
The Water Commission will meet in a regular session on Tuesday, December 16, 2025, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order/Roll Call**2. Pledge of Allegiance****3. Citizen Comment Period – limited to 30 minutes total**

Rules for Citizens' Participation: The Commission welcomes citizen participation and comments at all Commission Meetings. If you speak, you must follow these guidelines:

a) Respect and courtesy:

1. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
2. Show the Commission the same respect that you would like to be shown.
3. End your speaking at the time allotted below.

b) Speaking:**1. First citizen comment period.**

- 1.1. You are required to sign up to speak and you are limited to one 3-minute period.

2. Second citizen comment period.

- 2.1. You are not required to sign up and you are limited to one 2-minute period.

3. State your name and address before your comments begin.**4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.**

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

4. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Approval of Minutes for November 18, 2025, Water Commission Regular Meeting.

b) Discussions/Reports/Updates**1. Utility Department Monthly Activity Report.**

- Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

2. Items applicable to the Water Commission discussed at City Council Meetings.**3. 2025-2045 Water System Capital Improvement Plan.****4. Wastewater Ordinance.****c) Future Agenda Items****5. Citizen Comment Period****6. Adjournment**

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Commission Authorized: The Commission may vote or act upon any item within this Agenda.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the City Council, other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 4:30 p.m. on December 9, 2025, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

Marisa Spencer

Marisa Spencer
City Secretary

Commissioners Present:

Chair William Pohl
Vice-Chair Nathan Dorsey
Commissioner Don Stone
Commissioner Keven Harshbarger
Commissioner Steven Stedman
Commissioner Dr. Richard Carmichael
Commissioner Brian Strickland
Councilmember James Mueller, Ex-Officio

Commissioners Absent:

None

City Staff, City Councilmembers, and Other Commissioners Present:

Ryan Rapelye, City Manager
Marisa Spencer, City Secretary
Michelle Hinojosa, Administrative Coordinator
Monica McCaslin, Utility Clerk
Steven Steinmetz, Public Works Director

1. Call to Order/Roll Call

With a quorum of the Water Commissioners present, Chair Pohl called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, November 18, 2025, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Chair Pohl led the Pledge of Allegiance.

3. Citizen Comment Period

No one signed up to speak.

4. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals**1. Approval of Minutes for September 16, 2025, Water Commission Regular Meeting.**

Motion: A motion was made by Commissioner Stone, seconded by Commission Dr. Carmichael, to approve the Minutes for the September 16, 2025, Water Commission Regular Meeting. The Commission voted six (6) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates**1. Utility Department Monthly Activity Report.**

- **Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).**

Public Works Director Steven Steinmetz reviewed the monthly activity report and addressed questions from Commissioners.

2. Items applicable to the Water Commission discussed at City Council Meetings.

Chair Pohl provided the Commission with an update on items applicable to the Water Commission discussed at City Council Meetings.

3. Water Master Plan.

City Manager Ryan Rapelye provided the Commission with an update on the status of the Water Master Plan/Water System Capital Improvement Plan Project and addressed questions from Commissioners.

4. Wastewater Ordinance.

Chair Pohl and City Manager Ryan Rapelye provided the Commission with an update on the status of the Wastewater Ordinance and addressed questions from Commissioners.

5. Ordinance No. 54-Water Company.

Chair Pohl and City Manager Ryan Rapelye provided the Commission with an update on the status of Ordinance No. 54 and addressed questions from Commissioners.

c) Future Agenda Items

Chair Pohl requested to receive updates related to the Water System Capital Improvement Plan Project and Wastewater Ordinance.

5. Citizen Comment Period

No one wished to speak.

6. Adjournment

There being no further business, the Tuesday, November 18, 2025, Water Commission Regular Meeting was adjourned at 6:36 p.m. by Chair Pohl.

William Pohl
Chair

ATTEST

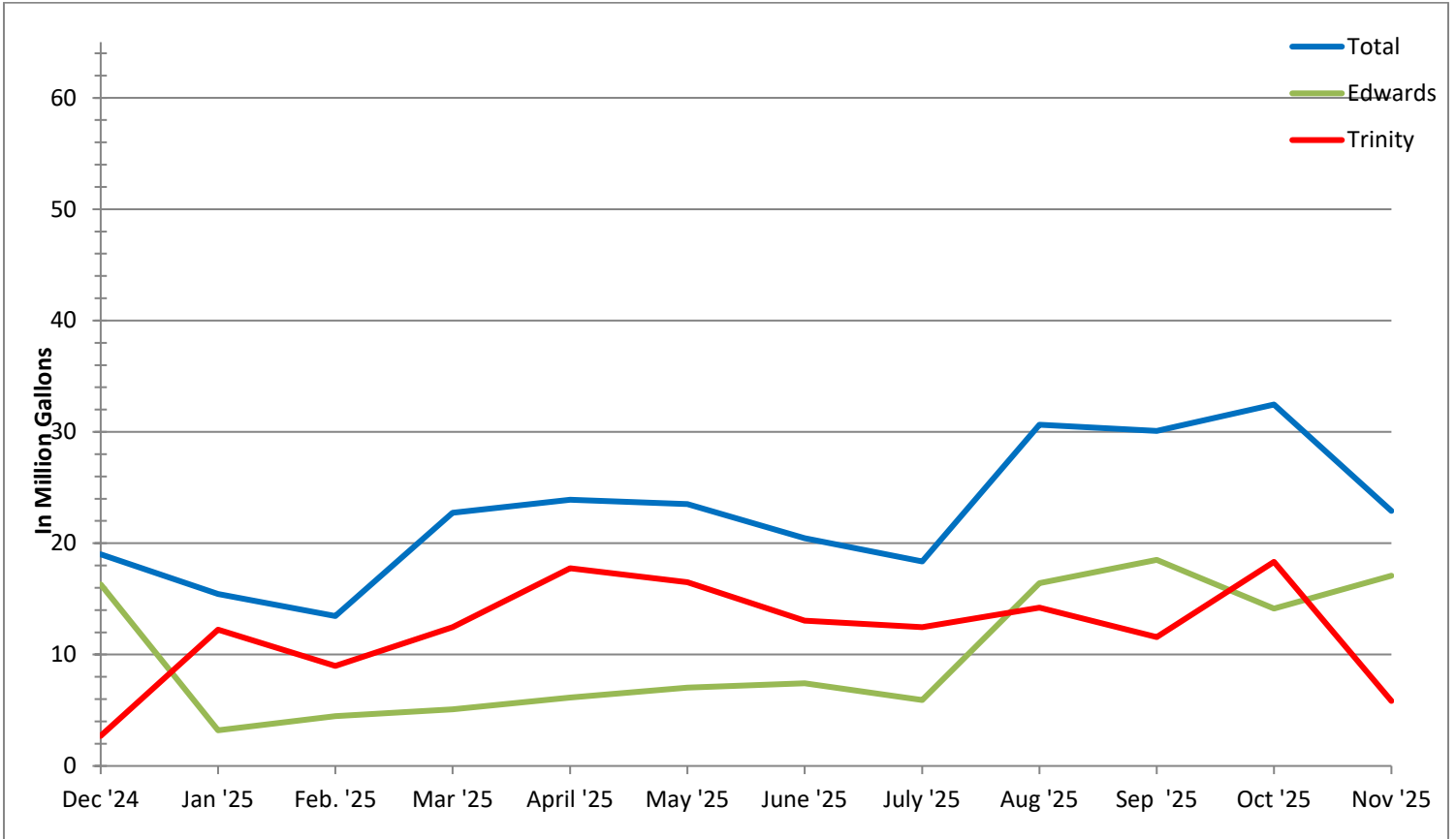
Michelle Hinojosa
Administrative Coordinator



Utilities Department Report

As of November 30, 2025

City of Garden Ridge Aquifer Usage

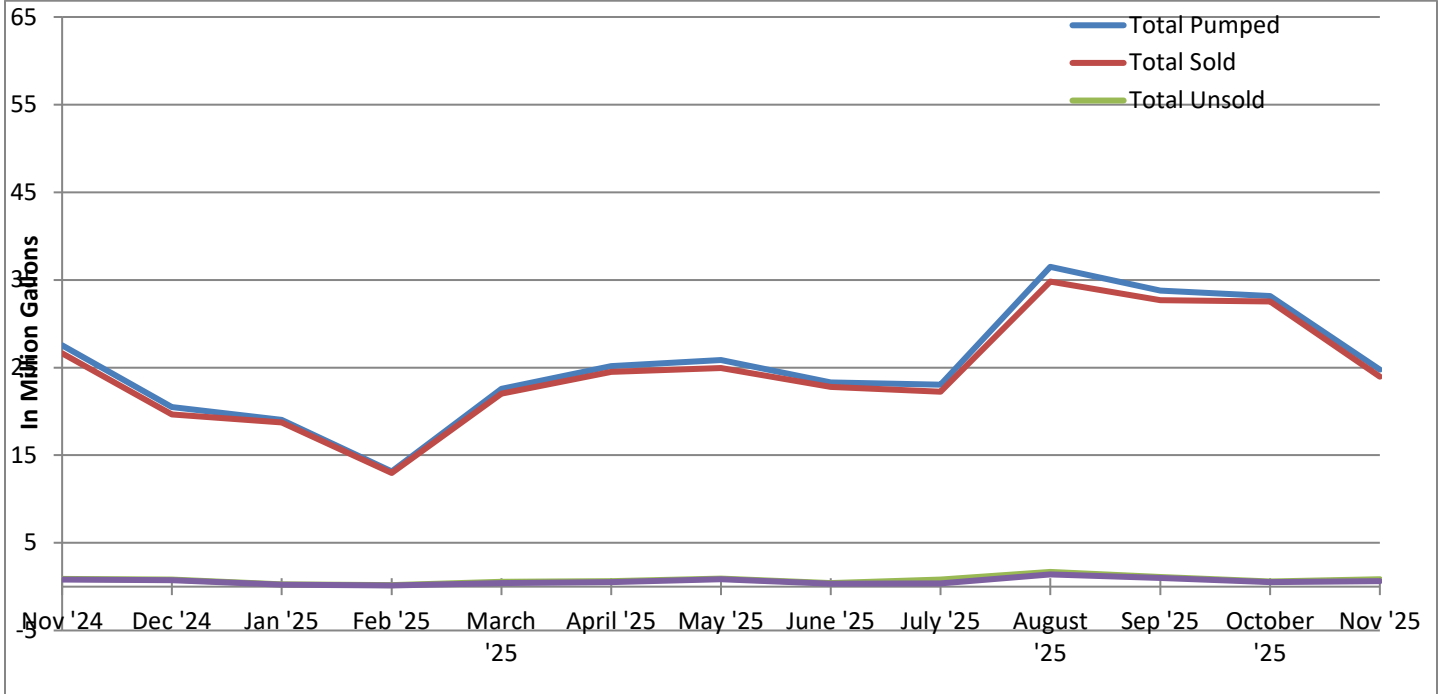


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	52.40	323.4	96.22	4
Trinity Well Usage AC/FT:	17.86	455.86	N/A	0

Water Quality

Bacteriological Samples:	Due:	Missed:	Passed:	Failed:
Distribution samples:	6	0	6	0
Chlorine Residual test:	30	0	30	0
Special Samples:	0	0	0	0

2024 – 2025 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Nov '24	27,536	26,636	900	813	2.9%
Dec '24	20,478	19,657	821	734	3.6%
Jan '25	19,014	18,175	269	219	1.2%
Feb '25	13,146	12,971	175	135	1.0%
March '25	22,577	22,021	556	407	1.8%
April '25	25,154	24,512	642	506	2.0%
May '25	25,864	24,932	932	832	3.2%
June '25	23,291	22,784	420	333	1.8%
July '25	23,057	22,229	828	390	1.7%
August '25	36,490	34,809	1,681	1,395	3.8%
September '25	33,786	32,671	1,115	978	2.9%
Oct '25	33,144	32,549	595	507	1.5%
Nov '25	24,779	23,949	830	630	2.5%
Yearly Average	25,255	24,453	751	606	2.3%
	Yearly national average				16%

Utilities Department Monthly Activities:

New Installed Meters	0	Work Orders	360
Meter Replacements	2	Locates	41
City Owned Leaks	0	Irrigations Permits Issued	0
Meters Read	1703	Total Rebates	0
Meter Tests	0		

AMI Information

Total Portal Customers: 939 up 5 from October

Meter Daily Readability Percentage: 98.32% for 1,689 assigned meters (current bill cycle)

Main Breaks/City Repairs: none found.

Estimated Water Loss:

Location:

Explanation:

Leak Adjustments

New Requests	2	Waiting for Customer	2	Approved	0	Amount Approved	\$	Denied	0	Sent to Water Commission	0
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Employee Training/certifications