



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES PLANNING AND ZONING COMMISSION REGULAR MEETING TUESDAY, JUNE 11, 2019, 6:00 P.M.

Commissioners Present:

Chair Dr. Jim Miller
Vice-Chair Karen Diaz
Commissioner Kitty Owen
Commissioner David Heier
Commissioner David Dauer
Commissioner Jesse Valdez

Commissioners Absent:

Vacant Position

City Staff Present:

Nancy Cain, City Administrator
Cynthia Trevino, City Attorney
Marisa Spencer, City Secretary

Other City Councilmembers or Commissioners Present:

Ken Kneupper, Wildlife Management Advisory Commissioner

1. Call to Order

With a quorum of the Planning and Zoning Commission Members present, Chair Dr. Miller, called the regular meeting of the Garden Ridge Planning and Zoning Commission to order at 6:00 p.m. on Tuesday, June 11, 2019, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call

See above.

3. Pledge of Allegiance

Chair Dr. Miller led the Pledge of Allegiance.

4. Citizen Comment Period – limited to 30 minutes total

Martha Stipp, 21007 Cedar Branch, spoke regarding City Ordinance No. 55 as it pertains to temporary signs.

5. Business Items

The Commission may discuss, consider, and/or take action on the following items:

a) Approvals/Recommendations.

i. Approval of Minutes for May 16, 2019, Planning and Zoning Commission Regular Meeting.

Motion: A motion was made by Commissioner Dauer, seconded by Commissioner Valdez, to approve the minutes for May 16, 2019, Planning and Zoning Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates.

Chair Dr. Miller stated he would like to reorder the agenda items as follows.

- iii. **Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.**

1. **Interview possible candidates for Planning and Zoning Commission Place 3 vacancy (term expiring September 30, 2020).**

Chair Dr. Miller stated the candidates would come up to the podium together to allow each applicant to address questions from the Commissioners. The Commission interviewed and reviewed resumes from Kerim Jacaman and Lawrence Sansone.

Chair Dr. Miller thanked the Commissioners for their inquisitive questions and the candidates for their time. He stated this would be a difficult decision since there is only one vacancy but encouraged the candidates to continue seeking opportunities to get involved in the City.

2. **Make a recommendation to City Council for appointment of Commissioner.**

Motion: A motion was made by Commissioner Valdez, seconded by Vice-Chair Diaz, to recommend to City Council the appointment of Kerim Jacaman to the Planning and Zoning Commission Place 3 vacancy with term expiring September 30, 2020. The Commission voted four (4) for and one (1) opposed (Commissioner Owen).

3. **Discuss and make recommendations related to application of ordinance provisions to commission members, if needed.**

Chair Dr. Miller stated with the streaming of City Council meetings, he wanted to hear how the rest of the Commission feels about still attending two meetings a year. Vice-Chair Diaz stated she does not feel that asking Commissioners to attend 2 a year is asking much, and the environment factor are much different. The Commission agreed that 2 a year is not asking much, and Commissioners benefit more from being at the meeting in person than watching it online.

- ii. **Items applicable to the Planning and Zoning Commission discussed at the June 5, 2019, City Council Regular Meeting.**

Chair Dr. Miller stated City Council approved the Planning and Zoning Commission's recommendation to approve the Special Use Permit submitted by Northeast Bible Church as well as the recommendation to accept the resignation of Commissioner Mark Hausheer.

- i. **Freese and Nichols, Inc. for Zoning Ordinance rewrite assistance.**

1. **Discuss and make possible recommendations related to the Draft Zoning Ordinance.**

Chair Dr. Miller stated the Commission would review the Draft Zoning Ordinance page by page to hear comments/input from each Commissioner. The Commission reviewed pages 1-33 of the Draft Zoning Ordinance.

- c) **Future Agenda Items.**

- i. **Commissioners input on agenda items.**

Chair Dr. Miller requested an update on Commissioners' terms.

Chair Dr. Miller requested to add discussion regarding time restriction for temporary signs in Ordinance 55.

- ii. **Announce the date, time, and location for next meeting (June 20, 2019, at 6:00 p.m. at City Hall).**

Chair Dr. Miller announced the next Planning and Zoning Commission Regular Meeting will be on Thursday, June 20, 2019, at 6:00 p.m. at City Hall.

6. Citizen Comment Period – limited to 20 minutes total

Ken Kneupper, 8891 Schoenthal Road, spoke regarding the time restriction on temporary signs.

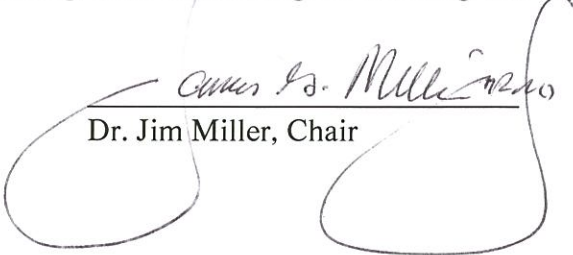
7. Adjournment

Motion: A motion was made by Commissioner Owen, seconded by Commissioner Heier, to adjourn. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, June 11, 2019, Planning and Zoning Commission Regular Meeting was adjourned at 9:06 p.m. by Chair Dr. Miller.

ATTEST:



Marisa Spencer
City Secretary


Dr. Jim Miller, Chair