



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA CITY COUNCIL SPECIAL MEETING MONDAY, MAY 11, 2020, 6:00 P.M.

The Garden Ridge City Council will meet in a special session on Monday, May 11, 2020, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Proclamations

- a) National Police Week and Peace Officers Memorial Day.

5. Election Items

The following items are for discussion, consideration, and action.

- a) Ordinance No. 226-032020, passed and approved on March 4, 2020, declared unopposed candidates in the May 2, 2020, General Election elected to office and canceled the election.
 - 1. Issue Certificates of Election and Administer Oaths of Office to John McCaw for City Council Place 1, Todd Arvidson for City Council Place 4, and Kay Bower for City Council Place 5.
- b) Election of Mayor Pro-Tem for a one-year period expiring May 2021.
- c) Designation of authorized signers on bank accounts held by the City of Garden Ridge with First United Bank and TexPool.

6. City/Employee Recognitions/Employee Introductions

- a) Thank you note from Kerry Ledford to Animal Services and Police Department.
- b) Thank you note from Trail Riders to Chief Eberhardt and Police Department.
- c) Thank you note from Councilmember Bower to the Public Works Department.
- d) Recognition of Employee Service Years with the City of Garden Ridge.

7. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

8. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes:
 - 1. February 20, 2020, City Council Special Meeting.
 - 2. March 4, 2020, City Council Regular Meeting.
 - 3. March 17, 2020, City Council Emergency Meeting.
 - 4. March 24, 2020, City Council Emergency Meeting.
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – February 29, 2020.
- c) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – March 31, 2020.
- d) Destruction of City records in accordance with the City of Garden Ridge Records Retention Plan.
- e) Interlocal Agreement between Comal County, Texas, and the City of Garden Ridge, Texas, regarding the installation and maintenance of no thru truck warning signage within the right-of-way of unincorporated county-maintained roadways.
- f) Request from First Assembly of God San Antonio, DBA Garden Ridge Assembly of God to continue leasing property located at 9375 Schoenthal Rd. for a period of one (1) year at the previously set rate of \$1,265 per month.

9. Staff Reports

The following items are for discussion, consideration, and action.

- a) City Administrator Monthly Activity Report.
 - Community and Event Center usage and financial report, Building Permits issued to date for residential, commercial and minor construction projects, City Council Idea/Suggestions, communication efforts, Citizen Concern/Input, upcoming events, and continuity of operations.
- b) Police Department Monthly Activity Report.
 - Traffic and Code Compliance Enforcement, criminal activity, upcoming events, and continuity of operations.
- c) Public Works Monthly Activity Report.
 - Street and right-of-way maintenance, drainage facility and easement maintenance, City parking lots and facility maintenance, Animal Services (domestic and wild), Oak Wilt, Public Works Projects, and continuity of operations.
- d) Water Department Monthly Activity Report.
 - Water pumping/usage from City wells, water system infrastructure maintenance, repairs and/or projects, leak adjustments, Water and/or Drought Management (current Watering Stage), and continuity of operations.
- e) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

10. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) FM 2252 Wastewater Project.

11. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission Recommendations and Possible Action:
 - 1. Receive monthly activity update as applicable.
- b) Quarry Commission Recommendations and Possible Action:
 - 1. Quarry Commission Place 5.
 - 1.1. Take action on recommendation to accept the resignation of Commissioner Holloway.
 - 1.2. Take action on recommendation for the appointment of Armando Diaz to the Quarry Commission Place 5 with term expiring September 30, 2021.
 - 2. Receive monthly activity update as applicable.
- c) Water Commission Recommendations and Possible Action:
 - 1. Receive monthly activity update as applicable.
- d) Wildlife Management Advisory Commission Recommendations and Possible Action:
 - 1. Receive monthly activity update as applicable.
- e) Garden Ridge Parks Committee:
 - 1. Receive monthly activity update as applicable.
- f) *Volunteer Garden Ridge!*
 - 1. Receive monthly activity update as applicable.

12. Approvals/Authorizations

The following items are for discussion, consideration, and action.

- a) COVID-19.
 - 1. Discuss status, updates, response, and matters related to the COVID-19 Virus.
 - 2. Take possible action on matters related to the COVID-19 Virus, if needed.

13. Updates

- a) City Administrator Reports.
 - 1. Update on Shred Event, Household Hazardous Waste Event, and DEA National Prescription Drug Take Back Day.
 - 2. Update on Oak Wilt.
- b) Mayor's Projects.
 - 1. Communication Report.
 - 2. Citizen Contact Report.
 - 3. TxDOT Coordination/FM 3009 Safety.

14. Discussion of Future Agenda Items

**15. Citizen Comment Period – limited to 20 minutes total
See “Rules for Citizens’ Participation” under Item 7.**

16. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization
Boy Scouts and/or Girl Scouts

City of Garden Ridge sponsored events and outreach efforts
Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
Counties (Bexar/Comal/Guadalupe)
Garden Ridge Lions Club
Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
Garden Ridge Women's Club
Greater Bexar County Council of Cities
Northeast Partnership

17. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney.
 1. To seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.
 2. To seek legal advice regarding requirements for Comal County Emergency Services and authority to contract for such services through an interlocal agreement.

18. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

19. Adjournment

AGENDA NOTICES:

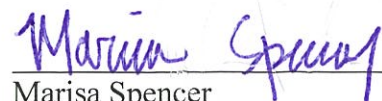
Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 4:30 p.m. on May 6, 2020, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Marisa Spencer
City Secretary

Proclamation

WHEREAS, in 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, the members of the Garden Ridge Police Department play an essential role in safeguarding the rights and freedoms of the citizens of Garden Ridge; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, it is fitting and proper that we express our gratitude for the dedicated service and courageous deeds of law enforcement officers and for the contributions they have made to the security and well-being of all our citizens.

NOW, THEREFORE, BE IT RESOLVED, that I, Larry Thompson, Mayor of Garden Ridge, Texas, call upon all citizens of Garden Ridge and upon all patriotic, civil, and educational organizations to observe the week of May 10 through 16, 2020, as

NATIONAL POLICE WEEK

I ask all citizens to join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER, call upon all citizens of Garden Ridge to observe May 15, 2020, as Peace Officers Memorial Day to honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty. To date we have lost 24,137 Peace Officers.

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of the Garden Ridge this 11th day of May, 2020.



Larry Thompson
Mayor

ORDINANCE NO. 226-032020

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, DECLARING UNOPPOSED CANDIDATES IN THE MAY 2, 2020, GENERAL ELECTION, ELECTED TO OFFICE; CANCELING THE ELECTION; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the General City Election was called on February 5, 2020, by Ordinance No. 224-022020, for the purpose of electing members to the City Council; and

WHEREAS, the City Secretary has certified on the attached "Certification of Unopposed Candidates" that each candidate on the ballot is unopposed for election to office; and

WHEREAS, the filing deadlines for placement on the ballot and declaration of write-in candidacy have passed; and

WHEREAS, under these circumstances, Texas Election Code authorizes the City Council to declare the unopposed candidates elected to office and cancel the election.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. UNOPPOSED CANDIDATES ELECTED TO OFFICE.

The following candidates are declared elected to office and shall be issued a certificate of election following the time the election would have been canvassed:

City Council, Place 1	John R. McCaw
City Council, Place 4	Todd A. Arvidson
City Council, Place 5	Kay Bower

SECTION 2. ELECTION CANCELED.

The election scheduled to be held on May 2, 2020, is hereby canceled in accordance with Section 2.053(a) of the Texas Election Code. A copy of this Ordinance will be posted on Election Day at each polling place that would have been used in the election.

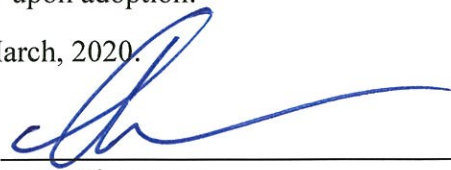
SECTION 3. SEVERABILITY.

If any portion of this Ordinance is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance shall remain in full force and effect.

SECTION 4. EFFECTIVE DATE.

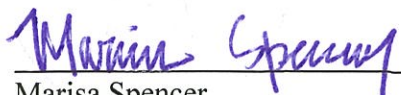
This Ordinance shall become effective immediately upon adoption.

PASSED AND APPROVED ON this 4th day of March, 2020.



Larry Thompson
Mayor

ATTEST:



Marisa Spencer
City Secretary

ORDENANZA NO. 226-032020

UNA ORDENANZA DEL AYUNTAMIENTO DE LA CIUDAD DE GARDEN RIDGE, TEXAS, DECLARANDO CANDIDATOS NO OPUESTOS EN LA ELECCIÓN GENERAL DEL 02 DE MAYO DE 2020, ELEGIDA A LA OFICINA; CANCELAR LA ELECCIÓN; PROPORCIONANDO SEPARABILIDAD; Y DECLARANDO UNA FECHA EFECTIVA.

POR CUANTO, la Elección General de la Ciudad fue convocada el 05 de febrero de 2020, por Ordenanza No. 224-022020, con el propósito de elegir miembros para el Ayuntamiento; y

POR CUANTO, el Secretario de la Ciudad ha certificado en la "certificación de candidatos sin oposición" adjunta que cada candidato en la boleta electoral no tiene oposición para ser elegido para el cargo; y

POR CUANTO, los plazos de presentación para la colocación en la boleta y la declaración de candidature por escrito han pasado; y

POR CUANTO, bajo estas circunstancias, el Código Electoral de Texas autoriza al Concejo Municipal a declarar a los candidatos sin oposición elegidos para el cargo y cancelar la elección.

AHORA, POR LO TANTO, SEA ORDENADO POR EL AYUNTAMIENTO DE LA CIUDAD DE GARDEN RIDGE, TEXAS, QUE:

SECCIÓN 1. CANDIDATOS SIN OPOSICIÓN ELEGIDOS A LA OFICINA.

Los siguientes candidatos se declaran elegidos para el cargo y se les expedirá un certificado de elección una vez que se haya realizado la elección:

Ayuntamiento, Lugar 1	John R. McCaw
Ayuntamiento, Lugar 4	Todd A. Arvidson
Ayuntamiento, Lugar 5	Kay Bower

SECCIÓN 2. ELECCIÓN CANCELADA.

La elección que, de lo contrario, se hubiera celebrado el 02 de mayo de 2020 por la presente cancela de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

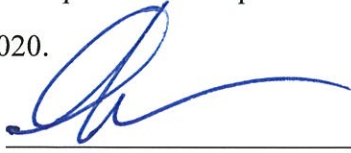
SECTION 3. SEVERABILITY.

Si cualquier parte de esta Ordenanza se considera inválida por un tribunal de jurisdicción competente, las disposiciones restantes de esta Ordenanza permanecerán en pleno vigor y efecto.

SECTION 4. EFFECTIVE DATE.

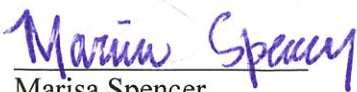
Esta Ordenanza entrará en vigor inmediatamente después de la adopción.

PASADO Y APROBADO el día 04 de marzo de 2020.



Larry Thompson
Alcalde

ATESTIGUAR:


Marisa Spencer
Secretario de la Ciudad



City of Garden Ridge

"A way of life, not just a place to live"

CERTIFICATION OF UNOPPOSED CANDIDATES CERTIFICACIÓN DE CANDIDATOS ÚNICOS

To: Presiding Officer of Governing Body

Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 2, 2020.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 02 de mayo de 2020.

List offices and names of candidates:

Lista de cargos y nombres de los candidatos:

City Council, Place One

Ayuntamiento, lugar uno

John R. McCaw

City Council, Place Four

Ayuntamiento, lugar cuatro

Todd A. Arvidson

City Council, Place Five

Ayuntamiento, lugar cinco

Kay Bower



Marisa Spencer

Signature Firma

Marisa Spencer

Printed Name Nombre en letra de molde

City Secretary

Title Puesto

February 18, 2020

Date of Signing Fecha de firma



In the name and by the authority of the

STATE OF TEXAS

*THIS IS TO CERTIFY, that pursuant to Ordinance No. 226-032020,
canceling the General Election that was scheduled to be held on*

May 2, 2020

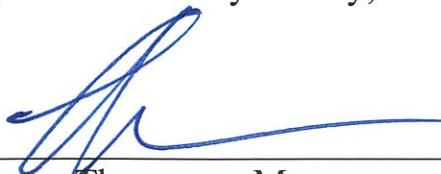
John McCaw

was duly elected unopposed to

ALDERMAN, PLACE ONE

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Garden Ridge, Texas, this the 11th day of May, 2020.





Larry Thompson, Mayor
Presiding Officer of Canvassing Authority



In the name and by the authority of the

STATE OF TEXAS

*THIS IS TO CERTIFY, that pursuant to Ordinance No. 226-032020,
canceling the General Election that was scheduled to be held on*

May 2, 2020

Todd Arvidson

was duly elected unopposed to

ALDERMAN, PLACE FOUR

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Garden Ridge, Texas, this the 11th day of May, 2020.



Larry Thompson, Mayor
Presiding Officer of Canvassing Authority



In the name and by the authority of the

STATE OF TEXAS

*THIS IS TO CERTIFY, that pursuant to Ordinance No. 226-032020,
canceling the General Election that was scheduled to be held on*

May 2, 2020

Kay Bower

was duly elected unopposed to

ALDERMAN, PLACE FIVE

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Garden Ridge, Texas, this the 11th day of May, 2020.



Larry Thompson, Mayor
Presiding Officer of Canvassing Authority

City Secretary

From: City Administrator
Sent: Monday, March 9, 2020 9:02 AM
To: City Secretary
Subject: FW: Thanks to Garden Ridge Animal Services and to the Garden Ridge Police Department

For Council packet in April. A thank you!

From: Kerry Ledford
Sent: Saturday, March 7, 2020 1:27 PM
To: City Administrator <administrator@ci.garden-ridge.tx.us>; Larry Thompson
<reberhardt@ci.garden-ridge.tx.us>; Daniel <dbellinger@ci.garden-ridge.tx.us>
Subject: Thanks to Garden Ridge Animal Services and to the Garden Ridge Police Department

Ron Eberhardt

I wanted to tell you about a satisfying incident I had with Garden Ridge Animal Services and the Garden Ridge Police Department yesterday. I live in Georg Ranch. Yesterday about 11 a.m. the guys doing my yard told me that there was a raccoon in my back yard trapped in a fence. They said that it looked like it was sick or something. I went out to look and it was in the ground trapped between two posts. It tried to get out, but its butt couldn't fit through and it couldn't go backwards. I called Garden Ridge Animal Control and left a message for Eric Lowman. I left both voice and text messages, and he came out in about 20 minutes. He came and saw the raccoon, and said that it was very old and seemed to be blind in one eye and mostly blind in the other. When he approached the raccoon, it snarled at him. He said that GRPD was on the way. About that time Officer Holly McKay walked up. She saw the raccoon, and the two decided that if it got away it could hurt someone, so they decided that it should be killed. Officer McKay took out her gun and prepared to shoot it in the head. She said that she was not a hunter, and I said that I wasn't either. You could tell that she didn't want to shoot it, but she pulled herself together and shot it in the head. It moved for a few seconds and then died. Eric removed it and took it to his truck, and Officer McKay reported that she fired a round and got information from me. I appreciate the strength it took for her to do that, and appreciate Eric for taking care of the problem.

Kerry Ledford
Garden Ridge

LEAF COUNTRY
ALAMO COUNTRY TICKETS
JDDJ
S.A.L.E. RIDE

Thank
You



CHIEF EBERHARDT -

WE WANT TO SAY A
BIG THANK YOU FOR
YOUR OFFICERS ASSISTANCE
IN ESCORTING US WHILE
ON THE S.A.L.E. RIDE
THIS YEAR. WE ALWAYS
APPRECIATE THE HELP IN
KEEPING EVERYONE SAFE.

KEAR COUNTRY
ARAND COUNTRY KICKERS
TRAIL RIDERS

City Secretary

From: Councilpl5
Sent: Wednesday, April 22, 2020 10:46 AM
To: City Administrator
Cc: City Secretary; Mayor
Subject: Praise for PW -

Please include the following in your May Council comments.

I want to express my “thanks”
to Public Works for picking up the work from Republic for our Dumpster Weekends.
Rather than shut down this great service we offer our citizens, they kept it going for us.
Thank you,
Kay

Sent from kPhone



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES

CITY COUNCIL SPECIAL MEETING

THURSDAY, FEBRUARY 20, 2020, 7:00 P.M.

(began upon conclusion of the Planning and Zoning Commission regular meeting)

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Cynthia Trevino, City Attorney
Pat Lackey, City Engineer

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the special meeting of the Garden Ridge City Council to order at 8:00 p.m. on Thursday, February 20, 2020, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

4. Approvals and Authorizations

The following are for discussion, consideration, and action.

Mayor Thompson spoke regarding this City Council special meeting mirroring the Planning and Zoning Commission regular meeting that just concluded, stating in the interest of expediency it was determined to conduct these separate meetings back to back. He also spoke regarding the differences between City Council and Commissions, stating all Commissions are recommending bodies to the City Council.

- a) **Petition by Shawn M. Willis on behalf of ACTC Investments, for property zoned Office and Professional (B-2), located at 18875 F.M. 2252, Garden Ridge, Texas, further described as Lot 10, Block 12, Forest of Garden Ridge Subdivision. The petition requests the following variances to Ordinance No. 13-122018, Section 6, Commercial Zones, 6.1. Office and Professional District (B-2):**
- **6.1.4.5. Impervious Cover:** Impervious coverage (buildings, pavements, etc.) shall not be more than one-third (1/3) of the lot area and must, in any case, allow adequate open area for wastewater treatment and disposal. The petition requests impervious cover of forty-two percent (42%).
 - **6.1.4.3. Side Yard:** Alley rights-of-way of fifteen (15) feet down each side property line shall provide access to the rear alley. The City shall determine required right-of-way improvements

based upon location, type, and density of projected structures. The petition requests to eliminate the side yard alley due to interference with natural drainage of the property.

1. Receive recommendation from Planning and Zoning Commission.

Chair Dr. Miller stated the Commission received a presentation from the petitioner, conducted a public hearing, and unanimously voted to recommend to City Council the approval of the petition by Shawn M. Willis on behalf of ACTC Investments requesting a variance to Ordinance No. 13-122018, Section 6. Commercial Zones, 6.1. Office and Professional District (B-2), Paragraph 6.1.4.5. Impervious Cover, to increase impervious cover from one-third (1/3) of the lot area to forty-two percent (42%) for the property located at 18875 F.M. 2252, Garden Ridge, Texas, further described as Lot 10, Block 12, Forest of Garden Ridge Subdivision.

Chair Dr. Miller stated the Commission received a presentation from the petitioner, conducted a public hearing, and unanimously voted to recommend to City Council the approval of the petition by Shawn M. Willis on behalf of ACTC Investments requesting a variance to Ordinance No. 13-122018, Section 6. Commercial Zones, 6.1. Office and Professional District (B-2), Paragraph 6.1.4.3. Side Yard, eliminating the side yard alley due to interference with natural drainage of the property located at 18875 F.M. 2252, Garden Ridge, Texas, further described as Lot 10, Block 12, Forest of Garden Ridge Subdivision.

2. Hold a public hearing.

Mayor Thompson opened the public hearing at 8:08 p.m. to receive comments for or against the petition.

Two (2) citizens spoke during the public hearing (see attached).

Mayor Thompson closed the public hearing at 8:13 p.m.

3. Discuss and take action on recommendation.

The City Council discussed the petition requesting variances to Ordinance No. 13-122018, Commercial Zones, the Office and Professional District, impervious cover variances and standards, and the site plans attached with the petition, posing additional questions to the petitioner, the City Engineer, the City Attorney, and City Staff.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve the Planning and Zoning Commission's recommendation and grant the variance to Ordinance No. 13-122018, Section 6. Commercial Zones, 6.1. Office and Professional District (B-2), Paragraph 6.1.4.5. Impervious Cover, to increase impervious cover from one-third (1/3) of the lot area to forty-two percent (42%), submitted by Shawn M. Willis on behalf of ACTC Investments, for property zoned Office and Professional (B-2), located at 18875 F.M. 2252, Garden Ridge, Texas, further described as Lot 10, Block 12, Forest of Garden Ridge Subdivision. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Lantzy, to approve the Planning and Zoning Commission's recommendation and grant the variance to Ordinance No. 13-122018, Section 6. Commercial Zones, 6.1. Office and Professional District (B-2), Paragraph 6.1.4.3. Side Yard, to eliminate the side yard alley due to interference with natural drainage of the property, submitted by Shawn M. Willis on behalf of ACTC Investments, for property zoned Office and Professional (B-2), located at 18875 F.M. 2252, Garden Ridge, Texas, further described as Lot 10, Block 12, Forest of Garden Ridge Subdivision. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Petition by Shawn M. Willis on behalf of ACTC Investments, for the issuance of a Special Use Permit for construction and operation of a one (1) story 8,974 square foot professional business office building, with associated sidewalks and parking spaces, on property zoned Office and Professional (B-2), located at 18875 F.M. 2252, Garden Ridge, Texas, further described as Lot 10, Block 12, Forest of Garden Ridge Subdivision.

1. Receive recommendation from Planning and Zoning Commission.

Chair Dr. Miller stated the Commission received a presentation from the petitioner, conducted a public hearing, and unanimously voted to recommend to City Council the approval of the petition by Shawn M. Willis on behalf of ACTC Investments for the issuance of a Special Use Permit for construction and operation of a one (1) story 8,974 square foot professional business office building, with associated sidewalks and parking spaces, on property zoned Office and Professional (B-2), located at 18875 F.M. 2252, Garden Ridge, Texas, further described as Lot 10, Block 12, Forest of Garden Ridge Subdivision.

2. Hold a public hearing.

Mayor Thompson opened the public hearing at 8:33 p.m. to receive comments for or against the petition.

Two (2) citizens spoke during the public hearing (see attached).

Mayor Thompson closed the public hearing at 8:35 p.m.

3. Discuss and take action on recommendation.

Mayor Thompson provided the petitioner the opportunity for any additional comments; the petitioner thanked the City Council and declined from any further comments.

The City Council discussed the petition for the issuance of a Special Use Permit and Ordinance No. 13-122018, posing additional questions to the petitioner, the City Engineer, the City Attorney, and City Staff.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve the Planning and Zoning Commission's recommendation and issue the Special Use Permit submitted by Shawn M. Willis on behalf of ACTC Investments, for construction and operation of a one (1) story 8,974 square foot professional business office building, with associated sidewalks and parking spaces, on property zoned Office and Professional (B-2), located at 18875 F.M. 2252, Garden Ridge, Texas, further described as Lot 10, Block 12, Forest of Garden Ridge Subdivision, to include the installation of a six foot (6') wooden fence that conforms to the standards of the Garden Ridge Bracken Homeowners Association between the property line of Lot 8, Block 12, The Woods of Bracken Subdivision and Lot 10, Block 12, Forest of Garden Ridge Subdivision, as shown on the Architectural Site Plan originally submitted. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

5. Citizen Comment Period – limited to 20 minutes total

No one wished to speak.

6. Adjournment

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Bower, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Thursday, February 20, 2020, City Council special meeting was adjourned at 8:40 p.m. by Mayor Thompson.

ATTEST

Marisa Spencer
City Secretary

Larry Thompson
Mayor

FEBRUARY 20, 2020, CITY COUNCIL SPECIAL MEETING

PUBLIC HEARING(1) – PETITION FOR VARIANCES

PLEASE WRITE YOUR NAME AND ADDRESS.

1. Billy Chamberlin 8810 Comanche Path
2. Rod Chamberlain 8807 Cherokee Path.

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FEBRUARY 20, 2020, CITY COUNCIL SPECIAL MEETING

PUBLIC HEARING(2) – PETITION FOR SPECIAL USE PERMIT

PLEASE WRITE YOUR NAME AND ADDRESS.

1. ROD CHAMBERLIN 8807 CHAOKEE PATH.

2. Billy Chamberlin 8810 Comanche Path

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City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, MARCH 4, 2020, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Cynthia Trevino, City Attorney
Ron Eberhardt, Police Chief
Jacob Parsons, Water Manager
Steven Steinmetz, Public Works Director
Linda Crosland, Librarian

City Commission Representatives Present:

Cynthia Shanahan-Segovia, Chair, Wildlife Management Advisory Commission
Dr. Jim Miller, Chair, Planning and Zoning Commission
Jesse Valdez, Chair, Water Commission
Johnell Holly, Chair, Quarry Commission

Other City Commissioners in Attendance:

Kitty Owen, Planning and Zoning Commissioner
Dr. Richard Carmichael, Water Commissioner

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, March 4, 2020, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

4. City/Employee Recognitions/Employee Introductions

a) Thank you note from Miriam Douglas to Officer McKay and Law Enforcement Officers.

Nancy Cain, City Administrator, stated a thank you note was received from Miriam Douglas to Officer McKay and Law Enforcement Officers for protecting the community.

b) Thank you note from Angie Morehead to Detective Osborn.

Nancy Cain, City Administrator, stated a thank you note was received from Angie Morehead to Detective Osborn for his compassion and encouragement while assisting her with incidents regarding her son.

c) Recognition of Employee Service Years with the City of Garden Ridge.

Nancy Cain, City Administrator, recognized City employees with anniversary dates in the month of March for their hard work, dedication, and tenure with the City of Garden Ridge. This recognition included: Eric Lowman-13 years, Sgt. Thoemke-3 years, Karen Ford-5 years, and Sgt. Dennis-5 years.

5. Citizen Comment Period – limited to 30 minutes total

Mayor Thompson reviewed the rules for Citizen Comment Period.

Ken Kneupper, 8891 Schoenthal Road, spoke regarding Comal ISD's upcoming bonds and technology in the classrooms.

Lily Barucky, Friends of the Library Chair, spoke regarding the Friends of the Garden Ridge Library organization honoring members volunteering in the community with a celebration scheduled for March 27th.

6. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the February 5, 2020, City Council Regular Meeting.**
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – January 31, 2020.**
- c) Destruction of City Records in accordance with the City of Garden Ridge Records Retention Plan.**
- d) Garden Ridge Police Department Racial Profiling Report.**
- e) Ordinance No. 226-032020 An Ordinance of the City Council of the City of Garden Ridge, Texas, declaring unopposed candidates in the May 2, 2020, General Election, elected to office; canceling the election; providing for severability; and declaring an effective date.**
- f) Request submitted by Garden Ridge Elementary School for an exception to Ordinance No. 22, Section 6. Pedestrian Traffic. to allow pedestrian traffic to cross Municipal Parkway between the hours of 7:00am and 8:00am on Friday, May 22, 2020.**

Mayor Pro-Tem McCaw requested to pull Consent Agenda Item f) for further discussion and clarification.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Swint, to approve Consent Agenda items a), b), c), d), and e). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Mayor Pro-Tem McCaw confirmed the request submitted by Garden Ridge Elementary School was contingent on the same conditions previously approved by City Council.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Arvidson, to approve Consent Agenda item f). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

7. Staff Reports

The following items are for discussion, consideration, and action.

a) City Administrator Monthly Activity Report.

Nancy Cain, City Administrator, stated she had nothing further to add to her report.

b) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the police department monthly activity report and spoke regarding the Refuse To Be A Victim® Seminar. Chief Eberhardt also spoke regarding upcoming dates for the Civilian Response to Active Shooter Events and Active Shooter Emergency Care Course, both open to Garden Ridge residents for free.

c) Public Works Monthly Activity Report.

Steven Steinmetz, Public Works Director, reviewed the public works monthly activity report and spoke regarding trapping and removing feral hogs in Georg Ranch and Trophy Oaks, use of the new crack sealing machine, and park equipment and maintenance. He addressed questions from Councilmembers.

d) Water Department Monthly Activity Report.

Jacob Parsons, Water Manager, reviewed the water department monthly activity report and addressed questions from Councilmembers.

e) Library Monthly Activity Report.

Linda Crosland, Librarian, reviewed the library monthly activity report and spoke regarding upcoming events at the Garden Ridge Library, encouraging citizens to RSVP and attend the celebration on March 27th.

8. City Engineer Projects Status Reports

Pat Lackey, City Engineer, reviewed the Trihydro Corporation – Engineering Report for March 2020 and addressed questions from Councilmembers. The topics of discussion included the following items: FM 2252 TxDOT Project and FM 2252 Wastewater Project.

9. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Dr. Miller provided City Council with an update on the topics discussed at the Commission's February meeting and spoke regarding the Draft Zoning Ordinance and legislative updates.

b) Quarry Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Holly stated the Commission did not meet in February; however, the Commission is seeking volunteers interested in serving on the Commission. He announced the next Quarry Commission regular meeting is scheduled for Monday, March 9th.

c) Water Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Valdez stated the Commission did not meet in February; however, the Commission has been working on their projects and activities in subcommittees. He announced the next Water Commission regular meeting is scheduled for Tuesday, March 24th.

d) Wildlife Management Advisory Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Segovia stated the Commission did not meet in February and announced the next Wildlife Management Advisory Commission regular meeting is scheduled for Monday, March 16th.

e) Garden Ridge Parks Committee:

1. Naming of pocket park on Fairview Circle.

1.1. Receive recommendation to name the park Eagle Scout Park.

Dr. Jim Miller, Parks Committee, stated the Committee voted to recommend to City Council the approval of naming the pocket park on Fairview Circle as Eagle Scout Park.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Swint, to approve the Parks Committee's recommendation and name the pocket park on Fairview Circle as Eagle Scout Park and establish a sign dedicating Eagle Scout Park. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Dr. Jim Miller, Parks Committee, provided City Council with an update on the Parks Committee's activities and leadership. He spoke regarding the EGGstravaganza event and park equipment and maintenance. Dr. Jim Miller thanked the citizens, organizations, and Mayor Thompson for assisting with the Paul Davis Park clean-up event.

f) Volunteer Garden Ridge!

1. Receive monthly activity update as applicable.

Dr. Jim Miller, *Volunteer Garden Ridge!*, stated there were no further updates at this time.

10. Approvals/Authorizations

a) Garden Ridge Market Days.

1. Discuss and take action on account funds and financial matters related to privatization of the Market.

Nancy Cain, City Administrator, spoke regarding the memo and recommendation submitted by Karen Ford, Finance/HR, related to the privatization of Garden Ridge Market Days and the remaining balance in the Garden Ridge Market Days account. She stated the remaining balance in the account is \$3,886.74, which needs to be distributed and authorization provided to close the account associated with the Market. She stated Karen Ford, Finance/HR, recommends that the remaining funds be distributed as follows:

- Reimburse the General Fund \$1,000.00 for the FY2020 seed money invested in the Market.
- Reimburse the General Fund \$1,723.32 for the FY2019 expenses incurred, which included supplies, salaries, payroll taxes, and retirement cost for employees who worked during the Market.
- Reimburse the Water Company \$1,163.42 to cover the redirected worktime of the Utility Clerk, who was assigned the responsibility to originally bring the Market to fruition.

The City Council discussed the memo and recommendation submitted by Karen Ford, Finance/HR. Nancy Cain, City Administrator, addressed questions from Councilmembers.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Arvidson, to approve the recommendation to close the Garden Ridge Market Days account and reimburse the General Fund and the Water Company with the remaining account funds as presented. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

b) City of Garden Ridge Shred Event Sponsorship Proposal submitted by Suzanne Kuntz Real Estate Team.

1. Discuss and take action on proposal.

Nancy Cain, City Administrator, spoke regarding the proposal submitted by Suzanne Kuntz Real Estate Team to sponsor the annual City of Garden Ridge Shred Event, adding sponsorship of this event would save the City approximately \$600. She stated the proposed date is Saturday, May 9th, from 10am-1pm in the City Hall parking lot with City staff verifying residency and a police officer monitoring documents and traffic flow.

Cynthia Trevino, City Attorney, spoke regarding the City's ability to contract for services and the legalities related to the use of City property, particularly pertaining to offering services to residents.

Mayor Thompson and Councilmembers thanked the Suzanne Kuntz Real Estate Team for offering to sponsor this event for the community.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Bower, to approve the City of Garden Ridge Shred Event Sponsorship Proposal submitted by Suzanne Kuntz Real Estate Team. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

11. Updates

a) City Administrator Reports.

1. Update on CIP projects.

Nancy Cain, City Administrator, stated the CIP projects have been closed out and thanked the Parks Committee.

2. Update on security upgrades at Paul Davis Park.

Chief Eberhardt provided City Council with an update on security upgrades at Paul Davis Park, stating the additional camera was added as requested by City Council and signs indicating activities may be under video or audio surveillance will be installed by the Public Works Department.

3. Update on Oak Wilt.

Steven Steinmetz, Public Works Director, provided City Council with an update on an Oak Wilt case within the City. He stated a meeting was conducted with Texas A&M Forest Service Biologist Mr. Edmonson and the affected property owners to discuss the situation as well as steps that will be taken for containment and treatment of Oak Wilt.

4. Update on Household Hazardous Waste Event and DEA National Prescription Drug Take Back Day.

Mayor Thompson spoke regarding the costs associated with conducting an annual Household Hazardous Waste Event in the manner that has been done in the past; therefore, the City is exploring opportunities and options to lower costs. He stated breaking up the events is an example of such opportunities and requested Chief Eberhardt provide information regarding the prescription drug disposal aspect of the event.

Chief Eberhardt stated Schertz EMS will no longer accept and dispose of bulk medical waste like they had previously offered; therefore, he contacted DEA and scheduled the City to participate in the DEA National Prescription Drug Take Back Day on April 25th.

Nancy Cain, City Administrator, spoke regarding her discussions relating to partnering with Comal County as well as working with Republic Services on ways to streamline the event and providing other resources and avenues to connect citizens to throughout the year.

b) Mayor's Projects.

1. Communication Report.

Mayor Thompson spoke regarding streaming of Commission meetings, placing numerous voting reminders on the City sign, and voter turnout in our precinct.

Mayor Thompson thanked Councilmember Swint for connecting the City with Danville Middle School's 7th grade writing contest and stated the winning essay was provided to citizens on the back of the March calendar.

2. Citizen Contact Report.

Mayor Thompson spoke regarding the Public Works Department removing a tree and debris blocking drainage in Arrowood and fixing a street sign in the Forest of Garden Ridge the same day as being notified by citizens.

Mayor Thompson spoke regarding concerns from citizens in the Forest of Garden Ridge and Wild Wind relating to construction equipment limiting sight distance from Tonkawa Pass. Mayor Thompson thanked the Police Department for addressing these concerns, stating the equipment and a large pile of dirt was moved.

3. TxDOT Coordination/FM 3009 Safety.

Mayor Thompson spoke regarding the change in speed limit on FM 3009, stating it was lowered to 50 mph for the bulk of area through the City. Mayor Thompson spoke regarding TxDOT coordination relating to traffic counters placed in neighborhoods without prior notification to the City.

12. Discussion of Future Agenda Items

None at this time.

13. Citizen Comment Period – limited to 20 minutes total

Mayor Thompson reviewed the rules for Citizen Comment Period.

Ken Kneupper, 8891 Schoenthal Road, spoke regarding events and teachers at various schools in Comal ISD.

14. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization; Boy Scouts and/or Girl Scouts; City of Garden Ridge sponsored events and outreach efforts; Comal ISD (Garden Ridge Elementary School/ Danville Middle School/Davenport High School); Counties (Bexar/Comal/Guadalupe); Garden Ridge Lions Club; Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol; Garden Ridge Women's Club; Greater Bexar County Council of Cities; Northeast Partnership.

Councilmember Arvidson spoke regarding Councilmembers receiving a tour of Davenport High School. Mayor Pro-Tem McCaw spoke regarding the Greater Bexar County Council of Cities discussion of the amount of pollution in the area. Mayor Pro-Tem McCaw also spoke regarding him and Mayor Thompson attending Bill Brown Elementary School in Comal ISD to speak with 3rd grade students about government.

15. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney.

- 1. To seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.**
- 2. To seek legal advice regarding application of constitutional provisions related to use of city hall.**

Mayor Thompson announced the City Council will recess at 7:50 p.m. and reconvene into Executive Session at 8:00 p.m., in accordance with Texas Government Code Section 551.071 – Consultation with Attorney to discuss and seek legal advice on the items stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 9:07 p.m.

16. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

a) Take action on request submitted by Jeanette Baldwin, on behalf of Classical Conversations, for use of city hall on Saturday, April 25, 2020.

The City Council discussed the request being verbally rescinded; however, absent anything in writing, City Council recalled the item stated above for action.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Lantzy, to deny the request submitted by Jeanette Baldwin, on behalf of Classical Conversations, for use of city hall based on the fact that city hall is not a forum for public use. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

17. Adjournment

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Bower, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, March 4, 2020, City Council regular meeting was adjourned at 9:08 p.m. by Mayor Thompson.

ATTEST

Larry Thompson
Mayor

Marisa Spencer
City Secretary

**SIGN IN TO SPEAK AT THE MARCH 4, 2020
CITY COUNCIL REGULAR MEETING
CITIZEN COMMENT PERIOD**

①

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 1. You are required to sign up to speak.
 2. You are limited to one 3-minute period.
 - ii. Second citizen comment period
 1. You are not required to sign up.
 2. You are limited to one 2-minute period.
 - iii. State your name and address before your comments begin.
 - iv. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

NAME	ADDRESS	TELEPHONE NUMBER (OPTIONAL)	SUBJECT
1. KEN KNEPPER	8891 SCHOENTHAL RD	210-651-1147	SCHOOL BOND.
2. LILY BARUCKY	20806 Woodland Cove	210 651-4909	Friends of the Library
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LAST SIGN

MARCH 4, 2020
CITY COUNCIL REGULAR MEETING
SECOND CITIZEN COMMENT PERIOD

NAME

ADDRESS

SUBJECT DAVENPORT

1. KEN KWEPPER

8891 SCHOENTHARD

DANVILLE -

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City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL EMERGENCY MEETING TUESDAY, MARCH 17, 2020, 3:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Ron Eberhardt, Chief of Police
Karen Ford, Finance/HR
Steven Steinmetz, Public Works Director
Jacob Parsons, Water Manager
Linda Crosland, Librarian

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the emergency special meeting of the Garden Ridge City Council to order at 3:00 p.m. on Tuesday, March 17, 2020, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

4. Citizen Comment Period: No one signed up to speak.

5. Approvals/Authorizations

The following are for discussion, consideration, and action.

a) Discussion and possible action on precautionary public health measures in reference to the COVID-19 Virus.

Mayor Thompson spoke regarding recommendations and actions taken by federal, state, and local leaders in reference to COVID-19. He stated that on March 13th, President Trump declared a National State of Emergency and Governor Abbott declared a State of Disaster for all 254 counties in the State of Texas. He further stated that a few large counties and cities in the State of Texas declared a local disaster due to this public health emergency. Mayor Thompson spoke regarding Councilmember Swint coordinating with volunteer organizations to provide food, supplies, resources, and any other items or services needed.

Mayor Thompson provided City Council with an update on meeting with Department Heads and implementing precautionary public health measures in reference to COVID-19, stating Department Heads did a great job working together and brainstorming ideas.

Each Department Head spoke regarding steps taken in their department to ensure continuity of operations while also limiting in-person contact to protect citizens and staff.

The City Council discussed the precautionary public health measures implemented on March 13, 2020 (see attached). The City Council agreed by consensus on the following additional measures:

- Water bill late fees/notice will not be issued during April 2020.
- Extend the closure of the Garden Ridge Library through April 2020, including cancellation of all Library activities.
- Extend cancellation of City Commission and Committee meetings through April 2020.
- Extend cancellation of rentals for the Garden Ridge Community and Event Center Wildflower Room and Bluebonnet Room through April 2020.
- Extend cancellation of reservations for Paul Davis Park Pavilions and Concession Hut through April 2020.
- Close City Hall Lobby through April 2020 with public access on an appointment only basis.
- Place signs at City parks encouraging citizens to follow all guidelines and recommendations set out by the Centers for Disease Control and Prevention.
- Approval of employee pay during self-quarantine, mandated quarantine, or shutdown.
- Discourage public gatherings within the City that violate federal and/or state guidance.

The City Council discussed working with Comal County and Comal Independent School District regarding their May election and use of the Council Chambers for early voting.

b) Discussion and possible action on an Ordinance declaring a local state of disaster and public health emergency in reference to the COVID-19 Virus.

Mayor Thompson spoke regarding discussions with Jeff Kelley, Comal County Emergency Management Coordinator, and stated County Judge Krause has not declared a local state of disaster. The City Council agreed by consensus to continue implementing precautionary public health measures and not take action on an ordinance declaring a local state of disaster and public health emergency at this time.

The City Council discussed testing standards and procedures. Mayor Thompson spoke regarding a dedicated hotline number for Comal County (830-221-1120) to address questions and concerns related to COVID-19 in addition to providing information to alleviate potential rumors.

6. Citizen Comment Period: No one wished to speak.

7. Adjournment

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, March 17, 2020, City Council emergency special meeting was adjourned at 4:53 p.m. by Mayor Thompson.

ATTEST

Larry Thompson
Mayor

Marisa Spencer
City Secretary



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL EMERGENCY MEETING TUESDAY, MARCH 24, 2020, 1:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Ron Eberhardt, Chief of Police
Karen Ford, Finance/HR
Steven Steinmetz, Public Works Director
Jacob Parsons, Water Manager
Linda Crosland, Librarian

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the emergency special meeting of the Garden Ridge City Council to order at 1:00 p.m. on Tuesday, March 24, 2020, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

4. Citizen Comment Period: No one signed up to speak.

5. Approvals/Authorizations

The following are for discussion, consideration, and action.

a) Discussion and possible action on precautionary public health measures in reference to the COVID-19 Virus.

Mayor Thompson spoke regarding recommendations and actions taken by federal, state, and local leaders in reference to COVID-19 as well as the precautionary public health measures already implemented by the City of Garden Ridge.

Mayor Thompson provided City Council with a brief update on meeting with Department Heads and requested each Department Head provide additional details regarding their individual departments. Each Department Head spoke regarding implementing protocols, work schedules, and additional steps taken in their department to ensure continuity of operations while also limiting in-person contact to protect citizens and staff.

The City Council discussed employees in quarantine as well as the essential personnel letter issued to City employees.

b) Discussion and possible action on an Ordinance declaring a local state of disaster and public health emergency in reference to the COVID-19 Virus.

The City Council discussed the proposed Ordinance to extend the Declaration of Local Disaster for the City of Garden Ridge declared on March 19th by Mayor Thompson. Mayor Thompson spoke regarding some large cities and counties in the state implementing orders to stay home; however, those orders also include lengthy exceptions. Mayor Thompson provided City Council with an update on discussions with Jeff Kelley, Comal County Emergency Management Coordinator, and encouraged Councilmembers to consider that Comal County has not issued any orders that are more stringent than the proposed Ordinance.

Mayor Thompson spoke regarding the proposed Ordinance, stating the duration of the Declaration as well as the rules and regulations set out in Exhibit A mirror Governor Abbott's Executive Order GA-08, issued on March 18th. Mayor Thompson requested City Secretary Marisa Spencer to update City Council on her discussions with the City Attorney regarding Section 6. Emergency Powers. Marisa Spencer, City Secretary, stated City Council can grant the Mayor authority to update rules and regulations set out in Exhibit A or measures set out in Exhibit B as necessary to respond to the evolving circumstances of this outbreak during the duration of the Declaration without the issuance of a new Declaration.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Bower, to approve Ordinance No. 227-032020 An Ordinance of the City Council of the City of Garden Ridge, Texas, extending a Declaration of Local Disaster; establishing rules and regulations for the duration of the disaster; restricting certain activities; providing a cumulative and savings clause; providing for severability; and declaring an effective date. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. Citizen Comment Period: No one wished to speak.

7. Adjournment

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, March 24, 2020, City Council emergency special meeting was adjourned at 2:13 p.m. by Mayor Thompson.

ATTEST

Larry Thompson
Mayor

Marisa Spencer
City Secretary

CITY OF GARDEN RIDGE

MONTHLY ACCOUNT BALANCES & INTEREST RATES

PERIOD ENDED AS OF 02/29/2020

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 123,393.38	0.00%
GF MONEY MARKET	3,430,388.60	1.86%
PEG CAPITAL FEES	35,257.61	1.86%
TEXPOOL INVESTMENTS	6,586.21	1.5908%
FARMERS MARKET	3,890.55	1.05%
2017 I&S	2,116.94	1.86%
2012 I&S	26,794.19	1.86%
2012 REFI	8,749.69	1.86%
2015 I&S	43,012.51	1.86%
TEXPOOL WATER IMPACT FEES	170,144.91	1.5908%
TEXPOOL STREET IMPACT FEES	58,884.02	1.5908%
CONSTRUCTION BOND	138,814.22	1.86%
2015 CIP PROJECT	1,211.38	1.86%
ASSET/FORFEITURE - STATE	98.07	0.00%
ASSET/FORFEITURE - FED	259,542.82	1.86%
TOTAL CITY FUNDS	\$ 4,308,885.10	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
TEXPOOL WATER INVEST	\$ 2,230.99	1.5908%
WATER SURCHARGE	147,446.56	1.86%
OPERATING ACCOUNT	1,457,988.05	1.86%
TOTAL WATER FUNDS	\$ 1,607,665.60	
TOTAL ALL ACCOUNTS	\$ 5,916,550.70	

CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
CURRENT AND YEAR TO DATE AS OF 02/29/2020

GENERAL FUND	BALANCE
GF Operational Checking	\$ 123,393.38
GF Money Market	3,430,388.60
TexPool Investments	6,586.21
Restricted Amounts	(299,622.06)
TOTAL AVAILABLE FUNDS	\$ 3,260,746.13

WATER FUND	BALANCE
Operational Checking	\$ 1,457,988.05
TexPool Water Invest	2,230.99
Water Surcharge	147,446.56
Restricted Amounts	(216,086.79)
TOTAL AVAILABLE FUNDS	\$ 1,391,578.81

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 CURRENT AND YEAR TO DATE AS OF 02/29/2020

GENERAL FUND	Feb-20	YTD	FY 2020 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 277,527.01	\$ 2,287,780.36	\$ 2,933,251.00	78.0%	\$ 645,470.64
EXPENDITURES					
ADMINISTRATION	47,159.33	273,302.28	768,797.00	35.5%	495,494.72
COURT	4,821.76	37,226.02	85,586.00	43.5%	48,359.98
POLICE	81,137.38	538,739.57	1,324,104.00	40.7%	785,364.43
PUBLIC FACILITIES	46,382.31	230,216.70	593,957.00	38.8%	363,740.30
COMMUNITY CENTER	4,783.20	25,198.70	61,295.00	41.1%	36,096.30
LIBRARY	6,365.48	39,704.43	96,182.00	41.3%	56,477.57
FARMERS MARKET	1,450.18	6,499.37	-		(6,499.37)
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	192,099.64	1,150,887.07	2,929,921.00	39.3%	1,779,033.93
REVENUE +/- EXPENDITURES	<u>\$ 85,427.37</u>	<u>\$ 1,136,893.29</u>	<u>\$ 3,330.00</u>		<u>\$ (1,133,563.29)</u>

WATER FUND	Feb-20	YTD	FY 2020 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 85,704.33	\$ 569,167.39	\$ 1,785,110.00	31.9%	\$ 1,215,942.61
EXPENDITURES	168,241.90	544,164.59	1,342,120.00	40.5%	797,955.41
REVENUE +/- EXPENDITURES	<u>(82,537.57)</u>	<u>25,002.80</u>	<u>442,990.00</u>		<u>417,987.20</u>
BALANCE SHEET PMTS					
BOND PRINCIPLE PMTS	441,200.00	441,200.00	442,600.00		1,400.00
AUTO LEASE PMT	-	-	-		-
NET POSITION	<u>\$ (523,737.57)</u>	<u>\$ (416,197.20)</u>	<u>\$ 390.00</u>		<u>\$ 416,587.20</u>

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER PERIOD ENDED AS OF 02/29/2020

REVENUES	YTD	Budget
RENTALS	\$ 18,795.00	32,000.00
DEPOSITS	4,750.00	11,000.00
CLEAN-UP FEES	1,500.00	2,250.00
DEPOSITS REFUNDED	(6,700.00)	(12,000.00)
DONATIONS	-	-
TOTAL REVENUES	18,345.00	33,250.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	1,041.07	1,561.00
MANAGER FEES	7,148.25	17,100.00
COMPUTER/INTERNET	724.10	1,644.00
TELEPHONE	282.00	600.00
UTILITIES	3,651.47	10,600.00
MAINTENANCE	2,875.71	9,300.00
SUPPLIES	110.56	1,260.00
CLEANING	2,360.53	5,730.00
EQUIPMENT	305.01	500.00
MARKETING	-	1,000.00
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	18,498.70	49,295.00
NET POSITION	\$ (153.70)	\$ (16,045.00)

Garden Ridge

Farmers Market

	Feb-20	Feb Booths	Total FY20	YTD Booths
Revenue				
Vendor Revenue	1,084.00	86	9,543.77	296
Management Fees	(1,206.15)		(4,402.57)	
Paypal Fees	(39.93)		(289.89)	
Net Vendor Revenue	(162.08)		4,851.31	
City Funding	0.00		1,000.00	
Interest Earned	3.81		12.02	
Other Revenue	3.81		1,012.02	
Total Revenue	(158.27)		5,863.33	
Expenditures				
Wages Reg & OT	143.64		672.51	
Wages Taxes/Retire	22.51		105.39	
Equipment Rental	0.00		96.17	
Marketing	37.95		517.78	
Misc. Supplies	165.87		580.93	
Total Expenditures	369.97		1,972.78	
Net Position	(528.24)		3,890.55	

Management's Discussion and Analysis of Results of Operations – February 2020

GENERAL FUND

Cash

The February 29th Unrestricted Fund Balance is \$3,260.7k.

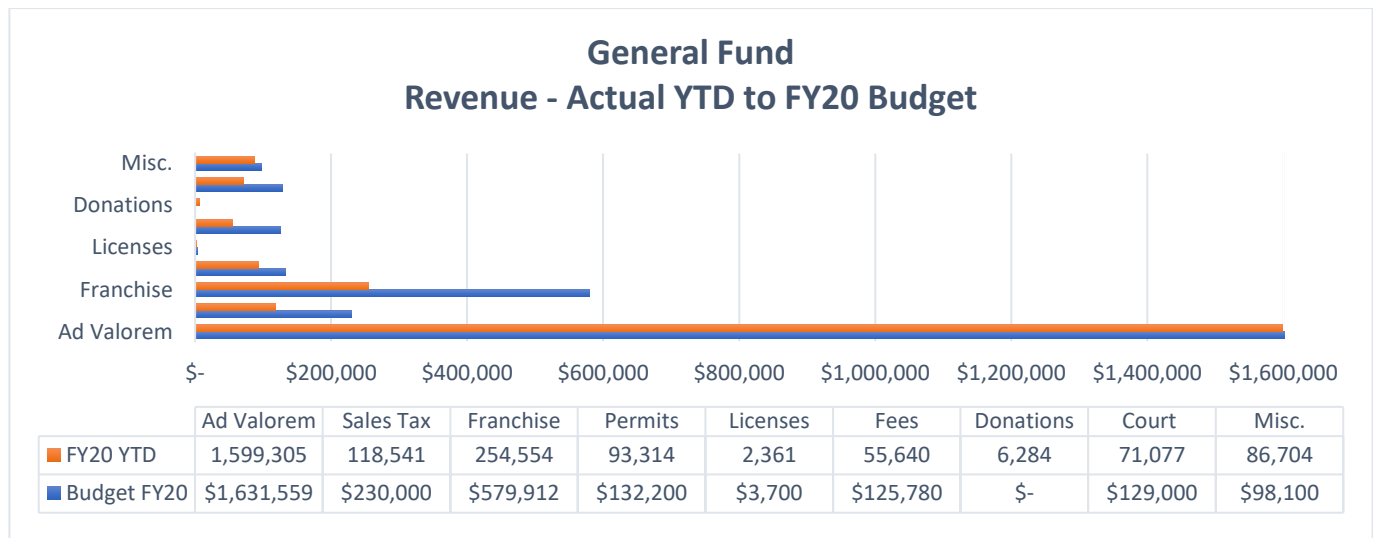
Revenue

Ad Valorem Tax collections for February total \$55.5k. YTD collections total \$1,594.7k or 98.3% of the \$1,622.6k budgeted for FY20.

YTD Sales Tax collections total \$118.5k or 51.5% of the budgeted \$230k.

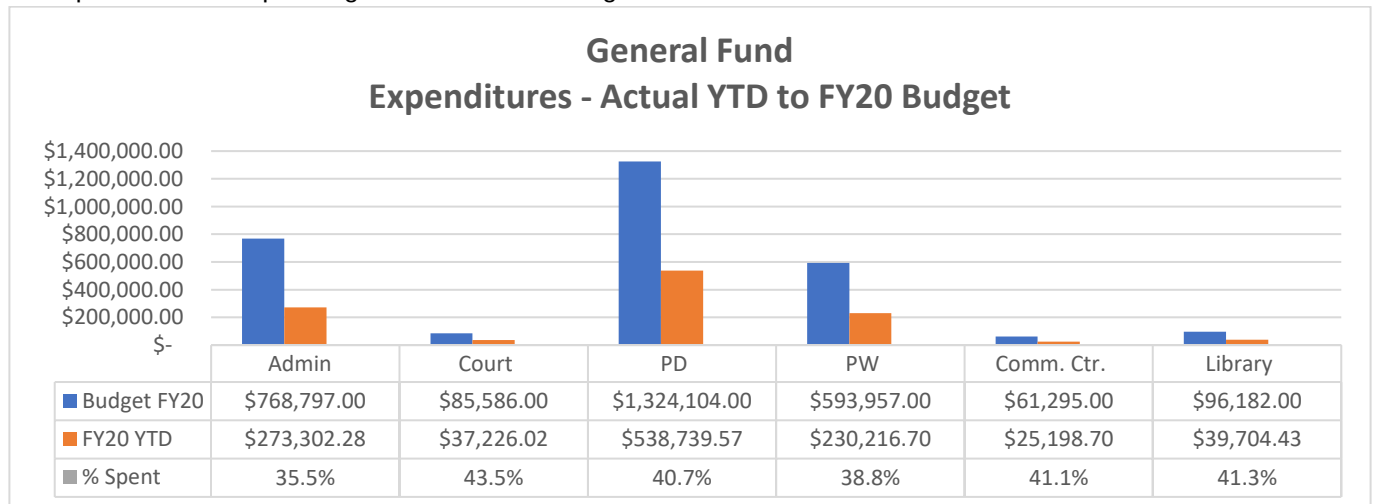
Building Permits YTD are currently at 70.5% or \$91.6k of the \$130k budgeted.

YTD revenue for Trash Collections total \$32.5k or 44.5% vs \$35.2k and 48.3% for the same period of the prior year. \$73k was budgeted for both years.



Expenditures

All departments are operating within the FY20 budget.



WATER FUND

Meters

Current meters for February 2020 total 1667 vs 1633 for February 2019.

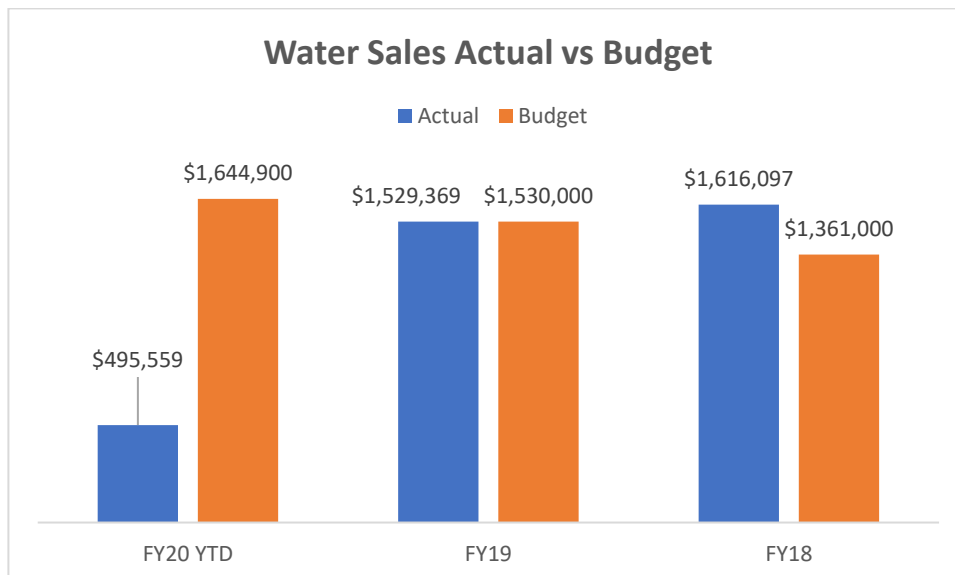
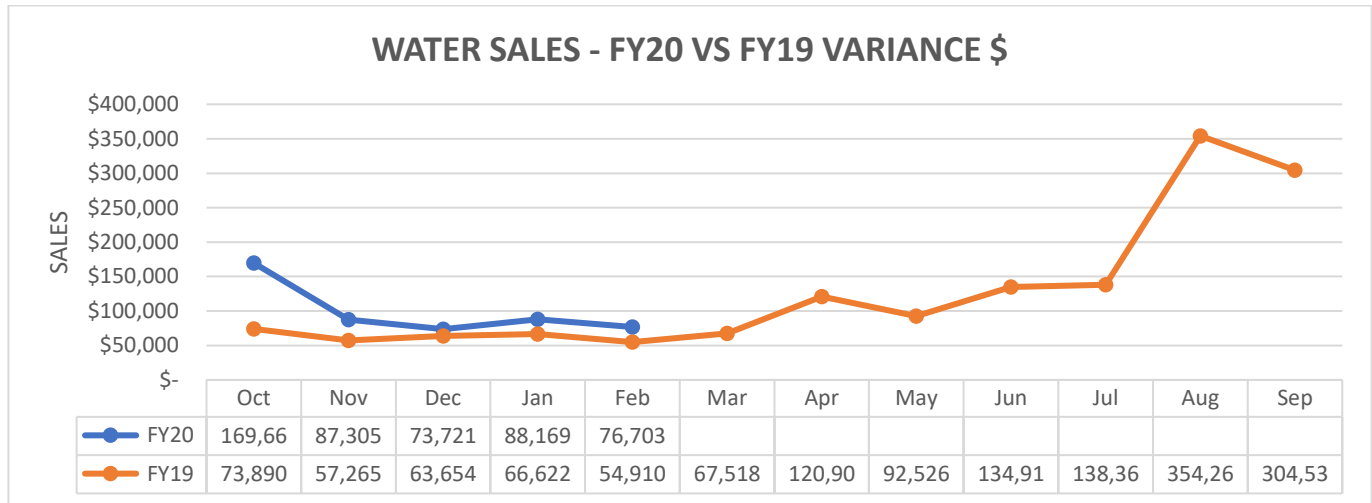
Cash

The February 29th Unrestricted Fund Balance is \$1,391.6k.

Revenue

YTD Total Revenue totals \$569.2k vs the previous year at \$375.5k. Total Revenue is at 31.9% of the \$1.785.1k budgeted for FY20.

Water Sales YTD total \$495.6k or 30.1% of the \$1,644.9k FY20 budget, compared to the same period last year which was 20.7% of the \$1.530k FY19 budget.

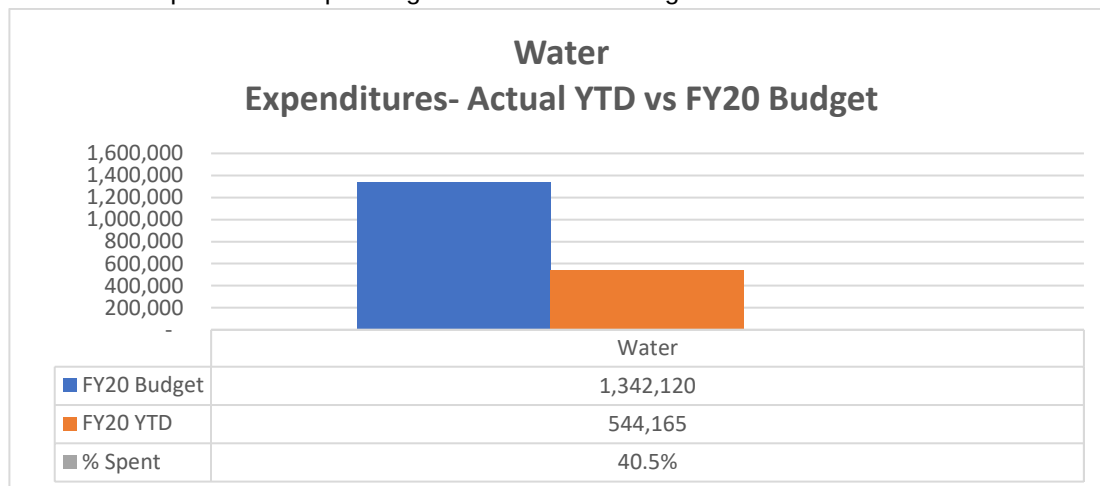


Meter Installations to date total \$15.9k vs \$13.2k for the same period of FY19.

Expenditures

Cash of \$555.9k was transferred to the Interest & Sinking Fund for bond payments of which \$114.7k was interest. The next bond payments are due in August 2020.

The Water department is operating within the FY20 budget.



Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$689.2k of the \$724k budget for FY20.

Expenditures

February bond payments total \$1,174.5k. Next bond payments are due in August 2020.

Capital Improvements Fund

Cash Balance

The 2015 CIP Project Balance is \$1.2k. *(Balance reflects only items that have been presented for payment.)*

Water Impact Fee Balance is \$170.1K.

Street Impact Balance is \$58.8k.

Revenue

Total YTD Interest earned for all CIF accounts is \$1.7k.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$259.6k.

Revenue

Asset seizure revenue totaled \$25.5k for the month bringing the FY20 total to \$39.6k.

Expenditures

Supplies purchased total \$2.7k.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

CITY OF GARDEN RIDGE

MONTHLY ACCOUNT BALANCES & INTEREST RATES

PERIOD ENDED AS OF 03/31/2020

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 195,652.59	0.00%
GF MONEY MARKET	3,319,408.13	1.19%
PEG CAPITAL FEES	35,291.18	1.16%
TEXPOOL INVESTMENTS	6,591.85	1.0034%
FARMERS MARKET	-	0.67%
2017 I&S	2,118.91	1.14%
2012 I&S	35,030.89	1.08%
2012 REFI	16,009.63	0.98%
2015 I&S	51,959.51	1.65%
TEXPOOL WATER IMPACT FEES	170,289.91	1.0034%
TEXPOOL STREET IMPACT FEES	58,934.18	1.0034%
CONSTRUCTION BOND	138,956.26	1.19%
2015 CIP PROJECT	1,202.75	1.67%
ASSET/FORFEITURE - STATE	98.07	0.00%
ASSET/FORFEITURE - FED	249,501.91	1.20%
TOTAL CITY FUNDS	\$ 4,281,045.77	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
TEXPOOL WATER INVEST	\$ 2,232.89	1.0034%
WATER SURCHARGE	147,589.97	1.19%
OPERATING ACCOUNT	1,480,620.48	1.18%
TOTAL WATER FUNDS	\$ 1,630,443.34	
TOTAL ALL ACCOUNTS	\$ 5,911,489.11	

CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
CURRENT AND YEAR TO DATE AS OF 03/31/2020

GENERAL FUND	BALANCE
GF Operational Checking	\$ 195,652.59
GF Money Market	3,319,408.13
TexPool Investments	6,591.85
Restricted Amounts	(288,484.42)
TOTAL AVAILABLE FUNDS	\$ 3,233,168.15

WATER FUND	BALANCE
Operational Checking	\$ 1,480,620.48
TexPool Water Invest	2,232.89
Water Surcharge	147,589.97
Restricted Amounts	(180,151.06)
TOTAL AVAILABLE FUNDS	\$ 1,450,292.28

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES
CURRENT AND YEAR TO DATE AS OF 03/31/2020

GENERAL FUND	Mar-20	YTD	FY 2020 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 98,901.64	\$ 2,386,682.00	\$ 2,933,251.00	81.4%	\$ 546,569.00
EXPENDITURES					
ADMINISTRATION	48,306.40	321,608.68	768,797.00	41.8%	447,188.32
COURT	5,488.81	42,714.83	85,586.00	49.9%	42,871.17
POLICE	79,223.73	617,963.30	1,324,104.00	46.7%	706,140.70
PUBLIC FACILITIES	39,310.46	269,527.16	593,957.00	45.4%	324,429.84
COMMUNITY CENTER	4,535.84	29,734.54	61,295.00	48.5%	31,560.46
LIBRARY	7,277.71	46,982.14	96,182.00	48.8%	49,199.86
FARMERS MARKET	-	6,499.37	-		(6,499.37)
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	184,142.95	1,335,030.02	2,929,921.00	45.6%	1,594,890.98
REVENUE +/- EXPENDITURES	<u>\$ (85,241.31)</u>	<u>\$ 1,051,651.98</u>	<u>\$ 3,330.00</u>		<u>\$ (1,048,321.98)</u>

WATER FUND	Mar-20	YTD	FY 2020 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 103,020.39	\$ 672,187.78	\$ 1,785,110.00	37.7%	\$ 1,112,922.22
EXPENDITURES	49,603.35	593,767.94	1,342,120.00	44.2%	748,352.06
REVENUE +/- EXPENDITURES	<u>53,417.04</u>	<u>78,419.84</u>	<u>442,990.00</u>		<u>364,570.16</u>
BALANCE SHEET PMTS					
BOND PRINCIPLE PMTS	-	441,200.00	442,600.00		1,400.00
AUTO LEASE PMT	-	-	-		-
NET POSITION	<u>\$ 53,417.04</u>	<u>\$ (362,780.16)</u>	<u>\$ 390.00</u>		<u>\$ 363,170.16</u>

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER PERIOD ENDED AS OF 03/31/2020

REVENUES	YTD	Budget
RENTALS	\$ 19,690.00	32,000.00
DEPOSITS	5,150.00	11,000.00
CLEAN-UP FEES	1,500.00	2,250.00
DEPOSITS REFUNDED	(8,500.00)	(12,000.00)
DONATIONS	-	-
TOTAL REVENUES	17,840.00	33,250.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	1,041.07	1,561.00
MANAGER FEES	9,138.25	17,100.00
COMPUTER/INTERNET	871.10	1,644.00
TELEPHONE	282.00	600.00
UTILITIES	3,991.93	10,600.00
MAINTENANCE	2,875.71	9,300.00
SUPPLIES	188.94	1,260.00
CLEANING	2,540.53	5,730.00
EQUIPMENT	305.01	500.00
MARKETING	-	1,000.00
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	21,234.54	49,295.00
NET POSITION	\$ (3,394.54)	\$ (16,045.00)

Management's Discussion and Analysis of Results of Operations – March 2020

GENERAL FUND

Cash

The March 31st Unrestricted Fund Balance is \$3,233.2k.

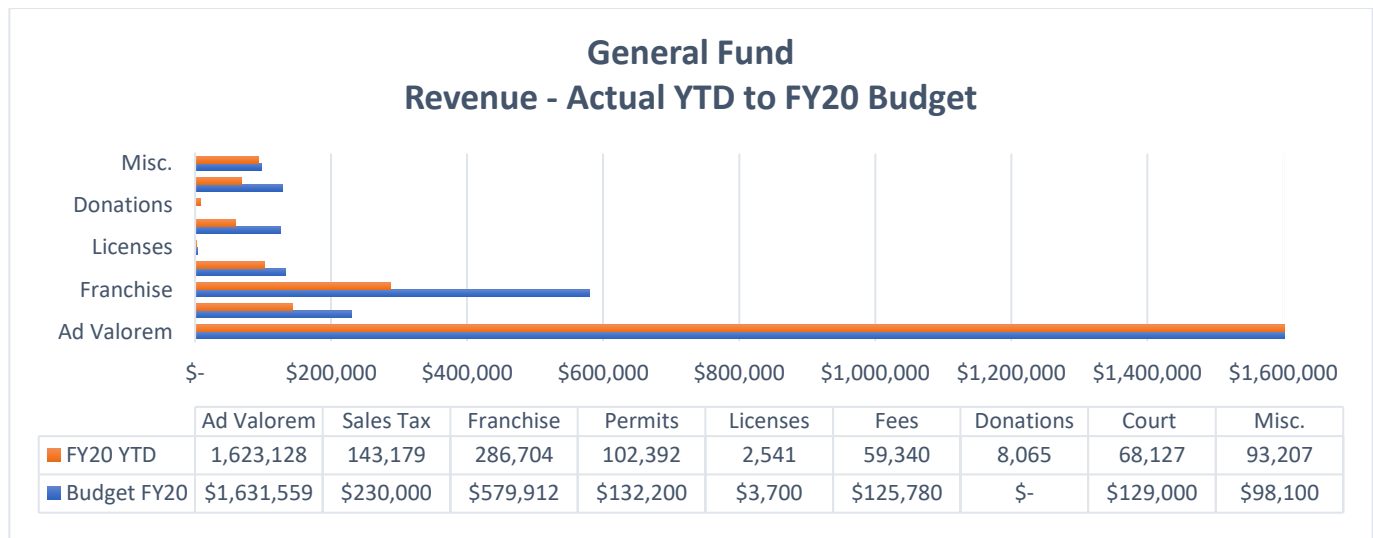
Revenue

Ad Valorem Tax collections for March total \$23.1k. YTD collections total \$1,617.8k or 99.7% of the \$1,622.6k budgeted for FY20.

YTD Sales Tax collections total \$143.2k or 62.3% of the budgeted \$230k.

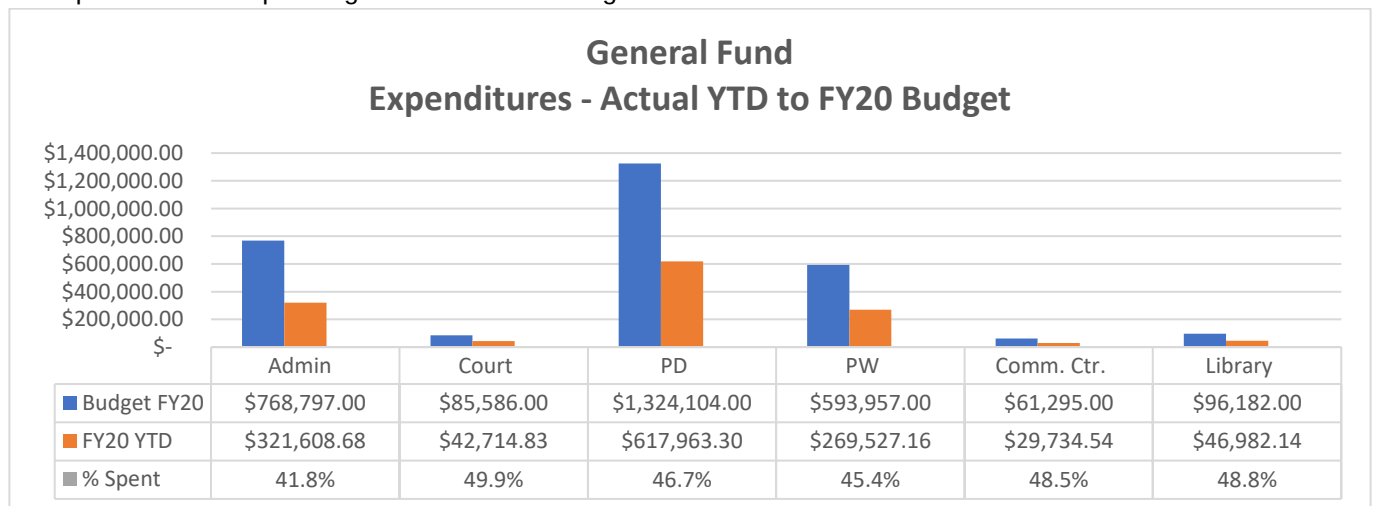
Building Permits YTD are currently at 77.5% or \$100.7k of the \$130k budgeted.

YTD revenue for Trash Collections total \$39.3k or 53.8% vs \$41.6k and 57% for the same period of the prior year. \$73k was budgeted for both years.



Expenditures

All departments are operating within the FY20 budget.



WATER FUND

Meters

Current meters for March 2020 total 1670 vs 1635 for March 2019.

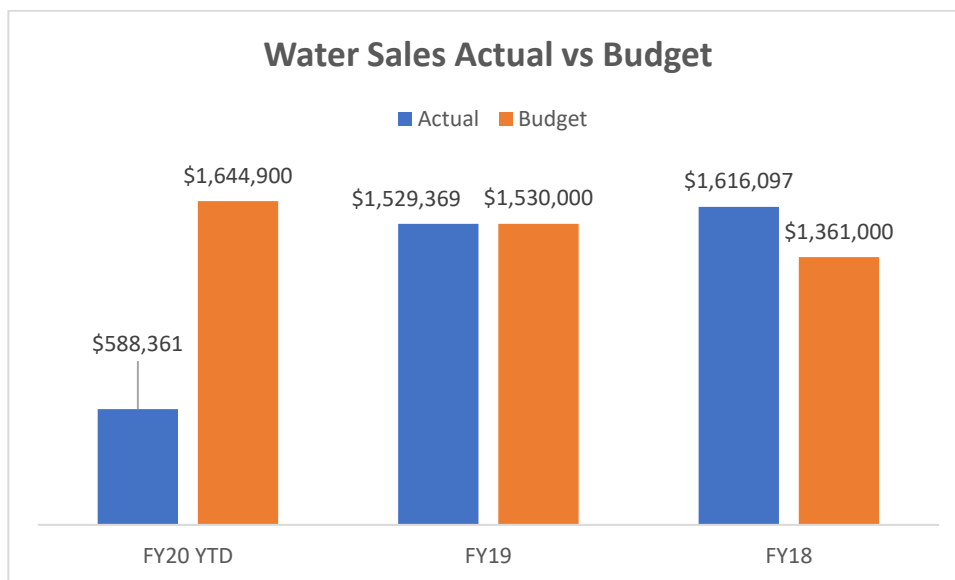
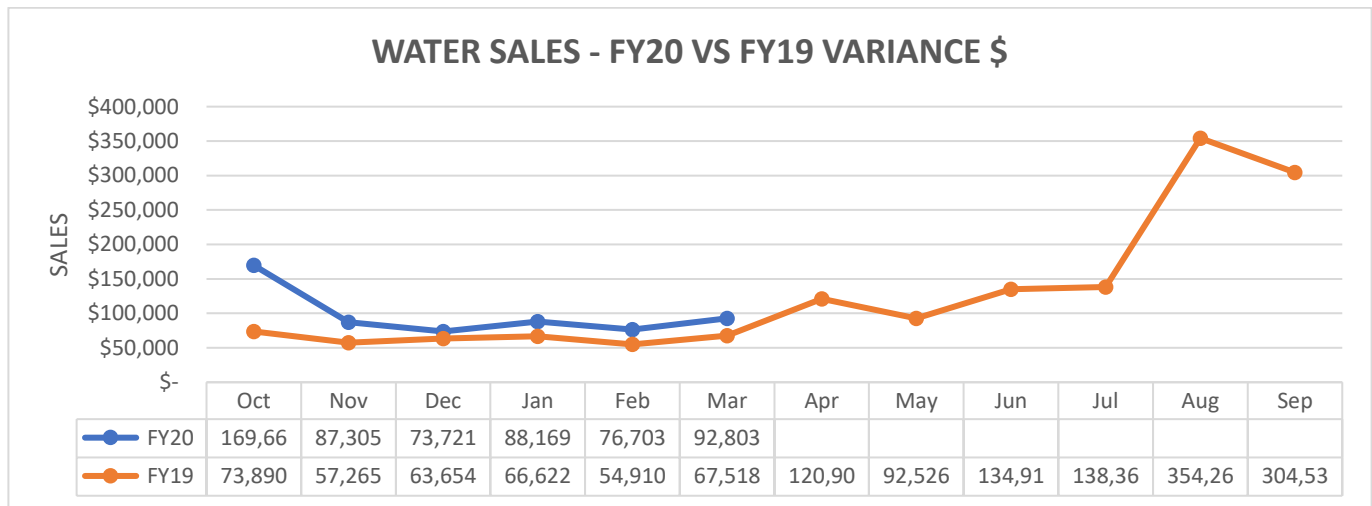
Cash

The March 31st Unrestricted Fund Balance is \$1,450.3k.

Revenue

YTD Total Revenue totals \$672.2k vs the previous year at \$451.6k. Total Revenue is at 37.7% of the \$1.785.1k budgeted for FY20.

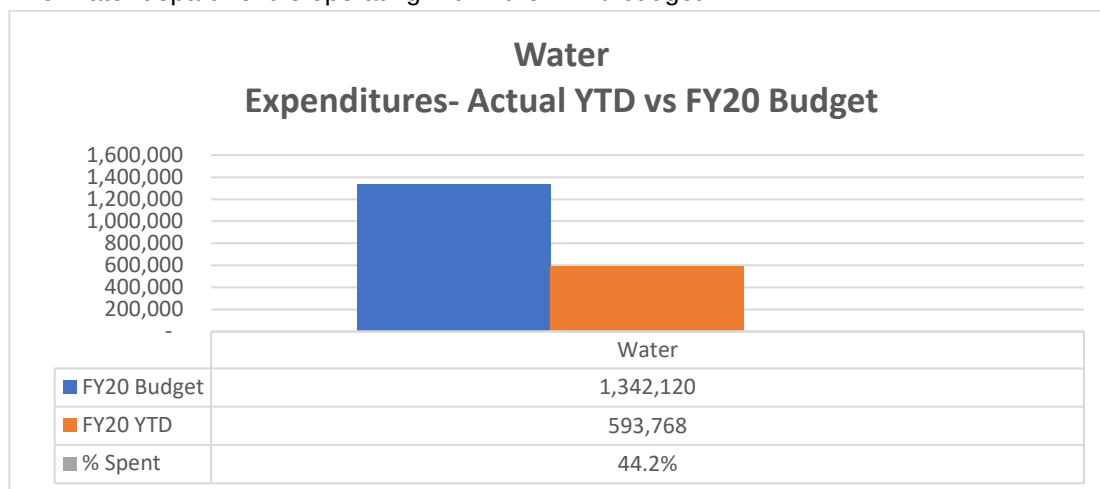
Water Sales YTD total \$588.4k or 35.6% of the \$1,644.9k FY20 budget, compared to the same period last year which was 25.1% of the \$1.530k FY19 budget.



Meter Installations to date total \$17.2k vs \$13.2k for the same period of FY19.

Expenditures

The Water department is operating within the FY20 budget.



Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$699.1k of the \$724k budget for FY20.

Expenditures

Next bond payments are due in August 2020.

Capital Improvements Fund

Cash Balance

The 2015 CIP Project Balance is \$1.2k. *(Balance reflects only items that have been presented for payment.)*

Water Impact Fee Balance is \$170.3K.

Street Impact Balance is \$58.9k.

Revenue

Total YTD Interest earned for all CIF accounts is \$2k.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$249.6k.

Revenue

Asset seizure revenue totaled \$0k for the month bringing the FY20 total to \$39.9k.

Expenditures

Purchased to outfit new PD unit with lights and accessories total \$7.5k.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 5/5/2020

REQUESTED BY: Administration
DEPARTMENT NAME

Nancy Cain
SIGNATURE OF DEPARTMENT HEAD

HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERECORDS MANAGEMENT OFFICE.

☒ THE RECORDS HAVE EXCEEDED THE REQUIRED RETENTION PERIOD STIPULATED BY THE DEPARTMENT'S RECORDS RETENTION SCHEDULE AND DO NOT NEED ADDITIONAL RETENTION.

☒ THE RECORDS HAVE BEEN PRESERVED IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 204, AND THE RULES ADOPTED UNDER IT.

TRACKING #	RECORD SERIES #	RETENTION PERIOD	DESCRIPTION	DESTRUCTION DATE
Misc.	GR1000-46	Settlement or Denial + 3yrs	2008-2017 Insurance Claims	5/14/2020
Misc.	GR1000-20a	3 years	2008-2017 Report of accident claims	5/14/2020
	GR1000-24			
Misc.	GR1000-36	Resolutions or Dismissal + 2 yrs. Expiration, Cancellation, Denial	2006 Complaints	5/14/2020
Misc.	GR1000-25	+ 2 years	2015-2017 Animal Trap Rentals	5/14/2020
Misc.	GR-1000-36	4 yrs. after termination	2006 Contract	5/14/2020
Misc.	GR1000-31	Expiration + 2 yrs. AV	2004-2013 Permits	5/14/2020
			Litigation Case Files	5/14/2020
Misc.	PS4125-05b	6 months	2003-2011 Offense Records	5/14/2020

APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE AND EVIDENCED BY THEIR SIGNATURES BELOW:

Nancy Cain
CITY ADMINISTRATOR

Ron Ellis #100
CHIEF OF POLICE

5/5/2020
Marin Spencer
CITY SECRETARY

DATE APPROVED BY CITY COUNCIL: _____

MAYOR

**INTERLOCAL AGREEMENT BETWEEN
COMAL COUNTY, TEXAS, AND THE CITY OF GARDEN RIDGE, TEXAS
REGARDING THE INSTALLATION AND MAINTENANCE OF NO THRU TRUCK WARNING SIGNAGE
WITHIN THE RIGHT-OF-WAY OF UNINCORPORATED COUNTY-MAINTAINED ROADWAYS.**

This Interlocal Agreement is entered into and between Comal County, Texas, a political subdivision of the State of Texas ("County") and the City of Garden Ridge, Texas ("City").

WHEREAS, the City is wishing to mitigate the impact of heavy truck traffic within the City Limits of Garden Ridge; and

WHEREAS, the City wishes to install Texas Manual on Uniform Traffic Control Devices (Texas MUTCD) approved warning signage within the unincorporated portions of the County maintained right-of-way; and

WHEREAS, both the City and County desire to improve operational conditions and the general welfare of the public traveling on County and Garden Ridge roadways; and

WHEREAS, there is a cost to maintain the signage and repair the signage, as needed; and

WHEREAS, this Agreement is made pursuant to and under the provision of Chapter 791, Texas Government Code.

NOW THEREFORE, in consideration of the mutual promises and covenants given and the mutual benefits received, which is hereby acknowledged by Comal County and the City of Garden Ridge, the parties agree as follows:

**ARTICLE I
PURPOSE**

- 1.01 The purpose of this Agreement is to establish the terms and conditions for the installation, maintenance and repair of advanced warning No Thru Truck signage within County right-of-way in advance of the City Limits of the City.

**ARTICLE II
DESIGNATION OF REPRESENTATIVES**

- 2.01 The City hereby appoints the Mayor of Garden Ridge as its Representative under this Agreement. The Mayor shall be the primary point of contact for the County unless the City's Mayor delivers to the County, in writing, a notice designating another individual as its Representative.

- 2.02 The County hereby appoints the Comal County Engineer as its Representative under this Agreement. Should the County appoint another individual to act as its Representative, the County shall notify the City of same in writing. The County Engineer shall be the primary point of contact for the City.

ARTICLE III

TERM

- 3.01 Except as otherwise provided herein, this Agreement shall become effective upon the execution date of the last signatory Party to the Agreement ("Effective Date"). The term of this Agreement is for five years ("Term"). The Parties will have an option to renew at the end of the Term for an additional five-year term.

ARTICLE IV

PARTIES' FINANCIAL COMMITMENT

- 4.01 City shall pay all cost for the construction, installation, maintenance, and repair of signage installed within County right-of-way at the locations shown in Exhibit 'A'.
- 4.02 If repairs are necessary during the Term of the Agreement, the Designated Representatives shall discuss and determine the action and costs associated with making the repairs. An estimate of the costs shall be provided by the County to the City and the City shall authorize said repairs, in writing, before any action to make repairs are taken by the County. Any costs expended by the County in making a repair shall be reimbursed by the City.

ARTICLE V

OBLIGATION OF COUNTY

- 5.01 County will construct and install the advance warning signage as shown in Exhibit 'B' and meet all requirements of the Texas Manual on Uniform Traffic Control Devices.
- 5.02 County will perform routine maintenance on the signage typical of all County maintained signage.
- 5.03 County shall assess any needed repairs and provide a written estimate to the City for any repairs associated with the routine maintenance or damage. During the evaluation of the signage repair or replacement, the City may provide written notice to the County that any sign under review should be removed and eliminated from the agreement inventory shown on Exhibit 'B'.

ARTICLE VI

DEFAULT AND TERMINATION

- 6.01 In the event of a material breach of this Agreement, the non-breaching Party shall give the breaching Party written notice of such breach which shall detail the nature of the breach. The

Party receiving the notice of breach shall be given thirty (30) days to cure the breach. If the breach is not corrected to the satisfaction of the non-breaching Party by the end of the thirty (30) day period, the non-breaching Party may give written notice of termination to the breaching Party and seek to recover damages.

- 6.02 Notwithstanding 6.01, each Party may terminate this Agreement for convenience by giving the other Party ninety (90) days' written notice. Upon termination, any unused funds for routine maintenance will be returned to the City.

ARTICLE VII
ENTIRE AGREEMENT

- 7.01 This Agreement constitutes the entire agreement of the Parties regarding the subject matter of this Agreement and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter.

ARTICLE VIII
ASSIGNMENT OR TRANSFER OF INTEREST

- 8.01 Neither Party may assign its rights, privileges and obligations under this Agreement in whole, or in part, without prior written consent of the other Party. Any attempt to assign without such approval shall be void.

ARTICLE IX
LEGAL CONSTRUCTION

- 9.01 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalid, illegal, or unenforceable provision shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

ARTICLE X
COMPLIANCE WITH LAWS AND ORDINANCES

- 10.01 Both Parties shall comply with all federal, state, and local laws and ordinances in connection with the work and services performed under this Agreement.

ARTICLE XI
TEXAS LAW TO APPLY

- 11.01 This Agreement shall be construed under and in accordance with the laws of the State of Texas and venue is proper in Comal County.

ARTICLE XII
AMENDMENT

- 12.01 No amendment, modification, or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof, and be duly executed by the Parties hereto.

ARTICLE XIII
NOTICES

- 13.01 All notices provided to be given under this Agreement shall be in writing and shall either be personally served against a written receipt therefore or given by certified mail or registered mail, return receipt requested, postage prepaid and addressed to the proper Party at the address which appears below, or at such other address as the Parties hereto may hereafter designate in accordance herewith, unless a provision of this Agreement designates another Party and provides an address. All notices given by mail shall be deemed to have been given at the time of deposit in the United States mail and shall be effective from such date.

If to CITY OF GARDEN RIDGE: Garden Ridge Mayor
 City of Garden Ridge
 9400 Municipal Parkway
 Garden Ridge, TX 78266

If to COMAL COUNTY: Comal County Judge
 Comal County Commissioners Court
 150 N. Seguin Avenue
 New Braunfels, TX 78132

With a copy to: Comal County Engineer
 195 David Jonas Drive
 New Braunfels, TX 78132

ARTICLE XIV
FORCE MAJEURE

- 14.01 Neither Party shall be responsible for delays or lack of performance by such entity or its officials, agents or employees which result from acts beyond that entity's reasonable control including acts of God, strikes or other labor disturbances, or delays by federal or state officials in issuing necessary regulatory approvals and/or licenses. In the event of any delay or failure excused by this Section, the time of delivery or of performance shall be extended for a reasonable time period to compensate for delay.

**ARTICLE XV
IMMUNITY**

15.01 No provision of this agreement shall affect or waive any sovereign or governmental immunity available to either party under Federal or Texas law nor waive any defenses or remedies at law available to either party under Federal or Texas law.

IN WITNESS WHEREOF, this Agreement shall become effective as of the date of the last properly authorized signature.

COMAL COUNTY, TEXAS:

CITY OF GARDEN RIDGE, TEXAS

_____, 2020

_____, 2020

COUNTY JUDGE, SHERMAN KRAUSE

MAYOR, LARRY THOMPSON

**ATTEST: COMAL COUNTY CLERK
BOBBIE KOEPP**

**ATTEST: CITY SECRETARY
MARISA SPENCER**



April 6, 2020

City Administrator Nancy Cain
City of Garden Ridge
9400 Municipal Pkwy
Garden Ridge, TX 78266

Subject: Lease for 9357 Schoenthal Rd Property

Mrs. Cain,

Greetings and I hope you are doing well. This letter shall serve as our request to renew our current lease.

The church formally requests to continue to lease the property located at 9375 Schoenthal Rd where we are currently located for a period of one (1) year at the rate previously set (\$1265 per month).

Further, the name of the church has been changed from Highpoint Church to Garden Ridge Assembly of God. Garden Ridge Assembly of God is associated with First Assembly of God San Antonio as a separate campus.

As you already know, we are in the process of changing our insurance to a new company. This should be finalized soon and I will forward the city a copy of the new policy as soon as it becomes available. The new policy will meet the requirements set in the previous lease.

We look forward to a bright future serving the community here in positive ways.

Sincerely,

Rev. Robert Dennard
Pastor

LEASE OF FORMER LIBRARY AND COURTROOM BUILDINGS

THE STATE OF TEXAS
COUNTY OF COMAL

This Lease Agreement ("Lease") is made between the **City of Garden Ridge, Texas** ("Lessor") and the First Assembly of God San Antonio, DBA **Garden Ridge Assembly of God**. Afterward referred to as Garden Ridge Assembly of God ("Lessee").

The Lessor is the owner of the Former City Library (9357A Schoenthal Road) and the Former City Courtroom (9357B Schoenthal Road), situated in Garden Ridge, Comal County, Texas.

The Lessee is the Garden Ridge Assembly of God, a Domestic Nonprofit Corporation established and incorporated under the laws of the State of Texas.

ARTICLE 1.

Leased Premises: Acceptance of Premises; Compliance with Regulations

- 1.1 In consideration of the obligation of Lessee to pay rent and in consideration of the other terms, covenants and conditions, Lessor demises and Leases to Lessee, and Lessee takes from Lessor the real property servicing the buildings immediately adjacent thereto, and all structures thereon described as the Former City Library and Former City Courtroom, (the "Leased Premises") in Comal County, Texas, described in Exhibit "A" and hereby incorporated by reference for all purposes as if written and copied herein.
- 1.2 Lessee acknowledges that it has fully inspected, or has been provided the opportunity to fully inspect, the Leased Premises to determine its suitability for the purposes of this Lease, and the presence of objectionable environmental, geological or soil conditions, and that Lessee is accepting the Leased Premises in its present condition "as is." By occupying the Leased Premises, Lessee shall be deemed to have accepted the Leased Premises and to have acknowledged that the Leased Premises comply fully with Lessor's covenants.

ARTICLE 2.

Lease/Term

- 2.1 The rent shall accrue from the commencement date of this Lease as provided below and shall be payable at the place designated for the delivery of notices to Lessor at the time of payment.
- 2.2 Lessee shall pay to Lessor a Lease rate as follows:

The annual amount of fixed rent shall be one thousand two hundred sixty-five dollars (\$1,265.00) per month (plus additional costs, such as utilities (electric, water, cable, Internet, alarm and monitoring, phone) and other similar costs, if owed to the Lessor).

The rental shall be paid in advance and shall be due and payable on the last day of the preceding month for each month this lease is in effect. Lessee may prepay rents due hereunder.

- 2.3** Lessee is required to pay a security deposit equal to one month's rent. Should Lessee fail to pay any obligation in this agreement when due, including any rent or any other sum payable to the Lessor under the terms of this Lease, then interest at the maximum legal rate in the State of Texas shall accrue from and after the date on which any sum shall become due and payable, and interest shall be paid by Lessee to Lessor at the time of payment of the sum upon which the interest shall have accrued. Any attempt for collection that goes unresolved will default this Lease. (See Article 13). Security Deposit in the amount of one thousand two hundred sixty-five dollars (\$1,265.00) and dated April 11, 2011, is on file with the City of Garden Ridge.
- 2.4** The term of this Lease shall commence on _____, 2020, and shall extend for a period of one (1) year (_____, 2021). Upon application by Lessee, this Lease may be renewed pursuant to the procedures established in this Section. At least two (2) months prior to the expiration of the initial term of this Lease, Lessee must inform the Lessor in writing of its intent to seek renewal of this Lease. After following any applicable laws, ordinances, and applicable sections of any local law applicable at the time, including but not limited to, public notice and hearing, City Council of Garden Ridge may proceed to determine whether the Lessee has satisfactorily performed its obligations under this Lease. Upon determination by the City Council of Garden Ridge that the Lessee's performance is satisfactory a renewal of this Lease may be granted by Lessor for an additional term on the same terms, conditions and rents set out in this Lease, or on different terms as appropriate, as it may be amended from time to time, and payment by Lessor of a renewal fee to be negotiated at the time. If City Council of Garden Ridge determines that Lessee has not satisfactorily performed its obligations under this Lease, Lessor may refuse to renew this Lease. In the event the option to renew this Lease is denied the Leasehold and all improvements will revert back to the Lessor.
- 2.5** **The Parties understand and agree that Lessor may terminate this lease, with 30 days written notice provided to Lessee, if Lessor determines it necessary to terminate the lease in connection with a sale of the property. Alternatively, the Parties understand that any new owner of the property has 30 days from the date of purchase to decide whether to continue the current use of the property, or modify the use of the property to any purpose and also has the authority to terminate this lease with 30 days written notice provided to the Lessee.**

ARTICLE 3.

Use and Care of Premises

- 3.1** The uses of the Leased Premises by Lessee shall be restricted to those used described in the proposal by Lessee (Exhibit "B") connected with the operation of their organization, unless otherwise approved in writing by Lessor. Specifically, the Leased Premises shall be used and occupied for the following purposes only:

The Leased Premises are to be used only for corporate worship services, youth worship and Bible study, meetings, fellowships and other substantially similar events and as related offices unless otherwise approved in writing by Lessor.

- 3.2** Lessee shall not, without Lessor's prior written consent, keep anything within the Leased Premises, or use the Leased Premises for any purpose, which invalidates any insurance policy carried by Lessee on the Leased Premises. All property kept, stored or maintained within the Leased Premises by Lessee shall be at Lessee's sole risk.
- 3.3** Lessee shall not use, or permit the use of, the Leased Premises in any manner that results in waste of the Leased Premises, or constitutes a nuisance or violates any Local, State or Federal Law. Except as provided herein, if any repairs required to be made by Lessee are not made within 60 days after written notice delivered to Lessee by Lessor, Lessor may at its option make repairs without liability to Lessee for any loss or damage which may result to its stock or business by reason of such repairs, and Lessee shall pay to Lessor upon demand as additional rental the cost of the repairs plus interest at the maximum legal rate in effect in the State of Texas from the date of payment by Lessor until repaid by Lessee. In the event the required repairs cannot reasonably be completed within 60 days the Lessee may be granted such additional time as is reasonably necessary if the Lessee is proceeding in good faith and due diligence to complete such repairs. At the expiration of this Lease, Lessee shall surrender the Leased Premises in good condition, reasonable wear and tear or unavoidable casualty, alone excepted.
- 3.4** Lessee shall take good care of the Leased Premises and keep the same free from waste at all times. Lessee shall keep the Leased Premises, including ramps, signs, sidewalks, service ways, landscaping and loading areas adjacent to the buildings on the Leased Premises neat, clean, and free from dirt or rubbish at all times, and shall store all trash and garbage within closed containers on the Leased Premises, arranging for the regular pick-up of such trash and garbage at Lessee's expense.
- 3.5** Lessee shall store all equipment and materials/supplies within the confines of the buildings located on the Leased Premises. Outside storage is specifically prohibited unless separate written provisions are made with the Lessor.
- 3.6** Lessee's failure to use the Leased Premises as stated in 3.1 above, shall constitute a default, and upon Lessor giving written notice to Lessee of such default and Lessee's failure to cure said default within 30 days after the giving of notice, this Lease shall terminate and Lessee shall vacate the Leased Premises no later than 90 days thereafter, during which time the normal rental fees shall accrue; the date upon which the Leased Premises are vacated by Lessee shall be the date Lessee is released from and relieved of all further obligations of this Lease. Notwithstanding the foregoing, if Lessor serves notice that Lessor elects to terminate this Lease and Lessee's Leasehold mortgagee gives Lessor written notice within ten days from the date such mortgagee receives said notice that the Leasehold mortgagee is undertaking to cure the default of Lessee, the Lessor waives its right to terminate this Lease, provided the Leasehold mortgagee immediately commences to cure such default and diligently pursues such action.

ARTICLE 4.
Maintenance and Repair of Premises

- 4.1** Lessee shall keep the Leased Premises in good, clean condition and shall make all needed repairs to all structures on the Leased Premises. Lessee shall comply, at its sole cost and expense, with all governmental laws, ordinances, and regulations applicable to the Leased Premises. The Lessee shall not be obligated to make any structural changes or alterations to the Leased Premises unless made necessary by the act or omission of the Lessee, in which event Lessee shall comply, at lessee's expense, with plans and specifications submitted to and approved by Lessor under Article 5 of this Lease.

ARTICLE 5.
Alterations and Fixtures

- 5.1** All permanent improvements to the Leased Premises made during the term of this Lease or any extension thereof shall revert to the Lessor upon any termination (under Article 13) of this Lease.
- 5.2** The initial improvements described or referred to in the proposal may be made by Lessee at Lessee's sole cost. Lessee shall not make any further material alterations, additions, or improvements to the Leased Premises without the prior written consent of Lessor. All improvements, alterations, additions and fixtures (other than unattached, movable trade fixtures) which may be made or installed by either party upon the Leased Premises shall become the property of Lessor at the termination of this Lease for any reason whatsoever, and at the termination of this Lease shall remain upon and be surrendered with the Leased Premises, unless Lessor requests their removal, in which event Lessee shall remove the same and restore the Leased Premises to its original condition at Lessee's expense.
- 5.3** Lessee shall prevent any lien or obligation from being credited against or imposed upon the Leased Premises by reason of an alteration, repair, labor performed or materials furnished to the Leased Premises for or on behalf of Lessee, and Lessee will discharge any lien or charge immediately after the lien occurs or charges become due and payable, provided that in the event Lessee disputes the lien or the claim upon which it is founded, Lessee shall have the right, without discharging said lien, to promptly pursue settlement or litigation without paying such claim until such time as the claim becomes final and subject to no further appeal by Lessee. Lessee shall hold harmless, indemnify and defend Lessor, its officers, agents and employees from and against any claims related to such liens or charges.

ARTICLE 6.
Signs

- 6.1** Except as provided in Section 5.2 Lessee shall not, without Lessor's prior written consent (a) make any changes to the main structure or (b) install any exterior lighting, shades or awnings, or any exterior decorations or paintings or (c) erect, install or change any placards, decorations, or advertising media of any type which can be viewed from the exterior of the Leased Premises.
- 6.2** Lessee has the discretion to use the rock sign located at the bottom of the hill next to FM3009 and shall include as part of the rents owed, all related maintenance and electrical costs expended by the Lessor. This lease does not authorize exclusive use. Lessor has the right to permit other property lessees in the complex use of the sign in the future.

ARTICLE 7.
Utilities/Taxes

- 7.1** Lessee shall promptly pay all charges for electricity, water, telephone service, and other utilities furnished to the Leased Premises.
- 7.2** Lessor shall not be liable for any interruption or impairment whatsoever in utility services unless the interruption is caused solely by the negligence of Lessor's agents, officers or employees.
- 7.3** Lessee shall pay all taxes and assessments, if any, against any buildings or other structures if any it may place on the Leased Premises as well as all taxes and assessments, if any, against the personal property used by Lessee on the Leased Premises.

ARTICLE 8.
Insurance and Indemnity

- 8.1** Liability Insurance: Lessee shall, at its own expense, purchase, maintain and keep in force liability insurance and shall protect Lessee from claims which may arise out of or in connection with any operations at the Leased Premises, whether the operations be by Lessee or by any subcontractor or by anyone directly or indirectly employed by Lessee or by anyone for whose acts Lessee may be liable. The minimum amounts of liability insurance required are as follows:

Bodily Injury		Property Damage Liability	
Per Person	\$300,000.00	Per Accident	\$100,000.00
Per Accident	\$500,000.00	Aggregate	\$100,000.00

- A. Insurance required by this section shall be written so that the Lessor will be notified in writing, in the event of cancellation, restrictive amendment or non-renewal at least thirty (30) days prior to the action. Certificates of Insurance shall be filed with Lessor.
- B. All insurance required under this section shall be written with the Lessor as an additional insured. In any event, Lessee is fully responsible for all losses arising out of, resulting from or connected with operations under this Lease whether or not the losses are covered by insurance. The Lessor's acceptance of Certificates of Insurance that in any respect do not comply with the Lease requirements does not release Lessee from compliance herewith.
- C. All insurance required under this section shall be primary over any other insurance coverage the Lessor may have.
- D. The parties intend that Lessee maintain liability insurance coverage not less than amounts prescribed in Section 101.023 of the Texas Civil Practice and Remedies Code as it may be amended from time to time. In the event such amounts increase beyond the limits set forth herein, Lessee shall obtain such increased coverage and provide Lessor a certificate, therefore. The burden of maintaining proper insurance coverage and compliance with this subsection lies solely with Lessee.

8.2 Casualty Coverage: Lessee must keep the improvements on the Leased Premises insured against loss or damage by fire, with extended coverage endorsement or its equivalent in such responsible insurance companies as Lessee reasonably selects, and in such amounts not less than the full insurable value of the improvements. Such policy or policies of insurance must name both the Lessor and Lessee as named insured; provided, however, at any time that there is a lien on the Leasehold estate, said insurance, at Lessee's option may contain a loss payable clause in favor of any mortgage or trustee in connection with any such mortgage or trustee. All such insurance must be issued by companies as required by any such mortgagee or trustee, or if not so required, reasonably acceptable to any such mortgagee or trustee.

8.3 Indemnity:

- A. Lessee shall hold harmless, indemnify and defend Lessor, its officers, agents and employees from and against all suits, actions, damages, liability and expense for loss of life, personal injury or property damage occasioned wholly or in part by any act or omission of Lessee, their agents, contractors, employees, servants, invitee, licensees or concessionaires, in their use of the Leased Premises.
- B. Lessee shall store its property in, and shall occupy and use the Leased Premises at its own risk, and Lessee releases Lessor, to the full extent permitted by law, from all claims of every kind resulting in loss of life, personal or bodily injury or property damage, including those caused by the negligence of the Lessor, its officers, agents and employees.
- C. Lessor shall not be responsible or liable at any time for any loss or damage of Lessee's fixtures, machinery, exhibits, documents or other personal property of Lessee.

- D. Lessor shall not be responsible or liable to Lessee or to those claiming by, through, or under Lessee for personal injury or property damage that may be occasioned by or through the acts or omissions of persons occupying adjacent, connecting, or adjoining premises.
- E. Lessor shall not be responsible or liable for any defect, latent or otherwise, in any building, equipment, machinery, utilities, appliances, or apparatus at or on the Leased premises, nor shall Lessor be responsible or liable for any injury, loss or damage to any person or to any property of Lessee or any other person caused by or resulting from any bursting, breakage of or from leakage from pipes, or from water, sewage, steam, snow, or ice, running, backing up, or overflowing in any part of the Leased Premises, or from any injury or damage caused by or resulting from any defects or negligence in the occupancy, construction, operation or use of any of the buildings, equipment, machinery, utilities, appliances or apparatus at the Leased Premises by any person or by or from the acts or negligence of any occupant of the Leased Premises.
- F. Lessee shall give prompt notice to Lessor in case of accident in the Leased Premises or of defects in the structure located thereon of which Lessee may be aware.
- G. In case Lessor is made a party to any litigation commenced by or against Lessee, then Lessee shall protect and hold Lessor harmless and shall pay all of Lessor's reasonable costs, expenses and attorney's fees.

8.4 Condemnation:

- A. Total: If the whole of the Leased Premises shall be acquired or taken by eminent domain for any public or quasi-public use or purpose, then this Lease shall cease and terminate as of the date of title vesting in the acquiring entity.
- B. Partial: If any part of the Leased Premises shall be taken or condemned, and the partial taking renders that portion of the Leased Premises not so taken unsuitable for use by the Lessee, then this Lease and the term in this Lease shall cease and terminate. If the partial taking is not extensive enough to render the Leased Premises unsuitable for use by the Lessee, then this Lease shall continue in effect except that the minimum rental shall be reduced and adjusted in an appropriate manner.
- C. If this Lease is terminated as provided in this section, rent shall be paid up to the date that possession is taken by the acquiring entity, and Lessor shall make an equitable refund of any rent paid by the Lessee in advance.
- D. Award: Lessor and Lessee shall each be entitled to receive and retain such separate awards, and portions of lump sum awards, as may be allocated to their respective interests in any condemnation proceeding. The termination of this Lease under this Section shall not affect the rights of the respective parties to such awards.

- 8.5** Lessee acknowledges and agrees that Lessee takes the Leased Premises in its present condition and as such Lessor shall not be liable to Lessee for any personal injuries or property damage resulting from or out of improvements or repairs made to the Leased Premises, or by gas, water, steam, electricity, or oil leaking or escaping into the Leased Premises at the time of execution of this Lease.

ARTICLE 9.

Audit

- 9.1** Every five (5) years beginning in 2011 the Lessor at its sole expense shall have the right, but not the duty, to audit the Lessee. This audit may include but is not limited to reviewing the books and accounts to determine the solvency of the Lessee, ascertaining whether or not the Lessee is complying with its corporate purposes as stated in its charter as it existed on the date of the execution of this Lease and attached herewith as Exhibit "B" and incorporated for all purposes as if written and copied herein and to ensure the Leased Premises are being used in conformance with the provisions of this Lease.

ARTICLE 10.

Access to Premises

- 10.1** Lessor shall provide Lessee with 24 hours notice of any requirement to enter the Leased Premises. Lessor shall not be liable to Lessee for any expenses, loss, or damage from any such entry upon the Leased Premises. Lessor shall leave a notice of entry upon entering the premises for any reason if Lessee or its representatives are not present.

ARTICLE 11.

Damage by Casualty

- 11.1** Lessee shall give immediate written notice to Lessor of any damage caused to the Leased Premises by fire or other casualty.
- 11.2** In the event that any improvements upon the Leased Premises are damaged or destroyed by fire or other casualty insurable under standard fire and extended coverage insurance, Lessee shall proceed with reasonable diligence and at its sole cost and expense to rebuild and repair the improvements. If the Leased Premises shall be damaged or destroyed by fire or other casualty so as to render untenable more than fifty percent of the floor area of the entire building on the Leased Premises, then Lessee may elect either to terminate this Lease or to proceed to rebuild and repair the affected improvements. Lessee shall give written notice to Lessor of such election within 60 days after notice of such casualty and, if Lessee elects to rebuild and repair, Lessee shall proceed to do so with reasonable diligence and at its sole cost and expense.
- 11.3** During any period of reconstruction or repair of the Leased Premises, this Lease shall continue in full force.

- 11.4** Any insurance against casualty loss which may be carried by either Lessor or Lessee shall be under the sole control of the party paying the premium for such insurance and the other party shall have no interest in any proceeds of such insurance. Lessor and Lessee expressly waive any cause of action or right of recovery which either of them may have against the other for any loss or damage to the Leased Premises or to the contents belonging to either party contained in the Leased Premises caused by fire, explosion, or other risk covered by the Texas standard form of fire and extended coverage policy.

ARTICLE 12.

Assignment and Subletting

- 12.1** Lessee shall not assign or in any manner transfer this Lease or any estate or interest in the Lease or sublet the Leased Premises or any part of the Leased Premises without the prior written consent of Lessor. Consent by Lessor to one or more assignments or subletting shall not operate as a waiver of Lessor's rights as to any subsequent assignments and subletting. Notwithstanding any assignment or subletting, Lessee shall at all times remain fully responsible and liable for the payment of the rent specified and for compliance with all of its other obligations under this Lease. This provision shall not be deemed to limit in any way Lessee's ability to mortgage, pledge or encumber the Leasehold estate.
- 12.2** In the event of the transfer and assignment by Lessor of its interest in this Lease and in the building on the Leased Premises to a person, firm or corporation, assuming Lessor's obligations, Lessee agrees to look solely to the successor in interest of the Lessor for the responsibility of Lessor hereunder. Any security given by Lessee to secure performance of its obligations may be assigned and transferred by Lessor to the successor in interest of Lessor and Lessor shall be discharged of any further obligation.

ARTICLE 13.

Events of Default and Remedies

- 13.1** The following events shall be deemed to be events of default by Lessee under this Lease:
- A. Lessee's failure to pay when due any rental or any other sums or charges due under this Lease.
 - B. Lessee's failure to comply with any other term, provision, or covenant of this Lease, and failure to cure within 30 days after written notice to Lessee. For any subsequent default by the Lessee for the same or any other reason, the Lessor may terminate this Lease if that subsequent default continues for more than ten (10) days after notice of the subsequent default. However, if any non-monetary default is reasonably incapable of cure within such cure periods, as long as Lessee proceeds in good faith and due diligence to remedy and correct such default, Lessor may not terminate this Lease as a result of such default. In all cases, Lessee is responsible for the performance of any sub lessee.

- C. Lessee becomes insolvent, makes a transfer in fraud of creditors, or makes a general assignment for the benefit of creditors.
- D. Lessee commences proceedings in bankruptcy, for reorganization, or for the readjustment or arrangement of Lessee's debts, whether under the Bankruptcy Act of the United States of America or under any other law, whether state or federal, now or subsequently existing for the relief of debtors, or there shall be commenced any analogous statutory or non-statutory proceeding involving Lessee. The acceptance by Lessor of Lessees' monthly payment as provided subsequent to the occurrence of this event of default shall be as compensation for use and occupancy of the Leased Premises, and shall in no way constitute a waiver by Lessor of its right to exercise any of the provided remedies upon the occurrence of any event of default.
- E. A receiver or trustee is appointed for all or substantially all of the assets of Lessee.
- F. Lessee deserts or vacates any substantial portion of the Leased Premises for a period of 45 consecutive days without written notice to Lessor.

13.2 Upon the occurrence of any of the events of default and the required notice and cure period, Lessor shall have the option to pursue any one or more of the following remedies without any notice or demand:

- A. Lessor may terminate this Lease, in which event Lessee shall immediately surrender the Leased Premises to Lessor, and if Lessee fails to do so, Lessor may, without prejudice to any other remedy which it may have for possession or arrearage in rent, enter upon and take possession of the Leased Premises and expel or remove Lessee and any other person who may be occupying the Leased Premises or any parts, by force if necessary, without being liable for prosecution or any claim of damages; and Lessee agrees to pay to Lessor on demand the amount of all loss and damage which Lessor may suffer by reason of termination, whether through inability to relet the Leased Premises on satisfactory terms or otherwise.
- B. Lessor may re-let the Leased Premises and receive the rent; Lessee agrees to pay to Lessor on demand any deficiency that may arise by reason of reletting.
- C. Lessor may enter upon the Leased Premises, by force if necessary, without being liable for prosecution or any claim for damages therefore, and do whatever Lessee is obligated to do under the terms of this Lease; Lessee agree to reimburse Lessor on demand for any reasonable expenses which Lessor may incur in effecting compliance with Lessees' obligations under this Lease, and Lessee further agrees that Lessor shall not be liable for any damages resulting to the Lessee from any action, whether caused by the negligence of Lessor or otherwise.

Pursuit of any of the foregoing remedies shall not preclude pursuit of any of the other remedies provided or any other remedies provided by law, nor shall pursuit of any of the other remedies provided constitute a forfeiture or waiver of any rent due to Lessor or of any damages accruing to Lessor by reason of the violation of any of the terms, provisions and covenants. Forbearance by Lessor to enforce one or more of the remedies provided upon an event of default shall not be deemed or construed to constitute a waiver of default.

- 13.3** If, on account of any breach or default by Lessee in Lessee's obligations, it becomes necessary for Lessor to employ an attorney to enforce or defend any of Lessor's rights or remedies, Lessee agrees to pay all reasonable attorney's fees incurred by Lessor.

ARTICLE 14. Landlord's Lien

- 14.1** Lessee hereby grants a landlord's lien to Lessor for the purpose of securing the performance of any and all of Lessee's obligations hereunder. However, the lien granted by this article and any statutory landlord's lien are subordinate and inferior to the lien of any first mortgage on the Leasehold estate of Lessee hereunder, and any and all renewals, extensions and rearrangements thereof, to the extent that any such first mortgage secures loans made to Lessee in connection with the improvement of the Leased Premises and the operation of Lessee's business thereon.

ARTICLE 15.

- 15.1** This Lease shall be subject to and in conformance with all applicable City, State and Federal ordinances, statutes and regulations.
- 15.2** The Lessee, for itself, its personal representatives, agents, successors in interest, and assigns, as part of the consideration, covenant and agree as a covenant running with the land that: (1) no person on the grounds of sex, race, creed, color, national origin or other protected class as may be defined in the future shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in Lessee's use of the Leased Premises. (2) that in the construction of any improvements on, over, or under the Leased Premises and the furnishing of services, no person on the grounds of sex, race, creed, color, national origin or other protected class as may be defined in the future shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination.
- 15.3** That in the event of breach of any of the preceding nondiscrimination covenants, Lessor shall have the right to terminate the Lease and to reenter and repossess the Leased Premises in accordance with Article 13.
- 15.4** During the time of war, regional or national emergency, Lessor shall have the right to Lease the premises to the State of Texas or the United States Government for military or disaster relief use, and, if a Lease is executed, the provisions of this instrument insofar as they are inconsistent with the provisions of the Lease to the State of Texas or the United States Government, shall be suspended.

ARTICLE 16.
Miscellaneous

- 16.1** Whenever the singular number is used, the same shall include the plural, and the neuter gender shall include the feminine and masculine genders.
- 16.2** If any clause or provision of this Lease is illegal, invalid or unenforceable under present or future laws, the remainder of this Lease shall not be affected, and the parties declare that this Lease would have been entered into without such unenforceable portion.
- 16.3** This Lease may not be altered or amended, except by instrument in writing signed by both parties. The terms, provisions, covenants and conditions contained in this Lease shall apply to, inure to the benefit of, and be binding upon the parties, and upon their respective successors in interest and legal representatives, except as otherwise expressly provided.
- 16.4** The captions used in this Lease are for convenience only and do not in any way limit or amplify the terms and provisions.
- 16.5** One or more waivers of any covenant, term or condition of this Lease by either party shall not be deemed as a waiver by that party as to any subsequent similar act or omission.
- 16.6** Whenever a period of time is prescribed for action to be taken by Lessor, Lessor shall not be liable or responsible for, and there shall be excluded from the computation of any such period of time, any delays due to strikes, riots, acts of God, shortages of labor or materials, war, governmental laws, regulations or restrictions or any other causes of any kind whatsoever which are beyond the reasonable control of Lessor.
- 16.7** Lessor represents and warrants that Lessor has full right and lawful authority to enter into and perform the Lessor's obligations under this Lease for the full term as stated above, and all extensions here provided, and has title to the Leased Premises as shown by the real estate records of Comal County, Texas. Lessor further covenants that upon payment of the rent, the Lessee shall have and enjoy, during the term hereof, quiet and undisturbed possession of the Leased Premises and all appertaining appurtenances, except during periods of national emergency.
- 16.8** Nothing contained in this Lease shall be deemed or construed by the parties, nor by any third party, as creating the relationship of principal and agent or of partnership or of joint venture between the parties, it being understood and agreed that neither the method of computation of rent, nor any other provision contained herein, nor any acts of the parties, shall be deemed to create any relationship between the parties other than the relationship of Lessor and Lessee.
- 16.9** Lessee warrants that it has had no dealings with any broker or agent in connection with the negotiation or execution of this Lease and Lessee agrees to indemnify and hold Lessor harmless from and against any and all costs, expenses or liability for commissions or other compensations and charges claimed by any other broker or agent with respect to this Lease.

- 16.10** The Parties agree that the Laws of the State of Texas shall govern this Lease and that exclusive venue for any legal action under this Lease shall lie in Comal County, Texas and that the City of Garden Ridge, Texas retains all immunities from suit and liability as available by law.
- 16.11** That the Lessor, City of Garden Ridge acts with regards to this Lease through the City Council and all approvals required to execute any and all provisions of this shall be by a majority vote of the City Council.
- 16.12** That the Lessee acknowledges that upon the violation of any Federal, State, County or Municipal law or ordinance by the Lessee the Lessor may void this Lease in its entirety.
- 16.13** The Leased Premises may not be licensed for the sale of alcoholic beverages. However, this provision shall not be deemed to prohibit the consumption of alcoholic beverages on the Leased Premises.

ARTICLE 17. Notices

- 17.1** Wherever any notice is required or permitted, the notice shall be in writing and deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the parties at the respective addresses set out below, or at other addresses as they have specified by written notice delivered in accordance.

Lessor:

City of Garden Ridge
Attention: City Administration
9400 Municipal Parkway
Garden Ridge, Texas 78266

Lessee:

Garden Ridge Assembly of God
Attention: Rev. Joel Garza
13545 West Ave
San Antonio TX 78216

ARTICLE 18. Ownership of Improvements

- 18.1** All permanent improvements to the Leased Premises made during the term of this Lease or any extension thereof shall revert to the Lessor upon any termination of this Lease.

ARTICLE 19. Rights of Leasehold Mortgagee

- 19.1** In the event Lessee, during the term of this Lease, should mortgage or otherwise encumber its Leasehold estate hereunder, Lessee must give Lessor notice of the same and the name and address upon written request of the mortgagee; and thereafter, while said mortgage or other encumbrance is in force, Lessor will give mortgagee or trustee as to which Lessee has given Lessor notice a duplicate copy of any and all notices of default or other notices which Lessor may give or serve upon Lessee pursuant to the terms of this Lease.

Any such notice will not be effective until said duplicate copy is sent to such mortgagee or trustee. Any such mortgagee or trustee may at its option at any time before the rights of the Lessee have been forfeited to the Lessor as provided for in this Lease, pay any of the rents or other sums of money herein stipulated to be paid by the Lessee or do any act or thing required of the Lessee by the terms of this Lease; and all payments so made and all things so done or performed by any such mortgagee or trustee will be as effective to prevent a forfeiture of the rights of the Lessee hereunder as the same would have been if done and preformed by the Lessee instead of by any such mortgagee or trustee. No such mortgagee or trustee of the rights and interest of the Lessee hereunder will be or become liable to Lessor as an assignee of this Lease until such time as said mortgagee or trustee has by foreclosure or other appropriate proceedings in the nature thereof, or as the result of any other action or remedy provided for by such mortgage or deed of trust or by proper conveyance from Lessee, either acquired the rights and interest of Lessee under the terms of this Lease or actually taken possession of the Leased Premises; and such liability of said mortgagee shall terminate upon such mortgagee=s assigning such rights and interest to another party or relinquishing such possession, as the case may be, provided that such termination of liability as to said mortgagee or trustee will not extinguish any default hereunder or any such liability as to any other person or persons. Nothing in this section shall be interpreted to conflict or supersede Article 3.1 of this Lease.

LESSOR

City of Garden Ridge

By: Nancy Cain, City Administrator

Attest:

Marisa Spencer, City Secretary

LESSEE

First Assembly of God San Antonio,
DBA Garden Ridge Assembly of God

By: Reverend Joel Garza

THE STATE OF TEXAS '

COUNTY OF COMAL '

 This instrument was acknowledged before me on this the _____ day of _____, 2020 by the said Nancy Cain, known personally to me to be the City Administrator of the City of Garden Ridge, on behalf of the City of Garden Ridge.

NOTARY PUBLIC, State of Texas

THE STATE OF TEXAS '

COUNTY OF COMAL '

 This instrument was acknowledged before me on this the _____ day of _____, 2020 by the said Joel Garza, known personally to me to be Reverend, on behalf of First Assembly of God San Antonio, DBA Garden Ridge Assembly of God.

NOTARY PUBLIC, State of Texas

Garden Ridge Community and Event Center
Monthly Report
April 1st thru April 30th 2020

Utilization (by Days)

FY 19-20 (Current Month)	FY 18-19 (Current Month)	FY 19-20 (Year to Date)	FY 18-19 (Year to Date)
0	24	140	258

Wildflower (Booked Current Month)

0

Bluebonnet (Booked Current Month)

0

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	0	27
2. City Chartered Non-Profit Organizations	0	5
3. Non-Residents Service Organizations	0	44
4. Non-Profit Associations	0	36
5. City Use	0	26

Marketing Activity

None

Facility Improvements

None

CITY OF GARDEN RIDGE BUILDING REPORT

April-20

Major Permits

<u>Permit #</u>	<u>Address</u>	<u>Builder</u>	<u>Sq. Ft.</u>	<u>Value \$</u>	<u>Permit Fees</u>
1775 -20	8210 Garden Arbor	Chesmar Homes	4573	\$ 594,490.00	\$ 3,618.00
1783 -20	18875 FM 2252	Friesenhahn & Marbach	8983	\$ 1,167,790.00	\$ 7,154.46
1787 -20	22223 Via Posada	Paradise Custom Builders	4121	\$ 535,730.00	\$ 3,097.60
		Total	17,677	\$ 2,298,010.00	\$ 13,870.06

Minor Permits

<u>Permit #</u>	<u>Address</u>	<u>Builder</u>	<u>Project</u>	<u>Permit Fees</u>
1167 -20	21926 Pesa Cove	Airtron	Minor HVAC	\$ 100.00
1776 -20	8418 Orchard Glen	Alamo Pool Builders	Pool, Deck	\$ 537.88
1777 -20	8411 Wild Wind Park	Gary Pools	Pool, Deck	\$ 543.00
1778 -20	20899 Misty Arbor	DNS Landscaping	Flatwork, Patio, BB Court	\$ 649.80
1779 -20	8415 Wild Wind Park	Superior Fence	Fence	\$ 125.00
1780 -20	8411 Wild Wind Park	Eagle Fence & Welding	Fence	\$ 125.00
1781 -20	21430 Water Wood	City Fence of SA	Fence	\$ 125.00
1782 -20	8319 Shining Elk	Melvin Pineda	Outbuilding	\$ 100.00
1784 -20	9516 Teakwood Dr.	Kyle McAfee	Fence, Outbuilding	\$ 225.00
1785 -20	21401 Bat Cave Rd.	Tim Howard	Deck	\$ 100.00
1786 -20	20890 Misty Arbor	James Knudtson Pools	Deck	\$ 100.00
1172 -20	21919 Castano Cv.	Shafer Services	Minor HVAC	\$ 100.00
1789 -20	9215 Blurbell Dr.	Fernandez Fence & More	Fence	\$ 125.00
		Total		\$ 2,955.68

Total Major Fees for the month	\$ 13,870.06
Total Minor Fees for the month	\$ 2,955.68
TOTAL	\$ 16,825.74

Fiscal Year 2020

Total major projects value	\$ 11,414,780.00
Total major projects sq. ft.	87,806
Total major permit fees	\$ 72,097.46
Total minor permit fees	\$ 24,209.32
Total permit fees	\$ 96,306.78

Council Ideas/Suggestions List by Category

Updated: April 30, 2020

Ongoing Items	Status	Completed / Council Approval
Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation FY 2017 Full implementation TBD Online water bill payments active September 14, 2016 Online Court payments active October 2016 Electronic utility billing being researched for implementation during 2018 Fiscal Year Software purchase with Incode placed in the proposed FY2018 Budget Utility billing staff will begin work towards. Software will be installed first week in September. Training in late October. Implementation in November. E-Bill information and sign up form being sent with water bills to be received in October 2019. 130 water customer have signed up for electronic billing. Electronic billing will be tested on 4 customers during this billing period. 220 customers have signed up for electronic water billing. Testing of electronic billing for 4 select customers is ongoing. . 265 customers have signed up for electronic water billing and will begin receiving water bills electronically on January 1, 2020. Staff encountered some program issues with the electronic billing for bills in January but have worked to resolve them. Over 250 electronic water bills have been sent out to customers for delivery by February 1, 2020. 262 water customers received water bills electronically on February 28, 2020. City staff continues to promote electronic water billing. There has not been an increase in the number of water customers signing up for electronic bills. Since COVID-19 has come to the forefront there has been an increase in the number of water customers signing up for auto-draft. The City continues to promote electronic bilings and auto-draft. Water billing late fees and cut-offs have been waived through April 30, 2020. Efforts continue to promote the use of electronic water billing as well as the use of auto-draft for utility payments.	Software upgrade completed for online utility and court payments

Video stream Council Meetings (Mayor Thompson)	Discuss with legal pros/cons Sound system in Council room can be planned for future streaming capabilities Requires additional technology upgrades and equipment Budget impact Video streaming of Council meetings will be studied during the fiscal year Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings Audio and video equipment in the City Council Chambers is being evaluated for video streaming capabilities and sound improvement City is awaiting proposals for audio and video upgrades for Council room and large conference room from 3 vendors Proposals received being reviewed Proposals are being reviewed with vendors The evaluation of proposals with vendors continues City Council will receive an update on the status of the project in November Evaluation of proposals for the project and evaluation of third-party vendors for streaming of meetings are in the final processes Project pricing is being negotiated and finalized with vendors Project contracts being reviewed and adjusted with City Attorney recommendations	
Video stream Council Meetings (cont'd) (Mayor Thompson)	(cont'd) Scheduling of work for the project being coordinated Finalizing project work schedule for possible completion of project in February 2019 Installation of audio and video equipment other than the encoder for streaming of meeting are expected to be completed for the March 6, 2019 City Council meeting	

Video stream Council Meetings (Mayor Thompson)	Upgrades to the audio and video equipment are near completion Awaiting shipment and installation of encoder for streaming Awaiting installation of encoder for streaming and a few minor adjustments to the new audio/visual system Awaiting training on the BrightSign software for the Lobby monitor Additional cabling run to connect streaming equipment and lobby monitor to network server Awaiting coordinated onsite work by CIT and DDS-AV to complete connection to network server Lobby monitor is projecting information about the City Streaming equipment is connected to the City network Council meetings are being streamed on the City's YouTube channel. Vendor for software has changed from Icompass to CivicClerk. Training on agenda indexing and template development to be completed in September. Staff continues training on agenda indexing for City Council meeting streaming. City Commission meetings began being streamed on October 21, 2019. Staff continues work on indexing of agendas for City Council meetings and will begin utilizing the minutes section of module. Streaming of Commission meetings continues. Staff is working with Civic Plus to move all archived streamed meetings to Civic Plus. Staff continues to work on agenda templates for Commission meetings City staff continues working on agenda templates for City Commissions. City Council meeting agenda templates have been completed. Staff continues working on creating agenda templates for Commission meetings. Commission meetings are being streamed. City staff continues working on templates for City Commission meetings. Staff continues to learn other aspects of Civic Plus for full utilization of system.	
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Videos for website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement Volunteer Garden Ridge! Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City The City's YouTube channel is up and videos have been posted to it New videos have been added to the website. Mayor Thompson recorded and posted a video on March 25, 2020 to update residents on the City's response and actions concerning COVID-19. Staff continues to update the City's website with current COVID-19 information.	
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Pending Items	Status	Completed / Council Approval
Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Business outreach by Council - walk businesses (Mayor Thompson)	Discuss at future Council meeting	



POLICE DEPARTMENT MONTHLY BREAKDOWN

April 1 to April 30, 2020

Calls for Service

Dispatched: 85 City Ordinance: 10 Total: 95 False Alarms: 8

Arrests

- *2 – Possession CS PG 2 < 1G
- *1 – Possession CS PG 1 >=1G < 4G
- *1 – Possession Marijuana < 2oz
- *1 – Possession CS PG 3 < 28G
- *1 – Traffic Arrest Warrant or Other

Traffic Enforcement

Crashes: 2 Citations: 10 Warnings: 0 Total: 12

Training / Certifications

- * Ofc. McMahan has done an excellent job completing the first phase of Ofc. McKenzie's FTO.
- * Ofc. Pelata has begun Phase 2 of Ofc. McKenzie's FTO.
- * All officers are taking advantage of the down time to attend various online training classes through Virtual Academy.

Outreach Efforts

- * All Outreach efforts cancelled due to COVID-19.
- * Utilizing social media platforms to remind citizens that police services are still available.
- * Patrol Officer driving the neighborhoods more often as a way of reassuring citizens of safety.

Administrative Comments

- * Patrick Byrne has tendered his two-week resignation.
- * Using this time for detailing the inside of patrol cars and spring cleaning offices.

Challenges

- * Maintaining social distancing while continuing to serve the community in various capacities.
- * Processing cases efficiently while maintaining paperwork quarantine area.
- * Affecting traffic infractions while minimizing the use of traffic stops.



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

April 2020

Activities for the month

Streets

- Potholes repaired: 3

Storm water Drainage Facility and Easement Maintenance

- Inspected 11 outfalls.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Stormwater annual report submitted to T.C.E.Q. and posted on the City's web page.
- Dumpsters for yard waste: 160 cars counted.

Parks Maintenance

- Paul Davis Park: Mowed 2 times.
Ongoing cedar mulch removal.
Daily sanitizing of facilities.

City Facility/Property Maintenance

- City Hall: Dry wall repairs and painting in Police Department.
Daily deep cleaning.
- Community Center: Mowed 1 time.
- Public Works Offices: Daily deep cleaning.
Installed 2 soap dispensers.

Oak Wilt

- Mr. Edmondson will be back out here in May to determine the trench route for the park and surrounding properties.

Reports Submitted

Wildlife Management Advisory Commission Report.

Education/Training for Staff

- None.

Events/Conducted Education to residents

- None at this time.

Future Projects or Needs

- Upgrade to a bigger flammable material storage building.
- Increase office space at the Public Works building.
- Construct Covered vehicle and equipment storage.

Steven Steinmetz
Public Works
Director

Eric Lowman
Deputy Public
Works Director

Stanley Georg
Brian Horn
Manuel Troncoso

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

May. 4th & 5th
Dumpster Weekend

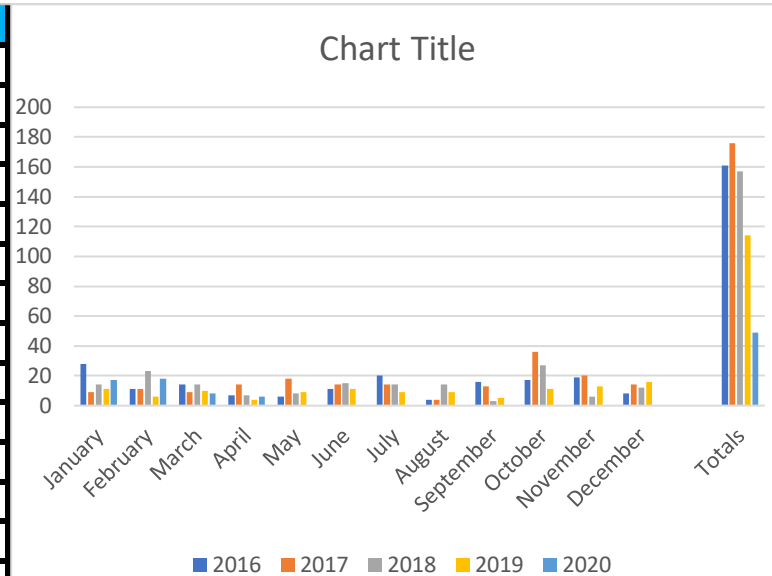
May. 11th & 12th
Dumpster Weekend

May. 18th & 19th
Dumpster Weekend

May. 25th & 26th
Dumpster Weekend

Deer Carcass Removal Totals for 2016-2017-2018-2019-2020

	2016	2017	2018	2019	2020
January	28	9	14	11	17
February	11	11	23	6	18
March	14	9	14	10	8
April	7	14	7	4	6
May	6	18	8	9	
June	11	14	15	11	
July	20	14	14	9	
August	4	4	14	9	
September	16	13	3	5	
October	17	36	27	11	
November	19	20	6	13	
December	8	14	12	16	
Totals	161	176	157	114	49

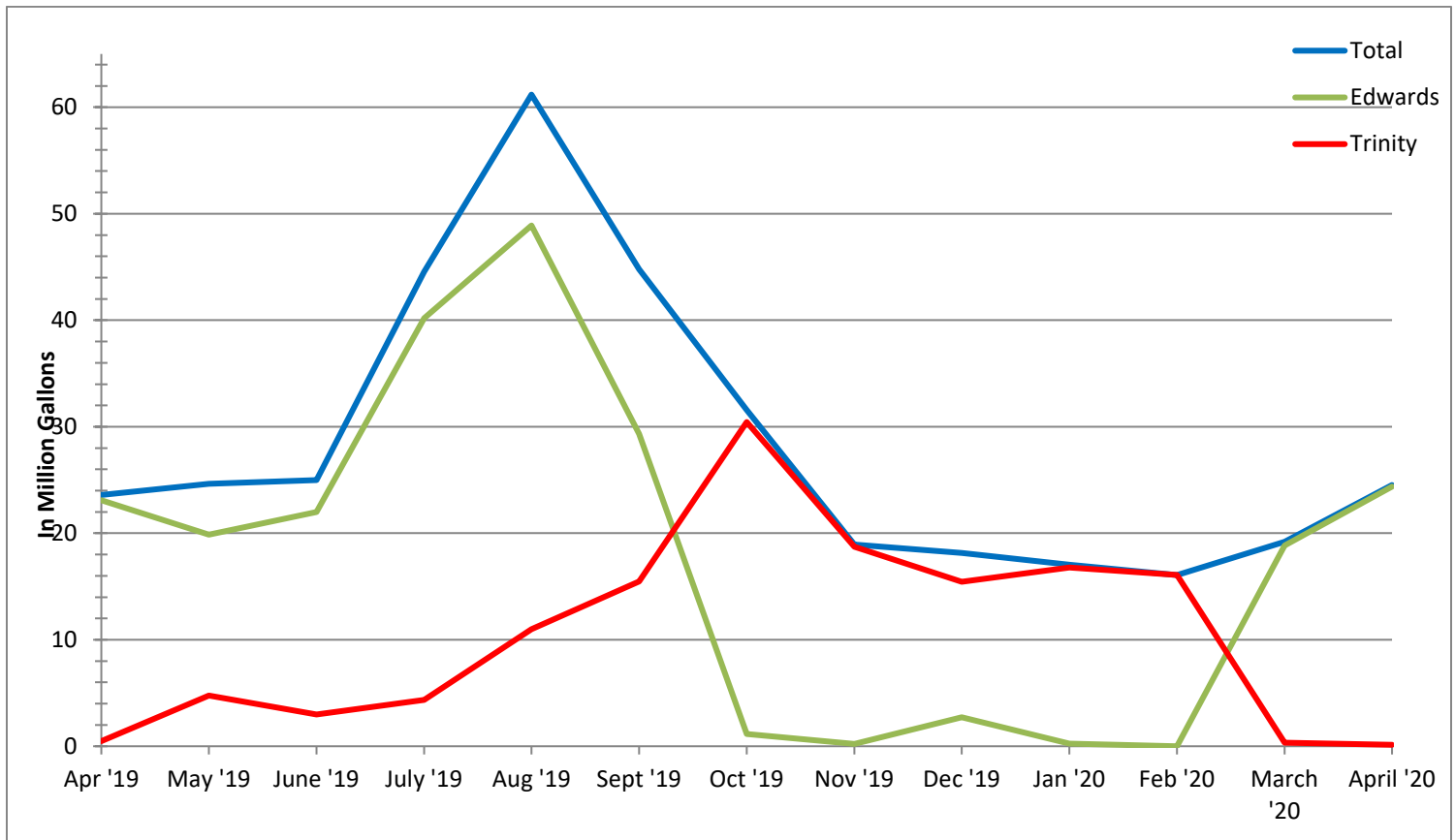




Water Department Report

As of April 30, 2020

City of Garden Ridge Aquifer Usage

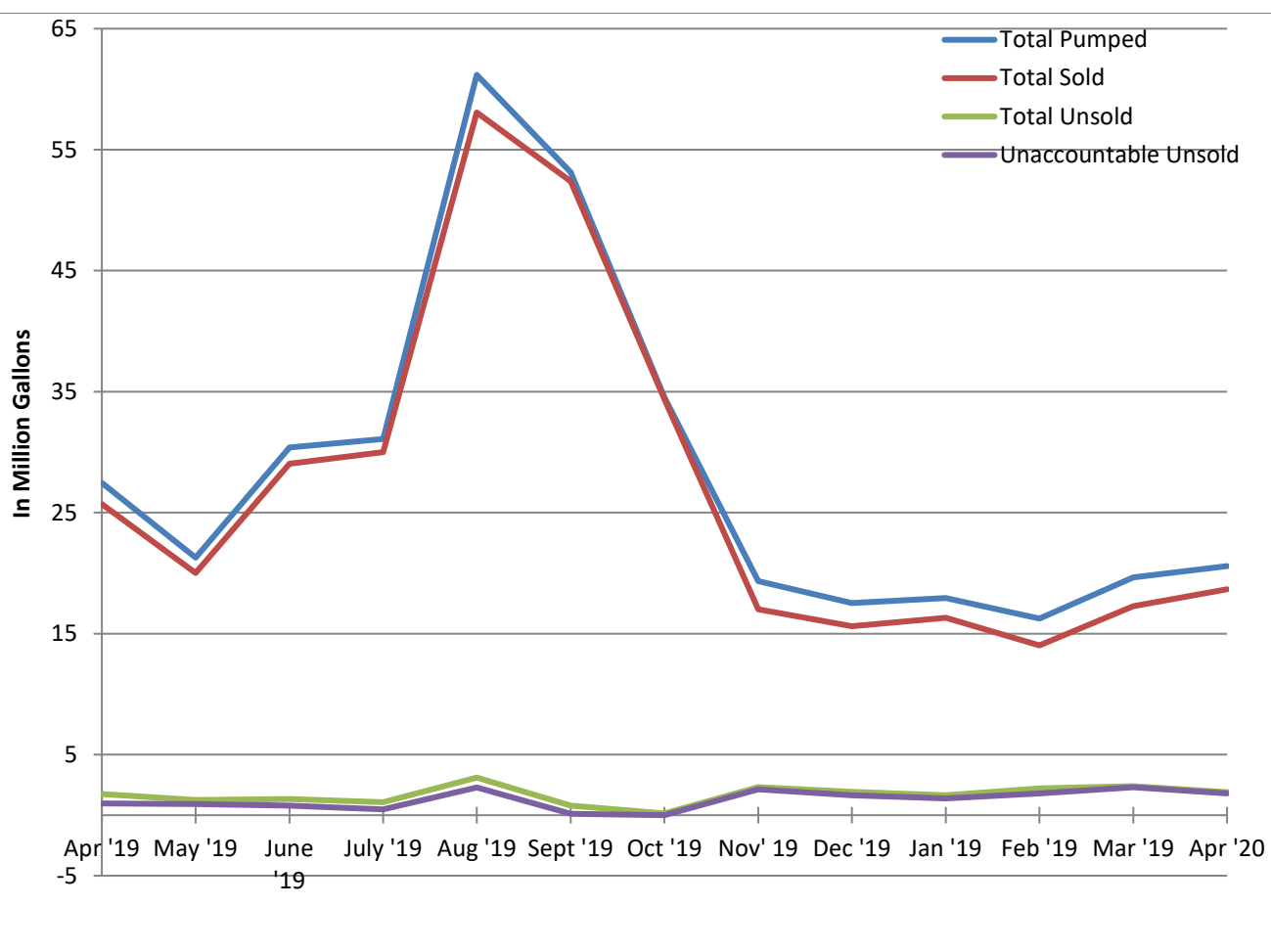


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	74.69	133.30	583.28	0
Trinity Well Usage AC/FT:	0.42	102.31	N/A	0%

Water Quality

	Due:	Missed:	Passed:	Failed:
Bacteriological:	6	0	6	0
Raw:	4	0	4	0
Chlorine Residual Test:	30	0	30	0

2019 – 2020 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Apr '19	27,464	25,712	1,752	985	3.6%
May '19	21,278	20,016	1,262	899	4.2%
June '19	30,391	29,047	1,343	802	2.6%
July '19	31,078	29,996	1,082	475	1.5%
Aug '19	61,184	58,074	3,110	2,298	3.8%
Sept '19 *	53,145	52,395	786	125	0.2%
Oct '19 *	34,551	34,405	146	0	0.0%
Nov '19	19,344	17,022	2,322	2,149	11.1%
Dec '19	17,527	15,610	1,917	1,657	9.5%
Jan '20	17,956	16,308	1,648	1,388	7.7%
Feb '20	16,250	14,032	2,218	1,806	11.1%
March '20	19,658	17,270	2,388	2,308	11.7%
April '20	20,579	18,682	1,897	1,795	8.7%

* September water loss is off due to inaccuracy of the Schoenthal well master meter.

Water Department Monthly Activities:

New Meter Installs	0	Work Orders	35
Meter Replacements	2	Locates	47
City Owned Leaks	0	Irrigations Permits Issued	2
Meters Read	1,664	Total Rebates	2
Meter Tests	0	Laptop Readings	15

Leak Adjustments

New Requests	3	Waiting for Customer	2	Approved	1	Amount Approved	\$0.00	Denied	0	Sent to Water Commission	6
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Projects:

- Whispering Oaks Project is Ongoing
- Workflow Management System has been selected and is being implemented
- Cleaning the Well Sites Ongoing
- Water Master Plan Phase 1 &2
- Installed New Windsocks
- AMI/AMR Investigation Ongoing

COVID-19

The Water Department is continuing to be vigilant to keep our staff and infrastructure safe from the spread of the Coronavirus. We are still cleaning facilities, vehicles, and equipment daily to ensure our staff and water system stay safe. Our team members have a positive outlook as we see a glimmer of light at the end of this COVID tunnel.



Garden Ridge Library

Volume III, Issue 8

May 6, 2020

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

**All the Activities and Programs
were canceled until we open again.**

Books-to-Go

We have begun **Books-to-Go**, a curbside service system to check books out to our patrons. When they order either by phone or email, we give them a pickup time. The order is placed on a table in front of the Library. The object is to stagger people's arrival times in order to keep a social distance.

We have a special tote for **returning books**. This is to help people not come in contact with the handle on the drop box. As the books come into the Library, we first clean them with **Clorox wipes**, then place them in our **sanitizer** for 20 minutes. As a further precaution, they are placed in isolation for two more days before they can be checked out to someone else.

This is a process we plan to continue even when Covid-19 goes away, especially with children's books. We'll have the cleanest books around!

We also have bought the UV lamp (with ozone) which we turn on during the night with a timer. This helps to clean the air and surrounding books and shelves.

Before we open to let people come inside the Library, we really need a polycarbonate shield. There are portable ones available which will offer some degree of protection.

Department Statistics for April

Visits to the Library	227*
Items Checked Out	631*
(203 of these were electronic; 428 were renewals of items checked out before the March closing.)	
New Items Added to the Collection	107
Volunteer Hours	0

*We have begun adding **electronic checkouts** to both visits and items checked out, and this month returned books were counted as visits.

Activity Statistics

Of course, there were no activities held in the Library, and we didn't hold any online classes. I sent home calligraphy lessons and adult coloring pictures.

In these troubled, uncertain times, we don't need more command and control; we need better means to engage everyone's intelligence in solving challenges and crises as they arise. – Margaret J. Wheatley



memorandum



To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Administrator, City of Garden Ridge
Date: April 28, 2020
Re: Engineering Report for May, 2020 Council Meeting

1. FM 2252 TxDOT Project
 - Trihydro is continuing to gather information about TxDOT design. Potential utility conflicts are being analyzed. Trihydro participated in TXDOT conference call meeting on 3-26-20. We are coordinating “pothole” locates with TxDOT contractor on possible utility conflicts along FM 2252 ROW.
2. FM 2252 Wastewater Project
 - Trihydro continues to gather information about potential wastewater clients. Proposed system routing and line sizing are underway. Thirty (30%) plan design for WW lines A&B and RR Crossing are under City review. Proposed rates and tariff schedule development is ongoing.

Planning and Zoning Commission

Monthly Activity Update

for City Council May 11, 2020

- The Commission has not met since March, with this month's meeting also canceled. The March meeting was chaired by Vice-Chair Diaz in the absence of Chair Dr. Miller.
- City Attorney Ms. Trevino had been loosely tasked by P&Z with obtaining some clarification from Freese and Nichols concerning the use of a proposed Incentive Point System.
- We had some interest in its' origin, who else was using it, had it been implemented elsewhere, etc. As it turns out it seems our legal counsel, an overwhelming majority of the Commissioners, and City Staff was not excited by it. A future avenue using Local Gov't Code Chapter 380 may be possible.
- There are several other areas of the revised document that need some housekeeping. The renaming of some districts needs to be reexamined as the implications of said renaming may result in undue hardship to some residents if the property changes hands in the future. Passage of non-conforming uses and 5-year tax rollback of Ag exemptions were two areas mentioned.
- It was clarified that our Zoning map is not the same thing as our Comprehensive Land Use Map. Our legal counsel asked for the opportunity to further examine the document. And lastly, many of the charts and tables will need to be readjusted.
- The Commission will look at a "CLEAN" document before deciding how and when to coordinate with the City Council representatives about presentation to City Council. The legislative changes and now the coronavirus situation broke up any continuity we had so perhaps a "CLEAN" document will also help us get back on track. We beg the indulgence of City Staff because we know that we are not alone in feeling somewhat disoriented.

Quarry Commission Recommendations for City Council May 11, 2020

- The Commission unanimously voted to recommend to City Council the approval of accepting the resignation of Commissioner Richard Holloway. The Commission would like to recognize and thank Richard Holloway for the many years of devoted and loyal service.
- The Commission unanimously voted to recommend to City Council the approval of the appointment of Armando Diaz to the Quarry Commission Place 5 with term expiring September 30, 2021.

Quarry Commission Monthly Activity Update for City Council May 11, 2020

- The Commission has not met since March, with this month's meeting canceled. Commissioners and families are healthy. There is a Commissioner ready to step down because of personal issues; therefore, the Commission is still seeking volunteers to serve on the Commission.
- Since the Commission's last meeting there have been approximately 11 blasts in March and 16 in April with most blasts being below 0.1 PPV, and none were above the legal ordinance limit.
- The next Commission meeting is scheduled for Monday, July, 13th.

City Administrator

From:
Sent: Thursday, December 26, 2019 5:22 PM
To: City Administrator
Cc: Assistant City Secretary;
Subject: Resignation from Quarry Commission

Nancy,

Per my discussion with Kat Balbi it is my understanding that there are presently several individuals interested in serving on the Quarry Commission. In my resignation letter submitted in August of this year I agreed to continue to serve on the Quarry Commission, subject to City Council approval, until such time as volunteers should become available to serve on the Quarry Commission. It has been my pleasure to have had the opportunity to serve on this Commission since April 2004. It is time to afford the same opportunity to others to serve on this Commission. Therefore please consider this letter my notice of resignation to the Quarry Commission, Place 5, effective Monday, January 13, 2020 which will allow me the opportunity to help interview potential new members at the January 13 meeting and help in the recommendation process for my replacement.

Thank you for the opportunity to work on this Commission and in a small way help contribute to the quality of life in the City of Garden Ridge.

Sincerely,

Richard Holloway
Quarry Commission, Place 5



CITY OF GARDEN RIDGE VOLUNTEER APPLICATION



Name (Please Print):

ARMANDO DIAZ

Address:

21010 GUNTHER GRV, GARDEN RIDGE, TX 78266

Home Phone:

Email:

Cell Phone:

Date of Birth (mm/dd/yyyy):

Are you at least 18 years of age? YES ☒

NO ☐

If 'No', parent / guardian will need to contact City Hall to sign a 'Minors Work Release'.

What type of services are you able and willing to provide the city? Check all that apply below.

Clerical

- ☐ Displays
- ☐ Envelope Stuffing
- ☐ Filing
- ☐ Phone Duty
- ☐ Proofreader
- ☐ Translator

General

- ☐ Animal Services
- ☐ FM 2252 Sign Updates

Special Events (e.g. 4th July)

- ☐ Event Planning
- ☐ Event Volunteer

If so, which event? _____

Hands on Skills

- ☐ Carpentry
- ☐ Landscape/ Gardening
- ☐ Photography
- ☐ Videography

Library

- ☐ Shelving, phone duty, check in/ out, etc.

City Commissions / Committees

- ☐ Parks Committee
- ☐ Planning & Zoning
- ☒ Quarry Commission
- ☒ Water Commission

Computer/Software (High Proficiency)

- ☒ Microsoft Excel
- ☒ Microsoft PowerPoint
- ☒ Microsoft Word
- ☐ Social Media
- ☐ Website

Specialty Skills

- ☐ Actor
- ☐ Certified sign language interpreter
- ☐ Communications
- ☒ Internet Research

Future Activities

- ☒ Emergency Operations Center
- ☒ Check On Your Neighbor (COYN)

What special skills, education, training, or interests do you have that may be beneficial to the city?

Indicate any languages (other than English) you can speak or write. CONVERSATIONAL SPANISH

Approximately, how many **hours** per week are you willing to do volunteer work? _____

What times of day and days of the week are you generally available? Check all that apply.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

Are you volunteering; ☒ As an individual?

☐ As part of a group (school, company, etc.)?

If so, what group? _____

☐ To meet a court ordered Community Service requirement?

Volunteer Acknowledgements

I certify that my statements in this application and other required forms, are true, complete, and correct to the best of my knowledge.

I understand that the city may do verification on any information provided by me as part of the volunteer process.

I understand that, in some cases, the City may need to do a personal background check prior to my starting any volunteer work. In such cases, I will provide the City the additional information necessary complete that check.

I understand that if a medical emergency occurs while I am performing volunteer work, the City will seek emergency medical treatment on my behalf and will also notify the person I designate as my emergency contact.

I understand that, in response to the Texas Public Information Act, situations could arise where the city is required to release to the public information provided by me as part of the volunteer process.

By signing below, I confirm I have read and understand these acknowledgements.



Volunteer Signature

10/1/2019

Date

Summary of Qualifications	Over twelve years experience in sourcing of equipment, instrumentation, materials and managing outsourced fabrication equipment used in the assembly of CO2 and Natural Gas Liquefaction (LNG), Natural Gas Pre-Treatment and Natural Gas Liquids (NGL) plants. Understanding of P&ID, PFD and piping isometrics and applicability to equipment conditions and requirements
Summary of Work Experience	2013 – May 2019 - Baker Hughes, a GE Company – Schertz TX Project Sourcing Leader ▪ Close working relationship with commercial sales team to ensure proposal offering on project process equipment and materials captures all project requirements and conditions ▪ Review of equipment and material specifications with engineering to help ensure equipment requirements are properly aligned with project requirements and equipment is not burdened with additional unnecessary specifications which add costs ▪ Support manufacturing and project team on resolving issues with non-conforming products and involve supplier to ensure all non-conforming items are corrected or replaced to meet project specifications. ▪ Work closely with Sourcing Buyer Team and keep them informed of project equipment budgets, schedules and delivery requirements ▪ Negotiate commercial terms and conditions as well as payment terms with suppliers ▪ Strategic alignment and development of supplier base to ensure continued fulfillment of equipment and material orders. ▪ Manage supplier outsourcing for fabricated materials. Such as pipe and structural steel fabrication. 2007 – 2013 - Salof Refrigeration – Schertz, TX (GE Oil & Gas acquisition in June 2013) Procurement Department Manager ▪ Planned, directed and coordinated sourcing of equipment and materials for fabrication of CO2 and LNG liquefaction plants with project manager and project engineer(s) ▪ Coordinated project procurement plan with Project stake holders including project manager, fabrication manager, I&E project manager and shipping and receiving ▪ Provided accounting system administrator support ▪ Negotiated cost and delivery of project materials with suppliers ▪ Developed and implemented purchasing and contract management instructions, policies, and procedures. ▪ Directed and coordinated activities of personnel engaged in buying materials, equipment, machinery, and supplies. 2006 – 2007 - Salof Refrigeration-New Braunfels TX Special Projects ▪ Trained with Procurement Manager as a Buyer ▪ Expedited orders with suppliers and provided status to project stakeholder

Summary of Work Experience (Cont'd)	▪ Negotiated cost and deliverables with suppliers ▪ Assisted in development of CO2 Liquefaction Plant Design Specification Manual ▪ OJT – Reading P&ID, Mass Flow, and PFD 1979 – 2006 - Federal Reserve Bank of Dallas Manager, High-Speed Currency Processing Analyst, Treasury Securities Technical Coordinator, Securities Various other roles and responsibilities 1975 – 1979 - United States Marine Corps Honorable Discharge
Languages	English, Conversational Spanish
Education	1979 – 1981 University of Texas, El Paso Basic course work – no degree

Wildlife Management Advisory Commission

Monthly Activity Update

for City Council May 11, 2020

- The Commission has not met since January, with this month's meeting also canceled.
- \$10,000 set aside for feral hog management and has not been used to our knowledge. We may wish to use those funds to upgrade the equipment before the summer months. Paul Sullivan had met with City Public Works with his research. The Commission reached consensus on purchase of new equipment and had scheduled a vote on a recommendation for March, which has been delayed.
- Although the "Egg-stravaganza" was cancelled in April, the Commission delivered 50 Texas Native trees (1 gal) to interested citizens that had been purchased or propagated for this celebration. This was done to promote diversity in our habitat, which benefits all our wildlife.
- The Commission ordered 50 Antelopehorn Milkweed plants as part of the Mayor's Monarch Program. 42 were delivered to interested citizens while the remaining will be planted at the Gardens of Garden Ridge and Paul Davis Park.
- Our Butterfly Meadow continues to bloom, with ever changing wildflowers and a host of butterflies! Linda Potts from the Park's Committee has partnered with me to help maintain it. We have planted two new flowering trees behind it, with two more to plant in the fall.
- Currently, the Commission will discuss and consider the following topics during our next meeting: deer count, oak wilt, habitat improvement, hog management, dark skies, and report on our new Texas Parks and Wildlife biologist. Please let me know if there is anything else of concern.

Parks Committee and *Volunteer Garden Ridge!*
Monthly Activity Update
for City Council May 11, 2020

- We believe it was a prudent decision by City Council to postpone/cancel face-to-face meetings during the earlier stages of the COVID-19 pandemic. We have not met formally as a committee since February. The leadership group has been continuing to move things forward with the expected limitations inherent with the uncertainty surrounding the COVID-19 response. We are maintaining our lines of communication with Public Works and were able to assist them with several short-term goals to improve the city parks. Considerable success was also achieved with some long-term goals.
- Public Works continues to monitor and actively work the threat of Oak Wilt in and near Paul Davis Park. A plan has been formulated and is actively being worked. A related effort has been collecting bids for the removal of diseased and some older trees that are well into decline. Several of the trees are around the playground area and felt to represent a safety hazard.
- Public Works also continues to remove the piles of mulch and tree trimmings, which were completed during the January Park Clean-Up Project. Social distancing constraints have prolonged these tasks as one man “crews” are more inefficient than a team approach.
- We have plans for repainting the baseball backstop fencing, instillation of water fountains (two already purchased, begging for two more), updating the sound system in Paul Davis Park (already purchased, awaiting installation), and working on development of our “Trail”. Each of the above await relaxation of the social distancing guidelines.
- Perhaps most importantly, the committee leadership and Public Works have been evaluating and will be making a recommendation to provide portable hand washing and hand sanitizing stations in Paul Davis Park. The plans will suggest that a portable system may enable some flexibility for using the units at other city events in the future.
- *Volunteer Garden Ridge!* has nothing additional to submit at this time.

Future Agenda Items

City Council

June 3, 2020, Regular Meeting

14 days before Meeting	(05/20/2020)	City Council and Staff items are due.
9 days before Meeting	(05/25/2020)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(05/28/2020)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(05/29/2020)	Post agenda packet to City Website.
Meeting Day	(06/03/2020)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Wildlife Management Advisory Commission = Brown
 Municipal Court = Gray

Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 1, 2020, Regular Meeting

14 days before Meeting	(06/17/2020)	City Council and Staff items are due.
9 days before Meeting	(06/22/2020)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
6 days before Meeting	(06/25/2020)	Post agenda on bulletin board. City Council receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(06/26/2020)	Post agenda packet to City Website.
Meeting Day	(07/01/2020)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Quarry Commission = Purple
 Wildlife Management Advisory Commission = Brown
 City Holiday = Orange
 Municipal Court = Gray
 City Events = Yellow (4th of July Parade/Event)

Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

PENDING FUTURE AGENDA ITEMS

1. Design on Water Tanks at Well Site 9 and 10/Retainer Wall of City Hall...**McCaw**
2. Monitoring Wells in the City of Garden Ridge...**Arvidson**
3. Update on City-funded monument for Paul Davis Park... **Bower**
4. New Resident Package...**Swint & Bower**
5. Ethics Ordinance ... **8-30-17 City Council motion**
6. Website and Social Media Policy