



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA
WILDLIFE MANAGEMENT ADVISORY COMMISSION
REGULAR MEETING
MONDAY, AUGUST 19, 2019, 6:00 P.M.

The Wildlife Management Advisory Commission will meet in a regular meeting at 6:00 p.m., Monday, August 19, 2019, in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas. As required by law, notice is hereby posted by August 16, 2019, before 6:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretive services must be made to the City Secretary 48 hours prior to this meeting.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Wildlife Management Advisory Commission Chair Statement**

5. **Citizen Comment Period** – limited to 30 minutes total

Rules for Citizens' Participation:

The Wildlife Management Advisory Commission welcomes citizen participation and comments at all Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
 - ii. Show the Commission the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period/business item period
 1. You are required to sign up to speak and you are limited to one 3-minute period.
 - ii. Second citizen comment period
 1. You are not required to sign up and you are limited to one 2-minute period.
 - iii. State your name and address before your comments begin.
 - iv. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TX GOVERNMENT CODE § 551.042.*

6. **Business Items**

The following items are for discussion and/or possible action, including recommendations.

- a) Education/Training Session – “Snakes of Garden Ridge: Knowing Your Local Snake Species” by Commissioner McKinney (limited to 30 minutes total)
- b) Approvals
 - i. Minutes for July 15, 2019, Wildlife Management Advisory Commission Regular Meeting.

- c) Discussions/Reports
 - i. Wildlife and wildlife incidents within the City of Garden Ridge.
 - 1. Police Department
 - 2. Animal Services
 - d) Updates/Recommendations
 - i. Discuss and finalize schedule for conducting deer counts.
 - ii. Development of comprehensive Wildlife Management Plan for Garden Ridge.
 - 1. Discuss and make possible recommendations regarding topics and/or items in the Wildlife Management Plan for Garden Ridge.
 - iii. Commissioner's Projects
 - 1. Brochure/mailer from New Braunfels (Sullivan).
 - 2. September 28th, 2019, Ribbon Cutting Event and Celebration (Segovia).
 - 3. Health of wildlife in Garden Ridge.
 - 4. Future education/training sessions and Grapevine articles.
 - iv. Meeting Updates/Reports
 - 1. August 7, 2019, City Council Regular Meeting.
 - 2. Parks Committee Monthly Meetings.
 - v. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.
 - 1. Discuss expiring terms (September 30, 2019) of Commissioner Segovia, Commissioner Krawczynski, Commissioner Kneupper, and Commissioner Sullivan.
 - 2. Make recommendation to City Council for consideration of reappointment.
 - 3. Interview possible candidates for the Wildlife Management Advisory Commission Place 7 vacancy (term expiring September 30, 2020).
 - 4. Make recommendation to City Council for appointment of Commissioner.
 - 5. Discuss and make recommendations related to application of ordinance provisions to commission members, if needed.
 - e) Future Agenda Items.
 - i. Commissioner input.
 - ii. Announcement of next Wildlife Management Advisory Commission Regular Meeting (Monday, September 16, 2019, at 6 p.m. at City Hall).
7. **Citizen Comment Period - limited to 20 minutes total**
See "Rules for Citizens' Participation" under Item 5.
8. **Adjournment**

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Commission Authorized:

The Commission may vote or act upon any item within this Agenda. The Commission reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the City Council, other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 3:00 p.m. August 13, 2019, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Marisa Spencer
City Secretary



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES WILDLIFE MANAGEMENT ADVISORY COMMISSION REGULAR MEETING MONDAY, JULY 15, 2019, 6:00 P.M.

Commissioners Present:

Chair Cynthia Shanahan-Segovia
Vice-Chair David Krawczynski
Commissioner Ken Kneupper
Commissioner Jeremiah McKinney
Commissioner Paul Sullivan

Commissioners Absent:

Commissioner Troy Bippert (Voluntary Announced Absence)
Councilmember Lisa Swint, Ex-officio
Vacant Position

City Staff, City Councilmembers, or Other Commissioners Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Mayor Pro-Tem McCaw
Councilmember Bower

1. Call to Order

With a quorum of the Wildlife Management Advisory Commissioners present, the regular meeting of the Garden Ridge Wildlife Management Advisory Commission was called to order by Chair Segovia at 6:00 p.m. on Monday, July 15, 2019, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Segovia led the Pledge of Allegiance.

4. Wildlife Management Advisory Commission Chair Statement

Chair Segovia spoke regarding the work, actions, and pro-active approaches taken to support and enhance wildlife in the City of Garden Ridge. She stated the Commission has worked with professionals in order to make informed recommendations to City Council, including partnering with the National Wildlife Federation as a Monarch City. She also stated the City accomplished being in the leadership circle during the first year of becoming a Monarch City, thanking the Comal Master Gardeners for their efforts in helping the City become a Monarch City.

5. Citizen Comment Period – limited to 30 minutes total

Dawn Hatch, 8377 Twisted Oaks, spoke regarding wildlife, budgeting, educational sessions and projects, and the Wildlife Management Plan for the City of Garden Ridge.

Martha Stipp, 21007 Cedar Branch, spoke regarding deer management and Capture Myopathy.

6. Business Items

The following items are for discussion and/or possible action, including recommendations:

- a) **Education/Training Session – “Conducting Deer Surveys Garden Ridge, TX 2019” by Craig Hensley, Texas Parks and Wildlife Department Biologist (limited to 30 minutes total).**

Craig Hensley reviewed the presentation “Conducting Deer Surveys” specifically created for the City of Garden Ridge. Mr. Hensley answered and addressed questions from Commissioners. The Commission discussed setting dates for conducting three deer counts between mid-August and mid-September.

b) Approvals

- i. **Minutes for June 17, 2019, Wildlife Management Advisory Commission Regular Meeting.**

Motion: A motion was made by Commissioner Sullivan, seconded by Commissioner Kneupper, to approve the minutes for June 17, 2019, Wildlife Management Advisory Commission Regular Meeting. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

c) Discussions/Reports

- i. **Wildlife and wildlife incidents within the City of Garden Ridge.**

1. Police Department

The Commission reviewed the wildlife report from the Police Department.

2. Animal Services

The Commission reviewed the wildlife report from Animal Services. Commissioner McKinney spoke regarding an upcoming training on CWD testing.

d) Updates/Recommendations

- i. **Development of comprehensive Wildlife Management Plan for Garden Ridge.**

1. **Discuss and make possible recommendations regarding topics and/or items in the Wildlife Management Plan for Garden Ridge.**

Commissioner McKinney reviewed the updated Wildlife Management Plan. He discussed the additional information as well as information still needed in the Wildlife Management Plan, including adding direct links for citizens to easily access information referred to in the plan. The Commission discussed possible platforms for public outreach and education efforts where citizens can view upcoming education/training sessions as well as previous presentations.

ii. Commissioner’s Projects

1. **Wildlife Mailer from New Braunfels (Sullivan).**

Commissioner Sullivan stated he spoke with Mr. Hensley to obtain contact information for the individual that put together the New Braunfels wildlife mailer.

2. **September 28th, 2019, Ribbon Cutting Event and Celebration (Segovia).**

Chair Segovia stated she invited Mr. Hensley to attend Ribbon Cutting Event and Celebration for the new garden outside the Garden Ridge Library. The Commission discussed attending and putting together informational material to handout.

3. **Health of wildlife in Garden Ridge.**

The Commission discussed how the weather and rain has benefitted wildlife this year.

4. **Future education/training sessions and Grapevine articles.**

The Commission discussed the schedule for future education/training sessions: August – Commissioner Bippert (TBD), September – Commissioner McKinney (bats: the language of bats). October – Commissioner Kneupper (San Marcos Beekeepers Association: honeybees). November – Chair Segovia (TBD/possibly Humane Society). The Commission discussed Commissioner McKinney doing a presentation about a variety of snakes at the Commission’s August meeting if Commissioner Bippert has not prepared a presentation.

iii. Meeting Updates/Reports

1. July 2, 2019, City Council Regular Meeting.

Chair Segovia updated the Commission on the monthly activity report she provided at the July 2, 2019, City Council Regular Meeting.

2. Parks Committee Monthly Meetings.

Chair Segovia stated the Commission and the Parks Committee have been discussing a seeding area for wildlife in Paul Davis Park and the Commission would be responsible for maintenance and upkeep of the area. Chair Segovia stated she is also discussing additional deer resistant trees and shrubs that attract more birds with the Parks Committee. The Commission also agreed on using the name of Butterfly Meadow as opposed to using the word pollinator.

iv. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

1. Discuss and make recommendations related to application of ordinance provisions to commission members, if needed.

The Commission discussed Commissioner terms expiring September 30, 2019. Chair Segovia stated the Commission will discuss and take action on recommending reappointments of Commissioners to City Council during the Commission's August 19, 2019, regular meeting.

e) Future Agenda Items.

i. Commissioner input.

None at this time.

ii. Announcement of next Wildlife Management Advisory Commission Regular Meeting (Monday, August 19, 2019, at 6 p.m. at City Hall).

Chair Segovia announced the next Wildlife Management Advisory Commission Regular Meeting will be held on Monday, August 19, 2019, at 6:00 p.m. at City Hall.

7. Citizen Comment Period - limited to 20 minutes total

Martha Stipp, 21007 Cedar Branch, spoke regarding dates for conducting deer counts and deer management.

8. Adjournment

There being no further business, the Monday, July 15, 2019, Wildlife Management Advisory Commission Regular Meeting was adjourned at 7:46 p.m. by Chair Segovia.

Cynthia Shanahan-Segovia, Chair

ATTEST:

Marisa Spencer
City Secretary

GARDEN RIDGE POLICE DEPARTMENT



MEMORANDUM

To: Wildlife Management Advisory Commission
City of Garden Ridge

From: Ron Eberhardt
Chief of Police
City of Garden Ridge

Date: 12 August 2019

Copies:

Reference: Monthly Wildlife Statistics

Members of the Commission,

Here is the data collected for the preceding weeks regarding the Police Departments involvement with animal related calls. These numbers do not include any cases related to domestic dogs or cats.

9 July 2019 through 12 August 2019

- 1- Dead deer being eaten by coyotes
- 1- Dead deer in roadway FM2252 / Batcave
- 1- Cow in roadway



MONTHLY ANIMAL SERVICES REPORT

August 2019

Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	11	6	5	2	10	11	9						54
Raccoons	5	3	3	3	5	4	4						24
Possums	2	1	1	4	2	3	1						14
Skunks	5	0	0	0	0	0	0						5
Wild hogs	0	0	0	0	0	0	0						0
Turtles	0	0	0	0	1	2	2						5
Squirrels	0	2	0	0	2	0	1						5
Foxes	1	1	0	0	0	1	0						3
Armadillos	0	1	0	1	1	0	0						3
Hawks	1	0	0	0	0	0	0						1
Bats	0	0	1	0	0	0	0						1
Coyotes	0	0	1	0	0	0	0						1
Buzzards	0	0	0	0	0	0	0						0
Ringtails	0	0	0	0	0	0	0						0
Snakes	0	0	0	1	0	4	1						6
Other	0	1	0	0	1	0	0						2
YTD Total	25	15	11	11	22	25	18						127

Additional information

Information on the 9 deer:

4 - predator attack (3 coyote & 1 bobcat)

5 - vehicle

Wildlife Management Advisory Commission

Name	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires	Appt/ Expires
David Krawczynski (Place 1)	May 17 / Sept 19					
Cynthia Shanahan- Segovia (Place 2)	May 17 / Sept 19					
Ken Kneupper (Place 3)	May 17 / Sept 19					
Jeremiah McKinney (Place 4)	July 17 / Sept 18 (P)	Sept 18/ Sept 20				
Paul Sullivan (Place 5)	May 17 / Sept 19					
Troy Bippert (Place 6)	May 17 / Sept 18 (P)	Sept 18 / Sept 20				
Vacant (Place 7)	Term expires Sept 20					

(P)= Partial term of less than ½ the term remaining

Wildlife Management Advisory Commission Rolling Attendance

	7/16/18 Reg. Mtg.	8/20/18 Reg. Mtg.	9/17/18 Reg. Mtg.	10/15/18 Reg. Mtg.	11/19/18 8 Reg. Mtg.	12/17/18 8 Reg. Mtg.	01/28/19 Reg. Mtg.	02/25/19 Reg. Mtg.	03/18/19 Reg. Mtg.	4/15/19 Reg. Mtg.	5/20/19 Reg. Mtg.	6/17/19 Reg. Mtg.	7/15/19 Reg. Mtg.	8/19/19 Reg. Mtg.	9/16/19 Reg. Mtg.
Krawczynski	P	P	P	P	P	P	P	P	P	P	P	A	P		
Segovia	P	P	P	P	P	P	P	P	P	P	P	P	P		
McKinney		P	P	P	P	A	P	P	P	A	P	P	P		
Kneupper	P	P	P	P	P	P	P	P	P	P	P	P	P		
Hatch	P	P	P	P	P	P	P	P	P						
Bipert	P	P	P	P	P	P	P	P	P						
Sullivan	P	P	P	A	P	P	U	P	P	P	P	P	A		

P	Present
P-QNM	Present but quorum not meet
E	Excused (Ord. 210 reasons)
A	Voluntary Announced Absence
U	Unannounced Absence
	Not member yet

2019 Wildlife Management Advisory Commission's Attendance at City Council Regular Meetings

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total for year
Krawczynski			P					P					2
Segovia	P	P		P				P					5
McKinney						P							1
Kneupper	P	P	P	P	P	P	P						7
Vacant													0
Bipert	P			P									2
Sullivan						P	P	P					2

	Met requirements
	Not met the requirements

Print**CITY OF GARDEN RIDGE VOLUNTEER APPLICATION - Submission #1429****Date Submitted: 8/12/2019****CITY OF GARDEN RIDGE
VOLUNTEER APPLICATION****Name:***

Shannon Drichta

Address:*

9380 Cinchona Trail

Home Phone:**Cell Phone:**

913-702-5622

Email:**Are you at least 18 years of age?***☒ Yes☐ No

If 'No', parent/guardian will need to contact City Hall to sign a 'Minor Work Release'.

Clerical

- ☒ Displays
- ☒ Envelope Stuffing
- ☒ Filing
- ☐ Phone Duty
- ☒ Proofreader
- ☐ Translator

Hands on Skills

- ☐ Carpentry
- ☒ Landscape/ Gardening
- ☒ Photography
- ☐ Videography

Computer/Software (High Proficiency)

- ☒ Microsoft Excel
- ☒ Microsoft PowerPoint
- ☒ Microsoft Word
- ☒ Social Media
- ☐ Website

Library

- ☒ Shelving, phone duty, check in/out, etc.

General

- ☒ Animal Services
- ☒ FM 2252 sign Updates

Speciality Skills

- ☐ Actor
- ☐ Certified sign language interpreter

City Commissions/Committees

- ☐ Parks Committee
- ☐ Planning & Zoning Commission
- ☐ Quarry Commission
- ☐ Water Commission
- ☒ Wildlife Management Advisory Commission

Future Activities

- ☐ Emergency Operations Center
- ☒ Check On Your Neighbor (COYN)

Special Events (e.g. 4th July)

- ☐ Event Planning
- ☐ Event Volunteer

If so, which event?

What special skills, education, training, or interests do you have that may be beneficial to the city?

I love this city and want it to be better. I'm willing to put my feet to the pavement to do that

Indicate any languages (other than English) you can speak or write.

Approximately, how many hours per week are you willing to do volunteer work?

10-12

What times of day and days of the week are you generally available? Check all that apply

Sunday

- ☐ Morning
- ☐ Afternoon
- ☐ Evening

Monday

- ☒ Morning
- ☐ Afternoon
- ☐ Evening

Tuesday

- ☒ Morning
- ☐ Afternoon
- ☐ Evening

Wednesday

- ☒ Morning
- ☐ Afternoon
- ☐ Evening

Thursday

- ☒ Morning
- ☐ Afternoon
- ☐ Evening

Friday

- ☒ Morning
- ☐ Afternoon
- ☐ Evening

Saturday

- ☐ Morning
- ☐ Afternoon
- ☐ Evening

Are you volunteering

- ☒ As an individual?
- ☐ As part of a group (school, company, etc.)?
- ☐ To meet a court ordered Community Service requirement?

If part of a group, what group?

Volunteer Acknowledgements

I certify that my statements in this application and other required forms, are true, complete, and correct to the best of my knowledge.

I understand that the city may do verification on any information provided by me as part of the volunteer process.

I understand that, in some cases, the City may need to do a personal background check prior to my starting any volunteer work. In such cases, I will provide the City the additional information necessary to complete that check.

I understand that if a medical emergency occurs while I am performing volunteer work, the City will seek emergency medical treatment on my behalf and will also notify the person I designate as my emergency contact.

I understand that, in response to the Texas Public Information Act, situations could arise where the city is required to release to the public information provided by me as part of the volunteer process.

By typing your name below, I confirm I have read and understand these acknowledgements.*

Shannon Drichta

Date*

8/12/2019

Shannon M. Drichta

9380 Cinchona Trail
Garden Ridge TX 78266
(913) 702-5622

PROFILE

Air Force veteran and military spouse. Experienced Independent Distributor and business owner with a demonstrated history of working in the military industry. Strong operations professional with a Master's degree focused in Human Relations. My children attend Garden Ridge schools and we have been proud homeowners in Garden Ridge since 2008

EXPERIENCE

Owner/Designer, Pocket Fulla Denim — 2016 - Present

Making one of a kind designs to help with storage and organization for children. Sales primarily done during craft shows and individual customers

Independent Distributor, Senegence — 2017 - Present

Distributor for network marketing company that specializes in developing and selling personal care products that include long-lasting cosmetics and anti-aging skincare

Individual Mobility Augmentee (IMA) USAF Reserve — Sept 2005 - Feb 2008

Experience included Annual Tours and Individual Training Days specializing in all facets of the Services career field. Tours were located in San Antonio and Washington DC. Special projects included augmenting the Services Agency, working special programs including Combating Trafficking in Persons (CTIP), and an independent study to determine the level of military funerals performed at each national cemetery

Services/MWR Officer, US Air Force — June 2000 - Sept 2005

Active Duty Services Officer, commissioning source University of Arkansas ROTC Det 030. Duty titles included Honor Guard Officer in Charge (OIC), Randolph AFB, TX, 7AF Noncombatant Evacuation Operations, Osan AB, South Korea, Combat Services Flight Commander and 48th Fighter Wing Executive Officer, RAF Lakenheath, England

EDUCATION

Air University, Maxwell AFB, Montgomery, AL - Squadron Officer School, 2005

University of Oklahoma, Norman, OK - Masters of Human Relations, 2005

John Brown University, Siloam Springs, AR - Bachelor of Science, Health Promotion and Human Performance, 1999

SKILLS

Skilled in Microsoft Excel, Team Building, Health and Human Performance.