



City of Garden Ridge

"A way of life, not just a place to live"

PLANNING AND ZONING COMMISSION REGULAR MEETING TUESDAY, JANUARY 9, 2018 -- 6:00 P.M.

The Garden Ridge Planning and Zoning Commission will meet in a regular meeting at 6:00 p.m., Tuesday, January 9, 2018 in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on January 5, 2018 before 6:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Citizen Comments – 30 minute limit.

Rules for Citizen's Participation:

The Commission welcomes citizen participation and comments at all of their Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. As a courtesy to your fellow citizens and out of respect for our elected officials, we request that if you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
 - ii. Show the Commission the same respect that you would like to be shown.
 - iii. Show the Commission courtesy by ending your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 - a. You are required to sign up to speak.
 - b. You are limited to three (3) minutes per citizen.
 - ii. Business item period
 - a. You are required to sign up to speak.
 - b. You are limited to three (3) minutes per citizen.
 - iii. Second citizen comment period
 - a. You are not required to sign up.
 - b. You are limited to two (2) minutes per citizen.
 - iv. State your name and address before your comments begin.
 - v. Citizens are only allowed to speak once, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

4. Business Items-

The Commission may discuss, consider and/or take possible action on the following items:

- a) Receive recommendations and consideration of appointment of Planning and Zoning Commission Chair and Vice Chair for a one year term.
- b) Discuss the interview process for vacancy on the Planning and Zoning Commission.

5. Administrative Items

The Commission may discuss, consider and/or take possible action on the following items:

- i. Minutes:
 - a. November 14, 2017 Planning and Zoning Commission Regular Meeting.
- ii. Items discussed at the December 6, 2017 and January 3, 2018 City Council Regular Meeting.
- iii. Set date, time and location for next meeting (February 13, 2018).

6. Citizen's Participation: - 20 minute limit.

See "Rules for Citizen's Participation" under Item 3.

7. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matter listed below, as authorized by Title 5, Chapter 55, of the Texas Government Code.

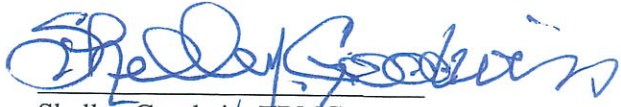
Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

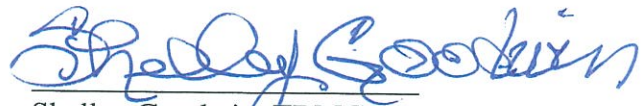
Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same

items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 10:30a.m. on January 5, 2018 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES OF PLANNING & ZONING COMMISSION REGULAR MEETING TUESDAY, NOVEMBER 14, 2017

Commissioners present:

Chairman Sam Stocks
Commissioner Karen Diaz
Commissioner David Heier
Commissioner Dr. Jim Miller
Commissioner Kitty Owen
Commissioner David Ringle

Commissioners Absent:

Vice Chairman Shawn Willis

Also Present:

Nancy Cain, City Administrator
Cynthia Trevino, City Attorney
Shelley Goodwin, City Secretary

1. Call to Order

With a quorum of the Planning and Zoning Commission Members present, Sam Stocks, Chair called the Regular Meeting of the Garden Ridge Planning and Zoning Commission to order at 6:00 p.m. on Tuesday, November 14, 2017 in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Citizen Comments

No one wished to speak.

3. Business Items

The Commission may discuss, consider and/or take possible action on the following items

- a) **Receive recommendations and consideration of appointment of Planning and Zoning Commission Chair and Vice Chair for a one year term.**

Motion: Upon a motion made by Commissioner Ringle, and seconded by Commissioner Heier, to appoint Sam Stocks, Chair and Shawn Willis, Vice Chair. The Planning and Zoning Commission voted six (6) for, none (0) opposed.

- b) **Discussion and possible recommendation on proposed amendments to Ordinance 13-062017, Section 2, Definitions; Section 5, 5.1 Single Family Dwelling (R) District and Section 9., Special Regulations, 9.2 Home Business or Occupations with proposed amendments relating to structures and home occupations.**

Cynthia Trevino, City Attorney, stated the City Council has given direction for the Planning and Zoning Commission to review Ordinance 13 regarding the definition of structure. She stated originally they wanted to wait and consider it has part of the Master Land Use Plan ordinance rewrites. She reviewed her recommendations for Ordinance 13.

The Planning and Zoning Commission discussed the proposed changes, temporary structures, and set back. The also discussed the number of structures allowed.

Motion: Upon a motion made by Commissioner Heier, and seconded by Commissioner Ringle, to recommend to City Council the proposed amendment to Ordinance 13-062017, Section 2, Definitions; Section 5, 5.1 Single Family Dwelling (R) District and Section 9., Special Regulations, 9.2 Home Business or Occupations with proposed amendments relating to structures and home occupations be included in the rewrites of the ordinances that are affected by the adoption of the Master Land Use Plan. The Planning and Zoning Commission voted six (6) for, none (0) opposed.

c) Discussion and possible recommendation on proposed amendments to Ordinance 55-062017 concerning allowing yard signs.

Cynthia Trevino, City Attorney, stated a local organization has been selling temporary signs showing their support for the “Blue”; she stated the current sign Ordinance only allows one temporary sign to be displayed in a yard within the City limits.

The Planning and Zoning Commission discussed changing Section 14 from Temporary Signs to Number of Signs, the need for Section 20 Variances B. 1 and adding a timeframe restriction for signs. They also discussed removing D. under Portable Signs and adding wording to Section 8.F. to allow other schools to be exempted.

Motion: Upon a motion made by Commissioner Owen, and seconded by Commissioner Heier, to recommend to City Council the proposed amendment to Ordinance 55-062017 by removing D. under Portable Signs and add wording under Section 8 F. to allow other schools to be exempted. The Planning and Zoning Commission voted six (6) for, none (0) opposed.

d) Administrative Items

The Commission may discuss, consider and/or take possible action on the following items:

i. Minutes:

a. August 28, 2017 Joint City Council and Planning and Zoning Commission (Steering Committee) Meeting

Motion: Upon a motion made by Commissioner Heier, and seconded by Commissioner Owen, to approve August 28, 2017 Joint City Council and Planning and Zoning Commission (Steering Committee) Meeting. The Planning and Zoning Commission voted six (6) for, none (0) opposed.

b. September 12, 2017 Planning and Zoning Commission Regular Meeting.

Motion: Upon a motion made by Commissioner Owen, and seconded by Commissioner Diaz, to approve September 12, 2017 Planning and Zoning Commission Regular Meeting. The Planning and Zoning Commission voted six (6) for, none (0) opposed.

c. October 23, 2017 Joint City Council and Planning and Zoning Commission (Steering Committee) Meeting.

Motion: Upon a motion made by Commissioner Diaz, and seconded by Commissioner Dr. Miller, to approve October 23, 2017 Joint City Council and Planning and Zoning Commission (Steering Committee) Meeting. The Planning and Zoning Commission voted six (6) for, none (0) opposed.

ii. Items discussed at the October 4 and November 1, 2017 City Council Regular Meeting.

Nancy Cain, City Administrator, stated at the past two City Council meetings the City Council approved the reappointment of Commissioner Dr. Miller and appointment of Commissioner Diaz. She stated they also denied the variance requests from Gary Miller for Miller Estates, Lot 1.

iii. Set date, time and location for next meeting (December 12, 2017).

Sam Stocks, Planning and Zoning Commission Chair, announced the next Planning and Zoning Commission Meeting is scheduled for December 12, 2017 at 6 p.m. if necessary.

5. Citizen's Participation: - 20 minute limit.

No one wished to speak

6. Adjournment

Motion: Upon a motion made by Commissioner Owen and seconded by Commissioner Heier, the meeting was adjourned at 7:37 p.m.

Shawn Willis, Vice Chair (for Sam Stocks, Chair)

ATTEST:

Shelley Goodwin, TRMC
City Secretary