
The Garden Ridge City Council will meet in a regular session on Wednesday, March 4, 2026, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. CALL TO ORDER/ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. CITIZEN COMMENT PERIOD**

The City Council welcomes citizen participation and comments at all City Council Meetings. First Citizen Comment Period: Speakers are required to sign up to speak before the meeting and shall limit their comments to three (3) minutes each. Second Citizen Comment Period: Speakers are not required to sign up to speak and shall limit their comments to two (2) minutes each. Speakers are only allowed to speak once per topic, unless also speaking during a posted Public Hearing. If you speak, you must follow these guidelines:

- 3.1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
- 3.2. Show the City Council the same respect that you would like to be shown.
- 3.3. State your name and address before your comments begin.
- 3.4. City Council may not discuss or take action on any presented issue.
- 3.5. Topics of operational concern shall be directed to the City Manager.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting; however, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

4. CONSENT AGENDA

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- 4.1. Approval of Minutes for the February 4, 2026, City Council Regular Meeting.
- 4.2. Approval of Minutes for the February 12, 2026, City Council Special Meeting.
- 4.3. Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – January 31, 2026.
- 4.4. Ordinance No. 247-032026 An Ordinance of the City Council of the City of Garden Ridge, Texas, authorizing the City of Garden Ridge to change the city limits boundary line between the City of Garden Ridge and Comal County, Texas, more particularly described as 8111, 8117, 8123, 8129, 8135, 8141, 8147, and 8153 Whisper Oak; providing for severability; and declaring an effective date.

5. STAFF REPORTS

- 5.1. City Manager Report.
City/employee recognitions, department updates, upcoming events, and other projects in Garden Ridge.
- 5.2. City Engineer Project Report.



6. APPROVALS AND AUTHORIZATIONS

The following items are for discussion, consideration, and action.

- 6.1. Preliminary Plat establishing Grace Covenant Church, being a total of 2.826 acres inclusive of 0.0446 acre right-of-way dedication establishing Lot 1, Block 1, Garden Ridge, Comal County, Texas, and being that same property conveyed by special warranty deed with vendor's lien to Grace Covenant Presbyterian Church recorded in document #202406004783 of the official public records of Comal County, Texas. (Planning and Zoning Commission)
- 6.2. Public Hearing on possible amendments to Ordinance No. 168 related to the use of golf carts. (Rapelye)
- 6.3. Ordinance No. 22-032026 An Ordinance of the City Council of the City of Garden Ridge, Texas, regulating traffic on streets, roads, and highways within the City of Garden Ridge by establishing stop sign locations and placement of traffic control devices; establishing prima facie speed limits and placement of traffic control devices; establishing through truck traffic regulations and placement of traffic control devices; establishing "no parking zones"; regulating and requiring permits for certain assemblages and processions; providing a penalty; providing for severability; and declaring an effective date. (Rapelye)
- 6.4. Amendment to the Community and Event Center Rental Agreement. (Rapelye)
- 6.5. Presentation regarding the Limited-Purpose Quarry Study Group, its membership, lack of policymaking authority, scope of work, fact-finding, and reporting to the City Council. (Rapelye)

7. CITIZEN COMMENT PERIOD *(See guidelines under Item 3.)*

8. ANNOUNCEMENTS ON ITEMS OF COMMUNITY INTEREST

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities, committee/board meetings, and/or other items of community interest.

9. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Closed Session pursuant to Texas Government Code Section 551.071(2), consultation with attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, pertaining to Howard Energy and its request to install natural gas lines in the City of Garden Ridge, Texas, and any other matters which may arise.

10. BUSINESS ITEMS

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any items posted for Executive Session for action, as necessary.

11. ADJOURNMENT

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 1:00 p.m. on February 25, 2026, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

Marisa Spencer

Marisa Spencer
City Secretary

Councilmembers Present:

Councilmember Todd Arvidson
Councilmember Jim Mueller
Councilmember Krendra Harralson
Councilmember Brian Reyes

Councilmembers Absent:

Mayor Lisa Swint
Mayor Pro-Tem Kelly Smith

City Staff Present:

Ryan Rapelye, City Manager
Marisa Spencer, City Secretary
Cyndi Simmons, Assistant City Secretary
Ron Eberhardt, Chief of Police
Robyn Achu, Finance/HR Director
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Dan Jones, City Attorney
Hank Crippen, City Engineer

1. CALL TO ORDER/ROLL CALL

With a quorum of the City Councilmembers present, Councilmember Arvidson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, February 4, 2026, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. PLEDGE OF ALLEGIANCE

Councilmember Arvidson led the Pledge of Allegiance and Texas Pledge.

3. PRESENTATIONS/PROCLAMATIONS**3.1. United Acts of Kindness Day Proclamation.**

Councilmember Arvidson presented a Proclamation to representatives from First United Bank declaring Friday, February 13th as United Acts of Kindness Day in the City of Garden Ridge.

3.2. TxDOT Presentation/Update.

City Manager Ryan Rapelye introduced Jeb Smith, TxDOT Area Engineer for Comal County.

Jeb Smith, TxDOT Area Engineer, provided City Council with an update regarding TxDOT projects affecting the Garden Ridge area and addressed questions from Councilmembers.

4. CITIZEN COMMENT PERIOD

No one signed up to speak.

5. CONSENT AGENDA

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- 5.1. **Approval of Minutes for the January 7, 2026, City Council Regular Meeting.**
- 5.2. **Financial Statement, Summary Report, and Management’s Discussion and Analysis of Results of Operations – November 30, 2025.**
- 5.3. **Financial Statement, Summary Report, and Management’s Discussion and Analysis of Results of Operations – December 31, 2025.**
- 5.4. **2025 Garden Ridge Police Department Racial Profiling Report.**
- 5.5. **Ordinance No. 248-022026 An Ordinance of the City Council of the City of Garden Ridge, Texas, ordering a General Election on May 2, 2026, for the purpose of electing City Councilmember Place One, City Councilmember Place Four, and City Councilmember Place Five; making provisions for the conduct of such election; and resolving other matters related to the conduct of such election.**
- 5.6. **Accept the resignation of Karen Diaz from the Planning and Zoning Commission.**

Motion: A motion was made by Councilmember Reyes, seconded by Councilmember Harralson, to approve consent agenda items 5.1.-5.6. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

6. STAFF REPORTS

6.1. City Manager Report.

City/employee recognitions, department updates, upcoming events, and other projects in Garden Ridge.

City Manager Ryan Rapelye spoke regarding continuity of city operations and addressed questions from Councilmembers.

6.2. City Engineer Project Report.

City Engineer Hank Crippen reviewed the City Engineer monthly activity report and addressed questions from Councilmembers.

7. APPROVALS AND AUTHORIZATIONS

The following items are for discussion, consideration, and action.

7.1. Fiscal Year 2025 Audit Report. (Rapelye)

City Manager Ryan Rapelye spoke regarding the City’s annual financial audit being conducted in accordance with state laws and professional auditing standards, which includes a review of the City’s financial statements, internal controls, and compliance with applicable regulations.

Karl Goering with Armstrong, Vaughan & Associates, P.C., presented the Fiscal Year 2025 Audit Report and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Reyes, seconded by Councilmember Mueller, to accept the Fiscal Year 2025 Audit Report as presented. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

7.2. Board of Adjustment Appointments. (Rapelye)

City Manager Ryan Rapelye spoke regarding the Board of Adjustment Appointments.

Councilmember Arvidson nominated Karen Diaz to be appointed to the Board of Adjustment as an alternate member.

Motion: A motion was made by Councilmember Reyes, seconded by Councilmember Harralson, to appoint Karen Diaz as an alternate member to the Board of Adjustment for a two-year term. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

7.3. Interview Panel Recommendation for Appointment to the Planning and Zoning Commission. (Rapelye)

City Manager Ryan Rapelye spoke regarding the Interview Panel Recommendation for Appointment to the Planning and Zoning Commission.

Chair Jacaman stated the Interview Panel recommends appointing Christopher Johnson to the Planning and Zoning Commission and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Mueller, seconded by Councilmember Harralson, to approve the Interview Panel Recommendation and appoint Christopher Johnson to the Planning and Zoning Commission with a term expiring September 30, 2027. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

7.4. 2025-2045 Water System Capital Improvement Plan. (Water Commission)

City Manager Ryan Rapelye and City Engineer Hank Crippen reviewed the 2025-2045 Water System Capital Improvement Plan and addressed questions from Councilmembers.

Chair Pohl stated the Water Commission recommends approval and implementation of the 2025-2045 Water System Capital Improvement Plan.

Motion: A motion was made by Councilmember Harralson, seconded by Councilmember Reyes, to accept the 2025-2045 Water System Capital Improvement Plan as presented. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

7.5. Discussion and possible action authorizing the City Manager to submit grant applications to the Texas Water Development Board for the benefit of the City of Garden Ridge, including but not limited to funds for water supply and infrastructure projects. (Rapelye)

City Manager Ryan Rapelye spoke regarding grant opportunities through the Texas Water Development Board and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Reyes, seconded by Councilmember Mueller, to authorize the City Manager to pursue and submit grant applications to the Texas Water Development Board for the benefit of the City of Garden Ridge, including but not limited to funds for water supply and infrastructure projects, and to take all necessary actions to support the application. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

7.6. Discussion and possible action to repeal Resolution No. 535-062025 related to the Aggregate Production Operations (APO) Advisory Council for the City of Garden Ridge. (Rapelye)

City Manager Ryan Rapelye spoke regarding repealing Resolution No. 535-062025 related to the Aggregate Production Operations (APO) Advisory Council for the City of Garden Ridge, stating dissolving the formal advisory structure may better support long term objectives by allowing more flexible exchange of information and encouraging open communication and collaboration between the City, residents, and quarry operators.

Councilmember Arvidson spoke regarding the challenges related to the current format and structure of the Aggregate Production Operations (APO) Advisory Council for the City of Garden Ridge.

City Manager Ryan Rapelye, City Attorney Dan Jones, and Councilmember Arvidson addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Harralson, seconded by Councilmember Reyes, to approve Resolution No. 541-022026 A Resolution of the City Council of the City of Garden Ridge, Texas, repealing Resolution No. 535-062025; providing for severability; approved at an open meeting properly noticed pursuant to the Texas Open Meetings Act; providing for an effective. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

7.7. Public hearing, discussion, and possible action on Ordinance No. 19-022026, amending Ordinance No. 19 by adopting the International Code Council Standard Building, Plumbing, Mechanical, Fuel Gas, Private Sewage Disposal, Fire, and Residential Codes, 2021 Editions. (Rapelye)

City Manager Ryan Rapelye spoke regarding amending Ordinance No. 19 to adopt the 2021 editions related to the International Building Code and addressed questions from Councilmembers.

Councilmember Arvidson opened the public hearing at 7:11 p.m.

No one wished to speak and City Secretary Marisa Spencer stated no written comments were submitted.

Councilmember Arvidson closed the public hearing at 7:12 p.m.

Motion: A motion was made by Councilmember Mueller, seconded by Councilmember Harralson, to approve Ordinance No. 19-022026 Amendment #8 An Ordinance of the City Council of the City of Garden Ridge, Texas, amending Ordinance 19, by adopting the International Code Council Standard building, plumbing, mechanical, fuel gas, private sewage disposal, fire, and residential codes, 2021 editions; repealing Ordinance 19, Amendment #7 approved May 5, 2010; providing for severability; providing for publication and an effective date. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

8. CITIZEN COMMENT PERIOD

No one wished to speak.

9. ANNOUNCEMENTS ON ITEMS OF COMMUNITY INTEREST

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities, committee/board meetings, and/or other items of community interest.

Councilmember Reyes spoke regarding Coffee with a Councilmember. Councilmember Harralson spoke regarding Veteran Coffee Hour. Councilmember Arvidson announced he will not be seeking re-election.

10. ADJOURNMENT

There being no further business, the Wednesday, February 4, 2026, City Council regular meeting was adjourned at 7:18 p.m. by Councilmember Arvidson.

ATTEST

Lisa Swint
Mayor

Marisa Spencer
City Secretary

Councilmembers Present:

Mayor Lisa Swint
Mayor Pro-Tem Kelly Smith
Councilmember Krendra Harralson
Councilmember Todd Arvidson

Councilmembers Absent:

Councilmember Jim Mueller
Councilmember Brian Reyes

City Staff Present:

Ryan Rapelye, City Manager
Marisa Spencer, City Secretary
Cyndi Simmons, Assistant City Secretary
Ron Eberhardt, Chief of Police
Steven Steinmetz, Public Works Director
Dan Jones, City Attorney
Hank Crippen, City Engineer

1. CALL TO ORDER/ROLL CALL

With a quorum of the City Councilmembers present, Mayor Swint called the special meeting of the Garden Ridge City Council to order at 5:37 p.m. on Thursday, February 12, 2026, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. PLEDGE OF ALLEGIANCE

Mayor Swint led the Pledge of Allegiance and Texas Pledge.

3. CITIZEN COMMENT PERIOD

No one signed up to speak.

4. APPROVALS AND AUTHORIZATIONS

The following items are for discussion, consideration, and action.

- 4.1. City Council shall convene into Executive Session pursuant to Texas Government Code Section 551.071(2), consultation with attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, pertaining to Howard Energy and its request to install natural gas lines in the City of Garden Ridge, Texas, and any other matters which may arise.**

Mayor Swint announced the City Council will recess at 5:39 p.m. and reconvene into Executive Session to discuss the item stated above.

Mayor Swint adjourned the Executive Session and reconvened back into Regular Session at 6:15 p.m.

- 4.2. Discussion and possible action on the City of Garden Ridge executing a right of entry and indemnification agreement with Howard Energy.**

Mayor Swint stated there was no action taken in Executive Session.

Motion: A motion was made by Councilmember Arvidson, seconded by Mayor Pro-Tem Smith, to authorize the City Manager to present the right-of-entry and indemnification agreement to Howard Energy Partners and to authorize the City Manager to enter into negotiations with Howard Energy Partners. The City Council voted three (3) for and none (0) opposed. The motion carried unanimously.



5. CITIZEN COMMENT PERIOD

No one wished to speak.

6. ADJOURNMENT

There being no further business, the Thursday, February 12, 2026, City Council special meeting was adjourned at 6:16 p.m. by Mayor Swint.

ATTEST

Lisa Swint
Mayor

Marisa Spencer
City Secretary

CITY OF GARDEN RIDGE
 MONTHLY ACCOUNT BALANCES & INTEREST RATES
 PERIOD ENDED AS OF 1/31/2026

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	498,945.48	0.40%
GF MONEY MARKET	874,082.76	3.67%
PEG CAPITAL FEES	11,946.38	3.67%
TEXPOOL INVESTMENTS	3,492,409.91	3.71%
2017 I&S	2,680.45	3.67%
2012 I&S	136,312.93	3.67%
2015 I&S	146,439.24	3.67%
TEXPOOL WATER IMPACT FEES	200,756.61	3.71%
TEXPOOL STREET IMPACT FEES	69,478.32	3.71%
ASSET/FORFEITURE - FED	78,194.10	3.67%
ASSET/FORFEITURE - STATE	29,568.30	3.67%
TOTAL CITY FUNDS	\$ 5,540,814.48	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
OPERATING ACCOUNT	1,172,233.46	3.67%
WATER SURCHARGE	168,029.92	3.67%
TEXPOOL WATER INVEST	1,397,821.91	3.71%
SIB LOAN I&S	3,419.97	3.67%
SIB RESERVE	48,620.83	3.67%
TOTAL WATER FUNDS	\$ 2,790,126.09	

TOTAL ALL ACCOUNTS	\$ 8,330,940.57	
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CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
PERIOD ENDED AS OF 1/31/2026

GENERAL FUND	BALANCE
GF Operational Checking	\$ 498,945.48
GF Money Market	874,082.76
GF Peg Capital Fund	11,946.38
TexPool Investments	3,492,409.91
Restricted Amounts:	(454,461.32)
(Including GF Peg Capital Fund)	
TOTAL AVAILABLE FUNDS	<u>\$ 4,422,923.21</u>

WATER FUND	BALANCE
Operational Checking	\$ 1,172,233.46
TexPool Water Invest	1,397,821.91
Water Surcharge	168,029.92
Restricted/Unavailable Amounts	(939,650.21)
TOTAL AVAILABLE FUNDS	<u>\$ 1,798,435.08</u>

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 PERIOD ENDING AS OF 1/31/2026

GENERAL FUND	Jan-26	YTD	FY 2025 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 718,098.97	\$ 2,203,795.88	\$ 4,230,730.00	52.09%	\$ 2,026,934.12
EXPENDITURES					
ADMINISTRATION	85,739.43	376,146.52	967,061.00	38.90%	590,914.48
COURT	16,561.20	45,473.64	140,168.00	32.44%	94,694.36
POLICE	213,465.81	649,363.83	2,046,551.00	31.73%	1,397,187.17
PUBLIC FACILITIES	103,833.97	342,754.00	1,048,333.00	32.70%	705,579.00
COMMUNITY CENTER	8,561.36	29,651.77	83,043.00	35.71%	53,391.23
LIBRARY	20,947.79	63,956.16	187,878.00	34.04%	123,921.84
FUND CHANGES/XFER	-	-	-	0.00%	-
TOTAL EXPENDITURES	<u>449,109.56</u>	<u>1,507,345.92</u>	<u>4,473,034.00</u>	33.70%	<u>2,965,688.08</u>
NET POSITION	<u>\$ 268,989.41</u>	<u>\$ 696,449.96</u>	<u>\$ (242,304.00)</u>		<u>\$ (938,753.96)</u>

WATER FUND	Jan-26	YTD	FY 2025 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 181,221.50	\$ 823,992.18	\$ 2,495,100.00	33.02%	\$ 1,671,107.82
EXPENDITURES					
BOND PRINCIPLE PMTS	-	-	567,902.00		567,902.00
ALL OTHER EXPENDITURES	389,705.98	830,541.01	2,538,743.00		1,708,201.99
TOTAL EXPENDITURES	<u>389,705.98</u>	<u>830,541.01</u>	<u>3,106,645.00</u>	26.73%	<u>2,276,103.99</u>
REVENUE +/- EXPENDITURES	<u>(208,484.48)</u>	<u>(6,548.83)</u>	<u>(611,545.00)</u>		<u>(604,996.17)</u>

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER PERIOD ENDING AS OF 1/31/2026

REVENUES	YTD	Budget	% OF BUDGET
RENTALS	\$ 26,367.50	95,000.00	27.8%
DEPOSITS	245.00	2,000.00	12.3%
CLEAN-UP FEES	1,400.00	9,500.00	14.7%
TOTAL REVENUES	28,012.50	106,500.00	26.3%
EXPENDITURES			
PAYROLL/TAXES/RETIREMENT	1,387.74	6,563.00	21.1%
MANAGER FEES	13,210.00	38,000.00	34.8%
COMPUTER MAINT/TRNG	1,705.54	1,680.00	101.5%
TELEPHONE	187.21	600.00	31.2%
UTILITIES	4,384.88	12,000.00	36.5%
MAINTENANCE	1,987.59	7,000.00	28.4%
SUPPLIES	2,368.44	3,000.00	78.9%
CLEANING	2,470.00	8,200.00	30.1%
EQUIPMENT	1,950.37	6,000.00	32.5%
MARKETING	-	-	
DONATION EXPENDITURES	-	-	
CAPITAL EXPENDITURES	-	-	
TOTAL EXPENDITURES	29,651.77	83,043.00	35.7%
NET POSITION	\$ (1,639.27)	\$ 23,457.00	

Management's Discussion and Analysis of Results of Operations – 1/31/2026

GENERAL FUND

Cash

Total available funds as of January 31, 2026, are \$4,422,923

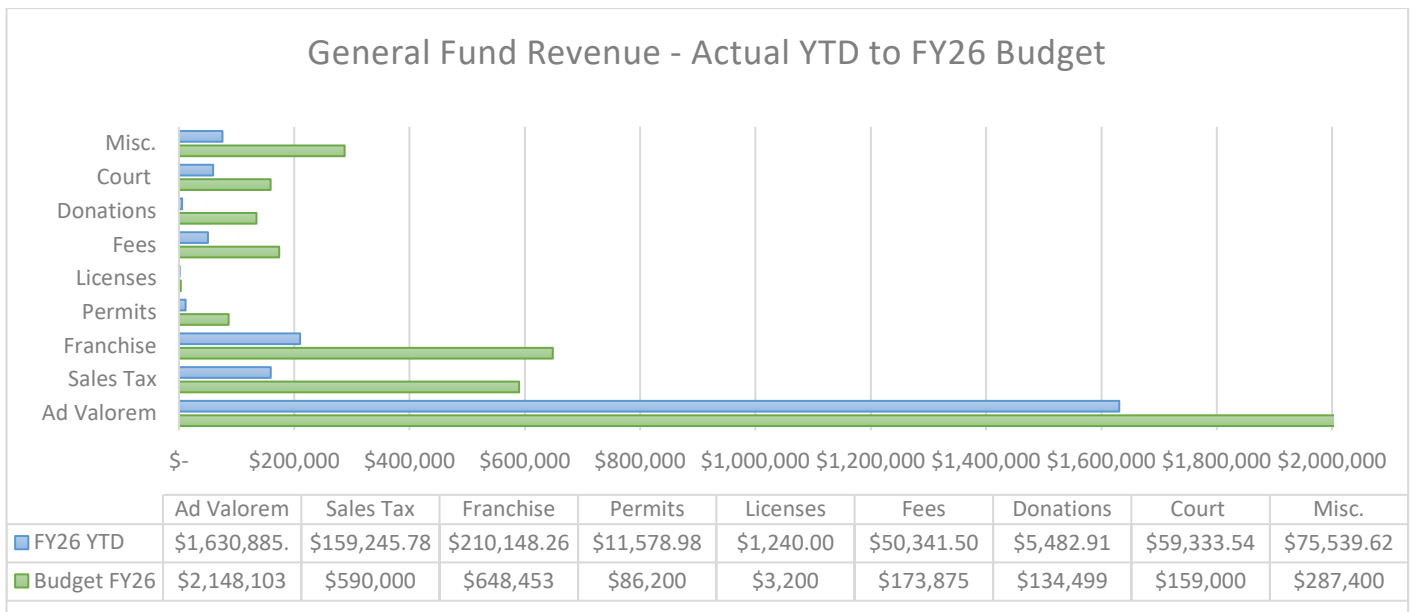
Revenue

Ad Valorem Tax received for January totals \$560,790. YTD collections total \$1,630,885 or 76% of the FY26 budget of \$2,148,103

Sale Tax Revenue received during the month of January totals \$63,035 for FY26. YTD totals \$159,246 or 27% of the \$590,000 budgeted for FY26.

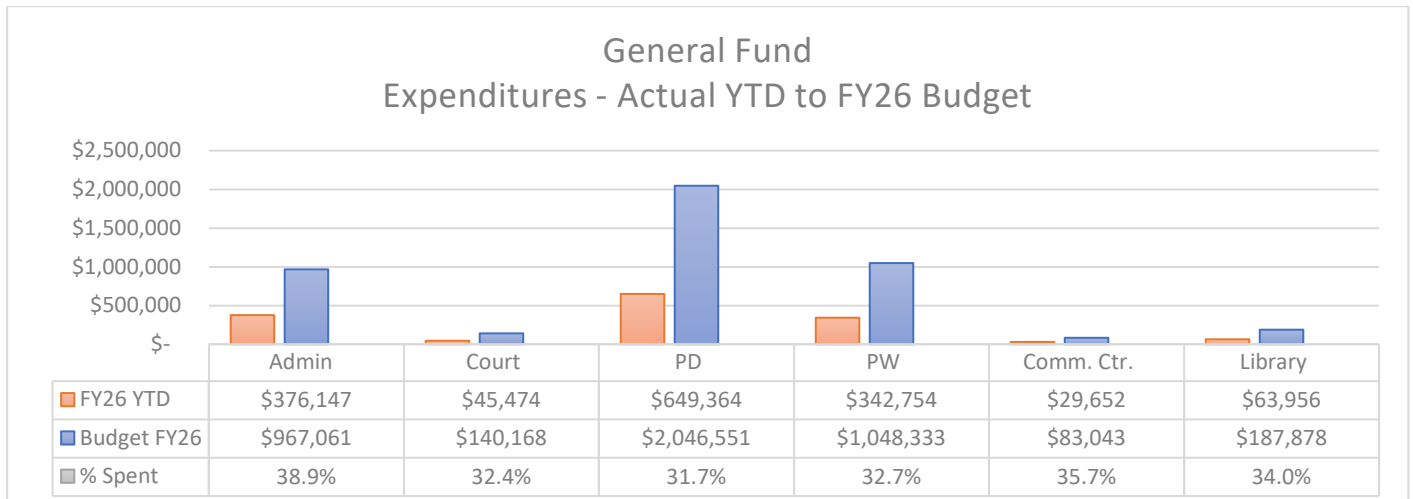
Annual Building Permits revenue totals \$11,206 or 13% of the \$85,000 budgeted for FY26.

Trash and Dumpster Collections YTD totals \$68,780 or 67% of the \$117,153 budgeted for FY26.



Expenditure

Expenditures for the month total \$449,110. YTD expenditures for FY26 total \$1,507,346 or 34% of the \$4,473,034 budget. All departments are operating within the FY26 budget.



WATER FUND

Meters

Current meters for January 2026 total 1701 vs 1694 for January 2025.

Cash

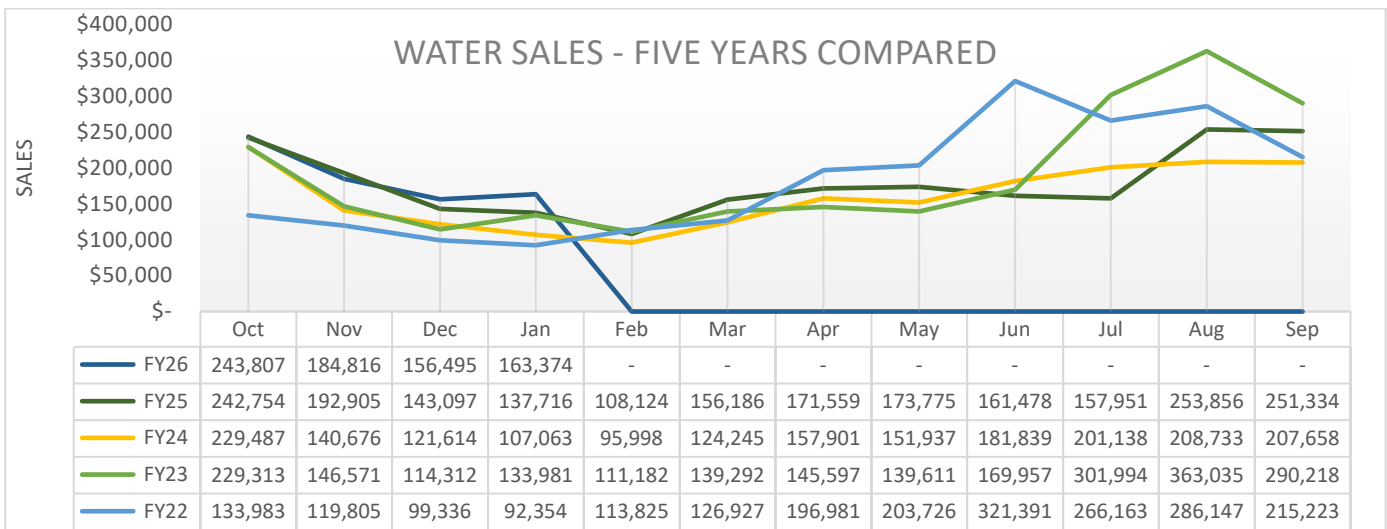
Total available funds as of January 31, 2026, are \$1,798,435.

Revenue

Revenue YTD totals \$823,992 or 33% of the \$2,495,100 budgeted for FY26. Total revenue for the same period last year was \$627,901.

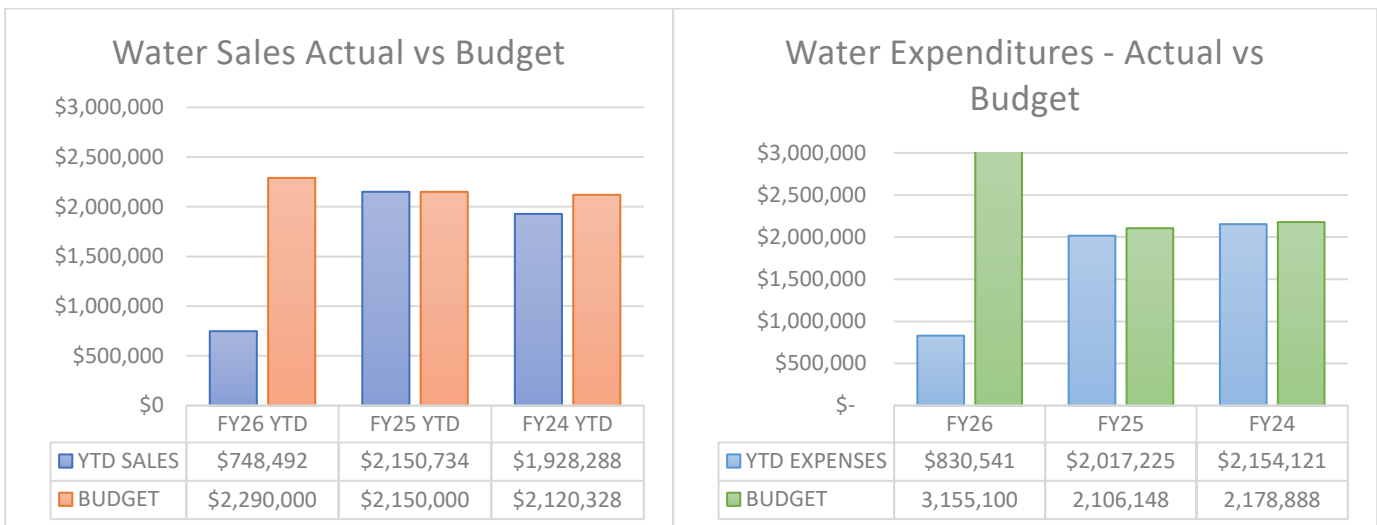
Water Sales for the month total \$163,374. YTD water sales total \$748,492 or 33% of the \$2,290,000 budgeted for FY26.

Meter installation revenue YTD totals \$1,325 or 44% of the \$3,000 budgeted for FY26.



Expenditure

Expenditures for the month total \$389,706. YTD expenditures for FY26 total \$830,541 or 27% of the \$3,106,645 budget.



Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$388,094 of the \$508,891 budgeted for FY26.

Expenditure

Bond interest payments and agent fees for January 2026 totaled \$0. The next bond payments are due in February 2026.

Capital Improvements Fund – (all accounts are restricted)

Cash Balance

Water Impact Fee Balance is \$200,757.

Street Impact Balance is \$69,478.

Revenue

No new revenue other than monthly interest which is included in the balances above to report for the month.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$107,762.

Revenue

Month Revenue to report is \$337.

Expenditure

Month expenditures to report is \$0

Summary

The City of Garden Ridge is financially sound and operates within the Budget set forth by City Council.

Investment Officer Certification

I, the undersigned Investment Officer for the City of Garden Ridge, hereby certify that the investment portfolio as of January 2026 is in compliance with the Texas Public Funds Investment Act (Chapter 2256, Texas Government Code) and the City's adopted Investment Policy.

All investments were made in accordance with authorized investment strategies, and the City maintains internal controls designed to safeguard public funds. No known violations of the Act or the Investment Policy occurred during the reporting period.

Signed electronically by:



Robyn Achu
Investment Officer
Finance & HR Director
February 24, 2026



AGENDA ITEM:	4.4. Ord. 247 City Limits Boundary-Whisper Oak
SUBMITTED BY:	City Manager Ryan Rapelye
DATE SUBMITTED:	February 25, 2026
MEETING DATE:	March 4, 2026

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

(Consent Agenda Item) Action on Approval of Ordinance No. 247-032026 An Ordinance of the City Council of the City of Garden Ridge, Texas, authorizing the City of Garden Ridge to change the city limits boundary line between the City of Garden Ridge and Comal County, Texas, more particularly described as 8111, 8117, 8123, 8129, 8135, 8141, 8147, and 8153 Whisper Oak; providing for severability; and declaring an effective date.

BACKGROUND

City Council approved this item in January; however, the ordinance presented at that time inadvertently omitted one of the lots—8117 Whisper Oak.

ATTACHMENTS: Ordinance No. 247-032026

REQUESTED ACTION

Motion	<input checked="" type="checkbox"/>	Resolution	<input type="checkbox"/>
Discussion	<input type="checkbox"/>	Other	<input type="checkbox"/>
Ordinance	<input checked="" type="checkbox"/>		

FINANCIAL

PROs / CONs

STAFF RECOMMENDATION

Staff recommends that the City Council approve the amended ordinance to correct the clerical omission and formally include Lot 8117 Whisper Oak, as originally intended. This action will ensure the ordinance accurately reflects Council’s prior approval and maintains consistency in the official record.

ORDINANCE NO. 247-032026

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, AUTHORIZING THE CITY OF GARDEN RIDGE TO CHANGE THE CITY LIMITS BOUNDARY LINE BETWEEN THE CITY OF GARDEN RIDGE AND COMAL COUNTY, TEXAS, MORE PARTICULARLY DESCRIBED AS 8111, 8117, 8123, 8129, 8135, 8141, 8147, AND 8153 WHISPER OAK; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Garden Ridge, Texas (“the City”) is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, a property line discrepancy has been discovered, and said discrepancy is approximately one hundred (100) feet on or near 8111, 8117, 8123, 8129, 8135, 8141, 8147, and 8153 Whisper Oak; and

WHEREAS, the description of the property line is attached as Exhibit “A” to this Ordinance; and

WHEREAS, City Council finds that there is a need to pass this Ordinance so that the correct city limits boundary lines for the City of Garden Ridge exists; and

WHEREAS, the City Council has authority to adjust its boundary lines as necessary; and

WHEREAS, the City Council hereby finds that enacting this Ordinance will adjust said city limits boundary lines accordingly.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. REAL PROPERTY.

The City of Garden Ridge discovered that its city limits boundary line was incorrectly drawn, and placed outside of the city limits boundary line at approximately 8111, 8117, 8123, 8129, 8135, 8141, 8147, and 8153 Whisper Oak.

SECTION 2. LEGAL DESCRIPTION OF REAL PROPERTY.

The City of Garden Ridge hereby releases approximately one hundred (100) feet to Comal County to correct its city limits boundary and said property is more accurately described in Exhibit “A”.

SECTION 3. SEVERABILITY.

If any section, paragraph, sub-paragraph, clause, or phrase of this amendment shall be adjudged to be invalid or held to be unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of any provision thereof other than the part so decided to be invalid or unconstitutional.

SECTION 4. FINDINGS.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance is declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality will not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 5. OPEN MEETING.

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall become effective immediately upon its passage, approval, and any publication as provided by law.

PASSED AND APPROVED ON this 4th day of March, 2026.

Lisa Swint
Mayor

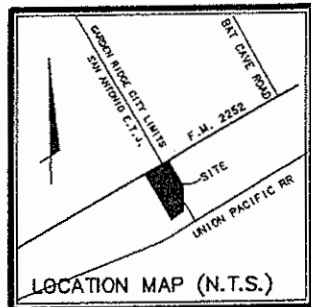
ATTEST:

Marisa Spencer
City Secretary

EXHIBIT A

Doc # 200106040117

PLAT NUMBER 980390



CURVE DATA					
DELTA	RADIUS	ARC	CHORD	TAN.	BEARING
1 90 06' 39"	25.00'	39.32'	35.39'	25.05'	S 77 21' 36" E
2 89 53' 21"	25.00'	39.22'	35.32'	24.95'	N 12 38' 24" E
3 84 15' 28"	25.00'	36.76'	33.54'	22.67'	S 47 52' 15" E
4 284 55' 55"	75.00'	346.79'	110.65'		N 41 47' 32" E

NOTE: 1/2" IRON PINS SET AT ALL PROPERTY CORNERS UNLESS OTHERWISE NOTED.

NOTE: ELEC., GAS, TELE., & C.A.T.V. ESMT. PAID FOR THIS SUBDIVISION PLAT ARE KEPT ON FILE AT THE SAN ANTONIO WATER SYSTEM UNDER THE PLAT NUMBER ISSUED BY THE PLANNING DEPARTMENT.

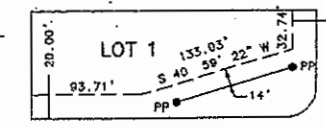
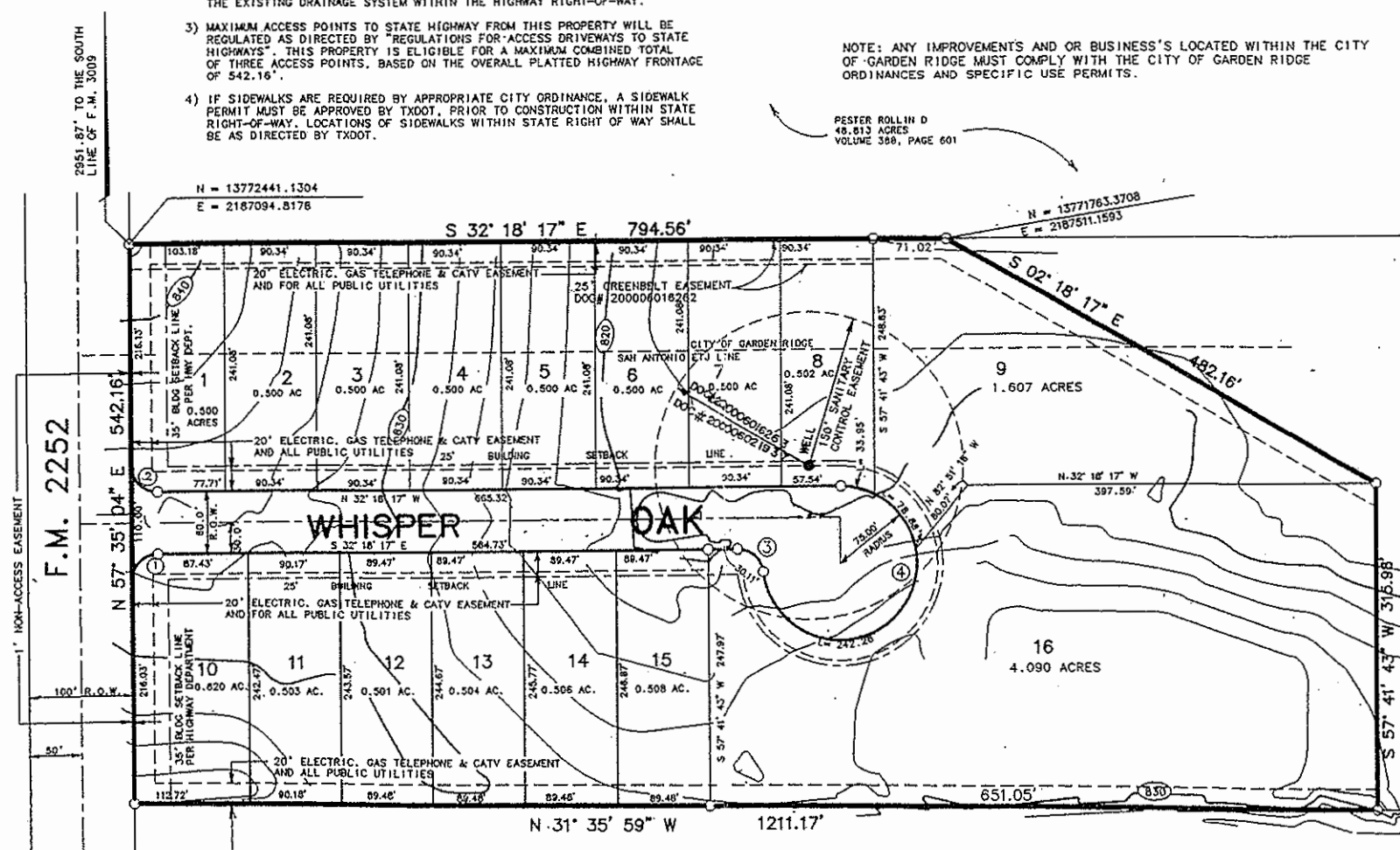
WASTEWATER EDU NOTE: THE NUMBER OF WASTE WATER EQUIVALENT DWELLING UNITS (EDUS) PAID FOR THIS SUBDIVISION PLAT ARE KEPT ON FILE AT THE SAN ANTONIO WATER SYSTEM UNDER THE PLAT NUMBER ISSUED BY THE PLANNING DEPARTMENT.

BEARINGS BASED ON MORRIS SUBDIVISION, UNIT 2 RECORDED IN VOLUME 8, PAGES 57

- NOTES:
- 1) PROPERTY PINS SET AT ALL CORNERS UNLESS OTHERWISE NOTED
 - 2) THE PROPERTY HEREON IS TO BE SERVED BY A CERTIFIED PUBLIC WATER SYSTEM
 - 3) THE PROPERTY HEREON IS TO BE SERVED BY PRIVATE ON-SITE SEWAGE FACILITIES.
 - 4) THE PROPERTY SHOWN HEREON DOES NOT LIE WITHIN THE EDWARDS AQUIFER RECHARGE ZONE.
 - 5) PROPERTY OWNERS ARE ADVISED THAT THEY ARE RESPONSIBLE FOR MAINTENANCE OF DEDICATED EASEMENTS ON THEIR PROPERTY AND MAY NOT UTILIZE THESE EASEMENTS FOR ANY PURPOSE DETRIMENTAL TO THEIR INTENDED USE (I.E., NO STRUCTURES, SEPTIC TANK FIELDS, ETC.). GRANTEES OF SAID DEDICATED EASEMENTS RESERVE THE RIGHT OF ACCESS TO SUCH ESMTS.
 - 8) COMAL COUNTY REQUIRES A 25 FOOT FRONT BLDG SETBACK.
 - 9) THIS PROPERTY IS NOT LOCATED IN ZONE "A" ACCORDING TO FLOOD INSURANCE RATE MAP COMMUNITY-PANEL # 485463 0085 C DATED 9-29-88
 - 10) DATE PREPARED: PLAT REVISED 12-21-00
 - 11) TXDOT REQUIRES A 35 FRONT BLDG. SETBACK.

- TXDOT NOTES
- 1) FOR DEVELOPMENT DIRECTLY ADJACENT TO STATE RIGHT-OF-WAY, THE DEVELOPER SHALL BE RESPONSIBLE FOR ADEQUATE SET-BACK AND/OR SOUND ABATEMENT MEASURES FOR FUTURE NOISE MITIGATION.
 - 2) OWNER/DEVELOPER IS RESPONSIBLE FOR PREVENTING ANY ADVERSE IMPACT TO THE EXISTING DRAINAGE SYSTEM WITHIN THE HIGHWAY RIGHT-OF-WAY.
 - 3) MAXIMUM ACCESS POINTS TO STATE HIGHWAY FROM THIS PROPERTY WILL BE REGULATED AS DIRECTED BY REGULATIONS FOR ACCESS DRIVEWAYS TO STATE HIGHWAYS. THIS PROPERTY IS ELIGIBLE FOR A MAXIMUM COMBINED TOTAL OF THREE ACCESS POINTS, BASED ON THE OVERALL PLATTED HIGHWAY FRONTAGE OF 542.16'.
 - 4) IF SIDEWALKS ARE REQUIRED BY APPROPRIATE CITY ORDINANCE, A SIDEWALK PERMIT MUST BE APPROVED BY TXDOT, PRIOR TO CONSTRUCTION WITHIN STATE RIGHT-OF-WAY. LOCATIONS OF SIDEWALKS WITHIN STATE RIGHT OF WAY SHALL BE AS DIRECTED BY TXDOT.

NOTE: ANY IMPROVEMENTS AND OR BUSINESS'S LOCATED WITHIN THE CITY OF GARDEN RIDGE MUST COMPLY WITH THE CITY OF GARDEN RIDGE ORDINANCES AND SPECIFIC USE PERMITS.



ELECTRIC EASEMENT OF LOT 1 AND FOR ALL PUBLIC UTILITIES

BOYD GINA MORRIS
5.819 ACRES
DOC # 9806022225

REPLAT OF MORRIS SUBDIVISION AND MORRIS SUBDIVISION UNIT 2 ESTABLISHING PLAZA OAK CENTER

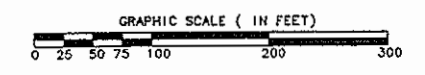
THIS PLAT OF ... HAS BEEN SUBMITTED TO AND CONSIDERED BY THE PLANNING COMMISSION OF THE CITY OF SAN ANTONIO, TEXAS AND IS HEREBY APPROVED BY SUCH COMMISSION.

DATED THIS 14th DAY OF June A.D. 2000.

BY: Robert J. Wanders
CHAIRMAN

BY: [Signature]
SECRETARY

SCALE: 1" = 100'



NOTE: HIGHWAY DEPARTMENT R.O.W. MAP BEARING IS S 62 43' 30" W PLAT BEARINGS MUST BE ROTATED 05 OR 26° COUNTERCLOCKWISE TO MATCH TXDOT BEARINGS

NOTE: TOTAL ACREAGE IN LOTS 12.943 ACRES
TOTAL ACREAGE IN ROAD 1.291 ACRES
TOTAL LINEAR FT OF ROADS 734.08'

WILKIE SURVEYING INC.
REGISTERED PROFESSIONAL LAND SURVEYOR
2424 FREEDOM DRIVE
SAN ANTONIO, TEXAS 78217-4323
210-828-9505

THE CITY OF SAN ANTONIO AS A PART OF ITS ELECTRIC AND GAS SYSTEM (CITY PUBLIC SERVICE BOARD) IS HEREBY DEDICATED THE EASEMENTS AND RIGHTS-OF-WAY FOR ELECTRIC AND GAS DISTRIBUTION AND SERVICE FACILITIES IN THE AREAS DESIGNATED ON THIS PLAT AS "ELECTRIC EASEMENT", "GAS EASEMENT", "ANCHOR EASEMENT", "SERVICE EASEMENT", "OVERHANGING EASEMENT", "UTILITY EASEMENT", AND "TRANSFORMER EASEMENT" FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, RECONSTRUCTING, MAINTAINING, REMOVING, INSPECTING, PATROLLING, AND ERECTING POLES, HAWKING OR BURYING WIRES, CABLES, CONDUITS, PIPELINES OR TRANSFORMERS, EACH WITH ITS NECESSARY APPURTENANCES, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER GRANOR'S ADJACENT LAND, THE RIGHT TO RELOCATE SAID FACILITIES WITHIN SAID EASEMENT AND RIGHT-OF-WAY AREAS, AND THE RIGHT TO REMOVE FROM SAID LANDS ALL TREES OR PARTS THEREOF OR OTHER OBSTRUCTIONS WHICH ENDANGER OR MAY INTERFERE WITH THE EFFICIENCY OF SAID LINES OR APPURTENANCES THEREON. IT IS AGREED AND UNDERSTOOD THAT NO BUILDINGS, CONCRETE SLABS, OR WALLS WILL BE PLACED WITHIN SAID EASEMENT AREAS.

ANY CPS MONETARY LOSS RESULTING FROM MODIFICATIONS REQUIRED OF CPS EQUIPMENT, LOCATED WITHIN SAID EASEMENT DUE TO GRADECHANGES OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATION.

THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER DRAINAGE, TELEPHONE, CABLE EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED BELOW.

NOTE: N.A.D. 83 GRID COORDINATES DERIVED FROM STATION MILLER (PID AY0121)
N= 13747443.434 (F) E= 2173484.360 (F)

DIMENSIONS SHOWN ARE SURFACE AND THE COMBINED SCALE FACTOR USED IS 0.999875

BEARINGS MUST BE ROTATED 00 44' 34" COUNTERCLOCKWISE TO MATCH N.A.D. 83

REPLAT OF MORRIS SUBDIVISION AND MORRIS SUBDIVISION UNIT 2 ESTABLISHING PLAZA OAK CENTER

A 14.132 ACRE TRACT OF LAND OUT OF THE VINCENTE MICHELI SURVEY NO. 114, ABSTRACT 383, COMAL COUNTY, TEXAS.

From: [Police Clerk](#)
To: [City Secretary](#); [Assistant City Secretary](#)
Cc: [Ron Eberhardt](#)
Subject: KUDOS to PD for Council Meeting
Date: Wednesday, February 18, 2026 11:04:52 AM
Attachments: [image001.png](#)

For March's Council meeting



JILL WOLLENZIN
ADMINISTRATIVE ASSISTANT
GARDEN RIDGE POLICE DEPARTMENT
Office: 210-651-6441
Dispatch : 830-609-3921
Fax: 210-651-1639
jwollenzin@ci.garden-ridge.tx.us
policeclerk@ci.garden-ridge.tx.us
9400 Municipal Parkway
Garden Ridge, TX 78266
www.ci.garden-ridge.tx.us

From: Deborah Randall-Hlubek
Sent: Wednesday, February 18, 2026 10:45 AM
To: Police Clerk <policeclerk@ci.garden-ridge.tx.us>
Cc: Deborah Randall-Hlubek
Subject: Re: Email address for Out of Town House Check Questions/updates

Hi Jill,

Thank you, for your quick response regarding my roofing question. Very helpful..Adding this information to the out-of-town house check form seemed like the right approach.

Also, please-----thank everyone who offers their support, watching over our home, while we are out-of-town. This incredible service provides us a sense of comfort and peace of mind. We love our community. There have been occasions, while walking my puppies in the morning, when I've personally thanked our dedicated police officers for their service and for their help with watching over our home. I've also personally thanked the community volunteers who also watch over our home, when we are out-of-town. I would gladly offer the same thank you in person, at a City Council Meeting, if you would like.

Take care and thank you too, for your service.

Sincerely,
Debbie

Administrative Operations and Upcoming Events

City Hall Office Hours

- Monday/Wednesday/Thursday: 8am-5pm, Tuesday: 8am-6pm, and Friday: 8am-4pm.
- After hours emergency phone number: 210-651-6831.

City of Garden Ridge General Election

- The City of Garden Ridge holds a General Election annually on the first Saturday of May. City Council Place 1, City Council Place 4, and City Council Place 5 will be on the ballot for the May 2, 2026, City of Garden Ridge General Election. All positions are for two-year terms.
- This will be a Joint Election with various agencies contracting with Comal County Elections Office, and the sample ballot will be posted on the City’s website once finalized by Comal County Elections Office.
- Early Voting and Election Day Voting will be conducted at City Hall. Early Voting days/times will be posted on the City’s website as soon as those are finalized by Comal County Elections Office.
- Visit <https://www.ci.garden-ridge.tx.us/223/Elections> for more information.

Training/Professional Development

- Court Administrator Aaliyah Smith completed Public Information Act and Open Meetings Act Trainings.
- City Secretary Marisa Spencer and Assistant City Secretary Cyndi Simmons attended the Texas Municipal Clerk’s Association Alamo Chapter Meeting.

Communication Efforts

Water Alerts/Customer Portal: Access your water usage information and configure notification preferences easily and securely from the Get My Meter Info web portal (<https://getmymeter.info>) and integrated smart phone apps. See the Advanced Metering Infrastructure (AMI) page on the City’s Website for more details (<https://www.ci.garden-ridge.tx.us/557/Advanced-Metering-Infrastructure-AMI>).

Garden Ridge Emergency Alert System: G.R.E.A.S. enhances the City’s ability to communicate with residents during an emergency by sending direct notifications to your phone. Go to the City’s website and click on the “Emergency Alerts” graphic button on the homepage to SIGN UP/MODIFY your communication preferences.

Notify Me: Stay up-to-date with general City information by subscribing to Notify Me email/text notifications. By signing up, you can receive notifications for agenda postings, calendar events, general announcements, and other website updates. Go to the City’s website and click on the “Emergency Alerts” graphic button.

Streaming of Meetings: City Council – 78 views / Commissions – 22 views

Public Information Act Summary	
Year	Number of Requests
2026	23
2025	136
2024	122
2023	124
2022	166
2021	146
2020	207

Social Media Summary	
Social Media Platform	Number of Posts
Facebook	27
Instagram	26
NextDoor	23
X (Twitter)	23
Total for Month	99

POLICE DEPARTMENT MONTHLY BREAKDOWN

FEB 1 to FEB 28

Calls for Service

Dispatched: 107 City Ordinance: 10 (0 Water) False Alarms: 10

Arrests

* 3 – Driving While License Invalid w/ Previous Convictions without Financial Responsibility

Traffic Enforcement

Crashes: 6 Citations: 108 Warnings: 78 Total: 186

Training

* Police Department conducted annual Taser refresher and Less Lethal Bean bag qualification

Outreach Efforts

- * Coffee with the Cops (Monthly)
- * GRCPAAA held a social at Oak Valley Vineyards / 37 attended
- * GRCPAAA volunteer hours 53, including Trail Ride Escort February 11th
- * Police Department hosted AR 15 Armorer Course at Community Center

Administrative Comments

- * Held annual Court security meeting between Judge and city staff
- * Fleet is returning to normal size after most recent truck replacement
- * Continuing to conduct Sgt Interviews of new applicants to fill open positions
- * Recruiting will take place at both academies this month

MONTHLY PUBLIC WORKS REPORT

February 2026

Activities For The Month

Public Works Tasks Completed: 246

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Ferguson

Ongoing Responsibilities

- Parks Maintenance
- Facilities Maintenance
- Streets
- All Public Facilities Grass and Right-of-Ways
- Storm Water Drainage
- Animal Control
- Oak Wilt Monitoring

Upcoming Events

March Dumpster
Schedule

Mar 14, 8am to 5pm

Mar 15, 12pm to 4pm

Mar 21, 8am to 5pm

Mar 22, 12pm to 4pm

Storm Water Drainage Facility and Easement Maintenance

- Inspected 10 outfalls.
- Inspected 18 detention ponds.
- Stormwater Public Outreach: 4 messages displayed during bulk dumpsters.
- Trash removed from right of ways: 24lbs
- Rain fall total: .41in

Street/Sign Maintenance

- Continue to replace old street signs.

Parks Maintenance

- Ongoing dead tree removal at Davis Park.
- Repair leaking water fountain at Davis Park.
- Replace two toilet flush flappers at Davis Park.

City Facility/Church Buildings/Community Center/Property Maintenance

- Replace the leaking pressure reducing valve for the chiller plant water supply.
- Rebuild leaking backflow for chiller plant water supply.
- Set up, take down, and cleanup after Community Center Events.
- Start preparing area for dog meet and great kennel.

Equipment/Vehicle Maintenance

- Replace Bobcat grappler attachment leaking hydraulic lines.

Class/Continuing Education

- Eric attended Customer Service Inspections for water license.

Oak Wilt

- No new cases.

Future Projects or Needs

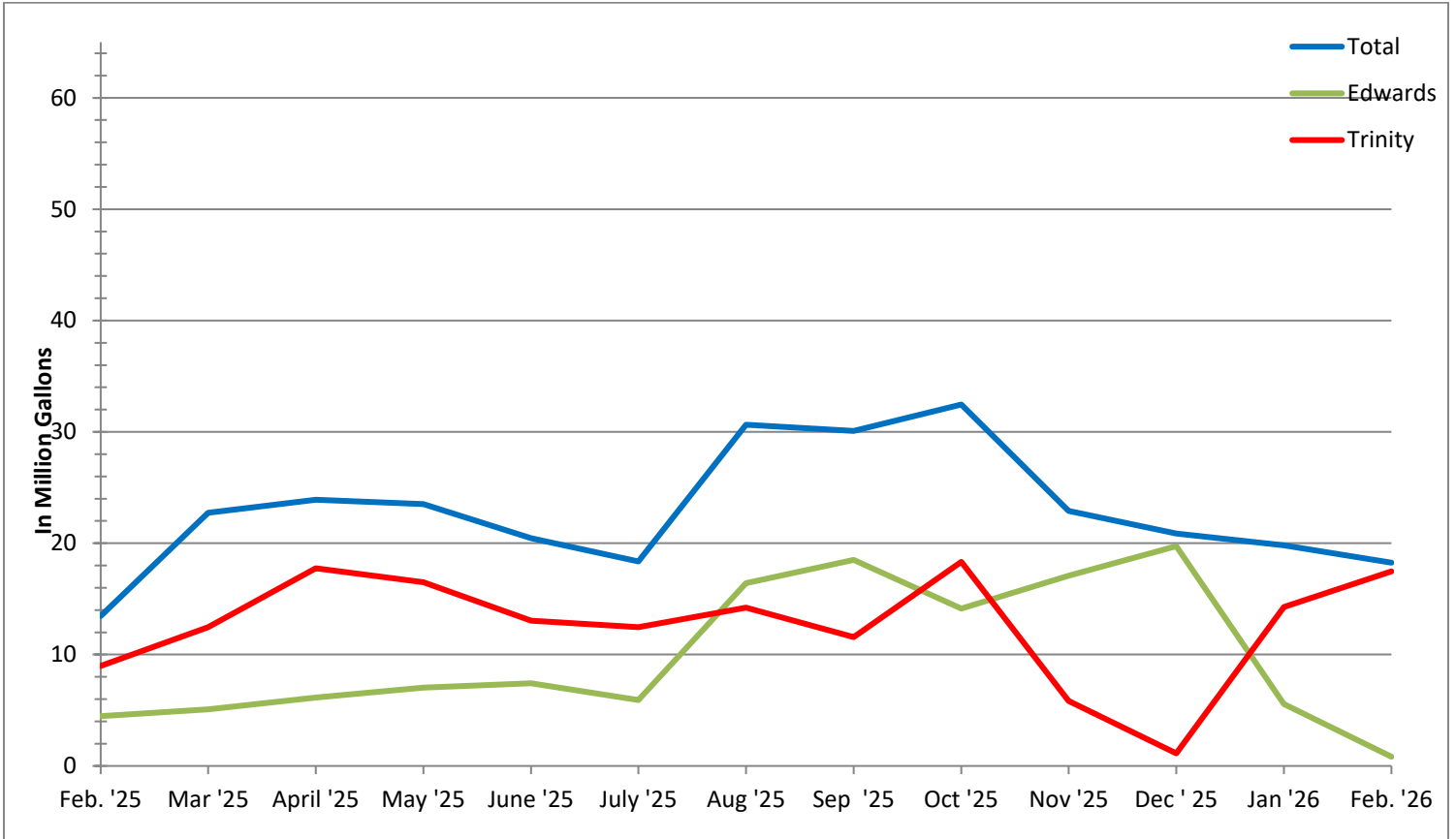
- More storage space required.
- Covered equipment storage.



Utilities Department Report

As of February 28, 2026

City of Garden Ridge Aquifer Usage

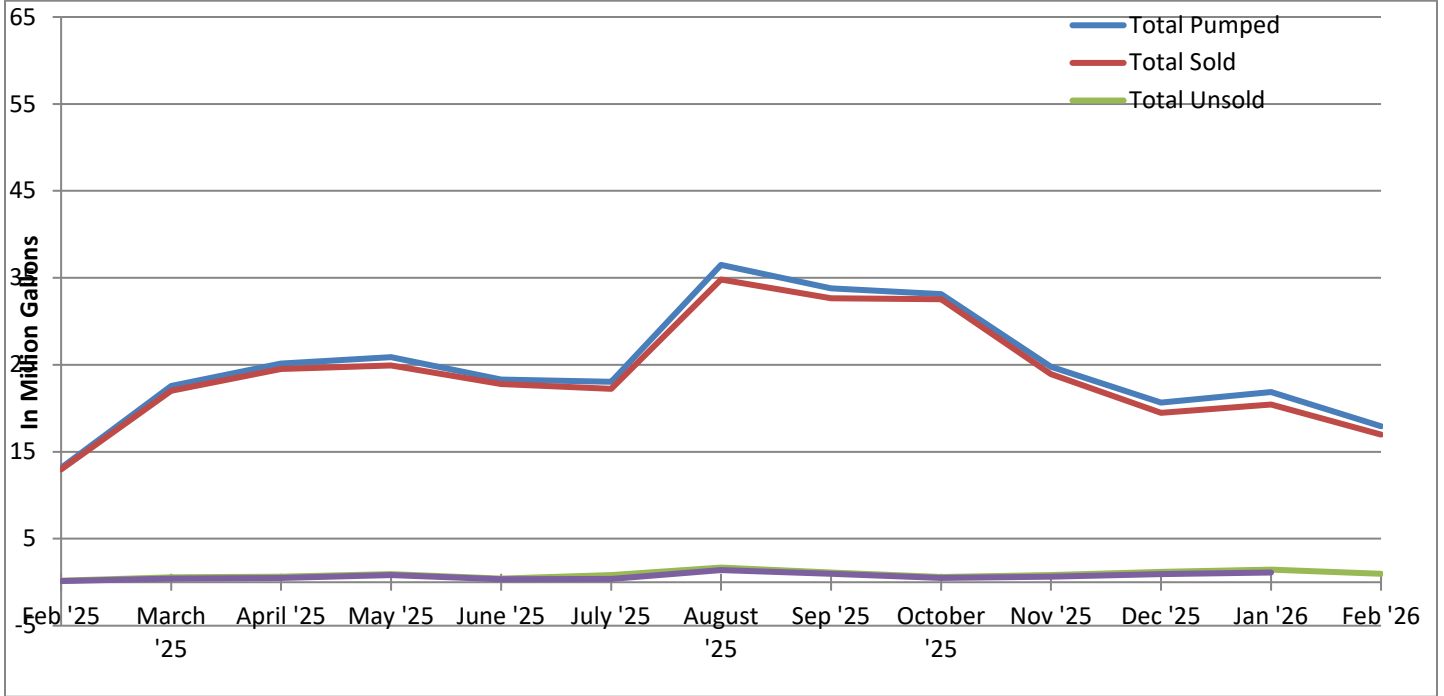


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	2.5	19.54	614.05	4
Trinity Well Usage AC/FT:	53.51	97.26	N/A	0

Water Quality

Bacteriological Samples:	Due:	Missed:	Passed:	Failed:
Distribution samples:	6	0	6	0
Chlorine Residual test:	28	0	28	0
Special Samples:	0	0	0	0

2024 – 2025 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Feb '25	13,146	12,971	175	135	1.0%
March '25	22,577	22,021	556	407	1.8%
April '25	25,154	24,512	642	506	2.0%
May '25	25,864	24,932	932	832	3.2%
June '25	23,291	22,784	420	333	1.8%
July '25	23,057	22,229	828	390	1.7%
August '25	36,490	34,809	1,681	1,395	3.8%
September '25	33,786	32,671	1,115	978	2.9%
Oct '25	33,144	32,549	595	507	1.5%
Nov '25	24,779	23,949	830	630	2.5%
Dec '25	20,657	19,474	1,183	936	4.5%
Jan '26	21,864	20,429	1,435	1,099	5.0%
Feb '26	17,936	16,984	952	776	4.3%
Yearly Average	24,750	23,870	873	686	2.8%
	Yearly national average				16%

Utilities Department Monthly Activities:

New Installed Meters	0	Work Orders	265
Meter Replacements	0	Locates	42
City Owned Leaks	0	Irrigations Permits Issued	0
Meters Read	1705	Total Rebates	0
Meter Tests	0		

AMI Information

Total Portal Customers: 951 up 3 from January

Meter Daily Readability Percentage: 99.29% for 1,678 assigned meters (current bill cycle)

Main Breaks/City Repairs: none found.

Estimated Water Loss:

Location:

Explanation:

Leak Adjustments

New Requests	2	Waiting for Customer	2	Approved	1	Amount Approved	\$ 250.00	Denied	0	Sent to Water Commission	0
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Employee Training/certifications



Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities For March

Children

Tuesdays, **Mad about Science**, 10:30 am

Wednesdays, **Lego Robotics**, 10:30 am and 3:30 pm

Fridays, **Storytime**, 10:30 am and **Stay & Play**, 11:00 am

There will be no Science or Legos during Spring Break, March 8-14.

Adults

(All adult programs will meet during Spring Break)

Mondays, **Chair Yoga**, 10:00 am

1st Tuesdays, **Cards for Troops**, 1:00 pm

3rd Tuesdays, **Card Making**, 1:00 pm

Thursdays, **Chair Yoga**, 10:00 am

Thursdays, **Adult Coloring**, 1:00 pm

3rd Thursday, March 19, **Seed Cleaning for Seed Catalog**, 1:00 pm

*Fridays, **Silver Gamers**, 2:00 pm

Bingo, Mahjong, Poker, Board Games, Cards

***This is a new day but same time.**

Special

3rd Thursday, March 19, **Lunch-n-Learn, "Earth Kind,"** 12 Noon

Easter Bunny Storytime and Egg Hunt,
March 27, 10:30 am

A special storytime with a visit from the Easter Bunny; bring your own basket for the egg hunt.

Department Statistics for February

Visits to the Library	1,005
Items Checked Out	2,317
\$Saved by Checking out hardcopy Books during month	\$9,253
\$Saved by using eBooks	\$15,160
New Patrons Added	21
New Items Added, Physical Books	69
New Items Added, eBooks	
Volunteer Hours	91

Activity Statistics

Children's Preschool	131
Children's Elementary Age	303
Adult Classes – Card Making, Lunch-n-Learns, Coloring, Yoga, Games	239
Activity Totals	673

The more that you read, the more things you will know. The more that you learn, the more places you'll go" - Dr. Seuss

Happy Birthday, Dr. Seuss!



I went to grok.com (an AI browser) and asked what was good about the City of Garden Ridge Library. Here is what it said (although I could add much more – of course!)

The **City of Garden Ridge Library** stands out as a beloved, community-oriented gem in the Schertz/Garden Ridge area. Here's what makes it particularly good, based on its official details, user feedback, and local vibes:

Community-Focused and Welcoming Atmosphere

It's described as "warm and inviting" with staff who clearly love books and the community. People appreciate how it feels like more than just a library—it's a true neighborhood hub that enhances quality of life for residents of all ages. Volunteers play a big role, giving it a friendly, grassroots feel.

Strong Emphasis on Programs and Events for All Ages

This is one of its biggest highlights! It's "far more than you expect" and "not just about books." They offer:

- Preschool story times (Fridays at 10:30 AM with stories, crafts, songs, and stay-and-play).
- After-school and family programs.
- Young adult and adult events (e.g., Chair Yoga, Mad about Science, LEGO Robotics, Mahjong groups, BINGO/game nights, plant propagation "Lunch and Learn").
- Fun seasonal activities like movie days, egg dyeing, sidewalk positivity messages, and more. (*MUCH more!*)

These keep things engaging and build community connections—posts often highlight "lots of fun" and joyful experiences.

Solid Collection and Resources

- Over 17,300 items (books, media, etc.), grown from humble beginnings in 1998.

- Digital access via Libby/OverDrive and CloudLibrary for eBooks, audiobooks, and magazines—super convenient for borrowing on the go.
- Other free resources like Project Gutenberg, LibriVox, genealogy tools
- User-friendly online catalog that even lets you add it as an app.

Extra Perks and Convenience

- Home delivery for those who need it (great for accessibility).
- TexShare access after a bit of good standing, letting you borrow from other Texas libraries.
- Accepts donations and volunteers, fostering that supportive community spirit.

Positive Local Mentions

Reviews and comments (from MapQuest, social media, etc.) praise its inviting vibe, helpful staff, and family-friendly setup. One user called it "very nice" with great shared outdoor spaces. It's seen as a place that prioritizes kids discovering the joy of reading while serving everyone efficiently.

Overall, it's a small but mighty library that punches above its weight with programs, digital tools, and a genuine community heart—especially nice for families in the Schertz/Garden Ridge/San Antonio area. If you're nearby (like in Schertz!), it's worth popping in for story time or an event.

PS – In the interest of fairness I asked if there was anything negative about the library. Grok could only find good things. Imagine that! AI must be pretty smart.

memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Mr. Ryan Rapelye, City Manager, City of Garden Ridge
Date: February 20, 2026
Re: Engineering Report for March 2026 Council Meeting

The intent of this memorandum is to provide the status of various projects that Trihydro is currently working on for the City of Garden Ridge. Updates to this memorandum subsequent to submittal will be provided at the council meeting.

SAWS Emergency Interconnect Project

- Project Background
 - This project is for a water line connection to SAWS for use in emergency situations. This project provides additional resiliency in the City water system with an added water source connection.
 - Project Phase – Preliminary Design
- Project Status
 - SAWS waterline extension is on hold until Comal ISD board approves an easement at the Davenport High School property. This easement is targeting for the February 2026 board meeting agenda.

Land Development Projects and Reviews

- The Revival
 - Civil comments were cleared and is waiting for Fire Marshall approval.
- Grace Covenant Church Preliminary Plat
 - The preliminary plat is scheduled for council consideration.
- 22700 FM 3009 Development Water Line Extension
 - Technical review is waiting for TxDOT approval and an executed agreement prior to approval.

Miscellaneous Engineering Services

- Schertz Sewer Connection
 - Schertz is working of a draft wastewater conveyance agreement and will schedule a meeting with CCMA general manager to discuss next steps.
- Wastewater Ordinance
 - Trihydro is currently addressing the draft Wastewater Ordinance comments provided by the Water Commission. The revised ordinance is expected to be presented at the Commission's March meeting.
- Subdivision Ordinance
 - Trihydro is currently addressing the draft Subdivision Ordinance comments provided by the Planning and Zoning Commission. The revisions are expected to be presented at the Commission's March meeting.



AGENDA ITEM:	6.1. Preliminary Plat-Grace Covenant Church
SUBMITTED BY:	City Manager Ryan Rapelye
DATE SUBMITTED:	February 25, 2026
MEETING DATE:	March 4, 2026

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Discussion and Action on Preliminary Plat establishing Grace Covenant Church, being a total of 2.826 acres inclusive of 0.0446 acre right-of-way dedication establishing Lot 1, Block 1, Garden Ridge, Comal County, Texas, and being that same property conveyed by special warranty deed with vendor's lien to Grace Covenant Presbyterian Church recorded in document #202406004783 of the official public records of Comal County, Texas. (Planning and Zoning Commission)

BACKGROUND

City Council is asked to review and act on the preliminary plat for Grace Covenant Church, totaling 2.826 acres and including a 0.0446-acre right-of-way dedication. The plat establishes Lot 1, Block 1, Garden Ridge, Comal County, Texas, corresponding to the property conveyed to Grace Covenant Church. The Planning and Zoning Commission reviewed the plat and unanimously recommends approval.

ATTACHMENTS: Letter from Trihydro and Grace Covenant Church Preliminary Plat

REQUESTED ACTION

Motion	<input checked="" type="checkbox"/>	Discussion	<input checked="" type="checkbox"/>	
Ordinance	<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Other <input type="checkbox"/>

FINANCIAL

Budgeted Item	<input type="checkbox"/>	Original Estimate/Budget:
Non-budgeted Item	<input type="checkbox"/>	Current Estimate:
Not Applicable	<input type="checkbox"/>	Amount Under/Over Budget: \$

PROs / CONS

Approval of the preliminary plat for Grace Covenant Church formalizes property boundaries, includes a 0.0446-acre right-of-way dedication, ensures compliance with City subdivision regulations, and allows the church to proceed with development while providing clear public record documentation. Potential considerations include limited flexibility for future changes to the lot or right-of-way, impacts on local traffic, and the need for ongoing coordination and staff resources to ensure compliance with City standards.

STAFF RECOMMENDATION

Staff recommends that City Council approve the preliminary plat for Grace Covenant Church, establishing Lot 1, Block 1, Garden Ridge, Comal County, Texas, and including the 0.0446-acre right-of-way dedication. Approval of this plat would allow the subdivision and right-of-way dedication to proceed in accordance with City regulations and Planning and Zoning Commission recommendations.

This action ensures proper recording with Comal County and provides the necessary legal framework for the church property development while maintaining compliance with City planning standards.



January 23, 2026

Mr. Scott Dye, P.E., R.P.L.S.
Dye Enterprises
4047 Stahl Road #3
San Antonio, TX 78217

RE: City of Garden Ridge Review 4 – Grace Covenant Church Preliminary Plat Approval

Dear Mr. Dye:

Trihydro Corporation (Trihydro) has completed its review of the Grace Covenant Church Preliminary Plat application on behalf of the City of Garden Ridge. Based on our evaluation, the preliminary plat complies with the requirements of City of Garden Ridge Ordinance 13-10-2024, and is recommended for approval.

This approval does not negate any state or other regulatory entity requirements. Any changes made to the preliminary plat subsequent to this approval will require additional review and approval by the City of Garden Ridge. If you have any questions, please contact me at (830) 626-3588.

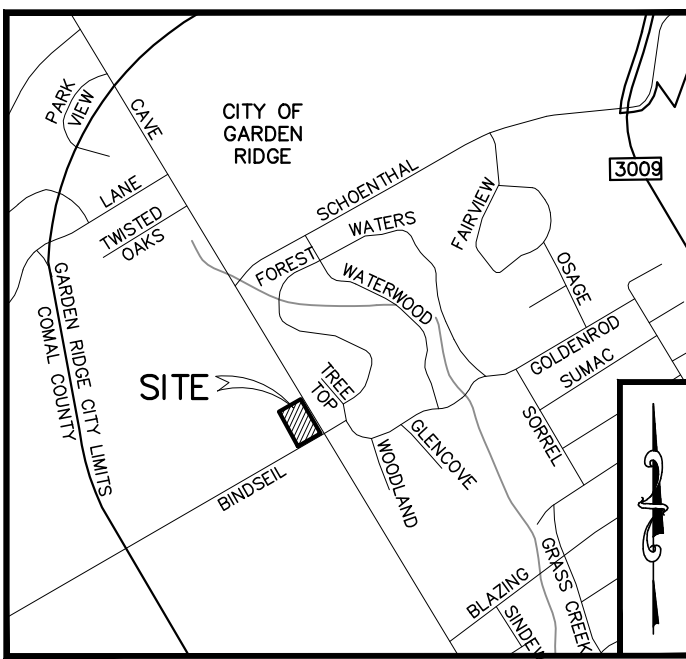
Sincerely,
Trihydro Corporation

A handwritten signature in black ink, appearing to read "H. Crippen", is written over a light gray signature line.

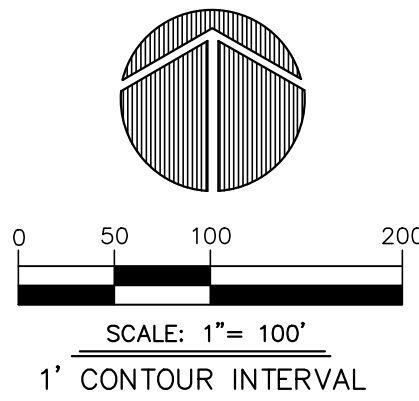
Hank Crippen, P.E., CFM

GARDE-025-0007

cc: Ryan Rapelye, City of Garden Ridge, City Manager



LOCATION MAP
SCALE: 1"=2000'



LINE DATA		
NO.	BEARING	LENGTH
LI	S15°00'49"W	44.71'

LEGEND

- FOUND 1/2" STEEL REBAR (UNLESS NOTED OTHERWISE)
- SET 1/2" STEEL REBAR WITH YELLOW CAP MARKED "DYE ENT SATX"
- O.P.R. OFFICIAL PUBLIC RECORDS OF COMAL COUNTY, TEXAS
- D.R. DEED RECORDS OF COMAL COUNTY, TEXAS
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- C.M. CONTROLLING MONUMENT
- 6.36 — EXISTING CONTOUR
- B.S.L. BUILDING SETBACK LINE
- G.E.T.V.E. GAS, ELECTRIC, TELEPHONE, & CABLE T.V. EASEMENT
- U.E. UTILITY EASEMENT

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT PROPER ENGINEERING CONSIDERATION HAS BEEN GIVEN THIS PLAT TO MATTERS OF STREETS, LOTS AND DRAINAGE LAYOUT.

LICENSED PROFESSIONAL ENGINEER NO. 84635

SWORN TO AND SUBSCRIBED BEFORE ME THIS THE ____ DAY OF _____, _____

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE ON THE GROUND UNDER MY SUPERVISION.

REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5315

SWORN TO AND SUBSCRIBED BEFORE ME THIS THE ____ DAY OF _____, _____

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

CPS ENERGY NOTES:

- THE CITY OF SAN ANTONIO AS PART OF ITS ELECTRIC AND GAS SYSTEM (CITY PUBLIC SERVICE BOARD) IS HEREBY DEDICATED THE EASEMENTS AND RIGHTS-OF-WAY FOR ELECTRIC AND GAS DISTRIBUTION AND SERVICE FACILITIES IN THE AREAS DESIGNATED ON THIS PLAT AS "ELECTRIC EASEMENT", "GAS EASEMENT", "ANCHOR EASEMENT", "SERVICE EASEMENT", "OVERHANG EASEMENT", "UTILITY EASEMENT", AND "TRANSFORMER EASEMENT" FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, RECONSTRUCTING, MAINTAINING, REMOVING, INSPECTING, PATROLLING, AND ERECTING POLES, HANGING OR BURYING WIRES, CABLES, CONDUITS, PIPELINES OR TRANSFORMERS, EACH WITH ITS NECESSARY APPURTENANCES, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER GRANTOR'S ADJACENT LAND, THE RIGHT TO RELOCATE SAID FACILITIES WITHIN SAID EASEMENT AND RIGHT-OF-WAY AREAS, AND THE RIGHT TO REMOVE FROM SAID LANDS ALL TREES OR PARTS THEREOF, OR OTHER OBSTRUCTIONS WHICH ENDANGER OR MAY INTERFERE WITH THE EFFICIENCY OF SAID LINES OR APPURTENANCES THERETO. IT IS AGREED AND UNDERSTOOD THAT NO BUILDINGS, CONCRETE SLABS, OR WALLS WILL BE PLACED WITHIN SAID EASEMENT AREAS.
- ANY CPS MONETARY LOSS RESULTING FROM MODIFICATIONS REQUIRED OF CPS EQUIPMENT, LOCATED WITHIN SAID EASEMENT, DUE TO GRADE CHANGES OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATION.
- THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED BELOW.

SURVEYOR'S NOTES:

THE BEARINGS SHOWN ARE BASED ON THE NORTH AMERICAN DATUM OF 1983 (NAD83) STATE PLANE TEXAS SOUTH CENTRAL ZONE NAD83 (2011 ADJUSTMENT).

CITY NOTES:

- NOTICE: SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF CITY ORDINANCES AND STATE LAW AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND PERMITS.
- ACCORDING TO FLOOD INSURANCE RATE MAP, PANEL 48091C0415E, DATED SEPTEMBER 2, 2009, THE PROPERTY IS LOCATED IN ZONE "X", AND IS NOT WITHIN THE 100-YEAR FLOODPLAIN.
- ALL OPEN SPACE, COMMON AREAS, GREENBELTS, DRAINAGE EASEMENTS OR OTHER AREAS IDENTIFIED AS PRIVATE SHALL BE THE RESPONSIBILITY OF OWNER OR OWNERS SUCCESSORS AND/OR ASSIGNS PROVIDED SUCH SUCCESSOR OR ASSIGN IS APPROVED BY THE CITY.
- THIS PROPERTY LIES IN THE COMAL INDEPENDENT SCHOOL DISTRICT
- THIS PROPERTY LIES IN THE CITY LIMITS OF THE CITY OF GARDEN RIDGE.
- THIS PROPERTY LIES WITHIN THE FOLLOWING SERVICE AREAS:
ELECTRIC - CPS ENERGY
TELEPHONE - AT&T
WATER - CITY OF GARDEN RIDGE
SEWER - INDIVIDUAL ON-SITE SEWAGE FACILITY
- PROPERTY OWNERS ARE RESPONSIBLE FOR MAINTENANCE OF DEDICATED EASEMENTS ON THEIR PROPERTY AND SHALL NOT UTILIZE THESE EASEMENTS FOR ANY PURPOSE DETRIMENTAL TO THEIR INTENDED USE (I.E., NO STRUCTURES, SEPTIC TANK FIELDS, ETC.). GRANTEES OF SAID DEDICATED EASEMENTS RESERVE THE RIGHT OF ACCESS TO SUCH EASEMENTS.
- UTILITIES SHALL HAVE ACCESS TO THE METER LOCATIONS FROM THE FRONT YARD AND METER LOCATIONS SHALL NOT BE LOCATED WITHIN A FENCED AREA.
- EACH LOT MUST HAVE ITS OWN WATER AND SEWER SERVICE AT THE OWNER'S/DEVELOPER'S EXPENSE.
- DO NOT COMBINE ANY NEW UTILITY EASEMENTS WITH DRAINAGE EASEMENTS OR MAKE CHANGES IN GRADE WITHIN THE UTILITY EASEMENT WITHOUT WRITTEN APPROVAL FROM THE CITY OF GARDEN RIDGE.
- THE CITY OF GARDEN RIDGE IS NOT RESPONSIBLE FOR DAMAGES TO PROPERTY IMPROVEMENTS LANDSCAPING, TREES, PAVEMENT, SIGNS, DRAINAGE STRUCTURES, PRIVATE UTILITIES, ETC.) THAT ARE PLACED IN ANY TYPE OF UTILITY EASEMENT. TO ENSURE NO CONFLICTS EXIST WITH UTILITY INFRASTRUCTURE IN THE EASEMENT, ALL SUCH IMPROVEMENTS PLACED IN ANY TYPE OF UTILITY EASEMENT MUST BE REVIEWED AND APPROVED THROUGH THE CITY OF GARDEN RIDGE.
- PARKING AND OTHER PERMANENT PAVED SURFACES SHALL NOT BE PLACED WITHIN 15 FEET FROM THE BAT CAVE ROAD RIGHT-OF-WAY WITHOUT CITY APPROVAL.

PRELIMINARY PLAT ESTABLISHING
GRACE COVENANT CHURCH

BEING A TOTAL OF 2.826 ACRES INCLUSIVE OF 0.0446 ACRE RIGHT-OF-WAY DEDICATION ESTABLISHING LOT 1, BLOCK 1, GARDEN RIDGE, COMAL COUNTY, TEXAS.

BEING THAT SAME PROPERTY CONVEYED BY SPECIAL WARRANTY DEED WITH VENDOR'S LIEN TO GRACE COVENANT PRESBYTERIAN CHURCH RECORDED IN DOCUMENT #202406004783, OFFICIAL PUBLIC RECORDS, COMAL COUNTY, TEXAS

PREPARED BY:

DYE ENTERPRISES
ENGINEERS • SURVEYORS • PLANNERS
TBPE, FIRM REGISTRATION #F-2257
TBPLS, FIRM REGISTRATION #10087900
4047 STAHL ROAD, SUITE #3
SAN ANTONIO, TEXAS 78217
TEL (210) 599-4123
FAX (210) 599-4191

DATE OF PREPARATION: 01/21/26

STATE OF TEXAS
COUNTY OF BEXAR

THE OWNER OF LAND SHOWN ON THIS PLAT, AND WHOSE NAME IS SUBSCRIBED HERETO, AND IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO GARDEN RIDGE, TEXAS, FOR USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS, IN ALL OF THE AFORESAID PUBLIC PLACES AND ALL OTHER PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

OWNER/SUBDIVIDER: GRACE COVENANT PRESBYTERIAN CHURCH
19311 F.M. 2252, SUITE 103
SAN ANTONIO, TX 78266
(210) 651-3851

STATE OF TEXAS
COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED _____ KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ____ DAY OF _____ A.D., 20__

NOTARY PUBLIC, BEXAR COUNTY, TEXAS

THE CITY ENGINEER OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS, HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL THE REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH HIS APPROVAL IS REQUIRED.

CITY ENGINEER

THIS PLAT OF GRACE COVENANT CHURCH HAS BEEN SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF GARDEN RIDGE, TEXAS, AND IS HEREBY APPROVED BY SUCH COUNCIL.

DATED THIS ____ DAY OF _____ A.D., 20__

BY: _____
MAYOR

BY: _____
CITY SECRETARY

STATE OF TEXAS
COUNTY OF COMAL

I, _____, COUNTY CLERK OF SAID COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE ____ DAY OF _____, A.D. 20__, AT _____, M. IN THE RECORDS OF DEEDS AND PLATS OF SAID COUNTY, IN BOOK VOLUME _____, ON PAGE _____.

IN TESTIMONY THEREOF, WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE, THIS ____ DAY OF _____, A.D. 20__

COUNTY CLERK, COMAL COUNTY, TEXAS

BY: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is executed by the City of Garden Ridge, Texas (hereinafter referred to as “City”) and Grace Covenant Church (hereinafter referred to as “Grace”), and collectively, “Parties”, to define the roles and responsibilities of the Parties in regards to the fifteen (15) foot reservation allowed by Grace to the City, on this the ___ day of February 2026.

WHEREAS, the reservation shall be a fifteen (15) foot strip of land along the Bat Cave Road right of way located in Comal County, Texas; and

WHEREAS, Grace agrees that no parking or other permanent paved surfaces shall be placed within the fifteen (15) foot reservation along the Bat Cave Road without City approval; and

WHEREAS, the City continues to grow and needs additional space along Bat Cave Road in order to properly construct a roadway by the City into that portion of Comal County; and

WHEREAS, when said acquisition will be carried out by the City into that portion of Comal County, City at the time of acquisition shall pay Grace a fair market value for the property; and

WHEREAS, said fifteen (15) foot reservation is more adequately described as Exhibit “A” and attached to this MOU for reference; and

NOW, THEREFORE, the Parties agree as follows:

ARTICLE 1. PURPOSE.

Grace agrees to reserve a fifteen (15) foot portion of the property to City along the Bat Cave Road, more particularly described as Exhibit “A”, and attached herein.

ARTICLE 2. TERM.

Term shall not end unless mutually agreed to termination by each of the Parties.

ARTICLE 3. RESPONSIBILITIES OF THE PARTIES.

Each Party agrees to work together in all aspects of this MOU and the fifteen (15) foot reservation.

ARTICLE 4. INDEMNITY.

The Parties shall not be required to indemnify, defend, or hold harmless the other Party.

ARTICLE 5. AMENDMENTS.

Each Party may request an amendment to this MOU by giving thirty (30) day written notice to the other Party.

ARTICLE 6. GOVERNING LAW.

The laws of the State of Texas shall govern this MOU and all obligations hereinafter of the Parties are performable in Comal County, Texas. Venue for any legal proceeding is Comal County, Texas.

ARTICLE 7. SEVERABILITY.

Should any provisions of this MOU for any reasons be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof.

ARTICLE 8. RELATIONSHIPS OF PARTIES.

Nothing contained in this MOU shall be deemed or construed by the parties hereto or by any third party to create the relationship of principal and agent or of partnership or of joint venture or of any association whatsoever between the parties, it being expressly understood and agreed that no provision contained in this MOU nor any act or acts of the parties hereto shall be deemed to create any relationship between the parties other than the relationship of independent parties contracting with each other solely for the purpose of effecting the provisions of this MOU.

ARTICLE 9. ENTIRETY OF MOU.

This is the entire MOU between the Parties, and no modification of this MOU shall be of any force or effect, unless it is in writing signed by both parties. NO OFFICIAL, EMPLOYEE, AGENT OR REPRESENTATIVE OF THE CITY OR BOARD HAS ANY AUTHORITY, EITHER EXPRESS OR IMPLIED, TO AMEND THIS MOU, EXCEPT PURSUANT TO SUCH EXPRESS AUTHORITY AS MAY BE GRANTED BY THE CITY COUNCIL FOR THE CITY OF GARDEN RIDGE, TEXAS.

ARTICLE 10. EFFECTIVE DATE.

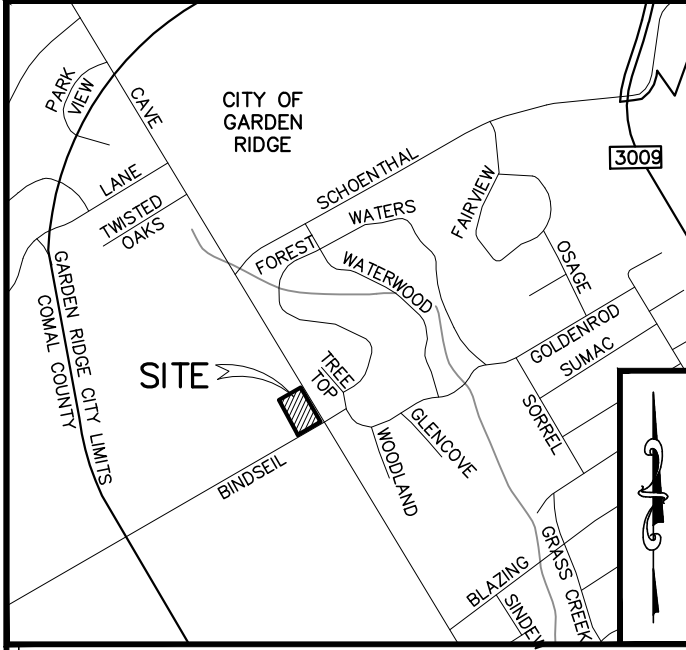
The effective date of this MOU is February ____, 2026.

CITY OF GARDEN RIDGE, TEXAS

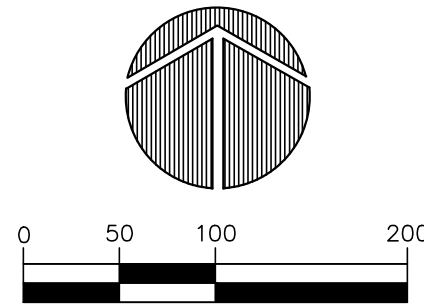
GRACE COVENANT CHURCH

Lisa Swint, Mayor

-----, -----



LOCATION MAP
SCALE: 1"=2000'



SCALE: 1"= 100'
1' CONTOUR INTERVAL

LINE DATA		
NO.	BEARING	LENGTH
L1	S15°00'49"W	44.71'

LEGEND

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- SET 1/2" STEEL REBAR WITH YELLOW CAP MARKED "DYE ENT SATX"
- O.P.R. OFFICIAL PUBLIC RECORDS OF COMAL COUNTY, TEXAS
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- U.E. UTILITY EASEMENT

STATE OF TEXAS
COUNTY OF BEXAR

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LICENSED PROFESSIONAL ENGINEER NO. 84635

SWORN TO AND SUBSCRIBED BEFORE ME THIS THE ____ DAY OF _____, ____.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS
COUNTY OF BEXAR

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE ON THE GROUND UNDER MY SUPERVISION.

REGISTERED PROFESSIONAL LAND SURVEYOR NO. 5315

SWORN TO AND SUBSCRIBED BEFORE ME THIS THE ____ DAY OF _____, ____.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

CPS ENERGY NOTES:

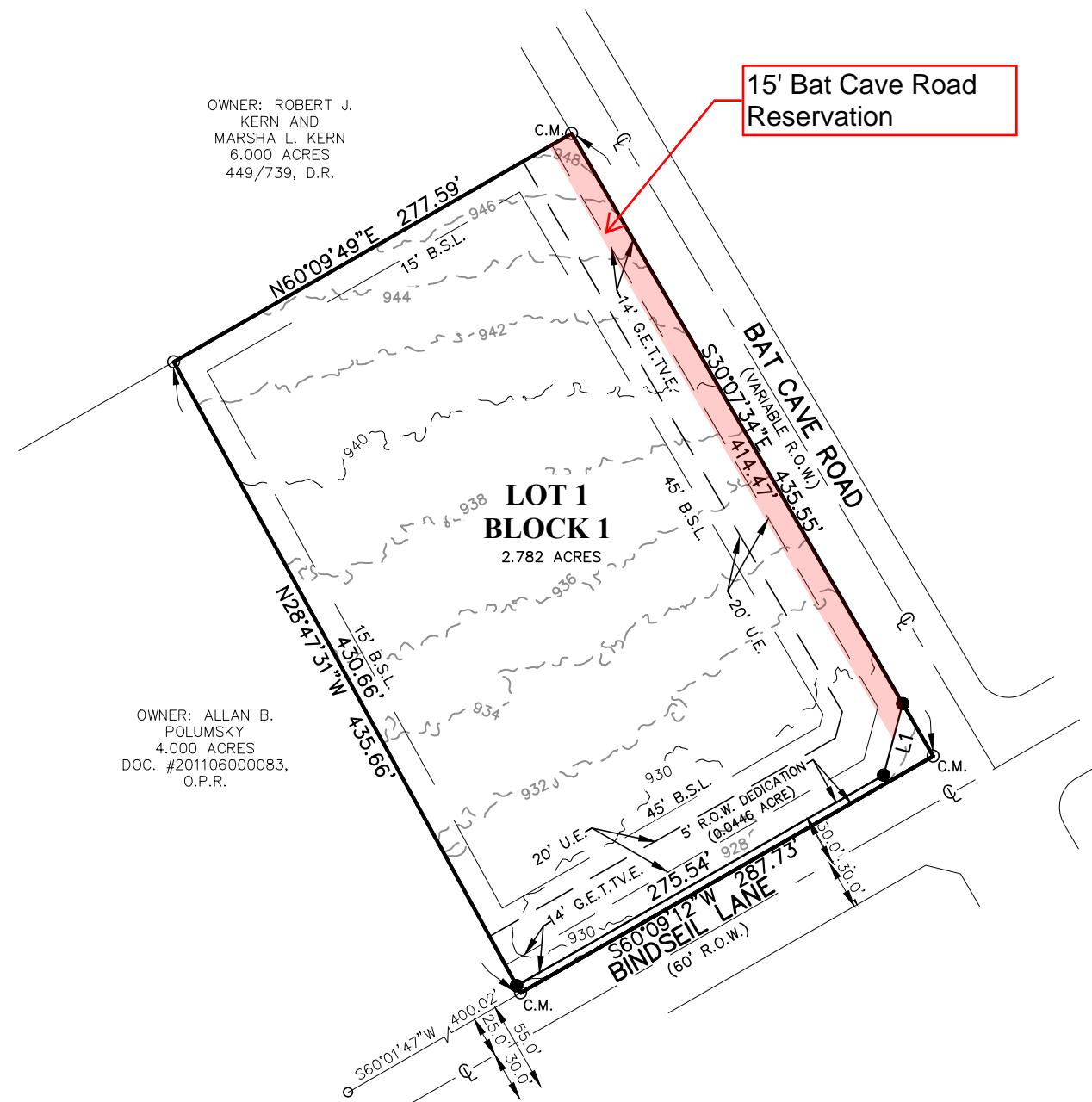
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5. THIS PROPERTY LIES IN THE CITY LIMITS OF THE CITY OF GARDEN RIDGE.
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TELEPHONE - AT&T
WATER - CITY OF GARDEN RIDGE
SEWER - INDIVIDUAL ON-SITE SEWAGE FACILITY
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10. DO NOT COMBINE ANY NEW UTILITY EASEMENTS WITH DRAINAGE EASEMENTS OR MAKE CHANGES IN GRADE WITHIN THE UTILITY EASEMENT WITHOUT WRITTEN APPROVAL FROM THE CITY OF GARDEN RIDGE.
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OWNER: ROBERT J. KERN AND MARSHA L. KERN
6.000 ACRES
449/739, D.R.

OWNER: ALLAN B. POLUMSKY
4.000 ACRES
DOC. #201106000083,
O.P.R.

PRELIMINARY PLAT ESTABLISHING

GRACE COVENANT CHURCH

BEING A TOTAL OF 2.826 ACRES INCLUSIVE OF 0.0446 ACRE RIGHT-OF-WAY DEDICATION ESTABLISHING LOT 1, BLOCK 1, GARDEN RIDGE, COMAL COUNTY, TEXAS.

BEING THAT SAME PROPERTY CONVEYED BY SPECIAL WARRANTY DEED WITH VENDOR'S LIEN TO GRACE COVENANT PRESBYTERIAN CHURCH RECORDED IN DOCUMENT #202406004783, OFFICIAL PUBLIC RECORDS, COMAL COUNTY, TEXAS

PREPARED BY:

DYE ENTERPRISES
ENGINEERS • SURVEYORS • PLANNERS
TBPE, FIRM REGISTRATION #F-2257
TBPLS, FIRM REGISTRATION #10087900
4047 STAHL ROAD, SUITE #3
SAN ANTONIO, TEXAS 78217
TEL (210) 599-4123
FAX (210) 599-4191

DATE OF PREPARATION: 12/10/25

STATE OF TEXAS
COUNTY OF BEXAR

THE OWNER OF LAND SHOWN ON THIS PLAT, AND WHOSE NAME IS SUBSCRIBED HERETO, AND IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO GARDEN RIDGE, TEXAS, FOR USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS, IN ALL OF THE AFORESAID PUBLIC PLACES AND ALL OTHER PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

OWNER/SUBDIVIDER: GRACE COVENANT PRESBYTERIAN CHURCH
3005 GROVE TERRACE
SEGUIN, TX 78155
(210) 651-3851

STATE OF TEXAS
COUNTY OF BEXAR

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED _____ KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS ____ DAY OF _____, A.D., 20__.

NOTARY PUBLIC, BEXAR COUNTY, TEXAS

THE CITY ENGINEER OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS, HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL THE REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH HIS APPROVAL IS REQUIRED.

CITY ENGINEER

THIS PLAT OF GRACE COVENANT CHURCH HAS BEEN SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF GARDEN RIDGE, TEXAS, AND IS HEREBY APPROVED BY SUCH COUNCIL.

DATED THIS ____ DAY OF _____, A.D., 20__.

BY: _____
MAYOR

BY: _____
CITY SECRETARY

STATE OF TEXAS
COUNTY OF COMAL

I, _____, COUNTY CLERK OF SAID COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT OF WRITING WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD IN MY OFFICE ON THE ____ DAY OF _____, A.D. 20__, AT _____, M. IN THE RECORDS OF DEEDS AND PLATS OF SAID COUNTY, IN BOOK VOLUME _____, ON PAGE _____.

IN TESTIMONY THEREOF, WITNESS MY HAND AND OFFICIAL SEAL OF OFFICE, THIS ____ DAY OF _____, A.D. 20__.

COUNTY CLERK, COMAL COUNTY, TEXAS

BY: _____



AGENDA ITEM:	6.2. Ordinance 168 related to the use of golf carts
SUBMITTED BY:	City Manager Ryan Rapelye
DATE SUBMITTED:	February 25, 2026
MEETING DATE:	March 4, 2026

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Discussion and Public Hearing on amendments to Ordinance No. 168 related to the use of golf carts.

BACKGROUND

Ordinance No. 168 currently authorizes employees of the City of Garden Ridge to operate golf carts and utility vehicles on public streets within the city. This authorization does not extend to the general public, except for participation in the City-sponsored annual Fourth of July parade. At present, members of the public may operate golf carts only on private streets and within gated subdivisions where traffic is regulated by the Garden Ridge Police Department and where the posted speed limit does not exceed thirty-five mph.

The purpose of this agenda item is to conduct a public hearing to receive resident input and to discuss the potential expansion of Ordinance No. 168 to allow broader public use of golf carts in designated areas of Garden Ridge outside of gated communities. The Garden Ridge Police Department has provided recommendations and considerations should the City Council choose to pursue amendments permitting expanded golf cart use.

This item was previously discussed by the City Council in September and October 2025, at which time a request was made to hold a public hearing to gather additional public input.

ATTACHMENTS:

REQUESTED ACTION

Motion Discussion
 Ordinance Resolution Other

FINANCIAL

PROs / CONs

STAFF RECOMMENDATION

Staff recommends that the City Council conduct the public hearing to receive citizen input regarding the potential expansion of Ordinance No. 168. Upon conclusion of the public hearing, the City Council may provide direction to staff on whether to:

1. Take no further action;
2. Direct staff to draft proposed amendments to Ordinance No. 168 incorporating the Garden Ridge Police Department’s recommendations and any additional Council input; or
3. Request additional research, including review of comparable ordinances from similarly situated municipalities and further evaluation of enforcement, safety, and liability considerations.

If directed to proceed with amendments, staff will prepare a revised ordinance for City Council consideration at a future meeting.



AGENDA ITEM:	6.3. Ordinance 22-032026 related to traffic regulations
SUBMITTED BY:	City Manager Ryan Rapelye
DATE SUBMITTED:	February 25, 2026
MEETING DATE:	March 4, 2026

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Discussion and possible action on Ordinance No. 22-032026 An Ordinance of the City Council of the City of Garden Ridge, Texas, regulating traffic on streets, roads, and highways within the City of Garden Ridge by establishing stop sign locations and placement of traffic control devices; establishing prima facie speed limits and placement of traffic control devices; establishing through truck traffic regulations and placement of traffic control devices; establishing “no parking zones”; regulating and requiring permits for certain assemblages and processions; providing a penalty; providing for severability; and declaring an effective date.

BACKGROUND

Ordinance No. 22-032026 provides traffic regulations within the City of Garden Ridge. The ordinance establishes designated stop sign locations and authorizes the placement of appropriate traffic control devices to promote the safe and orderly movement of vehicles. It also establishes prima facie speed limits on designated streets and provides for the installation of corresponding signage.

In addition, the ordinance regulates through truck traffic on specified roadways, establishes “no parking zones” where necessary to ensure public safety and accessibility, and sets forth permitting requirements for certain assemblages and processions that may impact traffic flow. The ordinance includes enforcement provisions, penalties for violations, a severability clause, and an effective date.

The purpose of this ordinance is to provide a comprehensive framework for traffic control within the City, enhance public safety, and ensure consistent enforcement of traffic regulations.

The City Council previously approved the installation of a three-way stop at the intersection of Schoenthal Road and Waterwood Drive. Adoption of this ordinance will formalize that action by listing the location in Annex A under designated traffic control device locations, thereby authorizing enforcement. Formalizing the action taken by City Council related to the installation of a three-way stop at the intersection of Schoenthal Road and Waterwood Drive is the only substantial change to this ordinance at this time.

ATTACHMENTS: Ordinance No. 22-032026

REQUESTED ACTION

Motion	<input checked="" type="checkbox"/>	Resolution	<input type="checkbox"/>
Discussion	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Ordinance	<input checked="" type="checkbox"/>		

FINANCIAL

Budgeted Item	<input type="checkbox"/>	Original Estimate/Budget:
Non-budgeted Item	<input type="checkbox"/>	Current Estimate:
Not Applicable	<input type="checkbox"/>	Amount Under/Over Budget: \$

PROs / CONs

STAFF RECOMMENDATION

Staff recommends that the City Council approve Ordinance No. 22-032026. Adoption of this ordinance establishes a comprehensive and clearly defined framework for traffic regulation within the City of Garden Ridge including clear guidance regarding traffic control devices, speed limits, truck routes, and parking restrictions.

ORDINANCE NO. 22-032026

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, REGULATING TRAFFIC ON STREETS, ROADS, AND HIGHWAYS WITHIN THE CITY OF GARDEN RIDGE BY ESTABLISHING STOP SIGN LOCATIONS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING PRIMA FACIE SPEED LIMITS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING THROUGH TRUCK TRAFFIC REGULATIONS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING “NO PARKING ZONES”; REGULATING AND REQUIRING PERMITS FOR CERTAIN ASSEMBLAGES AND PROCESSIONS; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Garden Ridge, Texas (“the City”) is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, pursuant to Section 545.356 of the Texas Transportation Code, the City has the authority to establish prima facie maximum reasonable and prudent speeds within its corporate boundaries for vehicles on streets and highways; and

WHEREAS, pursuant to Section 542.202 of the Texas Transportation Code, the City has the authority to designate school zones; and

WHEREAS, pursuant to Section 311.001 of the Texas Transportation Code, the City has the exclusive control over and under the public highways, streets, and alleys of the City and may regulate the stopping, standing and designate no parking areas and truck traffic routes to facilitate the reasonable movement of traffic; and

WHEREAS, pursuant to Section 544.003 of the Texas Transportation Code, the City has the authority to place stop signs on city streets at intersections; and

WHEREAS, the City Council has reviewed the Multiway Stop Control Warrant Analysis regarding Schoenthal Road and Water Wood Drive on November 5, 2025, and the City Council finds that three-way stop signs are necessary at the intersection of Schoenthal Road and Water Wood Drive in the City of Garden Ridge; and

WHEREAS, use of certain streets and highways by truck traffic (as defined by ordinance) is incompatible with neighborhood business and residential areas and can cause costly damage to street infrastructure, impede the flow of traffic, and cause potential injury to property and human life; and

WHEREAS, the City Council finds that there are alternate routes throughout the City that provide sufficient connectivity for truck traffic to traverse through the City; and

WHEREAS, there is no burden on intra- or interstate commerce and any inconvenience is minimal compared to the governmental interest of protecting human life and property; therefore, such traffic should be diverted accordingly; and

WHEREAS, the City Council has determined that the safety and welfare of the citizens and other members of the traveling public require that additional regulations are needed and Amendments to the Ordinance regulating traffic are necessary from time to time; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. CITY OF GARDEN RIDGE, ORDINANCE 22.

The City Council hereby revokes and repeals in its entirety the now existing Ordinance No. 22 and replaces it by adoption of the regulations contained in this Ordinance, effective upon adoption and any publication requirements. Annex A, Annex B, and Annex C are a part of this Ordinance.

SECTION 2. DEFINITIONS.

The following words and phrases, when used in this Ordinance, shall have the meanings respectively ascribed to them hereunder. Additional definitions will include, but may not be limited to, those contained in Texas Transportation Code and shall be used to define words and phrases not herein defined.

Authorized Emergency Vehicle means all authorized vehicles as defined by Texas Transportation Code Section 541.201.

Business District means the territory contiguous to and including a roadway when within six hundred (600) feet along such roadway there are buildings used for business or commercial purposes which may occupy three hundred (300) feet of frontage on one side or three hundred (300) feet collectively on both sides of the roadway.

Driver shall mean every person who drives or is in actual physical control of a vehicle.

Intersection(s) means:

- The area embraced within the prolongation or connection of the lateral curb lines. If none, then the lateral boundary lines of the roadways of two highways which join one another at, or approximately at, right angles; or the area within which vehicles traveling upon different highways joining at any other angle which may come in conflict; and
- The area where a highway includes two roadways thirty (30) feet or more apart, then every crossing of each roadway of such divided highway by an intersecting highway shall be regarded as a separate intersection. In the event such intersecting highway also includes two roadways thirty (30) feet or more apart, then every crossing of two roadways of such highways shall be regarded as a separate intersection.

Light Truck is a truck with a manufacturer's rated carrying capacity of less than two thousand (2,000) pounds, including trucks commonly known as pickup trucks, panel delivery trucks, and carryall trucks, as defined in the Texas Transportation Code.

Motor Vehicle means a self-propelled vehicle or a vehicle that is propelled by electric power from overhead trolley wires. The term does not include an electric bicycle or an electrical personal assistive mobility device, as defined by Section 551.201 of the Texas Transportation Code.

Owner means a person who owns the legal title of a vehicle or in the event a vehicle is the subject of an agreement for the conditional sale or lease thereof with the right of purchase upon performance of the conditions stated in the agreement and with an immediate right of possession in the conditional vendee or lessee, or in the event a mortgagor of a vehicle is entitled to possession, then such conditional vendee or lessee or mortgagor shall be deemed owner for the purpose of this Ordinance.

Pedestrian shall mean any person on foot.

Person shall mean every natural person, firm, partnership, association, or corporation.

Police Officer means every officer authorized to direct or regulate traffic and to cite or make arrests for violations of traffic regulations and other laws affecting such regulations.

Proof of Route is written verification of pick-ups, deliveries, or destinations, which may include a log book, delivery slip, shipping order, bill, or other document which identifies and specifies the date, address, and name of the person requesting or directing the pick-up or delivery and the destination of the pick-up or delivery being within the corporate limits of the City of Garden Ridge, or another location the only means access for which is by roadways on which through truck traffic is prohibited.

Residence District is the territory contiguous to and including a highway not comprising a business district when the property on such highway for a distance of three hundred (300) feet, or more, is improved with residences and previously existing buildings now used for business.

Right of Way means the privilege of immediate use of the roadway.

Roadway shall mean that portion of a highway improved, designed, or ordinarily used for vehicular travel. In the event a highway includes two or more separate roadways, the term "roadway" as used herein shall refer to any such separately but not to all such roadways collectively.

Street, road, or highway is the entire width between the boundary lines of every way publicly maintained when any part thereof is open to use by the public for purposes of vehicular traffic.

Through Truck or Through Truck Traffic is the operation of a truck, as the term "truck" defined by Texas Transportation Code Section 541.201 (including, but not limited, to truck tractors, road tractors, semitrailers, pole trailers and special mobile equipment) through the corporate limits of the City having no destination, pick-up, or delivery point within the corporate limits of the City.

Traffic means pedestrians, ridden or herded animals, vehicles, and other conveyances either singly or together while using a street, road, or highway.

Traffic Control Device means all signs, signals, markings, and devices erected by and in the City of Garden Ridge for the purpose of regulating, warning, or guiding traffic.

Traffic Control Signal means any device, whether manually, electrically, or mechanically operated by which traffic is alternately directed to stop and to proceed.

Truck means a motor vehicle designed, used, or maintained primarily to transport property.

Truck tractor means a motor vehicle designed and used primarily to draw another vehicle but not constructed to carry a load other than a part of the weight of the other vehicle and its load.

Vehicle means every device, in which or by which any person or property is or may be transported or drawn upon a street, road, or highway.

SECTION 3. GENERAL TRAFFIC REGULATIONS.

- a) **Required Obedience To Traffic Laws** – It shall be unlawful and it is a misdemeanor for any person to do any act forbidden, or fail to perform any act required in this Ordinance and the Texas Motor Vehicle Laws within the City of Garden Ridge, Comal County, State of Texas.
- b) **Traffic Control Devices** – Traffic regulating devices such as signs, lights, signals, and roadway surface markers may be installed on the streets, roads, and highways within the corporate limits of the City, and at such places as designated by the State of Texas and the City.
- c) **Operating An Unregistered Vehicle** – A motor vehicle which has not been registered, as required by law, shall not be operated upon any roadway, street, highway, within the City of Garden Ridge. Any person operating, or as owner permitting operation of, an unregistered or unlicensed vehicle which requires registration and licensing by state statute shall be charged with a misdemeanor for violation of such laws and this Ordinance.
- d) **Negligent and/or Reckless Damage to Roadways. Streets. Rights of Ways and City Parks in Garden Ridge** – Any person driving, operating, or in charge of any vehicle or animal that does repairable damage to any roadways, street, right of way, or any public place (City, park, etc.) in Garden Ridge, such person shall be determined liable for repair, cost of repair, or replacement.
- e) **Stop Signs** – All Stop Signs and their physical locations within the City of Garden Ridge are approved and erected at the designated intersections by the State of Texas, Comal County, and the City of Garden Ridge. These stop signs are enumerated in "Attachment 1 Annex A". Except when directed to proceed by a police officer or other traffic control device, every driver of a vehicle approaching a stop intersection, as indicated by a "Stop Sign", shall stop before entering said intersection.
- f) **Speed Regulation** – Within the City of Garden Ridge, the maximum, reasonable, and prudent speed limit shall be thirty miles per hour (30 MPH) on all streets in residential areas unless otherwise posted and ordained herein. No person shall drive a vehicle on a street, road, or highway at a speed greater than is reasonable and prudent under the circumstances then existing. Speed limits specified herein are attached in "Attachment 2 Annex B" and shall be lawful; but, any speed in excess of these limits shall be prima facie evidence that the speed in excess of the specified limits is not reasonable nor prudent and that it is unlawful. No person shall drive a vehicle upon the roadways in Garden Ridge at such a slow speed as to impede traffic except when reduced speed is necessary, or properly directed, for safe operation or compliance with law.

- g) **Exceptions To Speed Limit Restrictions** – The provisions of this Ordinance regulating speeds shall not apply to vehicles operated by a Fire Department, Police Officers acting in their official capacity, nor to physicians or ambulances responding to emergency calls.
- h) **No Parking Zones** – No Parking Zones are established within the City to aid in giving access to places of public gathering for emergency vehicles and personnel. The areas designated as “No Parking Zones” are defined in “Annex C” of this Ordinance.

SECTION 4. THROUGH TRUCK TRAFFIC REGULATIONS.

All public streets, except FM 3009 and FM 2252, within the corporate limits of the City are closed to through truck traffic. This prohibition does not apply to Authorized Emergency Vehicles, Light Trucks, or Trucks with drivers that are able to produce proof of route within the corporate limits of the City.

- a) A "Through Truck Traffic Route" is established in the City of Garden Ridge as follows:
 - 1. On FM 2252, within the City Limits as traffic enters the City until traffic exits the City Limits.
 - 2. On FM 3009, within the City Limits as traffic enters the City until traffic exits the City Limits.
 - 3. On Old Nacogdoches Road from FM 2252 to the northern City limits.
- b) The Chief of Police is hereby authorized and directed to cause appropriate “THROUGH TRUCK TRAFFIC ON FM 2252 AND FM 3009 ONLY” signs and any other signage necessary to be installed in the appropriate locations to properly delineate the through truck traffic route. The Chief of Police is hereby directed to consult with the Texas Department of Transportation in the installation of said signs. The Chief of Police is further directed to cause appropriate signs to be installed informing the public that through trucks are permitted to travel through the City of Garden Ridge, Texas only on the designated through truck traffic routes. The location of such signs shall be shown in the list of traffic control devices attached to this ordinance.
- c) Any person, firm, or corporation who operates a Truck or causes a Truck to be operated on any roadway in the City in violation of this Ordinance, shall, upon being found guilty of such violation by a Court of competent jurisdiction, be fined up to five hundred dollars (\$500.00) per violation, in accordance with the Traffic Control Ordinance of the City of Garden Ridge, Texas. Each roadway on which a truck is operated in violation of this Ordinance constitutes a separate and independent offense when enforcing this Ordinance.

SECTION 5. RESTRICTED TURN IN INTERSECTIONS.

- a) It shall be unlawful for the driver of any vehicle to make a left turn as indicated at the following location(s) between 7am and 8am Monday through Friday school days only:
 - 1. Teakwood Dr. onto FM 3009
- b) The City of Garden Ridge will erect and maintain “No Left Turn” signs at the above location(s).

SECTION 6. PEDESTRIAN TRAFFIC.

There shall be no pedestrian traffic allowed to cross Municipal Parkway between the hours of 7:00am and 8:00am, Monday through Friday school days only.

- a) The City of Garden Ridge will erect and maintain “No Pedestrian Crossing” signs at the above location.
- b) The City Manager is authorized to waive the no pedestrian traffic provision for school related programs and activities at Garden Ridge Elementary School after coordination with the school Principal or their authorized designee.

SECTION 7. ASSEMBLAGES AND PROCESSIONS.

- a) Except as otherwise provided herein, it shall be unlawful for any person or entity to conduct, engage in, participate in, organize, promote, form, start, cause, or allow an assemblage or procession of eleven (11) or more vehicles or beasts of burden, or twenty five (25) or more pedestrians on the streets and highways of the City, unless:
 1. a written permit has previously been obtained from the Chief of Police of the City of Garden Ridge at least thirty (30) calendar days prior to the event date; and
 2. an official police escort or traffic control detail being sufficient to meet traffic safety requirements has been arranged for in advance of the event and approved by the Chief of Police.
- b) For the purpose of this section, "assemblage or procession" shall mean any group of eleven (11) or more vehicles or beasts of burden, or any group of twenty-five (25) or more pedestrians being operated on or occupying public streets within the City limits of the City of Garden Ridge within such proximity to each other that they pass the same point along any roadway of the City within ten (10) minutes of each other.
- c) The Chief of Police may deny approval of any event requiring approval under Subsection A of this Section which in his determination will pose an unreasonable traffic safety risk or unreasonable disruption of traffic on the City's streets. Any appeal of the decision of the Chief of Police shall be made in writing to the City Manager within ten (10) business days of the receipt by the applicant of notice of denial of permit.
- d) A processing fee of twenty-five dollars (\$25.00) shall be submitted with each permit application to cover the City's administrative costs in processing the application. After receipt of the application, the City will calculate the remainder of the permit fee to be owed by the applicant based upon the City's projected costs for the event. The permit fee will include the current Police Department hourly security contract rate per traffic control officer provided by the City at the event. Within five (5) business days of the City's receipt of the application and the processing fee, the City will either notify the applicant the permit has been denied or will notify the applicant of the additional permit fee amount to be paid by the applicant prior to the issuance of the permit. The additional permit fee amount will be due from the applicant within ten (10) business days from the date the applicant receives notification of the additional permit fee amount.

Within three (3) business days from the date the City receives payment of the additional permit fee amount, the City will issue the permit to the applicant at the address stated on the application. If an event lasts longer than anticipated, the permit holder shall pay any additional fee for City services within ten (10) business days of receipt of a bill for same from the City at the address provided on the application for permit.

- e) Permit fees for events approved by City Council shall be set by the City Council at the time of their approval or as otherwise provided by law.
- f) Repetitive Events. Any event which will be recurring on a regular or repetitive basis during any calendar year may be permitted by an application for a "repetitive event permit" which lists the date and time of each scheduled recurrence of the event for the year. The permit for each recurrence date listed on the "repetitive event permit" will be conditioned upon payment by the permit holder of the additional permit fee. The permit fee will be due at least thirty (30) calendar days prior to the recurrence date.
- g) Variance Procedure. Any person or organization wishing to apply for a variance may do so by submitting a request for hardship variance to the City Manager or designee. A request for hardship variance shall state the special circumstances under which compliance with this Section will impose undue hardship on the person or entity. The City Manager may reject any such request for variance and such rejection may be appealed to the City Council at their next regularly scheduled meeting for which time permits by submitting a request in accordance with Council procedures. The City Manager may waive the permit fee for a non-profit organization under a hardship variance only if they determine this will not result in the illegal donation of City funds.
- h) The City of Garden Ridge is not required to provide security or insurance for any event it permits and by granting a permit for the event does not make any representation as to the safety of the event or the safety or suitability of any road in the City for the passage of vehicles, beasts of burden, or pedestrians. Each person or entity requesting a permit from the City shall be required to sign an agreement by which they hold the City harmless and indemnify the City for any claims, liability, loss, or damages arising out of the event or as a result of the City's allowing the event to be held upon the streets in the City.
- i) Exceptions. The provisions of this section DO NOT apply to the following:
 - 1. Pedestrians participating in Traditional Seasonal events including but not limited to Halloween Trick or Treat, Caroling, or any other such events which may be deemed appropriate by the City Council;
 - 2. Parades or events approved by or sponsored by the City Council; and
 - 3. Funeral processions conducted by houses of worship or professional Funeral Director.

SECTION 8. PENALTY.

Any person, entity, or corporation violating any provision of this Ordinance, within the corporate limits of Garden Ridge, shall be guilty of a misdemeanor and shall be subject to a fine not to exceed five hundred dollars (\$500.00), with each day such offense continues constituting a new and separate offense.

Each and every person or entity participating in any event which violates this Ordinance may be fined separately. Where state law controls the maximum penalty as a fine not to exceed two hundred dollars (\$200.00), such penalty shall be assessed and control over the provisions of this Ordinance.

SECTION 9. SEVERABILITY.

If any section, paragraph, sub-paragraph, clause, or phrase of this amendment shall be adjudged to be invalid or held to be unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of any provision thereof other than the part so decided to be invalid or unconstitutional.

SECTION 10. FINDINGS. All of the above premises are hereby found to be true and correct legislative and factual findings of the City of Garden Ridge and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 11. OPEN MEETING. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 12. EFFECTIVE DATE.

This Ordinance shall become effective immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED ON this 4th day of March, 2026.

Lisa Swint
Mayor

ATTEST:

Marisa Spencer
City Secretary

Attachment 1

ANNEX A
TRAFFIC CONTROL DEVICE LOCATIONS

1. Stop Signs

+ *Enforcement through Traffic Code Chapter 545.256*

• Three or Four Way Stop

* State or County Maintained

<u>STREET</u>	<u>DIRECTION</u>	<u>STOP SIGN LOCATION</u>
Aster Circle	West	Hoya Lane
Arrowood Drive	South	FM 2252
Audrey Ridge	East	Regency Run
Azalea Circle	West	Hoya Lane
Azalea Gate	East	Hoya Lane
*Bat Cave Road	South	FM 2252
Beltorm	North	Tuscan Hills Drive
Bent Brook Drive	East	Deer Canyon Drive
Berean Way	West	Paradise Pass
Blazing Star Trail	East	Timber Rose Drive
•Blazing Star Trail	West	Grass Creek Road
•Blazing Star Trail	East	Grass Creek Road
*Blazing Star Trail	West	Bat Cave Road
Blue Bell Drive	East	Timber Rose Drive
*Bindseil Lane	East	Bat Cave Road
*Bindseil Lane	West	Bat Cave Road
Bindseil Lane	East	Forest Waters Circle
Calley Circle	West	Regency Run
•Cedar Branch	East	Hickory Bend Drive
Cedar Branch	North	Gardenia Bend Drive
Cedar Cavern	North	Bindseil Lane
Cinchona Trail	East	Timber Rose Drive
Cinchona Trail	West	Grass Creek Road
Creekview	West	Bat Cave Road
Cristobal	South	Verano Drive
Cristobal	North	Tuscan Hills Drive
Deer Canyon Drive	North	Tuscan Hills Drive
Deer Canyon Drive	South	Schoenthal Road
Deer Garden	North	Bindseil Lane
Doerr Lane	North	Nacogdoches Loop
Doerr Lane	South	Rail Crossing
Fairview Drive	North	Schoenthal Road
•*FM 2252	North	FM2252/Old Nacogdoches
•*FM 2252	East	FM 2252/Old Nacogdoches
Forest Waters Circle	East	Water Wood Drive

Forest Waters Circle	West	Water Wood Drive
Forest Waters Circle	South	Forest Waters Circle
*Garden Ridge Drive	West	Bat Cave Road
*Garden Ridge Drive	East	Bat Cave Road
Gardenia Bend Drive	West	Paradise Pass
Gardenia Bend Drive	South	Azalea Gate
Glen Cove	North	Forest Waters Circle
*Gloxinia Drive	East	FM 3009
Gloxinia Drive	East	Hoya Lane
Gloxinia Drive	West	Hoya Lane
Goldenrod Lane	East	Timber Rose Drive
●Goldenrod Lane	East	Sorrel Lane
●Goldenrod Lane	West	Sorrel Lane
●Grass Creek Road	South	Blazing Star Trail
●Grass Creek Road	North	Blazing Star Trail
Grass Creek Road	South	Garden Ridge Drive
Hampton Park	North	Schoenthal Road
●Hickory Bend Drive	South	Cedar Branch
●Hickory Bend Drive	North	Cedar Branch
*Hickory Bend Drive	South	FM 2252
Hoya Lane	North	Gloxinia Drive
+John T. Phillips Municipal Parkway	North 9400 Block-Garden Ridge Elementary School Lot	John T. Phillips Municipal Parkway
John T. Phillips Municipal Parkway	South 9400 Block-City Hall Parking Lot	John T. Phillips Municipal Parkway
John T. Phillips Municipal Parkway	South 9500 Block-Community and Event Center Driveway	John T. Phillips Municipal Parkway
Katherine Glen	East	Regency Run
Larmona Cove	South	Tuscan Hills Drive
●Las Cimas Drive	North	Tuscan Hills Drive
●Las Cimas Drive	South	Tuscan Hills Drive
Lloyds Park	North	Garden Ridge Drive
Magic Falls	West	Hickory Bend
Marie Meadow	East	Regency Run
*Meadow Rue	East	FM 3009
Meadow Rue	West	Hoya Lane
Michelle Hill	East	Regency Run
Mountain Laurel Lane	North	Garden Ridge Drive
Mountain Laurel Lane	North	Gloxinia Drive
Mountain Laurel Lane	South	Gloxinia Drive
Mountain Laurel Lane	South	Gardenia Bend Drive
*Nacogdoches Loop	East	FM 2252
*Nacogdoches Loop	North	FM 2252
*Old Nacogdoches Road	East	Quarry Rail Spur

*Old Nacogdoches Road	West	Quarry Rail Spur
●*Old Nacogdoches Road	West	FM 2252
Oro Viejo Court	North	Cinnabar Court
Oro Viejo Court	South	Tuscan Hills Drive
Osage Circle	East	Osage Trail
Osage Trail	North	Fairview Drive
Osage Trail	South	Goldenrod Lane
Park Lane Court	North	Park Lane Drive
Park Lane Drive	East	Bat Cave Road
Parkview Drive	East	Bat Cave Road
Paseo Corto Drive	South	Verano Drive
Paseo Corto Drive	North	Tuscan Hills Drive
Paseo Corto Drive	South	Tuscan Hills Drive
Plum Ranch	South	Azalea Gate
Primrose Circle	West	Hoya Lane
Quiet Moon Drive	North	Tuscan Hills Drive
*Regency Run	South	FM 2252
*Schneider Lane	South	FM 2252
Schoenthal Road	West	Bat Cave Road
*Schoenthal Road	East	FM 3009
*Schoenthal Road	West	FM 3009
●Schoenthal Road	East	Schoenthal Road
●Schoenthal Road	West	Schoenthal Road
Senna Hills Drive	North	Tuscan Hills Drive
Senna Hills Drive	South	Tuscan Hills Drive
Sonata Court	East	Deer Canyon Drive
●Sorrel Lane	North	Goldenrod Lane
Sorrel Lane	South	Blue Bell Drive
Sumac Circle	West	Timber Rose Drive
Sumac Cove	East	Sorrel Lane
Sumac Lane	North	Timber Rose Drive
Sumac Lane	South	Sorrel Lane
Sundew Lane	North	Blazing Star Trail
*Teakwood Drive	East	FM 3009
Teakwood Drive	West	Timber Rose Drive
Teakwood Lane	East	Timber Rose Drive
Teakwood Lane	West	Sorrel Lane
Timber Rose Drive	North	Blazing Star Trail
Timber Rose Drive	South	Blazing Star Trail
Timber Rose Drive	South	Goldenrod Lane
Tree Top Cove	South	Forest Waters Circle
*Trophy Oaks Drive	West	FM 3009
●Tuscan Hills Drive	East	FM 3009
●Tuscan Hills Drive	West	Las Cimas Drive

•Tuscan Hills Drive	East	Las Cimas Drive
Twisted Oaks	East	Bat Cave Road
Valley Park Drive	South	Park Lane Drive
Via Posada Drive	North	Tuscan Hills Drive
Waterwood Drive	North	Schoenthal Road
Waterwood Drive	South	Forest Waters Circle
•Waterwood Drive	North	Waterwood Drive
Wild Wind Park	East	Bat Cave Road
•Wild Wind Park	East	Tonkawa Pass
•Wild Wind Park	West	Tonkawa Pass
Woodland Cove	North	Forest Waters Circle

2. Yield Signs

** State or County Maintained*

*FM 2252	North	FM 3009
*FM 2252	South	FM 3009
*FM 3009	West	FM 2252
*FM 3009	East	FM 2252
*John T. Phillips Municipal Parkway	North	North Parent Parking Lot
*Nacogdoches Loop	West	FM 2252
*Nacogdoches Loop	East	FM 2252
*Old Nacogdoches Road	East	FM 2252

3. Stop Lights

** State or County Maintained*

* FM 2252	All	FM 3009
* FM 3009	Three-way	John T. Phillips Municipal Parkway

4. Through Truck Traffic Only on FM 2252 and FM 3009

** State or County Maintained*

*Bat Cave Road southbound at intersection with Park View
*Bat Cave Road northbound at intersection with Schoenthal Road
*Bindseil Lane eastbound at City Limits (8300 Block)
*Doerr Lane northbound at City Limits
*FM 2252 eastbound at City Limits
*FM 2252 westbound at intersection with Schneider Lane
*FM 3009 northbound at City Limits
*FM 3009 southbound at City Limits
*Western end of Nacogdoches Loop at FM 2252
*Eastern end of Nacogdoches Loop at FM 2252

Attachment 2

ANNEX B
MAXIMUM PRIMA FACIE SPEED LIMITS

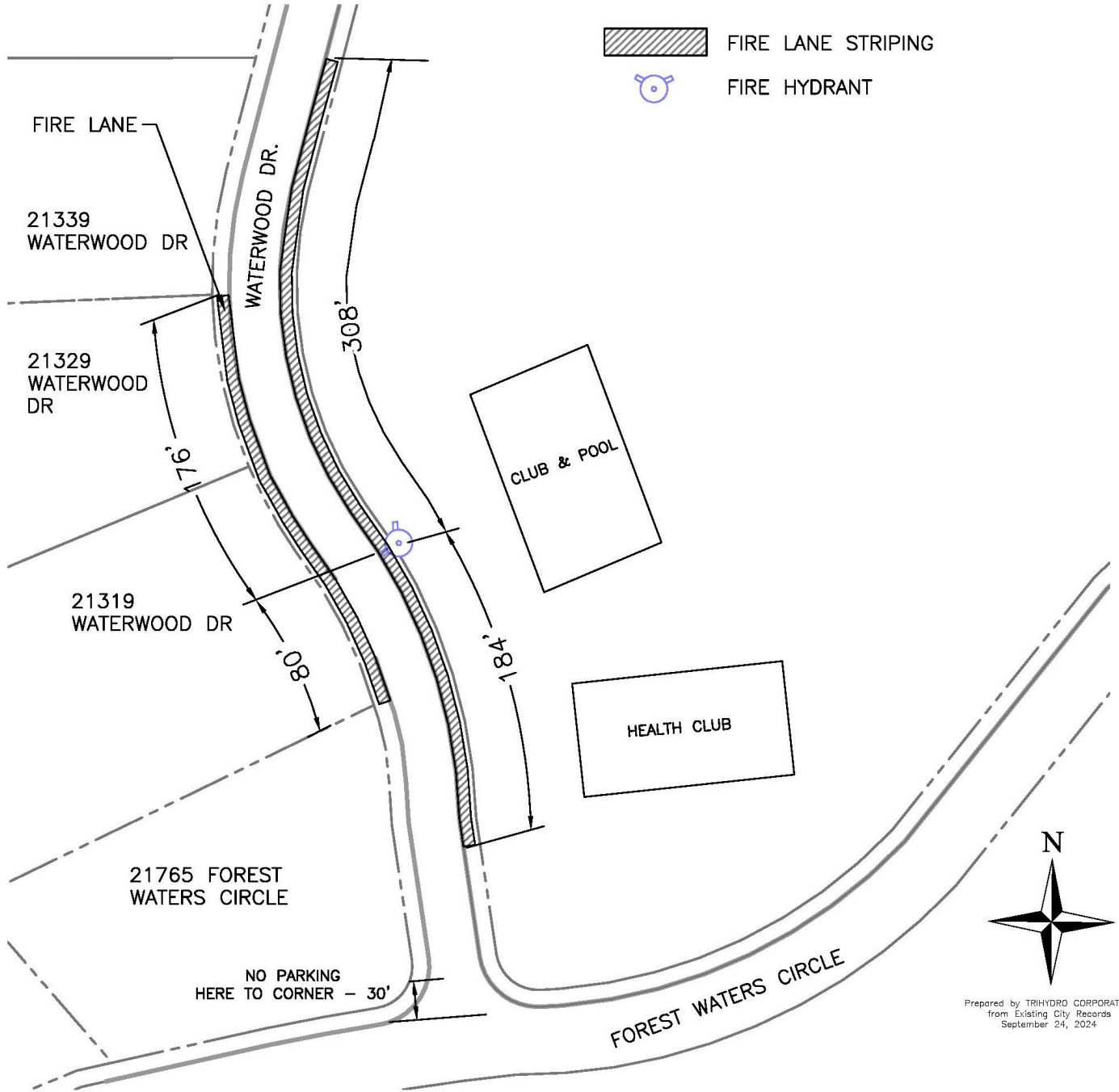
1. The Speed Limit on all streets within the City of Garden Ridge is Thirty Miles Per Hour (30MPH) unless otherwise posted.
2. Posted Exceptions to 30 Mile Per Hour speed limits:

<u>STREET</u>	<u>SPEED AND EXTENT</u>
Bindseil Lane	35 Miles per hour (35 MPH) from Bat Cave Road to City Limits, both directions
Bat Cave Road	35 Miles per hour (35 MPH) from FM 2252 to City Limits, both directions
FM 3009	Speed Limits as currently posted by the State of Texas
FM 2252	Speed Limits as currently posted by the State of Texas
Nacogdoches Loop	35 Miles per hour (35 MPH) from FM 2252 to FM 2252, both directions
Municipal Parkway	25 Miles per hour (25 MPH) from FM 3009 to termination of roadway, both directions

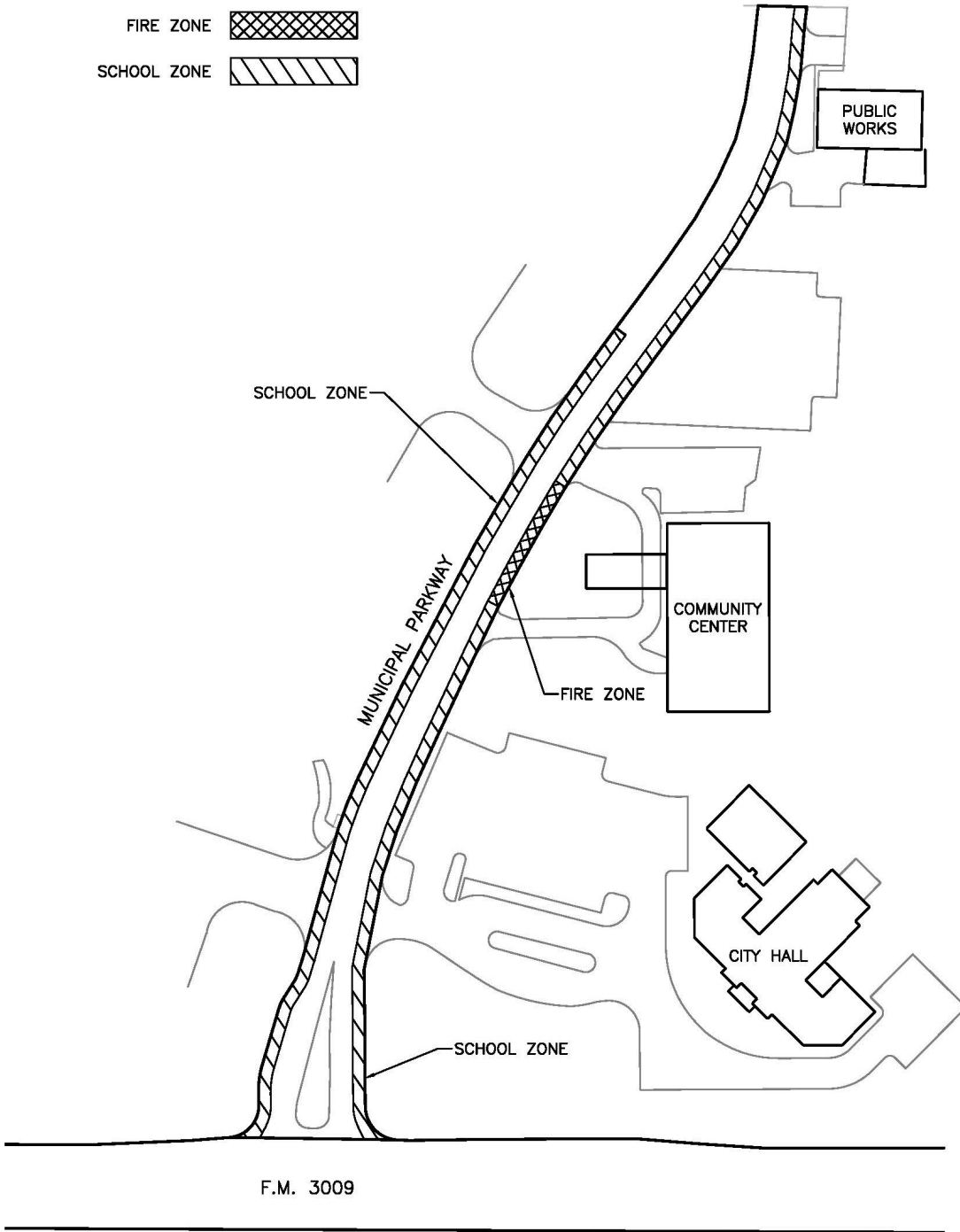
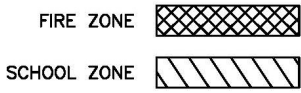
Attachment 3

ANNEX C
NO PARKING ZONES

Waterwood Drive	Safety Zone	From the intersection of Waterwood Drive with Forest Waters Circle, 30 feet north along the west curb line.
Waterwood Drive	Fire Lane	Extending 176 feet north of the fire hydrant along the west curb line, 308 feet north along the east curb line, 80 feet south along the west curb line, and 184 feet south along the east curb line.

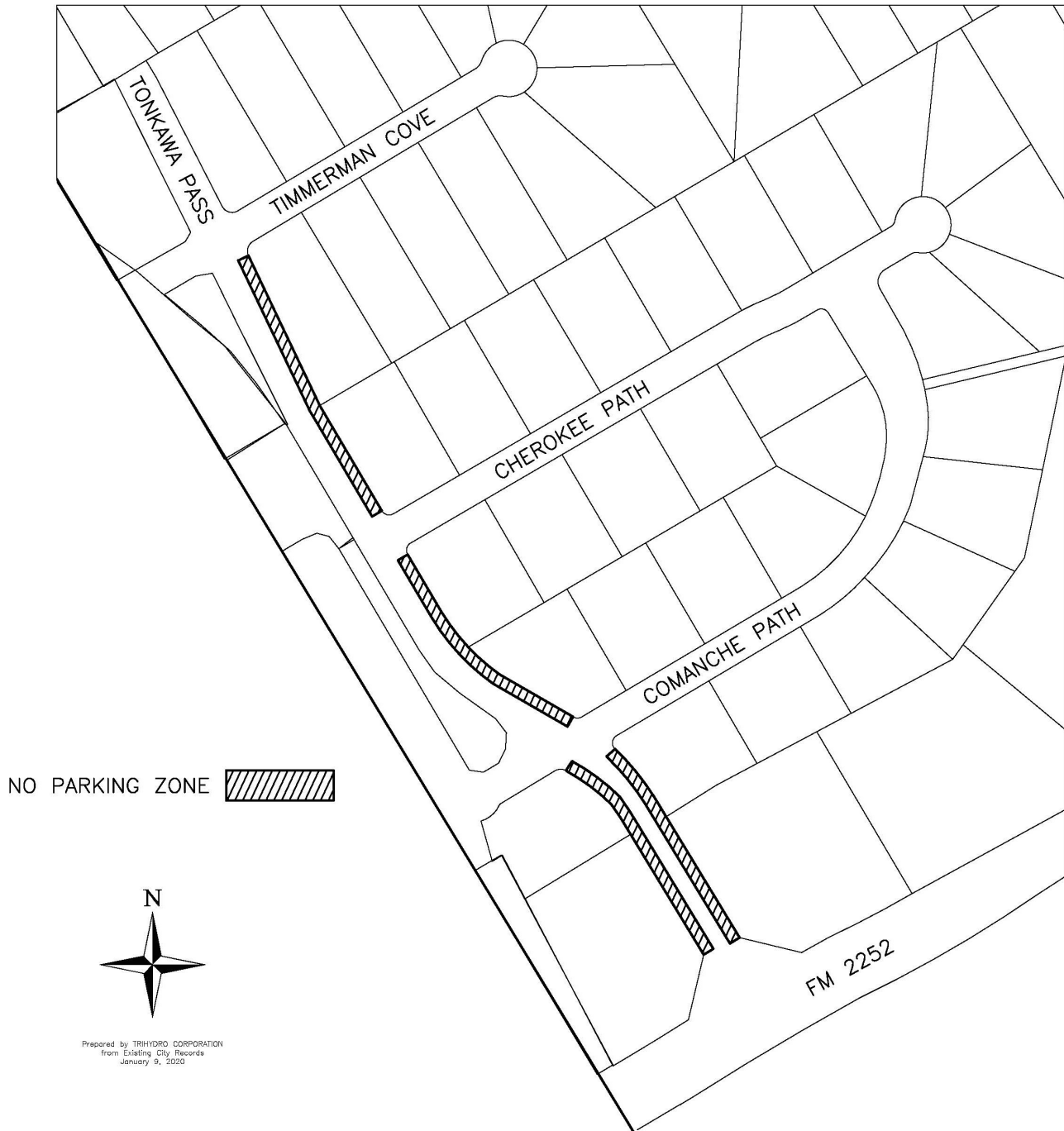


John T. Phillips Municipal Parkway	Fire Zone	On the South side starting from the most westerly driveway of the community center to the most easterly driveway of the community center.
John T. Phillips Municipal Parkway	School Zone	Both ways from FM 3009 to termination of roadway



Prepared by TRIHYDRO CORPORATION
 from Existing City Records
 November 22, 2019

Tonkawa Pass	No Parking Zone	On the North and South Side from FM 2252 to Comanche Path
Tonkawa Pass	No Parking Zone	On the North side from Comanche Path to Cherokee Path
Tonkawa Pass	No Parking Zone	On the North side from Cherokee Path to Timmerman Cove





AGENDA ITEM:	6.4. Community & Event Center Agreement Amendment
SUBMITTED BY:	Assistant City Secretary Cyndi Simmons
DATE SUBMITTED:	February 24, 2026
MEETING DATE:	March 4, 2026

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Discussion and Action on amendments to the Community and Event Center Rental Agreement.

BACKGROUND

In the Community and Event Center Rental Agreement presented at the January 7, 2026, City Council meeting, the Rental Fees includes a Security Deposit that was assessed at 25% of the Rental Area Fees (room rental). Tripleseat, our new scheduling software, does not have the ability to assign a fee based on one line item; therefore, the Security Deposit must be a percentage of the Total Fees. For this reason, City Staff recommends that the Security Deposit be assessed at 25% of the Total Fees. This does not increase or change the room rental amounts, only the refundable security deposit amount.

ATTACHMENTS: Community and Event Center Rental Agreement

REQUESTED ACTION

Motion	<input checked="" type="checkbox"/>	Resolution	<input type="checkbox"/>
Discussion	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Ordinance	<input type="checkbox"/>		

FINANCIAL

N/A

PROs / CONS

N/A

STAFF RECOMMENDATION

Staff recommends amending the Community and Event Center Rental Agreement Security Deposit to be assessed at 25% of the Total Fees.



CITY OF GARDEN RIDGE
JAY F. FEIBELMAN
COMMUNITY AND EVENT CENTER
9500 Municipal Parkway
Garden Ridge, Texas 78266
(210) 850-4256
communitycenter@ci.garden-ridge.tx.us

RENTAL AGREEMENT

Nothing herein shall be construed to waive the governmental immunity for the City of Garden Ridge.

- 1. PREMISES/EVENT.** RENTER agrees to rent the Garden Ridge Jay F. Feibelman Community and Event Center for the period(s) of time and for the purpose(s) stated below:

RENTER Name	
Nature of this Event (e.g. Birthday Party, Wedding)	
Event Day(s) and Date(s)	
Start Time	
End Time	
Number of People	
Rental Area(s)	<input type="checkbox"/> Wildflower Hall <input type="checkbox"/> Bluebonnet Room <input type="checkbox"/> Kitchen <input type="checkbox"/> Outdoor Pavilion(s) with Set-Up
Layout (to be completed and returned to Community Center Manager 30 days prior to event)	<input type="checkbox"/> Theater Style <input type="checkbox"/> Banquet <input type="checkbox"/> Meeting
For events where alcohol will be present or as deemed necessary by the size and type of event, RENTER must complete the Garden Ridge Police Department Security Request Form (page 6 of this document)	
Will alcohol be present at Event?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will alcohol be present during set up of Event?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will alcohol be present during clean-up of Event?	<input type="checkbox"/> Yes <input type="checkbox"/> No

2. BREAKDOWN OF CHARGES

Rental Area Fees	\$	
Additional Hours	\$	
After-Hours Fee, Friday/Saturday Only (12AM to 1 AM, if applicable)	\$	
Add Bluebonnet Room Flat Rate/Per Day	\$	
Audio/Visual Fee	\$	
Stage Removal/Relocation	\$	
Full Kitchen Fee	\$	
Specific Kitchen Equipment Fees		
Warming Oven	\$	
Bottle Cooler	\$	
Ice	\$	
TOTAL OF FEES	\$	
REFUNDABLE SECURITY DEPOSIT PAID AT TIME OF AGREEMENT (25% of Fees)	\$	DATE PAID
TOTAL BALANCE DUE 30 DAYS BEFORE EVENT	\$	DATE PAID

3. **RESTRICTIONS.** The Agreement granted hereunder is subject to all terms, conditions and restrictions set forth in this Agreement and in the *Facility Use Procedures and Guidelines* and incorporated herein by reference for all purposes. Any violation or disregard of any of the terms, conditions or restrictions set forth herein shall be grounds for immediate revocation of this Agreement and cancellation of any or all Event(s), at the sole discretion of the City Manager.
4. **RENTAL FEES.** Rental fees are assessed by type, classification and length of Event as provided for in the Community and Event Center *Fee Schedule* incorporated herein for all purposes. Remaining Rental Fees are payable to the CITY thirty (30) calendar days prior to the Event. **Failure to pay all Rental Fees by the required date will result in automatic cancellation of the Event and forfeiture of the Security Deposit (defined below).**

5. **SECURITY DEPOSIT.** In addition to the Rental Fees, all RENTERS will be charged a Security Deposit. The Security Deposit must be paid in full to secure the rental date(s) and rental area(s) requested.

This deposit covers damage and clean-up of the Facility. The Security Deposit is refundable only if the Facility is left in a condition as described in the *Facility Use Procedures and Guidelines* and incorporated herein for all purposes. An authorized CITY employee will inspect the Facility for cleanliness and damage within twenty-four (24) hours of the conclusion of the Event. The CITY employee's determination regarding cleanliness and damage is final. Any refundable security deposit will be mailed to the RENTER within fourteen (14) days following the Event.

6. **ELECTRONIC EQUIPMENT USAGE FEE.** An electronic equipment usage fee will be charged for the use of any electronic equipment provided by the CITY. An authorized CITY employee will inspect the electronic equipment for damage or loss of equipment within twenty-four (24) hours of the conclusion of the Event. If the CITY employee's determination is there is damage to the equipment or loss of equipment, the RENTER will forfeit the security deposit. If the Security Deposit is insufficient to cover the total cost of damage or loss, the RENTER shall be liable for such excess and agrees to pay the amount of such excess upon demand. The CITY shall send RENTER an invoice showing such amount due and RENTER shall pay within thirty (30) days of receipt.
7. **POLICE SECURITY.** The CITY reserves the right to require one or more certified Police Officers to be present at an Event at the expense of the RENTER. The RENTER is required to complete the Garden Ridge Police Department Security Request form (page 6 of this document). The Community and Event Center Manager will coordinate security arrangements with the Garden Ridge Police Department ("GRPD").

- a. Certified Police Officers are required when alcohol is present or as deemed necessary by the size and type of event during the terms of this Agreement.
- b. Police Officers will remain on the premises at all times during the terms of this Agreement.
- c. The GRPD shall schedule GRPD Police Officers for all required Events. In the event GRPD Police Officers are not available, GRPD may schedule Police Officers from an outside entity.
- d. If RENTER requests Police Officers from an outside agency, the Chief of Police or designated representative must approve such Police Officers from the outside agency.
- e. The parties acknowledge and agree that the CITY shall not be responsible for the actions and safety of RENTER or any of RENTER'S guests, patrons, or anyone else coming upon the Premises as a result of the Event, including without limitation protecting such persons from injury or death and protecting RENTER'S property or the property of such persons from loss or damage.

- f. The CITY reserves the right to cancel the Event at any time prior to or during the Event for failure to comply with the terms of this section. Any decision to cancel an Event for failure to comply with security requirements is final. Cancellation of an Event pursuant to this section of the Agreement shall not be considered a breach of this Agreement.
8. **LIABILITY FOR DAMAGES.** The CITY shall be authorized to retain any portion of the Security Deposit as shall be necessary to pay the actual costs of repair or replacement of any and all damages sustained in or on the Premises during or in connection with the Event. If the Security/Clean Up Deposit is insufficient to cover the total cost of damages, RENTER shall be liable for such excess and agrees to pay the amount of such excess upon demand. In the event it is not feasible to calculate the total cost of damages within twenty-four (24) hours after the conclusion of the Event, the CITY shall calculate the amount of excess damages after that date and shall send RENTER an invoice showing such amount, which RENTER shall pay within thirty (30) days of receipt.
9. **INSURANCE, LICENSES, AND/OR PERMITS.** RENTER will secure any required insurance, licenses, and/or permits as outlined in the *Facility Use Policies and Procedures*.
10. **INDEMNITY.** RENTER agrees to and shall indemnify, save and hold the CITY harmless against all claims, demands, suits, costs and expenses, including reasonable attorney's fees, arising out of or in a way connected with staging of the Event, including but not limited to, any property damage, personal injury or death sustained by anyone coming upon the Premises as a result of or for the purpose of attending the Event. This Indemnity and Hold Harmless Agreement shall apply whether such loss, injury or damage is caused in part by the Complex, the CITY, its officers, directors or employees, unless caused by their gross negligence and/or willful misconduct. It is the express interest of the parties that, by the terms hereof, the Complex and the CITY may be indemnified for the consequences of its own negligence (other than gross negligence).
11. **COMPLIANCE WITH LAWS, RULES AND REGULATIONS.** RENTER and its officers, directors, employees, agents, patrons, customers and guests and anyone coming upon the Premises as a result of or for the purpose of attending the Event shall comply with all Federal, State, and CITY laws and ordinances, as well as all rules and regulations provided by the CITY to regulate behavior at the Premises. Anyone who violates or persists in violating any such laws, ordinances, rules or regulations may, at the CITY'S discretion, be removed from the Premises.
12. **NON-ASSIGNMENT.** RENTER may not transfer or assign this Agreement, sublease the Premises, or allow use of the Premises other than as herein specified, without the express written consent of the CITY.
13. **CONTROL OF PREMISES AND RIGHT TO ENTER.** In permitting RENTER to use the Premises under this Agreement, it is understood by the parties that the CITY does not relinquish the right to control the management thereof and to enforce all necessary rules and regulations. Duly authorized representatives of the CITY may

enter the Premises, or any part thereof, at any time, and on any occasion without restrictions whatsoever by RENTER.

14. **PLACE OF PERFORMANCE.** This Agreement is governed by the laws of the State of Texas and all obligations under this Agreement are performable in Comal County, Texas.
15. **CANCELLATION BY CITY.** In the event that the CITY, due to conditions beyond its control, such as building damage caused by fire, tornado, windstorm, vandalism, civil tumult, riots, or any other act over which the CITY has no control, should find it impossible to provide the Premises as contracted herein, the CITY may cancel this Agreement and shall refund any prepaid charges to RENTER but shall have no other liability to RENTER on account of such cancellation.
16. **CANCELLATION BY RENTER.** In the event that the RENTER necessitates cancellation of the rental agreement, written notice must be received 30 days prior to the event as outlined in the *Facility Use Policies and Procedures*.
17. **RENTER,** by signing this Agreement, hereby certifies that all information contained in this Agreement, the application and acknowledgement forms relating to said Agreement is true and correct, and RENTER further agrees and acknowledges that failure to provide true and correct information may result in cancellation of the event.
18. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the CITY and RENTER. No other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained in this Agreement or incorporated by reference in this Agreement shall be valid or binding.

19. ACKNOWLEDGEMENTS.

CITY OF GARDEN RIDGE, TEXAS COMMUNITY AND EVENT CENTER MANAGER OR DESIGNATED REPRESENTATIVE	RENTER
Signature	Signature
Printed Name	Printed Name
Title	Complete Mailing Address (this address will be used for any applicable deposit refund)
	Email
	Phone
Date of Agreement ____/____/____	Date of Agreement ____/____/____

Garden Ridge Police Department

9400 Municipal Parkway · Garden Ridge, TX 78266

Office: (210) 651-6441 · Fax: (210) 651-1639

SECURITY REQUEST

IMPORTANT NOTICE:

- MIN. 4 HRS PER OFFICER / PER EVENT (MUST BE PAID FOR CONTRACTED TIME)
- REQUEST FORM MUST BE COMPLETELY FILLED OUT
- REQUEST MUST BE RECEIVED 10 DAYS PRIOR TO EVENT DATE
- PAY OFFICER AT THE BEGINNING OF THE EVENT (MUST PAY WITH CASH ONLY)
- 1 OFFICER (GROUP OF 1-150 PEOPLE), 2 OFFICERS (GROUP OF 151-300 PEOPLE), 3 OFFICERS (GROUP OF 301-450), ETC.

IN ORDER TO KEEP OUR PAY RATE CONSISTENT WITH SURROUNDING LAW ENFORCEMENT AGENCIES, THE OFF DUTY RATE OF PAY FOR OFFICERS OF THE GARDEN RIDGE POLICE DEPARTMENT ARE AS FOLLOWS:

OFFICER ONLY: \$50/HR. THIS WOULD INCLUDE JOBS SUCH AS (NOT LIMITED TO) WEDDING RECEPTIONS, PARKING LOT SECURITY AND BANQUETS WHERE THE PRIMARY FUNCTION IS CROWD/PERSON CONTROL

TRAFFIC CONTROL: \$60/HR. THIS WOULD INCLUDE JOBS SUCH AS (NOT LIMITED TO) 5K RUNS, TRIATHLONS, ROAD CLOSURES WHERE THE OFFICER WILL BE PLACED IN THE ROADWAY AND POTENTIALLY DEALING WITH VEHICLES TRAVELING AT VARIOUS RATES OF SPEED

CONSTRUCTION LANE CLOSURES: \$75/HR. THIS WOULD INCLUDE ALL LANE CLOSURE AND TRAFFIC CONTROL JOBS FOR CONSTRUCTION COMPANIES NEEDING TO PHYSICALLY CLOSE ROADWAYS OR CONTROL TRAFFIC.

HOLIDAY RATE: \$100/HR: HOLIDAY RATE APPLIES TO OFFICERS WORKING THANKSGIVING, CHRISTMAS EVE, CHRISTMAS DAY, AND NEW YEAR'S EVE.

DATE OF REQUEST _____

REQUESTOR'S INFORMATION

REQUESTOR'S ORGANIZATION _____

REQUESTOR'S NAME _____

REQUESTOR'S EMAIL _____

REQUESTOR'S PHONE _____

EVENT CONTACT INFORMATION

ON SITE CONTACT NAME _____

ON SITE CONTACT CELL PHONE _____

ON SITE CONTACT NAME _____

ON SITE CONTACT CELL PHONE _____

EVENT INFORMATION

TYPE OF EVENT _____ EVENT DATE _____

EVENT LOCATION _____

SECURITY START TIME _____ SECURITY END TIME _____

NUMBER OF GUESTS _____ ALCOHOL BEVERAGES SERVED

***RETURN COMPLETED FORM IN PERSON TO THE POLICE DEPARTMENT OR EMAIL THIS FORM AS AN ATTACHMENT TO POLICECLERK@CI.GARDEN-RIDGE.TX.US

NUMBER OF OFFICERS NEEDED _____ (1 for 1-150 people, 2 for 151-300 people, 3 for 301-450 people, etc)

TOTAL PAY FOR EACH OFFICER _____ (Minimum 4hrs per Officer/Per Event, rates listed above)

THE REQUESTOR UNDERSTANDS AND AGREES TO ALL INFORMATION PROVIDED ON THIS FORM. THERE IS A 72 HOURS CANCELLATION POLICY AND THE SIGNEE IS RESPONSIBLE FOR NOTIFICATION IN THE EVENT OF A CANCELLATION.

SIGNATURE _____ DATE _____

GRPD FORM SR-1, VER. 10-2023



AGENDA ITEM:	6.5. Limited-Purpose Quarry Study Group
SUBMITTED BY:	City Manager Ryan Rapelye
DATE SUBMITTED:	February 25, 2026
MEETING DATE:	March 4, 2026

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Presentation regarding the Limited-Purpose Quarry Study Group, its membership, lack of policymaking authority, scope of work, fact-finding, and reporting to the City Council.

BACKGROUND

The purpose of this agenda item is to recommend the formation of a limited-purpose Quarry Study Group to gather information regarding quarry operations located near residential areas within the City of Garden Ridge. This recommendation follows the City Council’s action last month to repeal the resolution establishing the APO Advisory Council. The proposed Study Group would serve strictly in an advisory and fact-finding capacity and report directly to the City Council.

The proposed structure includes three (3) or four (4) Garden Ridge residents appointed by the City Manager. Participation would be limited to no more than one (1) current City Council member and one (1) former City Council member at any given time. The City Manager would participate in meetings, along with the City’s quarry consultant and representatives of the quarry. This structure is intended to provide flexibility to address concerns raised by residents while facilitating collaborative dialogue with quarry representatives.

The Study Group would have no decision-making authority and would serve solely to gather information and provide advisory input to the City Council through the City Manager. It would not be delegated any authority by the Council, would not negotiate on behalf of the City, and would not deliberate public policy or conduct public business. Any recommendations offered by the group may be accepted, rejected, or disregarded entirely by the City Council. The Study Group would hold periodic meetings for residents to attend and provide input.

The Study Group would operate without a formal charter, bylaws, or standing committee status and would exist solely as an informal fact-finding body.

REQUESTED ACTION

Motion Discussion
 Ordinance Resolution Other

FINANCIAL

Budgeted Item Original Estimate/Budget:
 Non-budgeted Item Current Estimate:
 Not Applicable Amount Under/Over Budget: \$

PROs / CONs

The proposed Quarry Study Group would provide a structured forum for residents to raise concerns and facilitate collaborative dialogue with quarry representatives while maintaining City Council's decision-making authority. Its informal, advisory structure allows flexibility to address a range of issues and ensures focused fact-finding without creating a standing committee. However, the group would have no enforcement or decision-making authority, and its recommendations could be disregarded by Council, which may limit its perceived effectiveness. Additionally, coordination and staff support will require resources, and residents may misunderstand the advisory-only nature of the group.

STAFF RECOMMENDATION

Staff recommends that the City Council approve the formation of the limited-purpose Quarry Study Group as outlined. The group would serve as a flexible, fact-finding, and advisory body to gather information on quarry operations near residential areas, address resident concerns, and facilitate collaborative dialogue with quarry representatives.

The Study Group would report directly to the City Council through the City Manager, ensuring that any recommendations remain advisory and that final decision-making authority rests solely with the Council. Approval of this group would allow the City to continue engaging with residents and stakeholders in a structured and responsive manner following the recent repeal of the APO Advisory Council resolution.