GARDEN RIDGE TEXAS

AGENDA

WATER COMMISSION REGULAR MEETING

TUESDAY, JULY 21, 2026 | 6:00 P.M.

The Water Commission will meet in a regular session on Tuesday, July 21, 2026, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. **CALL TO ORDER/ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **CITIZEN COMMENT PERIOD**

   The Commission welcomes citizen participation and comments at all Commission Meetings. First Citizen Comment Period: Speakers are required to sign up to speak before the meeting and shall limit their comments to three (3) minutes each. Second Citizen Comment Period: Speakers are not required to sign up to speak and shall limit their comments to two (2) minutes each. Speakers are only allowed to speak once per topic, unless also speaking during a posted Public Hearing. If you speak, you must follow these guidelines:

   3.1. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
   3.2. Show the Commission the same respect that you would like to be shown.
   3.3. State your name and address before your comments begin.
   3.4. The Commission may not discuss or take action on any presented issue.
   3.5. Topics of operational concern shall be directed to the City Manager.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

4. **BUSINESS ITEMS**

   The following items are for discussion, consideration, and action.

   4.1. Minutes for June 16, 2026, Water Commission Regular Meeting.

   4.2. Utility Department Monthly Activity Report
   Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

   4.3. Items applicable to the Water Commission discussed at City Council meetings.

   4.4. Wastewater Ordinance.

   4.5. FY27 Proposed Budget and Water Rates.

   4.6. Water Conservation Education.

   4.7. Future Agenda Items.

5. **CITIZEN COMMENT PERIOD** ***(See Guidelines under Item 3.)***

6. **ADJOURNMENT**

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.
Action by Commission Authorized: The Commission may vote or act upon any item within this Agenda.
Attendance By Other Elected or Appointed Officials: It is anticipated that members of the City Council, other city boards, commissions, and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions, and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions, and/or committees of the City, whose members may be in attendance. The members of the boards, commissions, and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Michelle Hinojosa, posted this Agenda at 4:40 p.m. on July 14, 2026, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

Michelle Hinojosa
Administrative Coordinator

MINUTES

WATER COMMISSION REGULAR MEETING

TUESDAY, JUNE 16, 2026 | 6:00 P.M.

Commissioners Present:
Chair William Pohl
Vice-Chair Nathan Dorsey
Commissioner Don Stone
Commissioner Keven Harshbarger
Commissioner Steven Stedman
Commissioner Dr. Richard Carmichael
Commissioner Brian Strickland
Councilmember James Mueller, Ex-Officio

Commissioners Absent:
None

City Staff, City Councilmembers, and Other Commissioners Present:
Ryan Rapelye, City Manager
Marisa Spencer, City Secretary
Michelle Hinojosa, Administrative Coordinator
Monica McCaslin, Utility Clerk
Steven Steinmetz, Public Works Director
Hank Crippen, City Engineer

1. Call to Order/Roll Call

With a quorum of the Water Commissioners present, Chair Pohl called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, June 16, 2026, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Chair Pohl led the Pledge of Allegiance.

3. Citizen Comment Period

None wished to speak.

4. Business Items

The following items are for discussion, consideration, and/or action.

4.1 Minutes for March 17, 2026, Water Commission Regular Meeting.

Motion: A motion was made by Commissioner Stedman, seconded by Commissioner Stone, to approve the Minutes for the March 17, 2026, Water Commission Regular Meeting. The Commission voted six (6) for and none (0) opposed. The motion carried unanimously.

4.2 Utility Department Monthly Activity Report.

Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Public Works Director Steven Steinmetz reviewed the monthly activity report and addressed questions from Commissioners.

4.3 Items applicable to the Water Commission discussed at City Council Meetings.

Chair Pohl provided the Commission with an update on items applicable to the Water Commission discussed at City Council Meetings.

4.4 FY2027 Proposed Water Budget and Water Rate Study.

City Manager Ryan Rapelye updated the Commission on the FY2027 Proposed Water Budget and Water Rate Study.

4.5 Wastewater Ordinance.

City Engineer Hank Crippen updated the Commission on the Wastewater Ordinance.

4.6 Future Agenda Items.

Chair Pohl requested to receive updates related to the Wastewater Ordinance and Water Conservation Education.

5. Citizen Comment Period

None wished to speak.

6. Adjournment

There being no further business, the Tuesday, June 16, 2026, Water Commission Regular Meeting was adjourned at 7:08 p.m. by Chair Pohl.

____
William Pohl
Chair

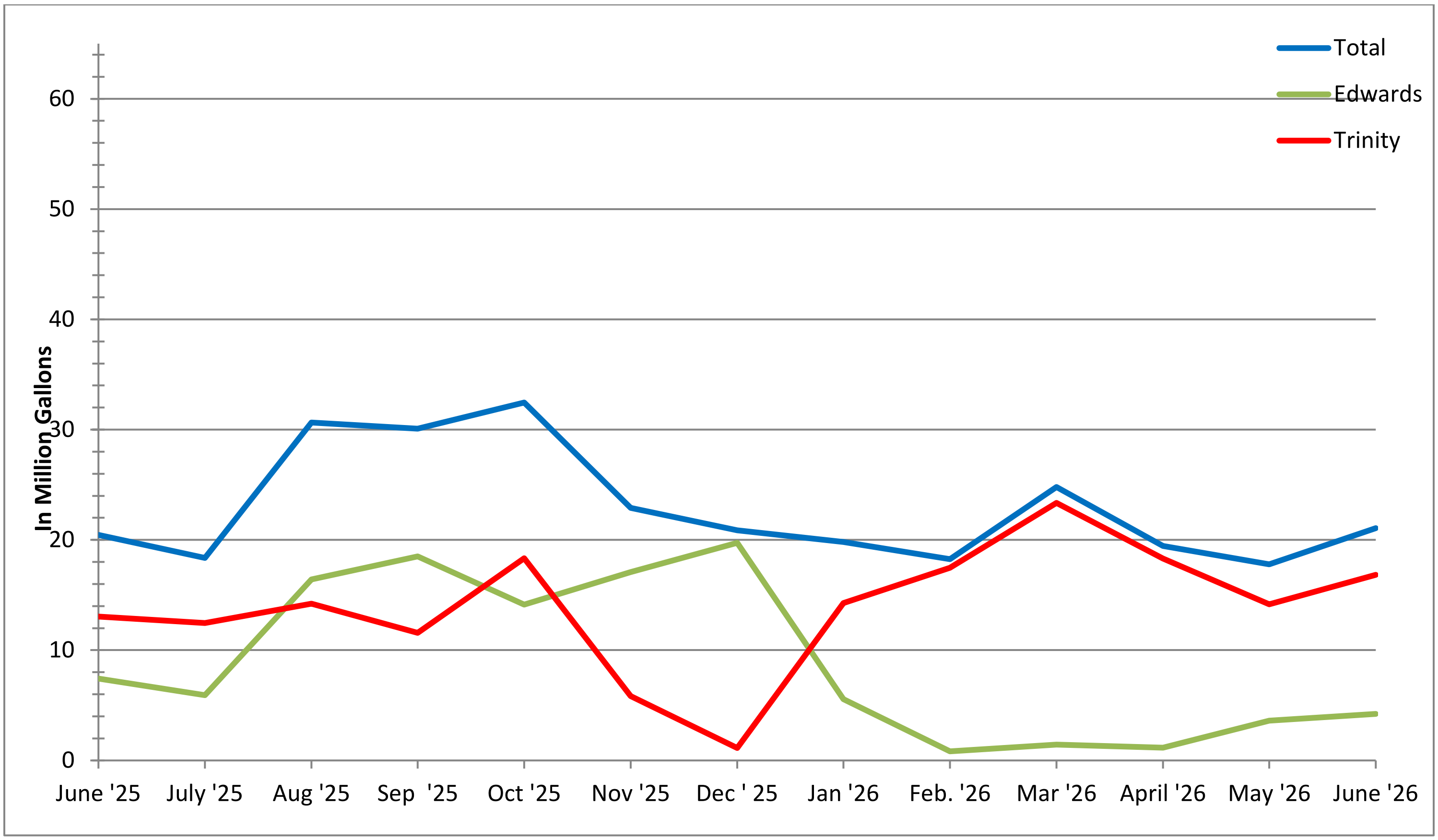
ATTEST

____
Michelle Hinojosa
Administrative Coordinator

Utilities Department Report

As of June 30, 2026

City of Garden Ridge Aquifer Usage

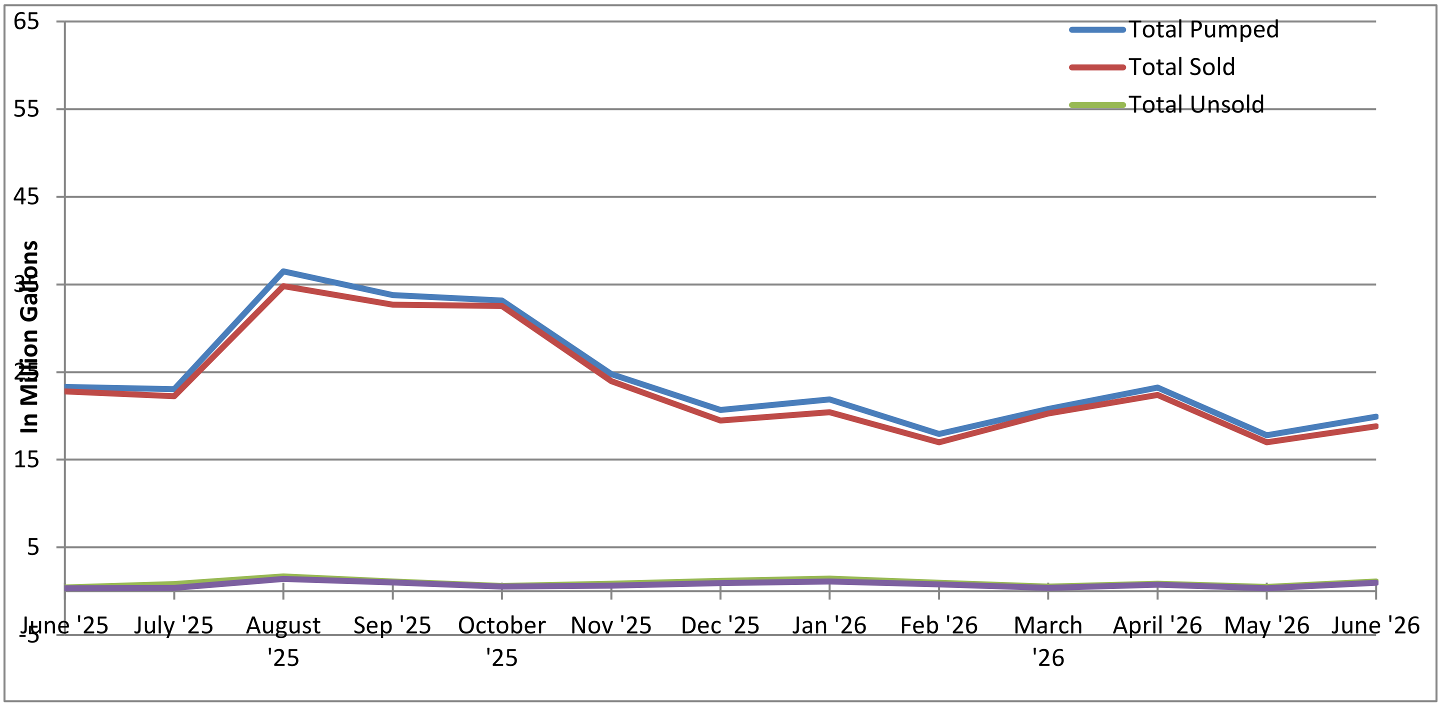


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	**12.98**	**51.52**	**480.51**	**2**
Trinity Well Usage AC/FT:	**51.68**	**320.29**	**N/A**	**0**

Water Quality

Bacteriological Samples:	Due:	Missed:	Passed:	Failed:
Distribution samples:	**6**	**0**	**6**	**0**
Chlorine Residual test:	**31**	**0**	**31**	**0**
Special Samples:	**0**	**0**	**0**	**0**

2025 – 2026 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
June '25	23,291	22,784	420	333	1.8%
July '25	23,057	22,229	828	390	1.7%
August '25	36,490	34,809	1,681	1,395	3.8%
September '25	33,786	32,671	1,115	978	2.9%
Oct '25	33,144	32,549	595	507	1.5%
Nov '25	24,779	23,949	830	630	2.5%
Dec '25	20,657	19,474	1,183	936	4.5%
Jan '26	21,864	20,429	1,435	1,099	5.0%
Feb '26	17,936	16,984	952	776	4.3%
March '26	20,786,	20,288	501	359	1.7%
April '26	23,246	22,389	857	721	3.1%
May '26	17,465	16,996	469	333	1.9%
June '26	19,920	18,819	1,101	964	4.8%
Yearly Average	**24,636**	**23,413**	**921**	**725**	**3.0%**
	Yearly national average				**16%**

Utilities Department Monthly Activities:

New Installed Meters	**0**	Work Orders	**309**
Meter Replacements	**0**	Locates	**67**
City Owned Leaks	**0**	Irrigations Permits Issued	**0**
Meters Read	**1703**	Total Rebates	**0**
Meter Tests	**0**	Watering variances	**0**

AMI Information

Total Portal Customers: 932
Meter Daily Readability Percentage: 98.09% for 1,678 assigned meters (current bill cycle)

Main Breaks/City Repairs: none found.

Estimated Water Loss:
Location:
Explanation:

Leak Adjustments

New Requests	0	Waiting for Customer	1	Approved	0	Amount Approved		Denied	0	Sent to Water Commission	0

Employee Training/certifications

Rudy Solice attended Basic Water Works Training.

CITY OF GARDEN RIDGE
FY 2027 PROPOSED BUDGET
WATER FUND - SUMMARY

WATER FUND	FY 2025 AUDITED	FY 2026 BUDGET	FY 2026 AMENDED BUDGET	FY 2027 BUDGET	VARIANCE FY27 TO FY26 AMENDED
REVENUE SUMMARY					
WATER SALES	2,150,734	2,290,000	2,290,000	2,300,000	10,000
FEES	84,060	88,100	90,100	94,500	4,400
MISCELLANEOUS	117,082	117,000	117,000	117,000	-
FUND CHANGES/XFERS/LOANS	319,323	660,000	65,000	910,000	845,000
TOTAL REVENUES	2,671,199	3,155,100	2,562,100	3,421,500	859,400
EXPENDITURE SUMMARY					
PERSONNEL SERVICES	628,561	716,179	723,469	777,308	53,839
PROFESSIONAL SERVICES	56,260	129,175	173,500	171,500	(2,000)
STAFF SUPPORT	13,391	15,700	16,300	16,300	-
OPERATIONAL SUPPORT	214,742	244,889	246,174	248,810	2,636
DISTRIBUTION SERVICES	208,186	192,000	194,000	194,000	-
MAINTENANCE SERVICES	80,734	115,597	125,597	142,000	16,403
COMPLIANCE SERVICES	76,420	86,000	90,400	90,400	-
DEBT SERVICE & LOAN PAYMENTS	652,548	712,560	712,560	710,363	(2,197)
CAPITAL OUTLAY	0	943,000	293,000	910,000	617,000
TOTAL EXPENDITURES	1,930,841	3,155,100	2,575,000	3,260,680	685,680

	FY 2025 AUDITED	FY 2026 BUDGET	FY 2026 AMENDED BUDGET	FY 2027 BUDGET
OVER/UNDER	$ 740,358	$ 0	$ (12,900)	$ 160,820
BEGINNING FUND BALANCE	$ 9,676,134	$ 9,675,357	$ 10,416,492	$ 10,403,592
ENDING FUND BALANCE	**$ 10,416,492**	**$ 9,675,357**	**$ 10,403,592**	**$ 10,564,412**
RESTRICTED FUNDS + SIB RESERVE	$ 51,412	$ 50,336	$ 51,412	$ 52,530
LESS NET INVESTMENT IN CAPITAL ASSETS	$ 8,559,465	$ 8,135,400	$ 8,559,465	$ 8,559,465
UNRESTRICTED FUND BALANCE	**$ 1,805,615**	**$ 1,489,621**	**$ 1,792,715**	**$ 1,952,417**
NEXT YEAR DEBT SERVICE	$ 711,058	$ 711,058	$ 711,058	$ 710,363
EXPENDITURES PER MONTH	$ 106,524	$ 124,962	$ 130,787	$ 136,693
MONTHS OF EXPENDITURES	10	6	8	9

CITY OF GARDEN RIDGE
FY 2027 PROPOSED BUDGET
WATER FUND - REVENUE

REVENUES		FY 2025 AUDIT	FY 2026 BUDGET	FY 2026 AMENDED BUDGET	FY 2027 BUDGET	VARIANCE FY27 TO FY26 AMENDED	FY 2027 BUDGET NOTES
WATER SALES							
40003	WATER SALES	2,150,734	2,290,000	2,290,000	2,300,000	$ 10,000	
	TOTAL SALES	2,150,734	2,290,000	2,290,000	2,300,000	$ 10,000	
FEES							
40002	METER INSTALLATION FEES	2,650	3,000	3,000	3,000	$ -	
40004	WATER PENALTIES	12,765	14,000	15,000	15,000	$ -	
40014	EAA REVENUE ACCOUNT	55,662	55,600	55,600	60,000	$ 4,400	
40015	TRINITY GWCD REVENUE	12,233	15,000	15,000	15,000	$ -	
40005	NSF CHECK INCOME	750	500	1,500	1,500	$ -	
	TOTAL FEES	84,060	88,100	90,100	94,500	$ 4,400	
MISCELLANEOUS							
40000	MISC INCOME	-	2,000	2,000	2,000	$ -	
41701	BAD DEBT COLLECTIONS	-	1,000	1,000	1,000	$ -	
40006	SALE OF ASSETS	-	4,000	4,000	4,000	$ -	
40637	CREDIT CARD USER FEES	11,613	10,000	20,000	20,000	$ -	
40008	INTEREST	105,469	100,000	90,000	90,000	$ -	
	TOTAL MISCELLANEOUS	117,082	117,000	117,000	117,000	$ -	
FUND CHANGES/TRANSFERS							
70810	TRANSFER FROM 400 FUND	319,323	-	-	-	$ -	
70808	TRANSFER FROM 220 FUND	-	-	-	-	$ -	
40600	LOAN FROM 100 FUND	-	660,000	65,000	910,000	$ 845,000	
	TOTAL CHANGES/TRANSFERS	319,323	660,000	65,000	910,000	$ 845,000	
TOTAL REVENUES		$ 2,671,199	$ 3,155,100	$ 2,562,100	$ 3,421,500	$ 859,400	

CITY OF GARDEN RIDGE
FY 2027 PROPOSED BUDGET
WATER FUND - EXPENDITURES

	WATER FUND	FY 2025 AUDIT	FY 2026 BUDGET	FY 2026 AMENDED BUDGET	FY 2027 BUDGET	VARIANCE FY27 TO FY26 AMENDED	FY 2027 BUDGET NOTES
	PERSONNEL SERVICES						
70012	GROSS PAYROLL	448,161	508,006	508,006	540,119	32,113	3% COLA & Department Modifications
70013	OVERTIME	15,014	18,353	24,103	25,877	1,774	
70018	CERTIFICATION	2,357	2,170	2,750	2,750	0	
70019	LONGEVITY	3,897	4,830	4,830	5,520	690	
70014	FICA	27,305	33,380	33,735	35,876	2,141	
70016	MEDICARE	6,386	7,807	7,890	8,391	501	
70017	SUI	458	849	855	855	0	
70015	WORKERS COMP INS	5,785	7,055	7,055	7,408	353	
70020	HEALTH/DENTAL/VISION INS	68,922	77,915	77,915	90,927	13,012	
70022	VEHICLE ALLOWANCE	288	1,500	1,500	1,500	0	
70023	LIFE INS	4,884	5,859	5,859	6,008	149	
70025	RETIREMENT-ER SHARE	45,104	48,455	48,971	52,077	3,106	
	TOTAL PERSONNEL SERVICES	628,561	716,179	723,469	777,308	53,839	
	PROFESSIONAL SERVICES						
70104	ATTORNEY	476	2,000	17,000	17,000	0	
70106	ENGINEER	42,284	83,000	93,000	100,000	7,000	Ongoing Projects from CIP
70107	PROFESSIONAL SERVICES			20,000	6,000	(14,000)	
70120	AUDITING FEES	13,500	14,175	13,500	13,500	0	
70409	WATER RATE ANALYSIS	0	30,000	30,000	35,000	5,000	
	TOTAL PROFESSIONAL SERVICES	56,260	129,175	173,500	171,500	(2,000)	
	STAFF SUPPORT						
70200	TRAINING/TRAVEL/SEMINARS	9,345	9,000	9,000	9,000	0	
70118	UNIFORMS	2,658	4,000	4,000	4,000	0	
70213	MEMBERSHIP/DUES/LICENSES	473	1,300	1,300	1,300	0	
70225	MISCELLANEOUS	914	1,400	2,000	2,000	0	
	TOTAL STAFF SUPPORT	13,391	15,700	16,300	16,300	0	
	OPERATIONAL SUPPORT						
70302	GENERAL LIABILITY INS	1,730	3,235	4,100	4,305	205	
70304	AUTOMOBILE INS	5,569	7,631	4,000	2,000	(2,000)	
70308	E&O LIABILITY INS	2,731	4,752	4,752	4,990	238	
70310	PROPERTY INS	19,589	21,549	21,600	22,680	1,080	
70201	COMPUTER HARD & SOFTWARE	63,916	81,000	81,000	83,897	2,897	Increase in Subscription Services
70160	FRANCHISE FEE TO CITY	67,500	67,500	67,500	67,500	0	
70110	CREDIT CARD PROCESSING FEES	10,701	11,000	15,000	15,000	0	
70210	PAYROLL PROCESSING FEES	95	150	150	150	0	
70116	CUSTODIAL/JANITORIAL	2,917	2,784	2,784	3,000	216	
70242	PUBLIC EDUCATION	0	300	300	300	0	
70202	TELEPHONE	7,340	9,536	9,536	9,536	0	
70204	WEBPAGE	4,677	4,977	4,977	4,977	0	
70206	POSTAGE	11,966	11,975	11,975	11,975	0	
70208	PRINTING	0	1,000	1,000	1,000	0	
70214	SUPPLIES	4,417	5,000	5,000	5,000	0	
70801	BAD DEBT	1,496	2,000	2,000	2,000	0	
70226	COPIER/PRINTER LEASE	10,097	10,500	10,500	10,500	0	
	TOTAL OPERATIONAL SUPPORT	214,742	244,889	246,174	248,810	2,636	
	DISTRIBUTION SERVICES						
70211	UTILITIES	183,165	170,000	170,000	170,000	0	
70237	CHEMICALS	14,850	12,000	12,000	12,000	0	
70217	GASOLINE	10,171	10,000	12,000	12,000	0	
	TOTAL DISTRIBUTION SERVICES	208,186	192,000	194,000	194,000	0	
	MAINTENANCE SERVICES						
70219	SMALL HAND TOOLS	120	1,000	1,000	1,000	0	
70212	EQUIPMENT/MAINTENANCE	15,829	17,000	17,000	25,000	8,000	Lawn Mower & Handheld Radios
70220	VEHICLE MAINT/REPAIRS	7,676	12,000	12,000	12,000	0	
70216	EQUIPMENT RENTAL	0	2,000	2,000	2,000	0	
70239	DISTRIBUTION MAINT & REPAIRS	0	20,000	20,000	20,000	0	
70238	PLANT/OPS - MAINT & REPAIRS	56,430	61,597	71,597	80,000	8,403	Continuous Chlorine Monitor for Municipal
70236	CONTINGENCY	679	2,000	2,000	2,000	0	Well-site
	TOTAL MAINTENANCE SERVICES	80,734	115,597	125,597	142,000	16,403	

CITY OF GARDEN RIDGE
FY 2027 PROPOSED BUDGET
WATER FUND - EXPENDITURES

	WATER FUND	FY 2025 AUDIT	FY 2026 BUDGET	FY 2026 AMENDED BUDGET	FY 2027 BUDGET	VARIANCE FY27 TO FY26 AMENDED	FY 2027 BUDGET NOTES
	COMPLIANCE SERVICES						
70240	TCEQ REQUIRED TESTING	8,400	12,000	12,000	12,000	0	
70241	EAA MGMT FEES	58,823	59,000	63,400	63,400	0	
70244	TRINITY GWCD FEE	9,197	15,000	15,000	15,000	0	
	TOTAL COMPLIANCE SERVICES	76,420	86,000	90,400	90,400	0	
	DEBT SERVICE						
70803	PRINCIPAL ON DEBT SVC	505,600	526,400	526,400	542,100	15,700	
70227	INTEREST ON DEBT SVC	154,826	138,695	138,695	121,334	(17,361)	
70802	AGENT FEES	1,502	1,502	1,502	1,502	0	
70126	PRINCIPAL SIB LOAN (TXDOT)	40,000	40,000	40,000	40,000	0	
70227	INTEREST SIB LOAN (TXDOT)	6,499	5,963	5,963	5,427	(536)	
	TOTAL DEBT SERVICE	652,548	712,560	712,560	710,363	(2,197)	
	CAPITAL EXPENDITURES						
70400	CAPITAL EXPENDITURES	0	240,000	185,000	0		
70400	CAPITAL EXPENDITURES	0	43,000	43,000	350,000		SEWER INTERCONNECT PROJECT
70400	CAPITAL EXPENDITURES	0	660,000	65,000	560,000		VISTA RIDGE TIE-IN
	TOTAL CAPITAL OUTLAY	0	943,000	293,000	910,000	617,000	
	TOTAL WATER COMPANY	1,930,841	3,155,100	2,575,000	3,260,680	685,680	