



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES PLANNING AND ZONING COMMISSION REGULAR MEETING TUESDAY, FEBRUARY 11, 2020, 6:00 P.M.

Commissioners Present:

Chair Dr. Jim Miller
Vice-Chair Karen Diaz
Commissioner Kerim Jacaman
Commissioner David Heier
Commissioner Jesse Valdez
Commissioner Kitty Owen

Commissioners Absent:

Commissioner David Dauer (Unannounced Absence)

City Staff, City Councilmembers, or Other Commissioners Present:

Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Cynthia Trevino, City Attorney
Councilmember Kay Bower

1. Call to Order

With a quorum of the Planning and Zoning Commissioners present, Chair Dr. Miller called the regular meeting of the Garden Ridge Planning and Zoning Commission to order at 6:00 p.m. on Tuesday, February 11, 2020, in the City Council Chambers of Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Dr. Miller led the Pledge of Allegiance.

4. Citizen Comment Period:

Martha Stipp, 21007 Cedar Branch, spoke regarding Ordinance No. 23, Ordinance No. 55, and the Draft Zoning Ordinance.

5. Business Items

The following items are for discussion, consideration, and action.

a) Approvals

1. Approval of Minutes for January 14, 2020, Planning and Zoning Commission Regular Meeting.

Motion: A motion was made by Commissioner Heier, seconded by Commissioner Owen, to approve the minutes for January 14, 2020, Planning and Zoning Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Items applicable to the Planning and Zoning Commission discussed at the February 5, 2020, City Council Regular Meetings.

Chair Dr. Miller stated City Council approved the Commission's recommendation to amend Resolution No. 439, eliminating the second regular meeting a month effective March 2020.

2. **Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.**
 - i. **Discuss and make recommendations related to application of ordinance provisions to commission members, if needed.**

The Commission had nothing to discuss related to application of ordinance provisions at this time.

3. **Freese and Nichols, Inc. for Zoning Ordinance rewrite assistance.**
 - i. **Discuss and make possible recommendations related to the Draft Zoning Ordinance.**

The Commission discussed the revised Draft Zoning Ordinance provided by Freese and Nichols, Inc. and provided edits, comments, and questions to the City Secretary and City Attorney. The Commission agreed by consensus to focus on reviewing the use charts contained in the Draft Zoning Ordinance during the Commission's March meeting.

c) Future Agenda Items

1. **Commissioners input on agenda items.**

None at this time.

2. **Announce date, time, and location for next meeting (February 20, 2020, at 6:00 p.m. at City Hall).**

Chair Dr. Miller stated the next Planning and Zoning Commission Regular Meeting is scheduled for Thursday, February 20, 2020, at 6:00 p.m. at City Hall.

6. **Citizen Comment Period:** No one wished to speak.

7. Adjournment

Motion: A motion was made by Commissioner Owen, seconded by Commissioner Valdez, to adjourn. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, February 11, 2020, Planning and Zoning Commission Regular Meeting was adjourned at 8:32 p.m. by Chair Dr. Miller.


Karen Diaz
Vice-Chair

ATTEST:


Marisa Spencer
City Secretary

**SIGN IN TO SPEAK AT THE FEBRUARY 11, 2020
PLANNING AND ZONING COMMISSION REGULAR MEETING
CITIZEN COMMENT PERIOD**

Rules for Citizens' Participation:

The Commission welcomes citizen participation and comments at all Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

a) Respect and courtesy:

- i. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
- ii. Show the Commission the same respect that you would like to be shown.
- iii. End your speaking at the time allotted below.

b) Speaking:

- i. First citizen comment period
 1. You are required to sign up to speak.
 2. You are limited to one 3-minute period.
- ii. Second citizen comment period
 1. You are not required to sign up.
 2. You are limited to one 2-minute period.
- iii. State your name and address before your comments begin.
- iv. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

NAME	ADDRESS	TELEPHONE NUMBER (OPTIONAL)	SUBJECT
1. Martha Stipp	21007 Cedar Branch		Ordinance 23+55
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