



**MINUTES OF WILDLIFE MANAGEMENT ADVISORY COMMISSION
REGULAR MEETING
MONDAY, DECEMBER 18, 2017 AT 6:00 P.M.**

Commissioners present:

Chairman David Krawczynski
Vice Chairman Cynthia Shanahan-Segovia
Commissioner Troy Bippert
Commissioner Rick Hannasch
Commissioner Ken Kneupper
Commissioner Paul Sullivan
Councilmember Robb Erickson (ex-officio)

Commissioners Absent:

Commissioner Desiree Garner

Also Present:

Nancy Cain, City Administrator
Shelley Goodwin, City Secretary

1. Call to Order

With a quorum of the Wildlife Management Advisory Commission Members present, the Regular Meeting of the Garden Ridge Wildlife Management Advisory Commission was called to order by Chairman Krawczynski at 6:02 p.m. on Monday, December 18, 2017 in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Citizen's Participation

Martha Stipp, 21007 Cedar Branch, spoke regarding 2018 trapping, past deer management processes and education for deer resistant plants.

3. Business Items-

The Committee may discuss, consider and/or take possible action on the following items:

a) Minutes-

i. November 20, 2017 Wildlife Management Advisory Commission Regular Meeting.

Motion: Upon a motion made by Commissioner Knuepper, and seconded by Commissioner Hannasch, to approve the Wildlife Management Advisory Commission Regular Meeting Minutes from December 18, 2017. The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

b) Review and discuss wildlife and wildlife incidents within the City of Garden Ridge.

i. Police

The Wildlife Management Advisory Commission reviewed and discussed the Police report.

ii. Animal Control

The Wildlife Management Advisory Commission reviewed and discussed the Animal Control report.

c) Wildlife Management Advisory Commission Commissioner Update

i. Accept the resignation of Commissioner Desiree Garner.

Motion: Upon a motion made by Commissioner Knuepper, and seconded by Commissioner Hannasch, to recommend to City Council the acceptance of the resignation of Commissioner Desiree Garner. The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

ii. Discuss the interview process for vacancy on the Wildlife Management Advisory Commission.

The Wildlife Management Advisory Commission discussed the process the other City commissions used to fill a vacancy.

Motion: Upon a motion made by Commissioner Knuepper, and seconded by Commissioner Bippert, to have City staff forward all resumes to the Commissioners, Commissioners rank 1-3, send their rankings to the City Administrator, City staff then contact ranked individuals to see if they were still interested in serving and then bring the top ranked individuals to the January Commission meeting for interviews and provide a recommendation to City Council for approval of recommendation. The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

d) Wildlife survey

i. Discuss and recommendation on the following:

- **Instructions for the survey**
- **Process for tabulating returned surveys**
- **Timeframe for distributing and collecting survey**
- **Advertising survey**

Motion: Upon a motion made by Commissioner Knuepper, and seconded by Commissioner Sullivan, to send an instruction sheet with the surveys and to include the tabulation date, time and place. The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

Nancy Cain, City Administrator, reviewed the tabulation process, distributing and collection process. She stated the City has arranged for election workers to handle the tabulation process and announced that tabulation is open to the public and will occur on February 8, 2018 at 8:30 a.m. in the City Council Chambers.

The Wildlife Management Advisory Commission discussed the advertisement of the survey. They agreed by consensus to advertise the survey and deadlines on the FM2252 sign, Grapevine, YouTube Channel, website, social media accounts and send a notice to the HOA Presidents to forward to those in their subdivisions.

Councilmember Erickson, Ex-Officio member, thanked everyone for their hard work on the survey and the survey process.

e) TTP Permit Process

i. Discussion and possible recommendation to City Council concerning application for TTP Permit Process.

The Wildlife Management Advisory Commission discussed the TTP Permit Process.

Motion: Upon a motion made by Commissioner Sullivan, and seconded by Commissioner Hannasch, to recommend to City Council to begin the TTP Permit Process which expires March 31, 2018. They also discussed since there is no cost then applying anyway.

The Wildlife Management Advisory Commission discussed the timeline for the application process and process for hiring a trapping company.

The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

Councilmember Erickson, Ex-Officio member, reviewed the past trapping history and expenses. He also reviewed the duties and responsibilities of the Commission; he recommended doing the survey and collecting all the data before making the recommendation to City Council, educating residents on the data and then apply for the application before October.

Vote: The Wildlife Management Advisory Commission voted none (0) for, six (6) opposed. The motion failed unanimously.

f) Set date, time and location for meetings on Tuesday, January 16, 2018 at 6 p.m. (Monday, January 15th City Holiday) and Tuesday, February 16, 2018 at 6p.m. (Monday, February 15th City Holiday).

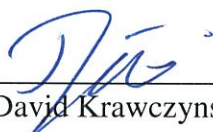
Motion: Upon a motion made by Commissioner Hannasch, and seconded by Commissioner Kneupper, to recommend to City Council to move the Tuesday, January 15, 2018 meeting to January 16, 2018 and Tuesday, February 15, 2018 meeting to February 16, 2018 due to City Holidays. The Wildlife Management Advisory Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

g) Future Agenda Items.

- Distribution and tabulation updates (Kneupper)
- Discussion on future surveys to include surveys for adult children who live at home and are over 18 years of age (Kneupper)

4. Adjournment

Motion: Upon a motion made by Chairman Krawczynski and a second by Commissioner Sullivan, the meeting was adjourned at 6:56 p.m.



David Krawczynski, Chair

ATTEST:



Shelley Goodwin, TRMC
City Secretary