

Commissioners Present:

Chair William Pohl
Vice-Chair Nathan Dorsey
Commissioner Don Stone
Commissioner Keven Harshbarger
Commissioner Steven Stedman
Commissioner Dr. Richard Carmichael
Councilmember James Mueller, Ex-Officio

Commissioners Absent:

Vacant Position

City Staff, City Councilmembers, and Other Commissioners Present:

Ryan Rapelye, City Manager
Marisa Spencer, City Secretary
Michelle Hinojosa, Administrative Coordinator
Monica McCaslin, Utility Clerk
Steven Steinmetz, Public Works Director

1. Call to Order/Roll Call

With a quorum of the Water Commissioners present, Chair Pohl called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, August 19, 2025, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Chair Pohl led the Pledge of Allegiance.

3. Citizen Comment Period

No one signed up to speak.

4. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals**1. Approval of Minutes for June 17, 2025, Water Commission Regular Meeting.**

Motion: A motion was made by Commissioner Stedman, seconded by Commissioner Dr. Carmichael, to approve the Minutes for the June 17, 2025, Water Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates**1. Utility Department Monthly Activity Report.**

Public Works Director Steven Steinmetz reviewed the monthly activity report and addressed questions from Commissioners.

2. Items applicable to the Water Commission discussed at City Council Meetings.

Chair Pohl provided the Commission with an update on items applicable to the Water Commission discussed at City Council Meetings.

3. Ordinance No. 61 – Drought Management Plan.

The Commission discussed possible revisions to Ordinance No. 61-Drought Management Plan.

4. Ordinance No. 159 – Landscape and Irrigation System Requirements.

The Commission discussed possible revisions to Ordinance No. 159-Landscape and Irrigation System Requirements.

c) Recommendations

1. Ordinance No. 210-102022 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting board and commission policies and procedures; providing a cumulative and savings clause; providing for severability; and declaring an effective date.

1.1. Discuss expiring terms (September 30, 2025) of Commissioner Dr. Carmichael and Commissioner Harshbarger.

Commissioner Dr. Carmichael and Commissioner Harshbarger expressed their desire to continue serving on the Water Commission.

1.2. Make recommendations to City Council for consideration of reappointment.

Motion: A motion was made by Commissioner Stedman, seconded by Commissioner Dorsey, to recommend to City Council the reappointment of Commissioner Dr. Carmichael and Commissioner Harshbarger to serve another term on the Water Commission with terms expiring September 30, 2027. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

d) Future Agenda Items

Chair Pohl stated the Commission will continue discussing possible revisions to Ordinance No. 61-Drought Management Plan and Ordinance No. 159-Landscape and Irrigation System Requirements.


Commissioner Dr. Carmichael and Chair Pohl requested to discuss a Wastewater Ordinance.

5. Citizen Comment Period

No one wished to speak.

6. Adjournment

There being no further business, the Tuesday, August 19, 2025, Water Commission Regular Meeting was adjourned at 7:12 p.m. by Chair Pohl.


William Pohl
Chair

ATTEST


Michelle Hinojosa
Administrative Coordinator