



AGENDA
CITY COUNCIL REGULAR MEETING
WEDNESDAY, NOVEMBER 7, 2018, 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, November 7, 2018, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on November 2, 2018, before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. City/Employee Recognitions/Employee Introductions

- a) Thank you from Martha Stipp, Garden Ridge resident, to Sgt. Osborn, Garden Ridge Police Department.

5. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 - 1. You are required to sign up to speak.
 - 2. You are limited to one 3-minute period.
 - ii. Business item period
 - 1. You are required to sign up to speak.
 - 2. You are limited to one 3-minute period.
 - iii. Second citizen comment period
 - 1. You are not required to sign up.
 - 2. You are limited to one 2-minute period.
 - iv. State your name and address before your comments begin.
 - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

6. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes:
 - i. October 3, 2018 City Council Regular Meeting
 - ii. October 11, 2018 City Council and Wildlife Management Advisory Commission Joint Meeting
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – September 30, 2018.
- c) Consider the retirement of Royce Goddard, Water Manager, effective December 31, 2018.
- d) Release of Kat Balbi, Utility Billing Clerk, from 90-day probationary period and receipt of 5% salary increase effective October 16, 2018.
- e) City of Garden Ridge Certification of Tax Levy for the Tax Year 2018.
- f) Ordinance No. 18-112018. An Ordinance of the City of Garden Ridge, Texas, establishing regulations for the control and care of animals in the City of Garden Ridge; establishing related service fees; establishing a penalty; providing that this Ordinance shall be cumulative; providing for severability; providing a savings clause; declaring an effective date; and amending Ordinance 18-042018 approved April 4, 2018. (Modification to replace "Ordinance" with "Section" in the last paragraph of Section 6, updating the effective date in Section 39, and reformatting for consistency of City Ordinances. No further changes.)

ACTION ON THE CONSENT AGENDA

7. Business Items

The following items are for discussion, consideration and action.

- a) Action on items pulled from the Consent Agenda.
- b) Staff Reports:
 - i. City Administrator Monthly Activity Report
 - Community Center usage and financial report, Building Permits issued to date for residential, commercial and minor construction projects, City Council Idea/Suggestions, communication efforts, Citizen Concern/Input, and upcoming events.
 - ii. Police Department Monthly Activity Report
 - Traffic Enforcement, criminal activity within City, and Code Compliance Enforcement.
 - iii. Public Works Monthly Activity Report

- Street and right-of-way maintenance, drainage facility and easement maintenance, City facility maintenance, Animal Services (domestic and wild), Oak Wilt, Public Works Projects, and City parking lots.
- iv. Water Department Monthly Activity Report
 - Water pumping/usage from City wells, water system infrastructure maintenance, repairs and/or projects, Water and/or Drought Management (current Watering Stage).
- v. Library Monthly Activity Report
 - Upcoming events.
- c) City Engineer Projects Status Reports:
 - i. CIP Project for 2015
 - 1. Trinity Wells #9 and #10 Project
 - 2. Naco-Loop Water Line Project
 - ii. CIP Program recommendations
 - iii. Drainage:
 - 1. Creekview
 - 2. Sumac Circle
 - 3. Bindseil Lane
 - iv. Municipal Separate Storm Sewer System (MS4) Report
- d) City Commission and Committee Reports/Recommendations/Possible Actions
 - i. Planning and Zoning Commission Recommendations and Possible Action:
 - 1. Place 6 vacancy (term expiring September 30, 2020).
 - a. Receive recommendation for the appointment of David Dauer.
 - b. Take action on recommendation.
 - 2. Receive monthly activity update as applicable.
 - ii. Quarry Commission Recommendations and Possible Action:

(Quarry Commission did not meet in October.)
 - iii. Water Commission Recommendations and Possible Action:
 - 1. Request for reimbursement and/or water bill adjustment for 9622 Primrose Circle.
 - a. Receive recommendation from Water Commission and Water Manager.
 - b. Take action on recommendation.
 - 2. Request for water bill adjustment for 8026 Garden North Drive for billings period of July 23, 2018 – August 23, 2018.
 - a. Receive recommendation from Water Commission.
 - b. Take action on recommendation.
 - 3. Receive monthly activity update as applicable.
 - iv. Wildlife Management Advisory Commission Recommendations and Possible Action:
 - 1. Companies providing trapping services for deer management.
 - a. Review and discuss proposals received for trapping services.
 - b. Take action on proposal and/or recommendation for trapping services to include possible direction to City staff and/or Commission.
 - 2. Receive monthly activity update as applicable.

- v. Garden Ridge Parks Committee:
 - 1. Receive monthly activity update as applicable.
- vi. *Volunteer Garden Ridge!*
 - 1. Receive monthly activity update as applicable.
- e) Approvals/Authorizations/Reports/Discussion
 - i. Ordinance No. 162-112018. An Ordinance of the City of Garden Ridge, Texas, establishing a nuisance abatement program for the City of Garden Ridge; declaring junked vehicles a public nuisance; prohibiting the accumulation of garbage, trash, weeds, brush, rubbish, and other matters; establishing general nuisances; setting forth public hearing, abatement, and removal regulations and requirements; establishing criminal and civil penalties for violations; providing that this Ordinance shall be cumulative; providing for severability; repealing Ordinance 27, amendment #1, and all others to the extent they are in conflict; declaring an effective date; and amending Ordinance 162-042011 approved April 6, 2011.
 - 1. Take action on Ordinance 162-112018.
 - ii. Agreement for Professional Services with Freese and Nichols, Inc. for on-call planning services to assist Planning and Zoning Commission with the Zoning and Subdivision Ordinance rewrites.
 - 1. Take action on Agreement for Professional Services.
 - iii. Discussion of City of Garden Ridge Personnel Policy Manual.
- f) Updates.
 - i. Workflow Management Program and Policy
 - 1. Receive a status report.
 - ii. City Administrator Report on Projects.
 - 1. Finalizing remaining CIP funds available for additional projects.
 - iii. Mayor's Projects.
 - 1. Communication Report.
 - 2. Citizen Contact Report.
 - 3. City Facility Update.
 - a. Garden Ridge Community and Event Center.
 - b. Audio/Visual Upgrades and Streaming.
 - 4. Ordinance Revision Process.
 - 5. TxDOT Coordination.
 - iv. City Council Projects.
 - 1. Update on Water Rate Study (McCaw with the Mayor).
 - 2. City of Garden Ridge window stickers for vehicles (Erickson).
 - 3. Postal mail issues occurring within the City (Lantzy).
 - 4. Update on City-funded monument for Paul Davis Park (Bower).
 - 5. Contested Hearing with TCEQ regarding Vulcan Construction Materials, LLC (Arvidson).
 - 6. Tri-County Chamber of Commerce (Arvidson).
 - 7. Adopt a highway program for "Families of Garden Ridge" along FM 2252 (Erickson).

g) Future Agenda Items

8. Citizen Comment Period – limited to 20 minutes total
See “Rules for Citizen’s Participation” under Item 5.

9. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization (“AAMPO”)

Boy Scouts and/or Girl Scouts

City Commissions (Planning and Zoning, Quarry, Water, and Wildlife Management Advisory)

City of Garden Ridge sponsored events and outreach efforts

Comal ISD/Garden Ridge Elementary

Counties (Bexar, Comal and Guadalupe)

Garden Ridge Lions Club

Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol

Greater Bexar County Council of Cities

Joint Base Land Use Study-Randolph

Northeast Partnership

10. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney

1. To seek legal advice in connection with settlement negotiations and other issues related to Hanson Aggregates operations, blasting and possible amendments to Ordinance 34.
2. To seek legal advice in connection with Plaza Oaks water services agreement.
3. To seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.
4. To seek legal advice on pending or contemplated litigation related to dismissal of terminated employee.

11. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

12. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

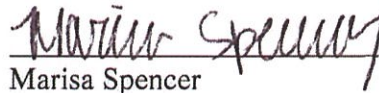
The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

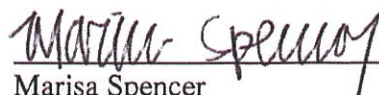
Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.



Marisa Spencer
Interim City Secretary

This is to certify that I, Marisa Spencer, posted this Agenda at 10:00 a.m. on October 31, 2018, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

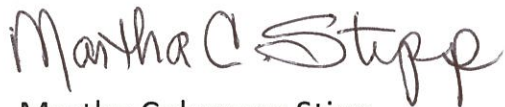


Marisa Spencer
Interim City Secretary

October 25, 2018

Dear Mrs. Cain,

I would like to express my gratitude to Sgt. Osborn for the compassion he showed toward me on October 11, 2018, after the joint City Council and Wildlife Management Advisory Commission meeting. I appreciated his coming out in the foyer of City Hall to check on me after having endured an unwanted, very stressful encounter in the City Council chambers. The city of Garden Ridge is very fortunate to have such a caring, professional officer. Thank you so much, Sgt. Osborn.

A handwritten signature in dark ink, reading "Martha Colemere Stipp". The signature is written in a cursive, flowing style. The first name "Martha" is written in a larger, more prominent script, followed by "Colemere" and "Stipp" in a slightly smaller, more compact script. The signature is positioned above the printed name.

Martha Colemere Stipp

Resident of Garden Ridge, Texas



MINUTES
CITY COUNCIL REGULAR MEETING
WEDNESDAY, OCTOBER 3, 2018, 6:00 P.M.

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Robb Erickson
Councilmember Bryan Lantz
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, Interim City Secretary
Kat Balbi, Utility Clerk
Cynthia Trevino, City Attorney
Ron Eberhardt, Police Chief
Royce Goddard, Water Manager
Brad Olivarri, Deputy Water Manager
Steven Steinmetz, Public Works Director
Kelly Curtright, Assistant Librarian
Karen Ford, Finance/HR

City Commission Representatives Present:

Dr. Jim Miller, Chair, Planning and Zoning Commission
David Krawczynski, Chair, Wildlife Management Advisory Commission
David Heier, Chair, Water Commission
Mike Shands, Chair, Quarry Commission

Other City Commissioners in Attendance:

Ken Kneupper, Wildlife Management Advisory Commissioner
David Ringle, Planning and Zoning Commissioner
Jerry Barucky, Quarry Commissioner

1. Call to Order

With a quorum of the City Council members present, Mayor Thompson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, October 3, 2018, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call

See above

3. Pledge of Allegiance

Two Scouts from Pack 828, along with Mayor Thompson, led the Pledge of Allegiance.

4. Proclamation

a) Domestic Violence Awareness Month

Mayor Thompson presented a proclamation to Ellie Truan representing the Crisis Center of Comal County declaring October 2018 as Domestic Violence Awareness Month.

Ellie Truan thanked Mayor Thompson and the City of Garden Ridge for helping the Crisis Center of Comal County raise awareness about Domestic Violence.

5. City/Employee Recognitions/Employee Introductions

a) Thank you from Triumphant Lutheran Church and the members of Delta Sigma Theta Sorority to the Garden Ridge Police Department for their hard work and dedication to keeping the community safe.

Nancy Cain, City Administrator, stated a thank you was received from Triumphant Lutheran Church and the members of Delta Sigma Theta Sorority to the Garden Ridge Police Department for their hard work and dedication to keeping the community safe.

b) Thank you from The Osborn Family to the Garden Ridge Police Department for their hard work, professionalism, and perseverance.

Nancy Cain, City Administrator, stated a thank you was received from the Osborn family to the Garden Ridge Police Department for their hard work, professionalism, and perseverance.

c) Thank you from Rev. Robert W. Dennard and the Garden Ridge Assembly to the City of Garden Ridge and its employees for their hard-work and dedication during the renovation of the church.

Nancy Cain, City Administrator, stated a thank you was received from Rev. Robert W. Dennard and the Garden Ridge Assembly to the City of Garden Ridge and its employees for their hard-work and dedication during the renovation of the city rental facility which is the location of their church.

6. Citizen Comment Period – limited to 30 minutes total

Michael Zimmerman, 29256 FM 3009, spoke regarding running for County Commissioner Precinct 2 and his ideas/priorities.

Tony Frasco, 8802 Wild Wind Park, spoke regarding development plans for the City of Garden Ridge.

Mary Rethman, 9450 Cinchona Trail, spoke regarding deer management.

Martha Stipp, 21007 Cedar Branch, spoke regarding Commissioner Hatch and the Wildlife Management Advisory Commission (see attached).

Ken Kneupper, 8891 Schoenthal Road, spoke regarding the City Secretary position and thanked the police department.

David Ringle, 9234 Blazing Star Trail, spoke regarding Domestic Violence Awareness Month and planning and development for the City of Garden Ridge.

7. Consent Agenda

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a) Approval of Minutes:

- i. August 21, 2018 City Council Special Meeting**
- ii. August 27, 2018 City Council Special Meeting**
- iii. August 27, 2018 City Council and Planning and Zoning Commission Joint Meeting**
- iv. September 5, 2018 City Council Regular Meeting**

b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – August 31, 2018.

c) Consider the resignation of Shelley Goodwin, City Secretary, effective September 18, 2018.

d) Consider the approval of Marisa Spencer to serve as Interim City Secretary until such position is filled.

e) Consider the approval of Resolution 440-102018 designating the New Braunfels Herald-Zeitung as the official newspaper for the City of Garden Ridge, Texas.

f) Consider the approval of Resolution 441-102018 for Treasury Management Services between First United Bank and the City of Garden Ridge, Texas.

g) Consider the approval of Resolution 443-102018 for Amending Authorized Representatives between TexPool and the City of Garden Ridge, Texas.

ACTION ON THE CONSENT AGENDA

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Erickson, to approve the Consent Agenda items 7 a)-g). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

8. Business Items

The following items are for discussion, consideration and action.

a) Action on items pulled from the Consent Agenda.

No items were pulled from the Consent Agenda.

b) Staff Reports:

i. City Administrator Monthly Activity Report

- Community Center usage and financial report, Building Permits issued to date for residential, commercial and minor construction projects, City Council Idea/Suggestions, communication efforts, Citizen Concern/Input, and upcoming events.**

Nancy Cain, City Administrator, stated she had nothing to add to her report aside from what was provided in the packet.

ii. Police Department Monthly Activity Report

- Traffic Enforcement, criminal activity within City, and Code Compliance Enforcement.**

Ron Eberhardt, Police Chief, stated National Night Out had a great turnout. He added the Police Department made 24 ID kits. They also began the implementation of Blue Crew program with 43 children. The Police Department offered Blue Crew t-shirts with a junior police badge to the children that signed to be part of the "team.". He also stated the Police Department will be having another Pizza with the Police on November 28th, as well as offering multiple classes to residents over the next few months. He advised for anyone interested to call the Police Department for more information and to register.

Mayor Thompson thanked everyone who assisted in making National Night Out a successful, informative, and fun event.

iii. Public Works Monthly Activity Report

- **Street and right-of-way maintenance, drainage facility and easement maintenance, City facility maintenance, Animal Services (domestic and wild), Oak Wilt, Public Works Projects, and City parking lots.**

Steven Steinmetz, Public Works Director, stated multiple staff members attended many trainings in September. He also stated that the Animal Services 2017-2018 Deer Pick Ups comparison that Councilmember Arvidson requested was included in his monthly report.

iv. Water Department Monthly Activity Report

- **Water pumping/usage from City wells, water system infrastructure maintenance, repairs and/or projects, Water and/or Drought Management (current Watering Stage).**

Royce Goddard, Water Manager, provided an update on Well #10. He informed everyone about the plans of conducting training for residents on basic water maintenance at the Library as a Lunch and Learn.

Mayor Thompson thanked Royce Goddard, Water Manager, and his staff for their hard work and how informative they were at National Night Out.

v. Library Monthly Activity Report

- **Upcoming events**

Mayor Thompson encouraged everyone to see the upcoming events at the Library.

c) City Engineer Projects Status Reports:

Dan Mummert, P.E., Trihydro, City Engineer, reviewed the following items: CIP Project for 2015, Trinity Wells #9 and #10 Project, Naco-Loop Water Line Project, FM 2252 Sewer and Water Project, and Creekview Drainage (see attached).

i. CIP Project for 2015

- 1. Trinity Wells #9 and #10 Project**
- 2. Naco-Loop Water Line Project**

ii. Sewer System (FM 2252)

iii. CIP Program recommendations.

iv. The Park of Garden Ridge drainage.

d) City Commission and Committee Reports/Recommendations/Possible Actions

i. Planning and Zoning Commission Recommendation and Possible Action:

- 1. Receive recommendation to extend the October 1, 2018 date for the rewriting of Zoning and Subdivision Ordinances.**

Dr. Jim Miller, Chair, stated he is asking to extend the October 1, 2018 date for the Zoning and Subdivision Ordinance rewriting due to problems experienced in having a quorum in order to hold meetings. He stated the

Commission had an extensive discussion to determine a date; however, they did not come up with a concrete date for the completion of the ordinance. They unanimously voted to begin with district five and work their way to district one and assigning each district a deadline at their next meeting. He also stated he feels the Commission will be able to get more work done with the additional regular meeting a month and applicants will be interviewed to fill their vacancy at the next meeting.

a. Discuss and take action on recommendation.

The City Council discussed the recommendation and suggested possible dates and deadlines. They also applauded the Commission's hard work and discussed authorizing City Staff to bring in help to assist with the Zoning and Subdivision Ordinance rewrite. City Council by consensus agreed to leave the deadline open-ended until next month allowing time for the Commission to fill their vacancy.

b. City Council direction to Planning and Zoning Commission and City Staff regarding said Ordinance rewrites.

Mayor Thompson stated City Staff has begun exploring options of getting help to complete the Zoning and Subdivision Ordinance and will have more information at the November meeting.

2. Receive monthly activity update as applicable.

Dr. Jim Miller, Chair, stated he expected to have more information and hopefully a recommendation to fill the vacancy on the Planning and Zoning Commission for City Council at their next meeting.

ii. Quarry Commission Recommendations and Possible Action:

1. Expiring terms (September 30, 2018) of Commissioners (Commissioners Holly, DuBois, and Barucky).

a. Receive recommendation for the reappointment of Commissioners DuBois and Barucky to serve another term (term expiring September 30, 2020).

Mike Shands, Chair, stated the Quarry Commission unanimously voted to recommend to City Council to reappoint Commissioner DuBois and Commissioner Barucky to serve another term with term expiring September 30, 2020.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Lantzy, to reappoint Commissioner DuBois and Commissioner Barucky to serve another term with term expiring September 30, 2020. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

b. Findings of cause for reappointment of Commissioner Holly for another term of office as Specified in Ordinance 210-022018, Section III. E. 1 and 2.

Mike Shands, Chair, stated Commissioner Holly has a wealth of knowledge and is a value to the Quarry Commission. He also stated Commissioner Holly would like to serve another term of office and the Quarry Commission currently does not have any applicants interested in joining the Quarry Commission.

c. Receive recommendation for the reappointment of Commissioner Holly to serve another term as specified in Ordinance 210-022018 Section III. E. for the purpose of good cause.

Mike Shands, Chair, stated the Quarry Commission unanimously voted to recommend to City Council to waive the term limit specified in Ordinance 210-022018 and to reappoint Commissioner Holly to serve another term for the purpose of good cause.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to waive the term limit specified in Ordinance 210-022018 and to reappoint Commissioner Holly to serve another term with term expiring September 30, 2020. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Request from Buckley Powder Co. for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry for the period of October 1, 2018-September 30, 2019, with a permit fee of \$22,054.20.

a. Receive recommendation from Quarry Commission.

Mike Shands, Chair, stated the Quarry Commission reviewed and discussed the Partial Exemption Permit requested by Buckley Powder Co. to conduct blasting activities at the Hanson Quarry for the period of October 1, 2018-September 30, 2019, with a permit fee of \$22,054.20. He also stated the Quarry Commission unanimously voted to recommend to City Council the approval of the request.

b. Take action on recommendation on Partial Exemption Permit.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Erickson, to approve the recommendation from the Quarry Commission to approve the request from Buckley Powder Co. for a Partial Exemption Permit to conduct blasting activities at the Hanson Quarry for the period of October 1, 2018-September 30, 2019, with a permit fee of \$22,054.20. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. Receive monthly activity update as applicable.

Mike Shands, Chair, stated that it has been a relatively quiet month with regards to blasting.

iii. Water Commission Recommendations and Possible Action:

1. Expiring terms (September 30, 2018) of Commissioners (Commissioners Bullard and Pitzen).

a. Receive recommendation for the reappointment of Commissioners Bullard and Pitzen to serve another term (term expiring September 30, 2020).

David Heier, Chair, stated the Water Commission unanimously voted to recommend to City Council to reappoint Commissioner Bullard and Commissioner Pitzen to serve another term with term expiring September 30, 2020.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Bower, to reappoint Commissioner Bullard and Commissioner Pitzen to serve another term with term expiring September 30, 2020. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Place 3 vacancy (term expiring September 30, 2020).

a. Receive recommendation for the appointment of Jesus Valdez.

David Heier, Chair, stated the Water Commission unanimously voted to recommend to City Council to appoint Jesus Valdez to the Water Commission Place 3 vacancy with term expiring September 30, 2020.

Motion: A motion was made by Councilmember Erickson, seconded by Councilmember Lantzy, to appoint Jesus Valdez to the Water Commission Place 3 vacancy with term expiring September 30, 2020. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. Receive monthly activity update as applicable.

David Heier, Chair, stated the Water Commission is moving forward with activities and projects presented by the Mayor at their last meeting (see attached). He also stated the Water Commission received an informative presentation from the General Manager of Edwards Aquifer Authority.

Mayor Thompson thanked the Water Commission for accepting his presentation and projects with eagerness.

iv. Wildlife Management Advisory Commission:

1. Receive monthly activity update as applicable.

David Krawczynski, Chair, stated they do not have any recommendations this month. He also stated survey population results were received from Texas Parks and Wildlife today (see attached).

He also announced the Thursday, October 11, 2018, Special Joint Meeting between City Council and the Wildlife Management Advisory Commission where the Comal County Biologist will be giving a presentation with a question and answer session following the presentation.

Councilmember McCaw stated after talking with Nikki Prather from the U.S. Humane Society, he is unsure if the methods in her plan would be applicable for Garden Ridge. He still would like for the Commission to look into if Garden Ridge could use any of those methods.

v. Garden Ridge Parks Committee:

1. Receive monthly activity update as applicable.

Nancy Cain, City Administrator, stated Shelby Trial resigned from Chair of the Garden Ridge Parks Committee and has been replaced by Kathy Trial. She also stated the Park Committee is currently working on the Christmas Tree Lighting Event to be held on December 4th, 2018.

vi. Volunteer Garden Ridge!

1. Receive monthly activity update as applicable.

Mayor Thompson thanked Dr. Miller for manning the Volunteer Garden Ridge table at National Night Out and stated that we could always use volunteers. Moreover, the Volunteer Garden Ridge Program needs assistance with its administrative leadership. He asked for Council to continue to get the word out on the program.

e) Approvals/Authorizations/Reports/Discussion

i. Tri-County Chamber of Commerce.

1. Join Tri-County Chamber of Commerce.

Councilmember Lantzy stated he would like to know the benefit and cost for the City in joining this Chamber. Councilmember Bower stated she would like this item to remain on the agenda until more information is obtained. Councilmember Arvidson stated it might be premature to join right now; however, it could be beneficial in the future. Mayor Thompson asked Councilman Arvidson to further research the topic.

ii. Ordinance.

1. Ordinance 162-092018 amending the nuisance abatement program for the City of Garden Ridge; establishing a penalty; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

a. Receive and act on Ordinance 162-092018.

Mayor Thompson stated he intended for City Council to have more time to read over this Ordinance, but thorough coordination took more time than expected. He reminded them they had the option to act on Ordinance 162-092018 at this time or defer until November.

Councilmember Bower stated she would like to move the Ordinance to the November agenda in order to allow more time for review. City Council by consensus agreed to move Ordinance 162 to the November regular meeting agenda.

iii. Resolution.

- 1. Resolution 442-102018 authorizing the City Building Inspector to issue a building permit for the construction or installation of a flag pole at 21400 Fairview Circle due to special circumstances related to location of proposed construction.**

- a. Receive and act on Resolution 442-102018.**

Mayor Thompson explained the reasoning behind this request, stating the resident's grandson is in his first year at West Point and he would like to have a flag in his front yard when his grandson comes back for the holidays.

Motion: A motion was made by Councilmember Erickson, seconded by Councilmember Arvidson, to approve Resolution 442-102018, authorizing the City Building Inspector to issue a building permit for the construction or installation of a flag pole at 21400 Fairview Circle due to special circumstances related to location of proposed construction. The City Council voted four (4) for and one (1) opposed (Councilmember Lantzy). The motion passed by a vote of 4-1.

iv. Direction to Planning and Zoning Commission regarding Ordinance 13-062017.

- 1. Direction to Planning and Zoning Commission to amend Ordinance 13-062017, deleting section 5.1.13 regarding the 70-foot Extreme High Voltage electric transmission easement and incorporating flag pole construction and installation as reflected in Resolution 442-102018.**

City Council by consensus directed the Planning and Zoning Commission to amend Ordinance 13-062017, deleting section 5.1.13 regarding the 70-foot Extreme High Voltage electric transmission easement and incorporating flag pole construction and installation as reflected in Resolution 442-102018.

f) Updates.

- i. Workflow Management Program and Policy**

- 1. Receive a status report.**

Marisa Spencer, Interim City Secretary, stated while going through what had already been done regarding the Workflow Management Program she and Brad Olivarri found areas that could be improved to be more effective and cost saving. She stated appropriate action has been completed and they are now loading the Field Force Management Application on each tablet and working on scheduling staff training.

- ii. City Administrator Projects.**

- 1. Volunteer opportunities – City Commissions.**

- a. Vacancy remains on Planning and Zoning Commission.**

Nancy Cain, City Administrator, stated there are three (3) applicants to be interviewed at the next Planning and Zoning Commission meeting.

- iii. Mayor's Projects.**

- 1. Communication Report.**

Mayor Thompson stated the purpose of further communication through the city sign on FM 2252 has proven to be effective. He stated a resident came in and adopted a kitten because they saw the message on the city sign and many residents indicated they attended Coffee with the Mayor because they saw it on the city sign.

Mayor Thompson stated a traffic study on FM 3009 to reduce the speed limit has been requested and he will provide more information in the future. He also stated he has been talking to TXDOT about the safety concerns on Schoenthal Loop to see what can be done.

Mayor Thompson also stated after talking to CPS Energy, he hopes to have more information on solar including an analysis and options at the next City Council meeting.

2. Citizen Contact Report.

Mayor Thompson stated he had citizens express concerns regarding tree trimming and failure to seal the wounds. He stated the City and Police Department are collectively trying to spread the word on Oak Wilt through the City's website and grapevine.

Mayor Thompson explained he was contacted by a resident concerned with a situation regarding a bat and a rattlesnake being placed in the same container at the elementary school. Mayor Thompson thanked Eric Lowman, Animal Services, for getting the facts about what occurred. Mayor Thompson was then able to provide that information to the Citizen.

3. City Facility Update.

a. Garden Ridge Community and Event Center.

Mayor Thompson stated the flyer for the Garden Ridge Community and Event Center is complete and will be used to market the facility (see attached). He also stated work is still being done to make the Garden Ridge Community and Event Center even more attractive as a rental venue.

4. Ordinance Revision Process.

Mayor Thompson stated this will continue to be a work in progress.

5. Vulcan Construction Materials, LLC Update.

a. Contested Hearing with TCEQ

Mayor Thompson reviewed the estimated cost for the contested hearing with TCEQ and referenced how the City would have to show we were an injured party. Councilmember Lantzy expressed his concerns for wasting money on this matter. Councilmember Erickson suggested to leave on the agenda for another month for Councilmember Arvidson to see if he can get more information.

v. City Council Projects.

1. Update on Water Rate Study (McCaw with the Mayor).

Mayor Thompson stated the City issued a solicitation for proposals for a Water Rate Study. The deadline for submissions is Tuesday, October 9, 2018.

2. City of Garden Ridge window stickers for vehicles (Erickson).

Councilmember Erickson showed sample window stickers; however, he stated these were not the type of stickers he was wanting but will continue working on the project.

3. Postal mail issues occurring within the City (Lantzy).

Councilmember Lantzy stated he has not heard back from the Postal Inspector, but he will continue working on this issue.

4. Update on City-funded monument for Paul Davis Park (Bower).

Councilmember Bower stated she will be getting pictures and pricing of the types of monuments she has been looking into.

g) Future Agenda Items

Councilmember Erickson requested adopt a highway program for FM 2252 “Families of Garden Ridge” be added to the next agenda in order to publicly thank the volunteers.

Councilmember Arvidson requested discussion of a “Memorial Highway” designation for late Mayor Dalton.

9. Citizen Comment Period – limited to 20 minutes total

David Ringle, 9234 Blazing Star Trail, spoke regarding deer management, direction from City Council to the Planning and Zoning Commission regarding Zoning and Subdivision Ordinance rewrites, and money spent by the City.

Ken Kneupper, 8891 Schoenthal Road, spoke regarding Coffee with a Cop.

Marianne Sterling, 9006 Cinnabar Court, spoke regarding tabling deer trapping.

Sharon Stripling, 21729 Forest Waters Circle, spoke regarding code enforcement.

Chris Easley, 9425 Blazing Star Trail, spoke regarding a near vehicle vs. deer collision she witnessed and rabies vaccination for pets.

10. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization (“AAMPO”)

Boy Scouts and/or Girl Scouts

City Commissions (Planning and Zoning, Quarry, Water, and Wildlife Management Advisory)

City of Garden Ridge sponsored events and outreach efforts

Comal ISD/Garden Ridge Elementary

Counties (Bexar, Comal and Guadalupe)

Garden Ridge Lions Club

Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol

Greater Bexar County Council of Cities

Joint Base Land Use Study-Randolph

Northeast Partnership

Mayor Pro-Tem McCaw stated the Danville Middle School dedication was interesting and entertaining. He also announced the Lions Club Annual Fish Fry and Auction would be held this Saturday 3pm-6:30pm with a live auction at 6:45pm.

Councilmember Arvidson agreed the Danville Middle School dedication was informative and added that the schools in Comal ISD are rapidly growing.

Councilmember Bower suggested having copies of the library events calendar available at City Council meetings.

11. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071 – Consultation with Attorney

- 1. To seek legal advice in connection with settlement negotiations and other issues related to Hanson Aggregates operations, blasting and possible amendments to Ordinance 34.**
- 2. To seek legal advice on pending or contemplated litigation related to dismissal of terminated employee.**

Mayor Thompson announced the City Council will recess at 8:50 p.m. and reconvene into Executive Session at 8:55 p.m., in accordance with Texas Government Code Section 551.071, to consult with the City Attorney on items 1 and 2 stated above.

Mayor Thompson adjourned the Executive Session and reconvened back into Regular Session at 10:02 p.m.

12. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson announced there is no action to be taken.

13. Adjournment

Motion: A motion was made by Councilmember Erickson, seconded by Councilmember Arvidson, to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Wednesday, October 3, 2018, City Council regular meeting was adjourned at 10:02 p.m. by Mayor Thompson.

Larry Thompson
Mayor

ATTEST

Marisa Spencer
Interim City Secretary

**SIGN IN TO SPEAK AT THE OCTOBER 3, 2018
CITY COUNCIL REGULAR MEETING
CITIZEN COMMENT PERIOD**

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 1. You are required to sign up to speak.
 2. You are limited to one 3 minute period.
 - ii. Business item period
 1. You are required to sign up to speak.
 2. You are limited to one 3 minute period.
 - iii. Second citizen comment period
 1. You are not required to sign up.
 2. You are limited to one 2 minute period.
 - iv. State your name and address before your comments begin.
 - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

NAME	ADDRESS	SUBJECT
1. ✓ MICHAEL ZIMMERMAN	39256 FM 3009	COUNTY COMMISSIONER, Pct 2
2. ✓ TONY FRASCO	8802 Wild Wind Pt	FUTURE
3. ✓ MARY KETHMAN	9450 PINEHURST	DEER
4. ✓ MONIKA SHIPP	21607 Cedar Branch	Council comments
5. ALICE LAY	3832 Arroyo del Sol	visit
6. ✓ BEN KWEUPPER	8891 SCCHGENTHALL RD.	ASST. CITY SECRETARY
7. ✓ DAVID C. RINGLE	9234 Blazing Star Trl.	Municipal Code Officers
8.		
9.		
10.		

LAST SIGN
UP

I am here tonight to talk about a discussion that took place at the last City Council meeting concerning Commissioner Hatch's reappointment to the Wildlife Advisory Commission.

I understand that at this meeting many unsubstantiated statements were made regarding Commissioner Hatch's performance as a commissioner. For example, she was described as being disruptive to the functioning of the meetings. This is simply not a true statement. I have observed Mrs. Hatch as always being very well-prepared. She has given numerous well-researched ideas like the deer deterrent highway reflector system. She has even put together a wonderful educational program on pollinator plants for butterflies. I saw in this month's Grapevine that she has another interesting program planned for the October meeting. Commissioner Hatch's demeanor has been nothing but professional at every meeting. On the other hand, I have observed the chairman of the commission interrupting Mrs. Hatch on numerous occasions. A behavior, by the way, that seems to be directed only at her. So why was Commissioner Hatch's reappointment even questioned? Was it because she seeks wildlife management methods that are different from the Commission and City Council majority's position? Isn't it the Wildlife Commission's role to seek out the best ideas instead of just rubber stamping the City Council's policies? If the role is to be merely a rubber stamp, then there really is no need for a wildlife commission.

The allegations made by a council member at last month's meeting were based on second-hand information. This person has not been attending the Wildlife Commission meetings. I know this for a fact since I have been to all but one of these meetings where I took careful notes.

There are no facts to back up any of the allegations brought against Commissioner Hatch. Without facts these statements amount to slander and even bullying. Since when is that acceptable in a meeting by a city representative? Citizens are reminded of the rules of decorum that are expected of them in the agenda of every meeting. Shouldn't these same rules apply to those on the other side of the dais as well?

I strongly feel that Commissioner Hatch should receive a formal apology on the record, in an open meeting for the groundless attacks on her character. And from now on, let's treat each other with more respect. No more

slanderous remarks. No more mean personal attacks that could become part of the public record. This kind of behavior is no longer tolerated in our society.

Councilman Lantzy, I am now talking directly to you. You should apologize to Commissioner Hatch or you should resign.

Submitted by: Martha Stipp



memorandum

To: Garden Ridge City Council
Cc: Ms. Nancy Cain, City Administrator – City of Garden Ridge
From: Mr. Patrick Lackey, P.E./Mr. Daniel Mummert, P.E. – Trihydro Corporation
Date: September 24, 2018
Re: Trihydro Corporation – Engineering Report October 2018 Meeting

1. 2015 CIP Street, Water and Drainage Project – Qro-Mex Construction
 - The one-year warranty period will end on October 31, 2018. Trihydro and City staff are currently conducting inspections looking for warranty repair items.
 - If there are concerns from property owners, please bring them to our attention by October 17, 2018 to allow time to evaluate and address those concerns prior to the warranty period ending.
2. Wells 9 & 10 and Booster Pump Facility – Pesado Construction
 - Pesado Construction notified Trihydro they have completed the outstanding punch list items except for placing topsoil. The topsoil will be placed as soon as the site dries out. A final review of the punch list items will be conducted the week of September 24, 2018. We will begin closing out the project after the punch list completion is verified.
 - Trihydro conveyed, the liquidated damages discussion comments from Council during the September Council Meeting regarding liquidated damages, to Pesado on September 10, 2018. Pesado was agreeable to the requested changes. The City Attorney is preparing a formal letter to Pesado that will close out the liquidated damages claim.
3. Naco Loop Water Line (Winco) – Wauter's Engineering
 - Wauter's Engineering completed the project.
 - We are awaiting the final retainage request and closeout documents from Wauter's.
 - The project was completed for the bid amount of \$276,068.32.
4. FM 2252 TxDOT Project
 - No update from TxDOT this month.



Garden Ridge City Council
September 24, 2018
Page 2

5. FM 2252 Sewer and Water Project

- CCMA is actively working to update their impact fee area to include Garden Ridge. Trihydro reviewed the proposed boundary and provided comments.

6. Creekview Drainage

- The Mayor, Public Works Director and Trihydro conducted held a meeting with the Creekview Oaks property owners on September 12, 2018 to present the record subdivision construction documentation.



City of Garden Ridge
Water Commission

Proposed Commission Projects
for the future of
Garden Ridge's Water System

Larry Thompson
September 25, 2018



Garden Ridge Water Commission

As our Water Company Advisory Board,
the Commission should have a stronger role in the
"Business" of the Water Company...



Why These Projects?

- Address current issues
 - Cease operating under a loss (\$145K in 2017, \$226K in 2016)
 - Ensure infrastructure assurance and investment
 - Critical to reliability, public's expectations and fiscal health
 - Address old(er) and outdated operations paradigms
 - Refine source acquisitions and management decisions
 - Determine appropriate water rates
- Rework Ordinances
- Provide strategic direction
 - Address all above to determine budgets / resource allocations
- Leverage talent and experience of the Commission



Project Categories

1. Infrastructure Health & Maintenance
2. Governance and Procedures
3. Source / Supply Management
4. Strategic Planning...



Infrastructure Health & Maintenance

- Work with Water Manager
 - Examine Infrastructure Health
 - Well, pumps, lines, etc.
 - Maintenance, inspections and testing
 - Equipment and supplies
 - Historical analysis
 - Provide oversight on schedules and budgets (recurring)
- Input findings into Strategic Planning



Governance and Procedures

- Ordinances
 - Operations, Plans and Fees
 - Leak adjustment standards and process
- Water Rates
 - Based on Rate Study and Infrastructure Analysis
 - Fiscally responsible and competitive
 - Encourage conservation / Manage demand
- Revise and plan to periodically review ordinances



Source / Supply Management

- Examine Sources
 - Quantity, reliability, cost and future of each
 - Sources management
 - Pre-paid vs. pay as used
 - Potential to save funds and/or recover costs
- Examine Demand
 - Seasonal and Episodic, Historic and Predictive
- Effective & efficient management = fiscal health



Strategic Planning

- Fuse analyses
 - Infrastructure Health & Maintenance
 - Governance and Procedures
 - Source / Supply Management
- Help guide resource allocation
- Provide Budget input in Spring w/periodic updates
- Update as appropriate



Suggested Way Forward

- Break into working groups in appropriate areas
 - Determine Goals / Objectives / Milestones
 - Coordinate with Staff
- Schedule prog reports & deliveries to Commission
- Put together into Comprehensive Plan
- Deliver to Council
- Schedule "field trips" with Water Manager
 - Visit well sites, storage areas, neighborhoods & SCADA

DEER POPULATION SUMMARY

Ranch: Garden Ridge Survey Technique: Spotlight & Herd Comp
 County: Comal Year: 2018

Survey Route/Pasture	Date	Deer Observed					Acres Sampled	Acres Per Deer	Deer Per 1,000 Ac.
		Bucks	Does	Fawns	Undet	Total			
Spotlight Survey	7.31.2018	18	44	16		78	198	2.54	393.7
Spotlight Survey	7.18.2018	3	44	36		83	198	2.39	418.4
Spotlight Survey	8.1.2018	16	71	62		149	198	1.33	751.9
Spotlight Survey	8.3.2018	17	62	39		118	198	1.68	595.2
Spotlight Survey	8.7.2018	4	43	32		79	198	2.51	398.4
Spotlight Survey	8.9.2018	13	59	47	3	122	198	1.62	617.3
Spotlight Survey	8.10.2018	15	64	44		123	198	1.61	621.1
Spotlight Survey	8.12.2018	11	62	34		107	198	1.85	540.5
Spotlight Survey	8.16.2018	6	70	47		123	198	1.61	621.1
Spotlight Survey	8.24.2018	11	56	41		108	198	1.83	546.4
Survey Totals		114	575	398	3	1,090	1,980	1.82	549.5
Incidental Observations									
Combined Totals		114	575	398		1,087			

Ranch Size (ac.): 2,780

Harvest Recommendation

Antlered Bucks:

Acres/Deer: 1.82

Does/Buck: 5.04

Fawns/Doe: 0.69

Composition -

Bucks: 10.5%

Does: 52.9%

Fawns: 36.6%

Antlerless Deer:

Deer/1,000Ac: 550.51

Adult/1,000Ac: 348.94

Acres/Adult: 2.87

Estimated Population -

Bucks: 160

Does: 809

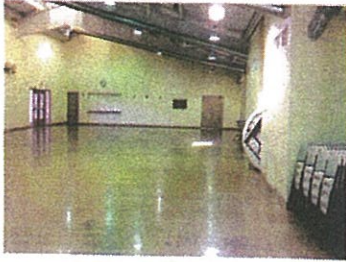
Fawns: 561

Total: 1,530

Remarks:

10/3/2018

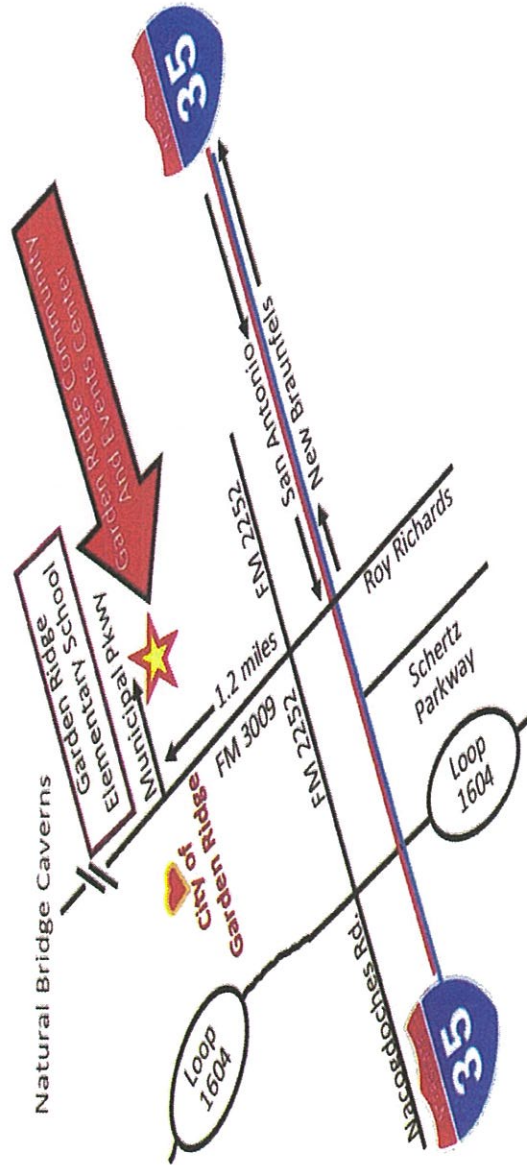
Wildflower Room



Seating: 600

Size: 6,000 sq. ft.

Map



COMMUNITY AND EVENT CENTER



The gathering place for your event



Located on the Edge of the Beautiful Hill Country

Wildflower Room

- ♦ Parties
- ♦ Weddings & Receptions
- ♦ Trade Shows
- ♦ Retirements
- ♦ Reunions
- ♦ Graduations
- ♦ Celebrations of Life
- ♦ Exhibits
- ♦ Seminars
- ♦ Corporate Training

Open floor plan that can meet the needs of any event. The versatile setting of this room is perfect.



Bluebonnet Room

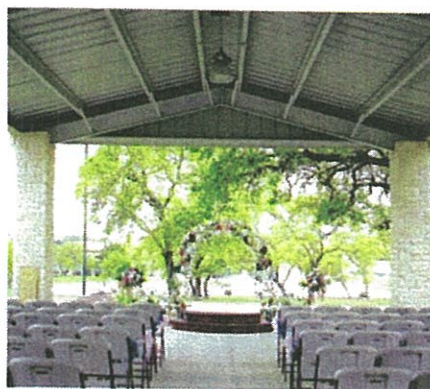


Great place for conferences, bridal parties, baby showers, and more.

Seating: 40

Size: 600 sq. ft.

Covered Pavilion



Large covered pavilion (1,440 sq. ft.) and two smaller covered patios.

Community Center Amenities

- ♦ Caterer of your choice
- ♦ Commercial kitchen
- ♦ Ice Machine
- ♦ AV presentation equipment
- ♦ Wi-Fi
- ♦ Surround sound
- ♦ Alcohol allowed
- ♦ Tables, chairs
- ♦ Stage
- ♦ Free parking

Tour or Booking Information

Contact:

Kim Ryan

Cell: (210) 843-0509

kryan25@yahoo.com

Location:

9500 Municipal Parkway

Mailing Address:

9400 Municipal Parkway

Garden Ridge TX 78266



**MINUTES
SPECIAL JOINT MEETING
CITY COUNCIL AND WILDLIFE MANAGEMENT ADVISORY COMMISSION
THURSDAY, OCTOBER 11, 2018, 6:00 P.M.**

Councilmembers Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Robb Erickson
Councilmember Bryan Lantzy
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent:

None

Commissioners Present:

Chair David Krawczynski
Vice-Chair Cynthia Shanahan-Segovia
Commissioner Troy Bippert
Commissioner Dawn Hatch
Commissioner Jeremiah McKinney
Commissioner Ken Kneupper
Commissioner Paul Sullivan

Commissioners Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, Interim City Secretary
Christian Oehler, Patrol Officer

Other City Commissioners in Attendance:

Dr. Jim Miller, Chair, Planning and Zoning Commission
David Ringle, Planning and Zoning Commission
Jesus Valdez, Water Commission

1. Call to Order

With a quorum of the City Council and Wildlife Management Advisory Commission Members present, Mayor Thompson called the Special Joint Meeting of the City Council and Wildlife Management Advisory Commission to order at 6:00 p.m. on Thursday, October 11, 2018, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Thompson led the Pledge of Allegiance.

3. Introduction: Craig Hensley, Wildlife Biologist, Comal and Kendall Counties, Texas Parks and Wildlife Department (Mayor Thompson)

Mayor Thompson introduced Craig Hensley, Wildlife Biologist, Comal and Kendall Counties, Texas Parks and Wildlife, and stated the City is lucky to have Mr. Hensley providing this public education session. He also stated Mr. Hensley would answer questions following the briefing.

4. Presentation/Public Education Session

a) “Separating Fact from Fiction: White-tailed Deer and Garden Ridge”

Craig Hensley reviewed “Separating Fact from Fiction: White-tailed Deer and Garden Ridge” (see attached).

b) Question and Answer Session (limited to 30 minutes total)

Mayor Thompson explained how the question and answer session would be handled in order to allow for everyone to get the opportunity to ask their questions. Mayor Thompson began the session at 6:44 p.m. and concluded the session at 7:40 p.m. The attached sheet reflects the members of the public that spoke during the question and answer session. The questions, discussions, opinions, and statements were inclusive of the following topics:

- The number and health of deer in Garden Ridge
- The health of the land and all wildlife in Garden Ridge
- Effects of overpopulation
- Lethal and non-lethal approaches to deer management
- Texas Parks and Wildlife’s Spotlight Survey
- Previously conducted research studies
- Science based research
- Research permits and grants
- U.S. Humane Society template on Urban Deer Management

Mayor Thompson thanked Mr. Hensley for his time and sharing his knowledge. Mayor Thompson explained how this has been a process over many years and the importance of public education. He also reminded everyone to please be civil about this and stick to the facts, otherwise it becomes discouraging since many efforts are being made to consider everyone in the City.

5. Adjournment

Motion: A motion was made by Councilmember Erickson, seconded by Mayor Pro-Tem McCaw to adjourn. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Thursday, October 11, 2018, City Council and Wildlife Management Advisory Commission Special Joint Meeting was adjourned at 7:43 p.m. by Mayor Thompson.

Larry Thompson
Mayor

ATTEST

Marisa Spencer
Interim City Secretary

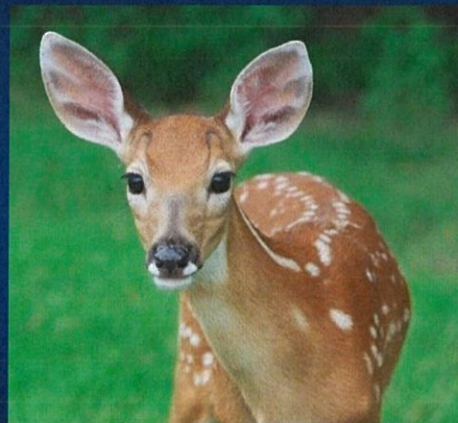
Separating Fact from Fiction: White-tailed Deer and Garden Ridge



Presented by Craig Hensley, Wildlife Biologist
Kendall & Comal Counties



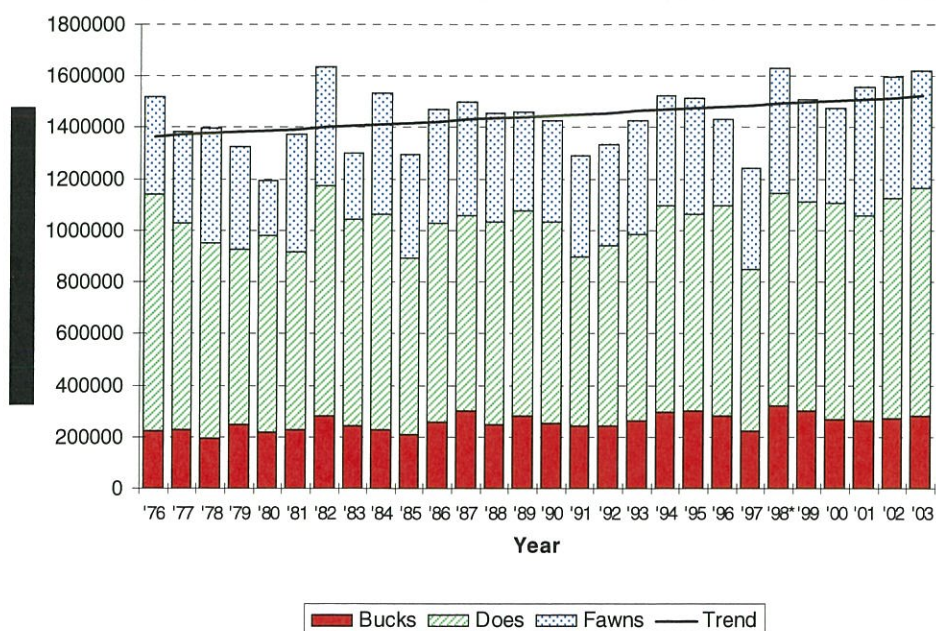
- How Many of us enjoy deer?
- How many of us want healthy deer and healthy habitat for those deer and other wildlife and plants?
- So let's see how we can make that happen in Garden Ridge



- White-tailed Deer are one of the most recognizable species of wildlife.
- From personal experience, many people get more enjoyment from a hike in the woods when they see a deer.
- In the Texas Hill Country, we have a lot of deer



Population Trends for the Edwards Plateau 1976-2003



Why So Many Deer in Urban Settings?

- Deer prefer fragmented or patchy habitat
- Often a diversity of planted trees, shrubs and flowers deer find palatable and plentiful
- Water may be readily available
- Deer find “free food” provided by well-intentioned people
- A scarcity of predators and hunting as found in rural settings; leads to abnormal fawn survival

Like all wildlife, white-tailed deer have four habitat requirements:

Food

Forbs (herbaceous plants)
Browse (woody plants)
Grasses
Mast (acorns, etc.)

Cover

Escape Cover
Bedding Cover
Thermal Cover

Water

Surface Water
Preformed Water
(water in foods)

Space

Activity Center
Home Range

Also to be considered as part and parcel to any species of wildlife is the LAND; a given piece of land can support a limited number of any species of plant or animal – this is referred to as the CARRYING CAPACITY.

Principles of Carrying Capacity

- The ability of the land to support a population
- Reproduction decreases as the population approaches carrying capacity
- As a population exceeds carrying capacity mortality increases
- **We also have what has come to be called a “cultural carrying capacity”** – this is often above the traditional definition of ecological carrying capacity

For white-tailed deer in the Texas Hill Country, the carrying capacity is 1 deer to 10 to 12 acres; the results of the 2018 spotlight surveys in Garden Ridge indicate 1 deer per 1.8 acres; this number reflects a deer population greatly exceeding the carrying capacity of a biologically healthy landscape.

As this pertains to the LAND, overpopulation of white-tailed deer can result in:

- **Loss of plant diversity, particularly those that are first and second choice plants for deer**
 - **This leads to a more limited supply of often lower quality foods and potentially less healthy deer**
- **Loss of viewable (and other) wildlife from butterflies to birds**
- **A decrease in vegetation quality**



As this pertains to PEOPLE in urban settings, overpopulation can result in:

- **Damage to landscape plantings**
- **Increased concentrations of animal droppings in yards**
- **Increase in vehicle-deer incidents**
- **More conflicts between deer and people**
- **A potentially divided community when solutions are sought**



Deer – Vehicle Collisions*

- 1,309,288 million vehicle-deer collisions annually (July 1, 2015-June 30, 2016)
- Average claim was \$3,995.08 2015-16*
- Average Total Cost is \$5.2 billion
- In Texas, 54,408 claims in 2015-16 (3.1% increase from previous year)
- **In Garden Ridge 2015-17 an average of 165 deer carcasses were picked up by the city**

*State Farm Insurance – does not include policyholders with only liability coverage

As this pertains to WHITE-TAILED DEER, overpopulation can result in:

- **Poor health**
- **Greater mortality**
- **Increase potential for disease and disease transmission to other deer**



Let's take a look at what has been done and could be done in Garden Ridge

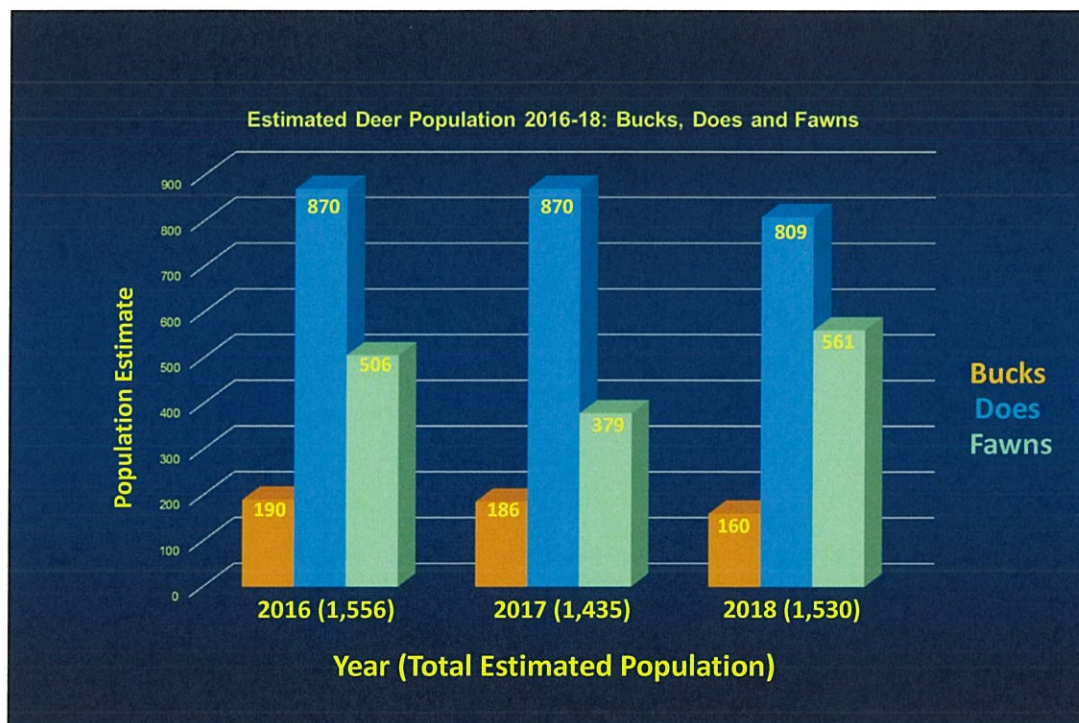
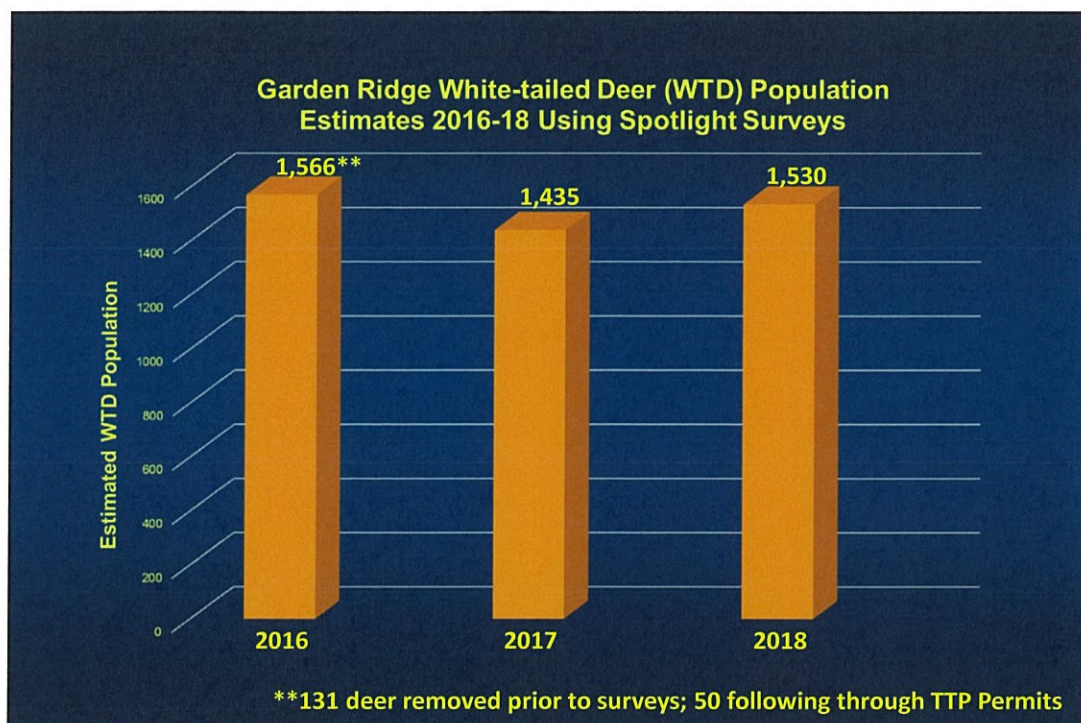


2017 Survey Results

- Too many deer in Garden Ridge:
Yes: 528 No: 500 **51.51% (Yes)**
- Support deer reduction:
Yes: 599 No: 383 **54.80% (Yes)**
- Support ordinance prohibiting feeding:
Yes: 737 No: 256 **67.43% (Yes)**
- Involved in deer-vehicle collision:
Yes: 298 No: 833 **26.35% (Yes)**

2017 Survey Results: Options

- TTT: 735
– \$150-750/deer
- Public Education: 609
- TTP: 557
– \$175-300/deer
- Do Nothing: 483
- Archery: 344



Summary of 2016 to 2018 Population Changes

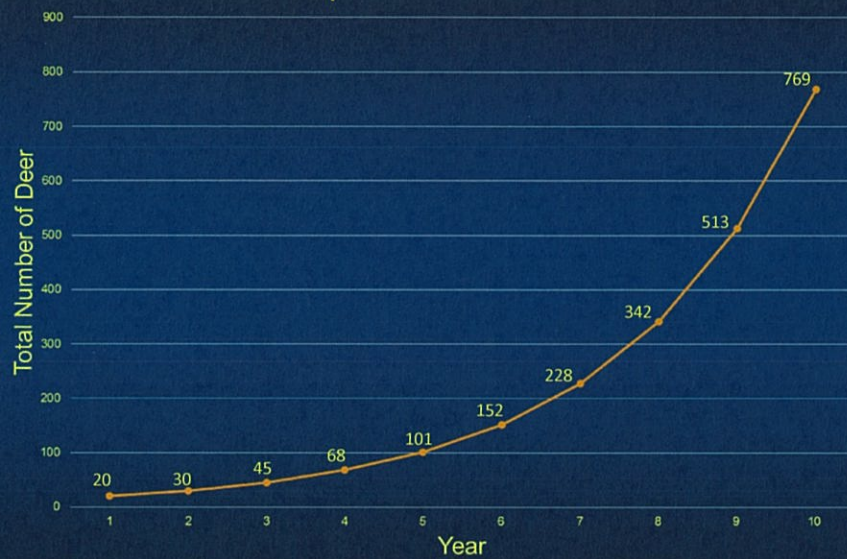
- 2016 July population estimate was 1,566 after removal of 131 deer in March (estimate would have otherwise been higher)
- 50 deer were removed post-survey for total of 181 for year.
- Population declined by 131 based on 2017 estimate though numbers of bucks and does remained almost to identically the same for 2017
- Decline came from decrease in fawn production
- 2018 buck and doe numbers declined but fawn production increased from 2017, increasing the overall 2018 population (lack of predators)

Deer Management Options

Do Nothing

- Not an option for the land, other wildlife, people – or for the health and survival of the deer

Deer Population Growth Chart*



*Beginning with 10 bucks and 10 does; assuming 50% fawn recruitment and 50% fawn mortality.

Deer Management Options

Population Monitoring

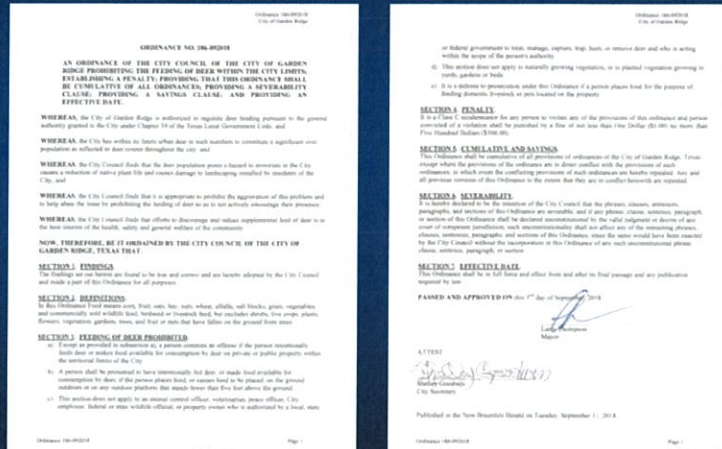
- Spotlight Surveys – 3 years of data to date

Education

- Public Hearings
- Educational Materials made available for community members

Deer Management Options

- Stop feeding of wildlife – **implemented**



Ordinance 190-09028

Page 1

Ordinance 190-09028

Page 2

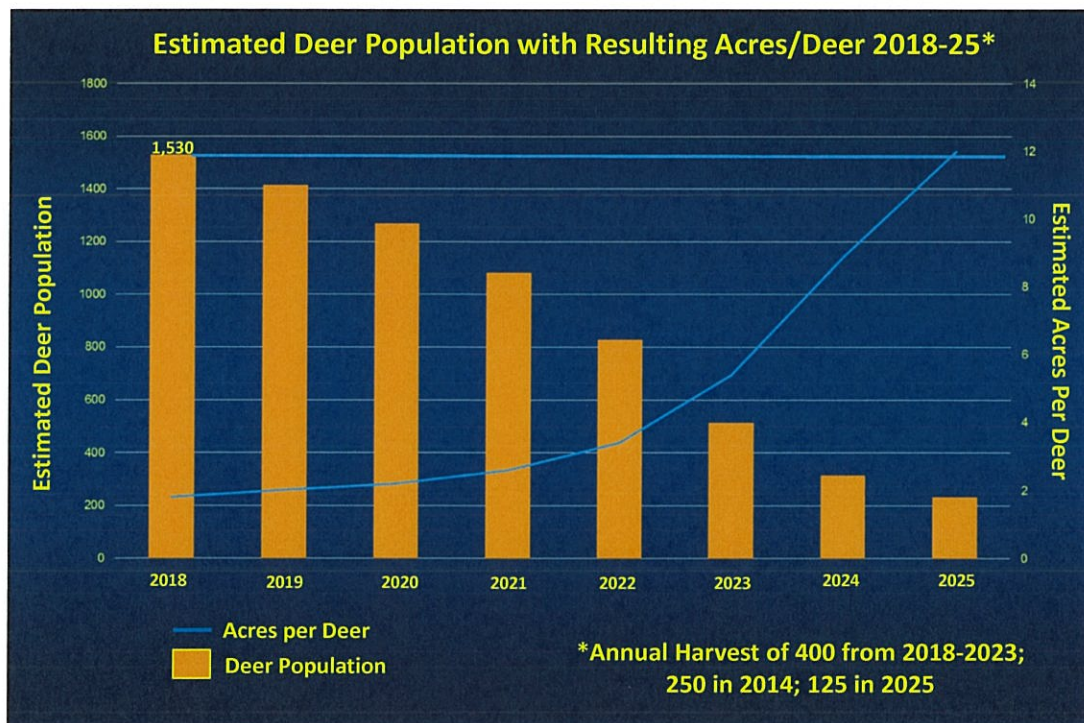
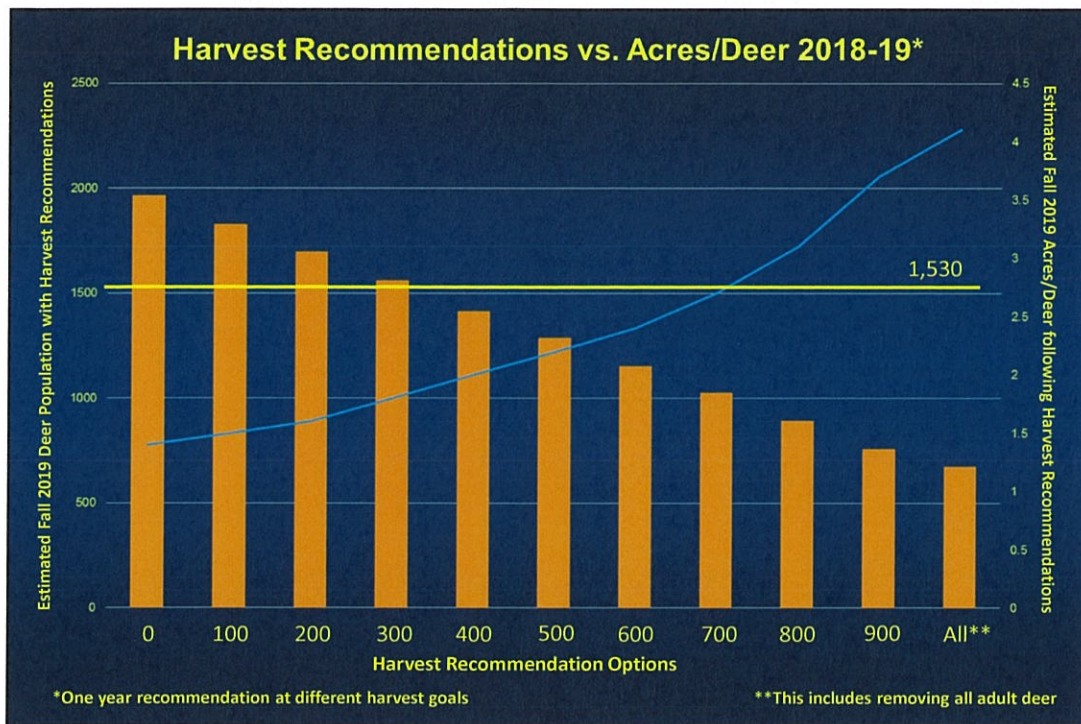
Deer Management Options

Population Control

- Birth Control (no approved products in Texas)
- Trap, Transport & Transplant (TTT Permit)
- **Trap, Transport & Process (TTP Permit)***
- Hunting (Archery)
- On-going – 1st reduction, 2nd maintenance



***Done in 2016 with 181 deer removed**



Thank You

Questions?



City Council and Wildlife Management Advisory Commission Special Joint Meeting

Thursday, October 11, 2018, 6:00 P.M.

"Separating Fact from Fiction: White-tailed Deer and Garden Ridge" Question and Answer Session

	NAME	ADDRESS	SUBJECT
1.	John McCann	21649 Forest Wahu	300+ Removal.
2.	Dave Wood	9431 Gardenia Bend	INFLUX
3.	Tony Franz	8802 Wildwind	
4.	Marianne Sterling	9006 Cinnabar Ct	deer
5.	Martha Stipp	21007 Cedar Branch	
6.	Scott Kotowski	9319 BEECH WAY	Deer
7.	Frankie Fried	21419 FOREST WATERS CIR	Deer
8.	Daniel C Ring	9234 Blazing Star Trl.	Deer
9.	Dawn Hatch	8377 Twisted Oaks	Birth Control
10.	Lisa Swint	19810 Wild Hill	overpopulation
11.	Diane Kruse	9315 Gardenia Bend	HSUs - conflict mgmt
12.			
13.			
14.			
15.			
16.			
17.			
18.			

CITY OF GARDEN RIDGE
MONTHLY ACCOUNT BALANCES & INTEREST RATES
PERIOD ENDED AS OF 09/30/2018

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 124,134.02	0.00%
GF MONEY MARKET	146,251.30	0.25%
PEG CAPITAL FEES	109,653.18	0.25%
TEXPOOL INVESTMENTS	1,995,777.42	1.9953%
2009 I&S	3,506.19	0.05%
2009 REFI	3,463.29	0.05%
2012 I&S	166,728.81	0.25%
2012 REFI	5,896.46	0.05%
2015 I&S	13,695.47	0.10%
WATER IMPACT FEES	\$ 164,595.99	0.25%
TEXPOOL WATER IMPACT FEES	1,666.05	1.9953%
STREET IMPACT FEES	25,349.00	0.15%
TEXPOOL STREET IMPACT FEES	31,977.80	1.9953%
CONSTRUCTION BOND	136,580.58	0.20%
TEXPOOL WATER RIGHTS	5,032.19	1.9953%
TEXPOOL 2015 CIP PROJECT	385,621.29	1.9953%
2015 CIP PROJECT	97,681.66	0.18%
ASSET/FORFEITURE - STATE	97.86	0.16%
ASSET/FORFEITURE - FED	278,176.76	0.25%
TOTAL CITY FUNDS	\$ 3,695,885.32	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
TEXPOOL WATER INVEST	1,277,834.92	1.9953%
WATER SURCHARGE	145,099.86	0.25%
OPERATING ACCOUNT	326,766.39	0.29%
TOTAL WATER FUNDS	\$ 1,749,701.17	

TOTAL ALL ACCOUNTS	\$ 5,445,586.49	
---------------------------	------------------------	--

CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
PERIOD ENDED AS OF 09/30/2018

GENERAL FUND	BALANCE
GF Operational Checking	\$ 124,134.02
GF Money Market	146,251.30
TexPool Investments	1,995,777.42
Restricted Amounts	(232,900.91)
TOTAL General Fund Balance	\$ 2,033,261.83

WATER FUND	BALANCE
Operational Checking	\$ 326,766.39
TexPool Water Invest	1,277,834.92
Restricted Amounts	(134,480.00)
TOTAL Water Fund Balance	\$ 1,470,121.31

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES
CURRENT AND YEAR TO DATE AS OF 09/30/2018

GENERAL FUND	Sep-18	YTD	FY 2018 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 86,550.10	\$ 2,827,763.05	\$ 2,763,771.00	102.3%	\$ 63,992.05
EXPENDITURES					
ADMINISTRATION	99,968.90	649,701.59	824,200.00	78.8%	174,498.41
COURT	7,749.53	77,276.27	80,514.00	96.0%	3,237.73
POLICE	134,242.70	1,184,923.55	1,238,553.00	95.7%	53,629.45
PUBLIC FACILITIES	55,039.40	443,897.08	476,100.00	93.2%	32,202.92
COMMUNITY CENTER	9,247.28	62,605.75	63,120.00	99.2%	514.25
LIBRARY	7,961.17	70,469.84	81,284.00	86.7%	10,814.16
FUND CHANGES/XFER	-	18,468.00	-	0.0%	(18,468.00)
TOTAL EXPENDITURES	314,208.98	2,507,342.08	2,763,771.00	90.7%	256,428.92
NET POSITION	<u>\$ (227,658.88)</u>	<u>\$ 320,420.97</u>	<u>\$ -</u>		<u>\$ 320,420.97</u>

WATER FUND	Sep-18	YTD	FY 2018 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 140,406.76	\$ 1,873,625.32	\$ 1,626,342.00	115.2%	\$ 247,283.32
EXPENDITURES	148,672.94	1,706,028.89	1,525,052.00	111.9%	(180,976.89)
NET POSITION	<u>\$ (8,266.18)</u>	<u>\$ 167,596.43</u>	<u>\$ 101,290.00</u>		<u>\$ 66,306.43</u>

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES - COMMUNITY CENTER
PERIOD ENDED AS OF 09/30/2018

REVENUES	YTD
RENTALS	\$ 38,125.00
DEPOSITS	19,450.00
CLEAN-UP FEES	600.00
DEPOSITS REFUNDED	(15,150.00)
DONATIONS	-
TOTAL REVENUES	<u>43,025.00</u>
 EXPENDITURES	
PAYROLL/TAXES/RETIREMENT	624.70
MANAGER FEES	15,986.55
COMPUTER/INTERNET	780.75
TELEPHONE	564.00
UTILITIES	9,556.76
MAINTENANCE	9,272.84
SUPPLIES	1,170.69
CLEANING	4,440.00
EQUIPMENT	249.90
MARKETING	-
DONATION EXPENDITURES	-
FACILITY ENHANCEMENTS	<u>4,809.56</u>
TOTAL EXPENDITURES	<u>47,455.75</u>
 NET POSITION	<u><u>\$ (4,430.75)</u></u>

Management's Discussion and Analysis of Results of Operations – September 2018

GENERAL FUND

Cash

The Pre-Audit unrestricted fund balance is \$2,033.2k. The FY18 budget projected the ending unrestricted fund balance to be \$1,730.4k. Overall the Pre-Audit financials show the City \$320.4k better than the FY18 budget.

Revenue

Ad Valorem tax collections for the September was \$5.6k bringing the YTD collections to \$1,441.3k or 99.6% of the \$1,447k budget. YTD collections for delinquent Ad Valorem tax are currently \$7.3k.

YTD sales tax collections total \$228.9k or 99.6% of the budgeted \$230k. Comparatively FY17 YTD collections were \$249.9k. Sales tax is currently tracking 6.5% less than FY17.

Building permits YTD are currently at 117% or \$152k of the \$130k budgeted for FY18. That's an increase of 6.3% over the same period last year.

The City's YTD trash collections of \$72.6k or 100.9% of the FY18 budget of \$72k.

Overall Pre-Audited financials show actual revenue to exceed budgeted revenue by \$64k.

Expenditures

Administration Department – During September a new copier was leased for the City at a total cost of \$52.8k. The lease is split 50/50 with the Water Department. The total lease cost to Admin. is \$26.4k payable over 5 years. Pre-Audit financials show Administration expenditures are \$174.5k below the FY18 budget.

Court – Pre-Audit financials show Court expenditures are below the FY18 budget by \$3.2k.

Police Department – Pre-Audit financials show PD expenditures are below the FY18 budget by \$53.7k.

Public Works – Pre-Audit financials show Public Works expenditures are \$32k less than the FY18 budget.

Community Center – Pre-Audit financials show Community Center on budget for FY18.

Library – Pre-Audit financials show the Library expenditures \$10.8k below the FY18 budget.

Overall the Pre-Audited financials show the expenditures \$256k less than the FY18 budget. However, the FY18 audit adjusting entries may have an impact on the information listed in this section.

WATER FUND

Meters

Current meters for September 2018 total 1620 vs 1581 for September 2017.

Cash

The Pre-Audit unrestricted fund balance is \$1,470.1k. The FY18 budget projected the ending unrestricted fund balance to be \$1,346.8. Overall the Pre-Audit financials show the Water Department \$167.6K better than the FY18 budget.

Revenue

YTD revenue is \$1,873.6k vs the previous year at \$1,561.2k, that's a 20% increase YOY. Total revenue is at 115.2% of the FY18 budget.

Water sales YTD are \$1,586.8k or 116.6% of the \$1,361k FY18 budget, compared to \$1,423.5k or 109.4% of the FY17 budget.

Meter sales YTD are \$31.8k or 127.2% of the FY18 budget of \$25k. FY17 totaled \$41k for the same period.

Water penalties for FY18 are down 12.1% compared to FY17 or \$11.3k vs \$12.8k respectively.

Expenditures

Overall the Pre-Audit financials show the Water Dept. exceeded the budgeted expenditures by \$181k. However, since the Water Fund is shown on an accrual basis of accounting there are \$209k of entries that do not have an impact on the unrestricted Water fund balance. Adjusting for the \$209k the Water Department shows that the expenditures are \$28k less than the FY18 budget. However, the FY18 audit adjusting entries may have an impact on the information listed in this section.

Interest & Sinking Fund

Revenue

Ad Valorem tax collected for debt service YTD is at 98.4% of the FY18 budget or \$765.6k.

Expenditures

Next bond payment due in February 2019.

Capital Improvements Fund

Cash Balance

The CIP project fund balance is \$158.7k from bond proceeds and \$50k from Winco Developer totaling \$208.7k.
Water Impact fee balance is \$166.2K.
Street Impact balance is \$57.3k.

Revenue

Interest earned on the CIP funds YTD is \$16.7k
Winco Developer Contribution of \$50k was received in September.

Asset Seizure Fund

Cash Balance

The restricted fund balance is \$278.3k.

Revenue

Revenue was received in the amount of \$213.5k bringing the YTD for the federal asset seizure to \$226.2k

Expenditures

Minimum purchases of \$1.8k were made in September 2018.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

CITY OF GARDEN RIDGE
FY 2018 PRE-AUDIT
GENERAL FUND - SUMMARY

GENERAL FUND	FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2018 PRE-AUDIT
FINANCIAL SUMMARY			
<u>REVENUE SUMMARY</u>			
TAXES	1,623,546	1,695,569	1,682,833
FRANCHISE	568,359	562,276	558,487
PERMITS	146,768	136,600	159,213
LICENSES	2,670	2,500	2,690
FEES	122,605	138,426	135,639
DONATIONS	56,369	4,600	13,519
COURT	124,565	125,410	138,386
MISCELLANEOUS	104,066	98,390	136,997
TOTAL REVENUES	2,748,948	2,763,772	2,827,763
<u>EXPENDITURE SUMMARY</u>			
ADMINISTRATIVE	669,787	824,200	649,702
COURT	73,480	80,515	77,276
POLICE DEPARTMENT	1,144,321	1,238,553	1,184,924
PUBLIC WORKS	422,491	476,099	443,897
COMMUNITY CENTER	48,930	63,120	62,606
LIBRARY	104,622	81,284	70,470
FUND CHANGES/TRANSFERS	240,551	0	18,468
TOTAL EXPENDITURES	2,704,182	2,763,772	2,507,343
OVER/UNDER			
	44,766	(0)	320,421
ENDING FUND BALANCE	1,874,082	1,874,082	2,194,503
RESTRICTED BALANCES			
PREPAID ITEMS	3,946	0	4,082
RESERVE FOR DONATIONS	0	0	2,677
CHILD SAFETY	25,661	25,661	36,179
COURT SECURITY	8,359	8,359	8,803
PEG CAPITAL FEES	97,704	109,704	109,500
TOTAL RESTRICTED	135,670	143,724	161,241
UNRESTRICTED FUNDS	1,738,412	1,730,358	2,033,262

CITY OF GARDEN RIDGE
FY 2018 PRE-AUDIT
WATER FUND - SUMMARY

WATER FUND	FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2018 PRE-AUDIT
FINANCIAL SUMMARY			
REVENUE SUMMARY			
FEES	1,546,906	1,614,042	1,859,120
MISCELLANEOUS	14,355	12,300	14,505
TOTAL REVENUES	1,561,261	1,626,342	1,873,625
EXPENDITURE SUMMARY			
PERSONNEL SERVICES	382,572	427,257	422,939
PROFESSIONAL SERVICES	36,374	44,879	31,983
FEES	62,584	74,000	76,061
CITY SUPPORT SERVICES	1,503	3,000	316
STAFF SUPPORT	15,343	9,125	6,785
OPERATIONAL SUPPORT	72,591	78,704	73,256
SUPPLIES	39,546	39,000	39,829
UTILITY SERVICES	140,072	163,988	168,694
MAINTENANCE SERVICES	118,276	37,102	37,600
OPERATING EQUIPMENT	297,640	26,865	27,535
OTHER COST	83,059	92,148	84,467
DEBT SERVICE	362,921	519,624	568,788
FUND CHANGES/TRANSFERS	198,270	9,360	167,778
TOTAL EXPENDITURES	1,810,748	1,525,051	1,706,029
OVER/UNDER	(249,487)	101,291	167,596
FUNDING FROM RESERVES	249,487	0	0
ENDING FUND BALANCE	1,391,903	1,491,620	1,615,221
RESTRICTED BALANCES			
WATER IMPACT FEE	6,218	Moved to CIP	
WATER SURCHARGE	144,852	144,852	145,100
TEXPOOL IMPACT FEE	1,640	Moved to CIP	
TOTAL RESTRICTED FUNDS	152,710	144,852	145,100
UNRESTRICTED FUND BALANCE	1,239,193	1,346,767	1,470,121

October 9, 2018

To: Mayor, City Council
Cc.: City Administrator, City Secretary H.R.
Subj.: Retirement of Royce E. Goddard, Water Manager

With a heavy heart I, Royce E. Goddard, submit my request for retirement effective on December 31, 2018.

I have been with this city since December 1997, with a two years vacation from June 14, 2002 to June 14, 2004. That is 19 years of watching this city grow from a small bedroom community to its current standing.

I have thoroughly enjoyed all the time I have spent here working in the Public Works Department. From a guy who had no idea what he was doing to being the director. Then taking the challenge and becoming to Plumbing Inspector.

I have seen the City water system change from an Acceptable System to a Superior Water System.

I have great pride in this City and all the people that make sure it runs smoothly and properly. From the unsung heroes of the Water and Public Works Departments, who do all the behind the scene work. The Administration Ladies who handle all the tons of paperwork. Our excellent Police Department who work to keep our city and surrounding areas safe. The City Council who have done a fantastic job of guiding the city along.

I will be available to assist the city with plumbing inspections on a contract level, and to help the next Water Manager get comfortable in the position.

Respectfully



Royce E. Goddard

City of Garden Ridge
Water Manager / City Plumbing Inspector PI 3247
9400 Municipal Parkway
Garden Ridge, TX 78266
Off: (210) 651-6831
Fax: (210) 651-9638
Cell: (210) 347-3380
watermanager@ci.garden-ridge.tx.us



City of Garden Ridge

"A way of life, not just a place to live"

October 17, 2018

To: Mayor Thompson and City Council

From: City Administrator Cain

Effective October 16, 2018 Kat Balbi completed her 90 day probationary period as the Utility Billing Clerk for the City of Garden Ridge. Miss Balbi has demonstrated that she is a quick learner and highly capable of performing the duties of the Utility Billing Clerk. She has also learned a lot of the Municipal Court processes and is able to assist the Municipal Court Clerk daily as well as during Court. In addition Miss Balbi has begun attending Water Commission meetings and will soon be responsible for taking and preparing minutes for the Commission meetings. She is professional, friendly and helpful to the public she works with on a daily basis.

It is my belief that Kat Balbi is a strong asset to the city and recommend that she be released from the 90 day probationary period effective October 16, 2018 with a 5% salary increase as approved for the Utility Billing Clerk position in the 2019 General Fund Budget.

Respectfully,

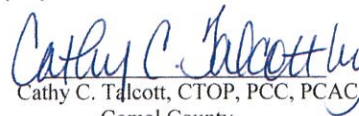
Nancy Cain

City Administrator

**CERTIFICATION OF TAX LEVY FOR THE TAX YEAR 2018
CITY OF GARDEN RIDGE**

Total Appraised Value @ 100% of Market Value	\$ 819,466,174
Less: Ag-Use account value loss	<u>(\$ 11,403,576)</u>
Total Net Appraised Value	\$ 808,062,598
Assessment Ratio	100%
Total Taxable Value	\$ 703,314,993
2018 Adopted Tax Rate per \$100 assess value	<u>.323146</u>
2018 Ad Valorem Tax Levy	\$ 2,272,734.27
Less: Over-65 Homestead Frozen Levy Loss	<u>(0.37)</u>
2018 Total Ad Valorem Tax Levy	<u>\$ 2,272,734.64</u>

Submission of the Tax Levy for 2018 for approval by the City of Garden Ridge in accordance with Section 26.09(e) of the Texas Property Code.


Cathy C. Talcott, CTOP, PCC, PCAC
Comal County
Tax Assessor-Collector



ORDINANCE NO. 18-112018

AN ORDINANCE OF THE CITY OF GARDEN RIDGE, TEXAS, ESTABLISHING REGULATIONS FOR THE CONTROL AND CARE OF ANIMALS IN THE CITY OF GARDEN RIDGE; ESTABLISHING RELATED SERVICE FEES; ESTABLISHING A PENALTY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; PROVIDING FOR SEVERABILITY; PROVIDING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND AMENDING ORDINANCE 18-042018 APPROVED APRIL 4, 2018.

WHEREAS, the City of Garden Ridge (“City”) is authorized to provide standards for the ownership, control and care of animals in the City pursuant to the general authority granted to the City under Chapter 54 of the Texas Local Government Code; and

WHEREAS, the City finds that growth within the City has created new challenges related to the safe control and regulation of animals within the City; and

WHEREAS, the City finds that the costs associated with the provisions of animal care services should be defrayed by the establishment of related animal care service fees; and

WHEREAS, the City finds that the fees established herein are reasonable and necessary to provide the services and administer the City’s Animal Services program; and

WHEREAS, the City finds that the existing animal control related Ordinances require revisions for the protection of the health, safety, and welfare of the community; and

WHEREAS, the City is committed to ensuring public health, safety, and welfare by encouraging individuals to be responsible pet owners; and

WHEREAS, the City Council finds that this Ordinance is necessary to protect the public health, safety, and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. FINDINGS.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 2. REGULATIONS.

The animal services regulations more particularly described in this Ordinance and any attached exhibits are incorporated herein by reference for all purposes and are adopted as the City’s Animal Services regulations.

SECTION 3. ANIMAL SERVICES OFFICER(S).

The City's Animal Services Officer(s) shall enforce all provisions of this Ordinance, including gathering up and impounding or quarantining of dogs, cats, livestock, fowl, or any other domestic and non-domestic animals found running at large (stray) within the City limits.

SECTION 4. DEFINITIONS.

The following words and phrases, when used in this Ordinance, have the following meanings:

Abandon means leaving an animal without proper food, shelter, water and care or without making reasonable arrangements for assumption of custody and care by another person.

Animal means every nonhuman species of animal, both domestic and wild.

Animal at large means any animal not under the restraint of a leash, lead or harness by a person capable of controlling the animal when off the premises of the owner or an animal, including fowl or livestock, not in a secure enclosure or not completely confined by a building, wall, pen or fence of sufficient strength of construction, to physically restrain the animal on the premises of the owner or custodian.

Animal Services Officer(s) means any person or persons designated by the City as an Animal Enforcement Officer who is qualified and authorized to perform such duties as required by this Ordinance and state law.

Animal exhibition means any exhibition or act featuring performing animals, including temporary animal exhibits and shows and petting zoos. Such exhibits shall not include animal rescue groups or humane societies.

Animal shelter means any facility operated by a humane organization or municipal agency, or its authorized agents, for the purpose of impounding animals under the authority of this Ordinance or state law for care, confinement, return to owner, adoption, or euthanasia.

Bite means puncturing or tearing of the skin by an animal's teeth, excluding scratch/scratches.

Cat means any live or dead member of the feline family (*Felis catus*).

Commercial animal establishment means any pet shop, grooming shop, guard dog or obedience training center, animal auction, performing animal exhibition, or boarding or breeding kennel.

Currently vaccinated means a protective inoculation by a licensed veterinarian with a rabies vaccine recognized and approved by the United States Department of Agriculture given in an amount sufficient to provide an immunity that satisfies the requirement of state law.

Dangerous dog means defined by the Health and Safety Code, Chapter 822, subchapter D, as amended, a dog that:

- a) Makes an unprovoked attack on a person that causes bodily injury and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own; or
- b) Commits unprovoked acts in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own and those acts cause a person to reasonably believe that the dog will attack and cause bodily injury to that person.

Deer management means a program/plan/policy detailing the activities of deer management that may include but not be limited to education, research, trapping, relocation, deprivation, sterilization, and birth control of deer.

Dog means a domesticated animal that is a member of the canine family (*Canis lupus familiaris*).

Domestic animal means tame; domesticated; of or pertaining to any animal commonly kept as a family or household pet.

Feral means a non-domesticated or non-cultivated animal, born in the wild or having escaped from domestication and that becomes wild.

Fowl means any bird, wild or domesticated relating to an order of birds, such as but not limited to chickens, turkeys, ducks, geese, peacocks, pheasants, or other fowl regardless of age or sex, except common household pets such as parakeets, parrots, etc.

Grooming shop means a commercial establishment where animals are bathed, clipped, plucked, or otherwise groomed.

Guard dog means any professionally trained dog that will detect and warn its handler that an intruder is present in or near an area that is secured.

Kennel means any premises wherein any person engages in the business of boarding, breeding, buying, letting for hire, training for a fee, or selling dogs or cats; or a facility for keeping more than four breeding animals of the same species.

Licensed veterinarian means a veterinarian licensed to practice veterinary medicine in one or more of the fifty states of the United States.

Livestock means domestic animals used or raised, typically, on a farm, especially those kept for a profit, specifically, horses, ponies, mules, donkeys, cattle, goats, rabbits, sheep, and swine, regardless of age, sex, or breed.

Local health authority means Texas Department of State Health Services.

Observation period means the ten (10) days following a bite incident during which the biting animal's health status must be monitored. The ten-day observation period begins on the first day of the bite incident (Day One). See quarantine period for further definition.

Owner (custodian) means any person, partnership, or corporation owning, keeping, or harboring one or more animals. An animal shall be deemed to be harbored (in custody) if it is fed or sheltered or provided medical attention for three consecutive days or more.

Person means an individual, corporation, government or governmental subdivision, or agency, business trust, estate, partnership, association or any other legal entity.

Pet or companion animal means any animal kept for companionship rather than as a physical or mental service support animal; an animal of a species that has been bred and raised to live in or about the habitation of humans and is dependent on people for food and shelter.

Pet shop means any person, partnership or corporation, whether operated separately or in connection with another business enterprise, except for a licensed kennel, that buys, sells, or boards any species of animal.

Possible exposure to rabies means receipt of a bite from any warm-blooded animal, animal to human or animal to animal, is reason to suspect exposure to rabies.

Provocation means any purposeful act that causes an animal to bite, scratch, or attack in protection of self, the owner, or the owner's premises. Entrance, in any manner, into an area where an animal is properly under restraint in compliance with City regulations would be considered provocation, irrespective of the reason for such entrance.

Public nuisance means any animal or animals that unreasonably annoy humans, endanger the life or health of other animals or persons, or substantially interferes with the rights of citizens, other than their owners, to enjoyment of life or property. The term "public nuisance animal" shall mean and include, but is not limited to, any animal that:

- a) Is found at large more than three times in a calendar year.
- b) Damages the property of anyone other than its owner.
- c) Molests or intimidates pedestrians.
- d) Trespasses on public or private property.
- e) Chases vehicles.
- f) More than three times in a calendar year, repeatedly makes disturbing noises, including but not limited to howling, barking, whining, or other utterances causing unreasonable annoyance, disturbance, or discomfort to neighbors or others in close proximity to the premises where the animal is kept or harbored.
- g) Causes fouling of the air by odor and thereby creates unreasonable annoyance or discomfort to neighbors or others in close proximity to the premises where the animal is kept or harbored.
- h) Causes unsanitary or dangerous conditions in enclosures or surroundings where the animal is kept or harbored.
- i) Is offensive or dangerous to the public health, safety, or welfare by virtue of the number or types of animals maintained.
- j) Attacks other domestic animals.
- k) Attacks or chases deer and other wildlife while on public property or while trespassing on private property.

Quarantine means the detention or isolation of an animal suspected of carrying an infectious or contagious disease.

Quarantine period means that portion of the observation period during which an animal is physically confined for observation as provided for under the quarantine method and testing section of this Ordinance. See observation period for further definition.

Rabies means an acute viral disease of man and animal affecting the central nervous system and usually transmitted by an animal bite or saliva.

Rabies Control Officer(s) means the City's Animal Services Officer(s) who shall handle all duties required under the Rabies Control Act of 1981 and all amendments to that act.

Restraint means the securing of an animal by:

- a) A leash, lead, or harness.
- b) Confinement in a structure, cage, vehicle, wall or fence of sufficient strength or construction to prevent the animal from escaping.
- c) A chain, rope, tether, leash, cable, or other device that attaches an animal to a stationary object or trolley system.

Riding school or stable means any place that has available for hire, boarding and/or riding instruction any horse, pony, donkey, or mule; or any place that regularly buys, sells, or trains the above animals.

Scratch means a scrape left by the teeth, claws or nails of an animal and of sufficient severity to break the skin.

Sick animal means any animal that appears to be suffering from an infectious, contagious, or communicable disease; or that is showing evidence of a physical injury, physical disorder, or traumatic injury; or that has an elevated temperature.

Stray means a domestic animal that is roaming beyond the premises of an animal's owner, custodian, or keeper with no physical restraint.

Unowned animal means any animal for which an owner has not been identified.

Vaccinated means properly injected with a rabies vaccine licensed for use in that species by the United States Department of Agriculture and administered by or under the direct supervision of a licensed veterinarian.

Veterinary hospital means any establishment maintained and operated by a licensed veterinarian for surgery, diagnosis, and treatment of diseases and injuries of animals.

Vicious animal means any animal that attacks, bites, or injures human beings or domesticated animals without adequate provocation, or which, because of temperament, conditioning, or training, has a known propensity to attack, bite, or injure human beings or domesticated animals; more specifically, any individual animal of any species that has, without provocation, attacked or

bitten any person or other animal, or any animal that has killed a person or other animal on any single occasion, or an individual animal which the Animal Services Officer has reason to believe has a dangerous disposition, likely to be harmful to humans or other animals.

Wild animal means any animal that is undomesticated or customarily considered dangerous including, but not limited to the following, and any hybrid of an animal listed in this definition:

- | | | |
|----------------------------|--------------|--------------------|
| • All nonhuman primates | • Coyotes | • Panthers |
| • Alligators/ Crocodiles | • Deer | • Poisonous frogs |
| • Antelope | • Foxes | • Porcupines |
| • Armadillos | • Hyenas | • Raccoons |
| • Bats | • Jackals | • Ringtail cat |
| • Bears | • Jaguars | • Servals |
| • Boa constrictors/pythons | • Leopards | • Skunks |
| • Bobcats | • Lions | • Squirrels |
| • Caracals | • Lynx | • Tigers |
| • Caymans | • Marsupials | • Venomous lizards |
| • Cheetahs | • Ocelots | • Venomous snakes |
| • Cougars | • Opossums | • Wolves |

Wild animal does not include small livestock, large livestock, fowl, or normal household pet animals, such as, but not limited to domestic dogs, domestic cats, domestic ferrets, cockatiels, hamsters, guinea pigs, gerbils, rabbits, fish or nonpoisonous reptiles or small, nonpoisonous snakes (less than three feet total length).

Wildlife means any animal that occurs naturally in the wild state.

Wild state means living in its original, natural condition; not domesticated.

SECTION 5. DOG AND CAT REGISTRATION.

- a) Any person owning, keeping, harboring, or having custody of any dog or cat over four months of age within this municipality must register them as herein provided.
- b) Written application for licenses, which shall include the name, address, phone number and email address of the applicant (if available), the description of the dog or cat, the appropriate fee as listed in Appendix A to this Ordinance, and a current copy of the rabies certificate issued by a licensed veterinarian or a letter from a licensed veterinarian who has determined a rabies vaccination would be detrimental to the health of a dog or cat shall be provided to the City.
- c) Registration of dogs or cats shall be for a period of one year beginning January 1, through December 31. Animals shall be registered each year.
- d) Application for registration must be made within thirty (30) days after obtaining a dog or cat over four (4) months of age; this requirement will not apply to a nonresident keeping a dog or cat within the City for not longer than thirty (30) days.

- e) Upon acceptance of the registration application, fee, and current rabies vaccination certificate, the City shall issue a durable tag, stamped with an identifying number and the year of issuance.
- f) Each dog or cat must wear a City issued registration tag attached to a properly fitted collar at all times.
- g) The Animal Services Officer shall maintain a record of all City issued registration tag numbers and a copy of the current rabies vaccination certificate.
- h) It shall be the duty of the owner of any dog or cat to procure a duplicate tag from the City in the event that the original tag is lost or destroyed. A fee, as provided in Appendix A of this Ordinance, will be charged for each replacement tag.
- i) No person may use a registration tag for any animal other than the animal for which it was issued.
- j) Fee registration is not required for pets under the care of pet sitters or visitors staying in the City for less than 180 days. Proof of valid rabies vaccination and valid registration from another City is required.

SECTION 6. KEEPING OF DOMESTIC ANIMALS; LIMITATION OF NUMBER OF DOGS AND CATS.

It shall be unlawful for any person to own, keep, or harbor more than six (6) dogs and six (6) cats, with a maximum aggregate total of ten (10) over four (4) months of age at any one address or location within the City limits. The breeding of one (1) litter per year per residence is permitted; however, the breeding of more than one (1) litter per year will result in the residence being declared a commercial animal establishment and subject to a fine.

One (1) additional dog or cat is permitted upon proof that the owner or custodian is participating in a nonprofit rescue organization or similar shelter group's foster program.

Subsections a) and b) shall not apply to animal shelters, veterinary establishments, animal hospitals operated by a licensed veterinarian, or commercial animal establishments. Such establishments, however, must meet sanitation requirements and keep animals securely caged or penned.

The requirements of this Section shall not apply for a period of one (1) year for any animal(s) being kept at lawfully existing premises within the City limits immediately prior to the passage of this Ordinance or at a location outside the City limits which by annexation becomes a part of and within the boundaries of the incorporated area of the City.

SECTION 7. GENERAL ANIMAL CARE.

- a) No owner shall fail to provide their animal with sufficient wholesome and nutritious food, water in sufficient quantities, adequate ventilation, shelter space and protection

from the weather, veterinary care when needed to prevent suffering, and humane care and treatment.

- b) No person shall beat, cruelly treat, torment, overload, overwork, or otherwise abuse an animal, or cause, instigate, or permit any dogfight, cockfight, bullfight, or other combat between animals or between animals and humans.
- c) No person shall expose any known poisonous substance, whether mixed with food or not, so that the same shall be likely to be eaten by any animal; provided that it shall be lawful for a person to expose on their own property commercially available rat poison or other pesticides appropriately placed in accordance with the labeling directions.
- d) It shall be unlawful for any person to use steel jaw leg and/or neck traps with the intent of trapping any animal.
- e) Any person who, as the operator of a motor vehicle, strikes a domestic or a non-domestic animal shall immediately report such injury or death to the police department.
- f) A person who owns or has custody or control of an animal and who uses a chain, rope, tether, leash, cable, or other device that attaches an animal to a stationary object or trolley system may not leave an animal outside and unattended without shelter, food, and water.
- g) A person who owns or has custody or control of an animal and who uses a chain, rope, tether, leash, cable, or other device that attaches an animal to a stationary object or trolley system may not leave an animal outside and unattended between the hours of 10 p.m. and 6 a.m.
- h) A restraint that unreasonably limits an animal's movement is prohibited if the restraint:
 - i. Uses a collar that is pinch-type, prong-type, or choke-type or that is not properly fitted to the animal;
 - ii. Is a length shorter than the greater of five times the length of the animal, as measured from the tip of the animal's nose to the base of the animal's tail; or ten (10) feet;
 - iii. Is in an unsafe condition; or
 - iv. Causes injury to the animal.

SECTION 8. REMOVAL OF WASTE.

The owner of every animal shall be responsible for the removal of any excreta deposited by their animal(s) on public walks, recreation areas, public or private property, including the property of the owner.

SECTION 9. EVALUATION OF ANIMALS AND PREMISES.

- a) All pens, enclosures, or fenced or unfenced yards located within the City's corporate limits in which any animal or fowl are kept shall be maintained and kept in such condition as not to become unsanitary, offensive, or disagreeable to persons in the vicinity thereof. For the purposes of this section, an unsanitary, offensive or disagreeable condition occurs when the failure to maintain any pen, enclosure, or fenced or unfenced yards causes the pen, enclosure, or fenced or unfenced yard to become:
 - i. A breeding place for flies; or
 - ii. A place that may become a risk to the health and safety of any person working or residing in the vicinity of the pen, enclosure, or fenced or unfenced yard; or
 - iii. A place that produces odors that would disturb the reasonable sensibilities of any person in the vicinity of the pen, enclosure, or fenced or unfenced yard.
 - iv. Animals and premises whereon animals are kept or maintained shall be subject to evaluation with just cause by the local health authority, Animal Services Officer, or Police Officer at any reasonable hour, or at any hour in cases of emergency.

SECTION 10. ABATEMENT OF VIOLATION.

Whenever any premises where animals are kept are in an unsanitary condition, or the facilities are not in keeping with the provisions of this Ordinance or any other regulations herein, or if any health Ordinance or law is not observed, the local health authority, Animal Services Officer, or Police Officer, by written notice to the person responsible for the condition of the premises or the keeping of the animals or the person owning or in control of such premises, may order the abatement of the conditions which are not in accordance with this Ordinance or other regulations, or conditions which constitute a nuisance. Failure to comply with such order shall, in addition to any criminal or administrative proceedings, be grounds for and entitle the City to obtain relief by injunction.

SECTION 11. SAFETY OF ANIMALS IN PARKED VEHICLES; REMOVAL IF NECESSARY.

It shall be unlawful to leave any animal in any standing or parked vehicle in such a way as to endanger the animal's health or safety. The Animal Services Officer or Police Officer is authorized to use reasonable force, to remove an animal from a vehicle when the animal's health or safety is or soon will be endangered and said neglected or endangered animal shall be impounded. If professional services are required to remove the animal, the owner is responsible for the cost. A Police Officer or Animal Services Officer who removes an animal from a vehicle in accordance with this subsection is not liable for any resulting property damage.

SECTION 12. LIVE CAPTURE TRAPS.

- a) Animal live capture traps may be loaned by the City Animal Services Officer for a security deposit set in Appendix A of this Ordinance for a period of thirty (30) days. If a live capture trap is lost or damaged the individual assigned the trap will be assessed the cost of replacement.

- b) Live traps will be checked by the individual assigned the trap at least every twelve (12) hours. Traps will be protected from the elements and humane care will be provided to the captured animals.
- c) Dogs and cats caught in live traps, whether City owned or privately owned, will be impounded and notice of impoundment provided if ownership can be established. A citation may be issued to the owner of the impounded animal for animal at large.
- d) Animals, other than dogs and cats, caught in privately owned traps will be transported and released by Animal Services.
- e) Trapping of animals in live capture traps is prohibited from Friday at 4:31 p.m. to Monday at 8:00 a.m. and on City holidays.
- f) It is unlawful for any person other than Animal Services personnel to tamper with a live trap or release an animal confined in a live trap.

SECTION 13. DOGS AND CATS AT LARGE.

All dogs and cats shall be kept under restraint by a leash, lead or harness or on owner's property and not allowed to run at large or to stray.

SECTION 14. GENERAL IMPOUNDMENT; VIOLATION NOTICE.

- a) Unrestrained dogs and nuisance animals shall be taken by the police or Animal Services Officer and impounded in an animal shelter or veterinary clinic and there confined in a humane manner. Any animal that poses a threat to public health and safety, any wild animal kept illegally, or any animal that has been cruelly treated or abused also shall be impounded. To discharge the duties imposed by the provisions of this Ordinance or other applicable laws, and to enforce the same, duly authorized Police Officers and Animal Services Officers may enter upon private property to the full extent permitted by law, which shall include but is not limited to entry upon private unsecured property when in pursuit of any animal which they have reason to believe is subject to impoundment pursuant to the provisions of this Ordinance or other applicable laws. The aforementioned enforcement officers are also authorized, after reasonable attempts have been made to contact the owner, to enter any unlocked residence or other enclosure on private property to seize, impound, and quarantine any animal that is suspected of having bitten someone and therefore posing a threat to public health and safety.
- b) Impounded dogs or cats shall be kept for not less than fourteen (14) days unless claimed by the owner.
- c) Cats or dogs impounded and deemed to be wild may be kept or euthanized within zero (0) to seventy-two (72) hours at the discretion of the Animal Services Officer.

- d) Sick or injured animals, having no apparent identification through which ownership can be determined, may be kept or euthanized within zero (0) to seventy-two (72) hours at the discretion of the Animal Services Officer.
- e) If, by a license tag or other means, the owner of an impounded animal can be identified, the Animal Services Officer will, upon impoundment, notify the owner by direct contact, telephone, mail, or other reasonable means.
- f) An owner reclaiming an impounded dog or cat shall pay all impounding and registration fees, if unregistered, according to Appendix A of this Ordinance and shall provide a current copy of the rabies certificate for the dog or cat. If at that time the dog or cat is not currently vaccinated the owner must present proof of rabies vaccination on said dog or cat within ten (10) business days to the Animal Services Officer or will be considered again in violation of this subsection and subject to a second fine.
- g) No sick impounded animal shall be released to the owner until the Animal Services Officer determines that arrangements have been made for treatment of the sick animal.
- h) Any animal not reclaimed within fourteen (14) calendar days shall be considered abandoned and will be eligible for adoption, transferred to a nonprofit organization or euthanized as determined by the Animal Services Officer.
- i) In addition to, or in lieu of, impounding an animal found at large, a Police Officer may issue to the known owner of such animal a notice of Ordinance violation. A person who is convicted of owning an animal at large shall pay a fine as listed in Appendix A.
- j) No owner or custodian of an animal shall abandon any animal. If an owned animal has been impounded by the Animal Services Officer, no owner shall allow the animal to remain at the impound facility beyond fourteen (14) calendar days for the purpose of adopting the animal at a lower cost than the fine or fee(s).

SECTION 15. AUTHORITY TO DESTROY ANIMALS RUNNING AT LARGE.

If any animal found at large in violation of this Ordinance cannot be safely taken up and impounded, and poses an imminent threat of danger, such animal may be destroyed by any authorized Police Officer or Animal Services Officer, at the officer's discretion.

SECTION 16. ESCAPE, INJURY, SICKNESS, OR DEATH OF IMPOUNDED STRAYS.

If an animal dies, becomes injured, becomes sick, or escapes while impounded, the Animal Services Officer shall make a report with the Police Department of the death, injury, sickness or escape and the report will be placed in the records maintained by the Animal Services Officer in the Animal Services records.

SECTION 17. LIVESTOCK AT LARGE AND IMPOUNDMENT.

All livestock shall be kept under restraint by a secured pasture or paddock and not allowed to run at large. All impounded livestock will be the responsibility of the Comal County Sheriff's Department.

SECTION 18. RABIES VACCINATION.

- a) It shall be unlawful for any person to own, keep, harbor, or have custody or control of a dog or cat over four months of age within the City limits unless such dog or cat is currently vaccinated, as defined in this Ordinance, against rabies by the injection of rabies vaccine by or under the direct supervision of a licensed veterinarian.
- b) In the event a licensed veterinarian determines that a rabies vaccination would be detrimental to the health of a dog or cat a letter from the licensed veterinarian may be accepted by the Animal Services Officer.
- c) Every owner of a dog or cat immunized against rabies as required herein shall procure a rabies vaccination certificate from the veterinarian administering the vaccine. Such certificate shall contain the following information:
 - i. The owner's name, address, and telephone number.
 - ii. The species, sex, age, size (weight), predominate breed, and color of the vaccinated animal.
 - iii. The vaccine used, producer, expiration date, and serial number.
 - iv. Date vaccinated.
 - v. Rabies tag number.
 - vi. Veterinarian's signature and license number.

SECTION 19. REPORT OF EXPOSURE TO RABIES.

Any person having knowledge of any animal exhibiting symptoms of or exposed to rabies, or that has bitten, scratched, or otherwise attacked an individual or other animal, or that the person suspects to be rabid or could reasonably foresee as capable of transmitting rabies, shall report the animal or incident to the Animal Services Officer or the Rabies Control Officer as soon as possible, but not later than twenty-four (24) hours from the time of the incident. The report shall include the name and address of any victim and the owner of the animal, if known, and any other information relating to the incident or animal.

SECTION 20. QUARANTINE METHOD AND TESTING.

- a) The Animal Services Officer will follow the Texas Health and Safety Code, Section 169.27, as amended, for the quarantine and testing for rabies.
- b) When a dog, cat, or domestic ferret which has bitten a human has been identified, the owner will place the animal in quarantine as defined in the Texas Health and Safety Code, Section 826.002, until the end of the ten (10) day observation period. The animal must also be quarantined if there is probable cause to believe that it has otherwise exposed a human to rabies. The observation period will begin at the time of the exposure. The animal must be placed in a certified rabies quarantine facility

specified by the local Rabies Control Officer and observed at least twice daily. As an alternative, the Rabies Control Officer may allow home confinement. If the potential rabies exposure occurs in the City other than where the animal's custodian resides, the animal may be transferred to a certified rabies quarantine facility in the City of the custodian's residence or allowed confinement deemed appropriate if there is a mutual agreement between the Rabies Control Officer for the City where the exposure occurred and where the custodian resides, if applicable. The alternative to quarantining (to include home confining) a dog, cat, or domestic ferret is to have the animal humanely killed in such a manner that the brain is not damaged so that a suitable specimen (head with brain intact or brain) can be submitted to a certified rabies testing laboratory.

- c) To allow home confinement:
 - i. A secure enclosure approved by the Rabies Control Officer must be used to prevent escape.
 - ii. The animal must have been vaccinated against rabies and the time elapsed since the most recent vaccination must not have exceeded the manufacturer's recommendations for the vaccine.
 - iii. The unvaccinated animal must have been sixteen (16) weeks of age at the time of the potential exposure.
 - iv. The Rabies Control Officer or a veterinarian must observe the animal at least on the first and last days of the home confinement.
 - v. The animal must not have been a stray as defined in the Texas Health and Safety Code, section 826.002, at the time of the potential exposure.
- d) A domestic animal which has potentially exposed a human and has been designated by the Rabies Control Officer as unowned may be humanely euthanized. A suitable specimen shall be submitted for rabies testing as approved by the local Rabies Control Officer.
- e) If the animal implicated in the potential exposure is a high-risk animal, it shall be humanely destroyed and a suitable specimen submitted for rabies testing as approved by the local Rabies Control Officer.
- f) If the animal implicated in the potential exposure is a low-risk animal, neither quarantine nor rabies testing will be required unless the Rabies Control Officer has cause to believe the animal is rabid, in which case it shall be humanely destroyed and a suitable specimen submitted for rabies testing as approved by the local Rabies Control Officer.
- g) The Rabies Control Officer may require an animal which has inflicted multiple bite wounds, punctures, or lacerations to a person to be humanely destroyed and a suitable specimen submitted for rabies testing as approved by the local Rabies Control Officer.

- h) If the animal implicated in the potential exposure is not included in subsections b) through g) of this section, the animal shall be humanely destroyed and a suitable specimen submitted for rabies testing as by the local Rabies Control Officer or the Rabies Control Officer may require the animal to be quarantined at a certified rabies quarantine facility or confined elsewhere as deemed appropriate by the Rabies Control Officer for the thirty (30) day observation period as an alternative to killing and testing.
- i) Any animal required to be quarantined under this section, which cannot be maintained in secure quarantine, shall be humanely euthanized and a suitable specimen submitted for rabies testing as approved by the local Rabies Control Officer.
- j) All laboratory specimens referred to in subsections b) through h) of this section shall be submitted in accordance with section 169.33 of the Rabies Control and Eradication [Rules].
- k) Police service animals are exempted from quarantine and confinement per the Texas Health and Safety Code, section 826.048.
- l) At the discretion of the Rabies Control Officer, assistance animals may be exempted from quarantine and confinement during the observation period.
- m) Animals should not be vaccinated against rabies during the observation period; however, animals may be treated for unrelated medical problems diagnosed by a veterinarian. If the animal becomes ill during the observation period, the Rabies Control Officer must be notified by the person having possession of the animal.
- n) All quarantine fees must be paid by the owner or custodian of the animal quarantined.
- o) If the animal dies or becomes sick while under a rabies observation in a quarantine facility (other than the death or sickness due to the rabies virus), the Rabies Control Officer shall test in accordance with the section 826.043 and make a report of the death or sickness. The Rabies Control Officer will maintain a copy of the report in the Animal Services records.
- p) The liability for a quarantined animal that escapes from the quarantine facility shall be the responsibility of the facility. The liability for a home quarantined animal that escapes from the home shall be the responsibility of the animal's owner or custodian. If a quarantined animal should escape and become at large from the primary enclosure of a home quarantine, the Rabies Control Officer shall safely take up the animal and deliver the animal to a state-approved quarantine facility for the duration of the quarantine time.

SECTION 21. ANIMALS EXPOSED TO RABIES.

- a) Animals not currently vaccinated which have been bitten by, directly exposed by physical contact with, or directly exposed to the fresh tissues of a rabid animal may either be humanely destroyed; or immediately vaccinated against rabies, placed in confinement for ninety (90) days, and given booster vaccinations during the third and eighth weeks of confinement. For animals under four (4) months of age, additional vaccinations may be necessary to ensure that the animal receives at least two vaccinations at or after the age prescribed by the United States Department of Agriculture (USDA) for the vaccine administered.
- b) Animals currently vaccinated which have been bitten by, directly exposed by physical contact with, or directly exposed to the fresh tissues of a rabid animal may be humanely destroyed; or immediately given a booster rabies vaccination and placed in confinement for forty-five (45) days.
- c) These provisions apply only to domestic animals for which a USDA-licensed rabies vaccine is available.
- d) In situations where none of the requirements of this section are applicable, the recommendations contained in the latest edition of the publication titled Compendium of Animal Rabies Prevention and Control, published by the National Association of State Public Health Veterinarians, should be followed. The administration of a rabies vaccine in a species for which no licensed vaccine is available is at the discretion of the veterinarian; however, an animal receiving a rabies vaccine under these conditions will not be considered to be vaccinated against rabies virus in potential rabies exposure situations.

SECTION 22. DANGEROUS DOGS.

Dangerous dogs, as defined in the Health and Safety Code, Chapter 822 as amended, shall be regulated in accordance with the provisions of the Health and Safety Code, Chapter 822, Subchapter D, as amended.

SECTION 23. VICIOUS OR DANGEROUS ANIMALS.

- a) Any animal within the City that shall bite, scratch, or otherwise attack a person who is not at the time trespassing upon the property of the owner or person having control of such animal, nor provoking or teasing such animal, shall be deemed vicious or dangerous to persons or other animals, and the municipal court may order that such animal be kept muzzled, or that such animal be kept within a sufficient enclosure, or that such animal be delivered to the Animal Services Officer to be humanely euthanized.
- b) If the municipal court cannot determine beyond a reasonable doubt that an animal is vicious or dangerous, the court shall have the authority to hold a hearing, and if the court determines at the hearing that the animal is vicious or dangerous to persons or

other animals, the court may use the remedies authorized in this Ordinance or by state law.

SECTION 24. DOGS AND COYOTES THAT ATTACK ANIMALS.

Dogs or coyotes that attack animals, as defined in the Health and Safety Code, section 822.011, shall be regulated in accordance with the provisions of the Health and Safety Code, chapter 822, subchapter B, as amended.

SECTION 25. KEEPING OF WILD ANIMALS.

No person shall own, possess, or have custody, on their premises, any wild animal.

This section shall not be construed to apply to animal shelters operated under the authority of the governing body of the City or those persons qualifying for exceptions as provided for in the Health and Safety Code, Section 822.102, as amended.

SECTION 26. KEEPING OF LIVESTOCK AND FOWL.

- a) The keeping of livestock in areas zoned Residence Agriculture (RA) District is regulated as follows:
 - i. It shall be unlawful for any person, firm, or corporation to keep any swine.
 - ii. It shall be unlawful for any owner or custodian of fowl to keep or harbor any fowl other than chickens, turkeys, or guinea fowl. No more than twelve (12) fowl shall be allowed, one (1) of which may be male.
 - iii. The owner must have adequate facilities to house livestock and fowl and ensure adequate sanitation in a manner that does not allow them to create a nuisance.
 - iv. Sanitation must be addressed in a manner that prevents the attraction of pests and complies with City and state laws.
- b) In areas zoned Single Family Dwelling (R) District the keeping of livestock is prohibited. The keeping of fowl shall be regulated as follows:
 - i. It shall be unlawful for any owner or custodian of fowl to keep or harbor any fowl other than chickens or turkeys. No more than six (6) fowl shall be allowed, none of which may be male.
 - ii. The owner must have adequate facilities to house the fowl and ensure adequate sanitation in a manner that does not allow them to create a nuisance.
 - iii. Coops or other similar structures to house chickens and turkeys must be located a minimum of fifteen (15) feet from any adjoining property lines.
 - iv. Sanitation must be addressed in a manner that prevents the attraction of pests and complies with all City and state laws.

SECTION 27. FEEDING OF WILDLIFE.

The placement of food sources or other materials that attract animals other than those of the property owner, for purposes other than trapping and removal, is prohibited. Wild birds may be fed from a bird feeder.

SECTION 28. ADOPTION.

- a) Dogs and cats in the custody of the City of Garden Ridge that have not been claimed by their owner within fourteen (14) days will be eligible for adoption.
- b) Prior to adoption unclaimed dogs and cats will be spayed/neutered, receive rabies vaccinations and be checked for heartworms.
- c) The Animal Services Officer may recommend to the City Administrator the waiving or reduction of adoption fees dependent on the amount of time an animal has been available for adoption, the health of the animal being adopted or the demeanor of the animal.

SECTION 29. PROHIBITED SELLING, DISPLAYING ANIMALS ON ROADSIDE.

- a) It shall be unlawful for any person to display for a commercial purpose or to sell, trade, barter, lease, rent, or give away, any animal on any roadside, public right-of-way, commercial parking lot, garage sale, festival, park, community center, or outdoor public place.
- b) This section shall not apply to any tax-exempt non-profit organization founded for the purpose of providing humane sanctuary or shelter for abandoned or unwanted animals or any recognized rescue organization which is currently registered with Animal Services.
- c) Any animal being sold, traded, bartered, leased, rented, or being given away on any roadside, public right-of-way, commercial parking lot, garage sale, festival, park, community center or outdoor public place shall be subject to seizure and impoundment at the discretion of the investigating Animal Services Officer and subject to disposition in accordance with this Ordinance.

SECTION 30. ANIMAL EXHIBITIONS, SHOWS, OR EVENTS.

- a) All allowable Animal Exhibitions, Shows, or Events shall, comply with the minimum standards of this Ordinance and all applicable state and federal regulations. All Exhibitions, Shows or Event facilities shall be subject to inspection by the Animal Services Officer upon request during reasonable hours.
- b) The presenter of the Animal Exhibitions, Shows, or Events must give event specifics and notice thirty (30) days in advance to the Animal Services Officer.
- c) All Animal Exhibitions, Shows, or Events are prohibited in the City limits except as follows:
 - i. Cat and dog shows; and
 - ii. Small petting zoos and pony rides for a period not to exceed one (1) day on private property or with authorization on public property.

SECTION 31. PET AND GROOMING SHOP, BOARDING KENNEL, AND VETERINARY FACILITIES BUSINESS LICENSE.

- a) No person shall operate any pet or pet grooming shop, kennel, or licensed veterinary facility as defined in this Ordinance, without first obtaining a business license from the City. The qualifications for license shall include consideration of the type of building construction, the regulatory compliance history of the permittee as it relates to sanitation, health, welfare of the animals, and related zoning requirements.
- b) Failure to maintain the establishment in compliance with this Ordinance and state law as it relates to sanitation, health, and welfare of the animals may result in suspension or revocation of the license.
- c) Failure to apply for a license prior to the opening of such a commercial animal facility, or within thirty (30) days after the renewal date, shall constitute an offense.
- d) Each license shall be valid for one (1) year.

SECTION 32. REVOCATION.

Any person or business holding a business license regulated by this Ordinance that refuses or fails to comply with this Ordinance or any law governing the protection and keeping of animals shall have the license revoked by the City. Revocation of the license shall be accomplished by either mailing to the holder of such license a written notice by certified mail stating the license is revoked or by personally delivering to the holder thereof a written notice stating the license is revoked.

SECTION 33. INVISIBLE FENCES.

Invisible fences used to contain dogs and cats within the City must have warning signage placed within five (5) feet from any driveway, pedestrian sidewalk, or other walkway. For public safety signs must not exceed three (3) square feet with one (1) inch block letters and be of contrasting colors.

SECTION 34. WAIVER OF FEES.

The Garden Ridge City Council has the authority to waive fees, excluding fines, associated with this Ordinance due to hardship or unusual circumstances. The affected party must submit a written request to the City Council for the waiving of fees. The request must indicate the hardship or unusual circumstances and supporting documentation must be included. The City Council will consider the request in an open City Council meeting and is the final authority on requests to waive fees.

SECTION 35. ENFORCEMENT.

The civil and criminal provisions of this Ordinance shall be enforced by those persons or agencies designated by the municipal authority. It shall be a violation of this Ordinance to interfere with an Animal Services Officer in the performance of the Officer's duties. Unless otherwise indicated, any person who violates a section of this Ordinance shall be strictly liable for such violation and shall be subject to the penalties established.

SECTION 36. PENALTY.

Any person who shall violate any of the provisions of this Ordinance, or fail to comply therewith, or with any of the provisions thereof, shall be guilty of a misdemeanor and, upon conviction, shall be fined an amount not exceeding five hundred dollars (\$500.00). Every day's violation shall constitute a separate and distinct offense. The City retains all other legal rights and remedies available to it pursuant to local, state and federal law.

SECTION 37. CUMULATIVE AND SAVINGS.

This Ordinance shall be cumulative of all provisions of Ordinances of the City of Garden Ridge, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such Ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

SECTION 38. SEVERABILITY.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 39. EFFECTIVE DATE.

This Ordinance shall become effective immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED ON this 7th day of November, 2018.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
Interim City Secretary

Garden Ridge Community Center
Monthly Report
October 1st thru October 31st, 2018

Utilization (by Days)

FY 18-19 (Current Month)	FY 17-18 (Current Month)	FY 18-19 (Year to Date)	FY 17-18 (Year to Date)
26	24	26	241

Wildflower (Booked Current Month)
8

Bluebonnet (Booked Current Month)
11

Category Count (by Events)	(Current Month)	(Year to Date)
1. Resident / Non-Resident	3	3
2. City Chartered Non-Profit Organizations	7	7
3. Non-Residents Service Organizations	2	2
4. Non-Profit Associations	5	5
5. City Use	1	1

Marketing Activity:

Video Tour on line!

Facility Improvements:

New water heater!

Remarks:

Getting quotes for Bluebonnet Room renovations!

CITY OF GARDEN RIDGE BUILDING REPORT

October 2018

MAJOR PERMITS

Permit #	Address	Builder	Sq Ft.	Value \$	Permit Fees
TOTAL			0	\$ -	\$ -

MINOR PERMITS

Permit #	Address	Builder	Project	Permit Fees
1451 -18	20429 Wahl La.	CAM Solar	Minor Electric	\$ 125.00
1452 -18	9352 Osage Circle	Rolla Bradley	Outbuilding	\$ 100.00
1453 -18	9403 Gardenia Bend	Gary Pool & Patio	Pool, Deck	\$ 475.00
1454 -18	21400 Fairview Circle	Avery Hamm	Flag Pole	\$ 125.00
1455 -18	19418 Arrowood Place	Alamo Pool Builders	Pool, Spa, Deck	\$ 575.00
1456 -18	8302 Shining Elk	Precision Contracting	Fence	\$ 125.00
1457 -18	19722 Bat Cave Rd.	David Theriantlt	Parking Pad	\$ 125.00
1458 -18	9615 Aster Circle	Trade Mark Homes Services	Minor Plumbing	\$ 100.00
563 -18	9808 Bode	Aramendia Heating & Air	Minor HVAC	\$ 100.00
610 -18	21664 Valley Park	Aramendia Heating & Air	Minor HVAC	\$ 100.00
1459 -18	9495 Garden Ridge Dr.	Quality Outdoor Products	Carport	\$ 125.00
1460 -18	22318 Larmona Cv.	Wells Solar & Electrical	Minor Electric	\$ 125.00
1461 -18	9495 Garden Ridge Dr.	Backyard Buildings & More	Outbuilding	\$ 125.00
1462 -18	19915 Lloyds Park	Larry Hughes	Spa	\$ 100.00
1463 -18	20514 Cedar Cavern	Momentum Solar	Minor Electric	\$ 125.00
1464 -18	9003 Tuscan Hills	Gary Pool & Patio	Pool, Cabana	\$ 477.40
1465 -18	8381 Twisted Oaks	Quarter Moon Plumbing	Minor Plumbing	\$ 100.00
1466 -18	21510 Forest Waters Cir.	Keith Zars Pools	Pool, Spa, Deck	\$ 775.48
626 -18	22034 Cristobal Dr.	Airtron	Minor HVAC	\$ 100.00
632 -18	9006 Cinnabar Ct.	Airtron	Minor HVAC	\$ 100.00
1467 -18	8309 Eskimo Forest	Just in Time Services	Patio, Outdoor Kitchen	\$ 648.00
1468 -18	21928 Las Cimas	Cody Pools	Pool, Spa, Deck	\$ 686.52
1469 -18	8519 Wild Wind Park	Parker Custom Homes	Pool, Deck	\$ 604.12
643 -18	8381 Twisted Oaks	A-1 Heating & A/C	Minor HVAC	\$ 100.00
645 -18	21689 Fairview Circle	Elmers One Hour	Minor HVAC	\$ 100.00
646 -18	9424 Blazing Star	Jeff Crumbine A/C & Heating	Minor HVAC	\$ 100.00
1470 -18	19427 Arrowood Place	Tuff Shed	Outbuilding	\$ 100.00
1471 -18	9392 Cinchona Trail	Diamond Decks	Patio, Fire pit, Sidewalk	\$ 434.64
1472 -18	20507 Deer Garden	Gary Pools	Pool, Spa, Deck	\$ 814.20
1473 -18	8511 Twisted Oaks	Ranch Hand Painting	Patio, Fireplace	\$ 492.27
TOTAL				\$ 8,182.63

TOTAL MAJOR FEES FOR THE MONTH	\$ -
TOTAL MINOR FEES FOR THE MONTH	\$ 8,182.63
TOTAL PERMIT FEES FOR THE MONTH	\$ 8,182.63

Fiscal Year 2019

TOTAL MAJOR PROJECTS VALUE	\$ -
TOTAL MAJOR PROJECTS SQ FT.	0
TOTAL MAJOR PERMIT FEES	\$ -
TOTAL MINOR PERMIT FEES	\$ 8,182.63
TOTAL PERMIT FEES	\$ 8,182.63

Council Ideas/Suggestions List by Category

Updated: October 30, 2018

Ongoing items

Items	Status	Completed Council Approval
1. Personnel Policy (Mayor Thompson) Incentive Pay (Mayor Thompson)	Meeting scheduled for May 18, 2016 with City Council, staff, City Attorney to begin review of draft document Incentive Pay will be discussed during Personnel Policy draft document discussions 6/15/16 – City Attorney looking at another possible policy for Council Consideration and to bring back to Council upon completion of review City Attorney continues work on revising policy with proposed revised chapters to Council for comment City staff working on plan to complete policy for presentation to Council Presenting City Council (4/5/17) with proposal from SeeKing to complete Employee Handbook and Policy Further discussion and direction on proposal to be provided by City Council on May 3, 2017 Staff reviewing a policy reviewed by an attorney at Hogwild for possible presentation to City Council Staff working on a draft policy for Council consideration prior to beginning of new fiscal year Staff continues work on a draft policy for City Council consideration Draft Policy completed Mayor and Department Heads in process of reviewing document prior to submission to City Council Mayor and Staff have a schedule of meetings beginning 3/7-5/16 to review the proposed policy Mayor and Staff continued to discuss and review proposed policy. Review sessions have been extended to 5/30 Mayor and Staff continue discussion and review of proposed policy Discussion on and review of proposed policy continue with recent focus on developing a merit/incentive/step program Staff continues work on proposed policy Possible special City Council meeting will be conducted in October/November for Council review of proposed policy Final review of proposed policy by staff is occurring in preparation of presentation of proposed policy to City Council	

2. Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation FY 2017 Full implementation TBD Online water bill payments active September 14, 2016 Online Court payments active October 2016 Electronic utility billing being researched for implementation during 2018 Fiscal Year Software purchase with Incode placed in the proposed FY2018 Budget	Software upgrade completed for online utility and court payments
3. Community Center (Councilman Lantzy)	Comparing pricing of similar venues Developing fully loaded cost for facility Acquiring estimates for removal of overhead doors, sound system, commercial stove, AC system Developing list of aesthetical improvements to center that may affect lighting, energy and electrical improvements Staff working on maintenance items Comparing contracts from other venues for revisions to current contract Bring information at hand to Council in June for discussion and direction Councilman Lantzy discussed Community Center with Council on 6/6/16 Proposals for door removal, new air conditioning and ducting received and to be presented to City Council with funding through CIP Council approved funding on August 3, 2016 through CIP. Doors removed, new air conditioning installed. Awaiting install of duct work on September 12, 2016 Duct work installation completed September 12/13, 2016 City Attorney revising Community Center Contract per Council direction 10/5/16 – Marketing and future projects being discussed by Council Work continues on revising Community Center Contract Council to consider revised agreement in Feb. Council meeting Revised agreement approved Feb. 13, 2017 and being utilized Interior door/window frames and doors painted a neutral color to enhance appearance Rate structure for Community Center and presence on the City's webpage are being worked on Additional renovations to the Community Center being discussed and evaluated	New A/C installed, inside doors replaced with windows, interior door frames and doors painted

	Overhead storage area under construction, window tinting completed and drainage being evaluated New stairway for overhead storage to be constructed, Wi-Fi installed in April, and enhancement of sound system under evaluation Enhancement of the Community Center sound system is underway and additional enhancements to the Community Center continue to be evaluated Concrete of outdoor pavilion areas was stained by City staff Possible future facility enhancements continue being researched Lighting and electrical work at the Center has been the focus during August. A new brochure for the Center is being worked on. In August Council approved adding Event to the Center's name New brochure for the Center is completed and will be utilized to market facility Evaluation and prioritization of enhancement projects for the Center is underway for possible future funding	
4. Rental Agreement and Pricing Structures (Mayor Thompson)	Proposed changes to the Community Center Rental Agreement related to event security being discussed and prepared Pricing structure for the Center is in the process of being reviewed for future adjustment Revised rate schedule to be presented to City Council in February	Council approved revised rate schedule on 2/7/18 and it is being utilized
5. Update Ordinances (Mayor Thompson)	Cost for Codifying to be included in FY 2017 Budget Work with legal to develop plan for updating Identify ordinances to be updated Codifying of ordinances postponed due to budgetary constraints A revised Animal Control Ordinance is being worked by staff for consideration by City Council City Attorney's office preparing for the rewrite of the City's Zoning and Subdivision ordinances upon adoption of the Land Use Master Plan City Staff and City Attorney awaiting the Master Land Use Plan and Ordinance Diagnostic Report which is expected to be delivered by the end of November 2017 To receive the Master Land Use Plan Ordinance Diagnostic Report by the end of December Resolution to extend Master Land Use Plan implementation to Council in February due to the need for additional time for rewrite of Zoning and Subdivision Ordinances Alarm Permit Ordinance rewrite to Council in February	Alarm Permit Ordinance approved 2/7/18 City Commission Ordinance approved 2/7/18 City Council approved Animal Services Ordinance 18 on 4/4/18

	City Commission Ordinance to Council in February Animal Services Ordinance rewrite to Council in March Master Land Use Plan implementation moved to 5/1/18 due to rewrite of Zoning and Subdivision Ordinances Animal Services Ordinance to Council on 3/7/18 Special Council Meeting held 3/22/18 for further work on Animal Services Ordinance with possible Council approval on 4/4/18 P&Z received 1st draft of zoning ordinance revisions on 4/10. Revisions to several ordinances will be presented to City Council over the next several months P&Z continues to discuss and review draft zoning ordinance revisions Revisions to other City ordinances continues and revisions will be forwarded to City Council for consideration in the near future P&Z continues work on zoning ordinance revisions with small groups of 2 Commissioners and City Attorney Special P&Z meetings are in process of being coordinated for continued work on Zoning Ordinance and Subdivision Ordinance rewrites Also small groups of 2 Commissioners continue research and work on Zoning Ordinance and Subdivision rewrite P&Z continues working on the Zoning and Subdivision Ordinances. Ordinance 123 amendments were approved in August. Three conflicting Ordinances were rescinded in August. The rewriting and cleanup of several other Ordinances are being worked on P&Z continues work on the Zoning and Subdivision Ordinances. Amendment to Ordinance 162 will be coming to Council in October Proposal for assistance to P&Z for the rewrite of the Zoning and Subdivision ordinances has been received and will be presented to City Council in November Ordinance 162 amendments will be considered by City Council in November Ordinance 18 amendments will be presented and considered by City Council in November	
6. Video stream Council meetings (Mayor Thompson)	Discuss with legal pros/cons Sound system in Council room can be planned for future streaming capabilities Requires additional technology upgrades and equipment Budget impact Video streaming of Council meetings will be studied	

	during the fiscal year Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings Audio and video equipment in the City Council Chambers is being evaluated for video streaming capabilities and sound improvement City is awaiting proposals for audio and video upgrades for Council room and large conference room from 3 vendors Proposals received being reviewed Proposals are being reviewed with vendors The evaluation of proposals with vendors continues City Council will receive an update on the status of the project in November Evaluation of proposals for the project and evaluation of third party vendors for streaming of meetings are in the final processes	
7. Videos for website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement Volunteer Garden Ridge! Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City The City's YouTube channel is up and videos have been posted to it New videos have been added to the website	
8. Coffee with Mayor and Council (Mayor Thompson)	Discuss at future Council meeting and determine dates Mayor Thompson began conducting Coffee with the Mayor the first Monday in July	
9. Quarterly Issues Town Hall Meeting (Councilman Lantzy)	Determine dates for Meetings	

Pending	Status	Completed Council Approval
1. Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
2. Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
3. Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management	

	Plan for the City	
4. Business outreach by Council – walk businesses (Mayor Thompson)	Discuss at future Council meeting	



POLICE DEPARTMENT MONTHLY BREAKDOWN

October 1- October 31, 2018

Calls for Service

Dispatched: 216 City Ordinance: 9 Total: 225 False Alarms: 15

Arrests

- *8 – Driving While License Invalid.
- *7 – Traffic Arrest Warrant.
- *1 – Possession of A Firearm by a Felon
- *2 – Possession of Marijuana < 2oz.
- *2 – Possession of Controlled Substance PG 1 < 28G.
- *1 – Display of Fictitious License Plate

Traffic Enforcement

Crashes: 2 Citations: 66 Warnings: 78 Total: 146

Training / Certifications

- *Jill Acha gained certifications by attending two seminars: Texas Public Information Act and the Texas Association of Property and Evidence Inventory Technicians Conference.
- *Sgt. Spiller attended the Domestic Violence Seminar.
- *Officers Hackenberg, Thoemke, Pelata and Sgt. Dennis attended Firearms Training and Qualifications.

Recent Challenges

- *Recruiting is still a challenge.

Outreach Efforts

- *Had a successful National Night Out.
- *Sgt. Osborn instructed 17 citizens in his De Escalation Training Class on October 20th.
- *Preparing for Pizza with the Police.
- *GRCPAAA and officers handed out goodie bags to Trick or Treaters on Halloween.
- *Starting preparation work for 2019 Citizens Police Academy.



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

October 2018

Steven Steinmetz
Public Works
Director

Eric Lowman
Deputy Public
Works Director

Stanley Georg
Brian Horn
Manuel Troncoso

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Oak Wilt monitoring

Upcoming Events

Nov. 3d & 4th
Dumpster Weekend

Nov. 10th & 11th
Dumpster Weekend

Nov. 17th & 18th
Dumpster Weekend

Nov. 24th & 25th
Dumpster Weekend

14 cats ready
For adoption.
adoption

Activities for the month

Streets

- Potholes repaired: 6
- Medians mowed: 3
- Right of ways mowed: 5
- Crack sealed on Garden Ridge Drive.
- Signs Replaced: 11

Storm water Drainage Facility and Easement Maintenance

- Inspected 19 outfalls, 18 detention/retention ponds.
- Drainages mowed: 1
- Drainage cleaned: 1

Parks Maintenance

- Paul Davis Park: Mowed 2 times.
Repaired drinking fountain.
- Park Lane Park: Mowed 2 times.

City Facility/Property Maintenance

- City Hall: Ongoing landscape work provided by the Comal Master Gardeners.
Set out watch for snake signs around municipal buildings.
Mowed grounds twice.
- Community center: Pumped out aerobic system.
Removed and relocated shrubs.
Mowed twice.

Oak Wilt

- No new cases.

Reports Submitted

- Wildlife Management Advisory Commission Report.
- Construction Storm water Inspection Report .

Education/Training for Staff

- On October 4th and 5th Eric Lowman attended a stormwater inspector certification course and received a 5 year certification.

Events/Conducted Education to residents

National Night Out was held at the Community Center on October 6, 2018.

Future Projects or Needs

Sumac Circle drainage improvements.

.

Animal Services Monthly Activities

- 27 deer carcasses were disposed of, which makes 139 for the year.
- 0 wild hogs or deer were donated this month to Hunters for the Hungry, the year-to-date combined totals for wild hogs and deer donated are 3.
- 6 live traps loaned out this month, 19 traps loaned out year-to-date.
- 425 registered/reregistered animals for the year.
- 0 nuisance complaints received.
- 0 animal reported bites.

Adoptions

- 1 dogs; 2 year-to-date.
- 0 cats; 6 year-to-date.

Returned to owners

- 1 dogs; 22 year-to-date.
- 0 cats; 6 year-to-date.

Transferred to other agencies

- 0 dogs for month; 0 year-to-date.
- 0 cats for month; 10 year-to-date.

Currently in City care

- 3 dogs; cats 15

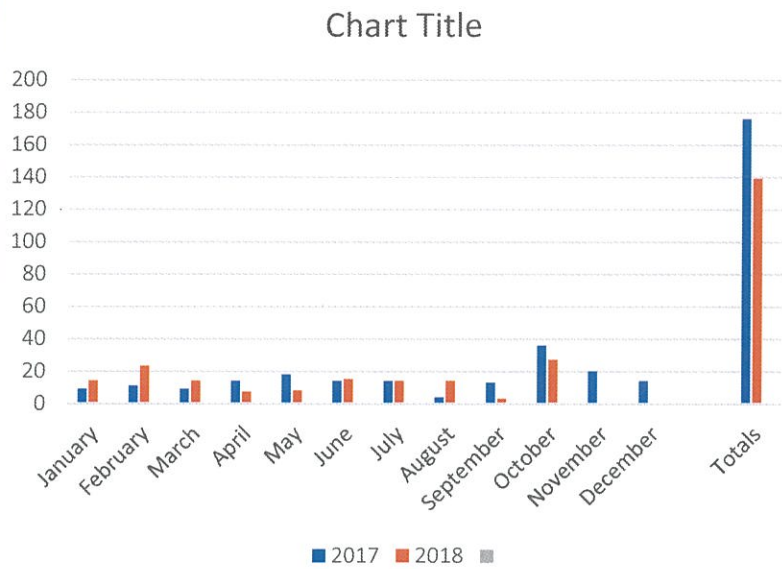


Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	14	23	14	7	8	15	14	14	3	27			139
Raccoons	5	3	3	4	2	4	1	6	3	2			33
Opossums	1	3	4	6	3	5	11	1	3	7			44
Skunks	1	7	2	0	0	2	1	0	0	2			15
Wild hogs	0	0	0	1	0	0	2	0	0	0			3
Turtles	0	0	0	0	3	0	0	0	2	0			5
Squirrels	0	2	5	6	8	1	1	0	4	2			29
Foxes	0	0	0	0	0	1	0	0	0	2			3
Armadillos	0	0	0	2	3	6	3	4	0	2			20
Hawks	1	0	0	0	0	0	0	0	0	0			1
Bats	0	0	0	0	0	0	3	2	1	0			6
Coyotes	0	0	0	0	0	0	1	0	0	1			2
Buzzards	1	1	1	0	0	0	0	1	0	0			4
Ringtails	1	0	1	0	0	0	0	0	0	0			2
Snakes	0	0	0	0	0	1	1	0	1	5			8
Other	0	0	0	0	1	0	0	1	0	1			3
Total	24	39	30	26	28	35	38	29	17	51		YTD Total	317

Deer Carcass Removal Totals for 2017-2018

	2017	2018
January	9	14
February	11	23
March	9	14
April	14	7
May	18	8
June	14	15
July	14	14
August	4	14
September	13	3
October	36	27
November	20	0
December	14	0
Totals	176	139





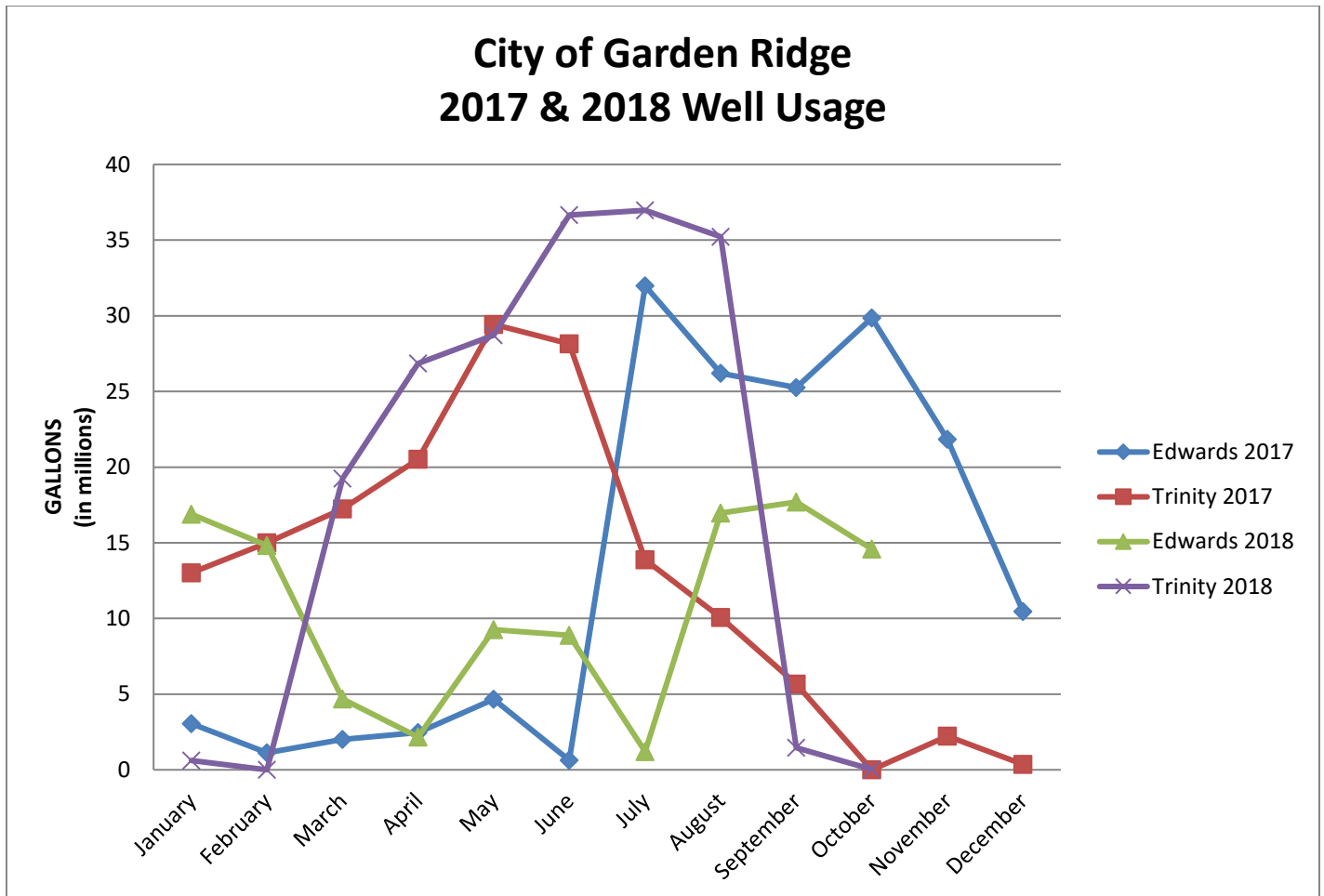
City of Garden Ridge

"A way of life, not just a place to live"

Water Department Report

As of October 31, 2018

2017 & 2018 City of Garden Ridge Well Usage



As of October 31, 2018:

Edwards Wells – 14,593,000 (44.784 acre feet) have been used.

Trinity Well – 24,000 Gallons (0.074 acre feet) have been used.

The City of Garden Ridge has a total of 712.287 acre feet of Edwards Permits. Current amount pumped is 328.899 acre feet, leaving 321.419 acre feet available to pump after EAA reductions. Currently the City of Garden Ridge is not in an EAA Drought Stage.

2018 Edwards Permits

Type of Permit	TCEQ Permit #	EAA Permit #	Acre Feet
Allocated	CO 00139	P100-767	511.951
Purchased	BE 00109I	P100-327	2.000
Purchased	ME 00417D	P101-185	1.301
Purchased	ME 00479I	P101-315	3.895
Purchased	UV 00437I	P101-699	2.000
Purchased	UV 00461I	P101-752	4.000
Purchased	UV 00478I	P101-801	2.000
Purchased	UV 00537H	P101-959	2.000
Purchased	UV 00576I	P102-040	14.000
Purchased	UV 00630G	P102-146	1.760
Purchased	BE 00081AE	P100-200	62.000
Transfer	CO 00119AA	P102-564	0.660
Transfer		P103-312	4.500
Transfer		P102-416	2.000
Transfer		P105-888	29.52
Lease	Lloyd Loehman	P107-429	3.000
Lease	M. Friesenhahn	P100-745	65.000
Lease	Keith Zars Pools	P108-775	1.000
Lease	BVFD	CO 00139	P108-644
			-0.300
Total			712.287

Monthly Averages as of October 31, 2018

Average usage per connection	8,967.49 gallons*
Average usage per day	471,516.13 gallons*

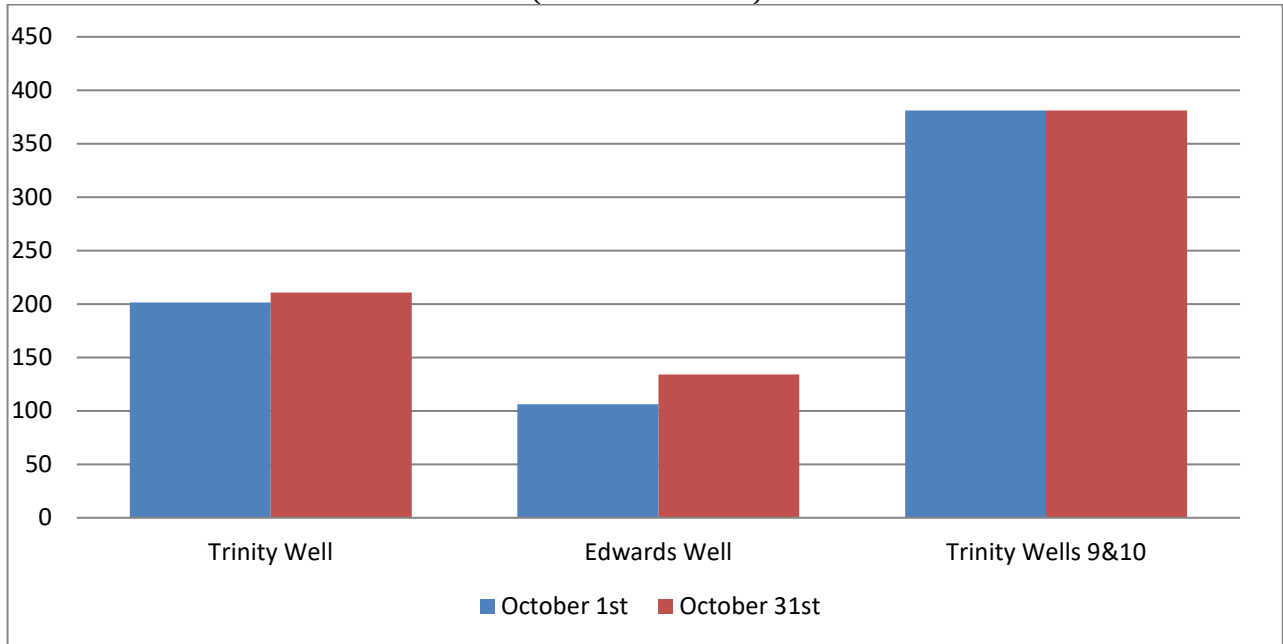
	Year to date for 2018	2017
Water Connections	1,630	1,610

Service Pumps and Well Motors Maintenance Schedules

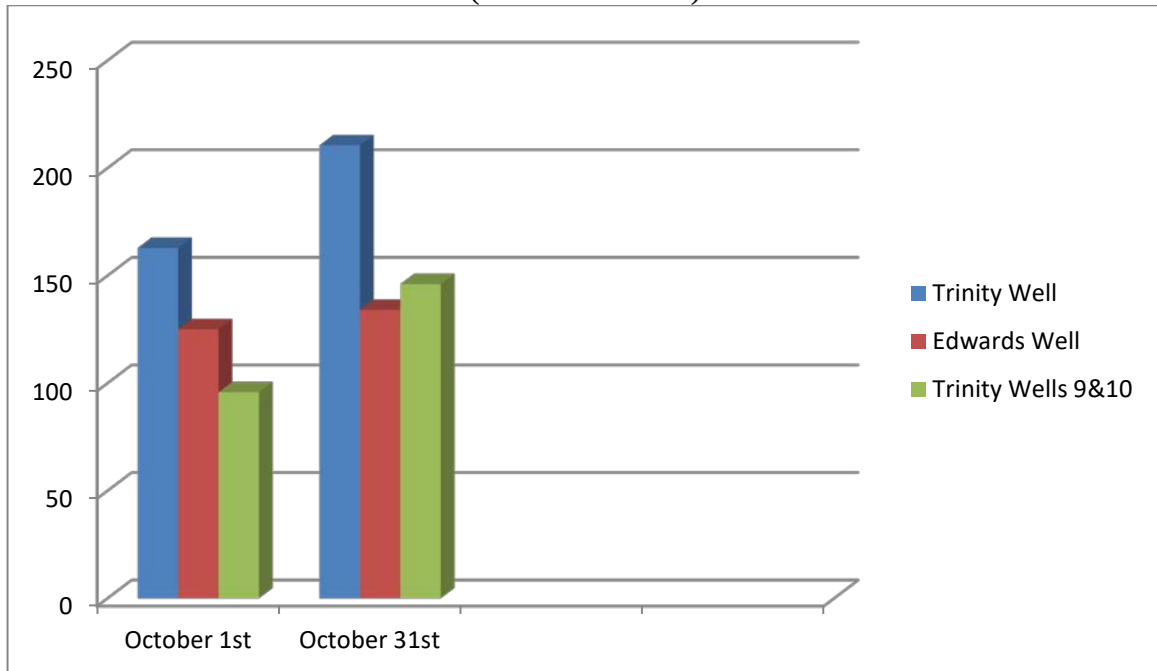
Location of High Speed Service Pumps shp: Shaft Horse Power	Maintenance preformed based on 3,000 hours or annually.	Well motors maintenance based on 3,000 Hours or annually, Submersible based on 5 years or as needed.	Last time well motor was serviced or well motor pulled
F.M. 2252 Pump #1 125 shp	May 2018	Well #2 Turbine Motor	June 2016
F.M. 2252 Pump #2 125 shp	May 2018	Well #5 Turbine Motor	May 2017
Timber Rose Pump #1 50 shp	May 2016	Well #1 Submersible	May 2005
Timber Rose Pump #2 50 shp	May 2016	Well #3 Submersible	May 2005
Elevated Pump #1 125 shp	August 2017	Trinity Well #8 Submersible	June 2016
Elevated Pump #2 125 shp	August 2017	N/A	N/A
F.M. 3009 Pump #1 125 shp	August 2018	Well #9 Submersible	April 2017
F.M. 3009 Pump #2 125 shp	August 2018	Well #10 Submersible	April 2017

Monthly Well Progress

Static Levels (Well Motors Off)
(measured in feet)



Pumping Levels (Well Motors Running)
(measured in feet)



Water Department Monthly Activities:

Water		Plumbing	
New Meter Installations	2	Sewer Rough-in. #3	5
Meter Replacement	2	Plumbing Rough-in. #6	4
Main Breaks	0	Water Main to House. #8A	4
Service Line Replacement	0	Final House Inspection #9	6
Service Line Leak Repair	1	Irrigation System Inspections.	3
Fire Hydrant Maintenance	2	Water Heater Safety Inspection	4
Leak Adjustment	0	Toilet Rebates	3
Meters Read June 23, 2018	1,630	Washing Machine Rebates	0
Work Orders	104		

Projects:

- Working to improve the Water Department work order and workflow system to assist with making the day to day operations more efficient.
- Naco Loop waterline completed.
- Unit #3 Woods water mains installed. Awaiting pressure test and Bac. “T” samples
- TCEQ and EAA water samples completed.

Type of Report	Due Date	Date Submitted
Daily Well/Max EAA Usage/Total Usage	Daily	Run daily
Monthly Well Totals/State Report/ Water Loss	By 5 th of following month	September 3, 2018
EAA Drought Condition Monthly Report	By 10 th of following month	September 3, 2018
Monthly Bacteriological Samples	Monthly 1 st – 7 th	September 7, 2018
Water Commission Report	2 weeks prior to meeting	September 3, 2018
City Council Meeting Report	2 weeks prior to meeting	October 1, 2018
DLQOR 1 st Quarter	April 10 th of current year	April 3, 2018
DLQOR 2 nd Quarter	July 10 th of current year	July 2, 2018
DLQOR 3 rd Quarter	October 10 th of current year	
DLQOR 4 th Quarter	January 10 th of following year	January 10, 2018
CCTGWCD 1 st Quarter	April 10 th of current year	April 3, 2018
CCTGWCD 2 nd Quarter	July 10 th of current year	July 2, 2018
CCTGWCD 3 rd Quarter	October 10 th of current year	
CCTGWCD 4 th Quarter	January 10 th of following year	January 10, 2018
EAA Annual Meter Report	January 31 st of current year	January 25, 2018
TWBD Annual Water Survey	March 1 st of current year	January 31, 2018
EAA Groundwater Conservation Plan	March 31 st , 2018 Due every 3 years	March 28, 2018
TWDB Annual Water Loss Audit	May 1 st of current year	April 24, 2018
Annual Consumer Confidence Report	July 1 st of current year	June 30, 2018
Lead & Copper Samples	June – September 2019 Due every 3 years	

CCTGWCD=Comal County Trinity Groundwater Conservation District

DLQOR=Disinfectant Level Quarterly Operating Report

EAA=Edwards Aquifer Authority

TWBD=Texas Water Development Board

Employee Updates: Royce E. Goddard has put in for retirement effective December 31, 2018



Monthly Library Update

By Linda Crosland, Librarian

For Leisure, for learning, for life!

Upcoming Events in November

**VETERANS DAY, Friday,
11/09 @ 10:30 am
City Council Chamber**

Every Monday, PAWS-i-tive, Read to Shiraz, 3:00-5:00 pm

Every Tuesday, Northside Knitters, 10:00 am
Ozobot Bits, On break from 11/13-1/8/2019

Every Wednesday, Lego Robotics, On break from 11/14-1/9/2019

Every Thursday, Adult Coloring , 1:00 pm
Bluebonnet Book Club , 3:15-4:15 pm

Every Friday
Preschool Storytime , 10:30 am
Stay & Play, 11: 15 am

Every third Tuesday, Card-making, 1:00 pm

Second Saturday, 11/10, 10-12, Pokemon Club

Wednesday Lunch-n-Learns for November

11/7, 12:00 Noon, Jewelry-Making with Laura \$10
11/14, 12:00 Noon , People of the Land

11/28, 12:00 Noon, Continue the gardening/outdoor series which will take place every 4th Wednesday with
How to Properly Care for Your Trees

Thursday, 11/15, @ 1:00 pm, Crafting with Morena, \$15

First Friday Family Night, 11/2, 6-8 pm, Di-No-Vember, featuring a presentation from the museum at Canyon Lake.

Department Statistics

Visits to the Library	1,459
Items Checked Out	2,733
New Patrons Added	26
New Items Added to the Collection	92
Volunteer hours	202
Preschool Story Time & Stay & Play	160
Pokemon Club	35
Adult Craft Classes - Cards, Coloring, Knit	65
First Friday Family Night	56
Shiraz - Read-to Dog	46
Lunch-n-Learns	37
After School Activities—Lego Robotics & Ozobot Bits, Bluebonnet Club & Shiraz	119

Total Activity Attendance 518

Celebrating Veterans Day

On this and every Veterans Day, let's remember to thank those who served. We thank them for their selflessness, their sacrifice and bravery, and for the part they played in advancing the cause of freedom and peace. We are a better nation because of their service.



memorandum

To: Garden Ridge City Council
Cc: Ms. Nancy Cain, City Administrator – City of Garden Ridge
From: Mr. Patrick Lackey, P.E./Mr. Daniel Mummert, P.E. – Trihydro Corporation
Date: October 29, 2018
Re: Trihydro Corporation – Engineering Report November 2018 Meeting

1. 2015 CIP Street, Water and Drainage Project – Qro-Mex Construction
 - Trihydro conducted a project walkthrough with the Public Works Director and prepare a list of repair items.
 - Trihydro provided pre and post construction documentation to support evaluation of the concerns raised by the property owner at 9622 Primrose.
2. Wells 9 & 10 and Booster Pump Facility – Pesado Construction
 - Trihydro reviewed the outstanding punch list items. The topsoil has been placed; however, there are multiple areas that require modification to alleviate ponding. We are working with the contractor to resolve final site grading.
 - Trihydro coordinated a meter calibration test with Fluid Meter Service Corporation to confirm the meters are providing accurate readings. The test confirmed the master meter is providing accurate readings for payment to the Comal Trinity Groundwater Conservation District.
3. Naco Loop Water Line (Winco) – Wauter’s Engineering
 - Wauter’s Engineering submitted the final pay request including the retainage release. We are completing the close-out documents pending receipt of the redline drawings.
4. FM 2252 TxDOT Project
 - No update from TxDOT this month.



5. FM 2252 Sewer and Water Project

- CCMA provided plans for a proposed driveway crossing their easement at the intersection of Schertz Parkway and Lookout Road. We are working with CCMA to evaluate potential impact to the Garden Ridge wastewater system outfall.
- Trihydro met with City Staff and Robert Henderson on October 22 to review funding scenarios and evaluate the project scope.

6. Creekview Drainage

- Trihydro met with Northeast Bible Church and the Public Works Director to review potential modifications to their detention pond on October 10, 2018. Northeast Bible Church is currently evaluating site drainage and requested no changes be made until they complete their analysis.

7. Municipal Separate Storm Sewer System (MS4) Report

- Trihydro is assisting the Public Works Director with compiling the data to submit the annual MS4 Texas Pollutant Discharge Elimination System report to the Texas Commission on Environmental Quality. This is a reporting requirement for the City to monitor water quality at the locations where stormwater is discharged at the City limits.

8. Parks Projects

- Trihydro met with members of the Parks Committee and the Public Works Director on October 25 to review potential project feasibility and costs.

6 Sep 2018

Ms. Cain
City Administrator
Garden Ridge, TX 78266

Dear Ms. Cain,

You may recall that I reported some difficulty with the contractor during the installation of new water lines and pavement on our street (Primrose) that resulted in payment to me of \$175.00 for repair/cleanout and recalibration of my irrigation system backflow preventer. In addition, the contractor replaced a section of river rock they removed after flooding the area with mud. The contractor also repaired one leak just past the meter on "my" side of the meter. It appeared that all of the problems had been corrected after a large trencher accidentally crossed my water line (on the city side) and violently shook it, resulting in at least one break and may have contributed to several more that were not immediately evident.

The immediately evident leak was repaired by the contractor (on my side of the meter), but it now appears my water pressure control device was removed without my knowledge or permission at some point during their work in my yard, and an iron utility box cover was placed sideways in a cutout on my neighbor's shut-off valve box, extending across my yard on top of and putting pressure on the two 90-degree fittings between the city meter and my main line connection to my home. It is difficult to know if those two 90-degree fittings were damaged by the trenching machine, the iron cover or by the removal of the pressure regulator, or a combination of the three. I noticed my water bill increased to 17,000 gallons in February 2018 (up from the normal 4000 in winter), but we were leaving the next day, so I circled it on the bill and put it aside to check into upon our return. We were away from home most of January and February. When I returned, my March water bill was even higher, so I called Mr. Goddard at the Garden Ridge Water Department. He had two men respond to assess the situation and later came out himself.

They discovered the two broken 90-degree fittings that run along with a short PVC run past the original repair by the contractor. Mr. Goddard said that I was responsible for the repairs since they were on my side of the meter. I explained the original damage caused by the contractor and the violent shaking from the trencher, but Mr. Goddard said it was still my responsibility if it was on my side of the meter. He also had the meter read "on the spot" with his laptop, showing hour by hour flow, and told me it was "obvious to him" the large usage at night was due to irrigation. He provided no explanation for the large numbers at other times during the 24-hour periods. I told him the irrigation system had been turned OFF for over a year both at the control box and the valve on the backflow preventer. He insisted it was irrigation use but said he would look into it further when he returned from an out of town trip. I never heard from him again.

I had the broken 90s repaired by Immediate Response Plumbers on 4/12/18 for \$387 to avoid any further water loss. A few days later, my soft water system literally blew up, spraying water and resin all over my garage and cars. Jim Fellowes of Texas Bluewater Filtration, who originally installed the soft water system and the pressure reducer, was contacted and responded. He said both tanks had been damaged beyond repair by excessive water pressure (tested at the nearest external hose bib at 115 psi when it should have been closer to 70 psi. When he looked for the pressure reducer that he originally installed several years ago when I bought the water softener, he said the entire device was missing, apparently removed during the original repair by the contractor. I have photos of all the exposed pipe during before and after the repair by Immediate response, so I am certain the pressure reducer was not present at the time of the repair by Immediate Response. Mr. Fellowes also stated there is no way to know

how much additional damage might have been caused to plumbing fixtures and appliances inside my house as a result of the excess pressure.

Texas Blue Water replaced the two tanks at what Mr. Fellowes' said was his wholesale cost (2@\$250, total \$500) and installed a new pressure reducer for an additional \$500. While he was on-site, Mr. Fellowes informed me there appeared to be another leak about six feet further down the line (toward my house) from where the pressure reducer was to be installed. I called Bettencourt Plumbing, and they traced the leak to the 45 degree PVC joint just before my concrete driveway. The company noted on the invoice that the damage was likely caused by excess pressure. Their invoice to replace the damaged 45-degree joint was \$285.

Once all the leaks had been fixed and I felt it was safe to restart the irrigation system, I called Prolific Irrigation for my annual inspection of irrigation lines and sprinklers. Mr. John Flores responded, and informed me that the contractor that replaced the driveway apron, apparently drove a stake to support one of the forms, through my irrigation line and then widened the driveway so that it covered the entire irrigation line and sprinkler heads for about 20 feet from the start of the newly poured concrete to the edge of the new ribbon curb and broke off several sprinkler heads on the mailbox side of the driveway as well. Total for the repairs to correct irrigation system damage by the contractor was \$254.11

Photos with explanatory notes are also attached and invoices are attached and I have the damaged 45 angle that was replaced adjacent to the driveway slab.

In summary, I am seeking reimbursement and/or water bill credit for the following:

- Immediate Response Plumbing 4/12/18	\$387
- Texas Bluewater Filtration (tanks) 05/14/18	\$500
- Texas Bluewater Filtration (pressure reducer) 05/24/18	\$500
- Bettencourt Plumbing (45 joint repair) 5/18/18	\$285
- Excess water bill (Feb 2018)	$\$85.52 - \$53.58 = 31.94$
- Excess water bill (Mar 2018)	$\$97.43 - \$53.58 = 43.85$
- Excess water bill (Apr 2018)	$\$249.88 - \$53.58 = 196.30$
- Excess water bill (May 2018)	$\$70.38 - \$53.58 = 11.80$
- Prolific Irrigation (July 2018)	\$254.11
- TOTAL=	\$2210.00

As a side note, the blacktop pavement on Primrose is cracking severely from about halfway down the street down the hill to our cul-de-sac. Additional and corroborating information is available from my neighbor, Mr. Joe Redwine, who was present during much of this discovery and work and whose property was also impacted as a result of the original leak and mud flow. Full-sized photos are available electronically upon request. Respectfully request reimbursement for these expenses.

Sincerely,



James P. Moreland
9622 Primrose, Garden Ridge TX 78266

cc to: Joe Redwine
Mayor Larry Thompson
Attachments: Photos with explanations
Receipts for repairs

Photos of water pipe and irrigation work at 9622 Primrose

Jim Moreland
210-595-0090



12 April 2018 – 10:35am. City Water Dept personnel digging out leak to determine which side of the meter the leak was on.



12 April 2018 – 10:35am. City Water Dept personnel discover iron utility cover inserted overtop water line and 90 degree joints connecting water meter to my original line to 9622 Primrose home.





12 April 2018 – Approximate location of the iron utility cover discovered and removed by city water department personnel.



12 April 2018 – Approximate location of the iron utility cover discovered and removed by city water department personnel. Note the slot cut in the larger of the two valve boxes where the iron cover was inserted (presumably by either the water pipe/pavement contractor or city personnel installing the new water meters.



12 April 2018 – Closeup of one of two 90 degree fittings that the iron cover was directly touching.



12 April 2018 – Clearer shot of the cutout on the larger valve box where the iron cover was inserted vertically.



12 April 2018 – Iron utility cover laying flat after being removed by city personnel.



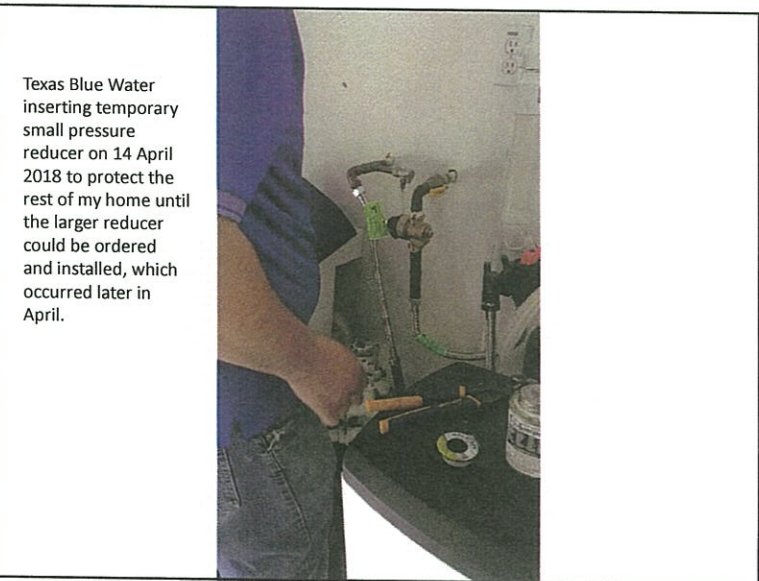
12 April 2018 – Clearer close-up of the cutout on the larger valve box where the iron cover was inserted vertically indicating it was intentionally placed in this position putting pressure on my water pipe and damaging the 90 degree fittings that were found to be leaking and later repaired by Immediate Response Plumbing.



12 April 2018 – Closeup shot of work area and leaking 90 degree fittings.



14 April 2018 – After my water softener exploded from excess pressure, Texas Blue Water excavated the original repair by the QROMEX contractor, showing absence of pressure reducing device originally installed there by Texas Blue Water.



Texas Blue Water inserting temporary small pressure reducer on 14 April 2018 to protect the rest of my home until the larger reducer could be ordered and installed, which occurred later in April.



18 April 2018 – Discovered another leak further down the line toward my house (about three feet from the previous work, at the point the main water line goes under the slab. The 45 degree fitting (which I still have) was said by Bettencourt Plumbing to have been caused by excess pressure.



18 April 2018 – Tape measurer pointing to 45 degree fitting that was leaking (while water is turned off).



18 April 2018 – Tape measurer pointing to leading 45 degree fitting (after water is turned back on).



18 April 2018 – Repair made by Bettencourt Plumbing of 45 fitting as it goes under the driveway slab.



July 2018 – First leak discovered by Prolific Irrigation showing wooden stake presumably used by QROMEX to place concrete forms for the new portion of my driveway (with water turned off.)



July 2018 – First leak discovered by Prolific Irrigation showing wooden stake presumably used by QROMEX to place concrete forms for the new portion of my driveway (with water turned on.)

Area of irrigation leak excavated by Prolific Irrigation where they found the new driveway had been poured over top the existing irrigation line and sprinkler heads.



Area of irrigation leak replaced by Prolific Irrigation where they found the new driveway had been poured over top the existing irrigation line and sprinkler heads. Similar work was done on the other side of the driveway where the line and sprinkler heads were also damaged (adjacent to



IMMEDIATE RESPONSE

Plumbing & Rooter Service, Inc.

Residential - Commercial
24 Hour Service • Video Pipeline
Inspection • Leak Detection

13106 LOOKOUT RIDGE
SAN ANTONIO, TEXAS 78233
599-3500 • 496-6900
FAX 494-1871

CONTRACT NO. **119181**

JOB LOCATION	Name	James Moreland		
	Address	9677 Primrose		
	City	State	Zip	
	HP	WP		

**24 Hour
Emergency
Service**

All jobs are owner supervised.
Slab leaks, Sewer and Drain Cleaning,
Water Heaters, Faucets, Video Drain
Inspections, Hydro-Jet Service.
20 years of expert experience.

AUTHORIZED TO PROCEED WITH DIAGNOSIS I, the undersigned, am the owner / authorized representative / tenant of the premises listed herein I hereby authorize you to perform diagnosis to determine a solution. I agree upon completion to pay for said diagnosis at the listed rate. \$
ESTIMATE SIGNATURE

MP # **36073**

AUTHORIZED TO PROCEED WITH WORK I, hereby authorize the herein below described work at the below listed price. I agree to pay 1 3/4% per month for past due contracts (Minimum charge: \$15). In the event that the collection efforts are initiated against me, I shall pay for all associated fees at the posted rates. By the addition of my signature below, I agree that I have received a copy of this contract, notice to owner, and that I have read, understand, and agree to the terms listed herein and on the reverse side.

Texas State Board
of Plumbing Examiners
P.O. Box 4200
Austin, Texas 78765
(512) 938-5200

I certify that the water
pressure measured to be

LBS./
SQ. IN.

ESTIMATE SIGNATURE

ITEMS OF CONCERN	DESCRIPTION OF WORK
Yard leak	For \$387 we replaced ball valve in front of water meter and repaired leaking 1" line. There are no more leaks in front of meter at this time.

ACCEPTANCE OF WORK PERFORMED - I acknowledge satisfactory completion of the above described work, and accept said work pursuant to the terms and conditions set forth on the front and back of this document.

SERVICE TECHNICIAN - Prior to the customer entering to the contract, I have discussed the nature of the service and cost, have given the "Notice to Order" form, and orally explained the right to cancel with the customer. I have given a copy of the contract to the customer. All work I have done has been in compliance with company standards in a workmanship manner, to building code when applicable.

Signature X

Signature X

DATE	4/22/18
TECHNICIAN	Sam Rod
W.O. #	6-3
JOB START DATE	4/19/18
COMPLETION DATE	4/19/18
PAID BY	☐ CHECK
CHECK #	☐ CREDIT CARD
	☐ CASH
CREDIT CARD #	
EXPIRATION DATE	
AUTH. #	
WARRANTY	
	☐ 30 DAY WARRANTY
	☒ 90 DAY WARRANTY
	☐ OTHER
When excavation is performed Immediate Response will not be responsible for landscaping Contractor grade backfilling only.	
Is excavation being performed? ☒ Yes ☐ No	
Was Video Camera Used? ☐ Yes ☒ No	
Value Rate Is For Service Agreement Customers Only Value Rate Pricing will be honored with purchase of Service Agreement.	
Remove Old Parts: ☒ Yes ☐ No	
Diagnostic Charge	Ind Auto Sheet
TOTAL	\$387

INVOICE # 19851

BETANCOURT PLUMBING

Joel Betancourt - PM2948
3230 W. FRENCH PLACE
SAN ANTONIO, TEXAS 78228
OFFICE: (210) 736-0207
Fax: (210) 734-2037

PLUMBING
Alteration
Repairs
No Job
Too Small



Date: 5-18-18

SUBMITTED TO:		WORK PERFORMED AT:	
James P. Moreland			
9622 Primrose		SAME	
S.A., Tx. 78246			
Customer No.	Workers	Terms	Fax No.
	Arturo	C.O.D.	
JOB DESCRIPTION			
Water leak in back yard			
Probed for water leak underground			
Replaced broken pipe on 3/4" main water supply line with fittings			
Found cracked 45° Elbow that was damaged from excessive pressure.			
TOTAL Labor and Material - \$285.00			

BETANCOURT PLUMBING
3230 W FRENCH PL
SAN ANTONIO, TX 78228

05/18/2018

13:01:04

CREDIT CARD

VISA SALE

Card # 00000000000000001717
SEQ # 2
Batch # 192
INVOICE 2
Approval Code 03123D
Entry Method Manual
Mode Online
Avs Code YYY
Card Code M

SALE AMOUNT \$285.00

CUSTOMER COPY

This statement is required by the: Texas State Board of Plumbing Examiner
929 East 41st • P.O. Box 4200
Austin, Texas 78765 (512) 458-2145 or 1(800) 845-6584

Texas Blue Water Filtration
11511 Potranco Road
San Antonio, TX 78253
(210)679-9191
jim@txbluewater.com
www.txbluewater.com

Sales Receipt

James Moreland
9622 Primrose
Garden Ridge, Tx 78266

04621 05/14/2018

PMT METHOD

Visa - xxxxxxxxxxxx1717

05/14/2018	Delta Ontario Tank Replacement	2	250.00	500.00
Thank you for your business				
TOTAL				500.00
AMOUNT RECEIVED				500.00
BALANCE DUE				\$0.00

Texas Blue Water Filtration
11511 Potranco Road
San Antonio, TX 78253
(210)679-9191
jim@txbluewater.com
www.txbluewater.com

Sales Receipt

James Moreland
9622 Primrose
Garden Ridge, Tx 78266

04667 05/24/2018

PMT METHOD
Check

05/24/2018 Pressure Regulator

Thank you for your business

1	500.00	500.00
TOTAL		500.00
AMOUNT RECEIVED		500.00
BALANCE DUE		\$0.00

PROLIFIC IRRIGATION

Installations & Repairs



NAME Jim Moreland

ADDRESS 9622 Primrose Garden Ridge, TX 78266

TELEPHONE 210-595-0090

EMAIL james.p.moreland@gmail.com

ITEM	DESCRIPTION	UNIT PRICE	QUANTITY	AMOUNT
product	4" sprinkler head	\$8.00	3	\$24.00
product	1/2" barb ell	\$4.00	2	\$8.00
product	1/2" pvc 90 threaded	\$2.75	3	\$8.25
product	sprinkler head nozzle	\$4.00	3	\$12.00
product	1/2" pvc coupling	\$2.50	1	\$2.50
product	glue & primer	\$10.00	1	\$10.00
service	labor	\$85.00	2	\$170.00
comments	repairs done from damaged driveway			
Subtotal				\$234.75
Taxes			0.0825	\$19.36
Total				\$254.11

SIGNATURE

DATE

7/19/2018

Owner John Flores LI# 21356 • 2418 Athel Ave • San Antonio, Texas 78237 •
Phone (210)618-3025 • Email: prolific.rrigation@gmail.com



City of Garden Ridge

"A way of life, not just a place to live"

MEMORANDUM

To: Water Commission
From: Royce E. Goddard, Water Manager/Plumbing Inspector
Date: October 18, 2018
Copies: City Council
Reference: Response to letter by Mr. James Moreland, 9622 Primrose Circle

Water Commissioners and City Council Members,

The following letter, documents, and pictures are in response to the letter dated September 6, 2018, from Mr. James Moreland, 9622 Primrose Circle. As stated at the end of my letter: photographs #1 through #12 and #14 through #21 supplied by Mr. James Moreland, photographs #13, #22, and #23 supplied by me, and items #8 and #9 are reports from workers who were at the address of 9622 Primrose Circle on April 12, 2018. Please let me know if you have any further questions after reviewing all documentation.

Thanks,
Royce E. Goddard
Water Manager/Plumbing Inspector

To: City Council and Water Commission

Subj.; Response to letter by Mr. James Moreland, 9622 Primrose Circle, dated 6 Sept. 2018

Mr. Moreland is requesting reimbursement for expenses that he claims he incurred for repairs due to City contracted water line installation and street improvements done in January 2017 for a total of \$2,210.00. All noted problems started in February 2018, 13 months after completion of above construction

Mr. Moreland had a problem with some debris in his Reduce Pressure Zone (RPZ) backflow device on June 5, 2017. This was a valid repair and claim for which he was reimbursed \$75.00. (See Items #1, #2. Photos #1, #2, #3.) On July 14, 2017 he claimed that a broken 90* elbow on the RPZ was also caused by the construction. He was granted a reimbursement of \$100.00 even though his claim was not valid based on the fact that a month prior he had his backflow device tested and repaired. (See items #3, #4)

Mr. Moreland noticed an increase in his water usage after the February 2018 meter read. Prior to that his usage was consistent with his winter usage of 4,000 gallons per month for November 2017, December 2017 and January 2018. His usage for the same time frame the year prior was, November 2016: 18,000 gallons, December 2016: 5,000 gallons, and January 2017: 7,000 gallons. His usage from February 2017 through August 2017 varied from 2,000 gallons to 45,000 gallons. His usage from February 2018 through August 2018 varied from 17,000 gallons to 56,000 gallons. (See item #5)

A computer read out was completed on April 4, 2018 that showed there was a leak somewhere in Mr. Moreland's property. His Irrigation system ran for two days on April 3, 2018 using 8,391.15 gallons and again on April 4, 2018 using 7,530.49 gallons. Total usage 15,921.64 gallons. (See item #6) Mr. Moreland states in his letter that his irrigation system was shut off at the control box and the backflow device for over a year. A picture that he supplied taken on April 14, 2018 shows that the backflow is in the on position. (See photo #4). Mr. Moreland's usage in 2017, shows that the system was operating from March through September 2017.

On April 12, 2018 the City responded to Mr. Moreland's house due to a call from him about a high water bill. Two city workers Christopher Graef and Duane Scognio went to his address to investigate the problem. They noted a wet area in the meter box. Upon removing the meter box they noticed an old meter box lid had been placed on its side between the neighbor's valve box and the front side of a galvanized 90* elbow. Due to the size of the lid, it could not have been placed on top of the galvanized 90* elbow as stated by Mr. Moreland. The workers removed the cover and noted a small leak coming from the 90* elbow. This elbow showed that it had been in the ground for a while and was corroded and deteriorated. Mr. Moreland had this repaired as it was on the customer side of the meter. (See photos #5, #6, #7, #8, #9, #10, #11,). (See items #8, #9).

On May 14, 2018 Mr. Moreland states that his water softener "blew up". He contacted Mr. James (Jim) Fellowes of Texas Bluewater Filtration, to come out and figure out what happened. Jim checked the water pressure and found it to be 115 psi using an air filled gage, which can be 15 to 30 psi difference from actual pressure. Mr. Fellowes told Mr. Moreland that his water softener failed due to high pressure. Mr. Fellowes stated that he installed a Pressure Reducing Valve (PRV) sometime in 2010/2011. He installed a 25-75psi PRV. He also installed a new one on May 24, 2018 on the main water line to Mr. Moreland's house. Mr. Fellowes is not licensed to install anything other than water

treatment equipment i.e.: water softeners, reverse osmosis and deionization equipment. Therefore the pressure reducing valves are not a legal installation. Also it is a 25-75 psi unit and must be changed out to a 15-150psi unit, as per City ordinance # 159. (See photos #12, #13).

On September 13, 2018 the water pressure at the fire hydrant on front of 9622 Primrose Circle was 95 psi using an oil filled gage for accuracy. There has been no change to the water pressure plane in the City of Garden Ridge since 2000. There is up to 30 psi difference using an air gage (which Mr. Fellowes used) and an oil filled gage that the City uses.

Mr. Moreland stated in his letter that on April 18, 2018 that he discovered another leak further up his driveway at a point where his main water line goes under his driveway. He contacted Betancourt Plumbing who found a cracked 45* fitting going under driveway. No sleeve for water line noted in pictures as required by plumbing codes. Pipe in pictures is aged and possibly root bound. Plumber also found leaks in the back yard irrigation even though Mr. Moreland claimed his irrigation system was shut off. Note irrigation line in pictures not close to drive. (See photos #14, #15, #16, #17).

On July 19, 2018 Mr. Moreland contacted Mr. John Flores of Prolific Irrigation. Mr. Flores told Mr. Moreland that the contractors had driven a stake into an irrigation line and caused a leak, also that the construction company had covered an entire section of irrigation line and heads under the new driveway. Pictures do not clearly show the line covered by the new driveway. Any leaks in the irrigation system would have shown up over the last year of irrigation usage. Also note that the irrigation heads are not at least 6 inches from any driveway, walkway, fences or buildings as per TCEQ TAC 30 chapter 344 Landscaping Manual and City Ordinance # 159. (See photos #18, #19, #20, #21, #22, #23).

On September 7, 2018, a computer read out was done on the meter at 9622 Primrose Circle. It showed that the resident for the most of August was not at home but the irrigation system operated at set times. s. (See item #7)

Mr. Moreland claims that his irrigation system was off for a year, but his usage shows differently. All these "leaks" would have shown up in March of 2017 when he started using his irrigation system. It has been over 13 months since the construction on his street was completed for Mr. Moreland to come and say that all these problems are construction related.

It is in my opinion as City of Garden Ridge Water Manager and City Plumbing Inspector reviewing all the information available, that the City of Garden Ridge City Council should deny the claims for reimbursement of \$2,210.00 to Mr. Moreland.

Royce E. Goddard
Water Manager/ Plumbing Inspector

Photographs #1 through #12, #14 through #21 supplied by Mr. James Moreland
Photographs #13, #22, #23 supplied by Royce E. Goddard, Water Manager/Plumbing Inspector.
Items #8, #9 are Reports from workers who were there at 9622 Primrose Circle on April 12, 2018.

A scatter plot with 15 data points. The points are arranged in a roughly V-shape, with a central cluster of 5 points and two side branches of 5 points each, sloping downwards from the center.

8758 GARDEN RIDGE DR
GARDEN RIDGE, TX 78266
210-240-9092

6/5/17

PAID
RUSTY

P.O. Box 13087, Austin, Texas 78711-3087."

water
manager

ITEM #1



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266
(210) 651-6632
Fax: (210) 651-9638

SUBJECT: Test and Maintenance Report - Backflow Prevention Assembly (Circle One) RP DC PVB SPVB RPDA DCDA

Please be advised that we have made the following periodic test as required by TCEQ Regulations and The Garden Ridge Water Department Cross Connection Control Program and report the following:

Name and Model of Assembly: Febco 860 Assembly Serial #: H57075 Size: 1"

Service Address: 9622 Primrose Location By Meter Test Gage # 05070094

	Check Valve # 1	Check Valve # 2	Diff. Pressure Relief Valve	Pressure Vacuum Breaker
Initial Test	1. Leaked ☐ 2. Closed Tight ☒	1. Leaked ☐ 2. Closed Tight ☒	Opened at _____ lbs. Reduced Pressure Did Not Open ☒	Air Inlet Opened at _____ PSID Did Not Open ☐
R E P A I R S	Cleaned ☒ Replaced: Disc ☐ Spring ☐ Guide ☐ Pin Retainer ☐ Hinge Pin ☐ Seat ☐ Diaphragm ☐ Other, Describe ☐ PSI Drop _____	Cleaned ☒ Replaced: Disc ☐ Spring ☐ Guide ☐ Pin Retainer ☐ Hinge Pin ☐ Seat ☐ Diaphragm ☐ Other, Describe ☐ PSI Drop _____	Cleaned ☐ Replaced: Disc: Upper ☐ Lower ☐ Spring ☐ Diaphragm: Large ☐ Upper ☐ Lower ☐ Small ☐ Seat: Upper ☐ Lower ☐ Spacer: Lower ☐ Other, Describe ☐	Check Valve Held at _____ PSID Leaked ☐ Cleaned ☐ Replaced: Air Inlet Disc ☐ Check Disc ☐ Air Inlet Spring ☐ Check Spring ☐ Other, Describe ☐
Final Test	PSI Drop (R/P) _____ Closed Tight ☒	Closed Tight ☒	Opened at _____ lbs. Reduced Pressure ☒	Air Inlet _____ PSID Check Valve _____ PSID

Certifications:

1. I hereby certify that the foregoing data is accurate and reflects the proper operation and maintenance of the captioned equipment I personally performed or directly supervised the field test herein described. I hereby certify that the Test Gage listed above has been certified within the last twelve (12) months and a copy of the certification has been submitted to the City of Garden Ridge Water Department. I hereby certify that the backflow assembly is installed in accordance with manufacturer recommendations and/or local codes and requirements.
YES ☒ NO ☐

Date: 6/5/17 State BPAT License #: BPAT7917 Time: 6:45 AM ☐ PM ☒ Company Name: Holder Irrigation

Printed Name of Tester: Rusty Holder

Signature of Tester: [Signature]

2. I hereby certify the assembly has been in constant use at this location in a manner approved by the City of Garden Ridge Water Department during the entire prescribed interval between test periods and during this period this assembly was not by-passed, made inoperative or removed without proper authorization. All defects found during the operating period or during tests of the assembly were immediately corrected to the specification and approval of the City of Garden Ridge Water Department.

Owner's / Firm's Name: Moreland

Address: 1

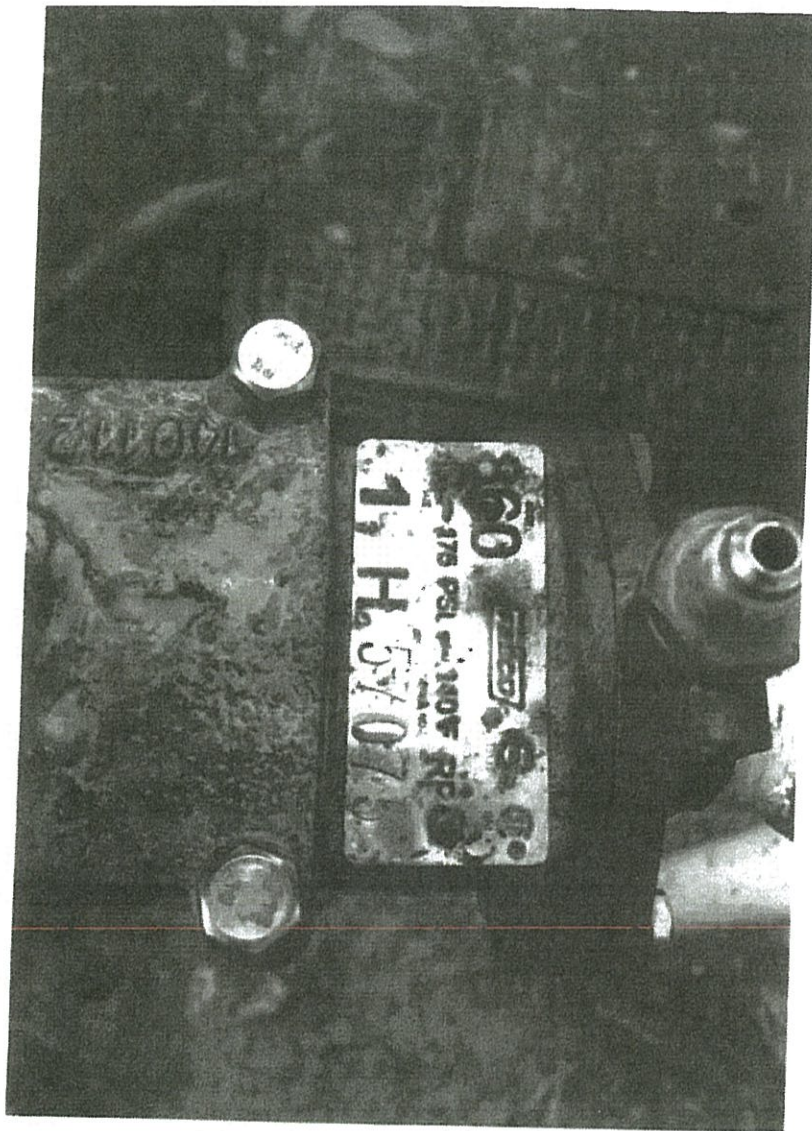
Title: Owner

Telephone #: _____

Date: _____

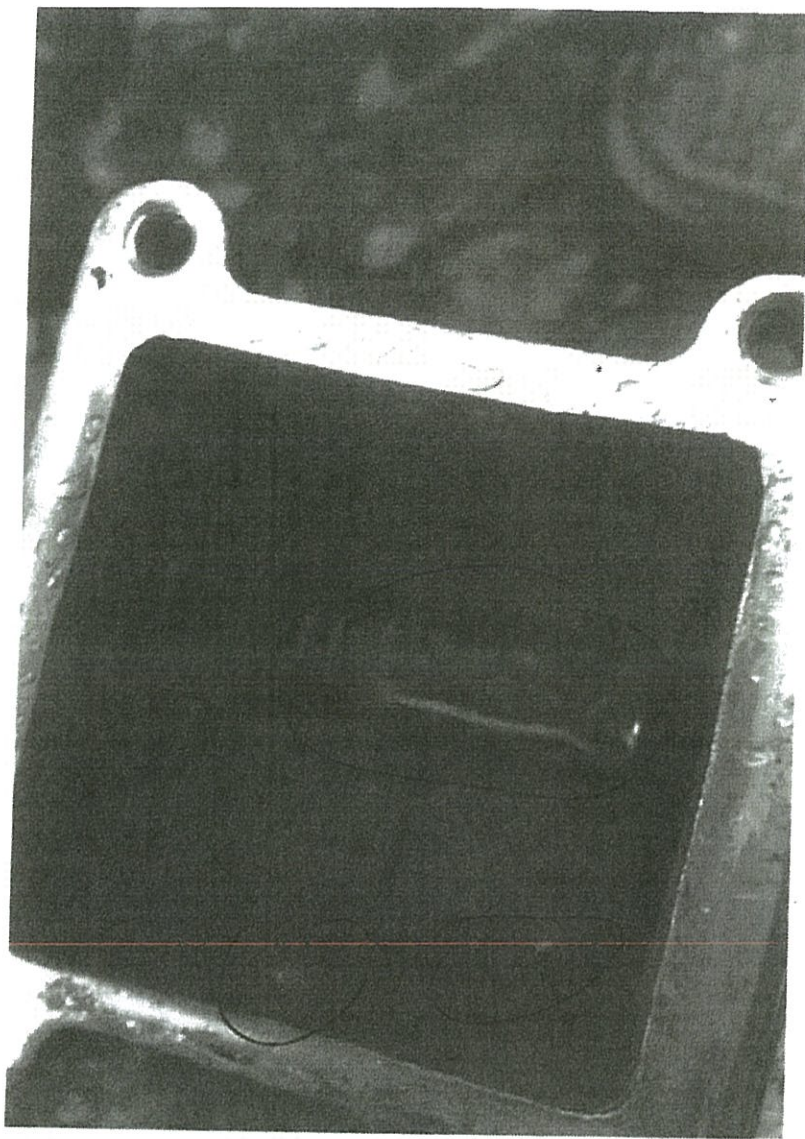
Signature of Owner or Representative: _____

ITEM #2



9622 Primrose

Photo #1



PVC burris holding check
Valve open water running

Holder Irrigation & Backflow Testing

LI # 11888 BPAT # 7917

PHOTO #2



#1
CHECK VALVE OFF
BACKFLOW ISOLATION
VALVE IS IN OPEN
POSITION

water
manager

PVC barr's

#1 check
valve



HOLDER IRRIGATION & BACKFLOW TESTING

RUSTY HOLDER & RYAN HOLDER
LI # 11888 BP # 7917 BP # 13504
8758 GARDEN RIDGE DR
GARDEN RIDGE, TX 78266
210-240-9092

Date:	7/14/97	
Name:	Morland	Name:
Address:	9622 Primrose	Address:
City, State, Zip:	Garden Ridge, Tx 78266	City, State, Zip:

UNIT	DESCRIPTION	PRICE	AMOUNT
	Backflow Test Passed		\$25.00
	Replaced Broken 90° connected to the Number #2 cut off valve		75.00
	RATG Recty		
	Make check payable to: RUSTY HOLDER		\$ 100.00
	Thank you.		\$25.00

All materials and labor are guaranteed for a period of N.A.

***Irrigation in Texas is regulated by the Texas Commission of Environmental Quality*

P.O. Box 13087, Austin, Texas 78711-3087."

water
manager

SHOULD NOT HAVE PAID

ITEM #3



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266
(210) 651-6632
Fax: (210) 651-9638

SUBJECT: Test and Maintenance Report - Backflow Prevention Assembly (Circle One) RP DC PVB SPVB RPDA DCDA

Please be advised that we have made the following periodic test as required by TCEQ Regulations and The Garden Ridge Water Department Cross Connection Control Program and report the following:

Name and Model of Assembly: Febco 860 Assembly Serial #: H57075 Size: 1"
Service Address: 9622 Primrose Location By Meter Test Gage # 05070094

	Check Valve # 1	Check Valve # 2	Diff. Pressure Relief Valve	Pressure Vacuum Breaker
Initial Test	1. Leaked ☐ 2. Closed Tight ☒ <u>2.8</u>	1. Leaked ☐ 2. Closed Tight ☒ <u>1.5</u>	Opened at _____ lbs. Reduced Pressure Did Not Open ☒ <u>1.24</u>	Air Inlet Opened at _____ PSID Did Not Open ☐
R E P A I R S	Cleaned ☐ Replaced: Disc ☐ Spring ☐ Guide ☐ Pin Retainer ☐ Hinge Pin ☐ Seat ☐ Diaphragm ☐ Other, Describe ☐	Cleaned ☐ Replaced: Disc ☐ Spring ☐ Guide ☐ Pin Retainer ☐ Hinge Pin ☐ Seat ☐ Diaphragm ☐ Other, Describe ☐	Cleaned ☐ Replaced: Disc: Upper ☐ Lower ☐ Spring ☐ Diaphragm: Large: ☐ Upper ☐ Lower ☐ Small ☐ Seat: Upper ☐ Lower ☐ Spacer: Lower ☐ Other, Describe ☐	Check Valve Held at _____ PSID Leaked ☐ Cleaned ☐ Replaced: Air Inlet Disc ☐ Check Disc ☐ Air Inlet Spring ☐ Check Spring ☐ Other, Describe ☐
	PSI Drop _____	PSI Drop _____		
Final Test	PSI Drop (R/P) _____ Closed Tight ☐	Closed Tight ☐	Opened at _____ lbs. Reduced Pressure	Air Inlet _____ PSID Check Valve _____ PSID

Certifications:

1. I hereby **certify** that the foregoing data is accurate and reflects the proper operation and maintenance of the captioned equipment I personally performed or directly supervised the field test herein described. I hereby **certify** that the Test Gage listed above has been **certified** within the last twelve (12) months and a copy of the certification has been submitted to the City of Garden Ridge Water Department. I hereby certify that the backflow assembly is installed in accordance with manufacturer recommendations and/or local codes and requirements.

YES ☒ NO ☐

Date: 7/14/17 State BPAT License #: BPAT7917 Time: 5:30 AM ☐ PM ☒ Company Name: Holder Irrigation

Printed Name of Tester: Rusty Holder Signature of Tester: [Signature]

2. I hereby **certify** the assembly has been in constant use at this location in a manner approved by the City of Garden Ridge Water Department during the entire prescribed interval between test periods and during this period this assembly was not by-passed, made inoperative or removed without proper authorization. All defects found during the operating period or during tests of the assembly were immediately corrected to the specification and approval of the City of Garden Ridge Water Department.

Owner's / Firm's Name: Moreland Address: 1

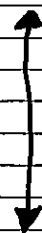
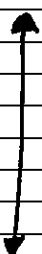
Title: Owner Telephone #: _____ Date: _____

Signature of Owner or Representative: _____

Item # 4

MORELAND, JAMES P Service Address: 9622 PRIMROSE CIRCLE

Service: 010 RI WATER - RES INSIDE Meter: 76835029

Read		Total		Demand		Reading			
Month	Date	Previous	Current	Consumption	Read	Consumption	Flag	Source	Occupant
Year : 2018 Total 8									
Aug	08/23/2018	658	714	56			Regular	Hand Held	00
	07/23/2018	597	658	61			Regular	Hand Held	00
Jun	06/22/2018	572	597	25			Regular	Hand Held	00
May	05/23/2018	560	572	12			Regular	Hand Held	00
Apr	04/23/2018	515	560	45			Regular	Hand Held	00
Mar	03/23/2018	495	515	20			Regular	Hand Held	00
Feb	02/22/2018	478	495	17			Regular	Hand Held	00
Jan	01/23/2018	474	478	4			Regular	Hand Held	00
Year : 2017 Total 12									
Dec	12/19/2017	470	474	4			Regular	Hand Held	00
Nov	11/22/2017	466	470	4			Regular	Hand Held	00
Oct	10/23/2017	458	466	8			Regular	Hand Held	00
Sep	09/22/2017	438	458	20			Regular	Hand Held	00
Aug	08/23/2017	393	438	45			Regular	Hand Held	00
Jul	07/24/2017	367	393	26			Regular	Manual Read	00
Jun	06/23/2017	363	367	4			Regular	Manual Read	00
May	05/24/2017	359	363	4			Regular	Manual Read	00
Apr	04/24/2017	350	359	9			Regular	Hand Held	00
Mar	03/23/2017	334	350	16			Regular	Hand Held	00
Feb	02/22/2017	332	334	2			Regular	Hand Held	00
Jan	01/23/2017	325	332	7			Regular	Hand Held	00
Year : 2016 Total 12									
Dec	12/21/2016	320	325	5			Regular	Hand Held	00
Nov	11/23/2016	302	320	18			Regular	Hand Held	00
Oct	10/24/2016	287	302	15			Regular	Hand Held	00
Sep	09/23/2016	277	287	10			Regular	Hand Held	00
	08/23/2016	264	277	13			Regular	Hand Held	00
	07/22/2016	223	264	41			Regular	Hand Held	00
Jun	06/23/2016	215	223	8			Regular	Hand Held	00
May	05/23/2016	212	215	3			Regular	Hand Held	00
Apr	04/22/2016	207	212	5			Regular	Hand Held	00
Mar	03/23/2016	205	207	2			Regular	Hand Held	00
Feb	02/23/2016	202	205	3			Regular	Hand Held	00
Jan	01/22/2016	197	202	5			Regular	Hand Held	00
				Avg 16					

Item #

Date	Time	Consumption	9622 Primrose Circle, Moreland, James		
4/12/2018	9:51 AM	411.27	4/10/2018	11:50 AM	102.71
4/12/2018	8:51 AM	405.76	4/10/2018	10:50 AM	109.83
4/12/2018	7:51 AM	412.42	4/10/2018	9:50 AM	95.72
4/12/2018	6:51 AM	409.59	4/10/2018	8:50 AM	113.48
4/12/2018	5:51 AM	400.93	4/10/2018	7:50 AM	94.70
4/12/2018	4:51 AM	399.71	4/10/2018	6:50 AM	92.15
4/12/2018	3:51 AM	395.73	4/10/2018	5:50 AM	93.71
4/12/2018	2:51 AM	395.36	4/10/2018	4:50 AM	90.80
4/12/2018	1:51 AM	396.49	4/10/2018	3:50 AM	89.38
4/12/2018	12:51 AM	390.93	4/10/2018	2:50 AM	88.64
4/11/2018	11:51 PM	388.98	4/10/2018	1:50 AM	89.52
4/11/2018	10:51 PM	377.16	4/10/2018	12:50 AM	83.33
4/11/2018	9:51 PM	371.76	4/9/2018	11:50 PM	87.45
4/11/2018	8:51 PM	371.99	4/9/2018	10:50 PM	88.57
4/11/2018	7:51 PM	370.33	4/9/2018	9:50 PM	103.07
4/11/2018	6:51 PM	368.40	4/9/2018	8:50 PM	85.06
4/11/2018	5:51 PM	361.25	4/9/2018	7:50 PM	84.53
4/11/2018	4:50 PM	358.38	4/9/2018	6:50 PM	84.62
4/11/2018	3:50 PM	351.56	4/9/2018	5:50 PM	78.52
4/11/2018	2:50 PM	342.31	4/9/2018	4:50 PM	77.23
4/11/2018	1:50 PM	265.09	4/9/2018	3:50 PM	75.71
4/11/2018	12:50 PM	182.06	4/9/2018	2:50 PM	75.05
4/11/2018	11:50 AM	173.40	4/9/2018	1:50 PM	85.47
4/11/2018	10:50 AM	162.47	4/9/2018	12:50 PM	96.59
4/11/2018	9:50 AM	152.33	4/9/2018	11:50 AM	69.19
4/11/2018	8:50 AM	152.20	4/9/2018	10:50 AM	67.58
4/11/2018	7:50 AM	145.17	4/9/2018	9:50 AM	65.70
4/11/2018	6:50 AM	147.26	4/9/2018	8:50 AM	68.11
4/11/2018	5:50 AM	139.52	4/9/2018	7:50 AM	63.07
4/11/2018	4:50 AM	136.80	4/9/2018	6:50 AM	62.17
4/11/2018	3:50 AM	135.03	4/9/2018	5:50 AM	60.42
4/11/2018	2:50 AM	135.86	4/9/2018	4:50 AM	58.48
4/11/2018	1:50 AM	131.76	4/9/2018	3:50 AM	56.48
4/11/2018	12:50 AM	126.72	4/9/2018	2:50 AM	53.05
4/10/2018	11:50 PM	124.95	4/9/2018	1:50 AM	51.93
4/10/2018	10:50 PM	119.90	4/9/2018	12:50 AM	49.01
4/10/2018	9:50 PM	121.29	4/8/2018	11:49 PM	48.22
4/10/2018	8:50 PM	131.00	4/8/2018	10:49 PM	50.84
4/10/2018	7:50 PM	119.68	4/8/2018	9:49 PM	44.48
4/10/2018	6:50 PM	121.20	4/8/2018	8:49 PM	41.43
4/10/2018	5:50 PM	116.40	4/8/2018	7:49 PM	47.72
4/10/2018	4:50 PM	112.40	4/8/2018	6:49 PM	50.73
4/10/2018	3:50 PM	111.64	4/8/2018	5:49 PM	40.25
4/10/2018	2:50 PM	111.59	4/8/2018	4:49 PM	38.49
4/10/2018	1:50 PM	104.40	4/8/2018	3:49 PM	40.81
4/10/2018	12:50 PM	125.33	4/8/2018	2:49 PM	40.93

Item #6

4/8/2018	1:49 PM	41.84	4/6/2018	2:49 PM	30.68
4/8/2018	12:49 PM	37.30	4/6/2018	1:49 PM	30.53
4/8/2018	11:49 AM	38.40	4/6/2018	12:49 PM	32.22
4/8/2018	10:49 AM	39.47	4/6/2018	11:49 AM	57.38
4/8/2018	9:49 AM	80.85	4/6/2018	10:49 AM	29.81
4/8/2018	8:49 AM	36.91	4/6/2018	9:49 AM	31.75
4/8/2018	7:49 AM	38.10	4/6/2018	8:49 AM	29.58
4/8/2018	6:49 AM	35.70	4/6/2018	7:49 AM	30.12
4/8/2018	5:49 AM	35.26	4/6/2018	6:48 AM	29.59
4/8/2018	4:49 AM	34.73	4/6/2018	5:48 AM	29.40
4/8/2018	3:49 AM	36.54	4/6/2018	4:48 AM	29.27
4/8/2018	2:49 AM	33.96	4/6/2018	3:48 AM	29.27
4/8/2018	1:49 AM	35.27	4/6/2018	2:48 AM	29.81
4/8/2018	12:49 AM	33.96	4/6/2018	1:48 AM	32.10
4/7/2018	11:49 PM	37.25	4/6/2018	12:48 AM	28.59
4/7/2018	10:49 PM	38.13	4/5/2018	11:48 PM	31.19
4/7/2018	9:49 PM	40.30	4/5/2018	10:48 PM	31.64
4/7/2018	8:49 PM	38.80	4/5/2018	9:48 PM	30.07
4/7/2018	7:49 PM	68.56	4/5/2018	8:48 PM	29.27
4/7/2018	6:49 PM	104.91	4/5/2018	7:48 PM	28.18
4/7/2018	5:49 PM	35.72	4/5/2018	6:48 PM	29.00
4/7/2018	4:49 PM	33.28	4/5/2018	5:48 PM	37.70
4/7/2018	3:49 PM	34.37	4/5/2018	4:48 PM	29.19
4/7/2018	2:49 PM	33.01	4/5/2018	3:48 PM	33.81
4/7/2018	1:49 PM	42.10	4/5/2018	2:48 PM	44.94
4/7/2018	12:49 PM	32.17	4/5/2018	1:48 PM	28.17
4/7/2018	11:49 AM	40.97	4/5/2018	12:48 PM	33.32
4/7/2018	10:49 AM	61.28	4/5/2018	11:48 AM	33.83
4/7/2018	9:49 AM	42.69	4/5/2018	10:48 AM	25.77
4/7/2018	8:49 AM	36.81	4/5/2018	9:48 AM	25.63
4/7/2018	7:49 AM	32.17	4/5/2018	8:48 AM	26.75
4/7/2018	6:49 AM	32.07	4/5/2018	7:48 AM	27.61
4/7/2018	5:49 AM	32.11	4/5/2018	6:48 AM	25.24
4/7/2018	4:49 AM	32.11	4/5/2018	5:48 AM	25.41
4/7/2018	3:49 AM	31.83	4/5/2018	4:48 AM	25.44
4/7/2018	2:49 AM	33.04	4/5/2018	3:48 AM	25.54
4/7/2018	1:49 AM	31.68	4/5/2018	2:48 AM	26.76
4/7/2018	12:49 AM	31.57	4/5/2018	1:48 AM	28.91
4/6/2018	11:49 PM	32.42	4/5/2018	12:48 AM	28.73
4/6/2018	10:49 PM	45.45	4/4/2018	11:48 PM	33.56
4/6/2018	9:49 PM	36.50	4/4/2018	10:48 PM	26.22
4/6/2018	8:49 PM	34.88	4/4/2018	9:48 PM	29.62
4/6/2018	7:49 PM	34.46	4/4/2018	8:48 PM	28.39
4/6/2018	6:49 PM	35.04	4/4/2018	7:48 PM	24.76
4/6/2018	5:49 PM	37.67	4/4/2018	6:48 PM	27.02
4/6/2018	4:49 PM	30.71	4/4/2018	5:48 PM	34.29
4/6/2018	3:49 PM	45.95	4/4/2018	4:48 PM	34.68

4/4/2018	3:48 PM	35.58	4/2/2018	4:47 PM	30.59
4/4/2018	2:48 PM	24.82	4/2/2018	3:47 PM	44.16
4/4/2018	1:48 PM	27.17	4/2/2018	2:47 PM	42.98
4/4/2018	12:48 PM	27.19	4/2/2018	1:47 PM	29.21
4/4/2018	11:48 AM	44.86	4/2/2018	12:47 PM	27.61
4/4/2018	10:48 AM	55.50	4/2/2018	11:47 AM	24.92
4/4/2018	9:48 AM	29.45	4/2/2018	10:47 AM	22.60
4/4/2018	8:48 AM	23.18	4/2/2018	9:47 AM	26.83
4/4/2018	7:48 AM	22.93	4/2/2018	8:47 AM	22.41
4/4/2018	6:48 AM	22.58	4/2/2018	7:47 AM	22.48
4/4/2018	5:48 AM	212.51	4/2/2018	6:47 AM	22.49
4/4/2018	4:48 AM	1,590.68	4/2/2018	5:47 AM	22.30
4/4/2018	3:48 AM	1,361.73	4/2/2018	4:47 AM	24.81
4/4/2018	2:47 AM	1,424.73	4/2/2018	3:47 AM	22.53
4/4/2018	1:47 AM	1,762.81	4/2/2018	2:47 AM	22.54
4/4/2018	12:47 AM	427.58	4/2/2018	1:47 AM	22.47
4/3/2018	11:47 PM	750.45	4/2/2018	12:47 AM	25.40
4/3/2018	10:47 PM	31.43	4/1/2018	11:47 PM	23.55
4/3/2018	9:47 PM	29.76	4/1/2018	10:47 PM	22.57
4/3/2018	8:47 PM	23.39	4/1/2018	9:47 PM	27.34
4/3/2018	7:47 PM	23.37	4/1/2018	8:47 PM	22.75
4/3/2018	6:47 PM	23.40	4/1/2018	7:47 PM	24.95
4/3/2018	5:47 PM	64.53	4/1/2018	6:47 PM	26.08
4/3/2018	4:47 PM	30.22	4/1/2018	5:47 PM	28.60
4/3/2018	3:47 PM	29.85	4/1/2018	4:47 PM	26.16
4/3/2018	2:47 PM	49.27	4/1/2018	3:47 PM	23.89
4/3/2018	1:47 PM	58.01	4/1/2018	2:47 PM	23.08
4/3/2018	12:47 PM	34.29	4/1/2018	1:47 PM	35.93
4/3/2018	11:47 AM	27.67	4/1/2018	12:47 PM	21.93
4/3/2018	10:47 AM	24.20	4/1/2018	11:47 AM	22.01
4/3/2018	9:47 AM	28.32	4/1/2018	10:47 AM	53.49
4/3/2018	8:47 AM	22.32	4/1/2018	9:46 AM	81.83
4/3/2018	7:47 AM	24.14	4/1/2018	8:46 AM	39.35
4/3/2018	6:47 AM	183.61	4/1/2018	7:46 AM	27.02
4/3/2018	5:47 AM	1,309.99	4/1/2018	6:46 AM	24.27
4/3/2018	4:47 AM	1,243.93	4/1/2018	5:46 AM	22.20
4/3/2018	3:47 AM	1,398.18	4/1/2018	4:46 AM	22.31
4/3/2018	2:47 AM	1,768.77	4/1/2018	3:46 AM	22.35
4/3/2018	1:47 AM	1,694.56	4/1/2018	2:46 AM	24.39
4/3/2018	12:47 AM	792.11	4/1/2018	1:46 AM	23.19
4/2/2018	11:47 PM	24.32	4/1/2018	12:46 AM	22.99
4/2/2018	10:47 PM	25.34	3/31/2018	11:46 PM	33.65
4/2/2018	9:47 PM	25.62	3/31/2018	10:46 PM	35.06
4/2/2018	8:47 PM	24.85	3/31/2018	9:46 PM	27.31
4/2/2018	7:47 PM	40.77	3/31/2018	8:46 PM	26.56
4/2/2018	6:47 PM	37.29	3/31/2018	7:46 PM	21.99
4/2/2018	5:47 PM	31.88	3/31/2018	6:46 PM	22.09

3/31/2018	5:46 PM	22.10	3/29/2018	6:46 PM	21.82
3/31/2018	4:46 PM	21.92	3/29/2018	5:46 PM	21.49
3/31/2018	3:46 PM	37.52	3/29/2018	4:45 PM	21.29
3/31/2018	2:46 PM	68.16	3/29/2018	3:45 PM	21.07
3/31/2018	1:46 PM	165.39	3/29/2018	2:45 PM	21.07
3/31/2018	12:46 PM	62.99	3/29/2018	1:45 PM	21.11
3/31/2018	11:46 AM	73.95	3/29/2018	12:45 PM	21.07
3/31/2018	10:46 AM	61.80	3/29/2018	11:45 AM	36.25
3/31/2018	9:46 AM	26.93	3/29/2018	10:45 AM	49.85
3/31/2018	8:46 AM	26.00	3/29/2018	9:45 AM	34.07
3/31/2018	7:46 AM	26.30	3/29/2018	8:45 AM	50.21
3/31/2018	6:46 AM	21.68	3/29/2018	7:45 AM	23.85
3/31/2018	5:46 AM	24.00	3/29/2018	6:45 AM	21.48
3/31/2018	4:46 AM	21.84	3/29/2018	5:45 AM	23.91
3/31/2018	3:46 AM	21.94	3/29/2018	4:45 AM	22.47
3/31/2018	2:46 AM	21.96	3/29/2018	3:45 AM	21.61
3/31/2018	1:46 AM	26.76	3/29/2018	2:45 AM	23.88
3/31/2018	12:46 AM	21.85	3/29/2018	1:45 AM	23.94
3/30/2018	11:46 PM	24.09	3/29/2018	12:45 AM	22.77
3/30/2018	10:46 PM	26.16	3/28/2018	11:45 PM	21.63
3/30/2018	9:46 PM	41.23	3/28/2018	10:45 PM	23.16
3/30/2018	8:46 PM	55.03	3/28/2018	9:45 PM	21.88
3/30/2018	7:46 PM	53.49	3/28/2018	8:45 PM	22.08
3/30/2018	6:46 PM	50.14	3/28/2018	7:45 PM	27.94
3/30/2018	5:46 PM	25.75	3/28/2018	6:45 PM	24.23
3/30/2018	4:46 PM	34.42	3/28/2018	5:45 PM	22.23
3/30/2018	3:46 PM	25.17	3/28/2018	4:45 PM	23.82
3/30/2018	2:46 PM	31.17	3/28/2018	3:45 PM	22.95
3/30/2018	1:46 PM	34.17	3/28/2018	2:45 PM	22.54
3/30/2018	12:46 PM	46.52	3/28/2018	1:45 PM	23.94
3/30/2018	11:46 AM	27.82	3/28/2018	12:45 PM	52.19
3/30/2018	10:46 AM	40.86	3/28/2018	11:45 AM	23.08
3/30/2018	9:46 AM	47.80	3/28/2018	10:45 AM	28.37
3/30/2018	8:46 AM	31.42	3/28/2018	9:45 AM	25.72
3/30/2018	7:46 AM	26.36	3/28/2018	8:45 AM	22.77
3/30/2018	6:46 AM	23.08	3/28/2018	7:45 AM	22.89
3/30/2018	5:46 AM	22.56	3/28/2018	6:45 AM	22.99
3/30/2018	4:46 AM	21.11	3/28/2018	5:45 AM	25.63
3/30/2018	3:46 AM	21.08	3/28/2018	4:45 AM	25.46
3/30/2018	2:46 AM	23.73	3/28/2018	3:45 AM	23.76
3/30/2018	1:46 AM	21.30	3/28/2018	2:45 AM	23.57
3/30/2018	12:46 AM	24.05	3/28/2018	1:45 AM	25.06
3/29/2018	11:46 PM	29.68	3/28/2018	12:45 AM	23.45
3/29/2018	10:46 PM	73.79	3/27/2018	11:45 PM	23.33
3/29/2018	9:46 PM	26.16	3/27/2018	10:45 PM	33.48
3/29/2018	8:46 PM	21.58	3/27/2018	9:45 PM	25.88
3/29/2018	7:46 PM	21.75	3/27/2018	8:45 PM	30.85

3/27/2018	7:45 PM	27.64	3/25/2018	8:44 PM	22.87
3/27/2018	6:45 PM	42.82	3/25/2018	7:44 PM	25.65
3/27/2018	5:45 PM	24.85	3/25/2018	6:44 PM	26.72
3/27/2018	4:45 PM	23.62	3/25/2018	5:44 PM	39.48
3/27/2018	3:45 PM	33.06	3/25/2018	4:44 PM	23.11
3/27/2018	2:45 PM	34.05	3/25/2018	3:44 PM	24.85
3/27/2018	1:45 PM	36.26	3/25/2018	2:44 PM	23.28
3/27/2018	12:44 PM	43.80	3/25/2018	1:44 PM	23.99
3/27/2018	11:44 AM	23.65	3/25/2018	12:44 PM	22.99
3/27/2018	10:44 AM	24.70	3/25/2018	11:44 AM	22.73
3/27/2018	9:44 AM	24.86	3/25/2018	10:44 AM	32.61
3/27/2018	8:44 AM	25.46	3/25/2018	9:44 AM	23.03
3/27/2018	7:44 AM	25.89			
3/27/2018	6:44 AM	23.11	Total Consumption	40,787.86	
3/27/2018	5:44 AM	23.03	Earliest: 3/25/18 09:44		
3/27/2018	4:44 AM	23.22	Latest: 4/12/18 09:51		
3/27/2018	3:44 AM	23.24	Units: Gallons/Hour		
3/27/2018	2:44 AM	24.64			
3/27/2018	1:44 AM	24.64	Irrigation System		
3/27/2018	12:44 AM	24.81			
3/26/2018	11:44 PM	24.84			
3/26/2018	10:44 PM	24.33			
3/26/2018	9:44 PM	44.98			
3/26/2018	8:44 PM	23.20			
3/26/2018	7:44 PM	38.54			
3/26/2018	6:44 PM	30.31			
3/26/2018	5:44 PM	26.22			
3/26/2018	4:44 PM	23.22			
3/26/2018	3:44 PM	27.19			
3/26/2018	2:44 PM	36.70			
3/26/2018	1:44 PM	37.97			
3/26/2018	12:44 PM	41.19			
3/26/2018	11:44 AM	45.37			
3/26/2018	10:44 AM	52.86			
3/26/2018	9:44 AM	28.26			
3/26/2018	8:44 AM	23.96			
3/26/2018	7:44 AM	22.57			
3/26/2018	6:44 AM	23.71			
3/26/2018	5:44 AM	26.90			
3/26/2018	4:44 AM	22.92			
3/26/2018	3:44 AM	23.02			
3/26/2018	2:44 AM	23.11			
3/26/2018	1:44 AM	23.09			
3/26/2018	12:44 AM	26.92			
3/25/2018	11:44 PM	22.79			
3/25/2018	10:44 PM	23.79			
3/25/2018	9:44 PM	24.50			



14 April 2018 – After my water softener exploded from excess pressure, Texas Blue Water excavated the original repair by the QROMEX contractor, showing absence of pressure reducing device originally installed there by Texas Blue Water.



14 April 2018 – After my water softener exploded from excess pressure, Texas Blue Water excavated the original repair by the QROMEX contractor, showing absence of pressure reducing device originally installed there by Texas Blue Water.

PHOTO #4





water
manager
↓ NOTE POSITION OF LID TO SMALL VALVE BOX

PHOTO #5





Water
manager

→ NOTE POSITION OF LID TO SMALL VALVE BOX

PHOTO #6





water
manager →

NOTE SIZE OF H/D

PHOTO #7



12 April 2018 – Approximate location of the iron utility cover discovered and removed by city water department personnel.



12 April 2018 – Approximate location of the iron utility cover discovered and removed by city water department personnel.



12 April 2018 – Approximate location of the iron utility cover discovered and removed by city water department personnel. Note the slot cut in the larger of the two valve boxes where the iron cover was inserted (presumably by either the water pipe/pavement contractor or city personnel installing the new water meters.



12 April 2018 – Approximate location of the iron utility cover discovered and removed by city water department personnel. Note the slot cut in the larger of the two valve boxes where the iron cover was inserted (presumably by either the water pipe/pavement contractor or city personnel installing the new water meters.

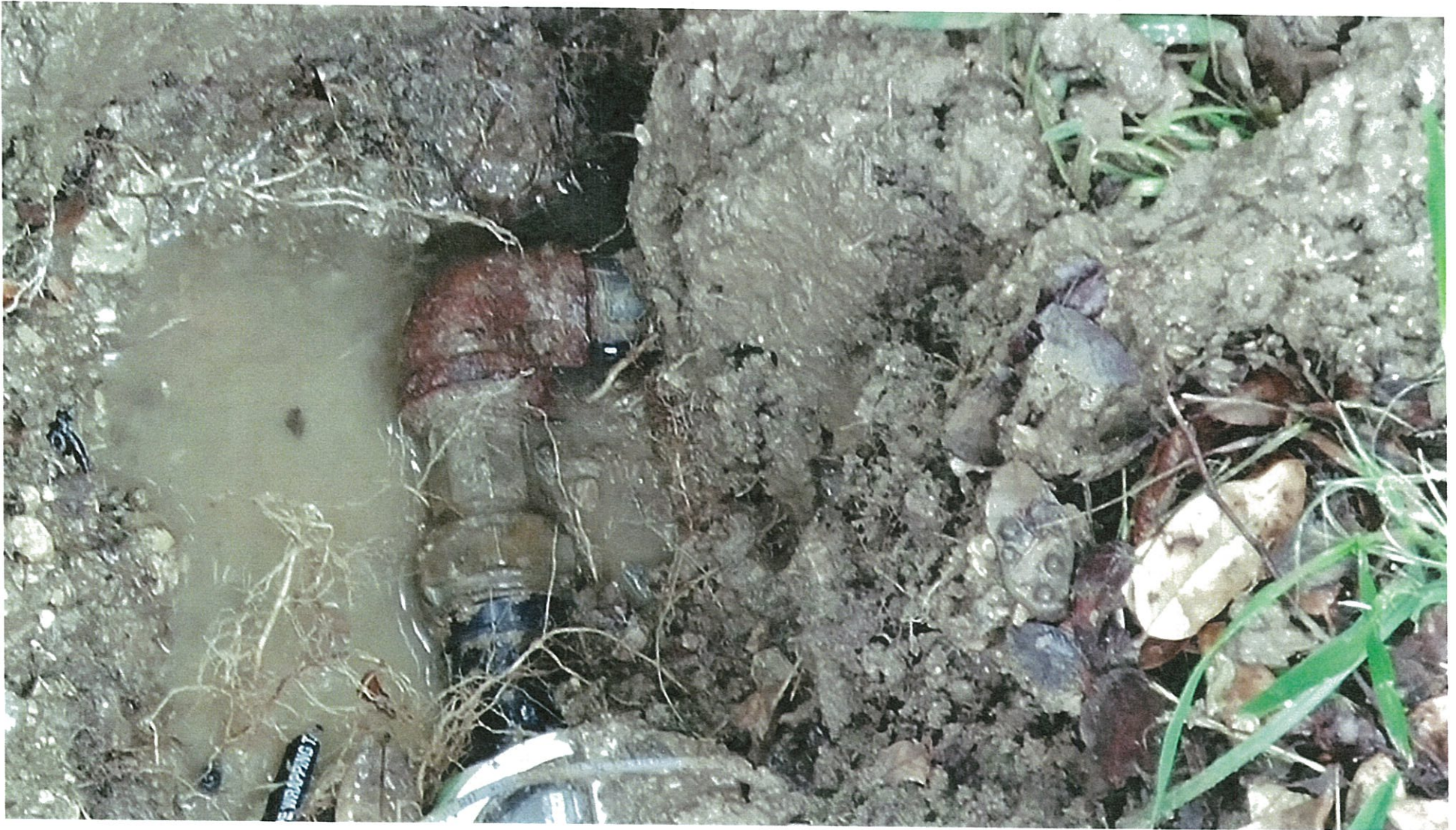
water manager → NOTE, DEPTH OF 90° ELBOW ? TOP OF SMALL VALVE BOX
IF LID WAS ON ELBOW IT WOULD HAVE STUCK OUT OF GROUND DUE TO SIZE. PHOTO #9



12 April 2018 – Clearer shot of the cutout on the larger valve box where the iron cover was inserted vertically.



12 April 2018 – Clearer shot of the cutout on the larger valve box where the iron cover was inserted vertically.



12 April 2018 – Closeup of one of two 90 degree fittings that the iron cover was directly touching.



12 April 2018 – Closeup of one of two 90 degree fittings that the iron cover was directly touching.

Water Manager
↓ 90° ELBOW SHOWS SIGNS OF CORROSION AND DETERIORATION

PHOTO #11

9-7-18

On April 12 of 2018 Chris and I went to 9622 Primrose for a leak report. After locating the leak we found it on the residents side between the meter nipple and the customer shut off valve box. He said he was going to get a plumber out so we dug everything up to expose the leak for him. We saw that there was 2 metal plates around the meter box as if to hold the box in place

Duane E. Scognio

Chris Graef

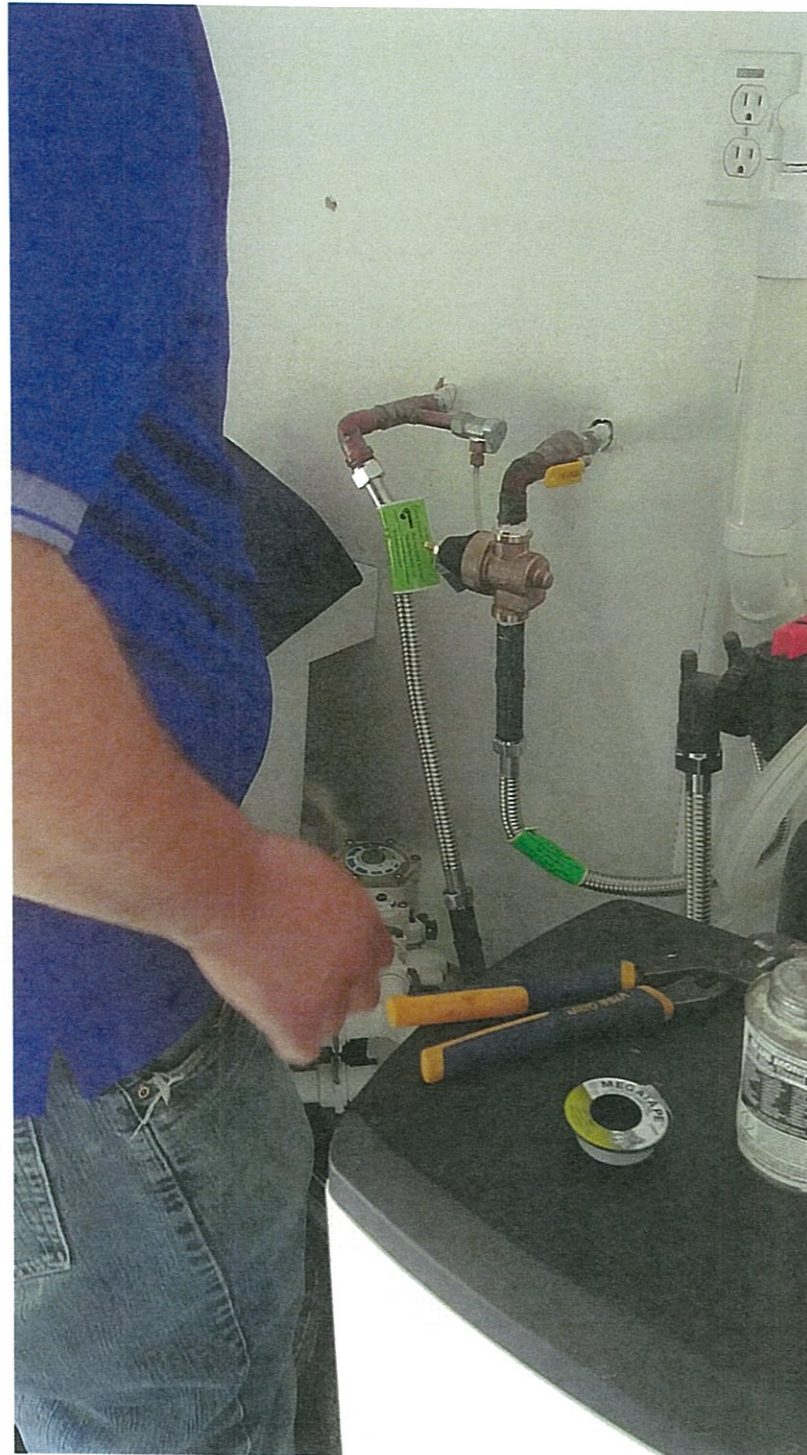
9.7.18

On April 12th Duane and I were called out to 9622 Primrose for water coming out of the Meter Box. We immediately shut the water off and pumped it out. After pumping the Box out we started to dig the Box up to locate the leak. Noticed there was 2 Meter Box lids surrounding the Meter Box holding it in place. As we located the leak we noticed the leak was on his side in between the Meter nipple and the Customer Valve Box. After showing him the leak he said he was going to call a plumber, we cleaned up and ran a Laptop Read.

Chris Graef

ITEM # 9

Texas Blue Water
inserting temporary
small pressure
reducer on 14 April
2018 to protect the
rest of my home until
the larger reducer
could be ordered
and installed, which
occurred later in
April.



Texas Blue Water
inserting temporary
small pressure
reducer on 14 April
2018 to protect the
rest of my home until
the larger reducer
could be ordered
and installed, which
occurred later in
April.

water
manager
↓
NOT A licensed
PLUMBER, CAN NOT
INSTALL PRESSURE
REDUCING VALVE.



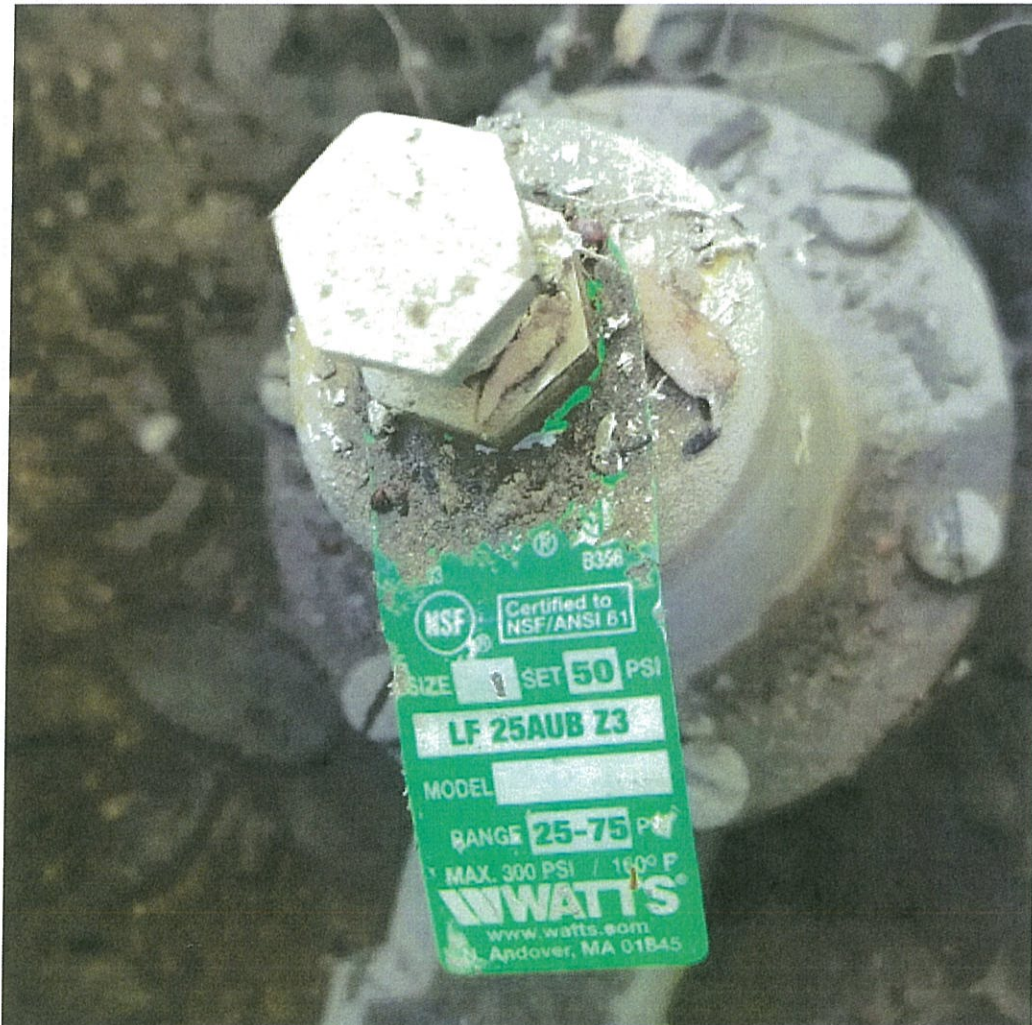
PHOTO #12

Water Manager

From: Royce Goddard (via Google Photos) <noreply-bed2b313e92ec80d3cdd098371e1673d@google.com>
Sent: Wednesday, September 12, 2018 2:16 PM
To: Water Manager
Subject: Royce Goddard shared 1 photo with you



Royce Goddard shared a photo with you



[VIEW PHOTO](#)

IMPROPER SIZE

P.R.V.

MUST BE 15-150 PSI RANGE.

PHOTO # 13



18 April 2018 – Discovered another leak further down the line toward my house (about three feet from the previous work, at the point the main water line goes under the slab. The 45 degree fitting (which I still have) was said by Bettencourt Plumbing to have been caused by excess pressure.



18 April 2018 – Discovered another leak further down the line toward my house (about three feet from the previous work, at the point the main water line goes under the slab. The 45 degree fitting (which I still have) was said by Bettencourt Plumbing to have been caused by excess pressure.

water
manager
↓ NOTE LOCATION OF IRRIGATION LINE FROM DRIVE WAY
NOTE ROOTS

PHOTO #14



18 April 2018 – Tape measurer pointing to 45 degree fitting that was leaking (while water is turned off).



18 April 2018 – Tape measurer pointing to 45 degree fitting that was leaking (while water is turned off).

water
manager
→ Note Roots,

Photo #15



18 April 2018 – Tape measurer pointing to leading 45 degree fitting (after water is turned back on).



18 April 2018 – Tape measurer pointing to leading 45 degree fitting (after water is turned back on).

water manager
↓ WHAT IS AGE OF PVC FITTINGS INSTALLED?
WHERE IS SLEAVE UNDER DRIVEWAY

PHOTO # 16



18 April 2018 – Repair made by Bettencourt Plumbing of 45 fitting as it goes under the driveway slab.



18 April 2018 – Repair made by Bettencourt Plumbing of 45 fitting as it goes under the driveway slab.

water manager → No sleeve for water line under driveway as required by building codes / plumbing codes

PHOTO #17



July 2018 – First leak discovered by Prolific Irrigation showing wooden stake presumably used by QROMEX to place concrete forms for the new portion of my driveway (with water turned off.)

PHOTO # 18



July 2018 – First leak discovered by Prolific Irrigation showing wooden stake presumably used by QROMEX to place concrete forms for the new portion of my driveway (with water turned on.)

PHOTO #19

Area of irrigation leak excavated by Prolific Irrigation where they found the new driveway had been poured over top the existing irrigation line and sprinkler heads.



Area of irrigation leak
excavated by Proflific
Irrigation where they
found the new
driveway had been
poured over top the
existing irrigation line
and sprinkler heads.

water
manager
↓

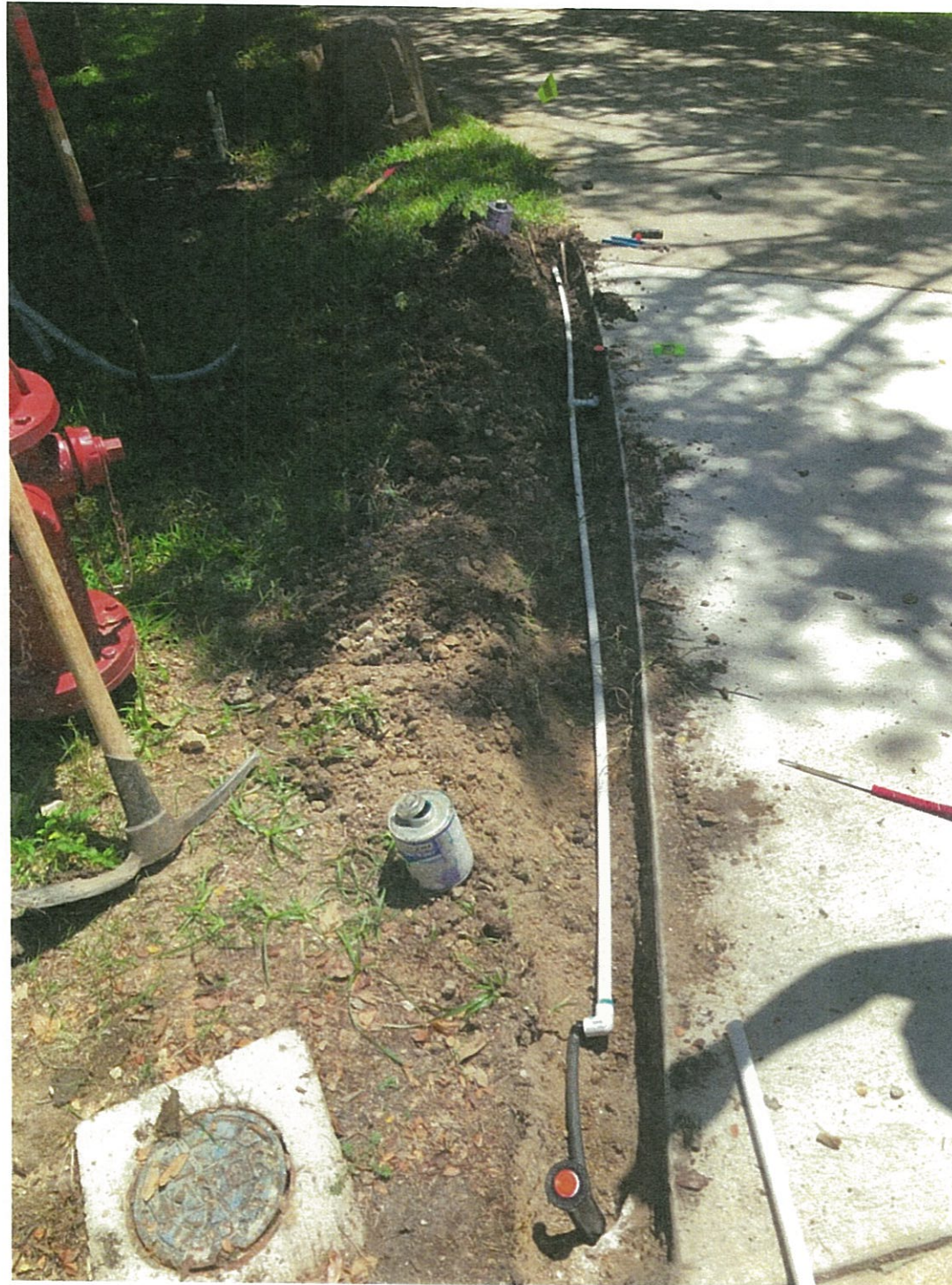
DOES NOT SHOW
LINE UNDER DRIVE



← IRRIGATION LINE LOCATION

PHOTO #20

Area of irrigation leak replaced by Proflific Irrigation where they found the new driveway had been poured over top the existing irrigation line and sprinkler heads. Similar work was done on the other side of the driveway where the line and sprinkler heads were also damaged (adjacent to mail box)



Area of irrigation leak replaced by Proflific Irrigation where they found the new driveway had been poured over top the existing irrigation line and sprinkler heads. Similar work was done on the other side of the driveway where the line and sprinkler heads were also damaged (adjacent to mail box)



← water manager

PHOTO #21



water manager → NOTE LOCATION OF IRRIGATION HEADS TO DRIVE
MUST BE AT LEAST 6" FROM EDGE OF DRIVEWAY.

PHOTO #22



water manager → TO SHOW ACTUAL DISTANCES THAT PHOTO # 20 & # 21 ARE MISLEADING IN SIZE.

PHOTO # 23

Date	Time	Consumption	9622 Primrose Circle, Moreland, James 9/7/18		
9/7/2018	11:50 AM	20.30	9/5/2018	1:49 PM	0.00
9/7/2018	10:50 AM	5.80	9/5/2018	12:49 PM	0.00
9/7/2018	9:50 AM	0.00	9/5/2018	11:49 AM	1.34
9/7/2018	8:50 AM	0.00	9/5/2018	10:49 AM	6.79
9/7/2018	7:50 AM	0.00	9/5/2018	9:49 AM	0.00
9/7/2018	6:50 AM	0.00	9/5/2018	8:49 AM	0.00
9/7/2018	5:50 AM	1.16	9/5/2018	7:49 AM	0.00
9/7/2018	4:50 AM	0.00	9/5/2018	6:49 AM	0.00
9/7/2018	3:50 AM	1.43	9/5/2018	5:49 AM	1.99
9/7/2018	2:50 AM	0.00	9/5/2018	4:49 AM	0.00
9/7/2018	1:50 AM	0.27	9/5/2018	3:49 AM	0.00
9/7/2018	12:50 AM	2.00	9/5/2018	2:49 AM	0.00
9/6/2018	11:50 PM	1.26	9/5/2018	1:49 AM	1.24
9/6/2018	10:50 PM	4.70	9/5/2018	12:49 AM	0.00
9/6/2018	9:50 PM	7.91	9/4/2018	11:49 PM	87.59
9/6/2018	8:50 PM	10.83	9/4/2018	10:49 PM	96.76
9/6/2018	7:50 PM	12.95	9/4/2018	9:49 PM	1.68
9/6/2018	6:50 PM	15.86	9/4/2018	8:49 PM	1.33
9/6/2018	5:50 PM	0.00	9/4/2018	7:49 PM	0.00
9/6/2018	4:50 PM	11.11	9/4/2018	6:49 PM	2.51
9/6/2018	3:50 PM	0.00	9/4/2018	5:49 PM	2.89
9/6/2018	2:50 PM	0.00	9/4/2018	4:49 PM	2.33
9/6/2018	1:50 PM	6.50	9/4/2018	3:49 PM	24.49
9/6/2018	12:50 PM	0.00	9/4/2018	2:49 PM	2.29
9/6/2018	11:50 AM	9.42	9/4/2018	1:49 PM	0.00
9/6/2018	10:50 AM	0.00	9/4/2018	12:49 PM	8.11
9/6/2018	9:50 AM	2.57	9/4/2018	11:49 AM	0.00
9/6/2018	8:50 AM	2.22	9/4/2018	10:49 AM	0.00
9/6/2018	7:50 AM	2.04	9/4/2018	9:49 AM	0.00
9/6/2018	6:50 AM	2.00	9/4/2018	8:49 AM	0.00
9/6/2018	5:50 AM	0.00	9/4/2018	7:49 AM	3.06
9/6/2018	4:50 AM	0.00	9/4/2018	6:49 AM	2.20
9/6/2018	3:50 AM	0.00	9/4/2018	5:49 AM	2.03
9/6/2018	2:50 AM	0.00	9/4/2018	4:49 AM	0.00
9/6/2018	1:49 AM	1.27	9/4/2018	3:49 AM	2.98
9/6/2018	12:49 AM	2.03	9/4/2018	2:49 AM	0.00
9/5/2018	11:49 PM	0.00	9/4/2018	1:49 AM	0.00
9/5/2018	10:49 PM	0.41	9/4/2018	12:49 AM	1.25
9/5/2018	9:49 PM	3.25	9/3/2018	11:49 PM	1.42
9/5/2018	8:49 PM	0.00	9/3/2018	10:49 PM	0.00
9/5/2018	7:49 PM	0.00	9/3/2018	9:49 PM	3.51
9/5/2018	6:49 PM	2.18	9/3/2018	8:49 PM	1.31
9/5/2018	5:49 PM	16.37	9/3/2018	7:49 PM	3.75
9/5/2018	4:49 PM	40.31	9/3/2018	6:49 PM	27.71
9/5/2018	3:49 PM	0.45	9/3/2018	5:49 PM	39.49
9/5/2018	2:49 PM	0.00	9/3/2018	4:49 PM	1.23

TTM #1

9/3/2018	3:49 PM	2.77	9/1/2018	4:48 PM	1.27
9/3/2018	2:49 PM	11.16	9/1/2018	3:48 PM	8.31
9/3/2018	1:49 PM	13.00	9/1/2018	2:48 PM	2.02
9/3/2018	12:49 PM	18.72	9/1/2018	1:48 PM	17.11
9/3/2018	11:49 AM	9.88	9/1/2018	12:48 PM	4.84
9/3/2018	10:49 AM	18.52	9/1/2018	11:48 AM	5.37
9/3/2018	9:49 AM	0.00	9/1/2018	10:48 AM	25.78
9/3/2018	8:48 AM	0.00	9/1/2018	9:48 AM	137.17
9/3/2018	7:48 AM	1.99	9/1/2018	8:48 AM	1.29
9/3/2018	6:48 AM	0.00	9/1/2018	7:48 AM	0.21
9/3/2018	5:48 AM	0.00	9/1/2018	6:48 AM	0.00
9/3/2018	4:48 AM	0.00	9/1/2018	5:48 AM	0.00
9/3/2018	3:48 AM	1.27	9/1/2018	4:47 AM	0.00
9/3/2018	2:48 AM	4.72	9/1/2018	3:47 AM	54.70
9/3/2018	1:48 AM	2.97	9/1/2018	2:47 AM	4.55
9/3/2018	12:48 AM	2.88	9/1/2018	1:47 AM	0.00
9/2/2018	11:48 PM	0.00	9/1/2018	12:47 AM	4.22
9/2/2018	10:48 PM	0.00	8/31/2018	11:47 PM	4.39
9/2/2018	9:48 PM	0.00	8/31/2018	10:47 PM	12.96
9/2/2018	8:48 PM	0.00	8/31/2018	9:47 PM	18.97
9/2/2018	7:48 PM	0.00	8/31/2018	8:47 PM	4.07
9/2/2018	6:48 PM	9.21	8/31/2018	7:47 PM	11.58
9/2/2018	5:48 PM	18.05	8/31/2018	6:47 PM	2.04
9/2/2018	4:48 PM	2.97	8/31/2018	5:47 PM	9.86
9/2/2018	3:48 PM	9.67	8/31/2018	4:47 PM	0.00
9/2/2018	2:48 PM	1.26	8/31/2018	3:47 PM	22.23
9/2/2018	1:48 PM	0.00	8/31/2018	2:47 PM	9.18
9/2/2018	12:48 PM	0.00	8/31/2018	1:47 PM	1.44
9/2/2018	11:48 AM	3.06	8/31/2018	12:47 PM	21.41
9/2/2018	10:48 AM	28.61	8/31/2018	11:47 AM	3.27
9/2/2018	9:48 AM	1.67	8/31/2018	10:47 AM	0.00
9/2/2018	8:48 AM	21.64	8/31/2018	9:47 AM	0.00
9/2/2018	7:48 AM	0.00	8/31/2018	8:47 AM	3.83
9/2/2018	6:48 AM	40.96	8/31/2018	7:47 AM	0.00
9/2/2018	5:48 AM	4.11	8/31/2018	6:47 AM	0.00
9/2/2018	4:48 AM	0.00	8/31/2018	5:47 AM	1.37
9/2/2018	3:48 AM	0.00	8/31/2018	4:47 AM	0.00
9/2/2018	2:48 AM	0.00	8/31/2018	3:47 AM	0.00
9/2/2018	1:48 AM	1.49	8/31/2018	2:47 AM	0.00
9/2/2018	12:48 AM	0.00	8/31/2018	1:47 AM	0.00
9/1/2018	11:48 PM	4.39	8/31/2018	12:47 AM	0.00
9/1/2018	10:48 PM	34.09	8/30/2018	11:47 PM	0.00
9/1/2018	9:48 PM	7.98	8/30/2018	10:47 PM	3.56
9/1/2018	8:48 PM	10.21	8/30/2018	9:47 PM	2.92
9/1/2018	7:48 PM	1.31	8/30/2018	8:47 PM	1.80
9/1/2018	6:48 PM	0.00	8/30/2018	7:47 PM	2.21
9/1/2018	5:48 PM	6.63	8/30/2018	6:47 PM	1.16

8/30/2018	5:47 PM	1.48	8/28/2018	6:46 PM	24.00
8/30/2018	4:47 PM	13.33	8/28/2018	5:46 PM	1.81
8/30/2018	3:47 PM	0.00	8/28/2018	4:46 PM	1.28
8/30/2018	2:47 PM	0.00	8/28/2018	3:46 PM	2.00
8/30/2018	1:47 PM	6.88	8/28/2018	2:46 PM	2.66
8/30/2018	12:47 PM	274.29	8/28/2018	1:46 PM	0.00
8/30/2018	11:47 AM	217.71	8/28/2018	12:46 PM	0.00
8/30/2018	10:47 AM	20.70	8/28/2018	11:46 AM	0.00
8/30/2018	9:47 AM	0.00	8/28/2018	10:46 AM	0.00
8/30/2018	8:47 AM	4.20	8/28/2018	9:46 AM	2.91
8/30/2018	7:47 AM	4.00	8/28/2018	8:46 AM	0.00
8/30/2018	6:47 AM	0.00	8/28/2018	7:46 AM	0.00
8/30/2018	5:47 AM	0.00	8/28/2018	6:46 AM	211.87
8/30/2018	4:47 AM	1.99	8/28/2018	5:46 AM	1,229.14
8/30/2018	3:47 AM	0.00	8/28/2018	4:46 AM	1,131.64
8/30/2018	2:47 AM	0.00	8/28/2018	3:46 AM	1,410.81
8/30/2018	1:47 AM	0.00	8/28/2018	2:46 AM	1,607.84
8/30/2018	12:47 AM	0.00	8/28/2018	1:46 AM	376.23
8/29/2018	11:47 PM	0.00	8/28/2018	12:46 AM	671.82
8/29/2018	10:47 PM	1.87	8/27/2018	11:46 PM	1.24
8/29/2018	9:47 PM	2.54	8/27/2018	10:46 PM	1.25
8/29/2018	8:47 PM	1.74	8/27/2018	9:46 PM	0.00
8/29/2018	7:47 PM	4.04	8/27/2018	8:46 PM	2.23
8/29/2018	6:47 PM	0.00	8/27/2018	7:46 PM	25.03
8/29/2018	5:47 PM	1.26	8/27/2018	6:46 PM	5.96
8/29/2018	4:47 PM	1.26	8/27/2018	5:46 PM	28.73
8/29/2018	3:47 PM	1.28	8/27/2018	4:46 PM	5.92
8/29/2018	2:47 PM	17.53	8/27/2018	3:46 PM	1.94
8/29/2018	1:47 PM	2.11	8/27/2018	2:46 PM	1.27
8/29/2018	12:47 PM	0.00	8/27/2018	1:46 PM	1.40
8/29/2018	11:46 AM	3.85	8/27/2018	12:46 PM	0.00
8/29/2018	10:46 AM	4.18	8/27/2018	11:46 AM	3.39
8/29/2018	9:46 AM	3.30	8/27/2018	10:46 AM	5.02
8/29/2018	8:46 AM	2.03	8/27/2018	9:46 AM	2.77
8/29/2018	7:46 AM	0.00	8/27/2018	8:46 AM	0.00
8/29/2018	6:46 AM	0.00	8/27/2018	7:46 AM	2.09
8/29/2018	5:46 AM	280.73	8/27/2018	6:46 AM	2.07
8/29/2018	4:46 AM	1,236.08	8/27/2018	5:46 AM	1.97
8/29/2018	3:46 AM	1,131.89	8/27/2018	4:46 AM	0.00
8/29/2018	2:46 AM	1,456.02	8/27/2018	3:46 AM	0.00
8/29/2018	1:46 AM	1,520.85	8/27/2018	2:46 AM	0.00
8/29/2018	12:46 AM	431.48	8/27/2018	1:46 AM	1.40
8/28/2018	11:46 PM	0.00	8/27/2018	12:46 AM	0.00
8/28/2018	10:46 PM	3.27	8/26/2018	11:46 PM	0.00
8/28/2018	9:46 PM	0.00	8/26/2018	10:46 PM	1.26
8/28/2018	8:46 PM	0.00	8/26/2018	9:46 PM	7.25
8/28/2018	7:46 PM	13.79	8/26/2018	8:46 PM	17.24

8/26/2018	7:46 PM	0.00	8/24/2018	8:45 PM	5.76
8/26/2018	6:45 PM	54.85	8/24/2018	7:45 PM	1.25
8/26/2018	5:45 PM	1.47	8/24/2018	6:45 PM	4.44
8/26/2018	4:45 PM	1.40	8/24/2018	5:45 PM	10.61
8/26/2018	3:45 PM	4.14	8/24/2018	4:45 PM	7.36
8/26/2018	2:45 PM	6.97	8/24/2018	3:45 PM	0.00
8/26/2018	1:45 PM	7.75	8/24/2018	2:44 PM	1.31
8/26/2018	12:45 PM	12.03	8/24/2018	1:44 PM	1.28
8/26/2018	11:45 AM	20.24	8/24/2018	12:44 PM	4.12
8/26/2018	10:45 AM	3.07	8/24/2018	11:44 AM	32.34
8/26/2018	9:45 AM	12.01	8/24/2018	10:44 AM	1.34
8/26/2018	8:45 AM	9.29	8/24/2018	9:44 AM	1.26
8/26/2018	7:45 AM	3.33	8/24/2018	8:44 AM	1.99
8/26/2018	6:45 AM	0.00	8/24/2018	7:44 AM	3.78
8/26/2018	5:45 AM	2.06	8/24/2018	6:44 AM	3.16
8/26/2018	4:45 AM	1.98	8/24/2018	5:44 AM	0.00
8/26/2018	3:45 AM	0.00	8/24/2018	4:44 AM	0.00
8/26/2018	2:45 AM	0.00	8/24/2018	3:44 AM	2.08
8/26/2018	1:45 AM	0.00	8/24/2018	2:44 AM	0.00
8/26/2018	12:45 AM	1.40	8/24/2018	1:44 AM	2.03
8/25/2018	11:45 PM	0.00	8/24/2018	12:44 AM	2.06
8/25/2018	10:45 PM	0.00	8/23/2018	11:44 PM	2.02
8/25/2018	9:45 PM	4.40	8/23/2018	10:44 PM	1.27
8/25/2018	8:45 PM	9.53	8/23/2018	9:44 PM	9.71
8/25/2018	7:45 PM	8.03	8/23/2018	8:44 PM	0.00
8/25/2018	6:45 PM	22.19	8/23/2018	7:44 PM	0.00
8/25/2018	5:45 PM	0.00	8/23/2018	6:44 PM	0.00
8/25/2018	4:45 PM	10.35	8/23/2018	5:44 PM	0.00
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8/25/2018	1:45 PM	0.00	8/23/2018	2:44 PM	0.00
8/25/2018	12:45 PM	0.00	8/23/2018	1:44 PM	0.00
8/25/2018	11:45 AM	0.00	8/23/2018	12:44 PM	0.00
8/25/2018	10:45 AM	0.00	8/23/2018	11:44 AM	0.00
8/25/2018	9:45 AM	6.37	8/23/2018	10:44 AM	0.00
8/25/2018	8:45 AM	21.29	8/23/2018	9:44 AM	0.00
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8/25/2018	6:45 AM	2.06	8/23/2018	7:44 AM	0.00
8/25/2018	5:45 AM	0.00	8/23/2018	6:44 AM	0.00
8/25/2018	4:45 AM	0.00	8/23/2018	5:44 AM	0.00
8/25/2018	3:45 AM	0.00	8/23/2018	4:44 AM	0.00
8/25/2018	2:45 AM	0.00	8/23/2018	3:44 AM	0.00
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8/22/2018	1:44 PM	0.00	8/20/2018	2:43 PM	0.00
8/22/2018	12:44 PM	0.00	8/20/2018	1:43 PM	0.00
8/22/2018	11:44 AM	0.00	8/20/2018	12:43 PM	0.00
8/22/2018	10:44 AM	0.00	8/20/2018	11:43 AM	0.00
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8/21/2018	7:43 PM	0.00	8/19/2018	8:43 PM	0.00
8/21/2018	6:43 PM	0.00	8/19/2018	7:43 PM	0.00
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8/21/2018	11:43 AM	0.00	8/19/2018	12:42 PM	0.00
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8/21/2018	9:43 AM	0.00	8/19/2018	10:42 AM	0.00
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8/18/2018	8:42 PM	0.00	8/16/2018	9:41 PM	0.00
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8/18/2018	6:42 PM	0.00	8/16/2018	7:41 PM	0.00
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8/18/2018	10:42 AM	0.00	8/16/2018	11:41 AM	0.00
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8/18/2018	8:42 AM	0.00	8/16/2018	9:41 AM	0.00
8/18/2018	7:42 AM	0.00	8/16/2018	8:41 AM	0.00
8/18/2018	6:42 AM	0.00	8/16/2018	7:41 AM	0.00
8/18/2018	5:42 AM	0.00	8/16/2018	6:41 AM	0.00
8/18/2018	4:42 AM	0.00	8/16/2018	5:41 AM	0.00
8/18/2018	3:42 AM	0.00	8/16/2018	4:41 AM	0.00
8/18/2018	2:42 AM	0.00	8/16/2018	3:41 AM	0.00
8/18/2018	1:42 AM	0.00	8/16/2018	2:41 AM	0.00
8/18/2018	12:42 AM	0.00	8/16/2018	1:41 AM	0.00
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8/17/2018	8:42 PM	0.00	8/15/2018	9:41 PM	0.00
8/17/2018	7:42 PM	0.00	8/15/2018	8:41 PM	0.00
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8/17/2018	10:42 AM	0.00	8/15/2018	11:41 AM	0.00
8/17/2018	9:42 AM	0.00	8/15/2018	10:41 AM	0.00
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8/17/2018	6:42 AM	0.00	8/15/2018	7:41 AM	0.00
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8/14/2018	6:41 PM	0.00
8/14/2018	5:41 PM	0.00
8/14/2018	4:41 PM	0.00
8/14/2018	3:41 PM	0.00
8/14/2018	2:41 PM	0.00
8/14/2018	1:41 PM	0.00
8/14/2018	12:41 PM	0.00
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8/13/2018	7:40 PM	0.00
8/13/2018	6:40 PM	0.00
8/13/2018	5:40 PM	0.00
8/13/2018	4:40 PM	0.00
8/13/2018	3:40 PM	0.00
8/13/2018	2:40 PM	0.00
8/13/2018	1:40 PM	0.00
8/13/2018	12:40 PM	0.00
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8/13/2018	10:40 AM	0.00
8/13/2018	9:40 AM	0.00
8/13/2018	8:40 AM	0.00
8/13/2018	7:40 AM	0.00
8/13/2018	6:40 AM	0.00
8/13/2018	5:40 AM	0.00
8/13/2018	4:40 AM	0.00
8/13/2018	3:40 AM	0.00

8/13/2018	2:40 AM	0.00
8/13/2018	1:40 AM	0.00
8/13/2018	12:40 AM	0.00
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8/12/2018	9:40 PM	0.00
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8/12/2018	7:40 PM	0.00
8/12/2018	6:40 PM	0.00
8/12/2018	5:40 PM	0.00
8/12/2018	4:40 PM	0.00
8/12/2018	3:40 PM	0.00
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8/12/2018	1:40 PM	0.00
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8/11/2018	7:39 PM	0.00
8/11/2018	6:39 PM	0.00
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8/11/2018	4:39 PM	0.00
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8/11/2018	1:39 PM	0.00
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8/11/2018	7:39 AM	0.00
8/11/2018	6:39 AM	0.00
8/11/2018	5:39 AM	0.00
8/11/2018	4:39 AM	0.00

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8/10/2018	7:39 PM	0.00	8/8/2018	8:38 PM	0.00
8/10/2018	6:39 PM	0.00	8/8/2018	7:38 PM	0.00
8/10/2018	5:39 PM	0.00	8/8/2018	6:38 PM	0.00
8/10/2018	4:39 PM	0.00	8/8/2018	5:38 PM	0.00
8/10/2018	3:39 PM	0.00	8/8/2018	4:38 PM	0.00
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8/9/2018	11:39 PM	0.00	8/8/2018	12:38 AM	557.16
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8/9/2018	9:39 PM	0.00	8/7/2018	10:38 PM	0.00
8/9/2018	8:39 PM	0.00	8/7/2018	9:38 PM	0.00
8/9/2018	7:39 PM	0.00	8/7/2018	8:38 PM	0.00
8/9/2018	6:39 PM	0.00	8/7/2018	7:38 PM	0.00
8/9/2018	5:39 PM	0.00	8/7/2018	6:38 PM	0.00
8/9/2018	4:39 PM	0.00	8/7/2018	5:38 PM	0.00
8/9/2018	3:39 PM	0.00	8/7/2018	4:38 PM	0.00
8/9/2018	2:39 PM	0.00	8/7/2018	3:38 PM	0.00
8/9/2018	1:39 PM	0.00	8/7/2018	2:38 PM	0.00
8/9/2018	12:39 PM	0.00	8/7/2018	1:38 PM	0.00
8/9/2018	11:39 AM	0.00	8/7/2018	12:38 PM	0.00
8/9/2018	10:38 AM	0.00	8/7/2018	11:38 AM	0.00
8/9/2018	9:38 AM	0.00	8/7/2018	10:38 AM	0.00
8/9/2018	8:38 AM	0.00	8/7/2018	9:38 AM	0.00
8/9/2018	7:38 AM	0.00	8/7/2018	8:38 AM	0.00
8/9/2018	6:38 AM	0.00	8/7/2018	7:38 AM	0.00
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8/6/2018	11:38 PM	0.00	8/5/2018	12:37 AM	0.00
8/6/2018	10:38 PM	0.00			
8/6/2018	9:38 PM	0.00	Total Consumption	55,935.59	
8/6/2018	8:38 PM	0.00	Earliest: 8/5/18 00:37		
8/6/2018	7:38 PM	0.00	Latest: 9/7/18 11:50		
8/6/2018	6:38 PM	0.00	Units: Gallons/Hour		
8/6/2018	5:37 PM	0.00			
8/6/2018	4:37 PM	0.00	Irrigation System		
8/6/2018	3:37 PM	0.00	Unusual Usage		
8/6/2018	2:37 PM	0.00			
8/6/2018	1:37 PM	0.00			
8/6/2018	12:37 PM	0.00			
8/6/2018	11:37 AM	0.00			
8/6/2018	10:37 AM	0.00			
8/6/2018	9:37 AM	0.00			
8/6/2018	8:37 AM	0.00			
8/6/2018	7:37 AM	0.00			
8/6/2018	6:37 AM	0.00			
8/6/2018	5:37 AM	0.00			
8/6/2018	4:37 AM	0.00			
8/6/2018	3:37 AM	0.00			
8/6/2018	2:37 AM	0.00			
8/6/2018	1:37 AM	0.00			
8/6/2018	12:37 AM	0.00			
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8/5/2018	10:37 PM	0.00			
8/5/2018	9:37 PM	0.00			
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8/5/2018	7:37 PM	0.00			
8/5/2018	6:37 PM	0.00			
8/5/2018	5:37 PM	0.00			
8/5/2018	4:37 PM	0.00			
8/5/2018	3:37 PM	0.00			
8/5/2018	2:37 PM	0.00			
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8/5/2018	12:37 PM	0.00			
8/5/2018	11:37 AM	0.00			
8/5/2018	10:37 AM	0.00			
8/5/2018	9:37 AM	0.00			
8/5/2018	8:37 AM	0.00			
8/5/2018	7:37 AM	0.00			

To: Mayor and City Councilmembers
Subj.: Mr. James Moreland, 9622 Primrose Circle.

Date: Oct. 25, 2018

Mr. Moreland is seeking reimbursement for expenses for repairs that he claims happened due to the construction for the water line replacement on Primrose Circle in March and April of 2017.

Mr. Moreland had some repairs done to his Reduce Pressure Zone (RPZ) backflow device on June 5, 2017. It was found that some PVC pipe cuttings were inside his RPZ. Mr. Moreland received \$75.00 reimbursement for this valid repair. The following month on July 14, 2017, Mr. Moreland again had a problem on his RPZ, a 90* elbow was leaking, (It was not leaking the prior month). It was repaired and Mr. Moreland received \$100.00 reimbursement for this invalid repair.

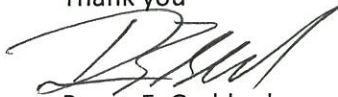
In March 2018, Mr. Moreland noticed an increase in his water usage after receiving his February water bill. (See item #5). On April 4, 2018 a computer readout was completed that showed there was a leak somewhere on Mr. Moreland's property. It also showed that Mr. Moreland's irrigation system ran for two days. On April 3, 2018, using 8,391.15 gallons and on April 4, 2018, using 7,530.49 gallons. (See item # 6). Mr. Moreland states in his letter that his irrigation system was shut-off at the control box and the backflow device. A picture supplied by Mr. Moreland, taken on April 14, 2018 shows that the backflow device is in the on position. (See photo #4).

On April 12 2018, Christopher Graef and Duane Scognio went to Mr. Moreland's house due to a call from him about a high water bill. The City workers investigated the problem and found a wet area around the meter box. Upon removing the meter box, they noticed an old meter box lid was placed on its edge between the neighbor's valve box and the front side of a galvanized 90* elbow. It was not placed on the elbow as Mr. Moreland stated.

On October 29, 2018, Brad Olivarri was sent out to look to see if he could find the missing Pressure Reducing Valve (PRV). Brad located it next to the backflow device. (See pictures #24, #25 and #26) Therefore any claims for excessive pressure or usage due to the contractors removing Mr. Moreland's PRV are null and void. The rock-saw that was used during construction, if it had fully hit the old main it would have torn out all the water lines and meters. It would not have shaken the lines for 5 minutes as Mr. Moreland stated.

The only item that I could not positively confirm or deny was Prolific Irrigation for the irrigation heads. I feel that this is a valid claim and recommend reimbursement for \$254.11.

Thank you



Royce E. Goddard
Water Manager



PHOTO #24



PHOTO #25



OLD PRESSURE REDUCING VALVE PHOTO #26

Water

From: Robert H Cawood
Sent: Thursday, September 06, 2018 4:53 PM
To: Water
Cc:
Subject: Water bill at 8026 Garden North Dr. Attention: Kat Balbi

Greetings,

I have been a customer of the city of Garden Ridge Water for more than 25 years. I have always faithfully paid my bill on time and have been on auto draft to pay my water bill since early 2015. My average winter water bill \$42.00 to 62.00 per month. My average summer water bill has been \$119.00 to 167.00 for many years. This month's water bill is \$622.32! I have never had a water bill this high before. After receiving this bill I began to look around on my property and found a leak in my lawn sprinkler system. Obviously, this leak had been leaking for awhile! I have now turned off the sprinkler valve at the street until next week after the rains are over to have it repaired. My water bill for the previous month was \$130.43. I have enclosed pictures of the leak in my yard. This leak is in an area that I do not often frequent and my lawn mowing crew had not mentioned it to me. Thank you for your consideration.

Robert Heinz Cawood
8026 Garden North Dr.





CAWOOD, ROBERT/TERRY

		Service		# of		Demand				Fuel	Demand	
Bill Date	Tno	From	To	Days	Consumption	Consumption	Total Bill	Bill Amount	Tax	Adjustment	Amount	Tax
09/30/2018	645	08/23/2018	09/21/2018	29	24	0.0000	126.80	126.80	0.00	0.00	0.00	0.00
08/31/2018	647	07/23/2018	08/23/2018	31	66	0.0000	618.69	618.69	0.00	0.00	0.00	0.00
07/31/2018	649	06/22/2018	07/23/2018	31	24	0.0000	126.80	126.80	0.00	0.00	0.00	0.00
06/30/2018	651	05/23/2018	06/22/2018	30	40	0.0000	264.85	264.85	0.00	0.00	0.00	0.00
05/31/2018	653	04/23/2018	05/23/2018	30	11	0.0000	61.78	61.78	0.00	0.00	0.00	0.00
04/30/2018	655	03/23/2018	04/23/2018	31	7	0.0000	46.26	46.26	0.00	0.00	0.00	0.00
03/31/2018	657	02/22/2018	03/23/2018	29	10	0.0000	57.90	57.90	0.00	0.00	0.00	0.00
02/28/2018	659	01/23/2018	02/22/2018	30	5	0.0000	38.50	38.50	0.00	0.00	0.00	0.00
01/31/2018	661	12/19/2017	01/23/2018	35	1	0.0000	38.50	38.50	0.00	0.00	0.00	0.00
12/31/2017	663	11/21/2017	12/19/2017	28	7	0.0000	46.26	46.26	0.00	0.00	0.00	0.00
11/30/2017	665	10/23/2017	11/21/2017	29	18	0.0000	93.80	93.80	0.00	0.00	0.00	0.00
10/31/2017	667	09/22/2017	10/23/2017	31	22	0.0000	115.80	115.80	0.00	0.00	0.00	0.00
09/30/2017	669	08/23/2017	09/22/2017	30	22	0.0000	115.80	115.80	0.00	0.00	0.00	0.00
08/31/2017	671	07/24/2017	08/23/2017	30	30	0.0000	172.10	172.10	0.00	0.00	0.00	0.00
07/31/2017	673	06/23/2017	07/24/2017	31	29	0.0000	164.14	164.14	0.00	0.00	0.00	0.00
06/30/2017	675	05/23/2017	06/23/2017	31	25	0.0000	132.30	132.30	0.00	0.00	0.00	0.00
05/31/2017	677	04/24/2017	05/23/2017	29	15	0.0000	77.30	77.30	0.00	0.00	0.00	0.00
04/30/2017	679	03/23/2017	04/24/2017	32	14	0.0000	73.42	73.42	0.00	0.00	0.00	0.00
03/31/2017	681	02/22/2017	03/23/2017	29	7	0.0000	46.26	46.26	0.00	0.00	0.00	0.00
02/28/2017	683	01/23/2017	02/22/2017	30	5	0.0000	38.50	38.50	0.00	0.00	0.00	0.00
01/31/2017	685	12/21/2016	01/23/2017	33	5	0.0000	38.50	38.50	0.00	0.00	0.00	0.00
12/31/2016	687	11/21/2016	12/21/2016	30	6	0.0000	42.38	42.38	0.00	0.00	0.00	0.00
11/30/2016	689	10/24/2016	11/21/2016	28	10	0.0000	57.90	57.90	0.00	0.00	0.00	0.00
10/31/2016	691	09/23/2016	10/24/2016	31	10	0.0000	57.90	57.90	0.00	0.00	0.00	0.00
					Avg 17	Avg 0.0000	Avg 110.52	Avg 110.52	Avg 0.00	Avg 0.00	Avg 0.00	Avg 0.00

ORDINANCE NO. 162-112018

AN ORDINANCE OF THE CITY OF GARDEN RIDGE, TEXAS ESTABLISHING A NUISANCE ABATEMENT PROGRAM FOR THE CITY OF GARDEN RIDGE, TEXAS; DECLARING JUNKED VEHICLES A PUBLIC NUISANCE; PROHIBITING THE ACCUMULATION OF GARBAGE, TRASH, WEEDS, BRUSH, RUBBISH, AND OTHER MATTERS; ESTABLISHING GENERAL NUISANCES; SETTING FORTH PUBLIC HEARING, ABATEMENT, AND REMOVAL REGULATIONS AND REQUIREMENTS; ESTABLISHING CRIMINAL AND CIVIL PENALTIES FOR VIOLATIONS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; PROVIDING FOR SEVERABILITY; REPEALING ORDINANCE 27, AMENDMENT #1, AND ALL OTHERS TO THE EXTENT THEY ARE IN CONFLICT; DECLARING AN EFFECTIVE DATE; AND AMENDING ORDINANCE 162-042011 APPROVED APRIL 6, 2011.

WHEREAS, the City of Garden Ridge, Texas, ("City") is a Type A General Law City as that term is defined within the Texas Local Government Code; and,

WHEREAS, the City desires to protect and ensure the public health, safety, welfare and environment of Garden Ridge, it's residents and businesses by regulating public health nuisances; and,

WHEREAS, the City has determined that a nuisance abatement program is necessary to provide the aforementioned protections to the public; and

WHEREAS, the City has determined that nuisances as defined by this Ordinance, including junked vehicles are detrimental to the public and tend to reduce the value of property; and

WHEREAS, Chapter 683 of the Texas Transportation Code and Chapters 341- 343 of the Texas Health & Safety Code authorize a municipality to adopt procedures for the abatement of nuisances and the abatement and removal of a junked vehicles from private or public property; and

WHEREAS, the City Council desires to adopt regulations governing such nuisances and junked vehicles consistent with Texas law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. FINDINGS.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 2. DEFINITIONS.

The following words, terms, and phrases, when used in this section shall have the following meanings:

Abate means to eliminate a nuisance by removal, repair, rehabilitation, or demolition.

Antique Vehicle means a passenger car or truck that is at least 25 years old.

Building means a structure built for the support, shelter, or enclosure of a person, animal, chattel, machine, equipment, or other moveable property.

Graffiti means any unauthorized inscription, works, signature, symbol, design, or other marking of any sort that is etched, written, painted, drawn, or applied in any other way to any structure, building, tree, vehicle, property of any sort, or to any portion or element thereof, whether the property is public or private.

Garbage means waste from public and private establishments (including residences and restaurants), including vegetable, animal, and fish carcasses, but does not include sewage, bodily waste, or industrial byproduct.

Deteriorated Fence means a fence that:

- a) Is out of vertical alignment more than one (1) foot from vertical measured at the top of the fence, except for fencing four (4) feet or less in height, which shall not be out of vertical alignment more than six (6) inches from vertical measured at the top of the fence; or
- b) Is broken, loose, damaged, has removed or missing parts including but not limited to pickets, slats, posts, wood rails, stones, bricks, and/or panels; or
- c) Is braced by guy wires, braces, or any other material that may be viewable from any public streets, rights-of-way, alleyways, or property and easements over which the City or general public has domain and control or viewable from any private streets or private right-of-way accessible to the public, unless the use of such braces is incorporated in a commercially available fence design.

Glare means unpleasantly bright or strong light.

Harborage means the state of being protected or safeguarded as from danger; sanctuary, shelter, or refuge.

Junked Vehicle means a vehicle as defined by Section 683.071 of the Texas Transportation Code that may be self-propelled and meets any of the conditions described below for 30 consecutive days if on private property, or for 72 consecutive hours if the vehicle is on public property and does not have lawfully attached to it:

- a) An unexpired license plate; or
- b) A valid motor vehicle inspection certificate; or
- c) Is wrecked, dismantled or partially dismantled, or discarded; or
- d) Is otherwise inoperable.

Lighting means a light source to provide directed lighting.

Luminaries means an object that gives light.

Motor vehicle collector means a person who (a) owns one or more antique or special interest vehicles; and (b) acquires, collects, or disposes of an antique or special interest vehicle or part of an antique or special interest vehicle for personal use to restore and preserve an antique or special interest vehicle.

Improved Property means any property regardless of zoning on which a structure exists for purposes of a residence, office, or business.

Unimproved Property means any property regardless of zoning on which a structure does not exist for the purposes of a residence, office, or business.

Refuse means garbage, rubbish, paper, and other decayable and non-decayable waste, including vegetable matter, animal and fish carcasses, and may include waste.

Rubbish means non-decayable waste from a public or private establishment or residence.

Shall means must/will and mandatory/nondiscretionary.

Special interest vehicle means a motor vehicle of any age that has not been materially changed from its original manufacturer's equipment or specifications or by its very appearance and character is clearly being preserved/modified by a hobbyist.

Vehicle shall include but not be limited to cars, trucks, trailers, recreational vehicles, travel trailers, boats or other watercraft, or motorcycles.

Weeds mean all rank and uncultivated vegetable growth or matter that:

- a) Has grown to more than 12 inches in height; or
- b) Regardless of height, may create an unsanitary condition or become a harborage for rodents, vermin, or other disease carrying pests.

SECTION 3. ABATEMENT AND REMOVAL OF JUNKED VEHICLES.

- a) Junked Vehicles Declared a Public Nuisance: In accordance with Section 683.072 of the Texas Transportation Code, junked vehicles, including a part of a junked vehicle not enclosed in garage or other structure is a public nuisance.
- b) Offense/Penalty: A person commits an offense if the person maintains a junked vehicle as defined by section two (2). An offense under this section is a misdemeanor punishable by a fine not to exceed \$200.00. Upon a finding of guilty, the Court shall also order the abatement and removal of the junked vehicle at the cost and expense of the person committing the offense.

- c) Inapplicability: This section will not apply to any vehicle or vehicle part that is stored in a lawful manner on private property in connection with the business of a licensed vehicle dealer or junkyard, or that is an antique or special interest vehicle stored by a motor vehicle collector on the collector's property, if the vehicle or part and the outdoor storage area are not a health hazard, are maintained in an orderly manner, and are screened from ordinary public view by appropriate means.

This section does not apply to any vehicle or any part thereof that is completely enclosed in a building in a lawful manner and is not visible from the street or from other public or private property.

d) Abatement Procedures:

- i. Notice: Notice requiring abatement and removal of a junked vehicle, or junked vehicle part from private property shall be furnished by the Chief of Police or a designee not less than ten (10) days before the date the junked vehicle, or part of the junked vehicle, must be abated or removed. The notice must be sent by certified mail with return receipt requested or presented to the owner by hand delivery to (1) the last known registered owner of the junked vehicle or motor vehicle part; (2) each lien holder of record of the junked vehicle or junked vehicle part; and (3) the owner or occupant of the property on which the junked vehicle or junked vehicle part is located.

Notice requiring abatement and removal of a junked vehicle, or junked vehicle part, if a junked vehicle or junked vehicle part is located on a public right-of-way or a private right-of-way accessible to the public shall be placed/affixed on the junked vehicle or junked vehicle part and written notice shall be provided at the door/gate of the property closest to the junked vehicle or junked vehicle part. The notice shall include an admonition that any request for a public hearing regarding the abatement and removal of the junked vehicle or junked vehicle part must be made no later than the tenth day after the date on which the notice was provided.

- ii. Public Hearing: If a person receiving notice provided in this section requests a public hearing, the City Council shall conduct the public hearing. If a public hearing is requested by a person for whom notice has been sent under this section, the public hearing shall be held not earlier than the eleventh day after the date of the service of notice. At the public hearing, the junked vehicle or junked vehicle part is presumed to be inoperable, unless demonstrated otherwise by the owner. If the information is available, an order requiring removal of the junked vehicle or junked vehicle part shall include the vehicle's description, vehicle identification number, and license plate number.
- iii. Junked Vehicle Disposal: A junked vehicle, including any part of a junked vehicle, may be removed by a towing service under contract with the City to provide towing and impound services to their storage facility. The junked vehicle or junked vehicle part shall not be reconstructed or made operable after removal. The Chief of Police or their designees shall furnish notice of the removal of a junked vehicle or junked vehicle part to the Texas Department of Transportation within five (5) days after the date of removal.

The relocation of a junked vehicle or junked vehicle part to another location in the City after a proceeding for the abatement and removal of the junked vehicle or junked vehicle part has commenced has no effect on a proceeding if the junked vehicle or junked vehicle part also constitutes a public nuisance.

SECTION 4. ACCUMULATION OF GARBAGE, TRASH, WEEDS, BRUSH, RUBBISH, AND OTHER MATTERS.

- a) Accumulation of Garbage, Trash, Weeds, Brush, Rubbish, or Other Matters: It shall be unlawful and a nuisance for any person to allow garbage, trash, brush, rubbish, or any other objectionable, unsightly, and unsanitary matter of whatever nature to accumulate on any property under their control and within the City limits.

It shall be unlawful and a nuisance for any person to permit grass and/or weeds to grow to a height in excess of twelve (12) inches. The following provisions relate only to the height of grass and weeds on properties with an area or areas which have remained in their natural state:

- i. On improved property: that portion that has remained in its natural state - grass and weeds shall not be permitted to grow to a height in excess of twelve (12) inches in that portion and/or area and is not found to be a harborage for rodents, vermin, and other pests which may be disease carrying.
 - ii. On unimproved property: that portion that remains in its natural state - grass and weeds are not permitted to grow to a height in excess of twelve (12) inches adjacent to a paved roadway, for a distance of twenty-five (25) feet into the property from said roadway, and within ten (10) feet of any adjoining property. Beyond this perimeter, grass and weeds are not permitted to grow to a height in excess of twenty-four (24) inches, unless the vegetation is for agricultural purposes, and/or area is not found to be a harborage for rodents, vermin, and other pests which may be disease carrying.
- b) Abatement Procedures
- i. Notice Requirement: *High grasses, weeds, or brush*. When any violation of high grasses, weeds, or brush is found to exist, a notice describing the nuisance in writing sent by certified mail with return receipt requested as allowed under this section will be addressed to the owner of the property in question. If the address of the property owner is unknown or notice is returned, then notice may be given by publication one (1) time in a local newspaper of general circulation regularly used by the City for public notices or any other means allowed by law, including that provided by Texas Health & Safety Code § 342.006. The property owner will have ten (10) days from the date of the notice/publication to correct the violation.

High grasses, weeds, or brush in excess of forty-eight (48) inches (dangerous weeds). In the event that high grasses, weeds, or brush is higher than forty-eight (48) inches, the City may go upon the property found in violation of this section and abate such violation without notice to the property owner.

- ii. Contents of Notice for Dangerous Weeds: When notice is required for abatement of dangerous weeds, the notice to abate a nuisance shall contain:
 - 1. The location of the nuisance.
 - 2. A description of what constitutes the nuisance.
 - 3. A statement that the City abated the dangerous weeds.
 - 4. An explanation of the property owner's rights to request an administrative hearing about the City's abatement of the dangerous weeds.
- iii. Hearing on Nuisance: If a person receiving a dangerous weeds notice requests an administrative hearing within thirty (30) days of the abatement of the dangerous weeds, the City Council shall conduct the administrative hearing. If an administrative hearing is requested by a person for whom notice has been sent under this section, the administrative hearing shall be held not earlier than the twentieth (20) day after the date the request for hearing was filed. At the administrative hearing the nuisance is presumed, unless demonstrated otherwise by the owner. If the information is available, an order declaring the condition of the property shall issue for use in enforcing the Ordinance pursuant to Texas law and Chapter 54 of the Texas Local Government Code.

SECTION 5. LIGHTING STANDARDS.

- a) Standards for controlling lighting and glare are set to reduce annoyance and inconvenience to property owners and traffic hazards for motorists.
 - i. Residential Lighting and Glare Standards: Residential lighting for security and night recreation use is permitted in the Single Family Dwelling District (R) provided the following requirements are met:
 - 1. Direct lighting over ten (10) feet in height must be shielded from adjacent property.
 - 2. No light source shall exceed twenty (20) feet in height. Street lights and other traffic safety lighting are exempt from this standard.
 - 3. Lighting shall not directly shine on adjacent dwellings.
 - ii. Luminaries: Light sources shall be of a down-light type, indirect, diffused, or shielded type luminaires installed and maintained so as to reduce glare effect and consequent interference with use of adjacent properties and boundary streets. Low wattage temporary lighting used for holidays and decorative seasons is permitted.
 - iii. Special or Temporary Lighting-Low Wattage: Special lighting shall be permitted for a maximum time period of fifty (50) days for each holiday use and must be removed between holiday periods.
 - iv. Unlawful Lighting: It shall be unlawful and a nuisance for any person to have or to allow lighting contrary to this section on any Single Family Dwelling District (R) property under their control and within the City limits.

SECTION 6. GENERAL NUISANCES.

- a) Prohibited Acts Constituting a Nuisance:
 - i. Whatever is dangerous to human health or welfare, or whatever enters the ground, the water, the air, or food that is a hazard to human health is hereby declared a nuisance.

The maintaining, using, placing, depositing, leaving, or permitting to be or remain on any public or private property of any of the following items, conditions, or actions are hereby declared to be and constitute a nuisance and are therefore prohibited and unlawful; however, this list shall not be deemed or construed to be conclusive, limiting, or restrictive:

1. Accumulation of rubbish, trash, refuse, junk, and other abandoned materials, metals, lumber, stagnant water, or any object or matter that may cause injury, death, or disease to human beings.
2. Any condition that provides harborage for rats, mice, snakes, and other vermin.
3. A polluted well or cistern, spring or stream, or the pollution of any body of water used for drinking or recreational purposes.
4. Accumulation of any water, stagnant, flowing, or otherwise which may become a breeding place for mosquitoes or otherwise a potential health hazard, unless such accumulation or collection of water is treated so as effectually to prevent such breeding.
5. Any building or other structure which is in such a dilapidated condition that it is unfit for human habitation, or kept in such an unsanitary condition that it is a menace to the health of people residing in the vicinity thereof, or presents a heightened fire hazard in the vicinity where it is located.
6. Any building, structure, or other place or location where any activity which is in violation of local, state, or federal law is conducted, performed, or maintained.
7. All disagreeable odors, as well as the conditions, substances, or other causes which give rise to the emission or generation of such odors including dense smoke, noxious fumes, gas, soot, or cinders.
8. The carcasses of animals or fowl not disposed of within twenty-four (24) hours after death.
9. Dead, diseased, or insect-harboring trees when such trees constitute a hazard to life or property.
10. All appliances intended for indoor use, working or nonworking, used, stored, abandoned, or junked anywhere outside of a structure.
11. Furniture intended for indoor use that is used, stored, abandoned, or junked anywhere outside of a structure, including on a porch, in a yard, or under a carport.
12. Fences in a deteriorated condition.
13. Graffiti visible to the public.
14. Human waste or wastewater that is deposited, stored, discharged, or exposed in such a way to be a potential instrument or medium in disease transmission.
15. Lighting that directly shines on adjacent dwelling or is otherwise contrary to the provisions of this Ordinance.

b) Abatement Proceedings:

- i. Notice: Wherever a nuisance is found to exist, the City representative shall give ten (10) days written notice by certified mail and regular mail, or hand delivery with signed receipt to the owner or occupant of the property upon which such nuisance exists or to the person causing or maintaining the nuisance. If the owner of the property is not to be found, notice shall be attached to the door of the last known address of the property owner and published in the newspaper of general circulation normally used

by the City for publication of public notices. If such notice is returned, official action to abate such nuisance shall be continued to a date not less than ten (10) days from the date of such return.

- ii. Contents of Notice: The notice to abate a nuisance shall contain:
 - 1. The location of the nuisance, if the same is stationary;
 - 2. A description of what constitutes the nuisance;
 - 3. A statement that if the nuisance is not abated, the City may abate such nuisance and assess the cost of abatement against such person.
- iii. No Required Notice: In the event of an immediate danger to the health and safety of the public, the City Administrator or designee may go upon the property where the nuisance(s) is found, and abate or cause to be abated such nuisance(s) without notice to the property owner.

SECTION 7. PENALTIES.

a) Penalties:

- i. Assessment of City's Expenses: Expenses incurred due to the action taken by the City to correct any condition coming under the nuisance provisions of this section, including service charges to cover administrative costs, shall be assessed against the owners of all outstanding interests in the lot or parcel of land involved. An itemized bill of such costs will be mailed to each such owner if the address is known by certified mail with return receipt requested.
- ii. City's Expenses Declared Lien: The City may assess expenses incurred related to the abatement of a nuisance and impose a lien against the property. The lien shall be filed against the real estate on which the work was done. Such lien shall be notice to all persons from the time of recording, and shall bear interest at the legal rate of interest from the date that the City pays for removing the nuisance. For any such expenditures, and interest, as aforesaid, suit may be instituted and foreclosure had in the name of the City.
- iii. Fines: Any person found to be in violation of this Ordinance, unless otherwise specifically stated, shall be fined up to \$500 per day for each day and specific independent violation existing. Upon a finding that the violation constitutes a danger to public health and sanitation, including dumping of refuse, such fine shall be no less than \$500 and shall not exceed \$2,000.00. Where the offense is one for which a penalty is fixed by state law, the penalty for such offense shall be the same as fixed by state law.
- iv. Additional Penalties: Violation of provisions of this section or failure to comply with any of its requirements shall constitute a Class C misdemeanor. Any person, firm, or corporation violating any of the provisions of the Ordinance, or any parent or legal guardian of a child under seventeen (17) years of age, who intentionally, knowingly, recklessly, or with criminal negligence allows another person under their control to place graffiti upon any structure or property or to otherwise violate this section shall be

deemed to have committed a misdemeanor and upon conviction shall be subject to fines in addition to any person placing graffiti upon the structure or property.

Each day each instance of any violation continues to exist shall constitute a separate and distinct offense.

- v. Severability: The provisions of this Ordinance are declared to be severable. If any section, sentence, clause, or phrase of the Ordinance shall for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decisions shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect; it being the legislative intent that this Ordinance shall remain in effect notwithstanding the validity of any part. In the event that changes are made to Texas Health & Safety Code § 342 or § 343, or Texas Transportation Code § 683, the provisions of state law will govern in the event of a conflict.
- vi. Repeal: All other Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed insofar as the same is in conflict with the provisions hereof.
- vii. Effective Date. This Ordinance shall become effective immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED ON this 7th day of November, 2018.

Larry Thompson
Mayor

ATTEST:

Marisa Spencer
Interim City Secretary

Future Agenda Items

City Council

December 5, 2018 Regular Meeting

- | | | |
|-------------------------------|------------|---|
| 21 days before Meeting | (11/14/18) | City Council and Staff items are due |
| 19 days before Meeting | (11/16/18) | City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent the agenda to approval. |
| 14 days before Meeting | (11/21/18) | Post Agenda on bulletin board City Council will receive packet
(allowing a day and half for corrections and to request additional information to be added) |
| 9 days before Meeting | (11/26/18) | Post Agenda Packet to City Website |
| Meeting Day | (12/5/18) | Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m. |

City Council = Red
 Impact Fee Committee = Pink
 Quarry Commission = Purple
 Planning & Zoning = Green
 Water Commission = Blue
 Wildlife Management Advisory Commission = Brown
 Christmas Eve/Christmas Day Holiday= City Events
 New Year's Eve Holiday= City Events

Sun	Mon	Tues	Wed	Thur	Fri	Sat
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Proclamations/Awards/Recognitions

Consent Agenda

1. Minutes
 - a. 11-07-18 City Council Regular Meeting
2. Financial Report

Reports

1. Staff Reports
 - a. Admin
 - b. Police Department
 - c. Public Works
 - d. Water
 - e. Library
2. CIP
 - a. CIP Project for 2015
 - i. Phase I
 - ii. Phase II
 - iii. Trinity Wells #9 and #10 Project

- c. Sewer System (FM 2252)
- d. Naco Loop Waterline

- 3. City Commission and Committee Reports/ Recommendation/Possible Actions
 - a. Planning and Zoning Commission
 - i. Activity Report
 - b. Quarry Commission
 - i. Activity Report
 - c. Water Commission
 - i. Activity Report
 - d. Wildlife Management Advisory Commission
 - i. Activity Report
 - e. Parks Committee Activities/Project Updates
 - i. Activity Report
 - f. *Volunteer Garden Ridge!*
 - i. Activity Report
 - ii. Water tank beautification

Approvals/ Authorizations/Reports

Ordinances

Resolutions

Updates:

- 1. City Administrator Projects
 - a. Volunteer Opportunities
 - b. Citizen Contact Report
- 2. Mayor's Projects
 - a. Communication
 - b. Citizen Contact Report
 - c. City Facility Update
 - d. Ordinance Revision Process
- 3. City Council Projects
 - a. Update on Water Rate Study (McCaw with the Mayor)
 - b. City of Garden Ridge window stickers for vehicles (Erickson)
 - c. Postal mail issues occurring within the City (Lantzy)
 - d. Update on City-funded monument for Paul Davis Park (Bower)

Future Agenda Items

Executive Session

January 2, 2019

Regular Meeting

16 days before Meeting	(12/17/18)	City Council and Staff items are due
14 days before Meeting	(12/19/18)	City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent the agenda to approval.
11 days before Meeting	(12/21/18)	Post Agenda on bulletin board City Council will receive packet (allowing a day and half for corrections and to request additional information to be added)
5 days before Meeting	(12/28/18)	Post Agenda Packet to City Website
Meeting Day	(01/02/19)	Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Impact Fee Committee = Pink

Quarry Commission = Purple

Planning & Zoning = Green

Water Commission = Blue

Wildlife Management Advisory Commission = Brown

New Year's Day Holiday= City Events

MLK Holiday= City Events

Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Proclamations/Awards/Recognitions

Consent Agenda

1. Minutes
 - a. 12-05-18 City Council Regular Meeting
2. Financial Report

Reports

1. Staff Reports
 - a. Admin
 - b. Police Department
 - c. Public Works
 - d. Water
 - e. Library
2. CIP
 - a. CIP Project for 2013
 - b. CIP Project for 2015
 - i. Phase I
 - ii. Phase II
 - iii. Trinity Wells #9 and #10 Project
 - c. Sewer System (FM 2252)
 - d. Naco Loop Waterline

3. City Commission and Committee Reports/ Recommendation/Possible Actions
 - a. Planning and Zoning Commission
 - i. Activity Report
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 - i. Activity Report
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Future Agenda Items

Executive Session

PENDING FUTURE AGENDA ITEMS

1. 2/2/16 Discussion of issues surrounding Bat Cave Road will be placed on future Council agenda... *McCaw*
2. Ordinance update plan....*Trevino & Goodwin*
3. Ordinance 54-Water Leak Adjustments/Water Rate Study.... *Mayor*
4. Discussion on Annexation (waiting until MLUP goes in effect)..... *McCaw*
5. Personnel Policy....*Ford*
6. Ordinance 24 Parks....*Cain*
7. Ethic Ordinance ... *8-30-17 City Council motion*
8. Website and Social Media Policy....*Goodwin*
9. Structure definition (part of subdivision changes)...*Bower*
10. Drones.....*McCaw*
11. External lighting*Erickson*
12. Purchasing Policy....*Cain*
13. City Seal and Logo Ordinance...*Cain*
14. Building and Plumbing Ordinance...*Lenz and Goddard*
15. Expansion of Garden Ridge boundaries and controlling growth... *Erickson with the Mayor*

Items for further discussion before adding to list

State of City..... *Cain*