



AGENDA
CITY WATER COMMISSION
REGULAR MEETING
TUESDAY, SEPTEMBER 24, 2019, 6:00 P.M.

The City Water Commission will meet in a regular session on Tuesday, September 24, 2019, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation:

The Commission welcomes citizen participation and comments at all Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

a) Respect and courtesy:

1. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
2. Show the Commission the same respect that you would like to be shown.
3. End your speaking at the time allotted below.

b) Speaking:

1. First citizen comment period/business item period
 - 1.1 You are required to sign up to speak and you are limited to one 3-minute period.
2. Second citizen comment period
 - 2.1 You are not required to sign up and you are limited to one 2-minute period.
3. State your name and address before your comments begin.
4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. Tex. Gov't Code § 551.042.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Education/Training Sessions. (Limited to 5 minutes)

- i. Receive "Watersaver Landscape Design" proposal from Patricia Hartley, Coordinator for Gardening Volunteers of South Texas.

b) Discussions/Reports/Updates

i. Water Manager Monthly Activity Report.

1. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

- ii. Items discussed at the September 4, 2019, City Council Regular Meeting and September 10, 2019 City Council Special Meeting.
- iii. Discussion on IPerl Meters.
 - 1. Receive IPerl Meters Presentation from Sensus Representatives: Scott Kohan and Craig Collins, Territory Managers; David Overfield, Manager of Technical Services.
- iv. Discussion of Water Rate Structure.
 - 1. Discuss and make a possible recommendation to City Council.
- v. Discuss electronic water billing enhancements.
- vi. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.
 - 1. Receive recommendations and consideration of appointment of Water Commission Chair and Vice-Chair for a one-year term effective October 1, 2019.
 - 2. Discuss and make recommendations related to application of Ordinance provisions to Commission members, if needed.
- c) Future Agenda Items.
 - i. Commissioner's input on agenda items.
 - ii. Announce date, time, and location for next regular meeting (Tuesday, October 22, 2019, at 6:00 p.m. at City Hall – City Council Chambers).

6. Citizen Comment Period – limited to 20 minutes total
See “Rules for Citizen’s Participation” under Item 4.

7. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

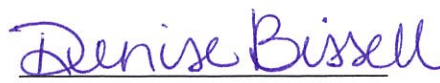
Action by Commission Authorized:

The Commission may vote or act upon any item within this Agenda.

Attendance By Other Elected or Appointed Officials:

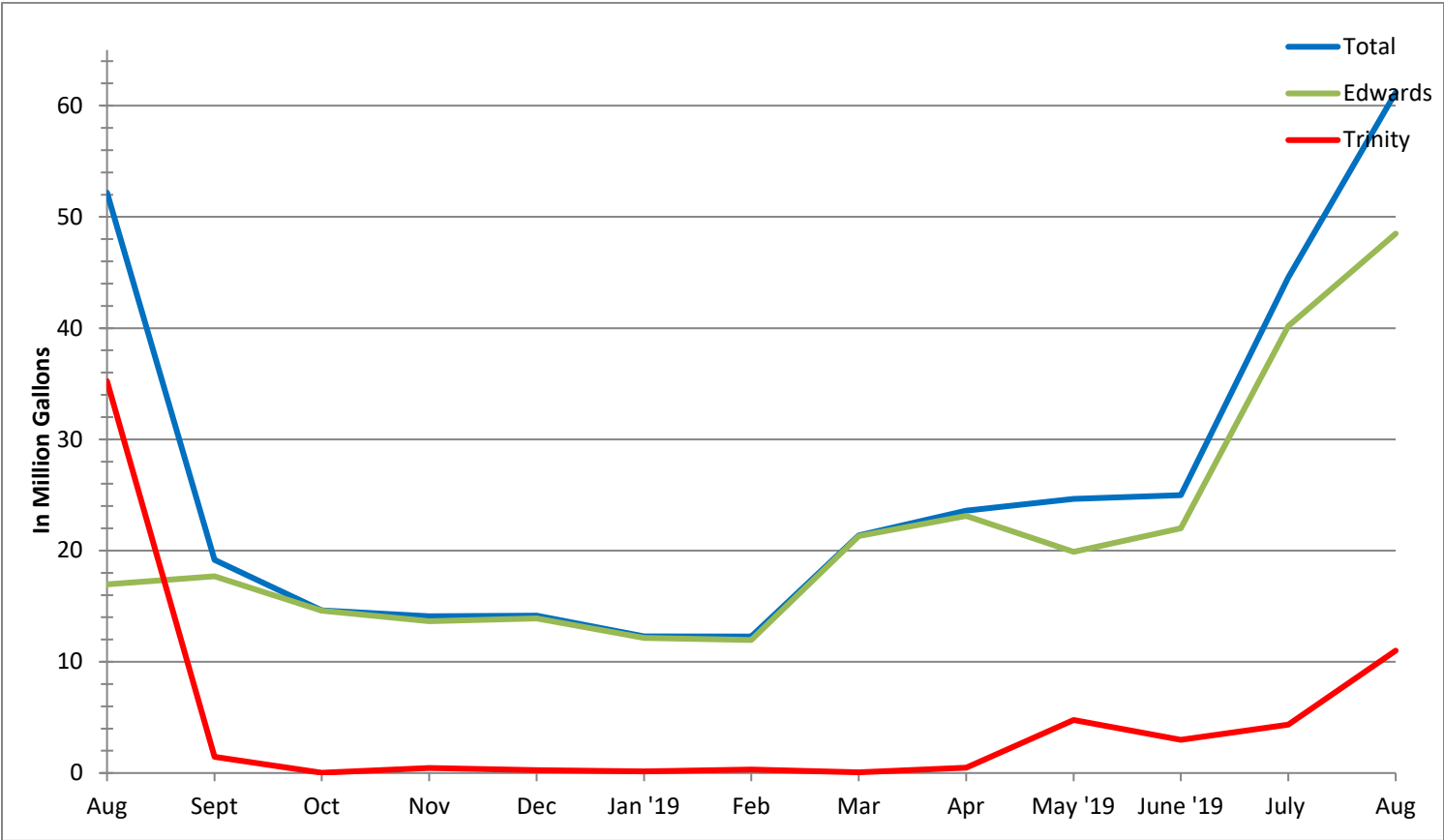
It is anticipated that members of the City Council, other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

This is to certify that I, Denise Bissell, posted this Agenda at 11:00 a.m. on September 20, 2019, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


 Denise Bissell
 Utility Clerk



Water Department Report
As of August 31, 2019
City of Garden Ridge Well Usage

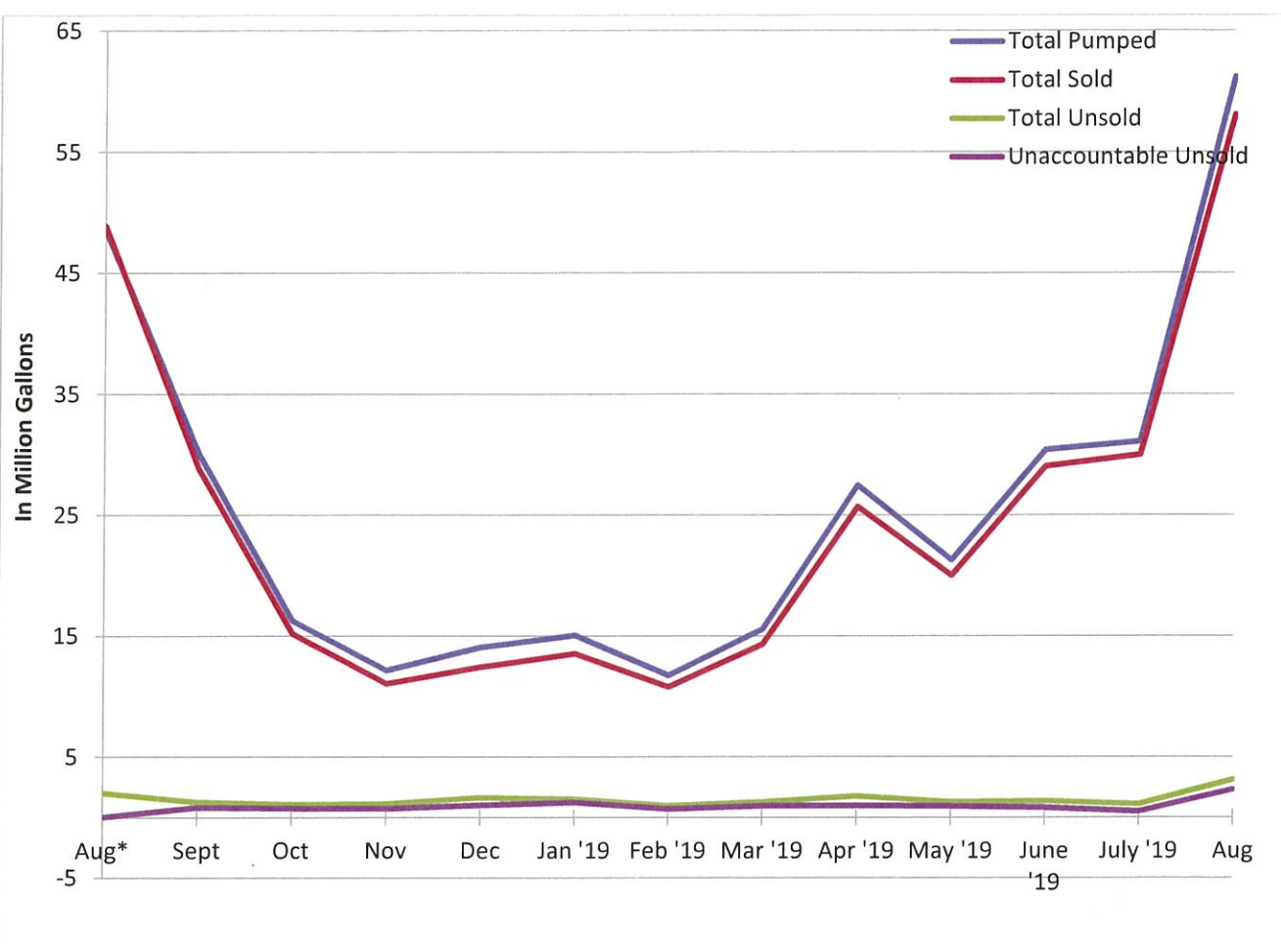


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	150.05	612.16	100.13	0
Trinity Well Usage AC/FT:	33.74	72.44	N/A	- 0%

Water Quality

Bacteriological:	6	0	6	0
Raw:	4	0	4	0
Chlorine Residual Test:	31	0	31	0

2018 – 2019 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Aug*	48,604	48,945	2,009	26	0.1%
Sept	30,118	28,871	1,247	820	2.7%
Oct	16,256	15,198	1,058	749	4.6%
Nov	12,153	11,057	1,096	703	5.8%
Dec	14,073	12,447	1,626	998	7.1%
Jan '19	15,035	13,556	1,479	1,228	8.2%
Feb '19	11,738	10,795	943	691	5.9%
Mar '19	15,572	14,324	1,248	937	6.0%
Apr '19	27,464	25,712	1,752	985	3.6%
May '19	21,278	20,016	1,262	899	4.2%
June '19	30,391	29,047	1,343	802	2.6%
July '19	31,078	29,996	1,082	475	1.5%
Aug'19	61,184	58,074	3,110	2,298	3.8%

* July and August inaccurate due to inaccuracy of new meters at 3009 wellsite at time.

Water Department Monthly Activities:

New Meter Installs	2	Work Orders	179
Meter Replacements	3	Locates	8
City Owned Leaks	0	Irrigations Permits Issued	3
Meters Read May 2019	1,648	Total Rebates	0

Projects:

- The Lead & Copper Sampling is Finished
- Whispering Oaks Project is Ongoing
- SCADA Training and Software Updates Completed
- 2252 Motor Installation Completed
- The Woods Subdivision Development Waiting for Final Inspection



Water Rate Study

CITY OF GARDEN RIDGE

DECEMBER 2018



WATER MARKETS LLC
Data Analytics and Technology Company

Scope of Comprehensive Rate Study



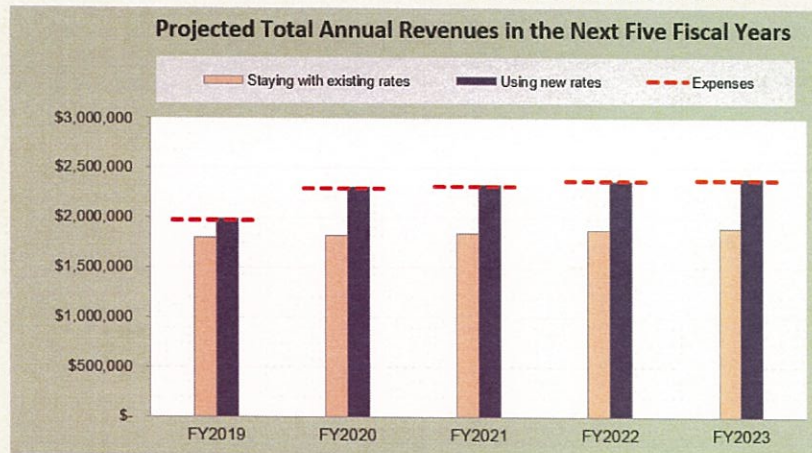
- ▶ Water Markets LLC was retained in November 2018 to analyze the current water rate structure for the City of Garden Ridge
- ▶ Key Criteria for Analysis and Rate Recommendation
 - ▶ Cost of Service - Revenue Covers Expenses
 - ▶ Characteristics of Current Rate Structure Customer Types
 - ▶ Fixed and Variable Expenses over 5-year Time Horizon
 - ▶ Fixed – Current and Anticipated Debt Service, Fixed Costs
 - ▶ Variable – Inflationary Operations and Maintenance Costs
 - ▶ Water Fund Financial Condition (Balance \$1.6m)
 - ▶ Compatibility with Billing System
 - ▶ Conservation Incentives
- ▶ Develop a Model using Excel for Future Use by City
- ▶ Compare Recommended Rate Structure to Benchmark Cities

Data Sources



- ▶ Annual Financial Report 2017 (audited)
- ▶ Revenue & Expense Report for the Water Fund (Oct 2017 to Sept 2018)
- ▶ Bond Amortization Schedule (current obligations)
- ▶ Recommended Capital Improvement Program 2018 (Trihydro, table 6)
- ▶ Fiscal Analysis Growth FM2252 / FM3009 (Pegasus)
- ▶ Ordinance #54-092015 Rate Structure
- ▶ Billing System Customer Data (Nov 2017 – Oct 2018)
- ▶ Benchmark City Rate Structures
- ▶ Texas Municipal League Water and Wastewater Survey 2018
- ▶ Average Usage Per Connection, Annual Water Loss (Production reports)
- ▶ Texas Water Development Board, Average State Water Use
- ▶ Water Rates Analysis Model – Environmental Finance Center at the University of North Carolina

Key Findings

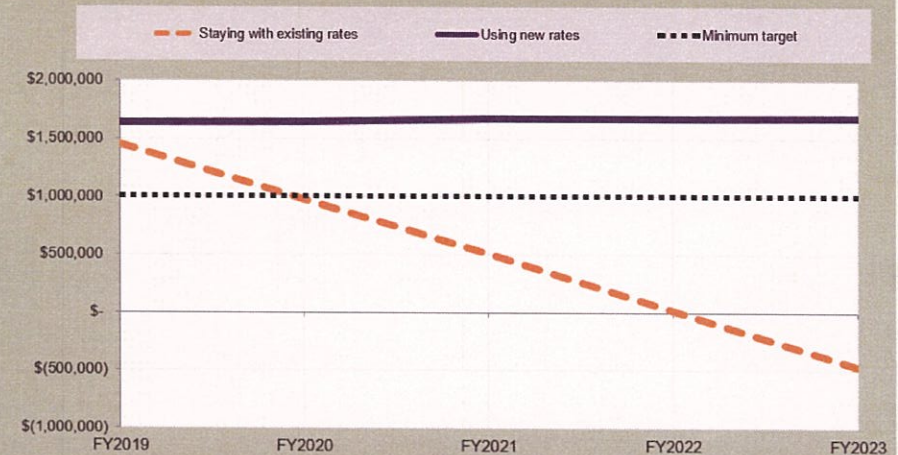


Current Rate Structure

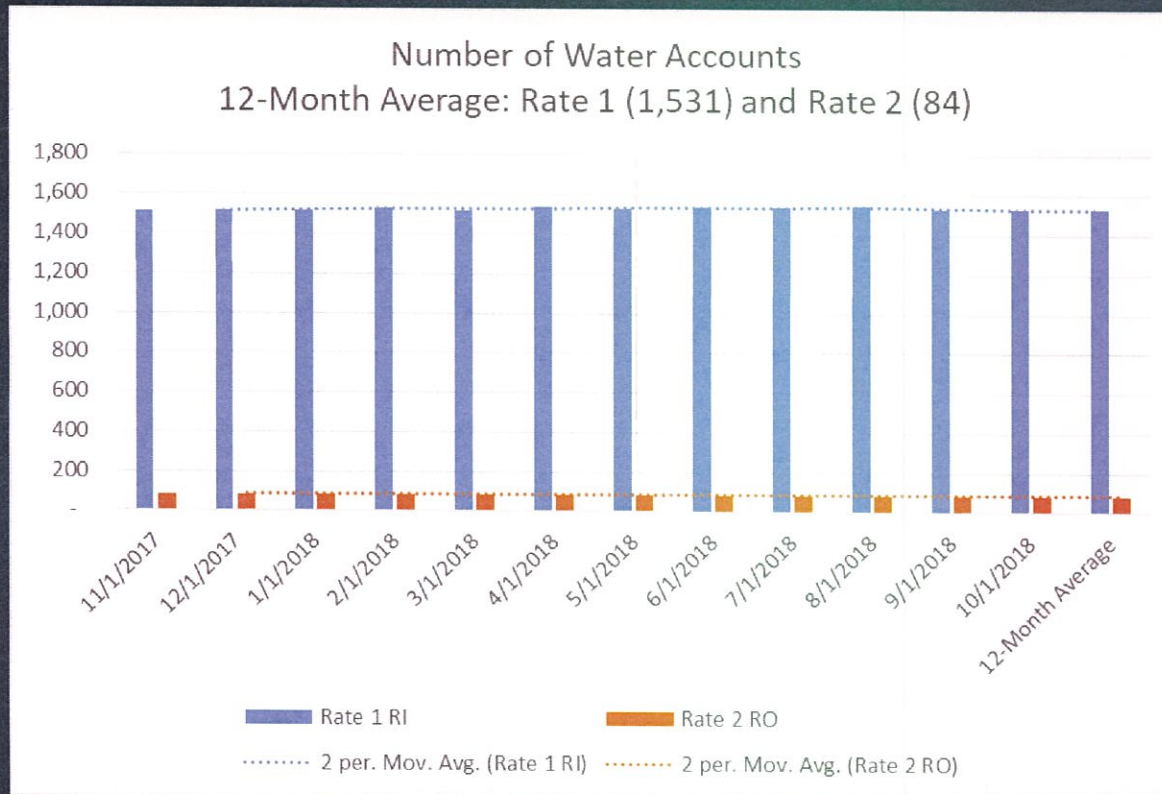
- ▶ Does Not Cover Current Expenses
- ▶ Does Not Cover Expected Capital Projects (10-year)
- ▶ Dis-incentivizes Conservation for Largest Consumers
- ▶ Water Fund Balance (\$1.6m) Depletes by FY2022

	FY2019	FY2020	FY2021	FY2022	FY2023
Net revenues without changing rates (existing rates)	-\$176,334	-\$474,400	-\$469,125	-\$495,864	-\$485,709
Net revenues after changing rates (new rates)	\$11,477	\$11,675	\$21,986	\$439	\$15,644
Net Revenues Gained (Lost) Using the New Rates	\$187,811	\$486,075	\$491,111	\$496,303	\$501,353

Projected End-of-Year Fund Balance in the Next Five Fiscal Years



Count of Connections



Number of Water Accounts		
	Rate 1 RI	Rate 2 RO
11/1/2017	1,514	84
12/1/2017	1,523	84
1/1/2018	1,521	84
2/1/2018	1,533	84
3/1/2018	1,523	84
4/1/2018	1,541	85
5/1/2018	1,536	85
6/1/2018	1,537	85
7/1/2018	1,540	84
8/1/2018	1,544	84
9/1/2018	1,530	84
10/1/2018	1,533	84
12-Month Average	1,531	84
Total Accounts	1,616	

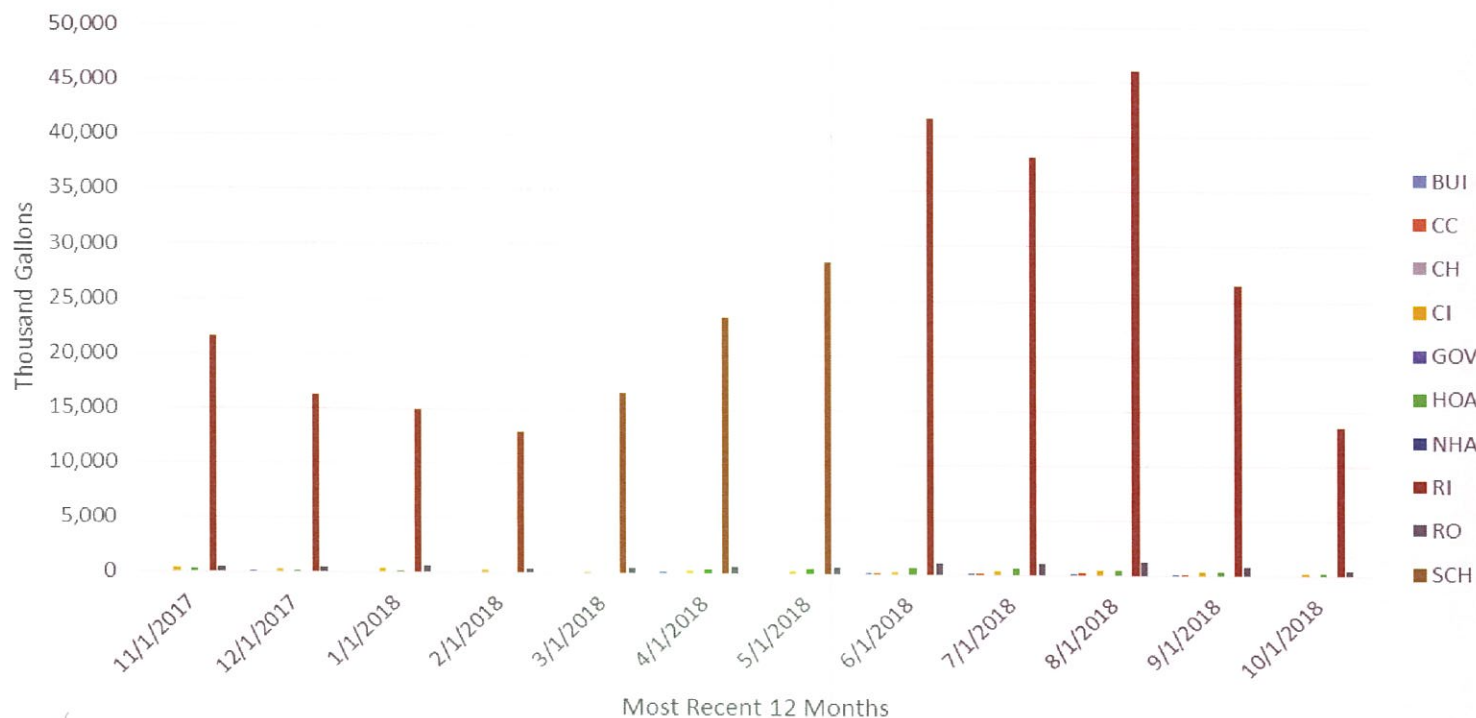
Rate Structure

- ▶ RI = 95% of accounts
- ▶ RO = 5% of accounts

Consumption by Customer Type



Largest Billed Consumption
(All Classes)



► 12 Months Consumption by Customer Type

► Residential Inside City Limits is the Largest Volume Group

Top Use Classes

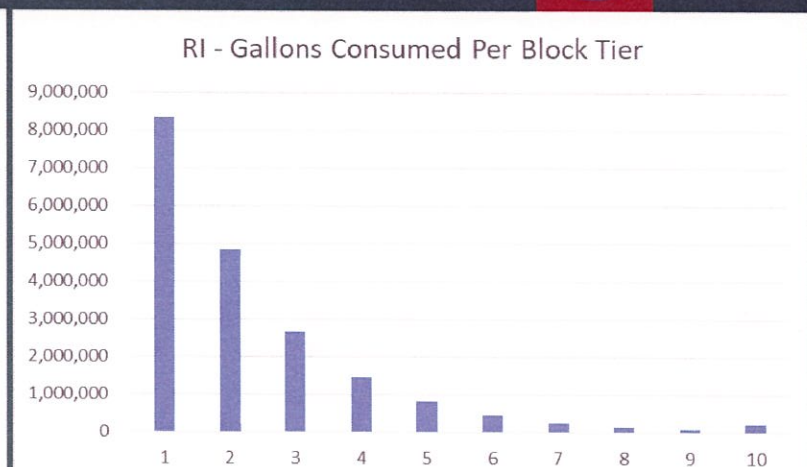
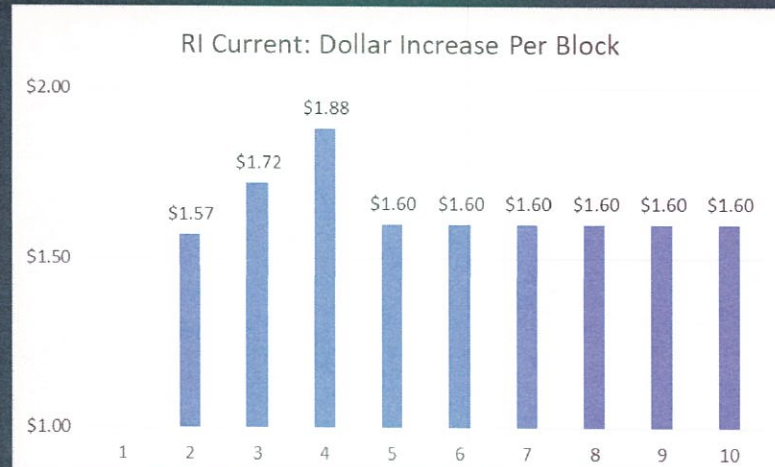
1. Residential (I/O)
2. Home Owners Associations
3. Commercial/Industrial
4. Country Clubs
5. Government

Current Rate Structure



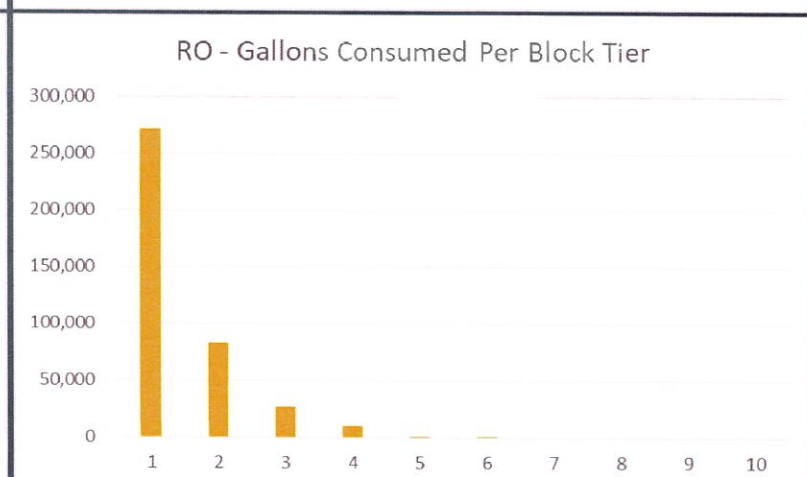
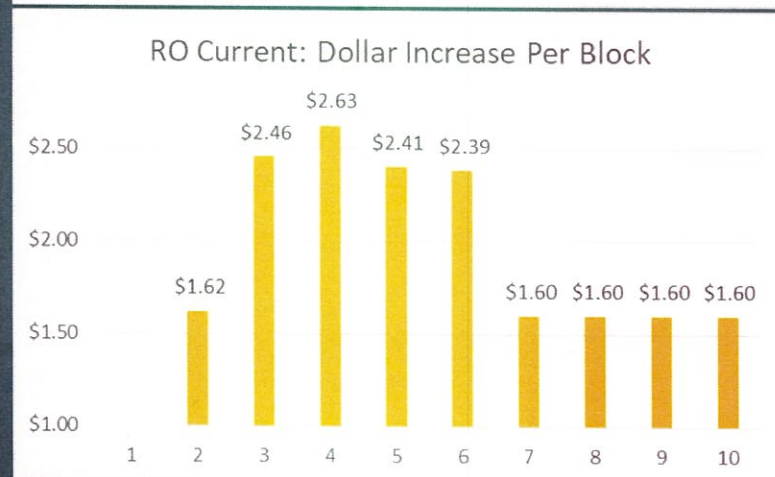
RI Rate

- ▶ 95% of accounts
- ▶ Flat Rate Block Charge Above 45,000 Gallons per Month
- ▶ Blocks 1-3 have the Largest Population of Accounts and Total Volume Usage



RO Rate

- ▶ 5% of accounts
- ▶ Flat Rate Block Charge Above 65,000 Gallons per Month
- ▶ Blocks 1-3 have the Largest Population of Accounts and Total Volume Usage

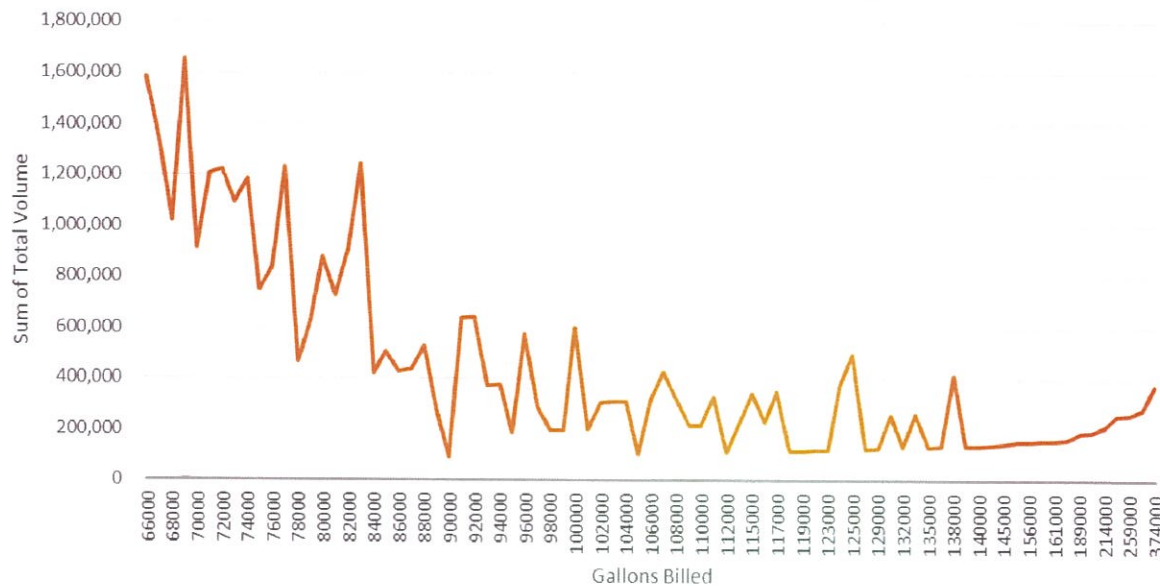


Largest Consumers



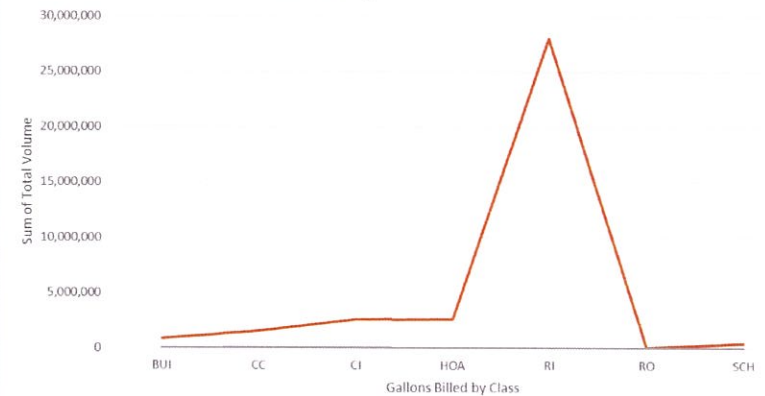
- ▶ Actual Billing System Math goes to 37 Billing Blocks, Top Tier = \$60.37
- ▶ 2% of Bills Consuming 111 Acre Feet Annually
- ▶ 15.6% of Permitted Edwards Pumpage (712.287 af/y)

Accounts Charged Over 65,000 Gallons
Annual Usage 111 acre feet (36 million gallons)

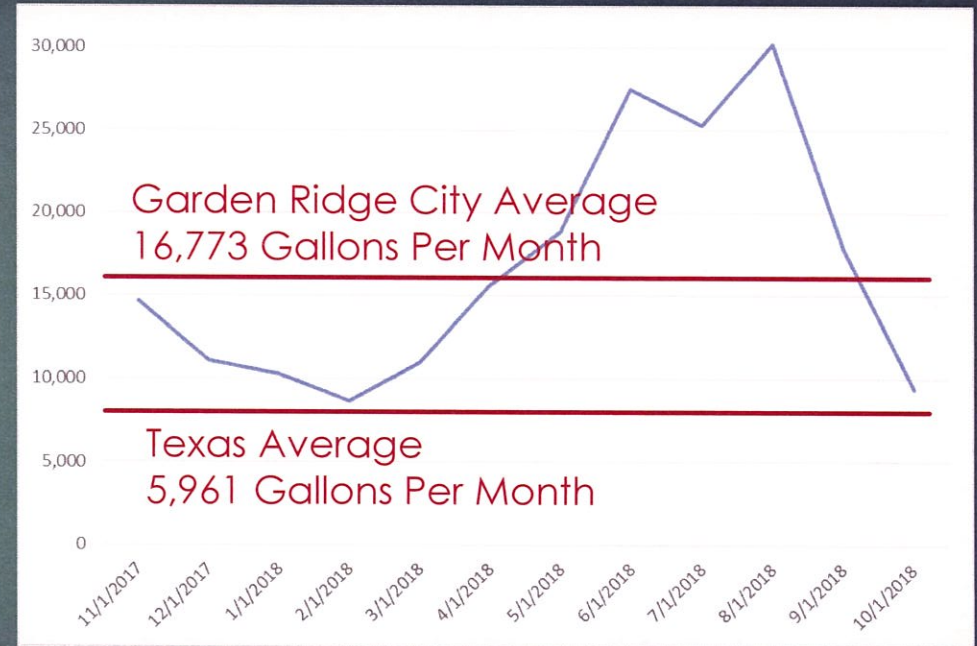
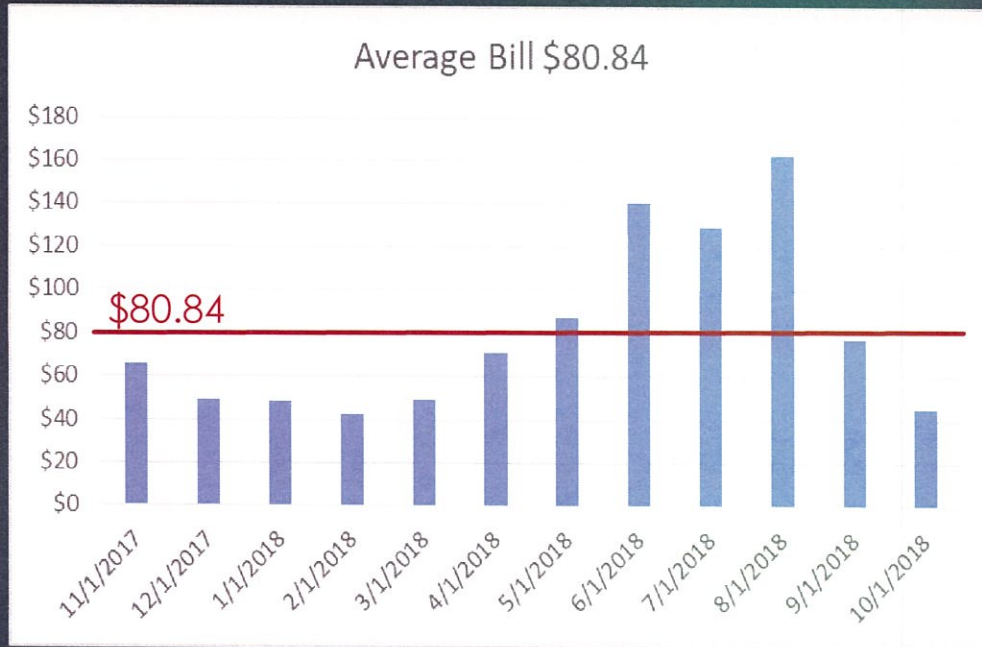


Class	Count of Bills	Volume Consumed		Percentage Total
		Total Gallons	Thousand Gallons	
BUI	8	855,000	855	2%
CC	10	1,493,000	1,493	4%
CI	23	2,530,000	2,530	7%
HOA	22	2,589,000	2,589	7%
RI	341	28,067,000	28,067	78%
RO	1	66,000	66	0.2%
SCH	6	481,000	481	1%
Grand Total	411	36,081,000	36,081	

Accounts Charged Over 65,000 Gallons
Volumes by Class of Customer



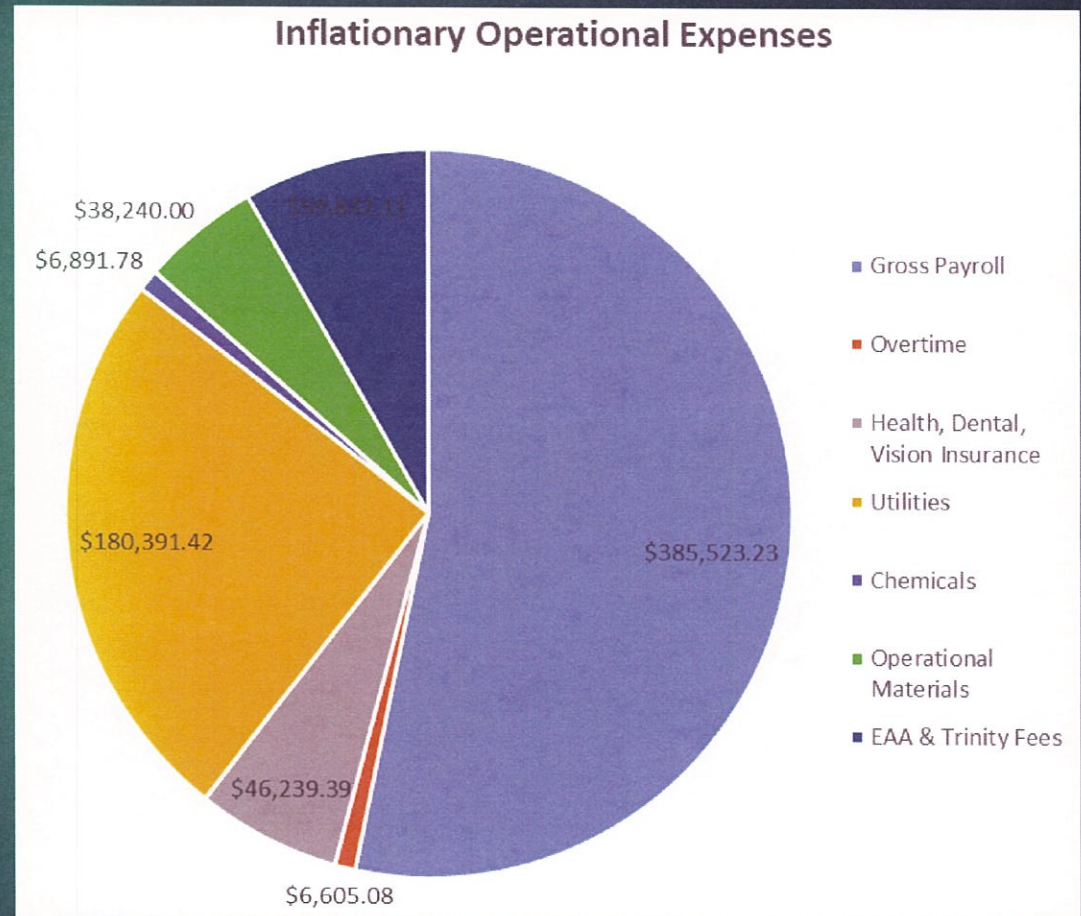
Garden Ridge Averages



Expense Breakout



- ▶ Key Critical Analysis of Most Recent 12-Months
 - ▶ Revenue and Expense Report Period Oct 2017 – Sept 2018
- ▶ Distinguish Fixed Cost and Predictable Expenses from Variable Expenses
- ▶ Debt Service and Fixed Cost Expenses = \$1.18m
- ▶ Variable Expenses = \$739k Anticipating 2% growth rate
 - ▶ 40% Operations & Maintenance Costs are Inflationary
 - ▶ Some Out of City Control



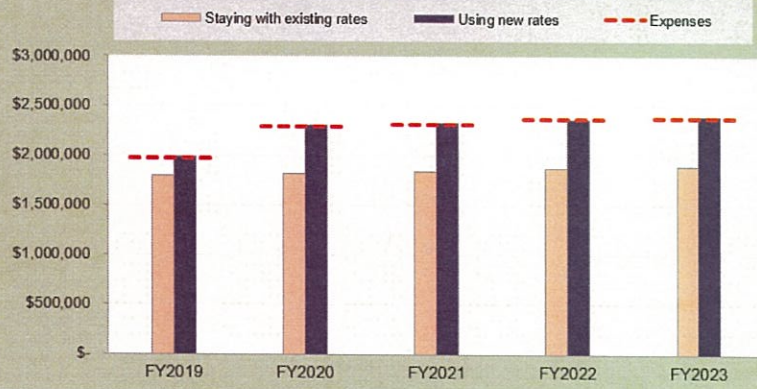
Rate Adjustment Recommendation



What difference will the new rates make in the next five years?
Will they be enough to pay for the expenses?



Projected Total Annual Revenues in the Next Five Fiscal Years



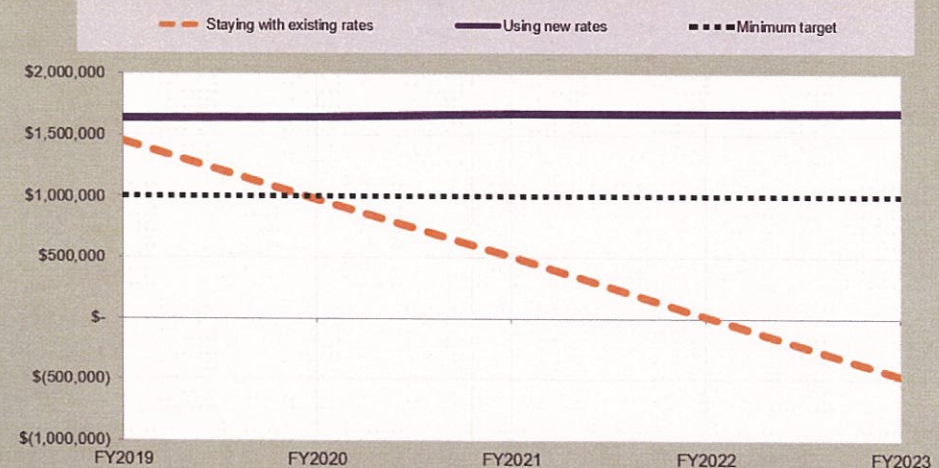
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Net revenues without changing rates (existing rates)	-\$176,334	-\$474,400	-\$469,125	-\$495,864	-\$485,709
Net revenues after changing rates (new rates)	\$11,477	\$11,675	\$21,986	\$439	\$15,644
Net Revenues Gained (Lost) Using the New Rates	\$187,811	\$486,075	\$491,111	\$496,303	\$501,353

- Only Solution Found to Result in Net Revenue Positive Position
- Preserves and Grows Reserve Fund

Rate Increase Phased-In Over 2-Years

- Year 1 – Implement Conservation Incentive
- Year 2 – General Rate Increase, 4% Base and 15% Each Block

Projected End-of-Year Fund Balance in the Next Five Fiscal Years



Rate Adjustment Recommendation



- ▶ Rate Increase Phased-In Over 2-Years
- ▶ Step 1 – Water Revenues Pay for Existing Expenses
 - ▶ Implement Conservation Incentive
 - ▶ Small number of high volume users
- ▶ Step 2 – Water Revenues Pay for Needed Capital Improvements
 - ▶ General Rate Increase, 4% Base and 15% Each Block
 - ▶ Allows time to notify consumers so they can plan for the increase
- ▶ Change Ordinance Structure to Eliminate Billing System Complexity
 - ▶ Provide a Predictable Rate Per 1,000 Gallons for Largest Users Consuming Over 95,000 Gallons Per Month

Year 1 Rate Increase



RI and RO Rates Increase

- ▶ Base - Remains the Same (0.0%)
- ▶ Blocks 1-3 – Remains the Same (0.0%)
- ▶ Simplifies Top Tier Billing
 - ▶ Current Highest = \$60.37
 - ▶ New Highest = \$33.85
- ▶ Incentivizes Conservation



Year 2 Rate Increase



Applied to Both In
City and Out of City
Rates

RI Rate Increase

- ▶ 4% Base to \$24.00
- ▶ 15% General Block

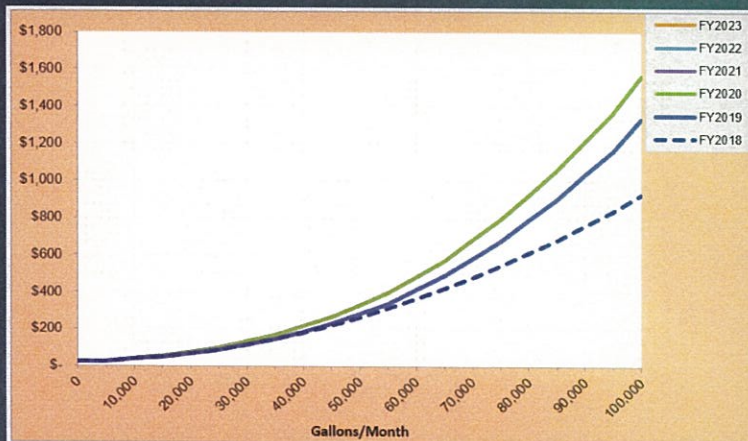
RO Rate

- ▶ 4% Base to \$40.25
- ▶ 15% General Block

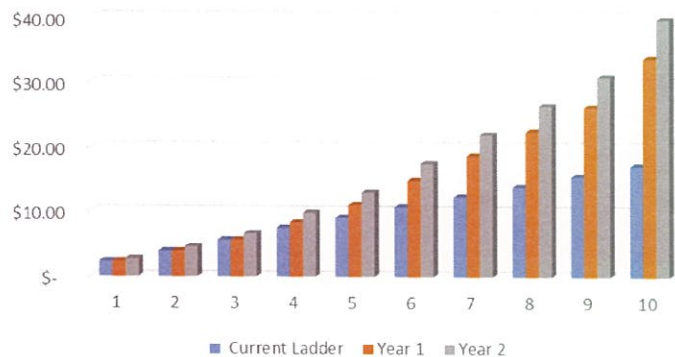


Rate Comparison

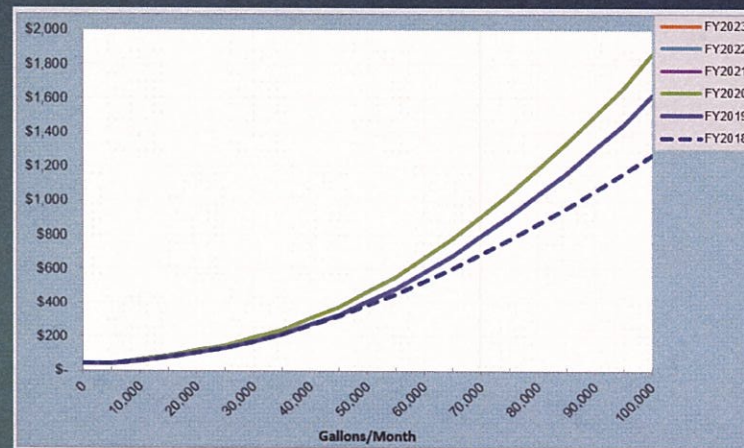
► In City Limits (RI) Monthly Bill



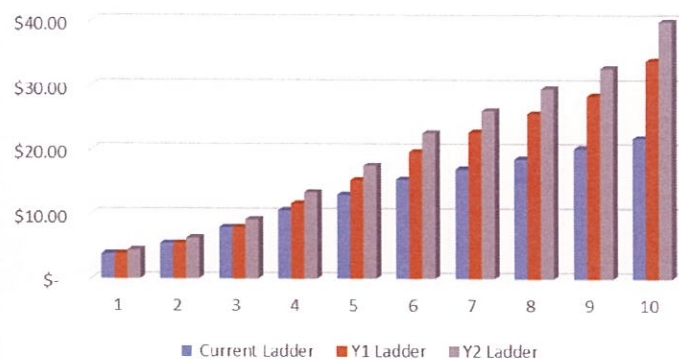
RI Block Charges Per 10,000 Gallons



► Outside City Limits (RO) Monthly Bill

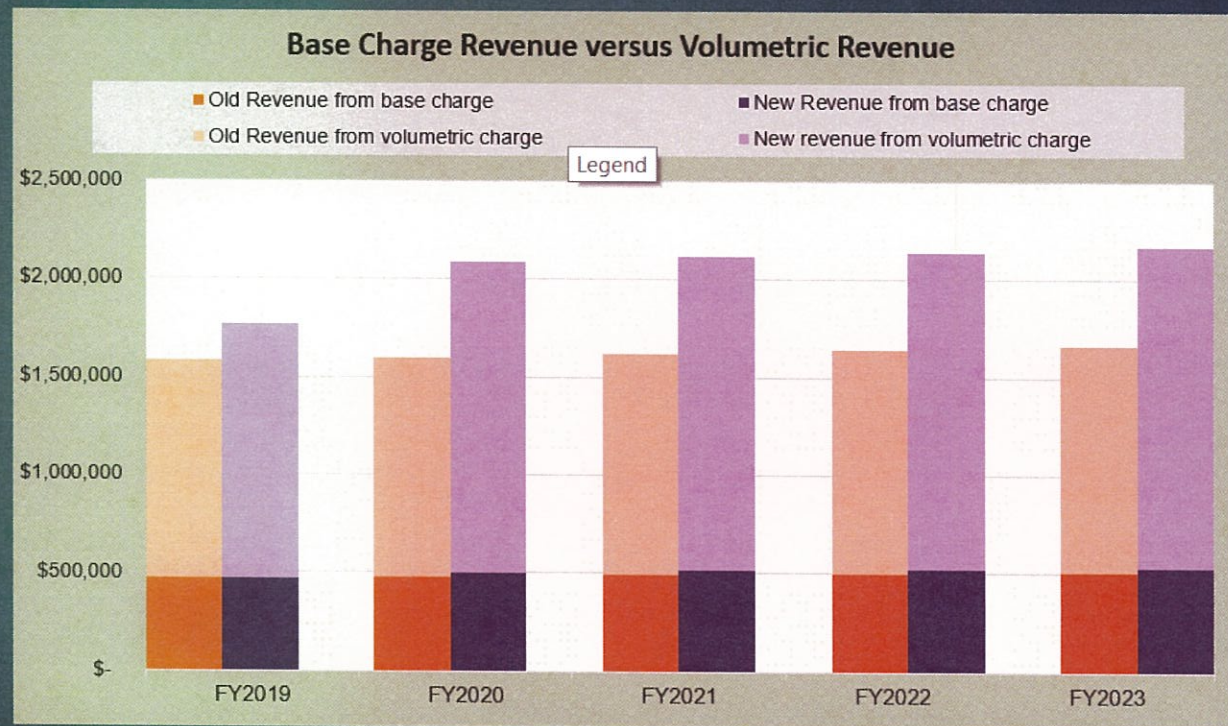


RO Block Charges Per 10,000 Gallons



Base Charge Vs Volume Revenue

- ▶ Majority of Revenue Comes from Volume Charges
- ▶ The More You Use, The More You Pay



Rate Comparison Benchmark Cities

- ▶ Uniqueness of Garden Ridge
 - ▶ Demographics - Majority Single Family Residential
 - ▶ Rates - Commercial Grouped with Residential
- ▶ According to the 2018 Texas Municipal League Survey of Water Rates
 - ▶ Texas Cities Population 2000-5000
 - ▶ Average Charge for 10,000 Gallons
 - ▶ Residential = \$60.55
 - ▶ Garden Ridge Current = \$35.00
 - ▶ **53.5% Less**
 - ▶ Average Charge for 50,000 Gallons
 - ▶ Commercial = \$299.66
 - ▶ Garden Ridge Current = \$265.15
 - ▶ **12.2% Less**

- ▶ Base Rate Compared to Average
 - ▶ In City - 17.5% Less
 - ▶ Out of City - 4.6% Less

Base Rate Comparable Cities		
	In City	Out of City
Green Valley SUD	\$28.35	-
Converse	\$15.00	17.25
Universal City*	\$54.76	\$65.71
Schertz*	\$39.80	\$51.21
Selma**	\$8.90	-
Cibolo	\$25.00	-
New Braunfels*	\$20.03	\$27.05
Average	\$27.40	\$40.30
*Average of Comparable Residential Charges with Size of Meter 2 Inches and Less		
**Only water - excludes sewer and storm charges		
Garden Ridge	\$23.00	\$38.50

Additional Recommendation

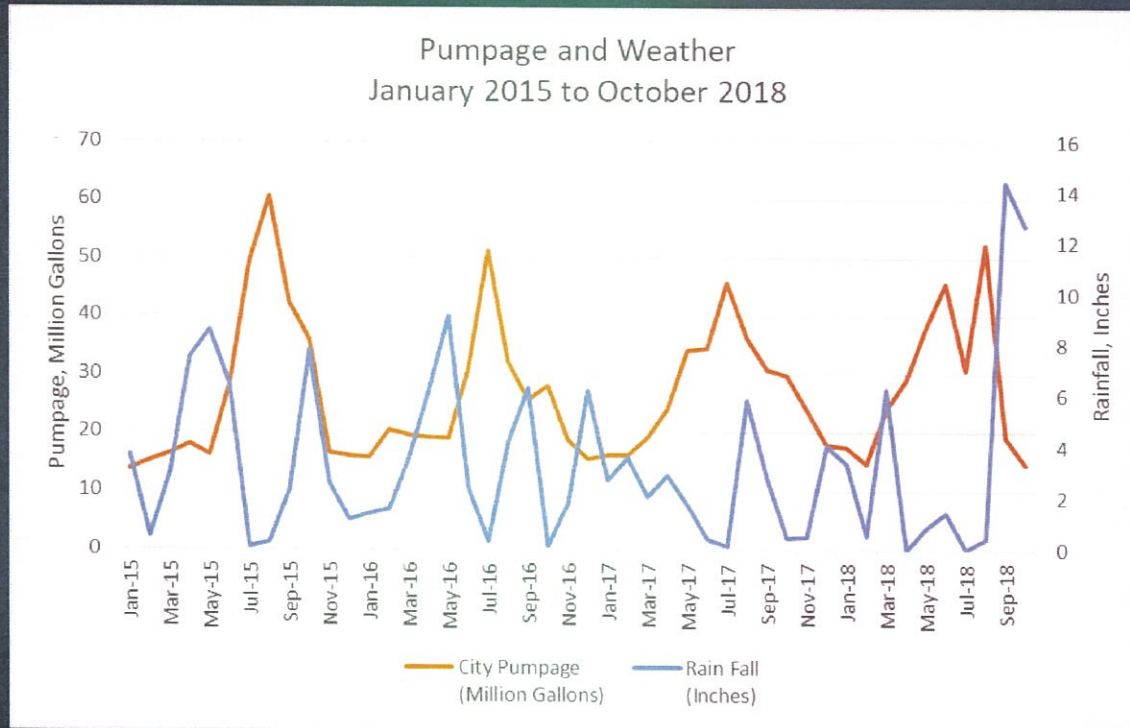


- ▶ Revenue and Expense Report (Oct 2017 to Sept 2018)
 - ▶ Total Interest Collected = \$17,711.68
- ▶ Explore Revenue Generating Investments for the Cash and Cash Equivalents in the Water Fund
 - ▶ Safety, Liquidity, High-Quality, Short Maturity, Fixed Income Instruments
 - ▶ Savings Account / Money Market
 - ▶ CDs
 - ▶ Treasury Securities
 - ▶ Commercial Paper
 - ▶ Repurchase Agreements
 - ▶ Lease Edwards Rights
 - ▶ Future Available Edwards Aquifer Water Rights Due to the Diversification to Additional Trinity Supply

Additional Data



- Production - Daily Pumpage & Rainfall Data would Enhance City Ability to Anticipate Revenue



WATER RATE SUGGESTED IDEA

City Administrator

From: Rick Cross
Sent: Thursday, September 12, 2019 9:25 AM
To: City Administrator
Subject: Relief from Higher Water Rates for Excessive Water Usage for New Landscaping

Hi Nancy:

Rick Cross here, with the Master Gardeners.

I'd like to have an agenda item added to the next Water Council meeting concerning the above topic. If a resident is adding significant new landscaping (specifically new sod,) they'll incur a huge water bill for two months or so to water it in properly. My neighbor just sodded his yard and had a \$4300 water bill, and the Homes for Our Troops recipient in Trophy Oaks, also had new sod that we put down yesterday.

I'd like to see these specific, and verifiable, situations billed at a lower tier on the usage rate schedule. I believe this would have minimal impact on the City's water revenue, but a huge positive impact on our residents. This doesn't impact me at all, but I am seeing the impacts to my neighbors.

Thanks for your consideration and help on this issue.

Rick Cross
20637 Wahl Ln

Sent from [Mail](#) for Windows 10

(999) 999-9999



** FINAL BILL **
 ** LANDLORD COPY **

Account Number	Amount Due
XXXXXXXXXXXXXXXXXX	\$\$, \$\$\$, \$\$9.99-
Due Date	After Due Date Pay
99/99/9999	\$\$, \$\$\$, \$\$9.99-
Account Name	
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	
Service Address	
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	
Amount Enclosed	

[illegible]

When paying in person please bring both portions of this bill.

Name				Service Address		Account Number
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX				XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		XXXXXXXXXXXXXXXX
Status	Service Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
ACTIVE	99/99/9999	99/99/9999	Z9	99/99/9999	99/99/9999	99/99/9999

PREVIOUS BALANCE	ZZZ,ZZ9.99-
PAYMENTS	ZZZ,ZZ9.99-
ADJUSTMENTS	ZZZ,ZZ9.99-
PENALTIES	ZZZ,ZZ9.99-

PAST DUE AMOUNT	\$\$\$,\$\$9.99
CREDIT BALANCE	\$\$\$,\$\$9.99-
CURRENT BALANCE	\$\$\$,\$\$9.99

```

CURRENT    PREVIOUS
READING    READING    USAGE
ZZZZZZZZ9e ZZZZZZZZ9  ZZZZZZZZ9
ZZZZZZZZ9  ZZZZZZZZ9
              (single meter)
ZZ9.9999E  ZZZZZZZZ9
              (total of all meters)

```

METERED SERVICE	ZZZ,ZZ9.99-
METER SWAP XXXXXXXXXX	
FUEL ADJ @ 9.9999	ZZZ,ZZ9.99-
DEMAND METER	ZZZ,ZZ9.99-
FUEL ADJUSTMENT	ZZZ,ZZ9.99-
NONMETERED SERVICE	ZZZ,ZZ9.99-
CONTRACT LINE	ZZZ,ZZ9.99-
DEPOSIT REFUND	ZZZ,ZZ9.99-
DISCOUNT	ZZZ,ZZ9.99-
DONATION	ZZZ,ZZ9.99
SALES TAX	ZZZ,ZZ9.99
AMP ACTUAL BILL	ZZZ,ZZ9.99-
AMP ADJUSTMENT	ZZZ,ZZ9.99-
RESERVE	ZZZ,ZZ9.99-

CURRENT BILL	\$\$\$,\$\$9.99-
ADJUSTED BILL	\$\$\$,\$\$9.99-
AMOUNT DUE	\$\$\$,\$\$9.99-

AMOUNT DUE AFTER 99/99/9999

THIS IS YOUR FINAL BILL FOR SERVICE

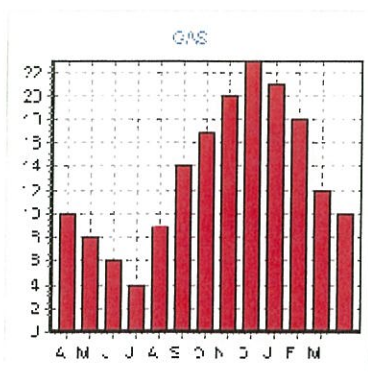
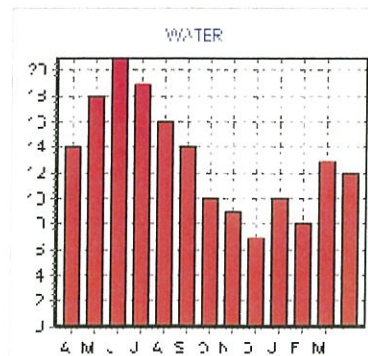
*** LANDLORD COPY ***

DELINQUENT BILL \$\$\$, \$9.99-

***** 1-12 COMMENT LINES *****

***** CONTINUED ON NEXT PAGE *****

CITY OF ANYTOWN - 9999 Anystreet - PO Box 999 - Anytown, US 99999-9999 - (999) 999-9999





Quoted By: Dylan Schwantes
Quote Expiration: 12/31/2019
Quote Name: City of Garden Rdige-LGD-Enhanced Utility Bill Printing
Quote Number: 2019-66951
Quote Description:

Sales Quotation For

City of Garden Ridge
9400 Municipal Pkwy
Garden Ridge , TX 78266-2366
Phone: +1 (210) 651-6632

Tyler Software and Related Services

Description	License	Impl Hours	Impl Cost	Data Conversion	Module Total	Maintenance
Content/Document Management Suite						
Enhanced Utility Bill Printing	\$1,100	4	\$400	\$0	\$1,500	\$275
<i>Sub-Total:</i>	<i>\$1,100</i>		<i>\$400</i>	<i>\$0</i>	<i>\$1,500</i>	<i>\$275</i>
TOTAL:	\$1,100	4	\$400	\$0	\$1,500	\$275

Summary

Total Tyler Software	\$1,100	\$275
Total Tyler Services	\$400	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
Summary Total	\$1,500	\$275
Contract Total	\$1,775	

One Time Fees	Recurring Fees
\$1,100	\$275
\$400	\$0
\$0	\$0
\$1,500	\$275
\$1,775	

Water Commission Rolling Attendance at Water Commission Meetings

	9/25/18 Regular Meeting	10/23/18 Regular Meeting	11/15/18 Special Meeting	11/27/18 Regular Meeting	12/18/18 Regular Meeting	1/22/19 Regular Meeting	3/26/19 Regular Meeting	04/23/19 Regular Meeting	05/28/19 Regular Meeting	06/25/19 Regular Meeting	7/23/19 Regular Meeting	8/27/19 Regular Meeting	9-24-19 Regular Meeting
Heier	P	P	P	P	P	P	P	P	P	P	A	P	
Bullard	P	P	P	P	P	P	P	P	P	A	P	P	
Valdez		P	P	P	P	P	P	P	P	P	P	P	
Haltaman										P	P	P	
Holloway	P	P	P	P	P	A	A	P	P	P	P	P	A
Harshbarger	P	P	P	P	P	P	A	P	P	P	P	P	

P	Present
P-QNM	Present but quorum not meet
E	Excused for reasons allowed in Ord. 210
A	Voluntary Announced Absense
U	Unannounced Absence
	Not member yet

**2019 Water Commission's Attendance
at City Council Regular Meetings**

	01/02/19 Regular Meeting	02/06/19 Regular Meeting	03/06/19 Regular Meeting	04/03/19 Regular Meeting	05/01/19 Regular Meeting	06/05/19 Regular Meeting	07/03/19 Regular Meeting	08/07/19 Regular Meeting	09/04/19 Regular Meeting	10/02/19 Regular Meeting	11/06/19 Regular Meeting	12/04/19 Regular Meeting	Total for year
Heier	P	P		P	P	P	P						6
Bullard				P									1
Valdez	P	P	P	P	P	P	P	P	P				9
Haltaman						P							1
Holloway		P				P							2
Harshbarger							P	P					2

	Met requirement
	Not met requirement

October 22, 2019

Regular Meeting

Agenda deadlines:

- | | | |
|--|---|---|
| <p>14 days before Meetings</p> <p>11 days before Meetings</p> <p>7 days before Meetings</p> <p>5 days before Meetings</p> <p>4 days before Meetings</p> | <p>(10/08/19)</p> <p>(10/11/19)</p> <p>(10/15/19)</p> <p>(10/17/19)</p> <p>(10/18/19)</p> | <p>Water Commission and Staff items are due</p> <p>Water Commission Chair review agenda.</p> <ul style="list-style-type: none"> • City Attorney is sent the agenda to approval <p>Post Agenda on bulletin board</p> <ul style="list-style-type: none"> • Water Commission will receive packet (allowing a day and half for corrections and additional information to be added) <p>Post Agenda Packet to City Website @ noon</p> <p>(72 hours) – Local Government Code requirement for posting</p> |
|--|---|---|

City Council = Red
 Quarry Commission = Purple
 Planning & Zoning = Green
 Water Commission = Blue
 Impact Fee Committee = Pink
 Wildlife Management Advisory Commission = Brown
 Municipal Court = Gray
 City Holiday=Orange

Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Approvals

1. Minutes 8/27/19 & 9/24/19

Recommendations

Discussion/Reports

2. Water Manager Report
3. Commission Activities and Projects
4. City Council Update
5. Future Agenda Items
 - a. Set next meeting (if necessary) November 26, 2019 @ 6

Training Session

Executive Session

PENDING FUTURE AGENDA ITEMS

November 26, 2019

Regular Meeting

Agenda deadlines:

- 14** days before Meetings (11/12/19) Water Commission and Staff items are due
- 11** days before Meetings (11/15/19) Water Commission Chair review agenda.
 - City Attorney is sent the agenda to approval
- 7** days before Meetings (11/19/19) Post Agenda on bulletin board
 - Water Commission will receive packet (allowing a day and half for corrections and additional information to be added)
- 5** days before Meetings (11/21/19) Post Agenda Packet to City Website @ noon
- 4** days before Meetings (11/22/19) (72 hours) – Local Government Code requirement for posting

City Council = Red
 Quarry Commission = Purple
 Planning & Zoning = Green
 Water Commission = Blue
 Impact Fee Committee = Pink
 Wildlife Management Advisory Commission = Brown
 Municipal Court = Gray
 City Holiday=Orange

Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Approvals

1. Minutes 10/22/19

Recommendations

Discussion/Reports

2. Water Manager Report
3. Commission Activities and Projects
4. City Council Update
5. Future Agenda Items
 - b. Set next meeting (if necessary) December 24 @ 6

Training Session

Executive Session

PENDING FUTURE AGENDA ITEMS