



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES PLANNING AND ZONING COMMISSION REGULAR MEETING THURSDAY, JULY 18, 2019, 6:00 P.M.

Commissioners Present:

Chair Dr. Jim Miller
Commissioner Kitty Owen
Commissioner David Heier
Commissioner David Dauer
Commissioner Jesse Valdez
Commissioner Kerim Jacaman

Commissioners Absent:

Vice-Chair Karen Diaz (Voluntary Announced Absence)

City Staff, City Councilmembers, or Other Commissioners Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Adolfo Ruiz, City Attorney
Mayor Pro-Tem John McCaw

1. Call to Order

With a quorum of the Planning and Zoning Commissioner present, Chair Dr. Miller, called the regular meeting of the Garden Ridge Planning and Zoning Commission to order at 6:01 p.m. on Thursday, July 18, 2019, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Dr. Miller led the Pledge of Allegiance.

4. Citizen Comment Period: No one signed up to speak.

5. Business Items

The Commission may discuss, consider, and/or take action on the following items:

a) Approvals/Recommendations

i. Approval of Minutes for June 11, 2019, Planning and Zoning Commission Regular Meeting.

Motion: A motion was made by Commissioner Owen, seconded by Commissioner Heier, to approve the minutes for June 11, 2019, Planning and Zoning Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

ii. Approval of Minutes for June 20, 2019, Planning and Zoning Commission Regular Meeting.

Motion: A motion was made by Commissioner Heier, seconded by Commissioner Owen, to approve the minutes for June 20, 2019, Planning and Zoning Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates.

Chair Dr. Miller stated he would like to reorder the agenda items as follows.

ii. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

1. Discuss and make recommendations related to application of ordinance provisions to commission members, if needed.

The Commission discussed the number of absences allowed in Ordinance No. 210 and particularly how it effects the Planning and Zoning Commission differently. The Commission discussed how Vice-Chair Diaz has all voluntary announced absences with a majority of them occurring on the additional Thursday meetings.

Motion: A motion was made by Commissioner Owen, seconded by Commissioner Valdez, to recommend City Council waive the requirement in Ordinance No. 210-022018, Section V. Termination, Subsection A. to allow for five (5) total absences in a twelve (12) month period for Vice-Chair Diaz. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

i. Ordinance No. 55-122017 An Ordinance amending the City of Garden Ridge Sign Ordinance No. 062017; providing for the regulation, installation, and maintenance of signs within the City limits and extraterritorial jurisdiction ("ETJ") of the City of Garden Ridge; providing for definitions, exemptions, locations, and size and height restrictions; requiring permits; prohibiting certain types of signs; providing a means for variances thereto; providing a repealing section; providing for enforcement and penalties; providing for severability; and providing for an effective date.

1. Review and discuss request for variance application submitted by Martha Stipp, 21007 Cedar Branch, regarding time restriction for temporary signs.

Martha Stipp spoke regarding the Advocates for Garden Ridge Wildlife, stating she is the Secretary for the non-profit. She stated she is requesting a variance regarding the time restriction for temporary signs for every resident wishing to protest deer trapping. She stated she is requesting that these temporary signs be allowed to remain displayed for the duration of deer trapping while the City is in a contract. She furthered requested that the Commission recommend to City Council that the 30-day limitation on temporary signs be removed from Ordinance No. 55, stating in the interim, a variance should be granted to allow anyone in the City to express their views through temporary signs.

2. Schedule date for recommendation to City Council based on requirements in Ordinance No. 55-122017, Section 20. Variances, Subsection A. Application.

City Attorney stated this request does not meet the standards for approval as stated in Ordinance No. 55; therefore, review and consideration must be disapproved. The Commission discussed the variance request not meeting the standards for approval and other avenues to express opinions.

Motion: A motion was made by Commissioner Owen, seconded by Commissioner Heier, to deny sending the variance request to City Council for review based on the findings that the request does not meet the requirements of standards for approval as stated in Ordinance No. 55-122017. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

iii. Freese and Nichols, Inc. Draft Zoning Ordinance.

The Commission reviewed and discussed pages 115-153 of the Draft Zoning Ordinance.

c) Future Agenda Items.

i. Commissioners input on agenda items.

Chair Dr. Miller stated the Commission will discuss and take action on recommending reappointments of Commissioners to City Council during the Commission's August 13, 2019, regular meeting. The Commission discussed adding Ordinance No. 55 to the pending future agenda items.

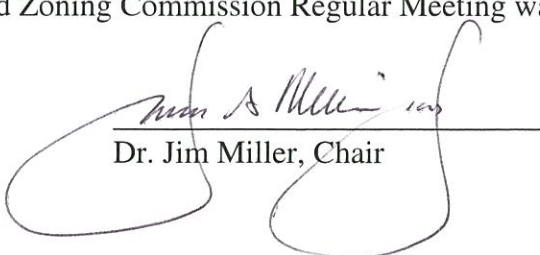
ii. Announce the date, time, and location for next meeting (August 13, 2019, at 6:00 p.m. at City Hall).

Chair Dr. Miller announced the next Planning and Zoning Commission Regular Meeting will be on Tuesday, August 13, 2019, at 6:00 p.m. at City Hall.

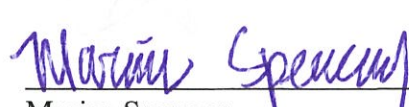
6. **Citizen Comment Period:** No one wished to speak.

7. **Adjournment**

Motion: A motion was made by Commissioner Owen, seconded by Commissioner Valdez, to adjourn. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Thursday, July 18, 2019, Planning and Zoning Commission Regular Meeting was adjourned at 9:10 p.m. by Chair Dr. Miller.


Dr. Jim Miller, Chair

ATTEST:


Marisa Spencer
City Secretary