



MINUTES
CITY WATER COMMISSION REGULAR MEETING
TUESDAY, JULY 23, 2019, 6:00 P.M.

Commissioners Present:

Vice-Chair Richard Holloway
Commissioner Keven Harshbarger
Commissioner Jesse Valdez
Commissioner Andre Bullard
Commissioner Joesph Haltaman
Mayor Larry Thompson, Ex-officio

Commissioners Absent:

Chair David Heier (Voluntary Announced Absence)

City Staff Present:

Nancy Cain, City Administrator
Jacob Parsons, Water Manager
Kat Balbi, Assistant City Secretary
Denise Bissell, Utility Clerk

Other Appointed or Elected Officials in Attendance:

None

1. Call to Order

With a quorum of the City Water Commission present, Vice-Chair Holloway called the regular meeting of the Garden Ridge City Water Commission to order at 6:00p.m. on Tuesday, July 23, 2019, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call

See above.

3. Pledge of Allegiance

Vice-Chair Holloway led the Pledge of Allegiance.

4. Citizen Comment Period – limited to 30 minutes total

No one signed up to speak.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

i. Minutes for June 25, 2019, Water Commission Regular Meeting.

Motion: A motion was made by Commissioner Valdez, seconded by Commissioner Harshbarger, to approve the Minutes of the June 25, 2019, Water Commission Regular Meeting. The Water Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

i. Water Manager Monthly Activity Report.

1. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Jacob Parsons, Water Manager, reviewed the Water Department Monthly Activity Report. He updated the Water Commission on the collection of Lead and Copper samples and the SCADA system. He answered questions from the Water Commission pertaining to Field Force Manager and replaced meters.

ii. Education/Training Sessions.

1. Discuss and provide directions on future education or training sessions.

Vice-Chair Holloway stated there was no update at this time.

iii. Items discussed at the July 2, 2019, City Council Regular Meeting.

Nancy Cain, City Administrator, updated the Water Commission on the items discussed at the July 2, 2019, City Council Regular Meeting, that pertain to the Water Commission.

iv. Discussion on FLO by Moen device.

Jacob Parsons, Water Manager, explained the FLO by Moen device and the benefits for residents. Mayor Thompson explained how FLO was introduced to him by a resident.

Vice-Chair Holloway stated the Water Commission needs more information before going forward with a recommendation. Commissioner Bullard suggested the City offer a rebate for FLO instead of purchasing a bulk amount and selling them. Commissioner Harshbarger discussed the liability that comes with FLO.

v. Discussion on Comal Trinity Groundwater Conversation District.

Vice-Chair Holloway stated there was no update at this time.

vi. Water Commission activities and projects.

1. Discussion on Leak Adjustment process and document.

a. Discuss and make possible recommendation to City Council.

The Water Commission reviewed the material for creating the leak adjustment process and form. Vice-Chair Holloway discussed how Jacob Parsons, Water Manager, will create a process for the Water Department to follow when collecting data.

Motion: A motion was made by Commissioner Harshbarger, seconded by Commissioner Valdez, to have City staff create a Leak Adjustment policy and form in Ordinance 54-072019 with recommendations from Water Commission on criteria for leak adjustment and process. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

2. Amendment to Ordinance 54-072019 in relation to leak adjustment.

a. Discuss and make possible recommendation to City Council.

The Water Commission reviewed the recommendation for amending Ordinance 54-072019.

3. Update on Commissioner's activities and projects.

Commissioner Valdez stated he met with Jacob Parsons, Water Manager, and representatives from Specific Energy and Advanced Technologies to review the city's water pump infrastructure.

Commissioner Bullard updated the Water Commission on the educational pamphlet and on new ideas for the City's website.

4. Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.

Vice-Chair Holloway stated there was no action.

vii. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

1. Discuss and make recommendations related to application of Ordinance provisions to Commission members, if needed.

Vice-Chair Holloway reminded the Commission they must attend two City Council Regular Meetings a year.

viii. Future Agenda Items.

1. Commissioner's input on agenda items.

Commissioner Haltaman requested a discussion on water pressure at the next meeting.

Vice-Chair Holloway requested to discuss water meter failures within the City.

Mayor Thompson requested to discuss the restricted funds from surcharges in Ordinance 61-112017.

2. Announce date, time, and location for next regular meeting (Tuesday, August 27 2019, at 6:00 p.m. at City Hall – City Council Chambers).

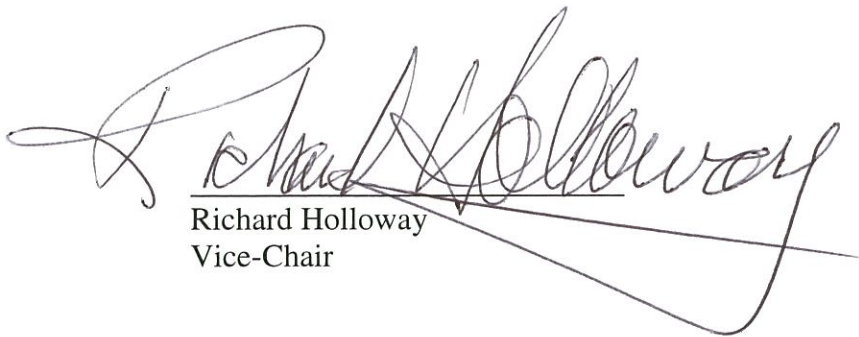
Vice-Chair Holloway announced the next Water Commission Regular Meeting will be held on Tuesday, August 27, 2019, at 6:00 p.m. at City Hall – City Council Chambers.

6. Citizen Comment Period – limited to 20 minutes total

No one wished to speak.

7. Adjournment

Motion: A motion was made by Commissioner Valdez, seconded by Commissioner Haltaman, to adjourn. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, July 23, 2019, Water Commission Regular Meeting was adjourned at 7:56 p.m. by Vice-Chair Holloway.



Richard Holloway
Vice-Chair

ATTEST:



Kat Balbi
Assistant City Secretary