



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES OF CITY COUNCIL SPECIAL MEETING, **JULY 23, 2018**

Members Present:

Mayor Larry Thompson
Councilmember Todd Arvidson
Councilmember Kay Bower
Councilmember Robb Erickson
Councilmember Bryan Lantzy

Member Absent:

Mayor Pro-Tem John McCaw

City Staff Present:

Nancy Cain, City Administrator
Cynthia Trevino, City Attorney
Ron Eberhardt, Police Chief
Royce Goddard, Water Manager
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Karen Ford, Finance/HR
Shelley Goodwin, City Secretary

Commission Representatives Present:

None

Other City Commissioners in attendance:

None

1. Call to Order

With a quorum of the City Council members present, Mayor Thompson called the special meeting of the Garden Ridge City Council to order at 6:00 p.m. on Monday, July 23, 2018, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Thompson led the Pledge of Allegiance.

3. Citizen's Participation – Limited to (30) minutes

No one wished to speak.

4. Business Items

The following items are for discussion, consideration and action.

a) Proposed 2019 Fiscal Year Budgets for the City of Garden Ridge General Fund, Water Fund, Interest and Sinking Fund and Capital Improvement Fund.

i. Presentation of budgets.

Mayor Thompson provided a PowerPoint presentation (see attached) regarding the FY 2019 Budget Proposals. He presented an overview of the budget proposals, highlights, new budget items, status of last year's initiatives, future challenges, and next steps in the process. He also reviewed the budget breakdown charts for each fund and department.

ii. Public Hearing to receive comments.

Mayor Thompson opened the public hearing at 6:37 p.m. and asked if anyone wished to speak. No one did, so Mayor Thompson closed the public hearing at 6:37 p.m.

iii. Discussion and/or adjustments to proposed budgets.

The City Council had no adjustments or questions regarding the proposed FY2019 Budget.

iv. Adoption of Fiscal Year 2019 Budgets:

- 1. Resolution 434-072018 approving the Fiscal Year 2019 Budget for the City of Garden Ridge General Fund for the period of October 1, 2018 - September 30, 2019.**
- 2. Resolution 435-072018 approving the Fiscal Year 2019 Budget for the City of Garden Ridge Water Fund for the period of October 1, 2018- September 30, 2019.**
- 3. Resolution 436-072018 approving the Fiscal Year 2019 Budget for the City of Garden Ridge Interest and Sinking Fund for the period of October 1, 2018- September 30, 2019.**
- 4. Resolution 437-072018 approving the Fiscal Year 2019 Budget for the City of Garden Ridge Capital Improvement Fund for the period of October 1, 2018- September 30, 2019.**

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Lantzy, to adoption Resolution 434-072018 Fiscal Year 2019 Budget for the City of Garden Ridge General Fund for the period of October 1, 2018 - September 30, 2019, Resolution 435-072018 Fiscal Year 2019 Budget for the City of Garden Ridge Water Fund for the period of October 1, 2018- September 30, 2019, Resolution 436-072018 Fiscal Year 2019 Budget for the City of Garden Ridge Interest and Sinking Fund for the period of October 1, 2018- September 30, 2019, and Resolution 437-072018 Fiscal Year 2019 Budget for the City of Garden Ridge Capital Improvement Fund for the period of October 1, 2018- September 30, 2019. The City Council voted four (4) for, none (0) opposed. The motion passed unanimously.

Mayor Thompson and the City Council thanked Staff for their hard work on the FY2019 Budget.

b) Review Budget and Tax Rate adoption process and schedule.

i. Announce date, time and place of:

- 1. First public hearing on proposed 2018 Property Tax Rate (Tuesday, August 21, 2018, 6:00 p.m., City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas).**

2. **Second public hearing on proposed 2018 Property Tax Rate (Tuesday, August 27, 2018, 6:00 p.m., City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas).**
3. **Possible adoption of the 2018 Property Tax Rate (Tuesday, September 5, 2018, 6:00 p.m., City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas).**

Nancy Cain, City Administrator, stated she is waiting on Comal Appraisal District to submit the 2018 Certified Appraised Values. She stated she is hoping to get the tax rate calculations before the August 1st City Council Regular Meeting so they can be added to the Agenda and possibly accelerate the process for the adoption of the 2018 Property Tax Rate. She announced the two Public Hearing dates and the possible adoption of the 2018 Property Tax Rate.

c) CIP Program.

i. Review Draft CIP Analysis Report for future projects and estimated project cost.

Mayor Thompson stated he directed the City Engineers to provide an Analysis and Report on the long-term (30 years and more) development of a Capital Improvement Program. He stated program will provide a plan for streets, drainage, and waterline replacement projects. He added this will not only be a long-term planning tool for City Staff, but also a mechanism for citizen's to see where their neighborhood and streets fit into the long-term plan.

Dan Mummert, P.E., Trihydro, City Engineer, reviewed the Recommended Capital Improvement Program Overview PowerPoint (see attached). He stated this document would be a living document and he wanted to thank Marcos Snell, Trihydro, for working on this document. He reviewed the objective, CIP Data Sources, Infrastructure Service Life, and recommended Phases, estimated construction cost and the proposed schedule of the projects.

ii. Discussion and/or adjustments to the report.

The City Council discussed the interaction with the Master Land Use Plan, gated communities, and the development of the report.

Mayor Thompson asked the City Council to review the reports and once the Plan is adopted it will allow the City to plan for upcoming and long-term future projects and their funding.

5. Citizen Comment Period – limited to 20 minutes total

See “Rules for Citizen’s Participation” under Item 4.

No one wished to speak.

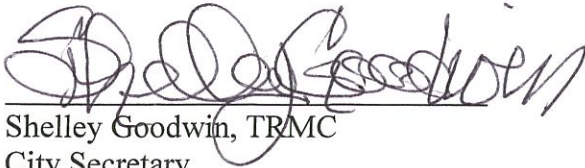
6. Adjournment

There being no further business, the Monday, July 23, 2018, Garden Ridge City Council regular meeting was adjourned at 7:09 p.m. by Mayor Thompson.



Larry Thompson
Mayor

ATTEST



Shelley Goodwin, TRMC
City Secretary

SIGN IN TO SPEAK AT THE JULY 23, 2018 CITY COUNCIL SPECIAL MEETING CITIZEN COMMENT PERIOD

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 - a. You are required to sign up to speak.
 - b. You are limited to one 3 minute period.
 - ii. Business item period
 - a. You are required to sign up to speak.
 - b. You are limited to one 3 minute period.
 - iii. Second citizen comment period
 - a. You are not required to sign up.
 - b. You are limited to one 2 minute period.
 - iv. State your name and address before your comments begin.
 - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042

NAME	ADDRESS	SUBJECT
1.		
2.		
3.		
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6.		
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8.		
9.		
10.		



CITY OF GARDEN RIDGE

JULY 2018

RECOMMENDED CAPITAL IMPROVEMENT PROGRAM OVERVIEW

Infrastructure Service Life

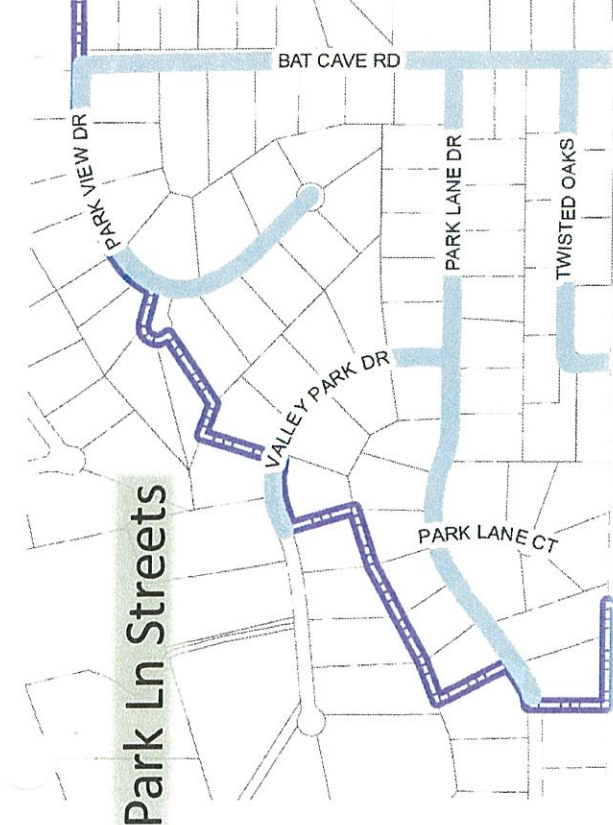
- Waterlines
 - Basis of CIP Phasing Timeline
 - ~50 Year Service Life
 - Based on Regional PVC Studies
 - Installation Failures Occur Within 10 Years
 - Average Failure Age of 47 Years
 - PVC Quality Has Improved Since 1970's
- Roadway
 - Basis of CIP Phasing Location
 - ~20 Year Service Life
 - Variable – Based on O&M and Environment
 - Can Extend Service Life with O&M
 - Can Specify Condition with PCI
- Drainage
 - Service Life Highly Variable
 - Greater Accuracy to Visually Identify Drainage CIPS
 - CIPs were Identified in Current Stormwater Master Plan

Recommended Capital Improvements Program (RCIP)

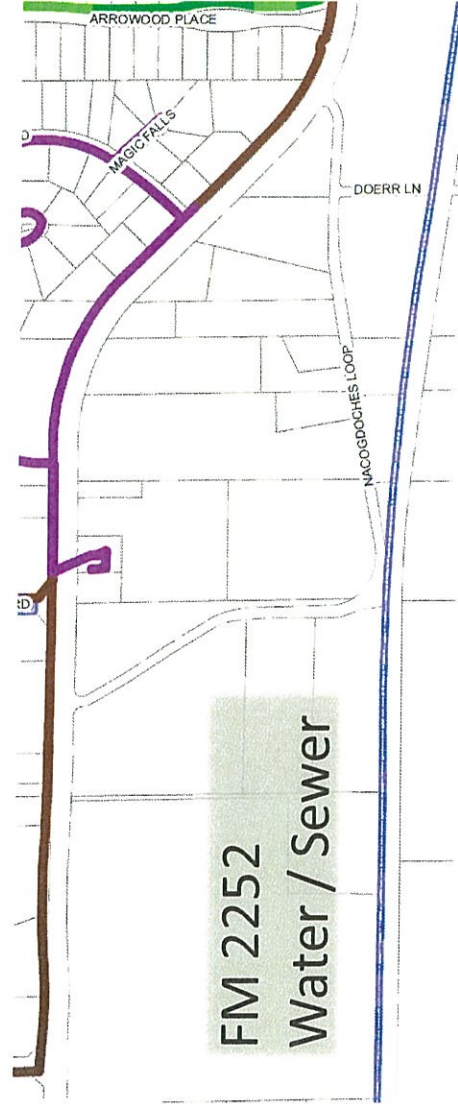
- Objective
 - Create CIP Timeline and Priority
 - Decision Making Tool
 - Designed to be Updated
- CIP Data Sources
 - Plats & Construction Drawings
 - City Master Plans
 - Comal County Planning Documents
 - Comal County GIS

CIP PHASE	ROADWAY NAME	SUBDIVISION	CRITICALITY	PROJECTS	CONSTRUCTION COST
Phase 1 0-5 Years	Park Ln Estates Streets	Park Lane Estates	-	Street	\$ 552,000.00
	City Drainage	Garden Ridge / Park Lane Estates	-	Drainage	\$ 500,000.00
	FM 2252 Water Sewer	City of Garden Ridge	-	Water & Sewer	\$ 2,500,000.00
					\$ 3,552,000.00
Phase 2 5-15 Years	Azalea Gate	Garden Ridge Estates	100%	Water & Drainage & Street	\$ 752,400.00
	Hickory Bend	Garden Ridge Estates	89%	Water & Street	\$ 992,400.00
	Magic Falls	Garden Ridge Estates	89%	Water & Street	\$ 165,600.00
	Cedar Branch [S]	Garden Ridge Estates	82%	Water & Street	\$ 240,000.00
	Lloyds Park	County Oak Estates	82%	Water & Street	\$ 560,400.00
	Oak Rush	Garden Ridge Estates	82%	Water & Street	\$ 254,400.00
	Plum Ranch Rd [S]	Garden Ridge Estates	82%	Water & Street	\$ 108,000.00
					\$ 3,073,200.00
Phase 3 10-20 Years	Forest Waters Cir	Forest Waters	86%	Water & Street	\$ 4,096,800.00
	Water Wood Dr	Forest Waters	86%	Water & Street	\$ 1,364,400.00
	Glen Cv	Forest Waters	86%	Water & Street	\$ 369,600.00
	Tree Top Ln	Forest Waters	86%	Water & Street	\$ 190,800.00
	Woodland Cv	Forest Waters	86%	Water & Street	\$ 333,600.00
					\$ 6,355,200.00
Phase 4 15-25 Years	Cedar Branch [N]	Garden Ridge Estates	71%	Water & Drainage & Street	\$ 594,000.00
	Plum Ranch Rd [N]	Garden Ridge Estates	71%	Water & Drainage & Street	\$ 140,400.00
	Mt Laurel Ln [S]	Garden Ridge Estates	59%	Water & Street	\$ 307,200.00
	Gardenia Bend Dr	Garden Ridge Estates	58%	Water & Street	\$ 860,400.00
	Berean Way	Garden Ridge Estates	52%	Water & Street	\$ 253,200.00
	Paradise Pass	Garden Ridge Estates	52%	Water & Street	\$ 528,000.00
					\$ 2,683,200.00

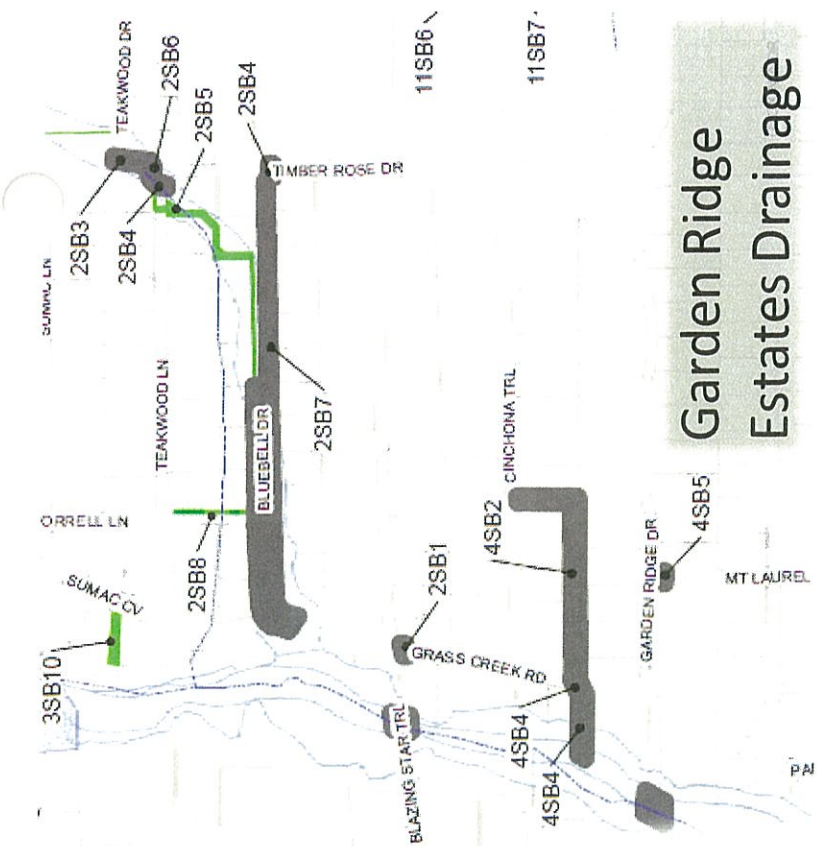
RECOMMENDED CAPITAL IMPROVEMENTS PROGRAM



Park Ln Streets



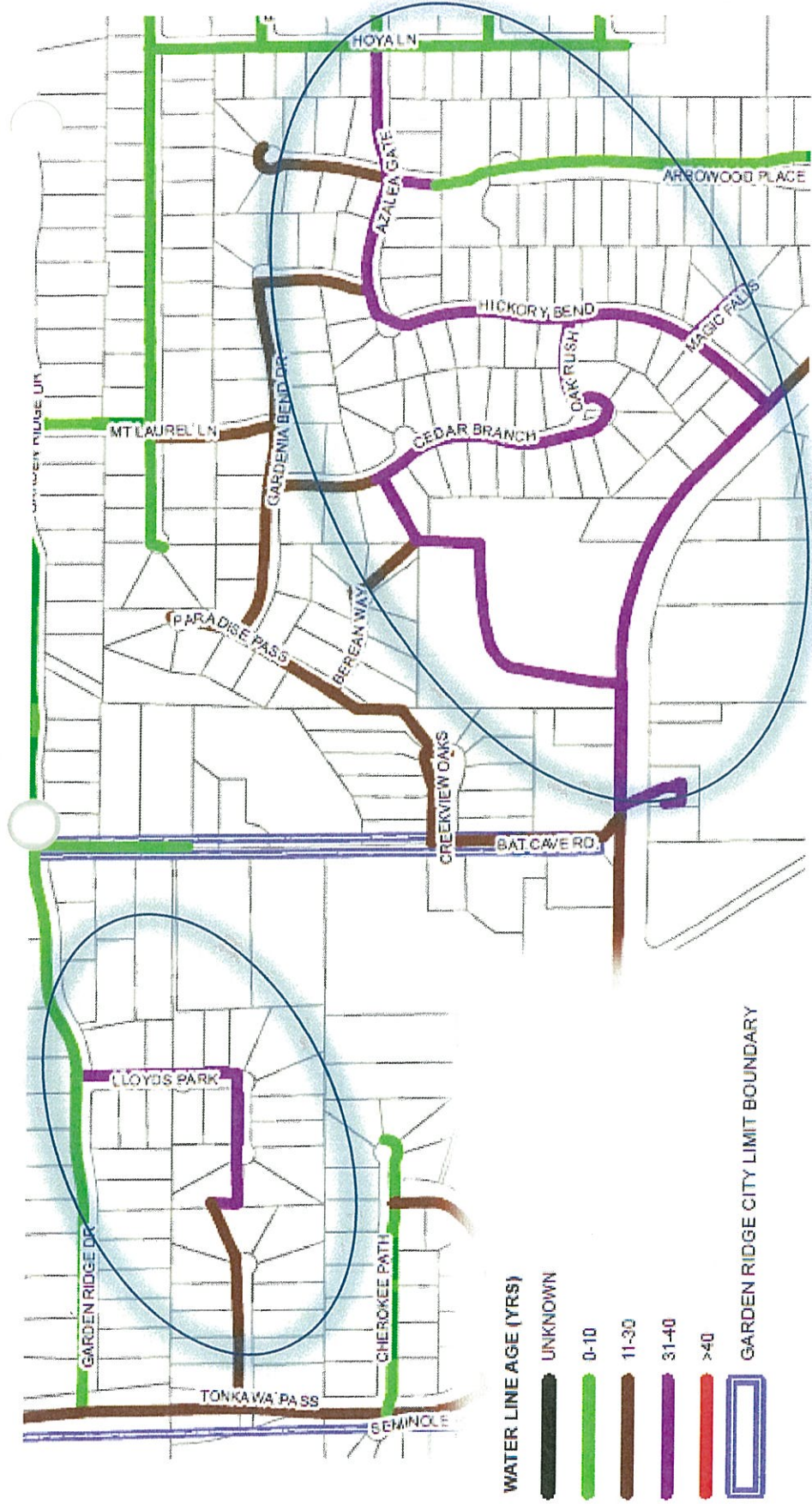
FM 2252
Water / Sewer



Garden Ridge
Estates Drainage

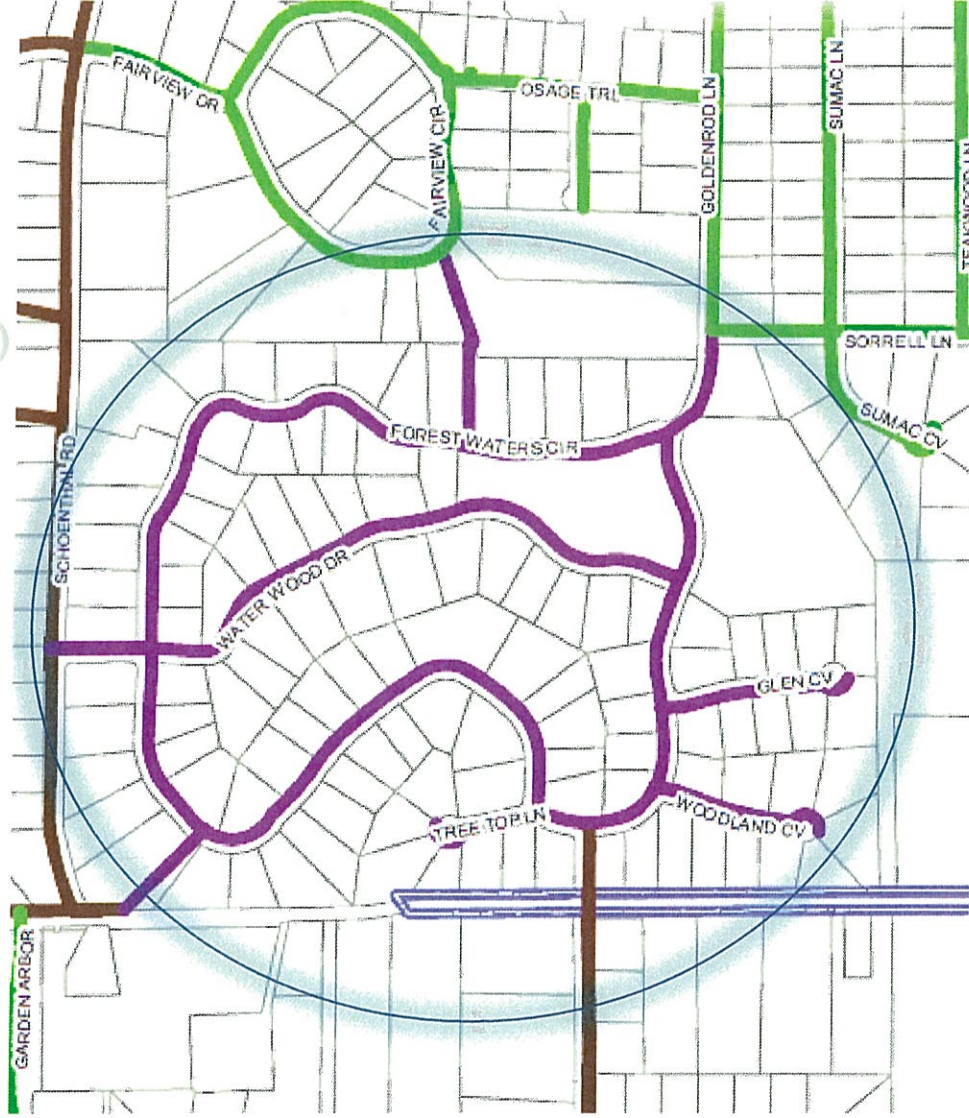
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RECOMMENDED CAPITAL IMPROVEMENTS PROGRAM



WATER LINE AGE (YRS)

UNKNOWN

0-10

11-30

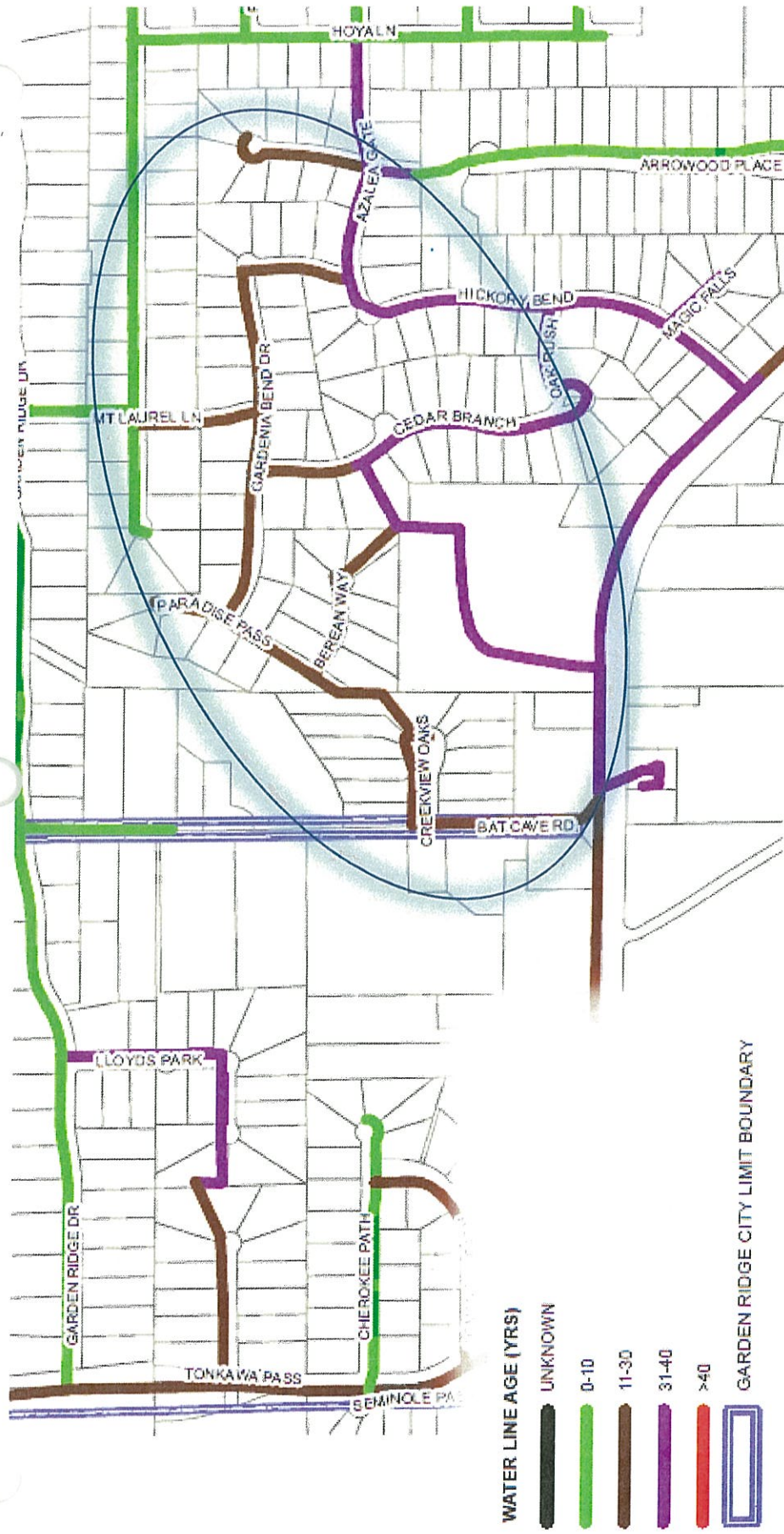
31-40

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GARDEN RIDGE CITY LIMIT BOUNDARY

CIP PHASE	ROADWAY NAME	SUBDIVISION	CRITICALITY	PROJECTS	CONSTRUCTION COST
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