



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA CITY COUNCIL REGULAR MEETING WEDNESDAY, FEBRUARY 6, 2019, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, February 6, 2019, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on February 1, 2019, before 5:00 p.m. providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Proclamation

- a) Teen Dating Violence Awareness Month

5. City/Employee Recognitions/Employee Introductions

- a) Thank you notes from Rose and John Andrews to Officer McKay and the Garden Ridge Police Department for their quick response to calls.
- b) Thank you from Charlene Bryant, 9317 Teakwood Lane, to the Garden Ridge Police Department for checking their property daily while they were out of town.
- c) Thank you from the Parks Committee to Manuel Troncoso, Public Works Department, for his excellent job in working with the Cedar Eaters of Texas at Paul Davis Park.

6. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you should follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 - 1. You are required to sign up to speak.
 - 2. You are limited to one 3-minute period.
 - ii. Business item period
 - 1. You are required to sign up to speak.
 - 2. You are limited to one 3-minute period.
 - iii. Second citizen comment period
 - 1. You are not required to sign up.
 - 2. You are limited to one 2-minute period.

iv. State your name and address before your comments begin.

v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

7. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes:
 - i. January 2, 2019 City Council Regular Meeting
 - ii. January 7, 2019 City Council and Quarry Commission Special Joint Meeting
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – December 31, 2018.
- c) Ordinance No. 218-022019 An Ordinance to order a General Election on May 4, 2019 for the City of Garden Ridge for the purpose of electing the Mayor and Aldermen to City Council, Places Two and Three; such election shall be a joint election between the City of Garden Ridge and the Comal Independent School District; making provisions for the conduct of such election; and resolving other matters related to the conduct of such election.
- d) Resolution No. 444-022019 A Resolution of compliance with annual review and adoption of the Public Funds Investment Policy for the City of Garden Ridge, Texas, as required by the provisions of Texas Government Code Chapter 2256, the Public Funds Investment Act, as amended.

ACTION ON THE CONSENT AGENDA

8. Business Items

The following items are for discussion, consideration and action.

- a) Action on items pulled from the Consent Agenda.
- b) Fiscal Year 2018 Audit Report (period ending September 30, 2018).
 - i. Receive a presentation and review.
 - ii. Take action on the Fiscal Year 2018 Audit Report.
- c) Staff Reports
 - i. City Administrator Monthly Activity Report
 - Community Center usage and financial report, Building Permits issued to date for residential, commercial and minor construction projects, City Council Idea/Suggestions, communication efforts, Citizen Concern/Input, and upcoming events.
 - ii. Police Department Monthly Activity Report
 - Traffic Enforcement, criminal activity within City, and Code Compliance Enforcement.
 - 2018 Racial Profiling Report.

- iii. Public Works Monthly Activity Report
 - Street and right-of-way maintenance, drainage facility and easement maintenance, City facility maintenance, Animal Services (domestic and wild), Oak Wilt, Public Works Projects, and City parking lots.
- iv. Water Department Monthly Activity Report
 - Water pumping/usage from City wells, water system infrastructure maintenance, repairs and/or projects, Water and/or Drought Management (current Watering Stage).
 - Update on tank overflow occurrence findings.
- v. Library Monthly Activity Report
 - Upcoming events.
- d) City Engineer Projects Status Reports
 - i. CIP Project for 2015
 - 1. Update on Warranty Items
 - ii. FM 2252 TxDOT Project
 - iii. FM 2252 Sewer and Water Project
 - iv. Drainage:
 - 1. Creekview
 - 2. Sumac Circle
 - 3. Bindseil Lane
 - v. Municipal Parkway
 - vi. City of Selma Water CCN
 - vii. MS4 Permit Preparation
- e) City Commission and Committee Reports/Recommendations/Possible Actions
 - i. Planning and Zoning Commission Recommendations and Possible Action:
 - 1. Receive monthly activity update as applicable.
 - ii. Quarry Commission Recommendations and Possible Action:
 - 1. Receive monthly activity update as applicable.
 - iii. Water Commission Recommendations and Possible Action:
 - 1. Request for water bill adjustment/credit for 8297 Eskimo Forest for billing period of November 20, 2018 – December 19, 2018.
 - a. Receive information and background from Water Commission.
 - b. Take action on request for water bill adjustment/credit.
 - 2. Receive monthly activity update as applicable.
 - iv. Wildlife Management Advisory Commission Recommendations and Possible Action:
 - 1. Mayors' Monarch Pledge Action Items.
 - a. Receive recommendation from Wildlife Management Advisory Commission.
 - b. Take action on recommendation.
 - 2. Receive monthly activity update as applicable.
 - v. Garden Ridge Parks Committee:
 - 1. Receive monthly activity update as applicable.

vi. *Volunteer Garden Ridge!*

1. Receive monthly activity update as applicable.

f) Approvals/Authorizations/Reports/Discussion

- i. Ordinance No. 24-022019 An Ordinance of the City Council of the City of Garden Ridge, Texas, establishing regulations for the use of the City park and recreational areas controlled by the City of Garden Ridge, Comal County, Texas; providing a permit for those who are authorized to use the facilities; regulating possession and use of alcoholic beverages in these facilities; establishing policies governing permit fees, hours of availability, closing times, and cleanup requirements; providing for repeal and superseding of Ordinance No. 24 approved on October 4, 1995, and Amendment No. 1 approved on November 5, 1997; providing a penalty for violations of this Ordinance; providing for publication and severability.

1. Take action on Ordinance No. 24-022019.

- ii. Ordinance No. 219-022019 An Ordinance of the City Council of the City of Garden Ridge, Texas ratifying Ordinance No. 185-102015 annexing approximately thirteen (13) acres generally located in Comal County, north of Bindseil Road, south of Park Lane Drive, and west of Bat Cave Road within 107.14 acres commonly known as Daphne Development, and being further described as being out of the Charles P. Hanlon survey no. 72, abstract 253, Comal County, Texas and of record in document no. 201206013370 of official public records of Comal County, Texas, in the extraterritorial jurisdiction of the City of Garden Ridge, Texas and approving a service plan for such area; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

1. Take action on Ordinance No. 219-022019.

- iii. Resolution No. 445-022019 A Resolution of the City of Garden Ridge, Texas, authorizing the use of certain City property for public park purposes and authorizing the City Administrator to take such action as necessary to implement the purpose of the Resolution.

1. Take action on Resolution No. 445-022019.

- iv. Discussion regarding communication between City Staff and City Council.

- v. Discussion and update on Homes For Our Troops in Garden Ridge.

- vi. Status and update on deer management.

- vii. Status and updates on Paul Davis Park and other City parks.

g) Updates

- i. Workflow Management Program and Policy – Field Force Manager.

1. Receive a status report.

- ii. City of Garden Ridge Personnel Policy Manual.

- iii. City Administrator Report on Projects.

1. Update on CIP projects.

- iv. Mayor's Projects.
 - 1. Communication Report.
 - 2. Citizen Contact Report.
 - 3. City Facility Update.
 - a. Audio/Visual Upgrades and Streaming.
 - 4. Ordinance Revision Process.
 - 5. TxDOT Coordination.
- v. City Council Projects.
 - 1. Update on Water Rate Study (McCaw and the Mayor).
 - 2. Update on Vulcan Construction Materials, LLC Project (Arvidson).
 - 3. Adopt a highway program for "Families of Garden Ridge" along FM 2252 (Erickson).
 - 4. City of Garden Ridge Farmers Market (Erickson).

h) Future Agenda Items

9. Citizen Comment Period – limited to 20 minutes total
See "Rules for Citizen's Participation" under Item 6.

10. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization ("AAMPO")
 Boy Scouts and/or Girl Scouts
 City Commissions (Planning and Zoning, Quarry, Water, and Wildlife Management Advisory)
 City of Garden Ridge sponsored events and outreach efforts
 Comal ISD/Garden Ridge Elementary
 Counties (Bexar, Comal and Guadalupe)
 Garden Ridge Lions Club
 Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
 Greater Bexar County Council of Cities
 Joint Base Land Use Study-Randolph
 Northeast Partnership

11. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney
 - 1. To seek legal advice in connection with Plaza Oaks Subdivision/Whisper Oak water services agreement.

12. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

13. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

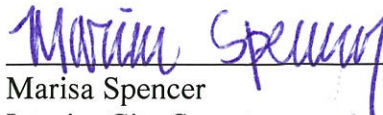
Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.



Marisa Spencer
Interim City Secretary

This is to certify that I, Marisa Spencer, posted this Agenda at 11:30 a.m. on January 31, 2019, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Marisa Spencer
Interim City Secretary

Proclamation

WHEREAS, nearly 1.5 million high school students nationwide experience physical abuse from a dating partner each year; and

WHEREAS, victimization increases teens' risk for injury, substance abuse, eating disorders, unwanted pregnancy and suicide; and

WHEREAS, one in three adolescents in the United States is a victim of physical, sexual, emotional or verbal abuse from a dating partner, a figure that far exceeds rates of other types of youth violence; and

WHEREAS, violent behavior typically begins between the ages of 12 and 18, and the severity of intimate-partner violence is often greater in cases where the pattern of abuse was established in adolescence; and

WHEREAS, only 33 percent of teens who are in an abusive relationship ever tell anyone about the abuse, and 81 percent of parents either believe teen-dating violence is not an issue or admit they do not know if it is one; and

WHEREAS, it is essential to raise community awareness and provide training for teachers, counselors and school staff so they can recognize when youth exhibit signs of dating violence.

NOW, THEREFORE, BE IT RESOLVED, that I, Larry Thompson, Mayor of Garden Ridge, Texas, do hereby proclaim the month of February 2019 as

TEEN DATING VIOLENCE AWARENESS MONTH

and urge residents to join the Crisis Center of Comal County in promoting healthy teen relationships, calling on youth and adults to observe Teen Dating Violence Awareness Month with activities and conversations about respectful and non-violent relationships in their homes, schools, and communities.

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of the Garden Ridge this 6th day of February, 2019.



Larry Thompson
Mayor

City Administrator

From: Ron Eberhardt
Sent: Thursday, December 27, 2018 8:56 AM
To: City Administrator
Subject: FW: PHONE MESSAGE: Rose Andrews (Gloxinia)... wanted to call to praise Ofc. McKay

For next council packet please.

Thanks

Ron Eberhardt
Chief of Police
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, Texas 78266
Ph; (210) 651-6441
Fax; (210) 651-1639

From: Jill Acha
Sent: Wednesday, December 26, 2018 1:12 PM
To: Ron Eberhardt
Subject: PHONE MESSAGE: Rose Andrews (Gloxinia)... wanted to call to praise Ofc. McKay

Rose Andrews called and wanted to thank Ofc. McKay for her quick response on the call (18-01873) on Monday morning for her husband. She said Holly beat the other officers from Schertz by a good 3 minutes and she was so helpful and calming in the situation, she wanted to make sure to call to thank her for her efforts.

Mrs. Andrews also said that Mr. Andrews has a small tumor in his brain that went from being benign and inactive, to becoming active and that's what caused him to seize on Monday at home and then again later at the hospital. He will have surgery after New Year's and should recover well.

Jill K. Acha
Administrative Assistant
Garden Ridge Police Department
210-651-6441 (office)
210-651-1639 (fax)

City Administrator

From: John Andrews
Sent: Tuesday, January 08, 2019 9:09 AM
To: City Administrator
Cc: Mayor; stgov
Subject: Quick Note

Nancy,

I stopped by Coffee with the Mayor on Monday. I was hoping that Chief Eberhardt would be there too.

The issue was that early (6:30 AM) on Christmas Eve, I had a major medical emergency at our house. Before my wife even hung up with 911, the Garden Ridge Police had already shown up at our front door.

Now, I have no idea if the officer (McKay I think) had any experience with this sort of thing. But it was a huge relief for my wife to not feel that she had been abandoned to deal with this emergency by herself.

I hate talking about this kind of stuff. I really do. But I thought the Police Department deserved public credit for responding so quickly at such an awkward time.

And by the way, the Schertz EMS folks arrived shortly after that and did a great job getting me to the hospital.

So my thanks to folks who were involved. And an appreciation about where we live.

John Andrews
9403 Gloxinia

City Administrator

From: Ron Eberhardt
Sent: Friday, December 28, 2018 3:35 PM
To: Assistant City Secretary
Cc: City Administrator
Subject: Fwd: KUDOS from 9317 Teakwood Lane

Another nice note for Council please

Sent from my T-Mobile 4G LTE Device

----- Original message -----

From: Jill Acha <jacha@ci.garden-ridge.tx.us>

Date: 12/28/18 15:31 (GMT-06:00)

To: Daniel <dbellinger@ci.garden-ridge.tx.us>, Ron Eberhardt <reberhardt@ci.garden-ridge.tx.us>

Subject: KUDOS from 9317 Teakwood Lane

Charlene Bryant called to thank our officers who checked on their house while they were gone, and she said they felt very safe each time their Ring and Arlo came on and showed it was GRPD making their checks of the property, day and night.

Jill K. Acha
Administrative Assistant
Garden Ridge Police Department
210-651-6441 (office)
210-651-1639 (fax)

Assistant City Secretary

From: City Administrator
Sent: Wednesday, January 23, 2019 4:17 PM
To: Assistant City Secretary
Subject: FW: Thank You

Another thank you for the Feb. Council meeting.

Thanks,

Nancy Cain

City Administrator
City of Garden Ridge
administrator@ci.garden-ridge.tx.us
210-651-6632

From: Public Works
Sent: Wednesday, January 23, 2019 4:01 PM
To: City Administrator
Subject: FW: Thank You

From: Kathleen Trial
Sent: Wednesday, January 23, 2019 2:45 PM
To: Public Works <publicworks@ci.garden-ridge.tx.us>
Subject: Thank You

Steven,

On behalf of the Parks Committee I wish to thank you for the excellent job Manny Troncoso did working with the Cedar Eaters of Texas on clearing most of the cedar and trash trees from Paul Davis Park from January 15-22, 2019. We couldn't be happier with the way Manny carried out our instructions. We think the park looks wonderful!

Thank You,

Kathy Trial
Parks Committee Chair



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL REGULAR MEETING WEDNESDAY, JANUARY 2, 2019, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Robb Erickson
Councilmember Bryan Lantzy
Councilmember Kay Bower

Councilmembers Absent:

Councilmember Todd Arvidson (Voluntary Announced Absence)

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, Interim City Secretary
Kat Balbi, Utility Clerk
Cynthia Trevino, City Attorney
Ron Eberhardt, Police Chief
Brad Olivarri, Interim Water Manager
Steven Steinmetz, Public Works Director
Linda Crosland, Librarian
Karen Ford, Finance/HR

City Commission Representatives Present:

Dr. Jim Miller, Chair, Planning and Zoning Commission
Cynthia Shanahan-Segovia, Chair, Wildlife Management Advisory Commission
David Heier, Chair, Water Commission

Other City Commissioners in Attendance:

Troy Bippert, Wildlife Management Advisory Commissioner
Ken Kneupper, Wildlife Management Advisory Commissioner
Mark Hausheer, Vice-Chair, Planning and Zoning Commission
Karen Diaz, Planning and Zoning Commissioner
Jesse Valdez, Water Commissioner

1. Call to Order

With a quorum of the City Council members present, Mayor Thompson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, January 2, 2019, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call

See above.

3. Pledge of Allegiance

Mayor Thompson led the Pledge of Allegiance.

4. City/Employee Recognitions/Employee Introductions

- a) **Thank you from Bill and Eiko Dawson, 9613 Meadow Rue, to the Garden Ridge Police Department for providing extra patrol over the Thanksgiving holiday.**

Nancy Cain, City Administrator, stated a thank you was received from Bill and Eiko Dawson, 9613 Meadow Rue, to the Garden Ridge Police Department for providing extra patrol over the Thanksgiving holiday.

5. Citizen Comment Period – limited to 30 minutes total

Mayor Thompson reviewed the rules and laws for Citizen Comment Period.

Linda Heier, 9185 Garden Ridge Drive, spoke regarding a sex offender renting a property in the City and questions she had about Ordinance No. 217-012019.

Deanne Acker, 21903 Pesa Cove, spoke regarding Ordinance No. 217-012019 and child safety zones.

Melissa Falcone, 20350 Bat Cave Road, spoke regarding a sex offender renting a property in the City, Ordinance No. 217-012019, and child safety zones.

Martha Stipp, 21007 Cedar Branch, stated she did not wish to speak at this time.

6. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

a) Approval of Minutes:

- i. **December 5, 2018 City Council Regular Meeting**
- ii. **December 10, 2018 City Council Special Meeting**

b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – November 30, 2018.

c) Release of Jill Acha, Police Department Administrative Assistant, from 90-day probationary period and receipt of 5% salary increase effective December 4, 2018.

d) Consider the approval of Brad Olivarri, Deputy Water Manager, to serve as Interim Water Manager until such position is filled.

e) Consider the approval of hiring Wendy Bippert, Library Assistant, with a 90-day probationary period effective January 7, 2019.

ACTION ON THE CONSENT AGENDA

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Lantzy, to approve the Consent Agenda items 6. a) – e). The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

7. Business Items

The following items are for discussion, consideration and action.

a) Action on items pulled from the Consent Agenda.

No Consent Agenda items were pulled.

b) Staff Reports

i. City Administrator Monthly Activity Report

- **Community Center usage and financial report, Building Permits issued to date for residential, commercial and minor construction projects, City Council Idea/Suggestions, communication efforts, Citizen Concern/Input, and upcoming events.**

Nancy Cain, City Administrator, stated the Household Hazardous Waste event has been rescheduled to Saturday, April 6th. Mayor Thompson reminded residents January is the last month to dispose of tube tvs at dumpster weekends; otherwise they can only be disposed of on Household Hazardous Waste Day.

ii. Police Department Monthly Activity Report

- **Traffic Enforcement, criminal activity within City, and Code Compliance Enforcement.**

Ron Eberhardt, Police Chief, stated he received a solar panel radar traffic sign purchased by the GRCPAAA that will be moved around the City. He spoke regarding the Citizens Police Academy that begins on Tuesday, January 22nd, encouraging anyone interested to call the police department to sign up. Councilmember Lantzy inquired about a sex offender in the City. Ron Eberhardt, Police Chief, stated he registered with City then he un-registered and is not currently living here.

iii. Public Works Monthly Activity Report

- **Street and right-of-way maintenance, drainage facility and easement maintenance, City facility maintenance, Animal Services (domestic and wild), Oak Wilt, Public Works Projects, and City parking lots.**

Steven Steinmetz, Public Works Director, stated in December they did sealing on Blazing Star and reminded everyone about dumpster and recycling moving to new location.

iv. Water Department Monthly Activity Report

- **Water pumping/usage from City wells, water system infrastructure maintenance, repairs and/or projects, Water and/or Drought Management (current Watering Stage).**

Brad Olivarri, Interim Water Manager, stated with the help of the Water Commission, he is working on improving the Water Department Monthly Activity Report. He encouraged City Council to email him if they have any suggestions for the report.

- **Report on steps taken to prevent future tank overflow.**

Brad Olivarri, Interim Water Manager, spoke regarding the tank overflow event and preventative action. Mayor Thompson thanked Brad Olivarri for his hard work and initiative.

v. Library Monthly Activity Report

- **Upcoming events.**

Linda Crosland, Librarian, thanked City Council for approving the hiring of Wendy Bippert, Library Assistant, and stated she will be a great addition to their small and growing staff.

c) City Engineer Projects Status Reports

i. CIP Project for 2015

1. Update on Warranty Items

ii. Drainage:

1. Sumac Circle

2. Bindseil Lane

iii. FM 2252 Sewer and Water Project

1. Upcoming Information Sessions on Pressurized Sewer Systems

iv. City of Selma Water CCN

v. Municipal Parkway

Dan Mummert, City Engineer, reviewed the City Engineer report (see attached).

Mayor Thompson inquired about timing for the Sumac Circle and Bindseil Lane drainage. Dan Mummert, City Engineer, stated he will not have a definitive timeline until he gets pricing back, but anticipates within the next couple of months. Dan Mummert, City Engineer, also spoke regarding the Information Sessions on Pressurized Sewer Systems, and reviewed the reconfiguration of Municipal Parkway (see attached).

d) City Commission and Committee Reports/Recommendations/Possible Actions

i. Planning and Zoning Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Dr. Miller provided City Council with an update on the topics discussed at the Commission's December meetings. Chair Dr. Miller spoke regarding the kick-off meeting with Freese and Nichols, Inc. for assistance with the Zoning and Subdivision Ordinance rewrites and the plan moving forward.

Mayor Thompson thanked Chair Dr. Miller and the Planning and Zoning Commission for their hard work and enthusiasm throughout this project.

ii. Quarry Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Mayor Thompson stated the Quarry Commission did not meet in December.

iii. Water Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Heier provided City Council with an update on the topics discussed at the Commission's December meeting. Chair Heier spoke regarding the Water Rate Study and the Comal Trinity Groundwater Conversation District meeting.

Mayor Thompson thanked Chair Heier and the Water Commission for going above and beyond with the projects and activities that were presented to them.

iv. Wildlife Management Advisory Commission Recommendations and Possible Action:

1. Receive monthly activity update as applicable.

Chair Segovia provided City Council with an update on the topics discussed at the Commission's December meeting. Chair Segovia spoke regarding the Commission developing a comprehensive Wildlife Management Plan.

Mayor Thompson thanked Chair Segovia and the Wildlife Management Advisory Commission for working on developing a Wildlife Management Plan for the City, as well as working through the trying times of deer management.

v. Garden Ridge Parks Committee:

1. Receive monthly activity update as applicable.

Nancy Cain, City Administrator, stated she did not receive an update from the Parks Committee. Mayor Thompson stated the Parks Committee is hopefully taking a well-deserved break after the great tree lighting event.

vi. *Volunteer Garden Ridge!*

1. Receive monthly activity update as applicable.

Nancy Cain, City Administrator, stated *Volunteer Garden Ridge!* reported 156.5 hours at the Garden Ridge Library, 64 hours pertaining to parks, 15.5 hours stuffing water bills, and 115 hours by Kathy and Shelby Trial; totaling 351 hours.

Mayor Thompson reiterated how all of the previously discussed items have been achieved by volunteers and encouraged everyone to spread the word about volunteer opportunities in the City.

e) Approvals/Authorizations/Reports/Discussion

i. Ordinance No. 217-012019 An Ordinance of the City of Garden Ridge, Texas, making it unlawful for certain sex offenders to reside within 1000 feet of a child safety zone; making it illegal for sex offenders to go in, on, or within 1000 feet of a child safety zone; providing exceptions to the Ordinance; and providing penalties for violations of the Ordinance.

Mayor Thompson spoke regarding being previously unaware of the City's ability to restrict sex offenders and child safety zones. He commended staff and everyone involved for working hard and putting this Ordinance together in a matter of days after this issue came about. He also stated when surveying the area, there are larger cities around us that do not have any type of Ordinance or restrictions in place. Mayor Thompson inquired about the number of sex offenders ever registered in the City of Garden Ridge. Ron Eberhardt, Police Chief, stated the City has only had one (1) to his knowledge.

Cynthia Trevino, City Attorney, reviewed the Ordinance and stated prior to 2017, the City did not have authority to adopt any kind of such Ordinance due to state legislature. She stated this Ordinance meets the requirements given to us by Local Government Code 341.906. Cynthia Trevino, City Attorney, addressed previous questions raised by residents, reviewed the definitions of specific terms, and discussed how this Ordinance incorporates the maximum authority the City currently has in this situation.

The City Council discussed implementation and enforcement of the Ordinance. Mayor Thompson reiterated that each day a violation exists shall constitute a separate offense in addition to any further penalties laid out in a court order on a case-by-case basis.

1. Take action on Ordinance No. 217-012019.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Erickson, to approve Ordinance No. 217-012019 An Ordinance of the City of Garden Ridge, Texas, making it unlawful for certain sex offenders to reside within 1000 feet of a child safety zone; making it illegal for sex offenders to go in, on, or within 1000 feet of a child safety zone; providing exceptions to the Ordinance; and providing penalties for violations of the Ordinance. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

ii. Discussion of Official Minutes of City Meetings.

Mayor Thompson stated the Official Minutes of City Meetings has come up because we have had citizens concerned about their documents not being included in the Official Minutes. Mayor Thompson stated he discussed this with other Mayors in the area and requested Marisa Spencer, Interim City Secretary, to also research this concern.

Marisa Spencer, Interim City Secretary, stated she spoke with other City Secretaries who each expressed they do not include such items in the Official Minutes of City Meetings and the primary purpose of meeting minutes is to create an official record of what was done by the City Council at the meeting, not what was said by Councilmembers or other speakers at the meeting. She stated she also discussed any legal requirements with Cynthia Trevino, City Attorney.

Cynthia Trevino, City Attorney, stated there is no legal requirement for information or materials provided before a meeting or during public comments to be included in the meeting minutes. She stated meeting minutes should indicate the time, date and place of the meeting, the fact that the required notice of the

meetings was given, the names of those in attendance, the presence of a quorum, and the official actions taken by the City Council.

Mayor Thompson stated staff can put together a written policy with the aforementioned information to bring to City Council for approval in February. Councilmember Lantzy stated since we are currently doing everything correct, we do not need a written policy.

Since there is no legal requirement for information or materials provided before a meeting or during public comments to be included in the meeting minutes, the City Council agreed by consensus that the primary purpose of meeting minutes is to create an official record of what was done by the City Council at the meeting, not what was said by Councilmembers or other speakers at the meeting, and meeting minutes should indicate the time, date and place of the meeting, the fact that the required notice of the meetings was given, the names of those in attendance, the presence of a quorum and the official actions taken by the City Council.

f) Updates

i. Workflow Management Program and Policy – Field Force Manager.

1. Receive a status report.

Marisa Spencer, Interim City Secretary, stated the City was provided a Field Force Project Manager for no additional cost who is currently looking into the possibility of different features we had questions about. She stated while they are waiting for clarification, they chose a mobile worker to begin testing the equipment and providing feedback and this will also allow for her and Brad Olivarri, Interim Water Manager, to have data in order to learn about running reports through the program.

Mayor Thompson stated we are deliberately taking this project slowly and very seriously in order to ensure a smooth implementation for everyone.

ii. City of Garden Ridge Personnel Policy Manual.

Mayor Thompson stated the City of Garden Ridge Personnel Policy Manual is being wrapped up by staff with a goal of sending the Manual to Councilmembers and the City Attorney at the beginning of February for review. He provided Councilmembers with dates and times for a work session in February, and City Council agreed by consensus to schedule a work session on Monday, February 11, 2019 at 2:00 p.m.

iii. City Administrator Report on Projects.

1. Update on remaining CIP projects.

Nancy Cain, City Administrator, stated City Council was provided with an updated spreadsheet and she will continue providing a monthly update on these projects, including drainage projects discussed by the City Engineer.

Steven Steinmetz, Public Works Director, spoke regarding the completed work in the Blue Bonnet room at the Garden Ridge Community and Event Center. He reported the room has new paint, a new door, new ceiling tiles, a new electric outlet, and a security camera was installed (see attached picture).

2. Update on contract with RMH Ranch Services, LLC.

Nancy Cain, City Administrator, stated City Council's requested clarification regarding the RMH Ranch Services, LLC contract was resolved and reflected in the revised contract. She stated she signed the contract on December 10th and Mr. Murphy signed and returned the contract on December 19th. She also stated she has been working on scheduling a meeting with Mr. Murphy in order to provide City Council with further information regarding permits and trapping locations at the February City Council meeting.

3. Update on Plumbing Inspection Services for the City of Garden Ridge.

Nancy Cain, City Administrator, stated Royce Goddard has agreed to be the Plumbing Inspector for the City of Garden Ridge on a temporary basis as a contract employee. She stated the City is still advertising to fill the position permanently and she will provide City Council with status updates.

iv. Mayor's Projects.

1. Communication Report.

Mayor Thompson stated 161 people attended Coffee with the Mayor in 2018.

2. Citizen Contact Report.

Mayor Thompson stated he first heard about the sex offender situation from concerned residents during Coffee with the Mayor, which resulted in Ordinance No. 217-012019 being complete and sent to City Council for approval as quickly as possible.

Mayor Thompson stated a resident contacted the City to report trashcans being left in the street. He stated the City contacted Republic and the issue was quickly corrected.

3. City Facility Update.

a. Audio/Visual Upgrades and Streaming.

Mayor Thompson stated the software provider for audio/visual streaming has been confirmed and the contract has been signed, and the City is in the final stages of contract negotiation with a vendor for audio/visual upgrades. He stated the upgrades could take place as early as mid-February with audio/visual streaming implementation as early as the March City Council meeting.

4. Ordinance Revision Process.

Mayor Thompson stated the Parks Ordinance No. 24 is currently in the revision process with a goal to provide the Ordinance to City Council for February consideration. He also stated the Zoning and Subdivision Ordinance is currently in the revision process by the Planning and Zoning Commission, Freese and Nichols, Inc., and staff.

5. TxDOT Coordination.

Mayor Thompson spoke regarding the letter received about the public hearing being held on Wednesday, January 16th (see attached).

iv. City Council Projects.

1. Update on Water Rate Study (McCaw with the Mayor).

Mayor Thompson stated they met with Water Markets on December 13th and will be having another meeting mid-January with a goal of the Water Commission discussing this at the Commission's January meeting and potentially bringing a recommendation to City Council in February.

2. Update on Vulcan Construction Materials, LLC Project (Arvidson).

Mayor Thompson stated since Councilmember Arvidson is absent, this item will remain on the agenda.

3. Adopt a highway program for "Families of Garden Ridge" along FM 2252 (Erickson).

Councilmember Erickson stated the December 8th date was cancelled due to weather and has been rescheduled for Saturday, January 5th. He stated originally there was 14 people signed up and encouraged citizens to contact him if they would like to volunteer.

g) Future Agenda Items

Councilmember Erickson requested to discuss City of Garden Ridge Farmers Market.

8. Citizen Comment Period – limited to 20 minutes total

Martha Stipp, 21007 Cedar Branch, spoke regarding Coffee with the Mayor and a harassment complaint. She also thanked City Council and staff for discussing and providing clarification regarding the Official Minutes of City Meetings.

Bob Kern, 21055 Bat Cave Road, spoke regarding renting property in the City and commended City Council on their efforts regarding Ordinance No. 217-012019.

Melissa Falcone, 20350 Bat Cave Road, spoke regarding renting property in the City and Ordinance No. 13-122018.

Linda Heier, 9185 Garden Ridge Drive, thanked City Council for volunteering and serving the City.

Deanne Acker, 21903 Pesa Cove, thanked City Council for their sense of urgency regarding Ordinance No. 217-012019.

Emma Falcone, 20350 Bat Cave Road, spoke regarding renting property in the City.

Ken Kneupper, 8891 Schoenthal Road, spoke regarding safety devices, immediately reporting suspicious activity, and submitting out of town notifications to the Police Department. He also thanked the Police Department for checking their property daily when they are on vacation.

Rick Huemoller, 20585 Bat Cave Road, spoke regarding renting property in the City to a registered sex offender.

9. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization (“AAMPO”)

Boy Scouts and/or Girl Scouts

City Commissions (Planning and Zoning, Quarry, Water, and Wildlife Management Advisory)

City of Garden Ridge sponsored events and outreach efforts

Comal ISD/Garden Ridge Elementary

Counties (Bexar, Comal and Guadalupe)

Garden Ridge Lions Club

Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol

Greater Bexar County Council of Cities

Joint Base Land Use Study-Randolph

Northeast Partnership

None.

10. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney

1. To seek legal advice in connection with settlement negotiations and other issues related to Hanson Aggregates operations, blasting and possible amendments to Ordinance 34.

Mayor Thompson announced the City Council will recess at 8:36 p.m. and reconvene into Executive Session at 8:45 p.m., in accordance with Texas Government Code Section 551.071, to consult with the City Attorney on the one (1) item stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 9:17 p.m.

11. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson asked if any Councilmembers wanted to recall the item posted for Executive Session to allow for any action they wanted to take. Receiving no responses from Councilmembers to recall the item for any action, Mayor Thompson closed Business Items.

12. Adjournment

Motion: A motion was made by Councilmember Erickson, seconded by Councilmember Bower, to adjourn. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, January 2, 2019, City Council regular meeting was adjourned at 9:17 p.m. by Mayor Thompson.

Larry Thompson
Mayor

ATTEST

Marisa Spencer
Interim City Secretary

**SIGN IN TO SPEAK AT THE JANUARY 2, 2019
CITY COUNCIL REGULAR MEETING
CITIZEN COMMENT PERIOD**

①

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 1. You are required to sign up to speak.
 2. You are limited to one 3 minute period.
 - ii. Business item period
 1. You are required to sign up to speak.
 2. You are limited to one 3 minute period.
 - iii. Second citizen comment period
 1. You are not required to sign up.
 2. You are limited to one 2 minute period.
 - iv. State your name and address before your comments begin.
 - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

NAME	ADDRESS	SUBJECT
1. Linda Heier	9185 Garden Ridge Dr.	Sex Offender on Bat Cave
2. Deanne Heller	21903 Mesa Cio	Sex Offender
3. Melissa Falcone	20350 Bat Cave Rd	sex offender
4. Martha Stipp	21007 Cedar Branch	citizen harassment
5.		
6.		
7.		
8.		
9.		
10.		

*Remedy
Per
M.S. STIPP*



memorandum

To: Garden Ridge City Council
Cc: Ms. Nancy Cain, City Administrator – City of Garden Ridge
From: Mr. Patrick Lackey, P.E./Mr. Daniel Mummert, P.E. – Trihydro Corporation
Date: December 24, 2018
Re: Trihydro Corporation – Engineering Report January 2019 Meeting

1. 2015 CIP Street, Water and Drainage Project – Qro-Mex Construction
 - Trihydro conducted a project walkthrough with the Public Works Director and Contractor on November 28. A list of warranty repair items was established, and the contractor agreed to have the repairs completed by the end of February 2019.
2. Wells 9 & 10 and Booster Pump Facility – Pesado Construction
 - The project is complete.
3. FM 2252 TxDOT Project
 - No update from TxDOT this month.
4. FM 2252 Sewer and Water Project
 - CCMA confirmed the Enterprise Industrial Park developer agreed to extend the sewer connection under the proposed driveway crossing the CCMA easement at the intersection of Schertz Parkway and Lookout Road. The developer will also install a manhole for a future Garden Ridge connection.
 - A workshop on pressure sewer operations and maintenance has been scheduled for January 8, 2019. The City Administrator has a sign-up sheet for Council and Water Commission members.
 - Trihydro is continuing to work with the City Administrator and Financial Advisor to evaluate project scoping and funding scenarios.
5. Creekview Drainage
 - The engineer for Northeast Bible Church is working to complete a site Master Plan update that includes changes to site drainage. They anticipate submitting documentation for review in early 2019. Trihydro is actively coordinating with the engineer to support their analysis.



6. Bindseil Lane

- A draft plan set has been prepared to modify the drainage along Bindseil Lane. The plan includes modifying the existing detention pond outlet structure, grading channels along the north side of Bindseil Lane, and installing culverts under the driveways and roadway.
- The plans have been provided to the developers engineer and contractor, and we are awaiting pricing.

7. Municipal Parkway

- A striping plan has been prepared with input from the Mayor, City Administrator, Police Chief and Public Works Director to help reduce congestion on Municipal Parkway during school drop-off and pickup times. The proposed modifications include striping four lanes (two in each direction), adding an anti-gridlock box at the entrance to City Hall, and providing a dedicated turn lane for City Hall.
- We are awaiting pricing from the contractor and anticipate completing the work in early to mid-January.

8. Sumac Circle

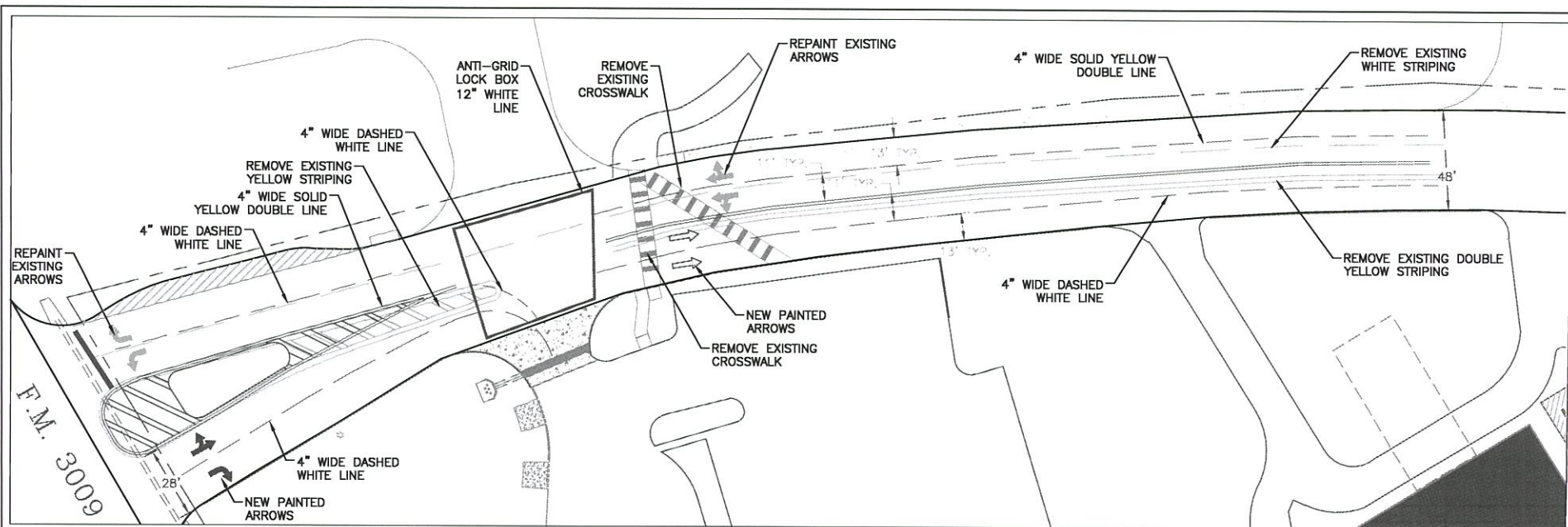
- Drainage easement clearing, and channel construction plans are underway. Additionally, a memorandum is being prepared to advise the property owner of the proposed plan and their responsibilities related to the easement maintenance.

9. City of Selma Water CCN

- Discussion are ongoing with Selma for possible release of a portion of their water CCN to Garden Ridge.

10. MS4 Permit Preparation

- The TCEQ required 2019 MS4 permit document has been prepared pending input from the Public Works Director.



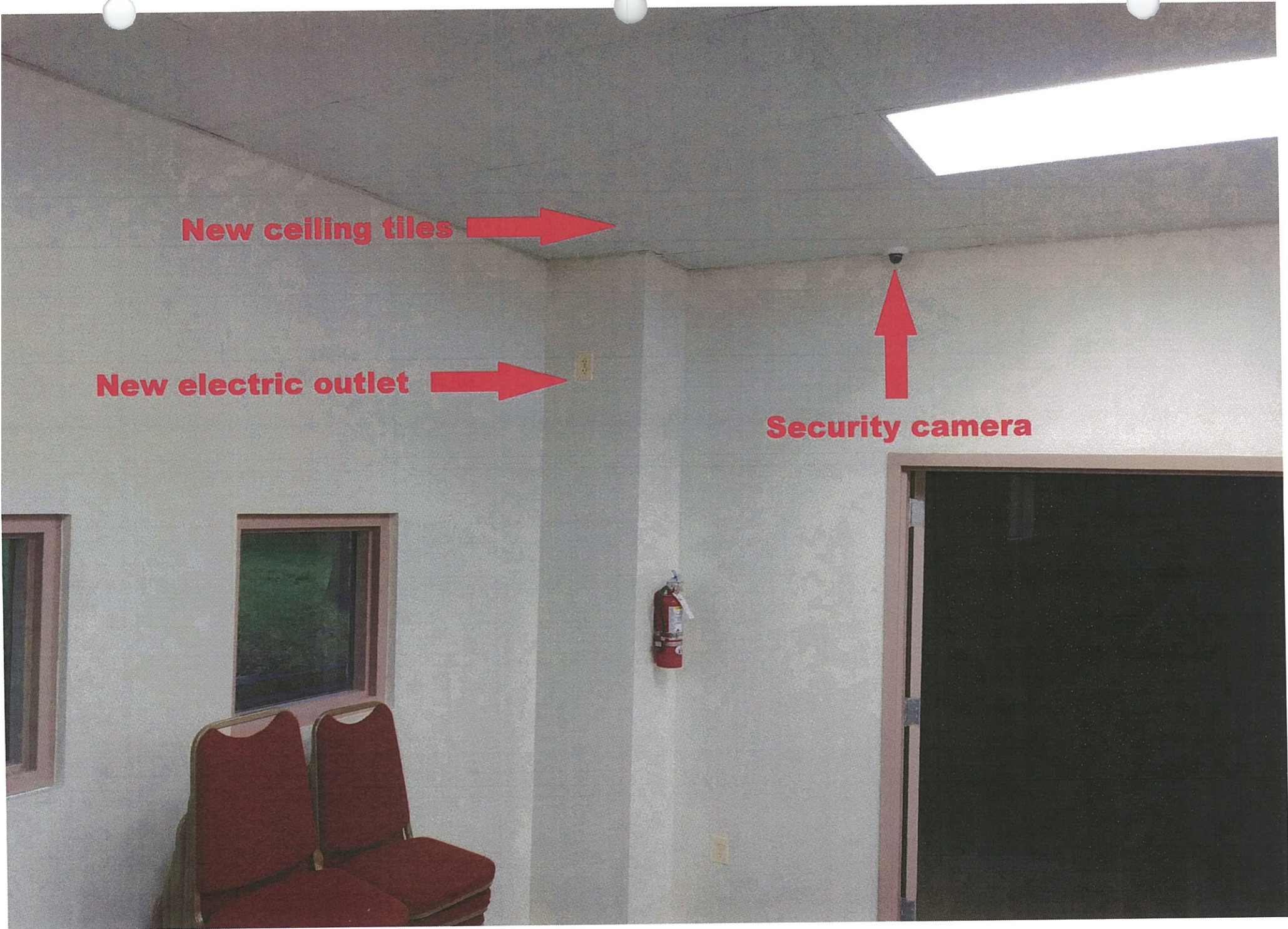
Headquarters
1252 Commerce Drive
Laramie, Wyoming 82070
(P) 307/745.7474 (F) 307/745.7729
www.trihydro.com

New Braunfels Branch Office
Texas Engineering Firm F-131
Texas Survey Firm 10194320
1011 West County Line Road
New Braunfels, Texas 78130
(P) 830/626.3568 (F) 830/626.3544

New ceiling tiles →

New electric outlet →

↑
Security camera





4615 NORTHWEST LOOP 410 | SAN ANTONIO, TEXAS 78229 | (210) 615-5839 | WWW.TXDOT.GOV

December 26, 2018

The Honorable Larry Thompson
ATTN: COMMUNITY INVOLVEMENT DIRECTOR
Mayor of Garden Ridge
9400 Municipal Parkway
Garden Ridge, TX 78266

RE: Notice of Public Hearing
Bexar and Comal Counties
FM 2252 from Evans Road to FM 3009
CSJ 1433-01-028
CSJ 1433-01-029
CSJ 1433-02-044

Dear Mayor Thompson:

Attached is a notice for the upcoming public hearing for the proposed Farm-to-Market (FM) 2252 - Evans Road to FM 3009 project in Bexar and Comal Counties, Texas. This public hearing is being held to present the planned improvements and to receive comments from local officials and citizens. You, or your representative, are cordially invited to attend.

**Wednesday, January 16, 2019
Veterans Memorial High School
7618 Evans Road
San Antonio, TX 78266**

Displays will be available for viewing at 5:30 p.m. with the formal hearing starting at 6:30 p.m.

We are available to meet with you before the public hearing to review the proposed project and answer any questions that you may have. If you have any questions in the interim, please contact TxDOT Project Manager, Eddie Gonzalez, at (210) 615-6413 and Eddie.Gonzalez@txdot.gov.

Sincerely,

Mario R. Jorge, P.E.
District Engineer
San Antonio District

Attachments
cc: Eddie Gonzalez

The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried-out by TxDOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated December 16, 2014, and executed by FHWA and TxDOT.

December 26, 2018

**RE: Notice of Public Hearing
Bexar and Comal Counties
FM 2252 from Evans Road to FM 3009
CSJ 1433-01-028, 1433-01-029, and 1433-02-044**

Dear Property Owner:

This is to notify you that The Texas Department of Transportation (TxDOT), as the Lead Agency, is proposing improvements to widen, divide, and otherwise improve the existing segment of roadway located along FM 2252, from Evans Road to FM 3009, in Bexar and Comal Counties, Texas. The hearing will be held on Wednesday, January 16, 2019, at the Veterans Memorial High School located at 7618 East Evans Road, San Antonio, Texas 78266. Displays will be available for viewing at 5:30 p.m., the formal hearing will start at 6:30 p.m. The purpose of the hearing is to present the planned improvements and receive public comment on the proposed project.

The proposed project area includes 2.75 miles of existing roadways and proposes to reconstruct and widen the existing facility from a two lane roadway to a four lane roadway with a raised median or continuous left turn lane. The proposed roadway design would also include two 11-foot travel lanes in each direction, as well as bike lanes, curb, and sidewalk in each direction. The proposed project would replace the existing bridge over Cibolo Creek and also provide an overpass at the Union Pacific Railroad crossing.

The proposed project would be constructed primarily within the existing 120-foot right-of-way (ROW). Less than 2 acres of additional ROW/easements would be required for improvements. Although additional ROW is required, no residential or non-residential structures would be displaced. There are no proposed detours or extended road closures during construction. Information concerning services and benefits available to affected property owners and information about the tentative schedule for ROW acquisition may be obtained from the district office at the address listed below.

The project would impact less than 0.1 acre of a non-navigable waterway. All unavoidable impacts to jurisdictional waters of the U.S., including wetlands, would require a Section 404 Permit with the U.S. Army Corps of Engineers, Galveston District.

Any environmental documentation or studies, maps showing the project location and design, tentative construction schedules, and other information regarding the project are on file and available for inspection Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. at the TxDOT San Antonio District Office located at 4615 Northwest Loop 410, San Antonio, Texas 78229. To schedule an appointment at the San Antonio District, contact Mr. Eddie Gonzalez at (210) 615-6413. This information also will be available for review at the hearing. Verbal and written comments from the public regarding the project are requested and may be presented at the hearing, or submitted in person or by mail to the TxDOT San Antonio District Office, Attention: Director of Project Development, 4615 Northwest Loop 410, San Antonio, Texas 78229. Comments may also be submitted electronically to FM2252EXPANSION@gmail.com or <http://www.txdot.gov/inside-txdot/get-involved/about/hearings-meetings.html>. Comments must be received on or before Thursday, January 31, 2019, to be part of the official hearing record.

The hearing will be conducted in English. Persons interested in attending who have special communications or accommodation needs, such as the need for an interpreter, are encouraged to contact Mr. Eddie Gonzalez at (210) 615-6413. Requests should be made at least two days prior to the hearing. Every reasonable effort will be made to accommodate these needs.

If you have any general questions or concerns regarding the proposed project or the public hearing, please contact Mr. Eddie Gonzalez at (210) 615-6413.

.The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried-out by TxDOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated December 16, 2014, and executed by FHWA and TxDOT.

OUR GOALS

MAINTAIN A SAFE SYSTEM ▪ ADDRESS CONGESTION ▪ CONNECT TEXAS COMMUNITIES ▪ BEST IN CLASS STATE AGENCY
An Equal Opportunity Employer





City of Garden Ridge

"A way of life, not just a place to live"

MINUTES CITY COUNCIL AND QUARRY COMMISSION SPECIAL JOINT MEETING MONDAY, JANUARY 7, 2019, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Robb Erickson
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

None

Quarry Commissioners Present:

Chair Mike Shands
Commissioner Albert Haddad
Commissioner Johnell Holly
Commissioner Jerry Barucky
Commissioner Richard Holloway

Quarry Commissioners Absent:

Vice-Chair Wayne Mudge (Excused Absence)
Commissioner Mark DuBois (Voluntary Announced Absence)

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, Interim City Secretary
Cynthia Trevino, City Attorney

Other City Commissioners in Attendance:

None

1. Call to Order

With a quorum of the City Council and Quarry Commission members present, Mayor Thompson called the special joint meeting of the Garden Ridge City Council and Quarry Commission to order at 6:00 p.m. on Monday, January 7, 2019, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call

See above.

3. Pledge of Allegiance

Mayor Thompson led the Pledge of Allegiance.

4. Citizen Comment Period – limited to 30 minutes total

No one signed up to speak.

5. Executive Session

The City Council and Quarry Commission will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney

- 1. To seek legal advice in connection with settlement negotiations and other issues related to Hanson Aggregates operations, blasting and possible amendments to Ordinance 34.**

Mayor Thompson announced the City Council and Quarry Commission will recess at 6:02 p.m. and reconvene into Executive Session at 6:03 p.m., in accordance with Texas Government Code Section 551.074 – Consultation with Attorney on the one (1) item stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 8:26 p.m.

6. Business Items

The City Council and Quarry Commission will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson asked if any Councilmembers and/or Quarry Commissioners wanted to recall the item posted for Executive Session to allow for any action they wanted to take. Receiving no responses from Councilmembers or Commissioners to recall the item for any action, Mayor Thompson closed Business Items.

7. Adjournment

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Erickson, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. The Quarry Commission agreed by consensus to adjourn. There being no further business, the Monday, January 7, 2019, City Council and Quarry Commission special joint meeting was adjourned at 8:27 p.m. by Mayor Thompson.

Larry Thompson
Mayor

ATTEST

Marisa Spencer
Interim City Secretary

CITY OF GARDEN RIDGE
MONTHLY ACCOUNT BALANCES & INTEREST RATES
PERIOD ENDED AS OF 12/31/2018

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ (142,547.57)	0.00%
GF MONEY MARKET	319,985.68	0.25%
PEG CAPITAL FEES	110,352.03	0.25%
TEXPOOL INVESTMENTS	1,605,386.36	2.2872%
2009 I&S	3,506.63	0.05%
2009 REFI	3,487.78	0.05%
2012 I&S	185,341.19	0.25%
2012 REFI	21,601.51	0.09%
2015 I&S	33,719.68	0.13%
WATER IMPACT FEES	164,699.73	0.25%
TEXPOOL WATER IMPACT FEES	1,675.38	2.2872%
STREET IMPACT FEES	25,358.59	0.15%
TEXPOOL STREET IMPACT FEES	32,156.37	2.2872%
CONSTRUCTION BOND	136,649.45	0.20%
TEXPOOL WATER RIGHTS	5,060.29	2.2872%
TEXPOOL 2015 CIP PROJECT	137,757.42	2.2872%
2015 CIP PROJECT	325,617.33	0.20%
ASSET/FORFEITURE - STATE	97.90	0.16%
ASSET/FORFEITURE - FED	279,430.08	0.25%
TOTAL CITY FUNDS	\$ 3,249,335.83	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
TEXPOOL WATER INVEST	\$ 1,284,970.85	2.2872%
WATER SURCHARGE	145,191.31	0.25%
OPERATING ACCOUNT	346,063.65	0.25%
TOTAL WATER FUNDS	\$ 1,776,225.81	

TOTAL ALL ACCOUNTS	\$ 5,025,561.64	
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CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
PERIOD ENDED AS OF 12/31/2018

GENERAL FUND	BALANCE
GF Operational Checking	\$ (142,547.57)
GF Money Market	319,985.68
TexPool Investments	1,605,386.36
Restricted Amounts	(159,451.79)
TOTAL General Fund Balance	\$ 1,623,372.68

WATER FUND	BALANCE
Operational Checking	\$ 346,063.65
TexPool Water Invest	1,284,970.85
Restricted Amounts	(168,238.20)
TOTAL Water Fund Balance	\$ 1,462,796.30

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 CURRENT AND YEAR TO DATE AS OF 12/31/2018

GENERAL FUND	Dec-18	YTD	FY 2018 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 172,724.19	\$ 412,346.42	\$ 2,805,533.00	14.7%	\$ 2,393,186.58
EXPENDITURES					
ADMINISTRATION	55,893.20	136,732.65	817,682.00	16.7%	680,949.35
COURT	6,449.95	22,444.06	81,445.00	27.6%	59,000.94
POLICE	80,035.24	287,059.23	1,275,118.00	22.5%	988,058.77
PUBLIC FACILITIES	33,333.19	104,672.01	535,463.00	19.5%	430,790.99
COMMUNITY CENTER	5,614.09	16,686.13	56,292.00	29.6%	39,605.87
LIBRARY	7,482.30	19,714.50	96,699.00	20.4%	76,984.50
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	188,807.97	587,308.58	2,862,699.00	20.5%	2,275,390.42
REVENUE +/- EXPENDITURES	\$ (16,083.78)	\$ (174,962.16)	\$ (57,166.00)		\$ 117,796.16

WATER FUND	Dec-18	YTD	FY 2018 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 79,310.20	\$ 233,182.60	\$ 1,673,300.00	13.9%	\$ 1,440,117.40
EXPENDITURES	102,499.70	255,305.72	1,161,893.00	22.0%	906,587.28
REVENUE +/- EXPENDITURES	(23,189.50)	(22,123.12)	511,407.00		533,530.12
BALANCE SHEET PMTS					
BOND PRINCIPLE PMTS	-	-	419,700.00		419,700.00
AUTO LEASE PMT	-	-	22,620.00		22,620.00
NET POSITION	\$ (23,189.50)	\$ (22,123.12)	\$ 69,087.00		\$ 91,210.12

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES - COMMUNITY CENTER
PERIOD ENDED AS OF 12/31/2018

REVENUES	YTD
RENTALS	\$ 7,160.00
DEPOSITS	3,475.00
CLEAN-UP FEES	-
DEPOSITS REFUNDED	(4,675.00)
DONATIONS	-
TOTAL REVENUES	<u>5,960.00</u>
 EXPENDITURES	
PAYROLL/TAXES/RETIREMENT	728.75
MANAGER FEES	3,718.75
COMPUTER/INTERNET	336.51
TELEPHONE	141.00
UTILITIES	2,220.32
MAINTENANCE	3,097.90
SUPPLIES	165.93
CLEANING	1,230.00
EQUIPMENT	371.97
MARKETING	-
DONATION EXPENDITURES	-
FACILITY ENHANCEMENTS	-
TOTAL EXPENDITURES	<u>12,011.13</u>
 NET POSITION	<u><u>\$ (6,051.13)</u></u>

Management's Discussion and Analysis of Results of Operations – December 2018

GENERAL FUND

Cash

The December 31st unrestricted fund balance was \$1,623.4k.

Revenue

Ad valorem tax received in the amount of \$92.5k compared to \$99.4k in FY18 for the same period.

Sales tax collections in December total \$18.5k.

Building permits YTD are currently at \$43.9k of the \$130k budgeted for FY19.

Revenue for YTD trash collections totals \$18k. The FY19 budget is \$72k.

Expenditures

All departments are operating within the FY19 budget.

Highlights

- The following employees attended training in December, M. Spencer – Elections, K. Ford – Public Funds and Investments and Gov't Accounting, N. Cain – Public Funds and Investments, R. Eberhardt – Leadership Development. Training for Spencer, Ford and Cain was split with the Water Company.
 - The annual maintenance fee to Commercial IT Solutions was paid in Dec. This fee was split 50/50 with the Water Company. Total cost to the General Fund was \$11,486.
 - An electronic speed sign was purchased with a donation of \$3k from the GRCPAAA, total cost to City was \$249.
 - Vehicle repairs to the dump truck shared with the Water Company cost the General Fund \$2,370.
-

WATER FUND

Meters

Current meters for December 2018 total 1628 vs 1603 for December 2017.

Cash

The December 31st unrestricted fund balance was \$1,462.8k.

Revenue

YTD revenue was \$233.2k vs the previous year at \$308.1k, that's a 24.3% decrease YOY. Total revenue is at 14% of the FY19 budget.

Water sales YTD are \$194.8k or 12.7% of the \$1,530k FY19 budget, compared to \$273.8k or 20.1% of the FY18 budget.

Meter sales to date total \$10.6k vs \$10.6k for the same period of FY18.

Expenditures

The Water department is operating within the FY19 budget.

Highlights

- The following Employees attended training in December, Brad Olivarri – Backflow Tester Course. The Water Company shared the cost of training for the following employees, M. Spencer, K. Ford and N. Cain who attended training in December.

- The annual maintenance fee to Commercial IT Solutions was paid in Dec. This fee is split 50/50 with the General Fund. Total cost to the Water Company was \$11,486.
 - Vehicle repairs to the dump truck shared with the General Fund cost the Water Company \$2,370.
 - Annual water lease payments were made as budgeted, \$8.7k to Friesenhahn and \$415 to Loehman.
 - Payment to the Water Analyst group was made in December for \$7.5k. The FY19 budgeted amount is \$25k, of which \$17.3k has been paid.
-

Interest & Sinking Fund

Revenue

Ad Valorem tax collections YTD total \$52.5k.

Expenditures

Next bond payment due in February 2019.

Capital Improvements Fund

Cash Balance

The CIP project fund balance is \$197.7k.

Water Impact fee balance is \$169.7K.

Street Impact balance is \$57.5k.

Revenue

Interest earned on the CIP funds YTD is \$2.5k.

Asset Seizure Fund

Cash Balance

The restricted fund balance is \$279.4k.

Revenue

Revenue received during the month of December totaled \$4.5k.

Expenditures

No expenditures were made during December.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

ORDINANCE NO. 218-022019

AN ORDINANCE TO ORDER A GENERAL ELECTION ON MAY 4, 2019 FOR THE CITY OF GARDEN RIDGE FOR THE PURPOSE OF ELECTING THE MAYOR AND ALDERMEN TO CITY COUNCIL, PLACES TWO AND THREE; SUCH ELECTION SHALL BE A JOINT ELECTION BETWEEN THE CITY OF GARDEN RIDGE AND THE COMAL INDEPENDENT SCHOOL DISTRICT; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION; AND RESOLVING OTHER MATTERS RELATED TO THE CONDUCT OF SUCH ELECTION.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

- 1) A General Election is hereby ordered to be held on May 4, 2019 in the City of Garden Ridge, Texas, for the purpose of electing the Mayor and Aldermen to City Council, Place Two and City Council, Place Three. Each Alderman elected shall serve a term of two years, with their terms terminating in May 2021, or when their successors are duly elected and qualified.
- 2) Said election shall be a joint election between the City of Garden Ridge and the Comal Independent School District with such joint election conducted in accordance with the terms as set forth in an Agreement to Conduct Joint Elections between Comal Independent School District and the City of Garden Ridge for the May 4, 2019 Elections.
- 3) At said election each of the aforementioned named City Council positions shall be voted upon separately and the candidate receiving the highest number of votes for each said City Council position shall be elected to such office.
- 4) Qualified persons desiring to be candidates in the aforementioned City Council positions shall file for election as such candidates with the City Secretary beginning at 8:00 a.m. on the 16th day of January, 2019, and not later than 5:00 p.m. on the 15th day of February, 2019.
- 5) Voting on Election Day and during Early Voting shall be done on Hart Verity Touch DRE, Verity Touch with Access DRE, and Verity Controller with paper ballots being used for voting by mail and emergency voting. Votes cast in the May 4, 2019 election will be counted on Election Day at the polling place designated in this Ordinance.
- 6) The polling place designated for Garden Ridge voting precinct 205 for voting in the May 4, 2019 General Election shall be the Garden Ridge City Council Chambers located at 9400 Municipal Parkway, Garden Ridge, Texas, and such polling place shall be open on said Election Day from 7:00 a.m. to 7:00 p.m.
- 7) The polling place designated for Garden Ridge voting precinct 205 for Early Voting for the May 4, 2019 General Election shall be the Garden Ridge City Council Chambers

located at 9400 Municipal Parkway, Garden Ridge, Texas. Early Voting will be conducted from April 22 through April 30, 2019 and include the two required 12-hour voting days; voting dates and times are as follows:

Early Voting

Monday: April 22 nd	8am-5pm
Tuesday: April 23 rd	8am-4pm
Wednesday: April 24 th	7am-7pm
Thursday: April 25 th	8am-4pm
Friday: April 26 th	7am-7pm
Monday: April 29 th	8am-5pm
Tuesday: April 30 th	8am-5pm

Election Day

Saturday: May 4 th	7am-7pm
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- 8) Applications for ballot by mail shall be mailed to Marisa Spencer, Early Voting Clerk, 9400 Municipal Parkway, Garden Ridge, Texas, 78266. Applications for ballots by mail must be received by the Early Voting Clerk no later than the close of business on April 23, 2019.

- 9) The Election Judges appointed to conduct the May 4, 2019 General Election are as follows:

Election Judge: Peggy Campbell
9435 Gardenia Bend
Garden Ridge, Texas 78266

Alternate Election Judge: Marilyn Winters
8450 Park Lane Drive
Garden Ridge, Texas 78266

- 10) The Election Judge shall appoint at least two (2) clerks to assist in the proper conduct of the election.
- 11) The Election Judge and at least two (2) clerks shall serve as the Early Voting Ballot Board of said election.
- 12) The Election Judge, Alternate Judge, and election clerks shall be paid at the rate of \$10.00 per hour.
- 13) The Early Voting Clerk shall appoint Deputy Early Voting Clerks to assist the Early Voting Clerk in the proper conduct of Early Voting for the May 4, 2019 General Election. At least one Deputy Early Voting Clerk shall be paid \$10.00 per hour and not an employee of the City of Garden Ridge.

- 14) Notice of the May 4, 2019 General Election of the City of Garden Ridge be posted and published in accordance with the Election Code of the State of Texas.
- 15) If any portion of this Ordinance is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance shall remain in full force and effect.
- 16) This Ordinance shall become effective immediately upon adoption.

PASSED AND APPROVED ON this 6th day of February, 2019.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
Interim City Secretary

ORDENANZA NO. 218-022019

UNA ORDENANZA PARA UN GENERAL ELECCIONES ON 4 DE MAYO, 2019 DE LA CIUDAD DE GARDEN RIDGE CON EL FIN DE ELEGIR EL ALCALDE Y LOS CONCEJALES AL AYUNTAMIENTO, LOS LUGARES DOS Y TRES; TAL ELECCIÓN SERÁ UNA ELECCIÓN COMÚN ENTRE LA CIUDAD DEL CRESTA DE JARDÍN (GARDEN RIDGE) Y EL DISRITO ESCOLAR INDEPENDIENTE DE (COMAL INDEPENDENT SCHOOL DISTRICT); ADOPTAR DISPOSICIONES PARA LA REALIZACIÓN DE DICHA ELECCIÓN Y RESOLVER OTROS ASUNTOS RELACIONADOS CON EL DESARROLLO DE ESTAS ELECCIONES AHORA.

POR, LO TANTO, SER ORDENADO POR EL AYUNTAMIENTO DE LA CIUDAD DE CRESTA DE JARDÍN (GARDEN RIDGE, TEXAS), QUE;

- 1) una elección General se ordena por la presente que se celebrará el 04 de mayo de 2019, en la ciudad de Garden Ridge, Texas con el fin de elegir el alcalde y los concejales al Ayuntamiento, lugar dos y Consejo de ciudad, lugar tres. Cada concejal elegida ejercerá un mandato de dos años, con su mandato que termina en mayo de 2021, o sus sucesores debidamente electos y calificados.
- 2) dice elecciones serán una elección conjunta entre la ciudad del jardín y el distrito independiente escolar de Comal con tal elección conjunta realizada de conformidad con los términos como conjunto adelante en un acuerdo para realizar elecciones conjuntas entre el distrito escolar independiente de Comal y la ciudad de Garden Ridge para las elecciones del 04 de mayo de 2019.
- 3) en dicha elección lo anterior nombrado Ayuntamiento posiciones votará sobre por separado y que el candidato recibe el mayor número de votos para cada posición del Concejo Municipal será elegida a dicha oficina.
- 4) calificó las personas que deseen ser candidatos en los lugares ya mencionados del Concejo Municipal deberán presentar a las elecciones como tales candidatos con el Secretario de la ciudad inicio a las 8:00 el día 16 de enero de 2019 y no más tarde de 17:00 el día 15 de febrero de 2019.
- 5) voto en la jornada electoral y durante la votación anticipada se hará en Hart Verity Touch DRE, Verity Touch with Access DRE, and Verity Controller de pantalla táctil con papeletas para la votación por correo y voto de emergencia. Votos emitidos en las elecciones del 04 de mayo de 2019 se computará en la jornada electoral en el lugar de votación señalado en esta ordenanza.
- 6) el lugar de votación designado para Garden Ridge voto electoral 205 para votar en el 04 de mayo de 2019 elecciones generales será la cámara del Concilio Ridge Garden situado en 9400 Municipal Parkway, Garden Ridge, Texas y dicha votación será abierto en dicho día de la elección de 7:00 a 19:00.

- 7) el lugar de votación designado para Garden Ridge recinto 205 la votación para la votación temprana para el 04 de mayo de 2019 elecciones generales será la cámara del Concilio Ridge Garden situado en 9400 Municipal Parkway, Garden Ridge, Texas. Votación temprana se realizará desde el 22 de abril al 30 de abril de 2019 e incluyen los dos días de votación requiere 12 horas; voto las fechas y horarios son los siguientes:

La votación anticipada

El lunes: 22 de abril	8:00-17:00
El martes: 23 de abril	8:00-16:00
Miércoles: 24 de abril	7:00-19:00
Jueves: 25 de abril	8:00-16:00
Viernes: 26 de abril	7:00-19:00
El lunes: 29 de abril	8:00-17:00
El martes: 30 de abril	8:00-17:00

Día de las elecciones

El sábado: 04 de mayo	7:00-19:00
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- 8) solicitudes de votación por correo se le enviará a Marisa Spencer, votación adelantada, 9400 Municipal Parkway, Garden Ridge, Texas, 78266. Aplicaciones para las papeletas por correo deben recibirse la votación adelantada no más adelante que el cierre de las operaciones el 23 de abril de 2019.
- 9) los elección de jueces designado para llevar a cabo el 04 de mayo de 2019 elecciones generales son las siguientes:

Juez de Elecciones:	Peggy Campbell 9435 Gardenia Bend Garden Ridge, Texas 78266
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Magistrado electoral Suplente:	Marilyn Winters Dr. 8450 Park Lane Garden Ridge, Texas 78266
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- 10) el juez electoral designará al menos dos 2 Secretarios para ayudar en la regularidad de la elección.
- 11) el juez de la elección y por lo menos dos 2 Secretarios deberán servir como Consejo temprano de boleta de votación de dicha elección.
- 12) los secretarios de juez electoral, Juez suplente y la elección se abonará a razón de \$10.00 por hora.
- 13) la votación adelantada nombrará diputado secretarios votar temprano para asistir a la votación adelantada en la regularidad de la votación temprana para el 04 de mayo de

2019 elecciones generales. Al menos un diputado de votación adelantada se abonará \$10.00 por hora y no un empleado de la ciudad de Garden Ridge.

- 14) el aviso del 04 de mayo de 2019 elecciones generales de la ciudad de Garden Ridge publicada y publicado de conformidad con el código electoral del estado de Texas.
- 15) Si cualquier parte de esta Ordenanza se considera inválida por un tribunal de jurisdicción competente, las disposiciones restantes de esta Ordenanza permanecerán en pleno vigor y efecto.
- 16) esta Ordenanza entrará en vigor inmediatamente después de la adopción.

PASADO Y APROBADO el día 06 de febrero de 2019.

Larry Thompson
Alcalde

ATESTIGUAR:

Marisa Spencer
Secretario de la ciudad

**AGREEMENT TO CONDUCT JOINT ELECTIONS
BETWEEN COMAL INDEPENDENT SCHOOL
DISTRICT AND THE CITY OF GARDEN RIDGE
FOR MAY 4, 2019 ELECTION**

WHEREAS:

1. The Comal Independent School District and the City of Garden Ridge will lawfully order and hold a joint election on May 4, 2019; and
2. Texas Government Code, Chapter 791, authorizes local governments to contract with one another and with agencies of the state for various governmental functions including those in which the contracting parties are mutually interested; and
3. Pursuant to Section 271.002, Texas Election Code, political subdivisions of the State of Texas are authorized to hold elections jointly in voting precincts that can be served by common polling places if elections are ordered by the authorities of two or more political subdivisions to be held on the same day in all or part of the same territory; and
4. A provision of the Texas Education Code, Section 11.0581, requires the District to hold its general trustee elections jointly with a municipality located wholly or partially within the boundaries of the District on the May uniform election date, or jointly with the county(ies) in which the District is located on the November uniform election date; and
5. It will encourage greater voter participation and be convenient to the voters for the District and the City (collectively referred to hereinafter as the "Entities"), to hold a joint election in the election precincts that can be served by common polling places insofar as possible.

NOW, THEREFORE, pursuant to Sections 271.002, and 271.003, Texas Election Code, Texas Education Code Section 11.0581 and Chapter 791 of the Texas Government Code, the Joint Election Agreement set forth below is entered into by and between the Participating Entities acting by and through their respective governing bodies, as follows:

I. Scope of the Election Agreement

- A. The District and the City may share common early voting and election-day polling locations for the May 4, 2019 joint election as follows, and as necessary:

Early Voting:
Garden Ridge City Hall
9400 Municipal Parkway
Garden Ridge, TX 78266

Election Day:
Garden Ridge City Hall
9400 Municipal Parkway
Garden Ridge, TX 78266

Each entity will have separate ballots and may pool other resources as outlined in this Agreement.

- B. Each of the Entities shall be individually responsible for the preparation and/or publication of election ballots, orders, resolutions, notices and other pertinent documents for adoption or execution by its own respective governing board as required by law.
- C. Each of the Entities shall be individually responsible for obtaining appropriate preclearance, if necessary, from the United States Department of Justice. Each of the Entities shall be individually responsible for posting and publishing its election notices.
- D. Each Entity shall be individually responsible for obtaining HAVA-compliant voting systems which will be used by the entities in their respective elections on election day, but the Entities may agree to share the use and cost of such equipment as set out herein.

II. Election Judge, Officer, and Clerks

- A. The District and the City shall jointly appoint the Election Judge, Alternate Election Judge, and Election Clerks unless otherwise provided for in this Agreement.

III. Early Voting

- A. The Entities will share the common early voting location(s) as provided in the Agreement. Each entity will have separate ballots and HAVA-compliant voting systems will be rented from Comal County who will program the systems.
- B. The District and the City will each contract individually with early voting personnel.

IV. Election Day

- A. The Entities will share the common election-day location as provided in this Agreement. Each Entity will conduct its own respective election at the Joint Election-Day Polling Location and shall be responsible for compliance with all state and federal laws applicable to their respective elections. HAVA-compliant voting systems will be rented from Comal County who will program the systems.
- B. The final returns for each entity shall be canvassed separately by each respective Entity's governing body.

V. Joint Election Costs: Payment

- A. Cost. Access to common polling locations will be provided at no cost. The District and the City will each be responsible for all costs associated with their respective elections. In the event the Entities agree to share use of the HAVA- compliant voting system required at each early voting and election-day polling location, they shall also share the cost of such equipment, including the cost of lease, transportation, programming, and training related to such equipment. However, each Entity remains responsible for all other costs associated with their respective elections only.

All funds expended by each Entity will be from current revenues.

- B. Cancellation. In the event, any of the Participating Entities cancels their election because of unopposed candidates under Subchapter C of Title I of the Texas Election Code, the remaining Entity shall be responsible for 100% of the election costs incurred after the date of cancellation. In addition, the Entity that does not cancel its election will continue to have access to polling locations at no cost.

In the event of cancellation of the City's election, the District will either continue to administer its early voting through the early voting personnel appointed pursuant to Paragraph III.B or the District will appoint other personnel, as needed. However, the District will be responsible for 100% of the costs and other duties concerning such personnel after the date of the City's cancellation order.

VII. General Provisions

- A. Communications. Throughout the term of this Agreement, the Entities will engage in ongoing communications concerning the administration of the Joint Election, and discuss and resolve any problems which might arise regarding the Joint Election. Each Entity will promptly advise the other of cancellation of its contested election and provide a copy of its cancellation order.
- B. Effective Date. This Agreement takes effect upon the complete execution of this Agreement by all Participating Entities.

- C. Custodian of Records. Each Participating Entity will serve as their individual custodian for purposes of election records as required by law. Each Participating Entity shall appoint a qualified person to act as Custodian of Records for the Entity to perform the duties imposed by the Election Code on the custodian of records for its respective entity.

VIII. Miscellaneous Provisions

- A. Venue and Choice of Law. The Entities agree that venue for any dispute arising under this Agreement will lie in the appropriate courts of Comal County, Texas. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the United States of America.
- B. Entire Agreement. This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersedes all prior agreements, including prior election services contracts relating to each Entity's May 4, 2019 election. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.
- C. Severability. If any provision of this Agreement is found to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this Agreement; and, parties to this Agreement shall perform their obligations under this Agreement in accordance with the intent of the parties to this Agreement as expressed in the terms and provisions of this Agreement.
- D. Breach. In the event that any Participating Entity or County breaches any of its obligations under this Agreement, the non-breaching party shall be entitled to pursue any and all rights and remedies allowed by law. Nothing in this Agreement shall be construed as a waiver of any immunity or defense to which any Participating Entity is entitled under statutory or common law.
- E. Other Instruments. The Entities agree that they will execute other and further instruments or any documents as may become necessary or convenient to effectuate and carry out the purposes of this Agreement.
- F. Mediation. When mediation is acceptable to both parties, in resolving a dispute arising under this Agreement, the parties agree to use a mutually agreed upon mediator, or a person appointed by a court of competent jurisdiction, for mediation as described in Section 154.023 of the Texas Civil Practice and Remedies Code. Unless both parties are satisfied with the result of the mediation, the mediation will not constitute a final and binding resolution of the dispute. All communications

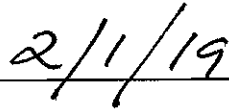
within the scope of the mediation shall remain confidential as described in Section 154.023 of the Texas Civil Practice and Remedies Code unless both parties agree, in writing, to waive the confidentiality. Notwithstanding the foregoing, the parties intend to fully comply with the Texas Open Meetings Act and the Texas Public Information Act whenever applicable. The term confidential as used in this Agreement has the same meanings as defined and construed under the Texas Public Information Act and the Texas Open Meetings Act.

- G. Amendment/Modification. Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of any Participating Entity has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the respective Participating Entity.
- H. Counterparts. This Agreement may be executed in multiple counterparts, all of which shall be deemed originals and with the same effect as if all parties hereto had signed the same document. All of such counterparts shall be construed together and shall constitute one and the same Agreement.

IN TESTIMONY, WHEREOF, the Participating Entities have executed this Agreement in multiple copies, each of equal dignity, on this _____ day of _____, 2019.



Andrew Kim, Superintendent
on behalf of Comal ISD



Date

Marisa Spencer, Interim City Secretary
on behalf of the City of Garden Ridge

Date



City of Garden Ridge

"A way of life, not just a place to live"

January 29, 2019

To: Mayor Thompson and City Council

From: City Administrator Cain

The City Council is required to review and adopt the City's Public Funds Investment Policy annually. Review and adoption of the policy shall be made by Resolution and recorded in the City Council minutes. The City's Investment Policy was adopted by Ordinance 88-042009 and remains a strong and conservative investment policy for the City of Garden Ridge. All City funds are deposited with First United Bank and in TexPool. All funds are insured by FDIC insurance and are fully collateralized. Safekeeping receipts for collateralized funds are held by TIB –The Independent Bankers Bank with the city holding copies of the safekeeping receipts. All objectives and the strategy of the City Investment Policy are being met as required.

It is recommended that the City's Investment Policy remain as written and approved by Ordinance 88-042009. It is further recommended that Resolution 444-022019 be approved confirming City Council review and adoption of the City Investment Policy.

This item has been placed on the Consent Agenda as 6.d). If there is desire to remove this item from the Consent Agenda please let either me or the Interim City Secretary know in advance of the meeting.

RESOLUTION NO. 444-022019

**A RESOLUTION OF COMPLIANCE WITH ANNUAL REVIEW AND
ADOPTION OF THE PUBLIC FUNDS INVESTMENT POLICY FOR
THE CITY OF GARDEN RIDGE, TEXAS, AS REQUIRED BY THE
PROVISIONS OF TEXAS GOVERNMENT CODE CHAPTER 2256,
THE PUBLIC FUNDS INVESTMENT ACT, AS AMENDED.**

WHEREAS, on April 1, 2009, the City Council of the City of Garden Ridge, Texas, adopted Ordinance 88-042009 creating a Public Funds Investment Policy for the City of Garden Ridge, Texas; establishing policies governing the investment and security of public funds; and complying with the provisions of Texas Government Code Chapter 2256, The Public Funds Investment Act, as amended; and

WHEREAS, the City of Garden Ridge Public Funds Investment Policy, Section 14. Investment Policy Adoption by the City Council requires the policy and strategies shall be reviewed on an annual basis by the City Council and a written resolution approving the review be adopted and recorded in the minutes of the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
GARDEN RIDGE, TEXAS, THAT:**

The City Council of the City of Garden Ridge has reviewed the Public Funds Investment Policy for the City of Garden Ridge, Texas, as required by the provisions of Texas Government Code Chapter 2256, The Public Funds Investment Act and adopts the Public Funds Investment Policy for the City of Garden Ridge as written due to the finding that the policy remains prudent and financially conservative in the investment and management of the City's funds and financial resources.

PASSED AND APPROVED ON this 6th day of February, 2019.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
Interim City Secretary

AN ORDINANCE CREATING A PUBLIC FUNDS INVESTMENT POLICY FOR THE CITY OF GARDEN RIDGE, TEXAS; ESTABLISHING POLICIES GOVERNING THE INVESTMENT AND SECURITY OF PUBLIC FUNDS; AND COMPLYING WITH THE PROVISIONS OF CHAPTER 2256, THE PUBLIC FUNDS INVESTMENT ACT (THE ACT), AS AMENDED, TEXAS GOVERNMENT CODE; AND AMENDING ORDINANCE 88 PASSED AND APPROVED ON JUNE 5, 1996.

WHEREAS: The City of Garden Ridge, Texas (the City) has a prudent and financially conservative policy in place governing the investment and management of the City's funds and financial resources;

WHEREAS: The City's financial management of assets has received favorable review during recurring independent audit examinations;

WHEREAS: The Council of the City of Garden Ridge desires to establish documented policies governing the investment and security of public funds as required by Chapter 2256, The Public Funds Investment Act (The Act), as amended, Texas Government Code.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS THAT, Ordinance 88 passed and approved on June 5, 1996 is hereby amended effective on the date this Ordinance is passed and approved by the City Council of the City of Garden Ridge:

Section 1. POLICY STATEMENT:

It is the policy of the City of Garden Ridge, Texas (the "City") that the administration of its funds and the investment of those funds shall be handled at its highest public trust. Investment shall be made in a manner which will provide the maximum security of principal invested through limitations and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state statutes governing in investment of public funds.

The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act (the "Act"). The earnings from investment will be used in a manner that best serves the interests of the City.

Section 2. SCOPE:

This investment policy applies to all the financial assets and funds of the City. The City places its funds into one pooled investment fund for investment purposes for efficiency and maximum investment opportunity. These funds are defined in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Enterprise Fund (Water Fund)
- Debt Service Fund
- Capital Improvement Fund
- Special Revenue Fund (Asset/Seizure Funds)
- Other Funds, as Required

And any new funds created by the City unless specifically exempted by the City Council and this policy.

Section 3. OBJECTIVES AND STRATEGY:

It is the policy of the City that funds shall be managed and invested with four primary objectives, listed in order of the priority: safety, liquidity, diversification and yield. Investments are to be chosen in a manner which promotes diversity by market sector, credit and maturity. The choice of high-grade government investments and high-grade money market instruments is designed to assure the marketability of those investments should liquidity needs arise. To match anticipated cash flow requirements the maximum weighted average maturity of the overall portfolio may not exceed one year.

Safety of Principal

Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

Liquidity

The City's investment portfolio will be based on a cash flow analysis of needs and will remain sufficiently liquid to enable it to meet all operating requirements which be reasonably anticipated.

Diversification

Diversification of the portfolio will include diversification by maturity and market sector.

Yield

The City's investment portfolio shall be designed with the objective of attaining a market rate of return, taking into account the City's risk constraints and the cash flow needs of the portfolio. "Market rate of return" may be defined as the average yield of the current six month U.S. Treasury bill.

Effective cash management is recognized as essential to good fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability. The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms and the management of banking services.

Section 4. LEGAL LIMITATIONS, RESPONSIBILITIES AND AUTHORITY

Direct specific investment parameters for the investment of public funds in Texas are found in the Public Funds Investment Act, Chapter 2256, Texas Government Code, (the "Act"). The Act is attached as Exhibit A. The Public Funds Collateral Act, Chapter 2257, Texas Government code, specifies collateral requirements for all public funds deposits. All investments will be made in accordance with these statutes.

Section 5. DELEGATION OF INVESTMENT AUTHORITY

The City Treasurer, acting on behalf of the City, is designated as the Investment Officer of the City and is responsible for investment management decisions and activities. The Treasurer is responsible for considering the quality and capability of staff, investment advisors, and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

The Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program which are consistent with this Investment Policy. Procedures will include reference to safekeeping, wire transfer agreements, banking services contracts and other investment related activities.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff. The Investment Officer shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

No officer or designee may engage in an investment transaction except as provided under the terms of this Policy and the procedures established.

The Investment Officer shall comply with training requirements as specified in the Public Funds Investment Act.

Section 6. PRUDENCE

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which person of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

Limitation of Personal Liability

The Investment Officer and those delegated investment authority under this Policy, when acting in accordance with the written procedures and this Policy and in accord with the Prudent Person Rule, shall be relieved of personal liability in the management of the portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects.

Section 7. INTERNAL CONTROLS

The Investment Officer shall establish a system of internal controls which will be reviewed annually with the independent auditor of the City. The controls shall be designed to prevent loss of public funds due to fraud, employee error, misrepresentation by third parties, unanticipated market changes, or imprudent actions by employees of the City.

Section 8. AUTHORIZED INVESTMENTS

Acceptable investments under this policy shall be limited to the instruments listed below and as further described by the Public Funds Investment Act.

- A. Obligations of the United States Government, its agencies and instrumentalities, and government sponsoring enterprises, not to exceed one year to stated maturity, excluding collateralized mortgage obligations (CMOs);
- B. Fully insured or collateralized certificates of deposit from a bank doing business in the State of Texas and under the terms of a written depository agreement with that bank, not to exceed one year to stated maturity;
- C. Constant dollar Texas Local Government Investment Pools as defined by the Public Funds Investment Act; and,

If additional types of securities are approved for investment by public funds by state statute, they will not be eligible for investment by the City until this policy has been amended and the amended version approved by the City Council.

Delivery versus Payment

All transactions entered into by the City, shall be conducted on a delivery versus payment (DVP) basis.

Section 9. AUTHORIZED FINANCIAL INSTITUTIONS

All investments made by the City will be made through either the City's banking services bank or local government investment pool in accordance with Section 8 of this investment policy.

Every financial institution with who the City transacts business will be provided a copy of this Investment Policy to assure that they are familiar with the goals and objectives of the investment program. A representative of the firm will be required to return a signed certification stating that the Policy has been received and reviewed and that controls are in place to assure that only authorized are made in accordance with the city' investment policy.

Section 10. DIVERSIFICATION AND MATURITY LIMITATIONS

It is the policy of the City to diversify its investment portfolio. Invest funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of securities. Diversification strategies shall be established and periodically reviewed. At a minimum, diversification standards by security type and issuer shall be:

Security Type	Max % of Portfolio
U.S. Treasury obligations	100%
U.S. Government agencies and instrumentalities	not to exceed 50%
Fully insured or collateralized CDs	not to exceed 30%
Money Market funds	100%
Local Government Investment Pools	
Liquidity Pools	100%

The Investment Officer shall be required to diversity maturities. The Investment Officer, to the extent possible, will attempt to match investment with anticipated cash flow requirements. The Investment Officer may not invest for a period greater than one (1) year.

Section 11. SAFEKEEPING AND COLLATERALIZATION

The laws of the State and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by either the City, an independent third party financial institution, or the City's designated banking services depository.

All safekeeping arrangements shall be designated by the Investment Officer and an agreement of the terms executed in writing. The third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip number and other pertinent information. Each safekeeping receipt will be clearly marked that the security is held for the City or pledged to the City.

All securities pledged to the City for certificates of deposit or demand deposits shall be held by an independent third party bank doing business in Texas. The safekeeping bank shall be within the same holding company as the bank from which the securities are pledged.

Collateralization

Collateralization on time and demand deposits over the FDIC insurance coverage.

In order to anticipate market changes and provide a level of additional security for all funds, the collateralization level required will be 102% of the market value of the principal and accrued interest in banking institutions with exclusion of investment pools. Collateral will be held by an independent third party safekeeping agent.

Section 12. PERFORMANCE EVALUATION AND REPORTING

The Investment Officer shall submit monthly and quarterly reports to the City Council containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program and consistent with statutory requirements. All reports shall be in compliance with the Act. Market prices for market evaluations will be obtained from an independent source.

Section 13. DEPOSITORIES

The City will designate one banking institution through a competitive process as its central banking services provider at least every three years. This institution will be used for normal banking services including disbursements, collections, and safekeeping of securities. Other banking institutions from which the City may purchase certificates of deposit will also be designated as a depository after they provide their latest audited financial statements to the City.

Section 14. INVESTMENT POLICY ADOPTION BY THE CITY COUNCIL

The City's Investment Policy shall be adopted annually by the City Council. The policy and strategies shall be reviewed on an annual basis by the City Council. A written resolution approving that review shall be adopted and such action recorded in the minutes of the City Council. Changes to the policy resulting from review must be adopted through an amended Ordinance and such action recorded in the minutes of the City Council.

PASSED AND APPROVED this 1st day of April, 2009.

ATTEST:




Linda Knowlson, City Secretary


Jay E. Feibelman, Mayor

CITY OF GARDEN RIDGE, TEXAS

ANNUAL FINANCIAL REPORT

**FISCAL YEAR ENDED
SEPTEMBER 30, 2018**



CITY OF GARDEN RIDGE, TEXAS
ANNUAL FINANCIAL REPORT
FISCAL YEAR ENDED SEPTEMBER 30, 2018

CITY OFFICIALS

MAYOR	LARRY THOMPSON
MAYOR PRO-TEM	JOHN R. MCCAWE
CITY COUNCIL	ROBB ERICKSON BRYAN LANTZY TODD ARVIDSON KAY BOWER
CITY ADMINISTRATOR/TREASURER	NANCY CAIN
CITY SECRETARY	VACANT
ATTORNEY	DENTON, NAVARRO, ROCHA, BERNAL, & ZECH P.C.

CITY OF GARDEN RIDGE, TEXAS
ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED SEPTEMBER 30, 2018

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CITY OF GARDEN RIDGE, TEXAS
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Armstrong, Vaughan & Associates, P. C.

Certified Public Accountants

Deborah E. Fraser

Phil S. Vaughan

Nancy L. Vaughan

Kimberly J. Roach

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and City Council
City of Garden Ridge, Texas

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Garden Ridge, Texas, as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The City of Garden Ridge, Texas', management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a reasonable basis for our opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Garden Ridge, Texas, as of September 30, 2018, and the respective changes in financial position and where applicable, cash flows, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1W of the financial statements, in October 2017, the City adopted new accounting guidance from the Governmental Accounting Standards Board Statement No. 75 related to accounting for postemployment benefits other than pensions (OPEB). This resulted in a restatement of prior year balances. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Budgetary Comparison Information, Schedule of Changes – Net Pension Liability and Related Ratios, the Schedule of Employer Contributions and the Schedule of Changes – Other Post Employment Benefits as listed in the Table of Contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Garden Ridge, Texas', basic financial statements. The comparative financial statements and the statistical section are presented for purposes of additional analysis and are not a required part of the financial statements.

The comparative statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the comparative statements are fairly stated, in all material respects, in relation to the financial statements as a whole.

The statistical section has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

A handwritten signature in cursive script that reads "Armstrong, Vaughan & Associates, P.C.".

Armstrong, Vaughan & Associates, P.C.

January 11, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of City of Garden Ridge's annual financial report presents our discussion and analysis of the City's financial performance during the fiscal year ended September 30, 2018. Please read it in conjunction with the City's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

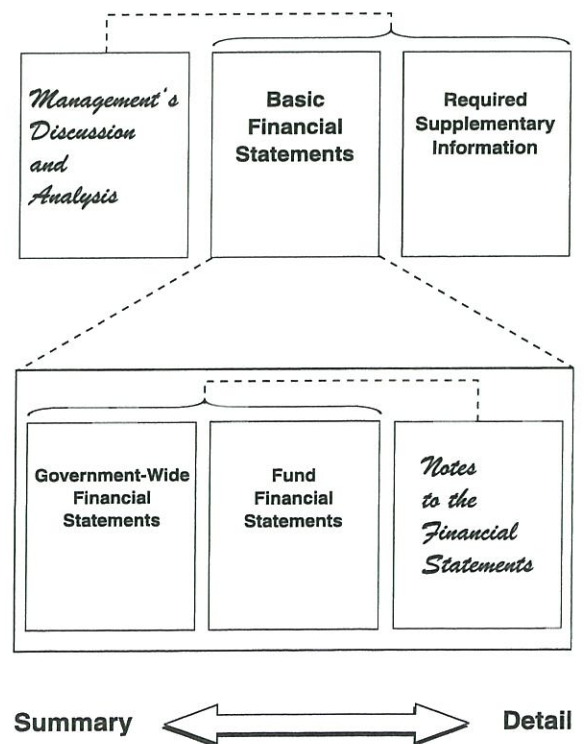
- The City's total combined net position was \$13.94 million at September 30, 2018.
- During the year, the City's governmental operating expenses (including transfers to the business-type activities) were \$415.7 thousand more than the \$3.92 million generated in program and general revenues for the governmental activities.
- The total cost of the City's programs increased to \$3.23 million and no new programs were added this year.
- The general fund reported a fund balance this year of \$2.21 million of which \$2.06 million was unassigned.
- The City advance refunded \$2.52 million of the 2009 series certificates of obligation during the fiscal year ending September 30, 2018.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts—*management's discussion and analysis* (this section), the *basic financial statements*, and *required supplementary information*. The basic financial statements include two kinds of statements that present different views of the City:

- The first two statements are *government-wide financial statements* that provide both *long-term* and *short-term* information about the City's overall financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the government, reporting the City's operations in more detail than the government-wide statements.
- The *governmental funds* statements tell how *general government* services were financed in the *short-term* as well as what remains for future spending.
- *Proprietary fund* statements offer *short- and long-term* financial information about the activities the government operates *like businesses*, such as water services.

Figure A-1, Required Components of the City's Annual Financial Report



The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the information in the financial statements. Figure A-1 shows how the required parts of this annual report are arranged and related to one another.

Figure A-2 summarizes the major features of the City's financial statements, including the portion of the City government they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

Figure A-2. Major Features of the City's Government-wide and Fund Financial Statements			
<i>Type of Statements</i>	Fund Statements		
	Government-wide	Governmental Funds	Proprietary Funds
<i>Scope</i>	Entire City's government (except fiduciary funds) and the City's component units	The activities of the City that are not proprietary or fiduciary	Activities the City operates similar to private businesses: water
<i>Required financial statements</i>	• Statement of Net Position	• Balance Sheet	• Statement of Net Position
	• Statement of Activities	• Statement of Revenues, Expenditure & Changes in Fund Balances	• Statement of Revenues, Expenses & Changes in Net Position • Statement of Cash Flows
<i>Accounting basis and measurement focus</i>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
<i>Type of asset/liability information</i>	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term
<i>Type of inflow/outflow information</i>	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter.	All revenues and expenses during year, regardless of when cash is received or paid

Government-Wide Statements

The government-wide statements report information about the City as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the City's net position and how they have changed. Net Position—the difference between the City's assets plus deferred outflows and liabilities plus deferred inflows—is one way to measure the City's financial health or *position*.

- Over time, increases or decreases in the City's net position is an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the City, one needs to consider additional nonfinancial factors such as changes in the City's tax base.

The government-wide financial statements of the City include the *Governmental Activities*. Most of the City's basic services are included here, such as public safety, public works and general administration. Property taxes, franchise fees and charges for services finance most of these activities.

Fund Financial Statements

The fund financial statements provide more detailed information about the City's most significant *funds*—not the City as a whole. Funds are accounting devices that the City uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by State law and by bond covenants.
- The City Council establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

The City has the following kinds of funds:

- *Governmental funds*—Most of the City's basic services are included in governmental funds, which focus on (1) how *cash and other financial assets* that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed *short-term* view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the governmental funds statement, or on the subsequent page, that explain the relationship (or differences) between them.
- *Proprietary funds*—Services for which the City charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both long-term and short-term financial information. The proprietary fund consists of the City water works fund.

FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

Net Position

The City's combined net position was \$13.9 million at September 30, 2018. (See Table A-1).

Table A-1
City of Garden Ridge Net Position
(In thousands dollars)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change 2018-2017
	2018	2017	2018	2017	2018	2017	
Assets							
Current Assets	\$ 2,951.5	\$ 2,618.2	\$ 1,855.1	\$ 1,630.3	\$ 4,806.6	\$ 4,248.5	13.1%
Restricted and Other Assets	844.0	2,813.0	149.6	124.4	993.6	2,937.4	-66.2%
Capital Assets (net)	11,488.7	11,824.1	13,493.1	12,791.4	24,981.7	24,615.5	1.5%
Total Assets	<u>15,284.2</u>	<u>17,255.3</u>	<u>15,497.8</u>	<u>14,546.1</u>	<u>30,782.0</u>	<u>31,801.4</u>	-3.2%
Total Deferred Outflows of Resources	<u>151.6</u>	<u>228.2</u>	<u>89.4</u>	<u>40.8</u>	<u>241.0</u>	<u>269.0</u>	-10.4%
Liabilities							
Current Liabilities	1,297.4	2,378.0	790.4	722.0	2,087.8	3,100.0	-32.7%
Long-term Liabilities	7,488.4	8,019.1	7,436.9	7,772.7	14,925.3	15,791.8	-5.5%
Total Liabilities	<u>8,785.8</u>	<u>10,397.1</u>	<u>8,227.3</u>	<u>8,494.7</u>	<u>17,013.1</u>	<u>18,891.8</u>	-9.9%
Deferred Inflows of Resources	<u>60.5</u>	<u>29.5</u>	<u>13.3</u>	<u>6.4</u>	<u>73.8</u>	<u>35.9</u>	105.4%
Net Position							
Invested in Capital Assets	3,829.1	3,568.2	5,715.6	4,694.0	9,544.6	8,262.2	15.5%
Restricted	599.1	671.6	145.1	152.7	744.2	824.3	-9.7%
Unrestricted	2,161.3	2,817.3	1,485.9	1,239.2	3,647.2	4,056.5	-10.1%
Total Net Position	<u>\$ 6,589.5</u>	<u>\$ 7,057.1</u>	<u>\$ 7,346.5</u>	<u>\$ 6,085.9</u>	<u>\$ 13,936.0</u>	<u>\$ 13,143.0</u>	6.0%

Note: Comparative information for 2017 has not been restated for the effects of the adoption of GASB Statement No. 75 as the information is not available. See note 1W for more detail.

Changes in Net Position

The City's total governmental revenues were \$3.92 million, of which 76.0% of the City's revenue came from taxes compared to 76.8% in the prior year. A total of 13.2% of the revenues are from those who directly received the service. The total cost of all governmental programs and services was \$3.23 million and charges for these services were \$519 thousand. Table A-2 reports the summarized changes in net position.

Table A-2
Changes in City of Garden Ridge's Net Position
(In thousands dollars)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2018	2017	2018	2017	2018	2017	2018-2017
Program Revenues:							
Charges for Services	\$ 518.5	\$ 496.8	\$ 1,888.3	\$ 1,546.9	\$ 2,406.8	\$ 2,043.7	17.8%
Operating/Capital Grants	294.1	271.5	-	-	294.1	271.5	8.3%
General Revenues:							
Property Taxes	2,227.2	2,167.2	-	-	2,227.2	2,167.2	2.8%
Tax Franchise	501.6	489.8	-	-	501.6	489.8	2.4%
Sales Taxes	250.2	245.0	-	-	250.2	245.0	2.1%
Investment Earnings	48.5	37.8	14.5	13.5	63.0	51.3	22.8%
Other	78.5	68.3	-	0.9	78.5	69.2	13.4%
Total Revenues	<u>3,918.6</u>	<u>3,776.5</u>	<u>1,902.8</u>	<u>1,561.3</u>	<u>5,821.4</u>	<u>5,337.7</u>	9.1%
General Government	753.5	769.4	-	-	753.5	769.4	-2.1%
Police Protection	1,274.1	1,283.4	-	-	1,274.1	1,283.4	-0.7%
Municipal Court	78.1	74.3	-	-	78.1	74.3	5.2%
Public Facilities	911.7	864.7	-	-	911.7	864.7	5.4%
Debt Service	215.6	227.6	-	-	215.6	227.6	-5.3%
Water	-	-	1,729.8	1,697.9	1,729.8	1,697.9	1.9%
Total Expenses	<u>3,233.0</u>	<u>3,219.4</u>	<u>1,729.8</u>	<u>1,697.9</u>	<u>4,962.8</u>	<u>4,917.3</u>	0.9%
Transfers	(1,101.3)	554.3	1,101.3	(554.3)	-	-	0.0%
Increase (Decrease) in Net Position	<u>\$ (415.7)</u>	<u>\$ 1,111.2</u>	<u>\$ 1,274.3</u>	<u>\$ (690.9)</u>	<u>\$ 858.6</u>	<u>\$ 420.4</u>	104.2%

Note: Comparative information for 2017 has not been restated for the effects of the adoption of GASB Statement No. 75 as the information is not available. See note 1W for more detail.

Governmental Activities

Property tax rates increased to \$0.323146 per \$100 of assessed value. An increase in the valuation of taxable property along with the increase in tax rate lead to a 2.8% increase in tax revenues to \$2.23 million.

Table A-3 presents the cost of each of the City's largest functions, as well as each function's net cost (total cost less fees generated by the activities and intergovernmental aid). The net cost reflects what was funded by state revenues as well as local tax dollars.

- The net cost of all *governmental* activities this year was \$2.42 million.
- The amount that taxpayers paid for these activities through taxes was \$2.98 million.
- \$519 thousand of the cost was paid by those who directly benefited from the programs.

Table A-3
Net Cost of Selected City Functions
(in thousands of dollars)

	Total Cost of Services			Net Cost of Services		Total Percentage Change
	2018	2017	% Change	2018	2017	2018-2017
General Administration	\$ 753.5	\$ 769.4	-2.1%	\$ 493.4	\$ 479.2	3.0%
Police Protection	1,274.1	1,283.4	-0.7%	906.8	928.3	-2.3%
Municipal Court	78.1	74.3	5.2%	78.1	74.3	5.2%
Public Facilities	911.7	864.7	5.4%	726.5	741.7	-2.0%
Debt Service	215.6	227.6	-5.3%	215.6	227.6	-5.3%
Water Services	1,729.8	1,697.9	1.9%	(158.6)	151.0	-205.0%

Business-Type Activities

Revenues of the City's business-type activities were \$1.89 million, and expenses were \$1.73 million.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

Revenue from governmental fund types totaled \$3.92 million, an increase of 3.8%.

General Fund Budgetary Highlights

Over the course of the year, the City revised its budget to increase revenues and expenditures. Actual expenditures were \$219 thousand less than the final budgeted amounts. All major expenditure divisions had a positive variance, with the exception of Debt Service. Total revenues were \$85 thousand more than final budgeted amounts. The City increased the overall fund balance by \$340 thousand more than expected from the final budget.

The City had 10 months of operating expenditures in the unassigned fund balance.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At the end of 2018, the City had invested \$35.9 million in a broad range of capital assets, including land, equipment, buildings, and vehicles. (See Table A-4.). More detailed information about the City's capital assets is presented in the notes to the financial statements.

Table A-4
City's Capital Assets
(In thousands of dollars)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2018	2017	2018	2017	2018	2017	2018-2017
Land	\$ 481.9	\$ 481.9	\$ 140.0	\$ 140.0	\$ 621.9	\$ 621.9	0.0%
Water Rights	-	-	454.1	454.1	454.1	454.1	0.0%
Buildings and Improvements	3,759.7	3,728.3	94.2	94.2	3,853.9	3,822.5	0.8%
Other Improvements	-	-	13,404.6	10,787.0	13,404.6	10,787.0	24.3%
Equipment	634.2	686.8	779.6	781.1	1,413.7	1,467.9	-3.7%
Infrastructure	12,537.2	9,598.1	-	-	12,537.2	9,598.1	30.6%
Construction in Progress	-	2,839.6	3,632.0	5,101.3	3,632.0	7,940.9	-54.3%
Totals at Historical Cost	17,413.0	17,334.7	18,504.5	17,357.7	35,917.5	34,692.4	3.5%
Total Accumulated Depreciation	(5,924.3)	(5,510.6)	(5,011.4)	(4,566.3)	(10,935.8)	(10,076.8)	8.5%
Net Capital Assets	<u>\$ 11,488.7</u>	<u>\$ 11,824.1</u>	<u>\$ 13,493.1</u>	<u>\$ 12,791.4</u>	<u>\$ 24,981.7</u>	<u>\$ 24,615.5</u>	1.5%

Long Term Debt

At year-end the City had \$15.6 million in bonds and leases outstanding as shown in Table A-5. More detailed information about the City's debt is presented in the notes to the financial statements.

Table A-5
City's Long Term Debt
(In thousands of dollars)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2018	2017	2018	2017	2018	2017	2018-2017
Bonds and Lease Payable	\$ 7,722.1	\$ 8,255.9	\$ 7,845.0	\$ 8,097.4	\$ 15,567.1	\$ 16,353.3	-4.8%
Total Bonds & Lease Payable	<u>\$ 7,722.1</u>	<u>\$ 8,255.9</u>	<u>\$ 7,845.0</u>	<u>\$ 8,097.4</u>	<u>\$ 15,567.1</u>	<u>\$ 16,353.3</u>	-4.8%

ECONOMIC FACTORS, NEXT YEAR'S BUDGETS AND RATES

- The 2018 Taxable Value for the City of Garden Ridge increased \$13,923,670 over the City's 2017 Taxable Value.
- The City's adopted a tax rate of \$0.323146 which is the same as the fiscal year 2018 tax rate.
- General Fund Revenues for the 2019 Fiscal Year are expected to decrease by \$38 thousand compared to 2018 actual revenues. Decrease is predominately due to a decrease in permits and miscellaneous revenues.
- The City of Garden Ridge should continue to see development interest and activity along F.M. 2252.
- The City's budgeted general fund balance for 2019 is not expected to change appreciably by the close of the fiscal year.

Other significant items planned for next year:

- The Capital Improvement Projects to be funded by the 2015 Combination Tax and Revenue Certificates of Obligation for water, drainage and streets infrastructure and Community Center and City Parks improvements are expected to continue during the 2019 fiscal year.
- Rewrite of the City's zoning and subdivision ordinances to align with the Master Land Use Plan adopted in 2017 are expected to be completed during the 2019 fiscal year.
- The City will continue looking at a possible sewer system and additional waterlines along F.M. 2252.
- City employees will receive a 3% cost of living increase.
- The City's employee's health and dental insurance rates saw an increase for 2019.
- The City will continue to enhance communications with its citizens.
- The City will continue all existing services and is planning to establish an emergency management and expand the volunteer program.
- The City anticipates adoption of a new Employee Policy Manual in 2019. The manual may include the addition of short and long-term disability programs to replace the current sick leave policy.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide Garden Ridge citizens, taxpayers, customers, and investors and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City Administrator by phone 210-651-6632.

BASIC FINANCIAL STATEMENTS

The basic financial statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government – wide financial statements
- Fund financial statements:
 - Governmental funds
 - Proprietary fund

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF NET POSITION
SEPTEMBER 30, 2018

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and Cash Equivalents	\$ 2,768,344	\$ 1,684,603	\$ 4,452,947
Receivables:			
Taxes (Net of Uncollectible)	52,497	-	52,497
Other	126,614	170,529	297,143
Prepaid Items	4,082	-	4,082
Restricted Assets:			
Cash and Investments	848,505	145,100	993,605
Internal Balance	(4,475)	4,475	-
Capital Assets:			
Land	481,923	139,954	621,877
Water Rights	-	454,144	454,144
Buildings and Improvements	3,759,757	94,183	3,853,940
Water Lines and Extensions	-	13,404,560	13,404,560
Equipment and Vehicles	634,159	779,583	1,413,742
Infrastructure	12,537,175	-	12,537,175
Construction in Progress	-	3,632,043	3,632,043
Accumulated Depreciation	(5,924,345)	(5,011,413)	(10,935,758)
TOTAL ASSETS	<u>15,284,236</u>	<u>15,497,761</u>	<u>30,781,997</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Loss on Debt Refunding	62,569	67,530	130,099
Deferred Pension Related Outflows	84,504	20,760	105,264
Deferred Other Post-Employment Benefit Related Outflows	4,571	1,195	5,766
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 151,644</u>	<u>\$ 89,485</u>	<u>\$ 241,129</u>

See accompanying notes to basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF NET POSITION (CONT.)
SEPTEMBER 30, 2018

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
LIABILITIES			
<i>Current Liabilities:</i>			
Accounts Payable	\$ 413,837	\$ 39,458	\$ 453,295
Accrued Liabilities	52,869	15,946	68,815
Accrued Interest Payable	38,746	39,649	78,395
Unearned Revenue	22,056	-	22,056
Vacation Leave Payable	78,727	17,746	96,473
Customer Deposits	145,581	191,330	336,911
<i>Noncurrent Liabilities:</i>			
Due within One Year	545,557	486,256	1,031,813
Due in more than One Year	7,176,573	7,358,704	14,535,277
Net Pension Liability	249,578	61,930	311,508
Other Post-Employment Benefit Liability	62,308	16,286	78,594
TOTAL LIABILITIES	8,785,832	8,227,305	17,013,137
DEFERRED INFLOWS OF RESOURCES			
Deferred Pension Related Inflows	60,546	13,308	73,854
TOTAL DEFERRED INFLOWS OF RESOURCES	60,546	13,308	73,854
NET POSITION			
Net Investment in Capital Assets	3,829,106	5,715,624	9,544,730
Restricted for:			
Child Safety	29,758	-	29,758
Court Security/Technology	8,803	-	8,803
Impact Fees	-	145,100	145,100
Debt Service	168,499	-	168,499
Donations	2,677	-	2,677
Public, Educational, & Governmental (PEG) Capital Fees	112,687	-	112,687
Police Asset Forfeiture	276,679	-	276,679
Unrestricted	2,161,293	1,485,909	3,647,202
TOTAL NET POSITION	\$ 6,589,502	\$ 7,346,633	\$ 13,936,135

See accompanying notes to basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2018

Functions and Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary Government				
<i>Governmental Activities:</i>				
General Administration	\$ 753,492	\$ 257,121	\$ 3,012	\$ -
Police Protection	1,274,116	138,382	228,944	-
Municipal Court	78,147	-	-	-
Public Facilities	911,704	123,010	12,169	50,000
Interest on Long-term Debt	215,593	-	-	-
<i>Total Governmental Activities</i>	<u>3,233,052</u>	<u>518,513</u>	<u>244,125</u>	<u>50,000</u>
<i>Business-Type Activities:</i>				
Water Utility	<u>1,729,799</u>	<u>1,888,364</u>	<u>-</u>	<u>-</u>
<i>Total Business-Type Activities</i>	<u>1,729,799</u>	<u>1,888,364</u>	<u>-</u>	<u>-</u>
Total Primary Government	<u>\$ 4,962,851</u>	<u>\$ 2,406,877</u>	<u>\$ 244,125</u>	<u>\$ 50,000</u>
General Revenues:				
Taxes:				
General Property Taxes				
Franchise Taxes				
Sales Taxes				
Interest and Investment Earnings				
Miscellaneous				
Total General Revenues				
Transfers				
Change in Net Position				
Net Position Beginning of Year				
Prior Period Adjustment				
Net Position at End of Year				

See accompanying notes to basic financial statements.

Primary Government

Governmental Activities	Business-Type Activities	Total
\$ (493,359)	\$ -	\$ (493,359)
(906,790)	-	(906,790)
(78,147)	-	(78,147)
(726,525)	-	(726,525)
(215,593)	-	(215,593)
<u>(2,420,414)</u>	<u>-</u>	<u>(2,420,414)</u>
-	158,565	158,565
<u>-</u>	<u>158,565</u>	<u>158,565</u>
<u>(2,420,414)</u>	<u>158,565</u>	<u>(2,261,849)</u>
2,227,239	-	2,227,239
501,558	-	501,558
250,201	-	250,201
48,514	14,505	63,019
78,493	-	78,493
<u>3,106,005</u>	<u>14,505</u>	<u>3,120,510</u>
<u>(1,101,263)</u>	<u>1,101,263</u>	<u>-</u>
(415,672)	1,274,333	858,661
7,057,054	6,085,860	13,142,914
<u>(51,880)</u>	<u>(13,560)</u>	<u>(65,440)</u>
<u>\$ 6,589,502</u>	<u>\$ 7,346,633</u>	<u>\$ 13,936,135</u>

CITY OF GARDEN RIDGE, TEXAS
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2018

	Major Funds		
	General	Debt Service	Capital Projects Fund
ASSETS			
Cash and Cash Equivalents	\$ 2,296,576	\$ 193,493	\$ -
Receivables:			
Taxes (Net of Uncollectible)	34,280	18,217	-
Other	126,614	-	-
Prepaid Items	4,082	-	-
Restricted Assets:			
Cash and Investments	-	-	848,505
TOTAL ASSETS	<u>\$ 2,461,552</u>	<u>\$ 211,710</u>	<u>\$ 848,505</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCES			
<i>Liabilities:</i>			
Accounts Payable	\$ 130,254	\$ -	\$ 418,567
Accrued Expenditures	52,870	-	-
Unearned Revenue	22,056	-	-
Due to Other Funds	-	4,475	-
Deposits	9,000	-	-
Total Liabilities	<u>214,180</u>	<u>4,475</u>	<u>418,567</u>
<i>Deferred Inflows of Resources:</i>			
Unavailable Property Tax Revenue	33,686	17,901	-
Total Deferred Inflows of Resources	<u>33,686</u>	<u>17,901</u>	<u>-</u>
<i>Fund Balances:</i>			
Non-Spendable:			
Prepaid Items	4,082	-	-
Restricted for:			
Child Safety	29,758	-	-
Court Security	8,803	-	-
Debt Service	-	189,334	-
Donations	2,677	-	-
PEG Capital Fees	112,687	-	-
Police Asset Forfeiture	-	-	-
Assigned for:			
Capital Projects	-	-	429,938
Unassigned:	2,055,679	-	-
Total Fund Balances	<u>2,213,686</u>	<u>189,334</u>	<u>429,938</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCES	<u>\$ 2,461,552</u>	<u>\$ 211,710</u>	<u>\$ 848,505</u>

See accompanying notes to basic financial statements.

<u>Nonmajor</u>		<u>Total</u>
<u>Asset</u>		<u>Governmental</u>
<u>Seizure</u>		<u>Funds</u>
\$ 278,275	\$	2,768,344
-		52,497
-		126,614
-		4,082
-		848,505
<u>\$ 278,275</u>	<u>\$</u>	<u>3,800,042</u>
\$ 1,596	\$	550,417
-		52,870
-		22,056
-		4,475
-		9,000
<u>1,596</u>		<u>638,818</u>
-		51,587
<u>-</u>		<u>51,587</u>
-		4,082
-		29,758
-		8,803
-		189,334
-		2,677
-		112,687
276,679		276,679
-		429,938
-		2,055,679
<u>276,679</u>		<u>3,109,637</u>
<u>\$ 278,275</u>	<u>\$</u>	<u>3,800,042</u>

CITY OF GARDEN RIDGE, TEXAS
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2018

TOTAL FUND BALANCE - TOTAL GOVERNMENTAL FUNDS	\$ 3,109,637
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	11,488,669
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Other long-term assets are not available to pay for current period expenditures and, therefore, are unavailable in the funds.	51,587
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Accrued vacation leave payable is not due and payable in the current period and, therefore, not reported in the funds.	(78,727)
--	----------

Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, not reported in the funds:	
Bonds Payable and Capital Leases	(7,722,130)

Losses on debt refundings do not consume current financial resources and are not reported in the funds.	62,569
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Net pension liabilities (and related deferred inflows and outflows of resources) do not consume current financial resources and are not reported in the funds.	
Net Pension Liability	(249,578)
Pension Related Deferred Outflows(Inflows)	23,958
	(225,620)

Other Post-Employment Benefit Liabilities (and related deferred inflows and outflows of resources) do not consume financial resources are not reported in the governmental funds:	
Other Post-Employment Benefit Liability	(62,308)
Other Post-Employment Benefit Related Deferred Outflows	4,571
	(57,737)

Accrued interest payable on long-term bonds is not due and payable in the current period and, therefore, not reported in the funds.	(38,746)
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TOTAL NET POSITION - GOVERNMENTAL ACTIVITIES	\$ 6,589,502
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See accompanying notes to basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES-GOVERNMENTAL FUNDS
FOR YEAR ENDED SEPTEMBER 30, 2018

	Major Funds		
	General	Debt Service	Capital Projects Fund
REVENUES			
Taxes	\$ 1,704,183	\$ 772,572	\$ -
Franchise Fees	501,558	-	-
Licenses and Permits	159,213	-	-
Charges for Services	220,357	-	-
Fines and Forfeits	138,397	-	-
Miscellaneous	120,510	509	67,521
TOTAL REVENUES	<u>2,844,218</u>	<u>773,081</u>	<u>67,521</u>
EXPENDITURES			
<i>Current:</i>			
General Administration	613,353	-	-
Municipal Court	77,276	-	-
Police Protection	1,155,636	-	-
Public Facilities	562,440	-	-
Capital Outlay	97,820	-	99,546
<i>Debt Service:</i>			
Interest and Agent Fees	2,308	239,013	-
Principal	37,207	518,600	-
TOTAL EXPENDITURES	<u>2,546,040</u>	<u>757,613</u>	<u>99,546</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>298,178</u>	<u>15,468</u>	<u>(32,025)</u>
OTHER FINANCING SOURCES (USES)			
Proceeds from Capital Leases	54,893	-	-
Proceeds from Sale of Equipment	5,000	-	-
Transfers In (Out)	(18,468)	(273,901)	(808,894)
TOTAL OTHER FINANCING SOURCES (USES)	<u>41,425</u>	<u>(273,901)</u>	<u>(808,894)</u>
Net Change in Fund Balances	339,603	(258,433)	(840,919)
Fund Balances - October 1	<u>1,874,083</u>	<u>447,767</u>	<u>1,270,857</u>
Fund Balances - September 30	<u>\$ 2,213,686</u>	<u>\$ 189,334</u>	<u>\$ 429,938</u>

See accompanying notes to basic financial statements.

Nonmajor		Total
Asset		Governmental
Seizure		Funds
\$ -	\$	2,476,755
-		501,558
-		159,213
-		220,357
226,217		364,614
157		188,697
<u>226,374</u>		<u>3,911,194</u>
-		613,353
-		77,276
-		1,155,636
-		562,440
61,025		258,391
-		241,321
-		555,807
<u>61,025</u>		<u>3,464,224</u>
<u>165,349</u>		<u>446,970</u>
-		54,893
-		5,000
-		(1,101,263)
-		(1,041,370)
165,349		(594,400)
<u>111,330</u>		<u>3,704,037</u>
<u>\$ 276,679</u>	<u>\$</u>	<u>3,109,637</u>

CITY OF GARDEN RIDGE, TEXAS
RECONCILIATION OF THE STATEMENTS OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES OF
GOVERNMENT FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2018

NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS \$ (594,400)

Amounts reported for governmental activities in the Statement of
Activities are different because:

Governmental funds report capital outlays as expenditures. However,
in the statement of activities the cost of those assets is allocated over
their estimated useful lives and reported as depreciation expense.

Capital Outlay	174,401	
Depreciation	<u>(509,868)</u>	(335,467)

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.		685
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The issuance of long-term debt (e.g. bonds and capital leases) provides
current financial resources to governmental funds, while the
repayment of the principal of long-term debt consumes the current
financial resources of governmental funds. Neither transaction,
however, has any effect on net position. Also, governmental funds
report the net effect of premiums, discounts, and similar items when
debt is first issued, where as these amounts are amortized in the
Statement of Activities. This amount is the net effect of these
differences in the treatment of long-term debt and related items.

Proceeds from Capital Lease	(54,893)	
Principal Payments on Bonds	518,600	
Amortization of Premium on Bonds	32,906	
Principal Portion of Capital Lease Payments	37,207	
Amortization of Book Losses on Debt Refundings	<u>(8,939)</u>	524,881

Some expenses reported in the Statement of Activities do not require the
use of current financial resources and, therefore, are not reported as
expenditures in governmental funds:

Accrued Interest	1,696	
Compensated Absences	<u>3,901</u>	5,597

Governmental funds report required contributions to employee pensions as expenditures. However, in the Statement of Activities the cost of the expense is recorded based on the actuarially determined cost of the plan. This is the amount that actuarially determined pension expense exceeded contributions.		(11,110)
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Governmental funds report required contributions to OPEB as expenditures. However, in the Statement of Activities the cost of the expense is recorded based on the actuarially determined cost of the plan. This is the amount that actuarially determined OPEB expense exceeded contributions.		<u>(5,858)</u>
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CHANGE IN NET POSITION - GOVERNMENTAL ACTIVITIES		<u><u>\$ (415,672)</u></u>
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CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF NET POSITION – PROPRIETARY FUND
SEPTEMBER 30, 2018

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 1,684,603
Accounts Receivable - Customers	170,529
Due from Other Funds	4,475
<i>Total Current Assets</i>	<u>1,859,607</u>

Other Assets:

Restricted Cash and Investments - Impact Fees	145,100
<i>Total Other Assets</i>	<u>145,100</u>

Capital Assets:

Land	139,954
Water Rights	454,144
Buildings	94,183
Water Lines, Wells & Tanks	13,404,560
Vehicles & Equipment	779,583
Construction in Progress	3,632,043
Accumulated Depreciation	<u>(5,011,413)</u>
<i>Total Capital Assets, Net of Depreciation</i>	<u>13,493,054</u>
TOTAL ASSETS	<u>15,497,761</u>

**DEFERRED OUTFLOWS
OF RESOURCES**

Deferred Loss on Debt Refunding	67,530
Deferred Pension Related Outflows	20,760
Deferred Other Post-Employment Benefit Related Outflows	<u>1,195</u>
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 89,485</u>

See accompanying notes to basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF NET POSITION – PROPRIETARY FUND (CONT.)
SEPTEMBER 30, 2018

LIABILITIES

Current Liabilities:

Accounts Payable	\$ 39,458
Accrued Liabilities	15,946
Accrued Interest Payable	39,649
Vacation Leave Payable	17,746
Customer Deposits	191,330
Due Within One Year	486,256
<i>Total Current Liabilities</i>	<u>790,385</u>

Noncurrent Liabilities:

Due in More Than One Year	7,358,704
Net Pension Liability	61,930
Other Post-Employment Benefit Liability	16,286
<i>Total Noncurrent Liabilities</i>	<u>8,713,561</u>

TOTAL LIABILITIES	<u>9,503,946</u>
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DEFERRED INFLOWS

OF RESOURCES

Deferred Pension Related Inflows	<u>13,308</u>
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TOTAL DEFERRED INFLOWS

OF RESOURCES	<u>13,308</u>
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NET POSITION

Net Investment in Capital Assets	5,715,624
Restricted Water Impact Fees	145,100
Unrestricted	<u>1,485,909</u>

TOTAL NET POSITION	<u><u>\$ 7,346,633</u></u>
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CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION –
PROPRIETARY FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2018

OPERATING REVENUE	
Water Sales	\$ 1,616,097
Meter Installation Fees	31,800
Other	82,144
TOTAL OPERATING REVENUE	<u>1,730,041</u>
OPERATING EXPENSES	
Personnel Costs	428,803
Plant Operations and Maintenance	362,871
General and Administrative	156,834
Capital Outlay	1,075
Depreciation	473,014
TOTAL OPERATING EXPENSES	<u>1,422,597</u>
OPERATING INCOME (LOSS)	<u>307,444</u>
NONOPERATING INCOME (EXPENSES)	
Impact Fees	158,323
Interest Income	14,505
Interest Expense	(212,022)
Bond Issuance Costs	(95,180)
TOTAL NONOPERATING INCOME (EXPENSES)	<u>(134,374)</u>
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	173,070
Transfers In (Out)	<u>1,101,263</u>
CHANGE IN NET POSITION	1,274,333
NET POSITION AT BEGINNING OF YEAR	6,085,860
Prior Period Adjustment	<u>(13,560)</u>
TOTAL NET POSITION AT END OF YEAR	<u><u>\$ 7,346,633</u></u>

See accompanying notes to basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF CASH FLOWS
PROPRIETARY FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2018

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 1,731,306
Cash paid to suppliers for goods and services	(523,146)
Cash paid to employees for services and benefits	(429,733)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>778,427</u>

**CASH FLOWS FROM NONCAPITAL
FINANCING ACTIVITIES**

Net Customer Deposits Received (Returned)	7,193
Interfund Receivables/Payables and Transfers	1,068,437
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	<u>1,075,630</u>

**CASH FLOWS FROM CAPITAL & RELATED
FINANCING ACTIVITIES**

Capital Acquisition	(1,174,692)
Cash received for Impact Fees	158,323
Proceeds from Capital Lease	26,378
Proceeds from Debt Issuance	2,834,523
Principal Payments on Debt	(3,047,840)
Interest Paid for Financing Activities	(446,809)
NET CASH PROVIDED (USED) BY CAPITAL & RELATED FINANCING ACTIVITIES	<u>(1,650,117)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Interest Income and Other Income	14,505
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	<u>14,505</u>

NET INCREASE (DECREASE) IN CASH 218,445

CASH AND CASH EQUIVALENTS AT OCTOBER 1:

Cash and Cash Equivalents	1,458,548
Restricted Cash and Cash Equivalents	152,710
	<u>1,611,258</u>

CASH AND CASH EQUIVALENTS AT SEPTEMBER 30:

Cash and Cash Equivalents	1,684,603
Restricted Cash and Cash Equivalents	145,100
	<u>\$ 1,829,703</u>

See accompanying notes to basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF CASH FLOWS (CONT.)
PROPRIETARY FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2018

**RECONCILIATION OF OPERATING INCOME TO NET
CASH PROVIDED BY OPERATING ACTIVITIES**

Operating Income	\$ 307,444
Adjustments to Reconcile Net Operating Income to Net Cash Provided by Operating Activities:	
Depreciation	473,014
Change in Assets and Liabilities:	
Decrease (Increase) in Accounts Receivable	1,265
Decrease (Increase) in Prepaid Items	-
Increase (Decrease) in Accounts Payable & Accrued Liabilities	(2,366)
Increase (Decrease) in Vacation Payable	(5,365)
Increase (Decrease) in Pension Liability	2,904
Increase (Decrease) in Other Post-Employment Benefit Liabilities	<u>1,531</u>
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u><u>\$ 778,427</u></u>

See accompanying notes to basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below:

A. THE FINANCIAL REPORTING ENTITY

In evaluating how to define the government for financial purposes, management has considered all potential component units. The definition of the reporting entity is based primarily on the concept of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. Based on the foregoing criteria, there were no component units identified that would require inclusion in this report.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The **government-wide financial statements** include the statement of net position and the statement of activities. Government-wide statements report information on all of the activities of the City. The effect of interfund transfers has been removed from the government-wide statements but continues to be reflected on the fund statements. Governmental activities are supported mainly by taxes and intergovernmental revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods and services.

The statement of activities reflects the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included in program revenues are reported as general revenues.

Separate **fund financial statements** are provided for governmental funds and proprietary funds. The General Fund, Debt Service Fund and Capital Projects Fund meet the criteria of a **major governmental fund**. The City's other governmental fund is the Seizure Fund (Special Revenue Fund). This fund is reflected in a separate column in the Balance Sheet, Statement of Revenues, Expenditures, and Changes in Fund Balances.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The **government-wide financial statements** are reported using the economic resources measurement focus and the accrual basis of accounting. This measurement focus is also used for the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenue types, which have been accrued, are revenue from the investments, intergovernmental revenue and charges for services. Property taxes are recognized in the year for which they are levied. Grants are recognized as revenue when all applicable eligibility requirements imposed by the provider are met.

Governmental fund level financial statements are reported using current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Measurable and available revenues include revenues expected to be received within 60 days after the fiscal year ends. Receivables which are measurable but not collectible within 60 days after the end of the fiscal period are reported as unearned revenue.

Expenditures generally are recorded when a fund liability is incurred; however, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when the liability has matured and payment is due.

The government reports the following major governmental funds:

The General Fund is the general operating fund of the City and is always classified as a major fund. The General Fund is used to account for all financial resources except those required to be accounted for in another fund. Major revenue sources include property taxes, charges for services, intergovernmental revenues and investment of idle funds. Primary expenditures are for general government, public safety, public facilities, municipal court and capital acquisition.

The Debt Service Fund is used to account for all funds collected and disbursed in the retirement of governmental debt.

The Capital Projects Fund is used to account for the proceeds from bond issues and other resources specifically designated for capital expenditures.

The City's non-major governmental fund is the Asset Seizure Fund (a special revenue fund).

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (CONT.)

Proprietary fund level financial statements are used to account for activities similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position and cash flows. The City's Proprietary Fund is the Water-Works Fund (used to account for the provision of water services to residents). The Proprietary Fund is accounted for using the accrual basis of accounting as follows:

1. Revenues are recognized when earned, and expenses are recognized when the liabilities are incurred.
2. Current-year contributions, administrative expenses and benefit payments, which are not received or paid until the subsequent year, are accrued.

Proprietary funds distinguish operating revenues and expenses from non-operating. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

D. CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash deposits and investments with a maturity date within three (3) months of the date acquired by the City.

E. INVESTMENTS

State statutes authorize the City to invest in (a) obligations of the United States or its agencies and instrumentalities; (b) direct obligations of the State of Texas or its agencies; (c) other obligations, the principal and interest of which are unconditionally guaranteed or insured by the State of Texas or the United States; (d) obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent; (e) certificates of deposit by state and national banks domiciled in this state that are (i) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or, (ii) secured by obligations that are described by (a) - (d); or, (e). Statutes also allow investing in local government investment pools organized and rated in accordance with the Interlocal Cooperation Act, whose assets consist exclusively of the obligations of the United States or its agencies and instrumentalities and repurchase assessments involving those same obligations. The City has all its monies in interest bearing checking accounts, savings accounts, money market accounts, or investments in TexPool. Earnings from these investments are added to each account monthly or quarterly. Investments are carried at fair value in accordance with GASB 31.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

F. ACCOUNTS RECEIVABLE

Property taxes are levied based on taxable value at January 1 prior to September 30 and become due October 1 and past due after the following January 31. Accordingly, receivables and revenues for property taxes are reflected on the government-wide statement based on the full accrual method of accounting. Property tax receivables for prior year's levy are shown net of an allowance for uncollectible.

Accounts receivable from other governments include amounts due from grantors for approved grants for specific programs and reimbursements for services performed by the City. Program grants are recorded as receivables and revenues at the time all eligibility requirements established by the provider have been met.

Reimbursements for services performed are recorded as receivables and revenues when they are earned in the government-wide statements. Included are fines and costs assessed by the court action and billable services for certain contracts. Revenues received in advance of the costs being incurred are recorded as unearned revenue in the fund statements. Receivables are shown net of an allowance for uncollectible.

G. PREPAID ITEMS

Payments made for goods and services in advance are recorded as prepaid items on the balance sheet.

H. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the fund statements. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

I. RESTRICTED ASSETS

Certain deposits and payments of Proprietary Fund, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by agreements. Funds are also segregated to provide for capital projects and debt services as provided under contractual agreements and bond indenture agreements.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

J. CAPITAL ASSETS

Capital assets, which include land, buildings and improvements, equipment, and infrastructure assets, are reported in the applicable governmental or business type activities column in the government-wide financial statements. Capital assets such as equipment are defined as assets with a cost of \$5,000 or more. Infrastructure assets include City-owned streets, sidewalks, curbs and bridges. Capital assets are recorded at historical costs if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The Costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Interest has not been capitalized during the construction period on property plant and equipment.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>ASSET</u>	<u>YEARS</u>
Buildings and Improvements	20 to 40 years
Improvements Other than Buildings	20 to 40 years
Utility System in Service	10 to 50 years
Machinery and Equipment	3 to 10 years

K. COMPENSATED ABSENCES

Employees earn vacation leave at a rate of 4.0 hours per bi-weekly pay period after completion of probationary period. Vacation leave rates increase periodically based on the longevity of employment. Employees earn sick leave at the rate of 4.0 hours per bi-weekly pay period.

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. Vested or accumulated vacation leave of the Enterprise Fund is recorded as an expense and liability of that fund as the benefits accrue to employees. Accumulated vacation pay at September 30, 2018, of \$78,727 and \$17,746 has been recorded in accrued liabilities of the Governmental Activities and the Proprietary Fund, respectively.

No sick leave days are paid when an employee leaves city employment and no liability is reported for unpaid sick leave.

Liabilities for compensated absences are recognized in the fund statements to the extent the liabilities have matured (i.e. are due for payment). Compensated absences are accrued in the government-wide statements.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

L. UNEARNED REVENUE

Unearned revenues arise when assets are recognized before revenue recognition criteria have been satisfied. Grant and reimbursement revenues received in advance of expenses/expenditures are reflected as unearned revenue.

M. DEFERRED INFLOWS AND OUTFLOWS OF RESOURCES

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has three items that qualify for reporting in this category: deferred loss on debt refunding reported in the government-wide statement of net position and deferred pension and OPEB related outflows reported on the government-wide and proprietary statements. A deferred loss on refunding results from the difference in carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The deferred pension and OPEB related outflows result from contributions made after the measurement date and changes in assumptions.

Deferred inflows of resources represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resource (revenue) until that time. Unavailable revenue is reported only in the governmental funds balance sheet under a modified accrual basis of reporting. Unavailable revenues from property tax revenues are recognized when they become both measurable and available in the fund statements. Available means when due, or past due, and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Property tax revenues not expected to be available for the current period are reflected as unavailable revenue as an inflow of resource in the period the amounts become available. The deferred pension related inflows result from differences between expected and actual experiences and differences in between expected and actual investment return.

N. LONG-TERM OBLIGATIONS

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities under governmental activities or proprietary fund type statement of net position. On new bond issues, bond premiums and discounts are deferred and amortized over the life of the bond. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

O. FUND EQUITY

Fund balances in governmental funds are classified as follows:

Nonspendable – Represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaid items) or legally required to remain intact.

Restricted – Represents amounts that are constrained by external parties, constitutional provisions or enabling legislation.

Committed – Represents amounts that can only be used for a specific purpose determined by a formal action of the government's highest level of decision making authority. The governing council is the highest level of decision-making authority for the government that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Assigned – Represents amounts which the City intends to use for a specific purpose but do not meet the criteria of restricted or committed. The City Council may make assignments through formal documentation in the minutes. The City Council authorized (by way of policy) the City Administrator to also make assignments. The City Administrator's assignments do not require formal action; however, the City Administrator has not assigned any funds at this time.

Unassigned – Represents the residual balance that may be spent on any other purpose of the City.

When an expenditure is incurred for a purpose in which multiple classifications are available, the City considers restricted balances spent first, committed second, assigned third, and unassigned fourth.

P. NET POSITION

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

Q. INTERFUND TRANSACTIONS

Legally authorized transfers are treated as interfund transfers and are included in the results of operations of both Governmental and Proprietary Funds.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

R. OPERATING REVENUES AND EXPENSES

Operating revenues are those revenues that are generated directly from the primary activity of the enterprise. For the City, those revenues are charges for water services. Operating expenses are the necessary costs incurred to provide the service that is the primary activity. Revenues and expenses not meeting these definitions are reported as nonoperating.

S. PENSIONS

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the Fiduciary Net Position of the Texas Municipal Retirement System (TMRS) and additions to/deductions from TMRS's Fiduciary Net Position have been determined on the same basis as they are reported by TMRS. For this purpose, plan contributions are recognized in the period that compensation is reported for the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

T. OTHER POST-EMPLOYMENT BENEFIT (OPEB) LIABILITY

For purposes of measuring the OPEB liability, deferred outflows of resources and deferred inflows of resources related to pensions, and OPEB expense, information about the Total OPEB Liability of the Texas Municipal Retirement System (TMRS) and additions to/deletions from TMRS' Total OPEB Liability have been determined on the same basis as they are reported by TMRS. For this purpose, plan contributions are recognized in the period that compensation is reported for the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms.

U. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

V. RECLASSIFICATIONS

Certain reclassifications have been made to the prior periods presented to conform to the current presentation. These reclassifications had no effect on fund equity.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

W. ADOPTION OF GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT

For the year ending September 30, 2018, the City implemented Government Accounting Standards Board Statement No. 75 related to accounting for postemployment benefits other than pensions (OPEB). This new standard requires that the City's OPEB plan recognize the total OPEB liability (asset) and OPEB related deferred inflows and outflows of resources on the City's government-wide statements. This change required a prior period adjustment to restate prior years in accordance with the change in accounting principle. The prior period adjustment recorded represents the total OPEB liability at September 30, 2017, less associated OPEB related deferred outflows and inflows of resources. The amount of the restatement can be seen in more detail in Note 11.

NOTE 2 – DEPOSIT AND INVESTMENTS

The City's funds are required to be deposited and invested under the terms of a depository contract. The depository bank deposits for safekeeping and trust with the City's agent bank approved pledge securities in an amount sufficient to protect City funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance.

1. Cash and Cash Equivalents

At September 30, 2018, the amount of the city's deposits in bank was \$1,753,571, and the carrying amount was \$1,747,677. Of the bank balance, \$250,000 was covered by federal deposit insurance and the City's depository had pledged securities having a face value of \$11,090,000 as collateral for the City's deposits. All cash deposits held in the bank were secured through FDIC or pledged securities at September 30, 2018.

2. Investments

The City is required by Government Code Chapter 2256, The Public Funds Investment Act, to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, and (9) bid solicitation preferences for certificates of deposit.

The Public Funds Investment Act ("Act") requires an annual audit of investment practices. Audit procedures in this area conducted as a part of the audit of the basic financial statements disclosed that in the areas of investment practices, management reports and establishment of appropriate policies, the City adhered to the requirements of the Act. Additionally, investment practices of the City were in accordance with local policies.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 2 – DEPOSITS AND INVESTMENTS (CONT.)

2. Investments (Cont.)

The Act determines the types of investments which are allowable for the City. These include, with certain restrictions, (1) obligations of the U.S. Treasury, U.S. agencies, and the State of Texas (2) certificates of deposit, (3) certain municipal securities, (4) securities lending program, (5) repurchase agreements, (6) bankers acceptances, (7) mutual funds, (8) investment pools, (9) guaranteed investment contracts, and (10) commercial paper.

The City's investments as of September 30, 2018 were at Texpool (an AAAM rated, 2a7-like, public funds external investment pool). The investment is reported at share price which approximates fair value. The amount invested with Texpool as of September 30, 2018 is \$3,697,910. During the period, the City did not invest in any investments which were not held at September 30, 2018.

Fair Value Measurement is measured by the City using the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in the active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. All of the City's investments carried at fair value are valued using quoted market prices (Level 1 inputs).

3. Analysis of Specific Deposit and Investment Risks

GASB Statement No. 40 requires a determination as to whether the City was exposed to the following specific investment risks at year end and if so, the reporting of certain related disclosures:

a. Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The ratings of securities by nationally recognized rating agencies are designed to give an indication of credit risk. At year end, the City was not significantly exposed to credit risk.

b. Custodial Credit Risk

Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the City's name.

Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the government, and are held by either the counterparty or the counterparty's trust department or agent but not in the City's name.

At year end, the City was not exposed to custodial credit risk.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 2 – DEPOSITS AND INVESTMENTS (CONT.)

3. Analysis of Specific Deposit and Investment Risks (Cont.)

c. Concentration of Credit Risk

The risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. At year end, the City was not exposed to a concentration of credit risk.

d. Interest Rate Risk

This is the risk that changes in interest rates will adversely affect the fair value of an investment. At year-end, the City was not exposed to interest rate risk.

e. Foreign Currency Risk

This is the risk that exchange rates will adversely affect the fair value of an investment. At year end, the City was not exposed to foreign currency risk.

4. Investment Accounting Policy

The City's general policy is to report money market investments and short-term participating interest-earning investment contracts at amortized cost and to report nonparticipating interest-earning investment contracts using a cost-based measure. However, if the fair value of an investment is significantly affected by the impairment of the credit standing of the issuer or by other factors, it is reported at fair value. All other investments are reported at fair value unless a legal contract exists which guarantees a higher value. The term "short-term" refers to investments which have a remaining term of one year or less at time of purchase. The term "nonparticipating" means that the investment's value does not vary with market interest rate changes. Nonnegotiable certificates of deposit are examples of nonparticipating interest-earning investment contracts.

5. Public Funds Investment Pools

Public funds investment pools in Texas ("Pools") are established under the authority of the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and are subject to the provisions of the Public Funds Investment Act (the "Act"), Chapter 2256 of the Texas Government Code. In addition to other provisions of the Act designed to promote liquidity and safety of principal, the Act requires Pools to: (1) have an advisory board composed of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool; (2) maintain a continuous rating of no lower than AAA or AAAM or an equivalent rating by at least one nationally recognized rating service; and (3) maintain the market value of its underlying investment portfolio within one half of one percent of the value of its shares. The City is invested in TexPool which has an AAAM rating by Standard & Poor's.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 3 – RECEIVABLES

Receivables as of year-end for the government's individual major funds and the enterprise funds, including the applicable allowances for uncollectible accounts, are as follows:

	Governmental Funds		Proprietary	
	General	Debt Service	Fund	Total
<i>Receivables:</i>				
Property Taxes	\$ 76,107	\$ 40,444	\$ -	\$ 116,551
Less Allowance for Uncollectibles	(41,827)	(22,227)	-	(64,054)
Sales Taxes	42,447	-	-	42,447
Franchise Taxes	22,161	-	-	22,161
Customer Accounts	62,006	-	170,529	232,535
Net Total Receivables	<u>\$ 160,894</u>	<u>\$ 18,217</u>	<u>\$ 170,529</u>	<u>\$ 349,640</u>

NOTE 4 – PROPERTY TAX CALENDAR

The City's property tax is levied and becomes collectible each October 1 based on the assessed values listed as of the prior January 1, which is the date a lien attaches to all taxable property in the City. Assessed values are established by the Comal County Appraisal District at 100% of estimated market value. Assessed values are reduced by lawful exemptions to arrive at taxable values. A revaluation of all property is required to be completed every four (4) years. The total taxable value as of January 1, 2017, upon which the fiscal 2017 levy was based, was \$689,519,241 (i.e., market value less exemptions).

The estimated market value was \$795,003,590, making the taxable value 86.7% of the estimated market value. Property taxes are recorded as receivables and unearned revenues at the time the taxes are assessed. In governmental funds, revenues are recognized as the related Ad Valorem taxes are collected. Additional amounts estimated to be collectible in the time to be a resource for payment of obligations incurred during the fiscal year and therefore susceptible to accrual in accordance with generally accepted accounting principles have been recognized as revenue. In the government-wide financial statements, the entire levy is recognized as revenue, net of estimated uncollectible amounts (if any), at the levy date.

The City is permitted by the Constitution of the State of Texas to levy taxes up to \$2.50 per \$100 of taxable assessed valuation for all governmental purposes. Pursuant to a decision of the Attorney General of the State of Texas, up to \$1.50 per \$100 of assessed valuation may be used for the payment of long-term debt. The combined tax rate to finance general governmental services, including the payment of principal and interest on long-term debt, for the year ended September 30, 2018, was \$0.323146 per \$100 of assessed value, which means that the City has a tax margin of \$2.176854 for each \$100 value and could increase its annual tax levy by approximately \$15.0 million based upon the present assessed valuation of \$689,519,241 before the limit is reached. However, the City may not adopt a tax rate that exceeds the tax rate calculated in accordance with the Texas Property Tax Code by more than three percent (3%) without holding a public hearing. The Property Tax Code subjects an increase in the effective tax rate to a referendum election, if petitioned by registered voters, when the effective tax rate increase is more than eight percent (8%) of the previous year's effective tax rate.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 5 – INTERFUND RECEIVABLE/PAYABLE

During the course of its operations, the City has numerous transactions between funds to finance operations, provide services, construct assets, and service debt. To the extent that certain transactions between funds had not been paid or received as of September 30, 2018, balances of interfund amounts receivable or payable have been recorded as follows:

	Due From	Due To	Purpose
<i>Debt Service Fund:</i>			
Proprietary Fund	\$ -	\$ 4,475	Bond Overpayment
	<u>-</u>	<u>4,475</u>	
 <i>Proprietary Fund:</i>			
Debt Service Fund	4,475	-	Bond Overpayment
	<u>4,475</u>	<u>-</u>	
	<u>\$ 4,475</u>	<u>\$ 4,475</u>	

NOTE 6 – CAPITAL ASSETS

Governmental capital asset activity for the year ended September 30, 2018, was as follows:

	Balances At October 1, 2017	Additions/ Transfer In	Disposals/ Transfer Out	Balances At September 30, 2018
<u>Governmental Activities</u>				
Land	\$ 481,923	\$ -	\$ -	\$ 481,923
Buildings & Improvements	3,728,314	35,443	(4,000)	3,759,757
Equipment & Vehicles	686,810	39,514	(92,165)	634,159
Infrastructure	9,598,108	-	2,939,067	12,537,175
Construction in Progress	2,839,623	99,444	(2,939,067)	-
	<u>17,334,778</u>	<u>174,401</u>	<u>(96,165)</u>	<u>17,413,014</u>
 Less Accumulated Depreciation				
Buildings & Improvements	(1,402,897)	(126,674)	4,000	(1,525,571)
Equipment & Vehicles	(480,983)	(69,649)	92,165	(458,467)
Infrastructure	(3,626,762)	(313,545)	-	(3,940,307)
	<u>(5,510,642)</u>	<u>(509,868)</u>	<u>96,165</u>	<u>(5,924,345)</u>
 Government Capital Assets, Net	<u>\$ 11,824,136</u>	<u>\$ (335,467)</u>	<u>\$ -</u>	<u>\$ 11,488,669</u>

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 6 – CAPITAL ASSETS (CONT.)

Business-type capital asset activity for the year ended September 30, 2018, was as follows:

	Balances At October 1, 2017	Additions/ Transfer In	Disposals/ Transfer Out	Balances At September 30, 2018
<u>Business-Type Activities</u>				
Land	\$ 139,954	\$ -	\$ -	\$ 139,954
Buildings & Improvements	94,183	-	-	94,183
Water Rights	454,144	-	-	454,144
Water Lines & Extensions	10,787,005	-	2,617,555	13,404,560
Equipment & Vehicles	781,121	26,378	(27,916)	779,583
Construction in Progress	5,101,284	1,148,314	(2,617,555)	3,632,043
	<u>17,357,691</u>	<u>1,174,692</u>	<u>(27,916)</u>	<u>18,504,467</u>
 Less Accumulated Depreciation				
Buildings & Improvements	(65,572)	(2,925)	-	(68,497)
Water Lines & Extensions	(3,956,178)	(401,995)	-	(4,358,173)
Equipment & Vehicles	(544,565)	(68,094)	27,916	(584,743)
	<u>(4,566,315)</u>	<u>(473,014)</u>	<u>27,916</u>	<u>(5,011,413)</u>
 Business-Type Capital Assets, Net	<u>\$ 12,791,376</u>	<u>\$ 701,678</u>	<u>\$ -</u>	<u>\$ 13,493,054</u>

Land, Water Rights, and Construction in Progress are not depreciated.

Depreciation expense was charged to the governmental functions as follows:

Administration	\$ 101,994
Police Protection	346,662
Public Facilities	<u>61,212</u>
Total Depreciation Expense - Governmental Activities	<u>\$ 509,868</u>

NOTE 7 – TRANSFERS

Interfund transfers during the year ending September 30, 2018 were as follows:

Transfers From	Transfers To	Amount	Purpose
General Fund	Capital Projects Fund	18,468	Street Impact Fee Transfer
Debt Service Fund	Water Fund	120,727	Transfer for Debt Service
Debt Service Fund	Capital Projects Fund	153,174	Transfer for Capital Assets
Capital Projects Fund	Water Fund	980,536	Transfer for Capital Assets

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 8 – LONG-TERM DEBT

At September 30, 2018, the City's long-term bonded debt consisted of the following:

Governmental Activities:	Range of Interest Rates	Original Amount
Certificates of Obligations Series 2009	3.000%-4.000%	\$ 855,000
Certificates of Obligations Series 2012	2.000%-3.250%	3,351,600
Certificates of Obligations Series 2012	2.000%-3.000%	1,925,000
Certificates of Obligations Series 2015	2.000%-4.000%	3,639,500

Business Activities:	Range of Interest Rates	Original Amount
Certificates of Obligations Series 2009	3.000%-5.000%	\$ 4,000,000
Certificates of Obligations Series 2012	2.000%-3.250%	2,633,400
Certificates of Obligations Series 2015	2.000%-4.000%	2,635,500
General Obligation Refunding Bonds, Series 2017	3.000%-4.000%	2,620,000

Changes in the City's long-term debt during the fiscal year ended September 30, 2018 is as follows:

Governmental Activities:	Balance 10/1/17	Additions	Retirements	Balance Outstanding 9/30/18	Due in One Year
2009 Series	\$ 110,000	\$ -	\$ (110,000)	\$ -	\$ -
2012 Series	2,861,600	-	(103,600)	2,758,000	162,400
2012 Series	1,350,000	-	(160,000)	1,190,000	180,000
2015 Series	3,439,400	-	(145,000)	3,294,400	147,900
Capital Lease	36,397	54,893	(37,205)	54,085	22,975
Premiums	458,551	-	(32,906)	425,645	32,282
	<u>\$ 8,255,948</u>	<u>\$ 54,893</u>	<u>\$ (588,711)</u>	<u>\$ 7,722,130</u>	<u>\$ 545,557</u>

Business-Type Activities:	Balance 10/1/17	Additions	Retirements	Balance Outstanding 9/30/18	Due in One Year
2009 Series	\$ 2,985,000	\$ -	\$ (2,800,000)	\$ 185,000	\$ 185,000
2012 Series	2,248,400	-	(81,400)	2,167,000	127,600
2015 Series	2,490,600	-	(105,000)	2,385,600	107,100
2017 Series	-	2,620,000	(40,000)	2,580,000	-
Capital Lease	44,059	26,378	(21,440)	48,997	27,382
Premiums	329,360	214,523	(65,520)	478,363	39,174
	<u>\$ 8,097,419</u>	<u>\$ 2,860,901</u>	<u>\$ (3,113,360)</u>	<u>\$ 7,844,960</u>	<u>\$ 486,256</u>

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 8 – LONG-TERM DEBT (CONT.)

A. General Obligation Bonds

These bonds are supported by a pledge of the City's faith and credit. The related bond ordinances require a levy and collection of a tax without limitation as to rate or amount on all property subject to taxation by the City sufficient in amount to pay the principal and interest on such bonds as they shall become due. The ordinances also require that a sinking fund be created and administered by the City solely for the purpose of paying principal and interest when due. Specific sinking fund reserve requirements for the City's general obligation bonds are being followed.

On October 7, 2009, the City issued \$4,000,000 Certificates of Obligations Series 2009 pursuant to the constitution and general laws of the State of Texas, particularly, Subchapter C of Chapter 271 of the Texas Local Government Code, as amended, and in ordinance adopted by the City Council. The certificates constitute direct and general obligations of the City payable from ad valorem taxes levied against all property within the city, as well as pledged revenue of up to \$1,000 of the surplus revenues from the Proprietary Fund. The certificates were issued for the purpose of paying contractual obligations of the City for the construction and equipping of water improvements to include an elevated storage tank, pumps, and water well.

On October 7, 2009, the City issued \$855,000 Certificates of Obligations Series 2009 pursuant to the constitution and general laws of the State of Texas, particularly, Subchapter C of Chapter 271 of the Texas Local Government Code, as amended, and in ordinance adopted by the City Council. The certificates constitute direct and general obligations of the City payable from ad valorem taxes levied against all payable property within the city. The certificates were issued to refund the remaining bonds outstanding of the Certificates of Obligations Series 1998.

On October 10, 2012, the City issued \$5,985,000 Certificates of Obligations Series 2012 pursuant to the constitution and general laws of the State of Texas, particularly, Subchapter C of Chapter 271 of the Texas Local Government Code, as amended, and in ordinance adopted by the City Council. The certificates constitute direct and general obligations of the City payable from ad valorem taxes levied against all property within the city, as well as pledged revenue of up to \$1,000 of the surplus revenues from the Proprietary Fund. The certificates were issued for the purpose of paying contractual obligations of the City for the construction of city street and drainage improvements; and improvements and extensions of the City's water system.

On October 10, 2012, the City issued \$1,925,000 Certificates of Obligations Series 2012 pursuant to the constitution and general laws of the State of Texas, particularly, Subchapter C of Chapter 271 of the Texas Local Government Code, as amended, and in ordinance adopted by the City Council. The certificates constitute direct and general obligations of the City payable from ad valorem taxes levied against all payable property within the city. The certificates were issued to advance refund the remaining bonds outstanding of the Certificates of Obligations Series 2002 and \$1,335,000 of the Certificates of Obligations Series 2005. The refunding saved the City a total of \$188,521 with a net present value of \$173,073.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 8 – LONG-TERM DEBT (CONT.)

A. General Obligation Bonds (Cont.)

On July 9, 2015, the City issued \$6,275,000 Certificates of Obligations Series 2015 pursuant to the constitution and general laws of the State of Texas, particularly, Subchapter C of Chapter 271 of the Texas Local Government Code, as amended, and in ordinance adopted by the City Council. The certificates constitute direct and general obligations of the City payable from ad valorem taxes levied against all property within the city, as well as pledged revenue of up to \$1,000 of the surplus revenues from the Proprietary Fund. The certificates were issued for the purpose of paying contractual obligations of the City for the construction of city street and drainage improvements; improvements and extensions of the City's water system; renovation of the City's community/civic center; and park improvements.

On October 4, 2017, the City issued \$2,620,000 Certificates of Obligations Series 2017 pursuant to the constitution and general laws of the State of Texas, particularly, Subchapter C of Chapter 271 of the Texas Local Government Code, as amended, and in ordinance adopted by the City Council. The certificates constitute direct and general obligations of the City payable from ad valorem taxes levied against all property within the city. The certificates were issued to advance refund \$2,620,000 of the Certificates of Obligations Series 2012. The refunding saved the City a total of \$209,902 with a net present value of \$182,669.

B. Debt Amortization

Advance refundings of debt result in differences between the carrying amount of refunded obligations and the payments to defease the debt. These differences are recorded on the Statement of Net Position and amortized over the life of the shorter of the new or refunded obligations. As of September 30, 2018, the City reported \$130,099 in deferred refunding losses that will be amortized in future periods.

Requirements to amortize all long-term bond debt over the remaining lives are as follows:

Governmental Activities:

Fiscal Year Ending September 30	Principal	Interest	Total
2019	\$ 490,300	\$ 224,507	\$ 714,807
2020	508,800	213,621	722,421
2021	519,500	200,761	720,261
2022	530,900	186,848	717,748
2023	487,300	172,503	659,803
2024-2028	2,186,100	644,757	2,830,857
2029-2033	2,012,000	275,558	2,287,558
2034-2035	507,500	20,474	527,974
	<u>\$ 7,242,400</u>	<u>\$ 1,939,029</u>	<u>\$ 9,181,429</u>

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 8 – LONG-TERM DEBT (CONT.)

B. Debt Amortization (Cont.)

Business -Type Activities:

Fiscal Year Ending September 30	Principal	Interest	Total
2019	\$ 419,700	\$ 235,406	\$ 655,106
2020	441,200	223,617	664,817
2021	450,500	211,453	661,953
2022	469,100	198,341	667,441
2023	482,700	184,410	667,110
2024-2028	2,628,900	686,733	3,315,633
2029-2033	2,058,000	225,360	2,283,360
2034-2035	367,500	14,826	382,326
	<u>\$ 7,317,600</u>	<u>\$ 1,980,146</u>	<u>\$ 9,297,746</u>

Requirements to amortize capital leases over the remaining lives are as follows:

Year Ending September 30,	Governmental Activities	Business-Type Activities
2019	\$ 25,846	\$ 29,836
2020	16,039	5,973
2021	5,973	5,973
2022	5,973	5,973
2023	5,973	5,973
	<u>59,804</u>	<u>53,728</u>
Less: Amount Representing Interest	(5,719)	(4,731)
	<u>\$ 54,085</u>	<u>\$ 48,997</u>

The City leased capital assets for governmental and business type activities in the amount of \$82,687 and \$93,755, respectively. Accumulated depreciation on the capital assets leased for governmental and business-type activities was \$10,731 and \$17,697, respectively, as of September 30, 2018.

NOTE 9 – PRIOR PERIOD ADJUSTMENT

In accordance with GASB Statement No. 75, the City has recorded a prior period adjustment to recognize the Other Post-Employment Benefit (OPEB) liability as described in Note 11, below. The OPEB liability at September 30, 2017 was allocated between the general fund and the water fund resulting in a prior period adjustment to restate the beginning fund balances as of September 30, 2017 as follows:

	General Fund	Water Fund
Beginning Fund Balance/Net Position, as Previously Reported	\$ 7,057,054	\$ 6,085,860
Understated OPEB Liability	(51,880)	(13,560)
Beginning Fund Balance/Net Position, Restated	<u>\$ 7,005,174</u>	<u>\$ 6,072,300</u>

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 10 – EMPLOYEES’ RETIREMENT SYSTEM

A. Plan Description

The City participates as one of 883 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency created by the state of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the system with a six-member Board of Trustees. Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS’s defined benefit pension plan is a tax-qualified plan under Section 401(a) of the Internal Revenue Code. TMRS issues a publicly available comprehensive annual financial report (CAFR) that can be obtained at www.tmrs.com.

All eligible employees of the City are required to participate in TMRS.

B. Benefits Provided

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS.

At retirement, the benefit is calculated as if the sum of the employee’s contributions, with interest, and the City-financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payment options. Members may also choose to receive a portion of their benefit as a Partial Lump Sum Distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75% of the member’s deposits and interest.

At the December 31, 2017 valuation and measurement date, the following employees were covered by the benefit terms:

	2017
Inactive Employees or Beneficiaries Currently Receiving Benefits	14
Inactive Employees Entitled to but Not Yet Receiving Benefits	21
Active employees	29
	<u>64</u>

C. Contributions

The contribution rates for employees in TMRS are either 5%, 6%, or 7% of employee gross earnings, and the City matching percentages are either 100%, 150%, or 200%, both as adopted by the governing body of the City. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 10 – EMPLOYEES’ RETIREMENT SYSTEM (CONT.)

C. Contributions (Cont.)

Employees for the City were required to contribute 5% of their annual gross earnings during the fiscal year. The contribution rates for the City were 8.21% and 7.84% in calendar years 2016 and 2017, respectively. The City’s contributions to TMRS for the year ended September 30, 2018 were \$123,980 and were equal to the required contributions.

D. Net Pension Liability

The City’s Net Pension Liability (NPL) was measured as of December 31, 2017, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

E. Actuarial Assumptions

The Total Pension Liability in the December 31, 2017 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.50% per year
Overall Payroll Growth	3.0% per year
Investment Rate of Return*	6.75%

* Presented net of pension plan investment expense, including inflation

Salary increases were based on a service-related table. Mortality rates for active members, retirees, and beneficiaries were based on the gender-distinct RP2000 Combined Health Mortality Table, with male rates multiplied by 109% and female rates multiplied by 103%. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements.

For disabled annuitants, the gender-distinct RP2000 Combined Healthy Mortality Tables with Blue Collar Adjustment are used with males rates multiplied by 109% and female rates multiplied by 103% with a 3-year set-forward for both males and females. In addition, a 3% minimum mortality rate is applied to reflect the impairment for younger members who become disabled. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements subject to the 3% floor.

Actuarial assumptions used in the December 31, 2016 valuation were based on the results of actuarial experience studies. The experience study in TMRS was for the period December 31, 2010 through December 31, 2014. Healthy post-retirement mortality rates and annuity purchase rates were updated based on a Mortality Experience Investigation Study covering 2009 through 2011, and dated December 31, 2013. These assumptions were first used in the December 31, 2013 valuation, along with a change to the Entry Age Normal (EAN) actuarial cost method. Assumptions are reviewed annually. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income, in order to satisfy the short-term and long-term funding needs of TMRS.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 10 – EMPLOYEES’ RETIREMENT SYSTEM (CONT.)

E. Actuarial Assumptions (Cont.)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding the expected inflation. In determining their best estimate of a recommended investment return assumption under the various alternative asset allocation portfolios, GRS focused on the area between (1) arithmetic mean (aggressive) without an adjustment for time (conservative) and (2) the geometric mean (conservative) with an adjustment for time (aggressive). The target allocation and best estimates of real rates of returns for each major asset class in the fiscal year 2018 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (Arithmetic)
Domestic Equity	17.50%	4.55%
International Equity	17.50%	6.35%
Core Fixed Income	10.00%	1.00%
Non-Core Fixed Income	20.00%	3.90%
Real Return	10.00%	3.80%
Real Estate	10.00%	4.50%
Absolute Return	10.00%	3.75%
Private Equity	5.00%	7.50%
	<u>100.00%</u>	

F. Discount Rate

The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan’s Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 10 – EMPLOYEES’ RETIREMENT SYSTEM (CONT.)

G. Changes in the Net Pension Liability

The below schedule presents the changes in the Net Pension Liability as of December 31, 2017:

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at December 31, 2016	\$ 2,506,366	\$ 2,078,539	\$ 427,827
Changes for the year:			
Service Cost	174,081	-	174,081
Interest	173,326	-	173,326
Change of Benefit Terms	-	-	-
Difference Between Expected and Actual Experience	27,159	-	27,159
Changes of Assumptions	-	-	-
Contributions - Employer	-	126,816	(126,816)
Contributions - Employee	-	77,232	(77,232)
Net Investment Income	-	288,406	(288,406)
Benefit Payments, Including Refunds of Employee Contributions	(51,233)	(51,233)	-
Administrative Expense	-	(1,493)	1,493
Other Changes	-	(76)	76
Net Changes	323,333	439,652	(116,319)
Balance at December 31, 2017	\$ 2,829,699	\$ 2,518,191	\$ 311,508

	2016	2017
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	82.93%	88.99%
Covered Employee Payroll	\$ 1,412,801	\$ 1,544,639
Net Pension Liability as a Percentage of Covered Payroll	30.28%	20.17%

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City’s net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (5.75%) or 1-percentage point higher (7.75%) than the current rate:

	Discount Rate 5.75%	Discount Rate 6.75%	Discount Rate 7.75%
Net Pension Liability	\$ 728,028	\$ 311,508	\$ (30,387)

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 10 – EMPLOYEES’ RETIREMENT SYSTEM (CONT.)

H. Pension Plan Fiduciary Net Position

Detailed information about the pension plan’s Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the Internet at www.tmrs.com.

I. Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions

For the year ended September 30, 2018, the City recognized pension expense of \$137,895. Also as of September 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between Expected and Actual Economic Experience	\$ -	\$ (5,695)
Changes in Actuarial Assumptions	16,888	-
Differences Between Projected and Actual Investment Earnings	-	(68,159)
Contributions Subsequent to the Measurement Date	88,376	-
	<u>\$ 105,264</u>	<u>\$ (73,854)</u>

Deferred outflows of resources in the amount of \$88,376 is related to pensions resulting from contributions subsequent to the measurement date, and will be recognized as a reduction of the net pension liability for the plan year ending December 31, 2018. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

For the Year ended December 31,	
2018	\$ 6,450
2019	(5,589)
2020	(28,207)
2021	(29,620)
	<u>\$ (56,966)</u>

NOTE 11 – OTHER POST-EMPLOYMENT BENEFITS (OPEB)

The City also participates in the cost sharing multiple-employer defined benefit group-term life insurance plan operated by the Texas Municipal Retirement System (TMRS) known as the Supplemental Death Benefits Fund (SDBF). The City elected, by ordinance, to provide group-term life insurance coverage to both current and retired employees. The City may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 11 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) (CONT.)

The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings, for the 12-month period preceding the month of death); retired employees are insured for \$7,500; this coverage is an "other post-employment benefit", or OPEB. Membership in the plan December 31, 2017, the valuation and measurement date, consisted of:

Inactive Employees or Beneficiaries Currently Receiving Benefits	12
Inactive Employees Entitled to but Not Yet Receiving Benefits	4
Active Employees	29
	45

The SDBF required contribution rates, based on these assumptions, are as follows:

For the Plan Year Ended December 31,	Total SDBF Contribution Rate	Retiree Portion to SDBF Contribution Rate
2017	0.16%	0.02%
2018	0.80%	0.03%

These contribution rates are based on actuarial assumptions developed primarily from the actuarial investigation of the experience of TMRS over the four year period from December 31, 2010 to December 31, 2014. They were adopted in 2015 and first used in the December 31, 2015 actuarial valuation. The post-retirement mortality assumption for healthy annuitants and Annuity Purchase Rate (APRs) are based on the Morality Experience Investigation Study covering 2009 through 2011 and dated December 31, 2013. In conjunction with these changes first used in the December 31, 2013 valuation, the System adopted the Entry Age Normal actuarial cost method. The assumptions are summarized below:

Inflation	2.50%
Salary Increases	3.50% to 10.50% Including Inflation
Discount Rate	3.31% (Based on Fidelity Index's 20-Year Municipal GO AA Index)
Administrative Expenses	All administrative expenses are paid thru the Pension Trust and accounted for under reporting requirements under GASB Statement No. 68.
Mortality Rates - Service Retirees	RP2000 Combined Mortality Table with blue Collar Adjustment with male rates multiplied by 109% and femal rates multiplied by 103% and projected on a fully generational basis with scale BB.
Mortality Rates - Disabled Retirees	RP2000 Combined Mortality Table with blue Collar Adjustment with male rates multiplied by 109% and femal rates multiplied by 103% with a 3 year set-forward for both males and females. The rates are projected on a fully generational basis with scale BB to account for future mortality improvements subject to the 3% floor.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 11 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) (CONT.)

The City's Total OPEB Liability (TOL), based on the actuarial factors, as of December 31, 2017 was calculated as follows:

	Total OPEB Liability
Balance at December 31, 2016	\$ 65,662
Changes for the year:	
Service Cost	4,171
Interest	2,555
Change of Benefit Terms	-
Difference Between Expected and Actual Experience	-
Changes of Assumptions or Other Inputs	6,516
Benefit Payments	(310)
Net Changes	12,932
Balance at December 31, 2017	\$ 78,594

There is no separate trust maintained to fund this Total OPEB Liability. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.

The following presents the TOL of the City, calculated using the discount rate of 3.31% as well as what the City's TOL would be if it were calculated using a discount rate that is 1-percentage point lower (2.31%) and 1-percentage point higher (4.31%) than the current rate:

	Discount Rate 2.31%	Discount Rate 3.31%	Discount Rate 4.31%
Total OPEB Liability	\$ 95,284	\$ 78,594	\$ 65,572

For the year ended September 30, 2018, the City recognized OPEB expense of \$7,825. Also as of September 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in Actuarial Assumptions	\$ 5,416	\$ -
Contributions Subsequent to the Measurement Date	350	-
	\$ 5,766	\$ -

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2018

NOTE 11 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) (CONT.)

Deferred outflows of resources in the amount of \$350 is related to OPEB benefits resulting from contributions subsequent to the measurement date, and will be recognized as a reduction of the total OPEB liability for the plan year ended December 31, 2018. Other amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

For the Year Ended December 31,		
2018	\$	1,099
2019		1,099
2020		1,099
2021		1,099
2022		1,020
	\$	<u>5,416</u>

NOTE 12 – RISK MANAGEMENT

The City of Garden Ridge, Texas, is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. To cover this risk the City contracts with the Texas Municipal League (TML) to provide insurance coverage for Property/Casualty and Worker's Compensation. TML is a multi-employer group that provides for a combination of modified self-insurance and stop-loss coverage. Contributions are set annually by TML. Liability by the City is generally limited to the contributed amounts. Annual contributions for the year ended September 30, 2018, were \$74,800.

NOTE 13 – COMMITMENTS AND CONTINGENCIES

Litigation

The City is the subject of various claims and litigation that have arisen in the course of its operations. Management is of the opinion that the City's liability in these cases, if decided adversely to the City, will not have a material effect on the City's financial position.

Commitments – Maintenance Yard

The City entered into a communications facility license agreement with New Cingular Wireless PCS, LLC and T-Mobile USA, Inc. for the use of land at the City's maintenance yard for construction of a cell tower. Future minimum rental revenues under the lease for the next four years are as follows:

<u>Years Ending September 30,</u>		
2019	\$	45,600
2020		47,400
2021		47,760
2022		51,720
	\$	<u>45,600</u>

REQUIRED SUPPLEMENTARY INFORMATION

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Budgetary Comparison Schedule – General Fund
- Schedule of Changes – Net Pension Liability and Related Ratios
- Schedule of Employer Contributions
- Schedule of Changes – Total Other Post-Employment Benefit Liability and Related Ratios

CITY OF GARDEN RIDGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES-
BUDGET AND ACTUAL – GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	Favorable (Unfavorable)
REVENUES				
<i>Taxes:</i>				
Ad Valorem	\$ 1,458,069	\$ 1,465,569	\$ 1,453,982	\$ (11,587)
Sales	230,000	230,000	250,201	20,201
<i>Total Taxes</i>	<u>1,688,069</u>	<u>1,695,569</u>	<u>1,704,183</u>	<u>8,614</u>
<i>Franchise Fees:</i>				
Cable	58,200	58,200	57,244	(956)
Electric	315,000	315,000	334,009	19,009
Gas	13,608	13,876	13,876	-
Telephone	34,400	34,400	32,367	(2,033)
Water	62,000	62,000	64,062	2,062
<i>Total Franchise Fees</i>	<u>483,208</u>	<u>483,476</u>	<u>501,558</u>	<u>18,082</u>
<i>Licenses and Permits:</i>				
Building & Electrical	130,000	130,000	152,038	22,038
Other	3,600	6,600	7,175	575
<i>Total Licenses and Permits</i>	<u>133,600</u>	<u>136,600</u>	<u>159,213</u>	<u>22,613</u>
<i>Charges for Services:</i>				
Rental Fees	134,980	134,356	134,475	119
Planning & Variance	3,800	3,800	629	(3,171)
Garbage Collection	79,300	83,100	82,588	(512)
Pet Registration	2,500	2,500	2,665	165
<i>Total Charges for Services</i>	<u>220,580</u>	<u>223,756</u>	<u>220,357</u>	<u>(3,399)</u>
<i>Fines and Forfeitures:</i>				
Court Fines	140,610	131,610	126,767	(4,843)
Warrant Fees & Fines	11,000	11,000	11,630	630
<i>Total Fines and Forfeitures</i>	<u>\$ 151,610</u>	<u>\$ 142,610</u>	<u>\$ 138,397</u>	<u>\$ (4,213)</u>

CITY OF GARDEN RIDGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES-
BUDGET AND ACTUAL – GENERAL FUND (CONT.)
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	Favorable (Unfavorable)
REVENUES (CONT.)				
<i>Other Sources:</i>				
Interest	\$ 4,800	\$ 18,000	\$ 30,328	\$ 12,328
Impact Fees	15,390	15,390	18,468	3,078
Contributions	4,900	4,600	13,519	8,919
Miscellaneous	38,770	38,770	58,195	19,425
<i>Total Other Sources</i>	<u>63,860</u>	<u>76,760</u>	<u>120,510</u>	<u>43,750</u>
 TOTAL REVENUES	 <u>2,740,927</u>	 <u>2,758,771</u>	 <u>2,844,218</u>	 <u>85,447</u>
 EXPENDITURES				
<i>General Administration:</i>				
Personnel	240,147	244,329	240,967	3,362
Contract Fees	229,503	227,440	193,816	33,624
Administrative	303,739	292,486	168,623	123,863
Capital Outlay	25,000	50,000	64,936	(14,936)
Insurance	9,819	9,947	9,947	-
<i>Total General Administration</i>	<u>808,208</u>	<u>824,202</u>	<u>678,289</u>	<u>145,913</u>
 <i>Municipal Court:</i>				
Personnel	54,567	54,558	54,713	(155)
Contract Fees	9,600	10,400	9,600	800
Operations & Maintenance	14,750	15,556	12,963	2,593
<i>Total Municipal Court</i>	<u>78,917</u>	<u>80,514</u>	<u>77,276</u>	<u>3,238</u>
 <i>Police Protection:</i>				
Personnel	1,073,715	1,073,713	1,016,069	57,644
Operations & Maintenance	115,000	114,500	118,685	(4,185)
Capital Outlay	27,629	27,693	28,515	(822)
Insurance	16,318	15,465	15,465	-
Leases	5,525	5,525	5,417	108
<i>Total Police Protection</i>	<u>\$ 1,238,187</u>	<u>\$ 1,236,896</u>	<u>\$ 1,184,151</u>	<u>\$ 52,745</u>

CITY OF GARDEN RIDGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES-
BUDGET AND ACTUAL – GENERAL FUND (CONT.)
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	Favorable (Unfavorable)
EXPENDITURES (CONT.)				
<i>Public Facilities:</i>				
Personnel	\$ 373,834	\$ 373,061	\$ 356,221	\$ 16,840
Contract Fees	2,025	3,025	1,263	1,762
Operations & Maintenance	51,250	56,450	52,236	4,214
Streets and Drainage	7,100	7,100	5,389	1,711
Insurance	2,813	2,872	2,872	-
Animal Control & Park	74,635	68,535	69,277	(742)
Library	14,010	15,450	13,200	2,250
Community Center	61,900	63,120	61,982	1,138
Capital Outlay	9,060	10,560	4,369	6,191
<i>Total Public Facilities</i>	<u>596,627</u>	<u>600,173</u>	<u>566,809</u>	<u>33,364</u>
<i>Debt Service:</i>				
Principal	10,165	10,165	37,207	(27,042)
Interest and Agent Fees	12,921	12,921	2,308	10,613
<i>Total Debt Service</i>	<u>23,086</u>	<u>23,086</u>	<u>39,515</u>	<u>(16,429)</u>
TOTAL EXPENDITURES	<u>2,745,025</u>	<u>2,764,871</u>	<u>2,546,040</u>	<u>218,831</u>
Excess (Deficiency) Over (Under) Expenditures	<u>(4,098)</u>	<u>(6,100)</u>	<u>298,178</u>	<u>304,278</u>
OTHER FINANCING SOURCES (USES)				
Capital Lease Proceeds	-	-	54,893	54,893
Proceeds from Sale of Assets	3,000	5,000	5,000	-
Transfers In(Out)	<u>-</u>	<u>-</u>	<u>(18,468)</u>	<u>(18,468)</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>3,000</u>	<u>5,000</u>	<u>41,425</u>	<u>36,425</u>
Net Change in Fund Balance	<u>(1,098)</u>	<u>(1,100)</u>	<u>339,603</u>	<u>340,703</u>
Fund Balance - October 1	<u>1,874,083</u>	<u>1,874,083</u>	<u>1,874,083</u>	<u>-</u>
Fund Balance - September 30	<u>\$ 1,872,985</u>	<u>\$ 1,872,983</u>	<u>\$ 2,213,686</u>	<u>\$ 340,703</u>

CITY OF GARDEN RIDGE, TEXAS
NOTES TO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-
BUDGET AND ACTUAL – GENERAL FUND
SEPTEMBER 30, 2018

Budgetary Information – The budget is prepared in accordance with accounting principles generally accepted in the United States of America. The City maintains strict budgetary controls. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council and as such is a good management control device. The following are the funds which have legally adopted annual budgets: General Fund and Debt Service Fund.

Budgetary preparation and control is exercised at the department level. Actual expenditures may not legally exceed appropriations at the fund level. As of September 30, 2018 the expenditures did not exceed appropriations in total in the General Fund.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation, is utilized in the governmental funds. Encumbrances lapse at year-end and do not constitute expenditures or liabilities because the commitments must be reappropriated and honored during the subsequent year.

CITY OF GARDEN RIDGE, TEXAS
SCHEDULE OF CHANGES - NET PENSION LIABILITY AND RELATED RATIOS
LAST FOUR CALENDAR YEARS

Total Pension Liability				
	2014	2015	2016	2017
Service Cost	\$ 136,727	\$ 156,540	\$ 160,212	\$ 174,081
Interest (on the Total Pension Liability)	129,152	143,776	159,773	173,326
Changes of Benefit Terms	-	-	-	-
Difference between Expected and Actual Experience	(14,048)	26,730	(57,945)	27,159
Change of Assumptions	-	52,564	-	-
Benefit Payments, Including Refunds of Employee Contributions	(54,069)	(51,596)	(85,152)	(51,233)
Net Change in Total Pension Liability	197,762	328,014	176,888	323,333
Total Pension Liability - Beginning	1,803,702	2,001,464	2,329,478	2,506,366
Total Pension Liability - Ending	<u>\$ 2,001,464</u>	<u>\$ 2,329,478</u>	<u>\$ 2,506,366</u>	<u>\$ 2,829,699</u>
Plan Fiduciary Net Position				
	2014	2015	2016	2017
Contributions - Employer	\$ 74,419	\$ 109,610	\$ 140,678	\$ 126,816
Contributions - Employee	64,346	71,675	70,640	77,232
Net Investment Income	87,453	2,508	123,795	288,406
Benefit Payments, Including Refunds of Employee Contributions	(54,069)	(51,596)	(85,152)	(51,233)
Administrative Expense	(913)	(1,527)	(1,397)	(1,493)
Other	(75)	(75)	(75)	(76)
Net Change in Plan Fiduciary Net Position	171,161	130,595	248,489	439,652
Plan Fiduciary Net Position - Beginning	1,528,294	1,699,455	1,830,050	2,078,539
Plan Fiduciary Net Position - Ending	<u>\$ 1,699,455</u>	<u>\$ 1,830,050</u>	<u>\$ 2,078,539</u>	<u>\$ 2,518,191</u>
Net Pension Liability - Ending	\$ 302,009	\$ 499,428	\$ 427,827	\$ 311,508
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	84.91%	78.56%	82.93%	88.99%
Covered Employee Payroll	\$ 1,286,918	\$ 1,433,517	\$ 1,412,801	\$ 1,544,639
Net Pension Liability as a Percentage of Covered Employee Payroll	23.47%	34.84%	30.28%	20.17%

Note: The schedule above reflects the changes in the net pension liability for the current year and the previous three years. GASB Statement No. 68 requires 10 years of data to be provided in this schedule. The City will build this schedule over the 10-year period beginning December 31, 2014 as data becomes available.

CITY OF GARDEN RIDGE, TEXAS
SCHEDULE OF EMPLOYER CONTRIBUTIONS
SEPTEMBER 30, 2018
LAST FOUR FISCAL YEARS

	2015	2016	2017	2018
Actuarially Determined Contribution	\$ 75,988	\$ 104,953	\$ 120,506	\$ 126,771
Contributions in Relation to the Actuarially Determined Contribution	76,052	139,953	120,506	126,771
Contribution Deficiency (Excess)	\$ (64)	\$ (35,000)	\$ -	\$ -
 Covered Employee Payroll	 \$ 1,344,402	 \$ 1,394,604	 \$ 1,502,505	 \$ 1,599,220
 Contributions as a Percentage of Covered Employee Payroll	 5.66%	 10.04%	 8.02%	 7.93%

Note: The schedule above reflects the changes in the net pension liability for the current year and the previous three years. GASB Statement No. 68 requires 10 fiscal years of data to be provided in this schedule. The City will build this schedule over the 10-year period beginning September 30, 2015 as data becomes available.

NOTES TO SCHEDULE OF CONTRIBUTIONS

Valuation Date:

Actuarially determined contribution rates are calculated as of December 31 and become effective in January, thirteen (13) months later.

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	26 Years
Asset Valuation Method	10 Year Smoothed Market; 15% Soft Corridor
Inflation	2.50%
Salary Increases	3.50% to 10.50% Including Inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2015 valuation pursuant to an experience study of the period 2010 - 2014.
	RP2000 Combined Mortality Table with blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.
Mortality	

Other Information:

Notes There were no benefit changes during the year.

CITY OF GARDEN RIDGE, TEXAS
SCHEDULE OF CHANGES –OTHER POST EMPLOYMENT BENEFIT
LIABILITY AND RELATED RATIOS
SEPTEMBER 30, 2018
LAST CALENDAR YEAR

Total OPEB Liability	
	2017
Service Cost	\$ 4,171
Interest (on the Total Pension Liability)	2,555
Changes of Benefit Terms	-
Difference between Expected and Actual Experience	-
Change of Assumptions	6,515
Benefit Payments	(309)
Net Change in Total Pension Liability	12,932
Total Pension Liability - Beginning	65,662
Total Pension Liability - Ending	<u>\$ 78,594</u>
 Covered Employee Payroll	 \$ 1,544,639
 Net Pension Liability as a Percentage of Covered Employee Payroll	 5.09%

Note: The schedule above reflects the changes in the net pension liability for the current year. GASB Statement No. 75 requires 10 years of data to be provided in this schedule. The City will build this schedule over the 10-year period beginning December 31, 2017 as data becomes available.

NOTES TO SCHEDULE OF CHANGES

No assets are accumulated in a trust that meet the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.

Methods and Assumptions Used to Determine Contribution Rate

Inflation	2.50%
Salary Increases	3.50% to 10.50% Including Inflation
Discount Rate	3.31% (Based on Fidelity Index's 20-Year Municipal GO AA Index)
Administrative Expenses	All administrative expenses are paid thru the Pension Trust and accounted for under reporting requirements under GASB Statement No. 68.
Mortality Rates - Service Retirees	RP2000 Combined Mortality Table with blue Collar Adjustment with male rates multiplied by 109% and femal rates multiplied by 103% and projected on a fully generational basis with scale BB.
Mortality Rates - Disabled Retirees	RP2000 Combined Mortality Table with blue Collar Adjustment with male rates multiplied by 109% and femal rates multiplied by 103% with a 3 year set-forward for both males and females. The rates are projected on a fully generational basis with scale BB to account for future mortality improvements subject to the 3% floor.

SUPPLEMENTARY INFORMATION

Supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such statements and schedule include:

- Comparative Statements – General Fund
- Comparative Statements – Debt Service Fund
- Comparative Statements – Capital Projects Fund
- Comparative Statements – Nonmajor Fund
- Comparative Statements – Proprietary Funds

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE BALANCE SHEETS
GENERAL FUND
SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
ASSETS		
Cash and Cash Equivalents	\$ 2,296,576	\$ 1,881,498
Taxes Receivable (Net of Uncollectible of \$76,107 and \$41,827, respectively)	34,280	33,582
Due From Other Funds	-	28,351
Other Receivables	126,614	117,198
Prepaid Items	4,082	3,946
TOTAL ASSETS	<u><u>\$ 2,461,552</u></u>	<u><u>\$ 2,064,575</u></u>
 LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCE		
<i>Liabilities:</i>		
Accounts Payable	\$ 130,254	\$ 101,513
Accrued Expenditures	52,870	46,877
Unearned Revenue	22,056	-
Deposits	9,000	9,000
<i>Total Liabilities</i>	<u>214,180</u>	<u>157,390</u>
 <i>Deferred Inflows of Resources:</i>		
Unavailable Property Tax Revenue	33,686	33,102
<i>Total Deferred Inflows of Resources:</i>	<u>33,686</u>	<u>33,102</u>
 <i>Fund Balance:</i>		
Non-Spendable:		
Prepaid Items	4,082	3,946
Restricted:		
Child Safety	29,758	25,661
Court Security	8,803	8,359
Donations	2,677	-
PEG Capital Fees	112,687	97,704
Unassigned	2,055,679	1,738,413
<i>Total Fund Balance</i>	<u>2,213,686</u>	<u>1,874,083</u>
 TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCE	<u><u>\$ 2,461,552</u></u>	<u><u>\$ 2,064,575</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
GENERAL FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
REVENUES		
<i>Taxes:</i>		
Ad Valorem	\$ 1,453,982	\$ 1,378,555
Sales	<u>250,201</u>	<u>244,991</u>
Total Taxes	<u>1,704,183</u>	<u>1,623,546</u>
<i>Franchise Fees:</i>		
Cable	57,244	58,299
Electric	334,009	325,993
Gas	13,876	13,608
Telephone	32,367	29,268
Water	<u>64,062</u>	<u>62,584</u>
Total Franchise Fees	<u>501,558</u>	<u>489,752</u>
<i>Licenses and Permits:</i>		
Building & Electrical	152,038	143,078
Other	<u>7,175</u>	<u>3,690</u>
Total Licenses and Permits	<u>159,213</u>	<u>146,768</u>
<i>Charges for Services:</i>		
Rental Fees	134,475	117,670
Planning & Variance	629	4,725
Garbage Collection	82,588	82,825
Pet Registration	<u>2,665</u>	<u>2,670</u>
Total Charges for Services	<u>220,357</u>	<u>207,890</u>
<i>Fines and Forfeitures:</i>		
Court Fines	126,767	130,680
Warrant Fees & Fines	<u>11,630</u>	<u>11,240</u>
Total Fines & Forfeitures	<u>\$ 138,397</u>	<u>\$ 141,920</u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE - (CONTINUED)
GENERAL FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
REVENUES (CONT.)		
<i>Other Sources:</i>		
Interest	\$ 30,328	\$ 11,389
Impact Fees	18,468	-
Contributions	13,519	56,369
Miscellaneous	58,195	39,935
<i>Total Other Sources</i>	<u>120,510</u>	<u>107,693</u>
 TOTAL REVENUES	 <u>2,844,218</u>	 <u>2,717,569</u>
 EXPENDITURES		
<i>General Administration:</i>		
Personnel	240,967	235,043
Contract Fees	193,816	202,066
Administrative	168,623	135,226
Insurance	9,947	9,353
Other	-	75,000
Capital Outlay	64,936	19,235
<i>Total General Administration</i>	<u>678,289</u>	<u>675,923</u>
 <i>Municipal Court:</i>		
Personnel	54,713	52,272
Contract Fees	9,600	9,600
Operations & Maintenance	12,963	11,608
<i>Total Municipal Court</i>	<u>77,276</u>	<u>73,480</u>
 <i>Public Safety:</i>		
Personnel	1,016,069	977,802
Operations & Maintenance	118,685	98,367
Capital Outlay	28,515	47,318
Insurance	15,465	15,541
Lease Payments	5,417	4,514
<i>Total Public Safety</i>	<u>\$ 1,184,151</u>	<u>\$ 1,143,542</u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE - (CONTINUED)
GENERAL FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
EXPENDITURES (CONT.)		
<i>Public Facilities:</i>		
Personnel	\$ 356,221	\$ 274,515
Contract Fees	1,263	8,502
Operations & Maintenance	52,236	43,761
Streets and Drainage	5,389	2,802
Insurance	2,872	2,679
Animal Control & Park	69,277	56,719
Library	13,200	104,591
Community Center	61,982	48,930
Capital Outlay	4,369	17,245
<i>Total Public Facilities</i>	<u>566,809</u>	<u>559,744</u>
<i>Debt Service:</i>		
Principal	37,207	35,789
Interest and Agent Fees	2,308	2,948
<i>Total Debt Service</i>	<u>39,515</u>	<u>38,737</u>
TOTAL EXPENDITURES	<u>2,546,040</u>	<u>2,491,426</u>
Excess (Deficiency) Over (Under) Expenditures	<u>298,178</u>	<u>226,143</u>
OTHER FINANCING SOURCES (USES)		
Proceeds from Capital Lease	54,893	27,794
Proceeds from Sale of Equipment	5,000	31,382
Transfers In (Out)	(18,468)	(240,551)
TOTAL OTHER FINANCING SOURCES (USES)	<u>41,425</u>	<u>(181,375)</u>
Net Change in Fund Balance	339,603	44,768
Fund Balance - October 1	<u>1,874,083</u>	<u>1,829,315</u>
Fund Balance - September 30	<u>\$ 2,213,686</u>	<u>\$ 1,874,083</u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE BALANCE SHEETS
DEBT SERVICE FUND
SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
ASSETS		
Cash	\$ 193,493	\$ 447,721
Taxes Receivable	<u>18,217</u>	<u>17,846</u>
TOTAL ASSETS	<u><u>\$ 211,710</u></u>	<u><u>\$ 465,567</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCES		
<i>Liabilities:</i>		
Due to Other Funds	\$ 4,475	\$ -
<i>Total Liabilities</i>	<u>4,475</u>	<u>-</u>
<i>Deferred Inflows of Resources:</i>		
Unavailable Property Tax Revenues	<u>17,901</u>	<u>17,800</u>
<i>Total Deferred Inflows of Resources</i>	<u><u>17,901</u></u>	<u><u>17,800</u></u>
<i>Fund Balance:</i>		
Restricted	<u>189,334</u>	<u>447,767</u>
<i>Total Fund Balance:</i>	<u><u>189,334</u></u>	<u><u>447,767</u></u>
TOTAL LIABILITIES DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE	<u><u>\$ 211,710</u></u>	<u><u>\$ 465,567</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE
DEBT SERVICE FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
REVENUES		
Ad Valorem Tax	\$ 772,572	\$ 780,284
Interest	509	565
TOTAL REVENUES	<u>773,081</u>	<u>780,849</u>
 EXPENDITURES		
Bond Interest and Fiscal Charges	239,013	251,400
Bond Principal	518,600	505,700
TOTAL EXPENDITURES	<u>757,613</u>	<u>757,100</u>
 Excess (Deficiency) of Revenues Over (Under) Expenditures	 <u>15,468</u>	 <u>23,749</u>
 OTHER FINANCING SOURCES (USES)		
Transfer In/(Out)	<u>(273,901)</u>	<u>420,733</u>
TOTAL OTHER FINANCING SOURCES SOURCES (USES)	 <u>(273,901)</u>	 <u>420,733</u>
 Net Change in Fund Balance	 <u>(258,433)</u>	 <u>444,482</u>
 Fund Balance - October 1	 <u>447,767</u>	 <u>3,285</u>
Fund Balance - September 30	<u><u>\$ 189,334</u></u>	<u><u>\$ 447,767</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE BALANCE SHEETS
CAPITAL PROJECTS FUND
SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
ASSETS		
Restricted Assets:		
Cash and Investments	<u>\$ 848,505</u>	<u>\$ 2,784,670</u>
 TOTAL ASSETS	 <u><u>\$ 848,505</u></u>	 <u><u>\$ 2,784,670</u></u>
 LIABILITIES AND FUND BALANCE		
<i>Liabilities:</i>		
Accounts Payable	<u>\$ 418,567</u>	<u>\$ 1,513,813</u>
<i>Total Liabilities</i>	<u><u>418,567</u></u>	<u><u>1,513,813</u></u>
 <i>Fund Balance:</i>		
Restricted	<u>429,938</u>	<u>1,270,857</u>
<i>Total Fund Balance</i>	<u><u>429,938</u></u>	<u><u>1,270,857</u></u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u><u>\$ 848,505</u></u>	 <u><u>\$ 2,784,670</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE
CAPITAL PROJECTS FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
REVENUES		
Interest	\$ 17,521	\$ 25,747
Miscellaneous	<u>50,000</u>	<u>-</u>
TOTAL REVENUES	<u>67,521</u>	<u>25,747</u>
 EXPENDITURES		
Capital Projects	<u>99,546</u>	<u>2,797,375</u>
TOTAL EXPENDITURES	<u>99,546</u>	<u>2,797,375</u>
 Excess (Deficiency) of Revenues Over (Under) Expenditures	 <u>(32,025)</u>	 <u>(2,771,628)</u>
 OTHER FINANCING SOURCES (USES)		
Transfers In (Out)	<u>(808,894)</u>	<u>365,634</u>
TOTAL OTHER FINANCING SOURCES SOURCES (USES)	<u>(808,894)</u>	<u>365,634</u>
 Net Change in Fund Balance	 <u>(840,919)</u>	 <u>(2,405,994)</u>
 Fund Balance - October 1	 <u>1,270,857</u>	 <u>3,676,851</u>
Fund Balance - September 30	<u><u>\$ 429,938</u></u>	<u><u>\$ 1,270,857</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE BALANCE SHEETS
NONMAJOR FUNDS – ASSET SEIZURE
SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
ASSETS		
Cash and Investments	<u>\$ 278,275</u>	<u>\$ 116,425</u>
TOTAL ASSETS	<u><u>\$ 278,275</u></u>	<u><u>\$ 116,425</u></u>
LIABILITIES AND FUND BALANCE		
<i>Liabilities:</i>		
Accounts Payable	<u>\$ 1,596</u>	<u>\$ 5,095</u>
<i>Total Liabilities</i>	<u>1,596</u>	<u>5,095</u>
<i>Fund Balance:</i>		
Restricted	<u>276,679</u>	<u>111,330</u>
<i>Total Fund Balance</i>	<u>276,679</u>	<u>111,330</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 278,275</u></u>	<u><u>\$ 116,425</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE
NONMAJOR FUNDS – ASSET SEIZURE
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
REVENUES		
Fines and Forfeits	\$ 226,217	\$ 212,310
Interest	157	115
TOTAL REVENUES	<u>226,374</u>	<u>212,425</u>
 EXPENDITURES		
Capital Outlay	<u>61,025</u>	<u>173,003</u>
TOTAL EXPENDITURES	<u>61,025</u>	<u>173,003</u>
 Excess (Deficiency) of Revenues Over (Under) Expenditures	 <u>165,349</u>	 <u>39,422</u>
 OTHER FINANCING SOURCES (USES)		
Transfer In	<u>-</u>	<u>8,438</u>
TOTAL OTHER FINANCING SOURCES SOURCES (USES)	 <u>-</u>	 <u>8,438</u>
 Net Change in Fund Balance	 165,349	 47,860
 Fund Balance - October 1	 <u>111,330</u>	 <u>63,470</u>
Fund Balance - September 30	<u><u>\$ 276,679</u></u>	<u><u>\$ 111,330</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF NET POSITION
WATER FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
ASSETS		
<i>Current Assets:</i>		
Cash and Cash Equivalents	\$ 1,684,603	\$ 1,458,548
Accounts Receivable - Customers	170,529	171,794
Due from Other Funds	4,475	-
<i>Total Current Assets</i>	<u>1,859,607</u>	<u>1,630,342</u>
<i>Other Assets:</i>		
Restricted Cash and Investments	<u>145,100</u>	152,710
<i>Total Other Assets</i>	<u>145,100</u>	<u>152,710</u>
<i>Capital Assets:</i>		
Land	139,954	139,954
Water Rights	454,144	454,144
Buildings	94,183	94,183
Water Lines, Wells & Tanks	13,404,560	10,787,005
Vehicles & Equipment	779,583	781,121
Construction in Progress	3,632,043	5,101,284
Accumulated Depreciation	<u>(5,011,413)</u>	<u>(4,566,315)</u>
<i>Total Capital Assets, Net of Depreciation</i>	<u>13,493,054</u>	<u>12,791,376</u>
TOTAL ASSETS	<u>15,497,761</u>	<u>14,574,428</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred Loss on Debt Refunding	67,530	-
Deferred Pension Related Outflows	20,760	40,822
Deferred Other Post-Employment Benefit Related Outflows	<u>1,195</u>	<u>-</u>
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 89,485</u>	<u>\$ 40,822</u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF NET POSITION (CONT.)
WATER FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

LIABILITIES	2018	2017
<i>Current Liabilities:</i>		
Accounts Payable	\$ 39,458	\$ 44,706
Accrued Liabilities	15,946	13,064
Accrued Interest	39,649	46,206
Due to Other Funds	-	28,351
Vacation Leave Payable	17,746	23,111
Customer Deposits	191,330	184,137
Due Within One Year	486,256	410,767
<i>Noncurrent Liabilities:</i>		
Due In More Than One Year	7,358,704	7,686,652
Net Pension Liability	61,930	86,033
Other Post-Employment Benefit Liability	16,286	-
TOTAL LIABILITIES	8,227,305	8,523,027
 DEFERRED INFLOWS OF RESOURCES		
Deferred Pension Related Inflows	13,308	6,363
TOTAL DEFERRED INFLOWS OF RESOURCES	13,308	6,363
 NET POSITION		
Investment in Capital Assets	5,715,624	4,693,957
Restricted Water Impact Fees	145,100	152,710
Unrestricted	1,485,909	1,239,193
TOTAL NET POSITION	\$ 7,346,633	\$ 6,085,860

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND NET POSITON – WATER FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
OPERATING REVENUE		
Water Sales	\$ 1,616,097	\$ 1,423,511
Meter Installation Fees	31,800	41,075
Other	82,144	83,213
TOTAL OPERATING REVENUE	<u>1,730,041</u>	<u>1,547,799</u>
OPERATING EXPENSES		
Personnel Costs	428,803	384,037
Plant Operations and Maintenance	362,871	336,542
General and Administrative	156,834	142,396
Capital Outlay	1,075	91,470
Depreciation	473,014	441,454
TOTAL OPERATING EXPENSES	<u>1,422,597</u>	<u>1,395,899</u>
OPERATING INCOME (LOSS)	<u>307,444</u>	<u>151,900</u>
NONOPERATING INCOME (EXPENSES)		
Impact Fees	158,323	-
Interest Income	14,505	13,461
Interest Expense	(212,022)	(295,111)
Bond Issuance Costs	(95,180)	-
Gain(Loss) on Sale of Equipment	-	(6,937)
TOTAL NONOPERATING INCOME (EXPENSES)	<u>(134,374)</u>	<u>(288,587)</u>
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	<u>173,070</u>	<u>(136,687)</u>
Transfers In (Out)	<u>1,101,263</u>	<u>(554,254)</u>
CHANGE IN NET POSITION	<u>1,274,333</u>	<u>(690,941)</u>
NET POSITION AT BEGINNING OF YEAR	<u>6,085,860</u>	<u>6,776,801</u>
Prior Period Adjustment	<u>(13,560)</u>	<u>-</u>
TOTAL NET POSITION AT END OF YEAR	<u>\$ 7,346,633</u>	<u>\$ 6,085,860</u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF CASH FLOWS
WATER FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	\$ 1,731,306	\$ 1,533,422
Cash paid to suppliers for goods and services	(523,146)	(564,242)
Cash paid to employees for services and benefits	(429,733)	(378,589)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>778,427</u>	<u>590,591</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Net Customer Deposits Received (Returned)	7,193	6,692
Interfund Receivables/Payables and Transfers	1,068,437	826,642
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	<u>1,075,630</u>	<u>833,334</u>
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES		
Capital Acquisition	(1,174,692)	(3,475,693)
Cash received for impact fees	158,323	-
Proceeds from Capital Lease	26,378	67,922
Proceeds from Debt Issuance	2,834,523	-
Principal Payments on Debt	(3,047,840)	(378,163)
Interest Paid for Financing Activities	(446,809)	(283,095)
NET CASH PROVIDED (USED) BY CAPITAL & RELATED FINANCING ACTIVITIES	<u>(1,650,117)</u>	<u>(4,069,029)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest Income and Other Income	14,505	13,461
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	<u>14,505</u>	<u>13,461</u>
NET INCREASE (DECREASE) IN CASH	218,445	(2,631,643)
CASH AND CASH EQUIVALENTS AT OCTOBER 1:		
Cash and Cash Equivalents	1,458,548	3,774,416
Restricted Cash and Cash Equivalents	152,710	468,485
	<u>1,611,258</u>	<u>4,242,901</u>
CASH AND CASH EQUIVALENTS AT SEPTEMBER 30:		
Cash and Cash Equivalents	1,684,603	1,458,548
Restricted Cash and Cash Equivalents	145,100	152,710
	<u>\$ 1,829,703</u>	<u>\$ 1,611,258</u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF CASH FLOWS (CONT.)
WATER FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Operating Income	\$ 307,444	\$ 151,900
Adjustments to Reconcile Net Operating Income to Net Cash Provided by Operating Activities:		
Depreciation	473,014	441,454
Change in Assets and Liabilities:		
Decrease (Increase) in Accounts Receivable	1,265	(14,377)
Decrease (Increase) in Prepaid Items	-	1,504
Increase (Decrease) in Accounts Payable & Accrued Liabilities	(2,366)	4,662
Increase (Decrease) in Vacation Payable	(5,365)	(1,454)
Increase (Decrease) in Pension Liabilities and related Deferred Inflows and Outflows of Resources	2,904	6,902
Increase (Decrease) in Other Post-Employment Benefit Liabilities and related Deferred Inflows and Outflows of Resources	1,531	-
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u><u>\$ 778,427</u></u>	<u><u>\$ 590,591</u></u>

STATISTICAL SECTION

This part of the City of Garden Ridge's annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

Financial Trends (Tables 1 through 4)

Net Position by Component
Change in Net Position
Fund Balances - Governmental Funds
Changes in Fund Balances - Governmental Funds

These schedules contain trend information to help reader understand how the City's financial performance and well-being have changed over time.

Revenue Capacity (Tables 5 through 9)

Tax Revenues by Source - Governmental Funds
Direct and Overlapping Property Tax Rates
Principal Property Taxpayers
Property Tax Levies and Collections
Assessed Value

These schedules contain information to help readers assess the factors affecting the City's ability to generate its property and sales tax.

Debt Capacity (Tables 10 through 11)

Ratios of Outstanding Debt by Type
Debt Margin Information

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Demographic and Economic Information (Tables 12 through 13)

Demographic and Economic Statistics
Principal Employers

These schedules offer demographic and economic indicators to help the reader understand how the City's financial activities take place and to help make comparisons over time and with other governments.

CITY OF GARDEN RIDGE, TEXAS
NET POSITION, BY COMPONENT
LAST TEN FISCAL YEARS

	Fiscal Year			
	2009	2010	2011	2012
NET POSITION				
<i>Governmental Activities</i>				
Net Investment in Capital Assets	\$ 3,056,435	\$ 4,290,587	\$ 3,320,483	\$ 3,553,731
Restricted	226,886	295,583	350,485	236,676
Unrestricted	<u>1,429,820</u>	<u>351,468</u>	<u>1,341,098</u>	<u>1,056,721</u>
<i>Total Governmental Activities</i>				
<i>Net Position</i>	<u>\$ 4,713,141</u>	<u>\$ 4,937,638</u>	<u>\$ 5,012,066</u>	<u>\$ 4,847,128</u>
<i>Business-Type Activities</i>				
Net Investment in Capital Assets	\$ 3,125,456	\$ 1,760,141	\$ 2,688,473	\$ 2,981,297
Restricted	961,922	937,347	985,138	989,180
Unrestricted	<u>1,725,627</u>	<u>3,092,950</u>	<u>2,572,195</u>	<u>2,768,462</u>
<i>Total Business-Type Activities</i>				
<i>Net Position</i>	<u>\$ 5,813,005</u>	<u>\$ 5,790,438</u>	<u>\$ 6,245,806</u>	<u>\$ 6,738,939</u>
<i>Primary Government</i>				
Net Investment in Capital Assets	\$ 6,181,891	\$ 6,050,728	\$ 6,008,956	\$ 6,535,028
Restricted	1,188,808	1,232,930	1,166,436	1,195,922
Unrestricted	<u>3,155,447</u>	<u>3,444,418</u>	<u>4,082,480</u>	<u>3,855,117</u>
<i>Total Primary Government Net Position</i>	<u>\$ 10,526,146</u>	<u>\$ 10,728,076</u>	<u>\$ 11,257,872</u>	<u>\$ 11,586,067</u>

Note: Years 2009-2014 have not been restated for adoption of GASB No. 68. Years 2009 – 2017 have not been restated for adoption of GASB No. 75.

TABLE 1

Fiscal Year					
2013	2014	2015	2016	2017	2018
\$ 3,461,062	\$ 4,206,390	\$ 4,134,312	\$ 3,726,037	\$ 3,568,188	\$ 3,829,106
158,793	140,910	132,531	196,833	671,600	599,103
1,428,388	1,115,259	1,214,715	2,022,935	2,817,266	2,161,293
<u>\$ 5,048,243</u>	<u>\$ 5,462,559</u>	<u>\$ 5,481,558</u>	<u>\$ 5,945,805</u>	<u>\$ 7,057,054</u>	<u>\$ 6,589,502</u>
\$ 3,138,760	\$ 2,879,943	\$ 2,802,056	\$ 2,725,436	\$ 4,693,957	\$ 5,715,624
1,168,024	1,070,641	326,619	468,485	152,710	145,100
3,158,627	3,125,132	3,738,506	3,582,880	1,239,193	1,485,909
<u>\$ 7,465,411</u>	<u>\$ 7,075,716</u>	<u>\$ 6,867,181</u>	<u>\$ 6,776,801</u>	<u>\$ 6,085,860</u>	<u>\$ 7,346,633</u>
\$ 6,599,822	\$ 7,086,333	\$ 6,936,368	\$ 6,451,473	\$ 8,262,145	\$ 9,544,730
1,326,817	1,211,551	459,150	665,318	824,310	744,203
4,587,015	4,240,391	4,953,221	5,605,815	4,056,459	3,647,202
<u>\$ 12,513,654</u>	<u>\$ 12,538,275</u>	<u>\$ 12,348,739</u>	<u>\$ 12,722,606</u>	<u>\$ 13,142,914</u>	<u>\$ 13,936,135</u>

CITY OF GARDEN RIDGE, TEXAS
CHANGE IN NET POSITION
LAST TEN FISCAL YEARS

	Fiscal Year			
	2009	2010	2011	2012
Expenses				
<i>Governmental Activities</i>				
General Administration	\$ 719,763	\$ 599,815	\$ 675,369	\$ 687,622
Police Protection	951,919	1,045,040	1,054,547	1,059,925
Municipal Court	54,555	54,411	53,539	59,681
Public Facilities	460,226	517,969	475,642	490,398
Interest and Fiscal Charges	169,850	39,839	128,637	121,890
<i>Total Governmental Activities Expenses</i>	<u>2,356,313</u>	<u>2,257,074</u>	<u>2,387,734</u>	<u>2,419,516</u>
<i>Business-Type Activities</i>				
Water	<u>775,060</u>	<u>1,002,722</u>	<u>982,475</u>	<u>1,078,976</u>
Total Primary Government Expenses	<u><u>\$ 3,131,373</u></u>	<u><u>\$ 3,259,796</u></u>	<u><u>\$ 3,370,209</u></u>	<u><u>\$ 3,498,492</u></u>
Program Revenues				
<i>Governmental Activities</i>				
Charges for Service:				
General Administration	\$ 337,948	\$ 248,585	\$ 244,878	\$ 288,138
Police Protection	183,376	162,429	146,622	170,495
Public Facilities	64,300	74,040	67,168	85,389
Operating Grants and Contributions	87,318	74,648	27,754	49,237
Capital Grants and Contributions	-	-	-	-
<i>Total Governmental Activities Program Revenues</i>	<u>672,942</u>	<u>559,702</u>	<u>486,422</u>	<u>593,259</u>
<i>Business-Type Activities</i>				
Charges for Service:				
Water	1,331,826	960,585	1,418,583	1,167,466
Capital Grants and Contributions	<u>37,500</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total Business-Type Activities Program Revenues</i>	<u>1,369,326</u>	<u>960,585</u>	<u>1,418,583</u>	<u>1,167,466</u>
Total Primary Government Program Revenues	<u><u>\$ 2,042,268</u></u>	<u><u>\$ 1,520,287</u></u>	<u><u>\$ 1,905,005</u></u>	<u><u>\$ 1,760,725</u></u>

Note: Years 2009-2014 have not been restated for adoption of GASB No. 68. Years 2009 – 2017 have not been restated for adoption of GASB No. 75.

TABLE 2

Fiscal Year					
2013	2014	2015	2016	2017	2018
\$ 661,157	\$ 706,719	\$ 752,203	\$ 675,567	\$ 769,406	\$ 753,492
1,040,620	1,098,517	1,151,588	1,105,268	1,283,354	1,274,116
64,158	68,488	69,997	76,819	74,313	78,147
514,462	582,289	621,000	750,765	864,668	911,704
471,942	134,765	316,428	454,501	227,646	215,593
<u>2,752,339</u>	<u>2,590,778</u>	<u>2,911,216</u>	<u>3,062,920</u>	<u>3,219,387</u>	<u>3,233,052</u>
<u>1,160,691</u>	<u>1,355,804</u>	<u>1,393,909</u>	<u>1,416,782</u>	<u>1,697,947</u>	<u>1,729,799</u>
<u>\$ 3,913,030</u>	<u>\$ 3,946,582</u>	<u>\$ 4,305,125</u>	<u>\$ 4,479,702</u>	<u>\$ 4,917,334</u>	<u>\$ 4,962,851</u>
\$ 235,281	\$ 248,025	\$ 220,335	\$ 201,198	\$ 236,988	\$ 257,121
198,850	125,042	135,457	142,357	141,920	138,382
104,350	103,310	119,821	121,508	117,880	123,010
60,249	27,806	17,476	80,461	271,538	244,125
-	-	-	-	-	50,000
<u>598,730</u>	<u>504,183</u>	<u>493,089</u>	<u>545,524</u>	<u>768,326</u>	<u>812,638</u>
1,687,250	1,090,452	1,180,196	1,512,787	1,546,906	1,888,364
-	306,000	-	-	-	-
<u>1,687,250</u>	<u>1,396,452</u>	<u>1,180,196</u>	<u>1,512,787</u>	<u>1,546,906</u>	<u>1,888,364</u>
<u>\$ 2,285,980</u>	<u>\$ 1,900,635</u>	<u>\$ 1,673,285</u>	<u>\$ 2,058,311</u>	<u>\$ 2,315,232</u>	<u>\$ 2,701,002</u>

CITY OF GARDEN RIDGE, TEXAS
CHANGE IN NET POSITION (CONTINUED)
LAST TEN FISCAL YEARS

	Fiscal Year			
	2009	2010	2011	2012
Net (Expenses) Revenue				
Governmental Activities	\$ (1,697,372)	\$ (1,901,312)	\$ (1,826,257)	\$ (2,153,609)
Business-Type Activities	(42,137)	436,108	88,490	526,559
Total Primary Government				
Net Expenses	<u>\$ (1,739,509)</u>	<u>\$ (1,465,204)</u>	<u>\$ (1,737,767)</u>	<u>\$ (1,627,050)</u>
Governmental Revenues and Other				
Changes in Net Position				
<i>Governmental Activities</i>				
Taxes:				
Property Taxes	\$ 1,140,105	\$ 1,431,850	\$ 1,469,966	\$ 1,494,460
Franchise Fees	291,868	297,837	319,006	325,347
Sales Taxes	148,704	143,045	162,379	161,559
Interest and Investment Earnings	18,950	35,991	12,238	5,555
Impact Fees	-	-	-	-
Miscellaneous	16,427	13,146	12,151	62,157
Transfers	102,279	-	-	(387,759)
<i>Total Governmental Activities</i>	<u>1,718,333</u>	<u>1,921,869</u>	<u>1,975,740</u>	<u>1,661,319</u>
<i>Business-Type Activities</i>				
Interest and Investment Earnings	30,000	19,570	19,260	16,884
Miscellaneous	50	-	-	-
Transfers	(102,279)	-	-	387,759
<i>Total Business-Type Activities</i>	<u>(72,229)</u>	<u>19,570</u>	<u>19,260</u>	<u>404,643</u>
Total Primary Government	<u>\$ 1,646,104</u>	<u>\$ 1,941,439</u>	<u>\$ 1,995,000</u>	<u>\$ 2,065,962</u>
Changes In Net Position				
Government Activities	\$ 20,961	\$ 20,557	\$ 149,483	\$ (492,290)
Business-Type Activities	(114,366)	455,678	107,750	931,202
Total Primary Government	<u>\$ (93,405)</u>	<u>\$ 476,235</u>	<u>\$ 257,233</u>	<u>\$ 438,912</u>

TABLE 2 (CONT.)

Fiscal Year					
2013	2014	2015	2016	2017	2018
\$ (2,086,595)	\$ (2,418,127)	\$ (2,418,127)	\$ (2,517,396)	\$ (2,451,061)	\$ (2,420,414)
40,648	(213,713)	40,648	96,005	(151,041)	158,565
<u>\$ (2,045,947)</u>	<u>\$ (2,631,840)</u>	<u>\$ (2,377,479)</u>	<u>\$ (2,421,391)</u>	<u>\$ (2,602,102)</u>	<u>\$ (2,261,849)</u>
\$ 1,590,461	\$ 1,624,027	\$ 1,690,029	\$ 1,969,253	\$ 2,167,248	\$ 2,227,239
325,817	399,499	474,813	484,549	489,752	501,558
225,031	185,567	240,237	235,009	244,991	250,201
38,352	10,744	6,244	14,919	37,819	48,514
20,520	-	-	16,929	-	-
340,935	42,411	25,803	62,189	68,246	78,493
9,621	801,356	-	198,795	554,254	(1,101,263)
<u>2,550,737</u>	<u>3,063,604</u>	<u>2,437,126</u>	<u>2,981,643</u>	<u>3,562,310</u>	<u>2,004,742</u>
13,521	6,759	4,870	5,932	13,461	14,505
-	250	308	6,478	893	-
(9,621)	(801,356)	-	(198,795)	(554,254)	1,101,263
<u>3,900</u>	<u>(794,347)</u>	<u>5,178</u>	<u>(186,385)</u>	<u>(539,900)</u>	<u>1,115,768</u>
<u>\$ 2,554,637</u>	<u>\$ 2,269,257</u>	<u>\$ 2,442,304</u>	<u>\$ 2,795,258</u>	<u>\$ 3,022,410</u>	<u>\$ 3,120,510</u>
\$ 464,142	\$ 645,477	\$ 18,999	\$ 464,247	\$ 1,111,249	\$ (415,672)
44,548	(1,008,060)	(208,535)	(90,380)	(690,941)	1,274,333
<u>\$ 508,690</u>	<u>\$ (362,583)</u>	<u>\$ (189,536)</u>	<u>\$ 373,867</u>	<u>\$ 420,308</u>	<u>\$ 858,661</u>

CITY OF GARDEN RIDGE, TEXAS
FUND BALANCES - GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS

	Fiscal Year			
	2009	2010	2011	2012
Nonspendable Fund Balance:				
Prepaid Items	\$ 24,941	\$ 1,513	\$ 2,253	\$ 2,706
Restricted Fund Balance:				
Public Safety	-	-	-	9,041
Donations	20,370	8,613	9,107	10,410
PEG Capital Fees	-	-	24,809	35,653
Debt Service	97,841	203,761	297,988	136,866
Asset Forfeiture	105,649	83,209	18,581	44,706
Capital Projects Fund	-	-	-	-
Total Restricted Fund Balance	223,860	295,583	350,485	236,676
Assigned Fund Balance				
Capital Projects Fund	138,589	152,377	153,187	-
Unassigned	1,279,327	1,169,406	1,123,997	829,680
<i>Total Governmental Funds</i>	<u>\$ 1,666,717</u>	<u>\$ 1,618,879</u>	<u>\$ 1,629,922</u>	<u>\$ 1,069,062</u>

TABLE 3

Fiscal Year					
2013	2014	2015	2016	2017	2018
\$ 686	\$ 312	\$ 2,368	\$ 4,807	\$ 3,946	\$ 4,082
14,935	20,249	27,755	30,606	34,020	38,561
10,785	13,561	15,517	17,596	-	2,677
46,387	56,945	71,782	85,161	97,704	112,687
52,491	57,212	12,402	3,285	447,767	189,334
75,333	37,074	5,791	63,470	111,330	276,679
3,051,863	1,806,774	3,838,367	3,676,851	1,270,857	429,938
3,251,794	1,991,815	3,971,614	3,876,969	1,961,678	1,049,876
-	-	-	-	-	-
1,305,811	1,255,867	1,443,699	1,691,145	1,738,413	2,055,679
\$ 4,558,291	\$ 3,247,994	\$ 5,417,681	\$ 5,572,921	\$ 3,704,037	\$ 3,109,637

CITY OF GARDEN RIDGE, TEXAS
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS

	Fiscal Year			
	2009	2010	2011	2012
REVENUES				
Taxes	\$ 1,283,518	\$ 1,578,764	\$ 1,634,958	\$ 1,651,819
Franchise Fees	291,868	297,837	319,006	325,346
Licenses and Permits	273,093	185,168	182,447	210,250
Charges for Services	128,755	127,268	129,200	162,957
Fines and Forfeits	247,521	229,462	164,564	215,110
Other Revenue	58,951	65,308	34,102	110,485
TOTAL REVENUES	<u>2,283,706</u>	<u>2,483,807</u>	<u>2,464,277</u>	<u>2,675,967</u>
EXPENDITURES				
General Government	554,331	564,052	564,328	585,350
Municipal Court	54,580	54,808	56,176	59,359
Police Protection	951,694	1,035,158	970,310	1,006,232
Public Facilities	330,566	368,676	274,546	294,287
Capital Outlay	232,338	36,955	130,959	586,100
Debt Service:				
Principal	294,187	352,359	325,000	223,045
Debt Issue Costs	-	41,971	-	-
Interest and Fiscal Charges	167,874	121,261	132,415	122,593
TOTAL EXPENDITURES	<u>2,585,570</u>	<u>2,575,240</u>	<u>2,453,734</u>	<u>2,876,966</u>
Excess (Deficiency) of Revenues				
Over (Under) Expenditures	<u>(301,864)</u>	<u>(91,433)</u>	<u>10,543</u>	<u>(200,999)</u>
OTHER FINANCING				
SOURCES (USES)				
Bond Proceeds	-	855,000	-	-
Capital Lease Proceeds	-	-	-	22,898
Other Sources	60	1,625	500	5,000
Premium on Bonds	-	42,080	-	-
Payments to Escrow Agent	-	(855,110)	-	-
Transfers In (Out)	102,279	-	-	(387,759)
TOTAL OTHER FINANCING				
SOURCES (USES)	<u>102,339</u>	<u>43,595</u>	<u>500</u>	<u>(359,861)</u>
NET CHANGE IN FUND BALANCE	<u>\$ (199,525)</u>	<u>\$ (47,838)</u>	<u>\$ 11,043</u>	<u>\$ (560,860)</u>
Debt Service as a percentage of				
Noncapital Expenditures	19.6%	18.7%	19.7%	24.6%

TABLE 4

Fiscal Year					
2013	2014	2015	2016	2017	2018
\$ 1,818,985	\$ 1,809,097	\$ 1,908,884	\$ 2,187,962	\$ 2,403,830	\$ 2,476,755
325,817	399,499	474,813	484,549	489,752	501,558
153,738	172,677	141,784	122,422	146,768	159,213
186,084	179,648	198,102	200,120	207,890	220,357
252,544	148,320	146,164	210,854	354,230	364,614
406,171	56,690	39,127	102,565	134,120	188,697
<u>3,143,339</u>	<u>2,765,931</u>	<u>2,908,874</u>	<u>3,308,472</u>	<u>3,736,590</u>	<u>3,911,194</u>
541,259	566,245	582,105	595,850	656,688	613,353
64,272	68,710	69,045	74,678	73,480	77,276
985,112	1,034,779	1,066,476	1,031,584	1,096,224	1,155,636
316,290	430,409	388,500	448,299	542,499	562,440
631,274	1,778,233	1,885,468	320,744	3,054,176	258,391
349,596	352,793	367,255	441,627	541,489	555,807
185,346	-	124,317	-	-	-
177,237	229,619	220,407	498,153	254,348	241,321
<u>3,250,386</u>	<u>4,460,788</u>	<u>4,703,573</u>	<u>3,410,935</u>	<u>6,218,904</u>	<u>3,464,224</u>
<u>(107,047)</u>	<u>(1,694,857)</u>	<u>(1,794,699)</u>	<u>(102,463)</u>	<u>(2,482,314)</u>	<u>446,970</u>
5,270,962	-	3,639,500	-	-	-
29,905	-	26,195	55,308	27,794	54,893
-	-	4,000	3,600	31,382	5,000
247,620	-	294,691	-	-	-
(1,961,832)	-	-	-	-	-
9,621	(801,356)	-	198,795	554,254	(1,101,263)
<u>3,596,276</u>	<u>(801,356)</u>	<u>3,964,386</u>	<u>257,703</u>	<u>613,430</u>	<u>(1,041,370)</u>
<u>\$ 3,489,229</u>	<u>\$(2,496,213)</u>	<u>\$ 2,169,687</u>	<u>\$ 155,240</u>	<u>\$ (1,868,884)</u>	<u>\$ (594,400)</u>
25.8%	31.1%	19.7%	30.4%	25.1%	24.9%

CITY OF GARDEN RIDGE, TEXAS
TAX REVENUE BY SOURCE – GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS

TABLE 5

Fiscal Year	Property	Sales & Use	Franchise	Total Revenue
2018	\$ 2,226,554	\$ 250,201	\$ 501,558	\$ 2,978,313
2017	2,158,839	244,991	489,752	2,893,582
2016	1,952,953	235,009	484,549	2,672,511
2015	1,668,647	240,237	474,813	2,383,697
2014	1,623,529	185,568	399,499	2,208,596
2013	1,593,954	225,031	325,817	2,144,802
2012	1,490,260	161,559	325,346	1,977,165
2011	1,472,579	162,254	319,006	1,953,839
2010	1,435,965	142,799	297,837	1,876,601
2009	1,135,056	148,462	291,868	1,575,386

CITY OF GARDEN RIDGE, TEXAS
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS
(UNAUDITED)

TABLE 6

Fiscal Year	City Direct Rates			Overlapping Rates			Total Direct and Overlapping Rates
	Basic Rate	Debt Service	Total	Comal County	Comal ISD	Emergency Service District 6	
2018	0.211012	0.112134	0.323146	0.357921	1.390000	0.069670	2.140737
2017	0.203241	0.115064	0.318305	0.342921	1.390000	0.072500	2.123726
2016	0.191800	0.108400	0.300200	0.342921	1.390000	0.086000	2.119121
2015	0.189900	0.085800	0.275700	0.342921	1.390000	0.071900	2.080521
2014	0.185746	0.097500	0.283246	0.314321	1.430000	0.072500	2.100067
2013	0.182658	0.100588	0.283246	0.314321	1.430000	0.072500	2.100067
2012	0.171176	0.097620	0.268796	0.305421	1.430000	0.072500	2.076717
2011	0.164696	0.098276	0.262972	0.334000	1.430000	0.072500	2.099472
2010	0.161900	0.092908	0.254808	0.312955	1.310000	0.030000	1.907763
2009	0.146696	0.062841	0.209537	0.308023	1.310000	0.030000	1.857560

Source: Comal County Tax Office

CITY OF GARDEN RIDGE, TEXAS
PRINCIPAL PROPERTY TAX PAYERS
CURRENT AND NINE YEARS AGO
(UNAUDITED)

TABLE 7

Taxpayer	2018			2009		
	Taxable Assessed Value	Rank	Percent Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percent Total City Taxable Assessed Value
Hanson Aggregates	\$ 34,590,303	1	5.02%	\$ 24,594,910	1	4.52%
Tricon Precast	3,810,190	2	0.55%	-		-
Galo Equipment and Construction LLC	3,203,950	3	0.46%	-		-
Cara Graceland LLC	2,565,250	4	0.37%	-		-
Forterra BP	2,479,750	5	0.36%	-		-
Overman Tony M	2,457,020	6	0.36%	-		-
Hanson Brick (Land & Building)	1,941,440	7	0.28%	-		-
Voeller James N & Amy B	1,853,410	8	0.27%	-		-
AT&T Mobility LLC	1,822,360	9	0.26%	-		-
Finders Real Estate LLC	1,527,490	10	0.22%	-		-
Hanson Brick (Personal Property)	-		-	15,072,530	2	2.77%
Dean Word Company (Personal Property)	-		-	4,908,770	3	0.90%
Overman Properties V LLC	-		-	2,448,410	4	0.45%
Sheridan Homes SA LTD	-		-	2,383,560	5	0.44%
RH Of Texas LP	-		-	1,860,033	6	0.34%
L S 3009 II LTD	-		-	1,379,530	7	0.25%
Overman Properties III LLC	-		-	1,368,770	8	0.25%
RH of Texas LP	-		-	1,075,580	9	0.20%
Overman Properties IV LLC	-		-	1,065,680	10	0.20%
TOTALS	<u>\$ 56,251,163</u>		<u>8.16%</u>	<u>\$ 56,157,773</u>		<u>10.32%</u>
TOTAL TAXABLE ASSESSED VALUE	<u>\$ 689,519,241</u>			<u>\$ 543,918,293</u>		

CITY OF GARDEN RIDGE, TEXAS
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS
(UNAUDITED)

TABLE 8

Fiscal Year	Taxes Levied for the Fiscal Year	Collected Within Fiscal Year of Levy		Collections In Subsequent Years	Total Collections To Date	
		Amount	% of Levy		Amount	% of Levy
2018	\$ 2,228,324	\$ 2,213,070	99.32%	\$ -	\$ 2,213,070	99.32%
2017	2,153,408	2,119,815	98.44%	15,465	2,135,280	99.16%
2016	1,979,080	1,948,438	98.45%	14,076	1,962,514	99.16%
2015	1,692,751	1,667,834	98.53%	9,944	1,677,778	99.12%
2014	1,623,205	1,621,485	99.89%	7,701	1,629,186	100.37%
2013	1,586,961	1,580,018	99.56%	15,341	1,595,359	100.53%
2012	1,485,819	1,477,179	99.42%	15,174	1,492,353	100.44%
2011	1,455,522	1,449,561	99.59%	13,065	1,462,626	100.49%
2010	1,421,803	1,412,773	99.36%	23,025	1,435,798	100.98%
2009	1,139,766	1,123,993	98.62%	27,177	1,151,170	101.00%

Source: Comal County Tax Office

CITY OF GARDEN RIDGE, TEXAS
ASSESSED VALUE
LAST TEN FISCAL YEARS

TABLE 9

Fiscal Year Ended September 30,	Residential Property	Commercial Property	Tax-Exempt Property	Total Taxable Assessed Value	Total Direct Tax Rate
2018	\$ 620,463,690	\$ 163,437,483	\$ 94,381,932	\$ 689,519,241	0.3231460
2017	592,677,878	169,660,937	85,926,656	676,412,159	0.3183050
2016	569,151,802	165,175,132	75,072,976	659,253,958	0.3002000
2015	535,825,084	143,635,227	65,477,311	613,983,000	0.2757000
2014	486,137,203	143,634,533	56,699,435	573,072,301	0.2832460
2013	470,101,195	143,057,486	52,875,332	560,283,349	0.2832460
2012	461,924,568	134,420,900	43,818,410	552,527,058	0.2687960
2011	436,188,800	158,569,330	39,062,089	555,696,041	0.2629720
2010	429,743,344	167,986,100	39,739,473	557,989,971	0.2548080
2009	401,942,887	169,083,578	27,108,172	543,918,293	0.2095370

Source: Comal County Appraisal District.

CITY OF GARDEN RIDGE, TEXAS
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS
(UNAUDITED)

TABLE 10

Fiscal Year	Governmental Activities					Percentage of Actual Taxable Value of Property	Per Capita
	General Obligation Bonds	Certificates of Obligation	Tax Notes	Capital Lease	Total Primary Government		
2018	\$ -	\$ 7,668,045	\$ -	\$ 54,085	\$ 7,722,130	1.12%	\$ 1,954
2017	-	8,219,551	-	36,399	8,255,950	1.22%	2,086
2016	-	8,759,368	-	44,390	8,803,758	1.34%	2,287
2015	-	9,208,443	-	16,908	9,225,351	1.50%	2,464
2014	-	5,331,500	-	9,969	5,341,469	0.93%	1,457
2013	-	5,827,343	-	27,562	5,854,905	1.04%	1,660
2012	-	2,450,472	-	14,853	2,465,325	0.45%	727
2011	-	2,904,399	-	-	2,904,399	0.52%	891
2010	-	3,117,080	120,000	-	3,237,080	0.58%	953
2009	-	3,260,000	235,000	42,359	3,537,359	0.65%	1,104

CITY OF GARDEN RIDGE, TEXAS
DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS
(UNAUDITED)

TABLE 11

Taxable Assessed Value	<u>\$ 689,519,241</u>
Debt Limit - Texas statues do not provide a legal debt limit for cities; however, through accepted practice a practical "economic" debt limit is considered to be 10% of the assessed value.	\$ 68,951,924
Amount of Applicable Debt:	
General Obligation Debt Outstanding	\$ 7,722,130
Less Funds Available in Debt Service Fund	<u>(189,334)</u> <u>7,532,796</u>
DEBT MARGIN	<u><u>\$ 61,419,128</u></u>

	Fiscal Year				
	2014	2015	2016	2017	2018
Taxable Assessed Value	\$ 573,072,301	\$ 613,983,000	\$ 659,253,958	\$ 676,412,159	\$ 689,519,241
Debt Limit	\$ 56,028,335	\$ 61,398,300	\$ 65,925,396	\$ 67,641,216	\$ 68,951,924
Total Net Debt					
Applicable to Limit	<u>(11,292,788)</u>	<u>(8,685,006)</u>	<u>(8,307,805)</u>	<u>(7,808,183)</u>	<u>(7,532,796)</u>
Total Debt Margin	<u><u>\$ 44,735,547</u></u>	<u><u>\$ 52,713,294</u></u>	<u><u>\$ 57,617,591</u></u>	<u><u>\$ 59,833,033</u></u>	<u><u>\$ 61,419,128</u></u>

	Fiscal Year				
	2009	2010	2011	2012	2013
Taxable Assessed Value	\$ 543,918,293	\$ 557,989,971	\$ 555,696,041	\$ 552,527,058	\$ 560,283,349
Debt Limit	\$ 54,391,829	\$ 55,798,997	\$ 55,569,604	\$ 55,252,706	\$ 56,028,335
Total Net Debt					
Applicable to Limit	<u>(3,397,159)</u>	<u>(7,027,553)</u>	<u>(6,662,553)</u>	<u>(6,293,134)</u>	<u>(11,857,509)</u>
Total Debt Margin	<u><u>\$ 50,994,670</u></u>	<u><u>\$ 48,771,444</u></u>	<u><u>\$ 48,907,051</u></u>	<u><u>\$ 48,959,572</u></u>	<u><u>\$ 44,170,826</u></u>

CITY OF GARDEN RIDGE, TEXAS
 DEMOGRAPHIC AND ECONOMIC STATISTICS
 LAST TEN FISCAL YEARS
 (UNAUDITED)

TABLE 12

<u>Year</u>	<u>Population</u>	<u>Per Capita Personal Income</u>	<u>Median Age</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>
2018	3,951	\$ 63,191	51.5	810	3.8%
2017	3,957	53,333	51.1	738	3.6%
2016	3,850	56,342	51.5	675	4.1%
2015	3,744	60,665	50.8	625	3.7%
2014	3,667	57,339	50.6	606	4.6%
2013	3,526	62,010	50.6	536	5.9%
2012	3,389	59,234	50.6	512	6.0%
2011	3,259	57,505	48.1	440	6.8%
2010	3,397	40,201	47.3	0	6.5%
2009	3,205	40,201	47.3	0	6.0%

Source: U.S. Census Bureau and Texas Workforce Commission

CITY OF GARDEN RIDGE, TEXAS
TOP TEN PRINCIPAL EMPLOYERS
SAN ANTONIO METROPOLITAN AREA
CURRENT YEAR AND NINE YEARS AGO
(UNAUDITED)

TABLE 13

Employer	2018			2009		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Lackland Air Force Base	37,000	1	3.41%	28,100	2	2.97%
Fort Sam Houston	32,000	2	2.95%	30,793	1	3.25%
H-E-B Food Stores	20,000	3	1.84%	14,588	4	1.54%
USAA	18,305	4	1.69%	14,852	3	1.57%
Randolph Air Force Base	11,000	5	1.01%	10,700	5	1.13%
Methodist Healthcare System	9,620	6	0.89%			
City of San Antonio	9,145	7	0.84%			
Baptist Health System	6,383	8	0.59%			
Wells Fargo	5,073	9	0.47%			
Harland Clarke	5,000	10	0.46%			
Frost Bank	-		-	3,982	8	0.42%
Bill Miller B-B-Q	-		-	4,190	7	0.44%
Valero Energy	-		-	3,777	9	0.40%
Brooks City-Base	-		-	3,406	10	0.36%
AT&T	-		-	5,000	6	0.53%
	<u>153,526</u>		<u>7.78%</u>	<u>119,388</u>		<u>12.61%</u>

The City of Garden Ridge is surrounded by the City of San Antonio and no data is available for the employers in Garden Ridge. The above data is for San Antonio.

Source: San Antonio Economic Development Foundation



Garden Ridge Community Center
Monthly Report
January 1st thru January 31st, 2019

Utilization (by Days)

FY 18-19 (Current Month)	FY 17-18 (Current Month)	FY 18-19 (Year to Date)	FY 17-18 (Year to Date)
17	13	61	241

Wildflower (Booked Current Month)

6

Bluebonnet (Booked Current Month)

9

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	1	9
2. City Chartered Non-Profit Organizations	3	13
3. Non-Residents Service Organizations	8	27
4. Non-Profit Associations	4	18
5. City Use	0	4

Marketing Activity:

City Sign Advertisement!

Facility Improvements:

Bluebonnet Room: New carpet/base boards, New vinyl flooring in the restroom, New covered awning! Wildflower Room: New lights!

Remarks:

Bluebonnet Room: renovations almost completed!

Wildflower Room: New lights have dimmer switches!

CITY OF GARDEN RIDGE BUILDING REPORT

January 2019

MAJOR PERMITS

Permit #	Address	Builder	Sq Ft.	Value \$	Permit Fees
1509 -19	8211 Shining Elk	Chesmar Homes	4,663	\$ 606,190.00	\$ 3,672.80
1510 -19	8207 Shining Elk	Chesmar Homes	3,609	\$ 469,170.00	\$ 3,040.40
1523 -19	22141 Paseo Corto Dr.	Milford Construction	5,141.34	\$ 668,374.20	\$ 3,956.80
1525 -19	19803 Wild Hollow	Pencsak Builders	<u>7,683</u>	<u>\$ 998,790.00</u>	<u>\$ 5,484.80</u>
		TOTAL	21,096	\$2,742,524.20	\$ 16,154.80

MINOR PERMITS

Permit #	Address	Builder	Project	Permit Fees
1507 -19	9015 Tuscan Hills	Max Conteras	Retaining Wall	\$ 125.00
1508 -19	9546 Teakwood Dr.	TNT Fence Co.	Fence	\$ 125.00
805 -19	20631 FM 3009	Air Clinic of SA	Minor HVAC	\$ 100.00
1511 -19	9158 Garden Ridge Dr.	Christianson A/C & Plumbing	Minor HVAC	\$ 100.00
1512 -19	9321 Gardenia Bend	Earl Jarrett	Fence	\$ 125.00
1513 -19	9115 Tuscan Hills Dr.	Cam Solar	Minor Electric	\$ 125.00
1514 -19	20320 Regency Run	Clark Landscaping INC	Pergola, Sidewalk	\$ 225.00
1515 -19	9110 Cinnabar Ct.	Liberty Builders of TX	Garage	\$ 317.00
1516 -19	20887 Misty Arbor	Keith Zars Pools	Spa	\$ 100.00
837 -19	9722 Trophy Oaks	4 Seasons Cooling & Heating	Minor HVAC	\$ 100.00
1517 -19	20902 Misty Arbor	Cody Pools	Pool, Spa, Deck	\$ 844.28
1518 -19	21165 FM 3009	Stewart Plumbing	Minor Plumbing	\$ 100.00
1519 -19	22022 Deer Canyon	Soto's Construction	Driveway	\$ 125.00
1520 -19	9401 Municipal Parkway	Comal ISD	Portable Building	\$ 487.36
1521 -19	19693 Bat Cave Rd.	Rafael Marfil	Outbuilding	\$ 100.00
1522 -19	20902 Misty Arbor	Doug Meiske Enterprise	Fence	\$ 125.00
845 -19	9610 Aster Circle	Armendia Plumbing	Minor Plumbing	\$ 100.00
1524 -19	9680 Trophy Oaks	Keith Zars Pools	Pool, Deck	\$ 509.72
			TOTAL	\$ 3,833.36

TOTAL MAJOR FEES FOR THE MONTH	\$ 16,154.80
TOTAL MINOR FEES FOR THE MONTH	\$ <u>3,833.36</u>
TOTAL PERMIT FEES FOR THE MONTH	\$ 19,988.16

Fiscal Year 2019

TOTAL MAJOR PROJECTS VALUE	\$ 7,105,194.20
TOTAL MAJOR PROJECTS SQ FT.	54,655
TOTAL MAJOR PERMIT FEES	\$ 2,768,784.60
TOTAL MINOR PERMIT FEES	\$ <u>6,717.20</u>
TOTAL PERMIT FEES	\$ 2,775,501.80

Council Ideas/Suggestions List by Category

Updated: January 29, 2019

Ongoing items

Items	Status	Completed Council Approval
1. Personnel Policy (Mayor Thompson) Incentive Pay (Mayor Thompson)	Meeting scheduled for May 18, 2016 with City Council, staff, City Attorney to begin review of draft document Incentive Pay will be discussed during Personnel Policy draft document discussions 6/15/16 – City Attorney looking at another possible policy for Council Consideration and to bring back to Council upon completion of review City Attorney continues work on revising policy with proposed revised chapters to Council for comment City staff working on plan to complete policy for presentation to Council Presenting City Council (4/5/17) with proposal from SeeKing to complete Employee Handbook and Policy Further discussion and direction on proposal to be provided by City Council on May 3, 2017 Staff reviewing a policy reviewed by an attorney at Hogwild for possible presentation to City Council Staff working on a draft policy for Council consideration prior to beginning of new fiscal year Staff continues work on a draft policy for City Council consideration Draft Policy completed Mayor and Department Heads in process of reviewing document prior to submission to City Council Mayor and Staff have a schedule of meetings beginning 3/7-5/16 to review the proposed policy Mayor and Staff continued to discuss and review proposed policy. Review sessions have been extended to 5/30 Mayor and Staff continue discussion and review of proposed policy Discussion on and review of proposed policy continue with recent focus on developing a merit/incentive/step program Staff continues work on proposed policy Possible special City Council meeting will be conducted in October/November for Council review of proposed policy Final review of proposed policy by staff is occurring in preparation of presentation of proposed policy to City Council	

	City staff and Mayor Thompson continue work on the policy Work continues on the proposed policy with additional meetings with staff and Mayor Thompson scheduled for January Goal for presentation of proposed policy to City Council in February Proposed Personnel Policy being reviewed by the City Attorney Presentation to City Council after review City Council consideration and possible action at Special Meeting on February 11 at 2 p.m	
2. Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation FY 2017 Full implementation TBD Online water bill payments active September 14, 2016 Online Court payments active October 2016 Electronic utility billing being researched for implementation during 2018 Fiscal Year Software purchase with Incode placed in the proposed FY2018 Budget	Software upgrade completed for online utility and court payments
3. Community Center (Councilman Lantzy)	Comparing pricing of similar venues Developing fully loaded cost for facility Acquiring estimates for removal of overhead doors, sound system, commercial stove, AC system Developing list of aesthetical improvements to center that may affect lighting, energy and electrical improvements Staff working on maintenance items Comparing contracts from other venues for revisions to current contract Bring information at hand to Council in June for discussion and direction Councilman Lantzy discussed Community Center with Council on 6/6/16 Proposals for door removal, new air conditioning and ducting received and to be presented to City Council with funding through CIP Council approved funding on August 3, 2016 through CIP. Doors removed, new air conditioning installed. Awaiting install of duct work on September 12, 2016 Duct work installation completed September 12/13, 2016 City Attorney revising Community Center Contract per Council direction 10/5/16 – Marketing and future projects being discussed by Council	New A/C installed, inside doors replaced with windows, interior door frames and doors painted

	Work continues on revising Community Center Contract Council to consider revised agreement in Feb. Council meeting Revised agreement approved Feb. 13, 2017 and being utilized Interior door/window frames and doors painted a neutral color to enhance appearance Rate structure for Community Center and presence on the City's webpage are being worked on Additional renovations to the Community Center being discussed and evaluated Overhead storage area under construction, window tinting completed and drainage being evaluated New stairway for overhead storage to be constructed, Wi-Fi installed in April, and enhancement of sound system under evaluation Enhancement of the Community Center sound system is underway and additional enhancements to the Community Center continue to be evaluated Concrete of outdoor pavilion areas was stained by City staff Possible future facility enhancements continue being researched Lighting and electrical work at the Center has been the focus during August. A new brochure for the Center is being worked on. In August Council approved adding Event to the Center's name New brochure for the Center is completed and will be utilized to market facility Evaluation and prioritization of enhancement projects for the Center is underway for possible future funding Public Works and the Community Center Manager are proceeding with the additional work on the Community Center approved by Council in November Bids being obtained and work proceeding along in the Community Center Bids being obtained for work in Paul Davis Park Upgrades continue with completion of upgrades in near future	
4. Rental Agreement and Pricing Structures (Mayor Thompson)	Proposed changes to the Community Center Rental Agreement related to event security being discussed and prepared Pricing structure for the Center is in the process of being reviewed for future adjustment Revised rate schedule to be presented to City Council in February	Council approved revised rate schedule on 2/7/18 and it is being utilized

5. Video stream Council meetings (Mayor Thompson)	Discuss with legal pros/cons Sound system in Council room can be planned for future streaming capabilities Requires additional technology upgrades and equipment Budget impact Video streaming of Council meetings will be studied during the fiscal year Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings Audio and video equipment in the City Council Chambers is being evaluated for video streaming capabilities and sound improvement City is awaiting proposals for audio and video upgrades for Council room and large conference room from 3 vendors Proposals received being reviewed Proposals are being reviewed with vendors The evaluation of proposals with vendors continues City Council will receive an update on the status of the project in November Evaluation of proposals for the project and evaluation of third party vendors for streaming of meetings are in the final processes Project pricing is being negotiated and finalized with vendors Project contracts being reviewed and adjusted with City Attorney recommendations Scheduling of work for the project being coordinated Finalizing project work schedule for possible completion of project in February 2019	
6. Videos for website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement Volunteer Garden Ridge! Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City The City's YouTube channel is up and videos have been posted to it New videos have been added to the website	
7. Coffee with Mayor and Council (Mayor Thompson)	Discuss at future Council meeting and determine dates Mayor Thompson began conducting Coffee with the Mayor the first Monday in July	
8. Quarterly Issues Town Hall Meeting (Councilman Lantzy)	Determine dates for Meetings	
Pending	Status	Completed Council

		Approval
1. Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
2. Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
3. Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
4. Business outreach by Council – walk businesses (Mayor Thompson)	Discuss at future Council meeting	



POLICE DEPARTMENT MONTHLY BREAKDOWN

January 1, 2019 to January 31, 2019

Calls for Service

Dispatched: 115 City Ordinance: 8 Total: 123 False Alarms: 18

Arrests

- *1 – Terroristic Threat Towards a Public Servant
- *1 -- Driving While License Invalid
- *1 -- Driving while License Invalid With No Insurance
- *1-- Driving While License Invalid With Previous Convictions

Traffic Enforcement

Crashes: 2 Citations: 43 Warnings: 71 Total: 114

Training / Certifications

Recent Challenges

- * Keeping up with the increase of Out of Town Checks due to Holiday travels

Outreach Efforts

- * Coffee with the Cops continues and is still creating a great informal environment for the public to meet with us
- * 2019 Citizens Police Academy Class will begin in three weeks.

Administrative Comments

- * Recruiting efforts are continuing. A few applications have been received and a test will be scheduled within the next 10 days.

Racial Profiling Report | Full report

Agency Name:	Garden Ridge Police Department
Reporting Date:	01/30/2019
TCOLE Agency Number:	91201
Chief Administrator:	Ron Eberhardt
Agency Contact Information:	
Phone:	2106516441
Email:	reberhardt@ci.garden-ridge.tx.us
Mailing Address:	9400 Municipal Parkway Garden Ridge Texas 78266

This Agency filed a full report

Garden Ridge Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibit peace officers employed by the Garden Ridge Police Department from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the Garden Ridge Police Department if the individual believes that a peace officer employed by the Garden Ridge Police Department has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the Garden Ridge Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Garden Ridge Police Department's policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a.) the race or ethnicity of the individual detained;
 - b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - c.) whether the peace officer knew the race or ethnicity of the individual detained before

detaining that individual; and

7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:

a.) the Commission on Law Enforcement; and

b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: Ron Eberhardt

Chief Administrator

Garden Ridge Police Department

Date: 01/30/2019

Total stops: 2375

Gender

Female: 780

Male: 1595

Race or ethnicity

Black: 182

Asian/Pacific Islander: 22

White: 1560

Hispanic/Latino: 597

Alaska Native/American Indian: 14

Was race or ethnicity known prior to stop?

Yes: 35

No: 2340

Reason for stop?

Violation of law: 102

Pre existing knowledge: 3

Moving traffic violation: 782

Vehicle traffic violation: 1488

Street address or approximate location of the stop

City street: 1624

US highway: 40

State highway: 109

County road: 28

Private property or other: 574

Was a search conducted?

Yes: 138

No: 2237

Reason for Search?

Consent: 18

Contraband: 0

Probable cause: 35

Inventory: 13

Incident to arrest: 72

Was Contraband discovered?

Yes: 56

No: 82

Description of contraband

Drugs: 40

Currency: 0

Weapons: 1

Alcohol: 8

Stolen property: 0

Other: 7

Result of the stop

Verbal warning: 0

Written warning: 1317

Citation: 1001

Written warning and arrest: 24

Citation and arrest: 33

Arrest: 0

Arrest Total

Total: 35

Arrest based on

Violation of Penal Code: 15

Violation of Traffic Law: 35

Violation of City Ordinance: 0

Outstanding Warrant 7

Was physical force resulting in bodily injury used during stop

Yes: 2

No: 2373

Submitted electronically to the



The Texas Commission on Law Enforcement



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

January 2019

Steven Steinmetz
Public Works
Director

Eric Lowman
Deputy Public
Works Director

Stanley Georg
Brian Horn
Manuel Troncoso

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

Mar. 2nd & 3d
Dumpster Weekend

Mar. 9th & 10th
Dumpster Weekend

Mar. 16th & 17th
Dumpster Weekend

Mar.. 23th & 24th
Dumpster Weekend

8 cats ready
For adoption.
adoption

Activities for the month

Streets

- Potholes repaired: 5
- Delineator poles installed: 2.
- Signs: Installed base and pole on FM 3009.
- Street crack sealed: Blazing Star.
- Re striped traffic lines on Municipal Parkway.

Storm water Drainage Facility and Easement Maintenance

- Inspected 19 outfalls, 18 detention/retention ponds.
- Drainages mowed: 1

Parks Maintenance

- Paul Davis Park: Cleared cedar and underbrush on park trails.
Added 5 boulders in trail area.
Repaired metal railing on bridge.
Repaired metal trim on pavilion 1.
- Park Lane Park: Added playground equipment.

City Facility/Property Maintenance

- City Hall: Ongoing landscape work provided by the Comal Master Gardeners.
Repaired pump on aerobic system.
Replaced interface on the chiller plant.
Serviced generator and changed weekly run cycle time.
- Community center: Replaced the flooring in the Bluebonnet room.
Added an awing at the entrance of the Bluebonnet room.
Installed 20 LED light fixtures that dim in the Wildflower room
- Public Works shop: Replaced a pump in the aerobic system.

Oak Wilt

- No new cases.

Reports Submitted

- Wildlife Management Advisory Commission Report.
- Construction Storm water Inspection Report .

Education/Training for Staff

- None.

Events/Conducted Education to residents

- Weekly recycling and bi-monthly dumpster services are now being held at the end of Municipal Parkway.

Future Projects or Needs

- Sumac Circle drainage improvements.

Animal Services Monthly Activities

- 11 deer carcasses were disposed of, which makes for the year 11.
- 0 wild hogs or deer were donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are 0.
- 0 live traps loaned out this month, traps loaned out year-to-date 0.
- 118 registered/reregistered animals for the year.
- 0 nuisance complaints received.
- 0 animal reported bites.

Adoptions

- 0 dogs; year-to-date.
- 0 cats; year-to-date.

Returned to owners

- 1 dogs; year-to-date 1.
- 0 cats; year-to-date 0.

Transferred to other agencies

- 0 dogs for month; 0 year-to-date.
- 0 cats for month; year-to-date.

Currently in City care

- 2 dogs; cats 8.

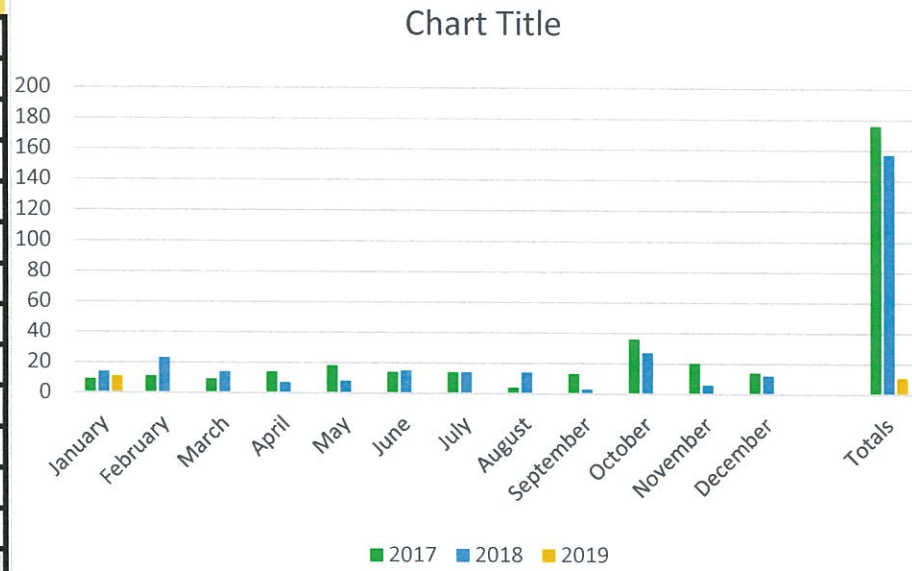


Year to Date Wildlife Report

[illegible]

Deer Carcass Removal Totals for 2017-2018-2019

	2017	2018	2019
January	9	14	11
February	11	23	0
March	9	14	0
April	14	7	0
May	18	8	0
June	14	15	0
July	14	14	0
August	4	14	0
September	13	3	0
October	36	27	0
November	20	6	0
December	14	12	0
Totals	176	157	11

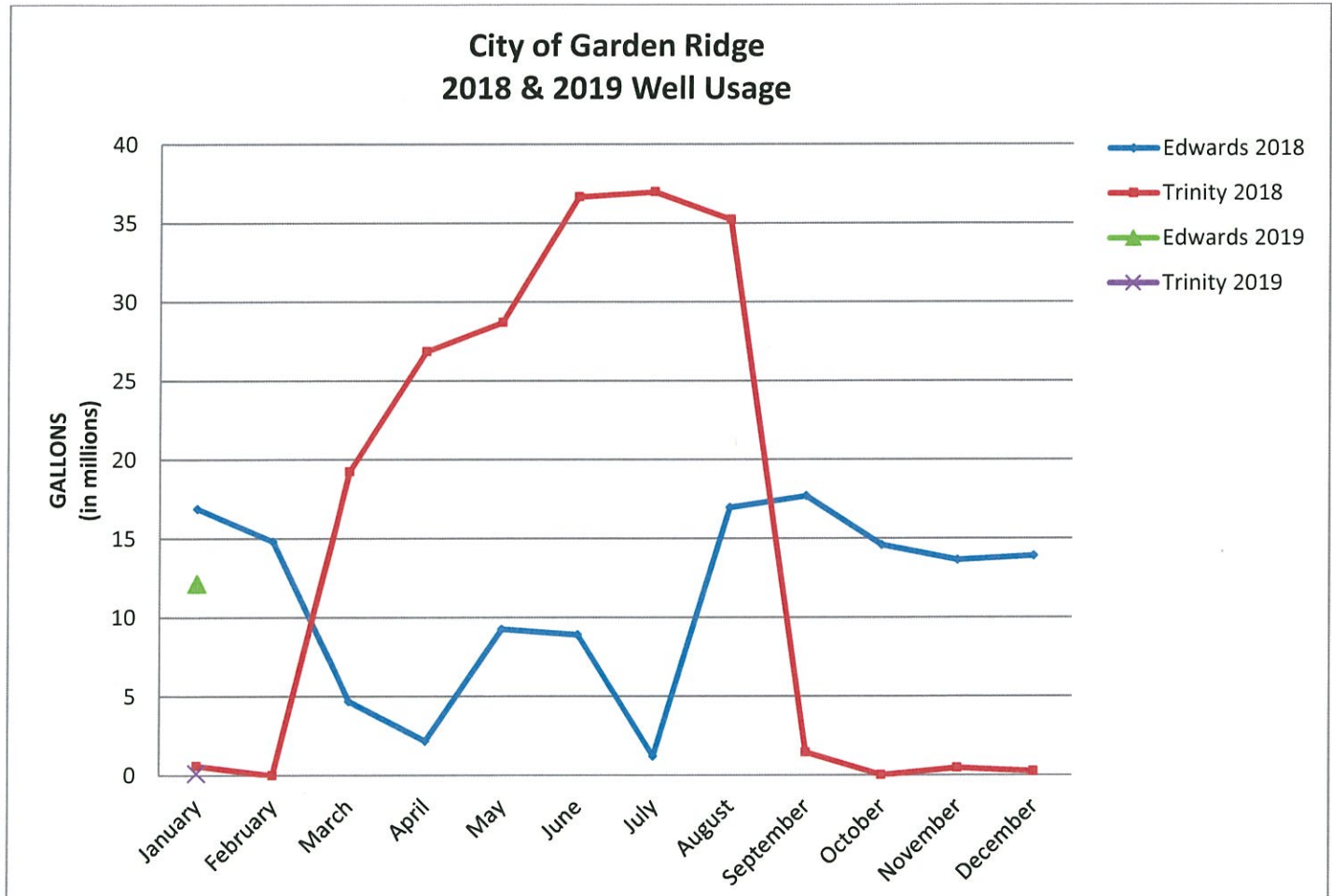




Water Department Report

As of January 31, 2019

2018 & 2019 City of Garden Ridge Well Usage



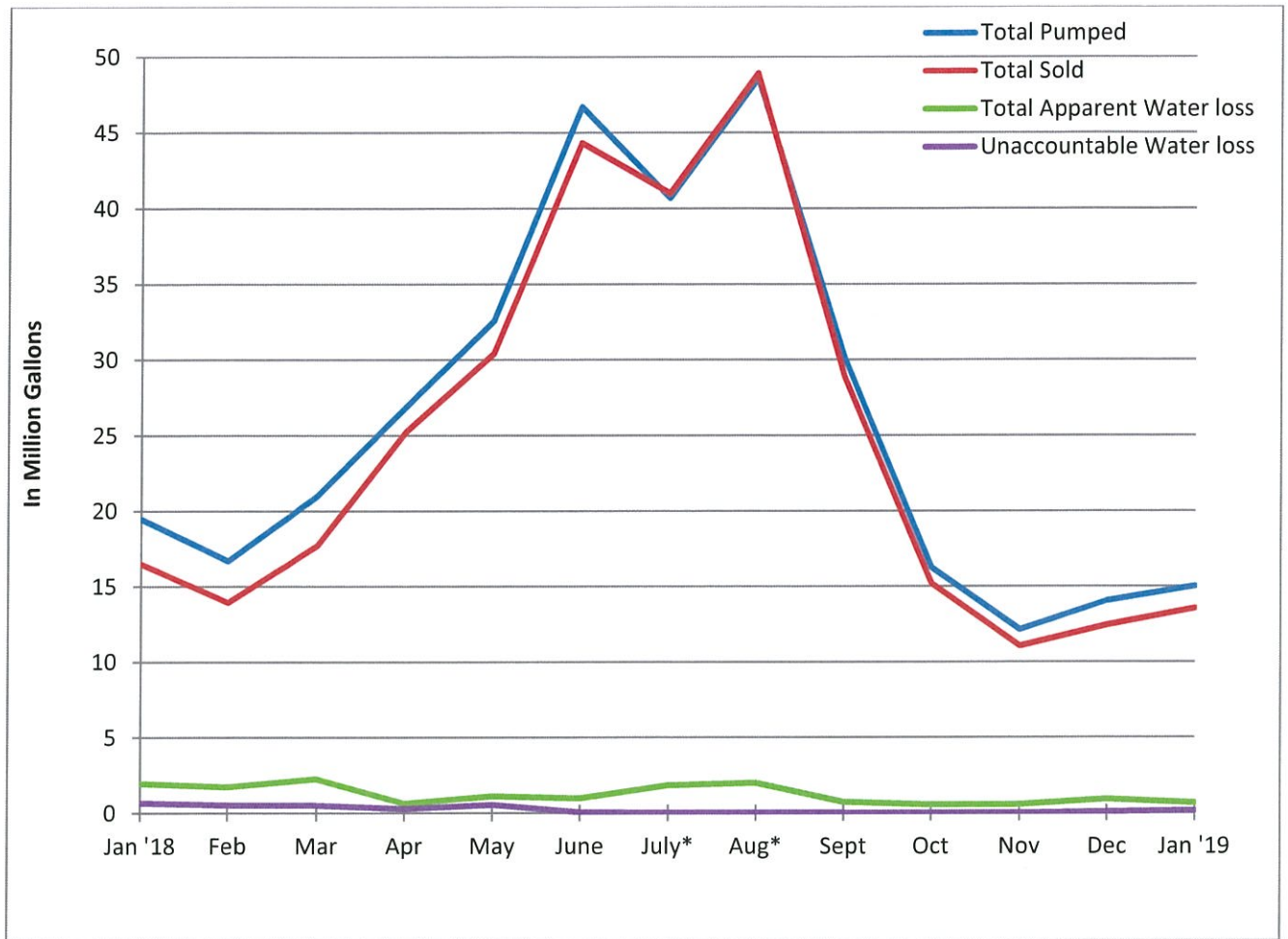
As of January 31, 2019:

Edwards Wells – 12,139,000 (37.253 acre feet) have been used.

Trinity Well – 138,000 (0.423 acre feet) have been used.

The City of Garden Ridge has a total of 712.287 acre feet of Edwards Permits. Current amount pumped is 37.253 acre feet, leaving 675.034 acre feet available to pump after EAA reductions. Currently the City of Garden Ridge is not in an EAA Drought Stage.

2018 – 2019 Water Usage Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Apparent Water loss (Thousands)	Unaccountable Water loss (Thousands)	Unaccountable Water loss %
Jan '18	19,473	16,489	1,959	681.2	3.5%
Feb	16,695	13,932	1,738	527.4	3.2%
Mar	21,011	17,718	2,268	503.8	2.4%
Apr	26,855	25,195	635	282.7	1.1%
May	32,555	30,405	1,125	544.0	1.7%
June	46,719	44,332	987	72.0	0.2%
July*	40,697	41,002	1,842	25.7	0.1%
Aug*	48,604	48,945	2,009	25.7	0.1%
Sept	30,118	28,871	747	31.9	0.1%
Oct	16,256	15,198	558	5.9	0.0%
Nov	12,153	11,057	583	8.8	0.1%
Dec	14,073	12,447	926	92.2	0.7%
Jan '19	15,035	13,556	679	157.4	1.0%

* July and August inaccurate due to inaccuracy of new meters at 3009 wellsite at time.

2019 Edwards Permits

Type of Permit	TCEQ Permit #	EAA Permit #	Acre Feet
Allocated	CO 00139	P100-767	541.471
Purchased	BE 00109I	P100-327	2.000
Purchased	ME 00417D	P101-185	1.301
Purchased	ME 00479I	P101-315	3.895
Purchased	UV 00437I	P101-699	2.000
Purchased	UV 00461I	P101-752	4.000
Purchased	UV 00478I	P101-801	2.000
Purchased	UV 00537H	P101-959	2.000
Purchased	UV 00576I	P102-040	14.000
Purchased	UV 00630G	P102-146	1.760
Purchased	BE 00081AE	P100-200	62.000
Transfer	CO 00119AA	P102-564	0.660
Transfer		P103-312	4.500
Transfer		P102-416	2.000
Lease	Lloyd Loehman	P107-429	3.000
Lease	M. Friesenhahn	P100-745	65.000
Transfer	Keith Zars Pools	P108-775	1.000
Transfer	BVFD	CO 00139	P107-767
			-0.300
Total			712.287

Monthly Averages as of January 31, 2019

Average usage per connection	7,531.29 gallons
Average usage per day	396,032.3 gallons

	Year to date for 2019	2018
Water Connections	1,631	1,631

Service Pumps and Well Motors Maintenance Schedules

Location of High Speed Service Pumps shp: Shaft Horse Power	Maintenance preformed based on 2,000 hours or semi-annually.	Well motors maintenance based on 3,000 Hours or annually, Submersible based on run to fail.	Last time well motor was serviced or well motor pulled
F.M. 2252 Pump #1 125 shp	January 2019	Well #2 Turbine Motor	June 2016
F.M. 2252 Pump #2 125 shp	January 2019	Well #5 Turbine Motor	May 2017
Timber Rose Pump #1 50 shp	January 2019	Well #1 Submersible	May 2005
Timber Rose Pump #2 50 shp	January 2019	Well #3 Submersible	May 2005
Elevated Pump #1 125 shp	January 2019	Trinity Well #8 Submersible	June 2016
Elevated Pump #2 125 shp	January 2019	N/A	N/A
F.M. 3009 Pump #1 125 shp	January 2019	Well #9 Submersible	April 2017
F.M. 3009 Pump #2 125 shp	January 2019	Well #10 Submersible	April 2017

Water Department Monthly Activities:

New Meter Installs	0	Work Orders	95
Meter Replacements	0	Locates	48
City Owned Leaks	0	Irrigations Permits Issued	3
Meters Read January 2019	1,631	Tank Less Water Heater Rebate	1 (\$165)

Projects:

- Implementing Field Force Management for more efficient everyday operations.
- EPA water samples completed.
- Working with Water Commission to improve information within Monthly Water Report.
- Updating Water Loss Report to show more accurate and properly formatted information.
- Working on improving maintenance program, proper maintenance logs and accountability properly documented.
- In contact with Micro-Com, waiting for quotes on upcoming maintenance of Scada and training.

Type of Report	Due Date	Date Submitted
Daily Well/Max EAA Usage/Total Usage	Daily	Run daily
Monthly Well Totals/State Report/ Water Loss	By 5 th of following month	January 2, 2019
EAA Drought Condition Monthly Report	By 10 th of following month	November 5, 2018
Monthly Bacteriological Samples	Monthly 1 st – 7 th	January 9, 2019
Water Commission Report	2 weeks prior to meeting	February 1, 2019
City Council Meeting Report	2 weeks prior to meeting	February 1, 2019
DLQOR 1 st Quarter	April 10 th of current year	April 3, 2018
DLQOR 2 nd Quarter	July 10 th of current year	July 2, 2018
DLQOR 3 rd Quarter	October 10 th of current year	October 2, 2018
DLQOR 4 th Quarter	January 10 th of following year	January 3, 2019
CCTGWCD 1 st Quarter	April 10 th of current year	April 3, 2018
CCTGWCD 2 nd Quarter	July 10 th of current year	July 2, 2018
CCTGWCD 3 rd Quarter	October 10 th of current year	October 2, 2018
CCTGWCD 4 th Quarter	January 10 th of following year	January 3, 2019
EAA Annual Meter Report	January 31 st of current year	January 4, 2019
TWBD Annual Water Survey	March 1 st of current year	January 31, 2018
EAA Groundwater Conservation Plan	March 31 st , 2018 Due every 3 years	March 28, 2018
TWDB Annual Water Loss Audit	May 1 st of current year	April 24, 2018
Annual Consumer Confidence Report	July 1 st of current year	June 30, 2018
Lead & Copper Samples	June – September 2019 Due every 3 years	

CCTGWCD=Comal County Trinity Groundwater Conservation District

DLQOR=Disinfectant Level Quarterly Operating Report

EAA=Edwards Aquifer Authority

TWBD=Texas Water Development Board

Employee Updates:

Chris Graef obtained C Groundwater License

C and C Groundwater Services LLC
29143 Old Fredericksburg Road
Boerne, TX 78015 US
830-981-8979
kylec@gvtc.com

Estimate



ADDRESS

Mr. Royce E. Goddard
City of Garden Ridge
9357 Schoenthal Rd.
Garden Ridge, TX 78266-2600

SHIP TO

Mr. Royce E. GODDARD
City of Garden Ridge
City of Garden Ridge
Royce E. Goddard
9357 Schoenthal Rd.
Garden Ridge, TX 78266-2600

ESTIMATE

1033

DATE

01/28/2019

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Pump	B70200S Flanged Berkley PUMP ND MOTOR	1	7,132.00	7,132.00T
	SUBTOTAL			7,132.00
	TAX (0%)			0.00
	TOTAL			\$7,132.00

Accepted By

Accepted Date

C and C Groundwater Services LLC

29143 Old Fredericksburg Road

Boerne, TX 78015 US

830-981-8979

kylec@gvvc.com

Estimate**ADDRESS**

Mr. Royce E. Goddard
City of Garden Ridge
9357 Schoenthal Rd.
Garden Ridge, TX 78266-2600

SHIP TO

Mr. Royce E. Goddard
City of Garden Ridge
City of Garden Ridge
Royce E. Goddard
9357 Schoenthal Rd.
Garden Ridge, TX 78266-2600

ESTIMATE #	DATE	
1022	08/30/2018	

-10% for 1st Quatr

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	2 Small Trinity Wells (Per Well)			
Pump	7CL 6STG Submersible Pump	1	4,770.00	4,770.00T
Motor	75 horsepower 460v 3 phase 8 inch Franklin Electric Motor	1	11,183.00	11,183.00T
	Big Trinity Well			
Motor	125 horsepower motor Grundfos 8 inch 460v	1	17,870.00	17,870.00T
	Royce, Give me a call when you get this and I can talk to you about the discount while Eric is still at Preferred. He's leaving mid-week next week. Thanks, Kyle			

SUBTOTAL	33,823.00
TAX (0%)	0.00
TOTAL	\$33,823.00

Accepted By

Accepted Date

Tank Overflow at Elevated Site Event Report

Date and Time: December 1, 2018 at 0608 hours

Summary of Event: While refilling Elevated Ground Storage tank to refresh water, water was observed flowing under FM 3009 and across Sumac Cove.

11/30/18 – 1450 hrs. Water Manager turned on booster pumps to drain down the ground storage tank

11/30/18 – 1530 hrs. Well pump started automatically. Water Manager turned off the booster pumps.

12/01/18 – 0608 hrs. Water Manager missed 2 restricted calls and a call from Stanley Georg

12/01/18 – 0612 hrs. Water Manager answered a call from Stanley Georg about water flowing from the ground storage tank. Water Manager checked the well status on his phone and found that the Trinity Well pump was still running.

12/01/18 – 0615 hrs. Water Manager logged into the system via cell phone and reset the well pump to off and the well pump stopped. Water Manager checked all the parameters and found that the tank hi/low numbers were at 0.0 instead of 29.6'/11.5'. Water Manager reset the parameters on his phone.

Financial Impact: 518,000 gals of water overflowed from the storage tank at a retail cost of \$22,078.31.

Investigation:

It is believed that water started to overflow the storage tank around 2000 hrs. November 30, 2018.

Ground storage tank was last drained down to refresh the water in the tank on October 2018. No issues were experienced at that time.

Only Water Manager and Public Works Manager have the access to change the set points. The data log shows that no changes to the set points had been made.

The Scada data log showed that the city water system experienced 11 power surges during the month of November.

The Scada dialer to call out alarms was not working at time of overflow. Has been replaced and is working.

Root Cause:

Parameters for high/low tank set points were at zero. I have contacted Micro-Com and they have emailed me at my request. Email included in packet.

Preventive Actions:

1. Add a line of code to shutoff off the well pumps when parameters are at 0.0'. (Status- Waiting for Quote)
2. Implement an inspection procedure for checking set points when well is put into auto and on a bi-weekly basis thereafter. (Status- Active)
3. Limit draining down the ground storage tank manually by starting the process during mornings. (Status- Active)
4. Add a visual of hi/low parameters on tank overview. (Status- Waiting for Quote)
5. Add a float device in every tank for a mechanical overflow shutoff. (Status- Emailed Engineer)
6. Micro-Com suggested holding a training session and checking over all equipment as well as updating software. (Status- Waiting for Quote)
7. Scada dialer working and being tested on a weekly basis. (Status- Active)
8. Remote Telemetry Unit has been disconnected at wellsite for more controlled access to important set points. The Scada system is not affected by RTU disconnection. (Status- Active)



Garden ridge library

Volume II, Issue 5

February 6 2019

Monthly Library Update

By Linda Crosland, Librarian

For Leisure, for learning, for life!

Department Statistics

Upcoming Events in January

Every Monday, PAWS-i-tive Reading: Read to Shiraz, 3:00-5:00 pm

Every Tuesday, Northside Knitters, 10:00 am

Lego Robotics will begin Tuesday 2/5 , 3:30-4:30 & 6:00-7:00 pm

Every Thursday, Adult Coloring , 1:00 pm,

Every Friday

Preschool Storytime , 10:30 am

Stay & Play, 11:15 am

Every First Monday, (2/4), Adult Game Night, 6-9 pm

Every third Tuesday, (2/19), Card-making, 1:00 pm

Every Second Saturday, (2/9), 10-12, Pokemon Club

Lunch-n-Learns for February

Wednesday, 2/20, 12 Noon, Instant Pot, International Cuisine. **Encore class, Saturday, 2/23, 11:00 am**

Wednesday, 2/27, 12 Noon, "Rain Gardens"

A thought for the day:

"A Library is not a luxury but one of the necessities of life." ~Henry Ward Beecher

Visits to the Library 813

Items Checked Out 1,910

New Patrons Added 36

New Items Added to the Collection 140

Volunteer hours 147

Preschool Story Time & Stay & Play 92

Pokemon Club 23

Adult Craft Classes - Cards, Coloring, Knitters, 87

Adult Games 8

After School Activities— Shiraz, 24

Lunch-n-Learns 23

Special 13

Total Activity Attendance 262

Training: Wendy attended: "Prepare for Summer Reading 2019"

Linda attended two webinars on Grant Opportunities and one on "Social 101 for Nonprofits"



memorandum

To: Garden Ridge City Council
Cc: Ms. Nancy Cain, City Administrator – City of Garden Ridge
From: Mr. Patrick Lackey, P.E./Mr. Daniel Mummert, P.E. – Trihydro Corporation
Date: January 28, 2019
Re: Trihydro Corporation – Engineering Report February 2019 Meeting

1. 2015 CIP Street, Water and Drainage Project – Qro-Mex Construction
 - The warranty repairs have been identified and the contractor anticipates completing them by the end of February 2019.
2. FM 2252 TxDOT Project
 - TxDOT conducted a public hearing on January 16, 2019 regarding the project and provided updated figures and slides. Phase I construction from Evans Road to Cibolo Creek is anticipated to start the summer of 2020, while Phase II construction from Cibolo Creek to FM 3009 is anticipated to start in the Fall of 2021.
 - A link to the materials presented at the hearing is provided below.

<https://www.txdot.gov/inside-txdot/get-involved/about/hearings-meetings/san-antonio/011619.html>
3. FM 2252 Sewer and Water Project
 - Discussions are ongoing between CCMA, Schertz and the developer, for the parcel located immediately south of the city limits at Naco Loop, to evaluate potential Garden Ridge connection points.
 - Work continues with the City Administrator and Financial Advisor to evaluate funding scenarios and project scope.
4. Creekview Drainage
 - The engineer for Northeast Bible Church has submitted an updated site plan that includes proposed improvements. We are currently reviewing the submitted documents with City staff.



5. Bindseil Lane

- A draft plan set that includes modifying the existing detention pond outlet structure, grading channels along the north side of Bindseil Lane, and installing culverts under the driveways and roadway was provided to the contractor. A preliminary costs proposal was submitted by the contractor and is currently being evaluated by Trihydro and the Developer's Engineer.

6. Municipal Parkway

Wheeler Coatings completed removing the existing striping and cross-walks on January 19. Striping Municipal Parkway to provide four lanes was completed on January 21, 2019.

7. Sumac Circle

- Preliminary plans have been prepared for clearing and improving the existing drainage easement between the FM 3009 Right-of-Way and the Sumac Circle Right-of-Way. A draft memorandum has been prepared to advise the property owner of the proposed plan and their responsibilities related to the easement.

8. City of Selma Water CCN

- Trihydro met with the Selma City Administrator and Development Director on January 15, 2019 to review the proposed CCN modification. The City Administrator and Development Director are currently reviewing the CCN modification with their public works department.

9. MS4 Permit Preparation

- A preliminary copy of the permit document was reviewed with Public Works Director and supporting documentation is currently being compiled. We anticipate submittal by mid-February.

Kerim Jacaman

RECEIVED
Jan 4 2019
BY: Kat

8297 Eskimo Forest, Garden Ridge, TX 78266 | 210-243-5990 |

January 3, 2019

City of Garden Ridge
Water Department
9400 Municipal Parkway
Garden Ridge, TX 78266

Dear City of Garden Ridge:

I live on 8297 Eskimo Forest and on January 3, 2019 I called the Water Department regarding my water bill because it was too high. The clerk said the bill is correct but if I would like the Water Department to run a test to determine if there is a leak. I agreed and the water technician came out on January 3, 2019 and said there is a leak because the water meter is full of water and when he plugged in his lab top it showed it started to leak a since November which was slow and in December it was higher. The leak was found on my side of the meter which was repaired but I am asking for an adjustment/credit to my water bill account due to the leak at the main water line. I am also requesting to be placed on the agenda for the next Water Commission meeting for the requested water bill adjustment/credit.

I can be reached at 210-243-5990 to discuss my request.

Sincerely,



Kerim Jacaman



City of Garden Ridge Water Department

9400 Municipal Parkway
Garden Ridge, Texas 78266
www.ci.garden-ridge.tx.us
(210) 651-6831
Fax: (210) 651-9638



CRRT R119
KERIM/GRENDALIS JACAMAN
8297 ESKIMO FRST
GARDEN RIDGE TX 78266-4409

Important Information on
Reverse Side

ACCOUNT NUMBER	DATE BILL MAILED	SERVICE FROM	SERVICE TO	DAYS USED	DUE DATE
	12/31/2018	11/20/18	12/19/18	29	01/15/2019
PREVIOUS READING	PRESENT READING	GALLONS USED	DESCRIPTION		AMOUNT DUE
384000	431000	47000	RI WATER EAA EAA FEE 080 CTG FEE TR1 GARBAGE HHW HAZ WASTE TAX		237.64 3.03 0.60 24.56 0.36 2.03
HAPPY NEW YEAR FROM CITY HALL CHRSTMAS TREE/BRUSH & RECYCLE DUMPSTERS AT CITY COMPLEX JAN 5-6, 12-13, 19-20, 26-27 CITY HALL CLOSED JAN 1 & 21 AFTER HOURS CONTACT 210-651-6831. FOR WATER/ LOST/ FOUND PETS.					
SERVICE ADDRESS ► 8297 ESKIMO FOREST			AMOUNT DUE		
			AFTER DUE DATE		BY DUE DATE
			DRAFT		\$268.22

KEEP THIS PORTION FOR YOUR RECORDS

PLEASE RETURN THIS PORTION
WITH YOUR PAYMENT TO:



City of Garden Ridge Water Department

9400 Municipal Parkway
Garden Ridge, Texas 78266
(210) 651-6831
Fax: (210) 651-9638



DUE DATE	ACCOUNT NUMBER
01/15/19	
AFTER DUE DATE	BY DUE DATE
DRAFT	\$268.22

AMOUNT DUE



CRRT R119
KERIM/GRENDALIS JACAMAN
8297 ESKIMO FRST
GARDEN RIDGE TX 78266-4409

SERVICE ADDRESS ►

8297 ESKIMO FOREST

Bill History - (Drill Down)

File Edit Options Help

Account Number

JACAMAN, KERIM/GRENDALIS

Address

8297

ESKIMO FOREST

Services

010 RI WATER - RES INSIDE

Filter

Period

1/2017

Thru

99/9999

Drag a column header here to group by that column

		Service		# of		Demand		
Bill Date	Tno	From	To	Days	Consumption	Consumption	Total Bill	Bill
07/31/2018	980	06/22/2018	07/23/2018	31	36	0.0000	151.17	
06/30/2018	982	05/23/2018	06/22/2018	30	43	0.0000	204.16	
05/31/2018	984	04/23/2018	05/23/2018	30	36	0.0000	151.17	
04/30/2018	986	03/23/2018	04/23/2018	31	13	0.0000	42.20	
03/31/2018	988	02/22/2018	03/23/2018	29	14	0.0000	44.60	
02/28/2018	990	01/23/2018	02/22/2018	30	10	0.0000	35.00	
01/31/2018	992	12/19/2017	01/23/2018	35	17	0.0000	54.94	
12/31/2017	994	11/21/2017	12/19/2017	28	17	0.0000	54.94	
11/30/2017	996	10/23/2017	11/21/2017	29	26	0.0000	92.39	
10/31/2017	998	10/02/2017	10/23/2017	21	20	0.0000	66.85	

Avg 27

Avg 0.0000

Avg 106.73

Exit

Inquiry

water

#687

#695

US Bill History - (Drill Down)

File Edit Options Help

Account Number JACAMAN, KERIM/GRENDALIS

Address 8297 ESKIMO FOREST

Services 010 RI WATER - RES INSIDE Filter Period 1/2017 Thru 99/9999

Drag a column header here to group by that column

		Service		# of		Demand		
Bill Date	Tno	From	To	Days	Consumption	Consumption	Total Bill	Bill
12/31/2018	970	11/20/2018	12/19/2018	29	47	0.0000	237.64	
11/30/2018	972	10/23/2018	11/20/2018	28	23	0.0000	78.76	
10/31/2018	974	09/21/2018	10/23/2018	32	32	0.0000	126.53	
09/30/2018	976	08/23/2018	09/21/2018	29	25	0.0000	86.70	
08/31/2018	978	07/23/2018	08/23/2018	31	39	0.0000	173.88	
07/31/2018	980	06/22/2018	07/23/2018	31	36	0.0000	151.17	
06/30/2018	982	05/23/2018	06/22/2018	30	43	0.0000	204.16	
05/31/2018	984	04/23/2018	05/23/2018	30	36	0.0000	151.17	
04/30/2018	986	03/23/2018	04/23/2018	31	13	0.0000	42.20	
03/31/2018	988	02/22/2018	03/23/2018	29	14	0.0000	44.60	
02/29/2018	990	01/23/2018	02/23/2018	30	10	0.0000	25.22	
					Avg 27	Avg 0.0000	Avg 106.73	Av

Exit

Inquiry

water

1-7-19

On 1-3-19 I went to 8297 Eskimo Forest for a lap top request by the resident. When I got there I opened the Meter Box and saw that it was full of water. So once I started pumping the water out I could see that the meter was moving so I notified the resident and she came out with me to investigate. So I shut the water off on the shut off valve and then on the curb stop. The meter was deep in the ground and was ~~surrounded~~ surrounded by bricks to keep it level with the ground. As I was digging it the meter box up Dave (Property foreman) showed up. Once it was dug up I was able to turn the water back on.

We could see that it was leaking from the end of the nipple going to the line to the customer shut off valve. Dave said that he would call his plumber and take care of it. The next day I saw Dave and asked him about it, he said that the nipple wasn't ~~screwed~~ screwed in all the way. That day on the 3rd I still ran the lap top and explained to the residence that it has been leaking for quite some time. She asked about an adjustment but I told her ~~I would~~ that I didn't think the City did it anymore. She said she would go down to City Hall and look into it any way.

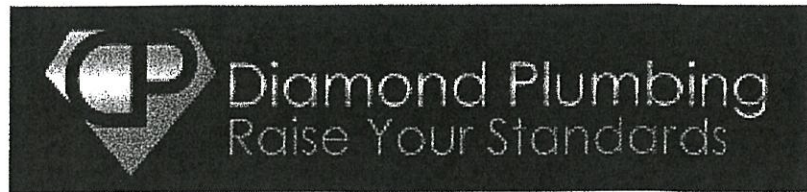
D. Scagn

8297 Eskimo Forest, Kerim Jacaman

On 1/8/19, I talked with Mr. Jacaman over the phone about his leak adjustment request. I explained to him that the city no longer gave leak adjustments unless it was an extenuating circumstance. Mr. Jacaman told me how other utility companies give adjustments and that at his other property in Schertz he had been given a leak adjustment even though it was not the City's fault that he had a leak. At that point I explained to him that the leak was a workmanship error because the coupling that the plumber threaded onto the City's coupling was not screwed on tight. The resident told me that the builder had paid for the plumber and his work. At that point I talked to him about being reimbursed from the builder since the issue was a clear workmanship error not a city caused leak. The gentleman began to explain to me that other utility companies offer adjustments and he should be able to plead his case so I told him I was not there to tell him he could not bring this to the water commission. I was simply stating what we have found and at this point where my opinion is at when it comes to this specific leak. So I asked him if he wanted me to put him on this water commission agenda and he said yes. So I told him thank you and I believe someone would be in contact with him soon.

Brad Olivarri

www.diamondplumbingtexas.com
6055 Woodlake Center
San Antonio, Texas 78244
ph 210.967.6100



JANUARY 10, 2019

8297 Eskimo Forest 78266

To Whom It May Concern:

Diamond Plumbing responded to a service call at the above mentioned address on 1/3/2019. Our service plumber found a leak on the main water line at the meter nipple and was continuously running. We dug up and replaced meter nipple and fitting to repair leak. Home was tested afterwards and no leaks were found elsewhere. Homeowner was under warranty for this repair.

Warm regards,

Jon Lafferty

OPERATIONS MANAGER



Mayors' Monarch Pledge Action Items

Mayors and local government chief executives who have taken the Mayors' Monarch Pledge must commit to implement at least three of the 25 following action items within a year of taking the pledge. At least one action must be taken from the "Program & Demonstration Gardens" section. Mayors and local government chief executives taking more than eight actions will receive special recognition as part of the National Wildlife Federation's Mayors' Monarch Leadership Circle. NWF will follow up with all mayoral points of contact with a quarterly survey (1/1, 4/1, 7/1, 10/1) to monitor progress. Please visit www.nwf.org/mayorsmonarchpledge to take the pledge and access resources.

Communications & Convening:

- 1) Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.
- 2) Launch a public communication effort to encourage citizens to plant monarch gardens at their homes or in their neighborhoods.
- 3) Communicate with community garden groups and urge them to plant native milkweeds and nectar-producing plants.
- 4) Convene city park and public works department staff and identify opportunities for revised mowing programs and milkweed / native nectar plant planting programs.
- 5) Convene a meeting with gardening leaders in the community to discuss partnerships to support monarch butterfly conservation.

Program & Demonstration Gardens:

- 6) Host or support a native plant sale or milkweed seed giveaway event.
- 7) Facilitate or support a milkweed seed collection and propagation effort.
- 8) Plant a monarch-friendly demonstration garden at City Hall or another prominent location.
- 9) Convert abandoned lots to monarch habitat.
- 10) Plant milkweed and native nectar plants in medians and public rights-of-way.
- 11) Launch a program to plant native milkweeds and nectar plants in school gardens by engaging students, teachers and the community.
- 12) Earn recognition for being a wildlife-friendly city by expanding your action plan to include other wildlife and habitat conservation efforts through a program like the NWF Community Wildlife Habitat program
- 13) Create a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the city to create habitat for the monarch butterfly.
- 14) Initiate or support citizen-science efforts that help monitor monarch migration and health.
- 15) Add milkweed and nectar producing plants in community gardens.

- 16) Expand invasive species removal programs to make it possible to re-establish native milkweed and nectar plants to the landscape.
- 17) Host or support a city monarch butterfly festival.

Systems Change:

- 18) Remove milkweed from the list of noxious plants in city weed / landscaping ordinances (if applicable).
- 19) Change weed or mowing ordinances to allow for native prairie and plant habitats.
- 20) Increase the percentage of native plants, shrubs and trees that must be used in city landscaping ordinances and encourage use of milkweed where appropriate.
- 21) Direct city property managers to consider the use of native milkweed and nectar plants at city properties where appropriate.
- 22) Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.
- 23) Change landscape ordinances to support integrated pest management and reduced use of pesticides and insecticides.
- 24) Ban the use of neonicotinoid pesticides, or plants and seeds treated with neonicotinoid pesticides, on city lands.
- 25) California Specific: Pass a resolution to protect over-wintering monarch butterfly habitat on public and private lands.

City of Garden Ridge Draft Wildlife Management Plan Outline

- 1. Introduction**
 - a. About Garden Ridge
- 2. Management Advisory Commission**
- 3. Goals????**
 - a. List of primary goals
 - b. Time interval to revisit goals and adjust plan (2 years, 5 years, 10 years???)
- 4. Coordination & Permits**
 - a. Texas Parks and Wildlife, TCEQ, Edward Aquifer Authority etc.
- 5. GR Wildlife Management**
 - a. Habitat Management
 - i. WTD Management
 1. Annual census
 2. Population Control
 - a. Methods
 - b. Goals
 - c. Results
 3. Heard health monitoring
 4. Conflict Management
 - ii. Control and management of invasive species
 1. Invasive plants (giant cane, ash juniper, KR bluestem, etc.)
 2. Invasive wildlife (feral hogs, brown-headed cowbirds, fire ants etc.)
 - b. Oak Wilt Management
 - c. Enhancement Projects
 - i. Monarch Butterfly & Pollinator Enhancement
 - ii. Mexican/Brazilian free-tailed bat Enhancement
 - iii. Native Plantings
- 6. Public Outreach & Education**
 - a. Scheduled Field Days/Local Trips
 - b. Presentations
- 7. In Your Back Yard**
 - a. Potential Management/Enhancement Practices for GR residents
 - i. Supplemental water & approved feeding
 - ii. Supplemental Cover
 - iii. Plant selection for landscaping
 - b. Resident Reports of Wildlife Sightings

ORDINANCE NO. 24-022019

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, ESTABLISHING REGULATIONS FOR THE USE OF THE CITY PARK AND RECREATIONAL AREAS CONTROLLED BY THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS; PROVIDING A PERMIT FOR THOSE WHO ARE AUTHORIZED TO USE THE FACILITIES; REGULATING POSSESSION AND USE OF ALCOHOLIC BEVERAGES IN THESE FACILITIES; ESTABLISHING POLICIES GOVERNING PERMIT FEES, HOURS OF AVAILABILITY, CLOSING TIMES, AND CLEANUP REQUIREMENTS; PROVIDING FOR REPEAL AND SUPERSEDING OF ORDINANCE NO. 24 APPROVED ON OCTOBER 4, 1995 AND AMENDMENT NO. 1 APPROVED ON NOVEMBER 5, 1997; PROVIDING A PENALTY FOR VIOLATIONS OF THIS ORDINANCE; PROVIDING FOR PUBLICATION AND SEVERABILITY.

WHEREAS, the City Council finds that growth within the City of Garden Ridge (the “City”) has created new challenges related to the safe control and regulation of the parks within the City; and

WHEREAS, the City Council finds that the costs associated with the maintenance of the parks and recreational areas should be defrayed by the establishment of related reservation fees; and

WHEREAS, the City Council finds that the fees established herein are reasonable and necessary to provide the services and maintenance of the City’s parks and recreational areas; and

WHEREAS, the City Council finds that the existing parks related ordinances require revisions for the protection of the health, safety, and welfare of the community;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. FINDINGS.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 2. REGULATIONS.

The park reservation regulations more particularly described in this Ordinance and any attached exhibits are incorporated herein by reference for all purposes and are adopted as the City’s parks and recreation reservation policies.

SECTION 3. HOURS OF OPERATION.

The park will normally be open during daylight hours only. All activities after dark (starting 30 minutes after sunset) will require a reservation.

SECTION 4. FEES.

The City Administrator or designated representative has sole authority to waive fees for the use of the parks by non-profit or charitable organizations or groups. No fee shall be payable by the City for use of the parks for civic events.

SECTION 5. PARK AREAS.

- a) Paul Davis Park. Areas of the Paul Davis Park that may be reserved are the large pavilion (Pavilion 1), the small pavilion (Pavilion 2), the concession hut, the baseball field, the basketball court, and the soccer field. See Attachment A of this Ordinance for a diagram of the park and areas available for reserving. Areas that cannot be reserved are open to the public during park hours.
- b) Park Lane Park. No reservations are required for use of this park.
- c) (Space Reserved for Future Parks)

SECTION 6. PARK RULES.

- a) No musical group or DJ, except at City-sponsored functions, will be allowed to perform in the City parks without prior written permission of the City Administrator or designated representative.
- b) Certified Texas police officers are required for any event attended by a large group of people (defined as twenty-five (25) or more) where there is alcohol present or as the Garden Ridge Police Chief deems necessary. Compensation for the police officers will be paid by the Renter.
- c) No glass containers are allowed in the park. All park visitors are responsible for ensuring that all paper products, food, etc. are picked up and placed in a trash receptacle. The use of nails, screws, staples, tacks, etc. on City structures is strictly prohibited. Removal of rocks from their original location, except by authorized personnel, is prohibited.
- d) All park visitors must comply with City Ordinance 18, Animal Control. All dogs and cats shall be kept under restraint by a leash, lead, or harness and not allowed to run at large or to stray. All animal exhibitions, shows, or events are prohibited in the City limits except as follows: (1) cat and dog shows; and (2) small petting zoos and pony rides for a period not to exceed one (1) day unless authorized by the City Administrator or designated representative.
- e) Park facilities may not be reserved for commercial enterprises or activities.
- f) Drone operators must comply with Federal Aviation Administration rules and Texas state laws.

SECTION 7. RESERVATION POLICIES.

- a) Reservations may be issued no earlier than 120 days before the event date for Garden Ridge residents and 90 days before the event date for non-Garden Ridge residents.
- b) During daylight hours reservations may be made for any size group but are required for any large group (defined as twenty-five (25) or more persons) for the park or portions thereof.

- c) A reservation is required for all nighttime activities (starting 30 minutes after sunset) regardless of the number of persons involved. All activities will cease, and the park will be closed and secured by 11:00 p.m., except by special arrangement for youth organizations as approved by the City Administrator or designated representative.
- d) Any size group reserving the park or portion thereof that requires electrical power, lights or water during their use, or intends to have a musical group will be required to secure a park reservation from the City.
- e) To make a reservation, the person who will assume responsibility for the persons attending the event (the "Renter") must complete a Rental Agreement in person at Garden Ridge City Hall (Attachment A). At the time the reservation is made, rental fees and security deposit must be paid in full. The Renter must be present at the event during the entirety of the reserved period and must have a copy of the Rental Agreement.
- f) Renter may not transfer or assign the Rental Agreement, sublease the rented park facilities or allow use of the rented park facilities other than as specified in the Rental Agreement.
- g) Cancellations of the reservation may be submitted to the City in person or in writing. Any cancellation made less than thirty (30) working days before an event at a park facility will forfeit all rental and deposit payments unless the Renter reschedules the reservation at the time the cancellation is made. If the Renter cancels and immediately reschedules a new reservation date, a change fee of \$25 will be charged. In addition, 75 percent of the original rental and deposit fees will be credited to the new reservation date and 25 percent will be forfeited.
- h) Following the event, if there are no damages to the rental facility or property and cleanup requirements are met, the security deposit will be mailed back to the Renter within ten (10) business days after the event.
- i) The park picnic areas and playgrounds cannot be reserved and will remain accessible on a first come first served basis.

SECTION 8. RESERVATION PROCEDURES.

- a) Reservations for the park must be made by the Renter in person at Garden Ridge City Hall during normal working hours.
- b) The Renter is responsible for obtaining the "Reserved" signs from Garden Ridge City Hall during normal working hours. The "Reserved" signs may be posted at the area being reserved no earlier than park opening on the day of the reservation nor later than 30 minutes before the time of reservation. Failure to post a "Reserved" sign can invalidate the reservation. The sign must include the name of the group or party and the time and date of the reservation. Space is provided at each reservable area to post the reservation sign.

SECTION 9. NOTIFICATION PROCEDURES.

The Garden Ridge City Hall front office staff will be responsible for the park reservation schedule, including posting all current permits issued and notifying the Garden Ridge Police Department of all scheduled park activities. The Garden Ridge Police will frequently patrol the park throughout scheduled park activity periods.

SECTION 10. MOTORIZED VEHICLES.

It is unlawful for any motorized vehicles, except official emergency or maintenance vehicles, to traverse any part of the Park other than those areas designated as “parking only” unless authorized by the City Administrator or designated representative. The grassy area adjacent to Pavilion 1 may be used for overflow parking if the main parking lot becomes full (see attached diagram of Paul Davis Park).

SECTION 11. SIGNS.

Signs reserving or closing the park are not permitted to be posted, except those provided by the City. Signs giving directions to the park are not permitted to be posted anywhere within the City.

SECTION 12. VIOLATION OF ORDINANCE.

No person or group is allowed to do any unlawful act or fail to perform any required act in this Ordinance. The penalty for any violation is a misdemeanor and if convicted shall be a fine of not more than five hundred (\$500) dollars plus the total of damages as determined by the City of Garden Ridge.

SECTION 13. CLEAN-UP.

- a) All litter will be removed or placed in the containers designated for trash or garbage located in the Park.
- b) All fires will be completely extinguished before leaving the facility or area in use.
- c) If used, the kitchen will be swept and cleared of all trash and/or debris by the end of the reservation period. Failure to clean the kitchen to an acceptable standard will result in the forfeiture of the deposit.
- d) The City Public Works Department will be responsible for inspecting the park, including the kitchen, to ensure compliance with this Ordinance.

SECTION 14. INDEMNITY.

The City takes no direct responsibility for the safety of the Renter or guest(s) above that which is stipulated by City ordinances at the time of use. The Renter agrees to indemnify and hold harmless the City, its agents and employees against any claims for damages to persons or property arising out of any use of any rentable park facility by the Renter or guest(s).

The City assumes no responsibility for personal property placed on or about the rentable park facility. All city, state, and federal laws and statutes must always be followed while on City property. Failure to abide by all applicable laws may result in cancellation of the event and/or prosecution.

SECTION 15. CUMULATIVE AND SAVINGS.

This Ordinance is cumulative of all provisions of ordinances of the City of Garden Ridge, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. All previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

SECTION 16. SEVERABILITY.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance is declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality will not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 17. EFFECTIVE DATE.

This Ordinance shall become effective immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED ON this 6th day of February, 2019.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
Interim City Secretary

Attachment A

Rental Agreement for Paul Davis Park

Paul Davis Park Layout



City of Garden Ridge

"A way of life, not just a place to live"

RENTAL AGREEMENT FOR PAUL DAVIS PARK

Requested Reservation Date: _____ Time: _____ to _____

Type of Function: _____ Number in Group: _____

Will alcohol be consumed at the function? Yes _____ No _____

Name of Responsible Party: _____

Address: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Rental Fees

	Facility	Resident	Non-Resident	Minimum Hours	Extra Hours	Rental Fee	Security Deposit
	Pavilion 1	\$100 (\$25 per hour)	\$200 (\$50 per hour)	4			\$100
	Pavilion 2	\$60 (\$15 per hour)	\$120 (\$30 per hour)	4			\$100
	Pavilions 1 & 2	\$160 (\$40 per hour)	\$320 (\$80 per hour)	4			\$100
	Concession Hut	\$100 (\$25 per hour)	\$200 (\$50 per hour)	4			\$150
	Baseball Field	\$50 (\$25 per hour)	\$100 (\$50 per hour)	2			\$0
	Basketball Court	\$40 (\$20 per hour)	\$80 (\$40 per hour)	2			\$0
	Soccer Field	\$50 (\$25 per hour)	\$100 (\$50 per hour)	2			\$0
Subtotal							
Grand Total							

Requested Exceptions: _____

I have reviewed and understand this Rental Agreement, including its Rules and Regulations, and City Ordinance 24, and I agree to comply with such documents. I understand that I assume full responsibility for all applicable rental fees and/or additional fees assessed as a result of failure by my group to abide by established guidelines and/or damage caused to property, facilities or equipment. I, the undersigned, hereby release and indemnify the City from and against all liabilities, judgments, costs, damages, and expenses that may be charged to or recovered from me on account of damage to the property, personal injury, or death of any person arising from the use and occupancy of the City's park facilities.

Print Name

Signature

Date

Accepted by: _____



City of Garden Ridge

"A way of life, not just a place to live"

FOR OFFICE USE ONLY

Requested Exceptions Approved? _____ Denied? _____

City Administrator _____ Date _____

(or Designated Representative)

Item	Picked Up By	Date	Returned To	Date	Fee If Not Returned	Amount Due
Key					\$25	
Reserve Sign					\$50	
					Total Due	

Amount Returned: \$ _____ Date _____



Rental Agreement Rules and Regulations

Rental Agreement. A Rental Agreement must be completed and signed at the time of reservation. Signed agreements are legal and binding. The person making the reservation (the "Renter") is solely responsible for the facility being rented. The reservation must be made in person at the Garden Ridge City Hall during normal City Hall working hours. The Renter is responsible for reading and understanding all terms stated in the agreement prior to signing. The Renter must always be present during the event reservation period.

Reservations for the exclusive use of the rentable facilities of the park must be made between the City of Garden Ridge (the "City") and the Renter. The rentable facilities are: pavilion 1, pavilion 2, the concession hut, the baseball field, the basketball court, and the soccer field. Reservations are required for the following: (a) for exclusive use of a park facility; (b) for parties of 25 or more persons; (c) for use of park facilities after dark (starting 30 minutes after sunset); or (d) any size group reserving the park or portion thereof that requires electrical power, lights or water during their use, or intends to have a musical group. The pavilions may be rented from 8:00 a.m. through 11:00 p.m. after which all activities will cease, and the park will be closed and secured except by special arrangement that must be approved by the City Administrator or designated representative.

Renter is responsible for posting "Reserved" signs (available at City Hall) no earlier than park opening on the day of the reservation nor later than 30 minutes before the time of reservation. The sign must include the name of the group or party and the time and date of the reservation. Space is provided at each area to post the "Reserved" sign. Failure to post a "Reserved" sign could invalidate the reservation.

Keys for park facilities (bathrooms and kitchen) and the "Reserved" sign must be picked up at Garden Ridge City Hall during normal working hours before the close of business on the day before the event and returned to City Hall on the first normal working day following the reservation date. City personnel will not deliver keys or respond to "after hours" calls to pick up the keys. Renter will be assessed a fee of \$25 for a lost key and \$50 for failure to return the "Reserved" sign. Failure to return the keys or "Reserved" sign may result in forfeiture of the deposit. Copying of keys is prohibited.

All park reservations are on a first come, first paid basis. Neither the park nor any of the park facilities are considered "reserved" until all required fees have been paid. A permit will be issued to the Renter upon signing of the agreement. The permit must always be held by the Renter during the event. Reservations apply to the park rental facilities only, not the entire park.

If it becomes necessary to cancel the reservation, please notify the City of Garden Ridge in person at City Hall or in writing. Reservations must be cancelled no later than thirty (30) working days before the reservation date. Cancellations occurring after that time will result in forfeiture of the deposit and rental fee, unless the Renter cancels the reservation and simultaneously reschedules the reservation. In such case the Renter will be charged a \$25 change fee and will receive a credit of 75 percent of the rental and deposit fee for the subsequent reservation.



City of Garden Ridge

"A way of life, not just a place to live"

Fees and Damages. All fees and deposits must accompany the rental agreement at the time of reservation. The City will accept cash, personal checks and credit cards. Checks should be made payable to the City of Garden Ridge. Returned checks will be assessed a \$30 fee. A picture ID is required. Deposits are refundable pending inspection of the property after the event. If damages occur to the park rental facilities or the grounds, the Renter will be responsible for all costs to repair those damages, including labor and material costs. The facility should be returned in the same condition as it was received. Following the event, if there are no damages to the rental facility or property and cleanup requirements are met, the deposit will be mailed back to the Renter within ten (10) business days after the event.

Musical Groups. No DJ or musical group, except at city-sponsored functions, will be allowed to perform in the City parks without prior written permission of the City Administrator. If allowed, entertainment volumes must not intrude on neighboring homes and must always follow City noise ordinances.

Safety. The City takes no direct responsibility for the safety of the Renter or guest(s) above that which is stipulated by City ordinances at the time of use. The Renter agrees to indemnify and hold harmless the City, its agents and employees against any claims for damages to persons or property arising out of any use of any rentable park facility by the Renter or guest(s).

The City assumes no responsibility for personal property placed on or about the rentable park facility. All city, state, and federal laws and statutes must always be followed while on City property. Failure to abide by all applicable laws may result in cancellation of the event and/or prosecution.

Use of Alcohol. Certified Texas Police Officers are required for any event attended by twenty-five (25) or more people where there is alcohol present or as the Garden Ridge Police Chief deems necessary. The Renter is responsible for arranging the hiring of a Police Officer with the Garden Ridge Police Department. Payment must be in the form of cash or certified check.

Cleaning. Glass containers are prohibited within the City park. Renter is reminded that cleaning supplies are not provided. Renter is responsible for ensuring that after the event, all paper products, food, etc. are picked up and placed in a trash receptacle. The use of nails, screws, staples, tacks, etc. on city structures is strictly prohibited. All tape used for decorations must be removed from the rentable park facility. Tables and benches must be cleaned of litter and wiped off to rid them of spilled drinks and food. If used, the kitchen will be swept and cleared of all trash and/or debris by the end of the reserved period. Failure to clean the kitchen to an acceptable standard will result in the forfeiture of the deposit.

Motorized Vehicles. It is unlawful for any motorized vehicles, except official emergency or maintenance vehicles, to traverse any part of the Park other than those areas designated as "parking only" unless authorized by the City Administrator or designated representative. The grassy area adjacent to Pavilion 1 may be used for overflow parking if the main parking lot becomes full (see attached diagram of Paul Davis Park).

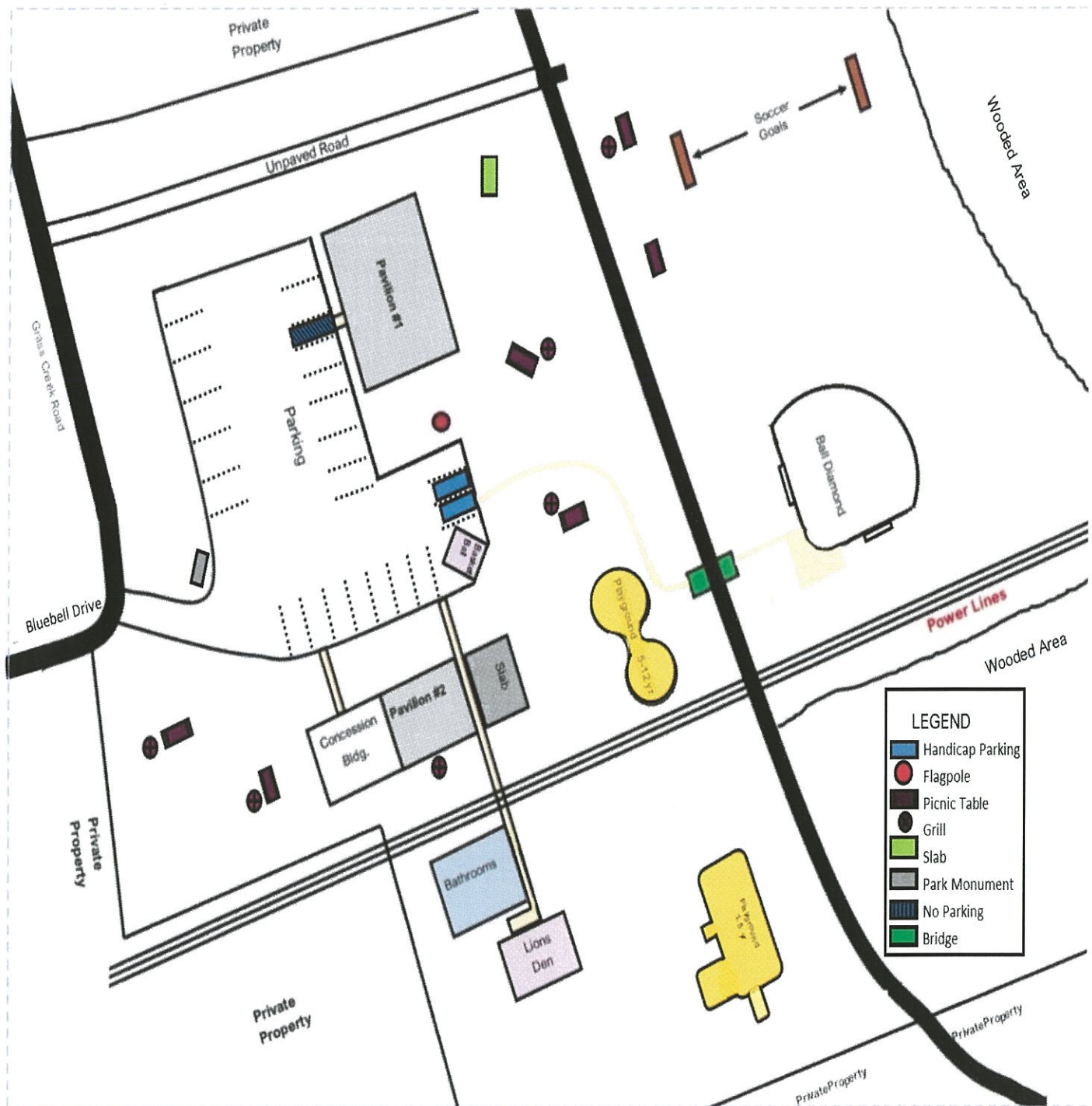
Drones. Drone operators must comply with Federal Aviation Administration rules and Texas state laws.



City of Garden Ridge

"A way of life, not just a place to live"

Paul Davis Park Layout





City of Garden Ridge

"A way of life, not just a place to live"

January 29, 2019

To: Mayor Thompson and City Council

From: City Administrator Cain

In 2015, the City of Garden Ridge worked with the developer for the Woods of Garden Ridge and the City of San Antonio for the release of approximately 13 acres from the City of San Antonio ETJ for annexation into the Garden Ridge city limits. The property is located in the Woods of Garden Ridge Subdivision, Unit 3. In late 2018, after receiving a complaint about an unclear property the City discovered the Comal County GIS maps were not correctly reflecting the Garden Ridge city limits. While working with Comal County on rectifying the city limit adjustment, an administrative oversight was discovered. The oversight was the result of the then City Secretary failing to obtain the then Mayor's signature on Ordinance 185-102015 which approved the annexation.

The City Attorney's office was contacted for guidance on correcting the administrative oversight. The City Attorney reviewed all documents associated with the annexation and confirmed that the City of Garden Ridge took all actions required by law for the annexation beginning with the ETJ release from the City of San Antonio, the conducting of public hearings, and approval of the annexation by adoption of Ordinance 185-102015 bringing the property into the city limits.

After review and determination that the property was legally annexed, the City Attorney drafted Ordinance 219-022019. City Council adoption of Ordinance 219-022019 corrects the administrative oversight by ratifying the action taken by the Garden Ridge City Council in October 2015 annexing the 13 acre tract located in the Woods of Garden Ridge.

ORDINANCE NO. 219-022019

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS RATIFYING ORDINANCE NO. 185-102015 ANNEXING APPROXIMATELY THIRTEEN (13) ACRES GENERALLY LOCATED IN COMAL COUNTY, NORTH OF BINDSEIL ROAD, SOUTH OF PARK LANE DRIVE, AND WEST OF BAT CAVE ROAD WITHIN 107.14 ACRES COMMONLY KNOWN AS DAPHNE DEVELOPMENT, AND BEING FURTHER DESCRIBED AS BEING OUT OF THE CHARLES P. HANLON SURVEY NO. 72, ABSTRACT 253, COMAL COUNTY, TEXAS AND OF RECORD IN DOCUMENT NO. 201206013370 OF OFFICIAL PUBLIC RECORDS OF COMAL COUNTY, TEXAS, IN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF GARDEN RIDGE, TEXAS AND APPROVING A SERVICE PLAN FOR SUCH AREA ; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council finds that the City of San Antonio and the City of Garden Ridge entered into an Extraterritorial Jurisdiction Agreement (“EJA”) on June 18, 2015, attached as Exhibit A and incorporated herein for all purposes; and

WHEREAS, the City Council finds that the terms of the agreement included the annexation the property subject to the EJA; and

WHEREAS, the City Council finds that a review of the City Council agendas and minutes reflects that the City gave notice to each property owner, published notice of the requisite public hearings and held such hearings and otherwise complied with the provisions for annexation of the subject project prescribed by law, attached as Exhibit B and incorporated herein for all purposes; and

WHEREAS, the City Council finds that due to an administrative oversight beyond its control Ordinance No. 185-102015 was not executed at the time of its passage and approval; however, said Ordinance was made effective by operation of law pursuant to Local Government Code 52.003; and

WHEREAS, the City Council desires to correct this oversight by authorizing the ratification of the actions taken at the October 7, 2015, City Council meeting voting in favor of annexation of the subject property described as approximately thirteen (13) acres generally located in Comal County, north of Bindseil Road, south of Park Lane Drive and west of Bat Cave Road within 107.14 acres commonly known as Daphne Development and being further described as being out of the Charles P. Hanlon survey no. 72, abstract 253, Comal County, Texas and of record in Document No. 201206013370 of official public records of Comal County, Texas, and adopting Ordinance No. 185-102015; and

WHEREAS, the City Council finds and determines that the ratification of the annexation ordinance, in a substantially similar format as shown in Exhibit B is in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS THAT:

SECTION 1. FINDINGS.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 2. RATIFICATION OF PRIOR ORDINANCES.

The City of Garden Ridge, Texas, Ordinance 185-102015, attached as Exhibit B and included herein for all purposes, is hereby ratified and reaffirmed.

SECTION 3. CUMULATIVE AND SAVINGS.

This Ordinance shall be cumulative of all provisions of ordinances of the City of Garden Ridge, Texas, except where the provisions of the ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

SECTION 4. SEVERABILITY.

The provisions of this Ordinance are declared to be severable. If any section, sentence, clause, or phrase of the Ordinance shall for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decisions shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect; it being the legislative intent that this Ordinance shall remain in effect notwithstanding the validity of any part.

SECTION 5. EFFECTIVE DATE.

This ordinance shall become effective immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED ON this 6th day of February, 2019.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
Interim City Secretary

AN ORDINANCE

2015-06-18-0579

AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTRATERRITORIAL JURISDICTION (ETJ) AGREEMENT WITH THE CITY OF GARDEN RIDGE FOR THE RELEASE OF APPROXIMATELY 13 ACRES OF EXTRATERRITORIAL JURISDICTION (ETJ) FROM THE CITY OF SAN ANTONIO TO THE CITY OF GARDEN RIDGE WITH THE SUBJECT PROPERTY GENERALLY LOCATED NORTHEAST OF SAN ANTONIO IN COMAL COUNTY, NORTH OF BINDSEIL ROAD, SOUTH OF PARK LANE DRIVE, AND WEST OF BAT CAVE ROAD.

* * * *

WHEREAS, the City of Garden Ridge has requested the release of approximately 13 acres from the extraterritorial jurisdiction (ETJ) of the City of San Antonio; and

WHEREAS, it is the desire of Garden Ridge to gain this area of ETJ and annex the subject property; AND

WHEREAS, annexation by the City of San Antonio is not a viable option in the near future based on the location of subject area and the difficulty to provide municipal services; and

WHEREAS, the City of San Antonio and the City Garden Ridge have entered into an Extraterritorial Jurisdiction Agreement (See Attachment 2), and

WHEREAS, if subject area is annexed by the City of Garden Ridge, the City of Garden Ridge would provide future municipal services; and

WHEREAS, the City of San Antonio and the City of Garden Ridge each have all requisite municipal corporate power and authority to enter into an Agreement for performance of all of their relative obligations under such Agreement; and

WHEREAS, the Planning Commission of the City of San Antonio has considered the proposed release of the property from the San Antonio ETJ and has recommended approval, and

WHEREAS, the San Antonio City Council has considered the request from the City of Garden Ridge to release approximately 13 acres from the San Antonio ETJ; **NOW THEREFORE;**

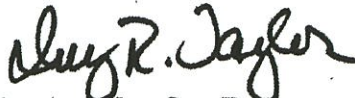
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The property being approximately 13 acres, as depicted in **Attachment 1**, more particularly described by metes and bound in **Attachment 2**, and described in the associated ETJ agreement with the City of Garden Ridge attached hereto and incorporated herein for all purposes as **Attachment 3**, is hereby released from the Extraterritorial Jurisdiction of the City of San Antonio upon fulfillment of the conditions stated in this Ordinance.

SECTION 2. The City Manager or designee is hereby authorized to enter into and execute an Extraterritorial Jurisdiction Agreement with the City of Garden Ridge for the release of 13 acres to the City of Garden Ridge. The Extraterritorial Jurisdiction Agreement is attached hereto and incorporated as **Attachment 3**.

SECTION 3. This Ordinance shall be effective immediately upon its final passage.

PASSED AND APPROVED on this 18th day of June, 2015.


M A Y O R
Ivy R. Taylor

ATTEST:



Leticia M. Vacek City Clerk

APPROVED AS TO FORM:



for Martha G. Sepeda, Acting City Attorney

Agenda Item:	53 (in consent vote: 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 19, 20, 21, 22, 24, 25A, 25B, 25C, 25D, 25E, 25F, 25G, 25H, 26, 28, 29, 30, 31, 32, 33, 34, 35A, 35B, 36, 37, 38, 39, 41, 42, 43, 44, 45, 46, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64A, 64B, 65A, 65B, 66A, 66B, 66C, 67A, 67B, 67C, 68A, 68B, 68C, 69A, 69B, 69C, 69D, 70A, 70B, 70C, 70D, 70E)						
Date:	06/18/2015						
Time:	10:00:14 AM						
Vote Type:	Motion to Approve						
Description:	An Ordinance approving an Extraterritorial Jurisdiction Agreement with the City of Garden Ridge releasing approximately 13 acres of Extraterritorial Jurisdiction in Comal County that is not recommended to be annexed into the City of San Antonio limits. [Peter Zanoni, Deputy City Manager; John Dugan, Director, Department of Planning & Community Development]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
Roberto C. Trevino	District 1		x				
Alan Warrick	District 2		x				x
Rebecca Viagran	District 3	x					
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x			x	
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Michael Gallagher	District 10		x				

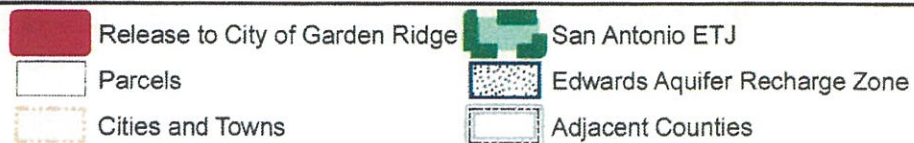
ATTACHMENT 1

CITY OF GARDEN RIDGE

COMAL County

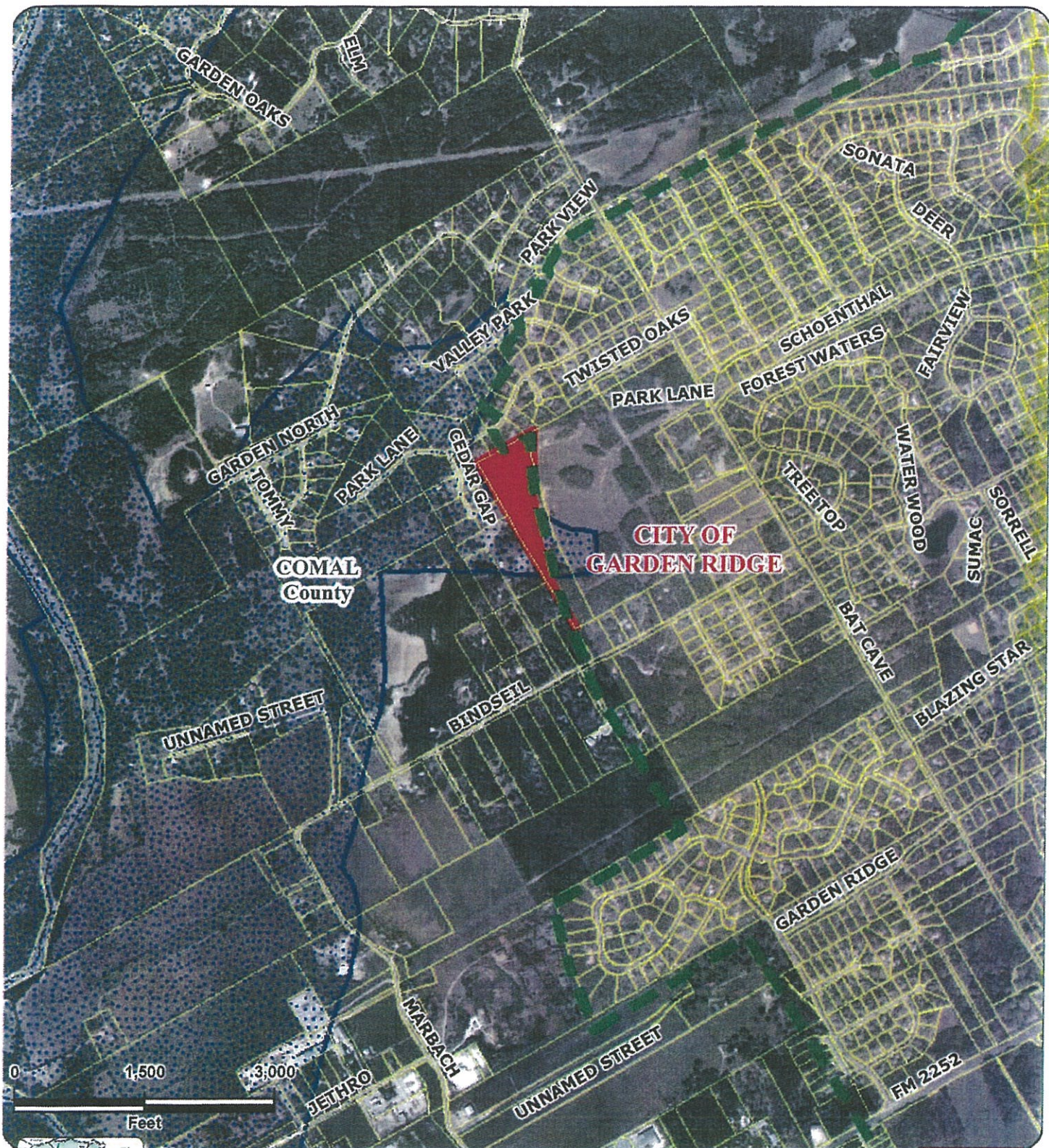
0 1,500 3,000 Feet

Map labels include: GARDEN OAKS, ELM, GARDEN NORTH, TOMMY, PARK LANE, VALLEY PARK, PARK VIEW, TWISTED OAKS, PARK LANE, FOREST WATERS, SCHOENTHAL, FAIRVIEW, SONATA, DEER, TREE TOP, WATER WOOD, SORRELL, SUMAC, BAT CAVE, BLAZING STAR, GARDEN RIDGE, FM 2252, UNNAMED STREET, BINDSEIL, MARBACH, BETHRO.

[illegible]

City of San Antonio
City of Garden Ridge ETJ Release

**City of San Antonio
Planning and Community
Development**
John Dargatzis
Director
City Planning Department and
Business Services Center
1501 South Alamo
San Antonio, TX 78204



- Release to City of Garden Ridge
- Parcels
- Cities and Towns



- San Antonio ETJ
- Edwards Aquifer Recharge Zone
- Adjacent Counties

2012 Aerial



City of San Antonio **City of Garden Ridge ETJ Release**

City of San Antonio
 Planning and Community
 Development
 John Dugas
 Director
 CPM Mission Development and
 Business Services Center
 1001 South Alamo
 San Antonio, TX 78204



Data provided by City of San Antonio Enterprise GIS. Street names only. Street names only.
 This document is intended for informational purposes only. It is not a legal document and should not be used for legal purposes.
 City of San Antonio Planning and Community Development
 1001 South Alamo
 San Antonio, TX 78204
 Map Date: 08/01/14
 Map Scale: 1:100,000



**PROPERTY DESCRIPTION OF
A PORTION OF 107.14 ACRES**

Being all of that approximately 13 acre portion of the west side of a 107.14 acre tract of land lying outside the City Limits of the City of Garden Ridge, Texas and being out of the Charles P. Hanlon Survey No. 72, Abstract No. 253, Comal County, Texas and being a portion of the 107.14 acre tract of land conveyed to Daphne Development, LLC of record in Document No. 201206013370 of the Official Public Records of Comal County, Texas and being more particularly described by metes and bounds as follows:

BEGINNING at a found 1/2" iron rod for the northwest corner of said 107.14 acres and the tract described herein, also being the northeast corner of Lot 1 of the Friesnhahn Hill Subdivision of record in Volume 9 Page 94, Deed and Plat Records of Comal County, Texas and on the south line of Lot 63 of the Park Lane Estates Subdivision Unit 4 of record in Volume 5 Page 358, Deed and Plat Records of Comal County, Texas;

THENCE: N 59° 53' 14" E (bearings based on NAD83 Texas State Plane Coordinate System South Central Zone) along and with the southeast line of said Park Lane Estates Subdivision Unit 4 and northwest line of said 107.14 acres and the tract described herein to the point of intersection with the City Limits line of the City of Garden Ridge, Texas for the northeast corner of this tract,

THENCE: S 00° 39' 34" E, a distance of 753.42 feet (course and distance taken from the map titled City of Garden Ridge City Limits January 2007 prepared by Bill W. Callender, R.P.L.S. of record in the Administrators Office of the City of Garden Ridge) over and across said 107.14 acres along and with the City Limits Line of the City of Garden Ridge, Texas, to a point of curvature;

THENCE: Continuing over and across said 107.14 acres along and with the City Limits Line of the City of Garden Ridge, Texas, with a curve to the left (courses and distances taken from the map titled City of Garden Ridge City Limits January 2007 prepared by Bill W. Callender, R.P.L.S. of record in the Administrators Office of the City of Garden Ridge) said curve having an arc length of 1391.37 feet, a delta angle of 30° 11' 49", a radius of 2640.00 feet and a chord bearing and distance of S 15° 45' 04" E 1375.33 feet, to a point of tangency;

THENCE: S 30° 51' 23" E (course taken from the map titled City of Garden Ridge City Limits January 2007 prepared by Bill W. Callender, R.P.L.S. of record in the Administrators Office of the City of Garden Ridge) over and across said 107.14 acres along and with the City Limits Line of the City of Garden Ridge, Texas, to the point of intersection with the southeast line of said 107.14 acres and being on the northwest line of a called 3.047 acre tract conveyed to Imam Hussain of record in Document No. 200406039929 of the Official Public Records of Comal County, Texas, for the southeast corner of the tract described herein;

THENCE: S 60° 32' 19" W (this course and the following courses and distances based on NAD83 Texas State Plane Coordinate System South Central Zone) along and with the northwest line of the 3.047 acre tract and a southeast line of the 107.14 acre tract, to a found 1/2" iron rod with "Carter & Burgess" Cap for the west corner of the 3.047 acre tract and in the northeast line of a 4.433 acre tract of land conveyed to C. L. Montanio et ux of record in Volume 247 Page 370, Deed Records of Comal County, Texas and the most southwest corner of the 107.14 acre tract and the tract described herein;

THENCE: N 30° 55' 21" W, a distance of 1541.76 feet, along and with the northeast line of the 4.433 acre tract and a northeast line of a 16.338 acre tract of land conveyed to Horacio M. Ayala et ux of record in Volume 962 Page 46, Official Public Records of Comal County, Texas and with a southwest line of the 107.14 acre tract, to a found 1/2" iron rod with "Carter & Burgess" Cap for the north corner of the 16.338 acre tract of land and a southeast corner of Lot 3 of the Friesnhahn Hill Subdivision of record in Volume 9

Page 2 of 2

Page 94, Deed and Plat Records of Comal County, Texas and an angle point of the 107.14 acre tract and the tract described herein;

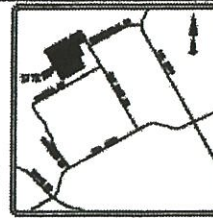
THENCE: N 30° 58' 36" W, a distance of 720.01 feet, along and with the northeast line of said Friesnhahn Hill Subdivision and a southwest line of the 107.14 acre tract, to the **POINT OF BEGINNING** and containing all of that portion of said 107.14 acres outside of the City Limits line of the City of Garden Ridge, Comal County, Texas.

"This document was prepared under 22TAC663.21, does not reflect the results of an on the ground survey, and is not to be used to convey or establish interests in real property except those rights and interests implied or established by the creation or reconfiguration of the boundary of the political subdivision for which it was prepared."

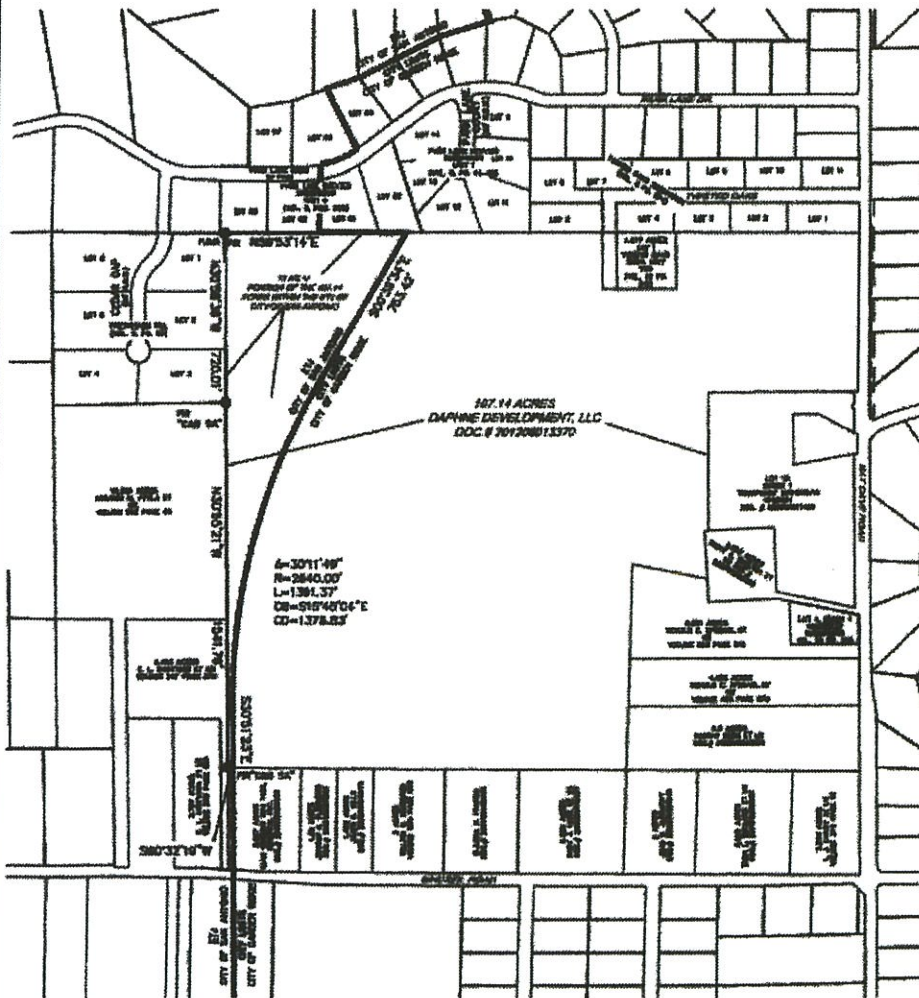
Job No.:	12-038
Prepared by:	KFW Surveying
Date:	November 1, 2013
Revised:	11-4-2013
File:	S:\Draw 2012\12-038 Forest At Garden Ridge\FN FOR ETJ.doc



NOTES:
 1. BEARINGS ON THE 107.14 ACRE BOUNDARY ARE HADSS TEXAS SOUTH CENTRAL ZONE.
 2. BEARINGS ON THE CITY LIMITS LINES ARE PER THE MAP TITLED "CITY OF GARDEN RIDGE CITY LIMITS JANUARY 2007" PREPARED BY BILL CALLENDER R.P.L.S. OF RECORD IN THE ADMINISTRATORS OFFICE OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS.



LOCATION MAP
NOT-TO-SCALE



KFW
 107.14 ACRES
 DAPHNE DEVELOPMENT, LLC
 DOC # 201208013370
 4-3011'49\"/>



EXHIBIT OF
 THE PORTION OF A 107.14 ACRE TRACT WHICH IS OUTSIDE THE CITY
 LIMITS OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS.

107.14 ACRES	2012
4-3011'49"	107.14 ACRES
4-3011'49"	107.14 ACRES
4-3011'49"	107.14 ACRES



SHEET: 1 of 1

CITY OF SAN ANTONIO -- CITY OF GARDEN RIDGE

MEMORANDUM OF AGREEMENT

This Agreement is entered into by and between the City of San Antonio, a Texas Municipal Corporation, acting by and through its City Manager pursuant to Ordinance No. 2015-06-18-0549, and the City of Garden Ridge, a Texas Municipal Corporation, acting by and through its Mayor pursuant to Resolution No. 314-122013, Witnesseth:

WHEREAS, the City of Garden Ridge has requested that San Antonio release from its extraterritorial jurisdiction an area of approximately 13 acres so that it may incorporate the area into the City of Garden Ridge; and

WHEREAS, incorporation of this area would allow the City of Garden Ridge to exercise jurisdiction over the tract of land; and

WHEREAS, both municipalities are desirous of entering into an agreement to permit this situation;

THE PARTIES AGREE AS FOLLOWS:

1. General Terms and Conditions

- A. City of San Antonio agrees to release from its extraterritorial jurisdiction and to relinquish control over an area containing approximately 13 acres generally located northeast of San Antonio in Comal County, north of Bindseil road, South of Park Lane Drive, and West of Bat Cave Road from the City of San Antonio ETJ as petitioned by the City of Garden Ridge and more particularly described by map attached hereto as Exhibit A and Metes and Bounds attached as Exhibit B, and incorporated herein for all purposes.
- B. City of Garden Ridge agrees to incorporate into its city limits the area described in Section A above.
- C. The Subject Property shall revert back to San Antonio's extraterritorial jurisdiction automatically, if the City of Garden Ridge fails to take action to annex the subject area through the adoption of an ordinance within 180 days of the effective date of this Agreement.
- D. This Agreement is effective immediately.

2. Severability

If for any reason, any one or more paragraphs of this agreement is held invalid, such judgment shall not affect, impair or invalidate the remaining paragraphs of the agreement but shall be confined in its operation to the specific sections sentences clauses or parts of this agreement held invalid and invalidity of any section, sentence, clause or parts shall not affect, impair or prejudice in any way the validity of this agreement in any instances.

3. Applicable Law

This agreement shall be construed in accordance with the laws of the State of Texas.

ATTACHMENT 3

ACKNOWLEDGEMENTS

In witness of which this agreement has been executed in duplicate.

CITY OF GARDEN RIDGE

By: Nadine L. Kruas

Title: Mayor

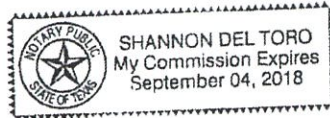
Date: 7/23/2015

Attest: [Signature]
Title: City Secretary

STATE OF TEXAS

COUNTY OF BEXAR

This instrument was acknowledged before me on July 23, 2015 by Nadine L. Kruas, Mayor of the City of Garden Ridge, a Texas Municipal Corporation, on behalf of said corporation.



[Signature]
Notary Public, State of Texas
My Commission expires: 9/4/18

CITY OF SAN ANTONIO

By: [Signature]

Title: Deputy City Manager

Date: August 10, 2015

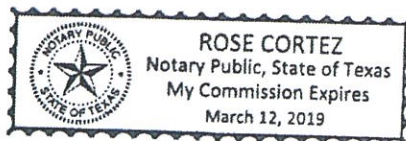
Attest: _____

Title: _____

STATE OF TEXAS

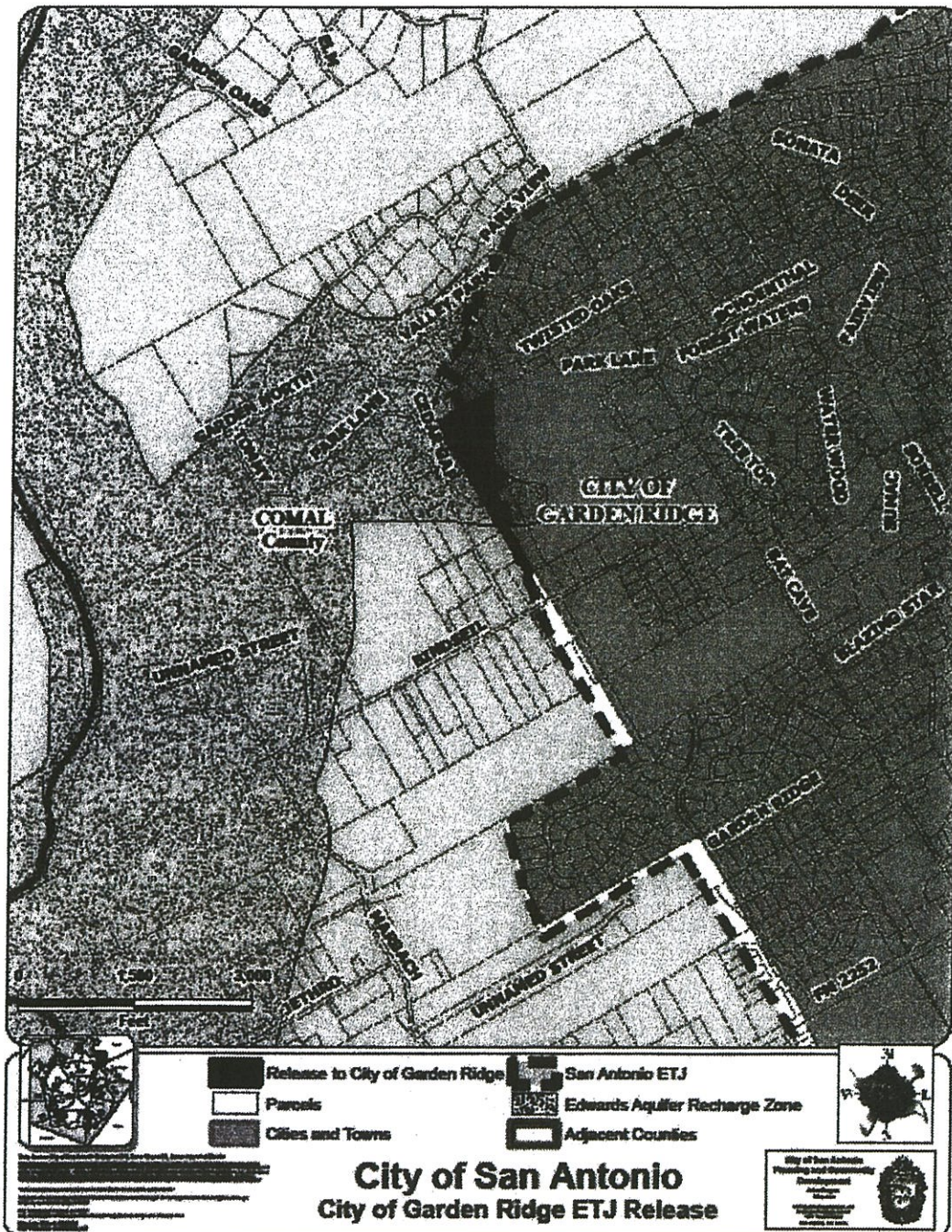
COUNTY OF BEXAR

This instrument was acknowledged before me on August 10, 2015 by Peter Zanon, City Manager of the City of San Antonio, a Texas Municipal Corporation, on behalf of said corporation.



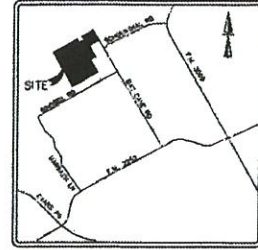
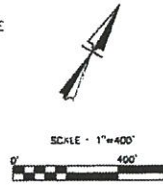
[Signature]
Notary Public, State of Texas
My Commission expires: _____

Subject Property

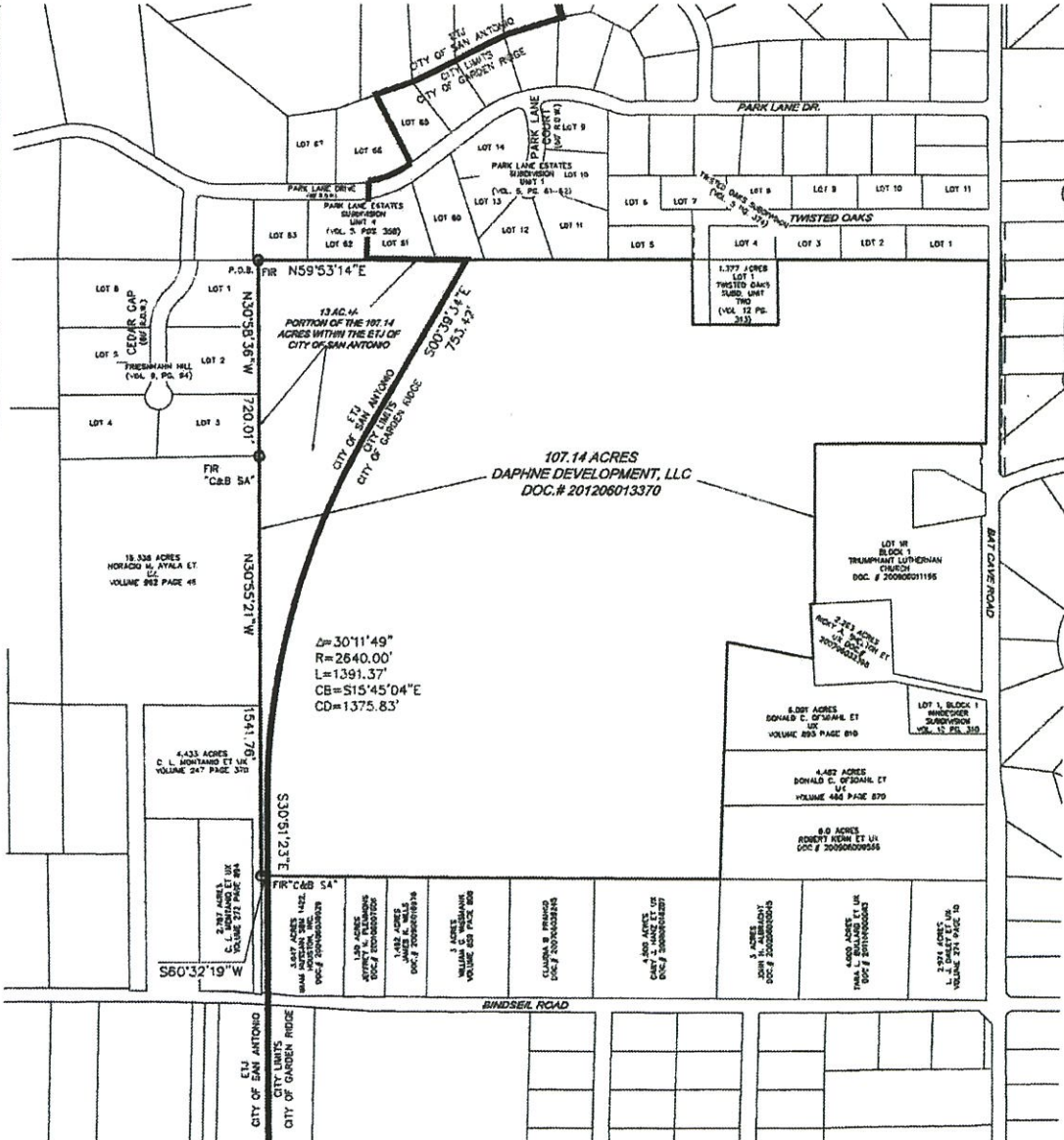


NOTES:

1. BEARINGS ON THE 107.14 ACRE BOUNDARY ARE NAD83 TEXAS SOUTH CENTRAL ZONE.
2. BEARINGS ON THE CITY LIMITS LINES ARE PER THE MAP TITLED "CITY OF GARDEN RIDGE CITY LIMITS JANUARY 2007" PREPARED BY BILL CALLENDER R.P.L.S. OF RECORD IN THE ADMINISTRATORS OFFICE OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS.



LOCATION MAP
NOT-TO-SCALE



DATE: Nov 04, 2013, 2:45pm User: D. KFW
 DRAWN BY: D. KFW
 CHECKED BY: D. KFW
 DATE: 11/04/13
 SHEET: 1 of 1



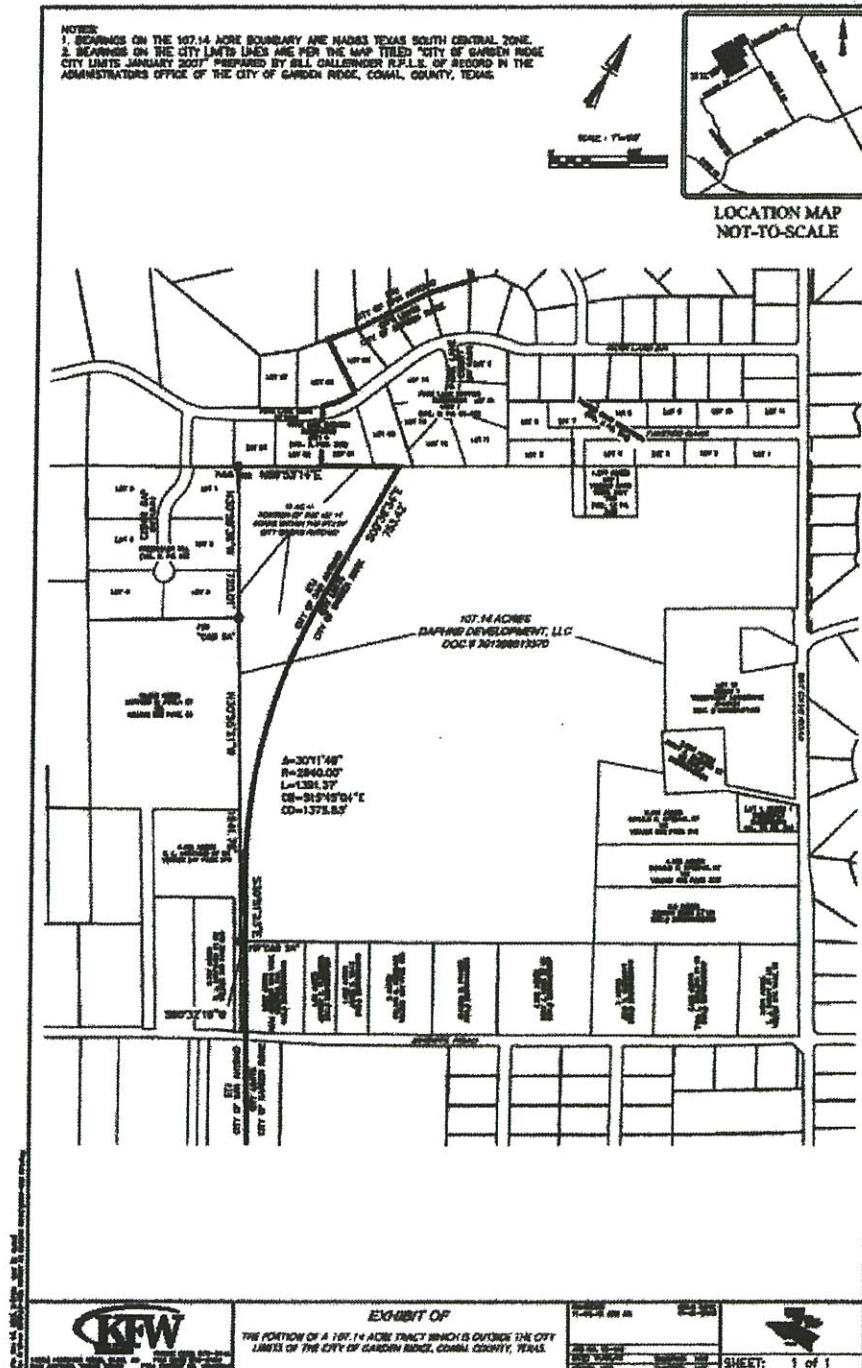
EXHIBIT OF
 THE PORTION OF A 107.14 ACRE TRACT WHICH IS OUTSIDE THE CITY
 LIMITS OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS.

REVISIONS:
 11-04-13 ADD AC
 DATE: 11/04/13
 DRAWN: HSC
 CHECKED: HSC

ISSUE DATE:
 11-01-2013
 SHEET: 1 of 1

EXHIBIT B

Metes and Bounds





**PROPERTY DESCRIPTION OF
A PORTION OF 107.14 ACRES**

Being all of that approximately 13 acre portion of the west side of a 107.14 acre tract of land lying outside the City Limits of the City of Garden Ridge, Texas and being out of the Charles P. Hanlon Survey No. 72, Abstract No. 253, Comal County, Texas and being a portion of the 107.14 acre tract of land conveyed to Daphne Development, LLC of record in Document No. 201206013370 of the Official Public Records of Comal County, Texas and being more particularly described by metes and bounds as follows:

BEGINNING at a found 1/2" iron rod for the northwest corner of said 107.14 acres and the tract described herein, also being the northeast corner of Lot 1 of the Friesnhahn Hill Subdivision of record in Volume 9 Page 94, Deed and Plat Records of Comal County, Texas and on the south line of Lot 63 of the Park Lane Estates Subdivision Unit 4 of record in Volume 5 Page 358, Deed and Plat Records of Comal County, Texas;

THENCE: N 59° 53' 14" E (bearings based on NAD83 Texas State Plane Coordinate System South Central Zone) along and with the southeast line of said Park Lane Estates Subdivision Unit 4 and northwest line of said 107.14 acres and the tract described herein to the point of intersection with the City Limits line of the City of Garden Ridge, Texas for the northeast corner of this tract,

THENCE: S 00° 39' 34" E, a distance of 753.42 feet (course and distance taken from the map titled City of Garden Ridge City Limits January 2007 prepared by Bill W. Callernder, R.P.L.S. of record in the Administrators Office of the City of Garden Ridge) over and across said 107.14 acres along and with the City Limits Line of the City of Garden Ridge, Texas, to a point of curvature;

THENCE: Continuing over and across said 107.14 acres along and with the City Limits Line of the City of Garden Ridge, Texas, with a curve to the left (courses and distances taken from the map titled City of Garden Ridge City Limits January 2007 prepared by Bill W. Callernder, R.P.L.S. of record in the Administrators Office of the City of Garden Ridge) said curve having an arc length of 1391.37 feet, a delta angle of 30° 11' 49", a radius of 2640.00 feet and a chord bearing and distance of S 15° 45' 04" E 1375.33 feet, to a point of tangency;

THENCE: S 30° 51' 23" E (course taken from the map titled City of Garden Ridge City Limits January 2007 prepared by Bill W. Callernder, R.P.L.S. of record in the Administrators Office of the City of Garden Ridge) over and across said 107.14 acres along and with the City Limits Line of the City of Garden Ridge, Texas, to the point of intersection with the southeast line of said 107.14 acres and being on the northwest line of a called 3.047 acre tract conveyed to Imam Hussain of record in Document No. 200406039929 of the Official Public Records of Comal County, Texas, for the southeast corner of the tract described herein;

THENCE: S 60° 32' 19" W (this course and the following courses and distances based on NAD83 Texas State Plane Coordinate System South Central Zone) along and with the northwest line of the 3.047 acre tract and a southeast line of the 107.14 acre tract, to a found 1/2" iron rod with "Carter & Burgess" Cap for the west corner of the 3.047 acre tract and in the northeast line of a 4.433 acre tract of land conveyed to C. L. Montanio et ux of record in Volume 247 Page 370, Deed Records of Comal County, Texas and the most southwest corner of the 107.14 acre tract and the tract described herein;

THENCE: N 30° 55' 21" W, a distance of 1541.76 feet, along and with the northeast line of the 4.433 acre tract and a northeast line of a 16.338 acre tract of land conveyed to Horacio M. Ayala et ux of record in Volume 962 Page 46, Official Public Records of Comal County, Texas and with a southwest line of the 107.14 acre tract, to a found 1/2" iron rod with "Carter & Burgess" Cap for the north corner of the 16.338 acre tract of land and a southeast corner of Lot 3 of the Friesnhahn Hill Subdivision of record in Volume 9

Page 2 of 2

Page 94, Deed and Plat Records of Comal County, Texas and an angle point of the 107.14 acre tract and the tract described herein;

THENCE: N 30° 58' 36" W, a distance of 720.01 feet, along and with the northeast line of said Friesnhahn Hill Subdivision and a southwest line of the 107.14 acre tract, to the **POINT OF BEGINNING** and containing all of that portion of said 107.14 acres outside of the City Limits line of the City of Garden Ridge, Comal County, Texas.

"This document was prepared under 22TAC663.21, does not reflect the results of an on the ground survey, and is not to be used to convey or establish interests in real property except those rights and interests implied or established by the creation or reconfiguration of the boundary of the political subdivision for which it was prepared."

Job No.: 12-038
Prepared by: KFW Surveying
Date: November 1, 2013
Revised: 11-4-2013
File: S:\Draw 2012\12-038 Forest At Garden Ridge\FN FOR ETJ.doc



ORDINANCE NO. 182-072015

AN ORDINANCE SETTING DATES, TIMES AND PLACE FOR PUBLIC HEARINGS ON THE PROPOSED ANNEXATION OF APPROXIMATELY THIRTEEN (13) ACRES GENERALLY LOCATED IN COMAL COUNTY, NORTH OF BINDSEIL ROAD, SOUTH OF PARK LANE DRIVE AND WEST OF BAT CAVE ROAD WITHIN 107.14 ACRES COMMONLY KNOWN AS WOODLANDS AT GARDEN RIDGE IN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF GARDEN RIDGE, TEXAS; AUTHORIZING AND DIRECTING THE PUBLICATION OF THE NOTICE OF SUCH PUBLIC HEARINGS; AUTHORIZING AND DIRECTING THE PUBLIC WORKS DIRECTOR TO PREPARE A SERVICE PLAN.

WHEREAS, Texas Local Government Code Section 43.021 authorized the City of Garden Ridge, as a home-rule municipality, to extend its City Limit boundaries through the annexation of area adjacent to those boundaries; and

WHEREAS, Texas Local Government Code Section 43.052(h) provides that an area proposed for annexation containing fewer than one hundred (100) separate tracts of land of which one or more residential dwellings are located on each tract is exempted from the state law requirement that an area proposed for annexation first be identified in an annexation plan and not be annexed before the third anniversary of the date that the annexation plan is adopted; and

WHEREAS, the areas described herein that are proposed for annexation contain fewer than one hundred (100) separate tracts of land on which one or more residential dwellings are located on each tract and are, therefore, exempted from the above-described annexation plan requirement; and

WHEREAS, the area subject to this annexation is contiguous to the incorporated territory of the City of Garden Ridge; and

WHEREAS, the City Council of the City of Garden Ridge believes that it is in the best interest of the City of Garden Ridge to institute annexation proceedings for the areas described herein.

NOW THEREFORE BE IT ORDAINED THAT THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

Section 1: On Monday, the 24th day of August, 2015 at 6:00 p.m. and Wednesday, the 2nd day of September, 2015, at 6:00 p.m., in the City Council Chambers of the City of Garden Ridge, the City Council of the City of Garden Ridge will hold Public Hearings giving all interested persons the right to appear and be heard on the proposed annexation by the City of Garden Ridge, of the described properties in **Exhibit "A"**, attached hereto and incorporated herein by reference.

Section 2: The City Secretary of the City of Garden Ridge is hereby authorized and directed to cause notice of such Public Hearings to be published once in a newspaper having general circulation in the City of Garden Ridge not more than twenty (20) days, nor less than ten (10) days, prior to the date of such Public Hearings, in accordance with Texas Local Government Code Section 43.063(c), as amended.

Section 3: The Director of Public Works of the City of Garden Ridge is hereby authorized and directed to prepare a service plan that provides for the extension of full municipal services to the area to be annexed pursuant to Texas Local Government Code Section 43.065(a).

PASSED AND APPROVED this, the 9th day of July 2015.


Nadine Knaus
Mayor, City of Garden Ridge

ATTEST:


Shelley Goodwin
City Secretary, City of Garden Ridge

APPROVED AS TO FORM:

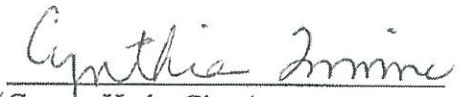
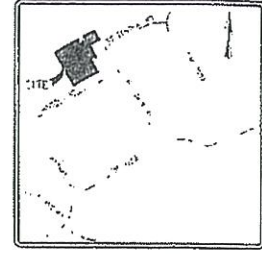
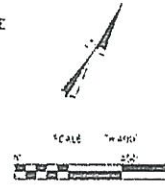

for George Hyde, City Attorney
Denton Navarro Rocha Bernal Hyde & Zech, P.C.

EXHIBIT "A"

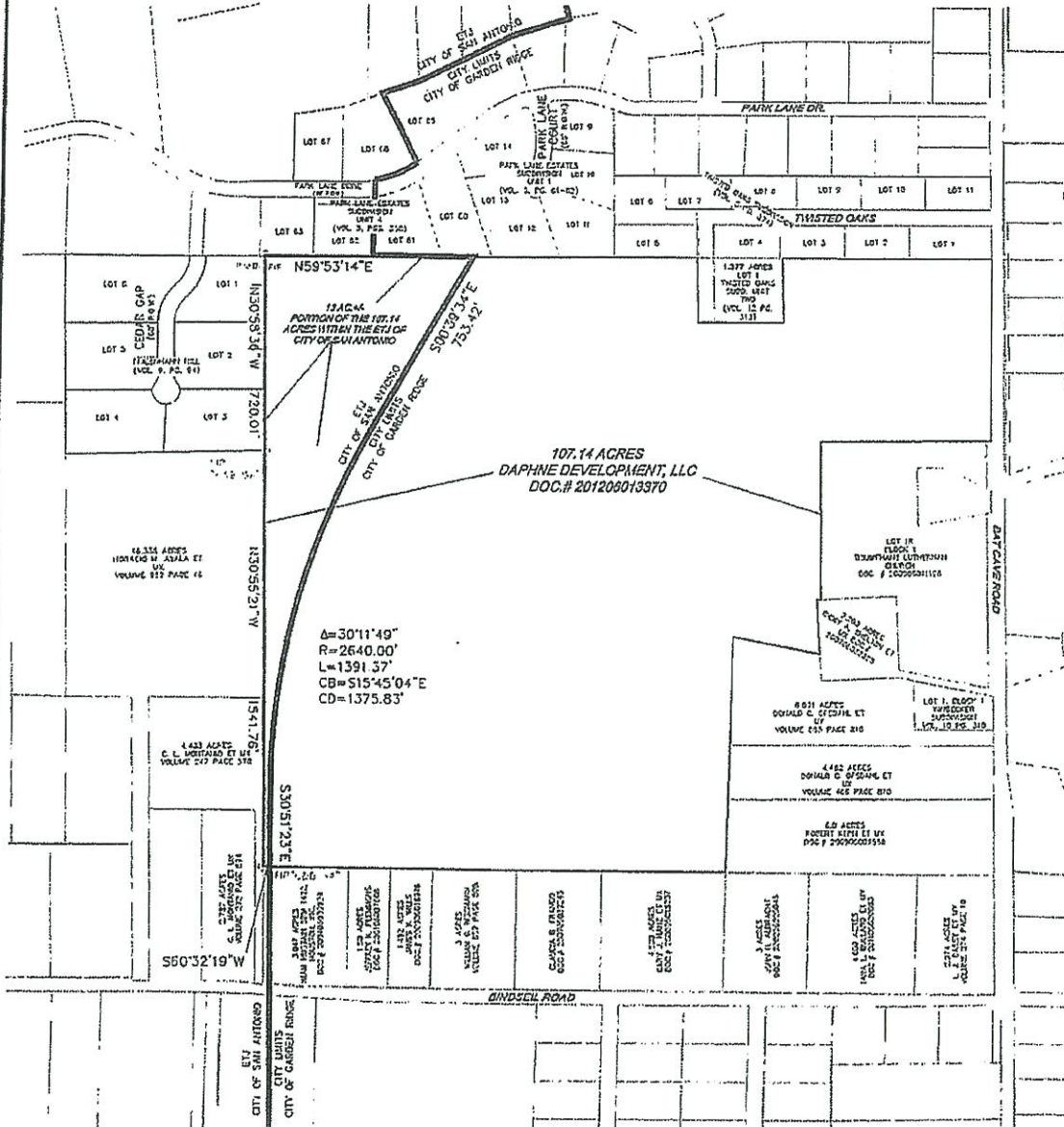
DESCRIPTION OF PROPOSED LAND TO BE ANNEXED

NOTES:

BEARINGS ON THE 107.14 ACRE BOUNDARY ARE HADO'S TEXAS SOUTH CENTRAL ZONE.
 BEARINGS ON THE CITY LIMITS LINES ARE PER THE MAP TITLED "CITY OF GARDEN RIDGE
 CITY LIMITS JANUARY 2007" PREPARED BY BILL CALLENDER R.P.L.S. OF RECORD IN THE
 ADMINISTRATOR'S OFFICE OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS



LOCATION MAP
 NOT-TO-SCALE



107.14 ACRES
 DAPHNE DEVELOPMENT, LLC
 DOC. # 201206013370



14605 HAZARD ROAD, SUITE 40
 SAN ANTONIO, TEXAS 78229
 PHONE (210) 578-8444
 FAX (210) 578-8123
 FMS 000004 00 10123200

EXHIBIT OF

THE PORTION OF A 107.14 ACRE TRACT WHICH IS OUTSIDE THE CITY
 LIMITS OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS.

PREPARED BY	DATE
10-14-17	10-14-17
CHECKED BY	DATE
10-14-17	10-14-17
APPROVED BY	DATE
10-14-17	10-14-17



SHEET 1 of 1



**PROPERTY DESCRIPTION OF
A PORTION OF 107.14 ACRES**

Being all of that approximately 13 acre portion of the west side of a 107.14 acre tract of land lying outside the City Limits of the City of Garden Ridge, Texas and being out of the Charles P. Hanlon Survey No. 72, Abstract No. 253, Comal County, Texas and being a portion of the 107.14 acre tract of land conveyed to Daphne Development, LLC of record in Document No. 201206013370 of the Official Public Records of Comal County, Texas and being more particularly described by metes and bounds as follows:

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Page 2 of 2

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"This document was prepared under 22TAC663.21, does not reflect the results of an on the ground survey, and is not to be used to convey or establish interests in real property except those rights and interests implied or established by the creation or reconfiguration of the boundary of the political subdivision for which it was prepared."

Job No.: 12-038
Prepared by: KFW Surveying
Date: November 1, 2013
Revised: 11-4-2013
File: S:\Draw 2012\12-038 Forest At Garden Ridge\ FN FOR ETJ.doc





City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

AGENDA SPECIAL CITY COUNCIL MEETING, AUGUST 24, 2015 AT 6:00 P.M.

The Garden Ridge City Council will meet in a special session on Monday, August 24, 2015 at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on August 21, 2015 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Citizen's Participation- Limit remarks to three (3) minutes per citizen

Rules for Citizen's Participation:

The City Council welcomes citizen participation and comments at all of their Council Meetings. As a courtesy to your fellow citizens and out of respect to our elected officials, we request that if you speak, that you please follow these guidelines.

- a) Direct your comments to the entire Council, not to an individual member, nor to the audience.
- b) Show the City Council the same respect and courtesy that you would like to be shown.
- c) Limit remarks to three (3) minutes per citizen during Item 3 and to three (3) minutes per citizen during Item 4.
- d) Citizen comments may be deferred to a specific Business Item set forth in Section 5, below, if such comments pertain to such Business Item

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

4. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

- a) Proposed 2016 Fiscal Year Budgets for the City of Garden Ridge General Fund, Water Fund, Interest & Sinking Fund and Capital Improvement Fund.

- i. Public hearing
 - ii. Discussion on proposed budgets
 - iii. Adjustments to proposed budgets
 - b) Proposed 2015 Property Tax Rate
 - i. Public Hearing
 - ii. Discussion on proposed tax rate
 - iii. Announce the date, time and place of the second required Public Hearing scheduled for (Wednesday, August 26, 2015, 6:00 p.m., City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas)
 - iv. Announce date, time and place of the City Council vote on the 2015 Tax Rate (Wednesday, September 2, 2015, 6:00 p.m., City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas)
 - c) Water Revenue/Rate Increase:
 - i. Presentation
 - ii. Discussion
 - d) Renewal of the City of Garden Ridge fiscal year 2016 benefit plan with Texas Municipal League Intergovernmental Employee Benefits Pool and authorize the City Administrator to execute contract with said provider for said insurance benefits
 - i. Health insurance rate of \$414.57 per month per employee
 - ii. Dental insurance rate of \$26.60 per month per employee
 - e) Renewal of the City of Garden Ridge employee vision insurance benefit with Avesis at a rate of \$5.27 per month per employee and authorize the City Administrator to execute contract with said provider for said insurance benefit
 - f) Resolutions 372-082015 through 373-082015 Wire Transfer Agreement with American Bank of Texas and designating Nancy Cain, City Administrator and Shelley Goodwin, City Secretary as Authorized Customer Agent to Wire Transfers for account numbers ending in 457 and 449 and agreeing to transaction fees.
 - g) Hold a Public Hearing for the purpose of obtaining citizen input on the proposed annexation of the portion of 107.14 acre tract of land lying outside the City Limits of the City of Garden Ridge, Texas and being out of the Charles P. Hanlon Survey No. 72, Abstract No. 253, Comal County, Texas and being a portion of the 107.14 acre tract of land conveyed to Daphne Development, LLC of record in Document No. 201206013370 of Official Public Records of Comal County, Texas.
5. Citizen's Participation – Limit remarks to three (3) minutes per citizen
See "Rules for Citizen's Participation" under Item 3.
6. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 4:00 p.m. on August 19th, 2015 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

MINUTES OF CITY COUNCIL SPECIAL MEETING, August 24, 2015

Members Present:

Mayor Nadine Knaus
Councilmember Todd Arvidson
Mayor Pro-Tem John McCaw
Councilmember Bobby Roberts
Councilmember Shelby Trial

Member Absent:

Councilmember Bryan Lantzy

City Staff Present:

Nancy Cain, City Administrator
Ron Eberhardt, Police Chief
Royce Goddard, Water Department Manager
Steven Steinmetz, Public Works Director
Shelley Goodwin, City Secretary

1. Call to Order

With a quorum of the City Council Members present, Mayor Knaus called the special meeting of the Garden Ridge City Council to order at 6:00 p.m. on Monday, August 24, 2015, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Citizen's Participation - 3 minute limit per citizen

No one wished to speak

3. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

- a) Proposed 2016 Fiscal Year Budgets for the City of Garden Ridge General Fund, Water Fund, Interest & Sinking Fund and Capital Improvement Fund.
 - i. Public hearing

- ii. **Discussion on proposed budgets**
- iii. **Adjustments to proposed budgets**

Mayor Knaus opened the public hearing at 6:04 pm.

Nancy Cain, City Administrator, provided a PowerPoint and spreadsheets regarding the proposed 2016 Fiscal Year Budget for the City of Garden Ridge.

Mayor Knaus stated she reworked the proposed water increase and instead of the increase of \$10.00 for the base rate, she is now proposing \$5.00. She stated the remainder of the increase will depend on the amount of water used, it will be done on volume.

The City Council discussed the proposed water rate increase and CIP Project deadlines.

Rusty Brockman, 21820 Tommy Trail, inquired to the roll back tax rate amount.

Nancy Cain, City Administrator, stated the M&O is 8% and the roll back rate is .03002, which is what the City is proposing for the 2015 Tax Rate.

Rusty Brockman, 21820 Tommy Trail, inquired about the water fund rate.

Mayor Knaus stated she would explain the rate during Agenda Item 3.c.

Mayor Knaus asked if anyone wished to speak. No one wished to speak, so Mayor Pro Tem Knaus closed the public hearing at 6:29 pm

b) Proposed 2015 Property Tax Rate

- i. **Public Hearing**
- ii. **Discussion on proposed tax rate**
- iii. **Announce the date, time and place of the second required Public Hearing scheduled for (Wednesday, August 26, 2015, 6:00 p.m., City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas)**
- iv. **Announce date, time and place of the City Council vote on the 2015 Tax Rate (Wednesday, September 2, 2015, 6:00 p.m., City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas)**

Mayor Knaus opened the public hearing at 6:30 pm. and asked if anyone wished to speak. No one wished to speak, so Mayor Pro Tem Knaus closed the public hearing at 6:31 pm

Nancy Cain, City Administrator, announced the second required Public Hearing on the 2015 Property Tax Rate is scheduled for Wednesday, August 26, 2015, 6:00pm in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas.

Nancy Cain, City Administrator, announced the City Council vote on the 2015 Tax Rate on Wednesday, September 2, 2015, 6:00 p.m., City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas.

c) Water Revenue/Rate Increase:

- i. Presentation**
- ii. Discussion**

Mayor Knaus provided a PowerPoint regarding the proposed water rate increase. She stated she will provide the information to the Water Commission tomorrow night for input and recommendation.

The City Council discussed the timeline for getting Ordinance 54 amended to include the water rate increase.

d) Renewal of the City of Garden Ridge fiscal year 2016 benefit plan with Texas Municipal League Intergovernmental Employee Benefits Pool and authorize the City Administrator to execute contract with said provider for said insurance benefits

- i. Health insurance rate of \$414.57 per month per employee**
- ii. Dental insurance rate of \$26.60 per month per employee**

Nancy Cain, City Administrator, updated the City Council on the renewal of the 2016 benefit plan with Texas Municipal League Intergovernmental Employee Benefits Pool for Health and Dental insurance.

Motion: A motion was made by Councilmember Roberts, seconded by Councilmember McCaw, to approve the renewal of the City of Garden Ridge fiscal 2016 benefit plan with Texas Municipal League Intergovernmental Employee Benefits Pool for health insurance rate of \$414.57 per employee and dental insurance rate of \$26.60 per month per employee and authorize the City Administrator to execute contract with said provider for said insurance benefits. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

e) Renewal of the City of Garden Ridge employee vision insurance benefit with Avesis at a rate of \$5.27 per month per employee and authorize the City Administrator to execute contract with said provider for said insurance benefit

Nancy Cain, City Administrator, updated the City Council on the renewal of the vision insurance benefit with Avesis.

The City Council discussed the rate and the option rates for employees' dependents.

Motion: A motion was made by Councilmember Roberts, seconded by Councilmember McCaw, to approve the renewal of the City of Garden Ridge employee vision insurance benefit with Avesis at a rate of \$5.27 per month per employee and authorize the City Administrator to execute contract with said provider for said insurance benefit. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

f) Resolutions 372-082015 through 373-082015 Wire Transfer Agreement with American Bank of Texas and designating Nancy Cain, City Administrator

and Shelley Goodwin, City Secretary as Authorized Customer Agent to Wire Transfers for account numbers ending in 457 and 449 and agreeing to transaction fees.

Nancy Cain, City Administrator, stated the two resolutions are for the wire agreements with American Bank of Texas for the two new accounts. She also stated these resolutions designate who can sign the wire transfer request.

Motion: A motion was made by Councilmember Roberts, seconded by Councilmember McCaw, to approve the Resolutions 372-082015 through 373-082015 Wire Transfer Agreement with American Bank of Texas and designating Nancy Cain, City Administrator and Shelley Goodwin, City Secretary as Authorized Customer Agent to Wire Transfers for account numbers ending in 457 and 449 and agreeing to transaction fees. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- g) **Hold a Public Hearing for the purpose of obtaining citizen input on the proposed annexation of the portion of 107.14 acre tract of land lying outside the City Limits of the City of Garden Ridge, Texas and being out of the Charles P. Hanlon Survey No. 72, Abstract No. 253, Comal County, Texas and being a portion of the 107.14 acre tract of land conveyed to Daphne Development, LLC of record in Document No. 201206013370 of Official Public Records of Comal County, Texas.**

Nancy Cain, City Administrator, provided the City Council with the history of the proposed annexation. She stated the City of San Antonio has released approximately 13 (+/-) acre of land which is a portion of the Woodlands of Garden Ridge. She stated with this annexation the entire subdivision will now be in Garden Ridge and eliminate any confusion for residents on City services.

Mayor Knaus opened the public hearing at 6:45 pm. and asked if anyone wished to speak.

Leo Tucker, 9614 Meadow Rue, inquired to the benefits for bringing the 13 (+/-) acres into the City limits.

Councilmember Roberts stated the developer was required to bring in water rights when he first started developing, but the new homes in that area will be required to pay water fees. He also stated the homes in the 13(+/-) acres will pay City taxes, so there is no long term cost to the City.

Mayor Knaus asked if anyone else wished to speak. No one did so Mayor Knaus closed the public hearing at 6:50 pm.

Nancy Cain, City Administrator, stated the second public hearing is scheduled for September 2, 2015 and the City Council will vote on the annexation on October 7, 2015.

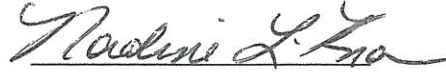
- 4. **Citizen's Participation – Limit remarks to three (3) minutes per citizen**
See "Rules for Citizen's Participation" under Item 3.

Leo Tucker, 9614 Meadow Rue, stated he is concerned that the City would need to raise the tax rate and the water rate.

Nancy Cain, City Administrator, explained the history of the tax rate and water rate.

5. Adjournment

There being no further business, the Monday, August 24, 2015 Garden Ridge City Council regular meeting was adjourned at 7:52 pm by Mayor Knaus.



Nadine L. Knaus
Mayor

ATTEST



Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

AGENDA

REGULAR CITY COUNCIL MEETING, SEPTEMBER 2, 2015 AT 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, September 2, 2015 at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on August 1, 2015 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Citizen's Participation - Limit remarks to three (3) minutes per citizen

Rules for Citizen's Participation:

The City Council welcomes citizen participation and comments at all of their Council Meetings. As a courtesy to your fellow citizens and out of respect to our elected officials, we request that if you speak, that you please follow these guidelines.

- a) Direct your comments to the entire Council, not to an individual member, nor to the audience.
- b) Show the City Council the same respect and courtesy that you would like to be shown.
- c) Limit remarks to three (3) minutes per citizen during Item 4 and to three (3) minutes per citizen during Item 8.
- d) Citizens' comments will be limited to one (1) hour in Item 4 and thirty (30) minutes in Item 8.
- e) Citizen comments may be deferred to a specific Business Item set forth in Section 6, below, if such comments pertain to such Business Item.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

5. Special Presentation-Certificates of Appreciation

- a) Larry Blades, Quarry Commission
- b) Harvey Bell, Planning and Zoning Commission

6. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of August 5, 2015 Regular City Council Meeting Minutes
- b) Approval of August 24, 2015 Special City Council Meeting Minutes
- c) Approval of August 26, 2015 Special City Council Meeting Minutes
- d) Approval of ADOPTING COMPREHENSIVE WATER ORDINANCE 54-092015 FOR THE CITY OF GARDEN RIDGE, TEXAS AND REPEALING ORDINANCE 54-052015 ADOPTED, MAY 6, 2015; PROVIDING DEFINITIONS; STATEMENT OF ORGANIZATION; GENERAL POLICIES; REGULATIONS AND RULES; RATES AND BILLING CYCLES; AND PROVIDING FOR A PENALTY.
- e) Approval of Resolution 379-092015 authoring the Mayor to execute, for and on behalf of the City, a contract for City Administrator Services, by and between the City and Nancy Cain.
- f) Recognition of Employees completing probationary period and receipt of 5% salary increase for:
 - i. Officer Steven Dennis effective September 3, 2015
- g) Resignation of Vicente Mongrell from the Garden Ridge Police Department effective August 14, 2015
- h) Financial Statement and Investment Report –July 30, 2015

ACTION ON THE CONSENT AGENDA

7. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

- a) City Engineer Projects Update:
 - i. CIP Project for 2015
 - a. Status report
 - b. Trinity Wells
- b) Proposed 2015 Property Tax Rate
 - i. Discussion on proposed tax rate
 - ii. Motion to approve Ordinance 183-092015 adopting the tax rate of \$0.3002 per one hundred dollars of assessed valuation for the City of Garden Ridge, Texas to be effective for the Tax Year 2015 (Fiscal Year 2016) including:
 - a. Motion to adopt \$.1776 as the 2015 Maintenance and Operation Rate for the City of Garden Ridge; and,
 - b. Motion to adopt \$.1084 as the 2015 Debt Service Rate for the City of Garden Ridge.
- c) Hold a Public Hearing for the purpose of obtaining citizen input on the proposed annexation of the portion of 107.14 acre tract of land lying outside the City Limits of the City of Garden Ridge, Texas and being out of the Charles P. Hanlon Survey No. 72, Abstract No. 253, Comal County, Texas and being a portion of the 107.14 acre tract of land conveyed to Daphne Development, LLC of record in Document No. 201206013370 of Official Public Records of Comal County, Texas.
- d) ORDINANCE 184-092015 PROHIBITING THE USE OF A HAND-HELD MOBILE COMMUNICATION DEVICE TO ENGAGE IN A CALL, OR SEND, READ OR WRITE A TEXT MESSAGE, OR ENGAGE IN ANY OTHER USE OF THE DEVICE WHILE OPERATING A MOVING MOTOR VEHICLE WITHIN THE CITY LIMITS OF GARDEN RIDGE, PROVIDING FOR A PENALTY, PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE
- e) Resolution 378-092015 nominating a candidate for the Comal Appraisal District Board of Directors.
- f) Planning and Zoning Commission Recommendations and Possible Action to City Council:
 - i. Request from Bracken United Methodist Church for placement of temporary signs advertising their Pumpkin Patch event for a period of 40 days (September 22nd through October 31, 2015) within the Garden Ridge city limits at the locations of the northeast corner of FM 2252 and FM 3009 and at 19831 FM 2252.

- ii. Reappointment of Planning and Zoning Commissioners Place 4- Frank Dansby, Place 5- David Heier, and Place 6- Shawn Willis for a two year term of office expiring September 30, 2017
- g) Water Commission Recommendations and Possible Action:
No business to report or consider
- h) Quarry Commission Recommendations and Possible Action:
 - i. Reappointments of Quarry Commissioners Richard Holloway, Wayne Mudge, and Mike Shands for a two year term of office expiring September 30, 2017.
 - ii. Request from Orica USA, Inc. for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry and to include setting annual fee for the Partial Exemption Permit.
 - iii. Request from Buckley Powder Company for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry and to include setting annual fee for the Partial Exemption Permit.
- i) Update from the Garden Ridge Deer Management Committee
 - i. Survey
 - ii. An ordinance regulating the discharge of firearms within the City limits of the City of Garden Ridge (Discussion only).
 - iii. An ordinance prohibiting the feeding of deer within the City limits; (Discussion only).
- j) Update from the Garden Ridge Parks Committee
- k) Any item removed from the consent agenda will be recalled for discussion and possible action at this time.

8. State of the City

The City Council may discuss, consider and/or take possible action on the following items:

- a) City Administrator Monthly Activity Report
 - Sign approvals since prior Council meeting
 - Community Center usage and financial report
 - Building Permits issued to date for residential, commercial and minor Construction projects
 - Recognition of employees and/or city events
 - Website and Facebook
- b) Library Monthly Activity Report

- New Patrons
- Old Patrons
- Library activities and classes

- c) Water Manager Monthly Activity Report
 - Water pumping/usage from city wells
 - Water system infrastructure maintenance, repairs and/or projects
 - Water and/or Drought Management
- d) Public Works Monthly Activity Report
 - Street and Right-Of-Way Maintenance
 - Drainage Facility and Easement Maintenance
 - Animal Control (domestic and wild)
 - Public Works Projects
- e) Police Department Monthly Activity Report
 - Traffic Enforcement
 - Criminal activity within city
 - Code Compliance Enforcement

9. Citizen's Participation – Limit remarks to three (3) minutes per citizen
See "Rules for Citizen's Participation" under Item 4.

10. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Northeast Partnership
 Schertz-Seguin Local Government Corporation ("SSLGC")
 Cibolo Valley Local Government Corporation ("CVLGC")
 City Water Commission
 City Quarry Commission
 City Planning & Zoning Commission
 Garden Ridge Police Academy Alumni Association
 Citizen on Patrol
 Garden Ridge Lion's Club
 Comal County
 Comal ISD
 Guadalupe County
 Bexar County
 Alamo Area Metropolitan Planning Organization ("MPO")
 TXDOT
 Joint Base Land Use Study-Randolph
 Greater Bexar County Council of Cities
 Lonestar Light Rail
 Northeast Lakeview Friends of Nighthawk

Forest Waters Club

11. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code 552.071, to consult with City Attorney regarding legal issues related to assessment of fees on partial exemption blasting permits.
- b) Pursuant to Texas Government Code 552.071, (consultation with City Attorney) to seek and receive legal advice regarding the duties of the Mayor, City Council and City Commissions.

12. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

13. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

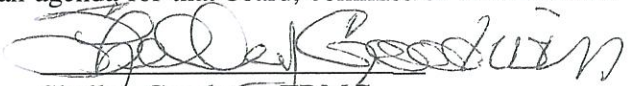
The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 10:00 a.m. on August 28, 2015 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

MINUTES OF CITY COUNCIL REGULAR MEETING, September 2, 2015

Members Present:

Mayor Nadine Knaus
Councilmember Todd Arvidson
Councilmember Bryan Lantzy
Mayor Pro-Tem John McCaw
Councilmember Bobby Roberts (arrived at 6:04pm)
Councilmember Shelby Trial

Member Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Ron Eberhardt, Police Chief
Royce Goddard, Water Department Manager
Steven Steinmetz, Public Works Director
Shelley Goodwin, City Secretary

Commission Chairs Present:

Frank Dansby, Planning and Zoning Commission Vice-Chair
Wayne Mudge, Quarry Commission Vice-Chair

1. Call to Order

With a quorum of the City Council Members present, Mayor Knaus called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, September 2, 2015, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Representative from Boy Scout Troop 90 led the Pledge of Allegiance.

3. Citizen's Participation - 3 minute limit per citizen

No one wished to speak during Citizen Participation.

4. Special Presentation-Certificates of Appreciation

a) Larry Blades, Quarry Commission

Mayor Knaus stated the City of Garden Ridge flew a City flag a City Hall on behalf of Larry Blades service on the Quarry Commission and as the Chair. She stated Mr. Blades has already moved, but the Certificate of Appreciation and the flag will be mailed to him.

b) Harvey Bell, Planning and Zoning Commission

Mayor Knaus stated the Harvey Bell was unable to attend tonight but the City of Garden Ridge will present his Certificate of Appreciation to him at the Planning and Zoning Commission.

5. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of August 5, 2015 Regular City Council Meeting Minutes
- b) Approval of August 24, 2015 Special City Council Meeting Minutes
- c) Approval of August 26, 2015 Special City Council Meeting Minutes
- d) Approval of ADOPTING COMPREHENSIVE WATER ORDINANCE 54-092015 FOR THE CITY OF GARDEN RIDGE, TEXAS AND REPEALING ORDINANCE 54-052015 ADOPTED, MAY 6, 2015; PROVIDING DEFINITIONS; STATEMENT OF ORGANIZATION; GENERAL POLICIES; REGULATIONS AND RULES; RATES AND BILLING CYCLES; AND PROVIDING FOR A PENALTY.
- e) Approval of Resolution 379-092015 authoring the Mayor to execute, for and on behalf of the City, a contract for City Administrator Services, by and between the City and Nancy Cain.
- f) Recognition of Employees completing probationary period and receipt of 5% salary increase for:
 - i. Officer Steven Dennis effective September 3, 2015
- g) Resignation of Vicente Mongrell from the Garden Ridge Police Department effective August 14, 2015
- h) Financial Statement and Investment Report –July 30, 2015

Motion: A motion was made by Councilmember Roberts, seconded by Councilmember Lantzy, to approve the Consent Agenda items 5. a)-h). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

a) City Engineer Projects Update:

i. CIP Project for 2015

a. Status report

b. Trinity Wells

Garry Montgomery, River City Engineering, provided a PowerPoint regarding the CIP Projects for 2015 and the Trinity Well Development (see attached PowerPoint). He announced the opening of sealed bids for the Trinity Wells will take place on September 30, 2015.

The City Council discussed the timeframe of the CIP Projects, possible interference with July 4th celebration and possible communication efforts to the residents that will be impacted.

The City Council then reviewed the architectural treatments, designs and estimated cost of water storage tasks. They provided directions to provide a site map and cost estimates for different types of materials.

b) Proposed 2015 Property Tax Rate

i. Discussion on proposed tax rate

ii. Motion to approve Ordinance 183-092015 adopting the tax rate of \$0.3002 per one hundred dollars of assessed valuation for the City of Garden Ridge, Texas to be effective for the Tax Year 2015 (Fiscal Year 2016) including:

a. Motion to adopt \$.1776 as the 2015 Maintenance and Operation Rate for the City of Garden Ridge; and,

b. Motion to adopt \$.1084 as the 2015 Debt Service Rate for the City of Garden Ridge.

Mayor Knaus stated Ordinance 183-092015 is for the adoption of the Tax Year 2015 Tax Rate for \$0.3002 per one hundred dollars of assessed valuation, 2015 Maintenance and Operation Rate in the amount of \$.1918 and 2015 Debt Service Rate in the amount of \$.1084.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Trial, to approve Ordinance 183-092015 adopting the tax rate of \$0.3002 per one hundred dollars of assessed valuation for the City of Garden Ridge, Texas to be effective for the Tax Year 2015 (Fiscal Year 2016), adoption \$.1918 as the 2015 Maintenance and Operation Rate for the City of Garden Ridge; and adoption of \$.1084 as the 2015 Debt Service Rate for the City of Garden Ridge. The City Council voted five (5) for and none (0). The motion carried unanimously.

c) Hold a Public Hearing for the purpose of obtaining citizen input on the proposed annexation of the portion of 107.14 acre tract of land lying outside the City Limits of the City of Garden Ridge, Texas and being out of the Charles P. Hanlon Survey No. 72, Abstract No. 253, Comal County, Texas and being a portion of the 107.14 acre tract of land conveyed to

**Daphne Development, LLC of record in Document No. 201206013370 of
Official Public Records of Comal County, Texas.**

Mayor Knaus opened the public hearing at 6:24 pm. and asked if anyone wished to speak. No one wished to speak, so Mayor Knaus closed the public hearing at 6:25 pm

Nancy Cain, City Administration, stated the City Council will consider the adoption of the proposed annexation at their next Regular Meeting on October 7, 2015.

d) ORDINANCE 184-092015 PROHIBITING THE USE OF A HAND-HELD MOBILE COMMUNICATION DEVICE TO ENGAGE IN A CALL, OR SEND, READ OR WRITE A TEXT MESSAGE, OR ENGAGE IN ANY OTHER USE OF THE DEVICE WHILE OPERATING A MOVING MOTOR VEHICLE WITHIN THE CITY LIMITS OF GARDEN RIDGE, PROVIDING FOR A PENALTY, PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

Ron Eberhardt, Police Chief, read highlights of Ordinance 184 and states this Ordinance covers all the different areas prohibiting the use of hand-held mobile communication devices while operating a moving vehicle within the City of Garden Ridge. He stated violation to Ordinance 184 would be considered a code violation with a penalty, but will not go on a Driver License point system.

Ken Knuepper, 8491 Schoenthal Road, stated he supports the proposed Ordinance 184.

The City Council discussed the penalties and fines.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Arvidson, to approve Ordinance 184-092015 prohibiting the use of a hand-held mobile communication device to engage in a call, or send, read or write a text message, or engage in any other use of the device while operating a moving motor vehicle within the City limits of Garden Ridge, providing for a penalty, providing for severability; and providing an effective date. The City Council voted five (5) for and none (0). The motion carried unanimously.

e) Resolution 378-092015 nominating a candidate for the Comal Appraisal District Board of Directors.

Nancy Cain, City Administrator, stated the each entity may nominate a candidate for Comal Appraisal District Board of Directors Election. She stated currently Randy Maschek represents the City of Garden Ridge and he is willing to serve another term.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Roberts, to approve Resolution 378-092015 nominating a candidate for the Comal Appraisal District Board of Directors. The City Council voted five (5) for and none (0). The motion carried unanimously.

f) Planning and Zoning Commission Recommendations and Possible Action to City Council:

- i. **Request from Bracken United Methodist Church for placement of temporary signs advertising their Pumpkin Patch event for a period of 40 days (September 22nd through October 31, 2015) within the Garden Ridge city limits at the locations of the northeast corner of FM 2252 and FM 3009 and at 19831 FM 2252.**

Frank Dansby, Planning and Zoning Commission Vice Chairman, stated the Bracken United Methodist Church requested a temporary sign variance. He stated the City Administrator can approve a temporary sign variance for 30 days but the Church was requesting 40 days to advertise their Pumpkin Patch. The Planning and Zoning Commission unanimously approved the recommendation to City Council for the approval of the temporary sign for the requested 40 days.

Motion: A motion was made by Councilmember Roberts, seconded by Councilmember Lantzy, to approve the Bracken United Methodist Church request for placement of temporary signs advertising their Pumpkin Patch event for a period of 45 days. The City Council voted five (5) for and none (0). The motion carried unanimously.

- ii. **Reappointment of Planning and Zoning Commissioners Place 4- Frank Dansby, Place 5- David Heier, and Place 6- Shawn Willis for a two year term of office expiring September 30, 2017**

Frank Dansby, Planning and Zoning Commission Vice Chairman, stated the Planning and Zoning Commission unanimously approved the recommendation to City Council for the reappointments of Place 4- Frank Dansby, Place 5- David Heier, and Place 6- Shawn Willis for a two year term of office expiring September 30, 2017.

Motion: A motion was made by Councilmember Roberts, seconded by Councilmember McCaw, to approve the recommendation for reappointment of Planning and Zoning Commissioners Place 4- Frank Dansby, Place 5- David Heier, and Place 6- Shawn Willis for a two year term of office expiring September 30, 2017. The City Council voted five (5) for and none (0). The motion carried unanimously.

- g) **Water Commission Recommendations and Possible Action:**
No business to report or consider

The City Council took up Agenda items 6. h) after the remainder of the Business Items.

- i) **Update from the Garden Ridge Deer Management Committee**
 - i. **Survey**

Councilmember Arvidson stated the Deer Management Survey went out in the utility billing. He encouraged residents to complete the survey and return it or to complete the survey on the City website.

- ii. **An ordinance regulating the discharge of firearms within the City limits of the City of Garden Ridge (Discussion only).**

Councilmember Arvidson stated if the City Council chooses to allow bow hunting then Ordinance 83 would need to be rescinded to allow for limited bow hunting on 10 acres or larger and rim fire on 50 acres or larger.

Cynthia Trevino, City Attorney, stated she will need to do some research on the rim fire requirements in the statutes.

iii. An ordinance prohibiting the feeding of deer within the City limits; (Discussion only).

Councilmember Arvidson stated Texas Parks and Wildlife has recommended the first step to deer management is to limit the feeding within the City limits. He stated feeding the deer causes the fawns to double.

Jan Wagner, 9040 Garden Ridge Dr., stated the City of Garden Ridge has deer population issues. He stated he places out water and feed for wildlife animals, but puts out protein instead of corn. He stated he feeds 7 deer in his backyard and then he cleans up. He stated he feels something needs to be done about the residents who use feeders and throw the feed on the ground.

Ken Knuepper, 8491 Schoenthal Road, stated he supports prohibiting the feeding of deer within the City limits. He stated while he is on patrol for the GRPACAA he sees who is feeding.

Mickey Sanders, 9358 Blazing Star Trail, stated if you get rid of the bucks there will not be any more babies.

The City Council discussed the proposed ordinance prohibiting the feeding of deer. They also discussed the survey, culling of deer and limited hunting. They agreed by consensus to bring back a proposed no feeding ordinance in October, discuss the survey results in November and finalize the direction they want to take in December.

j) Update from the Garden Ridge Parks Committee

Councilmember Trial stated he has nothing to report since the committee cancelled their meeting in August. He also stated the next meeting will be held on Friday, September 11, 2015 at 2:00 pm in the Council Chambers at City Hall.

k) Any item removed from the consent agenda will be recalled for discussion and possible action at this time.

No items were removed from the consent agenda.

h) Quarry Commission Recommendations and Possible Action:

i. Reappointments of Quarry Commissioners Richard Holloway, Wayne Mudge, and Mike Shands for a two year term of office expiring September 30, 2017.

Wayne Mudge, Quarry Commission Vice Chair, stated the Quarry Commission unanimously approved the recommendation to City Council for the reappointment of Quarry Commissioners Richard Holloway, Wayne Mudge, and Mike Shands for a two year term of office expiring September 30, 2017.

Motion: A motion was made by Councilmember Roberts, seconded by Councilmember Lantzy, to approve the recommendation for reappointment of Quarry Commissioners Richard Holloway, Wayne Mudge, and Mike Shands for a two year term of office expiring September 30, 2017. The City Council voted five (5) for and none (0). The motion carried unanimously.

Mayor Knaus announced the City Council will recess into Executive Session at 7:14 pm, in accordance with Section Code 552.071, to consult with legal counsel.

Pursuant to Texas Government Code 552.071, to consult with City Attorney regarding legal issues related to assessment of fees on partial exemption blasting permits.

Mayor Knaus adjourned the Executive Session at 7:45 pm and the City Council reconvened back into the regular session.

ii. Request from Orica USA, Inc. for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry and to include setting annual fee for the Partial Exemption Permit.

Motion: A motion was made by Councilmember Roberts, seconded by Councilmember Lantzy, to approve the request from Orica USA, Inc. for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry and to setting annual fee for the Partial Exemption Permit in the amount of \$15,000. The City Council voted five (5) for and none (0). The motion carried unanimously.

iii. Request from Buckley Powder Company for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry and to include setting annual fee for the Partial Exemption Permit.

Motion: A motion was made by Councilmember Roberts, seconded by Councilmember Lantzy, to approve the request from Buckley Powder Company for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry and to include setting annual fee for the Partial Exemption Permit in the amount of \$15,000. The City Council voted five (5) for and none (0). The motion carried unanimously.

6. State of the City

The City Council may discuss, consider and/or take possible action on the following items:

- a) City Administrator Monthly Activity Report**
 - Sign approvals since prior Council meeting**
 - Community Center usage and financial report**
 - Building Permits issued to date for residential, commercial and minor**
 - Construction projects**
 - Recognition of employees and/or city events**
 - Website and Facebook**
 - TML Municipal Excellence Awards**

Nancy Cain, City Administrator reported:

Sign approvals since the last Council meetings-

- No sign requests

Community Center usage and financial report-

- Booked 5 new events from May 21st thru June 20th and 4 new events from June 21st thru August 20th

Building Permits

- 2 Major Permits and 19 Minor Permits

Recognition of employees and/or events.

- Steve Steinmetz, Public Works Director, received recognition for fixing an issue in front of a resident's mailbox
- Timothy Simkins, Officer, received recognition for his professionalism and compassion he showed during an accident
- Gabe Galan, Officer, received recognition for his professionalism and politeness during an incident
- Steve Dennis, received recognition for his professionalism and communications during an incident
- Steve Steinmetz, Public Works Director, and his crew received 2 recognitions for the crosswalk leading to Garden Ridge Elementary
- Garden Ridge Citizen Police Academy Alumni Association thanked everyone involved in the GRPAAA Car Show

Website and Facebook

- Website and Facebook is being updated regularly and residents are using them more

Events-no events to report

b) Library Monthly Activity Report

-New Patrons

-Old Patrons

-Library activities and classes

Nancy Cain, City Administrator reported on behalf of Linda Crosland:

- July 1067 visitors
- 1215 items checked out
- July 13-August 13 11 Events

c) Water Manager Monthly Activity Report

- Water pumping/usage from city wells

- Water system infrastructure maintenance, repairs and/or projects

- Water and/or Drought Management

Royce Goddard, Water Manager, reported:

- August – 94.79 total acre feet from the Trinity Well was pumped and 90.76 pumped from Edwards Wells. Water system infrastructure maintenance, repairs and/projects- 3 new meters installed, 8 meters replaced, 5 new service line installations and 2 leak adjustments.

d) Public Works Monthly Activity Report

- Street and Right-Of-Way Maintenance

- **Drainage Facility and Easement Maintenance**
- **Animal Control (domestic and wild)**
- **Public Works Projects**

Steven Steinmetz, Public Works Director, reported:

Street and Right-Of-Way Maintenance – 1 street repair, 1 right-of-way shredded

Drainage Facility and Easement Maintenance – 18 detention pond inspections were performed.

Animal Control apprehensions, nuisance/complaints, animal bites - apprehended 4 dogs and 3 cats for the month, which totals 44 dogs and 33 cats for the year

e) Police Department Monthly Activity Report

- **Traffic Enforcement**
- **Criminal activity within city**
- **Code Compliance Enforcement**

Ron Eberhardt, Police Chief, reported 18 alarm calls, 13 arrests, issued 101 citations and 182 warnings.

7. Citizen's Participation – Limit remarks to three (3) minutes per citizen
See “Rules for Citizen's Participation” under Item 4.

No one wished to speak.

8. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Northeast Partnership
 Schertz-Seguin Local Government Corporation (“SSLGC”)
 Cibolo Valley Local Government Corporation (“CVLGC”)
 City Water Commission
 City Quarry Commission
 City Planning & Zoning Commission
 Garden Ridge Police Academy Alumni Association
 Citizen on Patrol
 Garden Ridge Lion's Club
 Comal County
 Comal ISD
 Guadalupe County
 Bexar County
 Alamo Area Metropolitan Planning Organization (“MPO”)
 TXDOT
 Joint Base Land Use Study-Randolph
 Greater Bexar County Council of Cities

**Lonestar Light Rail
Northeast Lakeview Friends of Nighthawk
Forest Waters Club**

Councilmember Arvidson reported he has heard from several Garden Ridge Elementary parents regarding the smooth school traffic this year.

Councilmember Arvidson stated it is a shame about that all of the violence occurring against law enforcement. Ron Eberhardt, Chief of Police, stated most of the violence occurring is due to miscommunication, so he is keeping an open line with communication.

Councilmember Lantzy stated the purchase of the Christmas Tree is moving forward. He also stated the Parks Committee is organizing the fundraising.

Mayor Knaus stated she will be meeting with TxDOT and Comal County regarding the widening of FM 2252.

Mayor Knaus stated she attended a meeting where CPS Energy spoke on solar energy and the leasing of roof tops. She also stated Nancy Cain, City Administrator, will be looking at whether the City buildings can be leased and check on any conflicts with the Randolph Brooks Air Force Base flight path.

Mayor Knaus stated North East Partnership monthly meeting will be on September 9, 2015 at noon and she encouraged the Council to attend. She stated the guest speaker will be Senator Donna Campbell.

Councilmember Lantzy inquired to whether the City Council would support TxDOT changing the speed limit on FM 3009 from 40 mph to 55 mph heading west.

9. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

b) Pursuant to Texas Government Code 552.071, (consultation with City Attorney) to seek and receive legal advice regarding the duties of the Mayor, City Council and City Commissions.

Mayor Knaus announced the City Council will recess into Executive Session at 8:11 pm, in accordance with Section Code 552.071, to consult with legal counsel.

Mayor Knaus adjourned the Executive Session at 8:42 pm and the City Council reconvened back into the regular session.

10. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary

The City Council reconvened into Regular Session upon conclusion of the Executive Session and no action was taken.

11. Adjournment

There being no further business, the Wednesday, September 2, 2015 Garden Ridge City Council regular meeting was adjourned at 8:45 pm by Mayor Knaus.



Nadine L. Knaus
Mayor

ATTEST



Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

AGENDA

REGULAR CITY COUNCIL MEETING, OCTOBER 7, 2015 AT 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, October 7, 2015 at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on October 2, 2015 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Citizen's Participation - Limit remarks to three (3) minutes per citizen

Rules for Citizen's Participation:

The City Council welcomes citizen participation and comments at all of their Council Meetings. As a courtesy to your fellow citizens and out of respect to our elected officials, we request that if you speak, that you please follow these guidelines.

- a) Direct your comments to the entire Council, not to an individual member, nor to the audience.
- b) Show the City Council the same respect and courtesy that you would like to be shown.
- c) Limit remarks to three (3) minutes per citizen during Item 4 and to three (3) minutes per citizen during Item 9.
- d) Citizens' comments will be limited to one (1) hour in Item 4 and thirty (30) minutes in Item 9.
- e) Citizen comments may be deferred to a specific Business Item set forth in Section 7, below, if such comments pertain to such Business Item.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

5. Special Presentation-Certificates of Appreciation

- a) Jim Bower, Water Commission
- b) Proclamation for designating the month of October as Awareness of Family Violence Month

6. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of September 2, 2015 Regular City Council Meeting Minutes
- b) Resolution 380-102015 designating New Braunfels Herald as the official newspaper for the City of Garden Ridge
- c) Resignation of Kymberlee Buntyn from the Garden Ridge Police Department effective September 28, 2015
- d) Approval of new employee selection with 6 month probationary period at a salary set at 5% less than salary set for position in the 2016 Budget applicable to said position:
 - i. Jesus Sanchez as Police Officer effective October 8, 2015
- e) Approval of new employee selection with 90 day probationary period at a salary set at 5% less than salary set for position in the 2016 Budget applicable to said position:
 - i. Marisa Spencer as Police Department Clerk effective October 6, 2015
- f) Financial Statement and Investment Report –August 31, 2015

ACTION ON THE CONSENT AGENDA

7. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

- a) City Engineer Projects Update:
 - i. CIP Project for 2015
 - a. Status report
 - b. Trinity Wells

ii. Northeast Bible Church drainage

- b) Award of bid for 2015 City of Garden Ridge 2015 Well 9&10 Construction Project to C & C Groundwater Services, LLC.; authorizing the City Administrator to execute contract documents for said project, and authorizing the Mayor, City Administrator and City Engineer to jointly manage said project
- c) ORDINANCE 185-102015 ANNEXATION OF THE PORTION OF 107.14 ACRE TRACT OF LAND LYING OUTSIDE THE CITY LIMITS OF THE CITY OF GARDEN RIDGE, TEXAS AND BEING OUT OF THE CHARLES P. HANLON SURVEY NO. 72, ABSTRACT NO. 253, COMAL COUNTY, TEXAS AND BEING A PORTION OF THE 107.14 ACRE TRACT OF LAND CONVEYED TO DAPHNE DEVELOPMENT, LLC OF RECORD IN DOCUMENT NO. 201206013370 OF OFFICIAL PUBLIC RECORDS OF COMAL COUNTY, TEXAS.
- d) ORDINANCE 22-102015 REGULATING TRAFFIC ON STREETS, ROADS AND HIGHWAYS WITHIN THE CITY OF GARDEN RIDGE BY ESTABLISHING STOP SIGN LOCATIONS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING PRIMA FACIE SPEED LIMITS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING THROUGH TRUCK TRAFFIC REGULATIONS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING NO PARKING ZONES; AND REGULATING AND REQUIRING PERMITS FOR CERTAIN ASSEMBLAGES AND PROCESSIONS; PROVIDING FOR A FINE NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00) FOR EACH VIOLATION CONCERNING ASSEMBLAGES AND PROCESSIONS; AND AMENDING ORDINANCE 22-112013 PASSED AND APPROVED NOVEMBER 6, 2013 (This amends Annex A adding additional locations for Thru Truck Traffic Signs)
- e) ORDINANCE 11-102015 ESTABLISHING A COMPREHENSIVE SET OF PERMIT FEES, SERVICE FEES, AND USER FEES DESIGNED FOR THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS OF THE CITY OF GARDEN RIDGE; PROVIDING A SEPARATE SCHEDULE OF FEES WHICH OUTLINES FUNCTIONS AND ACTIVITIES WHICH REQUIRE A PERMIT OR HAVE A SERVICE FEE OR HAVE A USER FEE; PROVIDING FOR A PENALTY OF A FINE OF NOT LESS THAN ONE HUNDRED DOLLARS (\$100.00), NOR MORE THAN TWO THOUSAND DOLLARS (\$2000.00) FOR EACH VIOLATION INVOLVING SAFETY, ZONING OR PUBLIC HEALTH; PROVIDING FOR A PENALTY OF A FINE OF NOT LESS THAN TEN DOLLARS (\$10.00) NOR MORE THAN FIVE HUNDRED DOLLARS (\$500.00) FOR EACH VIOLATION NOT

INVOLVING SAFETY, ZONING OR HEALTH; PROVIDING FOR EACH DAY OF CONTINUED VIOLATION OF THIS ORDINANCE BEING CONSIDERED A SEPARATE VIOLATION; PROVIDING FOR A TIME LIMIT FOR THE VALIDITY OF PERMITS ISSUED; PROVIDING A TIME LIMIT FOR THE VALIDITY OF ALL LICENSES ISSUED; AND PROVIDING FOR SEVERABILITY AND AMENDING ORDINANCE 11-032015 PASSED AND APPROVED MARCH 4, 2015 (This amends Attachment 1, Park Reservation Fees and adds Building Permit Renewal Fees)

- f) Lease of 200 acre feet of Edwards Water Rights from City of Schertz for a term of January 1, 2016 - December 31, 2016 and authorizing the Mayor to execute Lease of Ground Water Agreement.
- g) Planning and Zoning Commission Recommendations and Possible Action to City Council:
 - i. Request regarding a petition by Carole P. Frisbie for variance to Ordinance 13-122008 Section 5. Residential 5.1.7.2.4.1 Corner Lots in regards to an existing tree house located within the minimum setback of fifteen (15) feet, located at 21710 Forest Waters Circle, Garden Ridge, Texas. Encroachment is 12 feet into sideyard setback.
 - a. Public Hearing
 - b. Approval or Disapproval
 - ii. Recommendation by the Planning and Zoning Commission for Greg Czerniak to be appointed to Place 1 for a two year term of office expiring September 30, 2017
- h) Water Commission Recommendations and Possible Action:
 - i. Request for water bill adjustment from Bob Ashley, 20803 Glen Cove, seeking relief on June 23, 2015 – July 23, 2015 water bill due to billing for 198,012 gallons and asking said bill be adjusted based on prior usage
 - ii. Reappointment of Water Commissioners David Heier, Place 2, and Richard Holloway, Place 6 with new terms of office being September 30, 2015 - September 30, 2017
- i) Quarry Commission Recommendations and Possible Action:
 - i. Recommendation of the Quarry Commissioners to meet on a every other month basis or every month when the necessity arises
 - ii. Recommendation by the Quarry Commission for Albert Haddad to be appointed for a two year term of office expiring September 30, 2017

- j) Employee Equipment Reimbursement Agreement between the City of Garden Ridge and employee.
- k) Update on the City of Garden Ridge Personnel Policy
- l) Update from the Garden Ridge Deer Management Committee
 - i. Survey
 - ii. An ordinance regulating the discharge of firearms within the City limits of the City of Garden Ridge (Discussion only).
 - iii. An ordinance prohibiting the feeding of deer within the City limits; (Discussion only).
- m) Update from the Garden Ridge Parks Committee
 - i. Survey
 - ii. Christmas decorations, donations and community involvement
 - iii. Christmas tree illuminating event proposed for December
- n) Any item removed from the consent agenda will be recalled for discussion and possible action at this time.

8. State of the City

The City Council may discuss, consider and/or take possible action on the following items:

- a) City Administrator Monthly Activity Report
 - Sign approvals since prior Council meeting
 - Community Center usage and financial report
 - Building Permits issued to date for residential, commercial and minor Construction projects
 - Recognition of employees and/or city events
 - Website and Facebook
- b) Library Monthly Activity Report
 - New Patrons
 - Old Patrons
 - Library activities and classes
- c) Water Manager Monthly Activity Report
 - Water pumping/usage from city wells
 - Water system infrastructure maintenance, repairs and/or projects
 - Water and/or Drought Management
- d) Public Works Monthly Activity Report
 - Street and Right-Of-Way Maintenance

- Drainage Facility and Easement Maintenance
- Animal Control (domestic and wild)
- Public Works Projects

- e) Police Department Monthly Activity Report
 - Traffic Enforcement
 - Criminal activity within city
 - Code Compliance Enforcement

9. Citizen's Participation – Limit remarks to three (3) minutes per citizen
See "Rules for Citizen's Participation" under Item 4.

10. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Northeast Partnership
 Schertz-Seguin Local Government Corporation ("SSLGC")
 Cibolo Valley Local Government Corporation ("CVLGC")
 City Water Commission
 City Quarry Commission
 City Planning & Zoning Commission
 Garden Ridge Police Academy Alumni Association
 Citizen on Patrol
 Garden Ridge Lion's Club
 Comal County
 Comal ISD
 Guadalupe County
 Bexar County
 Alamo Area Metropolitan Planning Organization ("MPO")
 TXDOT
 Joint Base Land Use Study-Randolph
 Greater Bexar County Council of Cities
 Lonestar Light Rail
 Northeast Lakeview Friends of Nighthawk
 Forest Waters Club

11. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:

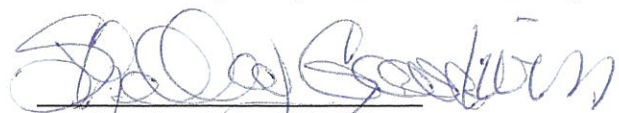
This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 12:15 p.m. on October 2, 2015 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

MINUTES OF CITY COUNCIL REGULAR MEETING, OCTOBER 7, 2015

Members Present:

Mayor Nadine Knaus
Councilmember Todd Arvidson
Councilmember Bryan Lantzy
Mayor Pro-Tem John McCaw
Councilmember Shelby Trial

Member Absent:

Councilmember Bobby Roberts

City Staff Present:

Nancy Cain, City Administrator
Ron Eberhardt, Police Chief
Royce Goddard, Water Department Manager
Steven Steinmetz, Public Works Director
Shelley Goodwin, City Secretary

Commission Chairs Present:

Kay Bower, Planning and Zoning Commission
Mike Shands, Quarry Commission Chair

1. Call to Order

With a quorum of the City Council Members present, Mayor Knaus called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, October 7, 2015, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Representative from Boy Scout Troop 90 led the Pledge of Allegiance.

3. Citizen's Participation - 3 minute limit per citizen

No one wished to speak during Citizen Participation.

4. Special Presentation-Certificates of Appreciation**a) Jim Bower, Water Commission**

Mayor Knaus stated the City of Garden Ridge flew a City flag at City Hall on behalf of Jim Bower's service on the Water Commission. She also presented Mr. Bower with a Certificate of Appreciation for all his years of service.

b) Proclamation for designating the month of October as Awareness of Family Violence Month.

Mayor Pro Tem Knaus provided Barbara Mainz with the Comal County Crisis Center a Proclamation proclaiming October as Domestic Violence Awareness Month.

5. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of September 2, 2015 Regular City Council Meeting Minutes**
- b) Resolution 380-102015 designating New Braunfels Herald as the official newspaper for the City of Garden Ridge**
- c) Resignation of Kymberlee Buntyn from the Garden Ridge Police Department effective September 28, 2015**
- d) Approval of new employee selection with 6 month probationary period at a salary set at 5% less than salary set for position in the 2016 Budget applicable to said position:**
 - i. Jesus Sanchez as Police Officer effective October 8, 2015**
- e) Approval of new employee selection with 90 day probationary period at a salary set at 5% less than salary set for position in the 2016 Budget applicable to said position:**
 - i. Marisa Spencer as Police Department Clerk effective October 6, 2015**
- f) Financial Statement and Investment Report –August 31, 2015**

Motion: A motion was made by Councilmember Trial, seconded by Councilmember Lantzy, to approve the Consent Agenda items 5. a)-f). The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

6. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

- a) City Engineer Projects Update:**
 - i. CIP Project for 2015**

a. Status report

b. Trinity Wells

Garry Montgomery, River City Engineering, provided a PowerPoint regarding the CIP Projects for 2015 and the Trinity Well Development (see attached PowerPoint). He announced the sealed bids were opened for the Trinity Wells Project and there is a recommendation for the bid to be awarded later in this meeting to C&C Groundwater Services, LLC.

The City Council discussed the timeframe of the CIP Projects, survey work, and the design plans.

ii. Northeast Bible Church drainage

Garry Montgomery, River City Engineering, provided a PowerPoint regarding the drainage issues in the Northeast Bible Church area. He stated that he and City Staff met with residents who were affected by the drainage issues and Church representatives. He stated he feels the Public Works Department can handle this drainage issue, but they will need to rent a roller to pack the soil.

The City Council agreed by consensus for the Public Works Department to do the work and to proceed forward with the project.

b) Award of bid for 2015 City of Garden Ridge 2015 Well 9&10 Construction Project to C & C Groundwater Services, LLC.; authorizing the City Administrator to execute contract documents for said project, and authorizing the Mayor, City Administrator and City Engineer to jointly manage said project

Bill Stein, LBG-Guyton Associates, stated four qualified bids were received and all four had experience in completing these types of water wells. C & C Groundwater met all bidding requirements and has the resources to be able to complete the well work. It was recommended that the City contract with C&C Groundwater to perform the work on Garden Ridge Wells 9 and 10. The total bid amount from C&C Groundwater was \$425,278.93.

Garry Montgomery, River City Engineering, stated C&C Groundwater will be given the contract documents and then will have 10 days to sign and provide insurance. He stated after that a construction meeting will be held and then they will have 75 days to complete their work.

The City Council discussed the timeline for the start date and the completion date.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Arvidson, to approve the award of bid for 2015 City of Garden Ridge Well 9 & 10 Construction Project to C & C Groundwater Services, LLC. in the amount of \$425,278.93; authorizing the City Administrator to execute contract documents for said project, and authorizing the Mayor, City Administrator and City Engineer to jointly manage said project. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

c) ORDINANCE 185-102015 ANNEXATION OF THE PORTION OF 107.14 ACRE TRACT OF LAND LYING OUTSIDE THE CITY LIMITS OF THE CITY OF GARDEN RIDGE, TEXAS AND BEING OUT OF THE CHARLES P. HANLON SURVEY NO. 72, ABSTRACT NO. 253, COMAL COUNTY, TEXAS AND BEING A PORTION OF THE 107.14 ACRE

**TRACT OF LAND CONVEYED TO DAPHNE DEVELOPMENT, LLC
OF RECORD IN DOCUMENT NO. 201206013370 OF OFFICIAL PUBLIC
RECORDS OF COMAL COUNTY, TEXAS.**

Nancy Cain, City Administrator, stated Public Hearings have been held to receive comments for or against the annexation of 13 acre tract and the City received no opposition. She stated the next step is the adoption of the Ordinance which will annex the portion of land into the City of Garden Ridge.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember McCaw, to adopt Ordinance 185-102015 annexation of the portion of 107.14 acre tract of land lying outside the city limits of the City of Garden Ridge, Texas and being out of the Charles P. Hanlon Survey No. 72, Abstract No. 253, Comal County, Texas and being a portion of the 107.14 acre tract of land conveyed to Daphne Development, LLC of Record in Document No. 201206013370 of Official Public Records of Comal County, Texas. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

**d) ORDINANCE 22-102015 REGULATING TRAFFIC ON STREETS,
ROADS AND HIGHWAYS WITHIN THE CITY OF GARDEN RIDGE BY
ESTABLISHING STOP SIGN LOCATIONS AND PLACEMENT OF
TRAFFIC CONTROL DEVICES; ESTABLISHING PRIMA FACIE
SPEED LIMITS AND PLACEMENT OF TRAFFIC CONTROL
DEVICES; ESTABLISHING THROUGH TRUCK TRAFFIC
REGULATIONS AND PLACEMENT OF TRAFFIC CONTROL
DEVICES; ESTABLISHING NO PARKING ZONES; AND
REGULATING AND REQUIRING PERMITS FOR CERTAIN
ASSEMBLAGES AND PROCESSIONS; PROVIDING FOR A FINE NOT
TO EXCEED FIVE HUNDRED DOLLARS (\$500.00) FOR EACH
VIOLATION CONCERNING ASSEMBLAGES AND PROCESSIONS;
AND AMENDING ORDINANCE 22-112013 PASSED AND APPROVED
NOVEMBER 6, 2013 (This amends Annex A adding additional locations for
Thru Truck Traffic Signs)**

Nancy Cain, City Administrator, stated Ordinance 22-102015 needs to be amended to allow the City to add four additional no through truck traffic signs.

Ron Eberhardt, Police Chief, stated these new signs will help control the truck traffic traveling into Garden Ridge.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Trial, to adopt Ordinance 22-102015 regulating traffic on streets, roads and highways within the City of Garden Ridge by establishing stop sign locations and placement of traffic control devices; establishing prima facie speed limits and placement of traffic control devices; establishing through truck traffic regulations and placement of traffic control devices; establishing no parking zones; and regulating and requiring permits for certain assemblages and processions; providing for a fine not to exceed five hundred dollars (\$500.00) for each violation concerning assemblages and processions; and amending Ordinance 22-112013 passed and approved November 6, 2013 (this amends Annex a

adding additional locations for thru truck traffic signs). The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- e) **ORDINANCE 11-102015 ESTABLISHING A COMPREHENSIVE SET OF PERMIT FEES, SERVICE FEES, AND USER FEES DESIGNED FOR THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS OF THE CITY OF GARDEN RIDGE; PROVIDING A SEPARATE SCHEDULE OF FEES WHICH OUTLINES FUNCTIONS AND ACTIVITIES WHICH REQUIRE A PERMIT OR HAVE A SERVICE FEE OR HAVE A USER FEE; PROVIDING FOR A PENALTY OF A FINE OF NOT LESS THAN ONE HUNDRED DOLLARS (\$100.00), NOR MORE THAN TWO THOUSAND DOLLARS (\$2000.00) FOR EACH VIOLATION INVOLVING SAFETY, ZONING OR PUBLIC HEALTH; PROVIDING FOR A PENALTY OF A FINE OF NOT LESS THAN TEN DOLLARS (\$10.00) NOR MORE THAN FIVE HUNDRED DOLLARS (\$500.00) FOR EACH VIOLATION NOT INVOLVING SAFETY, ZONING OR HEALTH; PROVIDING FOR EACH DAY OF CONTINUED VIOLATION OF THIS ORDINANCE BEING CONSIDERED A SEPARATE VIOLATION; PROVIDING FOR A TIME LIMIT FOR THE VALIDITY OF PERMITS ISSUED; PROVIDING A TIME LIMIT FOR THE VALIDITY OF ALL LICENSES ISSUED; AND PROVIDING FOR SEVERABILITY AND AMENDING ORDINANCE 11-032015 PASSED AND APPROVED MARCH 4, 2015 (This amends Attachment 1, Park Reservation Fees and adds Building Permit Renewal Fees)**

Nancy Cain, City Administrator, stated Ordinance 11-102015 will amend Park Reservation and Permit Renewal Fees. She stated she is requesting the fees for the Park be raised \$5.00 across the board and to remove a rental fee for the Volleyball Court since we no longer have one. She also stated that at times building permits for both minor and major projects expire. She stated often the projects are near completion and there is nothing in the fee schedule for a building permit renewal fee so she stated she is asking that a fee be established for building permit renewals.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Trial, Ordinance 11-102015 establishing a comprehensive set of permit fees, service fees, and user fees designed for the health, safety and welfare of the residents of the City of Garden Ridge; providing a separate schedule of fees which outlines functions and activities which require a permit or have a service fee or have a user fee; providing for a penalty of a fine of not less than one hundred dollars (\$100.00), nor more than two thousand dollars (\$2000.00) for each violation involving safety, zoning or public health; providing for a penalty of a fine of not less than ten dollars (\$10.00) nor more than five hundred dollars (\$500.00) for each violation not involving safety, zoning or health; providing for each day of continued violation of this ordinance being considered a separate violation; providing for a time limit for the validity of permits issued; providing a time limit for the validity of all licenses issued; and providing for severability and amending Ordinance 11-032015 passed and approved March 4, 2015 (This amends Attachment 1, Park Reservation Fees and adds Building Permit Renewal Fees). The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- f) Lease of 200 acre feet of Edwards Water Rights from City of Schertz for a term of January 1, 2016 - December 31, 2016 and authorizing the Mayor to execute Lease of Ground Water Agreement.**

Nancy Cain, City Administrator, stated this lease is for 200 acre feet of Edwards Water Rights from the City of Schertz. She stated this lease agreement is for half the acre feet from the previous lease.

Motion: A motion was made by Councilmember Trial, seconded by Councilmember Arvidson, to approve the lease of 200 acre feet of Edwards Water Rights from the City of Schertz for a term of January 1, 2016 - December 31, 2016 and authorizing the Mayor to execute Lease of Ground Water Agreement. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- g) Planning and Zoning Commission Recommendations and Possible Action to City Council:**

- a. Request regarding a petition by Carole P. Frisbie for variance to Ordinance 13-122008 Section 5. Residential 5.1.7.2.4.1 Corner Lots in regards to an existing tree house located within the minimum setback of fifteen (15) feet, located at 21710 Forest Waters Circle, Garden Ridge, Texas. Encroachment is 12 feet into sideyard setback.**

- a. Public Hearing**

- b. Approval or Disapproval**

Kay Bower, Planning and Zoning Commissioner, read an email from Sam Stocks, Planning and Zoning Commission Chair, regarding the variance request for Carole P. Frisbie. She stated the Planning and Zoning Commission held a public hearing and then a motion was made to disapprove the variance request, which failed due to no second. She stated then a motion to recommend to the City Council the approval of the variance, which passed six (6) for, one (1) opposed.

The City Council discussed the treehouse, setback and the possibility of granting a temporary variance with an expiration date.

Mayor Knaus opened the public hearing at 7:44 pm and asked if anyone wished to speak.

Jay Lenz, 21710 Forest Waters Circle, stated he is the homeowner where the treehouse is located. He stated this was built as a temporary structure for his grandchildren and once they get older or bored with the treehouse it will be removed. He also stated he has been a builder since 1957 and the structure is safe, it is also covered with vines to disguise it from the neighbors.

Carole Frisbie, 21710 Forest Waters Circle, stated she is the homeowner where the treehouse is located. She stated 13 years ago her husband Jay redid their yard into a lovely place, but when the grandchildren were born he wanted to do something for just them, so he built the treehouse. She said the treehouse is used by other children in the neighborhood and if the treehouse has to be removed it will be a sad day for a lot of people.

Randall Pawelek, 21720 Forest Waters Circle, stated the Frisbie/Lenz's have always been good neighbors, but the treehouse encroaches on his fence line. He stated there is also an issue of privacy since there is a direct line of sight into his back yard, which might cause an issue with the resale of his home. He also stated this isn't a normal treehouse, it is 3 stories. He offered a compromise to the situation, that the variance be granted on a temporary basis and the treehouse come down once his property sells.

Walker Frisbie, 921 Oak Bluff, New Braunfels, stated it is a blessing to have a treehouse. He also stated he likes it and thank you Grandpa Lenz for building the treehouse for him and his brother.

Clark Frisbie, 921 Oak Bluff, New Braunfels, stated he likes the treehouse because it is a lot of fun. He asked that the treehouse be able to stay right where it is.

Becky Ashley, 20803 Glenn Cove, stated she has lived in Garden Ridge for twenty-four years. She stated Frisbie/Lenz maintain a beautiful yard, and you do not even notice the treehouse unless you are in the backyard. She stated the treehouse is not an eye sore and offers great amusement for the neighborhood kids.

Mayor Knaus asked if anyone else wished to speak. No one did, so she closed the public hearing at 8:00 pm.

The City Council discussed a two or three year temporary variance, utility line easements and postponing the variance until the City Attorney can provide wording for the variance.

The City Council agreed by consensus to not approve a permanent variance to Carole Frisbe to Ordinance 13-122008 Section 5. Residential 5.1.7.2.4.1 Corner Lots in regards to an existing tree house located within the minimum setback of fifteen (15) feet, located at 21710 Forest Waters Circle, Garden Ridge, Texas. Encroachment is 12 feet into sideyard setback.

The City Council agreed by consensus to postpone this agenda item until the November 4, 2015 City Council Regular Meeting, which will give the City Attorney time to provide different options on how to handle the temporary variance.

**ii. Recommendation by the Planning and Zoning Commission for
Greg Czerniak to be appointed to Place 1 for a two year term of
office expiring September 30, 2017**

Kay Bower, Planning and Zoning Commissioner, stated the Planning and Zoning Commission held interviews for the vacant position that was created when Harvey Bell choose not to serve another term. She stated they were two great candidates, but Greg Czerniak was recommended to be appointed to Place 1 for a two year term of office expiring September 30, 2017. -

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember McCaw, to approve the recommendation by the Planning and Zoning Commission for Greg Czerniak to be appointed to Place 1 for a two year term of office expiring September 30, 2017. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

h) Water Commission Recommendations and Possible Action:

i. Request for water bill adjustment from Bob Ashley, 20803 Glen Cove, seeking relief on June 23, 2015 – July 23, 2015 water bill due to billing for 198,012 gallons and asking said bill be adjusted based on prior usage

Nancy Cain, City Administrator, stated the Water Commission heard a water bill adjustment request for Bob Ashley for the months of July and August. He received water bills in the amounts of \$698.78 and \$1,147.04. She stated Mr. Ashley was out of the country during most of that time and the Water Department noticed he had high usage so they did a reread and did not notice a leak.

Bob Ashley stated he was out of the country in July and the man who was watching his house was contacted by the City regarding high water usage. He stated on August 4th when he returned he talked to the person watching his home and no one saw any use of water and there were no puddles of water in the yard. On August 5th an employee of the City came out and checked the meter and discussed his previous water usage. On August 6th, Royce Goddard, Water Manager, came over and showed him the computer record of water usage and then checked his irrigation control box. He stated he then contacted his irrigation man to check his system and make repairs. He stated Mr. Goddard gave him a reduction in August for his July bill from \$728.04 down to \$387.65, but feels the reduction should be over the entire period which would include the August bill of \$1,147.04. He feels if he truly had a leak then his yard should be soaked and if his sprinklers would have been frequently running then someone would have noticed they were on.

The City Council discussed the gallons of water that reflects on Mr. Ashley's bill, iPr1 meters, and timing of irrigation systems.

Motion: A motion was made by Councilmember Trial, seconded by Councilmember Lantzy, to reject the recommendation by the Water Commission for the request for water bill adjustment for Bob Ashley, 20803 Glen Cove, for the August bill of \$1,147.04 reduced to \$549.89. The City Council voted two (2) for and three (3) opposed (Knaus, Arvidson, and McCaw). The motion failed.

The City Council discussed having Royce Goddard, Water Manager to look at water leakage timeframe then price out the amount for the leakage period and then bring back to the City Council. The City Council will consider the percentage amount then.

Motion to Rescind: A motion was made by Councilmember Lantzy, seconded by Councilmember Trial, to rescind the previous motion. The City Council voted four (4) for and none (0) opposed. The motion passed unanimously.

Motion to Postpone: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to postpone the approval of a leak adjustment for Bob Ashley until next regular meeting so the Water Manager has time to provide the amount of water used in the leakage period. The City Council voted four (4) for and none (0) opposed. The motion passed unanimously.

ii. Reappointment of Water Commissioners David Heier, Place 2, and Richard Holloway, Place 6 with new terms of office being September 30, 2015 - September 30, 2017

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Lantzy, to approve the recommendation of the Water Commission to reappointment Commissioners to Water Commission, David Heier, Place 2, and Richard Holloway, Place 6, with new term of office being September 30, 2015 - September 30, 2017. The City Council voted four (4) for and none (0) opposed. The motion passed unanimously.

i) **Quarry Commission Recommendations and Possible Action:**

i. **Recommendation of the Quarry Commissioners to meet on a every other month basis or every month when the necessity arises**

Mike Shands, Quarry Commission Chair, stated the Quarry Commissioners discussed the monthly meetings and voted unanimously to move their meetings to every other month. He also stated that if a need for a meeting arises then a Special Meeting can be called.

The City Council agreed by consensus to allow the Quarry Commission to meet every other month unless a necessity arises.

ii. **Recommendation by the Quarry Commission for Albert Haddad to be appointed for a two year term of office expiring September 30, 2017**

Mike Shands, Quarry Commission Chair, stated the Quarry Commissioners interviewed Albert Haddad for the vacant position on the Quarry Commission. The Quarry Commission voted unanimously to recommend the appointment of Albert Haddad to a two year term of office expiring September 30, 2017.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Lantzy, to approve the recommendation by the Quarry Commission that Albert Haddad be appointed for a two year term of office expiring September 30, 2017. The City Council voted four (4) for and none (0) opposed. The motion passed unanimously.

j) **Employee Equipment Reimbursement Agreement between the City of Garden Ridge and employee.**

Nancy Cain, City Administrator, stated the Employee Equipment Reimbursement Agreement is due to the expenses involved in the special ordered Police Officer's equipment. She stated the City has seen a few officers leave within a short period of time of being hired and this has created a large expense for the City. She stated the expenses to equip a new Police Officer cost about \$6,000 and if they leave within 2 years then the City never recoups the expenses.

The City Council discussed the terms of the agreement and the reimbursement coming from the employee's final check.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Trial, to approve the Employee Equipment Reimbursement Agreement between the City of Garden Ridge and employee. The City Council voted four (4) for and none (0) opposed. The motion passed unanimously.

k) **Update on the City of Garden Ridge Personnel Policy**

Nancy Cain, City Administrator, stated Department Heads have completed their first round of reviewing the Garden Ridge Personnel Policy and once they complete the second round and the City Attorney reviews the proposed policy, then it will be presented to the City Council for approval.

l) Update from the Garden Ridge Deer Management Committee

i. Survey

Councilmember Arvidson reported he has received over 450 responses to the survey and once it is completed he will provide the responses.

ii. An ordinance regulating the discharge of firearms within the City limits of the City of Garden Ridge (Discussion only).

Councilmember Arvidson reported this ordinance is really not a Deer Management issue other than the ordinance needs to be amended to follow state law concerning the discharge of firearms.

Cynthia Trevino, City Attorney, stated there have been some changes in the law regarding rim-fire rifles, so she will have to do more research and get back with the City Council.

iii. An ordinance prohibiting the feeding of deer within the City limits; (Discussion only).

Councilmember Arvidson reported this ordinance is a recommendation of the Texas Parks and Wildlife. He stated it will not be a cure for our situation, but a start.

The City Council discussed the deer feeding situation with the residents and the potential harm it creates.

m) Update from the Garden Ridge Parks Committee

i. Survey

Councilmember Trial provided the survey results and stated one of the most requested items is a bike rack in the park. He stated the Garden Ridge Parks Committee is proposing Public Works install the bike rack by the tree next to the pavilion. He also stated the Garden Ridge Parks Committee, will be working with the Boy Scouts for a nature trail. He stated they would also like to host more organized events in the Park. He also stated the Committee has done some research and feels they should become a 501(c)(3) organization.

Nancy Cain, City Administrator, reminded the City Council that the Public Works Department still has the bike rack that was removed from the Library. She recommends that it be installed in the Park.

The City Council discussed the Parks Committee overall master plan, 501(c)(3) and the residents wants for the park.

ii. Christmas decorations, donations and community involvement

Councilmember Trial provided an update regarding Christmas decorations and donations. He stated the Parks Committee is working with the Cub Scout Troop 828 regarding the donations for the Christmas decorations (\$425 for the tree, \$690 for the lights and an estimated \$800 for additional expenses for the event). He provided a copy of the nice certificate. Anyone who donates purchases a spot on the Nice List or can put someone on the Naughty List.

The City Council discussed the Nice or Naughty List and the solicitation of donations.

iii. Christmas tree illuminating event proposed for December

Councilmember Trial provided an update regarding the Christmas tree illuminating event. He stated the event will be held on the grounds of the Community Center on December 1st from 6 to 7:30pm. The Garden Ridge Elementary Choir will sing and hot cocoa will be served. He stated he is hoping to draw 100 to 200 people. He also stated the Committee would like to approach Jennifer Dalton regarding decorating former Mayor Dalton's tree with red cardinals.

The City Council discussed the City employees time, the City's liability, and other issues related to the event.

The City Council agreed by consensus for the decorating of former Mayor Dalton's tree as long as Jennifer Dalton agrees.

The City Council agreed by consensus for Councilmember Trial to work with the City Attorney and City Administrator regarding appropriation of funds and separation of Church and State issues. They also asked for any City related expenses related to this event to be tracked for future information.

n) Any item removed from the consent agenda will be recalled for discussion and possible action at this time.

6. State of the City

The City Council may discuss, consider and/or take possible action on the following items:

- a) City Administrator Monthly Activity Report**
 - Sign approvals since prior Council meeting**
 - Community Center usage and financial report**
 - Building Permits issued to date for residential, commercial and minor**
 - Construction projects**
 - Recognition of employees and/or city events**
 - Website and Facebook**
 - TML Municipal Excellence Awards**

Nancy Cain, City Administrator reported:

Sign approvals since the last Council meetings-

- Bracken United Methodist Church sign request for semi-annual rummage sale
- Triumphant Lutheran Church sign request for Oktoberfest celebration

Community Center usage and financial report-

- Booked 6 new events from August 21st thru September 20th

Building Permits

- 1 Major Permit and 14 Minor Permits

Recognition of employees and/or events.

- Steve Dennis, Officer, received recognition for his professionalism and thoroughness during an alarm call

- The Police Department, received thank you for keeping a resident's home safe while they were on vacation

Website and Facebook

- Website and Facebook is being updated regularly and residents are using them more

Events-no events to report

b) Library Monthly Activity Report

-New Patrons

-Old Patrons

-Library activities and classes

No reported was provided.

c) Water Manager Monthly Activity Report

- Water pumping/usage from city wells

- Water system infrastructure maintenance, repairs and/or projects

- Water and/or Drought Management

Royce Goddard, Water Manager, reported:

- September – 86.99 total acre feet from the Trinity Well was pumped and 42.61 pumped from Edwards Wells. Water system infrastructure maintenance, repairs and/projects- 3 new meters installed, 8 meters replaced, 5 new service line installations and 32 leak adjustments.

d) Public Works Monthly Activity Report

- Street and Right-Of-Way Maintenance

- Drainage Facility and Easement Maintenance

- Animal Control (domestic and wild)

- Public Works Projects

Steven Steinmetz, Public Works Director, reported:

Street and Right-Of-Way Maintenance – 3 street repair, 1 right-of-way shredded

Drainage Facility and Easement Maintenance –18 detention pond inspections were performed.

Animal Control apprehensions, nuisance/complaints, animal bites - apprehended 9 dogs and 2 cats for the month, which totals 53 dogs and 35 cats for the year

e) Police Department Monthly Activity Report

- Traffic Enforcement

- Criminal activity within city

- Code Compliance Enforcement

Ron Eberhardt, Police Chief, reported 16 alarm calls, 6 arrests, issued 53 citations and 113 warnings. He also stated there were 3 Officers who received training this month.

Councilmember Trial thanked Lt. Dan Bellinger and Kymberlee Buntyn who put together a rally on September 9th in honor of fallen Deputy Darren Goforth.

Mayor Knaus announced Ron Eberhardt, Police Chief, will be graduating from the School of Police Staff and Command on October 23, 2015

7. Citizen's Participation – Limit remarks to three (3) minutes per citizen

See “Rules for Citizen’s Participation” under Item 4.

Leo Tucker, 9614 Meadow Rue, stated that AT&T is tearing up land and creating problems for the residents in the area they are working. He also stated they are drawing water and hopes the City holds them responsible for what they are doing.

Ken Knuepper, 8891 Schoenthal Rd., thanked the Public Works Department for removing all the low limbs on Schoenthal Rd.

8. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

**Northeast Partnership
Schertz-Seguin Local Government Corporation (“SSLGC”)
Cibolo Valley Local Government Corporation (“CVLGC”)
City Water Commission
City Quarry Commission
City Planning & Zoning Commission
Garden Ridge Police Academy Alumni Association
Citizen on Patrol
Garden Ridge Lion’s Club
Comal County
Comal ISD
Guadalupe County
Bexar County
Alamo Area Metropolitan Planning Organization (“MPO”)
TXDOT
Joint Base Land Use Study-Randolph
Greater Bexar County Council of Cities
Lonestar Light Rail
Northeast Lakeview Friends of Nighthawk
Forest Waters Club**

Councilmember Arvidson reported he met with the CISD Superintendent who has informed him that Garden Ridge Elementary is now at their maximum capacity. He also thanked Councilmember Trial for serving on the CISD Bond Monitoring and Advisory Committee.

Councilmember Lantzy stated he thought the Quarry Commission would be willing to reduce their information placed in the Grapevine to allow for more information about the Christmas events.

Councilmember Trial stated he would like to see the Naughty List be expanded to the surrounding area elected officials.

Councilmember McCaw stated he attended a meeting with TxDOT, Comal County Commissioner Haag, Comal County Engineer and City Staff to discuss the widening of FM 2252. He also stated TxDOT is currently considering work at FM 2252 and Evans Road intersection where the new High School will be located.

Councilmember McCaw also stated he attended the Northeast Partnership and learned that EPA wants to lower the particulates from 75 to 70.

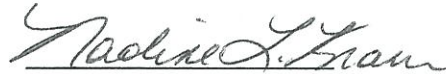
Councilmember McCaw stated the City of Schertz is considering a TIRZ for the Lonestar Rail System.

Councilmember McCaw stated TxDOT is considering double decking a portion of IH 35.

Mayor Knaus thanked Councilmember McCaw for attending and stepping up to cover for her while she was out.

9. Adjournment

There being no further business, the Wednesday, October 7, 2015 Garden Ridge City Council regular meeting was adjourned at 9:15 pm by Mayor Knaus.



Nadine L. Knaus
Mayor

ATTEST



Shelley Goodwin, TRMC
City Secretary

ORDINANCE NO. 185-102015

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, PROVIDING FOR THE EXTENSION OF GARDEN RIDGE, TEXAS, CITY LIMITS BY THE ANNEXATION OF APPROXIMATELY THIRTEEN (13) ACRES GENERALLY LOCATED IN COMAL COUNTY, NORTH OF BINDSEIL ROAD, SOUTH OF PARK LANE DRIVE, AND WEST OF BAT CAVE ROAD WITHIN 107.14 ACRES COMMONLY KNOWN AS DAPHNE DEVELOPMENT, AND BEING FURTHER DESCRIBED AS BEING OUT OF THE CHARLES P. HANLON SURVEY NO. 72, ABSTRACT 253, COMAL COUNTY, TEXAS AND OF RECORD IN DOCUMENT NO. 201206013370 OF OFFICIAL PUBLIC RECORDS OF COMAL COUNTY, TEXAS, IN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF GARDEN RIDGE, TEXAS AND APPROVING A SERVICE PLAN FOR SUCH AREA.

WHEREAS, Texas Local Government Code section 43.021 authorizes the City of Garden Ridge, as a Type A General Law City, to extend its City limit boundaries through the annexation of area adjacent to those boundaries; and

WHEREAS, Texas Local Government Code section 43.052(h)(1) provides that an area proposed for annexation containing fewer than one hundred (100) separate tracts of land on which one or more residential dwellings are located on each tract is exempted from the state law requirement that an area proposed for annexation first be identified in an annexation plan; and

WHEREAS, the areas described herein contain fewer than one hundred (100) separate tracts of land on which one or more residential dwellings are located on each tract and are, therefore, exempted from the above-described annexation plan requirement; and

WHEREAS, Texas Local Government Code section 43.035(a)(2) stipulates that a municipality may not annex an area appraised for ad valorem tax purposes as land for agricultural use under Subchapter C or D, Chapter 23, Tax Code and Texas Local Government Code section 43.035(b)(1) stipulates provides that a municipality must offer to make a development agreement with landowners eligible under Texas Local Government Code section 43.035(a)(2) to guarantee the continuation of the extraterritorial status of the area; and

WHEREAS, none of the properties subject to this annexation are appraised for ad valorem tax purposes as land for agricultural use under Subchapter C or D, Chapter 23, Tax Code; and

WHEREAS, on the 9th day of July, 2015, and the 23rd day of July, 2015, the City Council of the City of Garden Ridge, Texas, held public hearings on the proposed annexation of approximately 13 acres, situated outside of, but immediately adjacent to, the current corporate limits of the City of Garden Ridge, Texas, and such public hearings gave all interested persons the right to appear and be heard on the proposed annexation of such land; and

WHEREAS, notice of the above referenced public hearings was published in the Herald Zeitung on July 9, 2015, and July 23, 2015, a newspaper having general circulation in the City of Garden Ridge, Texas, and within the territory to be annexed, in accordance with law; and

WHEREAS, the proposed service plan was made available for public inspection and explained to the inhabitants of the area at the public hearings held; and

WHEREAS, the aforementioned public hearings were conducted not more than forty (40) days nor less than twenty (20) days prior to the institution of annexation proceedings; and

WHEREAS, the population of the City of Garden Ridge, Texas, is in excess of 3,000 inhabitants, and the area to be annexed lies within the extraterritorial jurisdiction of the City of Garden Ridge, Texas, and lies adjacent to and adjoins the City of Garden Ridge, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS THAT:

SECTION 1. The land and territory lying outside of, but adjacent to and adjoining the City of Garden Ridge, Texas, more particularly described below is hereby added and annexed to the City of Garden Ridge, Texas, and said territory, as described as those portions of the tracts of land described in **Exhibit "A"**, attached hereto and incorporated herein by reference, shall hereafter be included within the boundary limits of said City, and the present boundary limits of said City, at the various points contiguous to the area described in **Exhibit "A"**, are altered and amended so as to include said areas within the corporate limits of the City of Garden Ridge, Texas.

SECTION 2. The land and territory more particularly described in **Exhibit "A"**, attached hereto and incorporated herein by reference, shall be part of the City of Garden Ridge, Texas, and inhabitants thereof shall be entitled to all of the rights and privileges as citizens and shall be bound by the acts, ordinances, resolutions, and regulations of the City of Garden Ridge, Texas.

SECTION 3. A service plan outlining the provisions of necessary municipal services to the properties described in **Exhibit "B"** is hereby approved and the implementation of said plan is hereby authorized. Such plan is attached hereto and incorporated herein as **Exhibit "B"**.

SECTION 4. This ordinance shall become effective immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED ON this 6th day of February, 2019.

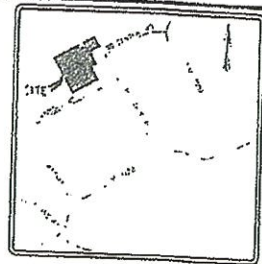
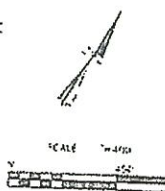
Larry Thompson
Mayor

ATTEST:

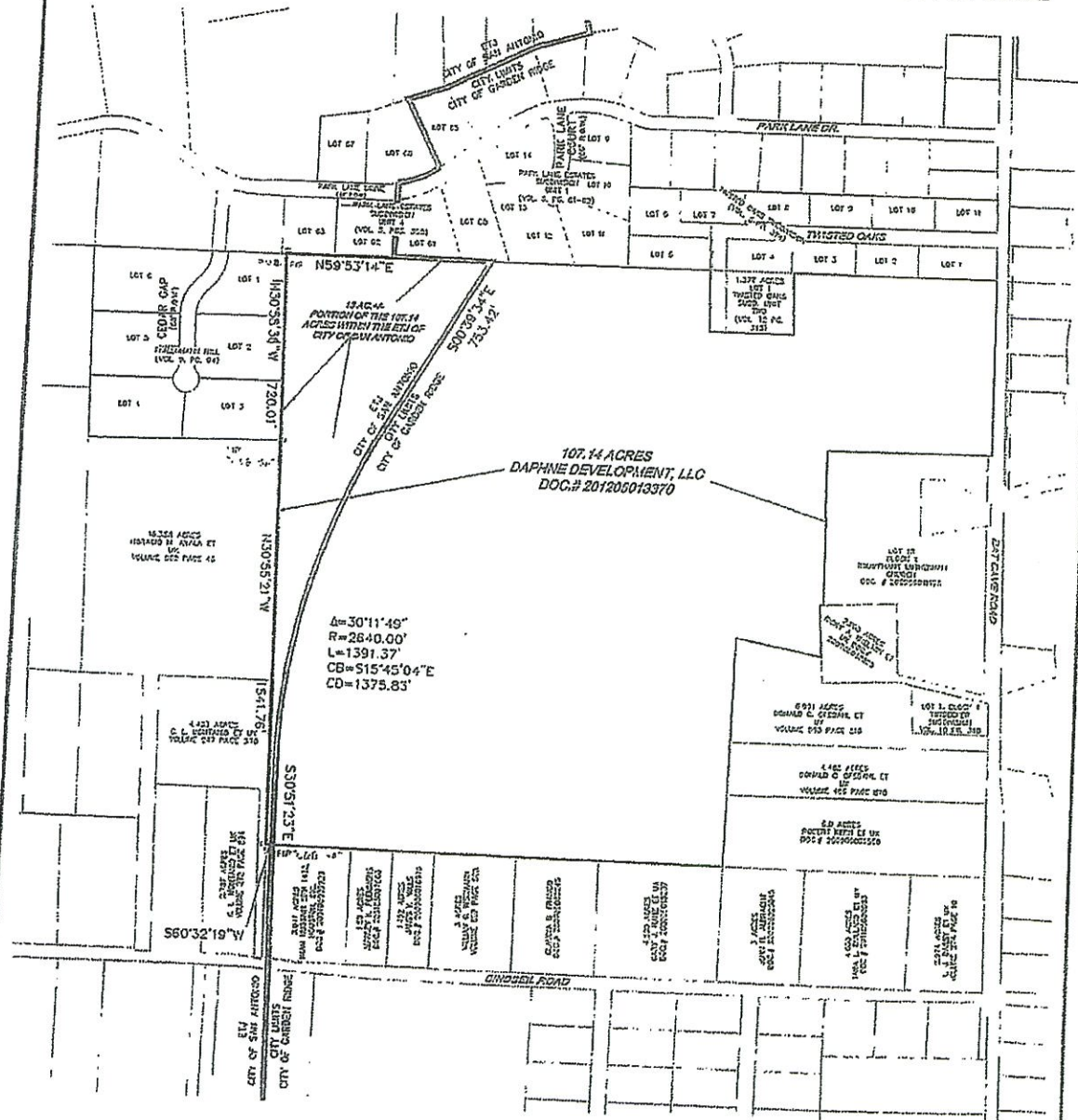
Marisa Spencer
Interim City Secretary

EXHIBIT “A”
DESCRIPTION OF LAND ANNEXED

BEARINGS ON THE 77.14 ACRE BOUNDARY ARE NAD83 TEXAS SOUTH CENTRAL ZONE. BEARINGS ON THE CITY LIMITS LINE, ARE PER THE MAP TITLED "CITY OF GARDEN RIDGE CITY LIMIT JAGUAR, 2007" PREPARED BY BILL CALLENDER RPLS OF RECORD IN THE ADMINISTRATORS' OFFICE OF THE CITY OF GARDEN RIDGE, TOLSON COUNTY, TEXAS.



LOCATION MAP
NOT-TO-SCALE



14205 INDEPENDENCE ROAD, Bldg. 40
SAN ANTONIO, TEXAS 78239

EXHIBIT OF
THE PORTION OF A 107.14 ACRE TRACT WHICH IS OUTSIDE THE CITY
LIMITS OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS.

[illegible]



**PROPERTY DESCRIPTION OF
A PORTION OF 107.14 ACRES**

Being all of that approximately 13 acre portion of the west side of a 107.14 acre tract of land lying outside the City Limits of the City of Garden Ridge, Texas and being out of the Charles P. Hanlon Survey No. 72, Abstract No. 253, Comal County, Texas and being a portion of the 107.14 acre tract of land conveyed to Daphne Development, LLC of record in Document No. 201206013370 of the Official Public Records of Comal County, Texas and being more particularly described by metes and bounds as follows:

BEGINNING at a found 1/2" iron rod for the northwest corner of said 107.14 acres and the tract described herein, also being the northeast corner of Lot 1 of the Friesnhahn Hill Subdivision of record in Volume 9 Page 94, Deed and Plat Records of Comal County, Texas and on the south line of Lot 63 of the Park Lane Estates Subdivision Unit 4 of record in Volume 5 Page 358, Deed and Plat Records of Comal County, Texas;

THENCE: N 59° 53' 14" E (bearings based on NAD83 Texas State Plane Coordinate System South Central Zone) along and with the southeast line of said Park Lane Estates Subdivision Unit 4 and northwest line of said 107.14 acres and the tract described herein to the point of intersection with the City Limits line of the City of Garden Ridge, Texas for the northeast corner of this tract,

THENCE: S 00° 39' 34" E, a distance of 753.42 feet (course and distance taken from the map titled City of Garden Ridge City Limits January 2007 prepared by Bill W. Callender, R.P.L.S. of record in the Administrators Office of the City of Garden Ridge) over and across said 107.14 acres along and with the City Limits Line of the City of Garden Ridge, Texas, to a point of curvature;

THENCE: Continuing over and across said 107.14 acres along and with the City Limits Line of the City of Garden Ridge, Texas, with a curve to the left (courses and distances taken from the map titled City of Garden Ridge City Limits January 2007 prepared by Bill W. Callender, R.P.L.S. of record in the Administrators Office of the City of Garden Ridge) said curve having an arc length of 1391.37 feet, a delta angle of 30° 11' 49", a radius of 2640.00 feet and a chord bearing and distance of S 15° 45' 04" E 1375.33 feet, to a point of tangency;

THENCE: S 30° 51' 23" E (course taken from the map titled City of Garden Ridge City Limits January 2007 prepared by Bill W. Callender, R.P.L.S. of record in the Administrators Office of the City of Garden Ridge) over and across said 107.14 acres along and with the City Limits Line of the City of Garden Ridge, Texas, to the point of intersection with the southeast line of said 107.14 acres and being on the northwest line of a called 3.047 acre tract conveyed to Imam Hussain of record in Document No. 200406039929 of the Official Public Records of Comal County, Texas, for the southeast corner of the tract described herein;

THENCE: S 60° 32' 19" W (this course and the following courses and distances based on NAD83 Texas State Plane Coordinate System South Central Zone) along and with the northwest line of the 3.047 acre tract and a southeast line of the 107.14 acre tract, to a found 1/2" iron rod with "Carter & Burgess" Cap for the west corner of the 3.047 acre tract and in the northeast line of a 4.433 acre tract of land conveyed to C. L. Montanio et ux of record in Volume 247 Page 370, Deed Records of Comal County, Texas and the most southwest corner of the 107.14 acre tract and the tract described herein;

THENCE: N 30° 55' 21" W, a distance of 1541.76 feet, along and with the northeast line of the 4.433 acre tract and a northeast line of a 16.338 acre tract of land conveyed to Horacio M. Ayala et ux of record in Volume 962 Page 46, Official Public Records of Comal County, Texas and with a southwest line of the 107.14 acre tract, to a found 1/2" iron rod with "Carter & Burgess" Cap for the north corner of the 16.338 acre tract of land and a southeast corner of Lot 3 of the Friesnhahn Hill Subdivision of record in Volume 9

Page 2 of 2

Page 94, Deed and Plat Records of Comal County, Texas and an angle point of the 107.14 acre tract and the tract described herein;

THENCE: N 30° 58' 36" W, a distance of 720.01 feet, along and with the northeast line of said Friesnhahn Hill Subdivision and a southwest line of the 107.14 acre tract, to the **POINT OF BEGINNING** and containing all of that portion of said 107.14 acres outside of the City Limits line of the City of Garden Ridge, Comal County, Texas.

"This document was prepared under 22TAC663.21, does not reflect the results of an on the ground survey, and is not to be used to convey or establish interests in real property except those rights and interests implied or established by the creation or reconfiguration of the boundary of the political subdivision for which it was prepared."

Job No.:	12-038
Prepared by:	KFW Surveying
Date:	November 1, 2013
Revised:	11-4-2013
File:	S:\Draw 2012\12-038 Forest At Garden Ridge\ FN FOR ETJ.doc

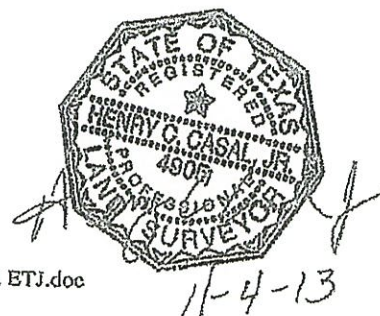


EXHIBIT “B”
SERVICE PLAN

EXHIBIT B
2015 ANNEXATION PROGRAM
CITY OF GARDEN RIDGE, TEXAS

SERVICE PLAN FOR 2015 ANNEXATION

Upon annexation of the area identified in Ordinance No. 181-072015 Exhibit A, the City of Garden Ridge will provide City services utilizing methods by which it extends services to any other equivalent area of the City.

SERVICES PROVIDED BY THE EFFECTIVE DATE OF ANNEXATION

1. **Police Protection**

The City of Garden Ridge, Texas and its Police Department will provide police protection to newly annexed areas at the same or similar level of service now being provided to other areas of the City with like topography, land use and population density as those found within the newly annexed areas. The Police Department will have the responsibility to respond to all dispatched calls for service or assistance within the newly annexed areas.

2. **Fire Protection and Emergency Medical Services**

The City of Garden Ridge, Texas contracts with the Bracken Volunteer Fire Department and EMS services and will provide fire protection to newly annexed areas through that contract at the same or similar level of service now being provided to other areas of the City, with like topography, land use and population density as those found within the newly annexed areas.

3. **Maintenance of Water and Wastewater Facilities**

All water/wastewater facilities owned or maintained by the City of Garden Ridge at the time of the proposed annexation shall continue to be maintained by the City of Garden Ridge. All water/wastewater facilities which may be acquired subsequent to the annexation of the proposed areas shall be maintained by the City of Garden Ridge to the extent of its ownership. The now existing water/wastewater mains at existing locations shall be available for the point of use extension based upon the City of Garden Ridge standard extension policy now existing or as may be amended. On-site sewerage systems may be maintained in accordance with the City's Code of Ordinances.

4. **Solid Waste Collection**

The City of Garden Ridge, Texas contracts for the collection of solid waste and refuse within the corporate limits of the City with Bexar Waste. Solid waste collection will be provided to citizens in the newly annexed areas at the same or similar level of service now being provided to other areas of the City with like topography, land use and density as those found within the newly annexed areas. The City may negotiate with annexed areas to allow continued services with an existing solid waste management provider. After the second anniversary of the annexation date, the City will impose fees and provide the service.

If areas with private roads and/or gates are arranged so that garbage may be collected without creating a safety hazard, the City, at its discretion, may collect the garbage provided proper indemnification is received from the community association or individual property owners. The City will then impose fees and provide the service. Garbage collection locations shall be subject to the approval of the Director of Public Works. In the event the City does not collect garbage within the areas with private roads and/or gates, residents of these areas will not be billed for service after the two-year date.

5. **Maintenance of Roads and Streets**

Any and all public roads, streets or alleyways shall be maintained to the same degree and extent that other public roads, streets, and alleyways are maintained in areas of the City with like topography, land use and density as those found within the newly annexed areas. Private roads will remain under the ownership of the homeowners association and as such maintained by the association.

6. **Maintenance of Parks, Playgrounds, and Swimming Pools**

The City of Garden Ridge, Texas is not aware of the existence of any publicly owned parks, playgrounds or swimming pools now located in the proposed areas of annexation. In the event any such parks, playgrounds, or swimming pools do exist and are public facilities, the City will maintain such areas and facilities to the extent and degree and to the same or similar level of service now being provided to other such areas and facilities within the corporate limits of the City with like topography, land use and density as those found within the newly annexed areas. Private facilities will remain under the ownership of the homeowners association and as such maintained by the association.

7. **Maintenance of any Publicly Owned Facility, Building or Municipal Service**

The City of Garden Ridge, Texas is not aware of the existence of any publicly owned facility, building, or other municipal service now located in the proposed areas of annexation. In the event any publicly owned facility, building, or other municipal service does exist and are public facilities, the City will maintain such areas and facilities to the extent and degree and to the same or similar level of service now being provided to other such areas and facilities within the corporate limits of the City with like topography, land use and density as those found within the newly annexed areas.

8. **Other Services**

The City of Garden Ridge, Texas finds and determines that such services as planning, code enforcement, animal control, library, parks and recreation, court and general administration will be made available after the effective date of annexation at the same or similar level of service now being provided to other areas of the City with similar topography, land use and density as those found within the newly annexed areas.

CONSTRUCTION OF ANY CAPITAL IMPROVEMENTS TO BE COMPLETED WITHIN 2 ½ YEARS

1. **Police and Fire Protection and Solid Waste Collection**

The City of Garden Ridge, Texas, finds and determines it is not necessary to acquire or construct any capital improvements within 2 ½ years of the effective date of the annexation of the particular annexed areas for the purpose of providing police protection, fire protection, emergency medical services or solid waste collection. The City finds and determines that it has at the present time adequate facilities and other resources to provide the same type, kind and level of service and protection which is presently being administered to other areas already incorporated in the City of Garden Ridge, Texas with like topography, land use and population density as those found within the newly annexed areas.

2. **Water/Wastewater Facilities**

For the next 2 ½ years, Garden Ridge finds and determines that there is sufficient capacity for wastewater to provide services to the annexed areas pursuant to the City of Garden Ridge's extension policies. The construction of any capital improvements for water and wastewater services to an annexed area will be completed pursuant to the City's infrastructure extension policies.

3. **Roads and Streets**

The City of Garden Ridge, Texas, finds and determines it is not necessary to acquire or construct any capital improvements within 2 ½ years of the effective date of the annexation of the particular annexed areas.

4. **Maintenance of Parks, Playgrounds, and Swimming Pools and Any Other Publicly Owned Facility, Building, or Service**

The City of Garden Ridge, Texas, finds and determines it is not necessary to acquire or construct any capital improvements within 2 ½ years of the effective date of the annexation of the particular annexed areas for the purpose of parks maintenance, playgrounds, swimming pools and other publicly owned facility, building or service.

SPECIFIC FINDINGS

The City of Garden Ridge, Texas, finds and determines that this proposed service plan will not provide any fewer services and will not provide a lower level of service in the areas being considered for annexation that were in existence in the proposed areas at the time immediately preceding the annexation process. Given the proposed annexation areas' topography, land utilization and population density, the service levels to be provided in the newly annexed areas will be equivalent to those provided to other areas of the City with similar characteristics.

TERMS

This plan shall be valid for a term of ten (10) years. Renewal of the Service Plan is at the discretion of the City of Garden Ridge.

LEVEL OF SERVICE

Nothing in this plan shall require the City to provide a uniform level of full municipal services to each area of the City, including the annexed areas, if different characteristics of topography, land use, and population density are considered a sufficient basis for providing different levels of service.

AMENDMENTS

The plan shall not be amended unless public hearings are held in accordance with Chapter 43 of the Texas Local Government Code.

RESOLUTION NO. 445-022019

**A RESOLUTION OF THE CITY OF GARDEN RIDGE, TEXAS,
AUTHORIZING THE USE OF CERTAIN CITY PROPERTY FOR
PUBLIC PARK PURPOSES AND AUTHORIZING THE CITY
ADMINISTRATOR TO TAKE SUCH ACTION AS NECESSARY
TO IMPLEMENT THE PURPOSE OF THE RESOLUTION.**

WHEREAS, Texas Local Government Code section 331.001 authorizes the governing body of a municipality to operate, maintain and otherwise improve land for park purposes; and

WHEREAS, the City Council finds that local parks enhance and contribute to the quality of life of the residents by providing areas of public recreation for the comfort and enjoyment of residents; and

WHEREAS, the City Council finds that the Parks Committee has reviewed the existing park inventory and has identified areas within the City that would benefit from pocket parks (defined as small parks accessible to the general public); and

WHEREAS, the City Council finds pocket parks can be created on small or irregular pieces of land; and

WHEREAS, the City Council finds the construction of pocket parks would provide residents with convenient access to park facilities; and

WHEREAS, the City Council finds that the City of Garden Ridge owns property or otherwise has the right of use of property, acquired or designated for non-park use, that would be suitable for use as pocket parks; and

WHEREAS, the City Council finds and determines that such property may be used for park purposes only until such time as the City Council determines that the property is needed for its original intended purpose or other city related non-park use;

WHEREAS, the City Council finds and determines that the provisions of this Resolution are in the best interest of the City and promote the public health, safety and welfare of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. FINDINGS. The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Resolution for all purposes.

SECTION 2. PROPERTY. The property depicted in Exhibit "A" attached hereto and incorporated by reference, may be used for park purposes only until such time as the City Council determines that the property is needed for its original intended purpose or other city related non-park use.

SECTION 3. IMPLEMENTATION. The City Administrator is hereby authorized to take such further action as may be necessary to implement the purpose of this Resolution, including ordering of property surveys, if needed, ordering park equipment and directing city staff on the installation of same.

SECTION 4. EFFECTIVE DATE. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED ON this 6th day of February, 2019.

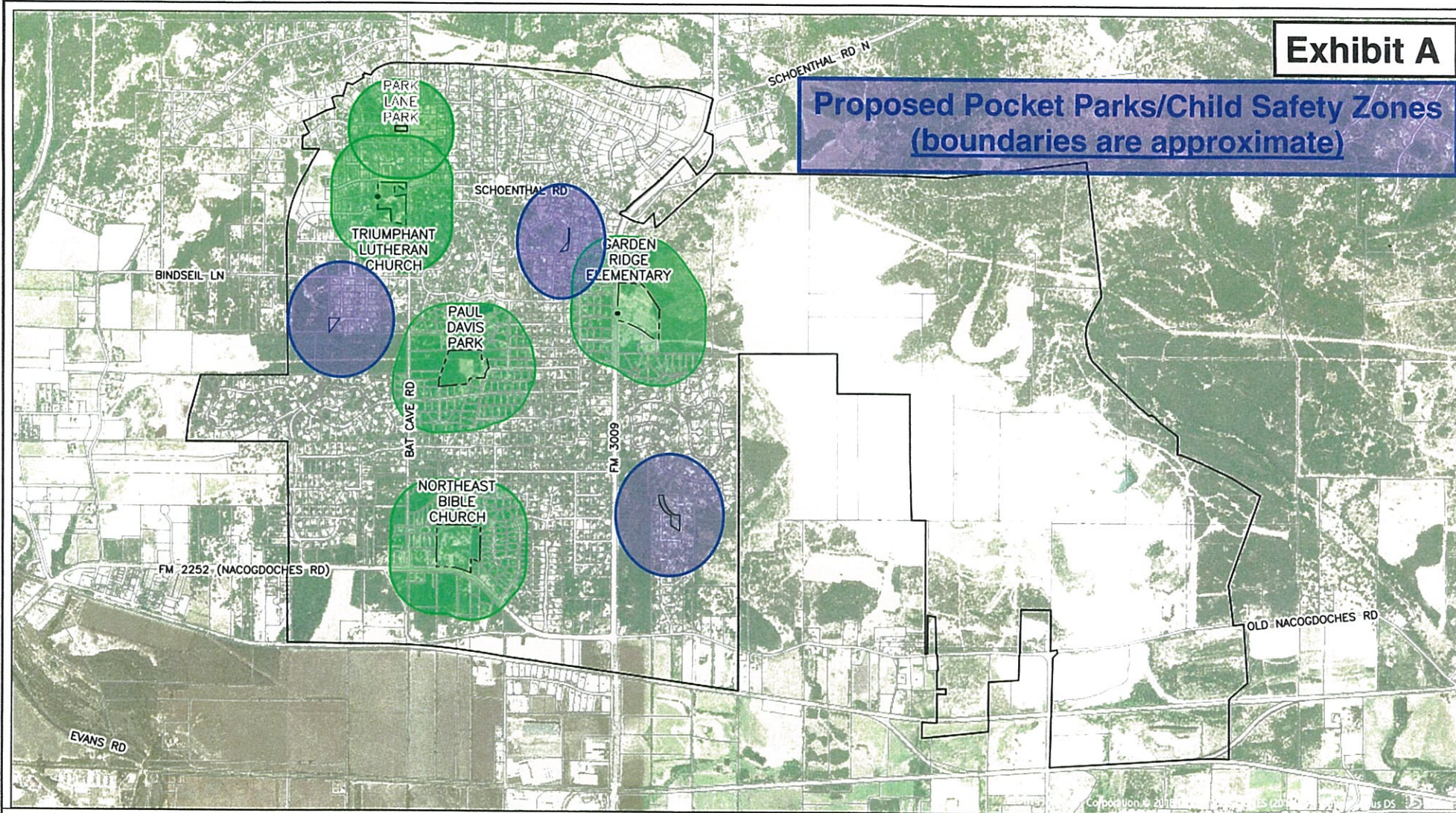
Larry Thompson
Mayor

ATTEST:

Marisa Spencer
Interim City Secretary

Exhibit A

**Proposed Pocket Parks/Child Safety Zones
(boundaries are approximate)**



EXPLANATION

GARDEN RIDGE CITY LIMIT

PROPERTY BOUNDARY

CHILD SAFETY ZONE FOCAL PROPERTY

CHILD SAFETY ZONE BOUNDARY

CHILD SAFETY ZONE



0 2,000



FIGURE 1

CHILD SAFETY ZONES

CITY OF GARDEN RIDGE
COMAL COUNTY, TX

Drawn By: NM	Checked By: DM	Scale: 1" = 2,000'	Date: 1/15/2019
--------------	----------------	--------------------	-----------------

0-50% completed
50%-100% Completed

	Planned Completion Date	Projected Cost	Actual Cost	28-Nov	5-Dec	12-Dec	19-Dec	26-Dec	2-Jan	9-Jan	16-Jan	23-Jan	30-Jan	6-Feb	13-Feb	20-Feb	27-Feb	Completed
Community Center																		
Blue Bonnet Room	31-Jan	\$17,655	\$8,753	10%	15%	15%	15%	15%	15%	20%	60%	65%	90%					No
Install security camera	6-Dec	\$500	\$450	50%	50%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	Completed
Install new TV and wall mount	16-Jan	\$1,000	\$404	50%	50%	50%	50%	70%	70%	75%	80%	100%	100%	100%	100%	100%	100%	Completed
Replace all ceiling tiles	17-Dec	\$500	\$232	10%	10%	10%	10%	10%	10%	100%	100%	100%	100%	100%	100%	100%	100%	Completed
Install a new ADA compliant sink	16-Jan	\$1,400	\$797	10%	10%	10%	60%	60%	60%	60%	70%	70%	75%					No
Install grab bars by commode	16-Jan	\$150	\$120	0%	10%	10%	20%	20%	50%	50%	60%	65%	70%					No
Install new steel entry door	16-Jan	\$2,000	\$650	10%	10%	20%	30%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	Completed
Install outside awning	9-Jan	\$1,500		30%	30%	30%	30%	30%	30%	50%	60%	60%	100%	100%	100%	100%	100%	Completed
Install granite countertop for coffee station	23-Jan	\$850	\$589	10%	10%	10%	30%	30%	30%	50%	100%	100%	100%	100%	100%	100%	100%	Completed
Replace flooring	30-Jan	\$7,800	\$3,402	10%	10%	30%	30%	30%	30%	50%	50%	50%	100%	100%	100%	100%	100%	Completed
Paint room	17-Dec	\$1,600	\$1,500	10%	10%	50%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	Completed
Install window treatments	15-Feb	\$250	\$300	0%	0%	0%	10%	10%	10%	15%	15%	15%	15%					No
Test connection between TV and PC	5-Feb	\$75		0%	0%	0%	0%	0%	0%	0%	0%	0%	50%					No
Hang new mirrors	11-Feb			0%	0%	0%	0%	0%	0%	0%	0%	0%	50%					No
Paint new steel entry door	5-Feb			0%	0%	0%	0%	0%	0%	0%	0%	0%	50%					No
Install coffee bar light	11-Feb	\$30		0%	0%	0%	0%	0%	0%	0%	0%	0%	50%					No
Clean tv screen	12-Feb			0%	0%	0%	0%	0%	0%	0%	0%	0%	0%					No
Clean ceiling return air screens	5-Feb			0%	0%	0%	0%	0%	0%	0%	0%	0%	0%					No
Install tv remote holder				0%	0%	0%	0%	0%	0%	0%	0%	0%	0%					No
Purchase and install artwork	11-Feb		\$309	0%	0%	10%	10%	10%	10%	15%	30%	30%	60%					No
Wildflower Room	10-Feb	\$17,903	\$12,103	10%	10%	10%	10%	10%	10%	40%	45%	50%	50%					No
Replace halogen lights and add dimmers	30-Jan	\$11,000	\$11,500	10%	10%	30%	30%	30%	30%	50%	55%	60%	100%	100%	100%	100%	100%	Completed
Replace plastic/fiberglass cupola panels	23-Jan	\$5,000		10%	10%	10%	10%	10%	10%	15%	18%	18%	20%					No
Replace serving counter	30-Jan	\$603	\$603	10%	10%	10%	30%	30%	30%	50%	100%	100%	100%	100%	100%	100%	100%	Completed
Install 3 cabinet fire extinguishers	28-Feb	\$1,300											0%					No
Kitchen	11-Feb	\$2,400	\$150	5%	5%	50%	50%	50%	50%	50%	50%	50%	50%					No
Replace and repurpose kitchen sink	On Hold	\$2,300		10%	10%	10%	10%	10%	10%	10%	10%	10%	10%					No
Certify the electrical load capacity of all outlets	16-Jan	\$100	\$150	0%	10%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	Completed
BBQ Room	23-Jan	\$950	\$950	10%	10%	10%	10%	10%	10%	50%	100%	100%	100%	100%	100%	100%	100%	Completed
Fix/replace serving counter	23-Jan	\$950	\$950	10%	10%	10%	10%	10%	10%	50%	100%	100%	100%	100%	100%	100%	100%	Completed
Repair gap between counter and roll-up door													5%					No
Main Storage Room	29-Mar	\$1,000	\$0	10%	15%	20%	25%	30%	35%	35%	35%	35%	35%					No
Install stairs to access loft	29-Mar	\$1,000		30%	30%	30%	30%	30%	30%	30%	30%	30%	30%					No
External Improvements	18-Mar	\$1,000	\$790	0%	0%	0%	0%	50%	50%	50%	50%	50%	50%					No
Fix gaps around all doors (including roll-up doors)	15-Feb	\$500	\$790	0%	0%	20%	20%	50%	50%	50%	50%	50%	50%					No
Improve outside landscape	18-Mar	\$500		0%	0%	0%	0%	0%	0%	5%	5%	30%	30%					No
Grand Total		\$40,908	\$22,746	10%	12%	15%	18%	20%	25%	30%	40%	45%	70%					

0-50% completed
50%-100% Completed
Significant change

Percent Completed

	Planned			0-50% completed													50%-100% Completed					
	Completion Date	Projected Cost	Actual Cost	21-Nov	28-Nov	5-Dec	12-Dec	19-Dec	26-Dec	2-Jan	9-Jan	16-Jan	23-Jan	30-Jan	6-Feb	13-Feb	20-Feb	27-Feb				
Paul Davis Park		\$55,075	\$17,670	1%	3%	5%	8%	9%	10%	11%	13%	20%	30%	30								
Trails																						
Mark trails for Cedar-Eater	1-Mar	\$18,000	\$17,640	0%	0%	0%	10%	10%	10%	10%	20%	40%	98%	98%								
Schedule Cedar-Eater	14-Dec			0%	0%	0%	10%	10%	10%	10%	30%	80%	100%	100%	100%	100%	100%	100%				
Notify nearby residents of Cedar-Eater ops	7-Dec	\$18,000	\$17,640	10%	10%	10%	20%	20%	20%	20%	30%	100%	100%	100%	100%	100%	100%	100%				
Close park for Cedar-Eater ops/trails	14-Jan			0%	0%	0%	0%	0%	0%	0%	15%	100%	100%	100%	100%	100%	100%	100%				
Assign PW employee onsite for Cedar-Eater	16-Jan			0%	0%	0%	0%	0%	0%	0%	5%	100%	100%	100%	100%	100%	100%	100%				
Public Works Director accepts completion	14-Jan			0%	0%	0%	0%	0%	0%	0%	50%	100%	100%	100%	100%	100%	100%	100%				
Take photos during Cedar-Eater ops	25-Jan			0%	0%	0%	0%	0%	0%	0%	0%	30%	100%	100%	100%	100%	100%	100%				
Have Parks Committee write GV article	16-Jan			0%	0%	0%	0%	0%	0%	0%	0%	80%	100%	100%	100%	100%	100%	100%				
	11-Feb			0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				
Parking Lot	5-May	\$0	\$0	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Notify residents about park closure for sealing ops				0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Close park for pavement ceiling ops				0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Relocate handicap parking spots				0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Maximize lot area for parking				0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Reclaim area between Pav. #1 and existing BB pad	20-Apr	\$0		0%	0%	0%	0%	0%	0%	0%	0%	5%	5%	5%				No				
Concession Building	10-Apr	\$675	\$0	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Install repurposed sink from community center	20-Feb	\$75		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Repair gable screens	20-Feb	\$100		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Purchase and install stove	22-Mar	\$500																No				
Flag Pole Gathering Area		\$200	\$0	0%	0%	0%	0%	0%	0%	0%	5%	5%	5%	5%				No				
Relocate flag pole to increase sodded gathering area	20-Apr	\$0		0%	0%	0%	0%	0%	0%	0%	10%	10%	10%	10%				No				
Install sod for area reclaimed from parking lot	20-Apr	\$200		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Bathrooms	5-May	\$900	\$0	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Install automatic shut-off faucets	22-Mar	\$600		0%	0%	0%	0%	0%	0%	0%	5%	5%	5%	5%				No				
Install baby changing table in men's restroom	22-Mar	\$300		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Basketball/Sports Court	15-May	\$10,000	\$0	0%	0%	0%	10%	10%	10%	10%	10%	10%	10%	10%				No				
Consult with city engineer about basketball court location	12-Dec			0%	0%	0%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%				
Parks Committee accepts location	29-Mar			0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Get bids for basketball court	30-Apr			0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Close park for basketball court construction	1-May			0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Construct basketball court	15-May	\$10,000		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Pavilion #3	20-Jun	\$13,300	\$0	0%	0%	0%	15%	15%	15%	15%	18%	18%	18%	18%				No				
Consult with city engineer about pavilion #3 location	12-Dec			0%	0%	0%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%				
Confirm non-interference with septic system	12-Dec			0%	0%	0%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%				
Determine if electric will be needed in pavilion	29-Mar			0%	0%	0%	10%	10%	10%	10%	20%	20%	20%	20%				No				
Get bids for solar sail shade covering	29-Mar			0%	0%	0%	0%	0%	0%	0%	20%	20%	20%	20%				No				
Get bids for pavilion contractor	29-Mar			0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Close park for pavilion construction	29-Mar			0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Purchase and install metal benches for pavilion	29-Mar	\$3,300		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Contractor builds pavilion 3	29-Mar	\$10,000		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Erosion Control	20-Apr	\$0	\$0	0%	0%	0%	10%	10%	10%	10%	15%	15%	15%	15%				No				
Consult with city engineer about water run-off issues	12-Dec			0%	0%	0%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%				
Contract or fix water run-off issues with in-house labor	29-Mar			0%	0%	0%	0%	0%	0%	0%	5%	5%	5%	5%				No				
Determine if geogrid will be installed for run-off control	29-Mar			5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%				No				
Old Playground Drainage Repair	10-May	\$5,000	\$0	0%	0%	0%	10%	10%	10%	10%	12%	25%	25%	25%				No				
Consult with city engineer about water run-off issues	12-Dec			20%	0%	0%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%				
Accept Parks Committee offer to engage Lions help	23-Jan			0%	0%	0%	0%	0%	0%	0%	5%	50%	100%	100%	100%	100%	100%	100%				
Purchase supplies for correcting drainage issues	25-Mar	\$5,000		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Close park for Lions Club assistance with drainage issues	18-Mar			0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
New Bar-b-cue Pit Construction	20-Jun	\$0	\$0	0%	0%	0%	10%	10%	10%	10%	10%	10%	10%	100%				No				
Consult with city engineer about placement of BBQ pit	12-Dec			0%	0%	0%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%				
Get Parks Committee approval for location	24-Jan			0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	100%	100%	100%	100%	100%				
Get confirmation from volunteer on construction	18-Mar			0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Schedule steps needed for construction				10%	10%	10%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Miscellaneous	1-Apr	\$7,000	\$30	0%	0%	0%	0%	0%	0%	0%	1%	1%	1%	1%				No				
Install new water fountain	20-Feb	\$4,000		0%	0%	0%	0%	0%	0%	0%	1%	1%	1%	1%				No				
Install bulletin board for park announcements	15-Mar	\$1,000		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%				No				
Pocket park playground equipment	16-Jan	\$2,000	\$30								0%	0%	0%	0%				No				
20% contingency		\$11,015																No				
Grand Total with 20 % contingency		\$52,790	\$17,670																			

Future Agenda Items

City Council

March 6, 2019

Regular Meeting

14 days before Meeting	(02/20/19)	City Council and Staff items are due
9 days before Meeting	(02/25/19)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent the agenda.
7 days before Meeting	(02/27/19)	Post agenda on bulletin board. City Council receives packet (allowing a day and half for corrections/request additional information to be added)
5 days before Meeting	(03/01/19)	Post Agenda Packet to City Website.
Meeting Day	(03/06/19)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Impact Fee Committee = Pink

Quarry Commission = Purple

Planning & Zoning = Green

Water Commission = Blue

Wildlife Management Advisory Commission = Brown

Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Proclamations/Awards/Recognitions

Consent Agenda

1. Minutes
2. Financial Report

Reports

1. Staff Reports (Admin, Police Department, Public Works, Water, Library)
2. CIP Engineer Projects Status Reports
3. City Commission and Committee Reports/Recommendations/Possible Actions
 - a. Planning and Zoning Commission
 - b. Quarry Commission
 - c. Water Commission
 - d. Wildlife Management Advisory Commission
 - e. Parks Committee Activities/Project Updates
 - f. *Volunteer Garden Ridge!*

Ordinances/Resolutions/Discussions/Approvals/Authorizations

Updates:

1. City Administrator Projects
2. Mayor's Projects
3. City Council Projects

Future Agenda Items

Executive Session

April 3, 2019 Regular Meeting

14 days before Meeting	(03/20/19)	City Council and Staff items are due.
9 days before Meeting	(03/25/19)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent agenda.
7 days before Meeting	(03/27/19)	Post agenda on bulletin board. City Council receives packet (allowing a day and half for corrections/request additional information be added)
5 days before Meeting	(03/29/19)	Post agenda packet to City Website.
Meeting Day	(04/03/19)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Impact Fee Committee = Pink

Quarry Commission = Purple

Planning & Zoning = Green

Water Commission = Blue

Wildlife Management Advisory Commission = Brown

Sun	Mon	Tues	Wed	Thur	Fri	Sat
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28	29	30				

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Ordinances/Resolutions/Discussions/Approvals/Authorizations

Updates:

1. City Administrator Projects
2. Mayor's Projects
3. City Council Projects

Future Agenda Items

Executive Session

PENDING FUTURE AGENDA ITEMS

1. Update on City-funded monument for Paul Davis Park (Bower)
2. 2/2/16 Discussion of issues surrounding Bat Cave Road will be placed on future Council agenda...
McCaw
3. Ordinance update plan....*Trevino*
4. Ordinance 54-Water Leak Adjustments/Water Rate Study.... *Mayor*
5. Discussion on Annexation (waiting until MLUP goes in effect)..... *McCaw*
6. Personnel Policy....*Ford*
7. Ordinance 24 Parks....*Cain*
8. Ethic Ordinance ... *8-30-17 City Council motion*
9. Website and Social Media Policy
10. Structure definition (part of subdivision changes)...*Bower*
11. Drones.....*McCaw*
12. External lighting*Erickson*
13. Purchasing Policy....*Cain*
14. City Seal and Logo Ordinance...*Cain*
15. Building and Plumbing Ordinance...*Lenz*
16. Expansion of Garden Ridge boundaries and controlling growth... *Erickson with the Mayor*

Items for further discussion before adding to list

State of City..... *Cain*