

The Garden Ridge City Council will meet in a regular session on Wednesday, June 4, 2025, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order/Roll Call**2. Pledge of Allegiance****3. Proclamations/Presentations**

- a) Tri-County Chamber of Commerce Presentation - Executive Director Becki Babcock.
- b) Newly Elected Officials' Training - City Attorney Natalie Thamm.

4. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

5. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the May 7, 2025, City Council Regular Meeting.
- b) Approval of Minutes for the May 13, 2025, City Council Special Meeting.
- c) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – April 30, 2025.

6. Staff Reports

- a) City Manager Monthly Activity Report.
 - City/employee recognitions, *Volunteer Garden Ridge!*, Community and Event Center report, building permits, citizen concern/input, upcoming events, personnel updates, and continuity of operations.



- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.
- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, records management, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, personnel updates, and continuity of operations.
- e) Public Works Department Monthly Activity Report.
 - Public Facilities: Street/right-of-way maintenance, drainage facility/easement maintenance, City facilities maintenance, animal services, personnel updates, and continuity of operations.
 - Utilities: Water pumping/usage from City wells, system infrastructure maintenance/repairs/projects, leak adjustments, water/drought management, personnel updates, and continuity of operations.
- f) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

7. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project: receive report and provide direction, as needed.
- b) Land Development Projects: receive report and provide direction, as needed.

8. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Receive monthly activity update as applicable.
- b) Water Commission:
 - 1. Receive monthly activity update as applicable.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) FY 2026 Budget Process/Calendar.
- b) Resolution No. 535-062025 A Resolution of the City Council of the City of Garden Ridge, Texas, establishing a Quarry Advisory Council for the City of Garden Ridge; providing for structure and organization, duties, rules of procedure, member composition, and terms of appointment for Advisory Council; appointing members to inaugural terms of Advisory Council; and providing an effective date.

10. Updates

- a) City Council Projects.
 - 1. Aggregate Production Operations (APO) impacting Garden Ridge (Swint and Arvidson).
 - 2. Mitigation of growth and encroachment impacts on Garden Ridge (Swint).
 - 3. Economic Development (Smith and Swint).

11. Discussion of Future Agenda Items

12. Citizen Comment Period – limited to 20 minutes total

See “Rules for Citizens’ Participation” under Item 4.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

- 100 Club of Comal County
- Alamo Area Metropolitan Planning Organization/Technical Advisory Committee
- Boy Scouts and/or Girl Scouts
- City of Garden Ridge sponsored events and outreach efforts
- Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
- Counties (Bexar/Comal/Guadalupe)
- Families of Garden Ridge
- Garden Ridge Lions Club and Garden Ridge Women’s Club
- Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
- Great Springs Project
- Greater Bexar County Council of Cities
- Hill Country Alliance
- Northeast Partnership
- Texas Department of Transportation (TxDOT)
- Tri-County Chamber of Commerce

14. Adjournment

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 1:00 p.m. on May 21, 2025, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Marisa Spencer
City Secretary

Councilmembers Present:

Mayor Robb Erickson
Mayor Pro-Tem Todd Arvidson
Councilmember Lisa Swint
Councilmember Jesús Valdez
Councilmember Brian Reyes

Councilmembers Absent:

Councilmember Kelly Smith

City Staff Present:

Ryan Rapelye, City Manager
Marisa Spencer, City Secretary
Cyndi Simmons, Assistant City Secretary
Ron Eberhardt, Chief of Police
Robyn Achu, Finance/HR Director
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Natalie Thamm, City Attorney

1. Call to Order/Roll Call

With a quorum of the City Councilmembers present, Mayor Erickson called the regular meeting of the Garden Ridge City Council to order at 6:12 p.m. on Wednesday, May 7, 2025, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

Mayor Erickson announced we are experiencing technical difficulties that are preventing the meeting from being livestreamed or recorded.

2. Presentation of Colors/Pledge of Allegiance

Davenport High School JROTC presented the colors and Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

3. Proclamations/Presentations**a) Professional Municipal Clerks Week Proclamation.**

Mayor Erickson presented a Proclamation to City Secretary Marisa Spencer and Assistant City Secretary/Communications Specialist Cyndi Simmons declaring May 4-10, 2025, as Professional Municipal Clerks Week.

b) National Police Week and Peace Officers Memorial Day Proclamation.

Mayor Erickson presented a Proclamation to Chief Eberhardt and the Garden Ridge Police Department declaring May 11-17, 2025, as National Police Week and declaring May 15, 2025, as Peace Officers Memorial Day.

c) City Council Commemoration.

Mayor Erickson spoke regarding the current City Council and expressed appreciation for the City Council.

4. Citizen Comment Period

Tony Frasco, 8802 Wild Wind Park, spoke regarding communication, garbage service, the utility department, and the police department.



5. Consent Agenda

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a) Approval of Minutes for the April 2, 2025, City Council Regular Meeting.

b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – March 31, 2025.

c) Destruction of City records in accordance with the City of Garden Ridge Records Retention Plan.

Motion: A motion was made by Councilmember Valdez, seconded by Mayor Pro-Tem Arvidson, to approve consent agenda items a)-c). The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

6. Staff Reports

a) City Manager Monthly Activity Report.

City Manager Ryan Rapelye reviewed employee recognitions and employee anniversaries for the month of April and spoke regarding continuity of city operations.

b) Finance/HR Monthly Activity Report.

Finance/HR Director Robyn Achu spoke regarding continuity of operations related to the Finance/HR Department.

c) City Secretary Monthly Activity Report.

City Secretary Marisa Spencer reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department.

e) Public Works Department Monthly Activity Report.

Public Works Director Steven Steinmetz reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department.

f) Library Monthly Activity Report.

Library Director Linda Crosland reviewed the monthly activity report and spoke regarding continuity of operations related to the Library.

7. City Engineer Projects Status Reports

City Engineer Hank Crippen reviewed the City Engineer monthly activity report and addressed questions from Councilmembers.

8. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

1. Receive monthly activity update as applicable.

Mayor Erickson stated the Commission did not meet in April.

b) Water Commission:

1. Receive monthly activity update as applicable.

Mayor Erickson stated the Commission did not meet in April.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) Ordinance No. 244-052025 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting City Council Policies regarding decorum and process; providing a cumulative and savings clause; providing for severability; and declaring an effective date.**

City Manager Ryan Rapelye reviewed Ordinance No. 244-052025 and addressed questions from Councilmembers.

The City Council agreed by consensus to remove the third paragraph under section 3.5. Placement of an Item on an Agenda. The City Council agreed by consensus to add the following wording under section 3.10. Rules of Decorum a) Citizen Comments: "Written comments must be received by the City Secretary no later than 12 p.m. on the date of the meeting. Should citizens submit a written comment then choose to attend the meeting and speak in person, the written comment will not be read aloud."

Motion: A motion was made by Mayor Pro-Tem Arvidson, seconded by Councilmember Valdez, to approve Ordinance No. 244-052025 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting City Council Policies regarding decorum and process; providing a cumulative and savings clause; providing for severability; and declaring an effective date, with amendments as previously discussed and agreed upon. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- b) Ordinance No. 232-052025 An Ordinance of the City Council of the City of Garden Ridge, Texas, repealing and replacing the City Council Code of Ethics and Ethical Conduct Rules; providing disciplinary actions for violations of this Ordinance; providing a cumulative and savings clause, providing for severability; and declaring an effective date.**

City Manager Ryan Rapelye reviewed Ordinance No. 232-052025.

Motion: A motion was made by Mayor Pro-Tem Arvidson, seconded by Councilmember Reyes, to approve Ordinance No. 232-052025 An Ordinance of the City Council of the City of Garden Ridge, Texas, repealing and replacing the City Council Code of Ethics and Ethical Conduct Rules; providing disciplinary actions for violations of this Ordinance; providing a cumulative and savings clause, providing for severability; and declaring an effective date. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- c) Option to renew Interlocal Agreement between Comal County, Texas, and the City of Garden Ridge, Texas, regarding the installation and maintenance of no thru truck warning signage within the right-of-way of unincorporated county-maintained roads.**

City Manager Ryan Rapelye reviewed the option to renew Interlocal Agreement between Comal County, Texas, and the City of Garden Ridge regarding the installation and maintenance of no thru truck warning signage within the right-of-way of unincorporated county-maintained roads and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Swint, seconded by Mayor Pro-Tem Arvidson, to approve the option to renew Interlocal Agreement between Comal County, Texas, and the City of Garden Ridge, Texas, regarding the installation and maintenance of no thru truck warning signage within the right-of-way of unincorporated county-maintained roads. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- d) Resolution No. 534-052025 A Resolution of the City Council of the City of Garden Ridge, Texas, authorizing the Mayor to execute agreement with San Antonio Water System for an emergency interconnect for the City of Garden Ridge; authorizing any additional actions reasonably necessary therewith; and providing an effective date.**

City Manager Ryan Rapelye reviewed Resolution No. 534-052025 and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Swint, to approve Resolution No. 534-052025 A Resolution of the City Council of the City of Garden Ridge, Texas, authorizing the Mayor to execute agreement with San Antonio Water System for an emergency interconnect for the City of Garden Ridge; authorizing any additional actions reasonably necessary therewith; and providing an effective date. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

e) 2025 Texas Legislative Session.

The City Council discussed the 2025 Texas Legislative Session.

10. Updates

a) City Council Projects.

1. Aggregate Production Operations (APO) impacting Garden Ridge (Swint and Arvidson).

Councilmember Swint provided updates related to Aggregate Production Operations (APO) impacting Garden Ridge.

2. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).

Mayor Erickson and Councilmember Swint stated there are no additional updates at this time.

3. Economic Development (Smith and Swint).

Councilmember Swint provided updates related to Economic Development.

11. Discussion of Future Agenda Items

Mayor Pro-Tem Arvidson requested to receive Newly Elected Officials Training from the City Attorney's Office.

12. Citizen Comment Period

Dr. Jim Miller, 9910 Marie Meadow, thanked the City Council for their service to the City and spoke regarding garbage service, bulk dumpsters, and San Antonio Water System emergency interconnect agreement.

Sharon Stripling, 21729 Forest Waters Circle, thanked the City Council for their service to the City and spoke regarding garbage service, bulk dumpsters, and oak wilt.

Brian Strickland, 8622 Turner Ridge, spoke regarding water and wastewater services.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

100 Club of Comal County, Alamo Area Metropolitan Planning Organization/Technical Advisory Committee, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/ Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Families of Garden Ridge, Garden Ridge Lions Club and Garden Ridge Women's Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Great Springs Project, Greater Bexar County Council of Cities, Hill Country Alliance, Northeast Partnership, Texas Department of Transportation (TxDOT), Tri-County Chamber of Commerce.

Councilmember Reyes and Mayor Pro-Tem Arvidson spoke regarding Comal ISD. Councilmember Swint spoke regarding Great Springs Project.

14. Adjournment

There being no further business, the Wednesday, May 7, 2025, City Council regular meeting was adjourned at 7:29 p.m. by Mayor Erickson.

Lisa Swint
Mayor

ATTEST

Marisa Spencer
City Secretary

Councilmembers Present:

Mayor Robb Erickson
Mayor Pro-Tem Todd Arvidson
Councilmember Kelly Smith
Councilmember Lisa Swint
Councilmember Jesús Valdez
Councilmember Brian Reyes

Councilmembers Absent:

None

City Staff Present:

Ryan Rapelye, City Manager
Marisa Spencer, City Secretary
Cyndi Simmons, Assistant City Secretary
Ron Eberhardt, Chief of Police
Robyn Achu, Finance/HR Director
Linda Crosland, Library Director

1. Call to Order/Roll Call

With a quorum of the City Councilmembers present, Mayor Erickson called the special meeting of the Garden Ridge City Council to order at 6:00 p.m. on Tuesday, May 13, 2025, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

Mayor Erickson presented Councilmember Valdez with a laser engraved rosewood book clock from the City and thanked him for his service and dedication to the City.

3. Citizen Comment Period

No one signed up to speak.

4. Approvals and Authorizations

The following items are for discussion, consideration, and action.

a) Accept the resignation of Jim Mueller from the Water Commission.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Smith, to accept the resignation of Jim Mueller from the Water Commission. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Canvass the results of the May 3, 2025, General Election and declare results of said election.

City Secretary Marisa Spencer reviewed the canvass reports prepared by Comal County Elections Office for the City of Garden Ridge General Election. She stated 952 ballots were cast in the May 3, 2025, General Election, equating to 25.81% voter turnout. She stated Lisa Swint received 52.68% of votes cast for Mayor, Jim Mueller received 67.73% of votes cast for Place Two, and Krendra Harralson was unopposed for Place Three.

Motion: A motion was made by Mayor Pro-Tem Arvidson, seconded by Councilmember Swint, to approve the canvass and acceptance of the election results declaring Lisa Swint as Mayor, Jim Mueller as City Council Place Two, and Krendra Harralson as City Council Place Three. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

c) Issue Certificates of Election and Administer Oaths of Office to Lisa Swint for Mayor, Jim Mueller for City Council Place Two, and Krendra Harralson for City Council Place Three.

Mayor Erickson issued Certificates of Election and Oaths of Office were administered to Lisa Swint for Mayor, Jim Mueller for City Council Place Two, and Krendra Harralson for City Council Place Three.

Mayor Swint, Councilmember Mueller, and Councilmember Harralson took their place at the dais.

d) Election of Mayor Pro-Tem for a one-year period expiring May 2026.

Motion: A motion was made by Councilmember Reyes, seconded by Councilmember Mueller, to elect Councilmember Arvidson as Mayor Pro-Tem for a one-year period expiring May 2026. During the discussion of the motion, Councilmember Reyes and Councilmember Mueller rescinded the motion.

Motion: A motion was made by Councilmember Harralson, seconded by Councilmember Mueller, to elect Councilmember Smith as Mayor Pro-Tem for a one-year period expiring May 2026. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

e) Designation of authorized signers on bank accounts held by the City of Garden Ridge with First United Bank and TexPool.

Motion: A motion was made by Councilmember Mueller, seconded by Councilmember Reyes, to designate Mayor Lisa Swint, Mayor Pro-Tem Kelly Smith, City Manager Ryan Rapelye, City Secretary Marisa Spencer, and Chief of Police Ron Eberhardt as authorized signers on bank accounts held by the City of Garden Ridge with First United Bank and TexPool. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

f) Announcement of reception immediately following adjournment.

Mayor Swint announced there will be a reception immediately following adjournment.

5. Citizen Comment Period

No one wished to speak.

6. Adjournment

There being no further business, the Tuesday, May 13, 2025, City Council special meeting was adjourned at 6:41 p.m. by Mayor Swint.

ATTEST

Lisa Swint
Mayor

Marisa Spencer
City Secretary

CITY OF GARDEN RIDGE

MONTHLY ACCOUNT BALANCES & INTEREST RATES

PERIOD ENDED AS OF 04/30/2025

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	365,155.33	0.40%
GF MONEY MARKET	1,927,737.58	3.67%
PEG CAPITAL FEES	58,810.13	3.67%
TEXPOOL INVESTMENTS	3,385,308.68	4.34%
2017 I&S	2,596.74	3.67%
2012 I&S	22,484.75	3.67%
2012 REFI	9,993.41	3.67%
2015 I&S	41,493.47	3.67%
TEXPOOL WATER IMPACT FEES	194,600.04	4.34%
TEXPOOL STREET IMPACT FEES	67,347.61	4.34%
AMERICAN RECOVERY ACCT	1,612.27	3.67%
TEXPOOL AMERICAN RECOVERY ACCT	314,907.57	4.34%
ASSET/FORFEITURE - FED	94,473.06	3.67%
ASSET/FORFEITURE - STATE	28,773.26	3.67%
TOTAL CITY FUNDS	\$ 6,515,293.90	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
OPERATING ACCOUNT	855,645.82	3.67%
WATER SURCHARGE	163,495.81	3.67%
TEXPOOL WATER INVEST	1,354,955.25	4.34%
SIB LOAN I&S	3,326.56	3.67%
SIB RESERVE	47,313.50	3.67%
TOTAL WATER FUNDS	\$ 2,424,736.94	
TOTAL ALL ACCOUNTS	\$ 8,940,030.84	

CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
PERIOD ENDED AS OF 04/30/2025

GENERAL FUND	BALANCE
GF Operational Checking	\$ 365,155.33
GF Money APRket	1,927,737.58
GF Peg Capital Fund	58,810.13
TexPool Investments	3,385,308.68
Restricted Amounts:	(317,650.01)
(Including GF Peg Capital Fund)	
TOTAL AVAILABLE FUNDS	\$ 5,419,361.71

WATER FUND	BALANCE
Operational Checking	\$ 855,645.82
TexPool Water Invest	1,354,955.25
Water Surcharge	163,495.81
Restricted/Unavailable Amounts	(1,003,282.19)
TOTAL AVAILABLE FUNDS	\$ 1,370,814.69

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 PERIOD ENDING AS OF 04/30/2025

GENERAL FUND	Apr-25	YTD	FY 2025 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 127,293.23	\$ 3,124,679.41	\$ 3,959,169.00	78.9%	\$ 834,489.59
EXPENDITURES					
ADMINISTRATION	62,183.04	613,381.17	1,050,056.00	58.4%	436,674.83
COURT	7,696.44	61,021.08	117,447.00	52.0%	56,425.92
POLICE	122,756.05	1,018,061.30	1,774,300.00	57.4%	756,238.70
PUBLIC FACILITIES	66,617.02	401,749.12	1,332,962.00	30.1%	931,212.88
COMMUNITY CENTER	3,786.27	39,210.59	226,567.00	17.3%	187,356.41
LIBRARY	13,485.19	95,749.83	171,094.00	56.0%	75,344.17
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	276,524.01	2,229,173.09	4,672,426.00	47.7%	2,443,252.91
NET POSITION	<u>\$ (149,230.78)</u>	<u>\$ 895,506.32</u>	<u>\$ (713,257.00)</u>		<u>\$ (1,608,763.32)</u>

WATER FUND	Apr-25	YTD	FY 2025 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 187,668.99	\$ 1,263,768.34	\$ 2,353,016.00	53.7%	\$ 1,089,247.66
EXPENDITURES					
BOND PRINCIPLE PMTS	-	545,600.00	547,102.00		1,502.00
ALL OTHER EXPENDITURES	90,341.04	837,445.26	2,633,546.00		1,796,100.74
TOTAL EXPENDITURES	90,341.04	1,383,045.26	3,180,648.00	43.5%	1,797,602.74
REVENUE +/- EXPENDITURES	<u>97,327.95</u>	<u>(119,276.92)</u>	<u>(827,632.00)</u>		<u>(708,355.08)</u>

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES - COMMUNITY CENTER
 PERIOD ENDING AS OF 04/30/2025

	YTD	Budget
REVENUES		
RENTALS	\$ 54,520.00	90,000.00
DEPOSITS	2,925.00	4,700.00
CLEAN-UP FEES	3,400.00	9,500.00
TOTAL REVENUES	60,845.00	104,200.00
 EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	2,248.31	4,887.00
MANAGER FEES	18,236.50	34,000.00
COMPUTER MAINT/TRNG	985.06	1,680.00
TELEPHONE	350.00	600.00
UTILITIES	5,510.07	12,000.00
MAINTENANCE	2,100.92	7,000.00
SUPPLIES	1,262.94	2,200.00
CLEANING	4,105.00	8,200.00
EQUIPMENT	1,926.79	6,000.00
MARKETING	-	-
DONATION EXPENDITURES	-	-
CAPITAL EXPENDITURES	2,485.00	150,000.00
TOTAL EXPENDITURES	39,210.59	226,567.00
 NET POSITION	 \$ 21,634.41	 \$ (122,367.00)

Management's Discussion and Analysis of Results of Operations – 4/30/2025

GENERAL FUND

Cash

Total available funds as of April 30, 2025, are \$5,419,362

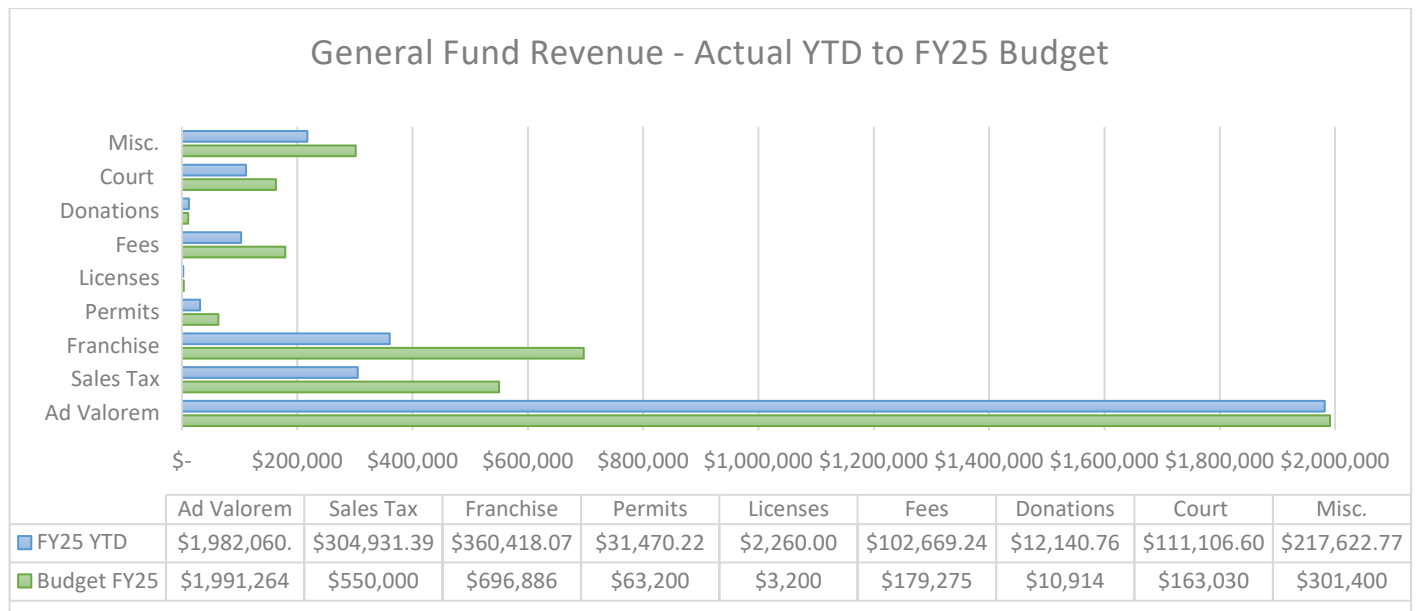
Revenue

Ad Valorem Tax received for April totals \$16,279. YTD collections total \$1,982,060 or 100% of the FY25 budget of \$1,991,264

Sale Tax Revenue received during the month of April totals \$54,465 for FY25. YTD totals \$304,931 or 55% of the \$550,000 budgeted for FY25.

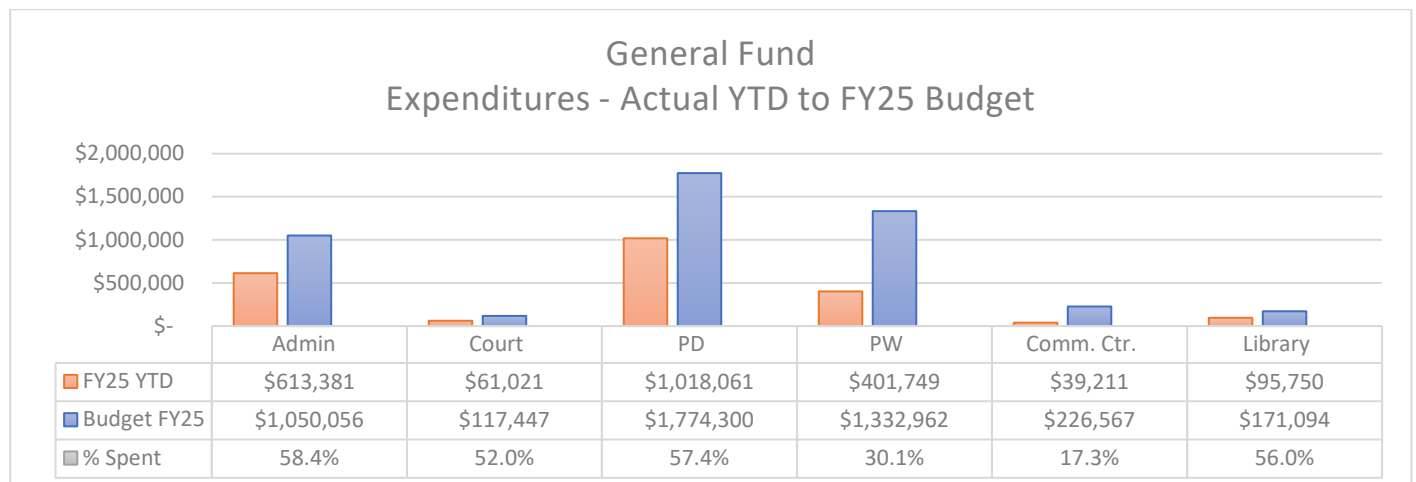
Annual Building Permits revenue totals \$30,745 or 50% of the \$62,000 budgeted for FY25.

Trash Collection YTD totals \$72,340 or 60% of the \$120,000 budgeted for FY25.



Expenditures

Expenditures for the month total \$276,524. YTD expenditures for FY25 total \$2,229,173 or 48% of the \$4,672,426 budget. All departments are operating within the FY25 budget.



WATER FUND

Meters

Current meters for April 2025 total 1693 vs 1694 for April 2024.

Cash

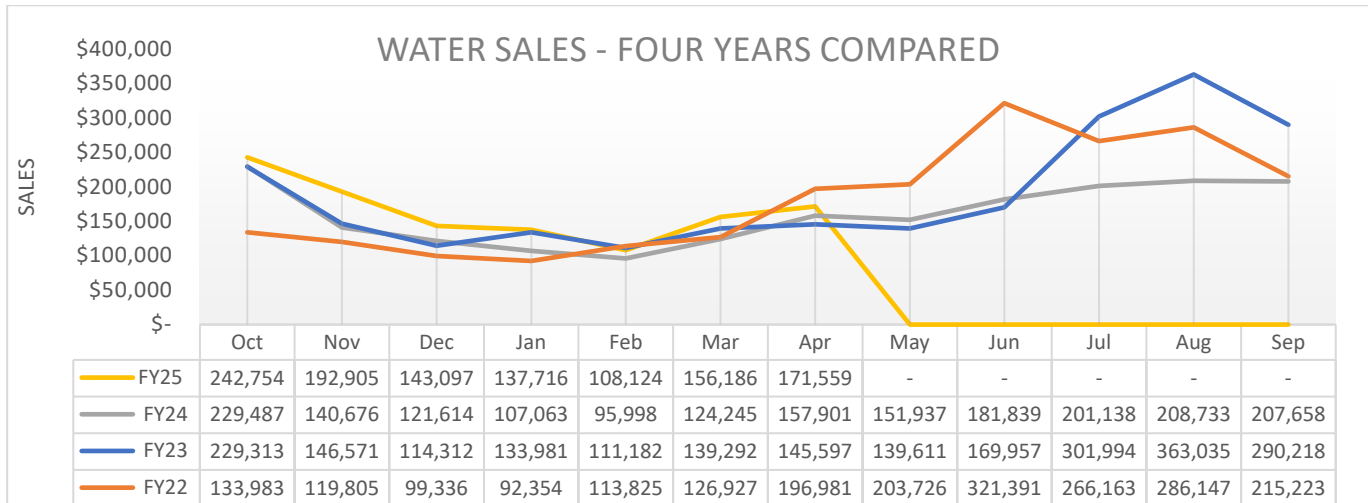
Total available funds as of April 30, 2025, are \$1,370,815.

Revenue

Revenue YTD totals \$1,263,768 or 54% of the \$2,353,016 budgeted for FY25. Total revenue for the same period last year was \$1,095,332.

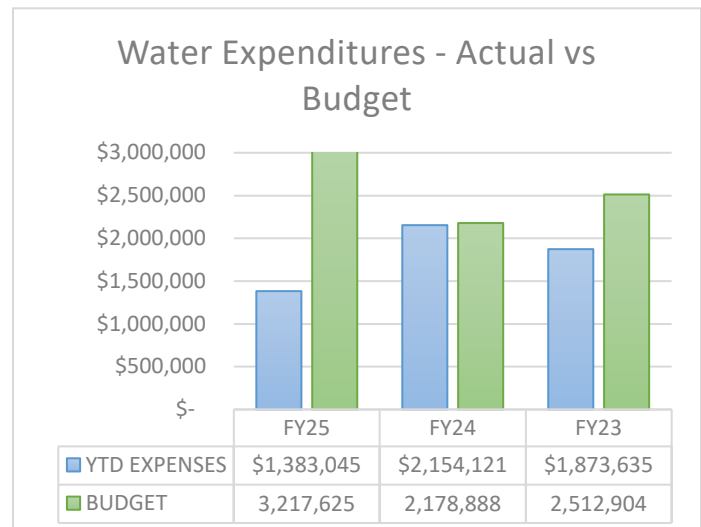
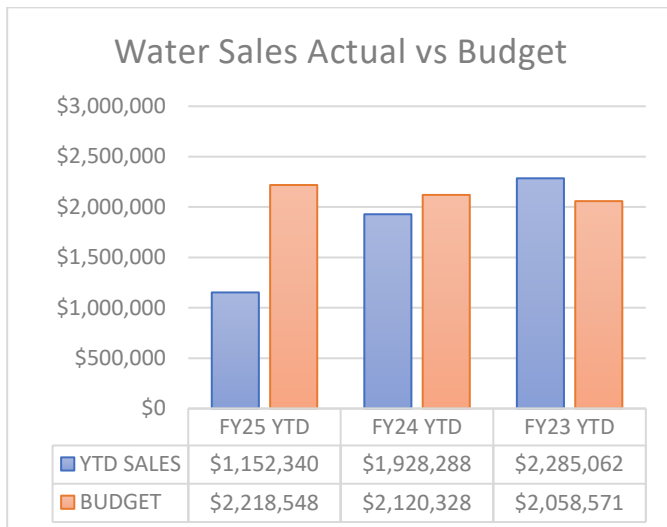
Water Sales for the month total \$171,559. YTD water sales total \$1,152,340 or 54% of the \$2,150,000 budgeted for FY25.

Meter installation revenue YTD totals \$0 or 00% of the \$4,000 budgeted for FY25.



Expenditures

Expenditures for the month total \$90,341. YTD expenditures for FY25 total \$1,383,045 or 43% of the \$3,180,648 budget.



Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$632,596 of the \$660,137 budgeted for FY25.

Expenditures

Bond interest payments and agent fees for April 2025 totaled \$0. The next bond payments are due in August 2025.

Capital Improvements Fund – (all accounts are restricted)

Cash Balance

Water Impact Fee Balance is \$194,600.

Street Impact Balance is \$67,348.

American Recovery Acct. Balance is \$316,520.

Revenue

No new revenue other than monthly interest which is included in the balances above to report for the month.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$123,246.

Revenue

Month Revenue to report is \$370.

Expenditures

Month expenditures to report is \$2,707

Summary

The City of Garden Ridge is financially sound and operates within the Budget set forth by City Council.

From: [Police Clerk](#)
To: [City Secretary](#)
Cc: [Ron Eberhardt](#); [Daniel](#)
Subject: FW: Note of Appreciation for Police Department
Date: Monday, May 19, 2025 8:01:32 AM
Attachments: [image001.png](#)

For council in June



JILL WOLLENZIN
ADMINISTRATIVE ASSISTANT
GARDEN RIDGE POLICE DEPARTMENT
Office: 210-651-6441
Dispatch : 830-609-3921
Fax: 210-651-1639
jwollenzin@ci.garden-ridge.tx.us
policeclerk@ci.garden-ridge.tx.us
9400 Municipal Parkway
Garden Ridge, TX 78266
www.ci.garden-ridge.tx.us

From: Mike and Shiela Shands
Sent: Saturday, May 17, 2025 2:52 PM
To: Police Clerk <PoliceClerk@ci.garden-ridge.tx.us>
Subject: Note of Appreciation for Police Department

This is a THANK YOU to all members of the Garden Ridge Police Department. It is a pleasure and an honor to know that we live in a city fortunate enough to have such dedicated, knowledgeable, capable, and all around outstanding men and women serving the needs of residents and visitors alike. Your abilities and actions, exemplified by your professionalism, integrity and courage, provide us with genuine feelings of comfort and safety and we are exceedingly grateful for your commitment that makes Garden Ridge an example to which all communities should aspire.

Mike and Shiela Shands

Garden Ridge Community and Event Center
Monthly Report
May 1st thru May 31st ,2025

Utilization (by Days)

FY 24-25 (Current Month)	FY 24-25 (Current Year)	FY 23-24 (Year to Date)	FY 22-23 Year to Date)
22	163	248	286

Wildflower (Booked Current Month) **Bluebonnet** (Booked Current Month)

13

9

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	10	45
2. City Chartered Non-Profit Organizations	2	22
3. Non-Profit Service Organizations	4	47
4. Non-Profit Associations	5	31
5. City Use	1	18

Administrative Operations and Upcoming Events

City Hall Office Hours

- Monday/Wednesday/Thursday: 8am-5pm, Tuesday: 8am-6pm, and Friday: 8am-4pm.
- Upcoming Holidays/City Offices Closed: Thursday, June 19th.
- After hours emergency phone number: 210-651-6831.

4th of July Parade and Celebration

- The City of Garden Ridge will host our Annual 4th of July Parade and Celebration at Paul Davis Park on Friday, July 4, 2025, from 9:30am to 12pm. This year we'll have our annual parade with AWARDS for parade entries, so start planning those float decorations! We are also continuing the Classic Car Show this year. Additionally, of course there will be plenty of food and fun to include: hamburgers & hot dogs, ice cream, popcorn, water slide, splash pad, train ride, face painting, and music!
- Thank you to all the sponsors who continue to make this event an amazing celebration.
- See the City's website or the City's social media platforms for additional event details.

Admin Staff

- The City of Garden Ridge is currently seeking applications for the Court Clerk position. Additional information, including the job description and application, are available on the City's website at <https://www.ci.garden-ridge.tx.us/jobs.aspx>.

Communication Efforts

Water Alerts/Customer Portal: Access your water usage information and configure notification preferences easily and securely from the Get My Meter Info web portal (<https://getmymeter.info>) and integrated smart phone apps. See the Advanced Metering Infrastructure (AMI) page on the City's Website for more details (<https://www.ci.garden-ridge.tx.us/557/Advanced-Metering-Infrastructure-AMI>).

Garden Ridge Emergency Alert System: G.R.E.A.S. enhances the City's ability to communicate with residents during an emergency by sending direct notifications to your phone. Go to the City's website and click on the "Emergency Alerts" graphic button on the homepage to SIGN UP/MODIFY your communication preferences.

Notify Me: Stay up-to-date with general news and information from the City by subscribing to Notify Me email and text notifications. By signing up, you can receive automatic notifications for agenda postings, calendar events, general announcements, and other website updates. Go to the City's website and click on the "Emergency Alerts" graphic button on the homepage to SIGN UP/MODIFY your communication preferences.

Streaming of Meetings: City Council – 54 views / Commissions – 23

Public Information Act Summary	
Year	Number of Requests
2025	56
2024	122
2023	124
2022	166
2021	146
2020	207
2019	276
2018	225

Social Media Summary	
Social Media Platform	Number of Posts
Facebook	41
Instagram	41
NextDoor	30
X (Twitter)	30
Total for Month	142





POLICE DEPARTMENT MONTHLY BREAKDOWN

May 1 to May 31

Calls for Service

Dispatched: 107 City Ordinance: 19 (2 Water) False Alarms: 8

Arrests

- * 1 – Possession of a Controlled Substance
- * 1 – Possession of Marijuana < 2 ounces

Traffic Enforcement

Crashes: 4 Citations: 121 Warnings: 95 Total: 216

Training

- * Officers completed their Standardized Field Sobriety Testing updates
- * Chief completed Texas Police Chiefs Leadership Series for current cycle
- * ACOP completed Constitutional Law updates

Outreach Efforts

- * Coffee with the Cops (Monthly)
- * Different area businesses graced us with treats during National Law Enforcement week
- * Police Department hosted Citizens Response to Active Shooter class
- * GRCPAAA volunteer hours 36.5

Administrative Comments

- * Cadet Forehand has passed his halfway point in the academy.
- * Cadet Carney has started the San Antonio Area Law Enforcement Academy as of 19 May 2025
- * Capital Improvement Project for PD parking lot was completed



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

May 2025

Activities for the month

Public Works Tasks Completed: 279

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Ferguson
Carlos Arias

**Ongoing
Responsibilities**

- Parks Maintenance
- Facilities Maintenance
- Streets
- All Public Facilities Grass And Right-of-Way's
- Storm Water Drainage
- Animal Control
- Oak Wilt Monitoring

**Upcoming
Events**

June Dumpster
Schedule

June 14, 8am to 5pm

June 15, 12pm to
4pm

June 21, 8am to 5pm

June 22, 12pm to
4pm

Storm Water Drainage Facility and Easement Maintenance

- Inspected 10 outfalls.
- Inspected 18 detention ponds.
- Stormwater Public Outreach: 2 messages displayed during bulk dumpsters.
- Trash removed from right of ways: 50lbs
- Rain fall total: 3.26in.

Street/Sign Maintenance

- Continue to replace old street signs.
- Filled pot holes on Bindsiel, and Batcave.
- Blazing Star and Bindsiel approaches on Batcave redone to smooth transition to County overlay.

Parks Maintenance

- Ongoing dead tree removal at Davis Park.
- Replaced three toilet seats at Davis Park Restrooms.

City Facility/Church Buildings/Community Center/Property Maintenance

- Drilled drain holes for PD parking lot.
- Replaced A/C filters in all buildings.
- Replaced water filters in all fountains.

Equipment/Vehicle Maintenance

- Oil change for the Flatbed

Class/Continuing Education

- Eric attended Diseases In Nature Conference For Animal Control.
- Eric attended leadership training at Schertz City Hall.
- Ryan attended Career Day at Garden Ridge Elementary.

Oak Wilt

- No new cases.

Future Projects or Needs

- Sound system upgrades for the Community Center and Paul Davis Park.
- More storage space required.
- Covered equipment storage.

Animal Services Monthly Activities

- 1 Live trap loaned out for the month, total for the year is 10.
- 226 Pets registered for the year.

Adoptions

- 0 Dogs; 2 Year To Date
- 0 Cats; 2 Year To Date

Returned To Owners

- 1 Dogs; 14 Year To Date
- 0 Cats; 0 Year To Date

Transferred To Other Agencies

- 0 Dogs; 1 Year To Date
- 0 Cats; 1 Year To Date

Currently In City Care

- 4 Dog
- 1 Cat
- 4 Kittens

Ready For Adoption

- 2 Dogs
- 1 Cat



Year to Date Wildlife Report

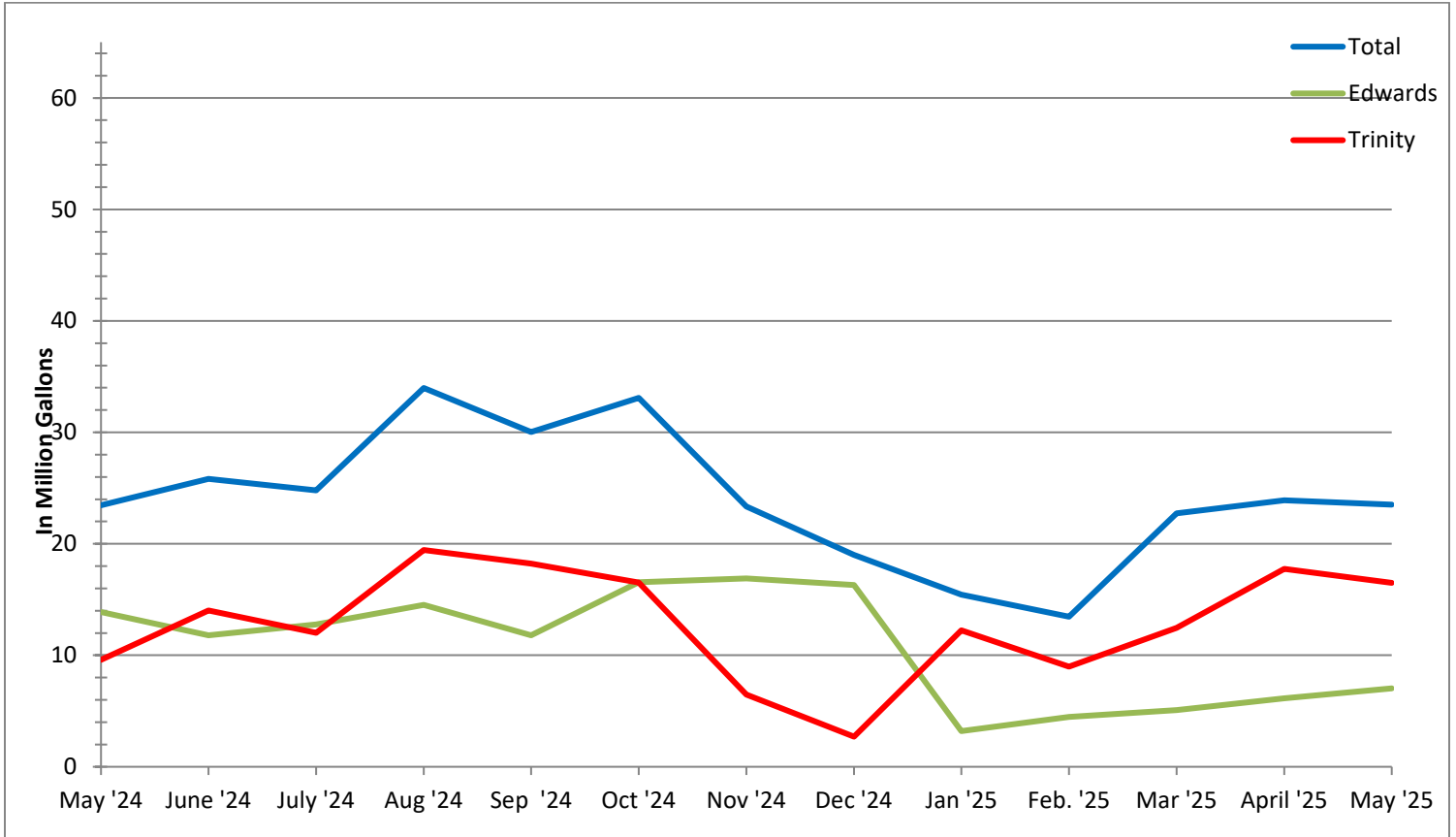
	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	12	8	6	11	6								37
Raccoons	3	2	6	6	6								23
Opossums	2	1	2	3	3								11
Skunks	6	8	3	1									18
Wild hogs			2	4									6
Turtles				1									1
Squirrels	1			3									4
Foxes		2			1								3
Armadillos					3								3
Hawks				2									2
Bats				2									2
Coyotes													
Buzzards		3											3
Ringtails	1	1		1									3
Snakes			1	1	1								3
Duck													
Porcupine													
Rabbit													
Totals	25	25	20	35	20								125



Utilities Department Report

As of May 31, 2025

City of Garden Ridge Aquifer Usage

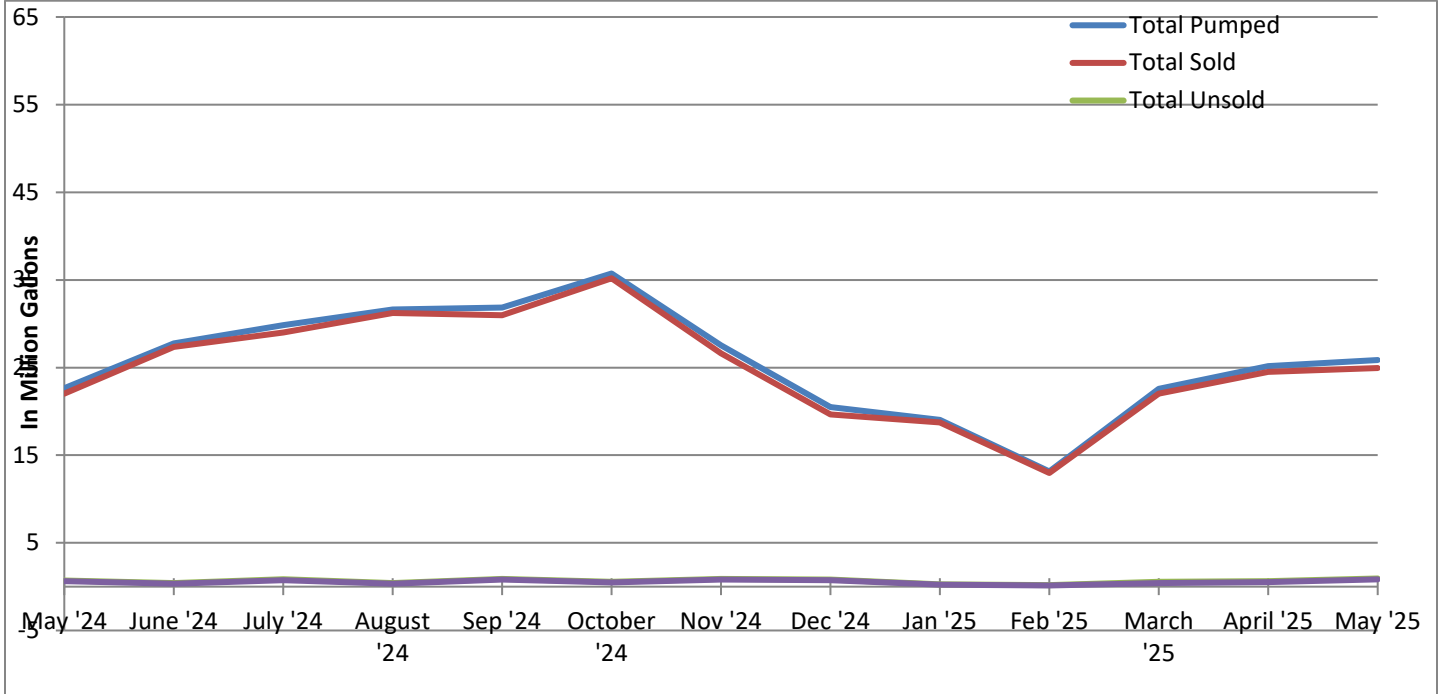


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	21.58	79.66	509.28	4
Trinity Well Usage AC/FT:	50.63	224.38	N/A	0

Water Quality

Bacteriological Samples:	Due:	Missed:	Passed:	Failed:
Distribution samples:	6	0	6	0
Chlorine Residual test:	31	0	31	0
Special Samples:	0	0	0	0

2024 – 2025 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
May '24	22,660	22,018	692	592	2.9%
June '24	27,746	27,355	391	331	1.2%
July '24	29,853	29,010	843	744	2.5%
August '24	31,637	31,223	404	328	1.0%
September '24	30,972	31,860	888	792	2.5%
Oct '24	35,730	35,186	544	484	1.4%
Nov '24	27,536	26,636	900	813	2.9%
Dec '24	20,478	19,657	821	734	3.6%
Jan '25	19,014	18,175	269	219	1.2%
Feb '25	13,146	12,971	175	135	1.0%
March '25	22,577	22,021	556	407	1.8%
April '25	25,154	24,512	642	506	2.0%
May '25	25,864	24,932	932	832	3.2%
Yearly Average	25,567	25,043	620	532	2.1%
	Yearly national average				16%

Utilities Department Monthly Activities:

New Installed Meters	0	Work Orders	322
Meter Replacements	1	Locates	46
City Owned Leaks	0	Irrigations Permits Issued	0
Meters Read	1701	Total Rebates	0
Meter Tests	0		0

AMI Information

Total Portal Customers: 912 up 8 from April

Meter Daily Readability Percentage: 99.49% for 1,694 assigned meters (current bill cycle)

Main Breaks/City Repairs: Fire Hydrant leak

Estimated Water Loss (gallons) 50,000

Location: Teakwood Drive

Explanation: Replaced seat at the bottom of the hydrant assembly.

Leak Adjustments

New Requests	0	Waiting for Customer	0	Approved	0	Amount Approved	\$	Denied	0	Sent to Water Commission	0
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Employee Training/certifications



Garden Ridge Library

Volume IX, Issue 9
June 4, 2025

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities for June

In Chronological Order

Tuesday, June 3, **Cards for Troops**, 1:00 pm

Thursday, June 5-26, **Adult Coloring**, 1:00 pm

Thursday, June 5, **Night with Friends, 5:00 pm, Wine & Hors d'oeuvres**, Get acquainted with Friends of the Library

Saturday, June 7, **Under the Sea Tea Party**, already full, waiting list only

Thursday, June 12, **Pizza Palooza, Summer Reading Kickoff**, 5:00, fun activities to get ready to READ.

Tuesday, June 17, **Card-making**, 1:00 pm

Wednesday, June 18, **Introduction to Camp GRL**, 10:30-12:00, Make Camp tee shirts

Thursday, June 19, **Closed for Juneteenth**

Beginning Friday, June 20, **Family Storytime**, summer storytime will be aimed toward families, not just preschool children, 10:30 am

Monday-Thursday, June 23-26, **Camp Week**, 10:30-12:00, different activities each day: Nerf Target Practice, Build a Fort, Flashlight Tag, Make Marshmallow Shooters

Tuesday-Thursday, June 24-26, **Writer's Workshop**, 1:00, led by published author Bob Doerr

***Children's Activities**

***Adult Activities**

***All ages**

Department Statistics for May

Visits to the Library 892

Items Checked Out 1,389

\$ Saved by checking out hardcopy books
during month \$9,505

\$ Saved by using eBooks \$10,700

New Patrons Added

New Items Added, Physical books 56

-Libby Books + Libby Advantage +
Boundless (Boundless has a moratorium on
new books until the DOGE cuts have been re-
stored.) 291

Volunteer Hours 118

Activity Statistics

Children's Preschool 196

Children's Elementary Age Activities 13

Adult Classes—Coloring, Book club,
crafts, Lunch-n-Learns 48

Activity Totals 257

**"I like to travel in the summer—that's
why I read"** Author Unknown

memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Mr. Ryan Rapelye, City Manager, City of Garden Ridge
Date: May 22, 2025
Re: Engineering Report for June 2025 Council Meeting

The intent of this memorandum is to provide the status of various projects that Trihydro is currently working on for the City of Garden Ridge. Updates to this memorandum subsequent to submittal will be provided at the council meeting.

FM 2252 TxDOT Project

- Project Background
 - This project is for the relocation of waterline in conjunction with TxDOT's FM 2252 roadway project. Trihydro staff are working with TxDOT to relocate existing waterlines in anticipation of roadway work.
 - Contract Price – \$1,179,737.61
 - Percent Complete – 82%
 - Schedule – Estimated completion date on hold.
- Project Status
 - The contractor provided a crew to install waterline along FM 2252 once pole bracing was in place. The crew is progressing as much as possible before their assigned project demands them back. Trihydro will continue to work with the contractor to establish a full remobilization date to complete the remaining waterline removal along FM 2252 and install along FM 3009. Full remobilization is anticipated in 6-8 weeks at the time of this report.

SAWS Emergency Interconnect Project

- Project Background
 - This project is for a water line connection to SAWS for use in emergency situations. This project provides the City additional resiliency in their water system with an added water source connection. Trihydro staff are working with SAWS to prepare an agreement for Garden Ridge consideration.
 - Project Phase – Preliminary Design
- Project Status

- SAWS will bring the agreement in front of their board on July 1. The Schoenthal Tract has proceeded with their plat application through Comal County and is currently under technical review. Therefore, it is recommended we proceed with the connection location represented in the exhibit attached to this report. SAWS staff agreed to revise the connection location within the agreement if the development delays the water line extension beyond a reasonable timeline.

Municipal Ground Storage Tank Rehabilitation Project

- Project Background
 - This project is to rehabilitate the existing 328,000-gallon bolted steel ground storage tank located adjacent to the Public Works Building. This project is intended to extend the life of the deteriorating bolted tank until funding is allocated for construction of a new tank.
 - Project Phase – Preliminary Design
- Project Status
 - This project is in the preliminary design phase and has no further updates at this time.

Bat Cave Rd Improvements Project

- Project Background
 - This project will rehabilitate the 0.67-mile City-owned section of Bat Cave Rd spanning from Park View Dr through the Triumphant Lutheran Church. This project is in response to the Comal County overlay of County-owned sections of Bat Cave Rd. The project consists of base repair in critical locations and asphalt overlay for the full length of City-owned roadway.
 - Project Phase – Final Design
- Project Status
 - This project is scheduled to advertise on May 28 in efforts to present a construction contract for council consideration at the July council meeting.

Land Development Projects and Reviews

- The Revival
 - Trihydro provided Review 2 comments to the development team on March 21st.

Miscellaneous Engineering Services

- FM 2252 Truck Route Analysis
 - AAMPO has not provided an update on their route study at the time of this report submittal. AAMPO invites submittal of any traffic information that may assist their study. TxDOT Area Engineer, Will Lockett, has announced his retirement. TxDOT is actively looking for a replacement.

- Recommended Capital Improvement Program Update
 - Trihydro will meet with a roadway asset data collection company on May 28 to develop a Pavement Condition Index (PCI) investigation scope for consideration.
 - Trihydro provided a water system Capital Improvements Plan proposal to Garden Ridge on April 30.

Attachment:

SAWS Interconnect Connection Location Exhibit

C:\USERS\ALLOPEZ\TRIHYRO\CITY OF GARDEN RIDGE - SINGLE FIGURES\6092-SCR_OVERALL EXHIBIT



EXPLANATION

- | | | | |
|--|----------------------------|--|---|
| | EXISTING PROPERTY BOUNDARY | | PROPOSED CITY OF GARDEN RIDGE WATER LINE |
| | EXISTING WATER LINE | | PROPOSED FUTURE SCHOENTHAL TRACT WATER LINE |



0 300'



Texas Engineering Firm F-131
Texas Survey Firm 10194320
New Braunfels Austin
1672 Independence Dr Suite 315 5508 Highway 290 West Suite 201
New Braunfels, Texas 78132 Austin, Texas 78735
(P) 830/626.3588 (F) 830/626.3544 (P) 512/442.3008 (F) 512/448.7811
www.trihydro.com

ATTACHMENT 1

CONCEPTUAL WATER LINE ALIGNMENT

**SAWS EMERGENCY INTERCONNECT
CITY OF GARDEN RIDGE, TEXAS**

Drawn By: JDM Checked By: HC Scale: 1" = 300' Date: 4/15/2025



BUDGET CALENDAR FOR FY2026 BUDGET & 2025 TAX RATE SCHEDULE

2025

July 2	Regular City Council Meeting 6 p.m. FY2026 Budget Worksession #1
July 16	Special City Council Meeting 6 p.m FY2026 Budget Worksession #2
<i>July 28 – 31</i>	<i>Appraisal District submits 2025 Certified Values</i>
<i>July 30 – Aug 2</i>	<i>Comal County Tax Office calculates and submits 2025 tax rate calculations</i>
August 5	Special City Council Meeting 6 p.m. FY2026 Budget Worksession #3 Budget filed with City Secretary
August 6	Regular City Council Meeting 6 p.m. Present No-New-Revenue and Voter-Approval Tax Rates
<i>August 13</i>	<i>Publish Notice of Budget Public Hearing for August 25</i>
August 25	Special City Council Meeting 6 p.m. FY2026 Budget Public Hearing FY2026 Budget Adoption
<i>August 26</i>	<i>Publish Notice of Tax Rate Public Hearing for September 3</i>
September 3	Regular City Council Meeting at 6 p.m. 2025 Tax Rate Public Hearing Adoption of 2025 Tax Rate



AGENDA ITEM:	9.b) Resolution No. 535 (APO Advisory Council)
SUBMITTED BY:	CM Rapelye
DATE SUBMITTED:	
MEETING DATE:	June 4, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

This agenda item presents a formal resolution for the establishment of an Aggregate Production Operations (APO) Advisory Council in the City of Garden Ridge, Texas. The Advisory Council will be tasked with addressing issues that arise from the presence and operations of APOs in and around the City, and with recommending the best practices and policies for the benefit of both the community and local quarry operators.

BACKGROUND

Aggregate Production Operations exist in and around Garden Ridge and have, at times, generated public concern due to their environmental, noise, traffic, or other operational impacts. In response to these concerns and in the interest of fostering open dialogue and transparency, the City Council finds it prudent to establish an official advisory body to act as a liaison between affected parties and the Council. This resolution formally creates the APO Advisory Council, defines its structure, outlines its duties, and provides terms and conditions of service for its members. The resolution also appoints individuals to inaugural terms and ensures that the Council operates under the rules of the Texas Open Meetings Act. The attached resolution will establish an Aggregate Production Operations Advisory Council; provides for structure, organization, duties, rules of procedure, the member composition, and terms of appointment for the Advisory Council.

Key Provisions:

Creation: The APO Advisory Council is established to provide communication between the public and APO operators and to advise the Council on relevant matters.

Purpose: To address operational issues, recommend the best practices, and ensure a fair balance of interests.

Structure: 9 seats total, including:

- 1 City Council representative
 - 3 APO operator representatives
 - 3 local citizen representatives
 - 1 alternate citizen representative
 - 1 ex officio, non-voting City representative
- Terms: Two-year staggered terms; members serve at the will of the City Council.
- Meetings: Minimum quarterly or as requested; reports submitted to City Council.

Duties:

- Recommend actions based on current state laws and regulations.
- Propose best management practices.
- Respond to additional duties as assigned by the City Council.

The City of Garden Ridge engaged Jill Shackelford as a consultant to assist in the development of the APO Advisory Council. Ms. Shackelford has been actively meeting with residents impacted by aggregate production operations, as well as engaging in discussions with local APO operators to assess their interest and willingness to participate in the advisory process. The framework for this council is modeled after the successful initiative implemented by Kerr County in 2021, which brought together local operators and community members in a collaborative effort. That initiative led to a productive exchange of concerns, the introduction of best practices, and the establishment of a voluntary agreement for best management practices.

ATTACHMENTS: Resolution Establishing the Aggregate Production Operations Advisory Council;
Exhibit A – Advisory Council Structure, Duties, Membership, and Rules

REQUESTED ACTION

- Motion ☐
- Discussion ☐
- Ordinance ☐
- Resolution ☒
- Other ☐

FINANCIAL

- | | |
|--|------------------------------|
| Budgeted Item ☐ | Original Estimate/Budget: |
| Non-budgeted Item ☐ | Current Estimate: |
| Not Applicable ☐ | Amount Under/Over Budget: \$ |

PROs / CONS

The APO Advisory Council will serve as a conduit for open communication between aggregate production operators (APOs) and residents potentially affected by these operations. The Council aims to foster transparency, mutual understanding, and collaboration by providing a forum to share concerns, ideas, and potential solutions. It may also develop voluntary best-practice guidelines to help mitigate operational impacts and promote responsible development in partnership with the City of Garden Ridge and the surrounding community.

STAFF RECOMMENDATION

It is recommended that the City Council adopt the resolution as presented to formalize the creation and operation of the Aggregate Production Operations Advisory Council. As a result, will institutionalize citizen engagement on quarry-related issues, improve stakeholder communication, and provide the Council with valuable input for policy decisions.

Upon adoption, the City Council should finalize inaugural appointments and schedule the Council’s first meeting.

RESOLUTION NO. 535-062025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, ESTABLISHING AN AGGREGATE PRODUCTION OPERATIONS ADVISORY COUNCIL FOR THE CITY OF GARDEN RIDGE; PROVIDING FOR STRUCTURE AND ORGANIZATION, DUTIES, RULES OF PROCEDURE, MEMBER COMPOSITION, AND TERMS OF APPOINTMENT FOR ADVISORY COUNCIL; APPOINTING MEMBERS TO INAUGURAL TERMS OF ADVISORY COUNCIL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Aggregate Production Operations operate in and around the City of Garden Ridge, Texas; and

WHEREAS, due to the nature of Aggregate Production Operations, issues sometimes arise that impact citizens of the City; and

WHEREAS, the City desires to establish an Aggregate Production Operations Advisory Council to assist with addressing the various issues that arise; and

WHEREAS, the City Council finds it to be in the best interest of the City of Garden Ridge to establish an Aggregate Production Operations Advisory Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

Section 1. The City Council of the City of Garden Ridge, Texas, hereby establishes an Aggregate Production Operations Advisory Council, as further detailed in Exhibit A, for the purpose of creating a bridge between community members and quarry operators to address issues that arise due to the nature of Aggregate Production Operations and to advise the City Council on general matters concerning the Aggregate Production Operations in Garden Ridge to include best management practices.

Section 2. City Council hereby makes the following appointments to the Inaugural Term:

Seat 1.
Seat 2.
Seat 3.
Seat 4.
Seat 5.
Seat 6.
Seat 7.
Alternate Seat 8.
Ex Officio Seat 9.

Section 3. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 4. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 5. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 6. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 7. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 8. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED ON this 4th day of June, 2025.

Lisa Swint
Mayor

ATTEST:

Marisa Spencer
City Secretary

EXHIBIT A

(a) Creation

The City Council does hereby establish an advisory council for the purpose of creating a bridge between community members and quarry operators to address issues that arise due to the nature of Aggregate Production Operations, and advise the City Council on general matters concerning the Aggregate Production Operations in Garden Ridge to include best management practices.

(b) Membership

The advisory council shall be composed of a total of nine (9) members, including an alternate and an ex officio, nonvoting member. All members shall be appointed by simple majority vote of the city council. All members appointed to the advisory council shall not be in arrears in the payment of any taxes or other liabilities due to the city. The members of the advisory council shall be appointed by the City Council for a term of two (2) years or until their successors are appointed and qualified. Each member serves at the will of City Council and may be removed at any time.

The membership of the advisory council shall be composed of the following:

- Seat One: One (1) representative from City Council
- Seats Two, Three, and Four: Three (3) representatives from local Aggregate Production operators
- Seats Five, Six, and Seven: Three (3) representatives who are local citizens impacted by area Aggregate Production Operations
- Alternate Seat Eight: One (1) representative who is a local citizen impacted by area Aggregate Production Operations
- Ex Officio Seat Nine: One (1) representative from the City of Garden Ridge
- The advisory council may invite experts, consultants, and community guests as needed.

(c) Duties

The advisory council shall act only as an advisory council and provide recommendations to the city council, and shall perform the following functions:

- Review current State laws and regulations relating to Aggregate Production Operations and recommend appropriate actions by the city council to help assure compliance with same.
- Identify best management practices that could be observed and/or implemented in order to assure fair and balanced interests between local Aggregate Production Operations and the best interests of the local community.
- Any other function or duty directed by the city council in regard to Aggregate Production Operations which might impact citizens in and around the city.

(d) Meetings

The advisory council shall meet no less than quarterly, or as needed or as requested by the city manager or city council. The advisory council shall provide written reports of each meeting to the city council, to include any recommendations by the advisory council. Notice of all meetings shall be posted in accordance with the Texas Open Meetings Act.

(e) Rules and Bylaws

The advisory council may adopt rules and regulations for the governing of their own proceedings, and to carry out the purposes for which the advisory council is created, not inconsistent with state law, the Charter, this chapter, and ordinances of the city.