



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA
WILDLIFE MANAGEMENT ADVISORY COMMISSION
REGULAR MEETING
MONDAY, DECEMBER 18, 2017 -- 6:00 P.M.

The Wildlife Management Advisory Commission will meet in a regular meeting at 6:00 p.m., Monday, December 18, 2017 in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on December 15, 2017 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Citizen Comments – limited to 30 minutes

Rules for Citizen's Participation:

The Wildlife Management Advisory Commission welcomes citizen participation and comments at all of their Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. As a courtesy to your fellow citizens and out of respect for our appointed officials, we request that if you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
 - ii. Show the Commission the same respect that you would like to be shown.
 - iii. Show the Commission courtesy by ending your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 - a. You are required to sign up to speak.
 - b. You are limited to three (3) minutes per citizen.
 - ii. Business item period
 - a. You are required to sign up to speak.
 - b. You are limited to three (3) minutes per citizen.
 - iii. Second citizen comment period
 - a. You are not required to sign up.
 - b. You are limited to two (2) minutes per citizen.
 - iv. State your name and address before your comments begin.
 - v. Citizens are only allowed to speak once, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

4. Business Items-

The Committee may discuss, consider and/or take possible action on the following items:

a) Minutes-

- i. November 20, 2017 Wildlife Management Advisory Commission Regular Meeting.

b) Review and discuss wildlife and wildlife incidents within the City of Garden Ridge.

- i. Police
- ii. Animal Control

c) Wildlife Management Advisory Commission Commissioner Update

- i. Accept the resignation of Commissioner Desiree Garner.
- ii. Discuss the interview process for vacancy on the Wildlife Management Advisory Commission.

d) Wildlife survey

- i. Discuss and recommendation on the following:
 - Instructions for the survey
 - Process for tabulating returned surveys
 - Timeframe for distributing and collecting survey
 - Advertising survey

e) TTP Permit Process

- i. Discussion and possible recommendation to City Council concerning application for TTP Permit Process.

f) Set date, time and location for meetings on Tuesday, January 16, 2018 at 6 p.m. (Monday, January 15th City Holiday) and Tuesday, February 16, 2018 at 6p.m. (Monday, February 15th City Holiday).

g) Future Agenda Items.

5. Citizen's Participation: - limited to 20 minutes.

See "Rules for Citizen's Participation" under Item 3.

6. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

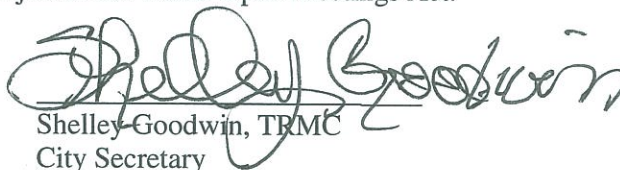
The Commission may vote or act upon any item within this Agenda. The Commission reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matter listed below, as authorized by Title 5, Chapter 55, of the Texas Government Code.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the City Council, other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 10:35 a.m. December 15, 2017 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

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MINUTES OF WILDLIFE MANAGEMENT ADVISORY COMMISSION REGULAR MEETING MONDAY, NOVEMBER 20, 2017 AT 6:00 P.M.

Commissioners present:

Chairman David Krawczynski (arrived at 6:05 p.m.)
Vice Chairman Cynthia Shanahan-Segovia
Commissioner Rick Hannasch
Commissioner Ken Kneupper
Commissioner Paul Sullivan

Commissioners Absent:

Commissioner Troy Bippert
Commissioner Desiree Garner
Councilmember Robb Erickson (ex-officio)

Also Present:

Nancy Cain, City Administrator
Shelley Goodwin, City Secretary

1. Call to Order

With a quorum of the Wildlife Management Advisory Commission Members present, the Regular Meeting of the Garden Ridge Wildlife Management Advisory Commission was called to order by Vice-Chair Segovia at 6:00 p.m. on Monday, November 20, 2017 in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Citizen's Participation

No one wished to speak.

3. Business Items-

The Committee may discuss, consider and/or take possible action on the following items:

a) Minutes

i. Minutes- October 16, 2017 Wildlife Management Advisory Commission Regular Meeting.

Motion: Upon a motion made by Commissioner Sullivan, and seconded by Commissioner Hannasch, to approve the Wildlife Management Advisory Commission Regular Meeting Minutes from October 16, 2017. The Wildlife Management Advisory Commission voted four (4) for, none (0) opposed. The motion carried unanimously.

ii. Minutes- October 23, 2017 Wildlife Management Advisory Commission Special Meeting.

Motion: Upon a motion made by Commissioner Sullivan, and seconded by Commissioner Hannasch, to approve the Wildlife Management Advisory Commission Special Meeting Minutes from October 23, 2017. The

Wildlife Management Advisory Commission voted four (4) for, none (0) opposed. The motion carried unanimously.

b) Review and discuss wildlife and wildlife incidents within the City of Garden Ridge.

i. Police

The Wildlife Management Advisory Commission reviewed the Police report.

ii. Animal Control

The Wildlife Management Advisory Commission reviewed the Animal Control report.

c) Deer counts results for 2017

i. Discuss and recommendation on the following:

- **Distribution of survey**
- **Quantity distributed per household.**
- **Collection of survey**
- **Process for counting returned surveys**
- **Timeframe for distributing and collecting survey**
- **Advertising survey**
- **Direction to add YouTube educational video link to survey**

David Krawczynski, Chair, provided an update on the City Council Regular Meeting on November 1, 2017. He stated the City Council approved the 2017 Deer Survey, but made some minor changes to the wording of 2 items. The City Council asked the Commission to develop the process and timeframe for distribution, collection, collection, advertising and counting the surveys once they are returned.

The Wildlife Management Advisory Commission discussed making the survey an online survey, mail in survey, and online and mail in. The Commission also discussed having those who take the survey to put their name on survey and then checking off a masterlist, 2 per household, 1 per household, or hiring a third party to handle survey. The Commission discussed hiring an accounting firm to handle the count, being transparent, to find individuals who work elections to do the counting of the returned surveys, and to add the YouTube educational video link to the survey and encourage it be watched before taking the survey.

Motion: Upon a motion made by Commissioner Sullivan, and seconded by Commissioner Hannasch, to recommend to City Council that surveys are numbered, two surveys be mailed to City residents in a separate mailing from utility bills, if resident chooses to take survey online then they will be required to use the number on the paper survey, if survey is doubled then electronic one will be thrown out, if two paper surveys are submitted with duplicate numbers then all surveys with that number will be thrown out, and individuals who work the City elections are to be used for counting survey results and counting to be viewed by public. The Wildlife Management Advisory Commission voted five (5) for, none (0) opposed. The motion carried unanimously.

The Wildlife Management Advisory Commission agreed by consensus to give residents 21 days to complete the survey.

The Wildlife Management Advisory Commission agreed by consensus to add the YouTube video link to the survey and to add instruction to watch before taking the survey.

The Wildlife Management Advisory Commission agreed by consensus for the survey timeframe to be January 15-February 5, 2018 and counting of the survey to be conducted on February 15, 2018.

d) Set date, time and location for next meeting December 18, 2017 at 6 p.m.

Motion: Upon a motion made by Commissioner Knuepper, and seconded by Commissioner Segovia, to set the date, time and location of the Regular Meeting December 18, 2017 at 6 p.m. and both to be held in the City Council Chambers. The Wildlife Management Advisory Commission voted five (5) for, none (0) opposed. The motion carried unanimously.

e) Future Agenda Items.

- Application processes of permit with TPW in case survey results are to trap (Sullivan).
- Resignation of Commissioner Garner (Cain).

4. Citizen Participation – 2 minute limit per citizen

Martha Stipp, 21007 Cedar Branch, spoke on the survey process and the quantity being sent to residents.

David Hatch, 8377 Twisted Oaks, spoke on the guideline and counting process of the survey.

5. Adjournment

Motion: Upon a motion made by Chair Krawczynski and a second by Commissioner Sullivan, the meeting was adjourned at 6:59 p.m.

David Krawczynski, Chair

ATTEST:

Shelley Goodwin, TRMC
City Secretary

GARDEN RIDGE POLICE DEPARTMENT



MEMORANDUM

To: Wildlife Management Commission
City of Garden Ridge

From: Ron Eberhardt
Chief of Police
City of Garden Ridge

Date: 15 December 2017

Copies:

Reference: Monthly Wildlife Statistics

Members of the Commission,

Here is the data collected in the last 30 days regarding the Police Departments involvement with animal related calls. These numbers do not include any cases related to domestic dogs or cats. We have been informed by two residents that their dogs have been injured by porcupines, but no official police reports were filed.

16 November 2017 - 15 December 2017

- 1- Injured deer / dispatched
- 3- Injured deer but ran off when Officer approached
- 2- Deceased deer hit by car
- 1- Deer stuck in fences / removed
- 1- Deer in fence / deceased
- 2- Dogs at large / Unable to locate
- 1- Severe dog bite



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December 15, 2017

TO: Chairman David Krawczynski
Vice Chairman Cynthia Shanahan-Segovia
Commissioner Rick Hannasch
Commissioner Ken Kneupper
Commissioner Paul Sullivan
Commissioner Troy Bippert
Councilmember Robb Erickson (ex-officio)

CC: Nancy Cain, City Administrator

FROM: Shelley Goodwin, City Secretary

RE: Commissioner Desiree Garner

I received a call from Commissioner Garner wanting to know how to resign, however I still have not received an email regarding her resignation. Commissioner Garner is experiencing several family health issues.

Wildlife Management Advisory Commission Survey

The City of Garden Ridge Wildlife Management Advisory Commission (WMAC) invites you to take the enclosed Wildlife Management Survey which was prepared in in conjunction with Texas Parks and Wildlife. The WMAC feels the survey will assist in determining how the residents of Garden Ridge feel about the deer population in the City and how the population should be managed.

Prior to taking the survey it is strongly recommended that citizens watch an educational YouTube video of a recent presentation made to the WMAC by Texas Parks and Wildlife at _____.

Survey Instructions

Each residence in the City of Garden Ridge has received two (2) individually numbered paper surveys.

Paper surveys may be submitted either by mail to or in person at Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266. Surveys may also be placed in the overnight drop box.

The survey may also be taken online at _____. The online survey will require that the individual number on the paper survey be entered before continuing with the survey.

Surveys whether paper or online must be received by 5 p.m. on February 6, 2018.

Paper surveys cannot be duplicated and will not be counted if any other paper surveys containing the same individual number are submitted.

Online surveys will not be counted if a paper survey with the same number is submitted.

The public is invited to view the public tabulation of the survey results on February 15, 2018 beginning at 8:30 a.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas.