



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, MARCH 4, 2020, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Cynthia Trevino, City Attorney
Ron Eberhardt, Police Chief
Jacob Parsons, Water Manager
Steven Steinmetz, Public Works Director
Linda Crosland, Librarian

City Commission Representatives Present:

Cynthia Shanahan-Segovia, Chair, Wildlife Management Advisory Commission
Dr. Jim Miller, Chair, Planning and Zoning Commission
Jesse Valdez, Chair, Water Commission
Johnell Holly, Chair, Quarry Commission

Other City Commissioners in Attendance:

Kitty Owen, Planning and Zoning Commissioner
Dr. Richard Carmichael, Water Commissioner

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, March 4, 2020, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

4. City/Employee Recognitions/Employee Introductions

a) Thank you note from Miriam Douglas to Officer McKay and Law Enforcement Officers.

Nancy Cain, City Administrator, stated a thank you note was received from Miriam Douglas to Officer McKay and Law Enforcement Officers for protecting the community.

b) Thank you note from Angie Morehead to Detective Osborn.

Nancy Cain, City Administrator, stated a thank you note was received from Angie Morehead to Detective Osborn for his compassion and encouragement while assisting her with incidents regarding her son.

c) Recognition of Employee Service Years with the City of Garden Ridge.

Nancy Cain, City Administrator, recognized City employees with anniversary dates in the month of March for their hard work, dedication, and tenure with the City of Garden Ridge. This recognition included: Eric Lowman-13 years, Sgt. Thoemke-3 years, Karen Ford-5 years, and Sgt. Dennis-5 years.

5. Citizen Comment Period – limited to 30 minutes total

Mayor Thompson reviewed the rules for Citizen Comment Period.

Ken Kneupper, 8891 Schoenthal Road, spoke regarding Comal ISD's upcoming bonds and technology in the classrooms.

Lily Barucky, Friends of the Library Chair, spoke regarding the Friends of the Garden Ridge Library organization honoring members volunteering in the community with a celebration scheduled for March 27th.

6. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the February 5, 2020, City Council Regular Meeting.**
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – January 31, 2020.**
- c) Destruction of City Records in accordance with the City of Garden Ridge Records Retention Plan.**
- d) Garden Ridge Police Department Racial Profiling Report.**
- e) Ordinance No. 226-032020 An Ordinance of the City Council of the City of Garden Ridge, Texas, declaring unopposed candidates in the May 2, 2020, General Election, elected to office; canceling the election; providing for severability; and declaring an effective date.**
- f) Request submitted by Garden Ridge Elementary School for an exception to Ordinance No. 22, Section 6. Pedestrian Traffic. to allow pedestrian traffic to cross Municipal Parkway between the hours of 7:00am and 8:00am on Friday, May 22, 2020.**

Mayor Pro-Tem McCaw requested to pull Consent Agenda Item f) for further discussion and clarification.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Swint, to approve Consent Agenda items a), b), c), d), and e). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Mayor Pro-Tem McCaw confirmed the request submitted by Garden Ridge Elementary School was contingent on the same conditions previously approved by City Council.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Arvidson, to approve Consent Agenda item f). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

7. Staff Reports

The following items are for discussion, consideration, and action.

a) City Administrator Monthly Activity Report.

Nancy Cain, City Administrator, stated she had nothing further to add to her report.

b) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the police department monthly activity report and spoke regarding the Refuse To Be A Victim® Seminar. Chief Eberhardt also spoke regarding upcoming dates for the Civilian Response to Active Shooter Events and Active Shooter Emergency Care Course, both open to Garden Ridge residents for free.

c) Public Works Monthly Activity Report.

Steven Steinmetz, Public Works Director, reviewed the public works monthly activity report and spoke regarding trapping and removing feral hogs in Georg Ranch and Trophy Oaks, use of the new crack sealing machine, and park equipment and maintenance. He addressed questions from Councilmembers.

d) Water Department Monthly Activity Report.

Jacob Parsons, Water Manager, reviewed the water department monthly activity report and addressed questions from Councilmembers.

e) Library Monthly Activity Report.

Linda Crosland, Librarian, reviewed the library monthly activity report and spoke regarding upcoming events at the Garden Ridge Library, encouraging citizens to RSVP and attend the celebration on March 27th.

8. City Engineer Projects Status Reports

Pat Lackey, City Engineer, reviewed the Trihydro Corporation – Engineering Report for March 2020 and addressed questions from Councilmembers. The topics of discussion included the following items: FM 2252 TxDOT Project and FM 2252 Wastewater Project.

9. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Dr. Miller provided City Council with an update on the topics discussed at the Commission's February meeting and spoke regarding the Draft Zoning Ordinance and legislative updates.

b) Quarry Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Holly stated the Commission did not meet in February; however, the Commission is seeking volunteers interested in serving on the Commission. He announced the next Quarry Commission regular meeting is scheduled for Monday, March 9th.

c) Water Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Valdez stated the Commission did not meet in February; however, the Commission has been working on their projects and activities in subcommittees. He announced the next Water Commission regular meeting is scheduled for Tuesday, March 24th.

d) Wildlife Management Advisory Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Segovia stated the Commission did not meet in February and announced the next Wildlife Management Advisory Commission regular meeting is scheduled for Monday, March 16th.

e) Garden Ridge Parks Committee:

1. Naming of pocket park on Fairview Circle.

1.1. Receive recommendation to name the park Eagle Scout Park.

Dr. Jim Miller, Parks Committee, stated the Committee voted to recommend to City Council the approval of naming the pocket park on Fairview Circle as Eagle Scout Park.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Swint, to approve the Parks Committee's recommendation and name the pocket park on Fairview Circle as Eagle Scout Park and establish a sign dedicating Eagle Scout Park. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Dr. Jim Miller, Parks Committee, provided City Council with an update on the Parks Committee's activities and leadership. He spoke regarding the EGGstravaganza event and park equipment and maintenance. Dr. Jim Miller thanked the citizens, organizations, and Mayor Thompson for assisting with the Paul Davis Park clean-up event.

f) Volunteer Garden Ridge!

1. Receive monthly activity update as applicable.

Dr. Jim Miller, *Volunteer Garden Ridge!*, stated there were no further updates at this time.

10. Approvals/Authorizations

a) Garden Ridge Market Days.

1. Discuss and take action on account funds and financial matters related to privatization of the Market.

Nancy Cain, City Administrator, spoke regarding the memo and recommendation submitted by Karen Ford, Finance/HR, related to the privatization of Garden Ridge Market Days and the remaining balance in the Garden Ridge Market Days account. She stated the remaining balance in the account is \$3,886.74, which needs to be distributed and authorization provided to close the account associated with the Market. She stated Karen Ford, Finance/HR, recommends that the remaining funds be distributed as follows:

- Reimburse the General Fund \$1,000.00 for the FY2020 seed money invested in the Market.
- Reimburse the General Fund \$1,723.32 for the FY2019 expenses incurred, which included supplies, salaries, payroll taxes, and retirement cost for employees who worked during the Market.
- Reimburse the Water Company \$1,163.42 to cover the redirected worktime of the Utility Clerk, who was assigned the responsibility to originally bring the Market to fruition.

The City Council discussed the memo and recommendation submitted by Karen Ford, Finance/HR. Nancy Cain, City Administrator, addressed questions from Councilmembers.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Arvidson, to approve the recommendation to close the Garden Ridge Market Days account and reimburse the General Fund and the Water Company with the remaining account funds as presented. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

b) City of Garden Ridge Shred Event Sponsorship Proposal submitted by Suzanne Kuntz Real Estate Team.

1. Discuss and take action on proposal.

Nancy Cain, City Administrator, spoke regarding the proposal submitted by Suzanne Kuntz Real Estate Team to sponsor the annual City of Garden Ridge Shred Event, adding sponsorship of this event would save the City approximately \$600. She stated the proposed date is Saturday, May 9th, from 10am-1pm in the City Hall parking lot with City staff verifying residency and a police officer monitoring documents and traffic flow.

Cynthia Trevino, City Attorney, spoke regarding the City's ability to contract for services and the legalities related to the use of City property, particularly pertaining to offering services to residents.

Mayor Thompson and Councilmembers thanked the Suzanne Kuntz Real Estate Team for offering to sponsor this event for the community.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Bower, to approve the City of Garden Ridge Shred Event Sponsorship Proposal submitted by Suzanne Kuntz Real Estate Team. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

11. Updates

a) City Administrator Reports.

1. Update on CIP projects.

Nancy Cain, City Administrator, stated the CIP projects have been closed out and thanked the Parks Committee.

2. Update on security upgrades at Paul Davis Park.

Chief Eberhardt provided City Council with an update on security upgrades at Paul Davis Park, stating the additional camera was added as requested by City Council and signs indicating activities may be under video or audio surveillance will be installed by the Public Works Department.

3. Update on Oak Wilt.

Steven Steinmetz, Public Works Director, provided City Council with an update on an Oak Wilt case within the City. He stated a meeting was conducted with Texas A&M Forest Service Biologist Mr. Edmonson and the affected property owners to discuss the situation as well as steps that will be taken for containment and treatment of Oak Wilt.

4. Update on Household Hazardous Waste Event and DEA National Prescription Drug Take Back Day.

Mayor Thompson spoke regarding the costs associated with conducting an annual Household Hazardous Waste Event in the manner that has been done in the past; therefore, the City is exploring opportunities and options to lower costs. He stated breaking up the events is an example of such opportunities and requested Chief Eberhardt provide information regarding the prescription drug disposal aspect of the event.

Chief Eberhardt stated Schertz EMS will no longer accept and dispose of bulk medical waste like they had previously offered; therefore, he contacted DEA and scheduled the City to participate in the DEA National Prescription Drug Take Back Day on April 25th.

Nancy Cain, City Administrator, spoke regarding her discussions relating to partnering with Comal County as well as working with Republic Services on ways to streamline the event and providing other resources and avenues to connect citizens to throughout the year.

b) Mayor's Projects.

1. Communication Report.

Mayor Thompson spoke regarding streaming of Commission meetings, placing numerous voting reminders on the City sign, and voter turnout in our precinct.

Mayor Thompson thanked Councilmember Swint for connecting the City with Danville Middle School's 7th grade writing contest and stated the winning essay was provided to citizens on the back of the March calendar.

2. Citizen Contact Report.

Mayor Thompson spoke regarding the Public Works Department removing a tree and debris blocking drainage in Arrowood and fixing a street sign in the Forest of Garden Ridge the same day as being notified by citizens.

Mayor Thompson spoke regarding concerns from citizens in the Forest of Garden Ridge and Wild Wind relating to construction equipment limiting sight distance from Tonkawa Pass. Mayor Thompson thanked the Police Department for addressing these concerns, stating the equipment and a large pile of dirt was moved.

3. TxDOT Coordination/FM 3009 Safety.

Mayor Thompson spoke regarding the change in speed limit on FM 3009, stating it was lowered to 50 mph for the bulk of area through the City. Mayor Thompson spoke regarding TxDOT coordination relating to traffic counters placed in neighborhoods without prior notification to the City.

12. Discussion of Future Agenda Items

None at this time.

13. Citizen Comment Period – limited to 20 minutes total

Mayor Thompson reviewed the rules for Citizen Comment Period.

Ken Kneupper, 8891 Schoenthal Road, spoke regarding events and teachers at various schools in Comal ISD.

14. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization; Boy Scouts and/or Girl Scouts; City of Garden Ridge sponsored events and outreach efforts; Comal ISD (Garden Ridge Elementary School/ Danville Middle School/Davenport High School); Counties (Bexar/Comal/Guadalupe); Garden Ridge Lions Club; Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol; Garden Ridge Women's Club; Greater Bexar County Council of Cities; Northeast Partnership.

Councilmember Arvidson spoke regarding Councilmembers receiving a tour of Davenport High School. Mayor Pro-Tem McCaw spoke regarding the Greater Bexar County Council of Cities discussion of the amount of pollution in the area. Mayor Pro-Tem McCaw also spoke regarding him and Mayor Thompson attending Bill Brown Elementary School in Comal ISD to speak with 3rd grade students about government.

15. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney.

1. To seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.
2. To seek legal advice regarding application of constitutional provisions related to use of city hall.

Mayor Thompson announced the City Council will recess at 7:50 p.m. and reconvene into Executive Session at 8:00 p.m., in accordance with Texas Government Code Section 551.071 – Consultation with Attorney to discuss and seek legal advice on the items stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 9:07 p.m.

16. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

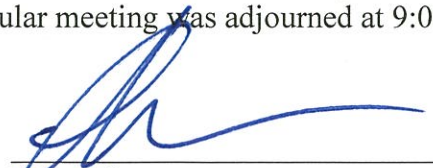
a) Take action on request submitted by Jeanette Baldwin, on behalf of Classical Conversations, for use of city hall on Saturday, April 25, 2020.

The City Council discussed the request being verbally rescinded; however, absent anything in writing, City Council recalled the item stated above for action.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Lantzy, to deny the request submitted by Jeanette Baldwin, on behalf of Classical Conversations, for use of city hall based on the fact that city hall is not a forum for public use. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

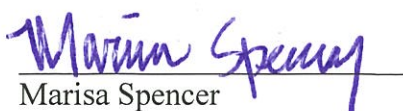
17. Adjournment

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Bower, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, March 4, 2020, City Council regular meeting was adjourned at 9:08 p.m. by Mayor Thompson.



Larry Thompson
Mayor

ATTEST



Marisa Spencer
City Secretary

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**SIGN IN TO SPEAK AT THE MARCH 4, 2020
CITY COUNCIL REGULAR MEETING
CITIZEN COMMENT PERIOD**

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

a) Respect and courtesy:

- i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
- ii. Show the City Council the same respect that you would like to be shown.
- iii. End your speaking at the time allotted below.

b) Speaking:

- i. First citizen comment period
 1. You are required to sign up to speak.
 2. You are limited to one 3-minute period.
- ii. Second citizen comment period
 1. You are not required to sign up.
 2. You are limited to one 2-minute period.
- iii. State your name and address before your comments begin.
- iv. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

NAME	ADDRESS	TELEPHONE NUMBER (OPTIONAL)	SUBJECT
1. KEN KNEPPER	8891 SCHOENTHAL RD	210-651-1197	SCHOOL BOND.
2. LILY BARUCKY	20806 Woodland Cove	210-651-4909	Friends of the Library
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MARCH 4, 2020
CITY COUNCIL REGULAR MEETING
SECOND CITIZEN COMMENT PERIOD

NAME	ADDRESS	SUBJECT
1. KEN KWEPPER	8891 SCHONTHARD	DAVENPORT DANVILLE -
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