



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA CITY COUNCIL REGULAR MEETING WEDNESDAY, OCTOBER 2, 2019, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, October 2, 2019, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Proclamations**

- a) 40th Anniversary of Triumphant Lutheran Church.
- b) Domestic Violence Awareness Month.

5. **City/Employee Recognitions/Employee Introductions**

- a) Thank you note from Jennifer and Jeff Jerome to the Front Office Staff and Water Department.
- b) Thank you note from Dianna Tillery to Brad Olivarri.
- c) Thank you note from Eve O'Dell to Jill Acha.
- d) Thank you note from Jim Moreland to Officer McKay.
- e) Thank you note from Herb and Lona Langthorp to Mayor Thompson and City Staff.
- f) Recognition of Employee Service Years with the City of Garden Ridge.

6. **Citizen Comment Period – limited to 30 minutes total**

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

7. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes:
 - 1. September 4, 2019 City Council Regular Meeting.
 - 2. September 10, 2019 City Council Special Meeting.
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – August 31, 2019.
- c) Resolution 456-102019 A Resolution of the City Council of the City of Garden Ridge, Texas, designating the New Braunfels Herald-Zeitung as the official newspaper for the City of Garden Ridge.
- d) Recommendation from the Chief of Police to award Wrecker Service and Vehicle Storage Contract to Johnny's Wrecker Service for a three-year period.

8. Staff Reports

The following items are for discussion, consideration, and action.

- a) City Administrator Monthly Activity Report.
 - Community Center usage and financial report, Building Permits issued to date for residential, commercial and minor construction projects, City Council Idea/Suggestions, communication efforts, Citizen Concern/Input, and upcoming events.
- b) Police Department Monthly Activity Report.
 - Traffic Enforcement, criminal activity within City, and Code Compliance Enforcement.
- c) Public Works Monthly Activity Report.
 - Street and right-of-way maintenance, drainage facility and easement maintenance, City parking lots and facility maintenance, Animal Services (domestic and wild), Oak Wilt, and Public Works Projects.
- d) Water Department Monthly Activity Report.
 - Water pumping/usage from City wells, water system infrastructure maintenance, repairs and/or projects, Water and/or Drought Management (current Watering Stage).
- e) Library Monthly Activity Report.
 - Upcoming events.

9. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) FM 2252 Wastewater and Water Project.
- c) The Woods of Garden Ridge / Bindseil Lane Drainage Project.
- d) Draft Transportation Master Plan.
- e) Plaza Oaks Water Line.
- f) T. Blackwell Office Building.

10. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission Recommendations and Possible Action:
 - 1. Receive monthly activity update as applicable.
- b) Quarry Commission Recommendations and Possible Action:
 - 1. Receive monthly activity update as applicable.
- c) Water Commission Recommendations and Possible Action:
 - 1. Water Rate Structure for the City of Garden Ridge.
 - 1.1. Receive recommendation from the Water Commission.
 - 1.2. Take action on recommendation.
 - 2. Receive monthly activity update as applicable.
- d) Wildlife Management Advisory Commission Recommendations and Possible Action:
 - 1. Deer Population Summary and Deer Management Program.
 - 1.1. Receive recommendation from the Wildlife Management Advisory Commission.
 - 1.2. Take action on recommendation.
 - 2. Receive monthly activity update as applicable.
- e) Garden Ridge Parks Committee:
 - 1. Receive monthly activity update as applicable.
- f) *Volunteer Garden Ridge!*
 - 1. Receive monthly activity update as applicable.

11. Approvals/Authorizations

The following items are for discussion, consideration, and action.

- a) Adoption of the City of Garden Ridge Capital Improvements Advisory Committee Procedural Rules.
- b) Discuss and take action on Ordinance No. 222-102019 An Ordinance of the City Council of the City of Garden Ridge, Texas, prohibiting the placement of memorial markers on City property, and prohibiting urban gardening and unauthorized landscaping or cultivation on City-owned property and right-of-ways; providing a penalty for violations of this Ordinance; providing a cumulative and savings clause; providing a severability clause; and declaring an effective date.
- c) Implementation of Ordinance No. 34-072019.
 - 1. Review and discuss Third-Party Monitoring Contract.
 - 2. Authorize City Administrator to execute contract.
 - 3. Receive additional updates related to the implementation of Ordinance No. 34-072019.

12. Updates

- a) City Administrator Reports.
 - 1. Update on CIP projects.
 - 2. Update on City use of password management system.
- b) Mayor's Projects.
 - 1. Communication Report/Signage.
 - 2. Citizen Contact Report.
 - 3. City Facility Update.
 - 3.1. Audio/Visual Upgrades and Streaming.
 - 4. Ordinance Revision Process.
 - 5. TxDOT Coordination.
 - 6. GRES Traffic Flow and FM 3009 Safety.

- c) City Council Projects.
 - 1. Dedication of the Gardens of Garden Ridge (Swint).
 - 2. Garden Ridge Market Days (Swint).
 - 3. New Resident Package (Swint and Bower).
 - 4. Traffic Flow in the City of Garden Ridge (Lantzy).
 - 5. Length of City Council Meetings (Lantzy).
 - 6. Update on Vulcan Construction Materials, LLC Project (Arvidson).
 - 7. Pets (Bower).

13. Discussion of Future Agenda Items

14. Citizen Comment Period – limited to 20 minutes total **See “Rules for Citizens’ Participation” under Item 6.**

15. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

- Alamo Area Metropolitan Planning Organization
- Boy Scouts and/or Girl Scouts
- City of Garden Ridge sponsored events and outreach efforts
- Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
- Counties (Bexar/Comal/Guadalupe)
- Garden Ridge Lions Club
- Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
- Garden Ridge Women’s Club
- Greater Bexar County Council of Cities
- Northeast Partnership

16. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney
 - 1. To seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.

17. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

18. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 7:30 p.m. on September 26, 2019, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Marisa Spencer
City Secretary



ADDENDUM

AGENDA

**CITY COUNCIL REGULAR MEETING
WEDNESDAY, OCTOBER 2, 2019
6:00 P.M.**

**Garden Ridge City Council Chambers
9400 Municipal Parkway
Garden Ridge, Texas 78266**

ADDITION

4. Proclamations

- c) Recognition of National Bat Week, October 24-31, 2019.

This is to certify that I, Kat Balbi, posted this Addendum to the Agenda at 5:30 p.m. on September 27, 2019, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

Kat Balbi
Assistant City Secretary

Proclamation

WHEREAS, the 40th Anniversary of Triumphant Lutheran Church of Garden Ridge, Texas, is being celebrated; and

WHEREAS, Triumphant Lutheran Church was founded on October 21st, 1979, in the Bracken Bowling Alley with 158 baptized members; and

WHEREAS, Triumphant Lutheran Church of Garden Ridge, Texas, supported by the people of Garden Ridge, constructed a building on the intersection of Bat Cave Road and Schoenthal Road, which was dedicated on February 22nd, 1981; and

WHEREAS, six called pastors and one deacon have served faithfully in the congregation, and the worship and music ministry have touched and encouraged many lives; and

WHEREAS, Triumphant Lutheran Church connects to the community through events like Oktoberfest and Vacation Bible School, provides quality childcare, and welcomes community groups to utilize their space; and

WHEREAS, Triumphant Lutheran Church serves and supports organizations that care for those hurting and suffering such as, TruLight127 Ministries, Randolph Area Christian Assistance Program, Comal County Senior Citizens Foundation, Bracken Volunteer Fire Department, and many more; and

WHEREAS, Triumphant Lutheran Church has experienced many changes and transformations over the past 40 years as they continue to grow and serve; and

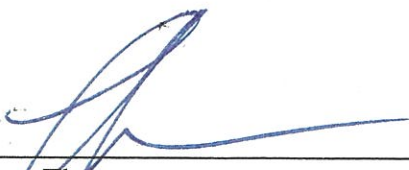
NOW, THEREFORE, BE IT RESOLVED that I, Larry Thompson, Mayor of Garden Ridge, Texas, do hereby honor the

40th Anniversary of Triumphant Lutheran Church

and convey our best wishes in the special observance of this occasion.

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of the Garden Ridge this 2nd day of October, 2019.





Larry Thompson
Mayor

Proclamation

WHEREAS, in just one day, across the U.S. and its territories, nearly 75,000 victims of domestic violence sought services from domestic violence programs and shelters. That same day, more than 9,000 requests for services, including emergency shelter, housing, transportation, childcare, and legal representation could not be provided because programs lacked the resources to meet victims' needs; and

WHEREAS, the impact of domestic violence is wide ranging, directly affecting individuals and society as a whole, here in this community, throughout the United States and the world; and

WHEREAS, discrimination based on physical ability, nationality, or other factors help to perpetuate domestic violence and make finding safety even more difficult for some victims; and

WHEREAS, the need for a safe house continues to be rated as survivors' most urgent need; and

WHEREAS, the City of Garden Ridge joins with others across the State of Texas and the nation in supporting victims of domestic violence, as well as local programs, state coalitions, national organizations, and other agencies nationwide who are committed to increasing public awareness of domestic violence and sending a clear message to abusers that domestic violence is not tolerated in the community; and

WHEREAS, domestic violence impacts millions of people each year and it can be prevented. Preventing domestic violence requires the collective voice and power of individuals, families, institutions, and systems – each whose “#1Thing” adds a valuable and powerful component to transforming our communities.

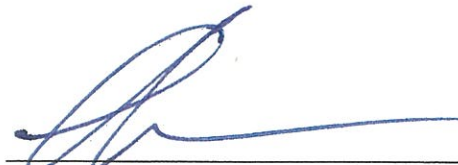
NOW, THEREFORE, BE IT RESOLVED, that I, Larry Thompson, Mayor of Garden Ridge, Texas, do hereby proclaim the month of October as

DOMESTIC VIOLENCE AWARENESS MONTH

and in recognition of the important work done by survivors, domestic violence programs, and victim service providers, I urge all citizens to actively participate in activities, programs, and community organizations to work toward the elimination of domestic violence.

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of the Garden Ridge this 2nd day of October, 2019.





Larry Thompson
Mayor

Proclamation

WHEREAS, bats provide important ecological services that contribute substantially to the economy of the United States by protecting American forest and agriculture from crop-damaging insect pests and by providing the fundamental benefit of pollination; and

WHEREAS, recent bat population losses from White-nose Syndrome and other factors require attention to ensure the sustainability of our food production systems and protect environmental and human health; and

WHEREAS, it is critically important to continue federal, state, and local efforts, including developing new public-private partnerships and increasing citizen engagement, to promote the health of bat populations; increase the quality and quantity of bat roosting and foraging habitat; and help restore bat populations to healthy levels.

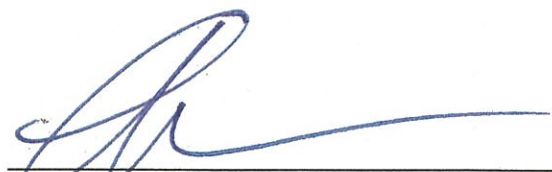
NOW, THEREFORE, BE IT RESOLVED that I, Larry Thompson, Mayor of Garden Ridge, Texas, do hereby proclaim the week of October 24-31, 2019, as

NATIONAL BAT WEEK

and I call upon all Garden Ridge residents to join me in recognizing the significance and importance of bats in the environment.

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of the Garden Ridge this 2nd day of October, 2019.





Larry Thompson
Mayor

DEAR City Office Staff,
"KAT", "Dense"...

Thank You for your
Courtesy and
Professionalism during
our WATER Crisis. It
has come to our
Attention that you
all have suffered
Anger and Abuse from
some of our citizens.

We want to thank
you for all that
you do, every day

Jennifer and

Jeff Jerome,
Trophy Oaks

Dear Jacob, Downe
= all who serve in
-water Dept.,

THANK You for
r hard work,
rtesy, and
fessionaLism as
work through
- "water crisis"

Jacob, I want to
thank you for your
prompt and honest
response to our
Requests.

Downe, Thank you
for All you do.

Self Jerome
and
Jennifer Stuckler Jerome
Trophy Oaks

Sept. 2019

Hi All,

A note to say
Thank you so much for
all you do.

Have a great day!

PS
Thank you for
updating my
"Out of Town Notifi"
Due D'Vell
x x
(

City Secretary

From: Daniel
Sent: Monday, September 23, 2019 4:39 PM
To: City Secretary
Subject: FW: Officer Holly McKay

Sent: Saturday, September 21, 2019 12:28 PM
To: Daniel <dbellinger@ci.garden-ridge.tx.us>
Cc: Mayor <Mayor@ci.garden-ridge.tx.us>
Subject: Officer Holly McKay

Lt. Bellinger-

Last summer, I was notified by my RING doorbell that someone was near my front door. The video revealed a young couple, unknown to me, and while acting lawfully, their behavior was unusual. My wife and I were out of town when I got the notice. My adult daughter, who is living with us temporarily had not mentioned expecting any visitors. I both texted and called her, but got no answer. I notified Comal County dispatch, and asked that an officer call me for details.

Officer Holly McKay called back within minutes, and I explained all of the above. She responded and called me back, stating there were numerous cars in the driveway and the garage door was open. I apologized and suggested it was probably my daughter. To her credit, Holly asked if I wanted her to check it out. I readily agreed for several reasons.

About ten minutes later, Holly called again, confirming it was my daughter, and that she was having a pool party. There did not appear to be any illegal activity going on, so she departed after talking with my daughter.

Where else in America would a citizen get that kind of response from local law enforcement? Officer McKay should be commended for her professional attitude and personal approach to this and I'm sure, many other calls she answers. Please convey my personal thanks and appreciation. Her actions that evening were and are sincerely appreciated.

As a side note, we now hear regularly from our daughter when we are out of town.

Jim Moreland

City Administrator

From: Lona Langthorp
Sent: Monday, September 23, 2019 4:44 PM
To: Mayor; City Administrator; Water Manager
Cc: Herb Langthorp
Subject: RE: Thank you...

Dear Mayor Larry and Nancy and Jacob,

Since it has been almost two weeks since the Special City Council meeting, we hope you will forgive our delayed reply. We have heard it said that it is never too late to say "thank you"!

We appreciate your calling the meeting and for taking responsibility for the especially high rate increase and for your diligence and integrity and for all the assistance we have received from the GR Water Dept. – Jacob, Denise, Shannon, Duane and Chris all have been extremely helpful and we are grateful.

We look forward to your help in correcting the water rate increase ...

Blessings, Herb and Lona Langthorp



City of Garden Ridge

"A way of life, not just a place to live"

September 25, 2019

Nancy,

The Employees listed below will complete the following years of service with the City during the month of October 2019. Please share this information with the City Council at the October meeting.

Duane Scognio – 6 yrs.
Brad Olivarri - 6 yrs.
Brian Horne - 3 yrs.
Marisa Spencer - 4 yrs.
Manuel Troncoso - 11 yrs.
Stanley Georg - 9 yrs.
Linda Crosland - 12 yrs.

Thanks
Karen Ford
Finance-HR



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, SEPTEMBER 4, 2019, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Cynthia Trevino, City Attorney
Ron Eberhardt, Police Chief
Jacob Parsons, Water Manager
Steven Steinmetz, Public Works Director
Karen Ford, Finance/HR
Linda Crosland, Librarian

City Commission Representatives Present:

Dr. Jim Miller, Chair, Planning and Zoning Commission
Jesse Valdez, Water Commissioner/Planning and Zoning Commissioner
Cynthia Shanahan-Segovia, Chair, Wildlife Management Advisory Commission
Mike Shands, Chair, Quarry Commission

Other City Commissioners in Attendance:

Karen Diaz, Vice-Chair, Planning and Zoning Commission
Kerim Jacaman, Planning and Zoning Commissioner
David Dauer, Planning and Zoning Commissioner
Kitty Owen, Planning and Zoning Commissioner
Ken Kneupper, Wildlife Management Advisory Commissioner

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, September 4, 2019, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

4. City/Employee Recognitions/Employee Introductions

a) Thank you note from Sergio Martinez to Officer Thoemke.

Nancy Cain, City Administrator, stated a thank you note was received from Sergio Martinez to Ofc. Thoemke for his exceptional performance when responding to a medical emergency.

b) Thank you note from Daniel-Rebecca Shive Plante to Officer McKay.

Nancy Cain, City Administrator, stated a thank you note was received from Daniel-Rebecca Shive Plante to Ofc. McKay for going above and beyond to encourage and make their daughter feel special on her birthday.

c) Thank you note from Linda Potts to Public Works Department.

Nancy Cain, City Administrator, stated a thank you note was received from Linda Potts to the Public Works Department for their commitment and hard work at Park Lane Park.

d) Letter of appreciation from Joseph Haltaman regarding Chief Eberhardt.

Nancy Cain, City Administrator, stated a letter of appreciation was received from Joseph Haltaman regarding Chief Eberhardt for him and his daughter's assistance in clearing limbs and debris after a storm.

e) Thank you note from Councilmember Bower to Sgt. Osborn.

Nancy Cain, City Administrator, stated a thank you note was received from Councilmember Bower to Sgt. Osborn for his supportive nature when responding to a concern regarding a solicitor in her neighborhood.

f) Thank you note from Councilmember Bower to Duane Scognio.

Nancy Cain, City Administrator, stated a thank you note was received from Councilmember Bower to Duane Scognio for his generosity and conscientiousness when responding to a loose dog in Paul Davis Park.

5. Citizen Comment Period

Mayor Thompson reviewed the rules for Citizen Comment Period.

Theresa Anderson, 21303 Liguria Drive, spoke regarding her water bill, water usage, and the water rate structure.

Billy Chamberlain, 8810 Comanche Path, spoke regarding variances and city ordinances.

6. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

a) Approval of Minutes:

- 1. August 7, 2019 City Council Regular Meeting**
- 2. August 20, 2019 City Council Special Meeting**
- 3. August 26, 2019 City Council Special Meeting**

b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – July 31, 2019.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Swint, to approve the Consent Agenda items 6. a) – b). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

7. Staff Reports

The following items are for discussion, consideration, and action.

a) City Administrator Monthly Activity Report

- Community Center usage and financial report, Building Permits issued to date for residential, commercial and minor construction projects, City Council Idea/Suggestions, communication efforts, Citizen Concern/Input, and upcoming events.**

Nancy Cain, City Administrator, stated she had nothing to add to her monthly activity report.

b) Police Department Monthly Activity Report

- Traffic Enforcement, criminal activity within City, and Code Compliance Enforcement.**

Chief Eberhardt reviewed the police department monthly activity report and stated the next Pizza with the Police is Tuesday, September 17th in the City Council Chambers and National Night Out is Tuesday, October 1st at the Community and Event Center. Chief Eberhardt reminded everyone about the 2020 census currently being conducted and the importance of cooperating with the workers in order to get accurate population data.

c) Public Works Monthly Activity Report

- **Street and right-of-way maintenance, drainage facility and easement maintenance, City facility maintenance, Animal Services (domestic and wild), Oak Wilt, Public Works Projects, and City parking lots.**

Steven Steinmetz, Public Works Director, reviewed the public works monthly activity report and stated there are currently no dogs or cats at the City's animal shelter.

d) Water Department Monthly Activity Report

- **Water pumping/usage from City wells, water system infrastructure maintenance, repairs and/or projects, Water and/or Drought Management (current Watering Stage).**

Jacob Parsons, Water Manager, reviewed the water department monthly activity report and spoke regarding citizen concerns related to water usage and water bills for the month of August. Jacob Parsons, Water Manager, stated the Water Department ensured the water meters, usage amounts, and billing software were accurate and functioning properly. Mr. Parsons requested Mayor Thompson discuss the water rate change process and the Water Rate Study Proposal previously approved by City Council.

Mayor Thompson addressed the water rate changes that were discussed by City Council over the last 3 months and by the Water Commission over the last 6 months, adding that the Water Rate Study has been a topic of discussion for well over a year. Mayor Thompson stated the water rate changes were communicated on the previous month's water bills and through the monthly Grapevine newsletters in July and August. He spoke regarding finding that the Garden Ridge Rate Structure proposal contained the figures from the Water Rate Study proposed year one in the column titled current rate. He stated since the water rates have not been raised since 2015, the City Council approved the Water Rate Study proposed year two rates, which were accurately represented on the Garden Ridge Rate Structure proposal. Mayor Thompson stated that he felt it was important to disclose this information to City Council as soon as possible and ask Councilmembers if they desired to schedule a special meeting to allow for further discussion and possible action regarding the water rates since the agenda does not allow for action to be taken.

The City Council discussed the water rate structure, water usage, irrigation systems, encouraging conservation, and water restrictions. The City Council agreed by consensus to not schedule a special meeting at this time.

Councilmember Bower spoke regarding having an unusual water bill last month and the Water Department locating an issue with the sprinkler system. She thanked Jacob Parsons and the Water Department for their help in pin-pointing the problem.

e) Library Monthly Activity Report

Linda Crosland, Librarian, reviewed upcoming events at the Garden Ridge Library and spoke regarding visits to Garden Ridge Elementary School and Danville Middle School to fill open slots for programs.

8. City Engineer Projects Status Reports

Steven Young, City Engineer, reviewed the Trihydro Corporation – Engineering Report for August 2019 and addressed questions from Councilmembers. The topics of discussion included the following items: FM 2252 TxDOT Project, FM 2252 Wastewater and Waterline Project, Bindseil Lane Drainage, Sumac Circle Drainage, Naco Loop Waterline, and T. Blackwell Garden Ridge Office.

9. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission Recommendations and Possible Action:

1. Expiring terms (September 30, 2019) of Commissioners.

- 1.1. Receive recommendation for the reappointment of Commissioner Miller, Commissioner Heier, Commissioner Valdez, and Commissioner Dauer to serve another term (term expiring September 30, 2021).**

Chair Dr. Miller stated the Commission unanimously voted to recommend the reappointment of himself, Commissioner Heier, Commissioner Valdez, and Commissioner Dauer to serve another term with term expiring on September 30, 2021.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Bower, to reappoint Commissioner Miller, Commissioner Heier, Commissioner Valdez, and Commissioner Dauer to serve another term with term expiring September 30, 2021, on the Planning and Zoning Commission. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Dr. Miller provided City Council with an update on the topics discussed at the Commission's August meeting. Chair Dr. Miller spoke regarding the Draft Zoning Ordinance, legislative changes, and the strategic steering committee.

Mayor Thompson thanked Chair Dr. Miller and the Commissioners for their dedication and continued volunteer service on the Planning and Zoning Commission.

b) Quarry Commission Recommendations and Possible Action:

1. Expiring terms (September 30, 2019) of Commissioners.

1.1. Receive recommendation and take action on the reappointment of Commissioner Shands and Commissioner Haddad to serve another term (term expiring September 30, 2021).

Chair Shands stated the Commission unanimously voted to recommend the reappointment of himself and Commissioner Haddad to serve another term with term expiring September 30, 2021.

Motion: A motion was made by Councilmember Swint, seconded by Councilmember Arvidson, to approve the Quarry Commission's recommendation and reappoint Commissioner Shands and Commissioner Haddad to serve another term with term expiring September 30, 2021, on the Quarry Commission. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

1.2. Receive recommendation and take action on the reappointment of Commissioner Mudge and Commissioner Holloway for another term of office as specified in Ordinance No. 210-022018, Section III. E. for the purpose of good cause.

Chair Shands stated Commissioner Mudge and Commissioner Holloway have a wealth of knowledge that is valuable to the Quarry Commission and currently there are not any applicants interested in serving on the Quarry Commission. Chair Shands stated the Commission unanimously voted to recommend the reappointment of Commissioner Mudge and Commissioner Holloway for another term of office as specified in Ordinance No. 210, Section III. E. for the purpose of good cause due to their wealth of knowledge specific to the Quarry Commission and the lack of candidates showing interest to serve on the Quarry Commission.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Lantzy, to approve the Quarry Commission's recommendation and reappoint Commissioner Mudge and Commissioner Holloway to serve another term with term expiring September 30, 2021, on the Quarry Commission for the purpose of good cause. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Request from Buckley Powder Co., for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry for the period of October 1, 2019-September 30, 2020.

2.1. Receive recommendation from Quarry Commission.

Chair Shands stated the Commission reviewed and discussed the request from Buckley Powder Co. for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry for the period of October 1, 2019-September 30, 2020, and unanimously voted to recommend approval of the request.

Mayor Thompson spoke regarding the timing of the Partial Exemption Permits. Mayor Thompson stated he communicated to the Hanson Plant Manager that the Commission will not conduct a special meeting in the future to accommodate these requests.

2.2. Take action on recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve the Quarry Commission's recommendation and approve the request from Buckley Powder Co. for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry for the period of October 1, 2019-September 30, 2020. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2.3. Set fee for Partial Exemption Permit.

Nancy Cain, City Administrator, stated in accordance with Ordinance No. 34 the City Council must set an annual fee for a Partial Exemption Permit for blasting. She stated the fee assessed for the permits issued in fiscal year 2019 was \$22,054.20 and it is recommended that the Partial Exemption Permit fee for fiscal year 2020 be increased by 12% to \$24,700.70 to offset administrative costs incurred by the City.

Motion: A motion was made by Councilmember Lantzy, seconded by Mayor Pro-Tem McCaw, to set the annual fee for a Partial Exemption Permit for blasting at \$24,700.70 for fiscal year 2020. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. Receive monthly activity update as applicable.

Mayor Thompson thanked Chair Shands and the Commissioners for their dedication and continued volunteer service on the Quarry Commission.

c) Water Commission Recommendations and Possible Action:

1. Expiring terms (September 30, 2019) of Commissioners.

1.1. Receive recommendation for the reappointment of Commissioner Harshbarger to serve another term (term expiring September 30, 2021).

Commissioner Valdez stated the Commission unanimously voted to recommend the reappointment of Commissioner Harshbarger to serve another term with term expiring September 30, 2021.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember Swint, seconded by Councilmember Arvidson, to reappoint Commissioner Harshbarger to serve another term with term expiring September 30, 2021, on the Water Commission. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Water Commission Place 5.

2.1. Receive recommendation for the appointment of James Mueller to the Water Commission Place 5 effective October 1, 2019, with term expiring September 30, 2021.

Commissioner Valdez stated Commissioner Holloway provided his intent to not seek reappointment; therefore, the Commission interviewed James Mueller. Commissioner Valdez spoke regarding Mr. Mueller's background and experience and stated the Commission unanimously voted to recommend the appointment of James Mueller to the Water Commission Place 5 effective October 1, 2019, with term expiring September 30, 2021.

2.2. Take action on recommendation.

Motion: A motion was made by Councilmember Swint, seconded by Councilmember Bower, to approve the Water Commission's recommendation and appoint James Mueller to the Water Commission Place 5 effective October 1, 2019, with term expiring September 30, 2021. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. Ordinance No. 61-112017 An Ordinance establishing the drought management plan for the City of Garden Ridge; providing definitions, establishing trigger points for Stages 1 through 5, restricting the use of water upon implementation of specific stages of said plan; establishing water surcharge rates for Stages 3 through 5 of said plan; providing a variance procedure; providing a penalty clause, providing for severability and providing an effective date and amending Ordinance No. 61-012014 adopted January 9, 2014.

3.1. Receive recommendation to amend Section 4.04 Water Rate Surcharge to unrestrict funds.

Commissioner Valdez stated the Water Commission recommends amending Section 4.04 Water Rate Surcharge as detailed in the revised version of Ordinance No. 61 in order to unrestrict funds.

Mayor Thompson stated City Council will take action on this recommendation later on the agenda when they take action on Ordinance No. 61-092019.

4. Receive monthly activity update as applicable.

Commissioner Valdez provided City Council with an update on the topics discussed at the Water Commission's August meeting. He spoke regarding planning, infrastructure, equipment, and educational opportunities.

Mayor Thompson thanked Commissioner Valdez and the Commissioners for their dedication and continued volunteer service on the Water Commission.

d) Wildlife Management Advisory Commission Recommendations and Possible Action:

1. Expiring terms (September 30, 2019) of Commissioners.

1.1. Receive recommendation for the reappointment of Commissioner Segovia, Commissioner Krawczynski, Commissioner Kneupper, and Commissioner Sullivan to serve another term (term expiring September 30, 2021).

Chair Segovia stated the Commission unanimously voted to recommend the reappointment of herself, Commissioner Krawczynski, Commissioner Kneupper, and Commissioner Sullivan to serve another term with term expiring September 30, 2021.

1.2. Take action on recommendation.

Motion: A motion was made by Councilmember Arvidson, seconded by Councilmember Lantzy, to reappoint Commissioner Segovia, Commissioner Krawczynski, Commissioner Kneupper, and Commissioner Sullivan to serve another term with term expiring September 30, 2021, on the Wildlife Management Advisory Commission. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Wildlife Management Advisory Commission Place 7 Vacancy.

2.1. Receive recommendation for the appointment of Shannon Drichta to fill the vacancy with term expiring September 30, 2020.

Chair Segovia stated the Commission interviewed Shannon Drichta and spoke regarding her background and experience. Chair Segovia stated the Commission unanimously voted to recommend the appointment of Shannon Drichta to the Wildlife Management Advisory Commission Place 7 vacancy with term expiring September 30, 2020.

2.2. Take action on recommendation.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Swint, to approve the Wildlife Management Advisory Commission's recommendation and appoint Shannon Drichta to the Wildlife Management Advisory Commission Place 7 with term expiring September 30, 2020. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. Wildlife Management Plan for the City of Garden Ridge.

3.1. Receive recommendation from the Wildlife Management Advisory Commission.

3.2. Take action on recommendation.

Chair Segovia stated the Commission voted to recommend the approval of the Wildlife Management Plan for the City of Garden Ridge; however, at this time it is incomplete and requires further editing by the Commission.

4. Receive monthly activity update as applicable.

Chair Segovia provided City Council with an update on the topics discussed at the Commission's August meeting. She spoke regarding the Commission conducting deer counts, the Wildlife Management Plan, upcoming educational sessions, and the dedication of the Gardens of Garden Ridge.

Mayor Thompson thanked Chair Segovia and the Commissioners for their dedication and continued volunteer service on the Wildlife Management Advisory Commission.

e) Garden Ridge Parks Committee:

1. Receive monthly activity update as applicable.

Dr. Miller, Parks Committee, provided City Council with an update on the topics discussed at the Parks Committee monthly meetings. He spoke regarding leadership for each event put on by the Parks Committee, improvements in Paul Davis Park, outreach efforts, and looking into a website for scheduling volunteers.

f) Volunteer Garden Ridge!

1. Receive monthly activity update as applicable.

Nancy Cain, City Administrator, stated *Volunteer Garden Ridge!* reported 310 hours for August.

10. Approvals/Authorizations

The following items are for discussion, consideration, and action.

a) 2019 Tax Rate.

1. Review and discuss the 2019 Tax Rate Proposal of \$0.321106.

Mayor Thompson stated this is the fourth meeting regarding the 2019 tax rate and detailed the following requirements related to the adoption of the proposed tax rate.

2. Ratify the property tax increase of \$52,228.00 as reflected in the 2020 Budget for the City of Garden Ridge General Fund and Interest and Sinking Fund.

Motion: A motion was made by Councilmember Swint, seconded by Mayor Pro-Tem McCaw, to ratify the property tax increase of \$52,228.00 as reflected in the 2020 Budget for the City of Garden Ridge General Fund and Interest and Sinking Fund. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. Approve \$0.225158 as the 2019 Maintenance and Operation Rate for the City of Garden Ridge.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Bower, to approve \$0.225158 as the 2019 Maintenance and Operation Rate for the City of Garden Ridge. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

4. Approve \$0.095948 as the 2019 Debt Service Rate for the City of Garden Ridge.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Swint, to approve \$0.095948 as the 2019 Debt Service Rate for the City of Garden Ridge. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

5. Take action on Ordinance No. 221-092019 An Ordinance of the City Council of the City of Garden Ridge adopting a Tax Rate of \$0.321106 per one hundred dollars (\$100.00), consisting of the approved Maintenance and Operation Rate and Debt Service Rate of assessed valuation for the City of Garden Ridge, Texas to be effective for the Tax Year 2019 (Fiscal Year 2020).

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Arvidson, to approve Ordinance No. 221-092019 An Ordinance of the City Council of the City of Garden Ridge adopting a Tax Rate of \$0.321106 per one hundred dollars (\$100.00), consisting of the approved Maintenance and Operation Rate and Debt Service Rate of assessed valuation for the City of Garden Ridge, Texas to be effective for the Tax Year 2019 (Fiscal Year 2020). The City Council voted by roll call:

Mayor Pro-Tem McCaw (Place 1) – aye

Councilmember Swint (Place 2) – aye

Councilmember Lantzy (Place 3) – aye

Councilmember Arvidson (Place 4) – aye

Councilmember Bower (Place 5) – aye

The motion carried unanimously.

- b) **Take action on Ordinance No. 61-092019 An Ordinance establishing the drought management plan for the City of Garden Ridge; providing definitions, establishing trigger points for stages 1 through 5, restricting the use of water upon implementation of specific stages of said plan; establishing water surcharge rates for stages 3 through 5 of said plan; providing a variance procedure; providing a penalty clause; providing for severability; and declaring an effective date.**

Mayor Thompson stated this revised Ordinance No. 61 incorporates the Water Commission's recommendation to amend Section 4.04 Water Rate Surcharge to unrestrict funds and has been reformatted for consistency among Ordinances.

Motion: A motion was made by Councilmember Lantzy, seconded by Mayor Pro-Tem McCaw, to approve Ordinance No. 61-092019 An Ordinance establishing the drought management plan for the City of Garden Ridge; providing definitions, establishing trigger points for stages 1 through 5, restricting the use of water upon implementation of specific stages of said plan; establishing water surcharge rates for stages 3 through 5 of said plan; providing a variance procedure; providing a penalty clause; providing for severability; and declaring an effective date. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

- c) **Take action on Ordinance No. 11-092019 An Ordinance establishing a comprehensive set of permit fees, service fees, and user fees designed for the health, safety and welfare of the residents of the City of Garden Ridge; providing a separate schedule of fees which outlines functions and activities which require a permit or have a service fee or have a user fee; providing for a penalty of a fine of not less than one hundred dollars (\$100.00), nor more than two thousand dollars (\$2000.00) for each violation involving safety, zoning or public health; providing for a penalty of a fine of not less than ten dollars (\$10.00) nor more than five hundred dollars (\$500.00) for each violation not involving safety, zoning, or health; providing for each day of continued violation of this ordinance being considered a separate violation; providing for a time limit for the validity of permits issued; providing a time limit for the validity of all licenses issued; and providing for severability.**

Mayor Thompson spoke regarding Ordinance No. 11 containing all fees that pertain to other city ordinances. He stated as fees are being placed directly in the ordinances they correspond with; Ordinance No. 11 will continue to be amended as needed in order to eventually eliminate the need for a separate fee schedule ordinance.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to approve Ordinance No. 11-092019 An Ordinance establishing a comprehensive set of permit fees, service fees, and user fees designed for the health, safety and welfare of the residents of the City of Garden Ridge; providing a separate schedule of fees which outlines functions and activities which require a permit or have a service fee or have a user fee; providing for a penalty of a fine of not less than one hundred dollars (\$100.00), nor more than two thousand dollars (\$2000.00) for each violation involving safety, zoning or public health; providing for a penalty of a fine of not less than ten dollars (\$10.00) nor more than five hundred dollars (\$500.00) for each violation not involving safety, zoning, or health; providing for each day of continued violation of this ordinance being considered a separate violation; providing for a time limit for the validity of permits issued; providing a time limit for the validity of all licenses issued; and providing for severability. During the discussion of the motion, Councilmember Bower suggested two (2) minor edits to the ordinance: delete the redundant phrase in the first paragraph on page five (5) to avoid confusion and change "her" to "his or her" on page seven (7).

Motion Amended: A motion was made by Councilmember Lantzy, seconded by Councilmember Swint, to modify the motion and incorporate the two (2) minor edits recommended by Councilmember Bower. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

d) Garden Ridge Farmers' Market.

- 1. Discuss and take action on sustainability and feasibility, budget, duration, name, vendor categories, and acceptable products.**

Mayor Thompson stated Councilmember Swint will present options and recommendations for City Council to discuss and take action on due to this being the last month of the approved support of the Garden Ridge Farmers' Market.

Councilmember Swint provided an overview of the Market and spoke regarding the various options as well as action items, providing the following recommendations:

- Continue Market under the governance of the Mayor, City Administrator, and Councilmember Swint with monthly updates and reauthorize continuance every six (6) months.
- Rename to Garden Ridge Market Days.
- Authorize hiring a Market Manager and approve the compensation plan of \$15 of \$30 booth fee.
- Consider the following changes to Vendor Categories: add non-profit (one free space allocated per month with preference given to local organizations. First come, first serve. Once a year. No political organizations.), accept wine vendors with proper permitting under Temporary Food Establishment category, and discuss adding more commercial vendors at increased cost.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to approve Councilmember Swint's recommendations regarding the Market as detailed above. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

e) Resolution No. 455-092019 A Resolution by the City Council of the City of Garden Ridge, Texas, authorizing an agreement to contribute right of way funds (\$9,481.78) with the Texas Department of Transportation for the FM 2252 Improvement Project.

1. Discuss and take action on Resolution No. 455-092019.

Nancy Cain, City Administrator, stated with the expansion of FM 2252, TxDOT is requesting a contribution of right of way funds in the amount of \$9,481.78.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Swint, to approve Resolution No. 455-092019 A Resolution by the City Council of the City of Garden Ridge, Texas, authorizing an agreement to contribute right of way funds (\$9,481.78) with the Texas Department of Transportation for the FM 2252 Improvement Project. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

f) Acquisition by TxDOT of 0.0960 acre of land being part of two 0.75-acre tracts out of the George M. Nolson Survey No. 96, Abstract 120, and owned by the City of Garden Ridge with acquisition being for right of way for the FM 2252 Improvement Project.

Nancy Cain, City Administrator, reviewed the area of land proposed in the acquisition. Nancy Cain, City Administrator, stated that Councilmember Lantzy thoroughly reviewed the property appraisal.

Councilmember Lantzy spoke regarding the appraisal, stating this is a good offer for the City of Garden Ridge.

1. Acceptance of property appraisal for purchase at \$28,386.00 and \$3,000.00 incentive.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to accept the property appraisal for purchase at \$28,386.00 and \$3,000.00 incentive for acquisition by TxDOT of 0.0960 acre of land being part of two 0.75-acre tracts out of the George M. Nolson Survey No. 96, Abstract 120, and owned by the City of Garden Ridge with acquisition being for right of way for the FM 2252 Improvement Project. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Authorize City Administrator to execute Agreement and Deed.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Swint, to authorize the City Administrator to execute Agreement and Deed for the acquisition by TxDOT of land owned by the City of Garden Ridge for right of way for the FM 2252 Improvement Project. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

11. Updates

a) City Administrator Reports.

1. Update on CIP projects.

Nancy Cain, City Administrator, spoke regarding the remaining 2015 CIP funds.

2. Update on Oak Wilt in the City of Garden Ridge.

Nancy Cain, City Administrator, stated Robert Edmonson with Texas A&M Forest Service provided an Oak Wilt Public Education Session on Thursday, August 29, in the City Council Chambers. She stated the session was live streamed and the video is available for viewing on the City's YouTube Channel, which can be accessed by going to the Oak Wilt page on the City's website.

3. Update on legislative changes in relation to City Ordinances.

Nancy Cain, City Administrator, provided City Council with an update on legislative changes in relation to City Ordinances. She spoke regarding legislative changes having a significant impact on the zoning ordinance rewrite as well as many other ordinances. Cynthia Trevino, City Attorney, stated these legislative changes have significantly impacted all cities and all cities will be working on updating their codes and ordinances.

4. Update on implementation status of Ordinance No. 34-072019.

Nancy Cain, City Administrator, requested City Attorney Cynthia Trevino to provide City Council with an update on the implementation status of Ordinance No. 34.

Cynthia Trevino, City Attorney, spoke regarding the implementation status of the changes to Ordinance No. 34, including the educational programs, blasting permit fee, citizen blast impact reports, and third-party monitoring service. She stated she will continue to provide City Council with an update on these topics until they are fully implemented.

5. Update on City use of password management system.

Marisa Spencer, City Secretary, provided City Council with an update on the groups, costs, and implementation timeline of City use of the LastPass password management system.

b) Mayor's Projects.

1. Communication Report.

Mayor Thompson spoke regarding the Homes for our Troops Volunteer Day and Key Ceremony for Sgt. LisaMarie Wiley, encouraging anyone interested to attend and be involved.

Mayor Thompson spoke regarding an increased number of citizens showing interest in being actively involved in aspects of the city, which led to extending the length of a recent Coffee with the Mayor. Mayor Thompson spoke regarding a student from Danville Middle School that attended Coffee with the Mayor and brought up the idea of obtaining perspectives of her peers regarding new equipment and additions to city parks.

2. Citizen Contact Report.

Mayor Thompson spoke regarding a citizen contacting him about rebuilding a mailbox area on Garden Ridge Drive and thanked the Public Works Department for making that happen.

Mayor Thompson spoke regarding the increased volumes of citizen contacts regarding water bills, water usage, and the water rate structure.

3. City Facility Update.

3.1. Audio/Visual Upgrades and Streaming.

Marisa Spencer, City Secretary, spoke regarding the timeline for implementing the online portal for streaming and indexing City Council meetings, adding that Commission agenda templates and streaming will follow.

4. Ordinance Revision Process.

Mayor Thompson stated the Zoning and Subdivision Ordinance is currently in the revision process by the Planning and Zoning Commission, the Water Commission is currently reviewing the Water Ordinance, and the Parks Committee provided recommendations for revisions to Ordinance No. 24 to include the new pavilion.

5. TxDOT Coordination.

Mayor Thompson stated this item will be combined with the below item.

6. GRES Traffic Flow and FM 3009 Safety.

Mayor Thompson spoke regarding working with Senator Campbell's office and TxDOT to conduct a traffic study on FM 3009. Mayor Thompson reiterated that over the past year there has been double-digit numbers of meetings with county, CISD, and TxDOT representatives to address safety of FM 3009 – including speed, traffic flow, distracted driving, school traffic including pick-up/drop-off cueing, and the possibility of relief for residents entering onto FM 3009 from their neighborhood(s). He stated recent discussions have included the commitment from TxDOT to lower the speed limit on FM 3009 to 50mph, proposition of an independent study to address the traffic flow at Garden Ridge Elementary School, and determining the feasibility of a traffic light in the Trophy Oaks Drive area, adding he is cautiously optimistic of progress towards a safer Garden Ridge.

Councilmember Swint spoke regarding concerns with bus routes, stating she will continue to look into those issues to determine any possible options to pursue.

c) City Council Projects.

1. Volunteer Appreciation Day (McCaw and Swint).

Councilmember Swint stated the event will consist of a dedication of the Gardens of Garden Ridge outside the Garden Ridge Library on Saturday, September 28th from 2pm-4pm.

2. New Resident Package (Swint and Bower).

Councilmember Swint and Councilmember Bower stated this is a continued work in progress.

3. Traffic Flow in the City of Garden Ridge (Lantzy).

Councilmember Lantzy spoke regarding traffic flow related to businesses located on FM 2252 and looking into options pertaining to commercial vehicles leaving their businesses while still complying with city ordinances. Chief Eberhardt spoke regarding the placement and wording on newly obtained replacement signs on Nacogdoches Loop about no thru truck traffic.

4. Update on Vulcan Construction Materials, LLC Project (Arvidson).

Councilmember Arvidson provided an update regarding the contested hearing, stating that judges decided that Vulcan Construction Materials, LLC met the burden of proof for air quality permitting and will begin the process of obtaining the water permit.

12. Discussion of Future Agenda Items

Councilmember Lantzy requested to discuss the length of City Council meetings.

Mayor Thompson stated a discussion regarding a city electronic sign will be on the October agenda.

13. Citizen Comment Period

Ken Kneupper, 8891 Schoenthal Road, thanked Councilmember Swint for her commitment in gathering detailed information regarding Garden Ridge Market Days and spoke regarding the Citizens Police Academy Alumni Association's Annual Car Show.

Dr. Jim Miller, 9910 Marie Meadow, spoke regarding water bills, water conservation education, and the Hanson Quarry Open House.

Shannon Drichta, 9380 Cinchona Trail, thanked City Council for the opportunity to serve on the Wildlife Management Advisory Commission. She spoke regarding water bills and progress with the school district.

Billy Chamberlain, 8810 Comanche Path, spoke regarding watering and work taking place on his property.

14. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

**Alamo Area Metropolitan Planning Organization
Boy Scouts and/or Girl Scouts
City of Garden Ridge sponsored events and outreach efforts
Comal ISD/Garden Ridge Elementary
Counties (Bexar, Comal and Guadalupe)
Garden Ridge Lions Club
Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
Garden Ridge Women's Club
Greater Bexar County Council of Cities
Northeast Partnership**

Mayor Pro-Tem McCaw stated the Garden Ridge Lions Annual Fish Fry BBQ and Auction is on Saturday, October 5th and encouraged citizens to attend the event. Councilmember Swint spoke regarding Comal ISD and recommended Davenport High School be added to the list. Councilmember Arvidson spoke regarding Comal ISD and communications with the Board of Trustees.

15. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney

- 1. To seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.**

Mayor Thompson announced the City Council will recess at 9:12 p.m. and reconvene into Executive Session at 9:20 p.m., in accordance with Texas Government Code Section 551.071, to consult with the attorney on the one (1) item stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 9:51 p.m.

16. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson asked if any Councilmembers wanted to recall any items posted for Executive Session to allow for any action they wanted to take. Receiving no responses from Councilmembers, Mayor Thompson closed Business Items.

17. Adjournment

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Swint, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, September 4, 2019, City Council regular meeting was adjourned at 9:51 p.m. by Mayor Thompson.

Larry Thompson
Mayor

ATTEST

Marisa Spencer
City Secretary

**SIGN IN TO SPEAK AT THE SEPTEMBER 4, 2019
CITY COUNCIL REGULAR MEETING
CITIZEN COMMENT PERIOD**

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 1. You are required to sign up to speak.
 2. You are limited to one 3 minute period.
 - ii. Business item period
 1. You are required to sign up to speak.
 2. You are limited to one 3 minute period.
 - iii. Second citizen comment period
 1. You are not required to sign up.
 2. You are limited to one 2 minute period.
 - iv. State your name and address before your comments begin.
 - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

NAME	ADDRESS	TELEPHONE NUMBER (OPTIONAL)	SUBJECT
1. Theresa Anderson	21303 Liguria	210-410-1193	Water
2. Billy Chamberlin	8810 Comanche Path	(210) 215-7983	Blackwell Ins. Var.
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

9/4/19 City Council Regular Meeting

2nd Citizen Comment Period

NAME	ADDRESS	SUBJECT
1. Newburger	8891 SCHOENTHAL RD.	FARMER'S MARKET DAYS
2. Shannon Drichka	9380 cinchona Trail	FM 3009 DOT
3. Billy Chamberlain	8810 Comanche Path	Water Bill
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City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL SPECIAL MEETING TUESDAY, SEPTEMBER 10, 2019, 7:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Lisa Swint (arrived at 7:55 p.m.)
Councilmember Bryan Lantzy
Councilmember Kay Bower
Councilmember Todd Arvidson

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Kat Balbi, Assistant City Secretary
Ron Eberhardt, Police Chief
Jacob Parsons, Water Manager

1. Call to Order

With a quorum of the City Councilmembers present, Mayor Thompson called the special meeting of the Garden Ridge City Council to order at 7:00 p.m. on Tuesday, September 10, 2019, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Mayor Thompson led the Pledge of Allegiance and the Texas Pledge.

4. Citizen Comment Period – limited to 30 minutes total

Mayor Thompson reviewed the rules for Citizen Comment Period.

John Andrews, 9403 Gloxinia Drive, spoke regarding the water rate structure.

Martha Stipp, 21007 Cedar Branch, spoke regarding the water rate structure, penalties, regulations, and funding.

Shane Slaughter, 9011 Cinnabar Court, spoke regarding the water rate structure and town hall meetings.

Beth Fraser, 8302 Wild Wind Park, thanked City Council for serving the City of Garden Ridge and spoke regarding Councilmembers being the voice of Garden Ridge residents.

Ken Kneupper, 8891 Schoenthal Road, spoke regarding the water rate structure, the cost of transporting water, conservation, drought resistant plants, and the difference in rain totals from year to year. He thanked City Council for volunteering to serve the City of Garden Ridge.

Jeff Jerome, 20745 Wahl Lane, spoke regarding the water rate structure, managing water and electricity, and working with the Water Manager.

Eric Lamberson, 22118 Cristobal Drive, spoke regarding the water rate structure, billing cycles, and communication.

Amy Harrell/Lowrimore, 9315 Sumac Lane, spoke regarding the water rate structure, average water usage, water meters, monthly Grapevine newsletters, and the City's website.

Shannon Drichta, 9380 Cinchona Trail, spoke regarding the water rate structure, communication, educational opportunities, and electronic billing.

Jim Miller, 9910 Marie Meadow, spoke regarding the water rate structure and water usage.

5. Business Items

The following items are for discussion, consideration, and action.

- a) Ordinance No. 54-082019 An Ordinance adopting a Comprehensive Water Company for the City of Garden Ridge; providing definitions; statement of organization; establishing a Water Commission; general policies; regulations and rules; rates and billing cycles; providing for a penalty; providing for severability; and declaring an effective date.**

1. Discuss Water Rates.

Mayor Thompson reviewed the attached presentation and detailed the timeline for the water rate increase process. Mayor Thompson apologized and took responsibility for the water rate structure oversight as well as overlooking the timing of implementation.

Jacob Parsons, Water Manager, spoke regarding the billing software and water meters, stating the Water Department continually conducts meter tests to validate the accuracy of water meters and obtains laptop reads of individual water usage upon the request of residents.

The City Council discussed the water rate structure, water usage, water conservation, water meters, the previously conducted Water Rate Study, the Water Commission reevaluating data, Commission vacancies, and the need for additional volunteers in the City of Garden Ridge.

2. Discuss and consider delaying implementation and billing based on the Water Rate Structure as stated in Ordinance No. 54-042017.

Mayor Thompson provided City Council with possible options and the following recommendations:

- Reissue August water bills based on the Water Rate Structure implemented in 2015 but keep the \$2 base rate increase in effect.
- Direct the Water Commission to reexamine the water rates and bring a recommendation to City Council in October to be implemented for the October-November billing cycle (December bill).

Motion: A motion was made by Councilmember Swint, seconded by Councilmember Lantzy, to accept Mayor Thompson's recommendations. During the discussion of the motion, Councilmember Bower recommended to extend the implementation of any water rate changes by an additional month to the November-December billing cycle (January bill).

Motion Amended: A motion was made by Councilmember Swint, seconded by Councilmember Lantzy to modify the motion to extend the implementation of any water rate changes by an additional month to the November-December billing cycle (January bill). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. Citizen Comment Period – limited to 20 minutes total

Mayor Thompson reviewed the rules for Citizen Comment Period.

Debraun West, 9752 Trophy Oaks Drive, spoke regarding the water rate structure, water usage, and water meters.

Waylan Simmons, 8312 Wild Wind Park, spoke regarding the water rate structure and water usage.

Keith Sanders, 8810 Tuscan Hills Drive, spoke regarding the water rate structure and the volume of water available.

Cheryl Bither, 9925 Trophy Oaks Drive, spoke regarding the Water Fund Budget and communication.

Ann Caton Gill, 21749 Forest Waters Circle, thanked City Council for scheduling a special meeting to discuss the water rate structure and spoke regarding water bills detailing each tier and their respective costs.

Joshua Sigman, 19835 Zephyr Cove, thanked City Council for reverting to the water rates implemented in 2015 and spoke regarding water rates affecting the real estate market.

Herb Langthorp, 9010 Sumac Cove, spoke regarding the water rate structure and water usage.

Phil Langlais, 9524 Goldenrod Circle, thanked Mayor Thompson for taking responsibility in the water rate structure oversight, stating he appreciates Mayor Thompson's leadership. He spoke regarding maintaining lawns and communication.

Wes Kleckley, 19515 Windswept Cove, thanked City Council for reverting to the water rates implemented in 2015 and spoke regarding water usage.

Rob Chamberlain, 8807 Cherokee Path, thanked Mayor Thompson for taking responsibility in the water rate structure oversight, thanked City Council for reverting to the water rates implemented in 2015, and spoke regarding volunteering.

Jim Miller, 9910 Marie Meadow, spoke regarding water leaks.

7. Adjournment

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Bower, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, September 10, 2019, City Council special meeting was adjourned at 9:12 p.m. by Mayor Thompson.

ATTEST:

Larry Thompson
Mayor

Marisa Spencer
City Secretary

**SIGN IN TO SPEAK AT THE SEPTEMBER 10, 2019
CITY COUNCIL SPECIAL MEETING
CITIZEN COMMENT PERIOD**

①

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 1. You are required to sign up to speak.
 2. You are limited to one 3 minute period.
 - ii. Business item period
 1. You are required to sign up to speak.
 2. You are limited to one 3 minute period.
 - iii. Second citizen comment period
 1. You are not required to sign up.
 2. You are limited to one 2 minute period.
 - iv. State your name and address before your comments begin.
 - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

NAME	ADDRESS	TELEPHONE NUMBER (OPTIONAL)	SUBJECT
1. John Andrews	9403 Glaxinia		WATER Rates
2. Martha Stipp	21007 Cedar Branch		"
3. Shane Slaughter	Cenualga Ct		water
4. Dev Patel	8302 Wild Wind Pl		water rate
5. Ken Knepper	8891 Schoenthal Rd		WATER RATE
6. Jeff Jerome	20745 WATH LN		Water Metering
7. ERIC Lamberson	22118 Custoba		Water Rate Change
8. Amy Harrell/Lowmore	9315 Sumac Ln.		water meters
9. Shannon Drichita	9380 Cinchona Trail		Water rate
10. Jim Miller	9910 MARIE MEADOW		WATER
VART 2 Pm L			

September 10, 2019 City Council Special Meeting

2nd Citizen Comment Period

NAME	ADDRESS	SUBJECT
1. Debrajn West	9752 Trophy Oaks	Meter
2. WAYLAW SIMMONS	8312 Wild Wind PARK	METER
3. Keith Sanders	8810 Tuscan Hills Dr.	Rates/Fees
4. Cheryl Bither	9925 Trophy Oaks Dr	Provide info on \$ -
5. Ann Cates Gill	21749 Forest Waters Circle	needed & expected
6. Joshua Sigman	19835 Zephyr Cove	greater info requested on
7. FLEAS LANGFORD	9010 Sunset Cove	water bill
8. Phil Langford	9514 Goldenrod Circle	usage charges
9. Wes Keadley	19515 Windingt Cove	Communication
10. Rod Chamberlain	3807 CHEROKEE PATH	Water
11. Jim Miller	9900 MARIE MEADOW	WATER
12.		TOILETS
13.		
14.		
15.		
16.		
17.		
18.		



City of Garden Ridge

Water Rate Discussion
Special Council Meeting
September 10, 2019



Session Overview

- Why we're here
- What Happened & Issues
- Why an Increase
- The Way Forward
- Recommendations
- Decision



Why we're here

- Understand what has happened with rates/billing
- Discuss the imperatives of new rates
- Provide current relief to rate-payers
- Provide opportunity for transition to new rates
- Ensure the future of our Water Company



What Happened

- Proposed rate increase to Council in July 2019
 - Rate Comparison(s)
 - Didn't consider timing
- Discussion at September Council Meeting
- Scope of issue since September Council Meeting



Issues

- Timing of the increase
 - Process (2+ yrs) culminated in our highest use month
 - Budgeted water rate study back in 2017
- Scope/Intention of rate increase
 - Protect low rate-payers, incentivize conservation
- Contention over usage/meter readings
 - Meter & system accuracy/reliability
 - Usage comparisons & climatology



Why an increase

- Expenses
 - Increased 16+% since 2015
 - Transition to fully-loaded (vs. General Fund share)
- No adjustments since 2015
- Continue to invest in highly reliable and safe system
- Encourage conservation



Conservation

- Regional responsibility
- Two common methods
 - Mandatory Restrictions
 - Incentives to voluntarily conserve
- Voluntary Conservation
 - Address discretionary use, particularly irrigation
 - Encourage education and prudent resource use



The Way Forward

- Maintain Superior System
- Encourage Conservation without restrictions
 - Maintain Credits
 - Enhance existing conservation education
- Be a good regional neighbor
- Give rate-payers more time to prepare/adjust
- Reconsider middle use rates



Recommendations ¹

- Roll back step rate increases
 - August to October at previous rates
 - Bring on increase in November (December Bill)
- Keep \$2 base rate increase effective August
 - In Ordinance and already budgeted
- Reissue August bills at previous rate (with \$2 increase)
 - Issue account credit to those who already paid



Recommendations ²

- Direct Water Commission
 - Examine rates
 - Maintain intent of study and original recommendation(s)
 - Consider lower “middle of the curve” rates
 - Possible implementation over longer period
 - Bring recommendation to Council in October
- Effect of recommendations



Closing Comments



Discussion / Action(s)

CITY OF GARDEN RIDGE
MONTHLY ACCOUNT BALANCES & INTEREST RATES
PERIOD ENDED AS OF 08/31/2019

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 129,839.62	0.00%
GF MONEY MARKET	135,107.08	1.87%
PEG CAPITAL FEES	24,677.73	1.87%
TEXPOOL INVESTMENTS	2,322,590.05	2.1715%
2009 I&S	2,012.55	1.87%
2012 I&S	7,613.57	1.87%
2012 REFI	10,442.37	1.87%
2015 I&S	5,860.66	1.87%
TEXPOOL WATER IMPACT FEES	168,659.47	2.1715%
TEXPOOL STREET IMPACT FEES	58,369.93	2.1715%
CONSTRUCTION BOND	137,541.71	1.87%
TEXPOOL WATER RIGHTS	5,140.64	2.1715%
TEXPOOL 2015 CIP PROJECT	39,395.19	2.1715%
2015 CIP PROJECT	13,400.47	1.87%
ASSET/FORFEITURE - STATE	97.95	0.18%
ASSET/FORFEITURE - FED	231,979.72	1.87%
TOTAL CITY FUNDS	\$ 3,292,728.71	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
TEXPOOL WATER INVEST	\$ 1,082,448.02	2.1715%
WATER SURCHARGE	146,102.33	1.87%
OPERATING ACCOUNT	318,045.17	1.87%
TOTAL WATER FUNDS	\$ 1,546,595.52	
 TOTAL ALL ACCOUNTS	 \$ 4,839,324.23	

CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
PERIOD ENDED AS OF 08/31/2019

GENERAL FUND	BALANCE
GF Operational Checking	\$ 129,839.62
GF Money Market	135,107.08
TexPool Investments	2,322,590.05
Restricted Amounts	(167,642.79)
TOTAL General Fund Balance	\$ 2,419,893.96

WATER FUND	BALANCE
Operational Checking	\$ 318,045.17
TexPool Water Invest	1,082,448.02
Restricted Amounts	81,603.34
TOTAL Water Fund Balance	\$ 1,482,096.53

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES
CURRENT AND YEAR TO DATE AS OF 08/31/2019

GENERAL FUND	Aug-19	YTD	FY 2019 AMENDED BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 203,630.35	\$ 2,835,173.78	\$ 2,943,609.00	96.3%	\$ 108,435.22
EXPENDITURES					
ADMINISTRATION	68,643.32	691,673.60	856,624.00	80.7%	164,950.40
COURT	11,432.26	73,615.11	85,324.00	86.3%	11,708.89
POLICE	131,254.95	1,092,102.16	1,250,936.00	87.3%	158,833.84
PUBLIC FACILITIES	149,965.69	567,627.39	666,493.00	85.2%	98,865.61
COMMUNITY CENTER	4,437.12	55,698.04	61,050.00	91.2%	5,351.96
LIBRARY	13,124.00	84,536.85	100,315.00	84.3%	15,778.15
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	378,857.34	2,565,253.15	3,020,742.00	84.9%	455,488.85
REVENUE +/- EXPENDITURES	\$ (175,226.99)	\$ 269,920.63	\$ (77,133.00)		\$ (347,053.63)

WATER FUND	Aug-19	YTD	FY 2019 AMENDED BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 378,921.23	\$ 1,366,401.40	\$ 1,670,244.00	81.8%	\$ 303,842.60
EXPENDITURES	167,805.97	926,503.12	1,191,782.00	77.7%	265,278.88
REVENUE +/- EXPENDITURES	211,115.26	439,898.28	478,462.00		38,563.72

BALANCE SHEET PMTS					
BOND PRINCIPLE PMTS	-	419,699.95	419,700.00		0.05
AUTO LEASE PMT	-	22,618.94	22,620.00		1.06
NET POSITION	\$ -	\$ 442,318.89	\$ 442,320.00		\$ 1.11

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES - COMMUNITY CENTER
PERIOD ENDED AS OF 08/31/2019

REVENUES	YTD
RENTALS	\$ 42,857.50
DEPOSITS	15,875.00
CLEAN-UP FEES	2,100.00
DEPOSITS REFUNDED	(15,175.00)
DONATIONS	-
TOTAL REVENUES	45,657.50

EXPENDITURES	
PAYROLL/TAXES/RETIREMENT	2,186.24
MANAGER FEES	15,650.50
COMPUTER/INTERNET	1,208.75
TELEPHONE	517.00
UTILITIES	8,966.45
MAINTENANCE	5,819.06
SUPPLIES	952.02
CLEANING	4,775.15
EQUIPMENT	447.87
MARKETING	-
DONATION EXPENDITURES	-
FACILITY ENHANCEMENTS	-
TOTAL EXPENDITURES	40,523.04

NET POSITION	\$ 5,134.46
---------------------	--------------------

Management's Discussion and Analysis of Results of Operations – August 2019

GENERAL FUND

Cash

The August 31th Unrestricted Fund Balance is \$2,332.3k.

Revenue

Ad Valorem Tax collections for August total \$3.7k bringing the YTD collections to \$1,525.1k or 96.8% of the \$1,575.3k budgeted. Collections for Delinquent Ad Valorem Tax totals \$15.3k, exceeding the FY19A budget by \$0.3k.

YTD Sales Tax collections total \$222k or 96.5% of the budgeted \$230k. Comparatively, FY18 YTD collections were \$183.9k.

Building Permits YTD are currently at 91% or \$134.7k of the \$148k budgeted. That's a 7% decrease YOY.

YTD revenue for Trash Collections exceed the previous year by 11%. Collections total \$73.9k vs \$66.6k for the same period of the prior year.

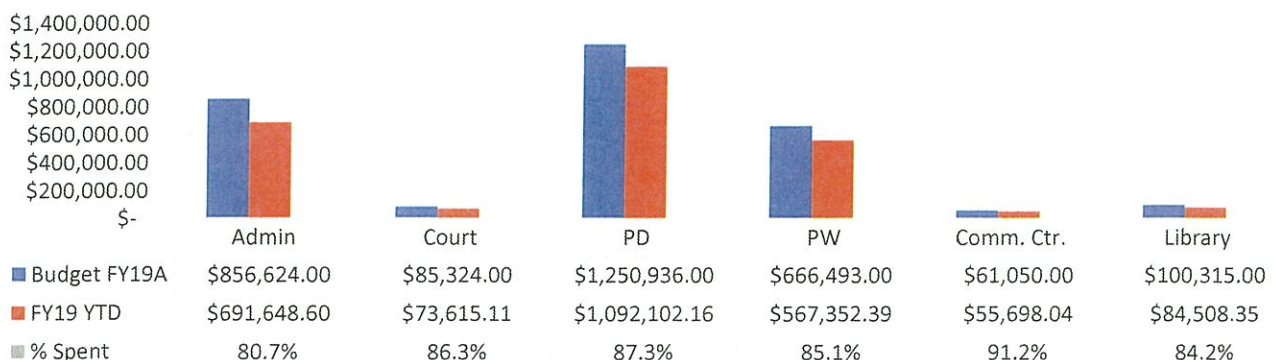
General Fund Revenue - Actual YTD to FY19A Budget



Expenditures

All departments are operating within the FY19A budget.

General Fund Expenditures - Actual YTD to FY19A Budget



WATER FUND

Meters

Current meters for August 2019 total 1637 vs 1620 for August 2018.

Cash

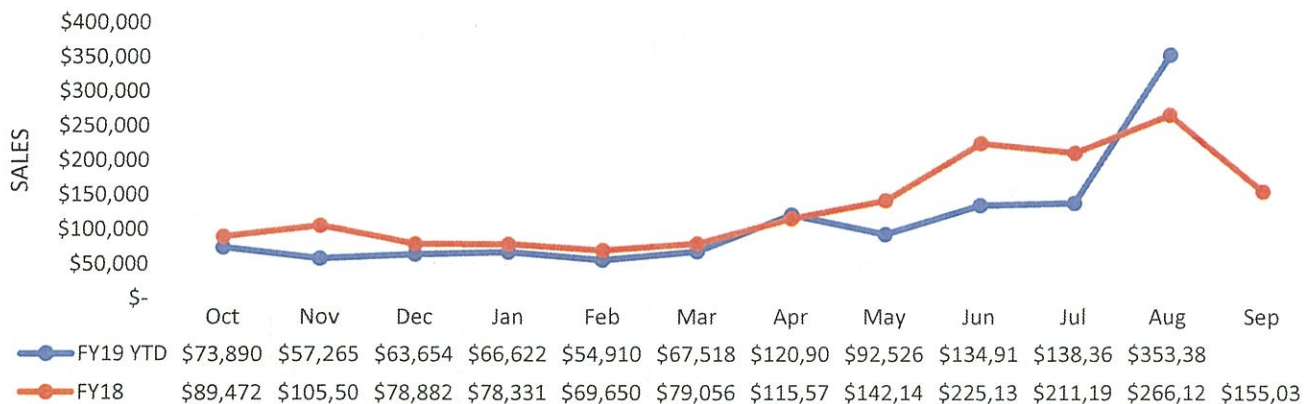
The August 31th Unrestricted Fund Balance is \$1,482.1k.

Revenue

YTD Total Revenue was \$1,366.4k vs the previous year at \$1,733.2k, that's a 21.2% decrease YOY. Total Revenue is at 81.8% of the FY19A budget.

Water sales YTD total \$1,223.9k or 80% of the \$1,530k FY19A budget, compared to \$1,461.1k or 107.4% of the FY18 budget. Water Sales are currently 16.2% lower than the previous year. YTD gallons sold total 240,222k for FY19 vs 305,243k for FY18. Lower sales are attributed to weather.

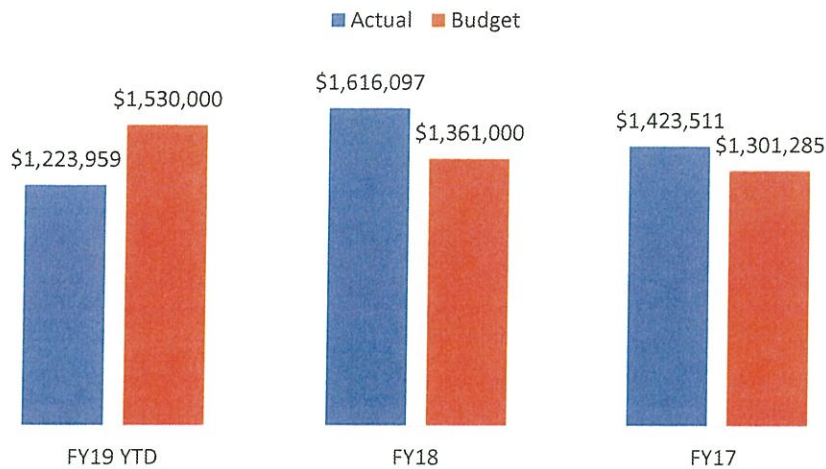
WATER SALES - FY19 VS FY18 VARIANCE \$



WATER SALES - FY19 VS FY18 MONTH TO MONTH VARIANCE %



Water Sales Actual vs Budget

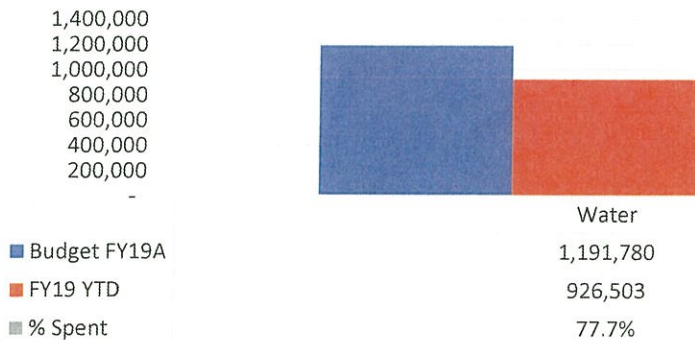


Meter Installations to date total \$41.3k vs \$30.4k for the same period of FY18.

Expenditures

The Water department is operating within the FY19A budget.

Water Expenditures- Actual YTD vs FY19A Budget



Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$717.5k or 99.8% of the \$719.1k budget for FY19A.

Expenditures

Next bond payment due in February 2020.

Capital Improvements Fund

Cash Balance

The 2015 CIP Project Balance is \$51k. (Balance reflects only items that have been presented for payment.)

Water Impact Fee Balance is \$173.8K.
Street Impact Balance is \$58.4k.

Revenue

Total YTD Interest earned for all CIF accounts is \$7.5k.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$232.1k.

Revenue

No seizure revenue reported for August. \$8k received from General Fund Public Works for purchase of truck.

Expenditures

New office chairs were purchased totaling \$8.8k. Prior to selling a truck to Public Works \$7.3k was spent for a new engine.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

RESOLUTION NO. 456-102019

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF GARDEN RIDGE, TEXAS, DESIGNATING THE NEW
BRAUNFELS HERALD-ZEITUNG AS THE OFFICIAL
NEWSPAPER OF THE CITY OF GARDEN RIDGE.**

WHEREAS, the City of Garden Ridge, Texas, is required to cause to be published in a public newspaper, ordinances and other matters required by law or ordinance; and

WHEREAS, the governing body is directed to annually contract with a public newspaper serving the municipality to be the municipality's official newspaper as soon as practicable after the beginning of each municipal year; and

WHEREAS, the New Braunfels Herald-Zeitung is a daily publication which suitably fits the needs of the City of Garden Ridge for required publications and/or legal notices and receives distribution within the corporate city limits of Garden Ridge; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT: the New Braunfels Herald-Zeitung is designated as the official newspaper for the City of Garden Ridge. This resolution shall take effect immediately upon its passage and approval by the City Council.

PASSED AND APPROVED ON this 2nd day of October, 2019.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
City Secretary

GARDEN RIDGE POLICE DEPARTMENT



INTRADEPARTMENTAL CORRESPONDENCE

To: Mayor and City Council

From: Ron Eberhardt
Chief of Police

Date: 19 September 2019

Reference: Tow Contract Bid

The City recently opened up the bid process regarding the Tow Contract as it relates to the City of Garden Ridge. Bids were due to the City by August 26, 2019. On that date the bids were reviewed by City staff. There was only one bid received by that date. That bid was submitted by Johnny's wrecker Service who currently holds the City contract.

The bid submission was reviewed by staff as well as City legal. The bid appeared to have met the requirements with exception of one document. That document was regarding the insurance certificate. The certificate was amended by the insurance company and submitted immediately upon request.

I have conducted an inspection of the tow yard owned by Johnny's Wrecker Service and it appears to meet the requirements set by the Texas Department of Licensing and Regulations (TDLR). I have also contacted TDLR directly to verify whether or not there were any issues with the company. There is currently an anonymous complaint which was filed several months back regarding one of their tow trucks being too close to an accident scene for which they were not dispatched in Live Oak. That complaint has been investigated and is in process of being closed with a small administrative fine being levied against Johnny's. I found no other issues on file with the company regarding Johnny's wrecker.

We have been under contract with Johnny's wrecker for the last three years during which time they have met the requirements of the contract without issue. Their service has always been completed within a timely manner with respect to dispatched calls. The City's income regarding impound fees and auctions has increased considerably over the past years when other services were used.

I am recommending to you that we grant the new Tow Contract to Johnny's Wrecker Service for the next three years. I am available for any questions you may have regarding this information.

Best regards,
Ron Eberhardt

CITY OF GARDEN RIDGE BUILDING REPORT

September-19

Major Permits

Permit #	Address	Builder	Sq. Ft.	Value \$	Permit Fees
1667 -19	8275 Apache Forest	Chesmar Homes	4657	\$ 605,410.00	\$ 3,669.20
1670 -19	8202 Garden Arbor	Chesmar Homes	4814	\$ 625,820.00	\$ 3,763.40
1672 -19	8283 Apache Forest	Chesmar Homes	4663	\$ 606,190.00	\$ 3,672.80
TOTAL			14,134	\$ 1,837,420.00	\$ 11,105.40

Minor Permits

Permit #	Address	Builder	Project	Permit Fees
1662 -19	9241 Garden Ridge Dr.	Zunker Electric	Minor Electric	\$ 125.00
1663 -19	20815 Glen Cove	Artisan Plumbing	Minor Plumbing	\$ 100.00
1075 -19	8604 Tuscan Hills	Airtron	Minor HVAC	\$ 100.00
1664 -19	8418 Orchard Glen	Triple S Const.	Fence	\$ 125.00
1665 -19	19195 Nacogdoches Loop	Lasch Co.	Fence	\$ 125.00
1076 -19	21927 Paseo Corto	Air Clinic of SA	Minor HVAC	\$ 100.00
1081 -19	9302 Bluebell Dr.	Airtron	Minor HVAC	\$ 100.00
1666 -19	21935 Bat Cave Rd.	Paradise Lawn	Fence	\$ 125.00
1668 -19	8280 Eskimo Forest	Gary Pools	Pool, Spa, Deck	\$ 610.88
1669 -19	20890 Misty Arbor	Mdoug Meiske	Fence	\$ 125.00
1671 -19	20918 Misty Arbor	Felix Rievera	Fence	\$ 125.00
1673 -19	9110 Cinnabar Court	Countryman Electric	Minor Electric	\$ 125.00
1674 -19	21422 Liquria Dr.	Plumbing Matters	Minor Plumbing	\$ 100.00
1087 -19	19501 FM 3009 Suite #1	MD AC & Heating	Minor HVAC	\$ 100.00
1675 -19	22133 Senna Hills Drive	AAA Fence Co.	Fence	\$ 125.00
1676 -19	21830 Park View	Evenflow Plbg & Electric	Minor Electric	\$ 100.00
1677 -19	8729 Garden Ridge Dr.	Home Depot	Outbuilding	\$ 100.00
1678 -19	9310 Sumac Ln.	Michael Rogne	Outbuilding	\$ 100.00
1089 -19	20502 Deer Garden	Airtron	Minor HVAC	\$ 100.00
1679 -19	8207 Shining Elk	Buzz County Wide Fence	Fence	\$ 125.00
1680 -19	9380 Cinchona Trail	U-build-It	Outdoor Kitchen, Spa, Fireplace	\$ 812.24
1681 -19	8322 Shining Elk	Dig Unlimited	Fence	\$ 125.00
				\$ 3,673.12

Total Major Fees for the month	\$ 11,105.40
Total Minor Fees for the month	\$ 3,673.12
TOTAL	\$ 14,778.52

Fiscal Year 2019

Total Major Projects value	\$ 21,822,754.20
Total Major Projects Sq. Ft.	167,867
Total Major permit fees	\$ 130,467.40
Total Minor permit fees	\$ 48,491.60
Total Permit Fees	\$ 178,959.00

Garden Ridge Community and Event Center

Monthly Report

September 1st thru September 30th, 2019

Utilization (by Days)

FY 18-19 (Current Month)	FY 17-18 (Current Month)	FY 18-19 (Year to Date)	FY 17-18 (Year to Date)
22	15	258	241

Wildflower (Booked Current Month)
7

Bluebonnet (Booked Current Month)
15

Category Count (by Events)	(Current Month)	(Year to Date)
1. Resident / Non-Resident	6	64
2. City Chartered Non-Profit Organizations	2	29
3. Non-Residents Service Organizations	16	87
4. Non-Profit Associations	5	61
5. City Use	2	17

Marketing Activity:

Advertisement on The City Sign!

Facility Improvements:

Drywall repairs completed in the Wildflower Room!

Council Ideas/Suggestions List by Category

Updated: August 28, 2019

Ongoing Items	Status	Completed / Council Approval
Personnel Policy (Mayor Thompson) Incentive Pay (Mayor Thompson)	2016: Meeting scheduled for May 18, 2016 with City Council, staff, City Attorney to begin review of draft document Incentive Pay will be discussed during Personnel Policy draft document discussions. 6/15/16 - City Attorney looking at another possible policy for Council. Consideration and to bring back to Council upon completion of review. City Attorney continues work on revising policy with proposed revised chapters to Council for comment City staff working on plan to complete policy for presentation to Council 2017: Presenting City Council {4/5/17} with proposal from SeeKing to complete Employee Handbook and Policy Further discussion and direction on proposal to be provided by City Council on May 3, 2017. Staff reviewing a policy reviewed by an attorney at Hogwild for possible presentation to City Council Staff working on a draft policy for Council consideration prior to beginning of new fiscal year 2018: Staff continues to work on draft policy for City Council consideration 2019: Draft Policy completed. Mayor and Department Heads in process of reviewing document prior to submission to City Council. Mayor and Staff have a schedule of meetings beginning 3/7-5/16 to review the proposed policy Mayor and Staff continued to discuss and review proposed policy. Review sessions have been extended to 5/30. Mayor and Staff continue discussion and review of proposed policy. Discussion on and review of proposed policy continue with recent focus on developing a merit/incentive/step program. Staff continues work on proposed policy Possible special City Council meeting will be conducted in October/November for Council review of proposed policy Final review of proposed policy by staff is occurring in preparation of presentation of proposed policy to City Council	Approved March 6, 2019 Implemented March 17, 2019

Personnel Policy (Mayor Thompson) Incentive Pay (Mayor Thompson)	2019 (cont): City staff and Mayor Thompson continue work on the policy Work continues on the proposed policy with additional meetings with staff and Mayor Thompson scheduled for January Goal for presentation of proposed policy to City Council in February Proposed Personnel Policy being reviewed by the City Attorney Presentation to City Council after review City Council consideration and possible action at Special Meeting on February 11 at 2 p.m. City Council approved the Personnel Policy on February 11, 2019 with changes recommended at the meeting Additional changes and approval of expenditure for Short and Long Term Disability insurance will be presented to City Council for consideration on March 6, 2019 City Council approved new policy 3/6/19, Policy implemented 3/17/19, Meetings held with all employees attending for review of policy. Employee evaluations are underway in accordance with new Personnel Policy. Employee evaluations were completed on August 15, 2019. Awaiting federal cost of living increase information to determine actual cost of living increase to be given to employees and remaining amount available for merit increases for employees.	Approved March 6, 2019 Implemented March 17, 2019
Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation FY 2017 Full implementation TBD Online water bill payments active September 14, 2016 Online Court payments active October 2016 Electronic utility billing being researched for implementation during 2018 Fiscal Year Software purchase with Incode placed in the proposed FY2018 Budget Utility billing staff will begin work towards. Software will be installed first week in September. Training in late October. Implementation in November. E-Bill information and sign up form being sent with water bills to be received in October 2019.	Software upgrade completed for online utility and court payments

Community Center (Councilman Lantzy)	Comparing pricing of similar venues Developing fully loaded cost for facility Acquiring estimates for removal of overhead doors, sound system, commercial stove, AC system Developing list of aesthetical improvements to center that may affect lighting, energy and electrical improvements Staff working on maintenance items Comparing contracts from other venues for revisions to current contract Bring information at hand to Council in June for discussion and direction Councilman Lantzy discussed Community Center with Council on 6/6/16 Proposals for door removal, new air conditioning and ducting received and to be presented to City Council with funding through CIP Council approved funding on August 3, 2016 through CIP. Doors removed; new air conditioning installed. Awaiting install of duct work on September 12, 2016 Duct work installation completed September 12/13, 2016 City Attorney revising Community Center Contract per Council direction 10/5/16 Marketing and future projects being discussed by Council Work continues revising Community Center Contract Council to consider revised agreement in Feb. Council meeting Revised agreement approved Feb. 13, 2017 and being utilized Interior door/window frames and doors painted a neutral color to enhance appearance Rate structure for Community Center and presence on the City's webpage are being worked on Additional renovations to the Community Center being discussed and evaluated	New A/C installed, inside doors replaced with windows, interior door frames and doors painted
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Community Center (Councilman Lantzy)	(cont): Overhead storage area under construction, window tinting completed and drainage being evaluated New stairway for overhead storage to be constructed, Wi-Fi installed in April, and enhancement of sound system under evaluation Enhancement of the Community Center sound system is underway and additional enhancement s to the Community Center continue to be evaluated Concrete of outdoor pavilion areas was stained by City staff Possible future facility enhancements continue being researched Lighting and electrical work at the Center has been the focus during August. A new brochure for the Center is being worked on. In August Council approved adding Event to the Center's name New brochure for the Center is completed and will be utilized to market facility Evaluation and prioritization of enhancement projects for the Center is underway for possible future funding Public Works and the Community Center Manager are proceeding with the additional work on the Community Center approved by Council in November Bids being obtained and work proceeding along in the Community Center Bids being obtained for work in Paul Davis Park Upgrades continue with completion of upgrades in near future Status of upgrades to the Community Center will be reviewed with City Council on March 6, 2019 Improvements to the Community and Event Center are near completion Work on the Clearstory in the Community and Event Center needs to be performed Clearstory work is expected to be completed by September 30, 2019.	New A/C installed, inside doors replaced with windows, interior door frames and doors painted
Community Center (Councilman Lantzy)	Clearstory work has been completed.	
Rental Agreement and Pricing Structures (Mayor Thompson)	Proposed changes to the Community Center Rental Agreement related to event security being discussed and prepared Pricing structure for the Center is in the process of being reviewed for future adjustment Revised rate schedule to be presented to City Council in February	Council approved revised rate schedule on 2/7/18 and it is being utilized

Video stream Council Meetings (Mayor Thompson)	Discuss with legal pros/cons Sound system in Council room can be planned for future streaming capabilities Requires additional technology upgrades and equipment Budget impact Video streaming of Council meetings will be studied during the fiscal year Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings Audio and video equipment in the City Council Chambers is being evaluated for video streaming capabilities and sound improvement City is awaiting proposals for audio and video upgrades for Council room and large conference room from 3 vendors Proposals received being reviewed Proposals are being reviewed with vendors The evaluation of proposals with vendors continues City Council will receive an update on the status of the project in November Evaluation of proposals for the project and evaluation of third-party vendors for streaming of meetings are in the final processes Project pricing is being negotiated and finalized with vendors Project contracts being reviewed and adjusted with City Attorney recommendations Scheduling of work for the project being coordinated Finalizing project work schedule for possible completion of project in February 2019 Installation of audio and video equipment other than the encoder for streaming of meeting are expected to be completed for the March 6, 2019 City Council meeting	
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Video stream Council Meetings (Mayor Thompson)	Upgrades to the audio and video equipment are near completion Awaiting shipment and installation of encoder for streaming Awaiting installation of encoder for streaming and a few minor adjustments to the new audio/visual system Awaiting training on the BrightSign software for the Lobby monitor Additional cabling run to connect streaming equipment and lobby monitor to network server Awaiting coordinated onsite work by CIT and DDS-AV to complete connection to network server Lobby monitor is projecting information about the City Streaming equipment is connected to the City network Council meetings are being streamed on the City's YouTube channel. Vendor for software has changed from Icompass to CivicClerk. Training on agenda indexing and template development to be completed in September. Staff continues training on agenda indexing for City Council meeting streaming.	
Videos for website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement Volunteer Garden Ridge! Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City The City's YouTube channel is up and videos have been posted to it New videos have been added to the website	
Coffee with Mayor and Council (Mayor Thompson)	Discuss at future Council meeting and determine dates Mayor Thompson began conducting Coffee with the Mayor the first Monday in July	
Quarterly Issues Town Hall Meeting (Councilman Lantzy)	Determine dates for Meetings	

Pending Items	Status	Completed / Council Approval
Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
Business outreach by Council - walk businesses (Mayor Thompson)	Discuss at future Council meeting	



City of Garden Ridge

"A way of life, not just a place to live"

POLICE DEPARTMENT MONTHLY BREAKDOWN

September 1 to September 30, 2019

Calls for Service

Dispatched: 132 City Ordinance: 11 Total: 143 False Alarms: 16

Arrests

- *3 – Poss Marijuana < 2oz
- *1 – Driving While Intoxicated
- *1 – Driving While License Invalid with an Alcohol Related Suspension
- *4 – Traffic Arrest Warrant or Other
- *1 – Driving While License Invalid with Previous Convictions

Traffic Enforcement

Crashes: 5 Citations: 169 Warnings: 137 Total: 306

Training / Certifications

- | | |
|--|--|
| *Sgt. Osborn & Ofcs. Oehler, Byrne, McKay, Thoemke-Civilian interaction Training | *Ofc. Byrne- Court Security Officer Certification |
| *Sgt. Osborn & Ofc. Byrne- Intermediate Crime Scene Search | *Ofc. Byrne- Firearms Training - AR-15 Rifle (1) |
| *Ofc. Byrne- Child Safety Check Alert List | *Ofc. Oehler- De-escalation Verbal Judo Training |
| *Ofcs. Byrne, McKay & Pelata- Level 3 CJIS Security Training | *Ofc. McMahan- Human Fatigue in 24/7 Operations and Executing Search Warrant |
| *Ofc. Byrne- Missing and Exploited Children | |

Outreach Efforts

- * National Night Out had a great turnout.
- * Pizza with Police was a great time. 65 or so in attendance and lots of good conversation.

Administrative Comments

- * Changing of Fiscal Year creating large amount of annual research and reports.

Challenges

- * The School Traffic issue is easing with new traffic plan.



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

September 2019

Activities for the month

Streets

- Potholes filled: 4
- Signs installed: 2

Storm water Drainage Facility and Easement Maintenance

- Inspected 19 outfalls, 18 detention/retention ponds.
- Drainages mowed: 2.
- Sumac Circle drainage project: Continue grading and soil stabilization .
- Stormwater public outreach: 2 messages displayed on FM 2252 sign.

Parks Maintenance

- Paul Davis Park: Prepped surface area for the butterfly meadow.
Relocated boulders from Tonkawa Pass to park.
- Park Lane Park: Delivered 3 yards of mulch for flower beds.

City Facility/Property Maintenance

- City Hall: Ongoing landscape work provided by the Comal Master Gardeners.
Replaced Co sensors and damper motors in the air conditioning system.
Shampooed the carpet in the library.
Delivered 1 yard of decomposed granite for the Master Gardeners.
- Community Center: Repaired cracked drywall in the Wild Flower room.
- Former city complex at 9357 Schoenthal Rd.: Replaced roof and gutters on small building and replaced the fasteners and sealed joints on larger building.

Oak Wilt

- No new cases.
- Continue monitoring live oak trees at Paul Davis Park.

Reports Submitted

- Wildlife Management Advisory Commission Report.

Education/Training for Staff

- Public Works Safety meeting.

Events/Conducted Education to residents

- None at this time.

Future Projects or Needs

- Upgrade to a bigger flammable material storage building.
- Increase office space at the Public Works building.

Steven Steinmetz
Public Works
Director

Eric Lowman
Deputy Public
Works Director

Stanley Georg
Brian Horn
Manuel Troncoso

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

Dec. 7th & 8th
Dumpster Weekend

Dec. 14th & 15th
Dumpster Weekend

Dec. 21st & 22nd
Dumpster Weekend

Dec. 28th & 29th
Dumpster Weekend

Animal Services Monthly Activities

- 5 deer carcasses were disposed of, which makes for the year 74.
- 4 wild hogs or deer were donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are 4.
- 2 live traps loaned out this month, traps loaned out year-to-date 10.
- 320 registered/reregistered animals for the year.
- 0 nuisance complaints received.
- 0 animal reported bites.

Adoptions

- 0 dogs; 2 year-to-date.
- 0 cats; 2 year-to-date.

Returned to owners

- 3 dogs; 18 year-to-date.
- 0 cats; 7 year-to-date.

Transferred to other agencies

- 0 dogs for month; 4 year-to-date.
- 0 cats for month; 5 year-to-date.

Currently in City care

- 1 dogs; cats 2.

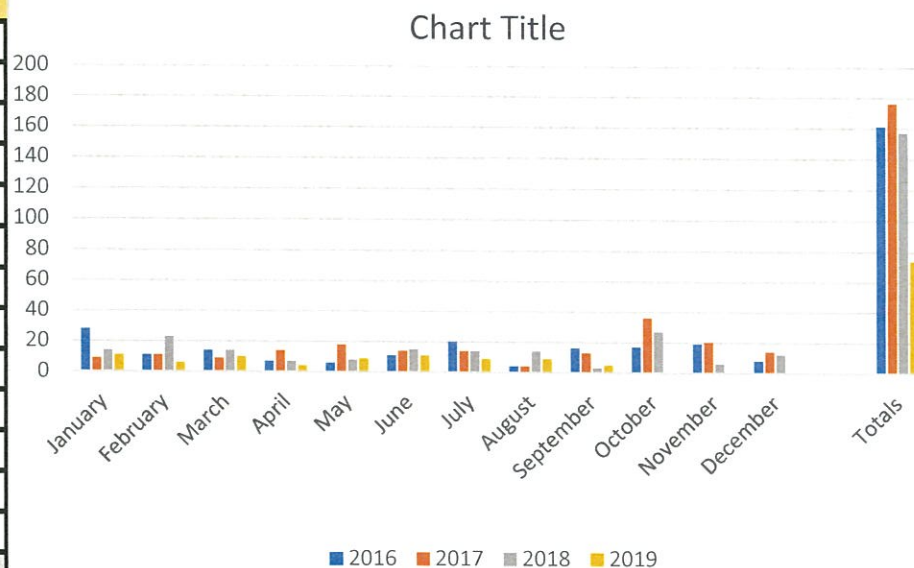


Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	11	6	10	4	9	11	9	9	5				74
Raccoons	4	3	3	0	5	3	2	4	4				28
Opossums	5	1	1	4	2	4	4	0	3				24
Skunks	2	0	0	0	0	0	0	1	0				3
Wild hogs	0	0	0	0	0	0	0	0	4				4
Turtles	0	0	0	0	1	2	1	0	0				4
Squirrels	0	2	0	0	2	0	2	0	0				6
Foxes	5	1	0	0	0	3	0	0	0				9
Armadillos	0	1	0	1	1	0	0	2	5				10
Hawks	1	0	0	0	0	0	0	0	0				1
Bats	0	0	1	0	0	0	0	1	0				2
Coyotes	0	0	1	0	0	0	0	0	0				1
Buzzards	0	0	0	0	0	0	0	0	0				0
Ringtails	0	0	0	0	0	0	0	0	0				0
Snakes	0	0	0	1	0	4	1	1	0				7
Rabbit	0	1	0	0	0	0	0	0	0				1
Total	28	15	16	10	20	27	19	18	21				174

Deer Carcass Removal Totals for 2017-2018-2019

	2016	2017	2018	2019
January	28	9	14	11
February	11	11	23	6
March	14	9	14	10
April	7	14	7	4
May	6	18	8	9
June	11	14	15	11
July	20	14	14	9
August	4	4	14	9
September	16	13	3	5
October	17	36	27	0
November	19	20	6	0
December	8	14	12	0
Totals	161	176	157	74





Garden Ridge Library

Volume III, Issue I

October 2, 2019

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Events in October

Children's Activities

Shiraz, Mondays, 3:15-4:15

Lego Robotics, Tuesdays, 3:30-4:30 or 6:00-7:00

Lego Club, Wednesdays, 3:30-5:00

Prenda Coding Club, Thursdays, 5:30-7:00

Storytime and Stay & Play, Fridays, 10:30

Teen Activities

Teen Story Reading, October 12

Teen Movie Night, October 26, 6:00 pm

Adult Activities

A Matter of Balance, Beginning Oct. 2,
Wednesdays, 10:00-11:30 am

Lunch-n-Learn, History of Early Cibolo, by Judy Womack, 10/16, @ 12 noon

Northside Knitters, Every Tuesday, 10:00 am

Adult Coloring, Every Thursday, 1:00 pm

First Monday of each month (10/7) Adult Games, 6-9 pm

Every Third Tuesday, (Oct. 15), Card-making class

Department Statistics

Visits to the Library	1,234 *
Items Checked Out	3,038 *
New Patrons Added	31
New Items Added to the Collection	
Volunteer Hours	163
(for a total of 2,240 for the year!)	

*We have begun adding electronic checkouts to both visits and items checked out.

Activity Statistics

Preschool Story Time and Stay & Play	46
Elementary-aged Children's Activities	267
Teen Game Day	24
Adult Craft Classes	44
Various Special Activities	116

Total Activity Attendance 527

Training, Linda attended a webinar called "Simply E-Read Texas" and will be receiving access to more electronic materials for Garden Ridge.

"Perhaps no place in any community is so totally democratic as the town library. The only entrance requirement is interest. " -Lady Bird Johnson



memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Administrator, City of Garden Ridge
Date: September 23rd, 2019
Re: Engineering Report for October 2019 Council Meeting

1. FM 2252 TxDOT Project
 - Trihydro will be attending a Project Utility Meeting at the TxDOT New Braunfels Office on September 26th, 2019. This meeting will address existing utility alignments and required relocations along the FM 2252 corridor.
2. FM 2252 Wastewater and Water Project
 - Trihydro is continuing to perform preliminary engineering work and evaluations to confirm existing capacities.
3. The Woods of Garden Ridge / Bindseil Lane Drainage Project
 - The City of Garden Ridge sent KFW Engineers a letter of Conditional Final Acceptance for both projects on September 13th, 2019. When revegetation of the two sites satisfies the requirements of Ordinance #7-042006, the projects will obtain Final Acceptance.
4. Draft Transportation Master Plan
 - The draft of the Transportation Master Plan has been submitted to City staff for review.
5. Plaza Oaks Water Line
 - The water line bore under FM 2252 has been completed, the contractor should wrap up the water line construction this month.
6. T. Blackwell Office Building
 - Trihydro review of the initial site plan and variance requests was completed and comments were return to the City of Garden Ridge on September 12th, 2019
 - A partial resubmittal of the Special Use Permit was received on September 18th, 2019, when the resubmittal is complete, Trihydro will begin to review the resubmittal documentation.

DEER POPULATION SUMMARY

Ranch: Garden Ridge

Survey Technique: Spotlight & Herd Comp

County: Comal

Year: 2019

Survey Route/Pasture	Date	Deer Observed					Acres Sampled	Acres Per Deer	Deer Per 1,000 Ac.
		Bucks	Does	Fawns	Undet	Total			
Survey Route Day 1	8.21.2019	9	45	21	1	76	198	2.61	383.1
Survey Route Day 2	9.3.2019	6	33	16		55	198	3.60	277.8
Survey Route Day 3	9.12.2019	13	37	17	1	68	198	2.91	343.6
Survey Totals		28	115	54	2	199	594	2.98	335.6
Incidental Observations									
Combined Totals		28	115	54		197			

Ranch Size (ac.): 2,780

Harvest Recommendation

Acres/Deer: 2.98

Antlered Bucks: Recommend removing 51 antlered deer including a majority of small spiked bucks

Does/Buck: 4.11

Fawns/Doe: 0.47

Composition -

Bucks: 14.2%

Does: 58.4%

Fawns: 27.4%

Antlerless Deer: Recommend starting with a removal of 150 antlerless deer; but to make a significant decrease, consider 250 antlerless, otherwise the population estimate going into fall 2020 will likely reflect a similar number to this year's estimate, thus no net decrease between Fall 2019 and Fall 2020.

Deer/1,000Ac: 335.02

Adult/1,000Ac: 243.18

Acres/Adult: 4.11

Estimated Population -

Bucks: 132

Does: 543

Fawns: 256

Total: 931

Remarks: This number reflects a significant estimate decrease from 2019, however this estimate still represents a deer population that does not have adequate habitat to sustain a healthy deer population based on acres per deer. Another significant harvest of deer through TTP and/or TTT will be required to continue to drop the population to more sustainable number in the long-term.

9/13/2019

DEER HARVEST RECOMMENDATION

Ranch: Garden Ridge County: Comal Year: 2019

Objective & Goals: The objective should be to reduce deer numbers to a number to reverses the degradation of existing habitat within Garden Ridge including resident plantings. Goals could include achieving a balance of does to bucks of 1.5 to 1 to 2 to 1 (the recommendation below does not achieve that); as well as increasing the acres per deer upwards toward 10-12 acres per deer.

Ranch Size: 2,780 acres

Estimated Deer Population:	Bucks	132
	Does	543
	Fawns	256
	Total	931

1. Recommended Population Harvest
931 Total Deer X .16 Kill Rate = 149 Deer Harvest Quota

2. Recommended Buck Harvest
132 Total Bucks X .39 Kill Rate = 51 Buck Harvest Quota

3. Recommended Doe or Antlerless Deer Harvest
149 Recommended Deer Harvest Quota
-51 Recommended Buck Harvest Quota
98 Recommended Doe Or Antlerless Deer Harvest Quota

18% Of The Does Recommended To Be Harvested

4. Recommended Spike Buck Harvest
51 Buck Harvest X .50 Spike Kill Rate = 26 Spike Buck Quota

5. Potential Effect of The Harvest

	Bucks	Does	Fawns
Census	132	543	256
Rec. Har.	-51	-98	
	81	445	
Yearlings	128	128	
Carryover	209	573	

Estimated Winter Density 3.55 acres/deer

Estimated Winter Sex Ratio 2.74 does/buck

Remarks: In winter 2018-19 approximately 120 deer were removed through TPWD TTP permit. The current estimation is significantly lower than last year's estimate of 1,300+, a possible reflection of the TTP permit work as well as new develop within the community. Removing 149 deer this year, outlined above will still result in a doe:buck ratio that is higher than recommended, but more challenging is the still few acres per deer of 3.55. If you follow this recommendation the largest problem will be that you will not decrease your population going into next fall, when factoring in recruitment in 2020, actually increasing the current estimate by 5 deer based on our estimator. Increasing the harvest by 100 additional does would result in a 2020 fall estimate of approx. 800 deer.

Budget Recommendation 2020.

Motion to recommend to Council a budget for the Wildlife Management Advisory Commission of \$50,000 for FY 2020.

Breakdown as follows:

\$1,875. CWD Testing: \$125 per deer

\$1,500. RMH Agents fee: Speak with HOAs, TPW paperwork and liaison, complete paperwork for all permits, reports to Wildlife Commission and Council, speak with property owners. Follow all regulations and complete TTT and TTP as Council directs.

\$2,500. Signage, training for Commissioners, purchase of native plants/seeds for projects and/or partnerships with Parks Committee and/or Comal Master Gardeners.

\$44,125. Removal of 252 white tail deer. \$175 per deer for TTT or TTP. TTT is our preferred method of reducing deer population. This includes setting up and monitoring traps, deer corn, processing fees and/or transporting fees.

**CITY OF GARDEN RIDGE
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
PROCEDURAL RULES**

A. Membership. The Capital Improvements Advisory Committee shall consist of five (5) members appointed by City Council. Appointments shall be consistent with Texas Local Government Code (“LGC”) Section 395.058.

B. Duties and Responsibilities.

1. Shall serve in an advisory capacity;
2. Advise and assist the City Council in adopting land use assumptions;
3. Review the capital improvements plan, land use assumptions, and impact fees in order to file written comments in accordance with Section 395 of the Local Government Code and ensure the following:
 - a. Written comments to the land use assumptions and capital improvements plan shall be filed with the City Secretary before the fifth business day before the date of the public hearing on the land use assumptions and capital improvements plan.
 - b. Written comments to the proposed impact fees shall be filed with the City Secretary before the fifth business day before the date of the public hearing on the imposition of impact fees.
4. Monitor and evaluate the implementation of the capital improvements plan;
5. File semiannual reports with respect to the progress of the capital improvements plan and report to City Council any perceived inequities in implementing the plan or imposing the impact fee;
6. Advise the City Council of the need to update or revise the land use assumptions, capital improvements plan, and impact fee; and
7. Other duties as assigned by City Council that relate to impact fees.

C. Meeting Rules and Procedures Generally.

1. Meetings are held at the call of the chairperson and at such times as the committee may determine or at the direction of City Council. All meetings will be posted in compliance with the Texas Open Meetings Act and any public notice/hearing requirements in Section 395 of the Local Government Code.
2. The requirements of Ordinance No. 210 are applicable. However, in the event there is a conflict between Ordinance 210 and state law provisions provided for in Section 395 of the Local Government Code, state law provisions shall control.

D. Quorum.

1. A quorum shall consist of three (3) members. The Chair shall have a vote in all matters.
2. No final action shall be taken on any matter except pursuant to a simple majority vote of the members present.

ORDINANCE NO. 222-102019

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, PROHIBITING THE PLACEMENT OF MEMORIAL MARKERS ON CITY PROPERTY, AND PROHIBITING URBAN GARDENING AND UNAUTHORIZED LANDSCAPING OR CULTIVATION ON CITY-OWNED PROPERTY AND RIGHT-OF-WAYS; PROVIDING A PENALTY FOR VIOLATIONS OF THIS ORDINANCE; PROVIDING A CUMULATIVE AND SAVINGS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Garden Ridge, as the steward of public land, is committed to protecting the parks, open spaces, public buildings, right-of-ways and other public areas of the city for the use and enjoyment of all citizens; and

WHEREAS, the City has exclusive control over the public grounds of the Municipality pursuant to Chapter 282 of the Local Government Code and may adopt ordinances that are necessary for the government, interest, welfare, or good order of the Municipality which are not inconsistent with state law; and

WHEREAS, the City Council has determined that unauthorized gardening, cultivation, sowing seeds, and placement of memorial markers and donation plaques creates concerns related to the proper maintenance and preservation of City-owned property; and

WHEREAS, the City Council finds and determines that it is necessary to adopt an ordinance prohibiting unauthorized gardening, sowing seeds, and placement of memorial markers and donation plaques on City-owned property for the protection of the health, safety, and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. FINDINGS.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 2. DEFINITIONS.

For purposes of this Ordinance, the following terms, words, and the derivation thereof shall have the meaning given herein. All other terms have their usual and ordinary meaning.

City property means all property owned by City, including all municipal buildings and property, park properties, well sites, easements, rights-of-way, and roadways. This definition includes the terms public grounds or public land.

Cultivation means soil preparation and/or enhancement of the soil through fertilization or planting; destroying and/or removing weeds; or otherwise tilling soil to promote existing or future growth.

Donation means a gift, contribution, presentation, or offering given by a person, group, or organization.

Memorial marker means a plaque, sign, flower arrangement, or similar type of item used to pay tribute or recognition to deceased loved one(s) or a special cause.

Plaque means a sign made of a flat piece of metal or stone with writing on it.

Urban gardening means the process of growing plants of all types and varieties in an urban environment or non-traditional farming space.

SECTION 3. PROHIBITING MEMORIAL MARKERS.

- a) The placement of unauthorized memorial markers on City-owned property is prohibited.
- b) The provisions of this section are not intended to regulate the placement of memorial markers in state-owned rights-of-way. In the event that any provision of this Ordinance conflicts with state law, the relevant state law shall control.

SECTION 4. PROHIBITING URBAN GARDENING AND UNAUTHORIZED LANDSCAPING/CULTIVATION.

- a) Unauthorized urban gardening is prohibited on City-owned property.
- b) The unauthorized planting of trees, flowers, nuts, fruits, and vegetables or the indiscriminate dispersal of seeds of all varieties is prohibited on City-owned property.

SECTION 5. AUTHORIZATION FOR MEMORIAL MARKERS, URBAN GARDENING OR OTHER LANDSCAPING/CULTIVATION.

The City Council recognizes that in certain instances the placement of memorial markers, urban gardening, landscaping or cultivation on City-owned property is appropriate and serves a public purpose. The City Council, in its sole discretion, may authorize the placement of memorial markers, urban gardening, landscaping, or cultivation on City-owned property.

SECTION 6. DONATIONS AND DONATION PLAQUES.

- a) Donations and/or plaques recognizing a donation to the City may be placed on City-owned property only upon the approval of the City Administrator.
- b) The person, group, or organization desiring to recognize a donation by placement of a plaque must submit a description of the donation, location for placement of the donation, and size, material, inscription, and placement of the plaque to the City Administrator.
- c) Donation plaques may not be adhered or fastened to City-owned buildings, fences, or other similar structures.

SECTION 7. VIOLATION OF ORDINANCE.

A violation of this Ordinance is a Class C Misdemeanor punishable upon conviction by a fine of not more than five hundred (\$500) dollars.

SECTION 8. CUMULATIVE AND SAVINGS.

This Ordinance is cumulative of all provisions of ordinances of the City of Garden Ridge, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. All previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

SECTION 9. SEVERABILITY.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance is declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality will not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 10. EFFECTIVE DATE.

This Ordinance shall become effective immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED ON this 2nd day of October, 2019.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
City Secretary

- i) **Educational Materials** – as a condition of the Partial Exemption Permit for any continuing operations permit, the Property Owner shall assist the City in creating an Educational Program to be displayed on a City website, which shall include, at a minimum, video materials generally educating the public on the effects and causative factors of potential damages related to blasting.
- j) Any real property owner who permits Blasting activities on their property in violation of this Ordinance violates this Ordinance and is held jointly and severally responsible for any such civil or criminal penalty, cost or fee, including attorney's fees expended in the pursuit of enforcing this Ordinance.

SECTION 7. ADMINISTRATIVE PROVISIONS AND REQUIREMENTS.

- a) **Third-Party Monitoring** – all Blasting shall be monitored by a third-party industry technical expert selected and retained by the Regulatory Authority, in consultation with the Property Owner, and paid for through reimbursement to the Regulatory Authority by the Property Owner within thirty (30) days of receipt of invoice by the Regulatory Authority, to accumulate data with respect to the seismographic, frequency and Air Blast effects of said Blasting activities. Additionally in order to monitor environmental effects of blasting and surface mining operations with respect to particulate air quality and operational noise, monitor(s) may be utilized, at the discretion of the Regulatory Authority and in accordance with USBM standards, and paid for through the same reimbursement process, at designated locations to take air samples and record noise levels during Permit Holder's operations. Should any easement be required for monitor placement the third-party shall be required to work jointly with the City in obtaining same and costs for same, if any, shall be borne through the application process.
 - 1. Single event blasting operations, such as pool excavations or basement excavations may be monitored at the discretion of the third-party consultant retained by the Regulatory Authority.
 - 2. Any Blasting operations taking place beyond single events shall be regularly monitored and such monitoring shall be performed at a minimum six and a maximum of nine different locations. Additionally, two noise monitors and two air particulate monitors may be utilized at designated locations. While the location of all monitoring devices will remain at the discretion of the Regulatory Authority and be in accordance with USBM standards, the Regulatory Authority, or its designee, will seek to recover, at least on a monthly basis, all data obtained from other than single event monitoring locations.
 - 2.1. A seismographic record including both particle velocity and vibration-frequency levels shall be maintained for each blast.
 - 2.2. Seismographs shall be self-triggering and capable of recording three mutually perpendicular components of ground motion time histories, in terms of velocity. Additionally, the units shall be capable of recording Air Blast levels and reporting the frequency as well as peak values for all vibration time histories.
 - 2.3. Seismographic units shall be calibrated annually to ensure the units are operating within the specifications.

- 2.4. Air particulate monitor(s) shall be able to sample air on a continuous or intermittent basis and record air particulate size consistent with quarry operational air permitting requirements.
- 2.5. Noise monitor(s) shall be capable of monitoring and recording on a continuous or intermittent basis any noise level in excess of 85 dBA.
3. All monitoring data obtained by monitoring devices used to monitor Quarry Operations including Blasting Activities and environmental effects shall be posted for public inspection at City Hall and shall be available for inspection by the public. Data will be provided on a monthly basis and shall be posted at City Hall (if available electronic posting on the Regulatory Authority's internet site will satisfy this posting requirement).
4. Nothing in this section shall prohibit a Permit Holder or Property Owner from separately utilizing and/or entering into an agreement with the Third-Party Monitor selected by the Regulatory Authority for any other services.
- b) **Proof of Insurance** – Permit Holder (or Property Owner) shall have in effect \$10,000,000 of insurance insuring against any loss or damage suffered by a third-party, naming City as additional insured, and shall provide to the Regulatory Authority all information necessary in order to verify insurance and that would allow a person to file a claim. The Regulatory Authority shall make the information available to any person wishing to file a claim.
- c) **Annual Fee** – Any Partial Exemption Permit issued shall be automatically suspended for lack of payment of the required fee, or for failure to comply with this section, including without limitation any required payments for third party monitoring pursuant to Section 7(1). If Permit Holder's Partial Exemption Permit expires, there is no refund of any fee paid and the Permit Holder must re-apply for a new Partial Exemption Permit should they wish to continue or resume blasting activities within the Municipal Limits.
 1. Should a Permit Holder be considered to be in non-compliance with this Section, they shall be afforded an opportunity of ten (10) days to cure.
 2. Failure to cure under this Section shall cause immediate suspension of the Permit, until same is cured.
 3. Any suspension, hereunder, shall be lifted if the Permit Holder remedies such violation and the Permit will be in effect under its original terms.
- d) **Inspection of Records** – as a condition of the Partial Exemption Permit, any Permit Holder shall allow the Regulatory Authority's designees to observe all Blasting activity to ensure compliance with this Ordinance and shall make all business records created within the past year and related to the alleged noncompliance available for inspection to the Regulatory Authority, to the extent necessary to ensure compliance and enforcement of this Ordinance. Any request for records shall be fulfilled within 7 days of request.

SECTION 8. ENFORCEMENT AND INSPECTION.

This Ordinance shall be enforced by the Regulatory Authority and its designated agencies or representatives through all means available by law.

Remaining 2015 CIP Funds

<u>Estimated Costs</u>		<u>Projects</u>
	\$ 40,168.74	Balance at 10/1/19
-	\$ 1,625.00	Outstanding Engineering Fees
-	\$.00 (Completed)	Municipal Parkway Restriping
-	\$ 30,500.00	Drainage Projects
-	\$.00	Community Center
-	<u>\$ 8,043.74</u>	Paul Davis Park
	\$.00	

0-50% completed
50%-100% Completed
Significant change

	Planned Completion Date	Projected Cost	Actual Cost paid	Pending Cost	4-Sep	11-Sep	18-Sep	25-Sep	Completed
Community Center									
Blue Bonnet Room	31-Jan	\$18,035	\$11,262	\$0	100%	100%	100%	100%	Completed
Install security camera	6-Dec	\$500	\$450	\$0	100%	100%	100%	100%	Completed
Install new TV and wall mount	16-Jan	\$1,000	\$374	\$0	100%	100%	100%	100%	Completed
Replace all ceiling tiles	17-Dec	\$500	\$232	\$0	100%	100%	100%	100%	Completed
Install a new ADA compliant sink	16-Jan	\$1,400	\$428	\$0	100%	100%	100%	100%	Completed
Install grab bars by commode	16-Jan	\$150	\$451	\$0	100%	100%	100%	100%	Completed
Install new steel entry door	16-Jan	\$2,000	\$770	\$0	100%	100%	100%	100%	Completed
Install outside awning	9-Jan	\$1,500	\$1,575	\$0	100%	100%	100%	100%	Completed
Install granite countertop for coffee station	23-Jan	\$850	\$598	\$0	100%	100%	100%	100%	Completed
Replace flooring	30-Jan	\$7,800	\$3,998	\$0	100%	100%	100%	100%	Completed
Paint room	17-Dec	\$1,600	\$1,500	\$0	100%	100%	100%	100%	Completed
Install window treatments	15-Feb	\$250	\$300	\$0	100%	100%	100%	100%	Completed
Test cnnction between TV and PC	5-Feb	\$75	\$0	\$0	100%	100%	100%	100%	Completed
Hang new mirrors	11-Feb	\$60	\$100	\$0	100%	100%	100%	100%	Completed
Paint new steel entry door	5-Feb	\$0	\$0	\$0	100%	100%	100%	100%	Completed
Install coffee bar light	11-Feb	\$30	\$28	\$0	100%	100%	100%	100%	Completed
Clean tv screen	12-Feb	\$0	\$0	\$0	100%	100%	100%	100%	Completed
Clean ceiling return air screens	5-Feb	\$0	\$0	\$0	100%	100%	100%	100%	Completed
Install tv remote holder		\$20	\$0	\$0	100%	100%	100%	100%	Completed
Purchase and install artwork	11-Feb	\$300	\$458	\$0	100%	100%	100%	100%	Completed
Wildflower Room	10-Feb	\$17,903	\$17,154	\$0	100%	100%	100%	100%	Completed
Replace halogen lights and add dimmers	30-Jan	\$11,000	\$11,438	\$0	100%	100%	100%	100%	Completed
Replace plastic/fiberglass cupola panels	23-Jan	\$5,000	\$4,597	\$0	100%	100%	100%	100%	Completed
Replace serving counter	30-Jan	\$603	\$598	\$0	100%	100%	100%	100%	Completed
Install 5 cabinet fire extinguishers	28-Feb	\$1,300	\$520	\$0	100%	100%	100%	100%	Completed
Kitchen	11-Feb	\$2,400	\$281	\$0	100%	100%	100%	100%	Completed
Replace and repurpose kitchen sink	N/A	\$2,300	\$0	\$0	N/A	N/A	N/A	N/A	N/A
Certify the electrical load capacity of all outlets	16-Jan	\$100	\$281	\$0	100%	100%	100%	100%	Completed
BBQ Room	23-Jan	\$950	\$598	\$0	100%	100%	100%	100%	Completed
Fix/replace serving counter	23-Jan	\$950	\$598	\$0	100%	100%	100%	100%	Completed
Repair gap between counter and roll-up door		\$0	\$0	\$0	100%	100%	100%	100%	Completed
Main Storage Room	29-Mar	\$1,000	\$0	\$0	N/A	N/A	N/A	N/A	N/A
Install stairs to access loft	N/A	\$1,000	\$0	\$0	N/A	N/A	N/A	N/A	N/A
				\$0					
External Improvements	18-Mar	\$500	\$0	\$0	15%	15%	15%	15%	No
Improve outside landscape	18-Mar	\$500	\$0	\$0	15%	15%	15%	15%	No
Grand Total		\$40,788	\$29,295	\$0					

0-50% completed
50%-100% Completed
Significant change

	Planned Completion Date	Projected Cost	Actual Cost paid	Pending Cost	4-Sep	11-Sep	18-Sep	25-Sep	Status
Paul Davis Park		\$123,850	\$181,069	\$9,647	98%	98%	98%	98%	
Trails	1-Mar	\$22,000	\$21,983	\$0	100%	100%	100%	100%	Complete
Mark trails for Cedar-Eater	14-Dec	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Schedule Cedar-Eater	7-Dec	\$18,000	\$17,640	\$0	100%	100%	100%	100%	Complete
Notify nearby residents of Cedar-Eater ops	14-Jan	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Close park for Cedar-Eater ops/trails	16-Jan	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Assign PW employee onsite for Cedar-Eater	14-Jan	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Public Works Director accepts completion	25-Jan	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Take photos during Cedar-Eater ops	16-Jan	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Removal of Mulch from trails			\$460	\$0	100%	100%	100%	100%	Complete
Purchase four picnic tables for trails and 3 benches	20-Mar	\$4,000	\$3,884	\$0	100%	100%	100%	100%	complete
Have Parks Committee write GV article	11-Feb	\$0	\$0	\$0	100%	100%	100%	100%	complete
Concession Building	10-Apr	\$600	\$556	\$0	100%	100%	100%	100%	Complete
Repair gable screens	20-Feb	\$100	\$0	\$0	100%	100%	100%	100%	Complete
Purchase and install stove	22-Mar	\$500	\$556	\$0	100%	100%	100%	100%	Completed
Flag Pole Gathering Area		\$100	\$0	\$0	100%	100%	100%	100%	complete
Relocate flag pole to increase sodded gathering area	20-Apr	\$100	\$0	\$0	100%	100%	100%	100%	complete
Bathrooms	5-May	\$1,200	\$542	\$0	100%	100%	100%	100%	Complete
Install automatic shut-off faucets	22-Mar	\$600	\$242	\$0	100%	100%	100%	100%	Complete
Install baby changing table in women's restroom	22-Mar	\$300	\$150	\$0	100%	100%	100%	100%	Complete
Install baby changing table in men's restroom	22-Mar	\$300	\$150	\$0	100%	100%	100%	100%	Complete
Basketball/Sports Court	15-May	\$37,000	\$26,941	\$0	100%	100%	100%	100%	Complete
Consult with city engineer about basketball court location	12-Dec	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Parks Committee accepts location	29-Mar				100%	100%	100%	100%	Complete
Get bids for basketball court	30-Apr			\$0	100%	100%	100%	100%	Complete
Close park area for basketball court construction	1-May			\$0	100%	100%	100%	100%	Complete
Construct basketetball court	15-May	\$37,000	\$26,941		100%	100%	100%	100%	Complete
Pavilion #3	20-Jun	\$29,100	\$30,032	\$0	100%	100%	100%	100%	Complete
Consult with city engineer about pavilion #3 location	12-Dec	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Provide electrical service for pavilion	29-Mar	\$800	\$4,105		100%	100%	100%	100%	Complete

Purchase topsoil	3-Jul		\$657		100%	100%	100%	100%	Complete
Get bids for pavilion contractor	29-Mar			\$0	100%	100%	100%	100%	Complete
Purchase and install metal benches for pavilion	29-Mar	\$3,300	\$1,270	\$0	100%	100%	100%	100%	Complete
Contractor builds pavilion 3	29-Mar	\$25,000	\$24,000		100%	100%	100%	100%	Complete
Erosion Control	20-Apr	\$3,000	\$0	\$0	100%	100%	100%	100%	Complete
Consult with city engineer about water run-off issues	12-Dec	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Contract or fix water run-off issues with in-house labor	29-Mar			\$0	100%	100%	100%	100%	Complete
Determine if geogrid will be installed for run-off control	29-Mar			\$0	N/A	N/A	N/A	N/A	N/A
Old Playground Drainage Repair	10-May	\$5,200	\$2,228	\$0	100%	100%	100%	100%	Complete
Consult with city engineer about water run-off issues	12-Dec	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Add mulch to old playground	3-Jul	\$200	\$1,680		100%	100%	100%	100%	Complete
Purchase supplies for correcting drainage issues	25-Mar	\$5,000	\$548		100%	100%	100%	100%	Complete
New Bar-b-cue Pit Construction	20-Jun	\$0	\$0	\$0	N/A	N/A	N/A	N/A	N/A
Consult with city engineer about placement of BBQ pit	12-Dec	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Get Parks Committee approval for location	24-Jan	\$0	\$0	\$0	100%	100%	100%	100%	Complete
Get confirmation from volunteer on construction	18-Mar	\$0	\$0	\$0	N/A	N/A	N/A	N/A	N/A
Schedule steps needed for construction		\$0	\$0	\$0	N/A	N/A	N/A	N/A	N/A
Miscellaneous	1-Apr	\$25,650	\$26,942	\$9,647	85%	85%	85%	85%	no
Install new water fountain(s)	20-Feb	\$4,000	\$0	\$7,343	85%	85%	85%	85%	No
Run water line to the back of the park	25-Mar	\$5,150	\$6,906		100%	100%	100%	100%	Completed
Add rock border next to parking lot			\$1,875		100%	100%	100%	100%	Complete
Tryhydro Property overlays for parks.			\$2,554		100%	100%	100%	100%	Completed
mulch for pocket parks			\$210		90%	90%	90%	90%	no
Install bulletin board for park announcements	15-Mar	\$1,500	\$0	\$2,304	85%	85%	85%	85%	No
Pocket park playground equipment/picnic tables/trash cans	16-Jan	\$15,000	\$15,397		100%	100%	100%	100%	No
20% contingency			\$24,770						
Grand Total with 20 % contingency			\$123,850	\$109,224	\$9,647				



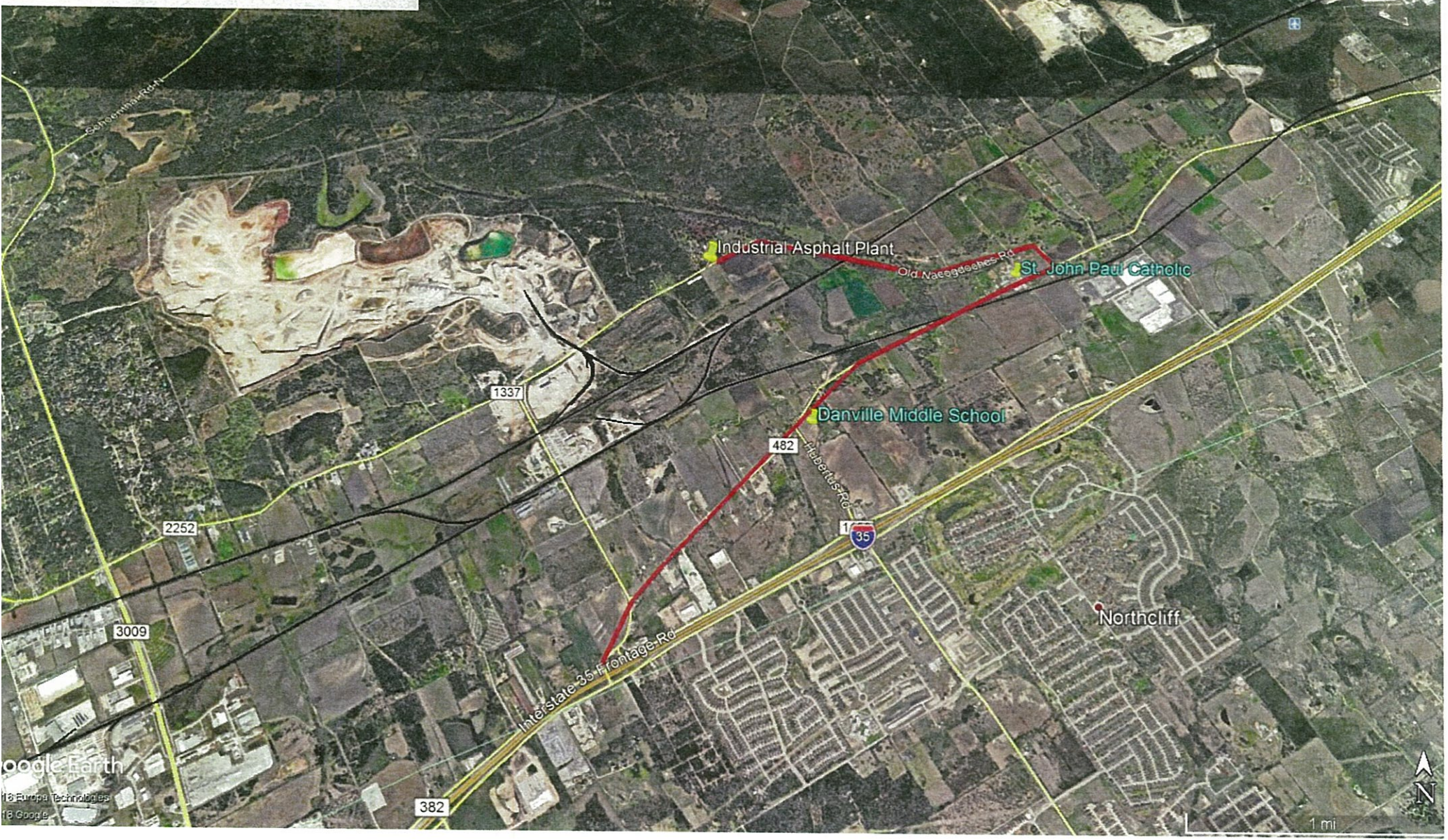
Austin Materials/Industrial Asphalt and Aggregates will be supporting the City of Garden Ridge's effort to minimize the citizens of Garden Ridge's exposure to truck traffic. Please be aware of the following requirements.

AN ORDINANCE REGULATING TRAFFIC ON STREETS, ROADS, AND HIGHWAYS WITHIN THE CITY OF GARDEN RIDGE BY ESTABLISHING STOP SIGN LOCATIONS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING PRIMA FACIE SPEED LIMITS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING THROUGH TRUCK TRAFFIC REGULATIONS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING NO PARKING ZONES; AND REGULATING AND REQUIRING PERMITS FOR CERTAIN ASSEMBLAGES AND PROCESSIONS, PROVIDING FOR A FINE NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00) FOR EACH VIOLATION CONCERNING ASSEMBLAGES AND PROCESSIONS

Current Route from Asphalt Plant

We drive by two schools and several houses/bus drop off locations

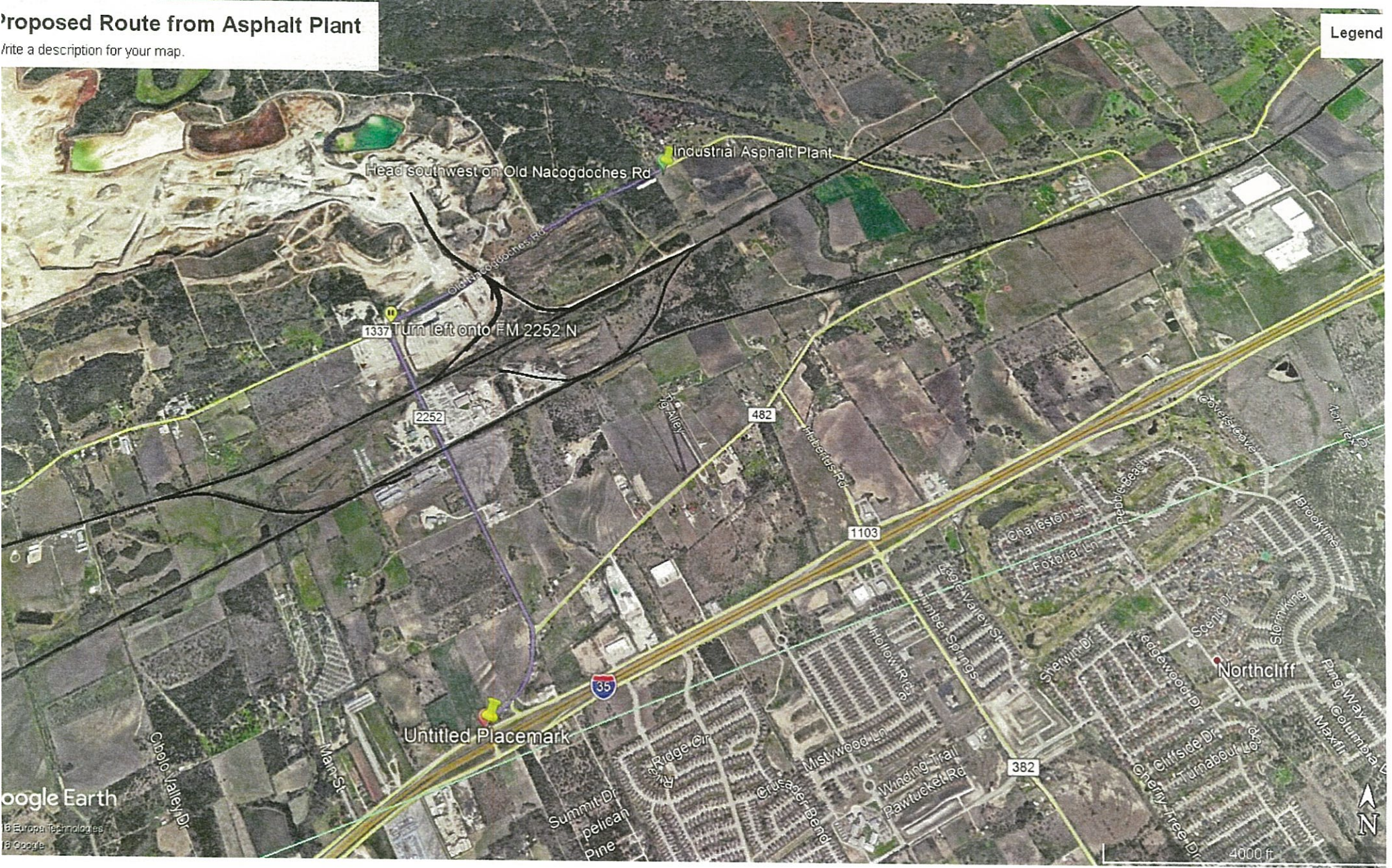
Legend



Proposed Route from Asphalt Plant

Write a description for your map.

Legend



Future Agenda Items

City Council

November 6, 2019, Regular Meeting

14 days before Meeting	(10/23/19)	City Council and Staff items are due.
9 days before Meeting	(10/28/19)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
7 days before Meeting	(10/30/19)	Post agenda on bulletin board. City Council receives packet (allowing a day and half for corrections/request additional information be added)
5 days before Meeting	(11/01/19)	Post agenda packet to City Website.
Meeting Day	(11/06/19)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Planning & Zoning = Green

Water Commission = Blue

Wildlife Management Advisory Commission = Brown

City Holiday = Orange

Proclamations/Awards/Recognitions

1. Recognition of Municipal Court Week, November 4-8, 2019

Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Consent Agenda

1. Minutes and Financial Report

Reports

1. Staff Reports (Admin, Police Department, Public Works, Water, Library) and City Engineer Report
2. City Commission and Committee Reports/Recommendations/Possible Actions

Updates:

1. City Administrator/Mayor/City Council Projects

December 4, 2019, Regular Meeting

14 days before Meeting	(11/20/19)	City Council and Staff items are due.
9 days before Meeting	(11/25/19)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
7 days before Meeting	(11/27/19)	Post agenda on bulletin board. City Council receives packet (allowing a day and half for corrections/request additional information be added)
2 days before Meeting	(12/02/19)	Post agenda packet to City Website.
Meeting Day	(12/04/19)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Planning & Zoning = Green

Water Commission = Blue

Wildlife Management Advisory Commission = Brown

City Holiday = Orange

Municipal Court = Gray

Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Consent Agenda

1. Minutes and Financial Report

Reports

1. Staff Reports (Admin, Police Department, Public Works, Water, Library) and City Engineer Report
2. City Commission and Committee Reports/Recommendations/Possible Actions

Updates:

1. City Administrator/Mayor/City Council Projects

PENDING FUTURE AGENDA ITEMS

1. Design on Water Tanks at Well Site 9 and 10/Retainer Wall of City Hall...*McCaw*
2. Monitoring Wells in the City of Garden Ridge...*Arvidson*
3. Update on City-funded monument for Paul Davis Park... *Bower*
4. 2/2/16 Discussion of issues surrounding Bat Cave Road (future Council agenda)... *McCaw*
5. Ethic Ordinance ... *8-30-17 City Council motion*
6. Website and Social Media Policy
7. Structure definition (part of subdivision changes)...*Bower*
8. Drones.....*McCaw*
9. Purchasing Policy....*Cain*
10. State of City...*Cain*
11. Building and Plumbing Ordinance...*Lenz*
12. Expansion of Garden Ridge boundaries and controlling growth...*Mayor*