



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA CITY COUNCIL REGULAR MEETING WEDNESDAY, DECEMBER 2, 2020, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, December 2, 2020, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Eagle Scout Certificates of Recognition

- a) Jack Bloxom

5. City/Employee Recognitions/Employee Introductions

- a) Thank you note from Librarian Linda Crosland to Deputy Public Works Director Eric Lowman.
- b) Thank you note from Librarian Linda Crosland to Utility Foreman Chris Graef.
- c) Recognition of Employee Service Years with the City of Garden Ridge.
- d) Small Town America Civic Volunteer Award.

6. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

7. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the November 4, 2020, City Council Regular Meeting.
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – October 31, 2020.

8. Staff Reports

The following items are for discussion, consideration, and action.

- a) City Administrator Monthly Activity Report.
 - Community and Event Center usage/financial report, Building Permits issued to date for residential, commercial, and minor construction projects, City Council ideas/suggestions, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.
- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, and continuity of operations.
- e) Public Works Monthly Activity Report.
 - Street and right-of-way maintenance, drainage facility and easement maintenance, City parking lots and facility maintenance, Animal Services (domestic and wild), projects, and continuity of operations.
- f) Water Department Monthly Activity Report.
 - Water pumping/usage from City wells, water system infrastructure maintenance/repairs/projects, leak adjustments, water and/or drought management (current watering stage), and continuity of operations.
- g) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

9. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) FM 2252 Wastewater Project.

10. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Receive monthly activity update as applicable.
- b) Quarry Commission:
 - 1. Receive monthly activity update as applicable.
- c) Water Commission:
 - 1. Resignation of Commissioner Bullard.
 - 1.1. Receive recommendation from Water Commission.
 - 1.2. Take action on recommendation.
 - 2. Request for water leak adjustment for 20210 Bat Cave Road for the billing period of March 21, 2019 – April 22, 2019.
 - 2.1. Receive recommendation from Water Commission.
 - 2.2. Take action on recommendation.
 - 3. Ordinance No. 54-122020 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a comprehensive water company for the City of Garden Ridge; providing definitions; statement of organization; establishing a Water Commission; general policies; regulations and rules; rates and billing cycles; providing for a penalty; providing for severability; and declaring an effective date.
 - 3.1. Receive recommendation from Water Commission regarding the water rate for leak adjustments.
 - 3.2. Take action on Ordinance No. 54-122020.

4. Ordinance No. 61-092020 An Ordinance of the City Council of the City of Garden Ridge, Texas, establishing the Drought Management Plan for the City of Garden Ridge; providing definitions, establishing trigger points for Stages 1 through 5; restricting the use of water upon implementation of specific stages of said plan; establishing water surcharge rates for Stages 3 through 5 of said plan; providing a variance procedure; providing a penalty clause; providing for severability; and declaring an effective date.
 - 4.1. Receive recommendation from Water Commission.
 - 4.2. Hold a public hearing.
 - 4.3. Take action on Ordinance No. 61-122020.
5. Receive monthly activity update as applicable.
- d) Wildlife Management Advisory Commission:
 1. Receive monthly activity update as applicable.
- e) Parks Committee:
 1. Receive monthly activity update as applicable.
- f) *Volunteer Garden Ridge!*
 1. Receive monthly activity update as applicable.

11. Approvals/Authorizations

The following items are for discussion, consideration, and action.

- a) COVID-19.
 1. Discuss status, updates, response, and matters related to COVID-19.
 2. Discuss funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.
 3. Take possible action on matters related to COVID-19, including Christmas Tree Lighting Event.

12. Updates

- a) City Administrator Reports.
 1. Update on Oak Wilt.
 2. Update on contracting with Tristram for franchise fee, sales tax, and utility audits.
 3. Update on rezoning petition by Scott Smith for 1.734-acre tract on the southside of FM 2252.
 4. Update on City Christmas Party.
- b) City Council Projects.
 1. Post Office Information (Bower).
- c) Mayor's Projects.
 1. Communication Report.
 2. Citizen Contact Report.
 3. Public Information Request.

13. Discussion of Future Agenda Items

14. Citizen Comment Period – limited to 20 minutes total

See "Rules for Citizens' Participation" under Item 6.

15. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization
 Boy Scouts and/or Girl Scouts
 City of Garden Ridge sponsored events and outreach efforts
 Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)

Counties (Bexar/Comal/Guadalupe)
Garden Ridge Lions Club
Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
Garden Ridge Women's Club
Greater Bexar County Council of Cities
Northeast Partnership

16. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property.
 1. To seek legal advice, if needed, in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and wastewater utility projects.
 2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement and discuss any related liability issues.

17. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

18. Adjournment

AGENDA NOTICES:

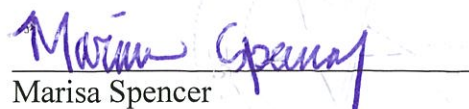
Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 10:00 a.m. on November 20, 2020, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Marisa Spencer
City Secretary

City Secretary

From: City Administrator
Sent: Monday, November 2, 2020 11:20 AM
To: City Secretary
Subject: FW: Commendation 1

Please place on the December Council agenda.

From: Library <library@ci.garden-ridge.tx.us>
Sent: Monday, November 2, 2020 11:01 AM
To: City Administrator <administrator@ci.garden-ridge.tx.us>
Subject: Commendation 1

I would like to say a special thanks to Eric Lowman for the help he gave us in setting up Trunk or Treat Saturday night. He worked at getting the music, auxiliary lights, and cones all set up to help make the event run smoothly. Everyone had a fabulous time, and we want to say how appreciative we are for his help in making it a stellar event.

Linda Crosland
Garden Ridge Library
210-651-6570



"Books are proof that you can never have too much of a good thing."

City Secretary

From: City Administrator
Sent: Monday, November 2, 2020 11:20 AM
To: City Secretary
Subject: FW: Commendation 2

Please place on the December Council agenda.

From: Library <library@ci.garden-ridge.tx.us>
Sent: Monday, November 2, 2020 11:03 AM
To: City Administrator <administrator@ci.garden-ridge.tx.us>
Subject: Commendation 2

I would like to say a special thanks to Chris Graef for the help he gave us in setting up Trunk or Treat Saturday night. He worked at getting the music, auxiliary lights, trash cans, and cones all set up to help make the event run smoothly. Then he helped to take everything down. Everyone had a fabulous time, and we want to say how appreciative we are for his help in making it a stellar event.

Linda Crosland
Garden Ridge Library
210-651-6570



"Books are proof that you can never have too much of a good thing."



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, NOVEMBER 4, 2020, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Kay Bower
Councilmember Todd Arvidson

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Kat Balbi, Assistant City Secretary
Shannon Del Toro, Municipal Court Clerk
Karen Ford, Finance/HR
Jacqueline Marino, Accounting Assistant
Ron Eberhardt, Police Chief
Jacob Parsons, Water Manager
Steven Steinmetz, Public Works Director
Linda Crosland, Librarian
Ruiz Adolfo, City Attorney

City Commission Representatives Present:

Karen Diaz, Vice-Chair, Planning and Zoning Commission
Jesse Valdez, Chair, Water Commission
Ken Kneupper, Vice-Chair, Wildlife Management Advisory Commission

City Commissioners Present:

David Heier, Planning and Zoning Commission
Kerim Jacaman, Planning and Zoning Commission
Keven Harshbarger, Water Commission

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, November 4, 2020, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

4. Eagle Scout Certificates of Recognition

Mayor Thompson spoke regarding the service Scouts must complete before receiving the rank of Eagle Scout and thanked the Eagle Scouts and their families for their hard work and dedication.

a) Jake Hogue

Mayor Thompson presented a Certificate of Recognition to Jake Hogue on behalf of the Garden Ridge Community for attaining the rank of Eagle Scout.

b) Travis Zipp

Mayor Thompson presented a Certificate of Recognition to Travis Zipp on behalf of the Garden Ridge Community for attaining the rank of Eagle Scout.

c) Tristan Arvidson

Mayor Thompson presented a Certificate of Recognition to Tristan Arvidson on behalf of the Garden Ridge Community for attaining the rank of Eagle Scout.

d) Marshall Lavash

Mayor Thompson presented a Certificate of Recognition to Marshall Lavash on behalf of the Garden Ridge Community for attaining the rank of Eagle Scout.

5. City/Employee Recognitions/Employee Introductions

a) Thank you note from Forest of Garden Ridge Homeowners Association to Commissioner Jim Mueller.

Nancy Cain, City Administrator, stated a thank you note was received from The Forest of Garden Ridge Homeowners Association to Water Commissioner Jim Mueller for informing residents about the AMI Project.

b) Thank you note from David and Hope Cowart to Front Office Staff.

Nancy Cain, City Administrator, stated a thank you note was received from David and Hope Cowart to the Front Office Staff for their considerate, helpful, and professional assistance.

Nancy Cain, City Administrator, also stated a thank you note was received from Marilyn Winters to the City for holding the 2020 General Election in the Community and Event Center to allow for social distancing and a safe voting environment. She also expressed her appreciation of City Staff.

c) Recognition of Employee Service Years with the City of Garden Ridge.

Nancy Cain, City Administrator, recognized employees with anniversary dates in the month of November for their hard work, dedication, and tenure with the City. This recognition included: Chief Eberhardt-6 years of service and Steven Steinmetz-20 years of service.

Mayor Thompson presented Steven Steinmetz with a plaque recognizing his tenure milestone of 20 years of service.

6. Citizen Comment Period

No one signed up to speak.

7. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

a) Approval of Minutes for the October 7, 2020, City Council Regular Meeting.

b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – September 30, 2020.

c) Destruction of City Records in accordance with City of Garden Ridge Records Retention Plan.

d) Approval of the Certification of Tax Levy for the Tax Year 2020 for the City of Garden Ridge.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve Consent Agenda items a)-d). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

8. Staff Reports

The following items are for discussion, consideration, and action.

a) City Administrator Monthly Activity Report.

Nancy Cain, City Administrator, spoke regarding work being done to create a Step Pay Program to be presented to City Council in the next two months. She provided City Council with an update on flu shots given to City employees and Councilmembers.

b) Finance/HR Monthly Activity Report.

Karen Ford, Finance/HR, spoke regarding continuity of operations related to Finance and Human Resources, stating the Fiscal Year 2020 audit will begin on November 9th. She also introduced Accounting Assistant Jacqueline Marino and spoke regarding the Accounting Assistant part-time position. Mayor Thompson and Councilmembers welcomed Ms. Marino to the City of Garden Ridge.

c) City Secretary Monthly Activity Report.

Kat Balbi, Assistant City Secretary, spoke regarding continuity of operations related to the Administrative Department and precautionary public health measures implemented at City Hall. She provided City Council with an update regarding City Hall hours and the number of citizens viewing City Council meetings online.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department. He provided an update regarding Municipal Court held in October and stated the next Municipal Court date will be December 3, 2020.

e) Public Works Monthly Activity Report.

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department. He spoke regarding dumpster weekends in November and addressed questions from Councilmembers.

f) Water Department Monthly Activity Report.

Jacob Parsons, Water Manager, reviewed the monthly activity report and spoke regarding continuity of operations related to the Water Department. He provided City Council with an update on the Advanced Metering Infrastructure (AMI) and Meter Data Management System (MDMS) Rollout Plan.

g) Library Monthly Activity Report.

Linda Crosland, Librarian, spoke regarding upcoming events and continuity of operations related to the Library. She also provided City Council with an update regarding grant funding received by the Library.

Mayor Thompson and Councilmembers thanked Linda Crosland, Librarian, for hosting a safe and fun Trunk or Treat Event.

9. City Engineer Projects Status Reports

Pat Lackey, City Engineer, reviewed the Trihydro Corporation Engineering Report for November 2020 and addressed questions from Councilmembers. The topics of discussion included the FM 2252 TxDOT Project, FM 2252 Wastewater Project, and the installation of a septic system at the Blackwell property.

10. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

1. Planning and Zoning Commission Place 7 Vacancy (term expiring September 30, 2022).

1.1. Receive recommendation for the appointment of Art Porter.

Vice-Chair Diaz spoke regarding Mr. Porter's background and experience and stated the Commission unanimously voted to recommend the appointment of Art Porter to the Planning and Zoning Commission Place 7 with term expiring September 30, 2022.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Mayor Pro-Tem McCaw, to approve the Planning and Zoning Commission's recommendation and appoint Art Porter to the Planning and Zoning Commission Place 7 with term expiring September 30, 2022. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. **Petition by Shawn Willis on behalf of Vaquero Grande, LLC, for rezoning from Residence-Agriculture (RA) District to Neighborhood Service (B-1) District of a 4.23 acre tract of land lying in Section 96, Abstract 120, of the George M. Dolson Survey, Comal County, Texas, being all of a remaining portion of a 4.402 acre tract of land described to Vaquero Grande, LLC, a Texas Limited Liability Company, recorded in Document 201906028430 of the Official Public Records of Comal County, Texas. The property is further located on the east side of F.M. 2252 across from Hickory Bend in Garden Ridge, Texas.**

- 2.1. **Receive recommendation from Planning and Zoning Commission.**

Vice-Chair Diaz spoke regarding the petition for rezoning from Residence-Agriculture (RA) District to Neighborhood Service (B-1) District of the property detailed above, stating the Commission recommends approval of the petition.

- 2.2. **Hold a public hearing.**

Mayor Thompson opened the public hearing at 6:57 p.m.

No one wished to speak regarding the petition and Kat Balbi, Assistant City Secretary, stated no written comments were received.

Mayor Thompson closed the public hearing at 6:58 p.m.

- 2.3. **Take action on petition.**

The City Council discussed the Commission's recommendation and the petition for rezoning, including the proposed use and the City's Comprehensive Plan.

Motion: A motion was made by Councilmember Bower, seconded by Mayor Pro-Ten McCaw, to approve the Planning and Zoning Commission's recommendation and approve the petition by Shawn Willis on behalf of Vaquero Grande, LLC, for rezoning from Residence-Agriculture (RA) District to Neighborhood Service (B-1) District of a 4.23 acre tract of land lying in Section 96, Abstract 120, of the George M. Dolson Survey, and being all of a remaining portion of a 4.402 acre tract of land described to Vaquero Grande, LLC, a Texas Limited Liability Company, recorded in Document 201906028430 of the Official Public Records of Comal County, Texas. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. **Receive monthly activity update as applicable.**

Vice-Chair Diaz provided City Council with an update on the topics discussed at the Commission's October meeting and spoke regarding the appointment of Chair and Vice-Chair of the Planning and Zoning Commission.

- b) **Quarry Commission:**

Mayor Thompson stated the Quarry Commission did not meet in October and did not have anything to report.

- c) **Water Commission:**

1. **Request for water leak adjustment for 19810 Brandywine Cove for the billing period of June 22, 2020 – July 23, 2020.**

- 1.1. **Receive recommendation from the Water Commission.**

Chair Valdez provided City Council with a summary of the Commission's discussion regarding this request. He stated the Commission recommends the Water Manager's proposal of a credit in the amount of \$2,807.21 for approval by City Council, adding the amount is based on calculating the cost of water lost at the lowest tier rate.

- 1.2. **Take action on recommendation.**

Motion: A motion was made by Councilmember Swint, seconded by Mayor Pro-Tem McCaw, to approve the Water Commission's recommendation for request for water leak adjustment for 19810 Brandywine Cove for the billing period of June 22, 2020 – July 23, 2020, and credit the account in the amount of \$2,807.21. The City Council voted three (3) for and two (2) opposed (Councilmember Lantzy and Councilmember Bower). The motion passed by a vote of 3-2.

Mayor Thompson provided Councilmembers Lantzy and Bower the opportunity to discuss their opposition and provide any additional information regarding this matter. Councilmember Lantzy and Bower spoke regarding the high amount of credit given to the requestor and stated the Advanced Metering Infrastructure System should help reduce the amount of leak adjustments submitted.

2. Water Rate Structure.

2.1. Receive recommendation regarding water rates.

Chair Valdez summarized the presentation provided to City Council in the meeting packet. He spoke regarding the background, assumptions and data input, water rate options, analysis of alternatives and decision criteria, and the implementation of base rates. Chair Valdez stated the Water Commission unanimously voted to recommend to City Council Option 2, an increase of \$2.50 to the base rate and an increase of 3% / 2% to all the tiers using a formula to Inside the City Limits only. He addressed questions from Councilmembers.

Mayor Thompson thanked the Water Commission for their effort in researching and creating options for the annual water rate review.

2.2. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to approve water rate Option 4 of an increase of \$2.50 to the base rate and an increase of 3% / 2% across all tiers using a formula with an effective date of December 23, 2020, through January 22, 2020. During the motion, Councilmember Swint stated she opposed the motion due to the implementation date of the new water rates. The City Council voted four (4) for and one (1) opposed (Councilmember Swint). The motion passed by a vote of 4-1.

3. Receive monthly activity update as applicable.

Chair Valdez provided City Council with an update on topics discussed at the Commission's October meeting and spoke regarding ordinance revisions, water leases, and leak adjustment requests. He addressed questions from Councilmembers.

d) Wildlife Management Advisory Commission:

Nancy Cain, City Administrator, provided City Council with an update on the topics discussed at the Commission's October meeting. Councilmember Lantzy spoke regarding trapping locations and requested the Commission provide an update at the next City Council meeting.

e) Parks Committee:

Rod Chamberlain, Parks Committee, provided City Council with an update on the Committee's efforts and projects. He spoke regarding park facilities, pocket parks, committee membership, and ordinance revisions.

f) Volunteer Garden Ridge!

Nancy Cain, City Administrator, stated *Volunteer Garden Ridge!* reported 342.5 hours for the month of October, despite the necessary COVID restrictions.

11. Approvals/Authorizations

The following items are for discussion, consideration, and action.

a) COVID-19.

1. Discuss status, updates, response, and matters related to the COVID-19 Virus.

Mayor Thompson provided City Council with an update on the status and actions taken at the federal, state, and local level in response to COVID-19. He spoke regarding Governor Abbott's disaster declaration, Executive Orders GA-31 and GA-32, continuity of operations, waivers for approved outdoor public gatherings, and each Department's leadership in maintaining the safety of all employees.

2. Discuss funding and expenditure, es from the Coronavirus Aid, Relief, and Economic Security Act.

Karen Ford, Finance/HR, provided City Council with an update on funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.

Steven Steinmetz, Public Works Director, provided City Council with an update on touchless appliances and features being installed within City facilities.

3. Take possible action on matters related to the COVID-19 Virus, including Christmas Tree Lighting Event.

Mayor Thompson spoke regarding upcoming events involving City resources and stated the Parks Committee will provide information related to the Christmas Tree Lighting Event.

Rod Chamberlain, Parks Committee, spoke regarding the Christmas Tree Lighting Event scheduled for December 4, 2020, and provided a detailed plan of conducting this as a drive-through event in the Garden Ridge Community and Event Center. The City Council agreed by consensus for the City to hold the Christmas Tree Lighting Event.

12. Updates

a) City Administrator Reports.

Nancy Cain, City Administrator, spoke regarding the City Christmas Party scheduled for Friday, December 11, 2020, at the Community and Event Center.

1. Update on Oak Wilt.

Steven Steinmetz, Public Works Director, provided City Council with an update on Oak Wilt within the City of Garden Ridge, including containment and treatment efforts.

b) City Council Projects.

1. New Resident Package (Swint and Bower).

Councilmember Bower spoke regarding contacting residents with an expertise in marketing to get involved and assist with this project. Councilmember Swint spoke regarding not changing the New Resident Package due to lack of inquiries from new residents.

2. Wildlife Management Issues/Concerns (Lantzy and McCaw).

Councilmember Lantzy and Mayor Pro-Tem McCaw requested a discussion regarding wildlife management issues/concerns.

Nancy Cain, City Administrator, spoke regarding communication with residents about possible trapping locations. Chief Eberhardt spoke regarding multiple incidents that have occurred since 2016 and addressed questions from Councilmembers.

Mayor Thompson and Councilmembers discussed the deer management program, safety precautions, maintaining an open line of communication with residents, and occurrences of misconduct including filing criminal charges for any future incidents.

The City Council agreed by consensus for the Police Department to act to the full extent of the law in regards to the deer management program due to the City not tolerating any interference.

c) Mayor's Projects.

1. Communication Report.

Mayor Thompson spoke regarding the 2020 Census, stating the response rate for City of Garden Ridge is currently ranked as #2 in Texas and on average, the City of Garden Ridge has remained ranked in the top 100 of cities in the nation.

Mayor Thompson spoke regarding options for relocating the City sign on FM 2252 as well as looking into options regarding electronic signage within the City.

Mayor Thompson spoke regarding a publication of the City's tax rate in a local newspaper.

Mayor Thompson announced Coffee with the Mayor will resume on Monday, November 9, 2020, from 9:30 a.m. to 11 a.m and will continue on the second Monday of the month for the time being.

2. Citizen Contact Report.

Mayor Thompson spoke regarding a complaint related to damage yard and stated the resident will contact him about any other concerns in the future.

Mayor Thompson spoke regarding a citizen contacting him about mail found on the side of the road and stated the citizen discovered a child threw the mail out of the window of a moving car.

Mayor Thompson provided City Council with an update on the private gates installed around Paul Davis Park.

13. Discussion of Future Agenda Items

Councilmember Bower requested a discussion on the Post Office.

Mayor Pro-Tem McCaw requested a discussion on the cost of water.

Councilmember Lantzy requested a discussion on the effective date of water rates.

14. Citizen Comment Period

No one wished to speak.

15. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Northeast Partnership.

Councilmember Arvidson thanked the City for recognizing the Eagle Scouts and their hard work.

16. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property.

- 1. To seek legal advice, if needed, in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and wastewater utility projects.**
- 2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement and discuss any related liability issues.**

Mayor Thompson stated he was striking the second item stated above and announced the City Council will recess at 9:20 p.m. and reconvene into Executive Session at 9:30 p.m., in accordance with Texas Government Code Section 551.071 – Consultation with Attorney and 551.072 – Deliberations About Real Property to discuss and seek legal advice on the first item stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 9:50 p.m.

17. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson asked if any Councilmembers wanted to recall any items posted for Executive Session to allow for any action they wanted to take. Receiving no responses from Councilmembers, Mayor Thompson closed Business Items.

18. Adjournment

Motion: A motion was made by Councilmember Arvidson, seconded by Councilmember Bower, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, November 4, 2020, City Council regular meeting was adjourned at 9:50 p.m. by Mayor Thompson.

ATTEST

Larry Thompson
Mayor

Kat Balbi
Assistant City Secretary

CITY OF GARDEN RIDGE

MONTHLY ACCOUNT BALANCES & INTEREST RATES

PERIOD ENDED AS OF 10/31/2020

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 113,421.67	0.00%
GF MONEY MARKET	2,736,962.87	0.55%
PEG CAPITAL FEES	41,538.22	0.50%
TEXPOOL INVESTMENTS	6,600.60	0.13%
2017 I&S	2,105.71	0.45%
2012 I&S	10,958.04	0.50%
2012 REFI	15,544.90	0.50%
2015 I&S	9,728.12	0.45%
TEXPOOL WATER IMPACT FEES	170,518.52	0.13%
TEXPOOL STREET IMPACT FEES	59,013.27	0.13%
CONSTRUCTION BOND	139,438.59	0.55%
ASSET/FORFEITURE - STATE	98.13	0.04%
ASSET/FORFEITURE - FED	233,091.89	0.55%
TOTAL CITY FUNDS	\$ 3,539,020.53	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
TEXPOOL WATER INVEST	\$ 2,235.74	0.13%
WATER SURCHARGE	148,067.48	0.55%
OPERATING ACCOUNT	1,955,332.41	0.55%
TOTAL WATER FUNDS	\$ 2,105,635.63	

TOTAL ALL ACCOUNTS	\$ 5,644,656.16	
---------------------------	------------------------	--

CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
CURRENT AND YEAR TO DATE AS OF 10/31/2020

GENERAL FUND	BALANCE
GF Operational Checking	\$ 113,421.67
GF Money Market	2,736,962.87
TexPool Investments	6,600.60
Restricted Amounts	(256,931.64)
TOTAL AVAILABLE FUNDS	\$ 2,600,053.50

WATER FUND	BALANCE
Operational Checking	\$ 1,955,332.41
TexPool Water Invest	2,235.74
Water Surcharge	148,067.48
Restricted Amounts	(51,575.18)
TOTAL AVAILABLE FUNDS	\$ 2,054,060.45

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 CURRENT AND YEAR TO DATE AS OF 10/31/2020

GENERAL FUND	Oct-20	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 115,730.87	\$ 115,730.87	\$ 3,049,015.00	3.8%	\$ 2,933,284.13
EXPENDITURES					
ADMINISTRATION	65,805.11	65,805.11	853,496.00	7.7%	787,690.89
COURT	10,890.76	10,890.76	91,105.00	12.0%	80,214.24
POLICE	116,774.06	116,774.06	1,324,881.00	8.8%	1,208,106.94
PUBLIC FACILITIES	47,377.18	47,377.18	608,670.00	7.8%	561,292.82
COMMUNITY CENTER	1,742.10	1,742.10	65,998.00	2.6%	64,255.90
LIBRARY	9,809.07	9,809.07	99,855.00	9.8%	90,045.93
FARMERS MARKET	-	-	-		-
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	252,398.28	252,398.28	3,044,005.00	8.3%	2,791,606.72
NET POSITION	\$ (136,667.41)	\$ (136,667.41)	\$ 5,010.00		\$ 141,677.41

WATER FUND	Oct-20	YTD	FY 2021 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 200,240.17	\$ 200,240.17	\$ 1,789,687.00	11.2%	\$ 1,589,446.83
EXPENDITURES	81,161.76	81,161.73	1,330,798.00	6.1%	1,249,636.27
REVENUE +/- EXPENDITURES	119,078.41	119,078.44	458,889.00		339,810.56

OTHER CASH OUTFLOWS					
BOND PRINCIPLE PAYMENTS	-	-	451,900.00		451,900.00
XEROX LEASE PRINCIPLE PMTS	430.00	430.00	5,284.00		4,854.00
NET POSITION	\$ 430.00	\$ 430.00	\$ 1,705.00		\$ (116,943.44)

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER

PERIOD ENDED AS OF 10/31/2020

REVENUES	YTD	Budget
RENTALS	\$ 245.00	30,000.00
DEPOSITS	700.00	18,000.00
CLEAN-UP FEES	-	2,250.00
DEPOSITS REFUNDED	(450.00)	(16,500.00)
DONATIONS	-	-
TOTAL REVENUES	495.00	33,750.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	-	2,286.00
MANAGER FEES	460.00	17,500.00
COMPUTER/INTERNET	137.70	1,817.00
TELEPHONE	47.00	564.00
UTILITIES	557.40	10,301.00
MAINTENANCE	-	9,000.00
SUPPLIES	-	1,200.00
CLEANING	90.00	5,230.00
EQUIPMENT	-	600.00
MARKETING	-	-
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	1,292.10	48,498.00
NET POSITION	\$ (797.10)	\$ (14,748.00)

Management's Discussion and Analysis of Results of Operations – October 2020

GENERAL FUND

Cash

Total available funds as of October 31, 2020 were \$2,600.1k.

Revenue

Ad Valorem Tax collections for October total \$18.8k. FY21 budget is \$1,699.5k.

Sale Tax Revenue is received 60 days after the end of the month it is collected for. Revenue for October will be received in December. Therefore \$0 was collected for FY21 during October.

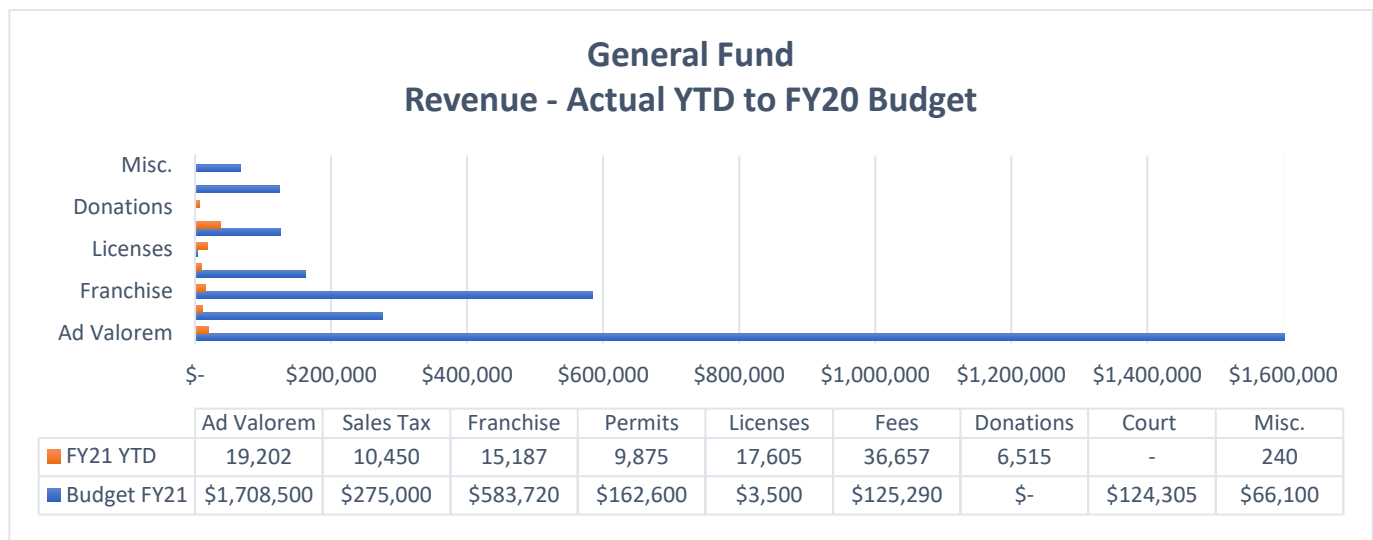
Building Permits revenue for the month totals \$6.4k. The FY21 budget is 160K.

Trash Collections total \$10.6k. The FY21 budget is 80k.

A partial blasting fee was received for the FY21 year in the amount of \$27.4k

The Library received a Grant of \$15.2k from the Ladd and Katherine Hancher Library Foundation to be used for computer and Lego robotic purchases.

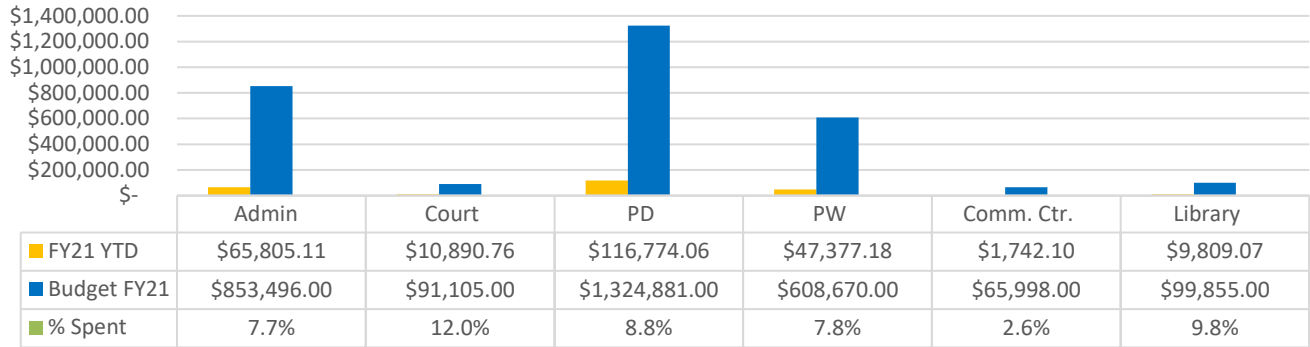
The Police Department sold a 2016 SUV for \$10k.



Expenditures

In total all departments are operating within the FY20 budget

General Fund Expenditures - Actual YTD to FY21 Budget



WATER FUND

Meters

Current meters for October 2020 total 1666 vs 1653 for October 2019.

Cash

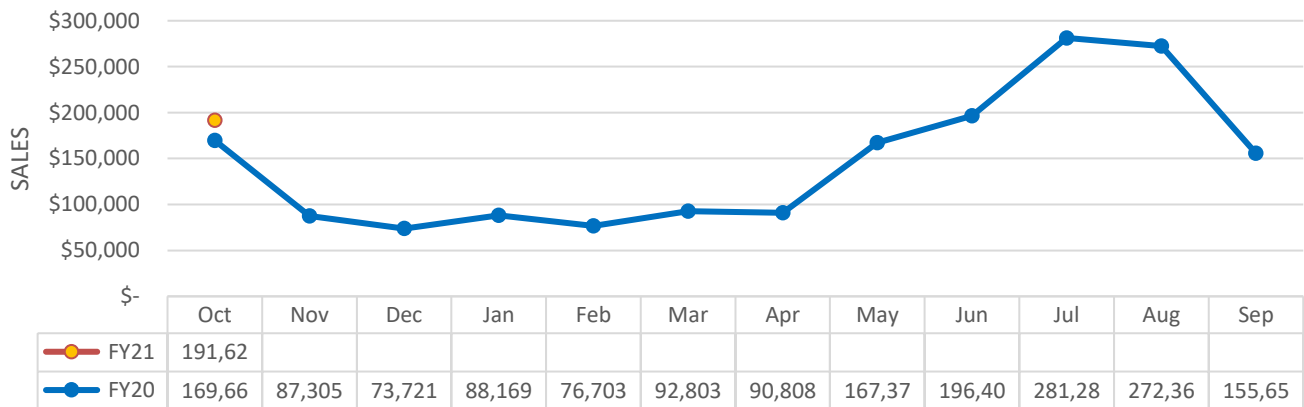
Total available funds as of October 31, 2020 were \$2,054k.

Revenue

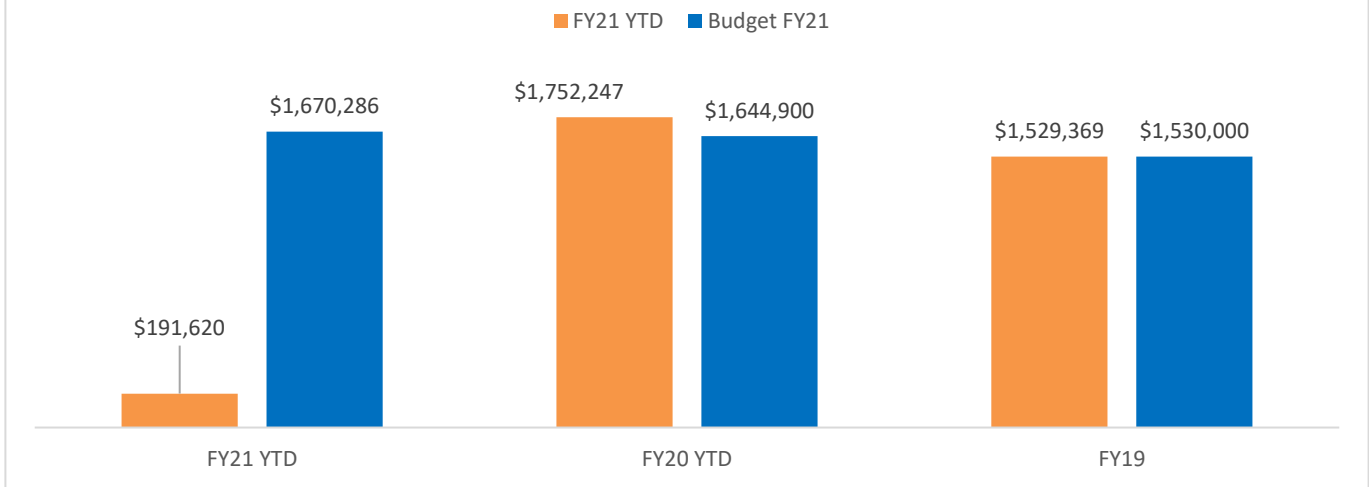
Revenue totals \$200.2k for October. The FY21 budget is \$1,789.7k.

Water Sales for the month total \$191.7k. The FY21 budget is \$1,670.3.

WATER SALES - FY21 VS FY20 VARIANCE \$



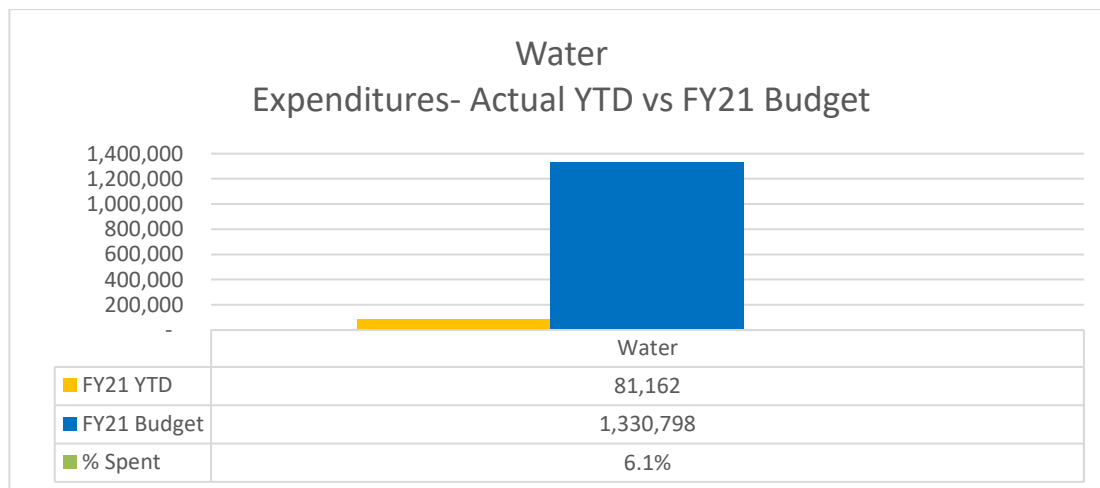
Water Sales Actual vs Budget



No meter Installations for the month.

Expenditures

The Water department is operating within the FY21 budget.



Interest & Sinking Fund

Revenue

Ad Valorem Tax collections total \$7.8k of the \$721.8k budget for FY21.

Expenditures

The I&S fund had no expenditures during October. Next bond payments are due in February 2021.

Capital Improvements Fund

Cash Balance

Water Impact Fee Balance is \$170.5K.

Street Impact Balance is \$59k.

Revenue

No revenue to report for October.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$233.1k.

Revenue

No revenue to report for October.

Expenditures

PD used Asset Seizure Funds to purchase supplies totaling \$7.5k.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

Garden Ridge Community and Event Center
Monthly Report
November 1st thru November 30th 2020

Utilization (by Days)

FY 20-21	FY 19-20	FY 20-21	FY 19-20
(Current Month)	(Current Month)	(Year to Date)	(Year to Date)
12	29	36	176

Wildflower (Booked Current Month)

5

Bluebonnet (Booked Current Month)

7

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	0	0
2. City Chartered Non-Profit Organizations	1	2
3. Non-Residents Service Organizations	5	7
4. Non-Profit Associations	3	4
5. City Use	3	26

CITY OF GARDEN RIDGE BUILDING REPORT

November-20

Major Permits

<u>Permit #</u>	<u>Address</u>	<u>Builder</u>	<u>Sq. Ft.</u>	<u>Value \$</u>	<u>Permit Fees</u>
Total			0	\$ -	\$ -

Minor Permits

<u>Permit #</u>	<u>Address</u>	<u>Builder</u>	<u>Project</u>	<u>Permit Fees</u>
1926	-20 9370 Teakwood Ln.	Erus Energy	Minor Electric	\$ 125.00
1927	-20 21011 Cedar Branch	City Fence of SA	Fence	\$ 125.00
1295	-20 21012 Hickory Bend	Airtron	Minor HVAC	\$ 100.00
1928	-20 8276 Eskimo Forest	AAA Fence Pros	Fence	\$ 125.00
1296	-20 9809 Bode Circle	Will Fix It	Water Heater	\$ -
1297	-20 22205 Via Posada Dr.	Infinity Plumbing	Water Heater	\$ -
1929	-20 8311 Apache Forest	Tx Pools & Patio	Pool, Spa, Deck	\$ 658.39
1930	-20 22124 Paseo Corto Dr.	Jon Wayne Heat & Air	Minor Electric	\$ 125.00
1931	-20 8218 Shining Elk	Just In Time Services	Driveway	\$ 125.00
1932	-20 19818 Wild Hollow	Sun Pro Solar	Minor Electric	\$ 125.00
1933	-20 21022 Plum Ranch	KPKC Servies LLC	Casita / Addition	\$ 1,139.80
1298	-20 8909 Sonata Court	Aire Smith INC.	Minor HVAC	\$ 100.00
1934	-20 8302 Garden Arbor	Keith Zars Pools	Pool, Deck	\$ 475.00
1935	-20 8822 Tuscan Hills	Gary Pools & Patio	Pool, Deck	\$ 475.00
1936	-20 21022 Plum Ranch	KPKC Servies LLC	Outbuilding	\$ 100.00
1937	-20 21935 Bat Cave Rd.	Billy Box	Fence	\$ 125.00
1938	-20 8211 Shining Elk	Chris Ward	Outbuilding	\$ 122.88
1302	-20 9180 Garden Ridge Dr.	Atlas AC Repair	Minor HVAC	\$ 100.00
1939	-20 8602 Wild Wind Park	Cody Pools	Pool, Spa	\$ 525.00
1940	-20 20725 Wahl Lane	David Martinez	Patio	\$ 232.80
1941	-20 19902 Regency Run	David McCormick	Outbuilding Lean-to	\$ 100.00
1942	-20 22003 Cristobal Dr.	Regets Home Team	Outbuilding	\$ 325.00
1943	-20 9526 Gloxinia Dr.	Nathan Reeh	Outbuilding	\$ 100.00
1303	-20 20530 Timber Rose	Elmers Home Services	Minor HVAC	\$ 100.00
1944	-20 8203 Garden Arbor	Keith Zars Pools	Pool, Deck	\$ 538.20
1945	-20 22010 Deer Canyon	Vantage Const. Group	Pool, Spa, Deck	\$ 777.72
1946	-20 9946 Trophy Oaks Dr.	Keith Zars Pools	Pool	\$ 375.00
TOTAL				\$ 7,219.79

Total Major Fees for the month	\$ -
Total Minor Fees for the month	\$ 7,219.79
TOTAL	\$ 7,219.79

Fiscal Year 2021

Total major projects value	\$ -
Total major projects sq. ft.	0
Total major permit fees	\$ -
Total minor permit fees	\$ 11,298.47
Total permit fees	\$ 11,298.47

Council Ideas/Suggestions List by Category

Updated: November 23, 2020

Ongoing Items	Status	Completed / Council Approval
Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation. FY 2017. Full implementation TBD. Online water bill payments active September 14, 2016. Online Court payments active October 2016 Electronic utility billing being researched for implementation during 2018 Fiscal Year Software purchase with Incode placed in the proposed FY2018 Budget. Utility billing staff will begin work towards. Software will be installed first week in September. Training in late October. Implementation in November. E-Bill information and sign up form being sent with water bills to be received in October 2019. 130 water customer have signed up for electronic billing. Electronic billing will be tested on 4 customers during this billing period. 220 customers have signed up for electronic water billing. Testing of electronic billing for 4 select customers is ongoing. 265 customers have signed up for electronic water billing and will begin receiving water bills electronically on January 1, 2020. Staff encountered some program issues with the electronic billing for bills in January but have worked to resolve them. Over 250 electronic water bills have been sent out to customers for delivery by February 1, 2020. 262 water customers received water bills electronically on February 28, 2020. City staff continues to promote electronic water billing. There has not been an increase in the number of water customers signing up for electronic bills. Since COVID-19 has come to the forefront there has been an increase in the number of water customers signing up for auto-draft. The City continues to promote electronic bilings and auto-draft. Water billing late fees and cut-offs have been waived through April 30, 2020. Efforts continue to promote the use of electronic water billing as well as the use of auto-draft for utility payments. There are 282 water customers signed up for electronic water billing and 660 for Auto-Draft. We have experienced some software issues that resulted in last months e-bills haveing to be mailed to customers as well as some delay in sending out this month's e-bills. City staff continues working with our software provider to resolve the issues. Software issues have been resolved and e-bills were sent out timely.	Software upgrade completed for online utility and court payments
Video stream Council Meetings (Mayor Thompson)	Discuss with legal. Sound system in Council room can be planned for future streaming capabilities. Requires additional technology upgrades and equipment. Budget impact. Video streaming of Council meetings will be studied during the fiscal year. Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings. Audio and video equipment in the City Council Chambers is being evaluated for video streaming capabilities and sound improvement. City is awaiting proposals for audio and video upgrades for Council room and large conference room from 3 vendors. Proposals received being reviewed. Proposals are being reviewed with vendors. The evaluation of proposals with vendors continues City Council will receive an update on the status of the project in November. Evaluation of proposals for the project and evaluation of third-party vendors for streaming of meetings are in the final processes. Project pricing is being negotiated and finalized with vendors. Project contracts being reviewed and adjusted with City Attorney recommendations. Scheduling of work for the project being coordinated. Finalizing project work schedule for possible completion of project in February 2019. Installation of audio and video equipment other than the encoder for streaming of meeting are expected to be completed for the March 6, 2019 City Council meeting. Upgrades to the audio and video equipment are near completion. Awaiting shipment and installation of encoder for streaming. Awaiting installation of encoder for streaming and a few minor adjustments to the new audio/visual system. Awaiting training on the BrightSign software for the Lobby monitor. Additional cabling run to connect streaming equipment and lobby monitor to network server Awaiting coordinated onsite work by CIT and DDS-AV to complete connection to network server. Lobby monitor is projecting information about the City. Streaming equipment is connected to the City network. Council meetings are being streamed on the City's YouTube channel. Vendor for software has changed from lcompass to CivicClerk. Training on agenda indexing and template development to be completed in September. Staff continues training on agenda indexing for City Council meeting streaming. City Commission meetings began being streamed on October 21, 2019. Staff continues work on indexing of agendas for City Council meetings and will begin utilizing the minutes section of module. Streaming of Commission meetings continues. Staff is working with Civic Plus to move all archived streamed meetings to Civic Plus. Staff continues to work on agenda templates for Commission meetings. City staff continues working on agenda templates for City Commissions. City Council meeting agenda templates have been completed. Staff continues working on creating agenda templates for Commission meetings. Commission meetings are being streamed. City staff continues working on templates for City Commission meetings. Staff continues to learn other aspects of Civic Plus for full utilization of system.	All City Council and Commission meetings are being streamed, bookmarked, and archived.

Videos for website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement. <i>Volunteer Garden Ridge!</i> Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City. The City's YouTube channel is up and videos have been posted to it. New videos have been added to the website. Mayor Thompson recorded and posted a video on March 25, 2020 to update residents on the City's response and actions concerning COVID-19. Staff continues to update the City's website with current COVID-19 information.	
---	--	--

Pending Items	Status	Completed / Council Approval
Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Business outreach by Council - walk businesses (Mayor Thompson)	Discuss at future Council meeting	



POLICE DEPARTMENT MONTHLY BREAKDOWN

November 1 to November 30, 2020

Calls for Service

Dispatched: 88 City Ordinance: 9 Total: 97 False Alarms: 18

Arrests

- *1 – Possession Poss CS PG 1 $\geq 4G < 200G$
- *1 – Driving with License Invalid with Previous Convictions with Suspension
- *1 – Possession of Substance PG 1 $< 1G$ (FS)

Traffic Enforcement

Crashes: 3 Citations: 59 Warnings: 31 Total: 90

Training / Certifications

- *Ofcs. Hackenberg & McMahan completed Mental Illness (1st edition) course
- *Ofcs. Hackenberg & McKenzie completed Mental Illness (3rd edition) course
- *All sworn Officers completed Firearms Qualification/Proficiency Training

Outreach Efforts

- * Moving forward with our Garden Ridge Citizens Academy in January
- * Participated in Walk a Mile in Her Shoes campaign for Comal Crisis Center. Residents contributed \$2800.00 toward their fundraising goals.

Administrative Comments

- * Traffic enforcement is being increased
- * Conducted scenario testing for current applicants / one applicant eliminated due to Background history

Challenges

- * Department traffic analyzing equipment stolen



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

Steven Steinmetz
Public Works
Director

Eric Lowman
Deputy Public
Works Director

Stanley Georg
Brian Horn
Manuel Troncoso
Ryan Furgason

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

December 4th
Tree lighting event

Jan. 2nd & 3rd
Dumpster Weekend

Jan. 9th & 10th
Dumpster Weekend

Jan. 16th & 17th
Dumpster Weekend

Jan. 23th & 24th
Dumpster Weekend

November 2020

Activities for the month

Streets

- Potholes repaired: 5.
- Signs repaired: 1.
- Right of ways mowed: 1.
- Backfilled trench on Sumac Cove

Storm water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Trash removed from Right of ways: 90 pounds.
- Rainfall amount for the month: 1.25"

Parks Maintenance

- Paul Davis Park: Repaired 2 sidewalks.
Daily sanitizing of facilities.
Removed cut bamboo from back of park.
Located electric line and water line by pavilion 1.
Trenched next to pavilion 1 for extra oak wilt protection.
- Park Lane Park: Mowed 1 time.

City Facility/Property Maintenance

- City Hall: Daily cleaning.
Installed 5 automatic faucet.
Replaced fan motor on chiller plant.
Repaired leaking chilled water line on the chiller plant.
Winterized pipes.
- Public Works Offices: Daily deep clean.
- Rental property: Winterized pipes.
- Community Center: Christmas decorating.

Oak Wilt

The oak wilt containment trench has been completed. Approximately 1067 feet of containment trench was installed, starting from Paul Davis Park and ending behind 9025 Sumac Cove. All property owners effected by the containment trench have paid their portion of the trenching cost. The City is currently evaluating the property owners application for oak wilt containment trench reimbursement.

Reports Submitted

Wildlife Management Advisory Commission Report.

Events/Conducted Education to residents

- Set up for Tree lighting event.

Future Projects or Needs

- Increase office space at the Public Works building.
- Construct Covered vehicle and equipment storage.

Animal Services Monthly Activities

- 13 deer carcasses were disposed of, which makes for the year 140.
- 0 wild hog was donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are 7.
- 2 live traps loaned out this month, traps loaned out year-to-date 13.
- 238 registered/reregistered animals for the year.
- 0 nuisance complaints received.
- 0 animal reported bites.

Adoptions

- 0 dogs; 2 year-to-date.
- 0 cats; 5 year-to-date.

Returned to owners

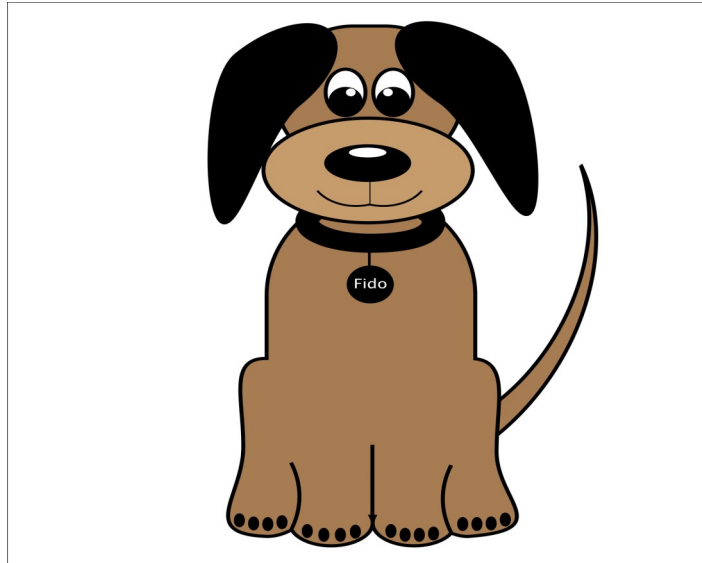
- 3 dogs; 42 year-to-date.
- 0 cats; 0 year-to-date.

Transferred to other agencies

- 0 dogs for month; 4 year-to-date.
- 0 cats for month; 8 year-to-date.

Currently in City care

- 0 dogs; cats 3.

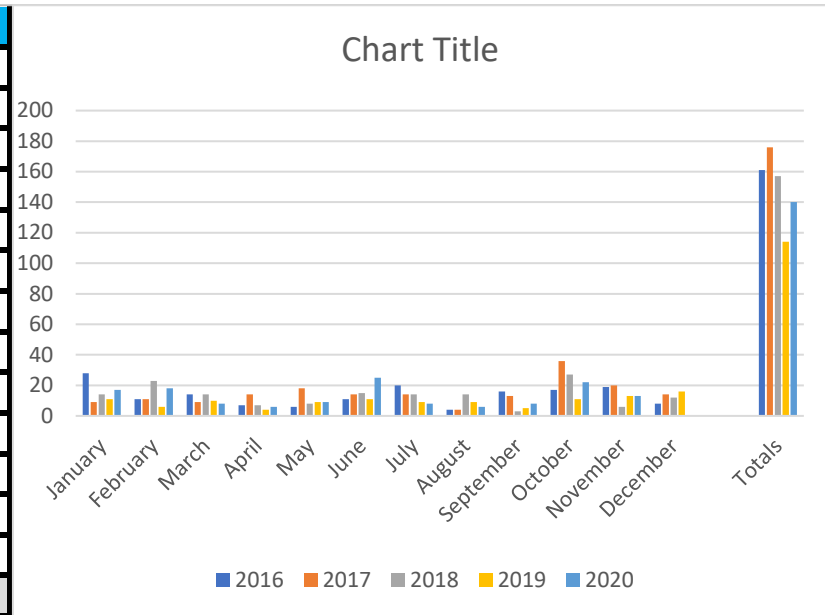


Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	17	18	8	6	9	25	8	6	8	22	13		140
Raccoons	6	9	14	6	5	5	14	3	8	11	7		88
Opossums	5	8	5	8	5	8	3	11	2	7	6		68
Skunks	4	6	0	0	2	0	3	1	5	3	6		30
Wild hogs	7	5	0	0	0	3	2	1	1	0	0		19
Turtles	0	0	0	1	0	0	1	0	0	0	0		2
Squirrels	4	6	2	6	3	13	7	5	3	0	5		54
Foxes	0	0	0	0	2	0	2	0	4	0	0		8
Armadillos	7	6	2	0	0	3	0	1	3	1	1		24
Hawks	0	0	0	0	0	2	0	0	0	0	0		2
Bats	0	0	0	0	0	0	4	1	0	0	0		5
Coyotes	0	0	0	0	1	0	0	0	0	0	0		1
Buzzards	1	2	0	1	0	1	0	0	0	1	2		8
Ringtails	0	0	0	0	0	0	0	0	2	1	0		3
Snakes	0	0	1	2	0	0	0	0	2	4	0		9
Bobcat	0	0	0	0	0	0	0	0	1	0	0		1
Porcupine	0	0	0	0	0	0	0	0	1	0	0		1
Bird	0	0	0	0	0	0	0	0	1	0	0		1
Total	51	60	32	30	27	60	44	29	41	50	40		464

Deer Carcass Removal Totals for 2016-2017-2018-2019-2020

	2016	2017	2018	2019	2020
January	28	9	14	11	17
February	11	11	23	6	18
March	14	9	14	10	8
April	7	14	7	4	6
May	6	18	8	9	9
June	11	14	15	11	25
July	20	14	14	9	8
August	4	4	14	9	6
September	16	13	3	5	8
October	17	36	27	11	22
November	19	20	6	13	13
December	8	14	12	16	
Totals	161	176	157	114	140

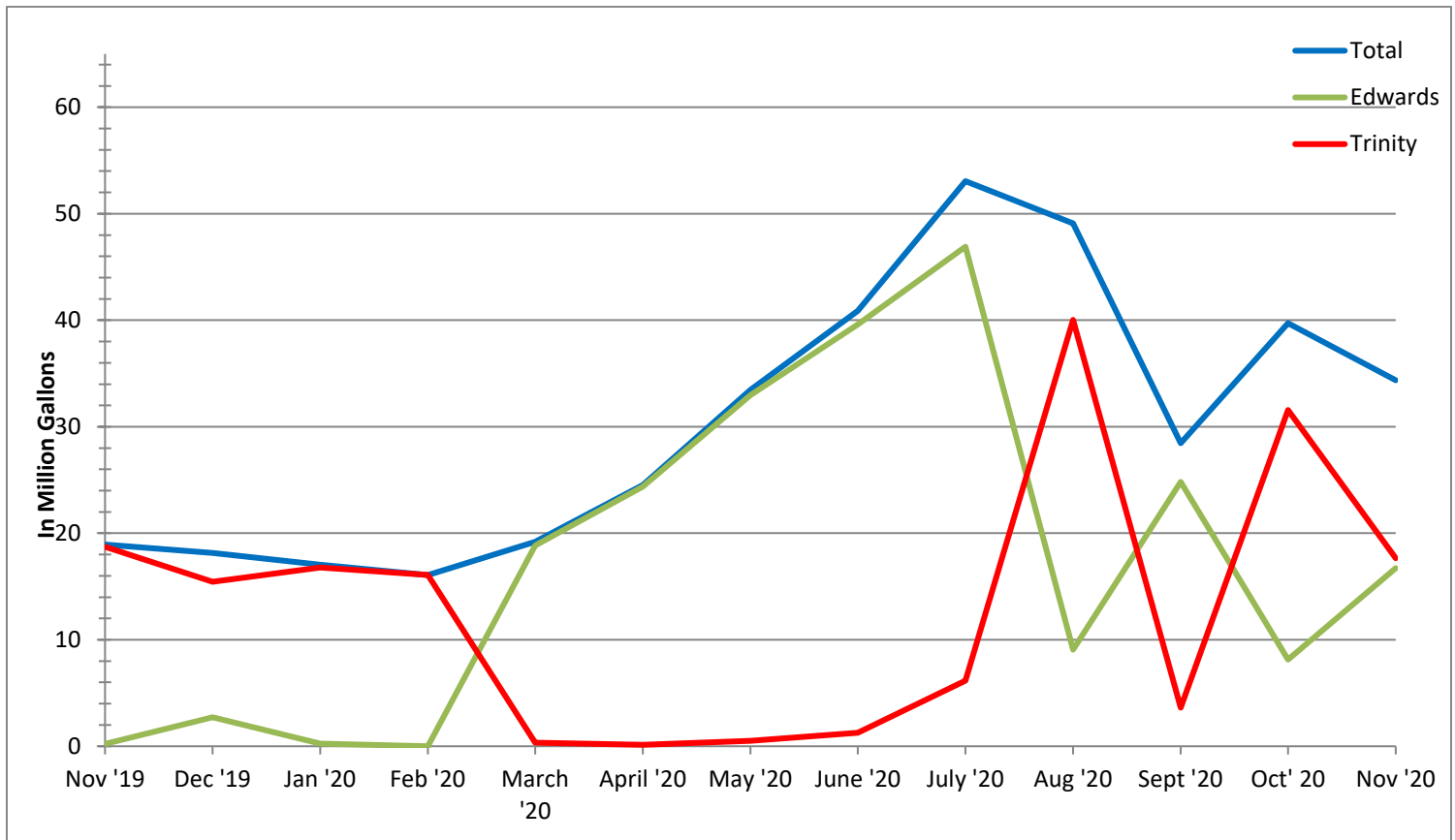




Water Department Report

As of November 30, 2020

City of Garden Ridge Aquifer Usage

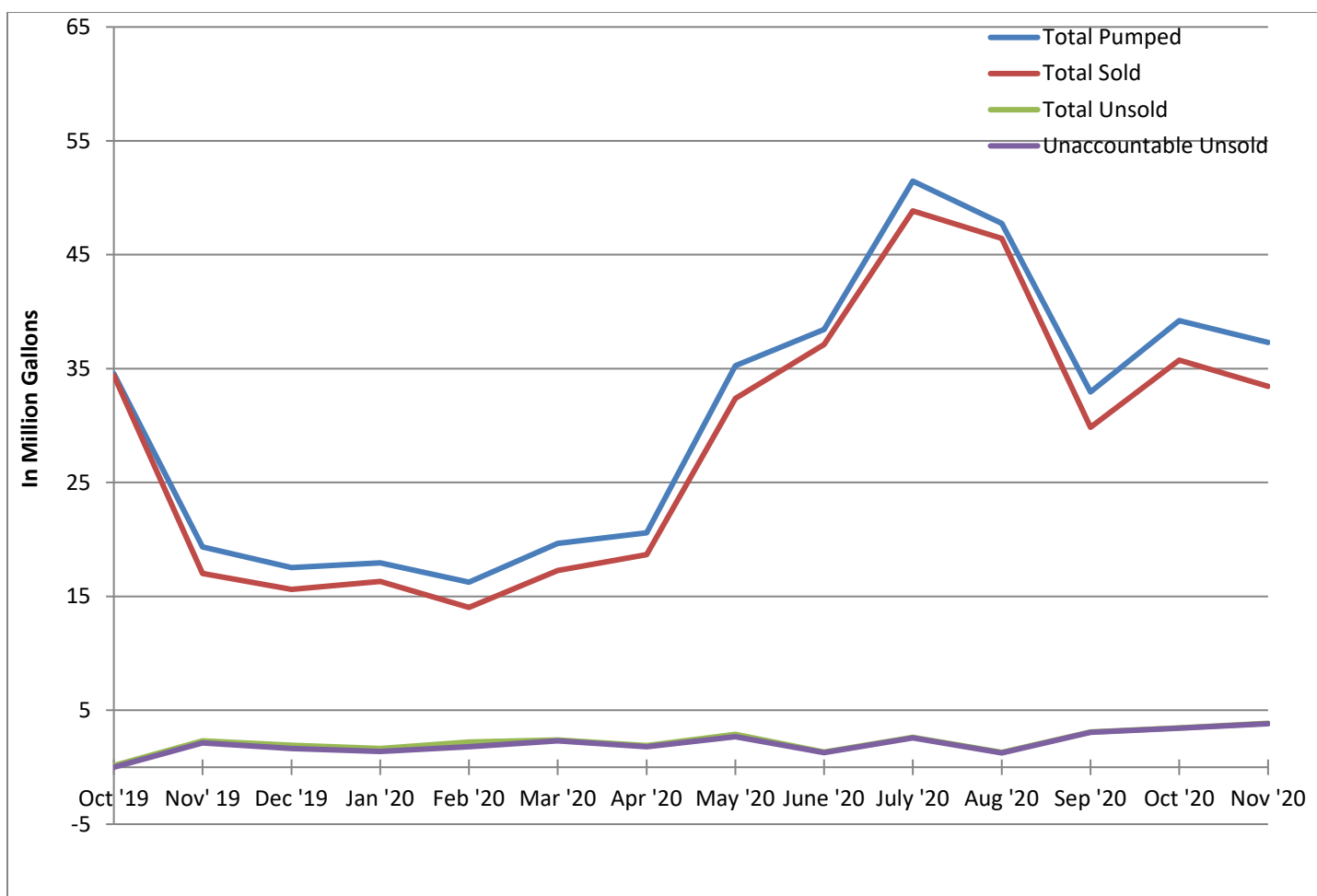


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	51.29	679.02	0.00	0
Trinity Well Usage AC/FT:	54.15	411.62	N/A	0

Water Quality

Backteriological Samples	Due:	Missed:	Passed:	Failed:
Distribution Samples:	6	0	6	0
Raw Water Samples:	4	0	4	0
Chlorine Residual Test:	30	0	30	0

2019 – 2020 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Nov '19	19,344	17,022	2,322	2,149	11.1%
Dec '19	17,527	15,610	1,917	1,657	9.5%
Jan '20	17,956	16,308	1,648	1,388	7.7%
Feb '20	16,250	14,032	2,218	1,806	11.1%
March '20	19,658	17,270	2,388	2,308	11.7%
April '20	20,579	18,682	1,897	1,795	8.7%
May '20	35,266	32,385	2,881	2,668	7.6%
June '20	38,442	37,110	1,332	1,286	3.3%
July '20	51,469	48,851	2,618	2,574	5.0%
Aug '20	48,799	46,446	2,333	2,286	4.7%
Sept '20	32,959	29,855	3,104	3,057	9.3%
Oct '20	39,216	35,752	3,464	3,418	8.7%
Nov '20	37,299	33,440	3,860	3,821	10.2%

Water Department Monthly Activities:

New Meter Installs	93	Work Orders	214
Meter Replacements	2	Locates	62
City Owned Leaks	0	Irrigations Permits Issued	0
Meters Read	1677	Total Rebates	0
Meter Tests	1	Laptop Readings	20

Leak Adjustments

New Requests	2	Waiting for Customer	9	Approved	1	Amount Approved	\$3.58	Denied	2	Sent to Water Commission	2
--------------	---	----------------------	---	----------	---	-----------------	--------	--------	---	--------------------------	---

Projects:

- Chris Graef became our new Utility Foreman
- Installed a section of fence at Timber Rose Well Site
- Whispering Oaks Project is Ongoing
- Workflow Management System Implementation Ongoing
- AMI pilot program has started. We are setting up our customer portal and plan on having it completed by December 9th. Meter install is delayed and are projected to start on December 7th. We expect to have all the meters in by January 8th.
- 2252 Wastewater Project Ongoing
- 2252 TXDOT Water Line Ongoing

COVID-19 Pandemic

The Water Department is continuing to be vigilant to keep our staff and infrastructure safe from the spread of the Coronavirus. We are still cleaning facilities, vehicles, and equipment daily to ensure our staff and water system stay safe. Our team members have a positive outlook. We are keeping a close eye on the situation and can increase or decrease our continuity of operations if and when necessary.



Garden Ridge Library

Volume IV, Issue 3

December 2, 2020

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities for December

Children's Activities

All children's activities will be on hiatus during the month of December, except Pre-school Storytime.

During this time Mrs. Bippert will be learning how to use and teach the new Lego Robotics kits, **Spike** and **Mindstorm**. She will also be preparing for the coding classes, continuing with "Learning *Scratch* from Scratch." Children will be guided to program complete projects.

Fridays, Preschool Storytime, 10:30 am with **Stay & Play** immediately following

Adults' Activities

Thursdays, Adult Coloring, 1:00 pm

2nd Tuesdays, Crafternoon, 1:00 pm

3rd Tuesdays, Card-making, 1:00 pm

Training—Webinar, "Readers' Advisory: Tips and Strategies for Happy Readers."

**SEASONS COME AND SEASONS GO.
MAY THIS CHRISTMAS BE ONE OF
PEACE ON EARTH AND GOODWILL,
AND NOT JUST ANOTHER SEASON
— BUT A WAY OF LIFE!**

Department Statistics for November

Visits to the Library	803*
Items Checked Out	2,365*
New Patrons Added	8
New Items Added to the Collection	24
Volunteer Hours	89

*We have begun adding **electronic checkouts** to both visits and items checked out.

Activity Statistics

Children's Preschool Storytime	70
Children's Lego Robotics, Coding, Regular Legos	33
Adult Classes	30

Activity Total 163

**WISHING YOU PEACE, LOVE, AND JOY
THIS CHRISTMAS--LINDA & WENDY**



memorandum



To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Administrator, City of Garden Ridge
Date: November 23, 2020
Re: Engineering Report for December 2020 Council Meeting

1. FM 2252 TxDOT Project

- Trihydro has completed “conflict matrix” evaluation of Garden Ridge’s water conflicts with TxDOT’s FM 2252 project. Our initial conflicts have been reduced to five (5) areas of concern. Preliminary design of conflict resolutions have been prepared and a coordination meeting with TxDOT was held on November 10, 2020.
- Next step is to prepare bid documents for proposed water utility relocation, finalize project budget, solicit construction bids, and finalize TxDOT approval.

2. FM 2252 Wastewater Project

- Trihydro continues to gather information about potential wastewater clients. Preferred system routing and line sizing are complete. Plan review for WW lines A & B are under City review. Proposed rates and tariff schedule development is ongoing.
- Bids for Wastewater Grinder Stations/On-Call Services, WW Pump, Haul & Disposal Services and Force Main Installation were received on Friday, August 21, 2020. Contract documents are being finalized for WW Pumps and Force Main Installations. Rebid for Pump, Haul & Disposal is underway. A pre-construction meeting with Qro-Mex Construction for the Force Main project was held on November 18, 2020. The contractor will mobilize on January 15, 2021.

Water Commission Recommendation and Possible Action

For City Council December 2, 2020

2. Request for water leak adjustment for **20210 Bat Cave Rd** for the billing period of March 21, 2019 – April 22, 2019, by Lawrence (Larry) Monsour.

2.1. Receive recommendation from Water Commission

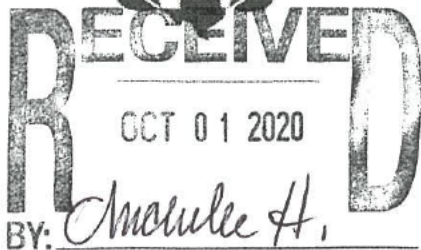
- a. A look back at the minutes from the April 23, 2019 Water Commission Meeting, found that the petitioner spoke during the first Citizen Comment Period of that meeting asking for relief on his upcoming water bill because backflow was leaking. He stated a water hammer, or a surge blew out a valve on his backflow device. He had contacted A-1 Backflow once he was aware of the issue and had scheduled for a pressure reducing valve to be installed. The petitioner was told that there was no policy for granting leak adjustments at the time and that one would be forthcoming.
- b. The water department collected laptop readings in anticipation of receiving a Water Leak Adjustment request form. The Water Department determined a leak of 89,000 gallons for the period of 4/4/19 to 4/16/19. The laptop readings clearly showed a leak for this time period. Petitioner claims that they did not see the leak for the freeze protection cover over the backflow device.
- c. The Water Leak Adjustment Request form was submitted on October 1, 2020 (about 1-1/2 years later). The water manager must follow Ordinance 54 and denied the request as the required documentation was not submitted within the 90 days specified in the ordinance. The petitioner stated that he did not understand that there would be a statute of limitations. The petitioner is appealed the request to the Water Commission.
- d. The Water Commission voted 4-0 to recommend to City Council a credit of **\$585.63**. This is based on calculating the cost of water leaked at the lowest tier rate (see calculation below).

Leak from 4/4/19 to 4/16/19 => 89,000 gals				
A	Water Bill (water portion only)	94k		\$ 822.23
B	Leak value at the lowest tier rate (\$2.40/kgal)	89k	\$ 213.60	
C	Customer Consumption at standard rates (5k minimum)	5k	\$ 23.00	
D	Paid by Customer (D=B+C)			\$ 236.60
E	Credit to Customer (E=A-D)			\$ 585.63



City of Garden Ridge

"A way of life, not just a place to live"



APPENDIX "F"

For Office Use Only

2020 - 58 W

WATER LEAK ADJUSTMENT REQUEST

To Be Completed By Customer

Name: LAWRENCE MONSIEUR

Phone: [REDACTED]

Address: 20210 BAT CAVE

Billing Period: 3/21/19 - 4/22/19

Bill Amount: \$831.39

Email: [REDACTED]

Please explain circumstances of the higher bill: BACK FLOW VALVE BURST FROM OVERPRESSURE (AKA "WATER HAMMER") THAT CAUSED LEAKAGE. THE BACKFLOW WAS COVERED TO PREVENT FREEZING SO WE DID NOT DISCOVER LEAK UNTIL IT DUMPED LOTS OF WATER (See Atch 3)

Do you suspect criminal activity?

Circle:

YES

NO

If yes, please submit a copy of your Police Report.

What corrective measures/repairs have been made? Please provide documentation/receipts.

I previously had high water pressure, called water department, installed a pressure reducer valve in garage (to prevent over pressure damage to inside appliances). Have since installed a pressure valve between street and the back flow. (See Atch 2)

What are you specifically requesting of the Water Department?

Asking for relief from the \$831.39 bill -- which both the A-1 Backflow Co. and we believe was caused by the historic high water pressure and the "water hammer" Thanks. (See Atch 1)

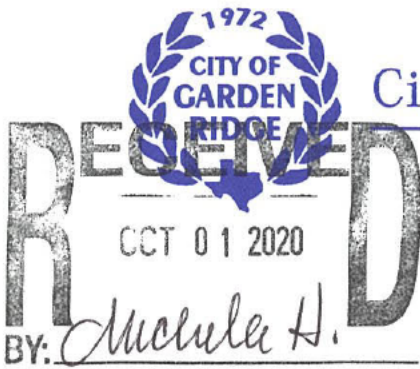
Lawrence Monsour
Signature

10/1/20
Date

Any relief you can give us will be greatly appreciated.
Please attach supporting documentation to this page. Respectfully,

Jerry M.

Atch 1



City of Garden Ridge Water Department

9400 Municipal Parkway
Garden Ridge, Texas 78266
www.ci.garden-ridge.tx.us
(210) 651-6831
Fax: (210) 651-9638



CRRT R240

LAWRENCE MONSOUR
20210 BAT CAVE RD
SAN ANTONIO TX 78266-2300

Important Information on
Reverse Side

ACCOUNT NUMBER	DATE BILL MAILED	SERVICE FROM	SERVICE TO	DAYS USED	DUE DATE
[REDACTED]	04/30/2019	03/21/19	04/22/19	32	05/15/2019
PREVIOUS READING	PRESENT READING	GALLONS USED	DESCRIPTION		AMOUNT DUE
131000	225000	94000	RI WATER		822.23
			TR1 GARBAGE		24.56
			EAA EAA FEE		3.03
			080 CTG FEE		0.60
			HHW HAZ WASTE		0.36
			TAX		2.03
CITY HALL & LIBRARY WILL BE CLOSED MAY 27TH FOR MEMORIAL DAY. BRUSH DUMPSTERS ARE OPEN MAY 4 - 5, 11 - 12, 18 - 19, 25 - 26. GARDEN RIDGE FARMERS' MARKET MAY 11TH. AFTER HOURS CONTACT 210-651-6831 FOR WATER AND LOST/ FOUND PETS.			CREDIT BALANCE		21.42-
SERVICE ADDRESS ► 20210 BAT CAVE ROAD			AMOUNT DUE	AFTER DUE DATE	BY DUE DATE
				DRAFT	\$831.39

KEEP THIS PORTION FOR YOUR RECORDS

PLEASE RETURN THIS PORTION
WITH YOUR PAYMENT TO:



City of Garden Ridge Water Department

9400 Municipal Parkway
Garden Ridge, Texas 78266
(210) 651-6831
Fax: (210) 651-9638



CRRT R240

LAWRENCE MONSOUR
20210 BAT CAVE RD
SAN ANTONIO TX 78266-2300

SERVICE
ADDRESS ►

20210 BAT CAVE ROAD

AMOUNT
DUE

DUE DATE	ACCOUNT NUMBER
05/15/19	[REDACTED]
AFTER DUE DATE	BY DUE DATE
DRAFT	\$831.39

OCT 01 2020

BY:

A-1 BACKFLOW CO.

INVOICE £00410

CITY OF SAN ANTONIO & S.A.W.S. APPROVED

METRO (830) 227-5290 • METRO FAX (830) 227-5291 • 437 W. OVERLOOK • CANYON LAKE, TEXAS 78133

SAN ANTONIO (210) 493-2474

MPL 15208 BPAT 8P0003973

WORKED PERFORMED AT:

CUSTOMER Larry Monsoeur
ADDRESS 20210 Bat Cave Rd
CITY Garden Ridge STATE _____ ZIP _____
PHONE [REDACTED] FAX () _____
MOBILE () _____
CONTACT Larry

BILL TO:

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE () _____ FAX () _____

CONTACT _____

WORK ORDER # _____ TERMS NET 30 OR COD

REASON FOR CALL:

DATE 5/1/19

BACKFLOW PREVENTER CERTIFICATION
☐ ANNUAL ☐ 2 YR ☐ OTHER

ESTIMATES
☐ REPAIR ☐ REPLACEMENT

WORK PERFORMED

DEVICE #	PROTECTING	LOCATION #	PASS	FAIL	TEST FEE
1.			☐	☐	
2.	INSTALL A New PRV at meter		☐	☐	
3.			☐	☐	510.00
4.	Remove PRV IN Garage at Water		☐	☐	
5.	Softner		☐	☐	
6.			☐	☐	
7.			☐	☐	
8.			☐	☐	
9.			☐	☐	
10.			☐	☐	
11.			☐	☐	
12.			☐	☐	
13.			☐	☐	
14.			☐	☐	
15.			☐	☐	
16.			☐	☐	
17.			☐	☐	
18.			☐	☐	
19.			☐	☐	
20.			☐	☐	

Pd CK# 1835

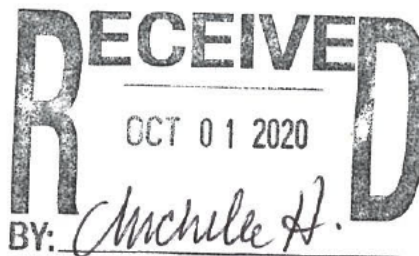
\$ 510.00

TOTAL TEST FEES	\$	\$ 510.00
City Fees	\$	
Repairs/Replacement/Install	\$	
Subtotal	\$	
Tax	\$	
Total Due	\$	\$ 510.00

5/1/19

Terms: C.O.D. unless previous arrangements made
Texas State Board of Plumbing Examiners 1-800-845-6584

From: Robert Moore bobm@a-1backflow.com
Subject: RPZ repair
Date: April 23, 2019 at 1:42 PM
To: lmonsour41@gmail.com



#3

RM

Larry - Here is invoice.

Bob Moore
A-1 Backflow
(210) 602-6769
RMP# 15208
BPAT # 0009285
Regulated by ;
Texas State Board of Plumbing Examiners
(800) 845-6584

A-1 BACKFLOW Co.
CITY OF SAN ANTONIO & S.A.W.S. APPROVED
METRO (830) 227-5290 • METRO FAX (830) 227-5291 • 437 W. OVERLOOK • CANYON LAKE, TEXAS 78133
SAN ANTONIO (210) 490-2474
MPL15208 BPAT BP0003973

INVOICE # 0-1584

WORKED PERFORMED AT		BILL TO:	
CUSTOMER	<u>MONSOUR RESIDENCE</u>	NAME	
ADDRESS	<u>20210 BATCAVE</u>	ADDRESS	
CITY	<u>GARDEN RIDGE STATE TX ZIP 78066</u>	CITY	STATE ZIP
PHONE		PHONE	FAX
MOBILE		CONTACT	
CONTACT	<u>LARRY</u>	WORK ORDER #	TERMS NET 30 OR COD

REASON FOR CALL:		
DATE	BACKFLOW PREVENTER CERTIFICATION	ESTIMATES
<u>4/17/19</u>	☐ ANNUAL ☐ 2 YR ☒ OTHER	☒ REPAIR ☐ REPLACEMENT

WORK PERFORMED					
DEVICE #	PROTECTING	LOCATION	PASS	FAIL	TEST FEE
1.	PROBLEM - RPZ MAIN CONTAINMENT		☐	☐	SOLUTION: REPLACED
2.			☐	☐	
3.	DUMPING THROUGH RELIEF		☐	☐	DAMAGED WASHER,
4.			☐	☐	
5.	VALVE		☐	☐	REINSTALLED & TESTED
6.			☐	☐	
7.	FOUND: WASHER IN DISC HOLDER		☐	☐	ASSEMBLY.
8.			☐	☐	
9.	OF RELIEF VALVE PUSHED OUT		☐	☐	
10.			☐	☐	
11.	COMPLETELY AROUND DISC. THE		☐	☐	PASSED
12.			☐	☐	
13.	INDICATES A WATER HAMMER		☐	☐	
14.			☐	☐	
15.	OR PULSE CONDITION IMPORTED		☐	☐	
16.			☐	☐	
17.	FROM UP-STREAM OF THE		☐	☐	
18.			☐	☐	
19.	ASSEMBLY		☐	☐	
20.			☐	☐	

TOTAL TEST FEE



City of Garden Ridge

"A way of life, not just a place to live"

To Be Completed By Water Department

Bill Amount: _____ Average Bill Amount: _____

Date Received: _____ Received By: _____

Historic Usage and Analysis: _____

Customer History of Requests: _____

Water Manager Review and Comments: _____

Additional information requested: _____ Date Requested: _____

Additional Information submitted: _____ Date Received: _____

Amount Approved: _____

Disapproved: _____

Referred to Water Commission: _____

Jacob Parsons
Water Manager or Designee Signature

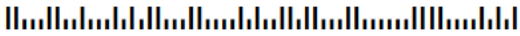
Date



City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us



**AUTO SORT CRRT R240
LAWRENCE MONSOUR
20210 BAT CAVE RD
SAN ANTONIO TX 78266-2300



Pay online at www.municipalonlinepayments.com/gardenridgetx/utilities

Pay by phone at 866-285-1323

Please return this portion with your payment. When paying in person please bring both portions of this bill.

Account Number	Amount Due
	\$ 831.39
Due Date	After Due Date Pay
05/15/2019	PAID BY DRAFT
Service Address	
20210 BAT CAVE ROAD	

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

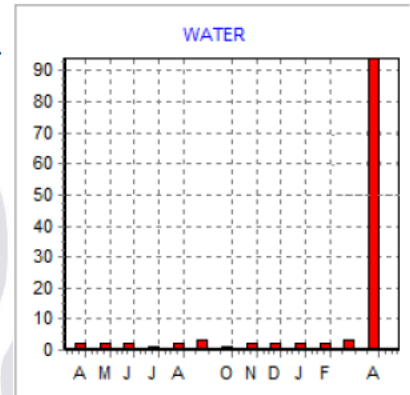
City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
LAWRENCE MONSOUR		20210 BAT CAVE ROAD				
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	03/21/2019	04/22/2019	32	04/30/2019	05/15/2019	05/15/2019

PREVIOUS BALANCE 21.42 -

CURRENT READING	PREVIOUS READING	USAGE	CREDIT BALANCE	
225	131	94000		\$ 21.42 -
		WATER		822.23
		GARBAGE		24.56
		EAA FEE		3.03
		CTG FEE		0.60
		HAZ WASTE		0.36
		SALES TAX		2.03
		CURRENT BILL		\$ 852.81
		AMOUNT DUE		\$ 831.39
		* DO NOT PAY - PAID BY DRAFT *		



CITY HALL & LIBRARY CLOSED OCTOBER 12
VISIT WWW.CI.GARDEN-RIDGE.TX.US/557/ADVANCED-METERING-INFRASTRUCTURE-AMI
TO LEARN ABOUT THE WATER SYSTEM UPGRADE.
AFTER HOURS CONTACT 210-651-6831
FOR WATER AND LOST/FOUND PETS.

Account Number:		MONSOUR, LAWRENCE										
		Service		# of		Demand				Fuel	Demand	
Bill Date	Tno	From	To	Days	Consumption	Consu...	Total Bill	Bill Amount	Tax	Adju...	Amount	Tax
09/30/2020	598	08/24/2020	09/23/2020	30		1 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
08/31/2020	600	07/23/2020	08/24/2020	32		3 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
07/31/2020	602	06/22/2020	07/23/2020	31		0 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
06/30/2020	604	05/21/2020	06/22/2020	32		2 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
05/31/2020	606	04/23/2020	05/21/2020	28		2 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
05/01/2020	608	03/23/2020	04/23/2020	31		1 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
03/31/2020	610	02/20/2020	03/23/2020	32		2 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
02/28/2020	612	01/21/2020	02/20/2020	30		3 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
01/31/2020	614	12/20/2019	01/21/2020	32		1 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
12/31/2019	616	11/21/2019	12/20/2019	29		2 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
11/30/2019	618	10/23/2019	11/21/2019	29		1 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
10/31/2019	620	09/23/2019	10/23/2019	30		2 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
09/25/2019	622	08/22/2019	09/23/2019	32		2 0.0000	25.00	25.00	0.00	0.00	0.00	0.00
08/30/2019	623	07/22/2019	08/22/2019	31		17 0.0000	56.94	56.94	0.00	0.00	0.00	0.00
07/31/2019	628	06/24/2019	07/22/2019	28		1 0.0000	23.00	23.00	0.00	0.00	0.00	0.00
06/30/2019	630	05/23/2019	06/24/2019	32		4 0.0000	23.00	23.00	0.00	0.00	0.00	0.00
05/31/2019	632	04/22/2019	05/23/2019	31		2 0.0000	23.00	23.00	0.00	0.00	0.00	0.00
04/30/2019	634	03/21/2019	04/22/2019	32		94 0.0000	822.23	822.23	0.00	0.00	0.00	0.00
03/31/2019	635	02/21/2019	03/21/2019	28		3 0.0000	23.00	23.00	0.00	0.00	0.00	0.00
02/28/2019	638	01/23/2019	02/21/2019	29		2 0.0000	23.00	23.00	0.00	0.00	0.00	0.00
01/31/2019	640	12/19/2018	01/23/2019	35		2 0.0000	23.00	23.00	0.00	0.00	0.00	0.00
12/31/2018	642	11/20/2018	12/19/2018	29		2 0.0000	23.00	23.00	0.00	0.00	0.00	0.00
11/30/2018	644	10/23/2018	11/20/2018	28		2 0.0000	23.00	23.00	0.00	0.00	0.00	0.00
10/31/2018	646	09/21/2018	10/23/2018	32		1 0.0000	23.00	23.00	0.00	0.00	0.00	0.00
					Avg 6	Avg 0.0	Avg 58.80	Avg 58.80	Avg 0.0	Avg 0.0	Avg 0.00	Avg 0.00

From: [Water Manager](#)
To: [REDACTED]
Subject: 20210 Batcave Rd.
Date: Thursday, October 29, 2020 4:55:00 PM

Mr. Monsour,

We have reviewed your water leak adjustment request and based on the date you have submitted this request we are unable to grant you a water credit. In Ordinance 54 section 16.07 is where the rules that show that we are unable to grant any request. Please let us know if you have any further questions.

Thank You,
Jacob Parsons
Water Manager
City of Garden Ridge
Off: (210)651-6632

From: [REDACTED]
To: [Water Manager](#)
Subject: [EXTERNAL] Re: 20210 Batcave Rd.
Date: Friday, November 13, 2020 8:45:27 AM

Jacob , we discussed our situation with the mayor and mutually agreed we should make our appeal to the water commission. Request you schedule us for the next meeting. Thanks

On Thu, Oct 29, 2020 at 4:55 PM Water Manager <WaterManager@ci.garden-ridge.tx.us> wrote:

Mr. Monsour,

We have reviewed your water leak adjustment request and based on the date you have submitted this request we are unable to grant you a water credit. In Ordinance 54 section 16.07 is where the rules that show that we are unable to grant any request. Please let us know if you have any further questions.

Thank You,

Jacob Parsons

Water Manager

City of Garden Ridge

Off: (210)651-6632

Date	Time	Max Flow	Consumption
4/22/2019	2:15 PM	0	0
4/22/2019	1:14 PM	0	0
4/22/2019	12:14 PM	2.1	11.82
4/22/2019	11:14 AM	1.75	0.09
4/22/2019	10:14 AM	1.75	2.89
4/22/2019	9:14 AM	0	0
4/22/2019	8:14 AM	0	0
4/22/2019	7:14 AM	2.45	4.47
4/22/2019	6:14 AM	2.1	2.72
4/22/2019	5:14 AM	2.1	1.2
4/22/2019	4:14 AM	2.1	0.53
4/22/2019	3:14 AM	0	0
4/22/2019	2:14 AM	0	0
4/22/2019	1:14 AM	0	0
4/22/2019	12:14 AM	0	0
4/21/2019	11:14 PM	0	0
4/21/2019	10:14 PM	1.4	0.35
4/21/2019	9:14 PM	2.45	1.51
4/21/2019	8:14 PM	0	0
4/21/2019	7:14 PM	3.15	2.1
4/21/2019	6:14 PM	3.15	1.24
4/21/2019	5:14 PM	0	0
4/21/2019	4:14 PM	0.7	0.08
4/21/2019	3:14 PM	1.75	3.04
4/21/2019	2:14 PM	0	0
4/21/2019	1:14 PM	0	0
4/21/2019	12:14 PM	0	0
4/21/2019	11:14 AM	0	0
4/21/2019	10:14 AM	0	0
4/21/2019	9:14 AM	3.15	18.16
4/21/2019	8:14 AM	0.7	0.37
4/21/2019	7:14 AM	2.1	3.99
4/21/2019	6:14 AM	0	0
4/21/2019	5:14 AM	2.1	2.63
4/21/2019	4:14 AM	0	0
4/21/2019	3:14 AM	1.75	0.47
4/21/2019	2:14 AM	0	0
4/21/2019	1:14 AM	0	0
4/21/2019	12:14 AM	0	0
4/20/2019	11:14 PM	0	0
4/20/2019	10:14 PM	0	0
4/20/2019	9:14 PM	2.8	1.74
4/20/2019	8:14 PM	1.75	0.36
4/20/2019	7:14 PM	3.15	1.76
4/20/2019	6:14 PM	1.05	2.16

Water Bill	94,000	\$824.23
Leak	- 89,000	\$213.60
Customer consumption	5,000	\$25.00
Customer Pays		\$238.60
Credit		\$585.63

4/20/2019	5:14 PM	3.15	9.32
4/20/2019	4:14 PM	2.1	2.81
4/20/2019	3:14 PM	2.1	0.16
4/20/2019	2:14 PM	0	0
4/20/2019	1:14 PM	0	0
4/20/2019	12:14 PM	1.75	1.49
4/20/2019	11:14 AM	5.95	5.5
4/20/2019	10:14 AM	0	0
4/20/2019	9:14 AM	1.75	2.87
4/20/2019	8:14 AM	2.1	4.16
4/20/2019	7:14 AM	1.75	1.54
4/20/2019	6:14 AM	2.1	2.75
4/20/2019	5:14 AM	1.75	0.48
4/20/2019	4:14 AM	0	0
4/20/2019	3:14 AM	0	0
4/20/2019	2:14 AM	0	0
4/20/2019	1:14 AM	0	0
4/20/2019	12:14 AM	2.1	1.47
4/19/2019	11:14 PM	0	0
4/19/2019	10:14 PM	2.45	1.48
4/19/2019	9:14 PM	0	0
4/19/2019	8:13 PM	0	0
4/19/2019	7:13 PM	0	0
4/19/2019	6:13 PM	0	0
4/19/2019	5:13 PM	1.75	0.21
4/19/2019	4:13 PM	3.15	17.08
4/19/2019	3:13 PM	0.7	0.23
4/19/2019	2:13 PM	0	0
4/19/2019	1:13 PM	0	0
4/19/2019	12:13 PM	3.85	5.27
4/19/2019	11:13 AM	2.1	5.53
4/19/2019	10:13 AM	0	0
4/19/2019	9:13 AM	0	0
4/19/2019	8:13 AM	0	0
4/19/2019	7:13 AM	2.1	2.68
4/19/2019	6:13 AM	2.1	3.63
4/19/2019	5:13 AM	0	0
4/19/2019	4:13 AM	0	0
4/19/2019	3:13 AM	0	0
4/19/2019	2:13 AM	0	0
4/19/2019	1:13 AM	0	0
4/19/2019	12:13 AM	0	0
4/18/2019	11:13 PM	0	0
4/18/2019	10:13 PM	2.45	1.7
4/18/2019	9:13 PM	2.1	1.35
4/18/2019	8:13 PM	0	0
4/18/2019	7:13 PM	0	0

4/18/2019	6:13 PM	0	0
4/18/2019	5:13 PM	2.1	1.62
4/18/2019	4:13 PM	1.75	1.34
4/18/2019	3:13 PM	0	0
4/18/2019	2:13 PM	2.1	1.79
4/18/2019	1:13 PM	0	0
4/18/2019	12:13 PM	2.1	1.63
4/18/2019	11:13 AM	0	0
4/18/2019	10:13 AM	0	0
4/18/2019	9:13 AM	0	0
4/18/2019	8:13 AM	0.7	0.14
4/18/2019	7:13 AM	3.15	12.72
4/18/2019	6:13 AM	0	0
4/18/2019	5:13 AM	1.05	3.52
4/18/2019	4:13 AM	1.75	0.43
4/18/2019	3:13 AM	0	0
4/18/2019	2:13 AM	0	0
4/18/2019	1:13 AM	0	0
4/18/2019	12:13 AM	0	0
4/17/2019	11:13 PM	0	0
4/17/2019	10:13 PM	2.8	1.7
4/17/2019	9:13 PM	2.1	1.48
4/17/2019	8:13 PM	0	0
4/17/2019	7:13 PM	0	0
4/17/2019	6:13 PM	0	0
4/17/2019	5:13 PM	0	0
4/17/2019	4:12 PM	10.5	21.78
4/17/2019	3:12 PM	0	0
4/17/2019	2:12 PM	0	0
4/17/2019	1:12 PM	0	0
4/17/2019	12:12 PM	0	0
4/17/2019	11:12 AM	0	0
4/17/2019	10:12 AM	0	0
4/17/2019	9:12 AM	0	0
4/17/2019	8:12 AM	0	0
4/17/2019	7:12 AM	0	0
4/17/2019	6:12 AM	0	0
4/17/2019	5:12 AM	0	0
4/17/2019	4:12 AM	0	0
4/17/2019	3:12 AM	0	0
4/17/2019	2:12 AM	0	0
4/17/2019	1:12 AM	0	0
4/17/2019	12:12 AM	0	0
4/16/2019	11:12 PM	0	0
4/16/2019	10:12 PM	0	0
4/16/2019	9:12 PM	0	0
4/16/2019	8:12 PM	0	0

4/16/2019	7:12 PM	0	0	
4/16/2019	6:12 PM	0	0	
4/16/2019	5:12 PM	0	0	
4/16/2019	4:12 PM	0	0	
4/16/2019	3:12 PM	0	0	
4/16/2019	2:12 PM	0	0	
4/16/2019	1:12 PM	0	0	
4/16/2019	12:12 PM	0	0	
4/16/2019	11:12 AM	0	0	
4/16/2019	10:12 AM	0	0	
4/16/2019	9:12 AM	0	0	
4/16/2019	8:12 AM	0	0	
4/16/2019	7:12 AM	8.75	111.39	
4/16/2019	6:12 AM	8.75	333.21	91000
4/16/2019	5:12 AM	7.35	324.75	
4/16/2019	4:12 AM	8.75	328.37	
4/16/2019	3:12 AM	7.35	327.77	
4/16/2019	2:12 AM	0	0	
4/16/2019	1:12 AM	7	333.75	
4/16/2019	12:12 AM	7	332.76	
4/15/2019	11:12 PM	7.35	330.84	
4/15/2019	10:12 PM	9.1	332.47	
4/15/2019	9:12 PM	6.65	328.21	
4/15/2019	8:12 PM	8.05	327.54	
4/15/2019	7:12 PM	8.4	329.32	
4/15/2019	6:12 PM	8.4	326.06	
4/15/2019	5:12 PM	7.35	325.64	
4/15/2019	4:12 PM	7.35	326.48	
4/15/2019	3:12 PM	7.7	327.46	
4/15/2019	2:12 PM	7.35	328.17	
4/15/2019	1:12 PM	0	0	
4/15/2019	12:12 PM	9.1	332.79	
4/15/2019	11:12 AM	8.75	332.28	
4/15/2019	10:12 AM	8.75	334.23	
4/15/2019	9:12 AM	7	331.34	
4/15/2019	8:12 AM	8.75	329.31	
4/15/2019	7:12 AM	8.75	330.52	
4/15/2019	6:12 AM	7.7	327.01	
4/15/2019	5:12 AM	8.75	329.85	
4/15/2019	4:12 AM	9.45	355.49	
4/15/2019	3:12 AM	7	336.44	
4/15/2019	2:12 AM	9.8	354.59	
4/15/2019	1:12 AM	7	333.42	
4/15/2019	12:12 AM	0	0	
4/14/2019	11:11 PM	7.35	330.96	
4/14/2019	10:11 PM	7	330.01	
4/14/2019	9:11 PM	8.75	330.47	

4/14/2019	8:11 PM	8.75	329.21
4/14/2019	7:11 PM	8.4	324.37
4/14/2019	6:11 PM	9.1	336.87
4/14/2019	5:11 PM	10.15	331.93
4/14/2019	4:11 PM	9.8	332.73
4/14/2019	3:11 PM	10.85	336.53
4/14/2019	2:11 PM	8.4	333.14
4/14/2019	1:11 PM	11.9	352.39
4/14/2019	12:11 PM	10.85	341.13
4/14/2019	11:11 AM	0	0
4/14/2019	10:11 AM	8.75	336.28
4/14/2019	9:11 AM	8.4	333.5
4/14/2019	8:11 AM	8.75	331.16
4/14/2019	7:11 AM	8.4	330.1
4/14/2019	6:11 AM	8.75	331.82
4/14/2019	5:11 AM	7.7	327.56
4/14/2019	4:11 AM	8.75	330.08
4/14/2019	3:11 AM	7	329.19
4/14/2019	2:11 AM	7	331.71
4/14/2019	1:11 AM	7	333.54
4/14/2019	12:11 AM	7	331.51
4/13/2019	11:11 PM	7.35	329.75
4/13/2019	10:11 PM	0	0
4/13/2019	9:11 PM	8.75	328.15
4/13/2019	8:11 PM	8.75	334.57
4/13/2019	7:11 PM	7	326.04
4/13/2019	6:11 PM	6.65	326.51
4/13/2019	5:11 PM	6.65	327.04
4/13/2019	4:11 PM	7	327.73
4/13/2019	3:11 PM	10.15	343.13
4/13/2019	2:11 PM	8.4	330.05
4/13/2019	1:11 PM	8.75	330.2
4/13/2019	12:11 PM	8.75	335.48
4/13/2019	11:11 AM	8.75	333.92
4/13/2019	10:11 AM	7	330.31
4/13/2019	9:11 AM	0	0
4/13/2019	8:11 AM	7	328.01
4/13/2019	7:11 AM	8.75	327.48
4/13/2019	6:11 AM	8.75	330.13
4/13/2019	5:11 AM	7.35	326.43
4/13/2019	4:11 AM	8.75	330.79
4/13/2019	3:11 AM	7	329.5
4/13/2019	2:11 AM	7	333.07
4/13/2019	1:11 AM	7	332.17
4/13/2019	12:11 AM	7	330.51
4/12/2019	11:11 PM	7.7	328.93
4/12/2019	10:11 PM	7	327.68

4/12/2019	9:11 PM	7.35	327.19
4/12/2019	8:11 PM	0	0
4/12/2019	7:11 PM	6.65	325.39
4/12/2019	6:11 PM	6.65	326.24
4/12/2019	5:11 PM	8.75	328.7
4/12/2019	4:11 PM	7.7	328.12
4/12/2019	3:11 PM	8.75	330.55
4/12/2019	2:11 PM	8.75	329.64
4/12/2019	1:11 PM	14.7	367.41
4/12/2019	12:11 PM	7	332.2
4/12/2019	11:11 AM	7	330.71
4/12/2019	10:11 AM	7	329.1
4/12/2019	9:11 AM	7	327.47
4/12/2019	8:11 AM	8.75	327.08
4/12/2019	7:11 AM	0	0
4/12/2019	6:10 AM	8.75	325.64
4/12/2019	5:10 AM	6.65	323.28
4/12/2019	4:10 AM	6.65	326.06
4/12/2019	3:10 AM	7	330.89
4/12/2019	2:10 AM	9.45	333.85
4/12/2019	1:10 AM	7	331.1
4/12/2019	12:10 AM	7	330.45
4/11/2019	11:10 PM	7.35	328.75
4/11/2019	10:10 PM	6.65	327.22
4/11/2019	9:10 PM	9.1	327.96
4/11/2019	8:10 PM	7.7	324.05
4/11/2019	7:10 PM	8.4	326.61
4/11/2019	6:10 PM	0	0
4/11/2019	5:10 PM	7.35	326.82
4/11/2019	4:10 PM	10.5	367.77
4/11/2019	3:10 PM	8.75	329.68
4/11/2019	2:10 PM	7	328.85
4/11/2019	1:10 PM	7	331.69
4/11/2019	12:10 PM	7	331.8
4/11/2019	11:10 AM	7	330.38
4/11/2019	10:10 AM	7	328.55
4/11/2019	9:10 AM	7	327.05
4/11/2019	8:10 AM	6.65	326.14
4/11/2019	7:10 AM	8.75	332.07
4/11/2019	6:10 AM	8.75	326.82
4/11/2019	5:10 AM	0	0
4/11/2019	4:10 AM	7	332.48
4/11/2019	3:10 AM	7	331.98
4/11/2019	2:10 AM	7	331.29
4/11/2019	1:10 AM	6.65	330.14
4/11/2019	12:10 AM	7	328.93
4/10/2019	11:10 PM	7.35	327.67

4/10/2019	10:10 PM	9.1	326.53
4/10/2019	9:10 PM	6.65	323.06
4/10/2019	8:10 PM	7	324.81
4/10/2019	7:10 PM	8.75	328.07
4/10/2019	6:10 PM	6.65	327.83
4/10/2019	5:10 PM	10.15	350.04
4/10/2019	4:10 PM	0	0
4/10/2019	3:10 PM	8.75	331.56
4/10/2019	2:10 PM	7	331.7
4/10/2019	1:10 PM	7	331.9
4/10/2019	12:10 PM	7	329.87
4/10/2019	11:10 AM	7	331.59
4/10/2019	10:10 AM	7	330.04
4/10/2019	9:10 AM	8.75	338.2
4/10/2019	8:10 AM	8.75	327.57
4/10/2019	7:10 AM	8.75	331.71
4/10/2019	6:10 AM	8.75	327.37
4/10/2019	5:10 AM	8.05	323.3
4/10/2019	4:10 AM	9.8	355.46
4/10/2019	3:10 AM	0	0
4/10/2019	2:09 AM	9.8	353.23
4/10/2019	1:09 AM	7	332.49
4/10/2019	12:09 AM	7	331.65
4/9/2019	11:09 PM	7.35	329.56
4/9/2019	10:09 PM	8.75	330.85
4/9/2019	9:09 PM	8.75	327.92
4/9/2019	8:09 PM	10.15	325.61
4/9/2019	7:09 PM	6.65	323.4
4/9/2019	6:09 PM	8.75	326.97
4/9/2019	5:09 PM	8.75	326.89
4/9/2019	4:09 PM	7	326.46
4/9/2019	3:09 PM	8.75	328.34
4/9/2019	2:09 PM	0	0
4/9/2019	1:09 PM	7.7	328.23
4/9/2019	12:09 PM	7	329.17
4/9/2019	11:09 AM	7	332.25
4/9/2019	10:09 AM	6.65	330.69
4/9/2019	9:09 AM	7	328.68
4/9/2019	8:09 AM	7	325.75
4/9/2019	7:09 AM	9.8	339.91
4/9/2019	6:09 AM	12.95	338.41
4/9/2019	5:09 AM	8.4	322.75
4/9/2019	4:09 AM	7	324.74
4/9/2019	3:09 AM	7	328.02
4/9/2019	2:09 AM	7	327.63
4/9/2019	1:09 AM	0	0
4/9/2019	12:09 AM	6.65	325.15

4/8/2019	11:09 PM	8.75	324.07
4/8/2019	10:09 PM	6.65	319.46
4/8/2019	9:09 PM	9.1	321.62
4/8/2019	8:09 PM	6.65	321.3
4/8/2019	7:09 PM	8.4	323.06
4/8/2019	6:09 PM	7.7	324.08
4/8/2019	5:09 PM	8.75	325.63
4/8/2019	4:09 PM	8.75	326.93
4/8/2019	3:09 PM	8.4	323.57
4/8/2019	2:09 PM	6.65	323.06
4/8/2019	1:09 PM	8.75	325.71
4/8/2019	12:09 PM	0	0
4/8/2019	11:09 AM	7.7	325.51
4/8/2019	10:09 AM	8.75	334.46
4/8/2019	9:09 AM	8.4	326.95
4/8/2019	8:09 AM	8.75	327.81
4/8/2019	7:09 AM	8.75	326.75
4/8/2019	6:09 AM	7.35	319.19
4/8/2019	5:09 AM	8.4	321.22
4/8/2019	4:09 AM	8.4	322.19
4/8/2019	3:09 AM	6.65	323.11
4/8/2019	2:09 AM	7	324.21
4/8/2019	1:09 AM	7	328.65
4/8/2019	12:09 AM	6.65	327.49
4/7/2019	11:09 PM	0	0
4/7/2019	10:09 PM	6.65	323.97
4/7/2019	9:09 PM	8.75	323.37
4/7/2019	8:09 PM	6.65	319.21
4/7/2019	7:09 PM	6.65	320.22
4/7/2019	6:09 PM	6.65	321.04
4/7/2019	5:09 PM	6.65	321.74
4/7/2019	4:09 PM	6.65	322.33
4/7/2019	3:09 PM	6.65	322.92
4/7/2019	2:09 PM	8.75	325.14
4/7/2019	1:09 PM	7	324.86
4/7/2019	12:09 PM	7	327.77
4/7/2019	11:09 AM	6.65	326.32
4/7/2019	10:09 AM	0	0
4/7/2019	9:08 AM	7	323.67
4/7/2019	8:08 AM	9.45	335.64
4/7/2019	7:08 AM	8.75	323.45
4/7/2019	6:08 AM	6.65	319.61
4/7/2019	5:08 AM	8.75	323.42
4/7/2019	4:08 AM	8.4	322.04
4/7/2019	3:08 AM	6.65	322.56
4/7/2019	2:08 AM	6.65	323.33
4/7/2019	1:08 AM	7	324.14

4/7/2019	12:08 AM	7	328.04
4/6/2019	11:08 PM	7.35	325.89
4/6/2019	10:08 PM	8.75	325.71
4/6/2019	9:08 PM	0	0
4/6/2019	8:08 PM	8.4	320.04
4/6/2019	7:08 PM	7.7	319.07
4/6/2019	6:08 PM	8.05	319.6
4/6/2019	5:08 PM	8.4	322.76
4/6/2019	4:08 PM	6.65	320.81
4/6/2019	3:08 PM	8.75	323.04
4/6/2019	2:08 PM	8.4	323.47
4/6/2019	1:08 PM	7.7	324.57
4/6/2019	12:08 PM	7.7	327.97
4/6/2019	11:08 AM	10.15	328.66
4/6/2019	10:08 AM	6.65	325.55
4/6/2019	9:08 AM	6.65	324.05
4/6/2019	8:08 AM	0	0
4/6/2019	7:08 AM	9.1	324.67
4/6/2019	6:08 AM	8.4	319.35
4/6/2019	5:08 AM	7.35	319.18
4/6/2019	4:08 AM	8.4	320.32
4/6/2019	3:08 AM	6.65	320.84
4/6/2019	2:08 AM	6.65	321.89
4/6/2019	1:08 AM	6.65	322.82
4/6/2019	12:08 AM	7	325.14
4/5/2019	11:08 PM	7.35	325.59
4/5/2019	10:08 PM	8.75	325.99
4/5/2019	9:08 PM	8.75	325.13
4/5/2019	8:08 PM	6.65	323.17
4/5/2019	7:08 PM	0	0
4/5/2019	6:08 PM	7.35	320.56
4/5/2019	5:08 PM	9.45	327.38
4/5/2019	4:08 PM	8.05	320.23
4/5/2019	3:08 PM	8.05	323.28
4/5/2019	2:08 PM	8.4	320.49
4/5/2019	1:08 PM	8.4	321.05
4/5/2019	12:08 PM	6.65	320.46
4/5/2019	11:08 AM	8.4	322.56
4/5/2019	10:08 AM	8.4	323.28
4/5/2019	9:08 AM	6.65	325.62
4/5/2019	8:08 AM	8.4	328.45
4/5/2019	7:08 AM	8.4	324.29
4/5/2019	6:08 AM	0	0
4/5/2019	5:07 AM	6.65	324.33
4/5/2019	4:07 AM	6.65	324.38
4/5/2019	3:07 AM	8.4	324.95
4/5/2019	2:07 AM	6.65	324.5

4/5/2019	1:07 AM	6.65	323.04
4/5/2019	12:07 AM	6.65	321.25
4/4/2019	11:07 PM	8.75	319.81
4/4/2019	10:07 PM	6.65	316.96
4/4/2019	9:07 PM	7.7	313.51
4/4/2019	8:07 PM	8.4	315.5
4/4/2019	7:07 PM	8.4	320.83
4/4/2019	6:07 PM	6.65	317.6
4/4/2019	5:07 PM	0	0
4/4/2019	4:07 PM	8.05	319.16
4/4/2019	3:07 PM	8.05	316.08
4/4/2019	2:07 PM	15.05	39.75
4/4/2019	1:07 PM	1.75	1.02
4/4/2019	12:07 PM	2.1	2.4
4/4/2019	11:07 AM	0	0
4/4/2019	10:07 AM	0	0
4/4/2019	9:07 AM	3.15	10.18
4/4/2019	8:07 AM	1.75	3.73
4/4/2019	7:07 AM	1.75	1.42
4/4/2019	6:07 AM	1.75	3.08
4/4/2019	5:07 AM	0	0
4/4/2019	4:07 AM	0	0
4/4/2019	3:07 AM	0	0
4/4/2019	2:07 AM	0	0
4/4/2019	1:07 AM	0	0
4/4/2019	12:07 AM	0	0
4/3/2019	11:07 PM	0	0
4/3/2019	10:07 PM	2.1	1.45
4/3/2019	9:07 PM	0	0
4/3/2019	8:07 PM	1.75	1.35
4/3/2019	7:07 PM	1.4	0.18
4/3/2019	6:07 PM	1.75	1.26
4/3/2019	5:07 PM	5.6	13.66
4/3/2019	4:07 PM	1.75	0.33
4/3/2019	3:07 PM	0	0
4/3/2019	2:07 PM	0	0
4/3/2019	1:07 PM	4.9	1.34
4/3/2019	12:07 PM	1.75	1.2
4/3/2019	11:07 AM	0	0
4/3/2019	10:07 AM	0	0
4/3/2019	9:07 AM	0	0
4/3/2019	8:07 AM	0	0
4/3/2019	7:07 AM	0	0
4/3/2019	6:07 AM	0	0
4/3/2019	5:07 AM	0	0
4/3/2019	4:07 AM	0	0
4/3/2019	3:07 AM	0	0

4/3/2019	2:07 AM	0	0
4/3/2019	1:07 AM	0	0
4/3/2019	12:07 AM	0	0
4/2/2019	11:07 PM	0	0
4/2/2019	10:07 PM	0	0
4/2/2019	9:07 PM	0	0
4/2/2019	8:07 PM	0	0
4/2/2019	7:07 PM	0	0
4/2/2019	6:07 PM	0	0
4/2/2019	5:07 PM	0	0
4/2/2019	4:07 PM	0	0
4/2/2019	3:07 PM	0	0
4/2/2019	2:07 PM	6.65	1.63
4/2/2019	1:07 PM	0	0
4/2/2019	12:06 PM	1.4	0.26
4/2/2019	11:06 AM	0	0
4/2/2019	10:06 AM	0	0
4/2/2019	9:06 AM	0	0
4/2/2019	8:06 AM	0	0
4/2/2019	7:06 AM	0	0
4/2/2019	6:06 AM	0	0
4/2/2019	5:06 AM	0	0
4/2/2019	4:06 AM	0	0
4/2/2019	3:06 AM	0	0
4/2/2019	2:06 AM	0	0
4/2/2019	1:06 AM	0	0
4/2/2019	12:06 AM	0	0
4/1/2019	11:06 PM	0	0
4/1/2019	10:06 PM	0	0
4/1/2019	9:06 PM	0	0
4/1/2019	8:06 PM	0	0
4/1/2019	7:06 PM	0	0
4/1/2019	6:06 PM	0	0
4/1/2019	5:06 PM	2.45	0.18
4/1/2019	4:06 PM	0	0
4/1/2019	3:06 PM	0	0
4/1/2019	2:06 PM	0	0
4/1/2019	1:06 PM	7.7	1.33
4/1/2019	12:06 PM	0	0
4/1/2019	11:06 AM	0	0
4/1/2019	10:06 AM	0	0
4/1/2019	9:06 AM	1.75	1.21
4/1/2019	8:06 AM	2.1	11.84
4/1/2019	7:06 AM	3.15	7.86
4/1/2019	6:06 AM	0	0
4/1/2019	5:06 AM	2.1	3.36
4/1/2019	4:06 AM	2.8	31.32

4/1/2019	3:06 AM	0	8.95
4/1/2019	2:06 AM	2.8	25.33
4/1/2019	1:06 AM	0	0
4/1/2019	12:06 AM	0	0
3/31/2019	11:06 PM	0	0
3/31/2019	10:06 PM	0	0
3/31/2019	9:06 PM	0	0
3/31/2019	8:06 PM	1.4	0.15
3/31/2019	7:06 PM	1.75	0.25
3/31/2019	6:06 PM	1.05	0.08
3/31/2019	5:06 PM	1.4	0.13
3/31/2019	4:06 PM	1.05	1.24
3/31/2019	3:06 PM	1.05	0.28
3/31/2019	2:06 PM	1.75	1.5
3/31/2019	1:06 PM	0	0
3/31/2019	12:06 PM	0	0
3/31/2019	11:06 AM	0	0
3/31/2019	10:06 AM	2.8	2.45
3/31/2019	9:06 AM	0	0
3/31/2019	8:06 AM	2.8	20.78
3/31/2019	7:06 AM	2.1	3.43
3/31/2019	6:06 AM	2.1	1.2
3/31/2019	5:06 AM	0	0
3/31/2019	4:06 AM	0	0
3/31/2019	3:06 AM	1.75	0.47
3/31/2019	2:06 AM	0	0
3/31/2019	1:06 AM	0	0
3/31/2019	12:06 AM	0	0
3/30/2019	11:06 PM	0	0
3/30/2019	10:06 PM	1.75	1.42
3/30/2019	9:06 PM	1.75	4.15
3/30/2019	8:06 PM	0	0
3/30/2019	7:05 PM	0	0
3/30/2019	6:05 PM	2.8	1.24
3/30/2019	5:05 PM	2.8	1.54
3/30/2019	4:05 PM	2.1	1.9
3/30/2019	3:05 PM	1.75	4.42
3/30/2019	2:05 PM	3.15	10.86
3/30/2019	1:05 PM	3.85	11.69
3/30/2019	12:05 PM	1.4	4.17
3/30/2019	11:05 AM	1.05	0.55
3/30/2019	10:05 AM	3.15	12.74
3/30/2019	9:05 AM	3.5	9.07
3/30/2019	8:05 AM	0	0
3/30/2019	7:05 AM	0	0
3/30/2019	6:05 AM	0	0
3/30/2019	5:05 AM	1.05	3.4

3/30/2019	4:05 AM	1.75	0.45
3/30/2019	3:05 AM	0	0
3/30/2019	2:05 AM	0	0
3/30/2019	1:05 AM	0	0
3/30/2019	12:05 AM	0	0
3/29/2019	11:05 PM	0	0
3/29/2019	10:05 PM	1.75	1.58
3/29/2019	9:05 PM	2.45	1.81
3/29/2019	8:05 PM	0	0
3/29/2019	7:05 PM	0	0
3/29/2019	6:05 PM	0	0
3/29/2019	5:05 PM	2.45	12.53
3/29/2019	4:05 PM	1.75	1.45
3/29/2019	3:05 PM	1.75	0.16
3/29/2019	2:05 PM	0	0
3/29/2019	1:05 PM	1.05	1.24
3/29/2019	12:05 PM	3.85	2.23
3/29/2019	11:05 AM	1.75	1.33
3/29/2019	10:05 AM	3.15	22.78
3/29/2019	9:05 AM	3.85	23.62
3/29/2019	8:05 AM	2.1	5.57
3/29/2019	7:05 AM	1.75	1.56
3/29/2019	6:05 AM	0	0
3/29/2019	5:05 AM	0	0
3/29/2019	4:05 AM	1.75	1.22
3/29/2019	3:05 AM	2.1	0.48
3/29/2019	2:05 AM	0	0
3/29/2019	1:05 AM	0	0
3/29/2019	12:05 AM	0	0
3/28/2019	11:05 PM	0	0
3/28/2019	10:05 PM	0	0
3/28/2019	9:05 PM	2.45	1.67
3/28/2019	8:05 PM	0	0
3/28/2019	7:05 PM	1.75	1.63
3/28/2019	6:05 PM	1.75	2.37
3/28/2019	5:05 PM	0	0
3/28/2019	4:05 PM	0	0
3/28/2019	3:04 PM	5.25	0.96
3/28/2019	2:04 PM	1.75	0.19
3/28/2019	1:04 PM	2.1	1.19
3/28/2019	12:04 PM	0	0
3/28/2019	11:04 AM	0	0
3/28/2019	10:04 AM	0	0
3/28/2019	9:04 AM	0	0
3/28/2019	8:04 AM	3.15	24.64
3/28/2019	7:04 AM	3.5	22.45
3/28/2019	6:04 AM	2.1	12.03

3/28/2019	5:04 AM	0	0
3/28/2019	4:04 AM	4.55	35.46
3/28/2019	3:04 AM	0	0
3/28/2019	2:04 AM	3.15	25.32
3/28/2019	1:04 AM	0	0
3/28/2019	12:04 AM	0	0
3/27/2019	11:04 PM	0	0
3/27/2019	10:04 PM	0	0
3/27/2019	9:04 PM	2.1	1.64
3/27/2019	8:04 PM	0	0
3/27/2019	7:04 PM	1.75	0.42
3/27/2019	6:04 PM	2.1	1.61
3/27/2019	5:04 PM	2.1	2.5
3/27/2019	4:04 PM	1.75	1.27
3/27/2019	3:04 PM	2.1	1.23
3/27/2019	2:04 PM	0	0
3/27/2019	1:04 PM	1.75	1.36
3/27/2019	12:04 PM	0	0
3/27/2019	11:04 AM	0	0
3/27/2019	10:04 AM	0	0
3/27/2019	9:04 AM	0	0
3/27/2019	8:04 AM	2.1	12.86
3/27/2019	7:04 AM	1.75	2.64
3/27/2019	6:04 AM	1.4	0.43
3/27/2019	5:04 AM	0	0
3/27/2019	4:04 AM	2.1	2.59
3/27/2019	3:04 AM	1.75	0.59
3/27/2019	2:04 AM	0	0
3/27/2019	1:04 AM	0	0
3/27/2019	12:04 AM	0	0
3/26/2019	11:04 PM	2.1	1.51
3/26/2019	10:04 PM	0	0
3/26/2019	9:04 PM	2.1	1.22
3/26/2019	8:04 PM	0	0
3/26/2019	7:04 PM	0	0
3/26/2019	6:04 PM	1.75	2.59
3/26/2019	5:04 PM	2.1	11.07
3/26/2019	4:04 PM	4.9	3.92
3/26/2019	3:04 PM	2.45	1.92
3/26/2019	2:04 PM	3.5	0.82
3/26/2019	1:04 PM	1.75	1.51
3/26/2019	12:04 PM	0	0
3/26/2019	11:04 AM	1.75	1.37
3/26/2019	10:04 AM	1.4	2.72
3/26/2019	9:04 AM	1.75	1.55
3/26/2019	8:04 AM	2.1	15.77
3/26/2019	7:04 AM	2.8	11.19

3/26/2019	6:04 AM	1.75	1.58
3/26/2019	5:04 AM	2.1	2.49
3/26/2019	4:04 AM	1.75	0.47
3/26/2019	3:04 AM	0	0
3/26/2019	2:04 AM	0	0
3/26/2019	1:04 AM	0	0
3/26/2019	12:04 AM	0	0
3/25/2019	11:04 PM	0	0
3/25/2019	10:03 PM	2.1	1.6
3/25/2019	9:03 PM	0	0
3/25/2019	8:03 PM	1.75	1.64
3/25/2019	7:03 PM	0	0
3/25/2019	6:03 PM	0	0
3/25/2019	5:03 PM	2.45	1.45
3/25/2019	4:03 PM	1.75	5.3
3/25/2019	3:03 PM	1.05	0.89
3/25/2019	2:03 PM	3.15	5.66
3/25/2019	1:03 PM	1.4	0.81
3/25/2019	12:03 PM	2.1	0.59
3/25/2019	11:03 AM	0	0
3/25/2019	10:03 AM	0	0
3/25/2019	9:03 AM	0	0
3/25/2019	8:03 AM	1.75	1.78
3/25/2019	7:03 AM	1.75	1.57
3/25/2019	6:03 AM	2.1	2.68
3/25/2019	5:03 AM	1.75	0.49
3/25/2019	4:03 AM	0	0
3/25/2019	3:03 AM	0	0
3/25/2019	2:03 AM	0	0
3/25/2019	1:03 AM	0	0
3/25/2019	12:03 AM	0	0
3/24/2019	11:03 PM	0	0
3/24/2019	10:03 PM	2.1	1.54
3/24/2019	9:03 PM	0	0
3/24/2019	8:03 PM	0	0
3/24/2019	7:03 PM	1.75	1.66
3/24/2019	6:03 PM	2.1	5.03
3/24/2019	5:03 PM	1.75	1.33
3/24/2019	4:03 PM	0	0
3/24/2019	3:03 PM	2.1	0.98
3/24/2019	2:03 PM	1.75	1.46
3/24/2019	1:03 PM	0	0
3/24/2019	12:03 PM	0	0
3/24/2019	11:03 AM	0	0
3/24/2019	10:03 AM	0	0
3/24/2019	9:03 AM	2.8	14.48
3/24/2019	8:03 AM	0	0

3/24/2019	7:03 AM	1.75	1.21
3/24/2019	6:03 AM	2.1	2.58
3/24/2019	5:03 AM	0	0
3/24/2019	4:03 AM	2.1	2.88
3/24/2019	3:03 AM	0	0
3/24/2019	2:03 AM	2.1	0.72
3/24/2019	1:03 AM	0	0
3/24/2019	12:03 AM	0	0
3/23/2019	11:03 PM	0	0
3/23/2019	10:03 PM	0	0
3/23/2019	9:03 PM	0	0
3/23/2019	8:03 PM	1.75	1.43
3/23/2019	7:03 PM	0	0
3/23/2019	6:02 PM	1.05	0.19
3/23/2019	5:02 PM	1.75	1.34
3/23/2019	4:02 PM	1.75	1.52
3/23/2019	3:02 PM	0	0
3/23/2019	2:02 PM	1.75	0.07
3/23/2019	1:02 PM	1.75	1.49
3/23/2019	12:02 PM	0	0
3/23/2019	11:02 AM	3.15	1.26
3/23/2019	10:02 AM	0	0
3/23/2019	9:02 AM	0	0
3/23/2019	8:02 AM	0	0
3/23/2019	7:02 AM	1.4	0.07
3/23/2019	6:02 AM	0	0
3/23/2019	5:02 AM	1.75	1.21
3/23/2019	4:02 AM	0	0.03
3/23/2019	3:02 AM	2.1	3.15
3/23/2019	2:02 AM	1.75	3.98
3/23/2019	1:02 AM	0	0
3/23/2019	12:02 AM	0	0

Average Flow	3.39
Average Consumption	116.46
Total Consumption	85601.11
Max Flow	15.05

Earliest	3/23/2019 0:02
Latest	4/22/2019 14:15
Units	Gallons/Hour

Total	85,601.11
--------------	------------------

Possible Irrigation

Difference

3. Ordinance No. 54-122020 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a comprehensive water company for the City of Garden Ridge; providing definitions; statement of organization; establishing a Water Commission; general policies; regulations and rules; rates and billing cycles; providing for a penalty; providing for severability; and declaring an effective date.

- 3.1. Receive recommendation from Water Commission regarding the water rate for leak adjustments.

When the Leak Adjustment policy was written, the Water Commission recommended to use Tier 1 rates as the cost of water for determining the credit. In other words, the water usage that is determined to have resulted from a leak would be charged at the first-rate tier above 5,000 gallons or Tier 1 rates.

There are two parts to the “Cost of Water”.

- 1) The fees paid to the Edwards Aquifer Authority and to the Comal Trinity Groundwater Conservation District. The actual fees the Water Company pays for the raw water that is pumped from the Edwards and the Trinity are pass through directly to our customers. The fees are divided equally between our customers and show up on your water bill as EAA (Edwards Aquifer Authority) fee (\$3.03) and CTG (Comal Trinity Groundwater) fee (\$0.60).
- 2) The Water Rates cover the Water Company operating and maintenance expenses to get the water from the wells to our customers; cover the debt service fees and to build up the water fund reserves.

The Water Commission had a long discussion on the true “Cost of Water”. There are many variables and risk involved in determining the water rates. Ultimately, the commission decided to narrow its current focus to what is the rate used for leak adjustments.

A suggestion was presented to simply take the FY2021 Expenditure budgeted and divided by FY2020 Total Water Consumption to get the average cost of water:

FY2021 Total Expenditures budgeted	=	\$1,711,974
FY2020 Total Water Consumption	=	328,993 k gals
Average Cost per 1,000 gallons water	=	\$ 5.20 / k gals

Reference New Water Rates for FY2021:

Tier 1	\$2.82 / k gals
Tier 2	\$4.75 / k gals
Tier 3	\$6.71 / k gals

Water Commission recommends to City Council to change the water rate used for determining the leak adjustment credit from Tier 1 to Tier 2 rates.



MEMORANDUM:

To: Mayor Thompson and City Council
From: Marisa Spencer, City Secretary
Date: 11/23/2020
Reference: Ordinance No. 54-122020

Mayor Thompson and City Council,

During the November 4, 2020, City Council Regular Meeting, new water rates were passed by a majority vote of 4 to 1. The approved water rate structure must be reflected in Ordinance No. 54 before they may be implemented. At this time, the only changes to Ordinance No. 54 are updating the water rates in Section 27 to reflect City Council's action and amending the bill adjustment rate to reflect Water Commission's recommendation; therefore, these pages are attached for your review with the amendments highlighted.

Once the ordinance is passed and approved by City Council, the new water rates would be implemented for the next billing period. The billing period that is after the December City Council meeting is December 23rd, 2020, through January 22nd, 2021. Please let me know if you have any questions.

Thank you,
Marisa Spencer
City Secretary

ORDINANCE NO. 54-122020

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, ADOPTING A COMPREHENSIVE WATER COMPANY FOR THE CITY OF GARDEN RIDGE; PROVIDING DEFINITIONS; STATEMENT OF ORGANIZATION; ESTABLISHING A WATER COMMISSION; GENERAL POLICIES; REGULATIONS AND RULES; RATES AND BILLING CYCLES; PROVIDING FOR A PENALTY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Council hereby adopts a formal set of policies and procedures for the establishment and operation of a municipal water company for the City of Garden Ridge, Texas; and

WHEREAS, the City Council has determined that maintenance and collection of service within state law is necessary for the public health of the citizens and the protection of the environment and natural resources of the City; and

WHEREAS, the City Council finds that City of Garden Ridge Water Company will comply with all TCEQ requirements; and

WHEREAS, the City Council finds that the proposed revisions promote the health, safety and welfare of the City and Ordinance 54-092020 is amended as contained herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. FINDINGS.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 2. ORDINANCE REVISIONS.

Ordinance No. 54 is revised and provided for below:

<u>TABLE OF CONTENTS</u>	<u>PAGE</u>
<u>SECTION 1 -- FINDINGS</u> -----	1
<u>SECTION 2 -- ORDINANCE REVISIONS</u> -----	1
<u>SECTION 3 -- DEFINITIONS</u> -----	7-14
<u>SECTION 4 -- ORGANIZATION</u> -----	14
4.01 -- Statement of Organization	
4.02 -- The City Water Commission	

16.06 -- METER TEST ON REQUEST OF THE CUSTOMER.

Upon request of a customer, the Water Department shall test the accuracy of the customer's meter. The test shall be made at the Water Department's test facility. If it is found that the meter does not register in error more than two (2) percent fast, the customer shall pay the amount as set forth in Section 27.05 (L) for making the test and no adjustment of the charges shall be made. If the meter should register more than two (2) percent fast, the consumer shall pay no fee for the meter test and the Water Department shall make appropriate adjustments in the water service charges. Following the completion of any required test, the Water Department shall promptly advise the customer of the date of removal of the meter, and date of the test, the result of the test, and who made the test.

16.07 -- ADJUSTMENT TO BILL

- a) **Fast Meter:** Whenever any meter tested by the Water Department is found to have an average error of more than two (2) percent fast (in the Water Department's favor), a refund or credit will be issued to the customer for an overcharge based upon previous usage. An overcharge will not be adjusted for a time period longer than three months prior to the testing and only to the present meter owner.
- b) **Non-Registering Meter:** When a meter is found not to register for any period, unless bypassed or tampered with, the Water Department shall assess the minimum water bill charges to the customer for the billing period and will take immediate action to repair or replace the defective meter.
- c) **Leak Adjustment:** Upon request from a water customer, the City may authorize a reduction to a water bill for a water leak or criminal activity which results in increased water usage. Water customers must notify the Water Department no later than the due date of the water bill that a leak adjustment will be requested. After notification to the Water Department, the water customer must submit a Water Leak Adjustment Request form (Appendix "F") with supporting documentation within 90 days to the Water Department. Water usage that is determined to have resulted from a leak that was not reasonably detectable will be charged at the **second**-rate tier above 5,000 gallons. All other water usage will be charged at their respective rate tiers. Any leak adjustment spanning more than one billing period shall be considered a single event unless compelling evidence suggests otherwise. The Water Manager will review each request, research and investigate the circumstances of each claim. Requests for leak adjustments that extend 6 months beyond the billing period in which the leak was detected will not be considered.
 - 1. If the water leak is determined to be the responsibility of the City in part or in full, the Water Manager shall adjust the customer's water bill by crediting the amount of water usage determined to be the City's responsibility.
 - 2. If a water leak is determined not to be the responsibility of the City, the Water Manager may, at his discretion, adjust a water bill up to \$250.00. For higher adjustments, the request will be forwarded to the Water Commission for review and action.

The higher rate for customers residing outside the incorporated limits of Garden Ridge enables such customers to enjoy the services of the Water Department and to share a portion of the capital cost of purchasing the water company.

26.03 -- ARRANGEMENTS FOR OTHERS.

Where a residence, business establishment, complete apartment or mobile home unit is not within reach of a water main of the Water Department from which to secure water service, arrangements may be proposed to secure water from another user who receives service from the Water Department. Such arrangements are only authorized with the consent and at the option of the Water Department.

A special permit must be obtained from the Water Department to secure water through another user of the Water Department. The basic monthly water service charge to the customer through which water service is being provided shall be based on the "minimum" water bill rates established in Section 27.02, multiplied by the number of customer units securing water service through such that customer's meter. Each "minimum" will entitle the user to the regular minimum quantity of water for the classification of service for which the customer's water rates are billed. The regular minimum, additional minimum, and all water used over the minimums by such consumer shall be charged to the customer having the water meter.

26.04 -- ALL WATER PASSING THROUGH A METER WILL BE CHARGED.

All water that passes through a meter of the Water Department shall be charged for, whether used or not.

26.05 -- PRICE OF WATER PASSING.

Whenever water is purchased by any consumer other than through a service connection through the mains of the Water Department (such as water sold to another municipality) and such water is secured from water taps of the Water Department, such consumer shall pay current applicable rates.

SECTION 27. RATES AND FEES.

27.01 -- APPLICATION OF RATES

All charges for water connections, meter installations, and miscellaneous items detailed in this Section shall be paid in advance of any service being rendered. There will be no exception to this requirement unless approved, in advance, by a majority vote of the City Council or unless otherwise authorized in a Section of this Ordinance. Rates outlined in this Section may be changed from time to time by an approved by a majority vote of the Garden Ridge City Council.

27.02 -- BASIC WATER RATES FOR SINGLE FAMILY RESIDENCES

Basic water rates applicable to single-family residential customers depend on whether the residence to receive service is physically located within the incorporated limits of the City of Garden Ridge, Texas. Single family residences physically located within the extra-territorial jurisdiction area of the City of Garden Ridge, Texas, are considered to be outside the city limits of Garden Ridge, Texas. The rates are as follows:

Base Rates		
<i>(minimum monthly charge and includes 5,000 gallons)</i>		
Meter Size	Meters Inside City Limits	Meters Outside City Limits
¾" Meter	\$27.50	\$43.75
1" Meter	\$30.25	\$46.50
1 ½" Meter	\$48.13	\$64.38
2" Meter	\$55.00	\$71.25

Tier Rates		
<i>(charged per 1,000 gallons used within the applicable tier rate range)</i>		
Number of Gallons	Meters Inside City Limits	Meters Outside City Limits
5,001 – 15,000	\$2.82	\$4.55
15,001 – 25,000	\$4.75	\$6.89
25,001 – 35,000	\$6.71	\$9.27
35,001 – 45,000	\$8.72	\$12.07
45,001 – 55,000	\$10.76	\$14.82
55,001 – 65,000	\$12.85	\$17.54
65,001 – 75,000	\$14.97	\$19.37
75,001 – 85,000	\$17.14	\$21.92
85,001 – 95,000	\$19.35	\$24.61
Over 95,000	\$21.61	\$27.34

- c) Existing beds and /or patios in existence at the time of passage of this ordinance are not eligible.
- d) Patioscape must be at least 200 contiguous feet.
- e) Patioscape must be at least 10 feet wide and cannot be used to create a pathway/walkway.
- f) Foundation for patioscape must be free of debris and be of a hard packed, pervious sub-soil.
- g) Patioscape must be flagstone, steppingstones or pavers. No other materials can be substituted.
- h) A pre inspection of the patioscape location and post inspection of the patioscape must be conducted by the Water Manager.

SECTION 38. CUMULATIVE AND SAVINGS.

This Ordinance is cumulative of all provisions of ordinances of the City of Garden Ridge, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. All previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

SECTION 39. SEVERABILITY.

The provisions of this Ordinance are declared to be severable. If any section, sentence, clause, or phrase of the Ordinance shall for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decisions shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect; it being the legislative intent that this Ordinance shall remain in effect notwithstanding the validity of any part. In the event that changes are made to state law, the provisions of state law will govern in the event of a conflict.

SECTION 40. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its passage, approval, and publication according to law.

PASSED AND APPROVED ON this 2nd day of December, 2020.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
City Secretary



LEGAL NOTICE
NOTICE OF PUBLIC HEARING
CITY OF GARDEN RIDGE
CITY COUNCIL

The City Council of the City of Garden Ridge, Texas, will conduct a public hearing on Wednesday, December 2, 2020, at 6:00 p.m. in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

The purpose of the public hearing will be to consider Ordinance No. 61, an Ordinance establishing the Drought Management Plan for the City of Garden Ridge; providing definitions, establishing trigger points for Stages 1 through 5; restricting the use of water upon implementation of specific stages of said plan; establishing water surcharge rates for Stages 3 through 5 of said plan; providing a variance procedure; providing a penalty clause; providing for severability; and declaring an effective date.

The public is invited and welcome to attend the public hearing in person and may submit oral comments on this matter. Alternatively, written comments on this matter may be submitted in accordance with the *City of Garden Ridge Notice of Procedures for Written Comments during Public Hearings* posted on the City's Website and on the bulletin board located at the entrance to the Garden Ridge City Hall.

The meeting can be viewed live on the City's YouTube Channel and will be archived on the City's Website for on demand viewing. Please feel free to contact City Hall at 210-651-6632 if you need additional information on this matter.

This is to certify that I, Kat Balbi, posted this Legal Notice at 5:30 p.m. on November 12, 2020, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

Kat Balbi
Assistant City Secretary

ORDINANCE NO. 61-122020

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, ESTABLISHING THE DROUGHT MANAGEMENT PLAN FOR THE CITY OF GARDEN RIDGE; PROVIDING DEFINITIONS, ESTABLISHING TRIGGER POINTS FOR STAGES 1 THROUGH 5, RESTRICTING THE USE OF WATER UPON IMPLEMENTATION OF SPECIFIC STAGES OF SAID PLAN; ESTABLISHING WATER SURCHARGE RATES FOR STAGES 3 THROUGH 5 OF SAID PLAN; PROVIDING A VARIANCE PROCEDURE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Garden Ridge is a Type A, General Law Municipality located in Comal County, Texas; and

WHEREAS, the Edwards Aquifer Authority is a regional authority managing water pumped out of the Edwards Aquifer by the City of Garden Ridge and has set standards for the Emergency Water Use Reduction Program in the region; and

WHEREAS, the City of Garden Ridge uses both water from the Edwards Aquifer and from the Trinity Aquifer to provide water to residents of the City of Garden Ridge as well as persons residing within the Certificate of Convenience and Necessity (CCN) of the City of Garden Ridge; and

WHEREAS, the Trinity Aquifer is currently an unregulated water source; and

WHEREAS, the level of the Trinity well affects the ability of the city to provide unrestricted water sources; and

WHEREAS, pursuant to Chapter 54 of the Local Government Code, the City is authorized to adopt such ordinances necessary to preserve and conserve its water resources; and

WHEREAS, the City Council finds that the proposed revisions promote the health, safety and welfare of the City and Ordinance 61-092019 is amended as contained herein.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. FINDINGS.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 2. DEFINITIONS.

The following words and terms, when used in this plan, shall have the following meanings unless the context clearly indicates otherwise:

Act is the Act creating the Edwards Aquifer Authority, namely the Edwards Aquifer Authority Act of May 30, 1993, 73rd Leg.R.S. Ch. 626, 1993 Texas General Laws 2353, as amended.

Aesthetic Use is the use of water for fountains, waterfalls, and landscape lakes and ponds where such use is entirely ornamental and serves no other functional purpose.

Agricultural Irrigation means irrigation for the purpose of growing crops commercially for human consumption or to use as feed for livestock or poultry.

Bucket means a bucket or other container holding five gallons or less, used singly by one person.

Connection is a metered or unmetered delivery point to a customer or other receiver of water from an organized water distribution system.

Conservations are those practices, techniques, and technologies that will reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water, or increase the recycling and reuse of water so that a water supply is made available for future or alternative uses.

Demand Reduction Measure is a specific action to be taken by defined categories of users to reduce the pump age demand on the Edwards Aquifer during a drought.

Domestic Type Use is the use of water, other than uses in the outdoor category, for personal needs or for household purposes, such as drinking, bathing, heating, cooking, sanitation or cleaning, whether the use occurs in a residence or in a commercial or industrial facility.

Drought is a period of shortage of precipitation of seasonal or longer duration.

Edwards Aquifer means that portion of an arcuate belt of porous, water-bearing limestones composed of the Edwards Group Limestone and Associated Formations trending from west to east to northeast through Kinney, Uvalde, Medina, Bexar, Comal and Hays Counties.

Hand-Held Hose is a hose physically held by one person, fitted with a manual or automatic shutoff nozzle.

Healthcare Facility is any hospital, clinic, nursing home or other healthcare or medical research facility.

Impervious Surface Area is any structure, or any street, driveway, sidewalk, patio or other surface area covered with brick, paving, tile or other impervious material.

Industrial Use is the use of water integral to the production of primary goods and services provided by industrial or commercial facilities, Industrial facilities include facilities which perform such process-specific activities as cooling, boiler feed, cleaning and washing, pollution control, extraction and separation of desirable material from products and waste materials and the incorporation of water into final products, Commercial facilities include, but are not limited to, food service facilities, hotels, retail facilities and nursery operations.

Industrial User is an industrial or commercial water user whose use of water is integral to the production of primary goods and services provided by industrial or commercial facilities.

Industrial Well User is an industrial user who owns one or more wells that produce water used for industrial or commercial facilities.

Irrigator is a well owner who uses water to irrigate land for growing commercial crops.

Landscape Watering means the application of water to grow landscaping plants.

Landscape Plant is any member of the plant kingdom, including any tree, shrub, vine, herb, flower, succulent, groundcover or grass species that grows or has been planted out-of-doors and is used for landscaping purposes or for the support of intensive recreational areas such as playgrounds and playing fields.

Livestock is cattle, sheep, goats, hogs, poultry, horses and game, domestic, exotic and other animals and birds, including zoo animals, used for commercial or personal purposes.

Livestock Use is the use of water for drinking by or washing of livestock.

MSL is mean sea level.

Municipality is a city or other governmental unit with the authority to make and enforce ordinances.

Order is a written order of the City Council or Mayor of the City of Garden Ridge, Texas.

Other Outside Use means the use of water outdoors for the maintenance, cleaning and washing of structures and mobile equipment, including automobiles and boats, the washing of streets, driveways, sidewalks, patios and other similar areas.

Person means any individual, firm, entity, corporation, municipal corporation, governmental or proprietary body, including the United States or the State of Texas, or association of persons.

Reduction Goal means the amount of reduction in pumpage volume, expressed in a percentage from baseline pumpage volume for each drought stage.

Reuse is the use by any user of Edwards Aquifer water that has been recycled or reclaimed for any beneficial purpose, after such water has been previously used for any beneficial purpose, whether or not any treatment of such groundwater may be required in connection with such recycling or reclamation.

Stage means one of the five designated drought stages, which may be declared by the City or the Edwards Aquifer Authority.

Supplier is any person who supplies water to customers for residential, commercial, industrial, military or other uses, including a public or private water company, water supply corporation, municipality and water district.

Trigger Conditions means those specific conditions of rainfall amounts, Edwards Aquifer water level elevations, spring discharges and water quality which the Authority will monitor and use as indicators of the occurrence of drought conditions for purposes of declaring the various stages.

Trigger Points are special conditions experienced by the City of Garden Ridge, which authorize the city to initiate Stage 1 through 5 of the City of Garden Ridge Drought Management Plan.

Trinity Aquifer Well is a source of water for the City of Garden Ridge which is located in the Cow-Creek formation of the Trinity Aquifer.

Use for a Beneficial Purpose means water which is used, without regard to priority, for:

- a) agricultural, commercial, domestic, gardening, industrial, manufacturing, mining, municipal, pleasure, recreational or stock raising purposes
- b) exploring for, producing, handling or treating oil, gas, sulfur or other materials; or
- c) any other purpose that is useful and beneficial to the user.

User is a person, public or private, who produces, distributes or uses water from an Edwards Aquifer well or from the Trinity Aquifer well.

Variance is an authorized exception from compliance by the user with any provision of the Rules granted by this Ordinance.

Waste is:

- a) The flowing or producing of groundwater from wells in the Edwards Aquifer or Trinity Aquifer if the water flowing or produced is not used for a beneficial purpose by any user,
- b) The unreasonable loss of groundwater through faulty design or negligent operation of a well or water delivery or application system; or
- c) Using quantities of groundwater for a purpose that otherwise would be considered beneficial in excess of quantities reasonably necessary for that purpose.

Water Utility Use is water used for withdrawal, treatment, transmission, and distribution by potable water systems.

SECTION 3. DEMAND REDUCTION MEASURES.

The demand reduction measures for all water uses for Stages 1, 2, 3, 4 and 5 are set out in Appendix A, provided. For clarification, certain permitted and exempt water uses are listed. Listed below are the trigger points for the various stages of the Drought Management Plan.

TABLE 1	
Reduction Stage	J-17 Well Level
1	660' (10 day rolling average)
2	650' (10 day rolling average)
3	640' (10 day rolling average)
4	630' (10 day rolling average)
5	625' (10 day rolling average)

SECTION 4. EMERGENCY WATER USE REDUCTION.

- a) **Declaration of Emergency Stages:** The Mayor of Garden Ridge is authorized to order, by proclamation, implementation of provisions of Stages 1 through 5 of the City of Garden Ridge Drought Management Plan when the appropriate trigger points as established in this Ordinance are met.

The City of Garden Ridge shall determine when conditions warrant implementation of the Emergency Water Use Reduction Program. The program is implemented when any one of the below Trigger Points is reached. The City of Garden Ridge may advance stages, as needed to effect compliance with pumping limit goals. The various stages may be declared as shown in Appendix A.

b) **Trigger Points:**

1. Declaration of Stages 1 through 5 by the Edwards Aquifer Authority and/or at the discretion of the Mayor, City of Garden Ridge, based upon consideration of water supplies, pumping trends, seasonal adjustments, current and forecast precipitation and other relevant factors impacting the City's water supply.
2. The level of the Edwards Aquifer Authority Test Well J-17 reaches a level of Stages 1 through 5 Emergency Water Use Reduction as defined by Edwards Aquifer Authority.
3. When the pumping ability of the Trinity Aquifer well drops to 600 GPM or Draw down level of the well reaches seventy-five (75) feet above the transponder.
4. When the City's pumping capacity is reduced by infrastructure damage or equipment failure.

c) **Public Issuance of Drought Stage Declaration:** The Declaration of a critical use stage will be publicly issued by the City of Garden Ridge. Such declaration shall be placed on the City signs and distributed by phone (CTY system), posted on the City's website and/or published in the official City newspaper.

d) **Restricting the Use of Water:**

1. Upon declaration of a critical use stage by the City of Garden Ridge, compliance with the Emergency Water Use Reduction Program demand reduction measures shall be required and compliance with the voluntary measures shall be encouraged.
2. Demand reduction measures are attached as Appendix A and are herein incorporated for all purposes.
3. Upon declaration of a critical use stage by the City of Garden Ridge, the sale of water to a temporary user for use outside the city shall be prohibited. The sale of water to a temporary user for use within the City of Garden Ridge shall be at the discretion of the Water Manager.

e) **Water Rate Surcharges:**

1. Critical Period Surcharges will be implemented in accordance with the following schedule:
 - i. Stage 3: Customers will be charged the current water rate plus a 100% surcharge for use over 45,000 gallons.
 - ii. Stage 4: Customers will be charged the current water rate plus a 200% surcharge for use over 45,000 gallons.
 - iii. Stage 5: Customers will be charged the current water rate plus a 200% surcharge for use over 45,000 gallons.
2. Water rate surcharges will remain in effect only so long as the City is in Stages 3, 4 or 5 of the Drought Management Plan.
3. Water rate surcharges shall coincide with the normal billing cycle of the Garden Ridge Water Department. Surcharges shall be applied to the next billing cycle following the implementation of Stages 3, 4 or 5.

4. Surcharge revenues shall be deposited in the Water Fund and such revenue is to be used for Water Company Operations.

f) **End of Emergency Use Restrictions:**

1. Trinity Aquifer: The program and/or each stage may be terminated or changed at the discretion of the Mayor, City of Garden Ridge after the trigger condition of a stage has been exceeded and after considering the 10 day rolling average of the appropriate index well level, pumping trends, current precipitation and the outlook for additional precipitation.
2. Edwards Aquifer: The program and/or each stage may be terminated or changed upon declaration of the Edwards Aquifer Authority (EAA) and/or at the discretion of the Mayor, City of Garden Ridge.

SECTION 5. PENALTIES.

- a) A person who knowingly or intentionally violates the provisions of this Ordinance shall be deemed guilty of a misdemeanor offense and upon conviction be punished by a fine of not less than ten dollars (\$10.00) and not more than two thousand dollars (\$2,000). Each day's violation constitutes a separate offense. Compliance may also be sought through injunctive relief in the District Court.
- b) No violation, definition or penalty under this section shall have bearing on any violation, definition or penalty under any other section of this Ordinance.

SECTION 6. ENFORCEMENT.

- a) **Applicable to Resident and Non-Resident Customers:** For purposes of this Ordinance, it shall be presumed that any person, corporation or association in whose name a water meter connection is registered with the City of Garden Ridge Water Company, has knowingly made, caused, used or permitted to use the water received from the City and that use of said water in a manner contrary to the provisions of Ordinance No. 61, or in an amount in excess of the use permitted by the conservation stage in effect, is considered a violation of Ordinance No. 61 by that resident person, non-resident person, corporation or association. Proof that the particular premises have a water meter connection registered in the name of the defendant named in a complaint issued under the auspices of Ordinance No. 61 shall constitute in evidence a prima facie presumption that the person in whose name such water connection was registered was the person who permitted the illegal use of water to occur on the premises.

SECTION 7. VARIANCES.

- a) **Request For Variance:** A person may file a written request for a variance from these rules with the City of Garden Ridge. The request must contain the following information:
 1. The specific nature of the variance requested; and
 2. A detailed explanation of why the person believes they should be granted the variance, including any supporting documentation; and
 3. A signed statement that the facts contained in the request are true and within the person's personal knowledge.
- b) **Additional Information:** The City of Garden Ridge may request the variance requester to provide additional information, which must be filed within ten (10) calendar days of the request or as otherwise directed in the request.

- c) **When Variance May Be Granted:** A variance may be granted only when the variance is not contrary to the public interest and is in harmony with the general purpose and intent of this Ordinance so that the public health, safety, and welfare may be secured and that substantial justice may be done. The Water Commission shall recommend to City Council a variance from these regulations when, due to special conditions, an undue hardship will result from requiring compliance. The City Council is the final authority on variances.
1. The variance, if granted, would be the minimum necessary relief required to alleviate the undue hardship. That the requested variance does not violate the intent of the drought regulations; and
 2. That the relief sought will not cause significant harm to any other person or group of persons or result in the City of Garden Ridge being in violation of regulatory requirements; and
 3. That the granting of a variance will be in harmony with the spirit and purpose of these regulations.
 4. The hardship is in no way the result of the applicant's own actions.
- d) **Terms and Conditions of the Variance:**
1. The City Council may grant a variance for such a term and in accordance with any conditions they deem appropriate.
 2. It shall be a term of every variance granted by the City Council that the variance may be rescinded based on changed circumstances, new information, or failure of the holder of the variance to abide by the terms and conditions of the variance or to comply with these rules or any other order or rule of the City of Garden Ridge.
 3. The City Council may require a person granted a variance to file reports with the City of Garden Ridge containing such information as the City believes relevant to monitoring the continuing appropriateness of the variance.

SECTION 8. SEVERABILITY.

If any section, paragraph, subdivision, clause or phrase of this ordinance shall be adjudged invalid or held unconstitutional, the same shall not affect the validity of this ordinance as a whole or any part of any provision thereof other than the part so decided to be invalid or unconstitutional.

SECTION 9. EFFECTIVE DATE.

This ordinance shall take effect immediately upon its passage, approval, and publication according to law.

PASSED AND APPROVED ON this 2nd day of December, 2020.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
City Secretary

APPENDIX A
DEMAND REDUCTION MEASURES

Watering by automated irrigation systems is restricted year-round between the hours of 10 am and 8 pm.

STAGE 1

Stage One Alert begins when the Edwards Aquifer Authority Test Well J-17 level reaches **660** feet mean sea level (10 day rolling average) at the monitored well and is declared by the Edwards Aquifer Authority (EAA) and/or at the discretion of the Mayor, City of Garden Ridge.

1. Water waste is prohibited to include, allowing water to run off onto a gutter, ditch, drain, into the street, or failing to repair a controllable leak.
2. Watering with an irrigation system or sprinkler, permitted only during the hours of 12 a.m. to 10 a.m. and 8 p.m. to 12 a.m.

3. Watering with an irrigation system or sprinkler, permitted only once a week on the designated watering day:

Last Digit of Address	Day
0	Monday
1&2	Tuesday
3&4	Wednesday
5&6	Thursday
7&8	Friday
9	Saturday

Areas without a street address, such as medians, neighborhood entryways or common areas water as if their address ended in a 2.

4. Watering with hand-held hose or drip irrigation permitted any day, any time.
5. Residential, commercial, industrial, and agricultural Edwards Aquifer water users should reduce water consumption by any means available.
6. Washing impervious cover such as parking lots, driveways, streets or sidewalks is prohibited.
7. Non-commercial washing of vehicles and mobile equipment (e.g. washing vehicles at a residence) is permitted any day at any time over landscape or other surface where run off is minimized and with the use of a hose using an automatic shut-off nozzle or bucket of 5 gallons or less.
8. Restaurants and other eating establishments are prohibited from serving groundwater to customers except upon request of the customer.
9. No building permits will be issued to homeowners or pool contractors for the construction of new swimming pools unless verification is provided that 100% of water for filling of pool will be brought in from a water source outside of Garden Ridge.
10. Restrictions apply to well users.

This does not apply to non- potable water, gray water, or treated effluent.

Stage 1 restrictions continue until there is an announcement that Stage 1 has been canceled or that Stage 2 is in effect.

STAGE 2

Stage Two Alert begins when the Edwards Aquifer Authority Test Well J-17 level reaches **650** feet mean sea level (10 day rolling average) at the monitored well and is declared by the Edwards Aquifer Authority (EAA) and/or at the discretion of the Mayor, City of Garden Ridge.

1. Water waste is prohibited to include, allowing water to run off onto a gutter, ditch, drain, into the street, or failing to repair a controllable leak.
2. Watering with an irrigation system or sprinkler, permitted only once a week on the designated watering day during the hours of 4 a.m. to 8 a.m. and 8 p.m. to 11 p.m.

Last Digit of Address	Day
0	Monday
1&2	Tuesday
3&4	Wednesday
5&6	Thursday
7&8	Friday
9	Saturday

Areas without a street address, such as medians, neighborhood entryways or common areas water as if their address ended in a 2.

3. Watering with drip irrigation or a 5-gallon bucket permitted during the hours of 4 a.m. to 8 a.m. and 8 p.m. to 11 p.m. any day.
4. Watering with a handheld hose permitted any day, any time.
5. Washing impervious cover such as parking lots, driveways, streets or sidewalks is prohibited.
6. Non-commercial washing of vehicles and mobile equipment (e.g. washing vehicles at a residence) is permitted any day at any time over landscape or other surface where run off is minimized and with the use of a hose using an automatic shut-off nozzle or bucket of 5 gallons or less.
7. Restaurants and other eating establishments are prohibited from serving groundwater to customers except upon request of the customer.
8. No building permits will be issued for the construction of new swimming pools. The City Administrator may grant a variance for the construction of a swimming pool with proof that water for construction and filling of the pool will be brought in from a water source outside of the city.
9. Restrictions apply to well users.

This does not apply to non- potable water, gray water, or treated effluent.

Stage 2 restrictions continue until there is an announcement that Stage 2 has been canceled or that Stage 3 is in effect.

STAGE 3

Stage Three Alert begins when the Edwards Aquifer Authority Test Well J-17 level reaches **640** feet mean sea level (10 day rolling average) at the monitored well and is declared by the Edwards Aquifer Authority (EAA) and/or at the discretion of the Mayor, City of Garden Ridge.

1. Water waste is prohibited to include, allowing water to run off onto a gutter, ditch, drain, into the street, or failing to repair a controllable leak.
2. Watering with an irrigation system, soaker hose or sprinkler is permitted every other week beginning on the second Monday after Stage 3 has been declared and only on designated watering day from 4 a.m. – 8 a.m. and 8 p.m. – 11 p.m.

A watering day calendar based upon the last digit of each address will be prepared, distributed, and posted monthly during Stage 3 watering restrictions with the following watering schedule.

Last Digit of Address	Day
0	Monday
1&2	Tuesday
3&4	Wednesday
5&6	Thursday
7&8	Friday
9	Saturday

Areas without a street address, such as medians, neighborhood entryways or common areas water as if their address ended in a 2.

3. Watering with a drip irrigation or 5-gallon bucket permitted during the hours of 4 a.m. to 8 a.m. and 8 p.m. to 11 p.m. Monday, Wednesday, and Friday.
4. Watering with a handheld hose permitted any day, any time.
5. Watering newly planted landscapes permitted only with a variance from City Council.
6. Washing cars at home is permitted any day at any time over landscape or other surface where run off is minimized and with the use of hose using automatic shut-off nozzle or bucket of 5 gallons or less. Water runoff from property is prohibited.
7. Restaurants and other eating establishments are prohibited from serving groundwater to customers except upon request of the customer.
8. No person may use groundwater or city provided water for an ornamental outdoor fountain or similar feature.
9. No building permits will be issued for the construction of new swimming pools. The City Administrator may grant a variance for the construction of a swimming pool with proof that water for construction and filling of the pool will be brought in from a water source outside of the city.
10. Water customers subject to a 100% surcharge for use over 45,000 gallons.

This does not apply to non- potable water, gray water, or treated effluent.

Stage 3 restrictions continue until there is an announcement that Stage 3 has been canceled or that Stage 4 is in effect.

STAGE 4

Stage Four Alert begins when the Edwards Aquifer Authority Test Well J-17 level reaches **630** feet mean sea level (10 day rolling average) at the monitored well and is declared by the Edwards Aquifer Authority (EAA) and/or at the discretion of the Mayor, City of Garden Ridge.

1. All restrictions in Stage 3.
2. Water customers subject to a 200% surcharge for use over 45,000 gallons.
3. The Mayor may establish interim restrictions until the City Council is able to meet to establish additional restrictions.

This does not apply to non- potable water, gray water, or treated effluent.

Stage 4 restrictions continue until there is an announcement that Stage 4 has been canceled or that Stage 5 is in effect.

STAGE 5

Stage Five Alert begins when the Edwards Aquifer Authority Test Well J-17 level reaches **625** feet mean sea level (10 day rolling average) at the monitored well and is declared by the Edwards Aquifer Authority (EAA) and/or at the discretion of the Mayor, City of Garden Ridge.

1. All restrictions in Stage 4.
2. Restaurants and other eating establishments are prohibited from serving groundwater to customers except upon request of the customer.
3. Conditions as directed by the Mayor and City Council.
4. Use Necessary for Public Health or Safety.
5. Notwithstanding any provision of these rules, groundwater may be used when and to the extent it is necessary to prevent danger to public health, safety or welfare or to the extent required by State or Federal law.
6. Water customers subject to a 200% surcharge for use over 45,000 gallons.

This does not apply to non-potable water, gray water, or treated effluent.

Future Agenda Items

City Council

January 6, 2021, Regular Meeting

14 days before Meeting	(12/23/2020)	City Council and Staff items are due.
9 days before Meeting	(12/28/2020)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(12/31/2020)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(01/01/2021)	Post agenda packet to City Website.
Meeting Day	(01/06/2021)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Quarry Commission = Purple
 Wildlife Management Advisory Commission = Brown
 Municipal Court = Gray
 City Holiday = Orange

Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 3, 2021, Regular Meeting

14 days before Meeting	(01/20/2021)	City Council and Staff items are due.
9 days before Meeting	(01/25/2021)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(01/28/2021)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(01/29/2021)	Post agenda packet to City Website.
Meeting Day	(02/03/2021)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Quarry Commission = Purple
 Wildlife Management Advisory Commission = Brown
 City Holiday = Orange
 Municipal Court = Gray

Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

PENDING FUTURE AGENDA ITEMS

1. Design on Water Tanks at Well Site 9 and 10/Retainer Wall of City Hall...**McCaw**
2. Monitoring Wells in the City of Garden Ridge...**Arvidson**
3. Update on City-funded monument for Paul Davis Park... **Bower**
4. Ethics Ordinance ... **8-30-17 City Council motion**
5. Website and Social Media Policy