



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA CITY COUNCIL REGULAR MEETING WEDNESDAY, OCTOBER 7, 2020, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, October 7, 2020, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Proclamations

- a) Domestic Violence Awareness Month.
- b) Hill Country Night Sky Month.

5. City/Employee Recognitions/Employee Introductions

- a) Thank you note from Thomas Elvir to Chief Eberhardt and the Garden Ridge Police Department.
- b) Thank you note from Ben Henderson to Librarian Linda Crosland and the Garden Ridge Library.
- c) Thank you note from The Forest of Garden Ridge Homeowners Association to Lt. Bellinger.
- d) Introduction of Officer McKenzie.
- e) Introduction of Officer Slowik.
- f) Recognition of Employee Service Years with the City of Garden Ridge.

6. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

7. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the August 26, 2020, City Council Special Meeting.

- b) Approval of Minutes for the September 2, 2020, City Council Regular Meeting.
- c) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – August 31, 2020.
- d) Resolution No. 469-102020 A Resolution of the City Council of the City of Garden Ridge, Texas, designating the New Braunfels Herald-Zeitung as the official newspaper for the City of Garden Ridge.
- e) Interlocal Cooperation Agreement between Comal County and the City of Garden Ridge for Fire Code Enforcement.
- f) Destruction of City Records in accordance with City of Garden Ridge Records Retention Plan.

8. Staff Reports

The following items are for discussion, consideration, and action.

- a) City Administrator Monthly Activity Report.
 - Community and Event Center usage/financial report, Building Permits issued to date for residential, commercial, and minor construction projects, City Council ideas/suggestions, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, and continuity of operations.
- c) Public Works Monthly Activity Report.
 - Street and right-of-way maintenance, drainage facility and easement maintenance, City parking lots and facility maintenance, Animal Services (domestic and wild), projects, and continuity of operations.
- d) Water Department Monthly Activity Report.
 - Water pumping/usage from City wells, water system infrastructure maintenance/repairs/projects, leak adjustments, water and/or drought management (current watering stage), and continuity of operations.
- e) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

9. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) FM 2252 Wastewater Project.

10. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Expiring terms (September 30, 2020) of Commissioners.
 - 1.1. Receive recommendation for the reappointment of Commissioner Diaz and Commissioner Jacaman to serve another term (term expiring September 30, 2022).
 - 1.2. Take action on recommendation.
 - 2. Petition by Richard R. Winkler for rezoning from Residence-Agriculture (RA) District to Light Industrial (L1) District of 4.761 acres of a 7.141 acre tract of land situated in the Vicente Micheli Survey 114, Abstract 383, the City of Garden Ridge, Comal County, Texas, and 11.178 acres of a 12.79 acre tract of land situated in the City of Garden Ridge, Texas, out of the Vicente Micheli Survey No. 114, Comal County, Texas; both tracts being out of the remainder of that certain 27.594 acre tract described in instrument to Versielene Buehring recorded in Volume 242, Page 143, of the Comal County Deed Records. The property is further located at the southwest corner of the intersection of Nacogdoches Road (F.M. 2252) and Nacogdoches Loop Road, Garden Ridge, Texas.
 - 2.1. Receive recommendation from Planning and Zoning Commission.
 - 2.2. Hold a public hearing.
 - 2.3. Take action on petition.

3. Petition by Scott Smith for rezoning from Residence-Agriculture (RA) District to Neighborhood Service (B-1) District of 1.734 acres out of the George M. Dolson Survey 96, Abstract 120, Comal County, Texas and also being out of a 49.850 acre tract described in Volume 194, Page 138, of the Deed Records of Comal County, Texas. The property is further located on the southside of F.M. 2252 across from 19295 and 19269 F.M. 2252 in Garden Ridge, Texas.
 - 3.1. Receive recommendation from Planning and Zoning Commission.
 - 3.2. Hold a public hearing.
 - 3.3. Take action on petition.
4. Receive monthly activity update as applicable.

b) Quarry Commission:

1. Expiring terms (September 30, 2020) of Commissioners.
 - 1.1. Receive recommendation and take action on the reappointment of Commissioner Barucky to serve another term (term expiring September 30, 2022).
 - 1.2. Receive recommendation and take action on the reappointment of Commissioner Holly to serve another term (term expiring September 30, 2022) as specified in Ordinance No. 210-022018 Section III. E. for the purpose of good cause.
2. Request from Buckley Powder Co., for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry for the period of October 1, 2020-September 30, 2021.
 - 2.1. Receive recommendation from Quarry Commission.
 - 2.2. Take action on recommendation.
 - 2.3. Receive recommendation from the City Administrator regarding an annual fee for the Partial Exemption Permit.
 - 2.4. Take action on recommendation.
3. Receive monthly activity update as applicable.

c) Water Commission:

1. Expiring terms (September 30, 2020) of Commissioners.
 - 1.1. Receive recommendation for the reappointment of Commissioner Valdez, Commissioner Bullard, and Commissioner Haltaman to serve another term (term expiring September 30, 2022).
 - 1.2. Take action on recommendation.
2. Receive monthly activity update as applicable.

d) Wildlife Management Advisory Commission:

1. Expiring terms (September 30, 2020) of Commissioners.
 - 1.1. Receive recommendation for the reappointment of Commissioner Dr. Miner-Williams, Commissioner Bippert, and Commissioner Drichta to serve another term (term expiring September 30, 2022).
 - 1.2. Take action on recommendation.
2. Feral Hog Management.
 - 2.1. Receive recommendation regarding purchasing equipment for hog traps.
 - 2.2. Take action on recommendation.
3. Deer Population Summary and Deer Management Program.
 - 3.1. Receive recommendation from Wildlife Management Advisory Commission.
 - 3.2. Take action on recommendation.
4. Receive monthly activity update as applicable.

e) Parks Committee:

1. Receive monthly activity update as applicable.

f) *Volunteer Garden Ridge!*

1. Receive monthly activity update as applicable.

11. Approvals/Authorizations

The following items are for discussion, consideration, and action.

- a) Ordinance No. 143-012020 An Ordinance of the City Council of the City of Garden Ridge, Texas, granting an exclusive franchise agreement between the City of Garden Ridge, Texas, and BFI Waste Services of Texas, LP/DBA/Republic Services of San Antonio for the collection and disposal of solid waste and recycling service; authorizing the Mayor to execute the contract; setting forth general specifications establishing rates for collection and disposal of solid waste and recycling service; providing for enforcement and the collection of established rates; providing a penalty for violations of this Ordinance of a fine of not less than \$100.00 nor more than \$500.00 and making each day a separate offense; providing a cumulative and savings clause; providing for severability; and declaring an effective date.
 - 1. Take action on CPI rate increase and direct City Staff to update Exhibit A to reflect price change dictated by the rate increase.
- b) COVID-19.
 - 1. Discuss status, updates, response, and matters related to the COVID-19 Virus.
 - 2. Discuss funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.
 - 3. Take possible action on matters related to the COVID-19 Virus, including Trunk or Treat, Veterans Day Celebration, Texas Arbor Day Landscaping Project, and Christmas Tree Lighting Event.

12. Updates

- a) City Administrator Reports.
 - 1. Update on Oak Wilt.
- b) City Council Projects.
 - 1. Code Compliance (Lantzy).
- c) Mayor's Projects.
 - 1. Communication Report.
 - 2. Citizen Contact Report.

13. Discussion of Future Agenda Items

14. Citizen Comment Period – limited to 20 minutes total

See “Rules for Citizens’ Participation” under Item 6.

15. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization
Boy Scouts and/or Girl Scouts
City of Garden Ridge sponsored events and outreach efforts
Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
Counties (Bexar/Comal/Guadalupe)
Garden Ridge Lions Club
Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
Garden Ridge Women's Club
Greater Bexar County Council of Cities
Northeast Partnership

16. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney.
 1. To seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.
 2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement.

17. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

18. Adjournment

AGENDA NOTICES:

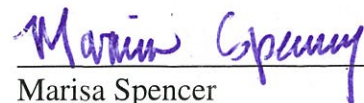
Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 10:00 a.m. on October 2, 2020, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Marisa Spencer
City Secretary

Proclamation

WHEREAS, the first Domestic Violence Month was observed in October 1987, the same year in which the first national domestic violence toll-free hotline was initiated, and in 1989 Congress designated October as National Domestic Violence Awareness Month; and

WHEREAS, in just one day across the United States and its territories, nearly 75,000 victims of domestic violence sought services from domestic violence programs and shelters; however, more than 9,000 requests for services could not be provided due to programs lacking the necessary resources and safe houses continue to be rate as survivors' most urgent need; and

WHEREAS, the impact of domestic violence is wide ranging, directly affects individuals and society, and crosses all ethnic, racial, sexual preference, economic, age, educational, and religious lines; and

WHEREAS, domestic violence affects millions of people each year, but it can be prevented through the collective voice and power of individuals, families, institutions, and systems that add valuable and powerful components to transforming our communities; and

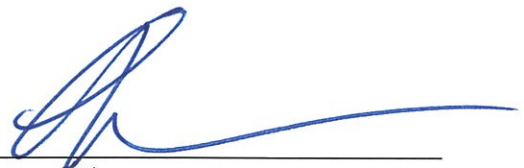
WHEREAS, Comal County is dedicated to remembering the survivors of domestic violence; therefore, the County Courthouse tower will be illuminated for one week with purple lights.

NOW, THEREFORE, BE IT PROCLAIMED that I, Larry Thompson, Mayor of Garden Ridge, Texas, do hereby proclaim October 2020 in the City of Garden Ridge as

DOMESTIC VIOLENCE AWARENESS MONTH

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of Garden Ridge this 7th day of October, 2020.





Larry Thompson
Mayor

Proclamation

WHEREAS, the aesthetic beauty and wonder of star-filled skies are the heritage of all humankind and preserving rich historic heritage and starry night skies of Garden Ridge is important to its residents; and

WHEREAS, the influx of people into the Texas Hill Country region and the accompanying light pollution from area lighting fixtures has been steadily on the rise, eroding the historical view of the night skies in many nearby areas; and

WHEREAS, addressing light pollution involves making better use of outdoor lighting to direct light down to where it is needed instead of upward into the sky, putting outdoor lights on timers, and using outdoor lighting only where necessary; and

WHEREAS, Hill Country communities are increasingly dedicated to the preservation of the region's night skies, as evidenced by the frequent educational activities conducted by the increasing number of places and organizations in our region: Comal County, Camp Bullis, Bracken Cave Preserve, San Antonio Astronomical Association, New Braunfels Astronomy Club, Guadalupe River State Park, and Comal County Friends of the Night Sky; and

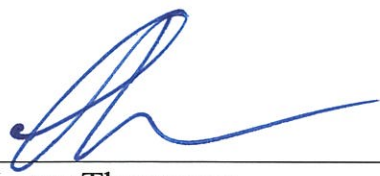
WHEREAS, this regional effort in addition to the preservation and celebration of our night skies is worthy of recognition.

NOW, THEREFORE, BE IT PROCLAIMED that I, Larry Thompson, Mayor of Garden Ridge, Texas, do hereby proclaim October 2020 in the City of Garden Ridge as

HILL COUNTRY NIGHT SKY MONTH

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of Garden Ridge this 7th day of October, 2020.





Larry Thompson
Mayor

Thomas A. Elvir

Circuit Overseer — San Antonio

August 29, 2020

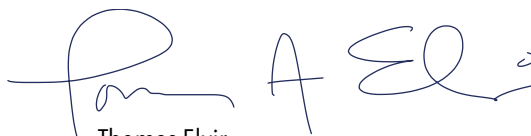
Dear Officer Eberhardt:

My name is Thomas Elvir. I am writing to thank you for your kind consideration recently while I was en route from Canyon Lake on my bicycle. You may recall that you took notice of my heat exhaustion and offered to assist by providing me with water. How timely your gesture was. I do believe matters would have worsened without your act of kindness. My family and I express appreciation to you and the department for your high quality service in behalf of the community.

In the times we live in today, genuine gratitude for police officers and the necessary work they do has become a rare commodity. As one of Jehovah's Witnesses I find it very important to acknowledge the peace and order promoted by the vast majority of honest hearted public servants like yourself. Again, thank you. Please express to the entire department that we put high esteem in your efforts to keep law and order in our communities, so that all can feel safe to a reasonable degree. What a glorious day when criminal activity will be completely done away with! —Psalms 37:9-11

In closing, please notice attached a link to an issue of the *Awake!* Magazine that highlights 3 excellent articles on why police officers and their protection is necessary: <https://www.jw.org/en/library/magazines/g20020708/>

Your fellow citizen,

A handwritten signature in blue ink, appearing to read 'Tom A Elvir'.

Thomas Elvir
2850 Foster Meadows
San Antonio TX 78222
740.605.8471

City Administrator

From: City Administrator
Sent: Tuesday, September 8, 2020 4:52 PM
To: Library
Cc: Mayor
Subject: Compliment for the Library

Linda,

I received a call today, September 8, 2020, from Garden Ridge resident, Ben Henderson. He was so very appreciative, complimentary and impressed with all that you and your staff have done to make the Garden Ridge Library a great and neat place. Mr. Henderson really loves the Library and all the activities that it offers. He has three children that have grown up in the Garden Ridge Library and his son is currently involved in one of the youth activities. Mr. Henderson said that he wanted me to know how he felt about the you, your staff and the Library. I told Mr. Henderson I would pass his compliments onto to you and your staff. In fact I bragged about you a bit, telling him that you are very passionate about the Library and that your passion has made it the great place it is today. Please pass Mr. Henderson's comments onto Wendy and your volunteers.

Thanks,
Nancy Cain
City Administrator
City of Garden Ridge
administrator@ci.garden-ridge.tx.us
210-651-6632

City Secretary

From: Ron Eberhardt
Sent: Friday, October 2, 2020 8:27 AM
To: City Secretary
Subject: FW: [EXTERNAL] Lt. Bellinger

Importance: High

Letter for Council Meeting please

Ron Eberhardt
Chief of Police
City of Garden Ridge
Off: 210-651-6441

From: Rod Chamberlain
Sent: Thursday, October 1, 2020 12:56 PM
To: Ron Eberhardt <reberhardt@ci.garden-ridge.tx.us>
Cc: Bob Martin Wanda Foltz Cindy Gedraitis
Subject: [EXTERNAL] Lt. Bellinger
Importance: High

Chief Ron,

The Forest of Garden Ridge HOA would like to say "Thanks" for the time and information Lieutenant Dan Bellinger shared with our homeowners at last night's annual HOA meeting.

Additionally, we appreciated Lt. Bellinger answering the questions which the group asked him during his visit.

Please pass along to Lt. Bellinger our appreciation and thanks not only for his time, but also for the duties he and the rest of your team do to make our HOA, and our city a safer place to live.

Sincerely,

The Forest of Garden Ridge HOA
Board Members
Rod Chamberlain - Bob Martin - Wanda Foltz - Cindy Gedraitis



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL SPECIAL MEETING WEDNESDAY, AUGUST 26, 2020, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Todd Arvidson (arrived at 6:39 p.m.)
Councilmember Kay Bower

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Karen Ford, Finance/HR
Cynthia Trevino, City Attorney (present via telephone at 6:30 p.m. and arrived in person at 7:02 p.m.)

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the special meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, August 26, 2020, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

Mayor Thompson stated the tax rate agenda item includes a public hearing; therefore, this agenda does not include a citizen comment period in the beginning of the meeting but still contains the citizen comment period at the end.

4. Approvals/Authorizations

The following items are for discussion, consideration, and action.

a) 2020 Tax Rate.

1. Review and discuss the 2020 Tax Rate Proposal of \$0.321106.

Mayor Thompson spoke regarding the new terminology and calculations for the 2020 No-New-Revenue, Voter-Approval, and De Minimis Tax Rate Calculations. Mayor Thompson spoke regarding the tax rate proposal of \$0.321106 for the 2020 tax year, stating this is the same rate as the 2019 tax year, and discussed new legislation requiring specific language for tax rate adoption.

2. Hold a public hearing.

Mayor Thompson opened the public hearing at 6:12 p.m.

No one wished to speak and Marisa Spencer, City Secretary, stated no written comments were submitted.

Mayor Thompson closed the public hearing at 6:13 p.m.

3. Ratify the property tax increase of \$47,265.00 as reflected in the 2021 Budget for the City of Garden Ridge General Fund and Interest and Sinking Fund.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to ratify the property tax increase of \$47,265.00 as reflected in the 2021 Budget for the City of Garden Ridge General Fund and Interest and Sinking Fund. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

4. Approve \$0.226559 as the 2020 Maintenance and Operation Rate for the City of Garden Ridge.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Swint, to approve \$0.226559 as the 2020 Maintenance and Operation Rate for the City of Garden Ridge. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

5. Approve \$0.094547 as the 2020 Debt Service Rate for the City of Garden Ridge.

Motion: A motion was made by Councilmember Swint, seconded by Councilmember Lantzy, to approve \$0.094547 as the 2020 Debt Service Rate for the City of Garden Ridge. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

6. Take action on Ordinance No. 228-082020 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a Tax Rate of \$0.321106 per one hundred dollars (\$100.00) consisting of the approved Maintenance and Operation Rate and Debt Service Rate of assessed valuation for the City of Garden Ridge to be effective for the Tax Year 2020 (Fiscal Year 2021).

Mayor Thompson spoke regarding new legislation requiring specific language be used when adopting a tax rate, stating legislation now requires stating that the property tax rate be increased despite the proposed tax rate being the exact same as the 2019 tax rate. He reminded Councilmembers that to ensure the action taken on Ordinance No. 228-082020 satisfies these additional legal requirements, City Staff provided the required motion language.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Lantzy, moving that the property tax rate be increased by the adoption of a tax rate of \$0.321106, which is effectively a 3.415 percent increase in the tax rate, and that Ordinance No. 228-082020 is approved to adopt \$0.321106 as the 2020 tax rate for the City of Garden Ridge. The City Council voted by roll call:

Mayor Pro-Tem McCaw, Place 1 – aye
Councilmember Swint, Place 2 – aye
Councilmember Lantzy, Place 3 – aye
Councilmember Arvidson, Place 4 – not present at this time
Councilmember Bower, Place 5 – aye

The motion carried unanimously.

5. Citizen Comment Period

No one wished to speak.

6. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071(1)– Consultation with Attorney.

1. To seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.

Mayor Thompson announced the City Council will recess at 6:18 p.m. and reconvene into Executive Session at 6:30 p.m., in accordance with Texas Government Code Section 551.071(1) – Consultation with Attorney to discuss and seek legal advice on the item stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 7:44 p.m.

7. **Business Items**

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson asked if any Councilmembers wanted to recall any items posted for Executive Session to allow for any action they wanted to take. Receiving no responses from Councilmembers, Mayor Thompson closed Business Items.

8. **Adjournment**

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, August 26, 2020, City Council special meeting was adjourned at 7:45 p.m. by Mayor Thompson.

ATTEST

Larry Thompson
Mayor

Marisa Spencer
City Secretary



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, SEPTEMBER 2, 2020, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Kay Bower
Councilmember Todd Arvidson

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Karen Ford, Finance/HR
Ron Eberhardt, Police Chief
Jacob Parsons, Water Manager
Steven Steinmetz, Public Works Director
Wendy Bippert, Assistant Librarian
Cynthia Trevino, City Attorney

City Commission Representatives Present:

Dr. Jim Miller, Chair, Planning and Zoning Commission
Jesse Valdez, Chair, Water Commission

Other City Commissioners in Attendance:

Ken Kneupper, Vice-Chair, Wildlife Management Advisory Commission
James Mueller, Water Commissioner

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, September 2, 2020, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

4. City/Employee Recognitions/Employee Introductions

a) Thank you note from Larry Verner to Officer McKenzie.

Nancy Cain, City Administrator, stated a thank you note was received from Larry Verner to Officer McKenzie for checking on an activated alarm at a family member's residence.

b) Thank you note from Martha Stipp to City Secretary Marisa Spencer.

Nancy Cain, City Administrator, stated a thank you note was received from Martha Stipp to City Secretary Marisa Spencer for her professionalism and dedication to serving the City of Garden Ridge.

c) Thank you card from The Smotherman Family to Mayor Thompson and the City of Garden Ridge.

Nancy Cain, City Administrator, stated a thank you card was received from The Smotherman Family to Mayor Thompson and the City of Garden Ridge for the support provided during their time of loss.

d) Introduction of Utility Clerk Michelle Hinojosa.

Marisa Spencer, City Secretary, introduced Utility Clerk Michelle Hinojosa and spoke regarding her background and professional experience. Mayor Thompson and Councilmembers welcomed her to the City of Garden Ridge.

e) Recognition of Employee Service Years with the City of Garden Ridge.

Nancy Cain, City Administrator, recognized employees with anniversary dates in the month of September for their hard work, dedication, and tenure with the City. This recognition included: Jill Acha-2 years of service and Detective Sgt. Keith Osborn-4 years of service.

f) Presentation of 2020 Essential Workers Plaque from the Randolph Metrocom Rotary Club.

Nancy Cain, City Administrator, stated the 2020 Essential Workers Plaque was received from the Randolph Metrocom Rotary Club recognizing City Staff, Mayor Thompson, and City Council for the continued essential work and dedication to the community during the Covid-19 health emergency.

5. Citizen Comment Period

No one signed up to speak.

6. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

a) Approval of Minutes for the August 5, 2020, City Council Regular Meeting.

b) Approval of Minutes for the August 13, 2020, City Council Special Meeting.

c) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – July 31, 2020.

d) Recommendation from the City Administrator to cast a vote for the incumbents on the Official Ballot for Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to pull Consent Agenda Item d) for further discussion and to receive a recommendation from the City Administrator. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Motion: A motion was made by Councilmember Bower, seconded by Mayor Pro-Tem McCaw, to approve Consent Agenda items a)-c). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Councilmember Lantzy spoke regarding the candidates on the Official Ballot for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election and Nancy Cain, City Administrator, provided the recommendation to cast a vote for the incumbents.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve Consent Agenda item d). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

7. Staff Reports

The following items are for discussion, consideration, and action.

a) City Administrator Monthly Activity Report.

Nancy Cain, City Administrator, provided City Council with an update on citizens watching City Council and Commission meetings and spoke regarding continuity of operations related to the Community and Event Center.

Karen Ford, Finance/HR, provided City Council with an update on continuity of operations related to Finance and Human Resources and spoke regarding employee benefits, salary step meetings, and the annual audit.

Marisa Spencer, City Secretary, spoke regarding precautionary public health measures implemented at City Hall and continuity of operations related to the Administrative Department. She provided City Council with an update regarding the ability to conduct telephonic and videoconference meetings.

Mayor Thompson spoke regarding the tax rate comparison chart created by the City Administrator showing City tax rates for the surrounding area for the 2019 tax year.

b) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department. He addressed questions from Councilmembers.

c) Public Works Monthly Activity Report.

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department. He addressed questions from Councilmembers.

d) Water Department Monthly Activity Report.

Jacob Parsons, Water Manager, reviewed the monthly activity report and spoke regarding continuity of operations related to the Water Department. He addressed questions from Councilmembers.

e) Library Monthly Activity Report.

Wendy Bippert, Assistant Librarian, reviewed the monthly activity report and spoke regarding continuity of operations related to the Library.

Mayor Thompson thanked Department Heads for their increased effectiveness and productivity during this public health emergency and specifically spoke regarding their efforts related to the budget and tax rate process.

8. City Engineer Projects Status Reports

Pat Lackey, City Engineer, reviewed the Trihydro Corporation Engineering Report for September 2020 and addressed questions from Councilmembers. The topics of discussion included the FM 2252 TxDOT Project and FM 2252 Wastewater Project.

a) FM 2252 Wastewater Project.

1. Force Main Sanitary Sewer Project.

1.1. Receive recommendation regarding bid proposals.

Pat Lackey, City Engineer, spoke regarding Force Main Sanitary Sewer Project bid proposals, presented the recommendation to authorize the City Administrator to negotiate a contract with QroMex Construction, and addressed questions from Councilmembers.

1.2. Take action to award contract.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve the City Engineer's recommendation and authorize the City Administrator to negotiate a contract with QroMex Construction regarding Force Main Sanitary Sewer Project. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Supply of Goods and Special Services for Grinder Pump Equipment, Installation, On-Call Emergency Service and Repair, and Service Agreement.

2.1. Receive recommendation regarding bid proposals.

Pat Lackey, City Engineer, spoke regarding Supply of Goods and Special Services for Grinder Pump Equipment, Installation, On-Call Emergency Service and Repair, and Service Agreement bid proposals. He presented the recommendation to authorize the City Administrator to negotiate a contract with Hydro Source Service Inc. and addressed questions from Councilmembers.

2.2. Take action to award contract.

Motion: A motion was made by Councilmember Swint, seconded by Councilmember Bower, to approve the City Engineer's recommendation and authorize the City Administrator to negotiate a contract with Hydro Source Service Inc. regarding the Supply of Goods and Special Services for Grinder Pump Equipment, Installation, On-Call Emergency Service and Repair, and Service Agreement. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. Special Services for Bulk Wastewater Pumping, Hauling, and Disposal.

3.1. Receive recommendation regarding bid proposals.

Pat Lackey, City Engineer, spoke regarding Special Services for Bulk Wastewater Pumping, Hauling, and Disposal bid proposals. He presented the recommendation to review and reissue a solicitation for bids due to not receiving any bid proposals prior to the previously issued deadline.

3.2. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to approve the City Engineer's recommendation and authorize the City Administrator and City Engineer to review and reissue a solicitation of bids regarding Special Services for Bulk Wastewater Pumping, Hauling, and Disposal. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

9. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

Chair Dr. Miller provided City Council with an update on the topics discussed at the Commission's August meeting. He spoke regarding development, petitions for variances and rezoning, and the Draft Zoning Ordinance. He addressed questions from Councilmembers.

Mayor Thompson spoke regarding the legalities related to processing applications and conducting public hearings for petitions regarding development and use of land and property within the City of Garden Ridge.

b) Quarry Commission:

Mayor Thompson stated the Commission did not meet in August and there are no items to report on at this time.

c) Water Commission:

1. Fire Flow Service for individuals outside the City's Certificate of Convenience and Necessity (CCN).

1.1. Receive recommendation from Water Commission to amend Ordinance No. 54-122019 to include Fire Flow Service for individuals outside the City's CCN.

Chair Valdez spoke regarding Fire Flow Service for individuals outside the City's Certificate of Convenience and Necessity (CCN) stated the Commission recommends amending Ordinance No. 54-122019 to include Fire Flow Service for individuals outside the City's CCN.

1.2. Take action on Ordinance No. 54-092020 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a comprehensive water company for the City of Garden Ridge; providing definitions; statement of organization; establishing a Water Commission; general policies; regulations and rules; rates and billing cycles; providing for a penalty; providing for severability; and declaring an effective date.

Motion: A motion was made by Councilmember Bower, seconded by Mayor Pro-Tem McCaw, to approve Ordinance No. 54-092020 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a comprehensive water company for the City of Garden Ridge; providing definitions; statement of organization; establishing a Water Commission; general policies; regulations and rules; rates and billing cycles; providing for a penalty; providing for severability; and declaring an effective date. The City Council voted four (4) for and one (1) opposed (Councilmember Lantzy). The motion passed by a vote of 4-1.

2. Request for water leak adjustment for 8818 Cherokee Path for the billing period of March 23, 2020 – April 23, 2020.

2.1. Receive recommendation from Water Commission.

Chair Valdez provided City Council with a summary of the Commission's discussion regarding this request. He stated the Commission recommends the Water Manager's proposal of a credit in the amount of \$604.35 for approval by City Council, adding the amount is based on calculating the cost of water lost at the lowest tier rate.

2.2. Take action on recommendation.

Motion: A motion was made by Councilmember Swint, seconded by Councilmember Arvidson, to approve the Water Commission's recommendation for request for water leak adjustment for 8818 Cherokee Path for the billing period of March 23, 2020 – April 23, 2020, and credit the account in the amount of \$604.35. The City Council voted four (4) for and one (1) opposed (Councilmember Bower). The motion passed by a vote of 4-1.

3. Advanced Metering Infrastructure System (AMI) and Meter Data Management System (MDMS).

3.1. Receive recommendation from Water Commission regarding bid proposals.

Chair Valdez provided City Council with a summary of the City of Garden Ridge Water Meter Project Report and spoke regarding the Advanced Metering Infrastructure System (AMI) and Meter Data Management System (MDMS). He presented the Commission's recommendation to authorize the City Administrator to negotiate a contract with Lubin Enterprises/Kamstrup regarding the AMI and MDMS.

3.2. Take action to award contract.

Motion: A motion was made by Councilmember Arvidson, seconded by Councilmember Bower, to approve the Water Commission's recommendation and authorize the City Administrator to negotiate a contract with Lubin Enterprises/Kamstrup regarding Advanced Metering Infrastructure (AMI) and Meter Data Management System (MDMS). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

4. Receive monthly activity update as applicable.

Chair Valdez provided City Council with an update on topics discussed at the Commission's August meeting. He spoke regarding Commissioner activities and projects, revisions to Ordinances related to the Water Commission, water leases, and water rates.

Mayor Thompson and City Council thanked Chair Valdez and the Water Commission for their expertise, hard work, preparation, and dedication in their projects.

d) Wildlife Management Advisory Commission:

Nancy Cain, City Administrator, provided City Council with an update on topics discussed at the Commission's August meeting and addressed questions from Councilmembers.

e) Parks Committee:

1. Eagle Scout Project at Paul Davis Park.

1.1. Receive recommendation from Parks Committee.

Rod Chamberlain, Parks Committee, introduced Eagle Scout Alex Webster and stated the Committee recommends City Council approval of his Eagle Scout Project at Paul Davis Park. Mr. Webster provided City Council with details of his Eagle Scout Project consisting of adding a bench and trellis at Paul Davis Park.

1.2. Take action on recommendation.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Bower, to approve the Parks Committee's recommendation and authorize the Eagle Scout Project at Paul Davis Park. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Rod Chamberlain, Parks Committee, provided City Council with an update on current and future Parks Committee efforts and projects. He spoke regarding park facilities, committee membership, landscaping around the new pavilion at Paul Davis Park, and revisions to Ordinance No. 24.

Mayor Thompson and Councilmembers thanked Rod Chamberlain and the Parks Committee for their hard work.

f) *Volunteer Garden Ridge!*

Nancy Cain, City Administrator, stated *Volunteer Garden Ridge!* reported 83 hours for the month of August, despite the necessary COVID restrictions.

Mayor Thompson spoke regarding the butterfly sculpture in front of City Hall and thanked the Comal Master Gardeners for their expertise and hard work at the Gardens of Garden Ridge.

10. Approvals/Authorizations

The following items are for discussion, consideration, and action.

a) COVID-19.

1. Discuss status, updates, response, and matters related to the COVID-19 Virus.

Mayor Thompson provided City Council with an update on the status and actions taken at the federal, state, and local level in response to COVID-19. He spoke regarding Governor Abbott's disaster declaration renewal, Executive Orders GA-28 and GA-29, school re-openings, and the Community Blood Drive sponsored by the City of Garden Ridge and the Garden Ridge Lions Club held on August 29th at the Community and Event Center.

2. Discuss funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.

Karen Ford, Finance/HR, provided City Council with an update on funding and expenditures from the Coronavirus Aid, Relief, and Economic Security Act.

Steven Steinmetz, Public Works Director, provided City Council with an update on touchless appliances and features being installed within City facilities.

3. Take action on Allocating Funds from Northeast Partnership.

Mayor Thompson spoke regarding Northeast Partnership allocating funds for cities to distribute to local businesses in their community affected by the Covid-19 public health emergency. He spoke regarding funds being proportional to the size of the city and stated Garden Ridge's share is \$1,250.

The City Council discussed distributing funds to local restaurants that support the Garden Ridge community, including within the city limits as well as the unincorporated area of Comal County just outside the city limits.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Bower, to allocate Garden Ridge's share of funds from Northeast Partnership by distributing \$450 to Capparelli's, \$400 to Figlio's, and \$400 to Wraptitude. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

4. Take possible action on matters related to the COVID-19 Virus, if needed.

No action taken.

11. Updates

a) City Administrator Reports.

1. Update on Oak Wilt.

Steven Steinmetz, Public Works Director, provided City Council with an update on Oak Wilt within the City of Garden Ridge, including containment and treatment efforts.

b) Mayor's Projects.

1. Communication Report.

Mayor Thompson spoke regarding the 2020 Census, stating the response rate for City of Garden Ridge is currently ranked as #2 in Texas and on average, the City of Garden Ridge has remained ranked in the top 100 of cities in the nation.

Mayor Thompson spoke regarding options for relocating the City sign on FM 2252 as well as looking into options regarding electronic signage within the City.

Mayor Thompson spoke regarding Comal County Crime Stoppers renewing the increased reward related to the homicide the Police Department is actively investigating as well as continuing communications with various news outlets to provide updated information.

2. Citizen Contact Report.

Mayor Thompson spoke regarding complaints related to loose dogs and thanked Animal Services, the Public Works Department, and the Police Department for working together to ensure the city maintains proper documentation.

Mayor Thompson spoke regarding citizens contacting him about standards related to conducting garage sales and thanked Chief Eberhardt for diplomatically handling these situations. He also added the Planning and Zoning Commission will incorporate regulations related to garage sales into the zoning ordinance rewrite for City Council approval.

Mayor Thompson spoke regarding a citizen contacting him about concerns related to the quality of water at their residence and they thanked the Water Department for being responsive and continuously ensuring the city provides safe and clean water.

12. Discussion of Future Agenda Items

Councilmember Lantzy requested a possible discussion regarding truck traffic near Hanson Servtex Quarry unless his concerns are resolved during the Quarry Commission regular meeting on September 14th.

Councilmember Lantzy requested a discussion regarding code compliance enforcement on the next agenda.

13. Citizen Comment Period

Mayor Thompson reviewed the Rules for Citizens' Participation.

Dr. Jim Miller, 9910 Marie Meadow, spoke regarding bid solicitations.

Rod Chamberlain, 8807 Cherokee Path, thanked City Council for their approval of Eagle Scout Alex Webster's Project at Paul Davis Park.

Ken Kneupper, 8891 Schoenthal Road, spoke regarding sporting events at Davenport High School.

14. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Northeast Partnership.

Councilmember Arvidson spoke regarding sporting events at Davenport High School.

15. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney.

- 1. To seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.**
- 2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement.**

Mayor Thompson announced he was striking Executive Session item 2. from this agenda and announced the City Council will recess at 8:49 p.m. and reconvene into Executive Session at 9:00 p.m., in accordance with Texas Government Code Section 551.071 – Consultation with Attorney to discuss and seek legal advice on the item stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 9:29 p.m.

16. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson asked if any Councilmembers wanted to recall any items posted for Executive Session to allow for any action they wanted to take. Receiving no responses from Councilmembers, Mayor Thompson closed Business Items.

17. Adjournment

Motion: A motion was made by Councilmember Lantzy, seconded by Mayor Pro-Tem McCaw, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, September 2, 2020, City Council regular meeting was adjourned at 9:30 p.m. by Mayor Thompson.

ATTEST

Larry Thompson
Mayor

Marisa Spencer
City Secretary

SEPTEMBER 2, 2020
CITY COUNCIL REGULAR MEETING
SECOND CITIZEN COMMENT PERIOD

NAME	ADDRESS	SUBJECT
1. James Miller	9910 Marie Meadow	SEWER
2. Rod Chaubert	8807 CHENOIXE PATH	EAGLE SCOUT PROJ.
3. Ken Kuepper	8891 SCHOERTHAL RD.	H/S. FOOTBALL
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CITY OF GARDEN RIDGE**MONTHLY ACCOUNT BALANCES & INTEREST RATES**

PERIOD ENDED AS OF 08/31/2020

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 128,501.48	0.00%
GF MONEY MARKET	2,932,564.71	0.55%
PEG CAPITAL FEES	41,503.06	0.50%
TEXPOOL INVESTMENTS	6,599.11	0.18%
2017 I&S	2,104.10	0.49%
2012 I&S	10,241.84	0.53%
2012 REFI	14,907.43	0.50%
2015 I&S	8,954.65	0.54%
TEXPOOL WATER IMPACT FEES	170,478.51	0.18%
TEXPOOL STREET IMPACT FEES	58,999.44	0.18%
CONSTRUCTION BOND	139,310.86	0.55%
ASSET/FORFEITURE - STATE	98.12	0.00%
ASSET/FORFEITURE - FED	238,745.69	0.55%
TOTAL CITY FUNDS	\$ 3,753,009.00	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
TEXPOOL WATER INVEST	\$ 2,235.13	0.18%
WATER SURCHARGE	147,929.62	0.55%
OPERATING ACCOUNT	1,861,026.07	0.55%
TOTAL WATER FUNDS	\$ 2,011,190.82	

TOTAL ALL ACCOUNTS	\$ 5,764,199.82	
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CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
CURRENT AND YEAR TO DATE AS OF 08/31/2020

GENERAL FUND	BALANCE
GF Operational Checking	\$ 128,501.48
GF Money Market	2,932,564.71
TexPool Investments	6,599.11
Restricted Amounts	(339,577.54)
TOTAL AVAILABLE FUNDS	\$ 2,728,087.76

WATER FUND	BALANCE
Operational Checking	\$ 1,861,026.07
TexPool Water Invest	2,235.13
Water Surcharge	147,929.62
Restricted Amounts	3,182.26
TOTAL AVAILABLE FUNDS	\$ 2,014,373.08

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 CURRENT AND YEAR TO DATE AS OF 08/31/2020

GENERAL FUND	Aug-20	YTD	FY 2020 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 202,730.47	\$ 3,052,488.16	\$ 3,025,717.00	100.9%	\$ (26,771.16)
EXPENDITURES					
ADMINISTRATION	(41,581.42)	710,542.62	809,632.00	87.8%	99,089.38
COURT	6,592.85	77,094.23	86,865.00	88.8%	9,770.77
POLICE	80,181.31	1,074,376.60	1,186,449.00	90.6%	112,072.40
PUBLIC FACILITIES	34,050.71	458,453.55	628,869.00	72.9%	170,415.45
COMMUNITY CENTER	3,345.70	44,895.99	54,469.00	82.4%	9,573.01
LIBRARY	8,041.01	84,379.59	90,814.00	92.9%	6,434.41
FARMERS MARKET	-	6,499.37	-		(6,499.37)
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	90,630.16	2,456,241.95	2,857,098.00	86.0%	400,856.05
REVENUE +/- EXPENDITURES	<u>\$ 112,100.31</u>	<u>\$ 596,246.21</u>	<u>\$ 168,619.00</u>		<u>\$ (427,627.21)</u>

WATER FUND	Aug-20	YTD	FY 2020 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 282,183.59	\$ 1,725,426.75	\$ 1,781,866.00	96.8%	\$ 56,439.25
EXPENDITURES	151,305.81	1,080,477.50	1,323,084.00	81.7%	242,606.50
REVENUE +/- EXPENDITURES	<u>130,877.78</u>	<u>644,949.25</u>	<u>458,782.00</u>		<u>(186,167.25)</u>

OTHER CASH OUTFLOWS	Jul-20	YTD	FY 2020 BUDGET	% OF BUDGET	BUDGET BALANCE
BOND PRINCIPLE PAYMENTS	-	441,200.00	441,200.00		-
TOTAL OTHER CASH OUTFLOWS	<u>\$ -</u>	<u>\$ 441,200.00</u>	<u>\$ 441,200.00</u>		<u>\$ -</u>

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER

PERIOD ENDED AS OF 08/31/2020

REVENUES	YTD	Budget
RENTALS	\$ 21,995.00	22,500.00
DEPOSITS	8,500.00	9,100.00
CLEAN-UP FEES	1,500.00	1,950.00
DEPOSITS REFUNDED	(14,630.00)	(16,000.00)
DONATIONS	-	-
TOTAL REVENUES	17,365.00	17,550.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	1,041.07	1,452.00
MANAGER FEES	12,491.37	15,000.00
COMPUTER/INTERNET	1,596.80	1,753.00
TELEPHONE	517.00	564.00
UTILITIES	6,862.29	8,500.00
MAINTENANCE	3,988.00	5,900.00
SUPPLIES	293.92	1,000.00
CLEANING	3,170.53	3,800.00
EQUIPMENT	305.01	500.00
MARKETING	-	-
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	30,265.99	38,469.00
NET POSITION	\$ (12,900.99)	\$ (20,919.00)

Management's Discussion and Analysis of Results of Operations – August 2020

GENERAL FUND

Cash

The August 31st Unrestricted Fund Balance is \$2,728.0k.

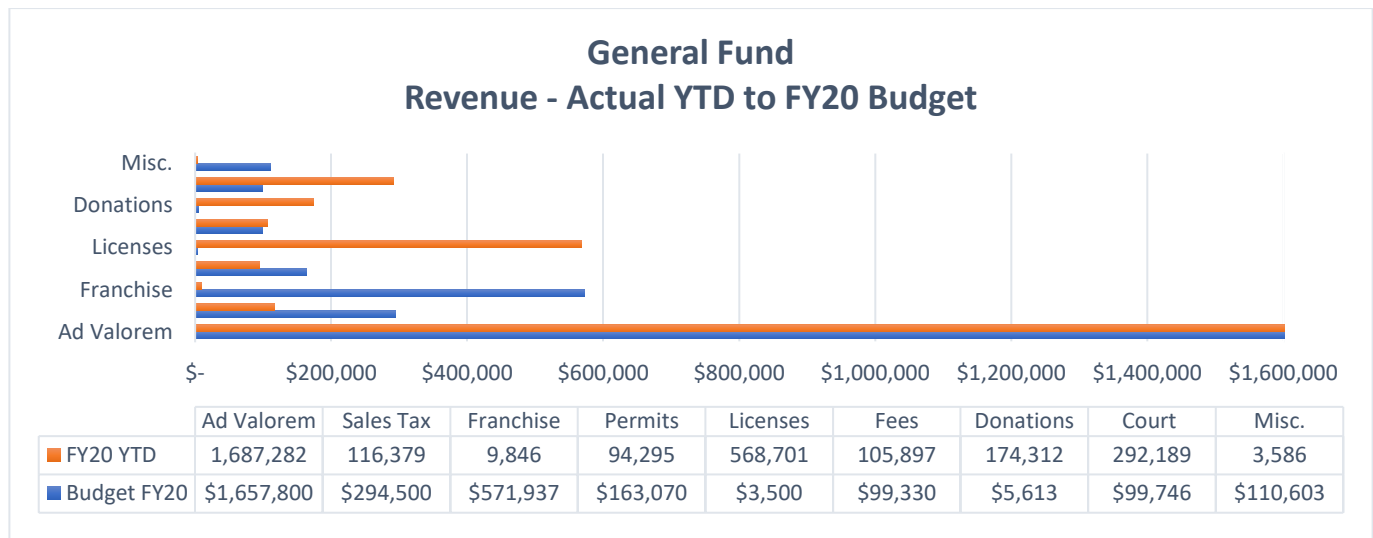
Revenue

Ad Valorem Tax collections for August total \$4.5k. YTD collections total \$1,678.1k or 101.7% of the \$1,650k budgeted for FY20.

YTD Sales Tax collections total \$292.2k or 99.2% of the budgeted \$294.5k.

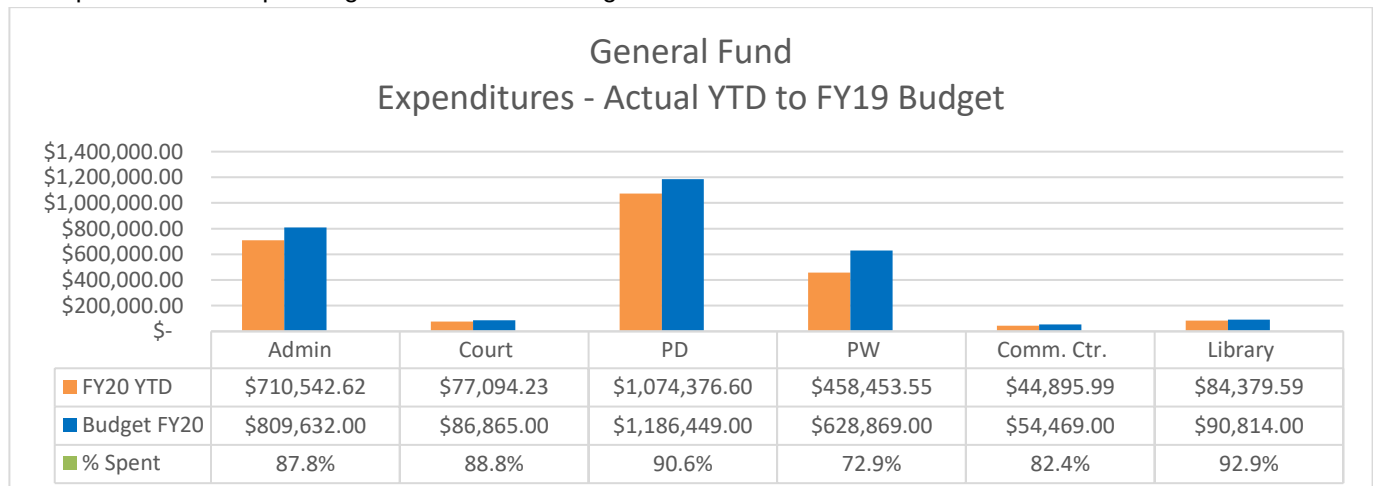
Building Permits YTD are currently at 108.2% or \$173.2k of the \$160k budgeted.

Trash Collections total 93.2% of the FY budget of \$80k. YOY collections are \$74.6k compared to \$73.9k for the previous year.



Expenditures

The Administration dept. expenditures total (\$41,581.42) this is due to the timing (the check was written in July but voided in August) of a voided check. The total expenditures for August without the voided check would be \$131.9k. All departments are operating within the FY20 budget.



WATER FUND

Meters

Current meters for August 2020 total 1664 vs 1637 for August 2019.

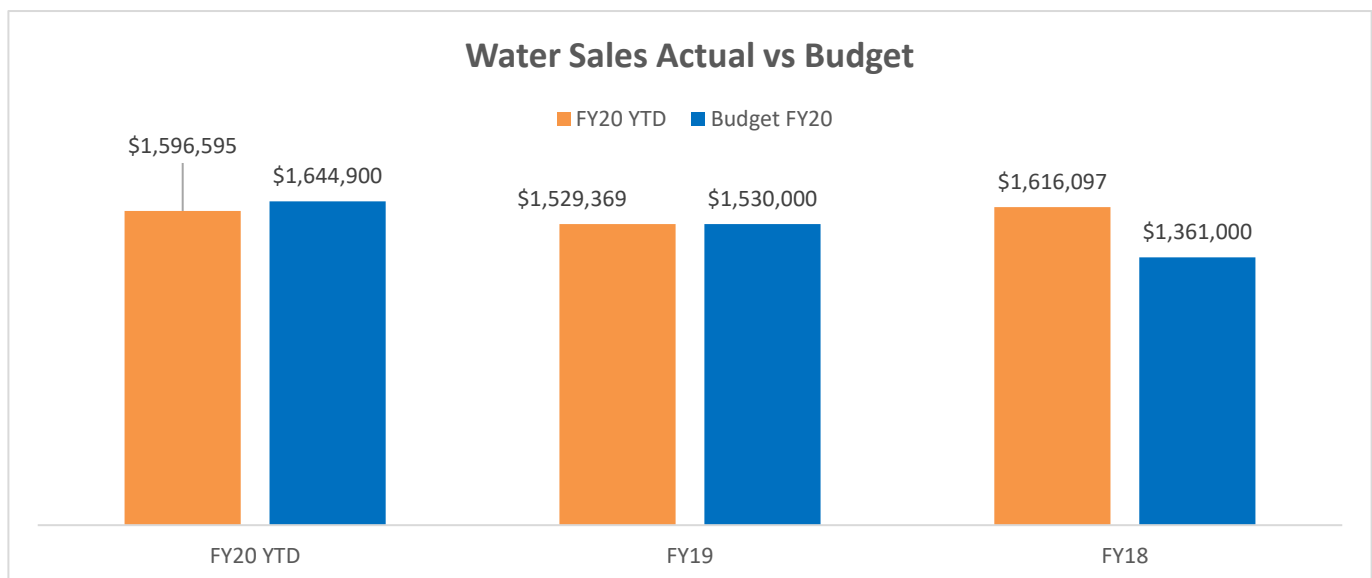
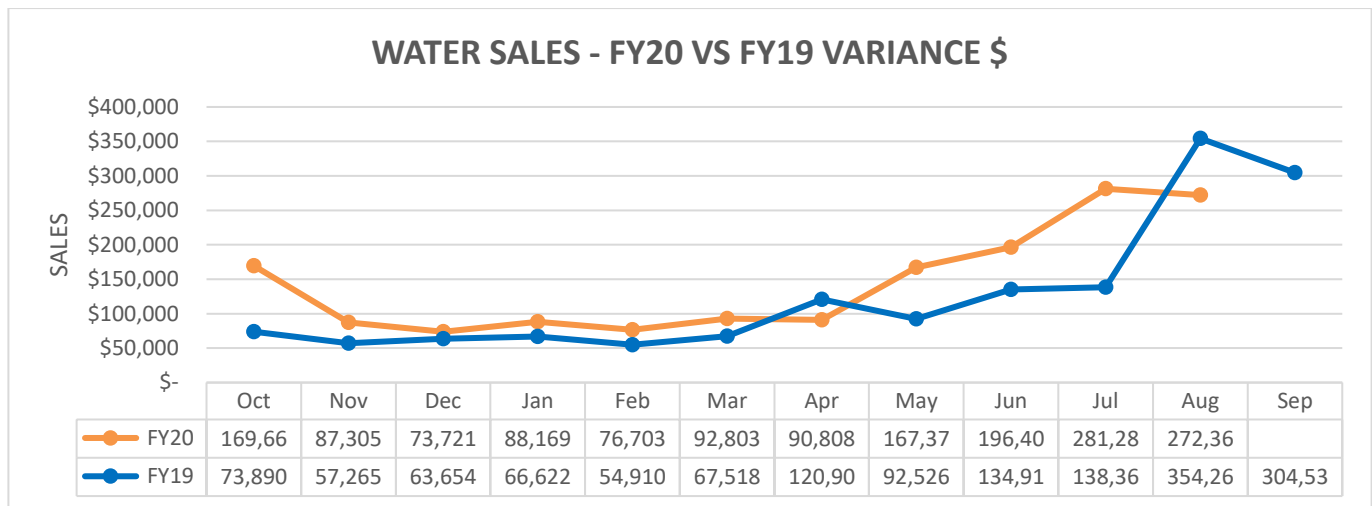
Cash

The August 31st Unrestricted Fund Balance is \$2,014.3k.

Revenue

Currently YTD Total Revenue are at \$1,725.4k vs the previous year at \$1,366.4k. Total Revenue is 96.8% of the \$1.781.9k budgeted for FY20.

Water Sales YTD totals \$1,596.6k or 97.1% of the \$1,644.9k FY20 budget, compared to the same period last year which was 80% of the \$1.530k FY19 budget or \$1,224k.

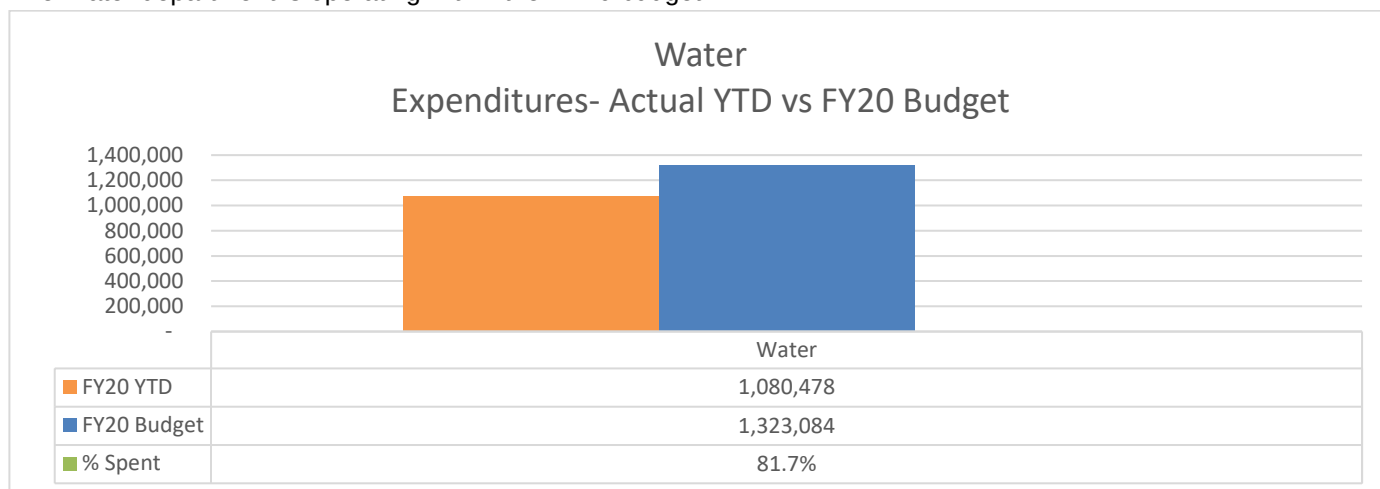


Meter Installations to date total \$23.8k vs \$41.3k for the same period of FY19.

Expenditures

Funds in amount of \$108.9k were transferred to the I&S Fund to pay Water's portion of bond obligation.

The Water department is operating within the FY20 budget.



Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$725.2k of the \$724k budget for FY20.

Revenue in the amount of \$108.9k was received from the Water Fund for their bond obligation.

Expenditures

Bond payments for \$212.8k were issued in August. These are interest only payments. The bond principle is paid during the February payment. Next bond payments are due in February 2021.

Capital Improvements Fund

Cash Balance

Water Impact Fee Balance is \$170.5K.

Street Impact Balance is \$59k.

Revenue

Total YTD Interest earned for all CIF accounts is \$2.2k.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$239k.

Revenue

Asset seizure total annual revenue totals \$0k.

Expenditures

No expenditures were made during August.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

RESOLUTION NO. 469-102020

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF GARDEN RIDGE, TEXAS, DESIGNATING THE NEW
BRAUNFELS HERALD-ZEITUNG AS THE OFFICIAL
NEWSPAPER OF THE CITY OF GARDEN RIDGE.**

WHEREAS, the City of Garden Ridge, Texas, is required to cause to be published in a public newspaper, ordinances and other matters required by law or ordinance; and

WHEREAS, the governing body is directed to annually contract with a public newspaper serving the municipality to be the municipality's official newspaper as soon as practicable after the beginning of each municipal year; and

WHEREAS, the New Braunfels Herald-Zeitung is a daily publication which suitably fits the needs of the City of Garden Ridge for required publications and/or legal notices and receives distribution within the corporate city limits of Garden Ridge; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT: New Braunfels Herald-Zeitung is designated as the official newspaper for the City of Garden Ridge, and this resolution shall take effect immediately upon its passage and approval by the City Council.

PASSED AND APPROVED ON this 7th day of October, 2020.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
City Secretary

City Administrator

From: Klabunde, Kory W. <klabuk@co.comal.tx.us>
Sent: Tuesday, September 15, 2020 3:15 PM
To: City Administrator
Subject: [EXTERNAL] Fire Code Interlocal Agreement
Attachments: Garden Ridge -Fire Marshal 2020.pdf

Good afternoon Ms. Cain,

Our interlocal agreement for fire code inspections and permitting has expired. If the city of Garden Ridge would like for us to continue to perform these services please let me know. I have attached the new interlocal agreement to this email. If you no longer want us to perform these inspections, also please just let me know. Or, if you have any questions or concerns, please do not hesitate to ask and I will try and help the best I can. Thank you and I look forward to continuing these services.

Comal County Fire Marshal's Office

Fire Marshal

Kory Klabunde #1631

145 David Jonas Drive

New Braunfels, TX 78132

T (830) 643-3740 Ext. 3140

F (830) 625-0689

klabuk@co.comal.tx.us



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**INTERLOCAL COOPERATION AGREEMENT
BETWEEN COMAL COUNTY AND
THE CITY OF GARDEN RIDGE FOR
FIRE CODE ENFORCEMENT**

This Interlocal Agreement is entered into between Comal County, Texas, a political subdivision of the State of Texas ("County") and the City of Garden Ridge, a general law municipality located in Comal County, Texas ("City").

WHEREAS, City and County have each determined that it would be mutually advantageous for County to enforce the Comal County Fire Code within the municipal boundaries of City; and

WHEREAS, County is authorized to provide the services described in this Agreement and to enter into an exclusive agreement with City for the service by Section 233.061 (b), Texas Local Government Code; and

WHEREAS, this Agreement is made pursuant to and under the provision of Chapter 791, Texas Government Code.

NOW THEREFORE, in consideration of the mutual promises and covenants given and the mutual benefits received, which is hereby acknowledged by Comal County and the City of Garden Ridge, the parties agree as follows:

ARTICLE 1 – PURPOSE AND OBJECTIVE

The purpose of this Agreement is to define the terms under which the County will provide fire code enforcement services to the City of Garden Ridge.

ARTICLE 2 – TERM, RENEWAL AND TERMINATION

This Agreement begins on October 1, 2020, and shall be effective for a term of one (1) year. This Agreement shall automatically renew for successive one (1) year terms unless either party gives the other party written notice at least thirty (30) days prior to the end of the relevant term. This Agreement may be terminated for any reason at any time by either party upon ninety (90) days written notice to the other party.

ARTICLE 3 – RESPONSIBILITY OF CITY

- 3.1 **Exclusive Provider:** City grants County the exclusive right to provide the services described in this Agreement within the City of Garden Ridge.
- 3.2 **Creation of Fire Marshal's Authority:** Prior to or concurrent with the approval and execution of this Agreement, City shall pass whatever ordinances, orders, rules, or

resolutions may be necessary under its governing documents to give the same powers, rights, and privileges to the Comal County Fire Marshal (“Fire Marshal”) that the Fire Marshal would have as a designated department of the City. Despite this authority, employees of the Office of the Fire Marshal are not employees of City and work solely for County.

- 3.3 **Adoption of Comal County Fire Code:** Prior to or concurrent with the approval and execution of this Agreement, City shall pass an ordinance, order, rule or resolution adopting the Comal County Fire Code in City of Garden Ridge. If the Comal County Commissioners Court amends, revises, or replaces the Comal County Fire Code, City Council shall pass an ordinance, order rule or resolution adopting the amended revised or replaced Comal County Fire Code in City of Garden Ridge within thirty (30) days after the Commissioners Court takes its action.
- 3.4 **Copies of Ordinance, Rule or Resolution:** Prior to or concurrent with the approval of this Agreement, City shall provide County with copies of all ordinances, orders, rules and resolutions initially passed pursuant to this Agreement. Within thirty (30) days after City Council approves an ordinance, order, rule or resolution adopting the amended, revised or replaced Comal County Fire Code, City shall provide County with copies of the ordinances, orders, rules and resolutions adopting the amended, revised or replaced Comal County Fire Code.
- 3.5 **Establishment of Fees:** City authorizes Commissioners Court to set permit fees in the City of Garden Ridge at the same amount as fees for the unincorporated areas of Comal County set by Commissioners Court as amended from time to time. The initial fees are listed in Attachment A. County may change fees charged under this Agreement at any time.
- 3.6 **Payment for Services:** City assigns to County its right to receive any permit fees to be paid by applicants for permits under the Comal County Fire Code related to the construction of buildings and any fees payable for any inspections or services provided under this Agreement. City authorizes all applicants to pay the permit fees directly to the County through the Office of the Fire Marshal in accordance with the procedures established by County from time to time. City authorizes all establishments seeking other services under this Agreement to pay the applicable fees directly to the County through the Office of the Fire Marshal in accordance with the procedures established by County from time to time.
- 3.7 **Fire Code Inspection:** For Fire Code Inspections under this Agreement, City designates the Fire Marshal to receive information for administering the provisions of and prosecuting violations of the Comal County Fire Code. The procedures for requests for hearings and for actions taken as a result of those hearings are set forth in the Comal County Fire Code. City authorizes County to take whatever action is necessary to enforce the Comal County Fire Code, including imposing any related penalties described in it, within the limits imposed by applicable law.

- 3.8 **Fire Regulation Inspection:** For Fire Regulation Inspections under this Agreement, City designates the Fire Marshal to receive information for prosecuting violations of any applicable federal, state and local rules or regulations related to fire control and prevention and establishing the requirement for annual permits and fees. City authorizes County to take whatever action is necessary to enforce the applicable rules, including any related penalties described in the other applicable federal, state and local rules or regulations related to fire control and prevention and establishing the requirement for annual permits and fees, within the limits imposed by applicable law.
- 3.9 **Legal Action:** In any civil legal action which is required as a result of the services provided under this Agreement, City Attorney is responsible for judicial prosecution of violations of the applicable Comal County Fire Code and any applicable federal, state and local rules or regulations related to fire control and prevention and establishing the requirement for annual permits and fees. Prosecution of all violations of the applicable federal, state and local rules or regulations related to fire control and prevention and establishing the requirement for annual permits and fees shall be brought in the Court of competent jurisdiction as set forth in those federal, state and local rules or regulations.
- 3.10 **Current Revenue:** City shall pay for its obligations under this Interlocal Agreement from current revenue funds available to City.
- 3.11 **Compliance with Laws:** City shall comply with all applicable laws, rules and regulations in performance of this agreement.

ARTICLE 4 – RESPONSIBILITIES OF COUNTY

- 4.1 **Enforcement of Comal County Fire Code:** To the extent allowed by law and this Agreement, County shall administer and enforce the Comal County Fire Code and carry out the following services related to it in City of Garden Ridge:
- 4.1.1 review plans of applicants for permits under the Comal County Fire Code,
 - 4.1.2 issue building permits under the Comal County Fire Code, and
 - 4.1.3 perform inspections of installations required by the Comal County Fire Code, and
 - 4.1.4 the investigation of complaints and the inspection of establishments upon receipt of requests or complaints about non-compliance with the Comal County Fire Code made to City, with City then contacting the Fire Marshal's Office, including all follow-up necessary to insure compliance with it.
- 4.2 **Complaint Investigation:** County shall investigate Comal County Fire Code complaints and complaints about violations of any other applicable federal, state and local rules or regulations related to fire control and prevention that are made directly to City, with City then contacting the Fire Marshal's Office. If the investigations of a complaint reveal a violation of the Comal County Fire Code or any other applicable federal, state and local

rules or regulations related to fire control and prevention, County shall enforce these legal requirements to the extent allowed by law, except that County's enforcement shall not include condemnation of buildings, enforcement of zoning ordinances, or enforcement of flood plain ordinances.

- 4.3 **Other Permit Inspections:** County shall routinely inspect establishments for compliance with any applicable federal, state and local rules or regulations that establish the requirement for permits and fees pursuant to those rules or regulations. These inspections include all follow-up necessary to insure compliance with the applicable federal, state and local rules or regulations. Routine inspections may be either inspection prior to and as part of both the initial state licensing process and all renewals of the state license or the annual inspection and all follow-up necessary to insure compliance with state rules and regulations.
- 4.4 **Credit for Fees:** County may perform any reasonable activities necessary to collect fees for services provided. County may retain all fees collected.
- 4.5 **Current Revenue:** County shall pay for its obligations under this Interlocal Agreement from current revenue funds.
- 4.6 **Compliance with Laws:** County shall comply with all applicable laws, rules and regulations in the performance of this agreement.

ARTICLE 5 – MISCELLANEOUS

- 5.1 **Notice:** Any notice required under the provisions of this Agreement shall be in writing and delivered in person or deposited in the United States Mail, registered or certified, return receipt requested. Any such notice must be addressed to the following addresses. Any notice shall be deemed received three days after the date of deposit in the United States Mail, unless proof is offered to the contrary. Unless otherwise provided in this Agreement, all notices shall be delivered to the following addresses:

<u>COMAL COUNTY:</u> Comal County Judge 150 N. Seguin Ave. New Braunfels, Texas 78130 With a copy to: Comal County Fire Marshal 145 David Jonas Drive New Braunfels, Texas 78132	<u>CITY OF GARDEN RIDGE:</u> City Administrator 9400 Municipal Parkway Garden Ridge, Texas 78266 With a copy to:
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- 5.2 **Amendment:** This Agreement may not be amended except in a written instrument specifically referring to this Agreement and signed by the parties hereto.
- 5.3 **Binding Agreement:** This Agreement has been duly executed and delivered by both parties and constitutes a legal, valid and binding obligation of the parties. Each person

executing this Agreement on behalf of each party represents and warrants that they have full right and authority to enter into this Agreement.

- 5.4 **Severability:** In the event that one or more of the provisions contained in the Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect by a court of competent jurisdiction, this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein, but shall not affect the remaining provisions of this Agreement, which shall remain in full force and effect.
- 5.5 **Immunity:** No provision of this agreement shall affect or waive any sovereign or governmental immunity available to either party and/or its elected officials, officers, employees and agents under Federal or Texas law nor waive any defenses or remedies at law available to either party and/or its elected officials, officers, employees and agents under Federal or Texas law.
- 5.6 **Venue:** This agreement is entered into under and pursuant to, and is to be construed and enforceable in accordance with the laws of the State of Texas, without regard to its conflict of laws principles. Exclusive venue shall be in a court of competent jurisdiction in Comal County, Texas.
- 5.7 **Third Party Rights Not Created:** This agreement is not intended and shall not be construed to create any rights or remedies in any person or legal entity that is not a party to it.
- 5.8 **Joint Venture and Agency:** The relationship between the parties to this Agreement does not create a partnership or joint venture between the parties. This Agreement does not appoint any party as agent for the other party.
- 5.9 **Headings:** The headings of this Agreement are for the convenience of reference only and shall not affect in any manner any of the terms and conditions herein.
- 5.10 **Entire Agreement:** This Agreement contains the entire agreement between the parties and correctly sets forth the rights, duties and obligations of each to the other as of the Effective Date. Any oral representations or modifications concerning this Agreement will be of no force or effect excepting a subsequent written modification executed by both parties.

[Signature Page to follow]

COMAL COUNTY, TEXAS: _____, 2020 _____ COUNTY JUDGE, SHERMAN KRAUSE _____ ATTEST: COMAL COUNTY CLERK BOBBIE KOEPP	CITY OF GARDEN RIDGE, TEXAS: _____, 2020 _____ MAYOR, LARRY THOMPSON _____ ATTEST: CITY SECRETARY MARISA SPENCER
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REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 10/2/2020

REQUESTED BY: Municipal Court

DEPARTMENT NAME

Martin Spreng
SIGNATURE OF DEPARTMENT HEAD

HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERECORDS MANAGEMENT OFFICE.

☒ THE RECORDS HAVE EXCEEDED THE REQUIRED RETENTION PERIOD STIPULATED BY THE DEPARTMENT'S RECORDS RETENTION SCHEDULE AND DO NOT NEED ADDITIONAL RETENTION.

☒ THE RECORDS HAVE BEEN PRESERVED IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 204, AND THE RULES ADOPTED UNDER IT.

<u>TRACKING #</u>	<u>RECORD SERIES #</u>	<u>RETENTION PERIOD</u>	<u>DESCRIPTION</u>	<u>DESTRUCTION DATE</u>
FY15	LC2350-06b	5 years	Docket Sheets for FY15 Municipal Court Closed Cases	10/30/2020
FY15 (3 boxes)	LC2350-06b	5 years	FY15 (A-Z)	10/30/2020

APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE **10/02/2020**
AND EVIDENCED BY THEIR SIGNATURES BELOW:

Nasey Cain
CITY ADMINISTRATOR

CHIEF OF POLICE

Martin Spreng
CITY SECRETARY

MAYOR

DATE APPROVED BY CITY COUNCIL

REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 10/1/2020

REQUESTED BY: Administration

DEPARTMENT NAME


SIGNATURE OF DEPARTMENT HEAD

HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERECORDS MANAGEMENT OFFICE.

☒ THE RECORDS HAVE EXCEEDED THE REQUIRED RETENTION PERIOD STIPULATED BY THE DEPARTMENT'S RECORDS RETENTION SCHEDULE AND DO NOT NEED ADDITIONAL RETENTION.

☒ THE RECORDS HAVE BEEN PRESERVED IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 204, AND THE RULES ADOPTED UNDER IT.

TRACKING #	RECORD SERIES #	RETENTION PERIOD	DESCRIPTION	DESTRUCTION DATE
Misc.	GR1000-03e	AC + 90 days	Audio Recordings of City Council, Planning and Zoning Commission, Wildlife Management Advisory Commission, and Water Commission from 2018 to 2019	10/9/2020
Misc.	GR10000-01b	2 years	City Council and Planning and Zoning Certified Agendas from 2013-2017	10/9/2020
Misc.	GR1050-23	US + 5 years or 5 years after leaving position.	1999-2014 Oath of Office & Statement of an Officer for City Councilmembers & Commissioners	10/9/2020
Misc.	PW5525-04b	2 years	2018 Park Rental Applications	10/9/2020

APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE 10/02/2020 AND EVIDENCED BY THEIR SIGNATURES BELOW:


CITY ADMINISTRATOR


CHIEF OF POLICE


CITY SECRETARY

MAYOR

DATE APPROVED BY CITY COUNCIL

REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 10/2/2020

REQUESTED BY: Finance

DEPARTMENT NAME



SIGNATURE OF DEPARTMENT HEAD

HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERECORDS MANAGEMENT OFFICE.

☒ X

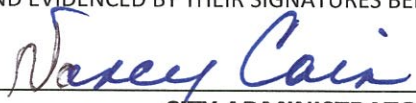
THE RECORDS HAVE EXCEEDED THE REQUIRED RETENTION PERIOD STIPULATED BY THE DEPARTMENT'S RECORDS RETENTION SCHEDULE AND DO NOT NEED ADDITIONAL RETENTION.

☒ X

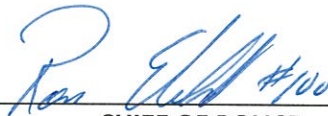
THE RECORDS HAVE BEEN PRESERVED IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 204, AND THE RULES ADOPTED UNDER IT.

TRACKING #	RECORD SERIES #	RETENTION PERIOD	DESCRIPTION	DESTRUCTION DATE
FY17	GR1025-26a	FE + 3	AP - Vendor Files (A-Z)	10/23/2020
FY17	GR1025-27a	FE + 3	AP Check Registers	10/23/2020

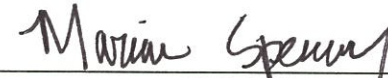
APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE 10/02/2020 AND EVIDENCED BY THEIR SIGNATURES BELOW:



CITY ADMINISTRATOR



CHIEF OF POLICE



CITY SECRETARY

MAYOR

DATE APPROVED BY CITY COUNCIL

REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 10/2/2020

REQUESTED BY: Water Department

DEPARTMENT NAME



SIGNATURE OF DEPARTMENT HEAD

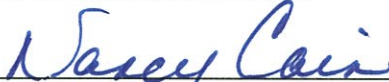
HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERECORDS MANAGEMENT OFFICE.

☒ THE RECORDS HAVE EXCEEDED THE REQUIRED RETENTION PERIOD STIPULATED BY THE DEPARTMENT'S RECORDS RETENTION SCHEDULE AND DO NOT NEED ADDITIONAL RETENTION.

☒ THE RECORDS HAVE BEEN PRESERVED IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 204, AND THE RULES ADOPTED UNDER IT.

TRACKING #	RECORD SERIES #	RETENTION PERIOD	DESCRIPTION	DESTRUCTION DATE
Misc.	UT5000-11	3 years	2016 Meter Reading Records	11/6/2020
Misc.	UT5000-19	2 years	2014 - 2017 Work Orders	11/6/2020
Misc.	UT5025-07a	3 years	01/14 - 10/2017 Locates	11/6/2020
Misc.	UT5025-07a	3 years	01/14 - 10/2017 T&M Backflow Reports	11/6/2020

APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE **10/02/2020** AND EVIDENCED BY THEIR SIGNATURES BELOW:


CITY ADMINISTRATOR


CHIEF OF POLICE


CITY SECRETARY

MAYOR

DATE APPROVED BY CITY COUNCIL

**Garden Ridge Community and Event Center
Monthly Report
September 1st thru September 30th 2020**

Utilization (by Days)

FY 19-20 (Current Month)	FY 18-19 (Current Month)	FY 19-20 (Year to Date)	FY 18-19 (Year to Date)
3	19	176	258

Wildflower (Booked Current Month)

3

Bluebonnet (Booked Current Month)

0

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	0	32
2. City Chartered Non-Profit Organizations	0	9
3. Non-Residents Service Organizations	2	47
4. Non-Profit Associations	1	44
5. City Use	0	44

CITY OF GARDEN RIDGE BUILDING REPORT

September-20

Major Permits

Permit #	Address	Builder	Sq. Ft.	Value \$	Permit Fees
1893	-20 8303 Wild Wind Park	Weston Dean Custom Homes	5653	\$ 734,890.00	\$ 8,533.60
1897	-20 9660 Trophy Oaks Dr.	Serenity Custom Homes	2406	\$ 312,780.00	\$ 2,318.60
		Total	8,059	\$ 1,047,670.00	\$ 10,852.20

Minor Permits

Permit #	Address	Builder	Project	Permit Fees
1890	-20 20802 Glen Cove	Monica Cantu	Fence	\$ 125.00
1891	-20 8311 Apache Forest	Tundra Custom Fence	Fence	\$ 125.00
1892	-20 19433 Bat Cave Rd.	Superior Fence	Fence	\$ 125.00
1256	-20 20214 Van Nest Circle	1st Call Plumbing	Minor HVAC	\$ 100.00
1894	-20 22022 Deer Canyon Dr.	Gary Pools	Pool, Deck	\$ 535.00
1258	-20 8010 Cherokee Path	North East A/C	Minor HVAC	\$ 100.00
1895	-20 9808 Bode Circle	Roger Foxhall	Flagpole	\$ 50.00
1896	-20 8219 Shining Elk	Keith Zars Pools	Pool, Spa, Deck	\$ 813.24
1898	-20 20802 Glen Cove	Monica Cantu	Sidewalk	\$ 125.00
1260	-20 9627 Kurre Way	Legacy Services A/C	Minor HVAC	\$ 100.00
1261	-20 9658 Kurre Way	Scheffer Services	Minor HVAC	\$ 100.00
1899	-20 8290 Apache Forest	Keith Zars Pools	Pool, Deck	\$ 475.00
1263	-20 9967 Trophy Oaks	Airtron	Minor HVAC	\$ 100.00
1262	-20 8904 Tuscan Hills	Airtron	Minor HVAC	\$ 100.00
1900	-20 8226 Apache Forest	Keith Zars Pools	Pool, Spa, Deck	\$ 575.00
1901	-20 10051 Trophy Oaks Dr.	Flores Const. Services	Outdoor Kitchen	\$ 544.40
1902	-20 22009 Paseo Corto Dr.	Home Improvements Limited	Patio	\$ 325.00
1903	-20 21719 Forest Waters Circle	Garcia Fencing	Fence	\$ 125.00
1266	-20 21017 Hickory Bend	Jon Wayne A/C	Minor HVAC	\$ 100.00
1904	-20 21302 Maricopa Path	Stanley Smith	Gazebo	\$ 100.00
1905	-20 20059 Buckhead Ln.	James Scribner	Pool, Spa, Deck, Cabana	\$ 955.00
1267	-20 9042 Schoenthal Rd.	Jon Wayne A/C	Minor HVAC	\$ 100.00
1906	-20 8218 Shining Elk	Timothy Wright	Minor Electric & Plumbing	\$ 225.00
1907	-20 21720 Forest Waters Cir.	David Belval	Outbuilding	\$ 100.00
1908	-20 9305 Bluebell Dr.	Cody Willey	Driveway	\$ 125.00
				\$ 6,247.64

Total Major Fees for the month	\$ 10,852.20
Total Minor Fees for the month	\$ 6,247.64
TOTAL	\$ 17,099.84

Fiscal Year 2020

Total major projects value	\$ 18,375,630.00
Total major projects sq. ft.	141,351
Total major permit fees	\$ 117,074.96
Total minor permit fees	\$ 53,329.88
Total permit fees	\$ 170,404.84

Council Ideas/Suggestions List by Category

Updated: October 1, 2020

Ongoing Items	Status	Completed / Council Approval
Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation. FY 2017. Full implementation TBD. Online water bill payments active September 14, 2016. Online Court payments active October 2016 Electronic utility billing being researched for implementation during 2018 Fiscal Year Software purchase with Incode placed in the proposed FY2018 Budget. Utility billing staff will begin work towards. Software will be installed first week in September. Training in late October. Implementation in November. E-Bill information and sign up form being sent with water bills to be received in October 2019. 130 water customer have signed up for electronic billing. Electronic billing will be tested on 4 customers during this billing period. 220 customers have signed up for electronic water billing. Testing of electronic billing for 4 select customers is ongoing. 265 customers have signed up for electronic water billing and will begin receiving water bills electronically on January 1, 2020. Staff encountered some program issues with the electronic billing for bills in January but have worked to resolve them. Over 250 electronic water bills have been sent out to customers for delivery by February 1, 2020. 262 water customers received water bills electronically on February 28, 2020. City staff continues to promote electronic water billing. There has not been an increase in the number of water customers signing up for electronic bills. Since COVID-19 has come to the forefront there has been an increase in the number of water customers signing up for auto-draft. The City continues to promote electronic bilings and auto-draft. Water billing late fees and cut-offs have been waived through April 30, 2020. Efforts continue to promote the use of electronic water billing as well as the use of auto-draft for utility payments. There are 282 water customers signed up for electronic water billing and 660 for Auto-Draft. We have experienced some software issues that resulted in last months e-bills haveing to be mailed to customers as well as some delay in sending out this month's e-bills. City staff continues working with our software provider to resolve the issues. Software issues have been resolved and e-bills were sent out timely.	Software upgrade completed for online utility and court payments
Video stream Council Meetings (Mayor Thompson)	Discuss with legal. Sound system in Council room can be planned for future streaming capabilities. Requires additional technology upgrades and equipment. Budget impact. Video streaming of Council meetings will be studied during the fiscal year. Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings. Audio and video equipment in the City Council Chambers is being evaluated for video streaming capabilities and sound improvement. City is awaiting proposals for audio and video upgrades for Council room and large conference room from 3 vendors. Proposals received being reviewed. Proposals are being reviewed with vendors. The evaluation of proposals with vendors continues City Council will receive an update on the status of the project in November. Evaluation of proposals for the project and evaluation of third-party vendors for streaming of meetings are in the final processes. Project pricing is being negotiated and finalized with vendors. Project contracts being reviewed and adjusted with City Attorney recommendations. Scheduling of work for the project being coordinated. Finalizing project work schedule for possible completion of project in February 2019. Installation of audio and video equipment other than the encoder for streaming of meeting are expected to be completed for the March 6, 2019 City Council meeting. Upgrades to the audio and video equipment are near completion. Awaiting shipment and installation of encoder for streaming. Awaiting installation of encoder for streaming and a few minor adjustments to the new audio/visual system. Awaiting training on the BrightSign software for the Lobby monitor. Additional cabling run to connect streaming equipment and lobby monitor to network server Awaiting coordinated onsite work by CIT and DDS-AV to complete connection to network server. Lobby monitor is projecting information about the City. Streaming equipment is connected to the City network. Council meetings are being streamed on the City's YouTube channel. Vendor for software has changed from lcompass to CivicClerk. Training on agenda indexing and template development to be completed in September. Staff continues training on agenda indexing for City Council meeting streaming. City Commission meetings began being streamed on October 21, 2019. Staff continues work on indexing of agendas for City Council meetings and will begin utilizing the minutes section of module. Streaming of Commission meetings continues. Staff is working with Civic Plus to move all archived streammed meetings to Civic Plus. Staff continues to work on agenda templates for Commission meetings. City staff continues working on agenda templates for City Commissions. City Council meeting agenda templates have been completed. Staff continues working on creating agenda templates for Commission meetings. Commission meetings are being streamed. City staff continues working on templates for City Commission meetings. Staff continues to learn other aspects of Civic Plus for full utilization of system.	All City Council and Commission meetings are being streamed, bookmarked, and archived.

Videos for website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement. <i>Volunteer Garden Ridge!</i> Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City. The City's YouTube channel is up and videos have been posted to it. New videos have been added to the website. Mayor Thompson recorded and posted a video on March 25, 2020 to update residents on the City's response and actions concerning COVID-19. Staff continues to update the City's website with current COVID-19 information.	
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Pending Items	Status	Completed / Council Approval
Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Business outreach by Council - walk businesses (Mayor Thompson)	Discuss at future Council meeting	



POLICE DEPARTMENT MONTHLY BREAKDOWN

September 1 to September 30, 2020

Calls for Service

Dispatched: 93 City Ordinance: 19 Total: 124 False Alarms: 12

Arrests

*1 – Traffic Arrest Warrant or Other

Traffic Enforcement

Crashes: 0 Citations: 20 Warnings: 17 Total: 37

Training / Certifications

*Ofc. Slowik began week 1 of FTO and completed Patrol Rifle, Less Lethal Shotgun, Self-Aid/Buddy-Care, Off-Duty Carry Proficiency, Body Worn Camera, Taser Initial Certification, De-Escalation Techniques, Off-Duty Employment, Active Threat Proficiency, Contact/Cover Proficiency, ASP Baton Refresher, Handcuffing/Restraints, Low Light Tactics, Structure Search Tactics and Traffic Stop Tactics courses, TCIC/TLETS Mobile Operator Training Course

*Sgt. Thoemke completed Police One- Supervisor Skills Course

*Sgt. Dennis completed the Leadership and Vision, Mission and Values Series

*Sgt. Dennis completed the Motivating Employees: Creating and Inspiring Workplace course

*Sgt. Dennis completed the Understanding Motivation: Processes that Inspire course

*Ofc. McKenzie completed the TCIC/TLETS Mobile Operator Training Course

Outreach Efforts

* NNO is cancelled, however an online campaign will be utilized in its place

* Assisting Crisis Center of Comal County with new facility fundraising campaign

Administrative Comments

* Traffic intervention and enforcement will begin to pick up

* Receiving limited tips regarding EZ Mart case.

Challenges

* Still one slot vacant within Police Department



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

September 2020

Activities for the month

Streets

- Potholes repaired: 1.
- Signs repaired: 2.
- Right of ways mowed: 3.
- Islands mowed: 3.

Storm water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Drainages mowed: 3.
- Trash removed from Right of ways: 120 pounds.
- Rainfall amount for the month: 4.25"

Parks Maintenance

- Paul Davis Park: Mowed 2 times.
Replaced 2 broken activity wheels on the playground equipment.
Daily sanitizing of facilities.
Installed two new automatic faucets in the bathrooms.
Dragged ball field 2 times.
Continue park trail upgrades around pavilion 3.
Added two new steel benches.
Purchased base ball diamond sand and limestone base for trails.
- Park Lane Park: Mowed 1 time.

City Facility/Property Maintenance

- City Hall: Daily cleaning.
Installed one automatic faucet.
Met with one door company to get quote for automatic doors.
Met with two water softener companies for quotes.
- Community Center: Mowed 1 time.
Replaced projector screen with a painted wide screen.
- Public Works Offices: Daily deep clean.
- Former Public Works Shop: Cleaning.

Oak Wilt

Received a quote from We Love Trees, the same company that has trenched for oak wilt here in the past. The other company we requested a quote from declined submitting a quote because of the number of utilities that would need to be crossed on this project.

Reports Submitted

Wildlife Management Advisory Commission Report.

Education/Training for Staff

Safety meeting handouts.

Events/Conducted Education to residents

- None at this time.

Future Projects or Needs

- Increase office space at the Public Works building.
- Construct Covered vehicle and equipment storage.

Steven Steinmetz
Public Works
Director

Eric Lowman
Deputy Public
Works Director

Stanley Georg
Brian Horn
Manuel Troncoso
Ryan Furgason

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

Nov. 7th & 8th
Dumpster Weekend

Nov. 14th & 15th
Dumpster Weekend

Nov. 21st & 22nd
Dumpster Weekend

Nov. 28th & 29th
Dumpster Weekend

Animal Services Monthly Activities

- 7 deer carcasses were disposed of, which makes for the year 103.
- 0 wild hog was donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are 7.
- 2 live traps loaned out this month, traps loaned out year-to-date 11.
- 230 registered/reregistered animals for the year.
- 0 nuisance complaints received.
- 0 animal reported bites.

Adoptions

- 2 dogs; 2 year-to-date.
- 1 cats; 5 year-to-date.

Returned to owners

- 3 dogs; 33 year-to-date.
- 0 cats; 0 year-to-date.

Transferred to other agencies

- 1 dogs for month; 3 year-to-date.
- 0 cats for month; 2 year-to-date.

Currently in City care

- 2 dogs; cats 1.

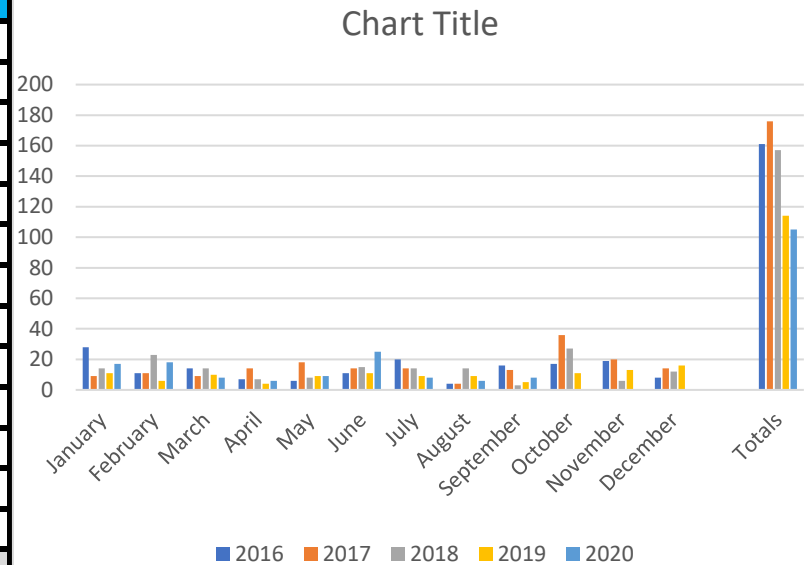


Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	17	18	8	6	9	25	8	6	8				105
Raccoons	6	9	14	6	5	5	14	3	8				70
Opossums	5	8	5	8	5	8	3	11	2				55
Skunks	4	6	0	0	2	0	3	1	5				21
Wild hogs	7	5	0	0	0	3	2	1	1				19
Turtles	0	0	0	1	0	0	1	0	0				2
Squirrels	4	6	2	6	3	13	7	5	3				49
Foxes	0	0	0	0	2	0	2	0	4				8
Armadillos	7	6	2	0	0	3	0	1	3				22
Hawks	0	0	0	0	0	2	0	0	0				2
Bats	0	0	0	0	0	0	4	1	0				5
Coyotes	0	0	0	0	1	0	0	0	0				1
Buzzards	1	2	0	1	0	1	0	0	0				5
Ringtails	0	0	0	0	0	0	0	0	2				2
Snakes	0	0	1	2	0	0	0	0	2				5
Bobcat	0	0	0	0	0	0	0	0	1				1
Porcupine	0	0	0	0	0	0	0	0	1				1
Bird	0	0	0	0	0	0	0	0	1				1
Total	51	60	32	30	27	60	44	29	41				374

Deer Carcass Removal Totals for 2016-2017-2018-2019-2020

	2016	2017	2018	2019	2020
January	28	9	14	11	17
February	11	11	23	6	18
March	14	9	14	10	8
April	7	14	7	4	6
May	6	18	8	9	9
June	11	14	15	11	25
July	20	14	14	9	8
August	4	4	14	9	6
September	16	13	3	5	8
October	17	36	27	11	
November	19	20	6	13	
December	8	14	12	16	
Totals	161	176	157	114	105

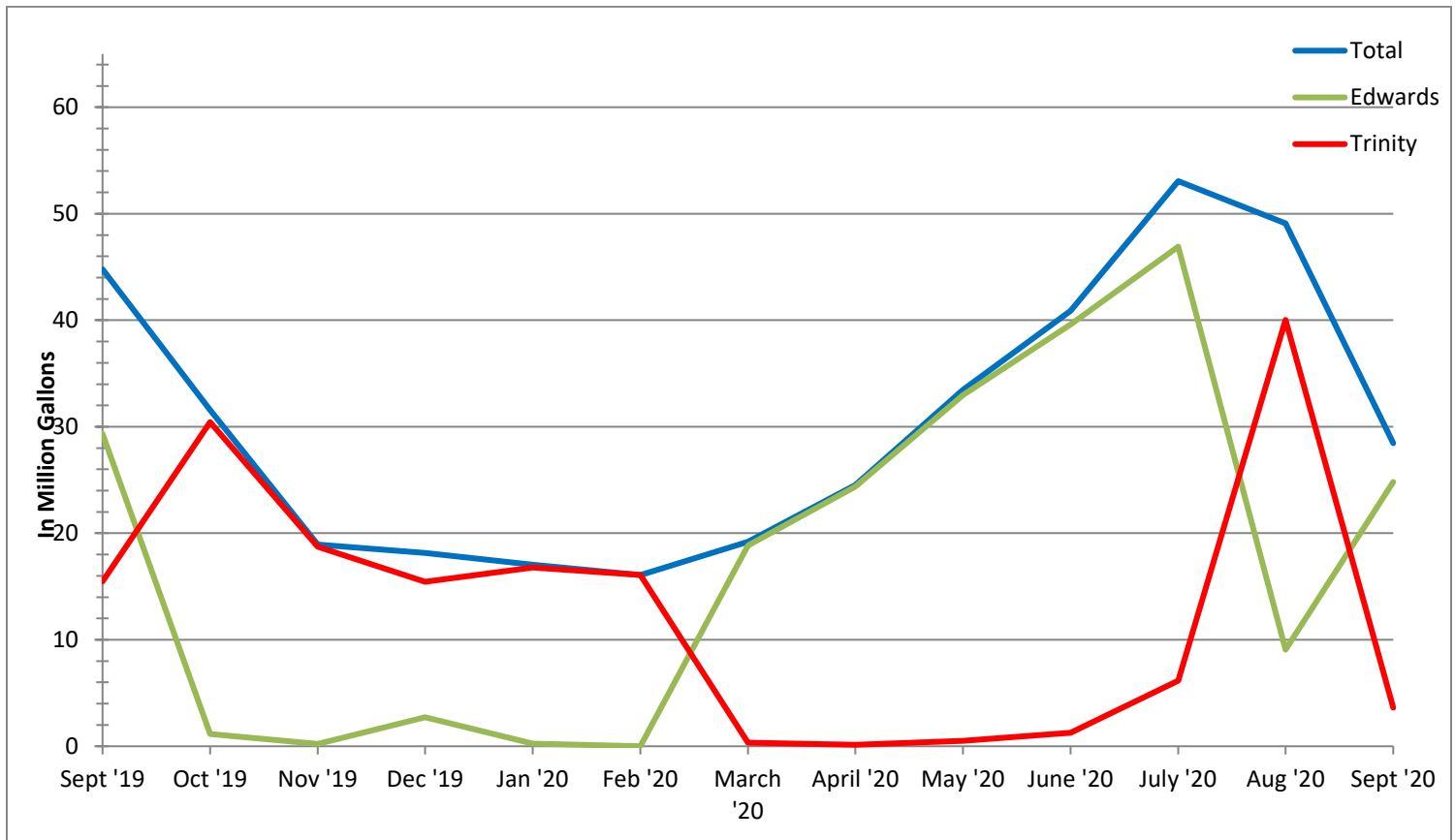




Water Department Report

As of September 30, 2020

City of Garden Ridge Aquifer Usage

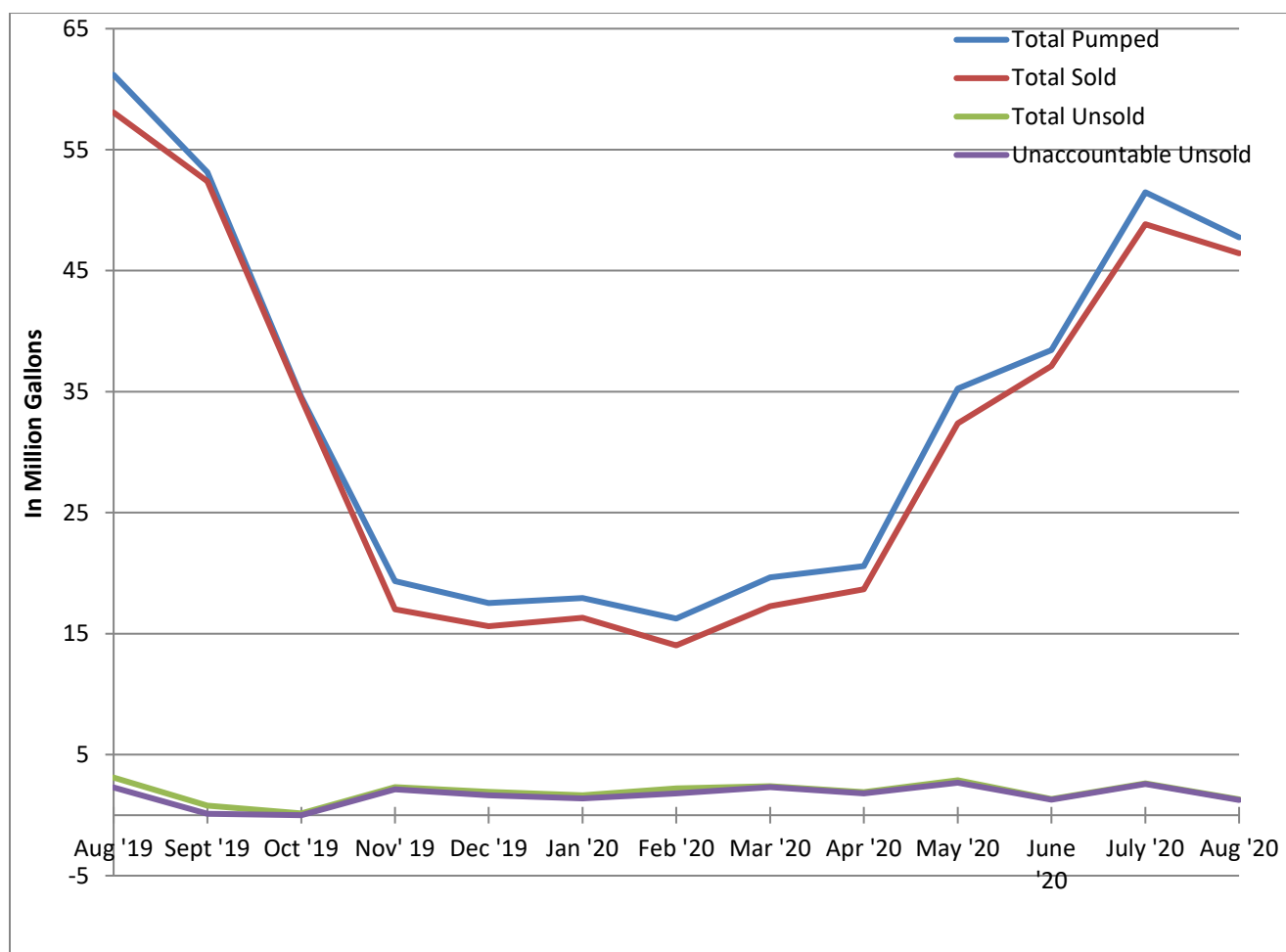


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	76.17	602.76	89.48	0
Trinity Well Usage AC/FT:	11.12	260.59	N/A	0

Water Quality

Backteriological Samples	Due:	Missed:	Passed:	Failed:
Distribution Samples:	6	0	6	0
Raw Water Samples:	2	0	2	0
Chlorine Residual Test:	30	0	30	0

2019 – 2020 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Sept '19 *	53,145	52,395	786	125	0.2%
Oct '19 *	34,551	34,405	146	0	0.0%
Nov '19	19,344	17,022	2,322	2,149	11.1%
Dec '19	17,527	15,610	1,917	1,657	9.5%
Jan '20	17,956	16,308	1,648	1,388	7.7%
Feb '20	16,250	14,032	2,218	1,806	11.1%
March '20	19,658	17,270	2,388	2,308	11.7%
April '20	20,579	18,682	1,897	1,795	8.7%
May '20	35,266	32,385	2,881	2,668	7.6%
June '20	38,442	37,110	1,332	1,286	3.3%
July '20	51,469	48,851	2,618	2,574	5.0%
Aug '20	48,799	46,446	2,333	2,286	4.7%
Sept '20	32,959	29,855	3,104	3,057	9.3%

* September water loss is off due to inaccuracy of the Schoenthal well master meter.

Water Department Monthly Activities:

New Meter Installs	2	Work Orders	313
Meter Replacements	4	Locates	42
City Owned Leaks	0	Irrigations Permits Issued	4
Meters Read	1672	Total Rebates	1
Meter Tests	3	Laptop Readings	51

Leak Adjustments

New Requests	11	Waiting for Customer	1	Approved	7	Amount Approved	649.49	Denied	3	Sent to Water Commission	1
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Projects:

- Whispering Oaks Project is ongoing.
- 2252 Wastewater Project is ongoing.
- Workflow Management System Implementation is ongoing.
- Well #9 repair is complete.
- AMI Meters have been ordered. We are developing an AMI Rollout Plan and educational material for our customers. A pre-construction meeting is scheduled for October 6th.

COVID-19

The Water Department continues to be vigilant in our efforts to keep our staff and infrastructure safe from the spread of Covid-19. We continue to clean facilities, vehicles, and equipment daily to ensure our staff and water system stay safe. Our team members continue to display a positive outlook and we are keeping a close eye on the situation, ensuring our ability to increase or decrease any aspects of continuity of operations if and when necessary.



Garden Ridge Library

Volume IV, Issue 1

October 7, 2020

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities for October

Children's Activities

Tuesdays, Lego Robotics Class, 3:15 pm

Wednesdays, Lego Club, 3:15 pm , use regular Legos to build projects

Thursdays, Coding, "Learning *Scratch* from Scratch," 3:15 pm

Fridays, Preschool Storytime, 10:30 am with **Stay & Play** immediately following

All classes will be limited to only 5 students.

Trunk or Treat, October 31, 5:30-7:30 pm—in the City Hall Parking Lot

Adults' Activities

Thursdays, Adult Coloring, 1:00 pm

3rd Tuesdays, Card-making Class, 1:00 pm

Since we purchased **Libby Advantage**, we are continuing to work on choosing popular works that are for the exclusive use of Garden Ridge patrons. The other books purchased by the consortium are always available. The extra books will, hopefully, lessen the wait time for popular books.

Check out the new look the Library's catalog has! In addition to thumbnail pictures of the books, it has author information, what series the book belongs to, and other books which are similar to the one you are searching for. It is very innovative and informative.

Remember the Veterans Day Celebration—coming November 10

Department Statistics for September

Visits to the Library	890*
Items Checked Out	2,436*
New Patrons Added	27
New Items Added to the Collection	61
Volunteer Hours	82
for a year's total of 1,336	

*We have begun adding **electronic check-outs** to both visits and items checked out.

Activity Statistics

Children's Preschool Storytime	41
Children's Lego Robotics, Coding, Regular Legos	36
Bingocize	67
Adult Classes	24

Activity Total 168

Training Webinars for Linda

-Webinar, "Beauty, Creativity and Diversity: Art resources from the Government."

In the rush to return to normal,
use this time to consider which
parts of "normal" are worth
rushing back to.



memorandum



To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Administrator, City of Garden Ridge
Date: September 28, 2020
Re: Engineering Report for October 2020 Council Meeting

1. FM 2252 TxDOT Project

- Trihydro is continuing to investigate information about TxDOT design. Potential utility conflicts have been identified and are being discussed with TxDOT staff and consultants. We have a follow up meeting 09/29/2020, to address City specific questions with plan set.
- We are coordinating “pothole” locates with TxDOT contractor on possible utility conflicts along FM 2252 ROW. We received utility elevation surveys early in August.
- We are coordinating with TxDOT regarding sign relocation.
- Continue to work and coordinate with TxDOT regarding design, impacts, and conflicts.

2. FM 2252 Wastewater Project

- Trihydro continues to gather information about potential wastewater clients. Preferred system routing and line sizing are complete. Plan review for WW lines A & B are under City review. Proposed rates and tariff schedule development is ongoing.
- Bids for Wastewater Grinder Stations/On-Call Services, WW Pump, Haul & Disposal Services and Force Main Installation were received on Friday, August 21, 2020. Contract documents are pending for WW Pumps and Force Main Installations. Rebid for Pump, Haul & Disposal will be available for November Council meeting.

PLANNING AND ZONING COMMISSION

Name	Pl	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires
Dr. Jim Miller	1	Mar 16 Sep 17	Sep 17 Sep 19	Sep 19 Sep 21									
Karen Diaz	2	Oct 17 Sep 18 (P)	Sep 18 Sep 20										
Kerim Jacaman	3	July 19 Sep 20											
Jesse Valdez	4	Mar 19 Sep 19 (P)	Sep 19 Sep 21										
David Heier	5	July 13 Sep 15	Sep 15 Sep 17	Sep 17 Sep 19	Sep 19 Sep 21								
David Dauer	6	Nov 18 Sep 19 (P)	Sep 19 Sep 21										
Kitty Owen	7	May 98 Sep 98 (P)	Sep 98 Sep 00	Sep 00 Sep 02	Sep 02 Sep 04	Sep 04 Sep 06	Sep 06 Sep 08	Sep 08 Sep 10	Sep 10 Sep 12	Sep 12 Sep 14	Sep 14 Sep 16	Sep 16 Sep 18	Sep 18 Sep 20

(P)= Partial term of less than ½ the term remaining



LEGAL NOTICE
NOTICE OF PUBLIC HEARING
CITY OF GARDEN RIDGE
CITY COUNCIL

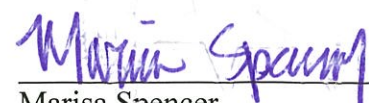
The City Council of the City of Garden Ridge, Texas, will conduct a public hearing on Wednesday, October 7, 2020, at 6:00 p.m. in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

The purpose of the public hearing will be to consider a petition by Richard R. Winkler for rezoning from Residence-Agriculture (RA) District to Light Industrial (L1) District of 4.761 acres of a 7.141 acre tract of land situated in the Vicente Micheli Survey 114, Abstract 383, the City of Garden Ridge, Comal County, Texas, and 11.178 acres of a 12.79 acre tract of land situated in the City of Garden Ridge, Texas, out of the Vicente Micheli Survey No. 114, Comal County, Texas; both tracts being out of the remainder of that certain 27.594 acre tract described in instrument to Versielene Buehring recorded in Volume 242, Page 143, of the Comal County Deed Records. The property is further located at the southwest corner of the intersection of Nacogdoches Road (F.M. 2252) and Nacogdoches Loop Road, Garden Ridge, Texas.

The public is invited and welcome to attend the public hearing in person and may submit oral comments on this matter. Alternatively, written comments on this matter may be submitted in accordance with the ***City of Garden Ridge Notice of Procedures for Written Comments during Public Hearings*** posted on the City's Website and on the bulletin board located at the entrance to the Garden Ridge City Hall.

The meeting can be viewed live on the City's YouTube Channel and will be archived on the City's Website for on demand viewing. Please feel free to contact City Hall at 210-651-6632 if you need additional information on this matter.

This is to certify that I, Marisa Spencer, posted this Legal Notice at 3:00 p.m. on September 10, 2020, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Marisa Spencer
City Secretary



City of Garden Ridge

"A way of life, not just a place to live"

NOTICE OF PROCEDURES WRITTEN COMMENTS DURING PUBLIC HEARINGS

In an effort to protect public health and limit the potential spread of COVID-19, the City of Garden Ridge is offering an additional option to submit comments for a posted public hearing.

The public is invited and welcome to attend the public hearing in person and may submit oral comments on the matter. Alternatively, written comments on a matter contained in a posted **Notice of Public Hearing** may be submitted ***up to two (2) hours before the meeting in which the public hearing will be held*** via email to citysecretary@ci.garden-ridge.tx.us.

If citizens submit a written comment but choose to attend the public hearing and speak in person then be advised the written comment will not be read aloud.

When submitting written comments to be included as an official record during a public hearing, the following guidelines must be strictly adhered to and ***any comments that fail to adequately meet these guidelines will not be read aloud:***

1. Comments must be received by the City Secretary before the deadline stated above.
2. Each citizen is limited to one 3-minute period, which also applies when the City Secretary is reading comments. Therefore, written comments should be limited to approximately 350 words or less.
3. State your name and address before your comments begin.
4. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
5. Show the City Council the same respect that you would like to be shown.

As a reminder, all City Council and Commission meetings can be viewed live on the City's YouTube Channel or the City's Website. Additionally, these videos are bookmarked and archived on the City's Website for convenient on demand viewing.

Please feel free to contact City Hall at 210-651-6632 if you need additional information.

Respectfully,

Marisa Spencer
City Secretary

Planning and Zoning Form 1
APPLICATION FOR CHANGE OF ZONING
(Type or Print)

1. Date: 3-8-2020 Case #: _____
2. Applicant Name: RICHARD R. WINKLER
(First) (Middle) (Last)
3. Mailing Address: 19080 Nacogdoches Loop
(Street)
GARDEN RIDGE, TX 78266
(City) (State) (Zip)
- Phone: (210)- 889-7842
4. Applicant's relationship to property to be rezoned:
Sole owner () Part owner (☒) Other; _____
(Specify)
(If not sole owner, furnish a notarized letter of authorization from all owners as attachment 1.)
5. Property location: Nacogdoches Loop Road
(Street address or street property front)
6. Legal description:
Plat: Lot(s) _____ Block(s) _____
Subdivision: _____
Acreage: 15.939 ^{Acres} (If acreage, provide separate metes and bounds description as attachment 2.)
Property Deed recorded in Comal County Volume # 242 Page # 143
7. Existing use of property: CATTLE GRAZING - RESIDENTIAL / AGRICULTURE
8. Proposed use of property: LIGHT INDUSTRIAL
9. Give dimensioned map with north orientation, scaled 100 or 200 feet per inch, of the property to be rezoned showing all streets and parcels of land within 300 feet of the property as attachment 3. Key each adjoining land parcel to a list of current owners and addresses as attachment 4.
10. Give site plan showing location, dimensions and uses of existing or proposed structures, easements, water sources, fences, curb cuts, street and alley right-of-way lines within one foot of property to be rezoned, on another map of larger scale, as attachment 5.
11. Identify any deed restrictions on agriculture, residential, business or other use. If none, so state: _____
NONE

12. Reason for requesting zoning change (attach additional sheet if needed): _____

TO AID IN THE PLANNING & DEVELOPMENT FOR
FUTURE USE OF THIS LAND OTHER THAN AGRICULTURE.

(SEE ATTACHED)

13. The undersigned hereby requests that the property identified in this application be reclassified
from: RESIDENCE - AGRICULTURE RA district
to: LIGHT INDUSTRIAL LI district, in accordance
with Garden Ridge City Ordinance 13. I consent to the posting of hearing notices on the said property. I understand
that the information provided herein will be used by the City of Garden Ridge for sending required notices to
adjacent property owners. I bear full responsibility and liability for any losses or costs incurred by the City, or
others, caused by errors or omissions in this application.

14. Applicant Signature

Richard Winkler, Richard Winkler

5 Attachments:

1. Owner(s) letters of authorization, if applicable
2. Metes and Bounds description of property, if applicable
3. Map of property
4. List of adjacent property owners
5. Site plan
6. Check for zoning change fee per Garden Ridge City Ordinance 11.

----- CITY USE ONLY -----
CHANGE OF ZONING

		Date
City Admin.:	Application received	_____
	Application verified	_____
	Fee received \$_____ Check #_____	_____
	Application sent to P&Z	_____
P&Z:	Owners' acceptance of application	_____
	Notice to adjoining property owners'	_____
	Notice of public hearing	_____
	Public hearing conducted	_____
	P&Z decision on rezoning	_____
City Council:	P&Z recommendation to City Council	_____
	Notice to adjoining property owners'	_____
	Notice of public hearing	_____
City Admin.:	Public hearing conducted	_____
	Applicant notified of Council Decision	_____
	Zoning ordinance change published	_____

REF#: kb1046
OPER. CRON. VERM. DATE
REF#: kb1046

TRAN: 112.0000 P&Z VARIANCE FEES
winkler rezoning fee
P&Z VARIANCE FILING 500.00CR

Ordinance 13-122018

TENDERED: 500.00 CHECK
APPLIED: 500.00-

CHANGE

Application for Zoning Change – Question 12 Continued

We are wanting to sell larger lots for businesses to build an office or an office/warehouse similar to what we have done here at Winco. In trying to determine which zoning classification available to us would best describe our vision the best selection would be L-1. Our first office was zoned and is still zoned as B-1, there are several properties along FM 2252 that are zoned B-2 and our present office is zoned L-1. It is my understanding that B-1 and B-2 are no longer available and Light Retail (boutiques, mom & pop shops, small restaurants, coffee shops, etc.) is recommended by the Zoning Committee. I can understand why the people of Garden Ridge would want these shops in their City yet the traffic count along Naco Loop Road cannot and will not support this type of business. Is there another zoning classification other than L-1 that will fit?

As I drive down FM 2252 I see all kinds of vacant land with excellent visibility and access for Light Retail yet the time is not right for development, it maybe years until the development starts and several years after that before these lots are occupied. The land along Naco Loop Road is even farther down the road for Retail site development if ever. As of today the City of Garden Ridge is receiving approximately \$60 per year in tax revenue for the land we are wanting zoning changed, whereas Winco's office is paying \$4,350 per year to the City. If this property was already built out with let's say \$3,000 per lot per year and 8 lots this would create \$24,000 worth of tax revenue to the City verses \$60 it gets today. Carry it out 10 years, which I still think would be a pipe dream for Light Retail at this site, The City would get \$240,000 of tax revenue verses \$600. This land being tucked away in the back corner of Garden Ridge would be a great revenue stream for Garden Ridge and the Citizens of Garden Ridge wouldn't even know it was there.

Thank you,

Richard Winkler

"ATTACHMENT # 1"

Garry Lugar

19080 Nacogdoches Loop
GARDEN RIDGE, TX 78266-2703

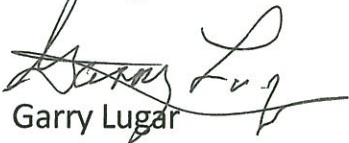
PHONE: 210/651-6783
FAX: 210/651-5857

March 10, 2020

To Whom It May Concern:

I, Garry Lugar, hereby give Richard Winkler full authority to act on my behalf as Partner of any Zoning changes for Garden Ridge property that we are partners in.

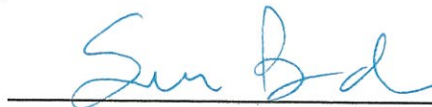
Sincerely,

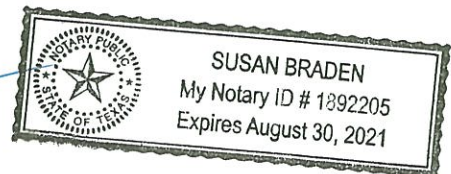

Garry Lugar

STATE OF TEXAS

COUNTY OF COMAL

The foregoing instrument was acknowledged before me on the 10th day of March, 2020
by Garry Lugar.





A Metes and Bounds description of a 7.141 acre (311,074 square feet) tract of land situated in the Vicente Micheli Survey 114, Abstract 383, the City of Garden Ridge, Comal County, Texas; being out of the remainder of that certain 27.594 acre tract described in instrument to Versietene Buehring recorded in Volume 242, Page 143 of the Comal County Deed Records; and being more particularly described as follows:

BEGINNING at a 1/2-inch iron rod found marking the western-most corner of Lot 2 of Nacogdoches Loop Subdivision, plat of which is recorded as Document Number 201406044659 of the Comal County Map and Plat Records, situated in the northeasterly boundary of Lot 1 of Winco Subdivision, plat of which is recorded in Volume 12, Page 208 of said Comal County Map and Plat Records; said BEGINNING point having Texas State Plane Grid Coordinates: North 13,772,175.99 feet; East 2,189,077.44 feet;

THENCE, North 30°55'50" West, 350.14 feet along the northeasterly boundary of said Lot 1 to a 1/2-inch iron rod (w/cap stamped "JONES & CARTER") set for corner;

THENCE, North 60°41'24" East, 881.67 feet to a 1/2-inch iron rod (w/cap stamped "JONES & CARTER"), set for corner in the southwesterly right-of-way line of Nacogdoches Loop Road (width varies);

THENCE, along said southwesterly right-of-way line of Nacogdoches Loop Road the following two(2) courses and distances:

1. in a southeasterly direction, along the arc of a curve to the right having a radius of 688.66 feet, a central angle of 09°38'34", a long chord bearing South 35°29'27" East, 115.36 feet, a total arc length of 115.50 feet to a 1/2-inch iron rod found at a point of tangency;
2. South 30°08'24" East, 235.33 feet to a 5-inch wood fence corner post found marking the northern-most corner of aforesaid Lot 2 of Nacogdoches Loop Subdivision;

THENCE, South 60°41'24" West, 887.60 feet along the northwesterly boundary of said Lot 2 of Nacogdoches Loop Subdivision to the POINT OF BEGINNING, containing 7.141 acres of land in Comal County, Texas, as shown on drawing filed under Job No. S0752-0012 in the office of Jones & Carter, Inc., San Antonio, Texas.

Note: The bearings, distances, coordinates and areas shown hereon are Texas State Plane Coordinate System grid, South Central Zone (NAD'83), as determined by Global Positioning System (GPS). Use the grid to surface scale factor of 1.000160246 to convert grid distances to surface.



Field Notes of a 20 Foot Waterline Easement

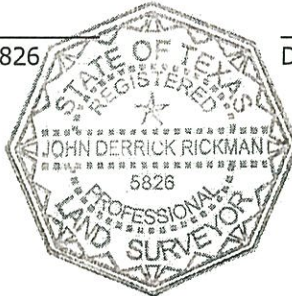
A 0.16 Acre (7,015 square feet, more or less) 20 Foot Wide Waterline Easement situated in the City of Garden Ridge, Texas, out of the Vicente Micheli Survey No. 114, Comal County, Texas, and being out of a 7.141 Acre Tract conveyed to Garry Lugar and Richard Winkler in deed recorded in Document No. 201506017789, Official Public Records, Comal County, Texas, and being more fully described as follows, with bearings based on the Texas Coordinate System as established from the North American Datum of 1983 (CORS96) for the South Central Zone:

- BEGINNING:** At a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" set in a curve in the southwest right of way line of Old Nacogdoches Loop (Variable Width Right of Way), for the east corner of the Remainder of a 27.594 Acre Tract conveyed to Versielene Buehring in deed recorded in Volume 242, Page 143, Deed Records, Comal County, Texas, and a 0.62 Acre, 20 Foot Wide Waterline Easement, this day surveyed, the north corner of the 7.141 Acre Tract, This Easement, and the POINT OF BEGINNING;
- THENCE:** With the southwest right of way line of Old Nacogdoches Loop, the northeast line of the 7.141 Acre Tract and This Easement, the following calls and distances:
- Southeasterly with a curve to the right with a radius of 681.20 feet, a delta of 9°43'49", a chord bearing and distance of S 35°18'07" E, 115.55 feet, and an arc length of 115.69 feet to a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" found for a point of tangency;
- S 30°25'56" E, a distance of 235.03 feet to a fence post found for the north corner of Lot 2A, Nacogdoches Loop Subdivision according to plat recorded in Document No. 201606017438, Map and Plat Records, Comal County, Texas, the east corner of the 7.141 Acre Tract and This Easement;
- THENCE:** S 60°41'00" W, departing the southwest right of way line of Old Nacogdoches Loop, with the northwest line of Lot 2A, the southeast line of the 7.141 Acre Tract and This Easement, a distance of 20.00 feet to a point for the south corner of This Easement;
- THENCE:** Departing the northwest line of Lot 2A, across the 7.141 Acre Tract, with the southwest line of This Easement, the following calls and distances:
- N 30°25'56" W, a distance of 234.64 feet to a point for the beginning of a curve to the left;
- Northwesterly with a curve to the left with a radius of 661.20 feet, a delta of 10°03'46", a chord bearing and distance of N 35°28'05" W, 115.98 feet, and an arc length of 116.13 feet to a point in the southeast line of the Remainder of the 27.594 Acre Tract, and the northwest line of the 7.141 Acre Tract, for the south corner of the 0.62 Acre Waterline Easement and the west corner of This Easement;

THENCE: N 60°41'24" E, with the south line of the 27.594 Acre Tract and the 0.62 Acre Easement, the northwest line of the 7.141 Acre Tract and This Easement, a distance of 20.38 feet to the Point of Beginning and containing 0.16 of an acre of land in the City of Garden Ridge, Comal County, Texas, according to a survey made on the ground by Rickman Land Surveying on September 16, 2016.

J. Derrick Rickman

J. Derrick Rickman, RPLS No. 5826



October 4, 2016

Date Signed



Field Notes of a 12.79 Acre Tract

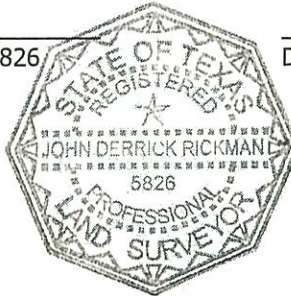
A 12.79 Acre (557,012 square feet, more or less) Tract of land situated in the City of Garden Ridge, Texas, out of the Vicente Micheli Survey No. 114, Comal County, Texas, and being all of the Remainder of a 27.594 Acre Tract conveyed to Versielene Buehring in deed recorded in Volume 242, Page 143, Deed Records, Comal County, Texas, and being more fully described as follows, with bearings based on the Texas Coordinate System as established from the North American Datum of 1983 (CORS96) for the South Central Zone:

- BEGINNING:** At a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" found in the southeast right of way line of Farm to Market Road 2252 (120' ROW), for the north corner of Lot 1, WINCO Subdivision recorded in Volume 12, Page 208, Map and Plat Records, Comal County, Texas, the west corner of the 27.594 Acre Tract and this Tract and the POINT OF BEGINNING, from which a Texas Department of Transportation Monument found bears S 61°42'15"W, a distance of 25.47 feet;
- THENCE:** N 60°12'10" E, with the southeast right of way line of FM 2252 and the northwest line of the 27.594 Acre Tract and this Tract, a distance of 258.00 feet to a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" found for the beginning of a non-tangent curve to the right, for an angle point in this Tract;
- THENCE:** Departing the southeast right of way line of FM 2252, with the south right of way line of Old Nacogdoches Loop (ROW varies) and the northeast line of the 27.594 Acre Tract and This Tract, southeasterly with a curve to the right with a radius of 537.96 feet, a delta of 38°37'56", a chord bearing and distance of S 82°38'09" E, 355.89 feet, and an arc length of 362.73 feet to a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" found for a point of tangency;
- THENCE:** With the south right of way line of Old Nacogdoches Loop and the northeast line of the 27.594 Acre Tract and This Tract, the following calls and distances:
- S 63°19'11" E, a distance of 460.76 feet to a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" found for the beginning of a curve to the right;
- Southeasterly with a curve to the right with a radius of 681.20 feet, a delta of 23°09'10", a chord bearing and distance of S 51°44'36" E, 273.40 feet, and an arc length of 275.27 feet to a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" set for the north corner of a 7.141 Acre Tract conveyed to Garry Lugar and Richard Winkler in deed recorded in Document No. 201506017789, Official Public Records, Comal County, Texas, and the east corner of This Tract;
- THENCE:** S 60°41'24" W, departing the southwest right of way line of Old Nacogdoches Loop, with the northwest line of the 7.141 Acre Tract and the southeast line of the Remainder of the 27.594 Acre Tract and This Tract, a distance of 881.68 feet to a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" set in the northeast line of Lot 1, WINCO Subdivision, for the west corner of the 7.141 Acre Tract and the south corner of the Remainder of the 27.594 Acre Tract and This Tract;

THENCE: N 30°55'24" W, with the northeast line of Lot 1 and the southwest line of the 27.594 Acre Tract and This Tract, a distance of 845.36 feet to the Point of Beginning and containing 12.79 acres of land in the City of Garden Ridge, Comal County, Texas, according to a survey made on the ground by Rickman Land Surveying on September 16, 2016.

J. Derrick Rickman

J. Derrick Rickman, RPLS No. 5826



October 4, 2016

Date Signed



Field Notes of a 20 Foot Waterline Easement

A 0.62 Acre (26,814 square feet, more or less) 20 Foot Wide Waterline Easement situated in the City of Garden Ridge, Texas, out of the Vicente Micheli Survey No. 114, Comal County, Texas, and being out of the Remainder of a 27.594 Acre Tract conveyed to Versielene Buehring in deed recorded in Volume 242, Page 143, Deed Records, Comal County, Texas, and being more fully described as follows, with bearings based on the Texas Coordinate System as established from the North American Datum of 1983 (CORS96) for the South Central Zone:

- BEGINNING:** At a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" found in the southeast right of way line of Farm to Market Road 2252 (120' ROW), for the north corner of Lot 1, WINCO Subdivision recorded in Volume 12, Page 208, Map and Plat Records, Comal County, Texas, the west corner of the 27.594 Acre Tract, This Easement and the POINT OF BEGINNING, from which a Texas Department of Transportation Monument found bears S 61°42'15"W, a distance of 25.47 feet;
- THENCE:** N 60°12'10" E, with the southeast right of way line of FM 2252 and the northwest line of the 27.594 Acre Tract and This Easement, a distance of 258.00 feet to a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" found for the beginning of a non-tangent curve to the right, for an angle point in this Easement;
- THENCE:** Departing the southeast right of way line of FM 2252, with the south right of way line of Old Nacogdoches Loop (ROW varies) and the northeast line of the 27.594 Acre Tract and this Easement, southeasterly with a curve to the right with a radius of 537.96 feet, a delta of 38°37'56", a chord bearing and distance of S 82°38'09" E, 355.89 feet, and an arc length of 362.73 feet to a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" found for a point of tangency;
- THENCE:** With the south right of way line of Old Nacogdoches Loop and the northeast line of the 27.594 Acre Tract and this Easement, the following calls and distances:
- S 63°19'11" E, a distance of 460.76 feet to a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" found for the beginning of a curve to the right;
- Southeasterly with a curve to the right with a radius of 681.20 feet, a delta of 23°09'10", a chord bearing and distance of S 51°44'36" E, 273.40 feet, and an arc length of 275.27 feet to a 1/2" iron rod with cap stamped "RICKMAN RPLS 5826" set for the north corner of a 7.141 Acre Tract conveyed to Garry Lugar and Richard Winkler in deed recorded in Document No. 201506017789, Official Public Records, Comal County, Texas, the north corner of a 0.16 Acre, 20 Foot Wide Waterline Easement, this day surveyed, and the east corner of the Remainder of the 27.594 Acre Tract and This Easement;
- THENCE:** S 60°41'24" W, departing the southwest right of way line of Old Nacogdoches Loop, with the northwest line of the 7.141 Acre Tract and the southeast line of the Remainder of the 27.594 Acre Tract and This Easement, a distance of 20.38 feet to a point for the west corner of the 0.16 Acre Waterline Easement, the

beginning of a non-tangent curve to the left and the south corner of This Easement;

THENCE: Departing the northwest line of the 7.141 Acre Tract, across the Remainder of the 27.594 Acre Tract, with the southwest line of This Easement, the following calls and distances:

Northwesterly with a curve to the left with a radius of 661.20 feet, a delta of $22^{\circ}49'13''$, a chord bearing and distance of $N\ 51^{\circ}54'35''\ W$, 261.61 feet, and an arc length of 263.35 feet to a point for a point of tangency;

$N\ 63^{\circ}19'11''\ W$, a distance of 460.76 feet to a point for the beginning of a curve to the left;

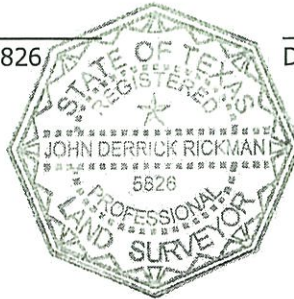
Northwesterly with a curve to the left with a radius of 517.96 feet, a delta of $38^{\circ}17'17''$, a chord bearing and distance of $N\ 82^{\circ}27'49''\ W$, 339.72 feet, and an arc length of 346.13 feet to a point for a point of non-tangency;

$S\ 60^{\circ}12'10''\ W$, a distance of 254.44 feet to a point in the northeast line of Lot 1, WINCO Subdivision, and the southwest line of the 27.594 Acre Tract, for the southwest corner of This Easement;

THENCE: $N\ 30^{\circ}55'24''\ W$, with the northeast line of Lot 1 and the southwest line of the 27.594 Acre Tract and This Easement, a distance of 20.00 feet to the Point of Beginning and containing 0.62 of an acre of land in the City of Garden Ridge, Comal County, Texas, according to a survey made on the ground by Rickman Land Surveying on September 16, 2016.



J. Derrick Rickman, RPLS No. 5826



October 4, 2016
Date Signed

SCHEDULE A

(continued)

4. Legal description of land:

A 4.00 ACRE (174,231 SQUARE FEET +/-) TRACT OF LAND, OUT OF THE VICENTE MICHELI SURVEY NO. 114, ABSTRACT 383, SITUATED IN THE CITY OF GARDENRIDGE, COMAL COUNTY, TEXAS, SAID 4.00 ACRE TRACT ALSO BEING OUT OF A CALLED 7.141 ACRE TRACT AS DESCRIBED IN WARRANTY DEED, RECORDED IN DOCUMENT NO. 201706026657, AND BEING OUT OF A CALLED 12.79 ACRE TRACT AS DESCRIBED IN WARRANTY DEED RECORDED IN DOCUMENT NO. 201706026658, ALL OF THE OFFICIAL PUBLIC RECORDS OF COMAL COUNTY, TEXAS. AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at a 1/2-Inch Iron Rod on the South Right-of-Way line of F.M. 2252 and marking the Northwest corner of said 12.79 Acre Tract and marking the Northeast corner of Lot 1, Winco Subdivision, according to plat thereof recorded in Volume 12, Page 208, of the Map and Plat records of Comal County, Texas;

THENCE S 30°55'49" E a distance of 662.06 feet departing the South Right-of-Way line of said F.M. 2252, along and with the Southwest line of said 12.79 Acre Tract to a 1/2-Inch Iron Rod with cap "MBC" Set for the **POINT OF BEGINNING**;

THENCE N 60°41'24" E a distance of 350.00 feet departing the Northeast line of said Lot 1, into and across said 12.79 Acre Tract to a 1/2-Inch Iron Rod with cap "MBC" Set and marking the Northeast corner of this tract;

THENCE S 30°55'49" E a distance of 498.00 feet, crossing over and into said 7.141 Acre tract to a 1/2-Inch Iron Rod with cap "MBC" Set on the Northwest line of a 35 foot wide Ingress-Egress Easement, as described in deed recorded in Document No. 201606016606, of the Official Public records of Comal County, Texas;

THENCE S 60°41'24" W a distance of 350.00 feet along and with the Northwest line of said 35 foot wide Ingress-Egress Easement, to a 1/2-Inch Iron Rod with cap "MBC" Set on the Southwest line of said 7.141 Acre Tract and being on the Northeast line of said Lot 1;

THENCE N 30°55'49" W a distance of 498.00 feet along and with the Northeast line of said Lot 1 and with the Southwest line of said 7.141 Acre Tract and continuing along and with the Southwest line of said 12.79 Acre Tract, to the **POINT OF BEGINNING** and containing 4.00 Acres (174,231 Square Feet +/-) of land, more or less.

Note: The Company is prohibited from insuring the area or quantity of the Land. Any statement in the legal description contained in Schedule A as to area or quantity of land is not a representation that such area or quantity is correct but is for informal identification purposes and does not override Item 2 of Schedule B hereof.

END OF SCHEDULE A

"ATTACHMENT 4"

Key #

- 1 Cavern Ridge, LLC
20525 FM 3009
Garden Ridge, Texas 78266-2529
- 3 6 H Ventures
4702 West Ave
San Antonio, Texas 78213
- 5 Randy & Caroline Cottingham
19113 Nacogdoches Loop
Garden Ridge, Texas 78266
- 7 City of Garden Ridge
- 9 Cara Graceland, LLC
C/O Heartland Bank
Multifamily Loan Servicing
14125 Clayton Road
Chesterfield, Mo. 63017-8355
- 11 Tony & Dawn Overman
18955 FM 2252
Garden Ridge, Texas 78266
- 13 Garden Ridge Bracken
Home Owners Assoc, Inc
1600 NE Loop 410, Ste 202 & 200
San Antonio, Texas 78209-1613

Key #

- 2 Maverick of Texas, Inc
18954 FM 2252
Garden Ridge, Texas 78266-2703
- 4 Naco Loop, LLC
19080 Nacogdoches Loop
Garden Ridge, Texas 78266
- 6 Mega Spartan, LLC
7870 West Interstate 10
Seguin, Texas 78155-9586
- 8 Sutton Producing, LLC
P.O. Box 701130
San Antonio, Texas 78270-1130
- 10 Tony Overman
18955 FM 2252
Garden Ridge, Texas 78266
- 12 Ratco, LLC
154 Manchester Way
Shavano Park, Texas 78249-2023

4.0 ACRES
(G. H. VENTURES)

4.761 ACRES
7.141 ACRES

0.16 ACRE
20' WIDE WATERLINE
EASEMENT

35' WIDE INSIDE/EASEMENT
TOP OF 201000 1600 C.P.R.

NACOGDOCHES LOOP



LOCATION MAP

ATTACHMENT 5

WATER AND EASEMENTS
TO BE SHOWN AS
4.761 ACRES

CLIENT: JKS ENGINEERING CO.

LAND TITLE SURVEY

7.141 ACRES OF LAND

IN THE

VICENTE MICHELI SURVEY 114, ABSTRACT 383
THE CITY OF GARDEN RIDGE
COMAL COUNTY, TEXAS

SUBJECT TO THE GENERAL NOTES SHOWN HEREON



WINCO CONTRACTORS
19014 NACOGDOCHES LOOP
GARDEN RIDGE, TEXAS

SURVEY OF A 12.79 ACRE (557,012 SQUARE FEET, MORE OR LESS), TRACT OF LAND SITUATED IN THE CITY OF GARDEN RIDGE, TEXAS, OUT OF THE VICENTE MICHELI SURVEY NO. 114, COMAL COUNTY, TEXAS, AND BEING ALL OF THE REMAINDER OF A 27.594 ACRE TRACT CONVEYED TO VERSELENE BUEHRING IN DEED RECORDED IN VOLUME 242, PAGE 143, DEED RECORDS, COMAL COUNTY, TEXAS, AND A 0.62 ACRE (26,814 SQUARE FEET, MORE OR LESS) 20 FOOT WIDE WATERLINE EASEMENT OUT OF THE REMAINDER OF THE 27.594 ACRE TRACT.

Flood Statement:
According to the Flood Insurance Rate Map (FIRM) No. 48091C0485F, dated September 2, 2009, this property is located in Zone X: Areas determined to be outside the 0.2% annual chance floodplain.



SURVEY NOTES:

1. Bearing based on State Plane Coordinates NAD83, South Central Zone.
2. No Title Commitment was provided to Surveyor at time of the Survey.
3. Not all improvements shown.

CERTIFICATION:
THE UNDERSIGNED DOES HEREBY CERTIFY THAT THIS PLAT CORRECTLY REPRESENTS A SURVEY MADE ON THE GROUND ON SEPTEMBER 16, 2016, OF THE PROPERTY SHOWN HEREON.

Derrick Rickman
Derrick Rickman RPLS No. 5826

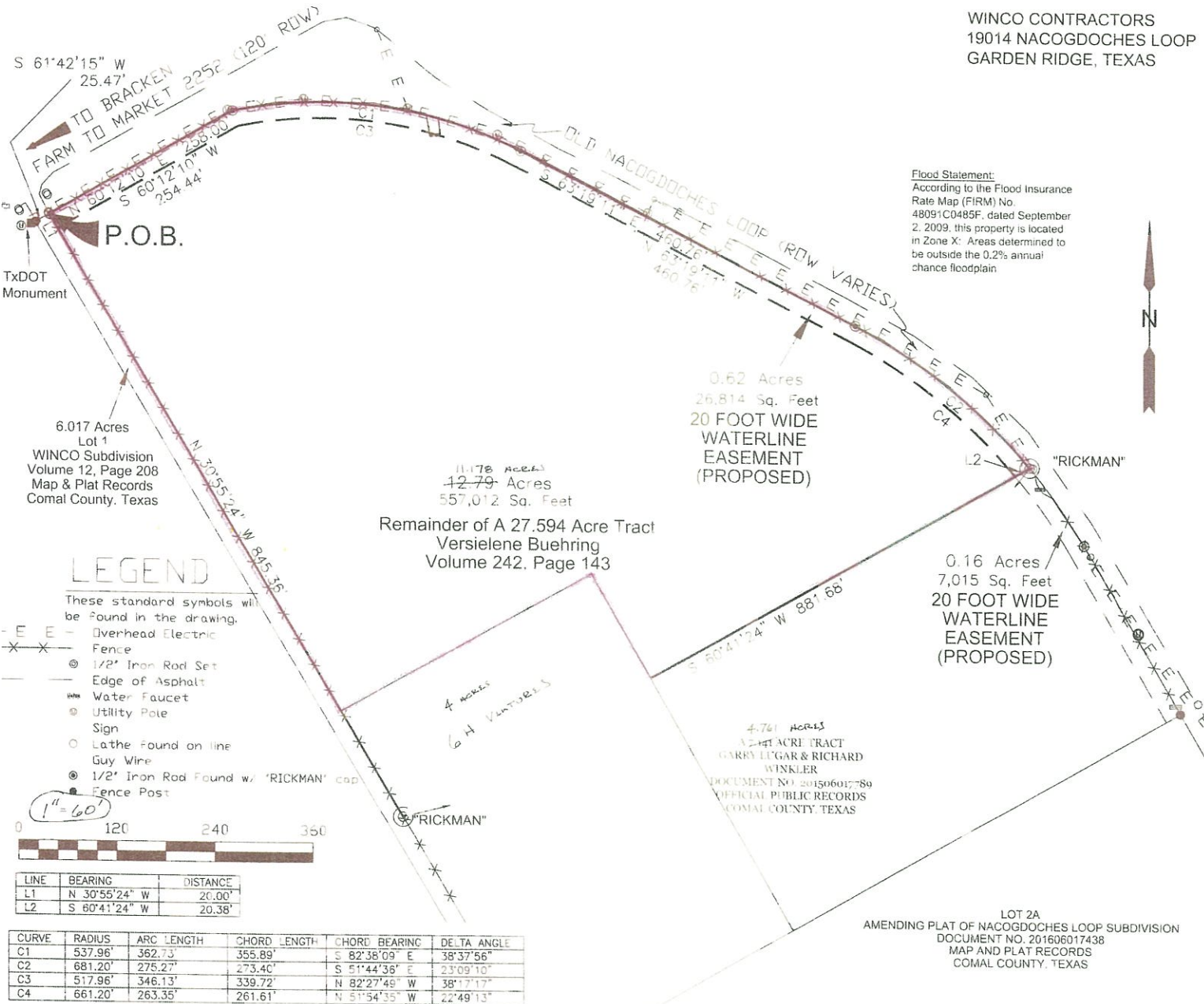


ATTACHMENT 5

LOT 2A
AMENDING PLAT OF NACOGDOCHES LOOP SUBDIVISION
DOCUMENT NO. 201606017438
MAP AND PLAT RECORDS
COMAL COUNTY, TEXAS

Rickman Land Surveying

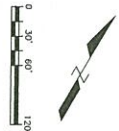
419 Big Bend Canyon Lake, Texas 78133 Phone (830) 935-2457
www.rickmanlandsurveying.com TBPLS Firm No. 101919-00





FM 2252
 (100' R.O.W.)

UNION PACIFIC RAILROAD R.O.W. (100' WIDE)
 (FORMERLY MISSOURI-PACIFIC RAILROAD)



NACOGDOCHES LOOP SUBDIVISION

PRELIMINARY LAND PLAN

PRELIMINARY
 NOT FOR CONSTRUCTION,
 BIDDING, OR PERMIT
 PURPOSES.

PREPARED UNDER THE
 SUPERVISION OF
 NATASHA F. UHLIRICH,
 P.E. #22502 ON
 July 24, 2019



1270 N LOOP 1804 E, SUITE 1310
 SAN ANTONIO, TX 78232 TEL 210-774-9904
 WWW.UPEngineering.COM TEXAS REG. NO. F-17992

REV	DATE	DESCRIPTION	BY

DESIGNED BY: WJF
 CHECKED BY: WJF
 DATE: 7/24/19

SHEET

OF 1



LEGAL NOTICE
NOTICE OF PUBLIC HEARING
CITY OF GARDEN RIDGE
CITY COUNCIL

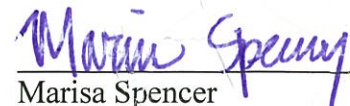
The City Council of the City of Garden Ridge, Texas, will conduct a public hearing on Wednesday, October 7, 2020, at 6:00 p.m. in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

The purpose of the public hearing will be to consider a petition by Scott Smith for rezoning from Residence-Agriculture (RA) District to Neighborhood Service (B-1) District of 1.734 acres out of the George M. Dolson Survey 96, Abstract 120, Comal County, Texas and also being out of a 49.850 acre tract described in Volume 194, Page 138, of the Deed Records of Comal County, Texas. The property is further located on the southside of F.M. 2252 across from 19295 and 19269 F.M. 2252 in Garden Ridge, Texas.

The public is invited and welcome to attend the public hearing in person and may submit oral comments on this matter. Alternatively, written comments on this matter may be submitted in accordance with the ***City of Garden Ridge Notice of Procedures for Written Comments during Public Hearings*** posted on the City's Website and on the bulletin board located at the entrance to the Garden Ridge City Hall.

The meeting can be viewed live on the City's YouTube Channel and will be archived on the City's Website for on demand viewing. Please feel free to contact City Hall at 210-651-6632 if you need additional information on this matter.

This is to certify that I, Marisa Spencer, posted this Legal Notice at 3:00 p.m. on September 10, 2020, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Marisa Spencer
City Secretary



City of Garden Ridge

"A way of life, not just a place to live"

NOTICE OF PROCEDURES WRITTEN COMMENTS DURING PUBLIC HEARINGS

In an effort to protect public health and limit the potential spread of COVID-19, the City of Garden Ridge is offering an additional option to submit comments for a posted public hearing.

The public is invited and welcome to attend the public hearing in person and may submit oral comments on the matter. Alternatively, written comments on a matter contained in a posted **Notice of Public Hearing** may be submitted ***up to two (2) hours before the meeting in which the public hearing will be held*** via email to citysecretary@ci.garden-ridge.tx.us.

If citizens submit a written comment but choose to attend the public hearing and speak in person then be advised the written comment will not be read aloud.

When submitting written comments to be included as an official record during a public hearing, the following guidelines must be strictly adhered to and ***any comments that fail to adequately meet these guidelines will not be read aloud:***

1. Comments must be received by the City Secretary before the deadline stated above.
2. Each citizen is limited to one 3-minute period, which also applies when the City Secretary is reading comments. Therefore, written comments should be limited to approximately 350 words or less.
3. State your name and address before your comments begin.
4. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
5. Show the City Council the same respect that you would like to be shown.

As a reminder, all City Council and Commission meetings can be viewed live on the City's YouTube Channel or the City's Website. Additionally, these videos are bookmarked and archived on the City's Website for convenient on demand viewing.

Please feel free to contact City Hall at 210-651-6632 if you need additional information.

Respectfully,

Marisa Spencer
City Secretary

Planning and Zoning Form 1
APPLICATION FOR CHANGE OF ZONING
(Type or Print)

1. Date: 7/22/2020 Case #: _____
2. Applicant Name: Scott " Smith
(First) (Middle) (Last)
3. Mailing Address: 9550 Corporate Dr
(Street)
Selma Texas 78134
(City) (State) (Zip)
- Phone: () -
4. Applicant's relationship to property to be rezoned:
Sole owner () Part owner () Other: Buyer - under contract
(Specify)
(If not sole owner, furnish a notarized letter of authorization from all owners as attachment 1.)
5. Property location: D FM 2252 Garden Ridge, TX 78266
(Street address or street property front)
6. Legal description:
Plat: Lot(s) _____ Block(s) _____
Subdivision: A-120 SUR-96 G M Dolson, Acres
Acreage: 1.734 (If acreage, provide separate metes and bounds description as attachment 2.)
Property Deed recorded in Comal County Volume # _____ Page # _____
7. Existing use of property: Residential/Ag
8. Proposed use of property: Neighborhood Svc. District (B1)
9. Give dimensioned map with north orientation, scaled 100 or 200 feet per inch, of the property to be rezoned showing all streets and parcels of land within 300 feet of the property as attachment 3. Key each adjoining land parcel to a list of current owners and addresses as attachment 4.
10. Give site plan showing location, dimensions and uses of existing or proposed structures, easements, water sources, fences, curb cuts, street and alley right-of-way lines within one foot of property to be rezoned, on another map of larger scale, as attachment 5.
11. Identify any deed restrictions on agriculture, residential, business or other use. If none, so state: None

12. Reason for requesting zoning change (attach additional sheet if needed): Buyer is
looking to build office/retail space
Property is across the street from other
office Building

13. The undersigned hereby requests that the property identified in this application be reclassified
from: Residential / As district
to: Neighborhood district, in accordance
with Garden Ridge City Ordinance 13. I consent to the posting of hearing notices on the said property. I understand
that the information provided herein will be used by the City of Garden Ridge for sending required notices to
adjacent property owners. I bear full responsibility and liability for any losses or costs incurred by the City, or
others, caused by errors or omissions in this application.

14. Applicant Signature: Mary Dyma for Scott Smith

____ Attachments:

- ✓ 1. Owner(s) letters of authorization, if applicable
- 2. Metes and Bounds description of property, if applicable
- ✓ 3. Map of property
- ✓ 4. List of adjacent property owners
- 5. Site plan
- 6. Check for zoning change fee per Garden Ridge City Ordinance 11.

----- CITY USE ONLY -----
CHANGE OF ZONING

		Date
City Admin.:	Application received	_____
	Application verified	_____
	Fee received \$ <u>500</u> Check # <u>3707</u>	_____
	Application sent to P&Z	_____
P&Z:	Owners' acceptance of application	_____
	Notice to adjoining property owners'	_____
	Notice of public hearing	_____
	Public hearing conducted	_____
	P&Z decision on rezoning	_____
City Council:	P&Z recommendation to City Council	_____
	Notice to adjoining property owners'	_____
	Notice of public hearing	_____
City Admin.:	Public hearing conducted	_____
	Applicant notified of Council Decision	_____
	Zoning ordinance change published	_____

REC#: 0021144
OPER: CASH
REF#: kb37

TRAN: 112.0000 P&Z VARIANCE FEES
smith re-zone
P&Z VARIANCE FILING 500.00CR

TENDERED: 500.00 CHECK
APPLIED: 500.00-



Versatile Insurance Planners

Letter of Representation

Date: 07/13/2020

*RE: Maria Reyna
20614 Ashmont
San Antonio, TX 78258*

To Whom it may concern:

This letter is to confirm that Maria Reyna with Vision Real Estate is the realtor that is representing me for the purchase of vacant land and the re-zoning of the said land in the City of Garden Ridge.

*Mreyna1110@outlook.com
210-846-4793*

If further information is needed please e-mail me at scott@vip-satx.com or you can call my office at 210-858-9860.

*Scott Smith
President/CEO
Versatile Insurance Planners LLC
Scott@vip-satx.com*

EXHIBIT "A"

BEING 1.734 ACRES OUT OF THE GEORGE M. DOLSON SURVEY 96, ABSTRACT 120, COMAL COUNTY, TEXAS AND ALSO BEING OUT OF A 49.850 ACRE TRACT DESCRIBED IN VOLUME 194, PAGE 318 OF THE DEED RECORDS OF COMAL COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT AN IRON PIN IN THE NEW SOUTH R.O.W. LINE OF F.M. 2252, SAID POINT BEING THE INTERSECTION OF THE WEST LINE OF SAID 49.850 ACRE TRACT WITH SAID R.O.W. LINE AND ALSO BEING N 59° 30' 02" W 1117.46 FEET FROM THE SOUTHEAST CORNER OF SAID TRACT;

THENCE WITH SAID R.O.W. LINE, S 81° 59' 46" E 50.72 FEET TO A CONCRETE MONUMENT AND S 74° 42' 26" E 360.23 FEET TO AN IRON PIN FOR THE NORTHEAST CORNER OF THIS TRACT;

THENCE S 18° 02' 52" E 136.87 FEET TO AN IRON PIN FOR THE SOUTHEAST CORNER OF THIS TRACT;

THENCE S 67° 24' 10" W 262.32 FEET TO AN IRON PIN FOR THE SOUTHWEST CORNER OF THIS TRACT;

THENCE N 31° 29' 03" W 138.53 FEET TO AN IRON PIN AND N 30° 18' 08" W 248.88 FEET TO THE PLACE OF BEGINNING AND CONTAINING 1.734 ACRES OF LAND, MORE OR LESS.

ADJACENT PROPERTIES TO 0 FM 2252

- 1. Property ID: 74448**
Site Address: 19186 FM 2252
Garden Ridge, TX. 78266
Owner: Rockem Realty LLC
Mailing Address: 8107 Sky Vis
SA, TX. 78266
- 2. Property ID: 74447**
Site Address: 19195 Nacogdoches Loop
Garden Ridge, TX. 78266
Owner: Salvador & Damaris Gallegos
Mailing Address: Same as above
- 3. Property ID: 74450**
Site Address: 19197 Nacogdoches Loop
Garden Ridge, TX. 78266
Owner: BCRE Properties
Mailing Address: 1126 W. Commerce
San Antonio, TX. 78207
- 4. Property ID: 74429**
Site Address: TBD
Owner: Vaquero Grande LLC.
Mailing Address: 19243 FM 2252
Garden Ridge, TX. 78266
- 5. Property ID: 106270**
Site Address: 19311 FM 2252
Garden Ridge, TX. 78266
Owner: Voeller Properties LLC.
DBA: Hazel Oaks
Mailing Address: Same as above
- 6. Property ID: 101074**
Site Address: 19295 FM 2252
Garden Ridge, TX. 78266
Owner: Mark P. Howell
Mailing Address: Same as above

7. Property ID: 101075
Site Address: 19269 FM 2252
Garden Ridge, TX. 78266
Owner: WMMT Ventures LLC.
Mailing Address: same as above & Ste. 200

8. Property ID: 101076
Site Address: 19243 FM 2252
Garden Ridge, TX. 78266
Owner: Dubois-TXRE LLC.
Mailing Address: 19530 Creekview Oaks
SA, TX. 78266

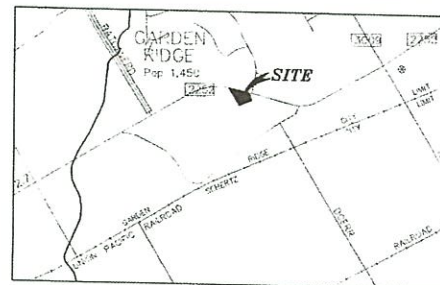
9. Property ID: 74449
Site Address: 19187 FM 2252
Garden Ridge, TX. 78266
Owner: Mallory Future Concepts, LLC.
Mailing: 19449 FM 2252
Garden Ridge, TX. 78266



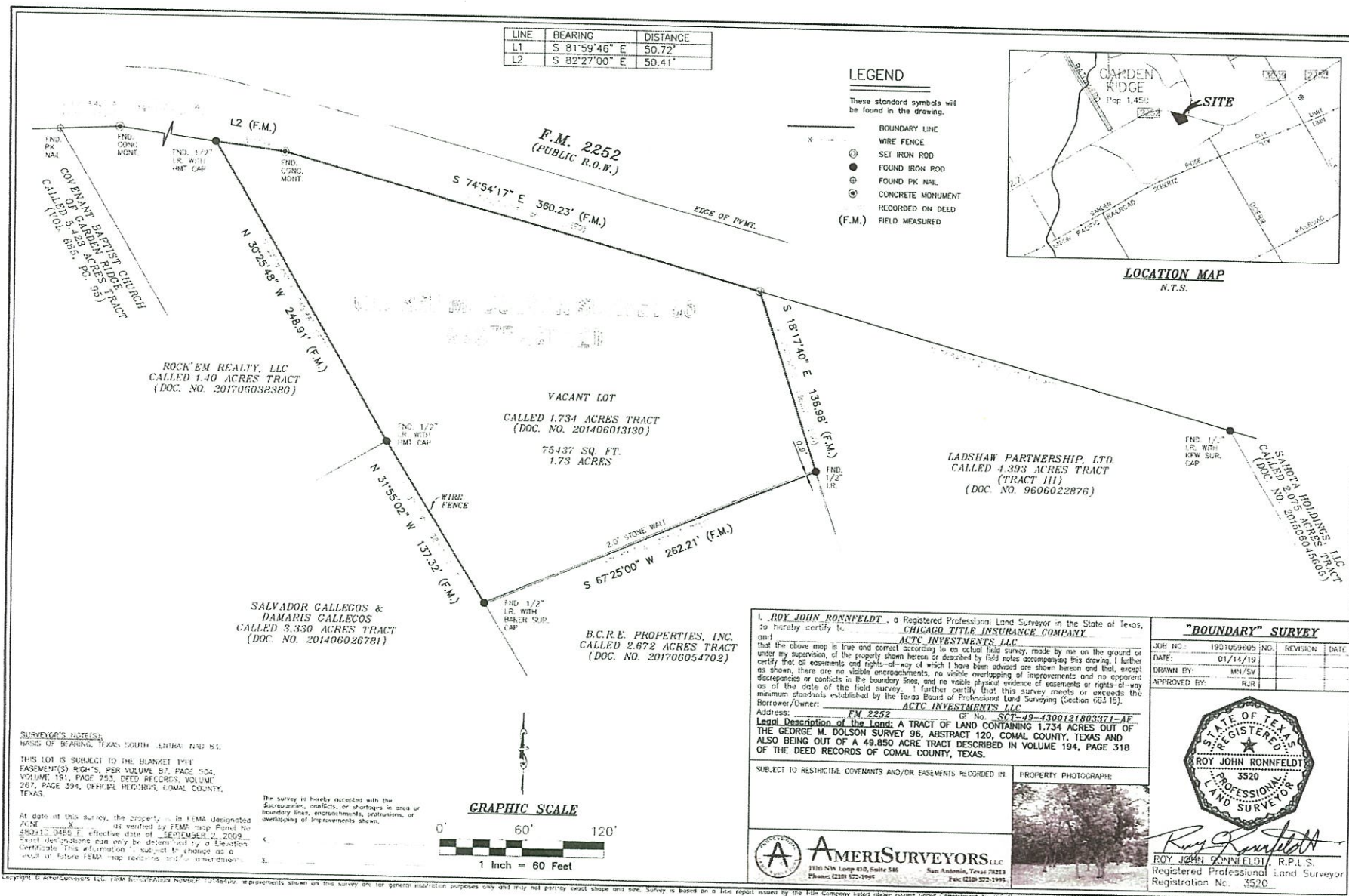
LEGEND

These standard symbols will be found in the drawing.

- BOUNDARY LINE
WIRE FENCE
SET IRON ROD
FOUND IRON ROD
FOUND PK NAIL
CONCRETE MONUMENT
RECORDED ON DEED
(F.M.) FIELD MEASURED



LOCATION MAP
N.T.S.



J. ROY JOHN RONNPFELDT, a Registered Professional Land Surveyor in the State of Texas,
do hereby certify to:
and
CHICAGO TITLE INSURANCE COMPANY
ACIC INVESTMENTS, LLC
That the above map is true and correct according to an actual field survey, made by me on the ground of
my own inspection, of the property therein described, and that every line and boundary shown
on the map is of easements and rights-of-way of which I have been furnished with reliable evidence.
Further shown, there are no visible encroachments, nor visible overlapping of improvements and no apparent
error on the date of the field survey. I further certify that this survey method accords with the
standards established by the Texas Board of Professional Land Surveying (Section 663.18).
Borrower/owner: _____
Address: **FM 2252** **GP** **CD-49-430121003371-AF**
Legal Description of the Land: A TRACT OF LAND CONTAINING 1.7304 ACRES IN
SECTION 36, T42N, R96E, ABSTRACT 120, COMAL COUNTY, TEXAS AND
ALSO BEING OUT OF A 49.850 AC. TRACT OF LAND DESCRIBED IN VOLUME 194, PAGE 318
OF THE DEED RECORDS OF COMAL COUNTY, TEXAS.

SUBJECT TO RESTRICTIVE COVENANTS AND/OR EASEMENTS RECORDED IN

PROPERTY PHOTOGRAPH:



AMERISURVEYORS,LLC
11101 NW Loop 430, Suite 546
Phone: (214) 572-1945
San Antonio, Texas 78220
Fax: (214) 572-1945



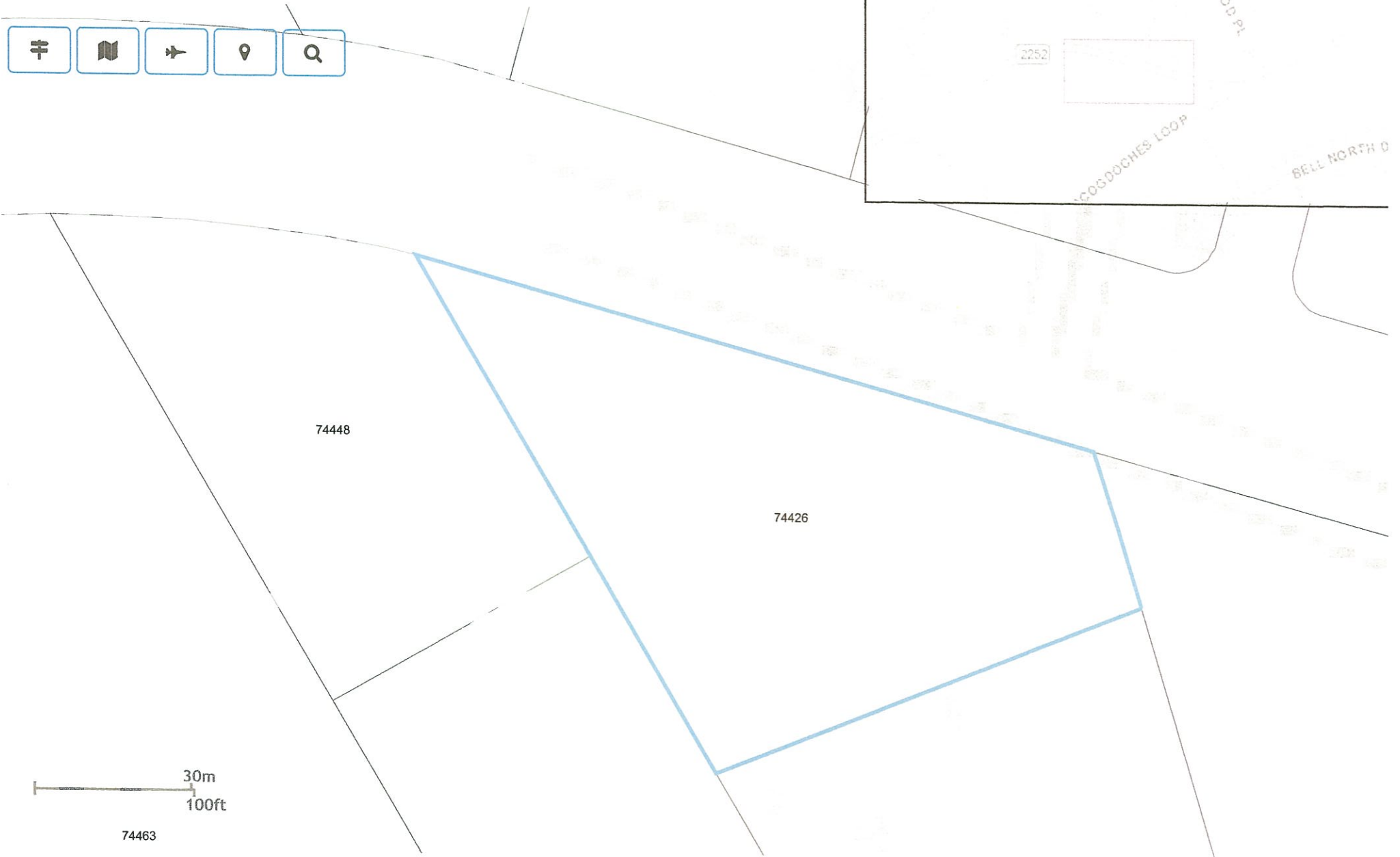
"BOUNDARY" SURVEY

JOB NO.:	1901059605	NO.	REVISION	DATE
DATE:	01/14/19			
DRAWN BY:	MN/SV			
APPROVED BY:	RJR			



Roy John Konnefeldt
ROY JOHN KONNEFELDT, R.P.L.S.
Registered Professional Land Surveyor
Registration No. 3520

Smith - Zoning Application



Agent Report



Addr: 0 Fm 2252
Status: Active Option **Class:** CL
Area: 2612 **Grid:** 486F8
Int.St./Dir: Located on the south side of FM 2252 across from Stewart Title and Interline Mortgage, east of Covenant Baptist Church.
City: Garden Ridge **Zip:** 78266
County: Comal **CAN#:** 740120002000
Lease: \$: \$0
Legal: A-120 SUR- 9 G M DOLSON, ACRES 1.734
Utility Suppliers
Gas: N/A
Electric: CPS
Garbage:
Water: Garden Ridge
Sewer:
Other:
Land Description
Land SqFt: 71179
Prc/SqFt: \$0.32
Land Acres: 1.73
Price/Acre: \$135,838
Front Feet: 400
Lot Size: 1.73
Lot Dimensions: 447x100x285x365

MLS #: 1252654
List Price: \$235,000
AdSf:
Zoning: COMMERCIAL
Currently Leased:
Lease Expiration:

Base Taxes
County: \$707.87
City: \$769.47
School: \$3,360.19
Other: \$289.37
Total: \$5,126.90

Existing Exemptions
Agric: No
Other: No

Type: CMLND

Financials
Preferred Title Co.: CHICAGO TITLE
PrTerms: Cash, Conventional

Owner: GONZO PROPERTIES LLC
List Agent: Sheila Moran Stanush, CRS,E-PRO,GRI,PMN
List Office: RE/MAX Access
Ph to Show: 210-222-2227
SC/\$: 0
386905
RACC00
Showing Contact:
ShowingTime
BC/\$: 3%
(210) 325-6962
(210) 657-7500
Lockbox Type: None
Owner LREA/LREB: No
Bonus: 0
Agency Rsv:

SSHOWINGASSIST

AgentRmrks: Tax rolls show commercial, however, according to Garden Ridge city it's rural land. Please investigate. Please see Additional Information for Offer Instructions. Email offers to sheila@sheilamoran.com

Remarks: 1.73 acre tract of land with over 400 feet of highway frontage on high traffic FM 2252 in Garden Ridge. Located in one of the fastest growth areas in Central Texas within minutes of San Antonio, New Braunfels, Cibolo, Schertz, Randolph AFB, about an hour from Austin. Business development is underway all around this property.

Present Use: Vacant
Frontage: State, Paved
Mineral Rights: None
Docs Avail: Aerial Photo
Restrictions: Deed
Utilities On Site: None
Utility Available: Electricity, Natural Gas, Water, Telephone, Sewer
Easements: Electric
Rail: No
Flood: None
Misc: Wooded, Mature Trees (ext feat), Gently Rolling, Level

Contingent Info:
Contract Date:
Closing Date:
Sell Ofc:
Sale Trms:
Sell Concess:-
Selling Agent:
DOM/CDOM: 1086 / 1086
Sell Points:
Sold Price:
SQFT/Acre:
Price per SQFT: \$0.32
Source SQFT Acre:

All measurements, taxes, age, financial & school data are approximate and provided by other sources. Buyer should independently verify same before relying thereon.***Copyright 2020 by SAN ANTONIO BOARD OF REALTORS***

Prepared By: Maria Reyna | Vision Real Estate | 06/18/2020 09:51 AM

City Administrator

From: Mary Reyna
Sent: Thursday, August 13, 2020 5:30 PM
To: City Administrator
Cc: Scott Smith
Subject: [EXTERNAL] Rezoning Request - 0 FM 2252 - Smith
Attachments: Proposed Lay Out.pdf

Good afternoon Nancy,

Attached is the sketch the buyer has provided. Actual site plan will be costly for the buyer and if the re-zoning is not approved the site plan would be useless as he would have to pay for another one for any other property he build on. I hope this will give you an idea of what his intentions are with the property. He will plan to have 10 offices for professional rentals (ie. Tax office, real estate office, architect office) they will be part of the building. His business is an Insurance Company.

The buyer is copied on this email as I am sure you will have additional questions that he may be able to answer better.

Thank you,

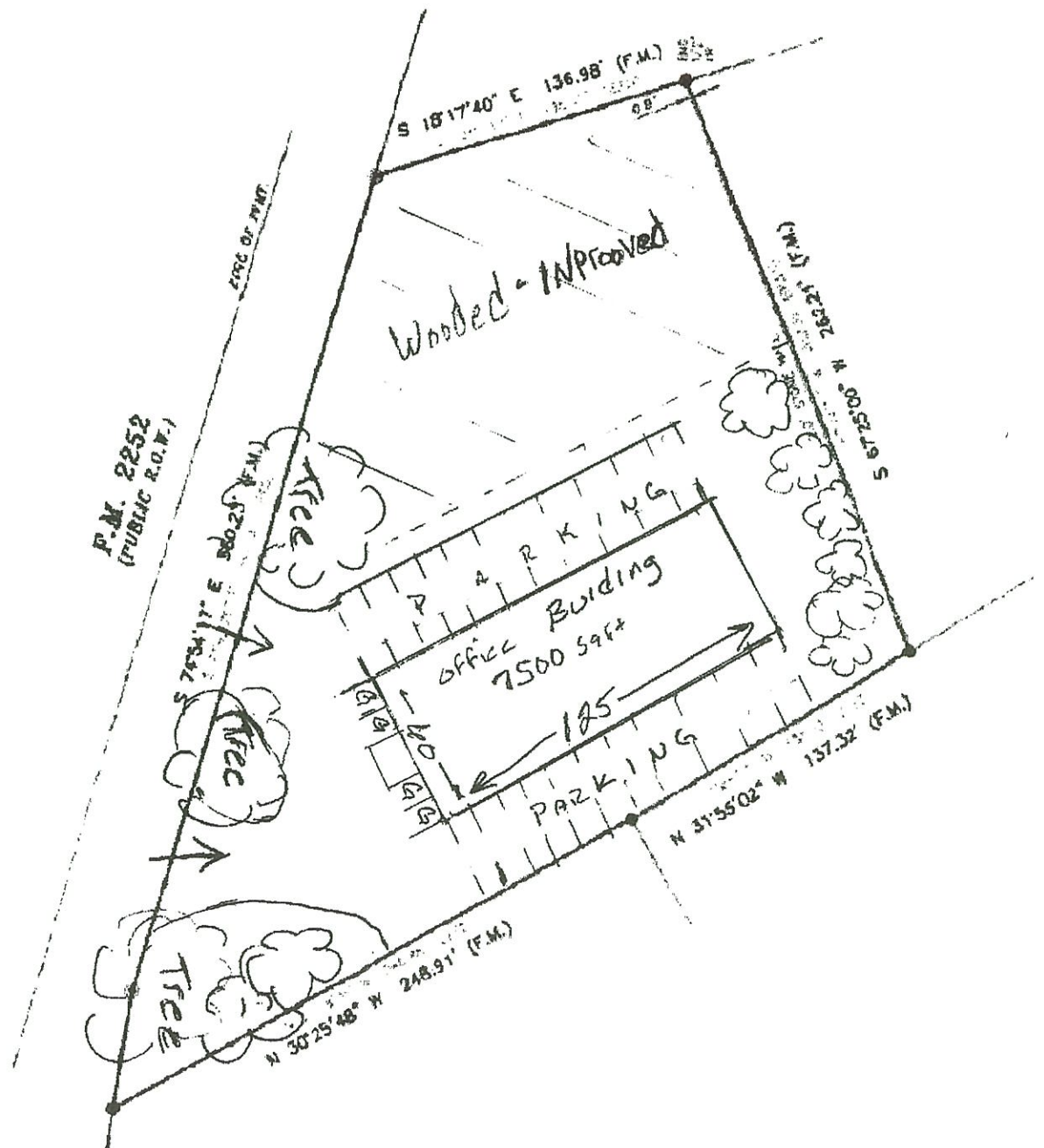
Mary Reyna
Realtor
Vision Real Estate
210-846-4793

Texas law requires all Real Estate License Holders to give the following information about Brokerage Services. [Click here to view](#)

[Texas Real Estate Commission Consumer Information Notice](#)

Sent from [Mail](#) for Windows 10

VERSATILE INSURANCE PLANNERS



QUARRY COMMISSION

Name	PL	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires
Albert Haddad	1	Oct 15 Sept 17	Sept 17 Sept 19	Sept 19 Sept 21					
Johnell Holly	2	Sept 08 Sept 10	Sep 10 Sept 12	Sept 12 Sept 14	Sept 14 Sept 16	Sept 16 Sept 18	Sept 18 Sept 20		
Jerry Barucky	3	Sep 14 Sept 16	Sept 16 Sept 18	Sept 18 Sept 20					
Wayne Mudge	4	Oct 07 Sept 09	Sept 09 Sept 11	Sept 11 Sept 13	Sept 13 Sept 15	Sept 17 Sept 19	Sept 19 Sept 21		
Armando Diaz	5	Sept 19 Sept 21 (P)							
Mike Shands	6	Jan 14 Sept 15	Sept 15 Sept 17	Sept 17 Sept 19	Sept 19 Sept 21				
Vacant	7	? Sept 22							

(P)= Partial term of less than ½ the term remaining



Buckley Powder Co.

A Dyno Nobel Distributor

P.O. Box 1358 Georgetown, TX 78628 USA Telephone 512-869-0287 Fax: 512-819-9906

DYNO
Dyno Nobel

July 2, 2020

City Administrator
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, TX 78266

To whom it may concern:

Buckley Powder Company would like to be considered for a Partial Exemption Permit with the City of Garden Ridge. We have four gentlemen that will be our representatives for the purpose of this application, Mr. Steven Davis, Mr. Riley Pumphrey, Mr. Darryl Borg, and Mr. Dustin Althoff. The complete contact information for these gentlemen is as follows:

Steven Davis, Health & Safety Manager (512) 818-7731

Riley Pumphrey, General Manager (512) 864-4185

Darryl Borg, Senior Technical Representative (830) 214-5635

Dustin Althoff, Technical Representative (512) 229-7894

Buckley Powder Company
6305 N. IH-35
New Braunfels, TX 78130

Buckley Powder will be blasting for the crushed stone operation of Lehigh Hanson Aggregates for the 2021 fiscal year. If you have any questions or concerns, please feel free to contact me, Mr. Borg or Mr. Althoff.

Sincerely,

Steven Davis
Health & Safety Manager



Buckley Powder Co.

A Dyno Nobel Distributor

P.O. Box 1358 Georgetown, TX 78628 USA Telephone 512-869-0287 Fax: 512-819-9906

DYNO
Dyno Nobel

Date: July 2, 2020

TO: City of Garden Ridge

CC: Riley Pumphrey, Dustin Althoff, Darryl Borg

From: Steve Davis

Health & Safety Manager

Buckley Powder Company

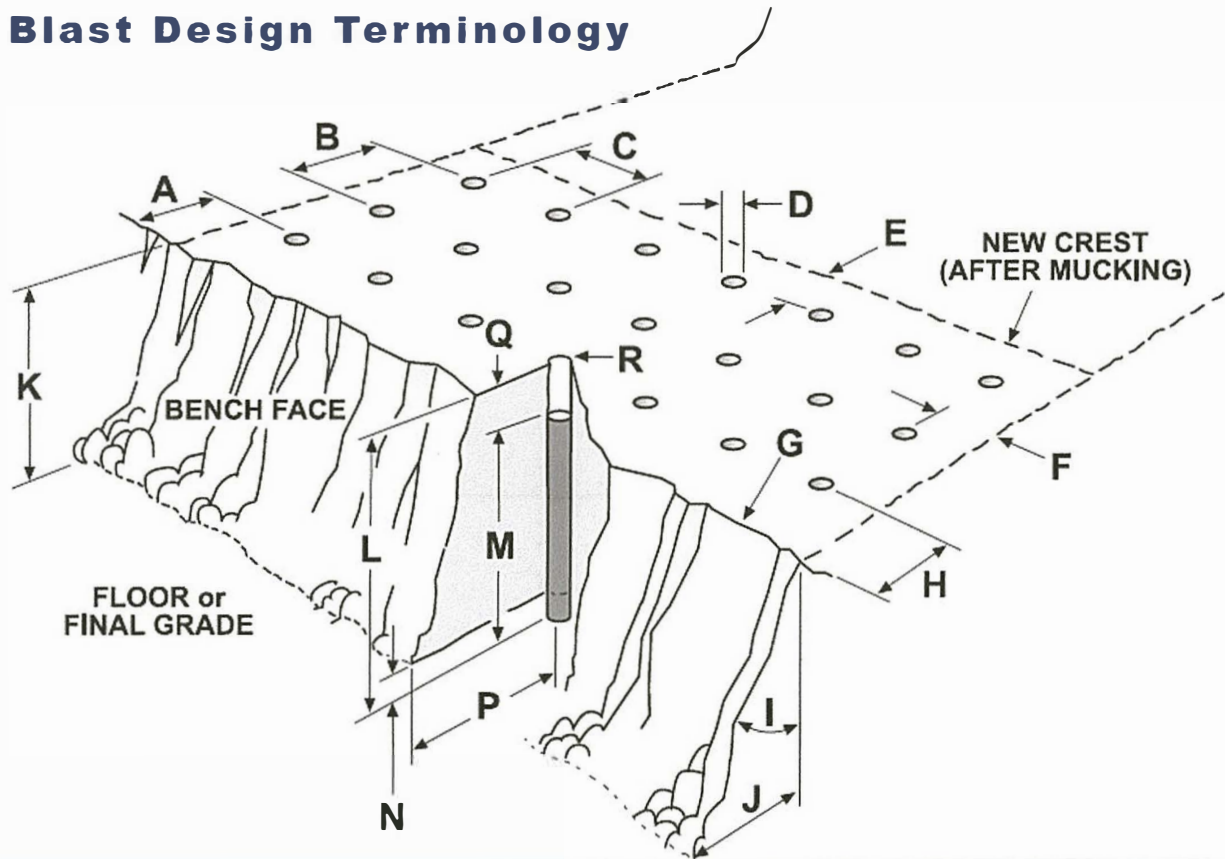
All Buckley Powder blasters are required to attend at least 40 hours of classroom training and testing to ensure they have a complete understanding of these procedures. Along with classroom training, they are provided extensive field training before ever actually being assigned duties as a lead blaster.

The City of Garden Ridge has previously been supplied a copy of the Open Pit Blaster Training. This course provides a thorough understanding of the fragmentation process and how to minimize vibration and air over pressure which may affect the surrounding community. Blasters are taught all calculations necessary to safely obtain the production goals of the customer while minimizing the environmental effects. Once again they must pass written tests in the classroom and are audited in the field to ensure they are following these calculations and procedures. As new and improved techniques are introduced to the industry, blasters are brought in to be trained on the new information as well as refreshed on previous topics.

Buckley Powder now blasts approximately 30,000,000 tons of rock per year in the San Antonio – New Braunfels area. Our blasters and technical staff are very familiar with the geological abnormalities which must be addressed to keep environmental effects to a minimum. The included documents are quite lengthy – so we will list below the typical process involved for blasting in the Edwards Aquifer area.

Included on the next page is an illustration of a typical bench to be blasted and the terminology for many of the parameters considered in the design of the blast.

Blast Design Terminology



A	Hole - to - Crest	G	Crest	M	Explosive Column Height
B	Apparent Burden*	H	Crest Burden	N	Subdrilling
C	Apparent Spacing*	I	Bank Angle	P	Toe Burden
D	Hole Diameter	J	Toe	Q	Stemming Height
E	Back Break	K	Bench Height	R	Collar
F	Side Break	L	Hole Depth		

* True Burden and True Spacing may be different than Apparent Burden and Apparent Spacing due to delay pattern.

We teach our blasters that there are four things which occur when rock is blasted :

- The rock is broken or fragmented
- There is a heaving affect
- Vibration is created
- Air overpressure is created

If a blast is properly designed, the energy of the explosives will be used to do the first two in the list and there will be less energy left to create vibration and air overpressure. Thus the correct pattern to properly distribute the energy through the rock is the first important consideration. We know from experience how many pounds of explosives per cubic yard or ton of rock (powder factor) will give satisfactory fragmentation. If we under load a blast, it may actually create higher vibration. Extensive research calculations have been developed which aids in

predicting vibration at a given distance based on the pounds of explosives detonated at 8 millisecond intervals. Based on the two above factors a blast pattern can be determined.

Laying out the blast pattern

As illustrated in the diagram, previous blasting will create a face which many times will be irregular; depending on the local geology. A two dimensional laser profiler will be used to determine at what distance from the crest holes should be placed in order to have the proper burden (amount of rock in front of the hole). There will be times when geological abnormalities may be observed and require the holes to have additional burden placed on them in order to minimize any venting of energy through the various seams; which may increase air overpressure. If this is necessary the spacing between holes in this row will be reduced to maintain the proper powder factor. The location of each hole is marked by the blaster.

Drilling

The driller will be given documentation of the pattern. This will include a diagram of the hole locations. The required depth of the holes will be indicated. Depths are determined from the initial data from the laser profiler. In order to properly break the rock at the bottom of the hole, the holes will be drilled slightly deeper than the actual bench height. In areas of vibration concern, this subdrill should be kept to a minimum. Excessive subdrill tends to increase vibration due to the over confinement in this area of the blast. The driller will be asked to provide a log of each hole. These logs will provide information concerning variations in geology; with the depths of these variations noted. This is very important data which aids the blaster in making determinations on how the hole should be loaded.

Loading the blast pattern

Before the blast is loaded, a three dimensional auto scan laser profiler will be used. This unit allows the exact location of each hole to be surveyed. It then can be set up to scan the face and collect upwards of 100,000 data points. If there are any "divots" in the face that requires more refinement of resolution, additional points can be scanned in that area. Various reports will be generated from the data, which will aid the blaster in determining what must be done to eliminate problems (examples included at the end). The most important of these reports are the actual profiles of each front row borehole. These profiles show the exact burden in front of the hole. The software can also be set to look a predetermined distance on either side of the hole for any lesser burdens which might be influenced by this hole. With these reports in hand, the blaster will visually examine the face one more time and make notes on the print outs of any variations in the loading which should take place.

All holes will be checked for proper depth. If any have excessive subdrill which may increase vibration, they will be backfilled to the proper depth. Detonators and cast boosters will be placed in the holes as needed and the hole will be loaded with bulk explosives. The blaster will monitor the rise of the product in the hole. If there any abnormalities such as cracks and voids the powder will stop rising and the blaster will immediately stop to address the issue. In most cases an inert material such as crushed stone will be placed in this area of the borehole to avoid the accumulation of excess explosives. Trucks are equipped with meters as an added check to ensure the proper amount of explosives is being placed in each hole. In the cases where a full column may be too large to maintain the desired vibration level; the load in the hole may be divided into smaller charges separated by inert material. These smaller charges will be timed to detonate separately to reduce vibration. If seams of softer material or clay have been noted on

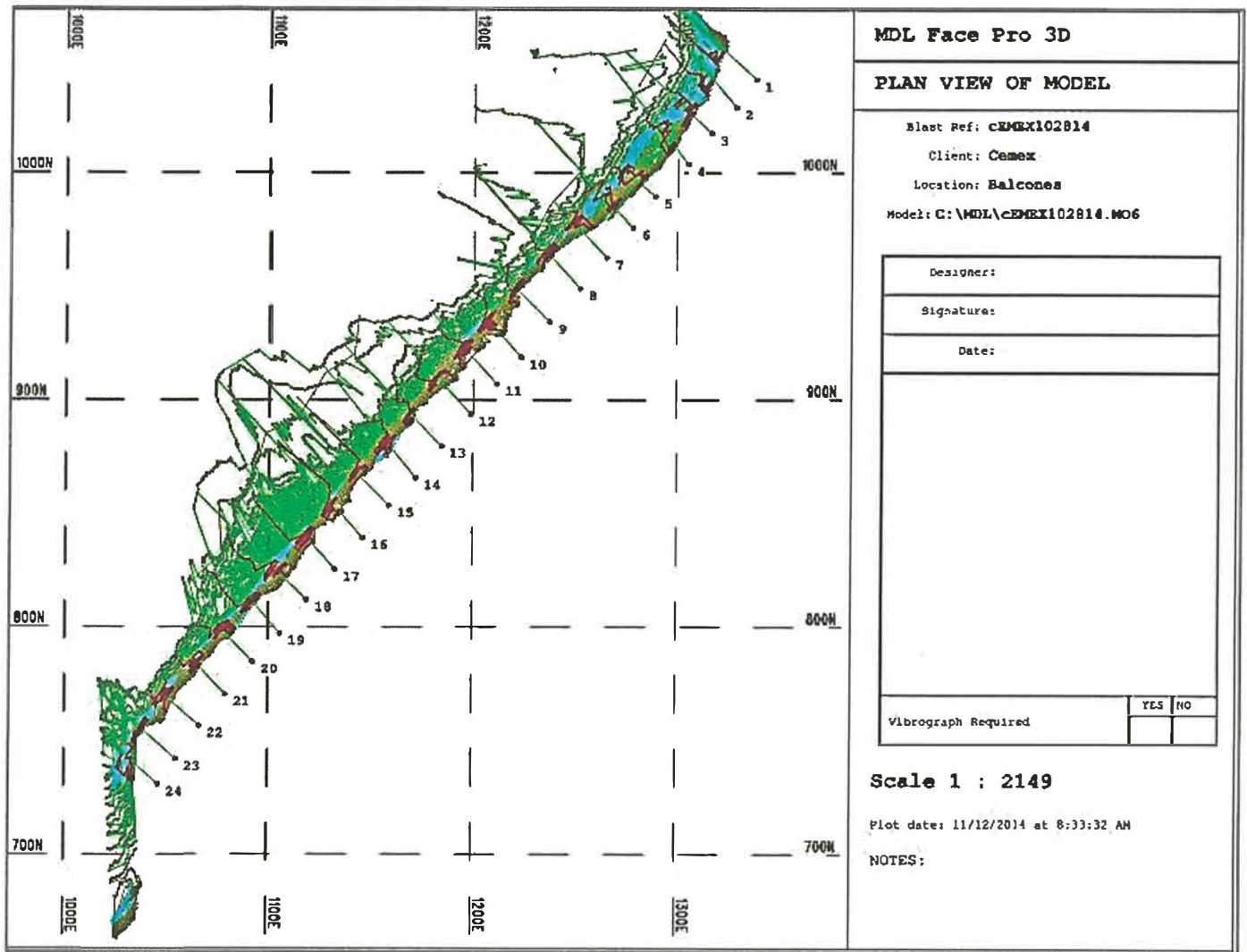
drill logs or observed by the blaster as he inspects the face; inert material will be placed in that area of the column to prevent venting which may increase air overpressure and noise. The powder column will be stopped at a predetermined distance from the top of the hole. This is called the stemming area and will be filled with crushed stone to create confinement at the surface.

Electronic Detonators

The development of electronic detonators has greatly improved the ability of our industry to reduce vibration from blasting. The accuracy of these detonators has allowed us to be very predictive as to our end results. Software has been developed which allows us to blast one hole, collect the vibration data; apply that data to a multiple hole scenario; and with a fair amount of accuracy predict what the results will be from that blast. The software we have allows us to enter the exact parameters of a particular blast pattern, and see what the vibration should be based of various timing sequences. Though our vibration levels are never close to a level which will do damage to a structure, we can many times find a sequence which is less perceivable and acceptable to the community.

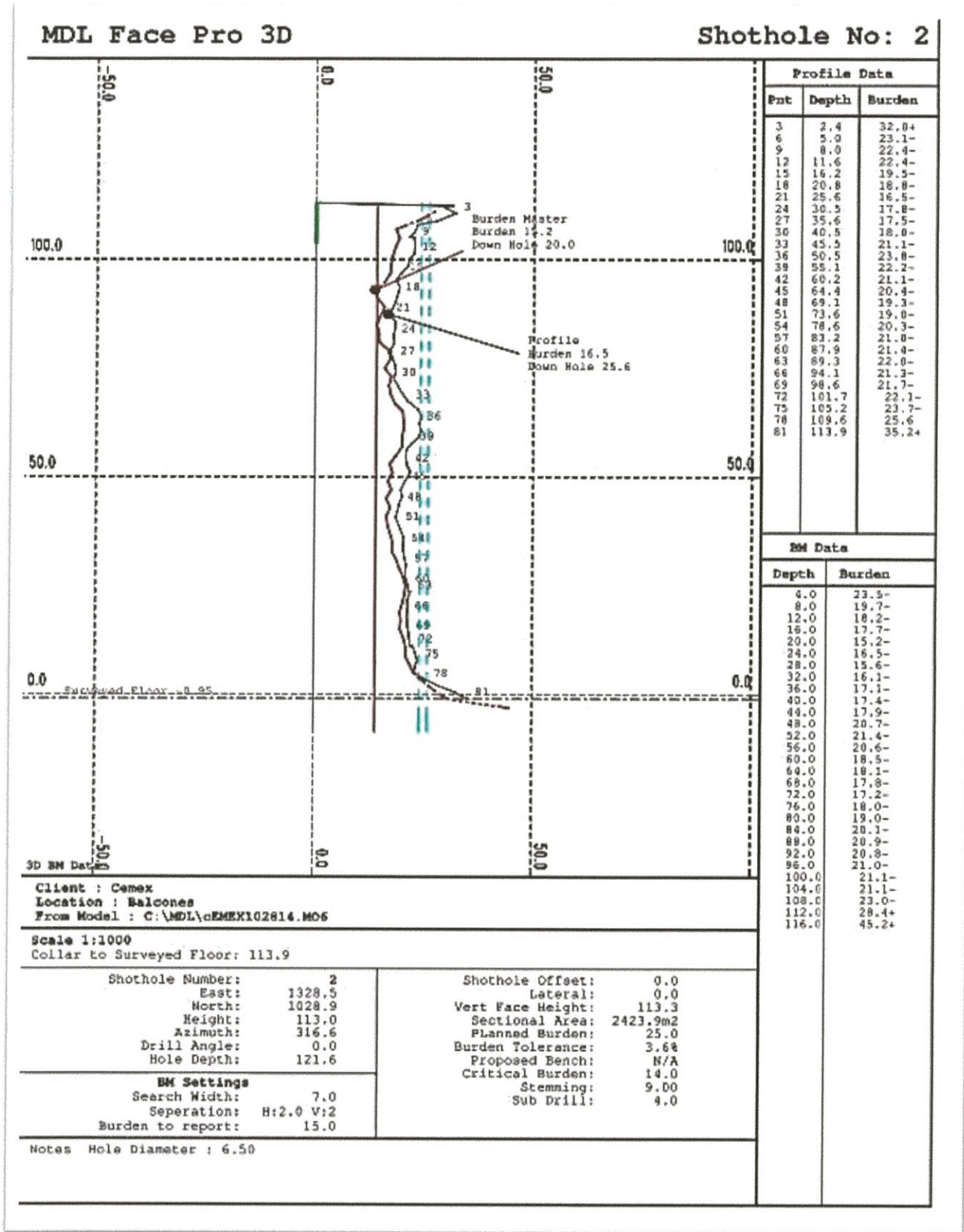
Conclusion

There are few places left where our customers have not had developments build around them. Buckley Powder has been very successful helping those customers deal with community concerns. We take great pride in our education program for our personnel concerning safety and technology. If you have further questions concerning our procedures, please contact us.



Aerial view of blast pattern created from 3D profile software

Profile of a blasthole. Burden master data is from searching 7' on either side of hole



Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF ATF - Chief, FELC
Correspondence To 244 Needy Road
 Martinsburg, WV 25405-9431

License/Permit
Number

5-TX-091-20-2J-01236

Chief, Federal Explosives Licensing Center (FELC)

Expiration
Date

September 1, 2022

Name
BUCKLEY POWDER CO

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**6305 IH 35 NORTH
NEW BRAUNFELS, TX 78130-**

Type of License or Permit

20-MANUFACTURER OF EXPLOSIVES

Purchasing Certification Statement

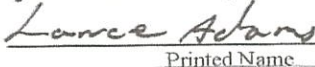
The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

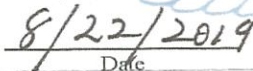
Mailing Address (Changes? Notify the FELC of any changes.)

**BUCKLEY POWDER CO
42 INVERNESS DRIVE EAST
ENGLEWOOD, CO 80112-**


Licensee/Permittee Responsible Person Signature


Position/Title


Printed Name


Date

ATF Form 5400.14/5400.15 Part I
Revised October 2011

Previous Edition is Obsolete BUCKLEY POWDER CO:6305 IH 35 NORTH-78130-5-TX-091-20-2J-01236:September 1, 2022-20-MANUFACTURER OF EXPLOSIVES

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **BUCKLEY POWDER CO**

Business Name:

License/Permit Number: **5-TX-091-20-2J-01236**

License/Permit Type: **20-MANUFACTURER OF EXPLOSIVES**

Expiration: **September 1, 2022**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.



NOTICE OF CLEARANCE

for individuals transporting, shipping, receiving, or possessing explosive materials.

ISSUED TO: BUCKLEY POWDER CO

NOTICE DATE: 12/12/2018

Federal Explosives license/permit no.: 5-TX-091-20-9J-01236

Expiration Date: September 1, 2019

Explosives License/Permit Type: 20-MANUFACTURER OF EXPLOSIVES

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

- 1 **WARNING.** Only those individuals listed below as **RESPONSIBLE PERSONS** and **EMPLOYEE POSSESSORS** with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 **"DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you **MUST** take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you **MUST** remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 **CHANGE IN RESPONSIBLE PERSONS.** You **MUST** report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons **MUST** include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are **NOT** required, however they will be required upon renewal of the license or permit.
- 4 **CHANGE OF EMPLOYEES.** You **MUST** report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for **EACH** employee.

Premises Address: 6305 IH 35 NORTH
NEW BRAUNFELS, TX 78130

Mailing Address:

BUCKLEY POWDER CO
42 INVERNESS DRIVE EAST
ENGLEWOOD, CO 80112

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and **MUST** be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) : 7
Number of EMPLOYEE POSSESSOR(S): 32

LAST NAME, First Name, Middle Name
RESPONSIBLE PERSONS:

LAST NAME, First Name, Middle Name	Clearance Status
0001 ADAMS, LANCE HENRY	Cleared
0002 BRETZING, STEPHEN KARL	Cleared
0003 BUCKLEY, RAYMOND LEE JR	Cleared
0004 BUCKLEY, STEVE LEE	Cleared
0005 HERMAN, SCOTT EDWARD	Cleared
0006 MEDLIN, JASON SCOTT	Cleared
0007 PUMPHREY, JAY ROY	Cleared

continued

LAST NAME, First Name, Middle Name
EMPLOYEE POSSESSORS:

LAST NAME, First Name, Middle Name	Clearance Status
0001 ALTHOFF, DUSTIN JAMES	Cleared
0002 BORG, DARRYL JOSEPH	Cleared
0003 BROWN, BRADLEY EUGENE	Cleared
0004 CATES, JOSHUA LEE	Cleared
0005 CORTEZ, ISAAC	Cleared
0006 DAMON, BRANDON EDWARD	Cleared
0007 DARRAGH, ROBERT HART JR	Cleared
0008 DAVIS, STEVEN EDWARD	Cleared
0009 DIRST, SETH RUSTIN	Cleared

NOTICE OF CLEARANCE

12/12/2018

for individuals transporting, shipping, receiving, or possessing explosive materials.

NOTICE DATE: 12/12/2018

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

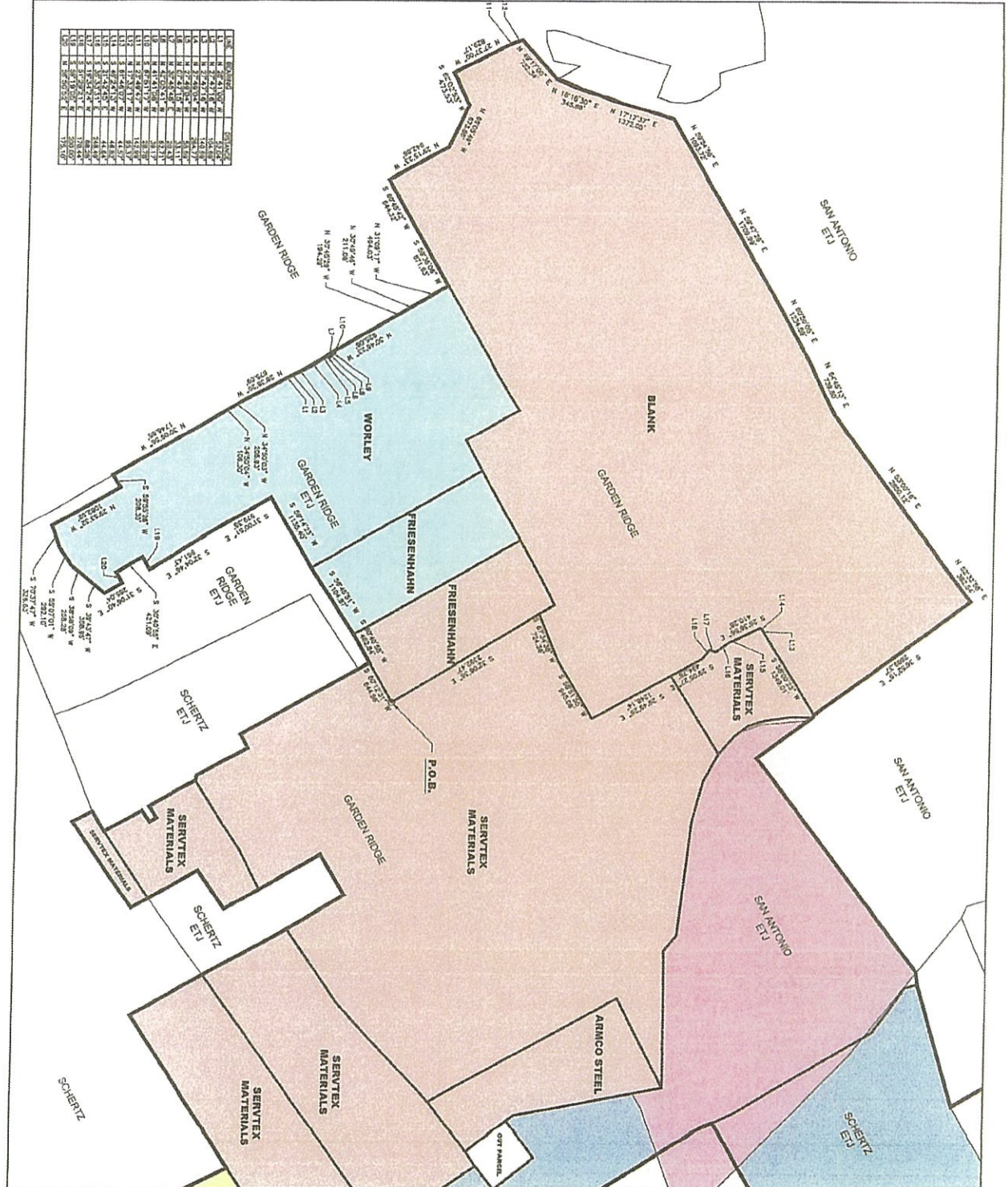
This 'Notice of Clearance' is issued to: BUCKLEY POWDER CO
Federal Explosives license/permit no.: 5-TX-091-20-9J-01236
Explosives License/Permit Type : 20-MANUFACTURER OF EXPLOSIVES
Expiration Date : September 1, 2019

6305 IH 35 NORTH
NEW BRAUNFELS, TX 78130

continued from previous page

LAST NAME, First Name, Middle Name	Clearance Status
0010 EMBRY, TRENT OLIN	Cleared
0011 ESPINOZA, DARRELL JIM	Cleared
0012 HADLEY, JOSHUA LOUIS	Cleared
0013 HOPE, JASON LANCE	Cleared
0014 MARRS, JILL	Cleared
0015 MIMS, JOHN J	Cleared
0016 MIRABELLI, LAWRENCE JOHN	Cleared
0017 MITCHELL, DERIK CHANTZ	Cleared
0018 MITCHELL, ETHAN CHASE	Cleared
0019 OREAR, RYAN RANDAL	Cleared
0020 OLMA, ROY O	Cleared
0021 PENA, EDWARD DOUGLAS H	Cleared
0022 PUMPHREY, ADRIAN RILEY	Cleared
0023 SCHUGH, RODNEY ALBERT	Cleared
0024 SNIDER, CLINTON DAVID	Cleared
0025 STAUFFER, LANE DOSS	Cleared
0026 SUSTAITA, JOHNATHAN RYAN	Cleared
0027 VALDEZ, JACOB BENNETT	Cleared
0028 WEAVER, RICHARD ALLEN	Cleared
0029 WEIR, CHRISTOPHER FRANKLIN	Cleared
0030 WILLIAMS, JOSHUA CHAD	Cleared
0031 BATEMAN, JOHN WALKER	Pending
0032 DIAZ, MELISSA CELIN Y	Pending

LAST NAME, First Name, Middle Name	Clearance Status
------------------------------------	------------------



GRAPHIC SCALE:

1" = 100'

0 100 200 300 400 500 600 700 800 900 1000

LEGEND

PROPERTY BOUNDARY

PARCEL BOUNDARY

GARDEN RIDGE

GARDEN RIDGE - ETJ

SCHERTZ

SCHERTZ - ETJ

SAN ANTONIO - ETJ

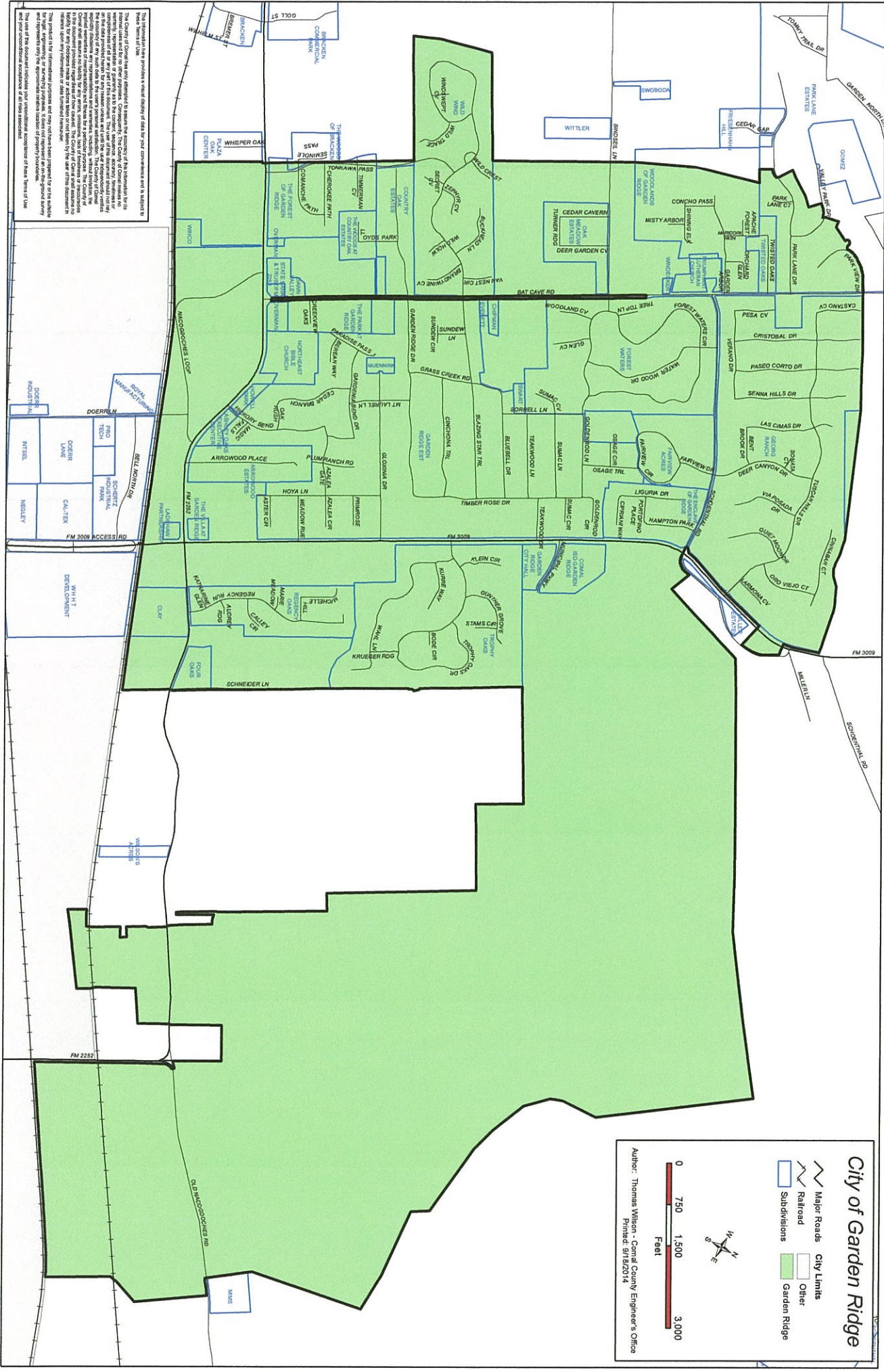
PROPERTY MAP WITH METES & BOUNDS FOR PARTIAL EXEMPTION PERMIT FOR BLASTING

LEHIGH HANSON REGION SOUTH SERVTEX QUARRY COMAL COUNTY, TEXAS

Lehigh Hanson
HEIDELBERGCEMENT Group

Table of Bearings and Distances:

Line	Bearing	Distance
1	N 17°17'34" E	1372.00'
2	N 89°55'27" E	1152.00'
3	N 89°55'27" E	1152.00'
4	N 89°55'27" E	1152.00'
5	N 89°55'27" E	1152.00'
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100	N 89°55'27" E	1152.00'



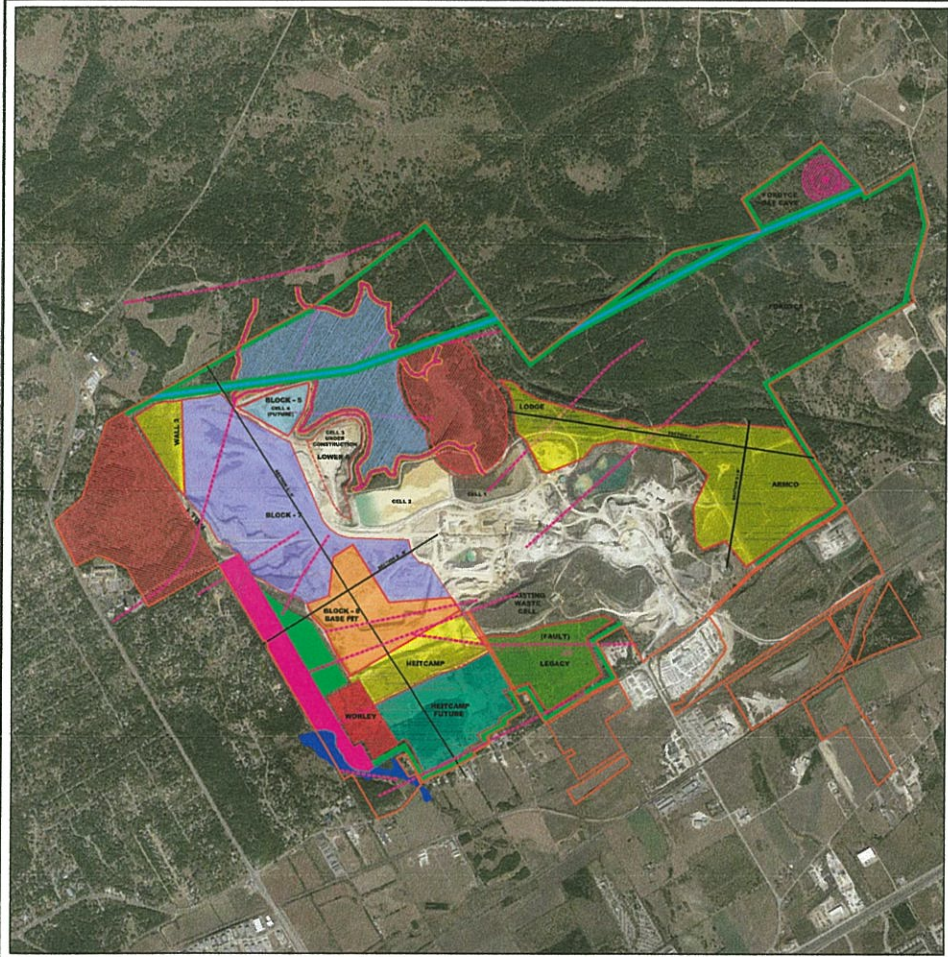
This information has been prepared by the City of Garden Ridge and is intended to provide a general overview of the City's boundaries and subdivisions. It is not intended to be used for legal purposes. The City of Garden Ridge is not responsible for any errors or omissions in this information. The City of Garden Ridge is not responsible for any errors or omissions in this information. The City of Garden Ridge is not responsible for any errors or omissions in this information.

City of Garden Ridge

- Major Roads
- City Limits
- Subdivisions
- Other
- Garden Ridge

0 750 1,500 3,000 Feet

Author: Thomas Wilson - Central County Engineer's Office
Printed: 9/18/2014



TONNAGE FACTOR: 2 T/CY
WASTE FACTOR: 30 %

WEST OF COMAL CREEK

AREA	OVS (MCY)	AS UNIT (MCY)	C UNIT (MCY)	MINEABLE AREA (ACRE)
WORLEY	0.53	4.4	0	26.7
BLOCK 5 (LOWER C-UNIT)	0	1.07	0.36	20.2
BLOCK 7 (LOWER C-UNIT)	0.39	14.7	7.01	247.1
BLOCK 8 (BASE PIT)	0.52	8.6	1.35	88.5
WALL 1 / WALL 3	0.20	5.54	0.47	26.4
HETCAMP	0.59	8.39	0.83	25.4
HETCAMP FUTURE	4.65	15.17	0	94.6
LEGACY	1.93	7.55	0.03	69.9
ARMCO - LODGE	2.83	24.31	4.48	220
TOTAL ESTIMATED VOLUME (MCY)				
11.64 88.63 13.93				
ESTIMATED SALEABLE TONS				
121.56 19.50				
ESTIMATED TOTAL SALEABLE TONS				
141.06				

EAST OF COMAL CREEK

AREA	OVS (MCY)	AS UNIT (MCY)	C UNIT (MCY)	MINEABLE AREA (ACRE)
FORDYCE (MAIN)	1.81	57.8	9.1	402.5
FORDYCE (BAT CAVE)	0.03	5.5	1	21.2
TOTAL ESTIMATED VOLUME (MCY)				
1.84 63.3 10.1				
ESTIMATED SALEABLE TONS				
88.62 20.20				
ESTIMATED TOTAL SALEABLE TONS				
108.82				

NOTE:
1. THE AVAILABLE SITE TOPOGRAPHY HAS BEEN REVISED TO REFLECT THE SITE CONDITIONS WHICH CAN BE VIEWED ON THE AERIAL PHOTOGRAPH DATED 1/12/2018
2. A MODEL WHICH DETAILS THE GEOLOGICAL STRATA OF THE DEPOSIT FOR THE FORDYCE AND FORDYCE BAT CAVE AREAS HAS NOT BEEN DEVELOPED. VOLUME ESTIMATES FOR THESE AREAS HAVE COME DIRECTLY FROM SERVTEX CLASSIFICATION OF ESTIMATED VOLUMES - 2016, CLASSIFICATION TABLE.

LEIGH HANSON
REGION SOUTH
SERVTEX QUARRY
COMAL COUNTY, TEXAS

GEOLOGICAL STRATA
VOLUME ESTIMATE
(PROVED - PROBABLE RESERVES)
8-25-2018

S-1



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/30/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh USA Inc. 2929 Allen Parkway, Suite 2500 Houston, TX 77019	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
CN102019137--CAS-20-21	INSURER(S) AFFORDING COVERAGE INSURER A : Starr Indemnity & Liability Company INSURER B : American Guarantee & Liability Ins Co INSURER C : N/A INSURER D : INSURER E : INSURER F :
INSURED Buckley Powder Company 42 Inverness Drive E Englewood, CO 80112	NAIC # 38318 26247 N/A

COVERAGES

CERTIFICATE NUMBER:

HOU-003623459-02

REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PRO-JECT ☒ LOC OTHER:			1000090348201	07/01/2020	07/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			1000198724201	07/01/2020	07/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			AUC 3793061 12	04/01/2020	04/01/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	1000002255	07/01/2020	07/01/2021	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Subject always to policy terms, conditions and exclusions, Certificate Holder is named as Additional Insured (excluding Workers' Compensation and Employers' Liability) but only to the extent of risks and liabilities assumed by the Named Insured in a signed written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, TX 78266

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Inc.

Manashi Mukherjee

Manashi Mukherjee

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/30/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Marsh USA Inc. 2929 Allen Parkway, Suite 2500 Houston, TX 77019	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
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INSURED Buckley Powder Company 42 Inverness Drive E Englewood, CO 80112	NAIC # 38318 26247 N/A

COVERAGES **CERTIFICATE NUMBER:** HOU-003623519-02 **REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PRO-JECT ☒ LOC OTHER:			1000090348201	07/01/2020	07/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			1000198724201	07/01/2020	07/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			AUC 3793061 12	04/01/2020	04/01/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	1000002255	07/01/2020	07/01/2021	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Subject always to policy terms, conditions and exclusions, Certificate Holder is named as Additional Insured (excluding Workers' Compensation and Employers' Liability) but only to the extent of risks and liabilities assumed by the Named Insured in a signed written contract. Subject always to policy terms, conditions and exclusions, Waiver of Subrogation is granted in favor of Certificate Holder but only to the extent of risks and liabilities assumed by the Named Insured in a signed written contract.

CERTIFICATE HOLDER Hanson Aggregates c/o Browz Group 13997 S. Minuteman Drive, Suite 150 Draper, UT 84020	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
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City of Garden Ridge

"A way of life, not just a place to live"

September 29, 2020

To: Mayor Thompson and the City Council

From: City Administrator Cain

In accordance with Ordinance 34 the City Council must set an annual fee for a Partial Exemption Permit for blasting. The fee assessed for the permit issued in fiscal year 2020 was \$24,700.70. It is recommended that the Partial Exemption Permit fee for fiscal year 2021 be increased by 10%. The proposed increase equates to a permit fee of \$27,170.77. The 10% increase offsets the Administrative costs incurred by the City as it relates to administrative support associated with blasting that will occur at the Quarry during the 2021 fiscal year.

Respectfully,

A handwritten signature in blue ink that reads "Nancy Cain". The signature is fluid and cursive.

Nancy Cain

City Administrator

Water Commission

Name	PL	Appt Expires	Appt Expires	Appt Expires	Appt Expires
Andre Bullard	1	May 14 Sep 16 (P)	Oct 16 Sep 18	Oct 18 Sep 20	
Dr. Richard Carmichael	2	Dec 19 Sep 21			
Jesus Valdez	3	Oct 18 Sep 20			
Joseph Haltaman	4	Jun 19 Sep 20			
James Mueller	5	Oct 19 Sep 21			
Keven Harshbarger	6	Oct 15 Sep 17	Oct 17 Sep 19	Oct 19 Sep 21	

(P)= Partial term of less than ½ the term remaining

Wildlife Management Advisory Commission

Name	PL	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires
David Krawczynski	1	May 17 Sept 19	Oct 19 Sept 21				
Vacant	2	? Spet 21					
Ken Kneupper	3	May 17 Sept 19	Oct 19 Sept 21				
Denise Miner- Williams	4	Oct 18 Sept 20 (P)					
Paul Sullivan	5	May 17 Sept 19	Oct 19 Sept 21				
Troy Bippert	6	May 17 Sept 18 (P)	Oct 18 Sept 20				
Shannon Drichta	7	Sept 19 Sept 20 (P)					

(P)= Partial term of less than ½ the term remaining



MEMORANDUM:

To: Wildlife Management Advisory Commission
From: Kat Balbi, Assistant City Secretary
Date: 09/16/2020
Reference: Hog Trap Purchase

Commission,

Commissioner Paul Sullivan has combed through a multitude of equipment to purchase for hog traps. He recommends to the Commission purchasing 4 game cameras at \$150 per piece. The camera is a Sunteckcam LTE 4G Cellular Trail Camera with a 120-degree detecting range motion. Commissioner Sullivan had spoken with Eric Lowman, Deputy Director of Public Works, about this specific camera type and Mr. Lowman agrees with the recommendation. Mr. Lowman believes batteries will need to be purchased and recommends spending \$70 for them. Commissioner Sullivan also recommends the purchase of two hog trap doors from Hog Boss Gates, LLC at \$2,829.97.

Please let me know if you have any questions or concerns.

Thank you,

Kat Balbi
Assistant City Secretary
City of Garden Ridge
210-651-6632 (office)
210-651-9638 (fax)

Brand: SUNTEKCAM

★★★★☆ 9

SUNTEKCAM LTE 4G Cellular Trail Cameras 20MP 1080 HP
Wireless Camera for Wildlife Monitoring with 120° Detecting
Range Motion Activated Night Vision Waterproof - 16GB SD Card
and Card Reader



Color: 4G

Price: \$149.99 ✓prime FREE One-Day

Pay \$25.00/month for 6 months, interest-free with
your Amazon Prime Rewards Visa Card

FREE delivery: **Tomorrow**
Order within 35 mins [Details](#)

In Stock



Hogg Boss Gates, LLC

Hogg Boss Gates, LLC

Estimate

Estimate #000004

August 30, 2020

Customer

Carl Sullivan
sobersully@hotmail.com
Garden Ridge, Texas 78266

Message

Thank you for trusting us with your business! We look forward to working with you!

Trap Gate (\$1,299.99 ea.) × 2	\$2,599.98
Shipping	\$229.99
Subtotal	\$2,829.97
Total	\$2,829.97

Hogg Boss Gates, LLC
277 Frenchmans Lane
MONROE, LA 71203
hoggboss Gates@gmail.com
+1 (833) 464-2677

The gate itself can be found through this link: <https://hoggboss Gates.com/product/hogg-boss-gate/>



2020 Garden Ridge Deer Survey Results

Benjamin Olsen, Wildlife Biologist
Texas Parks & Wildlife Department

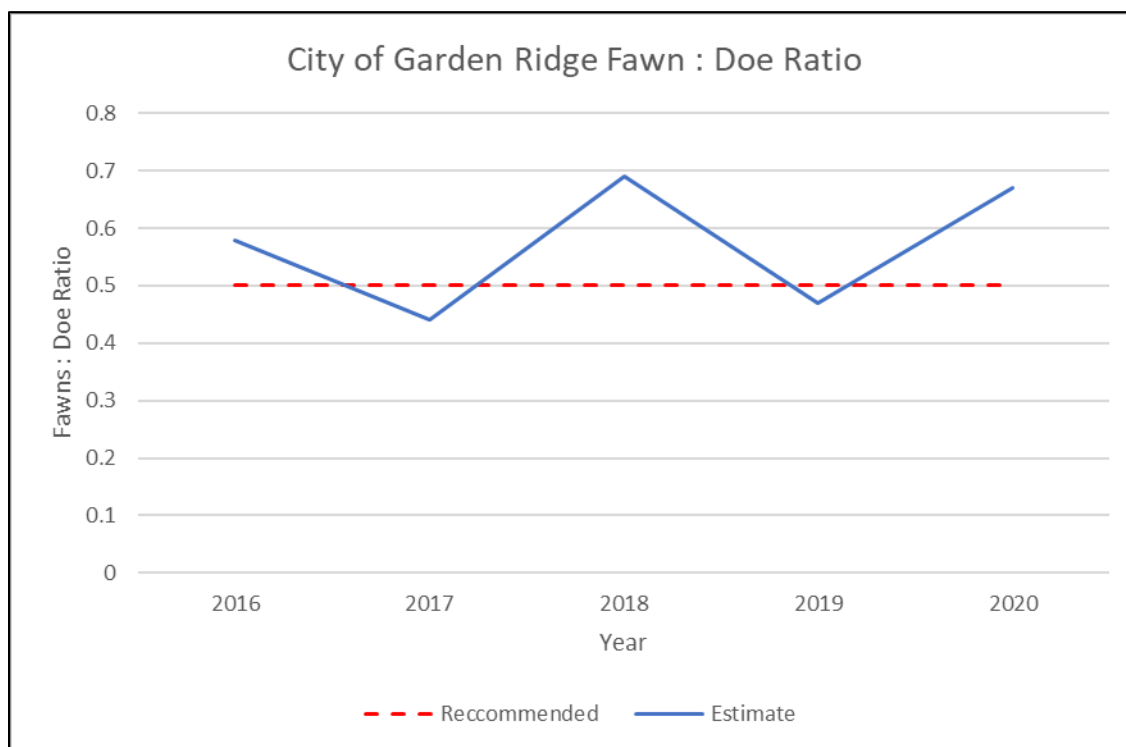
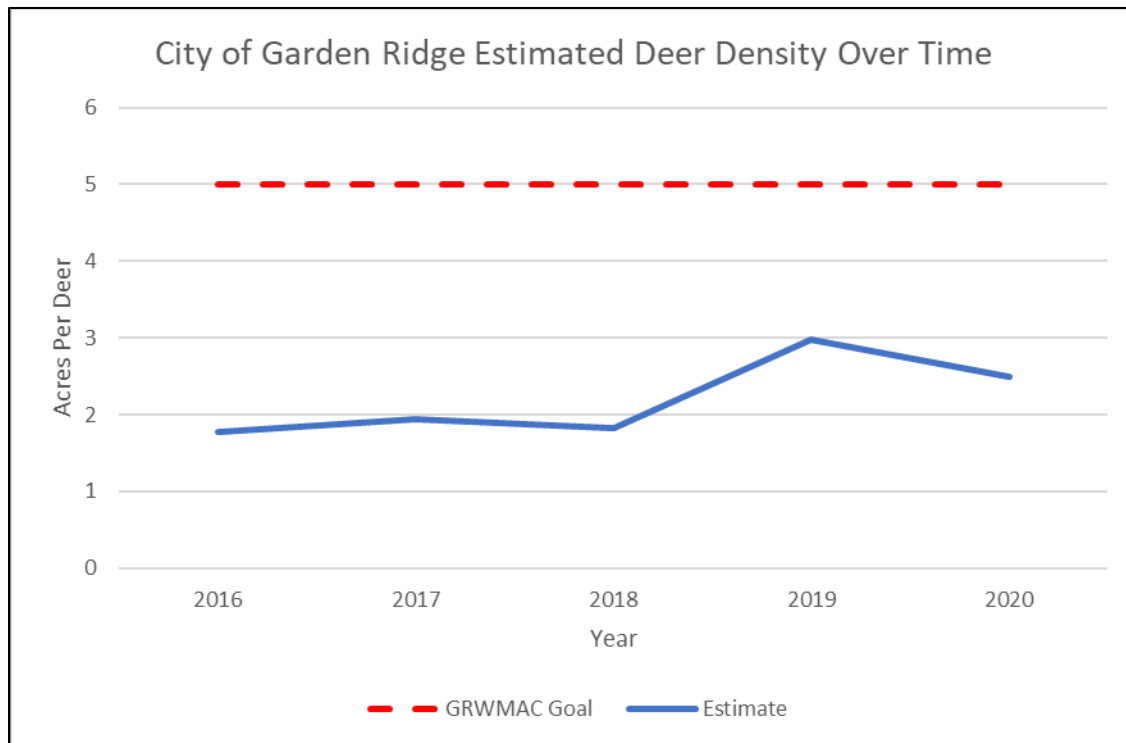
2020 Survey totals and summary:

2020 City of Garden Ridge Deer Survey Population Summary									
Survey Route/Pasture	Date	Deer Observed					Acres Sampled	Acres Per Deer	Deer Per 1,000 Ac.
		Bucks	Does	Fawns	Undet	Total			
Survey Route Day 1	8/20/20	1	29	25	1	56	198	3.54	282.5
Survey Route Day 2	8/31/20	6	45	22		73	198	2.71	369
Survey Route Day 3	9/11/20	9	58	42		109	198	1.82	549.5
Survey Totals		16	132	89	1	238	594	2.5	400

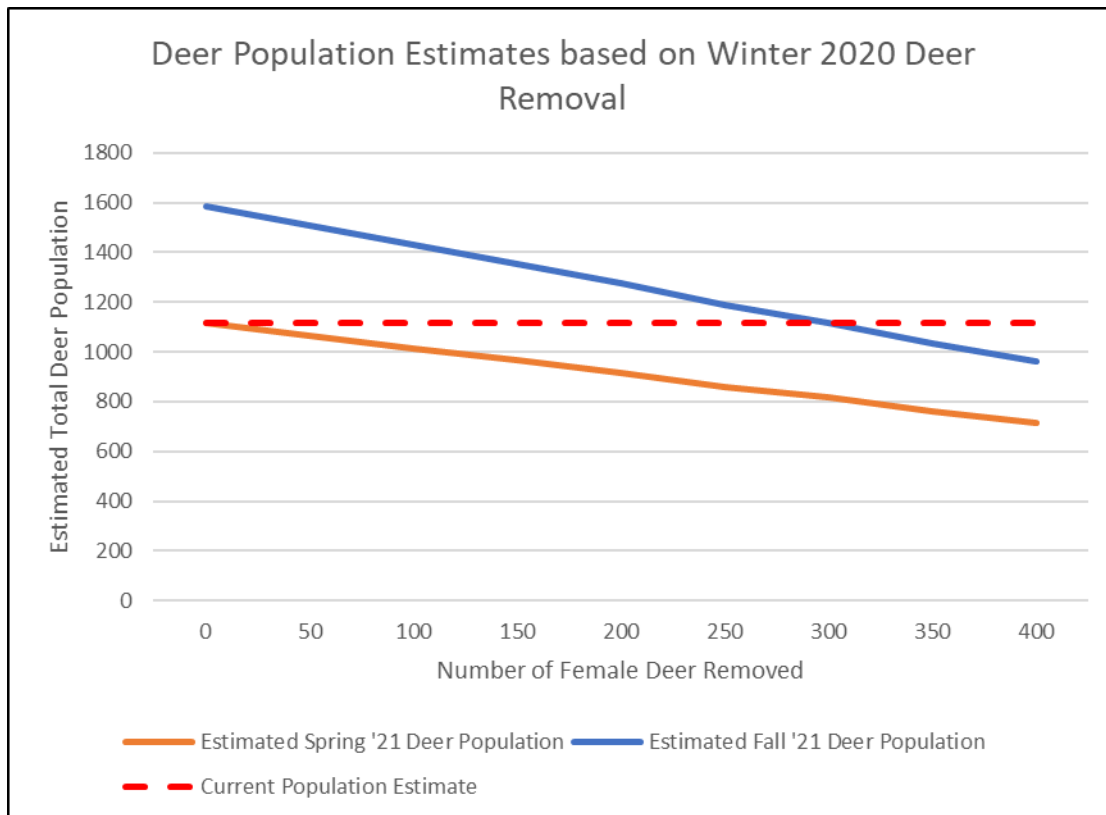
Survey Results			
Estimates		Composition	Estimated Population
Acres/Deer:	2.50	Bucks: 6.80%	Bucks: 75
Does/Buck:	8.25	Does: 55.70%	Does: 620
Fawns/Doe:	0.67	Fawns: 37.60%	Fawns: 419
Total:			1114

Biologist Comments:

- The population density estimate has slightly increased from 2.98 acres per deer to 2.50 acres per deer over the last year. The estimated density is still lower than 2018 and earlier (See attached graph). Despite this, the estimated density is still well short of the wildlife management plan goal of 5 acers per deer.
- Survey results indicate a high fawn recruitment this year (67% of does have fawns whereas the 5-year average is 57%).
- Survey results estimate 419 fawns in Garden Ridge this year. A high fawn recruitment will result in a larger rate of increase on the population going into next fall.
- White-tail deer have fawns at an approximate 50/50 ratio of males to females, thus we can estimate that there are about 209 doe fawns this year.
- Based on data and population analysis, at least 300 deer would need to be removed from the population in order to avoid any decrease or increase in the estimated deer population going into next fall. **(This is not a recommendation, just additional population information for the committee)**
- See the table on page 3 for more information on the possible impact of potential deer removal.



WTD Population Estimates Based on Potential Removal of Deer				
Potential Deer Removed	Spring Density '21 Estimate	Fall '21 Density Estimate	Spring '21 Est. # Deer	Fall '21 Est. # Deer
0	2.5	1.8	1114	1587
50	2.6	1.8	1064	1508
100	2.7	1.9	1015	1431
150	2.9	2.1	965	1353
200	3.1	2.2	916	1276
250	3.2	2.3	860	1188
300	3.4	2.5	816	1119
350	3.7	2.7	761	1032
400	3.9	2.9	717	963



ORDINANCE NO. 143-012020

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, GRANTING AN EXCLUSIVE FRANCHISE AGREEMENT BETWEEN THE CITY OF GARDEN RIDGE, TEXAS, AND BFI WASTE SERVICES OF TEXAS, LP/DBA/REPUBLIC SERVICES OF SAN ANTONIO FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE AND RECYCLING SERVICE; AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT; SETTING FORTH GENERAL SPECIFICATIONS ESTABLISHING RATES FOR COLLECTION AND DISPOSAL OF SOLID WASTE AND RECYCLING SERVICE; PROVIDING FOR ENFORCEMENT AND THE COLLECTION OF ESTABLISHED RATES; PROVIDING A PENALTY FOR VIOLATIONS OF THIS ORDINANCE OF A FINE OF NOT LESS THAN \$100.00 NOR MORE THAN \$500.00 AND MAKING EACH DAY A SEPARATE OFFENSE; PROVIDING A CUMULATIVE AND SAVINGS CLAUSE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Garden Ridge has the responsibility to provide for the health and welfare of its citizens; and

WHEREAS, the City Council of the City of Garden Ridge has determined that it is in the public interest of said City and its citizens to grant an exclusive franchise to BFI Waste Services of Texas, LP/dba/Republic Services of San Antonio, to provide for the satisfactory and efficient collection, removal, and disposal of solid waste and recyclable materials so as to maintain safe and sanitary conditions within Garden Ridge; and

WHEREAS, it has been, and is, determined by the City Council of the City of Garden Ridge to be in the best interest and necessary to preserve and protect the public health of all citizens; and

WHEREAS, the City Council finds and determines that it is necessary to adopt an Ordinance granting an exclusive franchise agreement between the following parties to this Contract: the City of Garden Ridge, Texas (hereinafter called "City") and BFI Waste Services of Texas, LP/dba/Republic Services of San Antonio (hereinafter called "Contractor").

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. GRANT OF AUTHORITY.

There is hereby granted by the City to Contractor the exclusive right and privilege to operate and maintain within the City of Garden Ridge a service for the collection and removal of garbage, trash, brush, and other items intended to be discarded, (hereinafter called "solid waste"), and recyclable materials. The right and privilege granted in this Contract for the purpose set forth above shall be exclusive and no other contractor, person, or corporation shall be permitted to engage in garbage collection or recycling service from residential, commercial or industrial generators, within the City during the term of this franchise.

SECTION 2. COMPLIANCE WITH LAWS AND ORDINANCES.

Contractor shall, at all times during the terms of this contract, be subject to all such reasonable regulations as the City may hereafter provide. In addition, Contractor shall observe all state and Federal laws, rules, and regulations relevant to collection, removal, and disposal of solid waste.

SECTION 3. DEFINITIONS.

For purposes of this Ordinance and Contract, the following terms, words, and the derivation thereof shall have the meaning given herein. All other terms have their usual and ordinary meaning.

Bags means plastic sacks designed to store refuse with sufficient wall strength to maintain physical integrity when lifted by top. Total weight of a bag shall not exceed thirty-five (35) pounds.

Bulky Waste means stoves, refrigerators (freon must be removed), water tanks, washing machines, furniture and other waste materials other than construction debris, dead animals, brush, yard waste, hazardous waste, or stable matter with weights or volumes greater than those allowed for containers.

Bundle means tree, shrub, and brush trimmings or newspapers and magazines securely tied together forming an easily handled package not exceeding four feet in length and thirty-five (35) pounds in weight.

Commercial Container means metal receptacle designed to be lifted and emptied mechanically for use at Commercial and Industrial Units.

Commercial and Industrial Unit means all premises, locations or entities, public or private, requiring refuse collection within the corporate limits of the City, which is not a Residential Unit.

Construction Debris means waste building materials resulting from construction, remodeling, repair, or demolition operations.

Container means a receptacle with a capacity of greater than twenty (20) gallons, but less than thirty-five (35) gallons constructed of plastic, metal or fiberglass, having handles of adequate strength for lifting and having a tight-fitting lid capable of preventing entrance into the containers by vectors. The mouth of a container shall have a diameter greater than or equal to that of the base. The weight of a container and its contents shall not exceed thirty-five (35) pounds.

Dead Animals means animals or portions thereof equal to or greater than twenty (20) pounds in weight that have expired from any cause, except those slaughtered or killed for human use. Farm and ranch animals are excluded.

Disposal Site means a refuse depository including but not limited to sanitary landfills, transfer stations, incinerators, and waste processing/separation centers licensed, permitted or approved to receive for processing or final disposal of refuse and dead animals by all governmental bodies and agencies having jurisdiction and requiring such licenses, permits, or approvals.

Garbage means any and all dead animals equal to or greater than twenty (20) pounds in weight except those slaughtered for human consumption and excluding farm and ranch animals; every accumulation of waste (animal, vegetation, household, and/or other matter) that results from the preparation, processing, consumption, dealing in, handling, packing, canning, storage, transportation, decay, or decomposition of meats, fish, fowl, birds, fruits, grains, or other animal or

vegetable matter (including, but not by way of limitation, used tin cans and other food containers; and all putrescible or easily decomposable waste, animal or vegetable matter which is likely to attract flies or rodents); except (in all cases) any matter included in the definition of Bulky Waste, Construction Debris, Dead Animals, Hazardous Waste, Rubbish, or Stable Matter.

Hazardous Waste means any chemical, compound, mixture, substance, or article which is designated by the United States Environmental Protection Agency or appropriate agency of the state to be “hazardous” as that term is defined by or pursuant to Federal or State law.

Producer means an occupant of a Residential Unit or Commercial Unit who generates refuse.

Recyclable Material means any and all materials as the parties may agree in writing (i.e., newspaper, glass, aluminum cans, and plastic).

Recycling Container means a rigid plastic container with a capacity of approximately eighteen (18) gallons used to facilitate curbside recycling.

Refuse refers to Residential Refuse and Bulky Waste, Construction Debris, and Stable Matter generated at a Residential Unit unless the context otherwise requires.

Residential Refuse means all garbage and rubbish generated by a producer at a Residential Unit.

Residential Unit means a dwelling within the corporate limits of the City occupied by a person or group of persons comprising not more than one family. A Residential Unit shall be deemed occupied when either water or domestic light and power services are being supplied thereto.

Rubbish means all waste wood, wood products, tree trimmings, grass cuttings, dead plants, weeds, leaves, dead trees, or branches thereof, chips, shavings, sawdust, printed matter, paper, pasteboard, rags, straw, used and discarded mattresses, used and discarded clothing, used and discarded shoes and boots, combustible waste pulp and other products such as are used for packing or wrapping crockery and glass, ashes cinders, floor sweepings, glass mineral or metallic substances, and any and all other waste materials not included in the definitions of Bulky Waste, Construction Debris, Dead Animals, Garbage, Hazardous Waste, or Stable Matter.

Stable Matter means all manure and other waste matter normally accumulated in or about a stable, or any animal, livestock or poultry enclosure, and resulting from the keeping of animals, poultry, or livestock.

SECTION 4. RESPONSIBILITIES OF CONTRACTOR.

- a) Hold Harmless: The Contractor will indemnify, save harmless, defend and exempt the City, its officers, agents, servants, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorney’s fees incident to any work done in the performance of this Contract, arising out of a willful or negligent act or omission of the Contractor, its officers, agents, servants, and employees; provided however, that the Contractor shall not be liable for any suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorney’s fees arising out of a willful or negligent act or omission of the City, its officers, agents, servants, and employees.

- b) Insurance: The Contractor shall at all times during the Contract maintain in full force and affect Employer's Liability, Workmen's Compensation, Public Liability, and Property Damage Insurance, including contractual liability coverage as provided for herein. All insurance shall be by insurers and for policy limits acceptable to the City and before commencement of work hereunder the Contractor agrees to furnish the City certificates of insurance or other evidence satisfactory to the City to the effect that such insurance has been procured and is in force. The coverages may be provided by the Contractor's parent corporation and the City shall be named as an "additional insured". The certificates shall contain the following express obligation:

This is to certify that the policies of insurance described herein have been issued to the insured for whom this certificate is executed and are in force at this time. In the event of cancellation or material change in a policy affecting the certificate holder, thirty (30) days prior written notice will be given to the certificate holder.

For the purpose of the Contract, the Contractor shall carry the following types of insurance in at least the limits specified below:

<u>Coverage</u>	<u>Limits of Liability</u>
Workmen's Compensation	Statutory
Employer's Liability	\$1,000,000
Excess Umbrella Liability	\$1,000,000 each occurrence
Bodily Injury Liability (Except Automobile)	\$1,000,000 each occurrence \$2,000,000 aggregate
Property Damage Liability (Except Automobile)	\$1,000,000 each occurrence \$1,000,000 each occurrence
Automobile Property Damage Liability	\$1,000,000 each occurrence
Automobile Bodily Injury Liability	\$1,000,000 each person \$2,000,000 each occurrence

- c) Licenses: The Contractor shall obtain all licenses and permits (other than the license and permit granted by the Contract) necessary to perform the services required of Contractor by this Ordinance.
- d) Equipment: The Contractor shall maintain and operate its collection system and equipment in order to render competent and efficient service subject to the terms of this Contract. All equipment, including motor vehicles and trucks necessary for the performance of this franchise, shall be in good condition and repair. The trucks used in collection of garbage shall be all metal, with completely enclosed "packer" type bodies that are designed and manufactured for the collection of garbage and rubbish. Said collection vehicles shall be painted and numbered and shall have Contractor's name and telephone number painted in letters of a contrasting color on each side of the vehicle in a size and type so as to be easily readable from a distance of fifty (50) feet. All vehicles shall be kept in a clean and sanitary condition and shall be cleaned inside and outside at least once each week. Contractor shall furnish the City with a list of the type, model, and age of the equipment to be utilized for servicing Garden Ridge. A standby vehicle shall always be available.

SECTION 5. SERVICE REQUIRED OF CONTRACTOR.

The Contractor shall provide, at a minimum, the following services within the corporate limits of the City of Garden Ridge, Texas.

- a) **Residential Service:** Contractor shall provide collection service for the collection of residential garbage (except bulky waste) to each Residential Unit two (2) times per week on either Monday and Thursday or Tuesday and Friday depending upon location of residence. Such collection services must be provided between the hours of 7:00 a.m. and 8:00 p.m.

Contractor will furnish curbside pickup of grass, leaves, and other similar residential yard grown refuse on regular pickup days placed in plastic bags not exceeding thirty-five (35) pounds in weight or placed in garbage cans. Trees, brush, shrubbery and the like to be picked up with garbage, subject to the quantity limitations hereinabove set forth, shall be cut and tied in bundles of not more than four (4) feet in length and thirty-five (35) pounds in weight each, if the same is not placed in garbage cans.

Contractor will furnish curbside pickup of recyclable material one day each week on the second pickup day of the week depending on the section of city residence is located. A schedule indicating each date of recycling pickup for the calendar year will be determined and agreed upon by the City and the Contractor prior to the beginning of the new calendar year. The City shall distribute the recycling calendar to all residents of the City.

Contractor will provide a Contractor-owned eighteen (18) gallon recycling bin to each residence. All proceeds from the marketing of recyclables will be returned to the City. Residents shall not be limited to recycle what the bin will hold. The resident may place additional recyclable material beside the recycling bin in a garbage can or in bags and must be designated as recyclable material. Recyclable material will include newspaper, aluminum, tin, plastic, and glass. The Contractor will provide the City with a list of allowable recyclable materials annually and must provide an updated list of recyclable materials as deletions or additions are made to the list of recyclables. Contractor shall pickup curbside recyclables, with the exception that citizens may participate in other governmental sponsored recycle activities.

In the event that a resident may desire pickup of excessive or unusual items, or service not contemplated by the Ordinance, such resident should make independent arrangements with the Contractor. Contractor shall have no obligation whatsoever to collect Hazardous Waste, Infectious Waste, or Special Waste.

A schedule of costs for residential solid waste collection and recycling are attached as **Exhibit A.**

- b) **Commercial Service:** All commercial establishments and business operations in the City are required to have solid waste collection and disposal service. Commercial service is available for either “hand pickup” or by commercial or industrial containers. All commercial or industrial containers will be supplied by the Contractor. Each commercial establishment and business operation are responsible for ensuring that the size of container and number of times of service are adequate to meet the solid waste collection needs of the business and to ensure that no “overflow” situations occur.

The schedule of costs for commercial hand pickups, commercial or industrial containers for solid waste collection for commercial, and business operations in the City are attached as **Exhibit A**.

- c) Construction Debris: Debris from lot clearing and construction operations, rock, brush, tree limbs, waste, scrap, building materials, or other trash resulting from construction or major remodeling, resulting from a general cleanup of vacant or improved property just prior to its occupancy, or resulting from sizeable amounts of trees, brush, and debris cleared from property in preparation for construction, or the remodeling of residence, will not be removed as a part of a regular service. Builders/contractors must contract with for collection and disposal of construction debris. Collection and disposal of construction debris is not included as part of the exclusive grant of authority to the Contractor under this agreement.
- d) Other Provisions:
 - 1. Contractor shall have the responsibility of the disposal of all refuse and garbage collected under this agreement and all of said materials shall be disposed of in compliance with the laws of the Federal Government and State of Texas and/or the rules, regulations and standards established or to be established by the Federal Government and the Texas Commission on Environmental Quality.
 - 2. Contractor will provide removal of dead animals (regardless of weight or size) from the right-of-way without charge to the City. Contractor must pickup dead animals reported by the City on the days service is provided in the City, or sooner.
 - 3. Contractor shall provide to all City facilities free of charge regularly scheduled garbage collection sufficient to avoid unhealthy or unsightly accumulation.
 - 4. Contractor will provide at no charge to the City, a sufficient number of roll-off containers at a location designated by the City for disposal of brush, tree cuttings, yard waste, and bulky waste during the first, second, third, and fourth weekends (Saturday and Sunday) for the months of January, March, May, July, September, and November of each year. Contractors and commercial establishments are excluded from this service. The City shall call for pulls when needed during each period. There will not be a charge for the pulls and the container will simultaneously be replaced as necessary. Contractor shall provide roll-off containers for emergency waste removal, such as storm damage in sufficient number and on demand by City without charge.
 - 5. Contractor shall provide containers for City-sponsored events without charge.
 - 6. Contractor shall discontinue garbage collection service at any residential unit upon written notice from the City. Upon further notification by the City the Contractor shall resume collection on the next regularly scheduled collection day. The City shall be solely responsible for any claims, suits, damages, liabilities, or expenses resulting from Contractor's discontinuance of service at any location at the direction of the City as long as the Contractor is without responsibility and following the specific instructions of the City.

7. In the event the Contractor shall fail to make any garbage pickup or collection for any reason after being notified by telephone or email, the City, without further notice, may cause the same to be picked up and disposed of and shall deduct or bill to the Contractor the charges therefore.
8. Contractor shall maintain an office through which it may be contacted. It shall be staffed with sufficient competent personnel to handle calls and inquiries from 8:00 a.m. to 5:00 p.m., Monday through Friday and from 8:00 a.m. to 12:00 p.m. on Saturdays.
- e) Holiday Schedule: The following holidays will be observed by the Contractor and services will not be provided on these days: New Year's Day (January 1), Thanksgiving Day (last Thursday in November), and Christmas Day (December 25). During the holiday week, collection will run one (1) day behind after the listed holidays.

SECTION 6. RESPONSIBILITIES OF CITY.

The City shall have the following responsibilities under this Franchise Contract:

- a) To advise Contractor monthly of any additions or deletions to the list of residential, commercial, and industrial units from whom collections are made or to be made.
- b) To notify Contractor of any complaints regarding Contractor's services under this Agreement.

SECTION 7. RESPONSIBILITIES OF CUSTOMER.

Garbage collection service is mandatory for all residences and places of business within the City excepting those residences located on farms and ranches, as defined as ten (10) or more acres where farming and ranching operations are being conducted.

Garbage container, bags, and bundles must be placed at curbside locations for collection. Curbside refers to that portion of right-of-way adjacent to paved or traveled City roadways. Garbage container, bags, and bundles shall be placed as close to the roadway as practicable without interfering with or endangering the movement of vehicles or pedestrians. When construction work is being performed in the right-of-way, garbage containers, bags, and bundles shall be placed as close as practicable to an access point for the collection vehicle. All dead animals less than forty (40) pounds must be doubled bagged and placed at curbside. Contractor is not responsible for pickup of farm and ranch properties. Contractor may decline to collect any garbage container, bag, and bundle not so placed or any Residential Garbage not in a garbage container, bag, or bundle.

SECTION 8. RATES, COLLECTION, AND PAYMENT.

- a) Rates for collection services are attached in Exhibit A. Annual rate adjustment for CPI (Water, Sewer & Trash index) as warranted by economic conditions may be assessed the second and subsequent years of the contract for all services as a whole. Contractor shall give a ninety (90) day notice of such rate adjustment.

- b) In addition, the Contractor may petition the City for a rate adjustment after giving a sixty (60) day written notice to the City. The notice and petition must include specific and detailed documentary support for the requested adjustment and support for any amount proposed which increases the expenses paid for the services provided under this contract and include whether a denial of the proposed increase would result in the termination of this contract by the Contractor. The petition's support shall include any and all documents, including revised laws, ordinances, regulations, or landfill operator dumping fees that impact the costs of the provided services. The Contractor shall be entitled to "pass through" any taxes, fees, or other impositions of any governmental, regulatory entity, or landfill operator dumping fees placed upon or charged against the business or activity of collection and disposal of solid waste only to the extent that the costs are in addition to the customary and usual expenses of doing business by Contractor. Should the City reject the Contractor's petition for rate adjustment, Contractor is required to continue providing services for a period of one hundred twenty (120) days, after providing written notice of intent to terminate this contract to the City. This provision does not prohibit the City and the Contractor to negotiate new or different services to offset any proposed rate adjustment at any time.
- c) The City shall collect from the Contractor four percent (4%) of the total collections, excluding sales tax, from residential, commercial, and industrial customers as a gross receipt's tax/franchise fee for the privilege of using the streets in connection with this franchise agreement. Contractor shall remit a five percent (5%) franchise fee to the City for roll-off container services. Contractor shall pay amount to the City on a monthly basis with the City retaining four percent (4%) from the monthly remittance made to the Contractor.
- d) The City shall bill and collect from all residential, commercial, and industrial customers in the City.
- e) All customers will be billed the monthly rates detailed in Exhibit A. Residences located outside of the corporate limits of Garden Ridge that are serviced by City water may subscribe to solid waste collection with the Contractor and billed for such service by the City. Subscribers outside of the City will be billed at the rates detailed in Exhibit A.
- f) The City shall calculate the amount of solid waste collection service and recycling billed to residential, commercial, and industrial customers monthly and shall retain eleven percent (11%) of the total collections as a billing service charge.
- g) The City shall remit to the Contractor, on a monthly basis a total of eighty-five percent (85%) of the total collections plus sales tax to the Contractor. With the remittance to the Contractor, the City shall submit documentation to support the monthly calculation of total sales, eleven percent (11%) billing retainage, and four percent (4%) franchise fee plus sales tax. The Contractor is responsible for remitting the sales tax submitted by the City for the services billed.
- h) The City reserves the right to negotiate billing and collection for solid waste collection and disposal service with the Contractor with one hundred twenty (120) days written notice by the City to the Contractor. Should billing and collection be transferred to the Contractor transfer of all customer information would be coordinated between the City and contractor during the one hundred twenty (120) day period.

SECTION 9. COMPLAINTS.

Complaints received by the City concerning solid waste collection and recycling services from residential and commercial customers will promptly be reported to Contractor. The Contractor shall promptly respond to complaints received and provide the City with a report concerning corrective and/or investigative actions taken by the Contractor on each complaint.

SECTION 10. LEGAL PROVISIONS.

- a) In the event the collection and disposal of garbage shall be interrupted for any reason for more than forty-eight (48) hours as a sole result of a willful or negligent act of the Contractor, the City shall have the right to make temporary independent arrangements for the purpose of continuing this necessary service to its citizens in order to provide and protect the public health and safety.

An exception for not providing regularly scheduled service to certain locations would be hazardous conditions in which case a report will be made to the City and service shall resume when the hazardous condition is rectified. The City and Contractor agree that the Contractor shall not be responsible or liable in any way for damages by fire, flood, earthquake, or act of God.

If the interruption in service continues for a period of seven (7) days as a sole result of a willful or negligent act of Contractor, then City shall have the right to terminate the rights and privileges granted in this contract. The City and Contractor agree that the Contractor shall not be responsible or liable in any way for damages caused by fire, flood, earthquake, or act of God.

- b) No assignment of Franchise Contract or any right accruing hereunder shall be made in whole or in part by the Contractor without the express written consent of any assignment; the assignee shall assume the liability of the Contractor.
- c) The Mayor is authorized to execute such contract on behalf of the City of Garden Ridge, Texas.
- d) In the event that the City is required to take any legal action to enforce the terms and conditions of this agreement because of the breach of or failure to perform any term or condition by the Contractor, the Contractor agrees to pay all costs expended by the City including reasonable attorney fees.
- e) In the event of a natural disaster (defined as a storm, flood, tornado, or earthquake) wherein the City is declared a disaster area by the State or Federal government, City shall have the right to dispose of rubbish and trash and will attempt in good faith to use Contractor's facilities if they can be used at the same or lower costs than other methods available to the City. This provision shall also apply to the disposal of any rubbish or trash resulting from severe weather or fires of a lesser degree than a natural disaster.

- f) Where written notices are provided for in this agreement, same shall be sufficient to notify Contractor if mailed by certified mail to BFI Waste Services of Texas, LP/dba/Republic Services of San Antonio, 4542 S.E. Loop 410, San Antonio, Texas 78222 Attention: Tom Armstrong, Manager, Municipal Sales and shall be sufficient to notify the City if mailed certified mail to the City of Garden Ridge, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

SECTION 11. VIOLATION OF ORDINANCE.

A violation of this Ordinance is a Class C Misdemeanor punishable upon conviction by a fine of not less than one hundred (\$100) dollars nor more than five hundred (\$500) dollars for each day that such offense continues and shall be a separate offense. Any violator may be subject to the enforcement provisions of Chapter 54 of the Texas Local Government Code.

SECTION 12. CUMULATIVE AND SAVINGS.

This Ordinance is cumulative of all provisions of ordinances of the City of Garden Ridge, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. All previous Ordinances, Resolutions, and Agreements, including Amendments thereto, regarding and granting permission for the collection, removal, and disposal of solid waste and recyclable materials within the City are hereby superseded on the effective date of this Ordinance.

SECTION 13. SEVERABILITY.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance is declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality will not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 14. TERM OF CONTRACT AND EFFECTIVE DATE.

This Ordinance shall become effective immediately upon its passage, approval, and publication as provided by law. This Contract shall become effective and in force as of the 1st day of April, 2008, and terminating on March 31, 2023; provided, however this contract may be extended after said fifteen (15) year period for successive one-year periods thereafter upon the express mutual consent of the City Council and BFI Waste Services of Texas, LP/dba/Republic Services of San Antonio and the passage of an ordinance declaring the period of extension. Notwithstanding any other provision in this contract, the City may terminate this Contract, with or without cause, with a one hundred twenty (120) day written notice.

PASSED AND APPROVED ON this 2nd day of January, 2020.

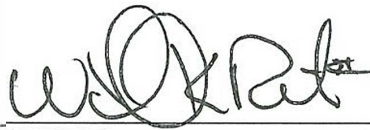


Larry Thompson
Mayor
City of Garden Ridge

ATTEST:



Marisa Spencer
City Secretary
City of Garden Ridge



Bill Rich
General Manager
BFI Waste Services of Texas, LP/
dba/Republic Services of San Antonio

ATTEST:



Tom Armstrong
Manager Municipal Services
BFI Waste Services of Texas, LP/
dba/Republic Services of San Antonio

EXHIBIT A

CITY OF GARDEN RIDGE
EFFECTIVE 01-2020
RESIDENTIAL AND COMMERCIAL WASTE RATES

RESIDENTIAL (SINGLE FAMILY DWELLING)	\$26.00 per month
---	-------------------

COMMERCIAL HAND PICKUPS

Class 1 (offices, churches, small business) 1 Cart	\$25.99 per month
Class 2 (light retail/industrial) 2 Carts	\$44.52 per month
Class 3 (medium retail) 3 Carts	\$63.09 per month

COMMERCIAL/INDUSTRIAL CONTAINERS

CONTAINER SIZE	TIMES SERVICED PER WEEK					
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
2 Cubic Yards	\$ 58.13	\$ 98.93	\$117.52	\$132.35	\$148.44	\$164.52
3 Cubic Yards	\$ 72.98	\$126.17	\$169.47	\$194.20	\$217.71	\$241.21
4 Cubic Yards	\$ 91.53	\$149.68	\$202.87	\$241.21	\$280.79	\$320.37
6 Cubic Yards	\$134.83	\$213.99	\$284.50	\$355.01	\$426.76	\$497.26
8 Cubic Yards	\$155.86	\$270.90	\$366.15	\$461.38	\$557.87	\$651.88

EXTRA DUMPSTER PICKUP

2 Cubic Yards	\$20.00 per haul
3 Cubic Yards	\$27.00 per haul
4 Cubic Yards	\$30.00 per haul
6 Cubic Yards	\$34.00 per haul
8 Cubic Yards	\$36.00 per haul

ROLL-OFFS

20 yard	\$353.53 per haul
30 yard	\$414.37 per haul
40 yard	\$476.22 per haul
Deliveries	\$117.52 each
Container Rental	\$111.33 per month



September 29, 2020
City of Garden Ridge
Mrs. Nancy Cain
City Administrator
9400 Municipal Parkway
Garden Ridge, TX 78266

Mrs. Cain,

I am resending this price increase notification to you. It was originally mailed to you on January 31st with a May 1st effective date. I understand that the City never received our notification.

As I understand it, even though the contract allows for annual price increases, they still need City Council approval.

In accordance with the Residential Solid Waste Collection and Disposal contract between the the City of Garden Ridge and BFI Waste Services of Texas L.P., dba Republic Services of San Antonio, we are submitting the following for your review.

As per Ordinance 143-012020, page 7, Section 8. Rates, Collection, and Payment, An annual rate adjustment for CPI (Water, Sewer & Trash Index) is allowed. This annual price increase has not been assessed since Republic Services acquired Bexar Waste.

The ordinance calls for 90 day notice of rate adjustment. This price increase is scheduled to become effective on November 1, 2020.

Please contact me if you have any questions with regard to this matter.

Respectfully,

Tom Armstrong
Municipal Services Manager
Republic Services
4542 SE Loop 410
San Antonio, TX 78222
tarmstrong@republicservices.com



January 31st, 2020
City of Garden Ridge
Mrs. Nancy Cain
City Administrator
9400 Municipal Parkway
Garden Ridge, TX 78266

Mrs. Cain,

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Respectfully,

Tom Armstrong
Municipal Services Manager
Republic Services
4542 SE Loop 410
San Antonio, TX 78222
tarmstrong@republicservices.com

City of Garden Ridge, Texas

Consumer Adjustment commencing May 1, 2020

DOL Consumer Price Index

All Urban Consumers: Water, Sewer & Trash for:

December 2019 244.65675

December 2018 237.13442

Difference: 7.5223

Computation of Increase: 3.17%

1.031721812

(244.6568-237.1344/237.1344)

CPI Increase 3.17%

Total Rate Increase = 3.17%

CATEGORY	FREQUENCY OF COLLECTION	2019 RATE PER MONTH	Increase Amount	2020 RATE PER MONTH
----------	-------------------------	---------------------	-----------------	---------------------

Residential	Single Family Dwelling 2x/week svc.	\$26.00		\$26.00
Commercial Hand Pickup:				
Class 1 (offices, churches, small businesses, 1 Cart		\$25.99	\$0.82	\$26.81
Class 2 (light retail/industrial) 2 Carts		\$44.52	\$1.41	\$45.93
Class 3 (medium retail) 3 Carts		\$63.09	\$2.00	\$65.09

Commercial : Container Service

2 Cubic Yard	1/wk	\$58.13	\$1.84	\$59.97
	2/wk	\$98.93	\$3.14	\$102.07
	3/wk	\$117.52	\$3.73	\$121.25
	4/wk	\$132.35	\$4.20	\$136.55
	5/wk	\$148.44	\$4.71	\$153.15
	6/wk	\$164.52	\$5.22	\$169.74
3 Cubic Yard	1/wk	\$72.98	\$2.32	\$75.30
	2/wk	\$126.17	\$4.00	\$130.17
	3/wk	\$169.47	\$5.38	\$174.85
	4/wk	\$194.20	\$6.16	\$200.36
	5/wk	\$217.71	\$6.91	\$224.62
	6/wk	\$241.21	\$7.65	\$248.86
4 Cubic Yard	1/wk	\$91.53	\$2.90	\$94.43
	2/wk	\$149.68	\$4.75	\$154.43
	3/wk	\$202.87	\$6.44	\$209.31
	4/wk	\$241.21	\$7.65	\$248.86
	5/wk	\$280.79	\$8.91	\$289.70
	6/wk	\$320.37	\$10.16	\$330.53
6 Cubic Yard	1/wk	\$134.83	\$4.28	\$139.11
	2/wk	\$213.99	\$6.79	\$220.78
	3/wk	\$284.50	\$9.02	\$293.52
	4/wk	\$355.01	\$11.26	\$366.27
	5/wk	\$426.76	\$13.54	\$440.30
	6/wk	\$497.26	\$15.77	\$513.03
8 Cubic Yard	1/wk	\$155.86	\$4.94	\$160.80
	2/wk	\$270.90	\$8.59	\$279.49
	3/wk	\$366.15	\$11.61	\$377.76
	4/wk	\$461.38	\$14.64	\$476.02
	5/wk	\$557.87	\$17.70	\$575.57
	6/wk	\$651.88	\$20.68	\$672.56

Extra Dumpster Pickups:

2 Yard		\$20.00	\$0.63	\$20.63
3 Yard		\$27.00	\$0.86	\$27.86
4 Yard		\$30.00	\$0.95	\$30.95
6 Yard		\$34.00	\$1.08	\$35.08
8 Yard		\$36.00	\$1.14	\$37.14

Industrial Rate:	Rental / Month	\$111.33	\$3.53	\$114.86
	Haul 20 yd	\$353.53	\$11.21	\$364.74
	Haul 30 yd	\$414.37	\$13.14	\$427.51
	Haul 40 yd	\$476.22	\$15.11	\$491.33
	Delivery	\$117.52	\$3.73	\$121.25

CPI for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUUR0000SEHG

Not Seasonally Adjusted

Series: Water and sewer and trash collection services in U.S.
Title: city average, all urban consumers, not seasonally
Area: U.S. city average
Item: Water and sewer and trash collection services
Base: DECEMBER 1997=100
Period:
Years: 2009 to 2019

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2009	157.275	157.638	158.052	158.698	159.517	159.831	161.403	163.136	163.429	164.591	164.962	165.204	
2010	166.857	168.078	168.521	169.116	169.825	169.745	171.156	172.491	172.833	173.360	174.094	174.543	
2011	175.754	177.194	177.694	178.033	178.521	178.640	179.820	180.762	181.569	181.916	182.254	182.758	
2012	183.984	185.499	186.280	187.473	187.788	188.489	189.750	191.927	191.833	192.370	192.921	193.237	
2013	194.553	195.505	195.981	196.319	196.727	196.989	198.173	198.736	198.804	199.759	200.004	200.203	
2014	201.169	202.149	202.657	203.084	203.124	203.396	205.022	206.171	206.363	207.633	208.562	209.414	
2015	210.243	211.397	211.738	212.153	212.542	212.863	213.873	215.844	216.173	216.380	217.004	217.386	
2016	218.370	219.036	219.649	220.506	221.360	221.396	221.358	222.554	223.111	223.420	224.399	224.745	
2017	226.411	227.277	227.553	228.133	228.396	228.599	229.008	229.772	230.142	230.614	231.522	231.842	
2018	232.977	233.858	234.215	235.141	235.878	236.493	237.186	238.439	238.512	238.936	241.774	242.204	237.134
2019	241.606	242.011	242.611	243.490	243.774	244.322	244.943	245.549	245.903	246.741	247.364	247.567	244.657

SECTION 8. RATES, COLLECTION, AND PAYMENT.

- a) Rates for collection services are attached in Exhibit A. Annual rate adjustment for CPI (Water, Sewer & Trash index) as warranted by economic conditions may be assessed the second and subsequent years of the contract for all services as a whole. Contractor shall give a ninety (90) day notice of such rate adjustment.

To : City of Garden Ridge – City Hall

From : Parks Committee submitted on 9/22/20

RE : **Approval to host a Parks’ Committee Project**

Location : Paul Davis Park, Garden Ridge TX

Project Date : Saturday November 7, 2020

Time : 7:00 AM to 1:00 PM

Purpose : **Texas Arbor Day: Landscaping projects - Tree plantings, tree trimming and Park Clean-up**

Attendance (projection): 15 – 25 adults (comprised of Parks Committee membership and volunteers)

Overview:

The Parks Committee is seeking approval from the City for us to host a tree planting, tree trimming and general park clean-up at Paul Davis Park on Saturday November 7th.

1. Work will be performed outside, and public health safety guidelines will be followed
2. 4–6 people assigned to a crew i.e. 4-6 work crews
 - a. This is a project and not an event, so the focus is on work and not entertainment
 - b. Work groups could be assigned to one or more of the following tasks:
 - i. Trash and debris pick-up in the front section of park including the creek bed
 - ii. Planting two new trees at Pavilion #1
 - iii. Prep meadow for seeding and potentially seed at the same time
 - iv. Clean-up behind the meadow
 - v. Clean-up further down the trail beyond the meadow
 - vi. Cutdown the bamboo in the back corner
 - vii. Debris pick-up throughout the park’s back area
 - viii. Baseball field and/or nearby trail and/or Pavilion #3
 - c. Volunteers
 - i. With this being an outside project and having 6–9 different locations to work social distancing should be more than manageable. Wearing of mask is required if social distancing is less than 6’.
 - ii. Volunteers who come together will be assigned to work together
 - iii. Due to the use of some power equipment recommending the age group be at least 15 and older
 - iv. Will be reaching out to:
 1. Lions Club, Women’s Club, Adopt-A-Highway teams and GRCPAAA
 - v. Refreshments
 1. Bottled water will be provided
 2. Lunch (with social distancing) will be provided – cold sandwiches and bagged chips
 - vi. Equipment
 1. Volunteers need to bring a mask, hat, gloves, proper footwear
 - vii. Public Works
 1. Not required to be on-site for the actual project
 2. The week before (11/2 – 11/6) need (not limited to):
 - a. Pick-up plants and store until Friday – then deliver to PDP for placement
 - b. Dig holes for the planting of the new trees /plants (# and location TBD)
 - c. Truckload of good soil dropped near the planting locations
 - d. Material for protecting the plants after installation (# TBD)

Thank you for taking the time to review and consider our request to host this project as outlined above. Suggestions are welcome.

Respectfully – Your Parks Committee Tri-Chair (Rod Chamberlain, Dr. Jim Miller, and Linda Potts)



City of Garden Ridge

"A way of life, not just a place to live"

September 14, 2020

Dear Ms. Cook,

Pursuant to Executive Order GA-28, as amended by Governor Abbott's Proclamation dated July 2nd, any public outdoor gathering in excess of ten (10) people is prohibited unless the Mayor of the city in which the gathering is held approves of the gathering.

Although this is not a City of Garden Ridge organized or sponsored event, I, Larry Thompson, Mayor of the City of Garden Ridge, expressly authorize a group of more than ten (10) to assemble on Friday, November 13, 2020, from 6-10pm in Paul Davis Park, here in Garden Ridge, for a Cub Scout Movie Night in the Park.

I issue this authorization with a most fervent request for strict adherence to all conditions and restrictions consistent with Governor Abbott's Executive Orders and the minimum standard health protocols recommended by the Department of State Health Services. Furthermore, this authorization is based on current Texas requirements and guidelines. If these requirements are revised by the appropriate legal authorities, I or my representative will contact you at the earliest opportunity with any modifications to this authorization.

Please consider that since you or other attendees may not be aware of any attendees or family members who might be experiencing underlying health issues, all attendees must ensure that they operate with an abundance of caution. No one should make their own value judgements on social distancing or masking. I ask that you keep this in the forefront of your thoughts and actions throughout this event as you, to the best of your ability, ensure prudent methods are utilized to protect the health of all individuals attending this event. If you have any questions or need any assistance in carrying out the responsibilities in mitigating the COVID-19 risks, please do not hesitate to contact me at the number below.

Thank you so much for accepting these responsibilities and for ensuring that our local Cub Scout families have the opportunity to get together and safely enjoy this event and each other's company.

Sincerely,

Larry Thompson
Mayor



City of Garden Ridge

"A way of life, not just a place to live"

September 24, 2020

Mr. and Mrs. Georg,

I have received your request to hold your event on October 10, 2020. Pursuant to Texas Governor Abbott's Executive Order GA-30, dated September 17, 2020, any public outdoor gathering in excess of ten (10) people is prohibited unless the Mayor of the city in which the gathering is held approves of that gathering.

Therefore, after reviewing your submitted health and safety plans, I, Larry Thompson, Mayor of the City of Garden Ridge, expressly authorize your group of more than ten (10) to assemble on Saturday, October 10, 2020, from 2 to 6 pm, here in Garden Ridge, for your Couple's Shower Event at Paul Davis Park Pavilion #1.

I issue this authorization with a fervent request that you ensure strict adherence to all accepted and established conditions and restrictions. You must adhere to Governor Abbott's Executive Orders including the minimum standard health protocols recommended by the US Centers for Disease Control and Prevention and the Texas Department of State Health Services. If these requirements are revised by the appropriate legal authorities after the date of this letter, I or my representative will contact you at the earliest opportunity with any modifications to this authorization.

Please consider that since you or other attendees may not be aware of any attendees or family members who might be experiencing underlying health issues, everyone must ensure that they operate with an abundance of caution. No one should make their own value judgements on social distancing or masking. I ask that you keep this in the forefront of your thoughts and actions throughout this event as you, to the best of your ability, ensure prudent methods are utilized to protect the health of all individuals attending this event. Furthermore, the size of your event will necessitate increased vigilance regarding social distancing and maintaining household groups to the maximum extent possible. If you have any questions or need any assistance in carrying out the responsibilities in mitigating the COVID-19 risks, please do not hesitate to contact me at the number below.

Thank you so much for accepting these responsibilities and for using our park and pavilion facilities to get together and safely enjoy this event.

Sincerely,



Larry Thompson
Mayor



City of Garden Ridge

"A way of life, not just a place to live"

October 1, 2020

Mr. Smeal,

I have received your request to hold your event on October 14, 2020. Pursuant to Texas Governor Abbott's Executive Order GA-30, dated September 17, 2020, any public outdoor gathering in excess of ten (10) people is prohibited unless the Mayor of the city in which the gathering is held approves of that gathering.

Therefore, after reviewing your submitted health and safety plans, I, Larry Thompson, Mayor of the City of Garden Ridge, expressly authorize your group of thirty (30) to assemble on Wednesday, October 14, 2020, from 3:30 to 8:30 pm, here in Garden Ridge, for your Wedding Rehearsal Event at Paul Davis Park Pavilion #1.

I issue this authorization with a fervent request that you ensure strict adherence to all accepted and established conditions and restrictions. You must adhere to Governor Abbott's Executive Orders including the minimum standard health protocols recommended by the US Centers for Disease Control and Prevention and the Texas Department of State Health Services. If these requirements are revised by the appropriate legal authorities after the date of this letter, I or my representative will contact you at the earliest opportunity with any modifications to this authorization.

Please consider that since you or other attendees may not be aware of any attendees or family members who might be experiencing underlying health issues, everyone must ensure that they operate with an abundance of caution. No one should make their own value judgements on social distancing or masking. I ask that you keep this in the forefront of your thoughts and actions throughout this event as you, to the best of your ability, ensure prudent methods are utilized to protect the health of all individuals attending this event. Furthermore, the size of your event will necessitate increased vigilance regarding social distancing and maintaining household groups to the maximum extent possible. If you have any questions or need any assistance in carrying out the responsibilities in mitigating the COVID-19 risks, please do not hesitate to contact me at the number below.

Thank you so much for accepting these responsibilities and for using our park and pavilion facilities to get together and safely enjoy your event.

Sincerely,



Larry Thompson
Mayor

Future Agenda Items

City Council

November 4, 2020, Regular Meeting

14 days before Meeting	(10/21/2020)	City Council and Staff items are due.
9 days before Meeting	(10/26/2020)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(10/29/2020)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(10/30/2020)	Post agenda packet to City Website.
Meeting Day	(11/04/2020)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Planning & Zoning = Green

Water Commission = Blue

Quarry Commission = Purple

Wildlife Management Advisory Commission = Brown

City Holiday = Orange

Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2, 2020, Regular Meeting

14 days before Meeting	(11/18/2020)	City Council and Staff items are due.
9 days before Meeting	(11/23/2020)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
7 days before Meeting	(11/25/2020)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(11/27/2020)	Post agenda packet to City Website.
Meeting Day	(12/02/2020)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Planning & Zoning = Green

Water Commission = Blue

Quarry Commission = Purple

Wildlife Management Advisory Commission = Brown

City Holiday = Orange

Municipal Court = Gray

Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

PENDING FUTURE AGENDA ITEMS

1. Design on Water Tanks at Well Site 9 and 10/Retainer Wall of City Hall...*McCaw*
2. Monitoring Wells in the City of Garden Ridge...*Arvidson*
3. Update on City-funded monument for Paul Davis Park... *Bower*
4. Ethics Ordinance ... *8-30-17 City Council motion*
5. Website and Social Media Policy