0	0
Bats	0	0	0	0	0	0	0	0	0	0	0	0	0
Coyotes	0	0	0	0	0	0	0	0	0	0	0	0	0
Buzzards	1	0	0	0	0	0	0	0	0	0	0	0	1
Ringtails	0	0	0	0	0	0	0	0	0	0	0	0	0
Snakes	0	0	0	0	0	0	0	0	0	0	0	0	0
Bobcat	0	0	0	0	0	0	0	0	0	0	0	0	0
Porcupine	0	0	0	0	0	0	0	0	0	0	0	0	0
Chicken	1	0	0	0	0	0	0	0	0	0	0	0	1

Total **17**

17

Deer Carcass Removal Totals for 2016-2017-2018-2019-2020-2021

	2016	2017	2018	2019	2020	2021
January	28	9	14	11	17	3
February	11	11	23	6	18	
March	14	9	14	10	8	
April	7	14	7	4	6	
May	6	18	8	9	9	
June	11	14	15	11	25	
July	20	14	14	9	8	
August	4	4	14	9	6	
September	16	13	3	5	8	
October	17	36	27	11	22	
November	19	20	6	13	13	
December	8	14	12	16	5	
Totals	161	176	157	114	145	3

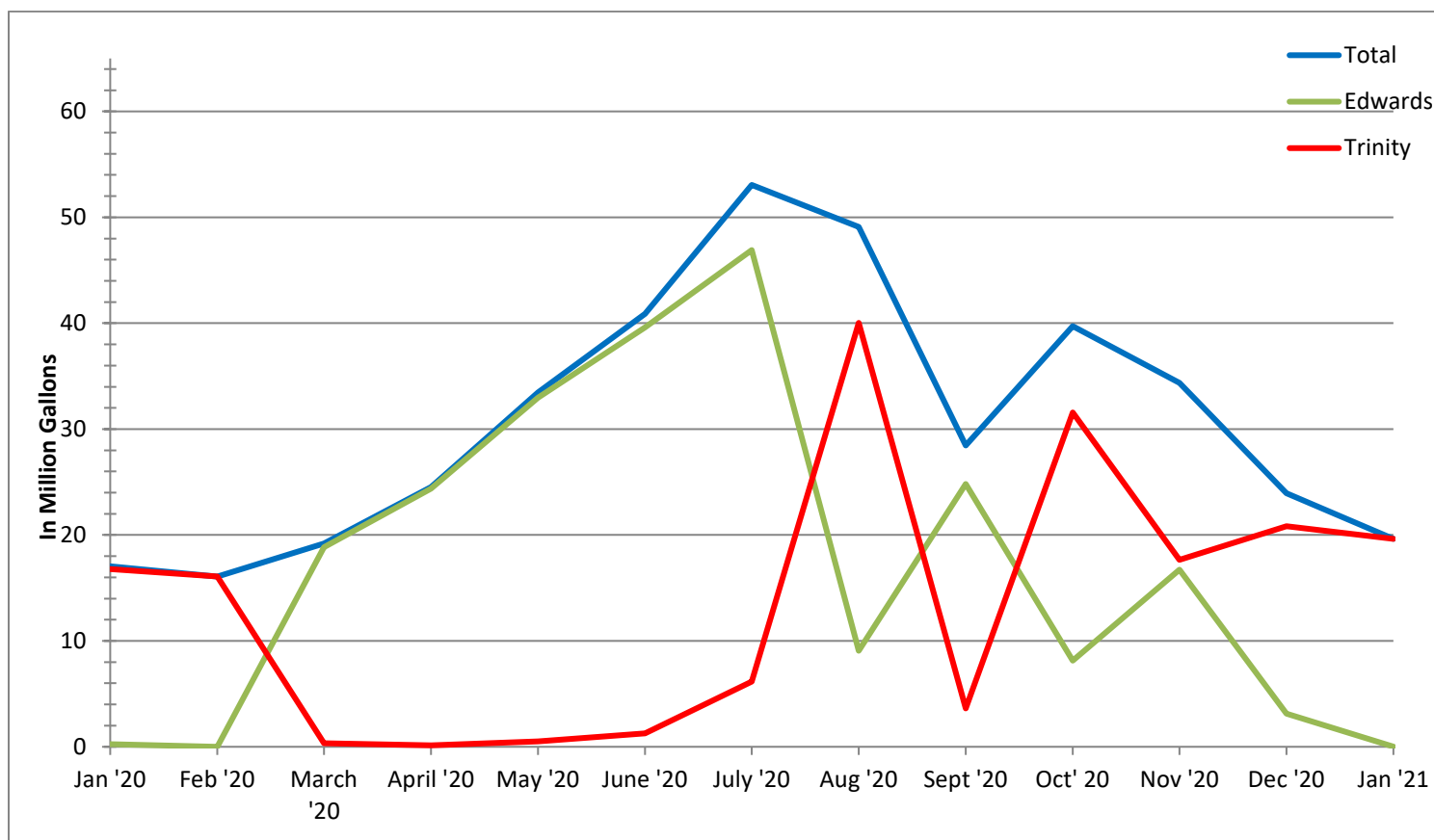




Water Department Report

As of January 31, 2021

City of Garden Ridge Aquifer Usage

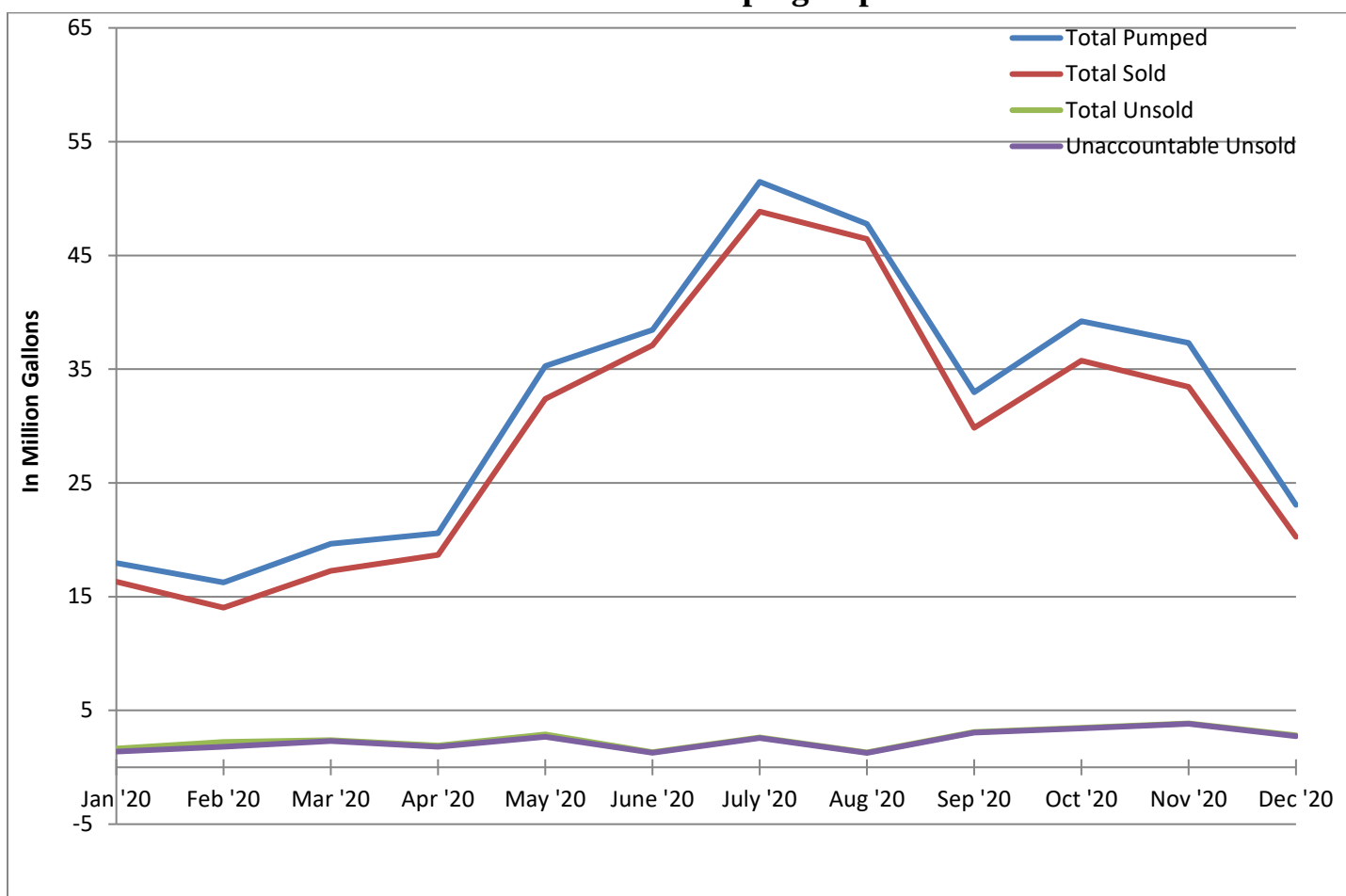


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	0.02	0.02	648.567	0
Trinity Well Usage AC/FT:	60.26	60.26	N/A	0

Water Quality

Backteriological Samples	Due:	Missed:	Passed:	Failed:
Distribution Samples:	6	0	6	0
Raw Water Samples:	2	0	2	0
Chlorine Residual Test:	31	0	31	0

2019 – 2020 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Jan '20	17,956	16,308	1,648	1,388	7.7%
Feb '20	16,250	14,032	2,218	1,806	11.1%
March '20	19,658	17,270	2,388	2,308	11.7%
April '20	20,579	18,682	1,897	1,795	8.7%
May '20	35,266	32,385	2,881	2,668	7.6%
June '20	38,442	37,110	1,332	1,286	3.3%
July '20	51,469	48,851	2,618	2,574	5.0%
Aug '20	48,799	46,446	2,333	2,286	4.7%
Sept '20	32,959	29,855	3,104	3,057	9.3%
Oct '20	39,216	35,752	3,464	3,418	8.7%
Nov '20	37,299	33,440	3,860	3,821	10.2%
Dec '20	23,077	20,270	2,807	2,736	11.9%
Jan '21	20,655				
Yearly Average	30,894	29,200	2,546	2,429	8.3%

Water Department Monthly Activities:

New Installed Meters	1045	Work Orders	178
Meter Replacements	5	Locates	62
City Owned Leaks	3	Irrigations Permits Issued	2
Meters Read	1677	Total Rebates	0
Meter Tests	0	Active Customer Leaks	201

Leak Adjustments

New Requests	2	Waiting for Customer	5	Approved	3	Amount Approved	\$308.35	Denied	1	Sent to Water Commission	2
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Projects:

- Whispering Oaks Project is Ongoing
 - o Waiting on developer As-Builts
- Workflow Management System Implementation Ongoing
- AMI Project is Ongoing
 - o We have 43 meters left to install.
- 2252 Wastewater Project Ongoing
- 2252 TXDOT Water Line Ongoing
- Municipal Well Site Clean Up
 - o Having gates installed to access the back side of the fence line.
- TCEQ Inspection
 - o We have had the inspection and are waiting for the report.
- Weather Station Tower is Finished

COVID-19 Pandemic

The Water Department is continuing to be vigilant to keep our staff and infrastructure safe from the spread of the Coronavirus. We are still cleaning facilities, vehicles, and equipment daily to ensure our staff and water system stay safe. Our team members have a positive outlook. We are keeping a close eye on the situation and can increase or decrease our continuity of operations if and when necessary.



Garden Ridge Library

Volume IV, Issue 3

February 3, 2021

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities for February

Children's Activities

Tuesdays, Lego Robotics, 3:15 pm, featuring the new **Spike** Legos kits

Wednesdays, Lego Club, 3:15 pm, featuring regular Legos with assigned projects

Thursdays, Coding Club, 3:15 pm, "Learning *Scratch* from Scratch"

Fridays, Preschool Storytime, 10:30 am with **Stay & Play** immediately following

Adults' Activities

Tuesdays, Northside Knitters, 10:00 am

Thursdays, Adult Coloring, 1:00 pm

2nd Tuesdays, Card-making for our troops, 12:00 pm

3rd Tuesdays, Regular Card-making, 1:00 pm

Family Time

1st Saturdays, Family Tech Day, 10 am—1:00 pm (Come and Go), Families are invited to explore and work together with various tech items: Legos WeDo, Legos Spike, Scratch Coding, AWE Computers, and the Crickit Machine.

Parents will enjoy playing with these "toys" and will wish that they had had them as children!

Our same meticulous cleaning protocols will follow each session.

Department Statistics for January

Visits to the Library	817
Items Checked Out	2,575
New Patrons Added	13

New Items Added to the Collection	29
Volunteer Hours	92

Activity Statistics

Children's Preschool Storytime	116
Children's Lego Robotics, Coding, Regular Legos (on hiatus)	58
Adult Classes	36

Activity Total 210

Estate Planning Seminar, Thursday, February 11, 6:30 pm

At the Community & Event Center

Presented by Jim Voeller, Attorney-at-Law and Estate Planning Law Specialist

This is for parents, grandparents, people who pay taxes, people who did their estate planning more than two years ago, those who don't know the difference between a will and a trust, those who wish to ...basically, **every-one can benefit from this seminar.**

Since light refreshments will be served, we ask everyone to **RSVP.**



memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Administrator, City of Garden Ridge
Date: January 25, 2021
Re: Engineering Report for February 2021 Council Meeting

1. FM 2252 TxDOT Project

- Trihydro has completed “conflict matrix” evaluation of Garden Ridge’s water conflicts with TxDOT’s FM 2252 project. Our initial conflicts have been reduced to five (5) areas of concern. Preliminary design of conflict resolutions has been prepared and final coordination meeting with TxDOT to discuss was held. TxDOT agreed with the proposed resolutions to the identified conflicts. We are currently awaiting TxDOT completion of 100% final roadway plans.
- Next step is to prepare bid documents for proposed water utility relocation, finalize project budget, solicit construction bids, and finalize TxDOT approval.

2. FM 2252 Wastewater Project

- Trihydro continues to gather information about potential wastewater clients. Preferred system routing and line sizing are complete. Plan review for WW lines A & B are under City review. Proposed rates and tariff schedule development is ongoing.
- Bids for Wastewater Grinder Stations/On-Call Services, WW Pump, Haul & Disposal Services and Force Main Installation have been received.
- Easement acquisition is underway. Force Main shop drawing review are underway. TxDOT crossing permits are being finalized.



January 25, 2021

Ms. Nancy Cain
City Administrator
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, TX 78266

RE: City of Garden Ridge Bid Award Recommendation
Bulk Wastewater Pumping, Hauling and Disposal Services

Dear Ms. Cain:

Trihydro Corporation, (Trihydro) evaluated bids received on December 23, 2020 for the City of Garden Ridge Bulk Wastewater Pumping, Hauling and Disposal Services project. Our evaluation included review of the bidders' responsiveness and math calculations for each bid item and total bid price. Four bids were received as shown in the attached Table 1. Summarized below is the total from the apparent low bidder, Talbert Quality Carriers.

- Talbert Quality Carriers
 - \$4,860

Trihydro recommends award to the low bidder, Talbert Quality Carriers, for the Base Bid in the amount of \$4,860. No alternate bids are proposed for award, only base bid. Bid packages were obtained by four (4) qualified bidders. Talbert Quality Carriers is a qualified supplier and will be entering into a three year on-call services agreement with the City of Garden Ridge. j

If you have any questions, please feel free to contact our office.

Sincerely,
Trihydro Corporation

A handwritten signature in blue ink that reads "Patrick A. Lackey".

Patrick A. Lackey, P.E.
Senior Engineer

Attachments

ATTACHMENTS

BID PROPOSALS FOR BULK WW HAULING, PUMPING, & DISPOSAL - CITY OF GARDEN RIDGE

CONTRACTOR	ADDRESS	CONTACT NAME	CONTACT #	ITEM #	DESCRIPTION	UNIT	EST. QUANTITY	BID UNIT PRICE	BID PRICE	TOTAL BASE
Talbert Quality Carriers	119 County Rd 6879 Natalia, TX 78059	Charles Talbert	(210) 617-6709	1	P, H, and D per 10,000 gallons	/10,000 gallon	10,000	\$0.18/Gal.	\$1,800	\$4,860
				2	P, H, and D per 5000 gallons	/5000 gallon	5,000	\$0.18/Gal.	\$900	
				3	P, H, and D per 1000 gallons	/1000 gallon	1,000	\$0.55/Gal. + \$500 Truck Fee	\$1,050	
				4	P, H, and D per 100 gallons	/100 gallon	100	\$0.55/Gal. + \$500 Truck Fee	\$555	
				5	Undersized Load per gallon	/gallon	100	\$0.55/Gal. + \$500 Truck Fee	\$555	
Sanchez Septic Service	7815 US Hwy 181 Floresville, TX 78114	Larry Sanchez	(210) 952-1041	1	P, H, and D per 10,000 gallons	/10,000 gallon	1	\$3,000.00	\$3,000.00	\$5,050.50
				2	P, H, and D per 5000 gallons	/5000 gallon	1	\$1,500	\$1,500	
				3	P, H, and D per 1000 gallons	/1000 gallon	1	\$500	\$500	
				4	P, H, and D per 100 gallons	/100 gallon	1	\$50	\$50	
				5	Undersized Load per gallon	/gallon	1	\$0.50	\$0.50	
Cisco Septic	4754 Rakowits Rd Adkins, TX 78101	Fransisco Mendieta	(210) 598-9090	1	P, H, and D per 10,000 gallons	/10,000 gallon	10,000	\$300/hr for 7 hrs	\$2,100	\$5,700
				2	P, H, and D per 5000 gallons	/5000 gallon	5,000	\$300/hr for 4hrs	\$1,200	
				3	P, H, and D per 1000 gallons	/1000 gallon	1,000	\$300/hr for 3hrs	\$900	
				4	P, H, and D per 100 gallons	/100 gallon	100	\$300/hr for 3hrs	\$900	
				5	Undersized Load per gallon	/gallon	100	\$300/hr for 2hrs	\$600	
Barry's Pumping Service LLC	1463 Prairie Flower Seguin, TX 78155	Jeffrey W Wegman	(520) 678-0950	1	P, H, and D per 10,000 gallons	/10,000 gallon	10,000		\$4,000	\$7,150
				2	P, H, and D per 5000 gallons	/5000 gallon	5,000		\$2,000	
				3	P, H, and D per 1000 gallons	/1000 gallon	1,000		\$450	
				4	P, H, and D per 100 gallons	/100 gallon	100		\$350	
				5	Undersized Load per gallon	/gallon	100		\$350	

*Unit prices, extensions, & totals were corrected by the engineer

*Unit prices, extensions, & totals were corrected by the engineer

*Unit prices, extensions, & totals were corrected by the engineer

*Unit prices, extensions, & totals were corrected by the engineer



City of Garden Ridge

"A way of life, not just a place to live"

City Commission Volunteer Interest Form

First Name*

David

Last Name

Biersner

Address*

19446 Arrowood Place Garden Ridge, Tx. 78266

Phone Number

210-251-4601

Email Address

[REDACTED]

Date of Birth*

[REDACTED]

Voter Unique Identifier (VUID)

[REDACTED]

Qualifications from Ordinance No. 210*

Please check all the boxes that apply to you.

- ☒ A registered voter in Garden Ridge, TX
- ☒ Has resided in the City for at least six (6) months
- ☒ Has not been convicted of a felony
- ☒ Has not been found mentally incompetent by a final judgment of a court

Occupation

Semi Retired Geophysical Consultant and Realtor

Please check which of the following Commission you have a desire to serve on

- | | |
|---|--|
| ☐ Planning and Zoning Commission | ☐ Wildlife Management Advisory Commission |
| ☒ Quarry Commission | ☐ Any City Commission |
| ☐ Water Commission | |

Tell us why you desire to serve on a City Commission.

I have a lot of experience with gather seismic data utilizing Explosives, Vibrator Trucks and Air Guns. I am very familiar with PPV monitoring around building, wells, house, pipelines, etc. I would like to share this knowledge/insight with the community.

List any Boards, Commissions or Committees you have previously served on in Garden Ridge or other entities.

none

Please attach your resume or a bio.*

Biersner pdf

Date

11/30/2020

A resume or a bio is required to be submitted with Volunteer Interest Form.

David Biersner

Experience

8/99-Present **Bier Seis, Inc.**
Garden Ridge, TX.
President/Owner

- Oversee geophysical subcontractors in the field for my clients and maintain contractual quality control specs, parameters, HSE compliance, program management, permit supervision and property owner relations.
- Advised clients on bids, budgets, designs, techniques, equipment and subcontractors.
- Advised and recommended field quality control standards.
- Experienced in Marsh, Swamp, Highland, Mountainous and Urban environments.
- Worked in the following markets: US Gulf Coast, Mid-Continent, NE US, Rocky Mountains, Alaska, and California. With some international work in Canada, South America, Europe and Africa.
- Familiar with the following programs: Mesa, ESRI, Global Mapper, Delomre Mapping, GP Seismic and Microsoft Office.
- Fully Insured

3/2012-2017

Pro Line, LLC and Texas Land and Brush Clearing, LLC
Beeville, Texas.
Part owner 33%, Responsible for Sales and Operations.

- Company concentrated on clearing brush on Oil and Gas Right-of-ways, also did Ranch clearing.
- Operated 5 Caterpillar tractors for clearing with a haul truck.

5/97-8/99 **Eagle Geophysical** **Houston, TX.**
Operations Supervisor Domestic Land

- Supervised operations on 4 seismic crews.
- Bid prospects and proposal contracts for seismic work.
- Supervised over 3000 sq. miles of 3-D seismic data acquisition.
- Experienced in the following markets: US Gulf Coast, California, Mid-Continent, and Western Canada.
- Experienced in the following environments: Marsh, Swamp, Highland & High Culture.

- Negotiated and marketed seismic crews to clients.
- Oversaw subcontractors: (Drilling, Explosives, Equipment, Surveyors, Permits.)
- Oversaw purchase and use of capital assets.

4/96-5/97 Geco-Prakla Houston, TX.

Operations Supervisor Ocean Bottom Cable

- Played a primary role in establishing the OBC division.
- Oversaw the rig up of the Vessels (5) and Seismic equipment
- Recruited personnel and organized their training.
- Oversaw operations of the crew (5 Vessels, 80 people plus subcontractors).
- Oversaw subcontractors and vendors.
- Helped bid and track prospects.
- Advised and reported to clients.

8/95-4/96 Western Geophysical New Iberia, LA.

Field Supervisor Ocean Bottom Cable

- Responsibility includes the profitability, safety and data quality for 2 OBC crews.
- Supervised 200+ employees plus subcontractors.
- Oversaw maintenance, repair, and upgrading of 10 vessels (105 ft. to 210 ft.)
- Improved profitability and safety of the crews.
- Liaison with Houston management and clients.

6/93-8/95 Western Geophysical New Iberia, LA.

Party Manager Ocean Bottom Cable

- Played a key role in the development of the OBC division.
- Turned the crew into a profitable, safer, better organized and cohesive unit (gross profit 1995 \$7m.) Held monthly production record of 3350 linear miles.
- Employment and evaluations of personnel, scheduling of safety and professional training of the crewmembers.
- Procurement of supplies and services.
- Set up and maintained onshore DGPS Stations.

11/87-6/93 Western Geophysical Kingsville, TX.

Party Manager Land Crew

- Managed both 3-D and 2-D projects in South Texas, Oklahoma and Louisiana utilizing vibrator and explosive energy sources.
- One of a few domestic crews to show a profit during the 6 years I managed it.

- Selected and oversaw all subcontractors (Permit, Line Clearing, Drilling,)
- The crew went 22 months without a Lost Time Accident.
- Reported to and advised clients.
- Advised Houston management on bids and scouted potential prospects.
- Supervised permit and survey operations.

9/83-11/87 Western Geophysical Beeville, TX.
Geophysical Trainee/Asst. Party Manager

- Assisted the Party Manager with his duties.
- Relief observer on the MDS-16 system.
- Plane table and alidade surveyor.
- Permitted seismic programs.
- Laid out ground equipment when needed.

9/20-Present

D Ann Harper Coldwell Banker Realtor

Education

2020 SABOR Real Estate School

- Completing 180 hours of required course
- Passed Exam and requirements for a sale agent license (June 2020)

1979-1983 Washington State University
Pullman, WA.

- Bachelor of Science in Geology.
- Delta Tau Delta Fraternity.
- Geology Club

Interests

***Biking, Hiking, Hunting, Fishing, and Gardening. Member of
 SEG, AAPG, HGS and NAR.***

Water Commission Recommendations

For City Council February 3, 2021

1. Request for water leak adjustment for **9419 Gardenia Bend** for the billing period of August 21, 2020 – September 24, 2020, by Gregory & M. Noëlle Czerniak.
 - a. Petitioner had kept irrigation system shutoff for 12 months due to need of repairs. Total Lawn Care, TLC, was hired to make repairs on Aug 19th and took several days to complete. The petitioner stated that much of the water usage was due to the irrigation specialist running the system to assess the breaks, leaks and other issues. The petitioner also stated that they found the irrigation system running at night which are confirmed in the laptop readings. Per the laptop readings water usage due to irrigation is estimated to be about 45,000 gals.
 - b. Petitioner also mentioned that AT&T was running fiberoptic cable to the neighbor's house and trenched through their yard damaging the irrigation piping.
 - c. Petitioner does feel that TLC and AT&T should be accountable the high-water loss but has not been successful with either excepting responsibility. (Refer to emails)
 - d. The Water Commission used a 3-month average of the water consumption of 55,000 gallons as the bases for calculating the credit. This resulted in a leak of 72,000 gallons vs the 102,000 gallons as determined by the Water Manager.
 - e. The Water Commission voted 3-0 to recommend to City Council a credit of **\$1,023.56**. This is based on calculating the cost of water leaked at the lowest tier rate (see calculation below).

Note: Customer History of Request showed that City Council approved a credit to the Water bill that was processed on August 18, 2015 for \$3,787.66. Cause of the leak was not recorded.

Leak from 8/24/20 to 9/24/20 => 72,000 gals				
A	Water Bill (water portion only)	127k		\$1,574.24
B	Leak value at the lowest tier rate (\$2.40/kgal)	72k	\$ 197.28	
C	Customer Consumption at standard rates (5k minimum)	55k	\$ 353.40	
D	Paid by Customer (D=B+C)			\$ 550.68
E	Credit to Customer (E=A-D)			\$1,023.56

2. Request for water leak adjustment for **19907 Wild Crest** for the billing period of July 23, 2020 – August 24, 2020, by Bryan Stensrud (Rachel Feraerr, daughter/guardian)
- a. Due to a traumatic brain injury the petitioner does not get out of the house and his wife passed away expectedly on July 4th. His late wife had been the person that maintained the house and grounds. The leak was discovered by a visitor. The irrigation system was repaired on July 23rd, which was the first day of the billing period in question. At a later date within the same billing period a neighbor sees a geyser and contacts the daughter. This was determined to be a result of broken sprinkler head.
 - b. The petitioner also provided a receipt for repairs to their water softener on 12/8/20. They found that the water softener was also using excessive water.
 - c. The Water Commission used the consumption for same month of the previous year as the bases for calculating the credit which was 74,000 gallons. This resulted in using 153,000 gallons for the leak amount vs the 215,000 gallons determined by the Water Manager as water usage due to the irrigation system.
 - d. The Water Commission voted 3-0 to recommend to City Council a credit of **\$2,508.92**. This is based on calculating the cost of water leaked at the lowest tier rate (see calculation below).

Note 1: Customer History of Request showed that City Council approved a credit to the Water bill on December 4, 2019 for \$3,959.58. The cause of this leak was a break in the 1 ½" main water supply line from the water meter to the house.

Note 2: The daughter is now the guardian of the customer and said that repairs were delayed until a Judge signed off on the request. Daughter and her family have now moved into house and will sign-up for the Customer Portal to track water usage in the future.

Leak from 8/21/20 to 9/24/20 => 153,000 gals				
A	Water Bill (water portion only)	227k		\$3,531.24
B	Leak value at the lowest tier rate (\$2.40/kgal)	153k	\$ 419.22	
C	Customer Consumption at standard rates (5k minimum)	74k	\$ 603.10	
D	Paid by Customer (D=B+C)			\$1,022.32
E	Credit to Customer (E=A-D)			\$2,508.92



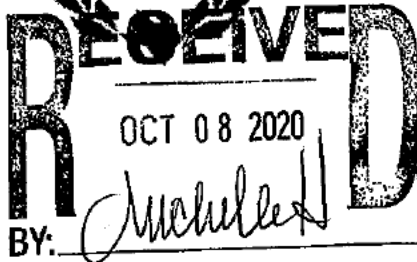
City of Garden Ridge

"A way of life, not just a place to live"

For Office Use Only

2020 61 W

APPENDIX "F"



WATER LEAK ADJUSTMENT REQUEST

To Be Completed By Customer

Name: Gregory & Marie Noelle Czerniak

Phone: [REDACTED]

Address: 9419 Gardenia Bend Dr.

Billing Period: 8/21/20 - 9/24/20

Bill Amount: \$11612.55

Email: [REDACTED]

Please explain circumstances of the higher bill: we hired a licensed/certified irrigation repair company (TLC-Total Lawn Care) to make repairs to our irrigation system which we had previously kept shut off for ~12 months due to the need for repairs to the system. TLC began repairs on 19 Aug and they went on for several days into the next week. During this time the irrigation specialist had several zones running to assess breaks, leaks and other issues. In fact, a couple times I found
Do you suspect criminal activity? Circle: YES NO the sprinklers

If yes, please submit a copy of your Police Report.

What corrective measures/repairs have been made? Please provide documentation/receipts. running at night (after work hours) and shut the system down. I believe the heavy usage noted is from this work as the dates correlate perfectly.
In addition to the above explanation, upon learning from the water Dept that we had a "leak", we hired TLC once again to evaluate and repair the "slow leaks" in the irrigation system that had apparently eluded detection by the previous irrigation specialist. They are still working on these repairs (ongoing).
What are you specifically requesting of the Water Department?

We are asking the Water Department to forgive the excessive water usage as it was directly related to the reparations to our irrigation system. We consciously did not use the system while under disrepair so as not to waste water.

Signature

Date

Mari Czerniak

8 Oct 2020

Please attach supporting documentation to this page.

James H. Jones

1	to Charge
3	1/2" Line Break Kit
	3/4" Line Break Kit
	1" Line Break Kit
	1 1/2" Line Break Kit
	2" Line Break Kit
	2 1/2" Line Break Kit
	3" Line Break Kit
	Drop Line Repair Kit
4	4" PopUp Kit
	6" PopUp Kit
10	Rotor Kit
	Nozzle Replacement - Standard
	Nozzle Replacement - MP Rotor
	Lower / Raise Head
	6" Round Valve Box Cover
	10" Round Valve Box Cover
	12" Round Valve Box Cover
1X	1" Valve Kit
	1 1/2" Valve Kit
	2" Valve Kit
1	Trace Electrical w/valve finder
	9 Volt Battery
	1/2" x 2 1/2" Pipe Section
	1/2" x 2 1/2" Tee
1	1/2" x 2 1/2" Elbow
	Sub Total
	\$ 25% Tax
	Total Cost to repair

Notes

Notes
Misc 11, 12" pop up
Misc. Man hours to troubleshoot & repair
Zaves 8, 9.

For a video on the T2c type, learn how to protect with this report on the new
sundering property, additional to use and the impact on your education

Authorized Customer Signature

Customer Profile

Authorized LUSCONE

in Texas is regulated by the Texas Commission on
1982 Irrigation Laws.

Account Number: XXXXXXXXXX CZERNIAK, GREGORY/MARIE

		Service		# of			Demand				Fuel	Demand	
Bill Date	Tno	From	To	Days	Consumption	Consu...	Total Bill	Bill Amount	Tax	Adjus...	Amount	Tax	
09/30/2020	826	08/24/2020	09/23/2020	30	127	0.0000	1,580.24	1,580.24	0.00	0.00	0.00	0.00	
08/31/2020	828	07/23/2020	08/24/2020	32	39	0.0000	197.12	197.12	0.00	0.00	0.00	0.00	
07/31/2020	830	06/22/2020	07/23/2020	31	12	0.0000	44.18	44.18	0.00	0.00	0.00	0.00	
06/30/2020	832	05/21/2020	06/22/2020	32	20	0.0000	75.05	75.05	0.00	0.00	0.00	0.00	
05/31/2020	834	04/23/2020	05/21/2020	28	9	0.0000	35.96	35.96	0.00	0.00	0.00	0.00	
05/01/2020	836	03/23/2020	04/23/2020	31	10	0.0000	38.70	38.70	0.00	0.00	0.00	0.00	
03/31/2020	838	02/20/2020	03/23/2020	32	14	0.0000	49.66	49.66	0.00	0.00	0.00	0.00	
02/28/2020	840	01/21/2020	02/20/2020	30	8	0.0000	33.22	33.22	0.00	0.00	0.00	0.00	
01/31/2020	842	12/20/2019	01/21/2020	32	9	0.0000	35.96	35.96	0.00	0.00	0.00	0.00	
12/31/2019	844	11/21/2019	12/20/2019	29	9	0.0000	34.60	34.60	0.00	0.00	0.00	0.00	
11/30/2019	846	10/23/2019	11/21/2019	29	12	0.0000	41.80	41.80	0.00	0.00	0.00	0.00	
10/31/2019	848	09/23/2019	10/23/2019	30	10	0.0000	37.00	37.00	0.00	0.00	0.00	0.00	
09/25/2019	850	08/22/2019	09/23/2019	32	26	0.0000	94.39	94.39	0.00	0.00	0.00	0.00	
08/30/2019	851	07/22/2019	08/22/2019	31	58	0.0000	345.31	345.31	0.00	0.00	0.00	0.00	
07/31/2019	856	06/24/2019	07/22/2019	28	75	0.0000	542.40	542.40	0.00	0.00	0.00	0.00	
06/30/2019	858	05/23/2019	06/24/2019	32	43	0.0000	204.16	204.16	0.00	0.00	0.00	0.00	
05/31/2019	860	04/22/2019	05/23/2019	31	7	0.0000	27.80	27.80	0.00	0.00	0.00	0.00	
04/30/2019	862	03/21/2019	04/22/2019	32	7	0.0000	27.80	27.80	0.00	0.00	0.00	0.00	
03/31/2019	864	02/21/2019	03/21/2019	28	7	0.0000	27.80	27.80	0.00	0.00	0.00	0.00	
02/28/2019	870	01/23/2019	02/21/2019	29	5	0.0000	23.00	23.00	0.00	0.00	0.00	0.00	
01/31/2019	874	12/19/2018	01/23/2019	35	6	0.0000	25.40	25.40	0.00	0.00	0.00	0.00	
12/31/2018	878	11/20/2018	12/19/2018	29	6	0.0000	25.40	25.40	0.00	0.00	0.00	0.00	
11/30/2018	881	10/23/2018	11/20/2018	28	7	0.0000	27.80	27.80	0.00	0.00	0.00	0.00	
10/31/2018	884	09/21/2018	10/23/2018	32	15	0.0000	47.00	47.00	0.00	0.00	0.00	0.00	
					Avg 23	Avg 0.00	Avg 150.91	Avg 150.91	Avg 0	Avg 0	Avg 0.00	Avg 0.00	



City of Garden Ridge

"A way of life, not just a place to live"

To Be Completed By Water Department

Bill Amount: _____ Average Bill Amount: _____

Date Received: _____ Received By: _____

Historic Usage and Analysis: _____

Customer History of Requests: _____

Water Manager Review and Comments: _____

Additional information requested: _____ Date Requested: _____

Additional Information submitted: _____ Date Received: _____

Amount Approved: _____

Disapproved: _____

Referred to Water Commission: _____

Jacob Parsons
Water Manager or Designee Signature

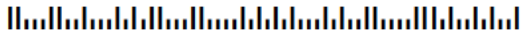
Date



City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us



**AUTO SORT CRRT R016
GREGORY/MARIE CZERNIAK
9419 GARDENIA BEND DR
GARDEN RIDGE TX 78266-2523



Pay online at www.municipalonlinepayments.com/gardenridgetx/utilities

Pay by phone at 866-285-1323

Please return this portion with your payment. When paying in person please bring both portions of this bill.

Account Number	Amount Due
	\$ 1,612.55
Due Date	After Due Date Pay
10/15/2020	PAID BY DRAFT
Service Address	
9419 GARDENIA BEND DRIV	

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address			Account Number
GREGORY/MARIE CZERNIAK			9419 GARDENIA BEND DRIV			
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	08/24/2020	09/23/2020	30	09/30/2020	10/16/2020	10/15/2020

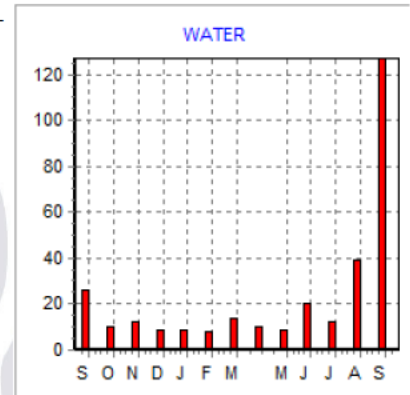
PREVIOUS BALANCE 229.43
PAYMENTS 229.43-

CURRENT READING 2016	PREVIOUS READING 1889	USAGE 127000	CURRENT BALANCE \$0.00
WATER			1,580.24
GARBAGE			26.00
EAA FEE			3.03
CTG FEE			0.60
HAZ WASTE			0.53
SALES TAX			2.15

CURRENT BILL \$1,612.55

AMOUNT DUE \$1,612.55

* DO NOT PAY - PAID BY DRAFT *



CITY HALL & LIBRARY CLOSED OCTOBER 12
VISIT WWW.CI.GARDEN-RIDGE.TX.US/557/
ADVANCED-METERING-INFRASTRUCTURE-AMI
TO LEARN ABOUT THE WATER SYSTEM UPGRADE.
AFTER HOURS CONTACT 210-651-6831
FOR WATER AND LOST/FOUND PETS.

Account Number: CZERNIAK, GREGORY/MARIE												
		Service		# of		De...				Fuel	Demand	
Bill Date	Tno	From	To	Days	Consumption	Co...	Total Bill	Bill Amount	Tax	Adjustment	Amount	Tax
12/31/2020	818	11/23/2020	12/22/2020	29	9	0000	35.96	35.96	0.00	0.00	0.00	0.00
11/30/2020	820	10/23/2020	11/23/2020	31	13	0000	46.92	46.92	0.00	0.00	0.00	0.00
10/31/2020	822	09/23/2020	10/23/2020	30	17	0000	61.46	61.46	0.00	0.00	0.00	0.00
09/30/2020	826	08/24/2020	09/23/2020	30	127	0000	1,580.24	1,580.24	0.00	0.00	0.00	0.00
08/31/2020	828	07/23/2020	08/24/2020	32	39	0000	197.12	197.12	0.00	0.00	0.00	0.00
07/31/2020	830	06/22/2020	07/23/2020	31	12	0000	44.18	44.18	0.00	0.00	0.00	0.00
06/30/2020	832	05/21/2020	06/22/2020	32	20	0000	75.05	75.05	0.00	0.00	0.00	0.00
05/31/2020	834	04/23/2020	05/21/2020	28	9	0000	35.96	35.96	0.00	0.00	0.00	0.00
05/01/2020	836	03/23/2020	04/23/2020	31	10	0000	38.70	38.70	0.00	0.00	0.00	0.00
03/31/2020	838	02/20/2020	03/23/2020	32	14	0000	49.66	49.66	0.00	0.00	0.00	0.00
02/28/2020	840	01/21/2020	02/20/2020	30	8	0000	33.22	33.22	0.00	0.00	0.00	0.00
01/31/2020	842	12/20/2019	01/21/2020	32	9	0000	35.96	35.96	0.00	0.00	0.00	0.00
12/31/2019	844	11/21/2019	12/20/2019	29	9	0000	34.60	34.60	0.00	0.00	0.00	0.00
11/30/2019	846	10/23/2019	11/21/2019	29	12	0000	41.80	41.80	0.00	0.00	0.00	0.00
10/31/2019	848	09/23/2019	10/23/2019	30	10	0000	37.00	37.00	0.00	0.00	0.00	0.00
09/25/2019	850	08/22/2019	09/23/2019	32	26	0000	94.39	94.39	0.00	0.00	0.00	0.00
08/30/2019	851	07/22/2019	08/22/2019	31	58	0000	345.31	345.31	0.00	0.00	0.00	0.00
07/31/2019	856	06/24/2019	07/22/2019	28	75	0000	542.40	542.40	0.00	0.00	0.00	0.00
06/30/2019	858	05/23/2019	06/24/2019	32	43	0000	204.16	204.16	0.00	0.00	0.00	0.00
05/31/2019	860	04/22/2019	05/23/2019	31	7	0000	27.80	27.80	0.00	0.00	0.00	0.00
04/30/2019	862	03/21/2019	04/22/2019	32	7	0000	27.80	27.80	0.00	0.00	0.00	0.00
03/31/2019	864	02/21/2019	03/21/2019	28	7	0000	27.80	27.80	0.00	0.00	0.00	0.00
02/28/2019	870	01/23/2019	02/21/2019	29	5	0000	23.00	23.00	0.00	0.00	0.00	0.00
01/31/2019	874	12/19/2018	01/23/2019	35	6	0000	25.40	25.40	0.00	0.00	0.00	0.00
					Avg 23	Avg 0	Avg 152.75	Avg 152.75	Avg 0.00	Avg 0.00	Avg 0.00	Avg 0.00



LANDSCAPE
LAWN CARE
IRRIGATION
PESTICIDE

4234 N Fm 88

Weslaco, TX 78599-3255

Phone: 800-796-8087
Fax: 866-514-1125
elizabeth.castillo@tlclawncare.com

INVOICE 35917
INVOICE DATE 11/16/2020

BILL TO

Czerniak Residence
9419 Gardenia Bend Dr
Garden Ridge, TX 78266

Phone:

PROPERTY ADDRESS

Czerniak Residence (9419 Gardenia
Bend Dr. GR TX)
9419 Gardenia Bend Dr
Garden Ridge, TX 78266

INVOICE	TERMS	PREPARED BY:
11/16/2020	Net 10	Jason W Matheny
DESCRIPTION		PRICE
11/04/2020: WORK ORDER: 16318 locate and fix mainline leak		\$2,108.03
Sales Tax (8.25%)		\$173.91
INVOICE GRAND TOTAL		\$2,281.94

PROPERTY
2788

AMOUNT
\$2,281.94

INVOICE
35917

INVOICE DATE
11/16/2020



LANDSCAPE
LAWN CARE
IRRIGATION
PESTICIDE

4234 N Fm 88
Weslaco, TX 78599-3255

**** Reprint ****

TLC TOTAL LAWN CARE LLC
4234 N FM 88
Weslaco TX 78599
8007968087

Software Version VT-6.0
8/31/2020 3:43:54 PM
DEFLT.123625.0001

Merchant #:	123625
TERMINAL:	1696800
Trans. Ref#:	000086861224
Response Code:	000
Trans ID:	000000003
Industry Type:	Retail
Batch Number:	395
Card Type:	Visa
Entry Mode:	Manual
Card Number:	xxxxxxxxxxxx5512
Approval Code:	H27824
Response Text:	APPROVAL
Sale:	\$1,834.06
Amount:	\$1,834.06
SubTotal:	\$1,834.06
Total:	\$1,834.06

I AGREE TO PAY THE ABOVE TOTAL
AMOUNT ACCORDING TO THE
CARD ISSUER AGREEMENT

X-----

Assistant City Secretary

From: Water Manager
Sent: Friday, December 11, 2020 4:08 PM
To: 'Marie Noelle Czerniak'; Water
Cc: 'Gregory Czerniak'; Water2
Subject: RE: [EXTERNAL] 9419 GARDENIA BEND Water Leak Adjustment Request

Ms. Czerniak,

Thank you for your response. We are going to gather data from your meter to verify that all the leaks have been repaired. Have you gotten any response back from either company that they will cover any of the damages and water loss that had occurred? Have a good weekend.

Thank You,
Jacob Parsons
Water Manager
City of Garden Ridge
Off: (210)651-6632

From: Marie Noelle Czerniak
Sent: Tuesday, November 24, 2020 12:57 PM
To: Water Manager <WaterManager@ci.garden-ridge.tx.us>; Water <Water@ci.garden-ridge.tx.us>
Cc: 'Gregory Czerniak' ; Water2 <Water2@ci.garden-ridge.tx.us>; 'Marie-Noelle Czerniak'
Subject: RE: [EXTERNAL] 9419 GARDENIA BEND Water Leak Adjustment Request

Can you please explain where the leak was and why it wasn't detected until you were notified.

The leak turned out to be in our irrigation system between our driveway and our property line.

We had been aware of a leak somewhere in our irrigation system earlier in the year and had turned the system off completely until we could get the repairs done. In August, we hired Total Lawn Care to do those repairs. Actually, we hired them and paid them to assess all leaks or breaks in the irrigation system (back yard and front yard) and spent \$1834 having them make those repairs (see invoice and receipt dated 08/19 and 08/31 respectively). During the course of the several days that the irrigation specialist was conducting the repairs, he ran the various zones of the system a lot while he was working on them. I commented to him about the excessive use of water, but he assured me it was standard practice for assessing the system. The high water usage noted by your spreadsheet actually matches (to the best of my recollection) when he was here working on the system. Once they had "completed" the repairs we set our system to run on a zone rotational schedule. It was not until your department notified us that we had a small leak that we became aware of some unrepaired portions of the system.

Was the water ever turned back on once you were notified that there was still a leak on the 24th.

When your department notified us of the leak, we again turned off the irrigation system until TLC returned to assess the repairs still needed. They have since done additional repairs to the irrigation system after identifying where the leak was. Different technicians came out this time to do the work. Some of the leaks can be attributed to damages done to

our irrigation system by AT&T technicians who buried fiberoptic cable (for our neighbor's internet service) along and across our driveway and through our front yard (not through the easement). I have attached the latest invoice from TLC for those repairs in the amount of \$2281.

Did TLC taking responsibility for the misdiagnosed repair and loss of water from your irrigation system?

TLC has not taken responsibility. I informed them of the high water use bill and expressed my concern that their original technician had the sprinklers running a lot while he was working on the system – but they have not acknowledged accountability for the leaks he missed nor for the high water usage (water loss) during his work.

Are you holding them accountable for this water leak?

We do feel that TLC should be accountable for the high water loss during the repair process. I was led to believe it was standard practice to let them run. I'm also surprised they missed a fairly significant leak the first time they did the job. As you can see from the invoices, the second repair job cost more than the first time.

We are also holding AT&T accountable for the damage to the irrigation system (that was not originally detected by TLC) resulting from their technician running fiberoptic cable across our driveway and through our front yard (not the easement).

Finally, has all the repairs been made yet?

As far as we are aware (and have been told by the irrigation specialists), all repairs have been completed. Both invoices (and one receipt) for the work done by TLC are attached.

Respectfully,
Noelle Czerniak
757-604-1100

From: Water Manager <WaterManager@ci.garden-ridge.tx.us>
Sent: Friday, October 30, 2020 12:58 PM
To: Marie Noelle Czerniak Water <Water@ci.garden-ridge.tx.us>
Cc: 'Gregory Czerniak' Water2 <Water2@ci.garden-ridge.tx.us>
Subject: RE: [EXTERNAL] 9419 GARDENIA BEND Water Leak Adjustment Request

Ms. Czerniak,

We have reviewed your water leak adjustment request and we have few questions. Can you please explain where the leak was and why it wasn't detected until you were notified. Was the water ever turned back on once you were notified that there was still a leak on the 24th. Did TLC taking responsibility for the misdiagnosed repair and loss of water from your irrigation system? Are you holding them accountable for this water leak? Finally, has all the repairs been made yet? We appreciate you helping us to find these answers so we can continue this investigation.

Thank You,
Jacob Parsons
Water Manager
City of Garden Ridge
Off: (210)651-6632

From: Marie Noelle Czerniak
Sent: Thursday, October 8, 2020 6:21 PM
To: Water <Water@ci.garden-ridge.tx.us>
Cc: 'Marie-Noelle Czerniak' ; 'Gregory Czerniak'
Subject: [EXTERNAL] 9419 GARDENIA BEND Water Leak Adjustment Request

Please find attached the completed Water Leak Adjustment Request for 9419 Gardenia Bend Drive, Garden Ridge, as well as supporting documentation: TLC Receipt for irrigation repairs begun 19 August (which were being conducted during the timeframe of the highest water usage per your spreadsheet)
Currently TLC is conducting further repairs to identify and fix the “slow leak” they located within the irrigation system. Our irrigation system had been turned for approximately a year prior to the August repairs due to the fact that we knew we had repairs to do.

Thank you!

Respectfully,
Noelle Czerniak

From: Water <Water@ci.garden-ridge.tx.us>
Sent: Thursday, September 24, 2020 4:35 PM
To:
Subject: FW: 9419 GARDENIA BEND

I am including the laptop reading provided by the water crew.

From: Water
Sent: Thursday, September 24, 2020 4:25 PM
To:
Subject: 9419 GARDENIA BEND

The consumption came out to be about 127,000 gallons of usage with a bill total of \$1,612.55. I will be mailing the bills out next week which would be due on 10/15. I've attached a Leak Adjustment form, if you would like to review the form and have evidence of a leak repair you may certainly submit that for review.

Michelle Hinojosa
Utility Clerk
9400 Municipal Parkway
Garden Ridge, TX 78266
Water@ci.garden-ridge.tx.us
Phone: 210-651-6632
Fax: 210-651-9638

Date	Time	Usage	Total Usage	151,126	
8/21/2020	7:16	415.23	Irrigation	45,345	
8/21/2020	8:16	729.31	Leak	6,695	
8/21/2020	9:16	881.64	Leak	96,139	
8/21/2020	10:16	1173.38			
8/21/2020	11:16	1493.46	103gallons*65hours=	6,695	8/21-8/23
8/21/2020	12:16	1181.74	127gallons*757hours=	96,139	8/24-9/24
8/21/2020	13:16	669.94			
8/21/2020	14:16	1047.7			
8/21/2020	15:16	1481.49	8/21-8/23		
8/21/2020	16:16	970.42	Water Bill	39,000	\$197.12
8/21/2020	17:16	1069.87	Leak -	7,000	\$19.18
8/21/2020	18:16	756.24	Customer consumption	32,000	\$143.13
8/21/2020	19:16	647.34	Customer Pays		\$162.31
8/21/2020	20:16	538.43	Credit		\$34.81
8/21/2020	21:16	98.4			
8/21/2020	22:16	93.98			
8/21/2020	23:16	97.48	8/24-9/24		
8/22/2020	0:16	146.42	Water Bill	127,000	\$1,574.24
8/22/2020	1:16	95.92	Leak -	96,000	\$263.04
8/22/2020	2:16	97.15	Customer consumption	31,000	\$130.15
8/22/2020	3:16	96.18	Customer Pays		\$393.19
8/22/2020	4:16	96.99	Credit		\$1,181.05
8/22/2020	5:16	100.83			
8/22/2020	6:16	99.26			
8/22/2020	7:16	99.28			
8/22/2020	8:16	104.6			
8/22/2020	9:16	124.85	Total Lost Gallons	102,834	
8/22/2020	10:16	135.86	Customer Pays Total	\$555.50	
8/22/2020	11:16	105.6	Credit Total	\$1,215.86	
8/22/2020	12:16	108.42			
8/22/2020	13:16	116.77			
8/22/2020	14:16	99.17			
8/22/2020	15:16	99.01			
8/22/2020	16:16	99.03			
8/22/2020	17:16	104.26			
8/22/2020	18:16	107.63			
8/22/2020	19:16	101.63			
8/22/2020	20:16	101.84			
8/22/2020	21:16	101.93			
8/22/2020	22:16	149.59			
8/22/2020	23:16	102.26			
8/23/2020	0:16	102.5			
8/23/2020	1:16	103.58			
8/23/2020	2:16	105.3			
8/23/2020	3:16	102.02			

8/23/2020	4:16	101.69
8/23/2020	5:16	102.24
8/23/2020	6:16	116.54
8/23/2020	7:16	104.01
8/23/2020	8:16	145.7
8/23/2020	9:16	115.06
8/23/2020	10:16	110.72
8/23/2020	11:17	133.25
8/23/2020	12:17	149.48
8/23/2020	13:17	114.61
8/23/2020	14:17	127.34
8/23/2020	15:17	132.28
8/23/2020	16:17	105.87
8/23/2020	17:17	104.6
8/23/2020	18:17	105.14
8/23/2020	19:17	104.92
8/23/2020	20:17	137.43
8/23/2020	21:17	114.18
8/23/2020	22:17	108.31
8/23/2020	23:17	109.21
8/24/2020	0:17	105.84
8/24/2020	1:17	105.41
8/24/2020	2:17	104.79
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8/24/2020	4:17	103.3
8/24/2020	5:17	104.14
8/24/2020	6:17	106.73
8/24/2020	7:17	108.58
8/24/2020	8:17	99.51
8/24/2020	9:17	8.99
8/24/2020	10:17	6.33
8/24/2020	11:17	930.75
8/24/2020	12:17	121.46
8/24/2020	13:17	115.87
8/24/2020	14:17	143.23
8/24/2020	15:17	109.5
8/24/2020	16:17	116.68
8/24/2020	17:17	114.44
8/24/2020	18:17	113.24
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8/24/2020	22:17	1050.11
8/24/2020	23:17	713.42
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8/25/2020	2:17	793.78

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8/25/2020	9:17	109.83
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8/25/2020	12:17	114.76
8/25/2020	13:17	117.04
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8/25/2020	15:18	148.12
8/25/2020	16:18	114.18
8/25/2020	17:18	112.82
8/25/2020	18:18	132.56
8/25/2020	19:18	791.47
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8/25/2020	21:18	1301.04
8/25/2020	22:18	1068.3
8/25/2020	23:18	680.89
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8/26/2020	1:18	111.35
8/26/2020	2:18	795.56
8/26/2020	3:18	1391.64
8/26/2020	4:18	1285.82
8/26/2020	5:18	1039.16
8/26/2020	6:18	1034.55
8/26/2020	7:18	118.42
8/26/2020	8:18	133.5
8/26/2020	9:18	114.41
8/26/2020	10:18	142.7
8/26/2020	11:18	121.3
8/26/2020	12:18	115.09
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8/26/2020	17:18	430.04
8/26/2020	18:18	426.16
8/26/2020	19:18	803.61
8/26/2020	20:18	1383
8/26/2020	21:18	1295.81
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8/27/2020	13:18	114.95
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8/27/2020	23:18	115.55
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8/28/2020	17:19	123.06
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8/28/2020	20:19	116.52
8/28/2020	21:19	115.63
8/28/2020	22:19	170.31
8/28/2020	23:19	114.69
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8/30/2020	23:20	116.97

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8/31/2020	4:20	120.57
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8/31/2020	18:20	124.84
8/31/2020	19:20	128.85
8/31/2020	20:20	119.46
8/31/2020	21:20	163.26
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8/31/2020	23:20	119.33
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9/1/2020	16:20	147.54
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9/1/2020	20:20	128.17
9/1/2020	21:20	135.15
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9/2/2020	3:20	123.87
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9/2/2020	5:21	118.66
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9/2/2020	22:21	163.25
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9/4/2020	1:21	136.83
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9/4/2020	17:21	133.42
9/4/2020	18:21	125.78
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9/5/2020	4:22	203.63
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9/5/2020	9:22	128.17
9/5/2020	10:22	142.61
9/5/2020	11:22	130.36
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9/5/2020	15:22	126.17
9/5/2020	16:22	151.98
9/5/2020	17:22	129.79
9/5/2020	18:22	130.24
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9/6/2020	20:22	149.59
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9/7/2020	14:23	138.23
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9/7/2020	16:23	134.63
9/7/2020	17:23	135.76
9/7/2020	18:23	149.97
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9/8/2020	1:23	133.12
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9/8/2020	6:23	131.86
9/8/2020	7:23	135.73
9/8/2020	8:23	138.95
9/8/2020	9:23	216.13
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9/8/2020	11:23	133.35
9/8/2020	12:23	157.33
9/8/2020	13:23	135.14
9/8/2020	14:23	145.95
9/8/2020	15:23	134.82
9/8/2020	16:23	157.42
9/8/2020	17:23	130.39
9/8/2020	18:23	140.77
9/8/2020	19:23	134.98
9/8/2020	20:23	170.72
9/8/2020	21:23	129.74
9/8/2020	22:23	162.2
9/8/2020	23:23	133.61
9/9/2020	0:23	131.81
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9/9/2020	5:23	133.99
9/9/2020	6:23	134.9
9/9/2020	7:23	153.14
9/9/2020	8:23	140.96
9/9/2020	9:23	129.5
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9/9/2020	13:23	133.59
9/9/2020	14:23	134.61
9/9/2020	15:23	189.32
9/9/2020	16:23	128.08
9/9/2020	17:23	170.24
9/9/2020	18:23	133.37

9/9/2020	19:24	135.47
9/9/2020	20:24	134.09
9/9/2020	21:24	133.62
9/9/2020	22:24	155.08
9/9/2020	23:24	183.91
9/10/2020	0:24	130.81
9/10/2020	1:24	130.06
9/10/2020	2:24	129.51
9/10/2020	3:24	129.19
9/10/2020	4:24	128.63
9/10/2020	5:24	130.52
9/10/2020	6:24	128.08
9/10/2020	7:24	134.52
9/10/2020	8:24	168.27
9/10/2020	9:24	135.12
9/10/2020	10:24	137.22
9/10/2020	11:24	145.75
9/10/2020	12:24	132.24
9/10/2020	13:24	131.81
9/10/2020	14:24	134.31
9/10/2020	15:24	145.51
9/10/2020	16:24	133.22
9/10/2020	17:24	183.54
9/10/2020	18:24	138.93
9/10/2020	19:24	129.82
9/10/2020	20:24	130.72
9/10/2020	21:24	130.64
9/10/2020	22:24	177.42
9/10/2020	23:24	129.86
9/11/2020	0:24	129.87
9/11/2020	1:24	130.43
9/11/2020	2:24	130.86
9/11/2020	3:24	131.13
9/11/2020	4:24	132.87
9/11/2020	5:24	132.91
9/11/2020	6:24	134.88
9/11/2020	7:24	139.32
9/11/2020	8:24	131.7
9/11/2020	9:24	208.81
9/11/2020	10:24	149.08
9/11/2020	11:24	163.48
9/11/2020	12:24	152.99
9/11/2020	13:24	133.25
9/11/2020	14:24	131.51
9/11/2020	15:24	137.11
9/11/2020	16:24	235.9
9/11/2020	17:24	139.73

9/11/2020	18:24	129.44
9/11/2020	19:24	133.13
9/11/2020	20:24	131.94
9/11/2020	21:24	132.48
9/11/2020	22:24	135.8
9/11/2020	23:25	165.34
9/12/2020	0:25	132.85
9/12/2020	1:25	137.36
9/12/2020	2:25	147.38
9/12/2020	3:25	144.43
9/12/2020	4:25	209.83
9/12/2020	5:25	129.9
9/12/2020	6:25	129.47
9/12/2020	7:25	137.73
9/12/2020	8:25	136.23
9/12/2020	9:25	186.57
9/12/2020	10:25	144.72
9/12/2020	11:25	132.31
9/12/2020	12:25	132.82
9/12/2020	13:25	144.61
9/12/2020	14:25	157.16
9/12/2020	15:25	155.21
9/12/2020	16:25	133.4
9/12/2020	17:25	132.14
9/12/2020	18:25	138.1
9/12/2020	19:25	190.01
9/12/2020	20:25	130.66
9/12/2020	21:25	218.6
9/12/2020	22:25	133.33
9/12/2020	23:25	176.32
9/13/2020	0:25	130.65
9/13/2020	1:25	132.32
9/13/2020	2:25	132.51
9/13/2020	3:25	134.46
9/13/2020	4:25	134.57
9/13/2020	5:25	136.82
9/13/2020	6:25	136.87
9/13/2020	7:25	137.52
9/13/2020	8:25	145.44
9/13/2020	9:25	134.2
9/13/2020	10:25	147.65
9/13/2020	11:25	130.47
9/13/2020	12:25	132.24
9/13/2020	13:25	143.1
9/13/2020	14:25	134.45
9/13/2020	15:25	185.08
9/13/2020	16:25	146.92

9/13/2020	17:25	157.5
9/13/2020	18:25	140.51
9/13/2020	19:25	136.44
9/13/2020	20:25	157.99
9/13/2020	21:25	148.04
9/13/2020	22:25	174.04
9/13/2020	23:25	136.81
9/14/2020	0:25	136.32
9/14/2020	1:25	131.91
9/14/2020	2:25	131.42
9/14/2020	3:25	129.76
9/14/2020	4:25	133.32
9/14/2020	5:25	136.51
9/14/2020	6:25	138.38
9/14/2020	7:25	154.59
9/14/2020	8:25	148.62
9/14/2020	9:25	135.56
9/14/2020	10:25	135.15
9/14/2020	11:25	163.01
9/14/2020	12:25	131.13
9/14/2020	13:25	134.87
9/14/2020	14:25	135.03
9/14/2020	15:25	141.32
9/14/2020	16:26	138.32
9/14/2020	17:26	162.82
9/14/2020	18:26	130.82
9/14/2020	19:26	131.88
9/14/2020	20:26	146.78
9/14/2020	21:26	139.81
9/14/2020	22:26	189.05
9/14/2020	23:26	133.17
9/15/2020	0:26	131.91
9/15/2020	1:26	133.66
9/15/2020	2:26	146.74
9/15/2020	3:26	146.09
9/15/2020	4:26	211.88
9/15/2020	5:26	141.55
9/15/2020	6:26	148.92
9/15/2020	7:26	136.82
9/15/2020	8:26	137.95
9/15/2020	9:26	137.54
9/15/2020	10:26	135.89
9/15/2020	11:26	133.35
9/15/2020	12:26	143.4
9/15/2020	13:26	134.9
9/15/2020	14:26	145.71
9/15/2020	15:26	156.35

9/15/2020	16:26	133.03
9/15/2020	17:26	162.59
9/15/2020	18:26	132.78
9/15/2020	19:26	134.53
9/15/2020	20:26	137.16
9/15/2020	21:26	133.3
9/15/2020	22:26	200.48
9/15/2020	23:26	134.47
9/16/2020	0:26	137.73
9/16/2020	1:26	134.39
9/16/2020	2:26	134.29
9/16/2020	3:26	138.64
9/16/2020	4:26	134
9/16/2020	5:26	133.55
9/16/2020	6:26	138.16
9/16/2020	7:26	148.53
9/16/2020	8:26	136.45
9/16/2020	9:26	135.01
9/16/2020	10:26	133.56
9/16/2020	11:26	165.38
9/16/2020	12:26	137.71
9/16/2020	13:26	135.5
9/16/2020	14:26	169.71
9/16/2020	15:26	146.51
9/16/2020	16:26	152.18
9/16/2020	17:26	192.74
9/16/2020	18:26	159.62
9/16/2020	19:26	135.87
9/16/2020	20:26	134.05
9/16/2020	21:26	132.02
9/16/2020	22:26	155.34
9/16/2020	23:26	168.53
9/17/2020	0:26	133.28
9/17/2020	1:26	154.17
9/17/2020	2:26	138.3
9/17/2020	3:26	133.83
9/17/2020	4:26	136.59
9/17/2020	5:26	133.96
9/17/2020	6:26	151.63
9/17/2020	7:26	155.24
9/17/2020	8:26	136.18
9/17/2020	9:27	136.26
9/17/2020	10:27	172.98
9/17/2020	11:27	134.72
9/17/2020	12:27	136.24
9/17/2020	13:27	133.71
9/17/2020	14:27	138.24

9/17/2020	15:27	133.5
9/17/2020	16:27	132.05
9/17/2020	17:27	161.59
9/17/2020	18:27	141.22
9/17/2020	19:27	142.9
9/17/2020	20:27	164.72
9/17/2020	21:27	134.66
9/17/2020	22:27	194.09
9/17/2020	23:27	135.28
9/18/2020	0:27	133.96
9/18/2020	1:27	134.18
9/18/2020	2:27	134.16
9/18/2020	3:27	135.41
9/18/2020	4:27	135.68
9/18/2020	5:27	140.45
9/18/2020	6:27	134.73
9/18/2020	7:27	142.17
9/18/2020	8:27	135.46
9/18/2020	9:27	173.8
9/18/2020	10:27	181.99
9/18/2020	11:27	143.59
9/18/2020	12:27	137.11
9/18/2020	13:27	136.12
9/18/2020	14:27	139.39
9/18/2020	15:27	132.63
9/18/2020	16:27	174.23
9/18/2020	17:27	408.75
9/18/2020	18:27	134.64
9/18/2020	19:27	151.71
9/18/2020	20:27	141.26
9/18/2020	21:27	133.39
9/18/2020	22:27	136.1
9/18/2020	23:27	174.47
9/19/2020	0:27	134.47
9/19/2020	1:27	141.15
9/19/2020	2:27	150.5
9/19/2020	3:27	148.79
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9/19/2020	5:27	132.66
9/19/2020	6:27	135.49
9/19/2020	7:27	134.49
9/19/2020	8:27	131.27
9/19/2020	9:27	160.79
9/19/2020	10:27	164.53
9/19/2020	11:27	135.8
9/19/2020	12:27	181.42
9/19/2020	13:28	217.68

9/19/2020	14:28	137.93
9/19/2020	15:28	134.29
9/19/2020	16:28	135.71
9/19/2020	17:28	133.29
9/19/2020	18:28	134.47
9/19/2020	19:28	151.05
9/19/2020	20:28	148.65
9/19/2020	21:28	131.86
9/19/2020	22:28	133.42
9/19/2020	23:28	175.53
9/20/2020	0:28	134.06
9/20/2020	1:28	137.12
9/20/2020	2:28	134.57
9/20/2020	3:28	134.76
9/20/2020	4:28	134.85
9/20/2020	5:28	134.89
9/20/2020	6:28	135.19
9/20/2020	7:28	139.29
9/20/2020	8:28	134.12
9/20/2020	9:28	133.98
9/20/2020	10:28	155.28
9/20/2020	11:28	150.67
9/20/2020	12:28	200.12
9/20/2020	13:28	152.08
9/20/2020	14:28	134.77
9/20/2020	15:28	138.45
9/20/2020	16:28	142.91
9/20/2020	17:28	142.03
9/20/2020	18:28	138.74
9/20/2020	19:28	160.81
9/20/2020	20:28	170.35
9/20/2020	21:28	146.13
9/20/2020	22:28	165.85
9/20/2020	23:28	134.18
9/21/2020	0:28	136.93
9/21/2020	1:28	132.88
9/21/2020	2:28	132.07
9/21/2020	3:28	133.54
9/21/2020	4:28	134.34
9/21/2020	5:28	138.41
9/21/2020	6:28	140.32
9/21/2020	7:28	137.75
9/21/2020	8:28	143.22
9/21/2020	9:28	140.6
9/21/2020	10:28	133.3
9/21/2020	11:28	135.95
9/21/2020	12:28	146.49

9/21/2020	13:28	137.47
9/21/2020	14:28	134.61
9/21/2020	15:28	139.53
9/21/2020	16:28	139.08
9/21/2020	17:28	194.29
9/21/2020	18:28	134.07
9/21/2020	19:28	160.65
9/21/2020	20:28	158.01
9/21/2020	21:28	142.78
9/21/2020	22:28	133.92
9/21/2020	23:28	173.75
9/22/2020	0:28	135.75
9/22/2020	1:28	134.65
9/22/2020	2:28	149.41
9/22/2020	3:28	150.73
9/22/2020	4:28	213.15
9/22/2020	5:28	136.39
9/22/2020	6:29	142.56
9/22/2020	7:29	145.46
9/22/2020	8:29	141.94
9/22/2020	9:29	151.6
9/22/2020	10:29	196.06
9/22/2020	11:29	152.46
9/22/2020	12:29	134.66
9/22/2020	13:29	138.48
9/22/2020	14:29	143.31
9/22/2020	15:29	136.61
9/22/2020	16:29	142.99
9/22/2020	17:29	171.11
9/22/2020	18:29	141.22
9/22/2020	19:29	141.04
9/22/2020	20:29	138.9
9/22/2020	21:29	144.66
9/22/2020	22:29	178.59
9/22/2020	23:29	135.47
9/23/2020	0:29	133.71
9/23/2020	1:29	133.59
9/23/2020	2:29	135.01
9/23/2020	3:29	133.89
9/23/2020	4:29	133.54
9/23/2020	5:29	139.44
9/23/2020	6:29	136.79
9/23/2020	7:29	140.41
9/23/2020	8:29	143.97
9/23/2020	9:29	137.03
9/23/2020	10:29	135.93
9/23/2020	11:29	177.05

9/23/2020	12:29	182.24
9/23/2020	13:29	135.07
9/23/2020	14:29	167.07
9/23/2020	15:29	137.11
9/23/2020	16:29	140.68
9/23/2020	17:29	185.96
9/23/2020	18:29	136.39
9/23/2020	19:29	142.44
9/23/2020	20:29	150.75
9/23/2020	21:29	132.93
9/23/2020	22:29	173.46
9/23/2020	23:29	145.14
9/24/2020	0:29	135.02
9/24/2020	1:29	137.27
9/24/2020	2:29	135.58
9/24/2020	3:29	135.77
9/24/2020	4:29	135.85
9/24/2020	5:29	136.24
9/24/2020	6:29	139.18
9/24/2020	7:29	136.47
9/24/2020	8:29	137.81
9/24/2020	9:29	140.48
9/24/2020	10:29	134.57
9/24/2020	11:29	192.56
9/24/2020	12:29	137.29



City of Garden Ridge

"A way of life, not just a place to live"

For Office Use Only

2020-54 w

APPENDIX "F"

WATER LEAK ADJUSTMENT REQUEST

To Be Completed By Customer

Name: Bryan Stensrud

Phone: 210-889-6984

Address: 19907 Wild Crest

Billing Period: 7/23-8/24

Bill Amount: \$3537.24

Email Address: [REDACTED]

Please explain circumstances of the higher bill: Due to a traumatic brain injury I do not get out of the house.

My wife Helen who maintained our home and grounds unexpectedly passed away July 4th. The leak was discovered by a visitor
who noticed it by chance. Action was immediately taken to fix the problem. I appreciate your consideration for an adjustment.

Do you suspect criminal activity? Circle: YES NO

If yes, please submit a copy of your Police Report.

What corrective measures/repairs have been made? Please provide documentation/receipts.

Once the leak was discovered plumbers were immediately called and came out to fix
the issues.

What are you specifically requesting of the Water Department? An adjustment or credit to my water bill.

[Signature]
Signature

September 10, 2020
Date

Please attach supporting documentation to this page.



(210) 655-2552

14117 Toepperwein Rd.
SAN ANTONIO, TEXAS 78233
Tax I.D. #74-2656405
Lic. #M-36640
Shawn A. Roberts

Professional Plumbing & Sewer Repairs
Residential, Multi-family, Commercial
Licensed • Bonded • Insured

Water Heaters
Toilet Repairs
Faucets & Fixtures
Water Leaks
Sewer Stoppage

Service Invoice No.
117495

DATE 7/23/2020

OWNER'S NAME	Bryan Stensrud	PHONE		DESCRIPTION OF WORK
WORK AT	11907 Wildcrest (66)			Came out to job and checked Sprinkler and found 2 heads were needs to be replaced. 8/14/2020 Came out to job and found a 1 1/2 PVC 90 Split. Made repair. Also fixed the sprinkler head on the septic.
TENANT	Jessica	PHONE		
INVOICE TO	Charge			
CALLER IN BY	Rachael			
DESCRIPTION OF WORK	Check for leaks on the sprinkler system			

QUAN.	MATERIALS	AMOUNT
2	1 1/2 PVC Coups	5.00
3	1 1/2 PVC 90° Elbs	9.00
	Glue & Cleaner	2.50

Old Appliances Serial No.
New Appliances Serial No.

OTHER CHARGES	AMOUNT
---------------	--------

RECEIVED
SEP 17 2020
BY: *Michelle H.*

LABOR	HRS.	AMOUNT
PLUMBER Johnny Spencer	1 1/2	225.00
8/14/2020 Johnny Spence	2	300.00

TOTAL MATERIAL 16.50

TOTAL LABOR 525.00

TERMS: CASH ☐ CHARGE ☐ WARRANTY ☐

TOTAL MATERIALS 16.50

CUSTOMER SIGNATURE

TOTAL OTHER

ALL CLAIMS FOR CORRECTIONS OR ADJUSTMENTS MUST BE MADE WITHIN THIRTY DAYS. YOUR SIGNATURE ON THIS INVOICE ACKNOWLEDGES THAT THE MATERIAL WAS INSTALLED AND WORK WAS DONE IN A SATISFACTORY MANNER. INVOICES NOT PAID WITHIN 30 DAYS WILL BE CHARGED INTEREST AT A RATE OF 18% PER ANNUM. CONTESTED CASES CONTACT TEXAS STATE BOARD OF PLUMBING EXAMINERS, P.O. BOX 4200 AUSTIN, TEXAS 78765 • (512) 936-5200

TAX 1.36

TOTAL 542.86

PLEASE PAY BY THIS INVOICE.
Thank You



City of Garden Ridge

"A way of life, not just a place to live"

To Be Completed By Water Department

Bill Amount: _____ Average Bill Amount: _____

Date Received: _____ Received By: _____

Historic Usage and Analysis: _____

Customer History of Requests: _____

Water Manager Review and Comments: _____

Additional information requested: _____ Date Requested: _____

Additional Information submitted: _____ Date Received: _____

Amount Approved: _____

Disapproved: _____

Referred to Water Commission: _____

Jacob Parsons
Water Manager or Designee Signature

Date



City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us



**AUTO SORT CRRT R164
BRYAN/HELEN STENSRUD
19907 WILD CRST
SAN ANTONIO TX 78266-2255



Pay online at www.municipalonlinepayments.com/gardenridgetx/utilities

Pay by phone at 866-285-1323

Please return this portion with your payment. When paying in person please bring both portions of this bill.

Account Number	Amount Due
	\$957.98
Due Date	After Due Date Pay
09/15/2020	PAID BY DRAFT
Service Address	
19907 WILD CREST	

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address			Account Number
BRYAN/HELEN STENSRUD			19907 WILD CREST			
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	07/23/2020	08/24/2020	32	08/31/2020	09/16/2020	09/15/2020

PREVIOUS BALANCE 2,611.57-

CREDIT BALANCE \$2,611.57-

CURRENT READING	PREVIOUS READING	USAGE
2389	2162	227000

WATER 3,537.24

EAA FEE 3.03

CTG FEE 0.60

GARBAGE 26.00

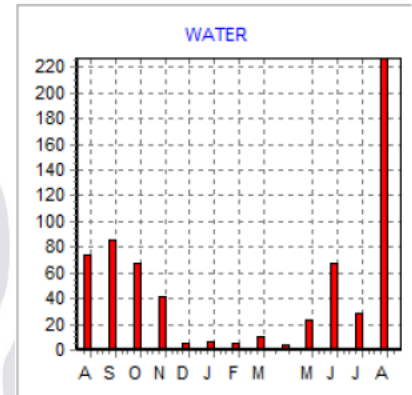
HAZ WASTE 0.53

SALES TAX 2.15

CURRENT BILL \$3,569.55

AMOUNT DUE \$957.98

* DO NOT PAY - PAID BY DRAFT *



BULK DUMPSTERS AVAILABLE FROM 8AM TO 5PM ON
5 - 6, 12 - 13, 19 - 20, & 26 - 27.
CITY HALL AND LIBRARY CLOSED SEPTEMBER 7.
AFTER HOURS CONTACT 210-651-6831
FOR WATER AND LOST/FOUND PETS.

Account Number: STENSRUD, BRYAN/HELEN												
		Service		# of		De...				Fuel	Demand	
Bill Date	Tno	From	To	Days	Consumption	Co...	Total Bill	Bill Amount	Tax	Adjustment	Amount	Tax
12/31/2020	727	11/23/2020	12/22/2020	29	38	0000	188.49	188.49	0.00	0.00	0.00	0.00
11/30/2020	729	10/23/2020	11/23/2020	31	43	0000	231.64	231.64	0.00	0.00	0.00	0.00
10/31/2020	731	09/23/2020	10/23/2020	30	16	0000	56.93	56.93	0.00	0.00	0.00	0.00
09/30/2020	733	08/24/2020	09/23/2020	30	21	0000	79.58	79.58	0.00	0.00	0.00	0.00
08/31/2020	735	07/23/2020	08/24/2020	32	227	0000	3,537.24	3,537.24	0.00	0.00	0.00	0.00
07/31/2020	736	06/22/2020	07/23/2020	31	29	0000	123.66	123.66	0.00	0.00	0.00	0.00
06/30/2020	737	05/21/2020	06/22/2020	32	68	0000	518.50	518.50	0.00	0.00	0.00	0.00
05/31/2020	738	04/23/2020	05/21/2020	28	23	0000	88.64	88.64	0.00	0.00	0.00	0.00
05/01/2020	739	03/23/2020	04/23/2020	31	4	0000	25.00	25.00	0.00	0.00	0.00	0.00
03/31/2020	740	02/20/2020	03/23/2020	32	10	0000	38.70	38.70	0.00	0.00	0.00	0.00
02/28/2020	741	01/21/2020	02/20/2020	30	5	0000	25.00	25.00	0.00	0.00	0.00	0.00
01/31/2020	742	12/20/2019	01/21/2020	32	6	0000	27.74	27.74	0.00	0.00	0.00	0.00
12/31/2019	743	11/21/2019	12/20/2019	29	5	0000	25.00	25.00	0.00	0.00	0.00	0.00
11/30/2019	745	10/23/2019	11/21/2019	29	41	0000	191.02	191.02	0.00	0.00	0.00	0.00
10/31/2019	747	09/23/2019	10/23/2019	30	68	0000	457.81	457.81	0.00	0.00	0.00	0.00
09/25/2019	749	08/22/2019	09/23/2019	32	86	0000	699.67	699.67	0.00	0.00	0.00	0.00
08/30/2019	750	07/22/2019	08/22/2019	31	74	0000	532.03	532.03	0.00	0.00	0.00	0.00
07/31/2019	755	06/24/2019	07/22/2019	28	325	0000	6,386.90	6,386.90	0.00	0.00	0.00	0.00
06/30/2019	757	05/23/2019	06/24/2019	32	103	0000	975.16	975.16	0.00	0.00	0.00	0.00
05/31/2019	759	04/22/2019	05/23/2019	31	68	0000	455.81	455.81	0.00	0.00	0.00	0.00
04/30/2019	761	03/21/2019	04/22/2019	32	59	0000	354.08	354.08	0.00	0.00	0.00	0.00
03/31/2019	763	02/21/2019	03/21/2019	28	6	0000	25.40	25.40	0.00	0.00	0.00	0.00
02/28/2019	764	01/23/2019	02/21/2019	29	2	0000	23.00	23.00	0.00	0.00	0.00	0.00
01/31/2019	765	12/19/2018	01/23/2019	35	3	0000	23.00	23.00	0.00	0.00	0.00	0.00
					Avg 55	Avg 0	Avg 628.75	Avg 628.75	Avg 0.00	Avg 0.00	Avg 0.00	Avg 0.00



Simple Water Softeners

26610 U.S Hwy. 281 N.
Suite #106
San Antonio, Tx. 78260
210-960-2555

Invoice

Date	Invoice #
12/8/2020	3440

Bill To
Bryan Stensrud 19907 Wild Crest Garden Ridge, Texas 78266

Due Date
12/8/2020

Terms
Due Upon Installati...

Quantity	Description	Amount
1	Simple 45k Water Softener 10% Resin 18 x 33 Brine Tank 160 Lbs of Salt Waive Haul Away Fee Discounts including referral fee	1,695.00 -150.00
	3%(-\$50.85) Discount for Cash or Check Paid the day of install off Equipment \$1494.15	
	pd ck# 109 12/8/20	

Customer Signature_____

Total

\$1,545.00

lisa@simplewatersofteners.com

Thank you for becoming part of the Simple Water Softener family.

simplewatersofteners.com

From: [Water Manager](#)
To: [REDACTED]
Subject: RE: 19907 Wild Crest
Date: Friday, December 11, 2020 11:10:00 AM

Mr. Stensrud,

We received some documentation on the 4th of December and we have attached it to the file. Unfortunately, none of it was an explanation or for a repair done after we notified you that there still was a leak. I have sent someone out to the house to verify the leak and if it is still leaking we will deny this case. Please feel free to get in touch with me if you have any questions.

Thank You,
Jacob Parsons
Water Manager
City of Garden Ridge
Off: (210)651-6632

From: Water Manager
Sent: Wednesday, November 18, 2020 2:17 PM
To: [REDACTED]
Subject: RE: 19907 Wild Crest

Mr. Stensrud,

I am checking in to find out the status of your water leak repair. Please let us know so we can continue with your water leak request. We will keep this case open if progress is being made to the repair but will close the case if we do not hear back from you or if the leak is not repaired by December 4th, 2020. Please let us know if you have any questions.

Thank You,
Jacob Parsons
Water Manager
City of Garden Ridge
Off: (210)651-6632

From: Water Manager
Sent: Thursday, October 29, 2020 3:38 PM
To: [REDACTED]
Subject: 19907 Wild Crest

Mr. Stensrud,

After speaking with your daughter Rachel, I am sending you the laptop reading for your leak you had. I do want to make you aware that the receipt that you provided shows the repair before the leak stopped and it is going to be hard for us to determine the leak from the irrigation system since the timer was adjusted. I also informed Rachel that it looks as if there may still be an ongoing leak that needs to also be repaired before we move forward with any adjustment. Please let me know if you have any questions.

Thank You,
Jacob Parsons
Water Manager
City of Garden Ridge
Off: (210)651-6632

Date	Time	Usage		Total Usage	228,011
7/21/2020	7:51	19.6	4.95	Irrigation	215,687
7/21/2020	8:51	32.48	6.99	Leak	3,040
7/21/2020	9:51	7.84	7.02		
7/21/2020	10:51	24.36	3.79		
7/21/2020	11:51	29.68	10.3		
7/21/2020	12:51	15.68	3.97		
7/21/2020	13:51	16.24	4.63		
7/21/2020	14:51	7.56	2.39		
7/21/2020	15:51	7.84	2.46		
7/21/2020	16:51	13.44	5.14		
7/21/2020	17:51	7.56	2.53		
7/21/2020	18:51	7.84	5.72		
7/21/2020	19:51	33.32	8.82		
7/21/2020	20:51	36.96	5.11		
7/21/2020	21:51	7.56	4.62		
7/21/2020	22:51	7.56	2.52		
7/21/2020	23:51	7.56	2.51		
7/22/2020	0:51	7.56	2.5		
7/22/2020	1:51	7.56	2.55		
7/22/2020	2:51	7.84	3.17		
7/22/2020	3:51	7.56	2.49		
7/22/2020	4:51	7.56	4.52		
7/22/2020	5:51	19.32	6.32		
7/22/2020	6:51	30.24	99.81		
7/22/2020	7:51	28	203.64		
7/22/2020	8:51	32.2	29.73		
7/22/2020	9:51	7.84	85.95		
7/22/2020	10:51	7.56	160.3		
7/22/2020	11:51	7.84	11.67		
7/22/2020	12:51	7.84	5.1		
7/22/2020	13:51	7.84	4.14		
7/22/2020	14:51	7.56	2.36		
7/22/2020	15:51	8.68	4.58		
7/22/2020	16:51	7.84	4.48		
7/22/2020	17:51	16.52	3.94		
7/22/2020	18:51	32.76	43.4		
7/22/2020	19:51	7.84	2.2		
7/22/2020	20:51	32.2	8.83		
7/22/2020	21:51	35.28	6.86		
7/22/2020	22:52	7.84	3		
7/22/2020	23:52	20.16	4.34		
7/23/2020	0:52	7.56	2.18		
7/23/2020	1:52	7.56	2.22		
7/23/2020	2:52	7.84	2.04		
7/23/2020	3:52	7.56	2.19		

In City Limit Rates		
Water Bill	227,000	\$3,531.24
Leak	4,000	\$10.96
Customer con	223,000	\$3,452.96
Customer Pays		\$3,463.92
Credit		\$67.32

7/23/2020	4:52	14	40.43
7/23/2020	5:52	38.08	13.31
7/23/2020	6:52	7.56	2.12
7/23/2020	7:52	35	5.4
7/23/2020	8:52	16.24	8.49
7/23/2020	9:52	36.68	6.36
7/23/2020	10:52	7.84	2.08
7/23/2020	11:52	7.84	2.1
7/23/2020	12:52	7.56	2.09
7/23/2020	13:52	31.36	7.22
7/23/2020	14:52	56	735.33
7/23/2020	15:52	50.96	551.39
7/23/2020	16:52	10.92	2.15
7/23/2020	17:52	35.84	5.06
7/23/2020	18:52	7.84	2.15
7/23/2020	19:52	33.32	4.32
7/23/2020	20:52	9.8	8.47
7/23/2020	21:52	36.12	6.79
7/23/2020	22:52	7.56	2.01
7/23/2020	23:52	40.04	1500.92
7/24/2020	0:52	55.72	2406.89
7/24/2020	1:52	54.88	2371.95
7/24/2020	2:52	45.36	1727.32
7/24/2020	3:52	28	1235.05
7/24/2020	4:52	26.6	1202.5
7/24/2020	5:52	38.08	1397.57
7/24/2020	6:52	45.08	1890.06
7/24/2020	7:52	31.64	1472.29
7/24/2020	8:52	43.12	1480.7
7/24/2020	9:52	38.92	1569.37
7/24/2020	10:52	46.76	2021.79
7/24/2020	11:52	45.64	1827.32
7/24/2020	12:52	56	2344.55
7/24/2020	13:52	50.68	2186.83
7/24/2020	14:52	49.28	952.87
7/24/2020	15:52	52.92	1511.51
7/24/2020	16:52	56	2419.18
7/24/2020	17:52	55.16	2348.77
7/24/2020	18:52	45.36	1700.79
7/24/2020	19:52	28.56	1260.52
7/24/2020	20:52	27.44	1223.27
7/24/2020	21:52	39.2	1433.56
7/24/2020	22:52	46.2	1909.39
7/24/2020	23:52	29.4	1441.08
7/25/2020	0:52	43.12	1502.93
7/25/2020	1:52	38.36	1534.82
7/25/2020	2:53	45.64	1978.49

70,066

7/25/2020	3:53	45.08	1810.78
7/25/2020	4:53	56	2329.84
7/25/2020	5:53	51.52	2149.89
7/25/2020	6:53	26.88	983.86
7/25/2020	7:53	53.48	1553.85
7/25/2020	8:53	56	2435.09
7/25/2020	9:53	55.16	2362.65
7/25/2020	10:53	46.2	1678.68
7/25/2020	11:53	28.28	1293.56
7/25/2020	12:53	28.28	1220.88
7/25/2020	13:53	38.36	1414.82
7/25/2020	14:53	45.08	1910.1
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7/25/2020	17:53	34.72	12.85
7/25/2020	18:53	33.88	4.98
7/25/2020	19:53	7.84	4.34
7/25/2020	20:53	17.92	5.38
7/25/2020	21:53	15.12	4.15
7/25/2020	22:53	32.2	4.08
7/25/2020	23:53	7.56	2.14
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7/26/2020	8:53	35.84	8.44
7/26/2020	9:53	19.6	9.69
7/26/2020	10:53	7.56	2.05
7/26/2020	11:53	21.28	5.62
7/26/2020	12:53	21.28	4.3
7/26/2020	13:53	7.56	2.1
7/26/2020	14:53	7.84	2.18
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7/26/2020	17:53	19.88	4.26
7/26/2020	18:53	12.6	4.08
7/26/2020	19:53	23.52	20.51
7/26/2020	20:53	20.44	6.07
7/26/2020	21:53	29.96	4.2
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7/26/2020	23:53	7.84	2.1
7/27/2020	0:53	7.56	1.98
7/27/2020	1:53	28.28	3.17

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7/27/2020	3:53	7.84	1.99
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7/27/2020	5:53	7.56	4.64
7/27/2020	6:53	21.56	13.42
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7/27/2020	8:53	21	2.99
7/27/2020	9:53	24.08	8.19
7/27/2020	10:53	32.2	3.64
7/27/2020	11:53	19.32	4.19
7/27/2020	12:53	7.84	2.06
7/27/2020	13:53	7.84	2.01
7/27/2020	14:53	34.16	4.16
7/27/2020	15:53	11.2	4.14
7/27/2020	16:53	26.32	4.16
7/27/2020	17:53	27.16	9.09
7/27/2020	18:53	36.4	28.93
7/27/2020	19:54	31.92	10.6
7/27/2020	20:54	30.52	4.92
7/27/2020	21:54	7.84	1.85
7/27/2020	22:54	7.84	1.96
7/27/2020	23:54	56	1886.78
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7/28/2020	2:54	45.92	1570.45
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7/28/2020	4:54	46.2	1928.75
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7/28/2020	8:54	56	1808.06
7/28/2020	9:54	38.92	1370.09
7/28/2020	10:54	45.92	1593.06
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7/28/2020	13:54	56	2316.49
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7/28/2020	17:54	7.56	1.83
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7/29/2020	0:54	7.84	1.72

28013

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7/29/2020	5:54	27.16	11.55
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7/29/2020	11:54	34.72	6.53
7/29/2020	12:54	7.84	1.82
7/29/2020	13:54	13.44	14.58
7/29/2020	14:54	31.08	4.08
7/29/2020	15:54	34.72	4.82
7/29/2020	16:54	33.6	5.92
7/29/2020	17:54	14.28	2.15
7/29/2020	18:54	32.76	12.88
7/29/2020	19:54	31.64	21.68
7/29/2020	20:54	24.64	4.3
7/29/2020	21:54	7.56	1.73
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7/29/2020	23:54	35.28	2.48
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7/30/2020	1:54	7.56	1.69
7/30/2020	2:54	7.84	1.77
7/30/2020	3:54	18.48	24.73
7/30/2020	4:54	22.4	2.49
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7/30/2020	6:54	7.56	1.8
7/30/2020	7:54	13.72	6.94
7/30/2020	8:54	7.56	1.84
7/30/2020	9:54	18.2	4.96
7/30/2020	10:54	26.04	9.47
7/30/2020	11:54	7.84	1.78
7/30/2020	12:55	7.56	1.72
7/30/2020	13:55	7.56	1.83
7/30/2020	14:55	25.2	4.35
7/30/2020	15:55	7.56	1.71
7/30/2020	16:55	7.56	1.77
7/30/2020	17:55	21.84	4.87
7/30/2020	18:55	8.12	1.81
7/30/2020	19:55	15.96	5.22
7/30/2020	20:55	21.28	4.92
7/30/2020	21:55	31.92	5.48
7/30/2020	22:55	26.32	13.24
7/30/2020	23:55	7.56	1.85

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7/31/2020	3:55	7.56	1.88	
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7/31/2020	9:55	33.6	4.73	
7/31/2020	10:55	34.16	6.06	
7/31/2020	11:55	10.08	2.12	
7/31/2020	12:55	33.6	9.02	
7/31/2020	13:55	36.4	14.71	
7/31/2020	14:55	7.84	1.71	
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7/31/2020	18:55	34.16	9.67	
7/31/2020	19:55	17.36	6.85	
7/31/2020	20:55	21.28	6.77	
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7/31/2020	23:55	56	1962.42	
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8/1/2020	3:55	43.68	1737.87	
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8/1/2020	7:55	56	1943.08	
8/1/2020	8:55	56	1583.09	
8/1/2020	9:55	23.8	3.99	
8/1/2020	10:55	36.68	21.23	
8/1/2020	11:55	32.76	19.43	
8/1/2020	12:55	28	6.49	
8/1/2020	13:55	16.8	4.1	
8/1/2020	14:55	32.2	1.63	
8/1/2020	15:55	34.44	11.52	
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8/1/2020	17:56	35.84	1.35	
8/1/2020	18:56	35.56	10.39	
8/1/2020	19:56	18.48	4.42	
8/1/2020	20:56	35.84	2.82	
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8/1/2020	22:56	14	2.28	

8/1/2020	23:56	56	1974.93	23918
8/2/2020	0:56	55.72	1766.23	
8/2/2020	1:56	39.76	1385.56	
8/2/2020	2:56	46.76	1577.83	
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8/2/2020	8:56	56	1802.45	
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8/2/2020	10:56	46.2	1577.51	
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8/2/2020	15:56	35.56	3.09	
8/2/2020	16:56	35	2.42	
8/2/2020	17:56	7.28	0.07	
8/2/2020	18:56	14.56	2.24	
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8/2/2020	20:56	34.16	5.5	
8/2/2020	21:56	37.52	4.79	
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8/2/2020	23:56	0	0	
8/3/2020	0:56	7	0.06	
8/3/2020	1:56	7.28	0.08	
8/3/2020	2:56	7.56	0.13	
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8/3/2020	4:56	26.32	43.76	
8/3/2020	5:56	28.28	1.89	
8/3/2020	6:56	33.88	2.21	
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8/3/2020	8:56	36.68	8.96	
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8/3/2020	13:56	35.56	21.87	
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8/3/2020	17:56	29.96	6.12	
8/3/2020	18:56	32.48	2.35	
8/3/2020	19:56	34.72	11.27	
8/3/2020	20:56	25.2	4.34	
8/3/2020	21:56	24.08	2.54	

8/3/2020	22:56	0	0
8/3/2020	23:56	7	0.06
8/4/2020	0:56	7.28	0.07
8/4/2020	1:56	7.28	0.13
8/4/2020	2:56	36.12	1.26
8/4/2020	3:56	24.08	6.19
8/4/2020	4:56	27.44	34.25
8/4/2020	5:56	29.96	4.36
8/4/2020	6:56	19.88	3.22
8/4/2020	7:56	7.28	0.07
8/4/2020	8:56	36.4	5.26
8/4/2020	9:57	34.44	17.91
8/4/2020	10:57	38.36	11.31
8/4/2020	11:57	34.72	15.77
8/4/2020	12:57	34.44	8.39
8/4/2020	13:57	26.6	6.42
8/4/2020	14:57	21.28	1.53
8/4/2020	15:57	25.76	7.43
8/4/2020	16:57	18.48	4.34
8/4/2020	17:57	36.12	26.43
8/4/2020	18:57	27.16	26.64
8/4/2020	19:57	35.28	16.06
8/4/2020	20:57	11.76	3.13
8/4/2020	21:57	16.24	2.77
8/4/2020	22:57	24.36	1.96
8/4/2020	23:57	0	0
8/5/2020	0:57	30.52	4.12
8/5/2020	1:57	14.56	0.98
8/5/2020	2:57	11.48	0.67
8/5/2020	3:57	21.28	1.62
8/5/2020	4:57	35.56	9.65
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8/5/2020	6:57	31.36	45.54
8/5/2020	7:57	35.56	6.61
8/5/2020	8:57	38.08	31.98
8/5/2020	9:57	35.28	62.61
8/5/2020	10:57	9.24	285.07
8/5/2020	11:57	31.08	12.92
8/5/2020	12:57	22.68	8.28
8/5/2020	13:57	38.08	8.62
8/5/2020	14:57	28.28	19.61
8/5/2020	15:57	17.64	33.52
8/5/2020	16:57	33.88	21.25
8/5/2020	17:57	37.24	36.34
8/5/2020	18:57	12.04	8.47
8/5/2020	19:57	19.04	6.93
8/5/2020	20:57	28.28	7.35

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8/5/2020	22:57	41.72	26.64	
8/5/2020	23:57	56	1968.25	
8/6/2020	0:57	54.32	1724.18	
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8/6/2020	3:57	45.64	1715.84	
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8/6/2020	18:57	32.48	27.56	
8/6/2020	19:57	19.88	8.93	
8/6/2020	20:57	11.48	2.37	
8/6/2020	21:57	10.92	2.36	
8/6/2020	22:57	9.24	2.37	
8/6/2020	23:57	11.76	2.9	
8/7/2020	0:57	10.36	2.4	
8/7/2020	1:57	11.48	2.43	
8/7/2020	2:58	10.36	2.47	
8/7/2020	3:58	11.76	2.31	
8/7/2020	4:58	10.36	4.43	
8/7/2020	5:58	32.48	11.57	
8/7/2020	6:58	31.92	5.15	
8/7/2020	7:58	32.76	10.37	
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8/7/2020	13:58	26.04	11.05	
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8/8/2020	3:58	7.28	3.79
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8/8/2020	5:58	9.52	14.16
8/8/2020	6:58	24.92	42.27
8/8/2020	7:58	32.48	41.05
8/8/2020	8:58	28.28	24.61
8/8/2020	9:58	37.24	10.7
8/8/2020	10:58	7.84	16.35
8/8/2020	11:58	7.84	14.92
8/8/2020	12:58	13.44	8.18
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8/8/2020	16:58	2.8	5.28
8/8/2020	17:58	7.28	7.37
8/8/2020	18:58	0.84	4.95
8/8/2020	19:58	0.28	4.82
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8/8/2020	22:58	0.28	4.91
8/8/2020	23:58	0.28	4.91
8/9/2020	0:58	0.28	4.89
8/9/2020	1:58	5.88	4.92
8/9/2020	2:58	5.04	7.13
8/9/2020	3:58	0.84	6.41
8/9/2020	4:58	7	13.73
8/9/2020	5:58	19.6	27.81
8/9/2020	6:59	7.28	8.34
8/9/2020	7:59	2.8	24.52
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8/9/2020	9:59	3.92	82.73
8/9/2020	10:59	2.8	21.62
8/9/2020	11:59	3.36	24.31
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8/9/2020	13:59	7.84	5.5
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8/9/2020	15:59	2.52	6.6
8/9/2020	16:59	0	4.5
8/9/2020	17:59	6.16	6.69
8/9/2020	18:59	29.12	12.86

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8/9/2020	20:59	18.48	7.24
8/9/2020	21:59	0	4.54
8/9/2020	22:59	0	4.54
8/9/2020	23:59	0.84	4.63
8/10/2020	0:59	5.32	4.5
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8/10/2020	2:59	0	4.49
8/10/2020	3:59	0	4.51
8/10/2020	4:59	7.84	8.11
8/10/2020	5:59	7.56	11.21
8/10/2020	6:59	4.2	6.18
8/10/2020	7:59	4.76	29.59
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8/10/2020	9:59	7	7.3
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8/10/2020	11:59	4.48	8.6
8/10/2020	12:59	3.64	6.41
8/10/2020	13:59	0.84	4.49
8/10/2020	14:59	7.84	8.55
8/10/2020	15:59	0	4.36
8/10/2020	16:59	0	4.36
8/10/2020	17:59	0	4.37
8/10/2020	18:59	26.88	14.81
8/10/2020	19:59	3.92	6.5
8/10/2020	20:59	21.56	8.77
8/10/2020	21:59	0	4.33
8/10/2020	22:59	4.2	6.63
8/10/2020	23:59	0	4.45
8/11/2020	0:59	0	4.38
8/11/2020	1:59	0	4.42
8/11/2020	2:59	2.8	4.47
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8/11/2020	7:59	7.28	9.02
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8/11/2020	10:59	5.04	6.65
8/11/2020	11:59	19.6	25.89
8/11/2020	12:59	13.72	15.72
8/11/2020	13:59	7.56	9.66
8/11/2020	14:59	5.32	7.9
8/11/2020	15:59	0	4.34
8/11/2020	16:59	0	4.3
8/11/2020	17:59	5.32	10.62

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8/11/2020	19:59	27.16	27.04
8/11/2020	20:59	0	4.25
8/11/2020	21:59	0	4.24
8/11/2020	22:59	0.28	4.24
8/12/2020	0:00	7.84	6.91
8/12/2020	1:00	0	4.25
8/12/2020	2:00	5.04	10.04
8/12/2020	3:00	7.84	40.7
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8/12/2020	5:00	0	4.22
8/12/2020	6:00	7	5.25
8/12/2020	7:00	0	4.38
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8/12/2020	19:00	15.68	9.45
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8/12/2020	21:00	26.32	5.87
8/12/2020	22:00	8.96	3.56
8/12/2020	23:00	8.68	3.53
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8/13/2020	5:00	8.4	4.07
8/13/2020	6:00	12.88	5.84
8/13/2020	7:00	23.8	16.6
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8/13/2020	14:00	30.52	15.48
8/13/2020	15:00	56	626.38
8/13/2020	16:00	56	2854.91
8/13/2020	17:00	56	2666.8

6918

8/13/2020	18:00	43.68	770.47
8/13/2020	19:00	38.64	38.31
8/13/2020	20:00	11.76	25.34
8/13/2020	21:00	30.52	17.94
8/13/2020	22:00	8.4	3.36
8/13/2020	23:00	8.96	4.28
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8/14/2020	2:00	8.68	3.41
8/14/2020	3:00	8.68	4.02
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8/14/2020	6:01	12.6	3.56
8/14/2020	7:01	8.68	6.32
8/14/2020	8:01	31.08	23.22
8/14/2020	9:01	36.4	21.53
8/14/2020	10:01	17.92	6.93
8/14/2020	11:01	8.68	3.28
8/14/2020	12:01	8.4	4.64
8/14/2020	13:01	19.88	16.87
8/14/2020	14:01	56	43.8
8/14/2020	15:01	56	93.52
8/14/2020	16:01	8.4	52.26
8/14/2020	17:01	8.68	5.71
8/14/2020	18:01	8.12	3.21
8/14/2020	19:01	7.56	3.95
8/14/2020	20:01	8.4	5.83
8/14/2020	21:01	16.52	6.34
8/14/2020	22:01	8.4	4.03
8/14/2020	23:01	7.84	4.06
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8/15/2020	8:01	5.6	51.93
8/15/2020	9:01	5.6	68.36
8/15/2020	10:01	4.2	46.94
8/15/2020	11:01	4.48	47.46
8/15/2020	12:01	4.48	35.63
8/15/2020	13:01	4.48	24.13
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8/15/2020	15:01	4.48	31.13
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8/15/2020	19:01	2.24	20.23	
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8/15/2020	21:01	3.64	25.39	
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8/15/2020	23:01	26.32	112.41	
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8/16/2020	10:01	8.4	34.27	
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8/16/2020	18:01	8.4	5.06	
8/16/2020	19:01	13.44	13.07	
8/16/2020	20:01	8.68	7.12	
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8/16/2020	22:02	8.4	2.99	
8/16/2020	23:02	8.12	2.94	
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8/17/2020	3:02	8.4	2.99	
8/17/2020	4:02	8.4	5.68	
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8/17/2020	13:02	26.04	24.97	
8/17/2020	14:02	26.04	24.16	
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8/17/2020	18:02	31.36	9.62
8/17/2020	19:02	11.2	3.7
8/17/2020	20:02	8.4	2.93
8/17/2020	21:02	24.36	7.54
8/17/2020	22:02	8.68	2.99
8/17/2020	23:02	8.4	2.95
8/18/2020	0:02	8.4	2.94
8/18/2020	1:02	11.48	13.21
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8/18/2020	3:02	34.16	24.81
8/18/2020	4:02	36.4	38.21
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8/18/2020	6:02	8.12	4.82
8/18/2020	7:02	8.12	4.71
8/18/2020	8:02	9.24	6.76
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8/18/2020	17:02	8.4	5.92
8/18/2020	18:02	31.92	5.24
8/18/2020	19:02	8.68	8.38
8/18/2020	20:02	17.64	5.73
8/18/2020	21:02	8.4	3.24
8/18/2020	22:02	8.12	3.28
8/18/2020	23:02	30.24	5.19
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8/19/2020	5:02	8.4	3.37
8/19/2020	6:02	8.4	3.35
8/19/2020	7:02	23.8	8.04
8/19/2020	8:02	24.92	52.42
8/19/2020	9:02	36.4	58.58
8/19/2020	10:02	21.84	57.43
8/19/2020	11:02	19.04	5.5
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8/19/2020	13:02	13.44	8.67
8/19/2020	14:03	37.24	8.72

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8/19/2020	16:03	33.32	6.19	
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8/19/2020	18:03	36.12	30.72	
8/19/2020	19:03	8.4	3.16	
8/19/2020	20:03	20.72	16.51	
8/19/2020	21:03	8.4	3.24	
8/19/2020	22:03	8.68	3.21	
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8/20/2020	7:03	56	2101.41	
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8/20/2020	11:03	4.2	22.59	
8/20/2020	12:03	3.92	31.03	
8/20/2020	13:03	4.2	43.52	
8/20/2020	14:03	2.8	18.56	
8/20/2020	15:03	2.52	14.96	
8/20/2020	16:03	0.28	12.67	
8/20/2020	17:03	2.52	12.86	
8/20/2020	18:03	2.52	15.79	
8/20/2020	19:03	2.52	14.88	
8/20/2020	20:03	0.28	12.24	
8/20/2020	21:03	3.36	14.38	
8/20/2020	22:03	0.28	12.12	
8/20/2020	23:03	0.28	11.99	
8/21/2020	0:03	0.28	11.91	
8/21/2020	1:03	6.72	12.56	
8/21/2020	2:03	0.56	11.85	
8/21/2020	3:03	2.52	13.82	
8/21/2020	4:03	0.28	11.64	
8/21/2020	5:03	1.68	15.1	
8/21/2020	6:03	3.36	22.58	
8/21/2020	7:03	10.92	15.91	
8/21/2020	8:03	2.52	13.49	
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8/21/2020	10:03	3.36	15.81	
8/21/2020	11:03	2.8	12.3	
8/21/2020	12:03	0.84	11.37	
8/21/2020	13:03	3.64	13.92	

8/21/2020	14:03	2.52	13.31
8/21/2020	15:03	0.28	11.22
8/21/2020	16:03	3.08	60.87
8/21/2020	17:03	6.44	78.18
8/21/2020	18:04	4.2	53.95
8/21/2020	19:04	2.52	40.36
8/21/2020	20:04	3.36	30.18
8/21/2020	21:04	0.56	10.96
8/21/2020	22:04	0.28	10.88
8/21/2020	23:04	0.28	10.8
8/22/2020	0:04	0.84	10.8
8/22/2020	1:04	0.28	10.59
8/22/2020	2:04	0.28	10.57
8/22/2020	3:04	2.52	12.51
8/22/2020	4:04	0.84	11.81
8/22/2020	5:04	3.36	47.17
8/22/2020	6:04	1.96	21.53
8/22/2020	7:04	26.04	18.47
8/22/2020	8:04	7.84	28.11
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8/22/2020	11:04	2.8	12.91
8/22/2020	12:04	2.8	15.98
8/22/2020	13:04	4.2	19.17
8/22/2020	14:04	4.2	19.64
8/22/2020	15:04	4.2	17.91
8/22/2020	16:04	2.52	12.92
8/22/2020	17:04	3.64	31.38
8/22/2020	18:04	3.64	21.71
8/22/2020	19:04	2.52	32.22
8/22/2020	20:04	10.36	13.06
8/22/2020	21:04	3.36	13.06
8/22/2020	22:04	1.12	9.05
8/22/2020	23:04	26.88	158.83
8/23/2020	0:04	56	1904.52
8/23/2020	1:04	45.36	1477.83
8/23/2020	2:04	46.48	1803
8/23/2020	3:04	56	1945.59
8/23/2020	4:04	56	1833.34
8/23/2020	5:04	45.64	1443.84
8/23/2020	6:04	45.36	1654.53
8/23/2020	7:04	53.76	861.33
8/23/2020	8:04	21	6
8/23/2020	9:04	23.52	7.29
8/23/2020	10:04	28.28	5.03
8/23/2020	11:04	16.24	5.02
8/23/2020	12:04	32.76	8.42

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8/23/2020	13:04	28.28	28.14
8/23/2020	14:04	18.76	3.54
8/23/2020	15:04	33.04	3.6
8/23/2020	16:04	7.56	1.36
8/23/2020	17:04	7.56	1.37
8/23/2020	18:04	34.72	4.72
8/23/2020	19:04	8.12	2.79
8/23/2020	20:04	28.28	9.97
8/23/2020	21:04	36.68	8.55
8/23/2020	22:04	7.56	1.5
8/23/2020	23:04	7.56	1.48
8/24/2020	0:04	7.28	1.16
8/24/2020	1:04	7.56	1.32
8/24/2020	2:04	37.52	3.21
8/24/2020	3:04	7.56	0.9
8/24/2020	4:04	31.36	19.79
8/24/2020	5:04	37.52	31.44
8/24/2020	6:04	26.6	26.97
8/24/2020	7:04	30.52	3.36
8/24/2020	8:04	14.28	3.5
8/24/2020	9:04	26.32	5.68
8/24/2020	10:04	35.56	8.81
8/24/2020	11:05	21	5.1
8/24/2020	12:05	19.6	1.96
8/24/2020	13:05	29.96	17.67
8/24/2020	14:05	33.88	17.59

City Water Commission Activities & Projects

Updated: February 3, 2021

Activities / Projects		Comments	Status
Infrastructure Health & Maintenance			
	Identify equipment upgrade needs (Harshbarger/Haltaman)	Equipment upgrades needs have been identified and will be included in Water Master Plan. If additional equipment upgrades are identified, they will also be included in the Water Master Plan.	Ongoing
	Provide input to Water Master Plan (Harshbarger/Haltaman)	6/10/20 - Subcommittee met w/City Engineers and Water Manager 1/26/21 - Waiting on updated document from Trihydro	Ongoing
	Investigate AMR/AMI Water Meter System (Mueller/Valdez)	8/5/20 - City Council approved Bid Advertisement 9/2/20 - City Council approved Bid Proposal 9/22/20 - Project turned over to Water Department for implementation 10/6/20 - Contract with SecureVision Signed	Complete
	Wastewater Project (Carmichael/Haltaman)	Subcommittee is available when needed by Water Department	Ongoing
Governance and Procedures			
	Review Ordinance 54 (Mueller/Bullard)	1/26/21 - Harshbarger will replace Bullard on Subcommittee. Need to review revisions with City Staff and prepare to present to WC at a later date	Ongoing
	Review Ordinance 61 (Mueller/Bullard)	8/25/20 - Proposed changes presented to WC & turned over to City Staff 10/27/20 - WC reviewed draft version with comments from City Staff and City Attorney 11/25/20 - WC makes recommendation to City Council 12/2/20 - City Council Approves revised Ordinance	Complete
	Review Ordinance 159 (Mueller/Bullard)	8/25/20 - Proposed splitting up into Ordinance 54 & New Zoning Ordinance Ordinance 159 will be repealed after revisions to Ordinance 54 are complete and New Zoning Ordinance is issued	On Hold
	Develop Education Plan (Bullard/Carmichael)	11/17/20 - Delayed for the AMI Project Rollout 1/26/21 - Need to develop an education plan for 2021, including revising the pamphlet for the new AMI system	Ongoing
	Commercial Water Rate Structure (Mueller/Valdez)	8/25/20 - Subcommittee reported that area cities did not have commercial, but instead base rates varied with meter size. Proposed adding base rates for different meter sizes in lieu of adding commercial rates to our system 10/27/20 - Water Rate Study included additional rate structures for different meter sizes to go into effect for Dec-Jan billing period	Complete
	Review Water Rates for 2021 (Harshbarger/Valdez)	10/27/20 - Water Rate Study reviewed with Water Commission 11/4/20 - City Council Approved new Water Rates for 2021 This is an annual process with the Water Rate Study results presented at the November City Council meeting	Ongoing
	Document Water Rate review process (Harshbarger/Valdez)	1/26/21 - Draft prepared from an engineer's perspective (or the mechanics of how to perform). It needs a teacher's point of view to clean it up for sharing with the commission. Then get a third party to test the procedure..	Ongoing
Source / Supply Management			
	Sources and Demand (Carmichael/Haltaman)	No progress was made in 2020. This item be revisited in 2021 and get input from the Mayor and Water Manager as to how the subcommittee can assist.	Ongoing
	Effective & efficient management plan (Carmichael/Haltaman)	No progress was made in 2020. This item be revisited in 2021 and get input from the Mayor and Water Manager as to how the subcommittee can assist.	Ongoing
	Periodic review of Water Leases (Carmichael/Haltaman)	8/25/20 - Asked City Administrator to contact water leases holder for renewal options 9/22/20 - Only one lease holder replied with a significant increase to the lease cost from \$135 to \$235 per acre-ft for the 65 acre-ft or from \$8,775 to \$15,275. Asked Subcommittee and City Administrator to return next month with a recommendation. 10/27/20 - WC recommends to City Administrator not to renew water leases	Complete
Strategic Planning			
	Provide Budget input in Spring (Harshbarger/Valdez)	For 2020 the subcommittee to study and attempted to understand the Water Department budgeting process. For 2021 the subcommittee do a deeper dive into the subject.	Ongoing
	Fuse Analyses (Harshbarger/Valdez)	Provide Year End Report at February 2021 City Council meeting.	Complete



City Commission Volunteer Interest Form



City of Garden Ridge

"A way of life, not just a place to live"

City Commission Volunteer Interest Form

First Name*

DEAN

Last Name

LEMMERS

Address*

21125 PARADISE PASS

Phone Number

210 651-6690

Help

Email Address

Date of Birth*

Voter Unique Identifier (VUID)

Qualifications from Ordinance No. 210*

Please check all the boxes that apply to you.

- ☒ A registered voter in Garden Ridge, TX
- ☒ Has resided in the City for at least six (6) months
- ☒ Has not been convicted of a felony
- ☒ Has not been found mentally incompetent by a final judgment of a court

Occupation

Please check which of the following Commission you have a desire to serve on:

- | | |
|---|---|
| ☐ Planning and Zoning Commission | ☒ Wildlife Management Advisory Commission |
| ☐ Quarry Commission | ☐ Any City Commission |
| ☐ Water Commission | |

Tell us why you desire to serve on a City Commission.

List any Boards, Commissions or Committees you have previously served on in Garden Ridge or other entities.

Please attach your resume or a bio.*

No file chosen

Date 01-15-2021

mm/dd/yyyy

A resume or a bio is required to be submitted with Volunteer Interest Form.

RESUME

Dean P. Lemmers

21125 Paradise Pass

Garden Ridge, TX 78266-2519

OBJECTIVE: To serve as a member of the Wildlife Management Commission.

EDUCATION

B.S. Biology

Master of Healthcare Administration

Master of Science in Business Administration

EXPERIENCE

Hospital Administration and Clinic Management - 35 years

Part time high school substitute teacher - 19 years

PERSONAL

Twenty years in U.S. Army. Combat veteran.

Active church member and volunteer.

Member of Sierra Club, Nature Conservancy, and Audobon Society

With wife, Barbara, Garden Ridge resident for 19 years.

Telephone: 210-651-6690

email:



Items Have NOT Been Ordered Yet
 Items Ordered/Installation is Pending Receipt of Items
 Installation in Progress

Location	Planned Completion Date	Projected Cost	Actual Cost Paid	Pending Cost	Number of Items	Status
City Hall						
Replace Kitchen Faucets to Touchless	2/29/2021	\$800			5	ITEM NOT YET ORDERED
Replace Bathroom Faucets to Touchless	12/30/2020	\$1,000	\$881		11	COMPLETE
Replace Paper Towel Dispenser to Touchless	3/31/2021	\$800			9	ITEM NOT YET ORDERED
Replace Soap Dispensers to Touchless	3/31/2021	\$800			11	ITEM NOT YET ORDERED
Convert Toilets to Automatic Flush	2/28/2021	\$1,600	\$1,630		11	COMPLETE
Convert Urinals to Automatic Flush	2/28/2021	\$400	\$298		2	COMPLETE
Convert Drinking Fountains to Touchless	4/31/2021	\$4279,75			2	ORDERED
Add Bottle Filler	4/31/2021	\$2,000			1	ORDERED
Add Water Softener	5/31/2021	\$13,000			1	ITEM NOT YET ORDERED
Replace Entry Doors with Automatic Doors	5/31/2021	\$15,000			1	ITEM NOT YET ORDERED
Replace Light Switches to Touchless	6/30/2021	\$1,600			50	ITEM NOT YET ORDERED
Community Center						
Replace Kitchen Faucet to Touchless	2/29/2021	\$130			1	ITEM NOT YET ORDERED
Replace Bathroom Faucets to Touchless	3/31/2021	\$600			5	ORDERED
Replace Paper Towel Dispenser to Touchless	4/25/2021	\$600			6	ITEM NOT YET ORDERED
Replace Soap Dispensers to Touchless	3/31/2021	\$500			6	ITEM NOT YET ORDERED
Convert Toilets to Automatic Flush	2/28/2021	\$1,600			8	ORDERED
Convert Urinals to Automatic Flush	2/28/2021	\$800			3	ORDERED
Convert Drinking Fountains to Touchless	4/31/2021	\$4,280			2	ORDERED
Add Water Softener	5/31/2021	\$10,000			1	ITEM NOT YET ORDERED
Replace Entry Doors with Automatic Doors	5/31/2021	\$15,000			1	ITEM NOT YET ORDERED
Replace Light Switches to Touchless	6/30/2021	\$400			12	ITEM NOT YET ORDERED
Library						
Replace Kitchen Faucet to Touchless	2/28/2021	\$130			1	ITEM NOT YET ORDERED
Replace Bathroom Faucets to Touchless	12/30/2020	\$200	\$160		2	COMPLETE
Replace Paper Towel Dispenser to Touchless	4/24/2021	\$300			3	ITEM NOT YET ORDERED
Replace Soap Dispensers to Touchless	2/28/2021	\$200			3	ITEM NOT YET ORDERED
Convert Toilets to Automatic Flush	3/31/2021	\$600			3	ORDERED
Convert Urinal to Automatic Flush	3/31/2021	\$200			1	ORDERED
Add Bottle Filler	5/31/2021	\$2,000			1	ORDERED
Replace Entrance with Automatic door opener sensor	5/31/2021	\$2,000			1	ITEM NOT YET ORDERED
Replace Light Switches to Touchless	6/30/2021	\$400			12	ITEM NOT YET ORDERED
Public Works Shop						
Replace Kitchen Faucet to Touchless	3/31/2021	\$130			1	ITEM NOT YET ORDERED
Replace Bathroom Faucet to Touchless	3/31/2021	\$80			1	ORDERED
Replace Paper Towel Dispenser to Touchless	3/31/2021	\$100			1	ITEM NOT YET ORDERED
Replace Soap Dispensers to Touchless	12/30/2020	\$150			2	COMPLETE
Convert Toilet to Automatic Flush	3/31/2021	\$200			1	ORDERED
Replace Light Switches to Touchless	6/30/2021	\$455			13	ITEM NOT YET ORDERED
Paul Davis Park						
Replace Bathroom Faucets to Touchless	12/30/2020	\$200	\$160		2	COMPLETE
Replace Paper Towel Dispensers to Touchless	3/31/2021	\$200			2	ITEM NOT YET ORDERED
Replace Soap Dispensers to Touchless	12/30/2020	\$200			2	COMPLETE
Convert Toilets to Automatic Flush	2/28/2021	\$800			4	ORDERED
Convert Urinals to Automatic Flush	2/28/2021	\$400			2	ORDERED
Purchase Touchless Water Fountain	3/31/2021	\$4,000			1	BACKORDERED ITEM
Add Bottle Filler	7/31/2021	\$2,000			1	ITEM NOT YET ORDERED
Grand Total		\$85,855	\$3,130			

Future Agenda Items

City Council

March 3, 2021, Regular Meeting

14 days before Meeting	(02/17/2021)	City Council and Staff items are due.
9 days before Meeting	(02/22/2021)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(02/25/2021)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(02/26/2021)	Post agenda packet to City Website.
Meeting Day	(03/03/2021)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Quarry Commission = Purple
 Wildlife Management Advisory Commission = Brown
 City Holiday = Orange
 Municipal Court = Gray

Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

April 7, 2021, Regular Meeting

14 days before Meeting	(03/24/2021)	City Council and Staff items are due.
9 days before Meeting	(03/29/2021)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(04/01/2021)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(04/02/2021)	Post agenda packet to City Website.
Meeting Day	(04/07/2021)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Quarry Commission = Purple
 Wildlife Management Advisory Commission = Brown
 City Holiday = Orange
 Municipal Court = Gray

Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

PENDING FUTURE AGENDA ITEMS

1. Design on Water Tanks at Well Site 9 and 10/Retainer Wall of City Hall...**McCaw**
2. Monitoring Wells in the City of Garden Ridge...**Arvidson**
3. Update on City-funded monument for Paul Davis Park... **Bower**
4. Ethics Ordinance ... **8-30-17 City Council motion**
5. Website and Social Media Policy