



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA CITY COUNCIL REGULAR MEETING WEDNESDAY, JUNE 3, 2020, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, June 3, 2020, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

5. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the May 11, 2020, City Council Special Meeting.
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – April 30, 2020.
- c) Destruction of City records in accordance with the City of Garden Ridge Records Retention Plan.

6. Staff Reports

The following items are for discussion, consideration, and action.

- a) City Administrator Monthly Activity Report.
 - Community and Event Center usage and financial report, Building Permits issued to date for residential, commercial and minor construction projects, City Council Idea/Suggestions, communication efforts, Citizen Concern/Input, upcoming events, and continuity of operations.

9400 Municipal Parkway * Garden Ridge, Texas 78266-2600

Phone (210) 651-6632 * Fax (210) 651-9638 * www.ci.garden-ridge.tx.us

- b) Police Department Monthly Activity Report.
 - Traffic and Code Compliance Enforcement, criminal activity, upcoming events, and continuity of operations.
- c) Public Works Monthly Activity Report.
 - Street and right-of-way maintenance, drainage facility and easement maintenance, City parking lots and facility maintenance, Animal Services (domestic and wild), Oak Wilt, Public Works Projects, and continuity of operations.
- d) Water Department Monthly Activity Report.
 - Water pumping/usage from City wells, water system infrastructure maintenance, repairs and/or projects, leak adjustments, Water and/or Drought Management (current Watering Stage), and continuity of operations.
- e) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

7. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) FM 2252 Wastewater Project.

8. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Receive monthly activity update as applicable.
- b) Quarry Commission:
 - 1. Receive monthly activity update as applicable.
- c) Water Commission:
 - 1. Request for water leak adjustment for 8150 Ridge North for the billing period of December 20, 2019 – January 21, 2020.
 - 1.1. Receive recommendation from the Water Commission.
 - 1.2. Take action on recommendation.
 - 2. Request for credit for 20525 FM 3009 for the past due penalties from the billing period of October 16, 2019 – November 27, 2019.
 - 2.1. Receive recommendation from the Water Commission.
 - 2.2. Take action on recommendation.
 - 3. Receive monthly activity update as applicable.
- d) Wildlife Management Advisory Commission:
 - 1. Take action on the resignation of Commissioner Cynthia Segovia.
 - 2. Receive monthly activity update as applicable.
- e) Parks Committee:
 - 1. July 4th Celebration.
 - 1.1. Discuss and take action on designating a Grand Marshal for the parade.
 - 2. Receive monthly activity update as applicable.
- f) *Volunteer Garden Ridge!*
 - 1. Receive monthly activity update as applicable.

9. Approvals/Authorizations

The following items are for discussion, consideration, and action.

a) COVID-19.

1. Community Blood Drive sponsored by the City of Garden Ridge and the Garden Ridge Lions.
2. Discuss status, updates, response, and matters related to the COVID-19 Virus.
3. Take possible action on matters related to the COVID-19 Virus, if needed.

10. Updates

a) City Administrator Reports.

1. Update on Shred Event.
2. Update on Oak Wilt.

b) Mayor's Projects.

1. Communication Report.
2. Citizen Contact Report.

11. Discussion of Future Agenda Items

12. Citizen Comment Period – limited to 20 minutes total

See “Rules for Citizens’ Participation” under Item 4.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization

Boy Scouts and/or Girl Scouts

City of Garden Ridge sponsored events and outreach efforts

Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)

Counties (Bexar/Comal/Guadalupe)

Garden Ridge Lions Club

Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol

Garden Ridge Women's Club

Greater Bexar County Council of Cities

Northeast Partnership

14. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071(1) and 551.071(2) – Consultation with Attorney.

1. To seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.
2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement.
3. A matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 – city obligations/duties and liability regarding personnel matter related to emergency orders.

15. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

16. Adjournment

AGENDA NOTICES:

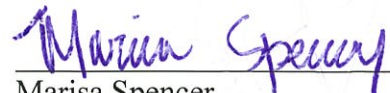
Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 10:00 a.m. on May 29, 2020, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Marisa Spencer
City Secretary



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL SPECIAL MEETING MONDAY, MAY 11, 2020, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Karen Ford, Finance/HR
Ron Eberhardt, Police Chief
Jacob Parsons, Water Manager
Steven Steinmetz, Public Works Director
Linda Crosland, Librarian
Cynthia Trevino, City Attorney

City Commission Representatives Present:

Jesse Valdez, Chair, Water Commission
Cynthia Segovia, Chair, Wildlife Management Advisory Commission

Other City Commissioners in Attendance:

Ken Kneupper, Wildlife Management Advisory Commissioner

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the special meeting of the Garden Ridge City Council to order at 6:00 p.m. on Monday, May 11, 2020, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

4. Proclamations

a) National Police Week and Peace Officers Memorial Day.

Mayor Thompson presented a proclamation to Chief Eberhardt, Garden Ridge Police Department, declaring the week of May 10th-16th, 2020, as National Police Week and May 15th, 2020, as Peace Officers Memorial Day in the City of Garden Ridge. Mayor Thompson expressed appreciation for all First Responders, thanking Chief Eberhardt and the Garden Ridge Police Department for their community involvement and dedication in keeping Garden Ridge safe, particularly during our public health emergency.

Chief Eberhardt thanked the City Council, the Garden Ridge Citizens Police Academy Alumni Association, and the citizens of Garden Ridge for their continued support of the police department.

5. Election Items

The following items are for discussion, consideration, and action.

- a) Ordinance No. 226-032020, passed and approved on March 4, 2020, declared unopposed candidates in the May 2, 2020, General Election elected to office and canceled the election.**

- 1. Issue Certificates of Election and Administer Oaths of Office to John McCaw for City Council Place 1, Todd Arvidson for City Council Place 4, and Kay Bower for City Council Place 5.**

Mayor Thompson reminded everyone that Ordinance No. 226-032020, passed and approved on March 4th, declared unopposed candidates elected to office and canceled the election. Mayor Thompson issued Certificates of Election and administered Oaths of Office to John McCaw for City Council Place 1, Todd Arvidson for City Council Place 4, and Kay Bower for City Council Place 5.

Mayor Thompson thanked Mayor Pro-Tem McCaw, Councilmember Arvidson, and Councilmember Bower for their commitment and selfless service to the community.

- b) Election of Mayor Pro-Tem for a one-year period expiring May 2021.**

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Lantzy, to reappoint John McCaw as Mayor Pro-Tem for a one-year period expiring May 2021. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

- c) Designation of authorized signers on bank accounts held by the City of Garden Ridge with First United Bank and TexPool.**

Motion: A motion was made by Councilmember Arvidson, seconded by Councilmember Lantzy, to maintain the designation of authorized signers on bank accounts held by the City of Garden Ridge with First United Bank and TexPool as City Administrator Nancy Cain, City Secretary Marisa Spencer, Mayor Larry Thompson, and Mayor Pro-Tem John McCaw. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. City/Employee Recognitions/Employee Introductions

- a) Thank you note from Kerry Ledford to Animal Services and Police Department.**

Nancy Cain, City Administrator, stated a thank you note was received from Kerry Ledford to Animal Services and the Police Department for taking care of a raccoon trapped in his fence.

- b) Thank you note from Trail Riders to Chief Eberhardt and Police Department.**

Nancy Cain, City Administrator, stated a thank you note was received from the Trail Riders to Chief Eberhardt and the Police Department for their assistance in escorting the ride and keeping everyone safe.

- c) Thank you note from Councilmember Bower to the Public Works Department.**

Nancy Cain, City Administrator, stated a thank you note was received from Councilmember Bower to the Public Works Department for assisting Republic Services in order to continue providing weekend dumpsters.

- d) Recognition of Employee Service Years with the City of Garden Ridge.**

Nancy Cain, City Administrator, and Mayor Thompson recognized employees with anniversary dates in the months of April and May for their hard work, dedication, and tenure with the City. This recognition included: Chris Graef- 3 years, Shannon Del Toro-6 years, Jacob Parsons-1 year, and Nancy Cain-18 years.

7. Citizen Comment Period – limited to 30 minutes total

Mayor Thompson reviewed the rules for Citizen Comment Period.

Tony Overman, 18955 FM 2252, spoke regarding concept plans for developing garden homes, expressing his desire to connect to sewer and build garden homes within the City of Garden Ridge.

8. Consent Agenda

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PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

a) Approval of Minutes:

- 1. February 20, 2020, City Council Special Meeting.**
- 2. March 4, 2020, City Council Regular Meeting.**
- 3. March 17, 2020, City Council Emergency Meeting.**
- 4. March 24, 2020, City Council Emergency Meeting.**

b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – February 29, 2020.

c) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – March 31, 2020.

d) Destruction of City records in accordance with the City of Garden Ridge Records Retention Plan.

e) Interlocal Agreement between Comal County, Texas, and the City of Garden Ridge, Texas, regarding the installation and maintenance of no thru truck warning signage within the right-of-way of unincorporated county-maintained roadways.

f) Request from First Assembly of God San Antonio, DBA Garden Ridge Assembly of God to continue leasing property located at 9375 Schoenthal Rd. for a period of one (1) year at the previously set rate of \$1,265 per month.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Bower, to approve Consent Agenda items a)-f). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

9. Staff Reports

The following items are for discussion, consideration, and action.

a) City Administrator Monthly Activity Report.

Nancy Cain, City Administrator, expressed her appreciation for Department Heads working together to implement procedures that ensure the continuity of operations while also limiting in-person contact during this public health emergency. She requested Finance/HR Director Karen Ford and City Secretary Marisa Spencer to provide City Council with an update regarding continuity of operations within their respective departments.

Karen Ford, Finance/HR, spoke regarding revenue losses and additional expenditures due to COVID-19 as well as the budgetary impact to date. Mayor Thompson spoke regarding a call conducted earlier in the day between Mayors, Governor Greg Abbott, Lieutenant Governor Dan Patrick, Attorney General Ken Paxton, and Speaker of the House Dennis Bonnen, providing additional details related to financial reimbursement and assistance.

Marisa Spencer, City Secretary, spoke regarding precautionary public health measures implemented at City Hall as well as continuity of operations related to the Administrative Department. She stated staff has remained available by phone and email during regular business hours with in-person interactions by appointment only. She spoke regarding implementing additional payment features to enhance the City's online services as well as evaluating various equipment needs to allow for telephonic and videoconference meetings.

Nancy Cain, City Administrator, provided an update regarding Municipal Court and stated at this time the earliest date that Municipal Court can resume will be in June.

b) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department. He discussed efforts to limit in-person contact with citizens, safely resuming Citizens Patrol, and citizens complying with guidelines while utilizing areas within Paul Davis Park.

Mayor Thompson thanked the Police Department for continuing to ensure the safety of the community and increasing their patrols and presence within the neighborhoods due to the significant increase in foot traffic.

c) Public Works Monthly Activity Report.

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department. He discussed the Stormwater Management Plan, alternate work schedules, and continued cleaning and sanitation efforts.

d) Water Department Monthly Activity Report.

Jacob Parsons, Water Manager, reviewed the monthly activity report and spoke regarding continuity of operations related to the Water Department. He stated the City's water system and water quality has not been affected by COVID-19 and discussed transitioning to a new workflow management system as well as working with the Water Commission on infrastructure projects.

e) Library Monthly Activity Report.

Linda Crosland, Librarian, reviewed the monthly activity report and spoke regarding continuity of operations related to the Library. She discussed the curbside service Books-to-Go, continued cleaning and sanitation efforts, and implementing procedures to facilitate safely reopening the Library.

Mayor Thompson spoke regarding weekly staff meetings and expressed appreciation to all Department Heads for working together and maintaining a high level of communication throughout this public health emergency.

10. City Engineer Projects Status Reports

Pat Lackey, City Engineer, reviewed the Trihydro Corporation – Engineering Report for May 2020 and addressed questions from Councilmembers. The topics of discussion included the following items: FM 2252 TxDOT Project and FM 2252 Wastewater Project.

11. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Mayor Thompson stated Commission Chairs were given the option to provide a written update and view the City Council meeting online, if they felt more comfortable doing so due to COVID-19.

Mayor Thompson reviewed the Planning and Zoning Commission written monthly activity update submitted by Chair Dr. Miller and stated the document was also included in the packet posted on the City's website.

b) Quarry Commission Recommendations and Possible Action:

1. Quarry Commission Place 5.

1.1. Take action on recommendation to accept the resignation of Commissioner Holloway.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve the Quarry Commission's recommendation and accept the resignation of Commissioner Holloway. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

1.2. Take action on recommendation for the appointment of Armando Diaz to the Quarry Commission Place 5 with term expiring September 30, 2021.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve the Quarry Commission's recommendation and appoint Armando Diaz to the Quarry Commission Place 5 with term expiring September 30, 2021. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Mayor Thompson and City Council thanked Richard Holloway for his dedication through many years of volunteer service to the City and thanked Armando Diaz for volunteering to serve on the Quarry Commission.

2. Receive monthly activity update as applicable.

Mayor Thompson reviewed the Quarry Commission written monthly activity update submitted by Chair Holly and stated the document was also included in the packet posted on the City's website.

Councilmember Lantzy spoke regarding recent blasting operations and revised Ordinance No. 34. He thanked everyone involved for working together to reduce the overall impact of blasting operations on citizens.

c) Water Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Valdez stated the Commission has not met since January; however, Commissioners have continued to work on their projects and activities in subcommittees. He announced the next Commission meeting is scheduled for Tuesday, May 26th.

d) Wildlife Management Advisory Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Segovia reviewed the Wildlife Management Advisory Commission monthly activity update, which was also included in the packet posted on the City's website.

e) Garden Ridge Parks Committee and *Volunteer Garden Ridge!*:

1. Receive monthly activity update as applicable.

Mayor Thompson reviewed the Parks Committee and *Volunteer Garden Ridge!* written monthly activity update submitted by Dr. Miller and stated the document was also included in the packet posted on the City's website.

12. Approvals/Authorizations

The following items are for discussion, consideration, and action.

a) COVID-19.

1. Discuss status, updates, response, and matters related to the COVID-19 Virus.

Mayor Thompson spoke regarding actions taken at the federal, state, and local level in response to COVID-19, stating Governor Abbott's Executive Order GA-21 is currently in effect. He also stated Governor Abbott renewed his Disaster Declaration; therefore, the City's Disaster Declaration remains in effect since it was adopted to align with the Governor's declaration. Mayor Thompson spoke regarding continuity of operations related to the Library, City parks, and trash collection service. Mayor Thompson and City Council discussed the drive by parade put together by the Davenport High School coaching staff.

Mayor Thompson spoke regarding testing related to COVID-19, including the one-day drive thru testing conducted at the Garden Ridge Community and Event Center as well as Comal County Office of Public Health offering antibody testing. Councilmember Bower discussed her experience with testing related to COVID-19.

Mayor Thompson thanked the following organizations for their generous donations: Combined Law Enforcement Associations of Texas, Axon Enterprise, 3 Dragons Printing, 100 Club of Comal County, Con10gency Consulting, Comal County Emergency Management, Hanson Aggregates, and San Antonio Water System. Mayor Thompson and City Council thanked City staff for their hard work navigating through these unprecedented times.

2. Take possible action on matters related to the COVID-19 Virus, if needed.

No action taken.

13. Updates

a) City Administrator Reports.

1. Update on Shred Event, Household Hazardous Waste Event, and DEA National Prescription Drug Take Back Day.

Nancy Cain, City Administrator, stated the Shred Event has been postponed due to COVID-19 and the new date will be announced as soon as it is determined. She also stated the DEA National Prescription Drug Take Back Day was cancelled due to COVID-19 and provided City Council with an update on discussions with Comal County pertaining to a Household Hazardous Waste Event.

2. Update on Oak Wilt.

Steven Steinmetz, Public Works Director, provided City Council with an update on Oak Wilt within the City. He spoke regarding his discussions with Texas A&M Forest Service Biologist Mr. Edmonson and the affected property owners as well as possible containment and treatment efforts.

b) Mayor's Projects.

1. Communication Report.

Mayor Thompson spoke regarding the City sign on FM 2252 as well as looking into options regarding electronic signage within the City. Nancy Cain, City Administrator, spoke regarding Community Electronic Information Signs.

Mayor Thompson spoke regarding the City website and thanked staff for their efforts in maintaining the dedicated COVID-19 page with up-to-date information and resources from the federal, state, and local levels.

2. Citizen Contact Report.

Mayor Thompson spoke regarding a citizen notifying him of their attempts to contact Animal Services through the after-hours answering service. Nancy Cain, City Administrator, stated she spoke with a supervisor with the answering service and reiterated the City's expectations to the answering service.

Mayor Thompson spoke regarding the United States Postal Service Informed Delivery Digest email and citizen concerns relating to the United States Postal Service. He stated he was contacted by a citizen requesting advice on further actions they could take after filing a report with the Postal Inspector and speaking with many customer advocates yet not receiving any resolutions. Mayor Thompson discussed contacting Congressman Chip Roy's office if there are additional reports to the Postal Service going unresolved.

Mayor Thompson spoke regarding the 2020 Census, stating the City of Garden Ridge is currently ranked as #2 in Texas with a response rate of 83% and on average, the City of Garden Ridge has remained ranked in the top 100 of cities in the nation.

3. TxDOT Coordination/FM 3009 Safety.

Mayor Thompson spoke regarding the change in speed limit on FM 3009, stating it was lowered to 50 mph for the bulk of the area through the City. He also stated the increase from 40 to 45 mph at the intersection was done by TxDOT to reduce the number of speed limit changes.

14. Discussion of Future Agenda Items

None at this time.

15. Citizen Comment Period – limited to 20 minutes total

Ken Kneupper, 8891 Schoenthal Road, thanked Chief Eberhardt for resuming Citizens Patrol for members of the same household and expressed agreement regarding the necessity of garden homes.

16. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization; Boy Scouts and/or Girl Scouts; City of Garden Ridge sponsored events and outreach efforts; Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School); Counties (Bexar/Comal/Guadalupe); Garden Ridge Lions Club; Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol; Garden Ridge Women's Club; Greater Bexar County Council of Cities; Northeast Partnership.

Mayor Thompson thanked the Garden Ridge Women's Club for their generous donations to the Garden Ridge Library and Animal Services.

17. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney.

- 1. To seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.**
- 2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement.**

Mayor Thompson announced the City Council will recess at 8:52 p.m. and reconvene into Executive Session at 9:00 p.m., in accordance with Texas Government Code Section 551.071 – Consultation with Attorney to discuss and seek legal advice on the items stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 9:46 p.m.

18. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson asked if any Councilmembers wanted to recall any items posted for Executive Session to allow for any action they wanted to take. Receiving no responses from Councilmembers, Mayor Thompson closed Business Items.

19. Adjournment

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Swint, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Monday, May 11, 2020, City Council special meeting was adjourned at 9:47 p.m. by Mayor Thompson.

ATTEST

Larry Thompson
Mayor

Marisa Spencer
City Secretary

**SIGN IN TO SPEAK AT THE MAY 11, 2020
CITY COUNCIL SPECIAL MEETING
CITIZEN COMMENT PERIOD**

Rules for Citizens' Participation:

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 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 1. You are required to sign up to speak.
 2. You are limited to one 3-minute period.
 - ii. Second citizen comment period
 1. You are not required to sign up.
 2. You are limited to one 2-minute period.
 - iii. State your name and address before your comments begin.
 - iv. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

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NAME	ADDRESS	TELEPHONE NUMBER (OPTIONAL)	SUBJECT
1. Tony Overman		210 317 1998	
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MAY 11, 2020
CITY COUNCIL SPECIAL MEETING
SECOND CITIZEN COMMENT PERIOD

NAME

ADDRESS

SUBJECT

1. KEA K WEPPER 8891 SCHOENTHAL RD. GARDEN HOMES.

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CITY OF GARDEN RIDGE

MONTHLY ACCOUNT BALANCES & INTEREST RATES

PERIOD ENDED AS OF 04/30/2020

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 137,828.60	0.00%
GF MONEY MARKET	3,200,421.30	0.55%
PEG CAPITAL FEES	35,305.64	0.50%
TEXPOOL INVESTMENTS	6,594.29	0.46%
2017 I&S	2,119.69	0.45%
2012 I&S	38,516.01	0.50%
2012 REFI	19,081.35	0.50%
2015 I&S	55,747.05	0.55%
TEXPOOL WATER IMPACT FEES	170,353.63	0.46%
TEXPOOL STREET IMPACT FEES	58,956.25	0.46%
CONSTRUCTION BOND	139,018.90	0.55%
ASSET/FORFEITURE - STATE	98.07	0.00%
ASSET/FORFEITURE - FED	251,693.34	0.55%
TOTAL CITY FUNDS	\$ 4,115,734.12	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
TEXPOOL WATER INVEST	\$ 2,233.70	0.46%
WATER SURCHARGE	147,656.51	0.55%
OPERATING ACCOUNT	1,517,485.70	0.55%
TOTAL WATER FUNDS	\$ 1,667,375.91	

TOTAL ALL ACCOUNTS	\$ 5,783,110.03	
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CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
CURRENT AND YEAR TO DATE AS OF 04/30/2020

GENERAL FUND	BALANCE
GF Operational Checking	\$ 137,828.60
GF Money Market	3,200,421.30
TexPool Investments	6,594.29
Restricted Amounts	(239,759.79)
TOTAL AVAILABLE FUNDS	\$ 3,105,084.40

WATER FUND	BALANCE
Operational Checking	\$ 1,517,485.70
TexPool Water Invest	2,233.70
Water Surcharge	147,656.51
Restricted Amounts	(177,687.58)
TOTAL AVAILABLE FUNDS	\$ 1,489,688.33

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES
CURRENT AND YEAR TO DATE AS OF 04/30/2020

GENERAL FUND	Apr-20	YTD	FY 2020 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 86,856.19	\$ 2,473,538.19	\$ 2,933,251.00	84.3%	\$ 459,712.81
EXPENDITURES					
ADMINISTRATION	48,500.73	370,109.41	768,797.00	48.1%	398,687.59
COURT	5,232.58	47,947.41	85,586.00	56.0%	37,638.59
POLICE	81,098.99	699,062.29	1,324,104.00	52.8%	625,041.71
PUBLIC FACILITIES	35,348.40	304,902.38	593,957.00	51.3%	289,054.62
COMMUNITY CENTER	4,027.35	33,761.89	61,295.00	55.1%	27,533.11
LIBRARY	5,862.71	52,844.85	96,182.00	54.9%	43,337.15
FARMERS MARKET	-	6,499.37	-		(6,499.37)
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	180,070.76	1,515,127.60	2,929,921.00	51.7%	1,414,793.40
REVENUE +/- EXPENDITURES	<u>\$ (93,214.57)</u>	<u>\$ 958,410.59</u>	<u>\$ 3,330.00</u>		<u>\$ (955,080.59)</u>

WATER FUND	Apr-20	YTD	FY 2020 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 99,015.46	\$ 771,203.24	\$ 1,785,110.00	43.2%	\$ 1,013,906.76
EXPENDITURES	57,170.80	650,938.74	1,342,120.00	48.5%	691,181.26
REVENUE +/- EXPENDITURES	<u>41,844.66</u>	<u>120,264.50</u>	<u>442,990.00</u>		<u>322,725.50</u>
BALANCE SHEET PMTS					
BOND PRINCIPLE PMTS	-	441,200.00	442,600.00		1,400.00
AUTO LEASE PMT	-	-	-		-
NET POSITION	<u>\$ 41,844.66</u>	<u>\$ (320,935.50)</u>	<u>\$ 390.00</u>		<u>\$ 321,325.50</u>

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER PERIOD ENDED AS OF 04/30/2020

REVENUES	YTD	Budget
RENTALS	\$ 19,990.00	32,000.00
DEPOSITS	6,050.00	11,000.00
CLEAN-UP FEES	1,500.00	2,250.00
DEPOSITS REFUNDED	(12,200.00)	(12,000.00)
DONATIONS	-	-
TOTAL REVENUES	15,340.00	33,250.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	1,041.07	1,561.00
MANAGER FEES	8,989.50	17,100.00
COMPUTER/INTERNET	1,018.10	1,644.00
TELEPHONE	329.00	600.00
UTILITIES	4,184.03	10,600.00
MAINTENANCE	2,875.71	9,300.00
SUPPLIES	188.94	1,260.00
CLEANING	2,630.53	5,730.00
EQUIPMENT	305.01	500.00
MARKETING	-	1,000.00
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	21,561.89	49,295.00
NET POSITION	\$ (6,221.89)	\$ (16,045.00)

Management's Discussion and Analysis of Results of Operations – April 2020

GENERAL FUND

Cash

The April 30th Unrestricted Fund Balance is \$3,105.1k.

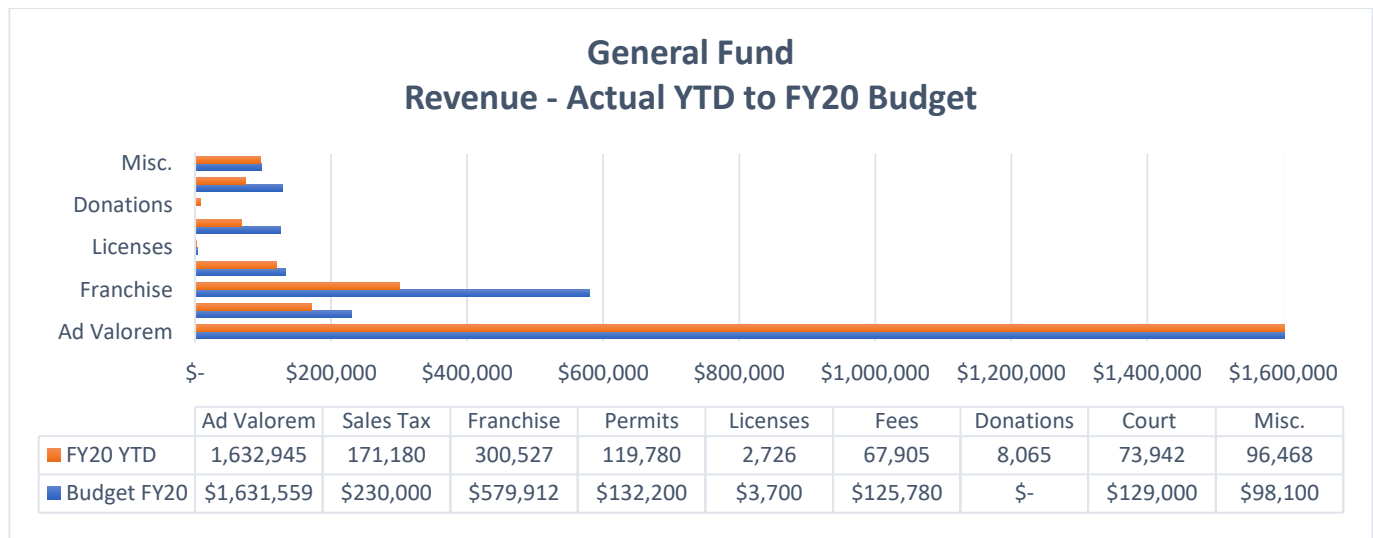
Revenue

Ad Valorem Tax collections for April total \$9k. YTD collections total \$1,626.7k or 100.3% of the \$1,622.6k budgeted for FY20.

YTD Sales Tax collections total \$171.2k or 74.4% of the budgeted \$230k.

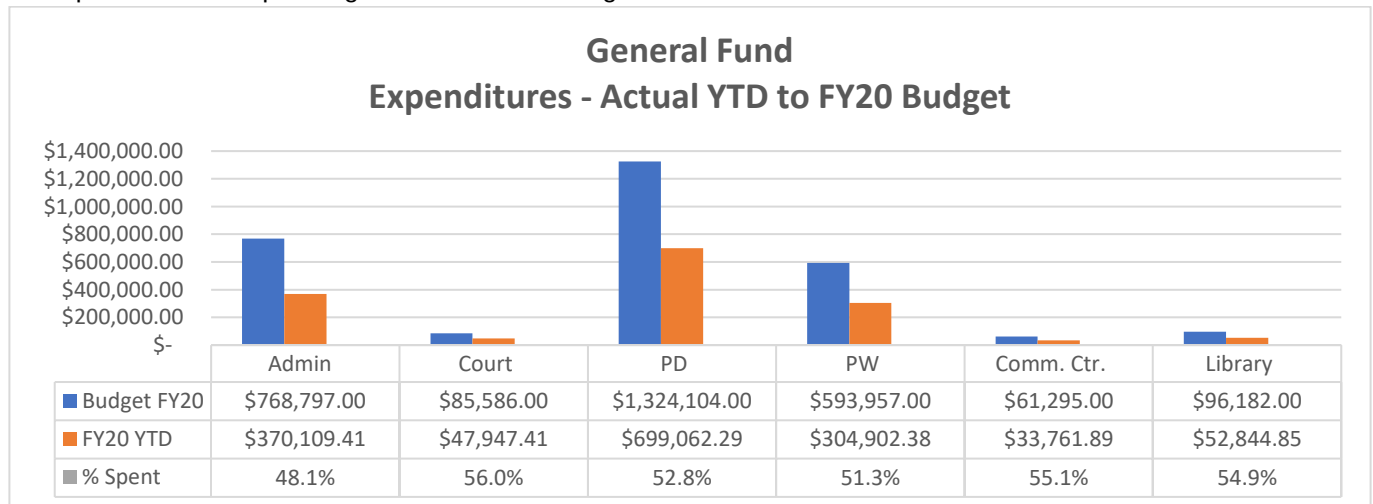
Building Permits YTD are currently at 90.7% or \$117.9k of the \$130k budgeted.

YTD revenue for Trash Collections total \$46.4k or 63.5% vs \$48.1k and 65.9% for the same period of the prior year. \$73k was budgeted for both years.



Expenditures

All departments are operating within the FY20 budget.



WATER FUND

Meters

Current meters for April 2020 total 1661 vs 1635 for April 2019.

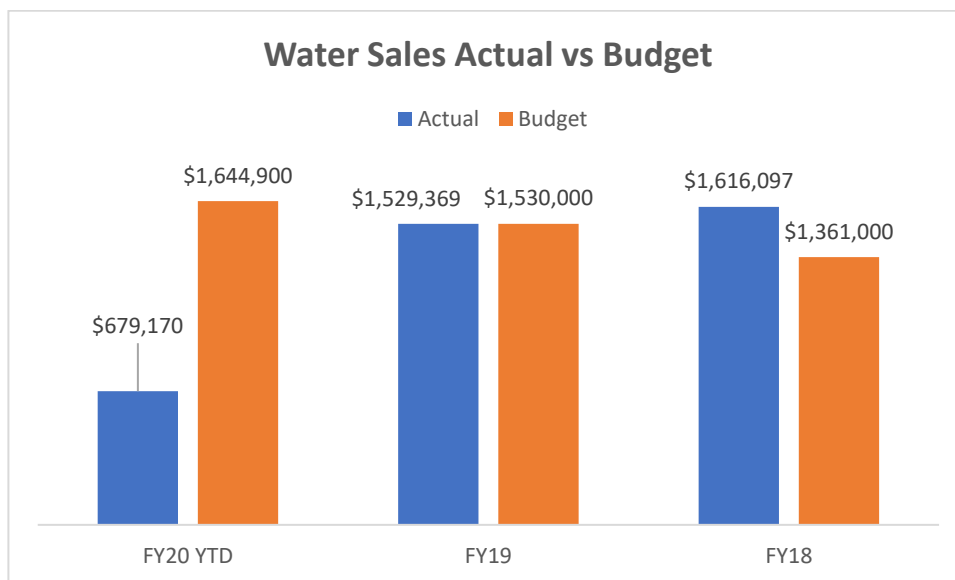
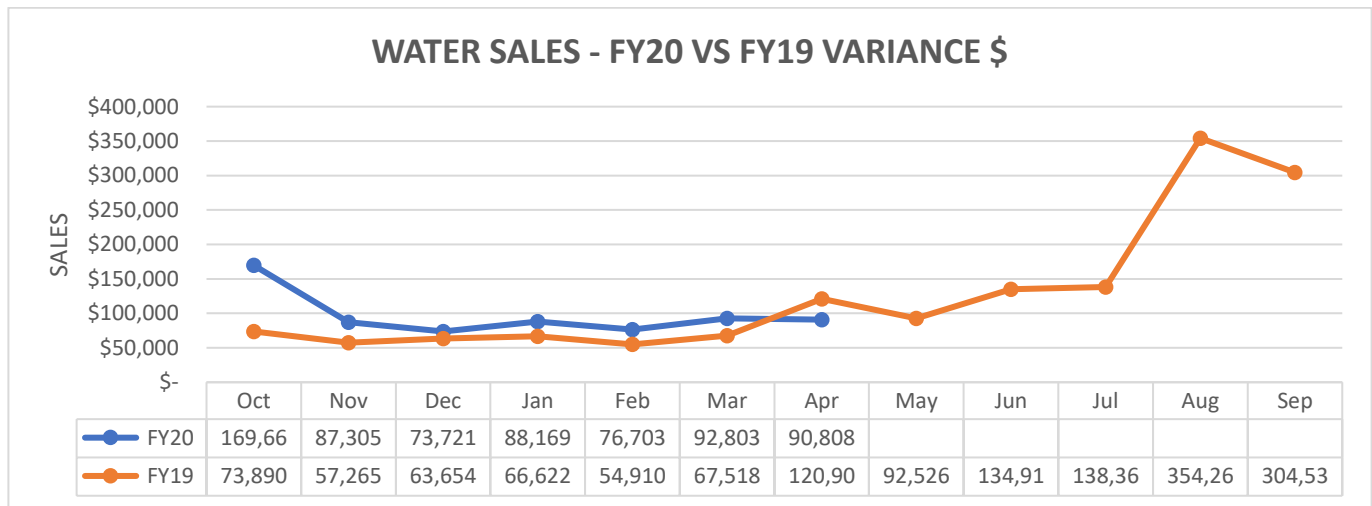
Cash

The April 30th Unrestricted Fund Balance is \$1,489.7k.

Revenue

YTD Total Revenue totals \$771.2k vs the previous year at \$585.3k. Total Revenue is at 43.2% of the \$1.785.1k budgeted for FY20.

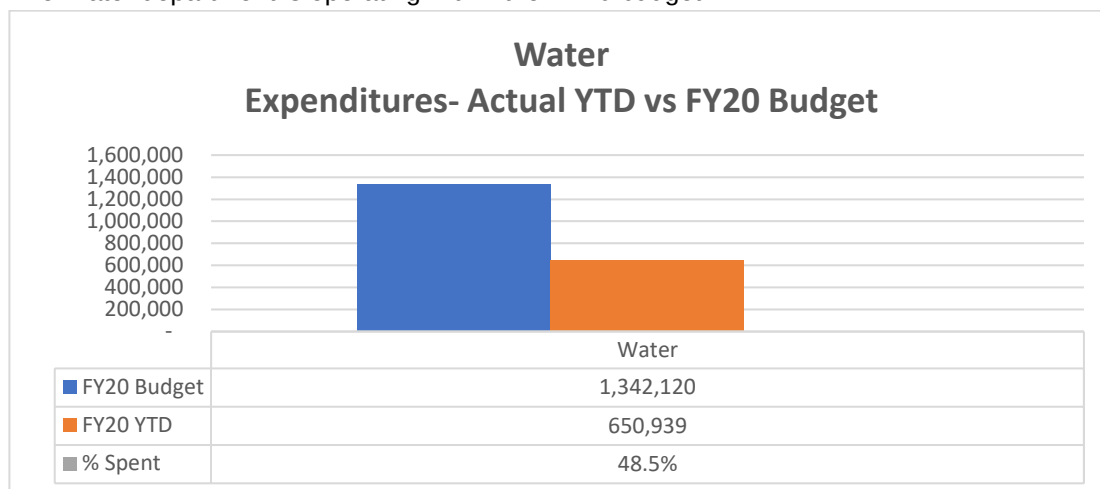
Water Sales YTD total \$679.2k or 41.3% of the \$1,644.9k FY20 budget, compared to the same period last year which was 33.0% of the \$1.530k FY19 budget.



Meter Installations to date total \$18.5k vs \$17.4k for the same period of FY19.

Expenditures

The Water department is operating within the FY20 budget.



Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$703.1k of the \$724k budget for FY20.

Expenditures

Next bond payments are due in August 2020.

Capital Improvements Fund

Cash Balance

The 2015 CIP Project Balance is \$0. *(All funds from the 2015 bond have been exhausted)*

Water Impact Fee Balance is \$170.4K.

Street Impact Balance is \$59k.

Revenue

Total YTD Interest earned for all CIF accounts is \$2.1k.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$251.8k.

Revenue

Asset seizure revenue totaled \$2.1k for the month bringing the FY20 total to \$42.1k.

Expenditures

No expenditures were made in April.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 6/1/2020

REQUESTED BY: Water Department
DEPARTMENT NAME

Jacob Parris
SIGNATURE OF DEPARTMENT HEAD

HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERECORDS MANAGEMENT OFFICE.

☒ THE RECORDS HAVE EXCEEDED THE REQUIRED RETENTION PERIOD STIPULATED BY THE DEPARTMENT'S RECORDS RETENTION SCHEDULE AND DO NOT NEED ADDITIONAL RETENTION.

☒ THE RECORDS HAVE BEEN PRESERVED IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 204, AND THE RULES ADOPTED UNDER IT.

TRACKING #	RECORD SERIES #	RETENTION PERIOD	DESCRIPTION	DESTRUCTION DATE
2016	UT5000-11	3 years	Meter Reading Records	6/13/2020
FY14 - FY16	UT5000-04b	FE + 3 years	Utility Billing Records (Digital)	6/13/2020
FY14 - FY16	GR1025-27a	FE + 3 years	Cash Register (Digital)	6/13/2020
FY14 (3 boxes)	LC2350-06b	5 years	Municipal Court Closed Cases - Fiscal Year 2013 (A-Z)	6/13/2020

APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE **06/01/2020** AND EVIDENCED BY THEIR SIGNATURES BELOW:

Nancy Cain
CITY ADMINISTRATOR

R. E. #100
CHIEF OF POLICE

Marian Sperry
CITY SECRETARY

MAYOR

DATE APPROVED BY CITY COUNCIL

REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 6/1/2020

REQUESTED BY: Police Department

DEPARTMENT NAME

SIGNATURE OF DEPARTMENT HEAD

HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERECORDS MANAGEMENT OFFICE.

☒

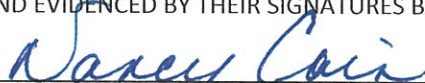
THE RECORDS HAVE EXCEEDED THE REQUIRED RETENTION PERIOD STIPULATED BY THE DEPARTMENT'S RECORDS RETENTION SCHEDULE AND DO NOT NEED ADDITIONAL RETENTION.

☒

THE RECORDS HAVE BEEN PRESERVED IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 204, AND THE RULES ADOPTED UNDER IT.

TRACKING #	RECORD SERIES #	RETENTION PERIOD	DESCRIPTION	DESTRUCTION DATE
2017	PS4125-05b	2 years	Offense Records for A/B Misdemeanors	6/13/2020

APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE **06/01/2020** AND EVIDENCED BY THEIR SIGNATURES BELOW:


CITY ADMINISTRATOR


CHIEF OF POLICE


CITY SECRETARY

MAYOR

DATE APPROVED BY CITY COUNCIL

REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 6/1/2020

REQUESTED BY: Municipal Court
DEPARTMENT NAME

Martin Spreng
SIGNATURE OF DEPARTMENT HEAD

HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERECORDS MANAGEMENT OFFICE.

☒ THE RECORDS HAVE EXCEEDED THE REQUIRED RETENTION PERIOD STIPULATED BY THE DEPARTMENT'S RECORDS RETENTION SCHEDULE AND DO NOT NEED ADDITIONAL RETENTION.

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TRACKING #	RECORD SERIES #	RETENTION PERIOD	DESCRIPTION	DESTRUCTION DATE
FY14 (3 boxes)	LC2350-06b	5 years	Municipal Court Closed Cases - Fiscal Year 2013 (A-Z)	6/13/2020

APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE **06/01/2020** AND EVIDENCED BY THEIR SIGNATURES BELOW:

Nancy Cain
CITY ADMINISTRATOR

San E. #100
CHIEF OF POLICE

Martin Spreng
CITY SECRETARY

MAYOR

DATE APPROVED BY CITY COUNCIL

Garden Ridge Community and Event Center
Monthly Report
May 1st thru May 31st 2020

Utilization (by Days)

FY 19-20 (Current Month)	FY 18-19 (Current Month)	FY 19-20 (Year to Date)	FY 18-19 (Year to Date)
2	20	142	258

Wildflower (Booked Current Month)

0

Bluebonnet (Booked Current Month)

2

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	2	29
2. City Chartered Non-Profit Organizations	0	5
3. Non-Residents Service Organizations	0	44
4. Non-Profit Associations	0	36
5. City Use	0	26

CITY OF GARDEN RIDGE BUILDING REPORT

May-20

Major Permits

Permit #	Address	Builder	Sq. Ft.	Value \$	Permit Fees
1806 -20	9946 Trophy Oaks	Eternity Builders LLC	6200	\$ 806,000.00	\$ 4,595.00
		Total	6,200	\$ 806,000.00	\$ 4,595.00

Minor Permits

Permit #	Address	Builder	Project	Permit Fees
1791 -20	9365 Osage Circle	Anthony Garcia	Deck cover	\$ 100.00
1792 -20	20011 Hickory Bend	A F & D Construction	Fence	\$ 125.00
1793 -20	19722 Bat Cave Rd.	Beachy Fence	Fence	\$ 125.00
1794 -20	9915 Trophy Oaks	Clark's Landscape	Fence	\$ 125.00
1795 -20	9355 Blazing Star Tr.	Daring Van Dusen	Casita	\$ 696.08
1796 -20	21359 Water Wood	Allan Zamora	Pool, Spa	\$ 475.00
1797 -20	21635 Valley Park Dr.	Rubin Cantu	Patio	\$ 1,096.08
1798 -20	8307 Apache Forest	Keith Zars Pools	Pool, Spa, Steps	\$ 600.00
1799 -20	20105 Hoya Ln.	AAA Fence Pros	Fence	\$ 125.00
1800 -20	19438 Arrowood Pl.	Tuff Shed	Outbuilding	\$ 100.00
1801 -20	8418 Orchard Glen	Triple S Const.	Outbuilding & Driveway	\$ 225.00
1802 -20	22104 Las Cimas	Jande Construction	Remodel	\$ 225.00
1803 -20	8307 Apache Forest	Donald Turco	Outbuilding	\$ 100.00
1181 -20	21107 Paradise Pass	Adams Air Care	Minor HVAC	\$ 100.00
1804 -20	9925 Trophy Oaks Dr.	Alamo Fence Co.	Fence	\$ 125.00
1805 -20	20802 Woodland Cove	Quality Fence & Welding	Fence	\$ 125.00
1807 -20	9235 Cinchona Tr.	Cody Arpe	Outbuilding & Fence	\$ 350.00
1808 -20	9419 Gardenia Bend	Greg Czerniak	Fence	\$ 125.00
1809 -20	19438 Arrowood Pl.	Tuff Shed	Outbuilding	\$ 100.00
1186 -20	9508 Azalea Gate	Airtron	Minor HVAC	\$ 100.00
1810 -20	21271 Gunther Grove	Outdoor Creations	Minor HVAC	\$ 100.00
		Total		\$ 5,242.16

Total Major Fees for the month	\$ 4,595.00
Total Minor Fees for the month	\$ 5,242.16
TOTAL	\$ 9,837.16

Fiscal Year 2020

Total major projects value	\$ 12,220,780.00
Total major projects sq. ft.	94,006
Total major permit fees	\$ 76,692.46
Total minor permit fees	\$ 29,451.48
Total permit fees	\$ 106,143.94

Council Ideas/Suggestions List by Category

Updated: May 29, 2020

Ongoing Items	Status	Completed / Council Approval
Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation FY 2017 Full implementation TBD Online water bill payments active September 14, 2016 Online Court payments active October 2016 Electronic utility billing being researched for implementation during 2018 Fiscal Year Software purchase with Incode placed in the proposed FY2018 Budget Utility billing staff will begin work towards. Software will be installed first week in September. Training in late October. Implementation in November. E-Bill information and sign up form being sent with water bills to be received in October 2019. 130 water customer have signed up for electronic billing. Electronic billing will be tested on 4 customers during this billing period. 220 customers have signed up for electronic water billing. Testing of electronic billing for 4 select customers is ongoing. . 265 customers have signed up for electronic water billing and will begin receiving water bills electronically on January 1, 2020. Staff encountered some program issues with the electronic billing for bills in January but have worked to resolve them. Over 250 electronic water bills have been sent out to customers for delivery by February 1, 2020. 262 water customers received water bills electronically on February 28, 2020. City staff continues to promote electronic water billing. There has not been an increase in the number of water customers signing up for electronic bills. Since COVID-19 has come to the forefront there has been an increase in the number of water customers signing up for auto-draft. The City continues to promote electronic bilings and auto-draft. Water billing late fees and cut-offs have been waived through April 30, 2020. Efforts continue to promote the use of electronic water billing as well as the use of auto-draft for utility payments. There are 282 water customers signed up for electronic water billing and 660 for Auto-Draft.	Software upgrade completed for online utility and court payments

Video stream Council Meetings (Mayor Thompson)	Discuss with legal pros/cons Sound system in Council room can be planned for future streaming capabilities Requires additional technology upgrades and equipment Budget impact Video streaming of Council meetings will be studied during the fiscal year Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings Audio and video equipment in the City Council Chambers is being evaluated for video streaming capabilities and sound improvement City is awaiting proposals for audio and video upgrades for Council room and large conference room from 3 vendors Proposals received being reviewed Proposals are being reviewed with vendors The evaluation of proposals with vendors continues City Council will receive an update on the status of the project in November Evaluation of proposals for the project and evaluation of third-party vendors for streaming of meetings are in the final processes Project pricing is being negotiated and finalized with vendors Project contracts being reviewed and adjusted with City Attorney recommendations	
Video stream Council Meetings (cont'd) (Mayor Thompson)	(cont'd) Scheduling of work for the project being coordinated Finalizing project work schedule for possible completion of project in February 2019 Installation of audio and video equipment other than the encoder for streaming of meeting are expected to be completed for the March 6, 2019 City Council meeting	

Upgrades to the audio and video equipment are near completion Awaiting shipment and installation of encoder for streaming Awaiting installation of encoder for streaming and a few minor adjustments to the new audio/visual system Awaiting training on the BrightSign software for the Lobby monitor Additional cabling run to connect streaming equipment and lobby monitor to network server Awaiting coordinated onsite work by CIT and DDS-AV to complete connection to network server Lobby monitor is projecting information about the City Streaming equipment is connected to the City network Council meetings are being streamed on the City's YouTube channel. Vendor for software has changed from Icompass to CivicClerk. Training on agenda indexing and template development to be completed in September. Staff continues training on agenda indexing for City Council meeting streaming. City Commission meetings began being streamed on October 21, 2019. Staff continues work on indexing of agendas for City Council meetings and will begin utilizing the minutes section of module. Streaming of Commission meetings continues. Staff is working with Civic Plus to move all archived streamed meetings to Civic Plus. Staff continues to work on agenda templates for Commission meetings City staff continues working on agenda templates for City Commissions. City Council meeting agenda templates have been completed. Staff continues working on creating agenda templates for Commission meetings. Commission meetings are being streamed. City staff continues working on templates for City Commission meetings. Staff continues to learn other aspects of Civic Plus for full utilization of system.	
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Videos for website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement Volunteer Garden Ridge! Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City The City's YouTube channel is up and videos have been posted to it New videos have been added to the website. Mayor Thompson recorded and posted a video on March 25, 2020 to update residents on the City's response and actions concerning COVID-19. Staff continues to update the City's website with current COVID-19 information.	
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Pending Items	Status	Completed / Council Approval
Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Business outreach by Council - walk businesses (Mayor Thompson)	Discuss at future Council meeting	



POLICE DEPARTMENT MONTHLY BREAKDOWN

May 1 to May 31, 2020

Calls for Service

Dispatched: 99 City Ordinance: 15 Total: 114 False Alarms: 17

Arrests

* No arrests were made.

Traffic Enforcement

Crashes: 2 Citations: 16 Warnings: 13 Total: 31

Training / Certifications

- * Officer McKenzie has completed his 6th week of FTO.
- * Lt. Bellinger, Sgt. Dennis, and Sgt. Thoemke completed Transitioning to Supervisor Course.

Outreach Efforts

- * All Outreach efforts cancelled due to COVID-19.
- * Utilizing social media platforms to remind citizens that police services are still available.
- * Patrol Officer driving the neighborhoods more often as a way of reassuring citizens of safety.

Administrative Comments

- * Police Department continuing to get a facelift with new paint.
- * Thought processes now changing to budgetary time of year.

Challenges

- * Maintaining high morale while society chastises Police Officers across the nation.
- * Providing necessary services with restricted manpower.
- * Quarantines and social distancing still providing hurdles for workflow.



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

May 2020

Activities for the month

Streets

- Potholes repaired: 8
- Installed reflective markers on Bat Cave.

Storm water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Drainages mowed.: 2

Parks Maintenance

- Paul Davis Park: Mowed 2 times.
Ongoing cedar mulch removal.
Daily sanitizing of facilities.
Relocated boulders.
- Pocket Parks: Mowed once.
Playground equipment sanitized daily.

City Facility/Property Maintenance

- City Hall: Painting in Police Department.
Daily deep cleaning.
Set up hand sanitizing stations.
- Community Center: Mowed 1 time.
Set up hand sanitizing stations.
- Public Works Offices: Daily deep cleaning.
Installed 2 soap dispensers.

Oak Wilt

Mr. Edmondson with the Texas Forest Service will be out on June 5th to determine the oak wilt containment route for Paul Davis Park and the adjacent properties.

Reports Submitted

Wildlife Management Advisory Commission Report.

Education/Training for Staff

- Safety training handouts.

Events/Conducted Education to residents

- None at this time.

Future Projects or Needs

- Upgrade to a bigger flammable material storage building.
- Increase office space at the Public Works building.
- Construct Covered vehicle and equipment storage.

Steven Steinmetz
Public Works
Director

Eric Lowman
Deputy Public
Works Director

Stanley Georg
Brian Horn
Manuel Troncoso

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

July. 4th & 5th
Dumpster Weekend

July. 11th & 12th
Dumpster Weekend

July. 18th & 19th
Dumpster Weekend

July. 25th & 26th
Dumpster Weekend

Animal Services Monthly Activities

- 8 deer carcasses were disposed of, which makes for the year 58.
- 0 wild hogs or deer were donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are 6.
- 1 live traps loaned out this month, traps loaned out year-to-date 4.
- 192 registered/reregistered animals for the year.
- 0 nuisance complaints received.
- 0 animal reported bites.
- Rabies specimens submitted to lab: 1

Adoptions

- 0 dogs; 0 year-to-date.
- 0 cats; 0 year-to-date.

Returned to owners

- 8 dogs; 22 year-to-date.
- 0 cats; 0 year-to-date.

Transferred to other agencies

- 0 dogs for month; 2 year-to-date.
- 0 cats for month; 2 year-to-date.

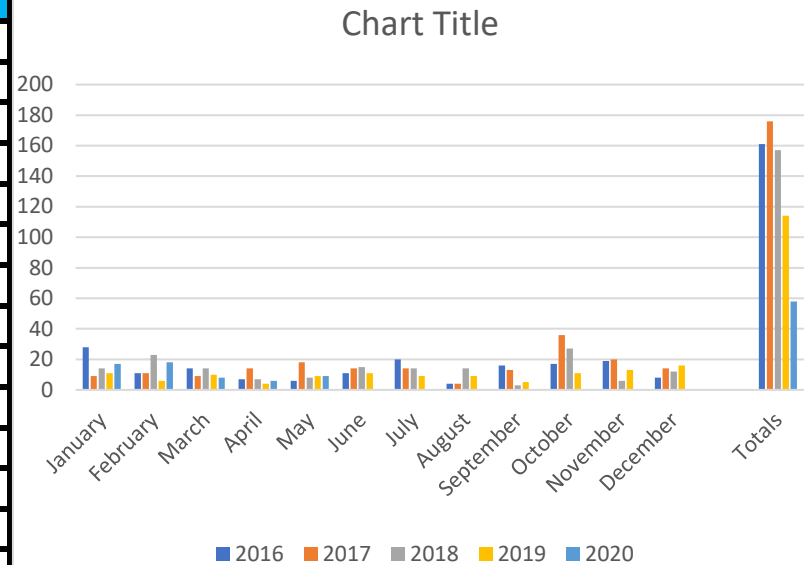


Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	17	18	8	6	9								58
Raccoons	6	9	14	6	5								40
Opossums	5	8	5	8	5								31
Skunks	4	6	0	0	2								12
Wild hogs	7	5	0	0	0								12
Turtles	0	0	0	1	0								1
Squirrels	4	6	2	6	3								21
Foxes	0	0	0	0	2								2
Armadillos	7	6	2	0	0								15
Hawks	0	0	0	0	0								0
Bats	0	0	0	0	0								0
Coyotes	0	0	0	0	1								1
Buzzards	1	2	0	1	0								4
Ringtails	0	0	0	0	0								0
Snakes	0	0	1	2	0								3
Rabbit	0	0	0	0	0								0
Total	51	60	32	30	27								200

Deer Carcass Removal Totals for 2016-2017-2018-2019-2020

	2016	2017	2018	2019	2020
January	28	9	14	11	17
February	11	11	23	6	18
March	14	9	14	10	8
April	7	14	7	4	6
May	6	18	8	9	9
June	11	14	15	11	
July	20	14	14	9	
August	4	4	14	9	
September	16	13	3	5	
October	17	36	27	11	
November	19	20	6	13	
December	8	14	12	16	
Totals	161	176	157	114	58

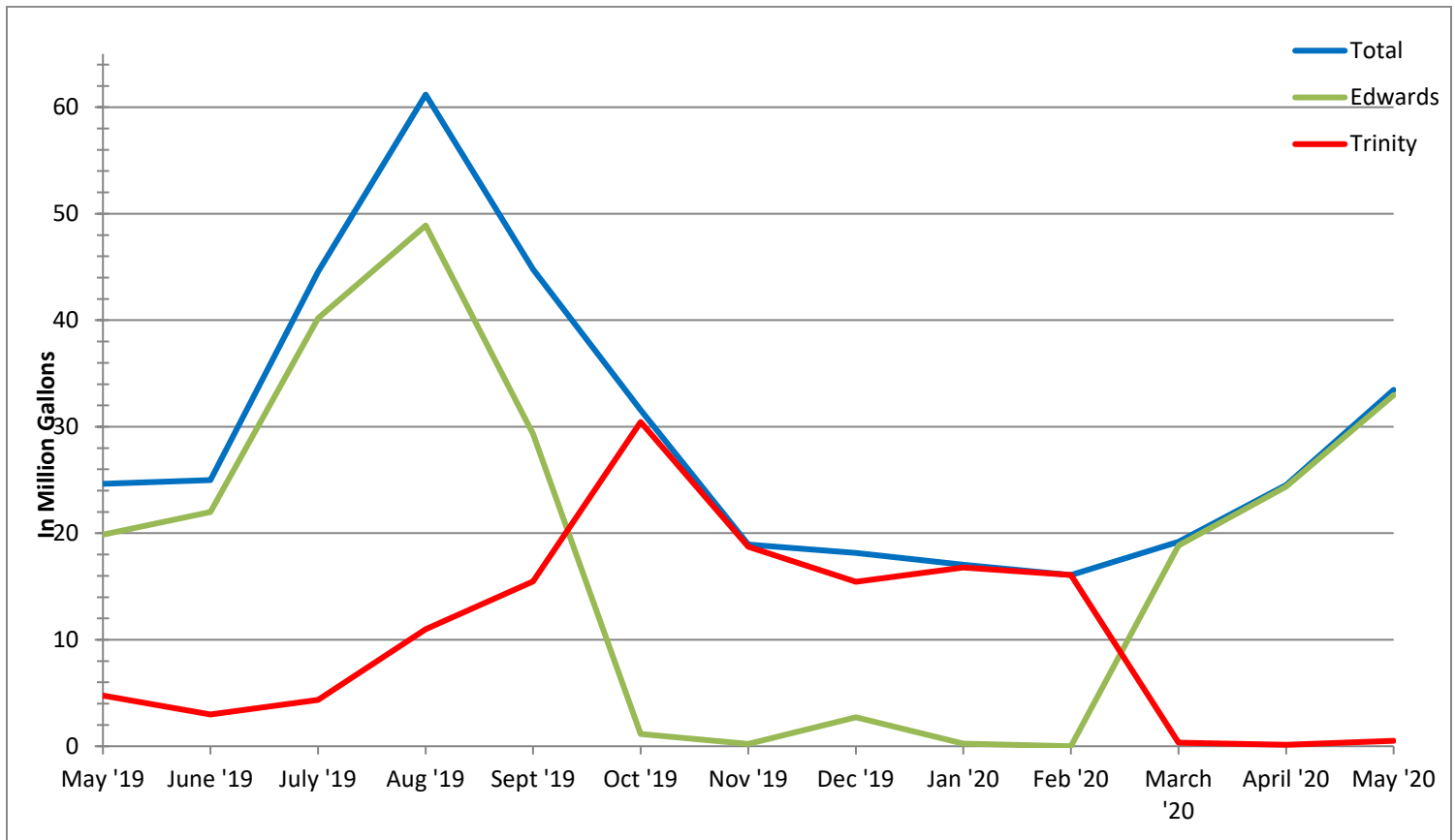




Water Department Report

As of May 31, 2020

City of Garden Ridge Aquifer Usage

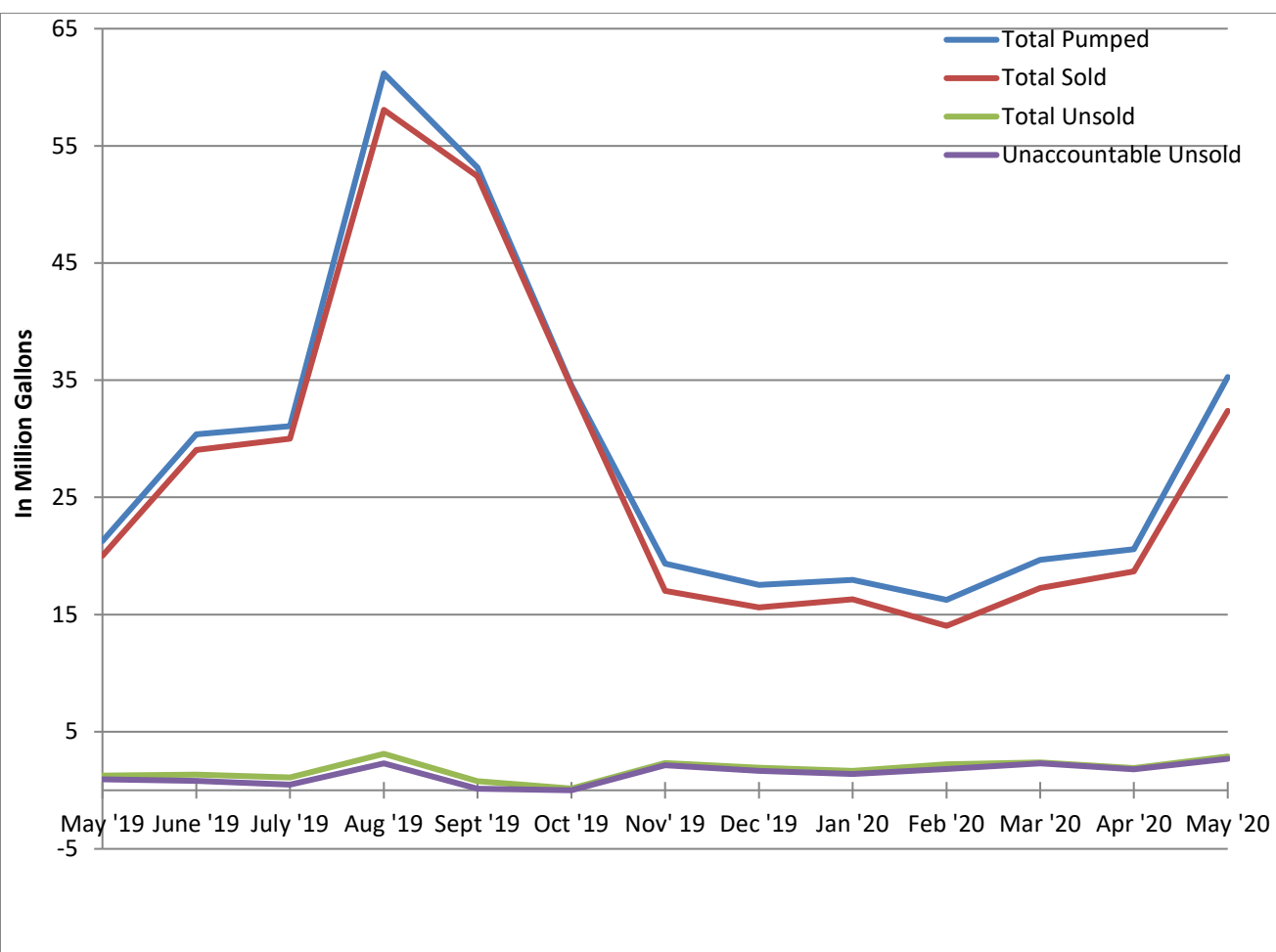


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	84.81	218.12	498.47	0
Trinity Well Usage AC/FT:	1.52	103.83	N/A	0%

Water Quality

	Due:	Missed:	Passed:	Failed:
Bacteriological:	6	0	6	0
Raw:	4	0	4	0
Chlorine Residual Test:	31	0	31	0

2019 – 2020 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
May '19	21,278	20,016	1,262	899	4.2%
June '19	30,391	29,047	1,343	802	2.6%
July '19	31,078	29,996	1,082	475	1.5%
Aug '19	61,184	58,074	3,110	2,298	3.8%
Sept '19 *	53,145	52,395	786	125	0.2%
Oct '19 *	34,551	34,405	146	0	0.0%
Nov '19	19,344	17,022	2,322	2,149	11.1%
Dec '19	17,527	15,610	1,917	1,657	9.5%
Jan '20	17,956	16,308	1,648	1,388	7.7%
Feb '20	16,250	14,032	2,218	1,806	11.1%
March '20	19,658	17,270	2,388	2,308	11.7%
April '20	20,579	18,682	1,897	1,795	8.7%
May '20	35,266	32,385	2,881	2,668	7.6%

* September water loss is off due to inaccuracy of the Schoenthal well master meter.

Water Department Monthly Activities:

New Meter Installs	1	Work Orders	60
Meter Replacements	1	Locates	40
City Owned Leaks	1	Irrigations Permits Issued	4
Meters Read	1,668	Total Rebates	0
Meter Tests	0	Laptop Readings	13

Leak Adjustments

New Requests	2	Waiting for Customer	4	Approved	1	Amount Approved	\$87.45	Denied	0	Sent to Water Commission	6
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Projects:

- Whispering Oaks Project is Ongoing
- Workflow Management System implementation
- Water Master Plan Phase 1 &2
- AMI scope of work is being put together
- Small Elevated Tank was mapped for Motorola Antennas
- American Infrastructure Act Training
- 2252 Wastewater Project is ongoing
- Repaired the A/C at the Schoenthal Well Site

COVID-19

The Water Department is continuing to be vigilant to keep our staff and infrastructure safe from the spread of the Coronavirus. We are still cleaning facilities, vehicles, and equipment daily to ensure our staff and water system stay safe. Our team members have a positive outlook as we see a glimmer of light at the end of this COVID tunnel.



Garden Ridge Library

Volume III, Issue 9

June 3, 2020

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Activities and Programs for June

Children's Activities Beginning June 16

Tuesdays, Lego Robotics, Free Time by appt.

Wednesdays, Prenda Coding Club, Free Time by appt.

Thursdays, Summer Reading Reward Day by appt.

Fridays, Outdoor Preschool Storytime, 10:30 am

Summer Reading Kickoff, Friday, June 12, 10:30 am-12:30 pm, Obstacle Course/Scavenger Hunt

Adults' Activities Beginning June 9

Tuesdays, Northside Knitters, 10:00 am

Thursdays, Adult Coloring, 1:00 pm

2nd & 4th Tuesdays, Crafternoon, 12 noon

3rd Tuesdays, Card-making Class, 1:00 pm

In each of the above classes participants will be expected to keep social distances and wear masks. Parents will be responsible to help children understand these parameters.

Volunteers: We have 9 out of 26 volunteers who feel healthy or safe enough to return to help. They have bought into the cleaning protocols and are extremely helpful in carrying them out. Another volunteer plans to help when she is finished teaching her grandchildren for the school year.

Department Statistics

Visits to the Library	505*
Items Checked Out	1,261*
New Patrons Added	10
New Items Added to the Collection	2**
Volunteer Hours	56

*We have begun adding **electronic checkouts** to both visits and items checked out, and this month returned books were counted as visits (there were also almost **700 renewals** which I did to avoid any late fees.)

**The Lone Star Consortium has added 990 new copies since 1/1/20. However, there are currently 12,499 holds with an average 40-day wait time.

Activity Statistics

There has been only one activity occurring in April. The Texercise class* began April 16 via Go to Meeting with 8 participants. They met 5 times during April and 7 times during May.*

Total Activity Attendance 96*

We don't develop courage by being happy every day. We develop it by surviving difficult times and challenging adversity.

-Barbara De Angelis



memorandum



To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Administrator, City of Garden Ridge
Date: May 26, 2020
Re: Engineering Report for June 2020 Council Meeting

1. FM 2252 TxDOT Project

- Trihydro is continuing to gather information about TxDOT design. Potential utility conflicts are being analyzed. Trihydro participated in TxDOT conference call meeting on 3/26/2020.
- We are coordinating “pothole” locates with TxDOT contractor on possible utility conflicts along FM 2252 ROW.

2. FM 2252 Wastewater Project

- Trihydro continues to gather information about potential wastewater clients. Proposed system routing and line sizing are underway. Thirty (30%) plan design for WW lines A&B and RR Crossing are under City review. Proposed rates and tariff schedule development is ongoing.

Water Commission Recommendation and Possible Action

For City Council June 3, 2020

1. Request for water leak adjustment for 8150 Garden Ridge North for the billing period of December 20, 2019 – January 21, 2020. (Michael Tope)
 - a. A plumber found the water leak in the incoming water line next to the house at a $\frac{3}{4}$ " PVC coupling. It was in a flower bed behind a Sago Palm. It is believed that roots from the Sago Palm may have crack the PVC pipe. The Water Department questioned the resident as to how and why the leak was not noticed. Mr. Tope replied that he thinks that water possibly leaked into a cave but did not surface.
 - b. Per the laptop readings, the Water Department determined a 98k gallon leak over two billing periods of which 93k gallons were for Dec 20th – Jan 21st billing period and 6k for the billing period of Jan 21st – Feb 20th. The water bill for the Jan 21st to Feb 20th billing period is not eligible for a credit since the total water usage was less than 15k gallons.
 - c. The Water Commission recommends the Water Manager's proposal of a credit of **\$1,022.84** for approval by City Council. This is based on calculating the cost of water leaked at the lowest tier rate.

Leak was 140 gph for 663 hours = 92,820 => 93k gals		
Water Bill (water portion only)	102k	\$ 1,492.83
Less Leak value at lowest tier rate (\$2.74/kgal)	93k	\$ - 411.06
Less Customer Consumption at standard rates	9k	\$ - 58.92
Credit		\$ 1,022.84

2. Request for credit for 20525 FM 3009 for the past due penalties from the billing period of October 16, 2019 – November 27, 2019. (Dr. Ong)

- a. Dr. Ong submitted a Leak Adjustment request on Sept 26, 2019. In communication with the Utility Clerk, it was suggested that she remove her account from Auto Draft. She sent an email that same day to the Utility Clerk to remove her account from Auto Draft until her Leak Adjustment request could review. On Oct 1st, she received her water bill for **\$4,022.92** which did not get paid. On Oct 16th, she accessed late charges of **\$404.88**. Again, she did not pay her Nov 1st bill, and she accessed additional late charges of **\$450.64** on Nov 27th. At this point she did make arrangement for payment. Apparently, she was not aware that when she stopped the Auto Draft payments, she needed to make arrangement for making payments to be exempted from late fees.
- b. No Leak Adjustment requests were reviewed at the Oct 22nd meeting due to emphasis on the Water Rate Study. The Water Commission started reviewing Leak Adjustment requests per the new process at the Nov 19th meeting. The Water Department's review of Dr. Ong's request was not completed until Nov 26th. A review of the trail of the info revealed she submitted the last of the required material on Nov 7th. Dr. Ong's request was scheduled for the December Water Commission meeting which was cancelled at the last moment due to lack of a quorum. Dr. Ong's request was finally reviewed at the January Water Commission meeting and a recommendation was provided to City Council at the Feb 5th meeting. City Council approved a credit of **\$3,452.38**, which was applied to her account on Feb 6th.
- c. Regarding, the request for a credit for the past due penalties, the Water Manager proposed 4 options for the Water Commission to review and make a recommendation.

Options:

1. Credit the full late fees: \$ 404.88 + \$ 450.64 => **\$ 855.52**
2. Credit based on the Leak Adjustment:
 - \$ 4,022.92 - \$3,452.38 = \$ 570.54
 - \$ 570.54 x 10% = 57.05 plus (\$ 570.54 + 55.58 + 57.05) x 10% = \$ 68.30
 - \$ 855.52 less \$ 57.05 less \$ 68.31 => **\$ 730.15**
3. Credit based on only the water used: \$ 56.94
 - \$ 56.94 for 17k gals used excluding the leak
 - \$ 56.94 x 10% = \$5.69 plus (\$ 56.94 + 55.58 + \$ 5.69) x 10% = \$ 11.81
 - \$ 855.52 less \$ 5.69 less \$ 11.82 => **\$ 838.00**
4. Deny the request: **\$ 0.00**

- d. The Water Commission recommends the Water Manager's Option 2 for a credit based on the Leak Adjustment in the amount of **\$735.71** for approval by City Council. Options 2 & 3 above were corrected from the Water Commission to include the Nov 1st water bill of \$55.58, thus lowering the credit by \$5.56.



City of Garden Ridge

"A way of life, not just a place to live"

For Office Use Only

WW. 01 W

APPENDIX "F"

WATER LEAK ADJUSTMENT REQUEST

To Be Completed By Customer

*Dec 20 - Jan 21 cycle

Name: Michael Tope

Phone: 210-865-2757

Address: 8150 Ridge North

Billing Period: Jan & Feb

Bill Amount: \$1,496.40

Email Address: Jan & Feb

Please explain circumstances of the higher bill: Found a water leak in a flower bed just outside the foundation. Leak area was partially hidden by shrubs.

Do you suspect criminal activity?

Circle:

YES

NO

If yes, please submit a copy of your Police Report.

What corrective measures/repairs have been made? Please provide documentation/receipts.

Wells All Pro fixed the leak the day it was found

What are you specifically requesting of the Water Department? an adjustment

Signature

Michael Tope

Date

1-28-20

Please attach supporting documentation to this page.



City of Garden Ridge

"A way of life, not just a place to live"

To Be Completed By Water Department

Bill Amount: \$1,496.46 Average Bill Amount: \$52.18

Date Received: 1/28/2020 Received By: Kat Balbi

Historic Usage and Analysis: Please see attached material.

Customer History of Requests: None.

Water Manager Review and Comments: We found a leak 98,000 gallon leak over two billing periods at 8150 Ridge North. We were curious as to how and why the leak was not noticed. Mr. Tope replied and said that he thinks the water possibly leaked into a cave but did not surface. I recommend a \$1,022.84 credit be granted for this leak.

Additional information requested: Yes

Date Requested: 2-18-2020

Additional Information submitted: Yes

Date Received: 2-18-2020

Amount Approved: _____

Disapproved: _____

Referred to Water Commission: X

Jacob Parsons Digitally signed by Jacob Parsons
Date: 2020.02.27 14:53:56 -06'00'

Water Manager or Designee Signature

2-27-2020

Date



City of Garden Ridge

"A way of life, not just a place to live"

Water Commission Recommendation: A motion was made Vice-Chair Harshbarger, seconded by Commissioner Haltaman, to recommend to City Council for consideration of a water leak adjustment for 8150 Ridge North for the billing period of December 20, 2019- January 21, 2020, and credit the account in the amount of \$1,022.84. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

Referred to City Administrator: _____

Date: _____

Amount Approved: _____

Nancy Cain

City Administrator

5/28/2020

Date

Referred to City Council: X

Date: 05/26/2020

Reason referred to City Council: The recommended amount exceeds the City Administrator's \$500.00 limit to credit customer accounts.

Jesus Valdez

Water Commission Chair

5/28/2020

Date

Assistant City Secretary

From: Michael Tope
Sent: Tuesday, February 18, 2020 5:22 PM
To: Water Manager
Subject: Re: 8150 Ridge North

The leak was where you see the black cover. A secondary shut off was installed there. There was a Sago Palm just in front of the shutoff valve. The bed was lined with timbers enclosing the plants. Very little water came to the surface. The young man that read the meter and I found an area about 18" in dia. that was slightly wet just in front of the timbers. All the rest apparently leaked into the caves under our property. (I assume into the aquifer) It appears that the roots of the Palm grew large enough to cause a crack in a pipe connection.



On Feb 18, 2020, at 2:58 PM, Water Manager wrote:

Mr. Tope,

After reviewing your water leak adjustment case I was curious as to where the leak was and where the water went. Do you have any pictures to help me see what happened?

Thank You,
Jacob Parsons
Water Manager
City of Garden Ridge
Off: (210)651-6632



BILL TO
MIKE TOPE
8150 Ridge North Drive
San Antonio, TX 78266 USA

INVOICE
29259109

INVOICE DATE
Jan 27, 2020

JOB ADDRESS
MIKE TOPE
8150 Ridge North Drive
San Antonio, TX 78266 USA

Completed Date:

DESCRIPTION OF WORK

01/22/20 water leak at the incoming the 3/4 female pvc coupling, repair with 3/4 I/P ball valve and went with 3/4 x 1" pex bushing and use 18" of 1" pex pipe in to a 1" female adapter to a 1" sch 80 male pvc coupling
Get with Henry for price

SUB-TOTAL	\$0.00
TAX	\$0.00
TOTAL DUE	\$0.00
BALANCE DUE	\$0.00

Regulated by:
Texas State Board of Plumbing Examiners
PO BOX 4200
Austin, TX 78765
email: info@tsbpe.state.tx.us
(512) 936-5349

Texas Department of Licensing and Regulation
PO BOX 12157
Austin, TX 78711
800-803-9202/ 800-735-2989
TDLR URL: <https://www.tdlr.texas.gov>

Will's All Pro Plumbing and Air Conditioning
RMP W.HAWKINS 18580 TACLB36308E
7847 Fortune Drive
San Antonio, TX 78250
210-734-8400

CUSTOMER AUTHORIZATION

I acknowledge and approve the above described work. I understand and agree that payment is rendered in full at the completion my job. I am liable for the payment and any charges from the bank if returned. I agree to pay 1.75% per month for past due contracts (minimum charge \$15). If collection efforts are initiated against me, I shall pay for all associated fees at the posted rates as well as all cost of collection fees and reasonable attorney fees. I agree that the amount set forth in the space marked is the total flat price I have agreed to. \$0.00 There is a 1 year minimum warranty on all labor unless otherwise stated on tasks.

Sign here

Date

CUSTOMER ACKNOWLEDGEMENT

In the event that payment is required and bank account information or a check is provided as a form of payment, I hereby authorize Austin Air Rescue, herein called Will's All Pro, to (i) initiate a debit entry to my account, and to debit the same to such account, (ii) use information from my check to make a one-time electronic fund transfer from my account or (iii) process the payment as a check transaction, as determined by Will's All Pro and as applicable. I acknowledge that the origination of ACH transactions to my account must comply with the provision of U.S. law and that I may only revoke this authorization by notifying Will's All Pro as provided below. This authorization is to remain in full force and effect for the payment on this invoice, until Will's All Pro has received written notification from me of its termination in such time and in such manner as to afford Will's All Pro a reasonable opportunity to act on it. If you believe any of the above information to be in error or to contact the Will's All Pro for information on revoking this authorization, please contact us at 210-734-8400.

Sign here

Date



City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us



** AUTO SORT CRRT R020
 MICHAEL TOPE
 8150 RIDGE NORTH DR
 SAN ANTONIO TX 78266-2732



Account Number	Amount Due
	\$ 1,496.46
Due Date	After Due Date Pay
02/15/2020	\$1,646.04
Service Address	
8150 RIDGE NORTH DRIVE	

There will be a charge on all returned checks.
 Please return this portion with your payment.
 When paying in person, please bring both portions of this bill.

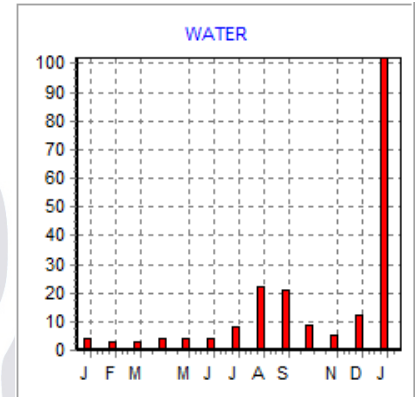
City of Garden Ridge Water Department
9400 Municipal Parkway
Garden Ridge, Texas 78266
(210)-651-6831
Fax (210)-651-9638
www.ci.garden-ridge.tx.us

Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address			Account Number
MICHAEL TOPE			8150 RIDGE NORTH DRIVE			
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	12/20/2019	01/21/2020	32	01/31/2020	02/17/2020	02/15/2020

PREVIOUS BALANCE	71.29
PAYMENTS	71.29 -
CURRENT BALANCE	\$0.00
CURRENT READING	639
PREVIOUS READING	537
USAGE	102000
WATER	1,492.83
EAA FEE	3.03
CTG FEE	0.60
CURRENT BILL	\$1,496.46
AMOUNT DUE	\$1,496.46
AMOUNT DUE AFTER 02/15/2020	\$1,646.04



CITY HALL/ LIBRARY CLOSED FEB 17TH, 2020.
 2020 PET TAGS AVAILABLE AT CITY HALL.
 SEE CALENDAR INSERT FOR UPCOMING EVENTS.
 AFTER HOURS CONTACT 210-651-6831
 FOR WATER AND LOST/FOUND PETS.

Account Number: TOPE, MICHAEL												
		Service		# of		Dem...				Fuel	Demand	
Bill Date	Tno	From	To	Days	Consumpti...	Cons...	Total Bill	Bill Amount	Tax	Adjustm...	Amount	Tax
05/01/2020	562	03/23/2020	04/23/2020	31	40.0000		41.25	41.25	0.00	0.00	0.00	0.00
03/31/2020	564	02/20/2020	03/23/2020	32	30.0000		41.25	41.25	0.00	0.00	0.00	0.00
02/28/2020	566	01/21/2020	02/20/2020	30	60.0000		45.67	45.67	0.00	0.00	0.00	0.00
01/31/2020	568	12/20/2019	01/21/2020	32	1020.0000		1,492.83	1,492.83	0.00	0.00	0.00	0.00
12/31/2019	570	11/21/2019	12/20/2019	29	120.0000		67.66	67.66	0.00	0.00	0.00	0.00
11/30/2019	572	10/23/2019	11/21/2019	29	50.0000		40.50	40.50	0.00	0.00	0.00	0.00
10/31/2019	574	09/23/2019	10/23/2019	30	90.0000		56.02	56.02	0.00	0.00	0.00	0.00
09/25/2019	576	08/22/2019	09/23/2019	32	210.0000		112.30	112.30	0.00	0.00	0.00	0.00
08/30/2019	577	07/22/2019	08/22/2019	31	220.0000		117.80	117.80	0.00	0.00	0.00	0.00
07/31/2019	582	06/24/2019	07/22/2019	28	80.0000		50.14	50.14	0.00	0.00	0.00	0.00
06/30/2019	584	05/23/2019	06/24/2019	32	40.0000		38.50	38.50	0.00	0.00	0.00	0.00
05/31/2019	586	04/22/2019	05/23/2019	31	40.0000		38.50	38.50	0.00	0.00	0.00	0.00
04/30/2019	588	03/21/2019	04/22/2019	32	40.0000		38.50	38.50	0.00	0.00	0.00	0.00
03/31/2019	590	02/21/2019	03/21/2019	28	30.0000		38.50	38.50	0.00	0.00	0.00	0.00
02/28/2019	592	01/23/2019	02/21/2019	29	30.0000		38.50	38.50	0.00	0.00	0.00	0.00
01/31/2019	594	12/19/2018	01/23/2019	35	40.0000		38.50	38.50	0.00	0.00	0.00	0.00
12/31/2018	596	11/20/2018	12/19/2018	29	30.0000		38.50	38.50	0.00	0.00	0.00	0.00
11/30/2018	598	10/23/2018	11/20/2018	28	20.0000		38.50	38.50	0.00	0.00	0.00	0.00
10/31/2018	600	09/21/2018	10/23/2018	32	30.0000		38.50	38.50	0.00	0.00	0.00	0.00
09/30/2018	602	08/23/2018	09/21/2018	29	120.0000		65.66	65.66	0.00	0.00	0.00	0.00
08/31/2018	604	07/23/2018	08/23/2018	31	150.0000		77.30	77.30	0.00	0.00	0.00	0.00
07/31/2018	606	06/22/2018	07/23/2018	31	100.0000		57.90	57.90	0.00	0.00	0.00	0.00
06/30/2018	608	05/23/2018	06/22/2018	30	100.0000		57.90	57.90	0.00	0.00	0.00	0.00
05/31/2018	610	04/23/2018	05/23/2018	30	60.0000		42.38	42.38	0.00	0.00	0.00	0.00
					Avg 11	Avg 0.	Avg 113.04	Avg 113.04	Avg 0.00	Avg 0.00	Avg 0.00	Avg 0.00

Date	Time	Usage	Total	101,767
12/24/2019	15:34	5.32 49.35		
12/24/2019	16:34	5.6 50.51	Possible leak	97,431
12/24/2019	17:34	0.84 46.05		
12/24/2019	18:34	4.2 48.22		
12/24/2019	19:34	0.84 46.71	140G*663H=	92,820
12/24/2019	20:34	5.04 56.55		
12/24/2019	21:34	2.24 48.52	Water Bill	102 \$1,492.83
12/24/2019	22:34	3.92 50.54	- Leak	93 \$411.06
12/24/2019	23:34	0.84 47.79	Customer consumption	9 \$58.93
12/25/2019	0:34	0.84 48.05		
12/25/2019	1:34	0.84 48.16	Credit	\$1,022.84
12/25/2019	2:34	0.84 48.28		
12/25/2019	3:34	0.84 48.29	186G*29H=	5394
12/25/2019	4:34	0.84 48.21	Water Bill	6 \$45.67
12/25/2019	5:34	0.84 48.15	- Leak	0 \$0.00
12/25/2019	6:34	0.84 48.29	Customer consumption	6 \$45.67
12/25/2019	7:34	4.2 52.66		
12/25/2019	8:34	4.2 55.98	Credit	\$0.00
12/25/2019	9:34	1.96 53.89		
12/25/2019	10:34	4.2 54.52		
12/25/2019	11:34	5.04 58.61		
12/25/2019	12:34	1.96 56.13		
12/25/2019	13:34	3.92 55.1		
12/25/2019	14:34	4.76 57.93		
12/25/2019	15:34	3.64 56.57		
12/25/2019	16:34	2.24 64.09		
12/25/2019	17:34	4.2 53.33		
12/25/2019	18:34	4.48 54.69		
12/25/2019	19:34	4.2 53.83		
12/25/2019	20:34	4.2 50.69		
12/25/2019	21:34	4.2 52.59		
12/25/2019	22:34	4.2 53.29		
12/25/2019	23:34	4.2 50.86		
12/26/2019	0:34	4.2 51.5		
12/26/2019	1:34	4.2 51.89		
12/26/2019	2:34	4.2 52.22		
12/26/2019	3:34	4.2 52.21		
12/26/2019	4:34	4.2 52		
12/26/2019	5:34	4.2 52.06		
12/26/2019	6:34	4.2 51.91		
12/26/2019	7:34	4.48 53.93		
12/26/2019	8:34	4.2 55.12		
12/26/2019	9:34	4.2 57.06		
12/26/2019	10:34	0.84 49.95		
12/26/2019	11:34	3.64 54.42		
12/26/2019	12:34	4.2 54.5		

12/26/2019	13:34	4.2	56.78
12/26/2019	14:34	4.2	56.62
12/26/2019	15:34	0.84	50.83
12/26/2019	16:34	3.36	56.37
12/26/2019	17:34	4.2	64.23
12/26/2019	18:34	7	55.89
12/26/2019	19:34	4.2	53.43
12/26/2019	20:34	4.2	53.21
12/26/2019	21:34	4.48	54.88
12/26/2019	22:34	4.2	52.74
12/26/2019	23:34	4.2	55.56
12/27/2019	0:34	4.2	52.91
12/27/2019	1:34	4.2	52.84
12/27/2019	2:34	4.2	53.05
12/27/2019	3:34	4.2	53.13
12/27/2019	4:34	4.48	53.41
12/27/2019	5:34	4.2	53.55
12/27/2019	6:34	4.76	57.58
12/27/2019	7:34	4.48	60.79
12/27/2019	8:34	4.48	55.81
12/27/2019	9:34	4.2	54.91
12/27/2019	10:34	4.2	54.94
12/27/2019	11:34	4.2	54.58
12/27/2019	12:34	4.48	57.69
12/27/2019	13:34	5.04	62.06
12/27/2019	14:34	5.6	76.19
12/27/2019	15:34	4.2	54.94
12/27/2019	16:34	4.2	54.32
12/27/2019	17:34	2.8	58.8
12/27/2019	18:34	4.2	56.95
12/27/2019	19:34	5.32	57.83
12/27/2019	20:34	4.2	53.99
12/27/2019	21:34	4.2	56.52
12/27/2019	22:34	3.92	55.57
12/27/2019	23:34	0.84	53.17
12/28/2019	0:34	0.84	53.26
12/28/2019	1:34	0.84	53.41
12/28/2019	2:34	0.84	53.44
12/28/2019	3:34	0.84	53.56
12/28/2019	4:34	0.84	53.56
12/28/2019	5:34	0.84	53.44
12/28/2019	6:34	0.84	53.42
12/28/2019	7:34	4.48	60.3
12/28/2019	8:34	4.48	55.71
12/28/2019	9:34	5.88	96.11
12/28/2019	10:34	3.36	66.42
12/28/2019	11:34	3.36	64.84

12/28/2019	12:34	4.48	61.24
12/28/2019	13:34	4.48	58.1
12/28/2019	14:34	0.84	54.87
12/28/2019	15:34	0.84	54.77
12/28/2019	16:34	1.68	55.02
12/28/2019	17:34	4.48	63.01
12/28/2019	18:34	2.24	55.71
12/28/2019	19:34	0.84	55.31
12/28/2019	20:34	1.68	55.68
12/28/2019	21:34	4.48	61.45
12/28/2019	22:34	4.48	65.34
12/28/2019	23:34	4.48	59.11
12/29/2019	0:34	4.48	59.29
12/29/2019	1:34	4.2	60.35
12/29/2019	2:34	0.84	56.55
12/29/2019	3:34	4.2	59.9
12/29/2019	4:34	4.48	61.05
12/29/2019	5:34	4.48	61.86
12/29/2019	6:34	4.48	62.72
12/29/2019	7:34	4.76	67.2
12/29/2019	8:34	7.28	75.97
12/29/2019	9:34	1.4	63.22
12/29/2019	10:34	1.12	63
12/29/2019	11:34	4.76	71.7
12/29/2019	12:34	4.48	67.03
12/29/2019	13:34	4.48	66.12
12/29/2019	14:34	4.48	66.36
12/29/2019	15:34	4.48	70.37
12/29/2019	16:34	4.48	68.44
12/29/2019	17:34	2.24	63.18
12/29/2019	18:34	2.24	64.21
12/29/2019	19:34	4.48	67.29
12/29/2019	20:34	3.08	74.58
12/29/2019	21:34	2.52	65.65
12/29/2019	22:34	1.12	66.05
12/29/2019	23:34	4.2	69.04
12/30/2019	0:34	1.12	66.8
12/30/2019	1:34	1.12	67.09
12/30/2019	2:34	4.48	69.62
12/30/2019	3:34	1.12	67.63
12/30/2019	4:34	1.12	68.09
12/30/2019	5:34	3.92	69.63
12/30/2019	6:34	3.92	70.31
12/30/2019	7:34	4.76	73.91
12/30/2019	8:34	4.76	78.88
12/30/2019	9:34	6.44	90.94
12/30/2019	10:34	4.2	98.64

12/30/2019	11:34	5.88	78.56
12/30/2019	12:34	1.96	77.47
12/30/2019	13:34	1.4	77.47
12/30/2019	14:34	4.76	82.17
12/30/2019	15:34	2.52	81.12
12/30/2019	16:34	1.96	81.65
12/30/2019	17:34	4.76	88.81
12/30/2019	18:34	2.8	88.49
12/30/2019	19:34	4.76	89.43
12/30/2019	20:34	4.76	91.34
12/30/2019	21:34	4.76	89.44
12/30/2019	22:34	4.48	89.69
12/30/2019	23:34	1.4	88.51
12/31/2019	0:34	1.4	90.6
12/31/2019	1:34	1.4	92.68
12/31/2019	2:34	1.68	95.66
12/31/2019	3:34	1.68	97.18
12/31/2019	4:34	1.68	103.14
12/31/2019	5:34	1.68	108.69
12/31/2019	6:34	1.96	110.09
12/31/2019	7:34	5.6	114.86
12/31/2019	8:34	3.08	114.46
12/31/2019	9:34	1.96	118.95
12/31/2019	10:34	5.32	129
12/31/2019	11:34	5.6	127.53
12/31/2019	12:34	5.6	129.55
12/31/2019	13:34	3.36	125.89
12/31/2019	14:34	3.36	127.65
12/31/2019	15:34	3.36	128.55
12/31/2019	16:34	5.6	133.75
12/31/2019	17:34	5.6	137.72
12/31/2019	18:34	2.24	129.95
12/31/2019	19:34	5.6	137.2
12/31/2019	20:34	5.88	137.51
12/31/2019	21:34	5.6	135.76
12/31/2019	22:34	5.04	135.48
12/31/2019	23:34	2.24	133.48
1/1/2020	0:34	2.24	134
1/1/2020	1:34	2.24	134.59
1/1/2020	2:34	2.8	135.32
1/1/2020	3:34	2.24	136.53
1/1/2020	4:34	2.24	137.99
1/1/2020	5:34	2.24	140.93
1/1/2020	6:34	2.52	143.65
1/1/2020	7:34	6.16	152.09
1/1/2020	8:34	2.52	146.59
1/1/2020	9:34	5.88	201.81

1/1/2020	10:34	3.92	149.1
1/1/2020	11:34	3.64	150.64
1/1/2020	12:34	5.88	149.34
1/1/2020	13:34	5.32	148.36
1/1/2020	14:34	5.88	150.56
1/1/2020	15:34	5.88	147.12
1/1/2020	16:34	2.52	144.74
1/1/2020	17:34	5.88	152.63
1/1/2020	18:34	7.56	164.9
1/1/2020	19:34	5.88	147.93
1/1/2020	20:34	5.32	149.75
1/1/2020	21:34	5.88	153.82
1/1/2020	22:34	5.88	151
1/1/2020	23:34	5.88	153.68
1/2/2020	0:34	2.52	149.23
1/2/2020	1:34	5.88	151.05
1/2/2020	2:34	5.88	151.13
1/2/2020	3:34	5.88	150.87
1/2/2020	4:34	5.88	150.89
1/2/2020	5:34	5.88	150.89
1/2/2020	6:34	5.88	154.97
1/2/2020	7:34	5.88	157.59
1/2/2020	8:34	5.88	166.21
1/2/2020	9:34	5.6	158.48
1/2/2020	10:34	2.52	156.22
1/2/2020	11:34	3.08	157.32
1/2/2020	12:34	6.16	160.88
1/2/2020	13:34	5.88	158.99
1/2/2020	14:34	6.16	158.38
1/2/2020	15:34	6.16	161.11
1/2/2020	16:34	5.88	163.43
1/2/2020	17:34	4.48	167.38
1/2/2020	18:34	7.56	167.52
1/2/2020	19:34	3.92	157.64
1/2/2020	20:34	5.88	162.59
1/2/2020	21:34	3.64	154.53
1/2/2020	22:34	5.88	158.97
1/2/2020	23:34	2.52	153.93
1/3/2020	0:34	5.88	155.87
1/3/2020	1:34	6.16	157.24
1/3/2020	2:34	2.52	156.87
1/3/2020	3:34	6.16	159.03
1/3/2020	4:34	6.16	159.2
1/3/2020	5:34	2.52	157.93
1/3/2020	6:34	6.16	159.34
1/3/2020	7:34	6.16	160.91
1/3/2020	8:34	5.6	165.04

1/3/2020	9:34	10.92	164.39
1/3/2020	10:34	7.28	161.73
1/3/2020	11:34	3.92	156.72
1/3/2020	12:34	5.88	156.77
1/3/2020	13:34	5.88	159.37
1/3/2020	14:34	2.52	156.22
1/3/2020	15:34	3.64	157.47
1/3/2020	16:34	6.16	161.19
1/3/2020	17:34	6.16	160.76
1/3/2020	18:34	5.6	162.26
1/3/2020	19:34	3.64	158.44
1/3/2020	20:34	6.16	161.15
1/3/2020	21:34	3.64	158.07
1/3/2020	22:34	6.16	162.44
1/3/2020	23:34	2.52	157.56
1/4/2020	0:34	2.52	157.51
1/4/2020	1:34	2.52	157.39
1/4/2020	2:34	2.52	157.42
1/4/2020	3:34	2.52	158.15
1/4/2020	4:34	2.52	159.54
1/4/2020	5:34	2.8	161.2
1/4/2020	6:34	2.8	162.37
1/4/2020	7:34	6.44	168.28
1/4/2020	8:34	6.72	168.1
1/4/2020	9:34	6.16	170.77
1/4/2020	10:34	6.16	167.09
1/4/2020	11:34	5.6	162.64
1/4/2020	12:34	6.16	163.89
1/4/2020	13:34	6.16	165.58
1/4/2020	14:34	3.64	159.12
1/4/2020	15:34	5.6	161.11
1/4/2020	16:34	3.92	158.81
1/4/2020	17:34	6.16	166.83
1/4/2020	18:34	3.92	159.8
1/4/2020	19:34	2.52	160.62
1/4/2020	20:34	2.52	160.93
1/4/2020	21:34	6.16	169.73
1/4/2020	22:34	8.68	165.41
1/4/2020	23:34	2.52	160.86
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1/5/2020	2:34	2.8	161.37
1/5/2020	3:34	2.8	161.3
1/5/2020	4:34	2.8	161.53
1/5/2020	5:34	2.8	161.66
1/5/2020	6:34	2.8	161.89
1/5/2020	7:34	6.44	169.48

1/5/2020	8:34	6.16	170.48
1/5/2020	9:34	6.16	166.49
1/5/2020	10:34	5.32	168.72
1/5/2020	11:34	4.48	164.45
1/5/2020	12:34	4.48	164.13
1/5/2020	13:34	5.32	167.26
1/5/2020	14:34	3.92	164.53
1/5/2020	15:34	5.6	165.57
1/5/2020	16:34	7.56	183.07
1/5/2020	17:34	11.48	205.08
1/5/2020	18:34	5.6	186.48
1/5/2020	19:34	5.32	170.14
1/5/2020	20:34	4.48	161.76
1/5/2020	21:34	3.92	161.27
1/5/2020	22:34	5.6	163.47
1/5/2020	23:34	2.8	162.06
1/6/2020	0:34	2.8	163.69
1/6/2020	1:34	2.8	164.93
1/6/2020	2:34	2.8	165.47
1/6/2020	3:34	2.8	165.18
1/6/2020	4:34	2.8	164.72
1/6/2020	5:34	2.8	164.42
1/6/2020	6:34	2.8	164.11
1/6/2020	7:34	5.6	168.33
1/6/2020	8:34	3.92	161.97
1/6/2020	9:34	6.16	179.44
1/6/2020	10:34	5.6	173.65
1/6/2020	11:34	5.32	179.81
1/6/2020	12:34	3.92	164.8
1/6/2020	13:34	4.2	169.87
1/6/2020	14:34	9.52	189.87
1/6/2020	15:34	5.32	164.12
1/6/2020	16:34	2.8	162.16
1/6/2020	17:34	5.6	168.57
1/6/2020	18:34	5.32	163.47
1/6/2020	19:34	3.92	161.28
1/6/2020	20:34	3.64	161.33
1/6/2020	21:34	5.6	166.25
1/6/2020	22:34	5.6	165.31
1/6/2020	23:34	2.8	164.17
1/7/2020	0:34	2.8	165.34
1/7/2020	1:34	2.8	165.83
1/7/2020	2:34	2.8	165.85
1/7/2020	3:34	2.8	165.82
1/7/2020	4:34	2.8	165.82
1/7/2020	5:34	2.8	165.38
1/7/2020	6:34	2.8	165.06

1/7/2020	7:34	5.6	167.38
1/7/2020	8:34	5.6	177.89
1/7/2020	9:34	5.6	186.19
1/7/2020	10:34	5.32	172.82
1/7/2020	11:34	5.88	183.97
1/7/2020	12:34	4.2	167.79
1/7/2020	13:34	9.52	181.35
1/7/2020	14:34	5.6	173.27
1/7/2020	15:34	2.8	166.86
1/7/2020	16:34	2.8	166.75
1/7/2020	17:34	5.6	172.72
1/7/2020	18:34	2.8	166.24
1/7/2020	19:34	2.8	165.85
1/7/2020	20:34	3.64	165.94
1/7/2020	21:34	5.6	170.93
1/7/2020	22:34	5.6	168.56
1/7/2020	23:34	2.8	165.53
1/8/2020	0:34	2.8	165.88
1/8/2020	1:34	2.8	167.23
1/8/2020	2:34	2.8	168.36
1/8/2020	3:34	2.8	169.27
1/8/2020	4:34	2.8	168.85
1/8/2020	5:34	2.8	168.37
1/8/2020	6:34	2.8	168.03
1/8/2020	7:34	5.6	170.17
1/8/2020	8:34	5.32	169.59
1/8/2020	9:34	5.6	174.68
1/8/2020	10:34	5.32	168.74
1/8/2020	11:34	2.8	167.26
1/8/2020	12:34	5.32	170.53
1/8/2020	13:34	3.64	168.93
1/8/2020	14:34	5.88	171.8
1/8/2020	15:34	5.6	171.52
1/8/2020	16:34	3.92	169.94
1/8/2020	17:34	5.32	174.31
1/8/2020	18:34	4.76	179.49
1/8/2020	19:34	7	201.68
1/8/2020	20:34	5.6	172.37
1/8/2020	21:34	5.32	168.92
1/8/2020	22:34	5.6	168.97
1/8/2020	23:34	2.8	166.34
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1/9/2020	1:34	2.8	167
1/9/2020	2:34	2.8	168.32
1/9/2020	3:34	2.8	169.3
1/9/2020	4:34	2.8	169.73
1/9/2020	5:34	2.8	169.49

1/9/2020	6:34	2.8	169.4
1/9/2020	7:34	5.6	171.25
1/9/2020	8:34	5.6	177.93
1/9/2020	9:34	5.6	173.63
1/9/2020	10:34	2.8	168.18
1/9/2020	11:34	2.8	167.29
1/9/2020	12:34	2.8	166.68
1/9/2020	13:34	2.8	166.03
1/9/2020	14:34	2.8	166.95
1/9/2020	15:34	5.32	170.2
1/9/2020	16:34	2.8	168.85
1/9/2020	17:34	5.32	170.96
1/9/2020	18:34	5.32	172.38
1/9/2020	19:34	3.92	168.64
1/9/2020	20:34	5.32	171.29
1/9/2020	21:34	3.92	167.98
1/9/2020	22:34	5.6	169.83
1/9/2020	23:34	2.8	166.95
1/10/2020	0:34	2.8	166.84
1/10/2020	1:34	2.8	166.71
1/10/2020	2:34	2.8	166.55
1/10/2020	3:34	2.8	167.2
1/10/2020	4:34	2.8	168.12
1/10/2020	5:34	2.8	169.29
1/10/2020	6:34	2.8	170.16
1/10/2020	7:34	5.88	176.54
1/10/2020	8:34	5.6	176.82
1/10/2020	9:34	5.32	172.08
1/10/2020	10:34	4.2	171.25
1/10/2020	11:34	4.2	171.77
1/10/2020	12:34	2.8	168.52
1/10/2020	13:34	2.8	167.9
1/10/2020	14:34	5.32	169.5
1/10/2020	15:34	4.48	166.78
1/10/2020	16:34	5.6	169.46
1/10/2020	17:34	3.92	166.59
1/10/2020	18:34	5.6	169.13
1/10/2020	19:34	2.8	166.23
1/10/2020	20:34	4.2	171.65
1/10/2020	21:34	5.32	171.88
1/10/2020	22:34	5.6	172.55
1/10/2020	23:34	2.8	169.4
1/11/2020	0:34	2.8	169.73
1/11/2020	1:34	2.8	170.62
1/11/2020	2:34	2.8	170.52
1/11/2020	3:34	2.8	170.36
1/11/2020	4:34	2.8	170.3

1/11/2020	5:34	2.8	170.14
1/11/2020	6:34	2.8	170.26
1/11/2020	7:34	5.6	173.31
1/11/2020	8:34	5.32	172.61
1/11/2020	9:34	5.32	176.27
1/11/2020	10:34	6.16	172.59
1/11/2020	11:34	5.32	171.54
1/11/2020	12:34	2.8	169.01
1/11/2020	13:34	5.32	168.34
1/11/2020	14:34	5.32	176.88
1/11/2020	15:34	5.32	181.57
1/11/2020	16:34	3.64	170.81
1/11/2020	17:34	5.6	177.11
1/11/2020	18:34	5.88	174.19
1/11/2020	19:34	5.88	174.5
1/11/2020	20:34	4.2	171.37
1/11/2020	21:34	5.88	173.9
1/11/2020	22:34	5.88	173.66
1/11/2020	23:34	6.44	177.55
1/12/2020	0:34	2.8	171.01
1/12/2020	1:34	2.8	171.32
1/12/2020	2:34	2.8	171.27
1/12/2020	3:34	2.8	171.47
1/12/2020	4:34	2.8	171.53
1/12/2020	5:34	2.8	171.6
1/12/2020	6:34	2.8	171.61
1/12/2020	7:34	5.6	174.11
1/12/2020	8:34	5.6	186.15
1/12/2020	9:34	5.6	177.62
1/12/2020	10:34	5.6	189.96
1/12/2020	11:34	7.28	183.46
1/12/2020	12:34	6.16	187.53
1/12/2020	13:34	2.8	174.54
1/12/2020	14:34	5.88	180.81
1/12/2020	15:34	5.88	175.08
1/12/2020	16:34	5.6	210.74
1/12/2020	17:34	5.32	175.49
1/12/2020	18:34	5.6	175.45
1/12/2020	19:34	5.04	179.06
1/12/2020	20:34	4.76	173.71
1/12/2020	21:34	5.88	174.59
1/12/2020	22:34	5.6	174.62
1/12/2020	23:34	2.8	171.67
1/13/2020	0:34	5.32	172.31
1/13/2020	1:34	5.32	173.61
1/13/2020	2:34	4.76	174.72
1/13/2020	3:34	2.8	175.54

1/13/2020	4:34	5.32	175.12
1/13/2020	5:34	5.32	175
1/13/2020	6:34	2.8	174.54
1/13/2020	7:34	5.6	176.19
1/13/2020	8:34	5.6	178.94
1/13/2020	9:34	5.6	182.06
1/13/2020	10:34	3.92	173.65
1/13/2020	11:34	5.32	176.09
1/13/2020	12:34	5.32	175.74
1/13/2020	13:34	4.76	181.47
1/13/2020	14:34	5.6	178.01
1/13/2020	15:34	5.88	177.7
1/13/2020	16:34	5.6	175.02
1/13/2020	17:34	5.32	176.51
1/13/2020	18:34	5.6	178.15
1/13/2020	19:34	5.88	178.77
1/13/2020	20:34	5.6	175.4
1/13/2020	21:34	5.6	177.56
1/13/2020	22:34	8.12	177.61
1/13/2020	23:34	5.6	174.9
1/14/2020	0:34	5.6	174.55
1/14/2020	1:34	5.32	174.2
1/14/2020	2:34	2.8	173.97
1/14/2020	3:34	5.32	175.32
1/14/2020	4:34	5.32	176.76
1/14/2020	5:34	5.32	178.03
1/14/2020	6:34	6.72	190.17
1/14/2020	7:34	3.64	178.33
1/14/2020	8:34	5.6	180.62
1/14/2020	9:34	3.08	177.59
1/14/2020	10:34	5.6	177.51
1/14/2020	11:34	5.6	177.89
1/14/2020	12:34	5.6	176.83
1/14/2020	13:34	6.44	182.68
1/14/2020	14:34	5.32	176.7
1/14/2020	15:34	5.88	176.62
1/14/2020	16:34	5.32	175.82
1/14/2020	17:34	5.32	175.93
1/14/2020	18:34	5.32	173.35
1/14/2020	19:34	5.88	175.42
1/14/2020	20:34	8.12	176.12
1/14/2020	21:34	5.88	180.66
1/14/2020	22:34	5.6	176.18
1/14/2020	23:34	5.6	177.03
1/15/2020	0:34	5.6	177.09
1/15/2020	1:34	5.6	176.92
1/15/2020	2:34	5.6	176.77

1/15/2020	3:34	5.6	176.35
1/15/2020	4:34	5.6	175.99
1/15/2020	5:34	8.12	178.01
1/15/2020	6:34	5.6	181.31
1/15/2020	7:34	5.88	179.28
1/15/2020	8:34	4.2	174.13
1/15/2020	9:34	5.32	174.23
1/15/2020	10:34	2.8	175.44
1/15/2020	11:34	5.6	176.6
1/15/2020	12:34	3.08	176.99
1/15/2020	13:34	5.6	178.63
1/15/2020	14:34	2.8	175.67
1/15/2020	15:34	5.88	179.86
1/15/2020	16:34	5.32	175.14
1/15/2020	17:34	7.28	186.87
1/15/2020	18:34	6.16	200.49
1/15/2020	19:34	5.6	174.21
1/15/2020	20:34	5.32	173.95
1/15/2020	21:34	6.16	179.08
1/15/2020	22:34	5.32	174.1
1/15/2020	23:34	5.32	173.37
1/16/2020	0:34	5.32	173.11
1/16/2020	1:34	5.32	173.07
1/16/2020	2:34	5.32	173.26
1/16/2020	3:34	5.32	174.47
1/16/2020	4:34	5.6	175.51
1/16/2020	5:34	3.08	176.48
1/16/2020	6:34	5.6	176.55
1/16/2020	7:34	7.84	200.37
1/16/2020	8:34	8.12	236.46
1/16/2020	9:34	5.6	177.56
1/16/2020	10:34	5.6	175.31
1/16/2020	11:34	5.6	177.67
1/16/2020	12:34	5.32	176.09
1/16/2020	13:34	5.6	179.36
1/16/2020	14:34	5.88	192.39
1/16/2020	15:34	5.88	186.97
1/16/2020	16:34	5.32	178.24
1/16/2020	17:34	5.6	184.27
1/16/2020	18:34	5.04	206.21
1/16/2020	19:34	5.6	177.99
1/16/2020	20:34	5.32	177.63
1/16/2020	21:34	5.88	184.96
1/16/2020	22:34	5.6	177.35
1/16/2020	23:34	5.6	177.2
1/17/2020	0:34	5.6	176.86
1/17/2020	1:34	5.6	176.56

1/17/2020	2:34	5.6	176.5
1/17/2020	3:34	5.6	176.17
1/17/2020	4:34	5.32	175.56
1/17/2020	5:34	5.32	175.58
1/17/2020	6:34	5.6	176.45
1/17/2020	7:34	5.88	180.21
1/17/2020	8:34	5.6	187.82
1/17/2020	9:34	7	217.2
1/17/2020	10:34	5.88	182.26
1/17/2020	11:34	5.6	183.45
1/17/2020	12:34	5.6	183.17
1/17/2020	13:34	5.6	181.86
1/17/2020	14:34	5.6	176.99
1/17/2020	15:34	5.04	176.83
1/17/2020	16:34	5.6	176.57
1/17/2020	17:34	4.2	177.35
1/17/2020	18:34	5.6	176.19
1/17/2020	19:34	5.6	175.91
1/17/2020	20:34	5.32	175.59
1/17/2020	21:34	5.88	183.94
1/17/2020	22:34	5.32	175.24
1/17/2020	23:34	5.32	175.16
1/18/2020	0:34	5.32	175.38
1/18/2020	1:34	2.8	176.54
1/18/2020	2:34	5.6	177.71
1/18/2020	3:34	5.6	178.7
1/18/2020	4:34	5.6	178.69
1/18/2020	5:34	5.6	178.56
1/18/2020	6:34	3.08	178.48
1/18/2020	7:34	5.6	180.93
1/18/2020	8:34	5.88	200.91
1/18/2020	9:34	5.88	184.55
1/18/2020	10:34	7.28	209.31
1/18/2020	11:34	5.6	180.79
1/18/2020	12:34	5.88	179.27
1/18/2020	13:34	6.72	182.27
1/18/2020	14:34	5.88	178.38
1/18/2020	15:34	5.32	173.01
1/18/2020	16:34	5.32	172.44
1/18/2020	17:34	5.88	177.64
1/18/2020	18:34	7.56	194.23
1/18/2020	19:34	5.32	174.3
1/18/2020	20:34	5.88	180.78
1/18/2020	21:34	5.88	181.62
1/18/2020	22:34	5.88	179
1/18/2020	23:34	3.08	176.35
1/19/2020	0:34	5.32	176.57

1/19/2020	1:34	3.08	176.6
1/19/2020	2:34	5.6	176.76
1/19/2020	3:34	5.6	176.88
1/19/2020	4:34	5.6	176.9
1/19/2020	5:34	5.32	177.05
1/19/2020	6:34	3.08	177.01
1/19/2020	7:34	5.88	180.05
1/19/2020	8:34	5.88	187.4
1/19/2020	9:34	5.6	181.08
1/19/2020	10:34	5.32	176.38
1/19/2020	11:34	6.72	177.74
1/19/2020	12:34	5.6	181.82
1/19/2020	13:34	7.28	192.19
1/19/2020	14:34	7.28	193.06
1/19/2020	15:34	6.72	189.12
1/19/2020	16:34	6.72	189.49
1/19/2020	17:34	5.88	183.38
1/19/2020	18:34	5.6	178.48
1/19/2020	19:34	4.2	178.25
1/19/2020	20:34	9.24	189.99
1/19/2020	21:34	6.16	180.27
1/19/2020	22:34	5.88	183.55
1/19/2020	23:34	5.32	177.51
1/20/2020	0:34	5.6	177.44
1/20/2020	1:34	5.32	177.42
1/20/2020	2:34	5.32	177.2
1/20/2020	3:34	5.32	176.91
1/20/2020	4:34	5.32	177.7
1/20/2020	5:34	5.32	179.07
1/20/2020	6:34	5.6	180.29
1/20/2020	7:34	5.6	184.01
1/20/2020	8:34	7.28	189.31
1/20/2020	9:34	6.16	187.05
1/20/2020	10:34	5.88	184.81
1/20/2020	11:34	3.08	179.56
1/20/2020	12:34	3.08	178.71
1/20/2020	13:34	7	204.1
1/20/2020	14:34	7.56	211.23
1/20/2020	15:34	5.04	199.3
1/20/2020	16:34	4.2	176.27
1/20/2020	17:34	5.88	182.77
1/20/2020	18:34	5.32	179.93
1/20/2020	19:34	4.2	178.47
1/20/2020	20:34	7.28	221.05
1/20/2020	21:34	5.88	182.56
1/20/2020	22:34	3.92	182.01
1/20/2020	23:34	5.6	181.21

1/21/2020	0:34	5.6	181.01
1/21/2020	1:34	5.6	180.96
1/21/2020	2:34	5.6	181.08
1/21/2020	3:34	5.6	180.95
1/21/2020	4:34	5.6	180.72
1/21/2020	5:34	6.72	186.98
1/21/2020	6:34	5.6	181.03
1/21/2020	7:34	5.88	186.62
1/21/2020	8:34	5.6	180.53
1/21/2020	9:34	9.24	205.96
1/21/2020	10:34	4.2	183.7
1/21/2020	11:34	4.2	184.17
1/21/2020	12:34	5.6	185.66
1/21/2020	13:34	5.88	185.36
1/21/2020	14:34	7.56	204.56
1/21/2020	15:34	5.6	183.8
1/21/2020	16:34	4.2	181.44
1/21/2020	17:34	5.6	186.55
1/21/2020	18:34	8.4	190.67
1/21/2020	19:34	7.56	228.81
1/21/2020	20:34	5.88	189.06
1/21/2020	21:34	8.12	186.03
1/21/2020	22:34	3.08	180.55
1/21/2020	23:34	6.44	186.37
1/22/2020	0:34	5.6	183.74
1/22/2020	1:34	5.6	184.19
1/22/2020	2:34	3.08	183.97
1/22/2020	3:34	5.6	183.99
1/22/2020	4:34	5.6	183.85
1/22/2020	5:34	6.72	190.54
1/22/2020	6:34	5.6	184.2
1/22/2020	7:34	5.88	185.8
1/22/2020	8:34	5.6	183.34
1/22/2020	9:34	5.88	133.78
1/22/2020	10:34	0	-0.02
1/22/2020	11:34	0	0
1/22/2020	12:34	0	-0.03
1/22/2020	13:34	0	0.02
1/22/2020	14:34	23.24	3.62
1/22/2020	15:34	0	0.01
1/22/2020	16:34	5.88	33.15
1/22/2020	17:34	3.64	5.28
1/22/2020	18:34	3.08	2.93
1/22/2020	19:34	3.08	0.18
1/22/2020	20:34	3.64	4.89
1/22/2020	21:34	3.36	2.88
1/22/2020	22:34	3.64	8.33

1/22/2020	23:34	0	0.04
1/23/2020	0:34	3.08	0.16
1/23/2020	1:34	3.08	0.16
1/23/2020	2:34	0	-0.04
1/23/2020	3:34	3.36	0.2
1/23/2020	4:34	0	-0.01
1/23/2020	5:34	4.2	9.81
1/23/2020	6:34	3.08	2.86
1/23/2020	7:34	1.96	0.67
1/23/2020	8:34	3.08	0.17
1/23/2020	9:34	3.64	2.67
1/23/2020	10:34	5.6	68.06
1/23/2020	11:34	3.08	0.11
1/23/2020	12:34	3.36	0.15
1/23/2020	13:34	0	0
1/23/2020	14:34	3.08	7.83
1/23/2020	15:34	3.08	9.7
1/23/2020	16:34	6.72	39.42
1/23/2020	17:34	2.52	14.25
1/23/2020	18:34	6.16	15.91
1/23/2020	19:34	3.36	13.61
1/23/2020	20:34	1.12	1.08
1/23/2020	21:34	3.64	9
1/23/2020	22:34	3.36	5.8
1/23/2020	23:34	3.08	0.18
1/24/2020	0:34	3.08	0.2
1/24/2020	1:34	3.36	0.15
1/24/2020	2:34	3.36	0.19
1/24/2020	3:34	3.36	0.2
1/24/2020	4:34	3.36	0.23
1/24/2020	5:34	0	-0.01
1/24/2020	6:34	3.08	0.17
1/24/2020	7:34	3.36	2.65
1/24/2020	8:34	6.44	52.43
1/24/2020	9:34	5.04	7.38
1/24/2020	10:34	4.76	42.15
1/24/2020	11:34	3.08	1.68
1/24/2020	12:34	3.08	0.36
1/24/2020	13:34	3.08	1.78
1/24/2020	14:34	6.16	28.25
1/24/2020	15:34	2.8	15.37
1/24/2020	16:34	2.8	18.57
1/24/2020	17:34	3.08	0.79
1/24/2020	18:34	1.96	2.09
1/24/2020	19:34	3.36	3.78
1/24/2020	20:34	3.08	8.2
1/24/2020	21:34	3.08	5.89

1/24/2020	22:34	3.64	7.99
1/24/2020	23:34	3.08	0.21
1/25/2020	0:34	3.08	0.17
1/25/2020	1:34	0	0
1/25/2020	2:34	3.08	0.15
1/25/2020	3:34	3.36	0.19
1/25/2020	4:34	0	0
1/25/2020	5:34	3.08	0.24
1/25/2020	6:34	3.08	0.19
1/25/2020	7:34	3.36	2.9
1/25/2020	8:34	3.64	4.98
1/25/2020	9:34	4.76	41.89
1/25/2020	10:34	6.72	49
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1/25/2020	12:34	3.08	2.76
1/25/2020	13:34	3.08	2.46
1/25/2020	14:34	3.08	0.27
1/25/2020	15:34	1.68	0.23
1/25/2020	16:34	3.08	0.15
1/25/2020	17:34	3.08	2.84
1/25/2020	18:34	0	-0.02
1/25/2020	19:34	3.08	3.98
1/25/2020	20:34	3.08	0.2
1/25/2020	21:34	3.36	2.9
1/25/2020	22:34	3.36	2.68
1/25/2020	23:34	3.08	0.19
1/26/2020	0:34	3.08	0.19
1/26/2020	1:34	0	0.03
1/26/2020	2:34	3.08	0.18
1/26/2020	3:34	3.08	0.19
1/26/2020	4:34	0	0.02
1/26/2020	5:34	3.08	0.2
1/26/2020	6:34	3.08	0.21
1/26/2020	7:34	3.08	4.28
1/26/2020	8:34	0	-0.01
1/26/2020	9:34	3.36	11.29
1/26/2020	10:34	3.36	5.15
1/26/2020	11:34	3.08	2.41
1/26/2020	12:34	3.08	1.12
1/26/2020	13:34	0	0.02
1/26/2020	14:34	3.08	0.18
1/26/2020	15:34	3.08	2.42
1/26/2020	16:34	6.72	14.21
1/26/2020	17:34	2.52	15.34
1/26/2020	18:34	4.2	3.61
1/26/2020	19:34	3.64	7.31
1/26/2020	20:34	4.2	18.81

1/26/2020	21:34	3.64	4.66
1/26/2020	22:34	3.64	6.39
1/26/2020	23:34	3.08	0.36
1/27/2020	0:34	3.08	0.18
1/27/2020	1:34	3.08	0.41
1/27/2020	2:34	3.08	0.18
1/27/2020	3:34	3.08	0.34
1/27/2020	4:34	3.08	0.17
1/27/2020	5:34	4.2	7.43
1/27/2020	6:34	3.08	0.85
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1/27/2020	8:34	3.08	0.18
1/27/2020	9:34	3.36	11.11
1/27/2020	10:34	1.68	1.21
1/27/2020	11:34	0.28	0.01
1/27/2020	12:34	3.08	2.32
1/27/2020	13:34	2.8	7.74
1/27/2020	14:34	4.48	14.66
1/27/2020	15:34	3.36	2.68
1/27/2020	16:34	3.08	0.17
1/27/2020	17:34	3.08	2.72
1/27/2020	18:34	3.08	1.37
1/27/2020	19:34	3.36	3.03
1/27/2020	20:34	3.08	0.2
1/27/2020	21:34	3.64	5.56
1/27/2020	22:34	3.08	0.18
1/27/2020	23:34	3.08	0.19
1/28/2020	0:34	0	0
1/28/2020	1:34	3.08	0.18
1/28/2020	2:34	3.08	0.2
1/28/2020	3:34	0	0
1/28/2020	4:34	3.08	0.18
1/28/2020	5:34	3.08	3.6
1/28/2020	6:34	3.64	6.46
1/28/2020	7:34	1.68	0.95
1/28/2020	8:34	3.08	0.19
1/28/2020	9:34	3.08	2.46
1/28/2020	10:34	0	-0.03
1/28/2020	11:34	1.68	0.7
1/28/2020	12:34	0	0.01
1/28/2020	13:34	3.08	10.22
1/28/2020	14:34	3.36	14.81
1/28/2020	15:34	3.08	2.52



City of Garden Ridge

"A way of life, not just a place to live"

Water Commission Recommendation: A motion was made by Commissioner Bullard, seconded by Commissioner Dr. Carmichael, to recommend to City Council for consideration of a credit in the amount of \$735.71 for 20525 FM 3009 for past due penalties from the billing period of October 16, 2019 - November 27, 2019. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

Referred to City Administrator: _____

Date: _____

Amount Approved: _____

City Administrator

Date

Referred to City Council: X

Date: 5/26/2020

Reason referred to City Council: Request for credit for 20525 FM 3009 for the past due penalties from the billing period of October 16, 2019 - November 27, 2019.

Jesse Valdez

Water Commission Chair

05/28/2020

Date

Account Number ONG, NGOC-TUYEN Service Address: 20525 FM 3009							
Date	Packet	Type	Receipt #	Reference	Debits	Credits	Balance
05/01/2020	011277	Bill		3/23- 4/23 05/15	84.54		905.98CR
03/31/2020	011209	Bill		2/20- 3/23 04/15	93.60		990.52CR
02/28/2020	011140	Bill		1/21- 2/20 03/15	57.14		1,084.12CR
01/31/2020	011039	Memo		Excluded Cutoff			1,141.26CR
02/11/2020	011098	Adjustment		2/6/20 CC APR		3,452.38	1,141.26CR
01/31/2020	011065	Bill		12/20- 1/21 02/15	55.58		2,311.12
12/27/2019	010954	Memo		Excluded Cutoff			2,255.54
01/14/2020	011031	Payment	234014	SD5033		1,916.08	2,255.54
12/31/2019	010984	Bill		11/21-12/20 01/15	55.58		4,171.62
11/29/2019	010863	Memo		Excluded Cutoff			4,116.04
11/30/2019	010888	Bill		10/23-11/21 12/15	55.58		4,116.04
11/25/2019	010885	Payment	231946	DB 5031		902.46	4,060.46
11/27/2019	010863	Late Charge			450.64		4,962.92
11/18/2019	010763	Memo		Excluded Cutoff			4,512.28
10/31/2019	010806	Bill		9/23-10/23 11/15	55.58		4,512.28
10/16/2019	010763	Late Charge			404.88		4,456.70
09/25/2019	010703	Bill		8/22- 9/23 10/15	4,053.50		4,051.82
08/30/2019	010675	Bill-Adjustment		7/22- 8/22 MANUAL	65.18		1.68CR
08/30/2019	010675	Bill-Reverse		7/22- 8/22 MANUAL		66.86	66.86CR
09/16/2019	010623	Bank Draft		BANK DRAFT		66.86	0.00
08/30/2019	010622	Bill-Void		7/22- 8/22	66.86		66.86
08/15/2019	010514	Bank Draft		BANK DRAFT		53.58	0.00
07/31/2019	010513	Bill		6/24- 7/22 08/15	53.58		53.58
07/15/2019	010417	Bank Draft		BANK DRAFT		53.58	0.00
06/30/2019	010416	Bill		5/23- 6/24 07/15	53.58		53.58
06/17/2019	010338	Bank Draft		BANK DRAFT		53.58	0.00
05/31/2019	010337	Bill		4/22- 5/23 06/15	53.58		53.58
05/15/2019	010259	Bank Draft		BANK DRAFT		101.40	0.00
04/30/2019	010258	Bill		3/21- 4/22 05/15	101.40		101.40
04/15/2019	010178	Bank Draft		BANK DRAFT		93.46	0.00
03/31/2019	010177	Bill		2/21- 3/21 04/15	93.46		93.46
03/15/2019	010106	Bank Draft		BANK DRAFT		63.18	0.00
02/28/2019	010105	Bill		1/23- 2/21 03/15	63.18		63.18
02/15/2019	010025	Bank Draft		BANK DRAFT		53.58	0.00
01/31/2019	010024	Bill		12/19- 1/23 02/15	53.58		53.58
01/15/2019	009938	Bank Draft		BANK DRAFT		53.58	0.00
12/31/2018	009937	Bill		11/20-12/19 01/15	53.58		53.58
12/17/2018	009871	Bank Draft		BANK DRAFT		53.58	0.00
11/30/2018	009870	Bill		10/23-11/20 12/15	53.58		53.58
11/15/2018	009790	Bank Draft		BANK DRAFT		53.58	0.00
10/31/2018	009789	Bill		9/21-10/23 11/15	53.58		53.58
10/15/2018	009696	Bank Draft		BANK DRAFT		53.58	0.00
09/30/2018	009695	Bill		8/23- 9/21 10/15	53.58		53.58
09/17/2018	009592	Bank Draft		BANK DRAFT		53.58	0.00
08/31/2018	009591	Bill		7/23- 8/23 09/15	53.58		53.58
08/15/2018	009482	Bank Draft		BANK DRAFT		53.58	0.00
07/31/2018	009481	Bill		6/22- 7/23 08/15	53.58		53.58
07/16/2018	009395	Bank Draft		BANK DRAFT		53.58	0.00
06/30/2018	009394	Bill		5/23- 6/22 07/15	53.58		53.58
06/15/2018	009306	Bank Draft		BANK DRAFT		53.58	0.00
05/31/2018	009305	Bill		4/23- 5/23 06/15	53.58		53.58
05/15/2018	009222	Bank Draft		BANK DRAFT		53.58	0.00
04/30/2018	009221	Bill		3/23- 4/23 05/15	53.58		53.58
04/16/2018	009155	Bank Draft		BANK DRAFT		53.58	0.00
03/31/2018	009132	Bill		2/22- 3/23 04/15	53.58		53.58
03/15/2018	009036	Bank Draft		BANK DRAFT		53.58	0.00
02/28/2018	009035	Bill		1/23- 2/22 03/15	53.58		53.58
02/15/2018	008943	Bank Draft		BANK DRAFT		53.58	0.00
01/31/2018	008942	Bill		12/19- 1/23 02/15	53.58		53.58

Assistant City Secretary

From: Ngoc-Tuyen Ong
Sent: Monday, April 6, 2020 3:40 PM
To: Water Manager
Cc: Ngoc-Tuyen Ong
Subject: Dr. Ong's Request for Removal of Penalty Charges

Good morning Mr. Parsons,

I'm sorry for the delay due to the chaos of Coronavirus crisis. Below please find the forwarded response email message that I sent to Ms. Denise on September 26, 2020. My water leak discovery was on September 20, 2020. On September 26, Ms. Denise called my dental office and left a message to my receptionist to call her back. When I called her back that same day, she was on lunch. I was told by the answering receptionist to email Ms. Denise to have my account removed from Auto Draft and come to fill out the leak adjustment form. I was not told to make any payment at that time for the leaked water. I was told to request the Auto Draft removal. When I noticed two penalty charges, \$404.88 on 10/16/2019 and \$450.64 on 11/18/2019 statements, I came to inquire about it and I got to talk to you on 11/25/2019. It was when you explained to me that I had to make payment arrangements while the leak adjustment is pending. I did follow your instructions and made payments. I also asked you to waive the penalties and you stated that you would present it to the Water Commissioner and the City Council. I feel that I should not be charged the two penalties totaling \$855.52. The leak was unwanted and was already stressful and I was cooperative when I was asked to make payments before the leak adjustment was finalized. I did not ask to have the Auto Draft removed. I was told to have it removed. If I had originally been informed that I had to pay for the leaked water while waiting for the leak adjustment to be finalized, I wouldn't have followed the instructions by Ms. Denise to remove my Auto Draft. Please review my case and waive the penalties for me. Thank you for your consideration.

Ngoc-Tuyen Ong

Begin forwarded message:

From: Ngoc-Tuyen Ong
Date: September 26, 2019 at 12:27:51 PM CDT
To: water@ci.garden-ridge.tx.us
Cc: Ngoc-Tuyen Dinh Ong
Subject: Auto Draft Removal

Dear Denise,

This is Dr. Ong. I returned your call when you were on lunch. I was told by the other receptionist to email you to have my account removed from Auto Draft. Please do that. I will fill out a leak adjustment form and bring it to you. Thank you for your consideration.

Ngoc-Tuyen Ong

Water

From: Water
Sent: Tuesday, December 17, 2019 11:10 AM
To:
Subject: Water Commission Regular Meeting Cancellation

Good Morning Dr. Ong,

The Water Commission Meeting scheduled for tonight has been cancelled. We will not have a voting majority tonight at the meeting. The Water Commission will review your leak adjustment case at the next meeting on January 28, 2020 at 6pm in the City Council Chambers.

If you have any questions, please feel free to contact me at 210-651-6632.

Denise Bissell

Utility Clerk

9400 Municipal Parkway

Garden Ridge, Tx 78266

(210)651-6632

Water@ci.garden-ridge.tx.us

"A way of life, not just a place to live"



MEMORANDUM:

To: Jacob Parsons, Water Manager
From: Kat Balbi, Assistant City Secretary
Date: 3/11/2020
Reference: Dr. Ong

Mr. Parsons,

Around the initial findings of Dr. Ong's leak in 2019, she came into City Hall to gather information about her next steps. During this time, I was sitting at my desk working while other City staff explained the leak adjustment process to Dr. Ong. I remember that Dr. Ong had a ACH draft for her utility account and had given written request to revoke the draft. City staff explained to Dr. Ong that the bill could not go unpaid as late charges would start to amass. She insisted that the leak was not her fault and she shouldn't have to pay the bill period. City staff offered her a utility arrangement plan, which would allow her to pay the bill in installments without incurring late fees. She left without creating an arrangement with the City and did not make any payment towards her account late November. If she had any correspondence with the Utility Clerk during that time, then I would not know. If you have any other questions or concerns, please contact me.

Kat Balbi
Assistant City Secretary
City of Garden Ridge
210-651-6632 (office)
210-651-9638 (fax)

City Secretary

From: Mayor
Sent: Thursday, May 28, 2020 2:25 PM
To: City Secretary
Subject: FW: WMAC Chair Resignation

Larry Thompson
Mayor
City of Garden Ridge
210-651-6632

From: Cyndie
Sent: Wednesday, May 20, 2020 10:52 AM
To: Mayor <Mayor@ci.garden-ridge.tx.us>; City Administrator <administrator@ci.garden-ridge.tx.us>
Subject:

Council,

It is with regret that I find I must resign from the Wildlife Commission for personal reasons, effective immediately. I have learned so much while serving and hope to be of service again in the future.

Thank you.

--

Cyndie Segovia



South Texas
Blood & Tissue Center

Give Blood

Save a life.

#TeamTiffany

GoTeamTiffany.org



Dear Donor,

We know everything's bigger in Texas, especially the difference we make when we work together. Why? Because as Texans, we take pride in our anthems, our sports teams, our barbecue, but most importantly our community.

As our South Texas communities slowly start to return to a "new normal," there's a high demand for blood as previously postponed surgeries are rescheduled. We estimate needing **500 donors a day** to keep up with demand.

"Right now, we are sending out 150 more units of blood every day than we're bringing in," said Elizabeth Waltman, Chief Operating Officer of STBTC. "Our community has always responded in times of need and we hope they will continue to answer the call caused by this pandemic."

We know it sounds like a lot to step out and give right now, but we assure you that we wouldn't continue to ask for help if it wasn't absolutely essential.

We also wouldn't ask you to do so without continuing to keep you safe. **Donations are currently by appointment only** to allow us to control donor flow. In addition, we continue to take the following safety measures:

- We follow social distancing guidelines with proper spacing in check-in areas, donor chairs, etc.
- We wear masks recommended by the CDC. Any donor without a mask will be offered one.
- Plus these [other protocols](#) we've implemented before, during, and after the donation process.

Here's more information about your upcoming blood drive sponsored by the [City of Garden Ridge](#) and the [Garden Ridge Lions](#):

Schedule your appointment today by clicking the drive name.

[Garden Ridge Community Center](#)

06/13/20 (09:00 am - 03:00 pm)

9400 Municipal Pkwy

Garden Ridge , TX 78266

As a thank you, you'll also receive the following:

- (1) \$10 H-E-B gift card
- Your **CHOICE** of thank-you gift from your online donor store. Choose an **eGift card** from hundreds of options like **Grubhub, Hulu & MORE!**

Can't make it to this drive? Schedule your donation at your [nearest donor room](#) or [community blood drive](#)!

[SAVE TIME WITH DONOR DOC ADVANCE](#)

Fill out your pre-donation health questionnaire **on the day of your scheduled donation**, before arriving, and we'll do our best to get you donating as quickly as possible.

[NOT ABLE TO MAKE YOUR APPOINTMENT? PLEASE LET US KNOW:](#)

- **Call 210-731-5590** (if you fall ill, a family member may call to cancel your appointment)
- Visit [your donor portal](#) to reschedule

This allows us the opportunity to schedule another lifesaving donation in your time slot.

GIVE BLOOD. Be Entered For A Chance to Score A
2020 FORD MUSTANG



Jordan Ford, Supporting San Antonio Is **In Our Blood.**



*A 2 year pre-paid lease on a 2020 Ford Mustang. Donate between May 21 - June 30, 2020 to be entered.



South Texas
Blood & Tissue Center



@connectforlife

SouthTexasBlood.org

Future Agenda Items

City Council

July 1, 2020, Regular Meeting

14 days before Meeting	(06/17/2020)	City Council and Staff items are due.
9 days before Meeting	(06/22/2020)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(06/25/2020)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(06/26/2020)	Post agenda packet to City Website.
Meeting Day	(07/01/2020)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Quarry Commission = Purple
 Wildlife Management Advisory Commission = Brown
 City Holiday = Orange
 Municipal Court = Gray
 City Events = Yellow (4th of July Parade/Event)

Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 5, 2020, Regular Meeting

14 days before Meeting	(07/22/2020)	City Council and Staff items are due.
9 days before Meeting	(07/27/2020)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(07/30/2020)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(07/31/2020)	Post agenda packet to City Website.
Meeting Day	(08/05/2020)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Wildlife Management Advisory Commission = Brown
 Municipal Court = Gray

Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

PENDING FUTURE AGENDA ITEMS

1. Design on Water Tanks at Well Site 9 and 10/Retainer Wall of City Hall...**McCaw**
2. Monitoring Wells in the City of Garden Ridge...**Arvidson**
3. Update on City-funded monument for Paul Davis Park... **Bower**
4. New Resident Package...**Swint & Bower**
5. Ethics Ordinance ... **8-30-17 City Council motion**
6. Website and Social Media Policy