

Commissioners Present:

Chair William Pohl
Vice-Chair Nathan Dorsey
Commissioner Don Stone
Commissioner Keven Harshbarger
Commissioner Steven Stedman
Commissioner Dr. Richard Carmichael
Councilmember James Mueller, Ex-Officio

Commissioners Absent:

Vacant Position

City Staff, City Councilmembers, and Other Commissioners Present:

Marisa Spencer, City Secretary
Michelle Hinojosa, Administrative Coordinator
Monica McCaslin, Utility Clerk
Steven Steinmetz, Public Works Director

1. Call to Order/Roll Call

With a quorum of the Water Commissioners present, Chair Pohl called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, September 16, 2025, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Chair Pohl led the Pledge of Allegiance.

3. Citizen Comment Period

No one signed up to speak.

4. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals**1. Approval of Minutes for August 19, 2025, Water Commission Regular Meeting.**

Motion: A motion was made by Commissioner Dr. Carmichael, seconded by Vice-Chair Dorsey, to approve the Minutes for the August 19, 2025, Water Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates**1. Utility Department Monthly Activity Report.**

- **Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).**

Public Works Director Steven Steinmetz reviewed the monthly activity report and addressed questions from Commissioners.

2. Items applicable to the Water Commission discussed at City Council Meetings.

Chair Pohl provided the Commission with an update on items applicable to the Water Commission discussed at City Council Meetings.

3. Wastewater Ordinance.

Chair Pohl provided the Commission with an update on the status of a Wastewater Ordinance.

c) Recommendations

- 1. Ordinance No. 61 An Ordinance of the City Council of the City of Garden Ridge, Texas, establishing the Drought Management Plan for the City of Garden Ridge; establishing trigger conditions and demand reduction measures; providing a variance procedure; providing a penalty for violations of this Ordinance; providing a cumulative and savings clause; providing for severability; and declaring an effective date.**

Chair Pohl reviewed the revisions to Ordinance No. 61-Drought Management Plan.

1.1. Hold a public hearing.

Chair Pohl opened the public hearing at 6:12 p.m.

No one wished to speak and City Secretary Marisa Spencer stated no written comments were submitted.

Chair Pohl closed the public hearing at 6:13 p.m.

1.2. Discuss and make a recommendation to City Council.

The Commission discussed Ordinance No. 61 amendments.

Motion: A motion was made by Commissioner Stone, seconded by Commissioner Harshbarger, to recommend to City Council approval of amendments to Ordinance No. 61 An Ordinance of the City Council of the City of Garden Ridge, Texas, establishing the Drought Management Plan for the City of Garden Ridge; establishing trigger conditions and demand reduction measures; providing a variance procedure; providing a penalty for violations of this Ordinance; providing a cumulative and savings clause; providing for severability; and declaring an effective date. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

- 2. Ordinance No. 159 An Ordinance of the City Council of the City of Garden Ridge, Texas, establishing landscape and irrigation system requirements for residential and commercial properties in the City of Garden Ridge for the purpose of water conservation; providing a variance procedure; providing a penalty for violations of this Ordinance; providing for severability; and declaring an effective date.**

2.1. Discuss and make a recommendation to City Council.

The Commission discussed Ordinance No. 159 amendments.

Motion: A motion was made by Commissioner Harshbarger, seconded by Commissioner Stedman, to recommend to City Council approval of amendments to Ordinance No. 159 An Ordinance of the City Council of the City of Garden Ridge, Texas, establishing landscape and irrigation system requirements for residential and commercial properties in the City of Garden Ridge for the purpose of water conservation; providing a variance procedure; providing a penalty for violations of this Ordinance; providing for severability; and declaring an effective date. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

- 3. Ordinance No. 210-102022 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting board and commission policies and procedures; providing a cumulative and savings clause; providing for severability; and declaring an effective date.**

3.1. Appointment of Water Commission Chair and Vice-Chair for one-year term effective October 2025.

Chair Pohl and Vice-Chair Dorsey expressed their desire to continue serving as Water Commission Chair and Vice-Chair.

Motion: A motion was made by Commissioner Stedman, seconded by Commissioner Harshbarger, to appoint Commissioner Pohl as Chair and Commissioner Dorsey as Vice-Chair for a one-year term effective October 2025. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

d) Future Agenda Items


Commissioner Harshbarger requested an update related to the Water Master Plan.
Vice-Chair Dorsey requested an update related to the Wastewater Ordinance.

5. Citizen Comment Period

No one wished to speak.

6. Adjournment

There being no further business, the Tuesday, September 16, 2025, Water Commission Regular Meeting was adjourned at 6:30 p.m. by Chair Pohl.



William Pohl
Chair

ATTEST



Michelle Hinojosa
Administrative Coordinator