



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES

PLANNING AND ZONING COMMISSION REGULAR MEETING

TUESDAY, JANUARY 14, 2020, 6:00 P.M.

Commissioners Present:

Chair Dr. Jim Miller
Vice-Chair Karen Diaz
Commissioner Kerim Jacaman
Commissioner Jesse Valdez
Commissioner David Dauer
Commissioner Kitty Owen

Commissioners Absent:

Commissioner David Heier (Voluntary Announced Absence)

City Staff, City Councilmembers, or Other Commissioners Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary

1. Call to Order

With a quorum of the Planning and Zoning Commissioners present, Chair Dr. Miller called the regular meeting of the Garden Ridge Planning and Zoning Commission to order at 6:01 p.m. on Tuesday, January 14, 2020, in the City Council Chambers of Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Dr. Miller led the Pledge of Allegiance.

4. Citizen Comment Period: No one signed up to speak.

5. Business Items

The following items are for discussion, consideration, and action.

a) Approvals

1. Approval of Minutes for November 12, 2019, Planning and Zoning Commission Regular Meeting.

Motion: A motion was made by Commissioner Valdez, seconded by Commissioner Owen, to approve the minutes for November 12, 2019, Planning and Zoning Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Items applicable to the Planning and Zoning Commission discussed at the December 4, 2019, and January 2, 2020, City Council Regular Meetings.

Chair Dr. Miller stated there were no items applicable to the Planning and Zoning Commission discussed at the December and January City Council Regular Meetings.

2. Recap of 2019 and looking into 2020.

Chair Dr. Miller, along with City Administrator Nancy Cain, provided the Commission with a recap of 2019 and looking into 2020 with regards to the Planning and Zoning Commission. The topics of discussion included: TxDOT FM 2252 Expansion, Blackwell Office at FM 2252/Tonkawa Pass, a Structure/Garage on Bat Cave Road, Davenport High School, City Zoning Map, The Woods of Garden Ridge, and FM 2252 Sewer Project. Nancy Cain, City Administrator, addressed questions and comments from Commissioners.

3. Resolution No. 439-092018 A Resolution of the City of Garden Ridge setting the day, time, and place of regular meetings of the Planning and Zoning Commission of the City of Garden Ridge, Texas.

i. Discuss and make possible recommendations to City Council.

The Commission discussed the stability of the Commission, the reasoning for setting an additional regular meeting a month as well as the Commission still having the ability to conduct a Special Meeting if needed.

Motion: A motion was made by Commissioner Valdez, seconded by Commissioner Owen, to recommend to City Council amending Resolution No. 439 A Resolution of the City of Garden Ridge setting the day, time, and place of regular meetings of the Planning and Zoning Commission of the City of Garden Ridge, Texas, to remove the regular meeting on the third Thursday of each month effective March 2020. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

4. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

i. Discuss and make recommendations related to application of ordinance provisions to commission members, if needed.

The Commission discussed the Education/Training session requirements of Ordinance No. 210 and expressed their appreciation and gratitude to Cynthia Trevino, City Attorney, for the many valuable and informative sessions she has provided the Commission.

5. Freese and Nichols, Inc. for Zoning Ordinance rewrite assistance.

i. Discuss and make possible recommendations related to the Draft Zoning Ordinance.

Nancy Cain, City Administrator, provided the Commission with an update regarding Freese and Nichols, Inc. for Zoning Ordinance rewrite assistance. She stated she recently received a revised document, which will be sent to the Commissioners after the meeting. The Commission discussed the most efficient and effective way to proceed with reviewing the revised document.

c) Future Agenda Items

1. Commissioners input on agenda items.

Chair Dr. Miller stated the Commission will hold a light discussion on the Draft Zoning Ordinance.

2. Announce date, time, and location for next meeting (February 11, 2020, at 6:00 p.m. at City Hall).

Chair Dr. Miller stated the Planning and Zoning Commission Regular Meeting scheduled for Thursday, January 16, 2020, has been cancelled and the next Planning and Zoning Commission Regular Meeting is scheduled for Tuesday, February 11, 2020, at 6:00 p.m. at City Hall.

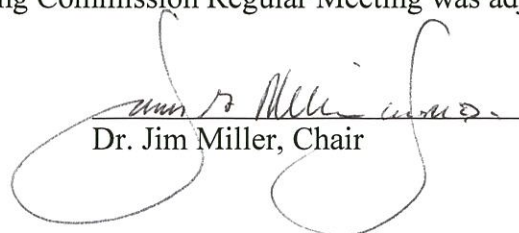
6. Citizen Comment Period: No one wished to speak.

7. Adjournment

Motion: A motion was made by Commissioner Owen, seconded by Commissioner Diaz, to adjourn. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, January 14, 2020, Planning and Zoning Commission Regular Meeting was adjourned at 6:48 p.m. by Chair Dr. Miller.

ATTEST:


Marisa Spencer
City Secretary


Dr. Jim Miller, Chair