



MINUTES
PLANNING AND ZONING COMMISSION REGULAR MEETING
THURSDAY, APRIL 18, 2019, 6:00 P.M.

Commissioners Present:

Chair Dr. Jim Miller
Vice-Chair Mark Hausheer
Commissioner Kitty Owen
Commissioner Karen Diaz
Commissioner David Heier
Commissioner David Dauer
Commissioner Jesse Valdez

Commissioners Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Cynthia Trevino, City Attorney

Other City Councilmembers or Commissioners Present:

Councilmember Bryan Lantzy

1. Call to Order

With a quorum of the Planning and Zoning Commission Members present, Chair Dr. Miller, called the regular meeting of the Garden Ridge Planning and Zoning Commission to order at 6:00 p.m. on Thursday, April 18, 2019, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call

See above.

3. Pledge of Allegiance

Chair Dr. Miller led the Pledge of Allegiance.

4. Citizen Comment Period – limited to 30 minutes total

Matt Neely, 19531 Creekview Oaks, spoke regarding drainage concerns and solutions, Northeast Bible Church, and The Park at Garden Ridge Homeowners Association.

5. Business Items

The Commission may discuss, consider, and/or take action on the following items:

a) Approvals/Recommendations.

- i. Approval of Minutes for March 12, 2019, Planning and Zoning Commission Regular Meeting.**

Motion: A motion was made by Commissioner Diaz, seconded by Commissioner Owen, to approve the minutes for March 12, 2019, Planning and Zoning Commission Regular Meeting. The Commission voted six (6) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates.

i. Freese and Nichols, Inc. for Zoning Ordinance rewrite assistance.

1. Update on technical committee meetings.

Nancy Cain, City Administrator, stated she does not have any additional information at this time.

2. Discussion of items related to Zoning Ordinance rewrite, if needed.

Chair Dr. Miller stated there were no items to discuss at this time.

ii. Update regarding Northeast Bible Church Special Use Permit Petition.

Nancy Cain, City Administrator, stated Northeast Bible Church representatives and the City Engineer are currently looking into the citizen concerns regarding drainage, lighting, and noise. She stated both Northeast Bible Church representatives and the City Engineer will be at the Commission's meeting on Thursday, May 16th.

iii. TxDOT expansion layout as it pertains to FM 2252 in the City of Garden Ridge.

The Commission reviewed and discussed the maps for the TxDOT expansion layout as it pertains to FM 2252 in the City of Garden Ridge.

The Commission thanked Nancy Cain, City Administrator, for providing the large maps from TxDOT so the Commission had the opportunity to review and discuss the maps together.

iv. Discussion regarding live streaming Planning and Zoning Commission meetings.

Vice-Chair Hausheer stated he requested to discuss live streaming of the Planning and Zoning Commission meetings to allow Commissioners the opportunity to hear each other's thoughts about the process and procedures since this is new for the City of Garden Ridge.

The Commission discussed policies and procedures for recording meetings, video conferencing, and records retention.

v. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

1. Discuss and make recommendations related to application of ordinance provisions to commission members, if needed.

Chair Dr. Miller stated the Commission does not have any provisions to discuss at this time.

c) Future Agenda Items.

i. Commissioners input on agenda items.

None at this time.

ii. Announce the date, time, and location for next meeting (May 16, 2019, at 6:00 p.m. at City Hall).

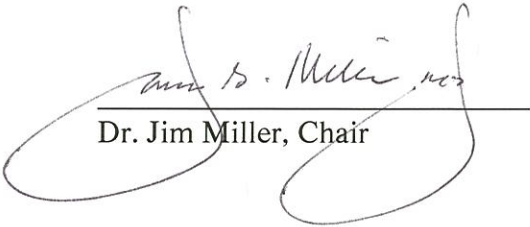
Chair Dr. Miller announced the next Planning and Zoning Commission Regular Meeting will be on Thursday, May 16, 2019, at 6:00 p.m. at City Hall.

6. Citizen Comment Period – limited to 20 minutes total

No one wished to speak.

7. Adjournment

Motion: A motion was made by Commissioner Owen, seconded by Vice-Chair Hausheer, to adjourn. The Commission voted six (6) for and none (0) opposed. The motion carried unanimously. There being no further business, the Thursday, April 18, 2019, Planning and Zoning Commission Regular Meeting was adjourned at 7:24 p.m. by Chair Dr. Miller.



Dr. Jim Miller, Chair

ATTEST:



Marisa Spencer
City Secretary

**SIGN IN TO SPEAK AT THE APRIL 18, 2019
PLANNING AND ZONING COMMISSION REGULAR MEETING
CITIZEN COMMENT PERIOD**

Rules for Citizens' Participation:

The Commission welcomes citizen participation and comments at all Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you should follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
 - ii. Show the Commission the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 - 1. You are required to sign up to speak.
 - 2. You are limited to one 3 minute period.
 - ii. Business item period
 - 1. You are required to sign up to speak.
 - 2. You are limited to one 3 minute period.
 - iii. Second citizen comment period
 - 1. You are not required to sign up.
 - 2. You are limited to one 2 minute period.
 - iv. State your name and address before your comments begin.
 - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

	NAME	ADDRESS	SUBJECT
1.	Matt Neely	19531 Creekside Oaks	NEBC expansion
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