



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA
WILDLIFE MANAGEMENT ADVISORY COMMISSION
REGULAR MEETING
WEDNESDAY, JANUARY 17, 2018 -- 6:00 P.M.

The Wildlife Management Advisory Commission will meet in a regular meeting at 6:00 p.m., Wednesday, January 17, 2018 in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on January 12, 2018 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Citizen Comments – limited to 30 minutes

Rules for Citizen's Participation:

The Wildlife Management Advisory Commission welcomes citizen participation and comments at all of their Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. As a courtesy to your fellow citizens and out of respect for our appointed officials, we request that if you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
 - ii. Show the Commission the same respect that you would like to be shown.
 - iii. Show the Commission courtesy by ending your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 - a. You are required to sign up to speak.
 - b. You are limited to three (3) minutes per citizen.
 - ii. Business item period
 - a. You are required to sign up to speak.
 - b. You are limited to three (3) minutes per citizen.
 - iii. Second citizen comment period
 - a. You are not required to sign up.
 - b. You are limited to two (2) minutes per citizen.
 - iv. State your name and address before your comments begin.
 - v. Citizens are only allowed to speak once, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

4. Business Items-

The Committee may discuss, consider and/or take possible action on the following items:

a) Minutes-

- i. December 18, 2017 Wildlife Management Advisory Commission Regular Meeting.

b) Review and discuss wildlife and wildlife incidents within the City of Garden Ridge.

- i. Police
- ii. Animal Control

c) Wildlife Management Advisory Commission Discussion/Projects Updates:

- i. Interview process for vacancy on the Wildlife Management Advisory Commission.
- ii. Availability and Distribution of Live Traps (Sullivan)
- iii. Wildlife Survey distribution, tabulation and announcement of the tabulation (Thursday, February 8, 2018 at 8:30 a.m., Council Chambers) (Krawczynski)
- iv. Future education/training sessions and Grapevine articles

d) City Council January 3, 2018 Regular Meeting Update/Report

e) Set date, time and location for meetings on Tuesday, January 16, 2018 at 6 p.m. (Monday, January 15th City Holiday) and Tuesday, February 16, 2018 at 6p.m. (Monday, February 15th City Holiday).

f) Future Agenda Items.

5. Citizen's Participation: - limited to 20 minutes.

See "Rules for Citizen's Participation" under Item 3.

6. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

The Commission may vote or act upon any item within this Agenda. The Commission reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 55, of the Texas Government Code.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the City Council, other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 9:45 a.m. January 12, 2018 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES OF WILDLIFE MANAGEMENT ADVISORY COMMISSION REGULAR MEETING MONDAY, DECEMBER 18, 2017 AT 6:00 P.M.

Commissioners present:

Chairman David Krawczynski
Vice Chairman Cynthia Shanahan-Segovia
Commissioner Troy Bippert
Commissioner Rick Hannasch
Commissioner Ken Kneupper
Commissioner Paul Sullivan
Councilmember Robb Erickson (ex-officio)

Commissioners Absent:

Commissioner Desiree Garner

Also Present:

Nancy Cain, City Administrator
Shelley Goodwin, City Secretary

1. Call to Order

With a quorum of the Wildlife Management Advisory Commission Members present, the Regular Meeting of the Garden Ridge Wildlife Management Advisory Commission was called to order by Chairman Krawczynski at 6:02 p.m. on Monday, December 18, 2017 in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Citizen's Participation

Martha Stipp, 21007 Cedar Branch, spoke regarding 2018 trapping, past deer management processes and education for deer resistant plants.

3. Business Items-

The Committee may discuss, consider and/or take possible action on the following items:

a) Minutes-

i. November 20, 2017 Wildlife Management Advisory Commission Regular Meeting.

Motion: Upon a motion made by Commissioner Knuepper, and seconded by Commissioner Hannasch, to approve the Wildlife Management Advisory Commission Regular Meeting Minutes from December 18, 2017. The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

b) Review and discuss wildlife and wildlife incidents within the City of Garden Ridge.

i. Police

The Wildlife Management Advisory Commission reviewed and discussed the Police report.

ii. Animal Control

The Wildlife Management Advisory Commission reviewed and discussed the Animal Control report.

c) Wildlife Management Advisory Commission Commissioner Update

i. Accept the resignation of Commissioner Desiree Garner.

Motion: Upon a motion made by Commissioner Knuepper, and seconded by Commissioner Hannasch, to recommend to City Council the acceptance of the resignation of Commissioner Desiree Garner. The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

ii. Discuss the interview process for vacancy on the Wildlife Management Advisory Commission.

The Wildlife Management Advisory Commission discussed the process the other City commissions used to fill a vacancy.

Motion: Upon a motion made by Commissioner Knuepper, and seconded by Commissioner Bippert, to have City staff forward all resumes to the Commissioners, Commissioners rank 1-3, send their rankings to the City Administrator, City staff then contact ranked individuals to see if they were still interested in serving and then bring the top ranked individuals to the January Commission meeting for interviews and provide a recommendation to City Council for approval of recommendation. The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

d) Wildlife survey

i. Discuss and recommendation on the following:

- **Instructions for the survey**
- **Process for tabulating returned surveys**
- **Timeframe for distributing and collecting survey**
- **Advertising survey**

Motion: Upon a motion made by Commissioner Knuepper, and seconded by Commissioner Sullivan, to send an instruction sheet with the surveys and to include the tabulation date, time and place. The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

Nancy Cain, City Administrator, reviewed the tabulation process, distributing and collection process. She stated the City has arranged for election workers to handle the tabulation process and announced that tabulation is open to the public and will occur on February 8, 2018 at 8:30 a.m. in the City Council Chambers.

The Wildlife Management Advisory Commission discussed the advertisement of the survey. They agreed by consensus to advertise the survey and deadlines on the FM2252 sign, Grapevine, YouTube Channel, website, social media accounts and send a notice to the HOA Presidents to forward to those in their subdivisions.

Councilmember Erickson, Ex-Officio member, thanked everyone for their hard work on the survey and the survey process.

e) TTP Permit Process

i. Discussion and possible recommendation to City Council concerning application for TTP Permit Process.

The Wildlife Management Advisory Commission discussed the TTP Permit Process.

Motion: Upon a motion made by Commissioner Sullivan, and seconded by Commissioner Hannasch, to recommend to City Council to begin the TTP Permit Process which expires March 31, 2018. They also discussed since there is no cost then applying anyway.

The Wildlife Management Advisory Commission discussed the timeline for the application process and process for hiring a trapping company.

The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

Councilmember Erickson, Ex-Officio member, reviewed the past trapping history and expenses. He also reviewed the duties and responsibilities of the Commission; he recommended doing the survey and collecting all the data before making the recommendation to City Council, educating residents on the data and then apply for the application before October.

Vote: The Wildlife Management Advisory Commission voted none (0) for, six (6) opposed. The motion failed unanimously.

- f) **Set date, time and location for meetings on Tuesday, January 16, 2018 at 6 p.m. (Monday, January 15th City Holiday) and Tuesday, February 16, 2018 at 6p.m. (Monday, February 15th City Holiday).**

Motion: Upon a motion made by Commissioner Hannasch, and seconded by Commissioner Kneupper, to recommend to City Council to move the Tuesday, January 15, 2018 meeting to January 16, 2018 and Tuesday, February 15, 2018 meeting to February 16, 2018 due to City Holidays. The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

g) **Future Agenda Items.**

- Distribution and tabulation updates (Kneupper)
- Discussion on future surveys to include surveys for adult children who live at home and are over 18 years of age (Kneupper)

4. Adjournment

Motion: Upon a motion made by Chairman Krawczynski and a second by Commissioner Sullivan, the meeting was adjourned at 6:56 p.m.

David Krawczynski, Chair

ATTEST:

Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge Animal Control

2017 Wildlife Report

	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug. 21- Sept. 14	Sep.15 Oct. 12	Oct. 13 Nov.15	Dec.	Total
Deer	9	11	9	14	18	14	14	4	13	36	20	162
Raccoons	2	3	6	4	4	14	10	8	9	18	4	82
Opossums	5	5	9	10	3	3	1	8	11	10	3	68
Skunks	12	2	0	0	3	7	12	17	7	8	2	70
Wild hogs	0	0	0	0	12	1	5	0	0	0		18
Turtles	0	0	3	0	0	0	0	0	0	0		3
Squirrels	0	0	0	0	0	0	1	7	0	0		8
Foxes	1	0	1	0	0	0	1	0	0	3		6
Armadillos	0	0	0	3	5	4	4	0	3	0		19
Hawks	0	0	0	0	0	0	0	0	0	0		0
Bats	0	0	0	0	0	0	0	0	0	0		0
Coyotes	1	0	0	0	0	0	0	0	0	0		1
Buzzards	2	0	0	0	0	0	1	0	0	1		4
Ringtails	0	0	0	0	3	0	1	0	0	0		4
Snakes	0	0	2	2	1	0	1	0	1	1	1	9
Other											1	1
Total	32	21	30	33	49	43	51	44	44	77	31	
											YTD Total	455

**SIGN IN TO SPEAK AT THE DECEMBER 18, 2017
WILDLIFE MANAGEMENT ADVISORY COMMISSION REGULAR MEETING**

Rules for Citizen's Participation:

The Wildlife Management Advisory Commission welcomes citizen participation and comments at all of their Commission Meetings. As a courtesy to your fellow citizens and out of respect to our elected officials, we request that if you speak, that you please follow these guidelines.

- a. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
- b. Show the Commission the same respect and courtesy that you would like to be shown.
- c. Limit remarks to three (3) minutes per citizen during Item 3 and to two (2) minutes per citizen during Item 5.
- d. Citizens' comments will be limited to thirty (30) minutes in Item 3 and thirty (30) minutes in Item 5.
- e. Citizen comments may be deferred to a specific Business Item set forth in Section 4, below, if such comments pertain to such Business Item

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

NAME	ADDRESS	SUBJECT
1. Martha Stipp	21007 Cedar Branch	deer
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

GARDEN RIDGE POLICE DEPARTMENT



MEMORANDUM

To: Wildlife Management Commission
City of Garden Ridge

From: Ron Eberhardt
Chief of Police
City of Garden Ridge

Date: 10 January 2018

Copies:

Reference: Monthly Wildlife Statistics

Members of the Commission,

Here is the data collected in the last 30 days regarding the Police Departments involvement with animal related calls. These numbers do not include any cases related to domestic dogs or cats. We have been informed by two residents that their dogs have been injured by porcupines, but no official police reports were filed.

16 December 2017 - 10 January 2018

- 1- Injured deer / dispatched
- 1- Injured deer by dog at large / dispatched / owner cited
- 1- Deceased deer hit by car
- 1- Raccoon / sick/ dispatched
- 1- Cow at large

Wildlife Management Advisory Commission

Pending/Future Agenda Items

- Wild hog issues and wild hog management
- Hunting on Hanson Quarry
- ~~Live traps (Sullivan)~~
- Identify signs of wildlife
- ~~Distribution of surveys update (Kneupper)~~
- Tabulation updates (Kneupper)
- Discussion on future surveys to include surveys for adult children who live at home and are over 18 years of age (Kneupper)