



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES WATER COMMISSION REGULAR MEETING TUESDAY, SEPTEMBER 22, 2020, 6:00 P.M.

Commissioners Present:

Chair Jesse Valdez
Vice-Chair Keven Harshbarger
Commissioner Andre Bullard
Commissioner Joseph Haltaman
Commissioner James Mueller
Mayor Larry Thompson, Ex-officio

Commissioners Absent:

Commissioner Dr. Richard Carmichael (Excused Absence)

City Staff, City Councilmembers, and Other Commissioners Present:

Nancy Cain, City Administrator
Jacob Parsons, Water Manager
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Michelle Hinojosa, Utility Clerk

1. Call to Order

With a quorum of the Water Commissioners present, Chair Valdez called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, September 22, 2020, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Valdez led the Pledge of Allegiance.

4. Citizen Comment Period: No one signed up to speak.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Minutes for August 25, 2020, Water Commission Regular Meeting.

Motion: A motion was made by Commissioner Mueller, seconded by Vice-Chair Harshbarger, to approve the minutes for the August 25, 2020, Water Commission Regular Meeting. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Water Manager Monthly Activity Report.

i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Jacob Parsons, Water Manager, reviewed the monthly water activity report from August and answered questions from the Commission. He reviewed a letter sent by TCEQ which requested the City begin taking five (5) bacteria samples and stated the Garden Ridge Water Company currently completes six (6) bacteria samples monthly.

2. Items applicable to the Water Commission discussed at the September City Council Meetings.

Chair Valdez updated the Commission on the items applicable to the Commission discussed at the September City Council Meetings. Chair Valdez thanked the Commission for their hard work.

3. Advanced Metering Infrastructure System (AMI) and Meter Data Management System (MDMS).

Chair Valdez spoke regarding the awarded bid to Lubin Enterprises and Kamstrup Services.

Kat Balbi, Assistant City Secretary, spoke regarding a communication rollout plan to educate the Garden Ridge Water Company customers.

4. FM2252 Wastewater Project.

Chair Valdez spoke regarding the awarded proposals of Supply of Goods and Special Services for Grinder Pump Equipment, Installation, On-Call Emergency Service and Repair, and Service Agreement and Force Main Sanitary Sewer Project for the FM 2252 Wastewater Project. He stated the City Administrator and City Engineer will review and reissue solicitation of bids for Special Services for Bulk Wastewater Pumping, Hauling, and Disposal. Nancy Cain, City Administrator, answered questions from the Commission.

c) Recommendations

1. Request for water leak adjustment for 21935 Cristobal Drive for the billing period of June 22, 2020 – July 23, 2020.

i. Review and make a recommendation regarding the request.

The Commission reviewed the water leak adjustment request for 21935 Cristobal Drive submitted by Hualcoy Garcia. The Commission discussed the high-water usage being related to an equipment malfunction of the irrigation control box; therefore, not an actual leak, but still constituting a water loss. Mayor Thompson spoke regarding a lack of official written appeal to the City.

The Commission agreed by consensus that no action be taken due to the lack of official written appeal to the Commission.

2. Water Commission activities and projects.

i. Discuss and make possible recommendations on Ordinance Review Project.

Chair Valdez spoke regarding the discussion at the Planning and Zoning Commission meeting related to incorporating information from Ordinance No. 159 into the Draft Zoning Ordinance. Commissioner Mueller updated the Commission on the status of Ordinance No. 61 and stated it will be brought to the Commission next month.

ii. Discuss and make possible recommendations on Water Lease Project.

Nancy Cain, City Administrator, spoke regarding the contact made with the Lessees of the expiring water leases. She stated Mr. Friesenhahn would raise the annual cost of the lease to \$15,275 if the City renewed the lease.

Commissioner Haltaman stated he will provide a recommendation on renewing the expiring water leases next month.

iii. Update of Commissioner's activities and projects.

Chair Valdez spoke regarding the Water Rate Project and answered questions from the Commission. The Commission discussed their activities and projects.

iv. Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.

The Commission had none at this time.

3. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

i. Discuss expiring terms (September 30, 2020) of Commissioner Bullard, Commissioner Valdez, and Commissioner Haltaman.

The Commission discussed the expiring terms of Commissioner Bullard, Commissioner Valdez, and Commissioner Haltaman and the Commissioners indicated their desire to serve another term on the Water Commission.

ii. Make recommendations to City Council for consideration of reappointment.

Motion: A motion was made by Vice-Chair Harshbarger, seconded by Commissioner Mueller, to recommend to City Council the reappointment of Commissioner Bullard, Commissioner Valdez, and Commissioner Haltaman to serve an additional two (2) year term on the Water Commission with term expiring September 30, 2022. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

iii. Discuss and make recommendations related to application of Ordinance provisions to Commission members, if needed.

The Commission had none at this time.

d) Future Agenda Items

1. Commissioners input on agenda items.

The Commission had none at this time.

2. Reschedule Tuesday, November 24, 2020, and Tuesday, December 22, 2020, Regular Meetings.

Chair Valdez spoke regarding rescheduling the November and December Regular Meetings due to the holidays. The Commission discussed the available dates to reschedule.

Motion: A motion was made by Commissioner Mueller, seconded by Commissioner Bullard, to reschedule the November Regular Meeting to November 17, 2020, and the December Regular Meeting to December 15, 2020. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

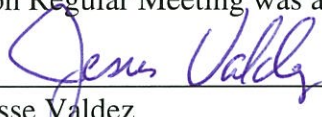
3. Announce the date, time, and location for next meeting (October 27, 2020, at 6:00 p.m. at City Hall).

Chair Valdez announced the next Water Commission Regular Meeting will be held on Tuesday, October 27, 2020, at 6:00 p.m. at City Hall in the City Council Chambers.

6. Citizen Comment Period: No one wished to speak.

7. Adjournment

Motion: A motion was made by Commissioner Bullard, seconded by Commissioner Mueller, to adjourn. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, September 22, 2020, Water Commission Regular Meeting was adjourned at 7:10 p.m. by Chair Valdez.



Jesse Valdez
Chair

ATTEST:



Kat Balbi

Assistant City Secretary