MINUTES
CITY WATER COMMISSION REGULAR MEETING
TUESDAY, DECEMBER 18, 2018, 6:00 P.M.

Commissioners Present:
Chair David Heier
Vice-Chair Richard Holloway
Commissioner Andre Bullard
Commissioner Keven Harshbarger
Commissioner Ray Pitzen
Commissioner Jesse Valdez
Mayor Larry Thompson, Ex-officio

Commissioners Absent:
None

City Staff Present:
Nancy Cain, City Administrator
Marisa Spencer, Interim City Secretary
Kat Balbi, Utility Clerk
Royce Goddard, Water Manager
Brad Olivarri, Deputy Water Manager

Other Appointed or Elected Officials in Attendance:
None

1. **Call to Order**
With a quorum of the City Water Commission present, Chair Heier called the regular meeting of the Garden Ridge City Water Commission to order at 6:00 p.m. on Tuesday, December 18, 2018, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. **Roll Call**
See above.

3. **Pledge of Allegiance**
Chair Heier led the Pledge of Allegiance.

4. **Citizen Comment Period – limited to 30 minutes total**
No one signed up to speak.

5. **Business Items**
The following items are for discussion, consideration, and/or action.
   a) **Approvals**
      i. **Minutes for November 15, 2018, Water Commission Special Meeting.**

Motion: A motion was made by Commissioner Bullard, seconded by Commissioner Pitzen, to approve the Minutes of the November 15, 2018, Water Commission Special Meeting. The Water Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

ii. Minutes for November 27, 2018, Water Commission Regular Meeting.

Motion: A motion was made by Commissioner Valdez, seconded by Commissioner Holloway, to approve the Minutes of the November 27, 2018, Water Commission Regular Meeting. The Water Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Updates/Reviews

i. Update on Water Rate Study.

Chair Heier stated that he, Commissioner Pitzen, Mayor Thompson, Mayor Pro-Tem McCaw, and City Administrator Nancy Cain received a thorough presentation during their meeting with Water Markets.

Mayor Thompson stated the plan moving forward is to have another meeting with Water Markets in early January, then the Water Commission will be provided the results to review and discuss. After that, the Water Commission would be able to provide a recommendation to City Council.

c) Discussions/Reports

i. Water Manager Monthly Activity Report

1. Water pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Royce Goddard, Water Manager, reviewed the Water Department Monthly Activity Report. The Commission discussed suggestions to improve the Water Department Monthly Activity Report.

2. Tank overflow at Elevated Site.

Royce Goddard, Water Manager, spoke regarding a tank overflow at a City well site (see attached) and addressed questions from Commissioners. The Commission discussed prevention and implementation methods to mitigate the risk of future incidents occurring.

The Commission thanked Royce Goddard, Water Manager, for his hard work and dedication over the years.

ii. Education/Training Sessions.

1. Discuss and provide directions on future education or training sessions.

Chair Heier reminded the Commission of the Tuesday, January 8, 2019, grinder pump briefing workshops. The Commission discussed possibly receiving a presentation from Water Markets as their education/training session at the Water Commission Regular Meeting on January 22, 2019.

iii. Items discussed at the December 5, 2018, City Council Regular Meeting.

Nancy Cain, City Administrator, reported to City Council that the Commission received a presentation regarding the Comal Trinity Groundwater Conservation District from President Larry Hull, and each Commissioner provided an update on their activities and projects.

iv. Water Commission activities and projects.

1. Update on Commissioner's activities and projects.

Each Commissioner discussed updates and progress on their respective activities and projects. Chair Heier spoke regarding the Comal Trinity Groundwater Conservation District's meeting he attended, and encouraged Commissioners to attend these informative meetings if they are able to.

2. **Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.**

Chair Heier stated each Commissioner will continually provide an update on any progress of their activities and projects.

v. **Future Agenda Items**

1. **Commissioners input on agenda items.**

None at this time.

2. **Announce date, time, and location for next regular meeting (Tuesday January 22, 2019, at 6:00 p.m. at City Hall – City Council Chambers)**

Chair Heier announced the next Water Commission Regular Meeting will be held on Tuesday, January 22, 2019, at 6:00 p.m. at City Hall – City Council Chambers.

6. Citizen Comment Period – limited to 20 minutes total

No one wished to speak.

7. Adjournment

Motion: A motion was made by Commissioner Holloway, seconded by Commissioner Pitzen, to adjourn. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, December 18, 2018, Water Commission Regular Meeting was adjourned at 6:59 p.m. by Chair Heier.

David Heier
Chair

ATTEST:

Marisa Spencer
Interim City Secretary

City of Garden Ridge

"A way of life, not just a place to live"

December 5, 2018

To Mayor and City Council
Subj.: Tank overflow at Elevated Site

On November 30th, at about 2: 50 pm I turned on the booster pumps to drain down the ground storage tank to refresh the water in the tank. At about 3:30 pm the well motor and pump started. I turned off the booster pumps at this time. Water level was at 7.88" in the tank.

On Saturday morning at 6:08 am, I had missed 2 restricted calls and a call from Stanley Georg. At 6:12 I answered a call from Stanley Georg about water flowing from the ground storage tank. I checked the well status on my phone and found that the Trinity Well pump was still running. I reset the pump to off and the well pump stopped at about 6:15 am.

I checked all the parameters and found that the tank hi/low numbers were at 0.0 instead of 29.6'/11.5'. Reset parameters.

At this time I am unsure of what caused the change in the hi/low numbers, possibly past lightening storm and then lack of usage to find problem. I will monitor the well pump more closely in the future. The amount of water that overflowed was 518,000gals at a cost of $ 22,078.31 per current water rates.

Royce E. Goddard
Water Manager

9400 Municipal Parkway * Garden Ridge, Texas 78266-2600
Phone (210) 651-6632 * Fax (210) 651-9638 * www.ci.garden-ridge.tx.us