



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA

REGULAR CITY COUNCIL MEETING, JULY 5, 2018 AT 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Thursday, July 5, 2018 at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on June 30, 2018 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. City/Employee Recognitions/Employee Introductions
 - a) Recognition and congratulations from a resident to Sgt. Steve Dennis, Garden Ridge Police Department, for being awarded the 2018 Ed Murphy Memorial Lawman of the Year by the New Braunfels Lions Club
 - b) Recognitions of Brad Olivarri, Deputy Water Director and Eric Lowman, Deputy Public Works Director and Animal Services
 - c) Thank you to Dan Bellinger, Lt. Garden Police Department, from a resident/member of GRCPAAA for presentation to the Citizen Patrol
 - d) Thank you to Duane Scognio, Water Department, from a resident who needed assistance with the removal of a dead fawn in their yard
 - e) Thank you to City of Garden Ridge from Randolph Area Christian Assistance Program and Hanson Aggregates for the assistance with their food drive

5. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 - a. You are required to sign up to speak.
 - b. You are limited to one 3 minute period.
 - ii. Business item period

- a. You are required to sign up to speak.
- b. You are limited to one 3 minute period.
- iii. Second citizen comment period
 - a. You are not required to sign up.
 - b. You are limited to one 2 minute period.
- iv. State your name and address before your comments begin.
- v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

6. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes:
 - i. June 6, 2018 City Council Regular Meeting
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – May 31, 2018.
- c) Consider the retirement of Jan Harborth, Water Clerk, effective July 31, 2018.

ACTION ON THE CONSENT AGENDA

7. Business Items

The following items are for discussion, consideration and action.

- a) Action on items pulled from the Consent Agenda
- b) Staff Reports:
 - i. City Administrator Monthly Activity Report
 - Community Center usage and financial report, Building Permits issued to date for residential, commercial and minor construction projects, City Council Idea/Suggestions, communication efforts, Citizen Concern/Input, and upcoming events.
 -
 - ii. Police Department Monthly Activity Report
 - Traffic Enforcement, criminal activity within City, and Code Compliance Enforcement.
 - iii. Public Works Monthly Activity Report
 - Street and right-of-way maintenance, drainage facility and easement maintenance, City facility maintenance, Animal Services (domestic and wild), Oak Wilt, Public Works Projects, and City parking lots.
 - iv. Water Department Monthly Activity Report

- Water pumping/usage from City wells, water system infrastructure maintenance, repairs and/or projects, Water and/or Drought Management (current Watering Stage).
- v. Library Monthly Activity Report
 - Upcoming events
- c) City Engineer Projects Status Reports:
 - i. CIP Project for 2013
 - ii. CIP Project for 2015
 - a. Trinity Wells #9 and #10 Project
 - i. Receive update on request for TCEQ exceptions for well project.
 - ii. Consider Liquidated Damages on Trinity Wells #9 and #10 Project.
 - b. Naco-Loop Water Line Project
 - iii. Sewer System (FM 2252)
 - a. Feasibility Study
 - iv. CIP Program recommendations.
- d) City Commission and Committee Reports/Recommendations/Possible Actions
 - i. Planning and Zoning Commission Recommendation and Possible Action:
 - a. Resignation of Commissioner Shawn Willis term expiring September 30, 2019
 - i. Receive the recommendation from Planning and Zoning Commission to approve the resignation of Shawn Willis, with regrets.
 - ii. Consider recommendation.
 - b. Receive monthly activity update as applicable.
 - ii. Quarry Commission Recommendations and Possible Action:
 - a. Receive monthly activity update as applicable (Quarry Commission did not meet in June).
 - iii. Water Commission recommendations and Possible Action:
 - a. Receive monthly activity update as applicable (Water Commission did not meet in June).
 - iv. Wildlife Management Advisory Commission:
 - a. Receive recommendation to appoint Jeremiah McKinney to fill a vacancy with term expiring September 30, 2018.
 - i. Consider recommendation.
 - b. Budget Request
 - i. Receive a recommendation from Wildlife Management Advisory Commission to hire a Wildlife Manager.
 - a. Consider recommendation and allow the City Administrator to negotiate a contract for the City Council to approve.
 - ii. Receive a recommendation from Wildlife Management Advisory Commission to allocate \$50,000 in the City of Garden Ridge FY2019 Budget for the Wildlife Management Advisory Commission.
 - a. Consider recommendation.
 - iii. Receive monthly activity update as applicable.
 - v. Garden Ridge Parks Committee:
 - a. Receive monthly activity update as applicable.

b. July 4th Celebration report.

vi. *Volunteer Garden Ridge!*

a. Receive monthly activity update as applicable.

8. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Chapter 551.071 – Consultation with Attorney to seek legal advice in connection with deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.

9. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

The following items are for discussion, consideration and action.

e) Approvals/Authorizations/Reports/Discussion

i. Water services to Larry Rheinlaender, Plaza Oak Center

a. Presentation by petitioner Larry Rheinlaender.

b. Consider possible action on the action adopted by City Council at the Regular Meeting on March 3, 2004; Motion was made by Councilwoman Buehler, seconded by Councilman Young, to provide water to the Rheinlaender tract with the restriction they are released from San Antonio ETJ and/or they provide the City of Garden Ridge with five acre feet of water, plus the City of Garden Ridge City Council has final approval on all water restrictions placed on the Rheinlaender property deeds.

ii. Workflow Management Program and Policy

a. Receive a status report

iii. FY 2019 Budget

a. Additional information requested at the City Council Special Meeting held on June 26, 2018.

i. Automatic Meter Readings and notifications technology.

ii. Total annual payout to City Attorney and City Engineer.

b. Consider filing with the City Secretary the proposed 2019 fiscal Year Budgets for the City of Garden Ridge General Fund, Water Fund, Interest and Sinking Fund and Capital Improvement Fund.

c. Review the Budget and Tax Rate adoption process and schedule.

f) Updates

i. City Administrator Projects

a. Building Codes

b. Volunteer opportunities – City Commissions

ii. Mayor's Projects

a. Communication Report

- b. Citizen Contact Report
- c. City Facility Update
 - i. Former City complex status report.
- d. Ordinance Revision Process
- e. Vulcan Construction Materials, LLC Update

iii. City Council Projects

- a. City of Garden Ridge window stickers for vehicles (Erickson)
- b. Texas Municipal League Award Submissions (Erickson)
- c. Expansion of Garden Ridge boundaries and controlling growth (Erickson with the Mayor)
- d. Postal mail issues occurring within the City (Lantzy)
- e. Potential involvement with other Chambers of Commerce and EDCs (Arvidson)
- f. City funded monument for Paul Davis Park (Bower)

g) Future Agenda Items

10. Citizen Comment Period – limited to 20 minutes total
See “Rules for Citizen’s Participation” under Item 5.

11. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization (“AAMPO”)

Boy Scouts and/or Girl Scouts

City Commissions (Planning and Zoning, Quarry, Water, and Wildlife Management Advisory)

City of Garden Ridge sponsored events

Comal ISD/Garden Ridge Elementary

Counties (Bexar, Comal and Guadalupe)

Garden Ridge Lions Club

Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol

Greater Bexar County Council of Cities

Joint Base Land Use Study-Randolph

Northeast Partnership

12. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- b) Pursuant to Texas Government Code Chapter 551.071 – Consultation with Attorney
 - i. To seek legal advice in connection with settlement negotiations and other issues related to Hanson Aggregates operations, blasting and possible amendments to Ordinance 34.
 - i. To seek legal advice in connection with pending or contemplated litigation based on demand letter regarding enforcement activities pursuant to City’s Solicitation Ordinance.
 - ii. To seek legal advice on pending litigation related to dismissal of employee.

13. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

h) Ordinances

- i. Consider Ordinance 23-072018 amending Ordinance 23-072014 regulating peddlers, solicitors and in certain circumstances, canvassers, establishing registration requirements for the peddlers and solicitors, establishing protections for homeowners desiring to avoid peddlers, solicitors and canvassers, regulating handbills; amending hours for such activities; providing for severability; providing penalties for violations; and providing for an effective date.

14. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

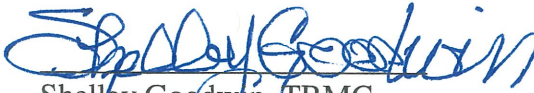
The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 55, of the Texas Government Code.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 5:20 p.m. on June 28, 2018 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary

GARDEN RIDGE POLICE DEPARTMENT



TO: New Braunfels Breakfast Lions Club 05-17-2018

FROM: Lieutenant Dan Bellinger

SUBJECT: Nomination for Ed Murphy Memorial Award of Lawman of the Year - Sgt. Steve Dennis

We are living in an era of not only police assassinations throughout our country, but more and more senseless mass shootings of civilians. Sgt Steve Dennis is my nomination for Lawman of the Year and let me explain just some of the reasons why.

Sgt. Dennis has been an active police instructor for several years and has assumed the role of training our Officers to deal with various types of critical incidents. Sgt. Dennis not only teaches weapons and tactics, but also, and just as important, he teaches emergency response and self-aid buddy care to our Officers. He continually trains our Officers to be effective in their skills and safe in their decision making.

Sgt. Dennis is not only a critical part of our police department, but he always strives to positively impact the community. Sgt. Dennis is an instructor for the Civilian Response to Active Shooter Events (CRASE) seminar. He has taught several of these classes to our community and we plan for him to teach more citizens in the future. Not only is Sgt. Dennis helping the citizens of Garden Ridge be better equipped to survive an active shooter event, he has offered his services to other smaller agencies without the resources to teach their citizens. He continually steps up to help communities that he has no obligation to because of nothing more than the heartfelt desire to help others.

I could go on for hours about Sgt. Dennis and his commitment to the citizens and law enforcement personnel of our community. These are only a few of the areas that Sgt. Dennis excels in and are some of the most impactful in our community. I respectfully request that he be considered for the Ed Murphy Memorial Award of Lawman of the Year.

Thank you for your consideration and I stand ready to answer any questions or concerns you may have.

Respectfully,

Dan Bellinger, Lieutenant
Garden Ridge Police Department
9400 Municipal Parkway
Garden Ridge, TX 78266
210-651-6441 Office





KYLE BIEDERMANN

TEXAS STATE REPRESENTATIVE • DISTRICT 73

June 13, 2018

Garden Ridge Police Department
c/o Sgt. Steve Dennis
9400 Municipal Parkway
Garden Ridge, TX 78266

Sgt. Dennis,

I wanted to take a moment to congratulate you on earning the 2018 Ed Murphy Memorial Lawman of the Year by the New Braunfels Breakfast Lions Club. This is an outstanding accomplishment, and I am proud that you serve your community in our district.

With your hard work, you are setting a great example for many in and around Garden Ridge, as well as across Texas. Keep up the great work!

My wife Barbi and I wish you all the best in the future.

Sincerely,

A handwritten signature in dark ink, reading "Kyle Biedermann", is positioned below the word "Sincerely,".

Kyle Biedermann
State Representative
Texas House District 73

John & Debbie Sorenson
2744 Crest Ridge
N.B. 2x 78132



Detective Steve Dennis
Harden Ridge Police Dept.
9400 Municipal Parkway
Harden Ridge, TX 78266

Steve, John and I saw that you were
Awarded Lawman of the year. We want to
Congratulate you & tell you it couldn't have
gone to a more deserving person. It's so
fitting as you are a very generous & Caring
person. All of the years you would have Christmas
dinner in your home for your fellow officers & also
for the very generous donation you gave to help
our son, Chris, after his brain tumor diagnosis.
I will never forget what you did for him & us.
May God richly bless your life! Congrats!! John & Debbie
Sorenson

June 26, 2018

Dear Lt. Bellinger,

I want to thank you for making the presentation to the Citizens Patrol. I'm a bit overwhelmed by the different factors of general and refined descriptions. As I'm walking outside my home, I'm trying very hard to be observant of people and surroundings. Is it possible to have handouts from the slides you presented? I never realized the different body type much less facial hair.

Once again thank for raising our awareness. I am proud to know you. God bless you and your family.

Sincerely,

Barbara Kneupper

Mayor Larry Thompson - June 2018

Dear Mayor ~

Once again we would like to thank Royce Goddard and the fellows in the Water Dept.

On June 3rd we called the Water Dept line to report a dead fawn right outside our front door. Even though it was a Sunday morning, Royce called us back immediately

and was extremely helpful. He sent out a fellow to remove the poor animal within

[Your thoughtfulness
meant a lot to ^{us} ~~me~~.]

first hour.

We truly appreciate his care and concern, not only for us but for all Garden Ridge.

In gratitude,
Herb & Lona Langthorp

(2)

City Administrator

From: Cary Corbin
Sent: Tuesday, June 12, 2018 1:47 PM
To: City Administrator
Subject: Thank You for Your Support in the RACAP Hanson Food Drive



June 12, 2018

Nancy Cain
City of Garden Ridge
9400 Municipal Pkwy.
Garden Ridge TX 78266

Dear Ms. Cain,

On behalf of Hanson Aggregates – Servtex Quarry and the Randolph Area Christian Assistance Program (RACAP), thank you for your participation in the recent food drive at Garden Ridge City Hall.

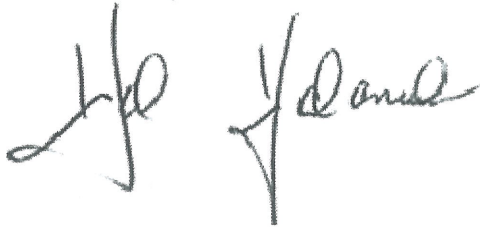
Thanks to your help, we were able to collect 9,610 pounds of food for RACAP to distribute to families in need in our area.

Your support comes just in time for RACAP's busiest season. In the summer months, many students who rely on the nutritious meals served at school do not have enough to eat.

RACAP is a food pantry serving families in need in portions of Comal, Guadalupe and Bexar counties, and communities including Garden Ridge, Schertz, Universal City, Converse, Marion, Cibolo, Live Oak, a portion of San Antonio and a portion of New Braunfels.

Thank you for helping to ensure that all children in our area have food this summer!

Sincerely,

A handwritten signature in black ink, appearing to read 'Hal Halamuda', written in a cursive style.

Hal Halamuda
Plant Manager

Hanson Aggregates – Servtex Quarry



MINUTES OF CITY COUNCIL REGULAR MEETING,
JUNE 6, 2018

Members Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Todd Arvidson
Councilmember Kay Bower
Councilmember Bryan Lantzy

Member Absent:

Councilmember Robb Erickson

City Staff Present:

Nancy Cain, City Administrator
Cynthia Trevino, City Attorney
Scott Tschirhart, City Attorney
Ron Eberhardt, Police Chief
Royce Goddard, Water Manager
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Marissa Spencer, Police Clerk
Shelley Goodwin, City Secretary

Commission Representatives Present:

Dr. Jim Miller, Vice Chair, Planning and Zoning Commission
David Krawczynski, Chair, Wildlife Management Advisory Commission
Richard Holloway, Vice Chair, Water Commission and Commissioner, Quarry Commission

Other City Commissioners in attendance:

Cynthia Shanahan-Segovia, Vice Chair, Wildlife Management Advisory Commission
Ken Knuepper, Wildlife Management Advisory Commission
Ray Pitzen, Water Commission
Mark Hausheer, Planning and Zoning Commission
Karen Diaz, Planning and Zoning Commission

1. Call to Order

With a quorum of the City Council members present, Mayor Thompson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, June 6, 2018, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Thompson asked everyone to remember, as they recite the pledge, that today is the anniversary of the Allied Invasion of Normandy (D-Day). He then led the Pledge of Allegiance along with Ryan Johnson, Boy Scout Pack 828.

3. City/Employee Recognitions/Employee Introductions

a) Introduction of Police Chaplain Robert Dennard, Pastor of Garden Ridge Assembly Church.

Ron Eberhardt, Police Chief, introduced the Garden Ridge Police Department Police Chaplain Robert Dennard, Pastor of Garden Ridge Assembly. He stated Pastor Dennard is a perfect choice since he has prior military and law enforcement experience. He also stated Pastor Dennard is currently doing ride alongs and he will soon have a similar uniform.

Mayor Thompson thanked Chaplain Dennard for agreeing to serve the City and residents of Garden Ridge. He stated he has already become well involved with attending community meetings and events.

b) Thank you to Sgt. Steve Dennis, Garden Ridge Police Department, from Converse Police Department.

Nancy Cain, City Administrator, stated a thank you was received from Converse Police Chief Villegas thanking Sgt. Steve Dennis, Garden Ridge Police Department for instructing the CRASE class.

c) Thank you to Manuel Troncoso and Steven Steinmetz, Garden Ridge Public Works, from a resident and Comal County Master Gardener.

Nancy Cain, City Administrator, stated she had received a thank you from a resident and Comal County Master Gardener thanking Manuel Troncoso and Steven Steinmetz, Garden Ridge Public Works, for their assistance with City Hall and Library gardens.

Mayor Thompson added thanks to Public Works and Water Departments for assisting a resident who recently lost her husband. He stated that when they heard she was having issues with her irrigation system, they stepped up to assist her with getting it fixed and it meant a great deal to her.

4. Citizen's Participation – Limited to (30) minutes

David Theriault, 19722 Bat Cave Road, signed up to speak but chose to speak during Agenda Item 6. d) i.

5. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) **Approval of Minutes:**
 - i. **May 2, 2018 City Council Regular Meeting**
 - ii. **May 10, 2018 City Council Special Meeting**
- b) **Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – April 30, 2018.**
- c) **Approval of the Bexar Metro 9-1-1 Network District's Proposed Fiscal Year 2019 Budget in accordance with Texas Health & Safety Code, Chapter 772.309.**
- d) **Accept the resignation of employment for Lori Claus, Administrative Liaison, effective June 5, 2018.**

Councilmember Lantzy stated he wanted to pull Consent Item 5. d).

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Arvidson to approve the Consent Agenda items 6. a)- c). The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

6. Business Items

The following items are for discussion, consideration and action.

a) Action on items pulled from the Consent Agenda

Councilmember Lantzy asked if an exit interview was conducted with Ms. Claus. He asked if she reported a reason for resigning.

Nancy Cain, City Administrator, stated Ms. Claus did have an exit interview and she had chosen to move on.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to approve the resignation of employment for Lori Claus, Administrative Liaison, effective June 5, 2018. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

b) Staff Reports:

i. City Administrator Monthly Activity Report

- **Community Center usage and financial report, Building Permits issued to date for residential, commercial and minor Construction projects, City Council Idea/Suggestions, Communication efforts, Citizen Concern/Input, and upcoming events**

Nancy Cain, City Administrator, added to her report a letter of appreciation from John Andrews regarding how CPS worked until early in the morning to restore his power.

ii. Police Department Monthly Activity Report

- **Traffic Enforcement, Criminal activity within City, and Code Compliance Enforcement**

Ron Eberhardt, Police Chief, reported on the following:

- With July 4th approaching, the lighting of fireworks is against the law and the Police Department will be enforcing the Ordinance. He reminded everyone that fireworks can cause brush and house fires and can unnecessarily agitate people and pets.

- Enforcement efforts continue on “No Truck Thru Traffic” on F.M. 2252 and 18 citations have been written for this violation.
- Thank you to everyone who attended the Community Pancake Breakfast on Saturday, June 2nd; Child Advocacy Center will be presented with check for \$1,000.
- Thank you to the GRCPAAA for honoring the Police Department during Police Week and for coordinating with Garden Ridge Elementary School, sending notes of appreciation and other goodies.
- Each officer will be addressing Code Enforcement issues, with the first being a friendly verbal warning and if the issue is not addressed then a written warning will be issued.
- A county-wide Burn Ban is going into effect either June 6th or 7th.

Mayor Thompson reminded everyone that fireworks can have many adverse effects in addition to those the Chief had discussed. He told how the Bexar Metro 9-1-1 system was overwhelmed to the point of failure a few years ago with multiple calls regarding brush fires started by fireworks. He also thanked the PD for their leadership in working to better equip the city staff and volunteers in handling emergencies in/around our facilities. Most recently, all employees and some volunteers attended the hands-on Active Shooter Emergency Care Course training. He thanked Sgt. Dennis for doing a great job at teaching these courses. He also stated the Chief mentioned his appreciation for permitting the officers to verbally warn residents first in order to assist with educating and informing them of the code violations without issuing them citations.

Councilmember Bower thanked the PD for getting buzzards out of her neighbor’s yard.

iii. Public Works Monthly Activity Report

- Street and Right-Of-Way Maintenance, Drainage Facility and Easement Maintenance, Animal Control (domestic and wild), Oak Wilt and Public Works Projects

Steven Steinmetz, Public Works Director, reported the following:

- There were no observed new Oak Wilt cases
- All Public Works employees attended the Active Shooter Preparedness training
- There is excess oil seeping up out of the road surface on Blazing Star due to the extreme heat of late. Additional rock will added to attempt to remedy this situation.
- The air conditioner at old City Hall was replaced.
- Wheeler will be repainting white arrows and lines on Municipal Parkway and in front of City Hall mailboxes. They will also paint dark gray over the old lines that are starting to show through.
- Stanley George assisted with Shred Day.
- On June 7, 2018 the concrete staining in front of the Community Center will be completed.

The City Council discussed the previous Oak Wilt cases.

Steven Steinmetz, Public Works Director, stated the mitigation has been completed and the surrounding trees are blooming, so the mitigation seems to have worked.

Councilmember Lantzy thanked the Public Works Department and stated he hears nothing but good things from residents about this department.

iv. Water Department Monthly Activity Report
- Water pumping/usage from city wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage)

Royce Goddard, Water Manager, reported on the following:

- Wells 9 & 10-pumps-test have occurred, the site is running properly and is ready to come online, but before they can go online chlorine needs to be added and scales need to be calibrated.
- Punch list for Well Sites 9 & 10 is still being completed.
- EAA and SAWS are currently in Stage 1, but the City remains in Stage 0.
- The estimated cost of pump and motor, as was requested by Councilmember Bower, was detailed. The City currently keeps a backup pump and motor on hand for the Trinity Well in case of failure. The turbine pump is pulled and fixed on the spot so the City does not keep a backup pump for Edwards 1 and 2 Wells.

v. Library Monthly Activity Report
- Upcoming events

Linda Crosland, Library Director, recognized the following Library Volunteers:

Volunteers who have served 20 or more years and continue to serve are: Toni Powers, Nancy Feibelman, Laura Ochoa, Diane Scholz and Suzanne Gregory.

Volunteers who served at least 20 years, but no longer serve are: Nancy Black, Sandy Foss, Suzanne McCandless and Karen Bishop (deceased).

Ms. Crosland stated the City of Garden Ridge is very fortunate to have these and the other dedicated residents, which saves the City money by not having to hire additional employees.

c) City Engineer Projects Status Reports:

Dan Mummert, P.E., Trihydro, City Engineer, reviewed the City Engineer Report and PowerPoint (see attached).

i. CIP Project for 2013

Dan Mummert reported Wagner Materials has cleaned up the overspray areas on the curbs, electrical boxes and front yards on Blazing Star.

ii. CIP Project for 2015

a. Phase I

b. Phase II

c. Trinity Wells #9 and #10 Project

Dan Mummert reported the following

- Construction Update on Trinity Wells #9 and #10- punch list items and final site cleanup are being addressed by the contractor.
- TCEQ Approval Update- TCEQ has informed him that they found no issues with the waivers and he anticipates approval letters for both Wells 9 and 10 in the next few days.

Mayor Thompson stated the contract deadline for Well Site is long overdue and the City is being put in a bind not having the water available. He asked what actions are available to the city.

Dan Mummert, Trihydro Corporation, stated when City Council approved the Change Order for the fence it extended the due date by 26 days, but as of today the contractor is 64 days late.

Cynthia Trevino, City Attorney, stated she can begin the notification process provided in the contract for liquidated damages once City Council provides her that direction.

Dan Mummert, Trihydro Corporation, stated part of the process is that the City has to prove damages and have the cost of damages.

Scott Tschirhart, City Attorney, stated the contract provides upfront liquid damages.

Mayor Thompson stated he believes the City Council needs to examine this issue and possible courses of action. He asked for the City Engineer and Attorney to confer and offer Council alternatives at the July 5, 2018 City Council Regular Meeting.

i. Receive update on request for TCEQ exceptions for well project.

Dan Mummert stated he reported on this item as part of Wells #9 and 10.

d. Naco-Loop Water Line Project This item was not discussed.

iii. Sewer System (FM 2252)

Dan Mummert, Trihydro Corporation, stated pipe installation will begin next week and the anticipated completion date is August 7, 2018.

Mayor Thompson stated he requested the City Engineers to develop a recommended CIP list for streets, drainage and water infrastructure with timelines and priorities. He stated with this list the City Council can develop long-range improvement plans.

d) City Commission and Committee Reports/Recommendations/Possible Actions

i. Planning and Zoning Commission Recommendation and Possible Action:

- a. A petition by David and Kerri Theriault for a variance to Ordinance 13-062017, Section 5, Residential, Paragraph 5.1.7.2.4.2, Interior Lots, requiring there shall be a side yard of all interior lots of not less than fifteen (15) feet. The petition is for the encroachment of three (3) feet into the fifteen (15) foot side yard for the construction of a sunroom at 19722 Bat Cave Road, Garden Ridge, Texas 78266 and further described as Lot 1A, Block 1, The Park at Garden Ridge.**

i. Presentation by petitioner.

David and Kerri Theriault, 19722 Bat Cave Road, reviewed their variance request. They requested a variance to enclose a side porch so their handicapped daughter can enjoy being outside. The foundation of the porch with access ramp is encroaching 3 feet within the 15 foot side yard setback and without the variance, the porch cannot be built. There are 65' feet between the neighbor's home and theirs. The Theriault's home is 30' feet away from his neighbor's

15' foot side setback. They stated their house was built 3 years ago and when they decided to close in the porch they got the permit, began the project and then the inspector found the setback issue.

ii. Receive a recommendation from Planning and Zoning Commission.

Dr. Miller, Vice Chair, stated the Planning and Zoning Commission reviewed the project and showed the pictures of the project. He stated the Commission unanimously voted to recommend to City Council the acceptance of the petition for the variance by David and Kerri Theriault since the porch was already there and they are only requesting to enclose it.

City Council discussed the variance and the reason for the request.

iii. Hold public hearing to receive comments for or against the petition.

Mayor Thompson opened the public hearing at 6:58 pm. and asked if anyone wished to speak.

Kerri Theriault, 19722 Bat Cave Road, stated her daughter has to have 24 hour care and as her mother she is trying to provide her some type of happiness.

Dr. Jim Miller, 9910 Marie Meadows, reported the Commission voted as a group to approve the variance.

Mark Hausheer, 20914 Misty Arbor, stated he is a member of the Planning and Zoning Commission and is very hard on granting variances, but felt he had to look at the whole picture. He stated he supports the request since the slab was already there and closing it in would not hurt anything, but felt this request would help make life easier for the family.

Mayor Thompson seeing no other speakers closed the public hearing at 7:02 p.m.

iv. Consider recommendation.

Motion: A motion was made by Councilmember Lantzy, seconded by Mayor Pro- Tem McCaw, to approve the petition by David and Kerri Theriault for a variance to Ordinance 13-062017, Section 5, Residential, Paragraph 5.1.7.2.4.2, Interior Lots, there shall be a side yard of all interior lots of not less than fifteen (15) feet. The petition is for the encroachment of three (3) feet into the fifteen (15) foot side yard for the construction of a sunroom at 19722 Bat Cave Road, Garden Ridge, Texas 78266 and further described as Lot 1A, Block 1, The Park at Garden Ridge. The City Council voted three (3) for, one (1) opposed (Bower). The motion passed.

b. Receive monthly activity update as applicable.

Dr. Miller, Vice Chairman, stated the Commission is continuing with their work on the rewrites of the Zoning and Subdivision Ordinances.

ii. Quarry Commission Recommendations and Possible Action:

a. Receive monthly activity update as applicable.

Nancy Cain, City Administrator, stated the Quarry Commission met on May 15, 2018 and reviewed blast analysis and Blast Reports from residents for March and April. They had no recommendations for City Council.

iii. Water Commission recommendations and Possible Action:

a. Request for water bill adjustment for leak occurring on City's meter at 8729 Garden Ridge Dr. for billing periods of December 19, 2017 - April 23, 2018 (four (4) billing periods).

i. Receive a recommendation from Water Commission

Richard Holloway, Vice Chair, Water Commission, reviewed the request for the water bill adjustment and how the leak occurred. He stated the leak was created in a brass fitting that is part of the city-owned meter. He stated since the equipment is City property the Commission voted unanimously to approve the adjustment of \$2,230.93 for the 4 billing periods.

Mayor Thompson stated that this was an exception to current leak adjustment policy in that the leak involved city-owned equipment. However, since this leak was caught after the water bills were sent out and in the interest of transparency, he requested the recommendation to adjust the bill go before the Water Commission and City Council.

ii. Consider recommendation.

The City Council discussed the leak and another recent leak the homeowner had.

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Arvidson, to approve the Water Commission recommendation for a water bill adjustment for the address of 8729 Garden Ridge Dr. for the billing period of December 19, 2017 – April 23, 2018 for an adjustment of \$2,230.93.

The City Council discussed a way to notify customers when their water consumption is higher than normal. Royce Goddard, Water Manager, stated once the City upgrades to the automatic read system it will provide notifications to water customers.

The City Council voted four (4) for and none (0) opposed. The motion passed unanimously.

b. Receive monthly activity update as applicable.

Richard Holloway, Vice Chair, Water Commission, stated he did not have any other updates.

iv. Wildlife Management Advisory Commission:

a. Resignation of Commissioner Rick Hannasch term expiring September 30, 2018.

i. Receive the recommendation from Wildlife Management Advisory Commission to approve the resignation of Rick Hannasch, with regrets.

David Krawczynski, Chair, stated the Wildlife Management Advisory Commission voted with regrets to unanimously approve the resignation of Rick Hannasch, since he no longer lives in the City and does not meet the qualifications of Ordinance 210.

ii. Consider recommendation.

Motion: A motion was made by Councilmember Arvidson, seconded by Councilmember Lantzy, to approve with regrets the recommendation from the Wildlife Management Advisory Commission to accept the resignation of Rick Hannasch from the Wildlife Management Advisory Commission. The City Council voted four (4) for and none (0) against. The motion passed unanimously.

b. Budget Request

- i. Receive a recommendation from Wildlife Management Advisory Commission to allocate \$50,000 to \$75,000 in the City of Garden Ridge FY2019 Budget for the Wildlife Management Advisory Commission to include the possibility of hiring a Wildlife Manager, to assist with Trap, Transport and Transplant (TTT), Trap, Transport and Process (TTP), and other management alternatives including other Wildlife Management in the City.**
 - a. Consider recommendation.**

David Krawczynski, Chair, reported the Wildlife Management Advisory Commission voted unanimously, to allocate \$50,000 to \$75,000 for the Wildlife Management Budget for the City of Garden Ridge FY2019 Budget to include the possibility of hiring a Wildlife Manager, to assist with TTT, TTP, other management alternatives, and including other wildlife management issues in the City.

Mayor Thompson stated he needed to know exactly what the Commission was asking for vs. “a monetary range and a possibility.” Cynthia Shanahan-Segovia, Vice Chair, stated she and Commissioner Sullivan met with Randi Tomasini regarding the possibility of creating a contract for a Deer Manager. She stated Mr. Tomasini could be a contract employee and tasked with the goal of removing 300 deer within 3 years. She reviewed the responsibilities of the Deer Manager. She also stated they discussed the application process, MLD permit and the June 15, 2018 deadline.

The City Council discussed the budget request, the different types of permits, and the funds allocated for the current budget year.

David Krawczynski, Chair, stated at the time of the meeting the Commission was not sure of the exact cost of the different expenses, so a range was provided.

Mayor Thompson stated he felt the Commission should discuss at their next Regular Meeting a plan and proposal with specific figures and a detailed explanation of the reasons to hire a Deer Manager.

The City Council agreed by consensus for City Staff to apply for the MLD permit before the deadline.

b) Receive monthly activity update as applicable.

David Krawczynski, Chair, reported the education session at the May Wildlife Management Advisory Commission meeting was presented by Randy Tomasini, Deer Manager for the City of Hollywood Park. He discussed the different management programs and the methods used in Hollywood Park to manage the deer population. He reviewed the process for TTP Managed Land Deer Program (MLDP), and TTT.

v. Garden Ridge Parks Committee:

a) Receive monthly activity update as applicable.

Shelby Trial, Parks Committee, Chair, reported the Garden Ridge Lions Club removed mesquite from the Paul Davis Parks trail on two Saturdays, May 12th and May 19th. He stated Committee Member Gerry Bower will loan the city his wood chipper to dispose of the excess mesquite.

b) July 4th Celebration and activities.

Shelby Trial, Parks Committee, Chair, reported the Committee is working with the Public Works Department to prepare the Park for the July 4th Celebration. He stated the Committee is working on some exciting events for this year. He encouraged residents to spread the word and come out on July 4th. He also stated that all activities are free but donations for food and drink are encouraged.

vi. *Volunteer Garden Ridge!*

a) Receive monthly activity update as applicable.

John Andrews, *Volunteer Garden Ridge!* Coordinator, stated the database for contracts, leases, and agreements will be completed in July. Master Gardeners have put in a lot of hours and the Comal Master Gardener's Coordinator was really impressed with the work that has occurred. He stated the CMG Coordinator is now requiring their interns come work here. He also stated there are seven opportunities for volunteering on the City website for anyone who is interested.

Mayor Thompson encouraged the City Council to help spread the word and encourage others to get involved in *Volunteer Garden Ridge!* He stated there has been a request to get younger folks involved in *Volunteer Garden Ridge!*

b. Receive update and discuss the Water Tank Beautification Project.

This agenda item was not discussed.

e) Resolutions

i. Comal County Hazard Mitigation Plan

a. Review and discuss Plan

Mayor Thompson introduced Jeff Kelly, Comal County Emergency Management Coordinator, who has many years of Emergency Management experience. He stated that he and Mr. Kelly will be spending more time together working on Emergency Planning and Preparation. He stated the Hazard Mitigation Plan that is up for approval tonight is an important first step and will also be an important tool for the city in obtaining funding when hazards occur.

Mr. Kelly stated the existing plan is expiring due to FEMA changes. He stated the process is complete and without the plan no one will be eligible for funding. FEMA has already approved the plan and is waiting for local approval. He stated this is a yearly review. He also stated he will assist with preparing, training and applying for funding.

The City Council discussed expenses and the Plan.

b. Consider approval of Resolution 430-062018 adopting the Comal County Hazard Mitigation Plan

Motion: A motion was made by Councilmember Lantzy, seconded by Mayor Pro-Tem McCaw, to approve Resolution 430-062018 adopting the Comal County Hazard Mitigation Plan. The City Council voted four (4) for and none (0) against. The motion carried unanimously.

ii. Budget Amendment #1 for General Fund, Water Fund, Interest & Sinking Fund and Capital Improvement Fund.

a. Review and discuss amendments

Mayor Thompson stated the Budget Amendment proposes a personnel adjustment eliminating the Administrative Liaison position and creating the Assistant City Secretary position. This will also include a change in pay percentage from 50 General Fund/50 Water Fund to 75 General Fund/25 Water Fund. He stated next year's budget will include a change from \$36,000 to \$45,000 for the exempt position. He also stated he has felt for some time that both the Water Manager and the Public Works Director needed a Deputy Position and that they should be compensated for the position. He stated Eric Lowman will be the Deputy Public Works Director/Animal Control. The position's pay increase for the remainder of the year will be \$1,700 and will be \$6,400 for the FY2019 Budget. Brad Olivarri will be the Deputy Water Manager. The position's pay increase for the remainder of the year will be \$1,725 and will be \$6,400 for the FY2019 Budget. Mayor Thompson reviewed the summary for General Fund, Water Fund, I & S Fund, and CIP Fund.

Mayor Thompson asked Karen Ford, HR/Finance, to explain the FY2017 audit entries. Karen Ford presented to City Council the different FY2017 audit entries that attributed to the decrease in the budgeted projected fund balance and the actual audited fund balance. Also discussed were several suggestions from the City's Auditors that would streamline the City's budget process.

Debbie Fraser, Armstrong, Vaughan & Associates, P.C.-City Auditors, stated the monthly reports are correct, but when doing an audit they know that invoices could come in late and those expenses have to be allotted.

The City Council discussed the fund balance, audit, and the Water Fund amendments.

b. Consider Resolutions

i. Resolution 431-062018 approving 2018 Budget Amendment #1 for the City of Garden Ridge General Fund for the period of October 1, 2017 through September 30, 2018

Motion: A motion was made by Mayor Pro-Tem McCaw, seconded by Councilmember Lantzy, to approve Resolution 431-062018 approving 2018 Budget Amendment #1 for the City of Garden Ridge General Fund for the period of October 1, 2017 through September 30, 2018. The City Council voted four (4) for and none (0) against. The motion carried unanimously.

ii. Resolution 432-062018 approving 2018 Budget Amendment #1 for the City of Garden Ridge Water Company Operation and Maintenance Fund for the period of October 1, 2017 through September 30, 2018

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Bower, to approve Resolution 432-062018 approving 2018 Budget Amendment #1 for the City of Garden Ridge Water Company Operation and Maintenance Fund for the period of October 1, 2017 through September 30, 2018. The City Council voted four (4) for and none (0) against. The motion carried unanimously.

iii. Resolution 433-062018 approving 2018 Budget Amendment #1 for the City of Garden Ridge Interest & Sinking Fund for the period of October 1, 2017 through September 30, 2018

Motion: A motion was made by Councilmember Arvidson, seconded by Councilmember Lantzy, to approve Resolution 433-062018 approving 2018 Budget Amendment #1 for the City of Garden Ridge Interest & Sinking Fund for the period of October 1, 2017 through September 30, 2018. The City Council voted four (4) for and none (0) against. The motion carried unanimously.

iv. Resolution 434-062018 approving 2018 Budget Amendment #1 for the City of Garden Ridge Capital Improvement Fund for the period of October 1, 2017 through September 30, 2018

Motion: A motion was made by Councilmember Bower, seconded by Mayor Pro-Tem McCaw, to approve Resolution 434-062018 approving 2018 Budget Amendment #1 for the City of Garden Ridge Capital Improvement Fund for the period of October 1, 2017 through September 30, 2018. The City Council voted four (4) for and none (0) against. The motion carried unanimously.

f) Approvals/Authorizations/Reports

i. Workflow Management Program and Policy

a. Receive a status report

Shelley Goodwin, City Secretary, reported the proposal has been written and the layout of the Workflow Management Program and Policy is being written. She stated once it is written it will be presented to the City Council.

g) Updates

i. City Administrator Projects

a. Building Codes

Nancy Cain, City Administrator, stated she is reviewing the changes submitted by the Building Inspector and Water Manager.

b. Shred Day (Saturday, May 12th, 10 a.m. – 1 p.m.)

Nancy Cain, City Administrator, stated 8,500-9,500 lbs. of paper were shredded on May 12, 2018. She also stated she estimated that there were about 200 cars that went through the lines.

c. July City Council Regular Meeting will be held on Thursday, July 5, 2018 at 6 p.m.

Nancy Cain, City Administrator, announced due to the July 4th holiday the July Regular City Council Meeting will be held on Thursday, July 5, 2018 at 6 p.m.

d. Volunteer opportunities – City Commissions

Nancy Cain, City Administrator, announced there are several City Commission openings (Planning and Zoning Commission, Water Commission, Wildlife Management Advisory Commission). She stated if anyone is interested they can complete an Interest Form online and attach their resume or they can email it to her or bring it to City Hall.

ii. Mayor's Projects

a. Communication Report

Mayor Thompson stated shirts have been purchased for the Councilmembers to wear at official events, starting at this year's July 4th events. He stated once the shirts are embroidered then they will be handed out.

Mayor Thompson stated he has a desire to make our website a tool for electronic government. He stated City staff has been working hard to make this happen and currently citizens can complete Alarms Permits, Pet Registrations, Volunteer Interest Forms and HVAC Permits online.

b. Citizen Contact Report

Mayor Thompson stated the following Citizen Contacts were made:

- Mayor Thompson, Nancy Cain, City Administrator, Ron Eberhardt, Chief of Police, and Steven Steinmetz, Public Works Director, addressed concerns from residents regarding the building off Tonkawa Pass. Mayor Thompson stated it is a large residence that is located outside the City limits; however, they are asking to connect to a City street.
- Mayor Thompson stated he addressed an inquiry on an Assisted Living Community Home. He stated Texas Law HR Code Title 8 provides the guidance on these homes and the distance between homes. He stated the recent inquiry did not qualify, per Title 8.

c. City Facility Update

Community Center

- Mayor Thompson acknowledged the Water Department and Public Works Department for researching the best product and staining the concrete.
- Mayor Thompson stated WiFi is now installed and the renters appreciate that amenity.

Paul Davis Park

- Mayor Thompson stated electricity and water is being run across the creek for easy access.
- Mayor Thompson stated the BBQ Hut and other areas are being painted/stained.
- Mayor Thompson stated he has asked for an analysis of park projects to be addressed .

Old City Hall

- Mayor Thompson stated an analysis is being performed on the building to ensure continued expenditures are in the best interests of the city. He stated a certified inspector is helping the City with this assessment of the property.

City Hall

- Mayor Thompson stated a committee is currently working on getting proposals for Council Chambers equipment improvements in order to allow for live streaming, video conferencing, training and public announcements.
- Mayor Thompson stated he has spoken to CPS Energy regarding solar electricity. He mentioned three different program options which could help lower the City's electrical bills. He will continue to work with CPS to provide recommendations to Council.

d. Ordinance Revision Process

Mayor Thompson stated the following Ordinance revisions are being addressed with Staff:

- Parks Ordinance
- Lighting (Nuisance) Ordinance

- Personnel Policy

e. Vulcan Construction Materials, LLC Update

Mayor Thompson stated he, along with all of Council, received a public relations letter from Vulcan Construction Materials about how they are an attribute to the community.

f. Expansion of Garden Ridge boundaries and controlling growth (Mayor and Erickson)

Mayor Thompson stated with Councilmember Erickson being absent that evening he would like to discuss this at the next Regular Meeting scheduled for July 5, 2018.

iii. City Council Projects

a. Acquiring Bat Cave Road (Bower)

Councilmember Bower stated that although she believes the City Council is not interested in pursuing the acquisition of Bat Cave Road at this time, she met with County Commissioner Scott Haag. The Commissioner provided her with traffic counts and estimates on what the County has paid for maintenance over the years. She still feels the City should acquire Bat Cave Road so the City can control it.

Mayor Thompson stated he has spent considerable time on this item and has specifically discussed this with Commissioner Haag twice. Mayor Thompson stated the County is not interested in expending the funds to do the road and drainage improvements the road needs. The project would include resurfacing, regrading, along with culvert and approach building. Mayor Thompson stated there would also be significant engineering work as well as legal work involved to acquire the requisite property. The project would cost the City hundreds of thousands of dollars. He stated he does not believe the acquisition of Bat Cave Road is a priority and the considerable sums of money involved can be better spent elsewhere. He asked Council to remove this item from future consideration.

The City Council agreed to remove this item from future agendas.

b. City of Garden Ridge window stickers for vehicles (Erickson)

Mayor Thompson stated Councilmember Erickson sent him a note stating he is trying to work with a local vendor. Councilman Erickson stated the City Council will receive an update at the City Council July 5th Regular Meeting.

c. Oak Wilt Proclamation and awareness efforts (McCaw)

Mayor Pro-Tem McCaw stated he feels the City Council should do a proclamation in February to bring awareness to Oak Wilt. Mayor Thompson asked him to work with staff to create the proclamation as well as a public awareness campaign.

d. Postal mail issues occurring within the City (Lantzy)

Councilmember Lantzy stated he recently learned that Garden Ridge has rural route carriers because we are outside 1604. He stated rural route carriers are contract employees with 2 unions involved, which impacts the quality of postal workers handling our mail. He encouraged residents to continue contacting City Hall with their complaints.

**e. Potential involvement with other Chambers of Commerce and EDC
(Arvidson)**

Councilmember Arvidson asked if the City wanted to get involved with a Chamber of Commerce and EDC. He stated this could be beneficial with development along F.M. 2252.

The City Council discussed the pros and cons of joining a Chamber of Commerce and EDC.

Mayor Thompson stated he feels more research needs to occur on the membership fees. He asked that Councilman Arvidson research the pros and cons and report back to the Council for consideration. This item will be left on the City Council July 5th Regular Meeting Agenda.

f. Structure Definition (Bower)

Councilmember Bower had nothing to report and asked that this agenda item remain on the City Council agenda for another month.

g. Texas Municipal League Award Submissions (Erickson)

Mayor Thompson stated Councilmember Erickson entered a submission in the Communication category and Shelby Trial entered a submission in the City Spirit category.

h) Future Agenda Items

- Partnering with other Chambers of Commerce and Economic Development Corporations (Arvidson)
- Rescind the 2004 City Council vote regarding water services to Larry Rheinlander (Lantzy)
- Wells 9 & 10 discussion on liquidated damages (Thompson)

9. Citizen Comment Period – limited to 20 minutes total

Shelby Trial, 21657 Forest Waters Circle, asked if the City Council chose to go after the Well 9 & 10 contractor for liquid damages, would those funds go back into CIP or another fund? He also encouraged parents to allow their children to wear something that can get wet at the July 4th Celebration.

Martha Stipp, 21007 Cedar Branch, stated she feels the way the Police Department is handling Code Enforcement violations is intimidation and not friendly. She also feels the Police Department should not be involved until a ticket is written.

John Andrews, 9403 Gloxinia, stated in May an electrical storm hit his house, and he had to call CPS Energy. He stated he was very thankful that they came out and continued to work on the issue and finally fixed it at 1:00 a.m.

Cynthia Shanahan-Segovia, 8435 Twisted Oaks, stated the next Wildlife Management Advisory Commission education session will be a presentation by Jessica Alderson with Texas Parks and Wildlife. She also stated she was unable to find out what Water Restriction Stage the City was currently in on the website.

Ken Kneupper, 8891 Schoenthal Rd., asked residents to be careful when driving in the City Hall parking lot and down Municipal Parkway because the Library will begin holding their Science Club and Summer Reading programs with some participants coming from the school across Municipal Parkway.

10. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

**Alamo Area Metropolitan Planning Organization (“AAMPO”)
Boy Scouts and/or Girl Scouts
City Commissions (Planning and Zoning, Quarry, Water, and Wildlife
Management Advisory)
City of Garden Ridge sponsored events
Comal ISD/Garden Ridge Elementary
Counties (Bexar, Comal and Guadalupe)
Garden Ridge Lions Club
Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
Greater Bexar County Council of Cities
Joint Base Land Use Study-Randolph
Northeast Partnership**

No one had any report or comments to provide.

11. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Chapter 551.071 – Consultation with Attorney to seek legal advice in connection with:

- i. Settlement negotiations and other issues related to Hanson Aggregates operations, blasting and possible amendments to Ordinance 34.**
- ii. Pending or contemplated litigation based on demand letter regarding enforcement activities pursuant to City’s Solicitation Ordinance.**
- iii. Deliberating the purchase, lease, exchange, or value of real property and regarding related negotiations for City building projects, and utility projects.**

b) Pursuant to Texas Government Code Chapter 551.074 – Personnel Matters

- i. To deliberate the duties of the City Administrator regarding implementation of recommended audit procedures and regulations.**

Mayor Thompson announced the City Council will recess into Executive Session at 9:03 p.m., in accordance with Texas Government Code Chapter 551.071 - To seek legal advice in connection with settlement negotiations and other issues related to Hanson Aggregates operations, blasting and possible amendments to Ordinance 34, and in connection with pending or contemplated litigation based on demand letter regarding enforcement activities pursuant to City’s Solicitation Ordinance. He stated there is no need to consider item a) iii and b) i.

Mayor Thompson adjourned the Executive Session at 10:42 p.m. and the City Council reconvened back into Regular Session.

12. Reconvene

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson stated no action is necessary.

13. Adjournment

There being no further business, the Wednesday, June 6, 2018, Garden Ridge City Council regular meeting was adjourned at 10:43 p.m. by Mayor Thompson.

Larry Thompson
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary

SIGN IN TO SPEAK AT THE JUNE 6, 2018 CITY COUNCIL REGULAR MEETING CITIZEN COMMENT PERIOD

Rules for Citizens' Participation:

The City Council welcomes citizen participation and comments at all City Council Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. End your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 - a. You are required to sign up to speak.
 - b. You are limited to one 3 minute period.
 - ii. Business item period
 - a. You are required to sign up to speak.
 - b. You are limited to one 3 minute period.
 - iii. Second citizen comment period
 - a. You are not required to sign up.
 - b. You are limited to one 2 minute period.
 - iv. State your name and address before your comments begin.
 - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

	NAME	ADDRESS	SUBJECT
1.	David Theriault	19722 Bat Cave	Variance for screen porch
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

(19)

CITY OF GARDEN RIDGE
MONTHLY ACCOUNT BALANCES & INTEREST RATES
PERIOD ENDED AS OF 05/31/2018

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 128,244.89	0.0000%
GF MONEY MARKET	90,360.28	0.1500%
TEXPOOL INVESTMENTS	2,332,616.47	1.7159%
ASSET/FORFEITURE - STATE	97.79	0.0800%
ASSET/FORFEITURE - FED	76,033.85	0.1000%
2009 REFI	38,872.16	0.0500%
2009 I&S	45,243.54	0.0500%
2012 REFI	96,710.30	0.1000%
2012 I&S	214,904.49	0.1500%
2015 I&S	11,126.94	0.0500%
2015 CIP PROJECT	12,768.13	0.1000%
STREET IMPACT FEES	6,875.31	0.0500%
TEXPOOL 2015 CIP PROJECT	812,093.73	1.7159%
TEXPOOL STREET IMPROV	31,775.07	1.7159%
PEG CAPITAL FEES	103,915.26	0.1500%
TOTAL CITY FUNDS	\$ 4,001,638.21	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
WATER IMPACT FEES	\$ 6,219.58	0.0500%
TEXPOOL WATER INVEST	772,625.81	1.7159%
TEXPOOL IMPACT FEES	1,655.31	1.7159%
TEXPOOL WATER RIGHTS	5,000.35	1.7159%
WATER SURCHARGE	144,996.55	0.1500%
OPERATING ACCOUNT	283,098.28	0.1500%
TOTAL WATER FUNDS	\$ 1,213,595.88	

TOTAL ALL ACCOUNTS	\$ 5,215,234.09	
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CITY OF GARDEN RIDGE

CASH & INVESTMENTS STATEMENT

PERIOD ENDED AS OF 05/31/2018

GENERAL FUND	BALANCE
GF Operational Checking	\$ 128,244.89
GF Money Market	90,360.28
TexPool Investments	2,332,616.47
Less: Restricted Amounts	(19,112.39)
TOTAL General Fund Reserves	\$ 2,532,109.25

WATER FUND	BALANCE
Operational Checking	\$ 283,098.28
TexPool Water Invest	772,625.81
Less: Restricted Amounts	(11,290.86)
TOTAL Water Company Reserves	\$ 1,044,433.23

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 CURRENT AND YEAR TO DATE AS OF 05/31/2018

GENERAL FUND	May-18	YTD	FY 2018 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 189,590.76	\$ 2,269,919.47	\$ 2,763,771.00	82.1%	\$ 493,851.53
EXPENDITURES					
ADMINISTRATION	52,032.04	373,177.04	824,200.00	45.3%	451,022.96
COURT	5,277.84	51,395.75	80,514.00	63.8%	29,118.25
POLICE	86,703.84	796,497.74	1,238,553.00	64.3%	442,055.26
PUBLIC FACILITIES	38,088.89	273,958.80	476,100.00	57.5%	202,141.20
COMMUNITY CENTER	7,594.35	37,579.00	63,120.00	59.5%	25,541.00
LIBRARY	6,069.32	46,156.90	81,284.00	56.8%	35,127.10
TOTAL EXPENDITURES	195,766.28	1,578,765.23	2,763,771.00	57.1%	1,185,005.77
NET POSITION	\$ (6,175.52)	\$ 691,154.24	\$ -		\$ (691,154.24)

WATER FUND	May-18	YTD	FY 2018 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 151,540.65	\$ 842,277.53	\$ 1,626,342.00	51.8%	\$ 784,064.47
EXPENDITURES	95,891.60	1,131,820.12	1,525,052.00	74.2%	393,231.88
NET POSITION	\$ 55,649.05	\$ (289,542.59)	\$ 101,290.00		\$ 390,832.59

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES - COMMUNITY CENTER
PERIOD ENDED AS OF 05/31/2018

REVENUES	YTD
RENTALS	\$ 26,835.00
DEPOSITS	15,000.00
DEPOSITS REFUNDED	(9,925.00)
DONATIONS	-
TOTAL REVENUES	<u>31,910.00</u>
 EXPENDITURES	
MANAGER FEES	10,595.30
COMPUTER/INTERNET	332.07
TELEPHONE	376.00
UTILITIES	5,695.79
MAINTENANCE	2,829.89
SUPPLIES	675.64
CLEANING	2,970.00
EQUIPMENT	204.00
MARKETING	-
DONATION EXPENDITURES	-
FACILITY ENHANCEMENTS	<u>3,975.31</u>
TOTAL EXPENDITURES	<u>27,654.00</u>
 NET POSITION	 <u><u>\$ 4,256.00</u></u>

Management's Discussion and Analysis of Results of Operations – May 2018

General Fund – Cash

The unrestricted cash balance is \$2,532.1k.

General Fund - Revenue

Ad Valorem tax collections for the month of May was \$9.8k bringing the YTD collections to \$1,410.4k or 97.5% of the \$1,447k budget. Collections for delinquent Ad Valorem tax is currently 30.1% of the \$12k budgeted or \$3.7k.

YTD sales tax collections total \$113.8k or 49.5% of the budgeted \$230k. Comparatively FY17 YTD collections were \$140.6k. Sales tax is currently tracking 19.1% less than FY17.

Building permits YTD are currently at 78.6% or \$102.2k of the \$130k budgeted for FY18. That's an increase of 2.8% over the same period last year.

The City's YTD trash collections of \$48.7k are on track with the FY18 budget of \$72k.

Parks Committee donations YTD total \$3.4k. Volunteer Garden Ridge Landscape project received monetary donations of \$1.2k and non-monetary of \$600. Donations to Animal Control to date are \$675 and the Library to date has received \$4.6k.

General Fund – Expenditures

Administration Department – Overall the Administration Department is on track with the FY18 budget with no significant items to discuss. The department's total expenses are down 7.17% compared to FY17.

Court – Court is currently on track with the FY18 budget with no significant items to discuss.

Police Department – There are no significant items to discuss for May 2018.

Public Works – The AC unit at the former city hall facility was replaced at a cost of \$7.8k. The Public Works department is currently on track with the FY18 budget with no other significant items to discuss.

Community Center – Facility upgrades at the Community Center total \$4.7k. The loft project is complete. Other projects currently underway are the concrete staining and sound system upgrades.

Library – The Library is currently on track with the FY18 budget with no other significant items to discuss.

Water Fund – Meters

Current meters for May 2018 total 1612 vs 1574 for May 2017.

Water Fund – Cash

The unrestricted cash balance \$1,044.4k.

Water Fund – Revenue

Overall YTD revenue is \$842.3k vs the previous year at \$755.7k, that's an 11.5% increase YOY. Total revenue is at 53.4% of the FY18 budget.

Water sales YTD are \$758.6k or 55.7% of the \$1,361k FY18 budget, compared to \$666.4k or 51.2% of the FY17 budget.

Meter sales YTD are \$21.2k or 84.8% of the FY18 budget of \$25k. FY17 \$27.8k for the same period.

Water penalties for FY18 are down -8.1% compared to FY17 or \$6.7k vs \$7.3k respectively.

Water Fund – Expenditures

Second payment of \$21.4k was made for water vehicles purchased in FY17. Water main break over a weekend created additional overtime for the Water Department that was billed back to QroMex. Overall the Water Department is on track with the FY18 budget with no additional significant items to discuss.

Interest & Sinking Fund – Revenue

Ad Valorem tax collected for debt service YTD is at 96.2% of the FY18 budget or \$749.2k.

Interest & Sinking Fund – Expenditures

Bond payments are made twice a year, February and August. The August payment will be interest only of \$114.7k.

Capital Improvements Fund – Cash Balance

The restricted cash balance is \$577.5k.

Capital Improvements Fund – Revenue

Interest earned on the CIP funds YTD is \$13.6k

Capital Improvements Fund – Expenditures

YTD the following CIP expenditures have been made:

WINCO Project	\$24.9k
Trinity Well	\$699.4k
CIP Streets	\$88.2k
CIP Drainage	\$ 2.6k
CIP Water Line Replacement	\$ 2.6k

Asset Seizure Fund – Cash Balance

The 5/31/18 cash balance for the federal asset seizure account is \$73.3k.

Asset Seizure Fund – Revenue

Revenue YTD for the federal asset seizure is \$8.5k

Asset Seizure Fund – Expenditures

\$2.8k used to purchase 100 cartridges from Taser International.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council. However, it should be noted that the Water Department does not currently generate enough in water sales revenue to cover the annual expenditures and is relying on other forms of revenue and reserves to cover annual expenditures.

Jan Harborth
2701 Kingsland Circle
Schertz, TX 78154

June 14, 2018

Shelley Goodwin
City Secretary
City of Garden Ridge
9400 Municipal Pkwy
Garden Ridge, TX 78266

Dear Shelley Goodwin,

This letter is to inform you that I will be retiring from my position as Utility Billing Clerk for the City of Garden Ridge effective July 31, 2018.

Working for the City has been quite an adventure.

Please no retirement party!

Thank you,

A handwritten signature in cursive script that reads "Jan Harborth".

Jan Harborth

Council Ideas/Suggestions List by Category

Updated: June 26, 2018

Ongoing items

Items	Status	Completed Council Approval
1. Personnel Policy (Mayor Thompson) Incentive Pay (Mayor Thompson)	Meeting scheduled for May 18, 2016 with City Council, staff, City Attorney to begin review of draft document Incentive Pay will be discussed during Personnel Policy draft document discussions 6/15/16 – City Attorney looking at another possible policy for Council Consideration and to bring back to Council upon completion of review City Attorney continues work on revising policy with proposed revised chapters to Council for comment City staff working on plan to complete policy for presentation to Council Presenting City Council (4/5/17) with proposal from Seeking to complete Employee Handbook and Policy Further discussion and direction on proposal to be provided by City Council on May 3, 2017 Staff reviewing a policy reviewed by an attorney at Hogwild for possible presentation to City Council Staff working on a draft policy for Council consideration prior to beginning of new fiscal year Staff continues work on a draft policy for City Council consideration Draft Policy completed Mayor and Department Heads in process of reviewing document prior to submission to City Council Mayor and Staff have a schedule of meetings beginning 3/7-5/16 to review the proposed policy Mayor and Staff continued to discuss and review proposed policy. Review sessions have been extended to 5/30 Mayor and Staff continue discussion and review of proposed policy	
2. Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation FY 2017 Full implementation TBD Online water bill payments active September 14, 2016 Online Court payments active October 2016 Electronic utility billing being researched for	Software upgrade completed for online utility and court payments

	implementation during 2018 Fiscal Year Software purchase with Incode placed in the proposed FY2018 Budget	
3. Community Center (Councilman Lantzy)	Comparing pricing of similar venues Developing fully loaded cost for facility Acquiring estimates for removal of overhead doors, sound system, commercial stove, AC system Developing list of aesthetical improvements to center that may affect lighting, energy and electrical improvements Staff working on maintenance items Comparing contracts from other venues for revisions to current contract Bring information at hand to Council in June for discussion and direction Councilman Lantzy discussed Community Center with Council on 6/6/16 Proposals for door removal, new air conditioning and ducting received and to be presented to City Council with funding through CIP Council approved funding on August 3, 2016 through CIP. Doors removed, new air conditioning installed. Awaiting install of duct work on September 12, 2016 Duct work installation completed September 12/13, 2016 City Attorney revising Community Center Contract per Council direction 10/5/16 – Marketing and future projects being discussed by Council Work continues on revising Community Center Contract Council to consider revised agreement in Feb. Council meeting Revised agreement approved Feb. 13, 2017 and being utilized Interior door/window frames and doors painted a neutral color to enhance appearance Rate structure for Community Center and presence on the City's webpage are being worked on Additional renovations to the Community Center being discussed and evaluated Overhead storage area under construction, window tinting completed and drainage being evaluated New stairway for overhead storage to be constructed, Wi-Fi installed in April, and enhancement of sound system under evaluation Enhancement of the Community Center sound system is underway and additional enhancements to the Community Center continue to be evaluated Concrete of outdoor pavilion areas was stained by City staff	New A/C installed, inside doors replaced with windows, interior door frames and doors painted

4. Rental Agreement and Pricing Structures (Mayor Thompson)	Proposed changes to the Community Center Rental Agreement related to event security being discussed and prepared Pricing structure for the Center is in the process of being reviewed for future adjustment Revised rate schedule to be presented to City Council in February	Council approved revised rate schedule on 2/7/18 and it is being utilized
5. Update Ordinances (Mayor Thompson)	Cost for Codifying to be included in FY 2017 Budget Work with legal to develop plan for updating Identify ordinances to be updated Codifying of ordinances postponed due to budgetary constraints A revised Animal Control Ordinance is being worked by staff for consideration by City Council City Attorney's office preparing for the rewrite of the City's Zoning and Subdivision ordinances upon adoption of the Land Use Master Plan City Staff and City Attorney awaiting the Master Land Use Plan and Ordinance Diagnostic Report which is expected to be delivered by the end of November 2017 To receive the Master Land Use Plan Ordinance Diagnostic Report by the end of December Resolution to extend Master Land Use Plan implementation to Council in February due to the need for additional time for rewrite of Zoning and Subdivision Ordinances Alarm Permit Ordinance rewrite to Council in February City Commission Ordinance to Council in February Animal Services Ordinance rewrite to Council in March Master Land Use Plan implementation moved to 5/1/18 due to rewrite of Zoning and Subdivision Ordinances Animal Services Ordinance to Council on 3/7/18 Special Council Meeting held 3/22/18 for further work on Animal Services Ordinance with possible Council approval on 4/4/18 P&Z received 1st draft of zoning ordinance revisions on 4/10. Revisions to several ordinances will be presented to City Council over the next several months P&Z continues to discuss and review draft zoning ordinance revisions Revisions to other City ordinances continues and revisions will be forwarded to City Council for consideration in the near future P&Z continues work on zoning ordinance revisions with small groups of 2 Commissioners and City	Alarm Permit Ordinance approved 2/7/18 City Commission Ordinance approved 2/7/18 City Council approved Animal Services Ordinance 18 on 4/4/18

	Attorney	
6. Video stream Council meetings (Mayor Thompson)	Discuss with legal pros/cons Sound system in Council room can be planned for future streaming capabilities Requires additional technology upgrades and equipment Budget impact Video streaming of Council meetings will be studied during the fiscal year Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings Audio and video equipment in the City Council Chambers is being evaluated for video streaming capabilities and sound improvement City is awaiting proposals for audio and video upgrades for Council room and large conference room from 3 vendors	
7. Videos for website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement Volunteer Garden Ridge! Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City The City's YouTube channel is up and videos have been posted to it	
8. Coffee with Mayor and Council (Mayor Thompson)	Discuss at future Council meeting and determine dates Mayor Thompson began conducting Coffee with the Mayor the first Monday in July	
9. Quarterly Issues Town Hall Meeting (Councilman Lantzy)	Determine dates for Meetings	

Pending	Status	Completed Council Approval
1. Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
2. Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
3. Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	

4. Business outreach by Council – walk businesses (Mayor Thompson)	Discuss at future Council meeting	



MEMORANDUM

To: Garden Ridge City Council
Cc: Nancy Cain, City Administrator – City of Garden Ridge
From: Patrick Lackey, P.E./Daniel Mummert, P.E. – Trihydro Corporation
Date: June 25, 2018
Re: Trihydro Corporation –Engineering Report July 2018 Meeting

1. 2013 CIP Street, Water and Drainage Project – Qro-Mex Construction

- Trihydro reviewed the excess surface oil observed at the intersection of Blazing Start Trail and Bat Cave Road with contractor. They agreed excess oil was bleeding through the surface and have scheduled a crew to come treat the surface the week of June 25, 2018.

2. 2015 CIP Street, Water and Drainage Project – Qro-Mex Construction

- No further water service leaks have been identified since April; however, we will continue to monitor the project area.

3. Wells and Booster Pump Facility – Pesado Construction

- The well site was placed into service on June 8, 2018 and is actively providing water to the system.
- Pesado Construction completed the fence installation and painting. They are continuing site surface restoration and punch list items.
- Pesado anticipates completing the punch list and demobilizing by June 29, 2018.

4. Well Development and Regulatory Compliance

- TCEQ provided an exception response letter approving all the requested exceptions for both Wells 9 & 10. Trihydro delivered a letter on June 13, 2018 requesting approval to place both wells into service. The letter is required to go through the TCEQ approval process, and we have requested an expedited approval review. TCEQ anticipates approval by the end of June.



5. Naco – Loop Water Line (Winco)

- Wauter's Engineering completed clearing the alignment and has installed approximately 900 linear feet of pipe (2,200-foot total) as of June 22, 2018.
- The schedule presented by the contractor anticipates substantial completion by August 7, 2018 and final completion by August 17, 2018.

6. FM 2252 TxDOT Project

- No update from TxDOT this month.

7. FM 2252 Sewer and Water Project

- We are continuing to support funding and economic analysis efforts for the sewer and water project pending updates to the zoning and subdivision ordinance changes.

City Secretary

From: Shawn Willis
Sent: Monday, April 30, 2018 11:40 AM
To: Mayor
Cc: City Administrator; City Secretary
Subject: Planning & Zoning Resignation

Mayor Thompson,

I regret to inform you that am formally submitting my resignation to the Planning and Zoning Commission. Circumstances have changed in my life and I am no longer able to meet the obligations of the commission and will not be able to perform the tasks required. I have enjoyed my time on the Commission and will look forward to serving again in the future when the time is right.

Please express my apologies to the Commission and Council for any disruption or inconvenience this may cause. My resignation will be effective immediately.

Regards,

Shawn Willis | Principal

Acuform Architecture

10223 McAllister Fwy., Suite 205, San Antonio, Texas 78216

P: [210.829.1600](tel:210.829.1600) | **E:** shawn.willis@acuform.com | **vcard**

Planning | Project Management | Architecture | Interiors

City Secretary

From: Cyndie Segovia
Sent: Tuesday, June 26, 2018 9:57 PM
To: City Secretary
Subject: Proposed Budget for GRWC

Please share this with the Commission. Thanks

Budget: \$50,000 for Wildlife Management

\$20,000 for Deer Manager and equipment
\$1,250 for CWD testing (15 deer @ \$50)
\$3,000 Misc costs (corn, batteries, repairs, etc)
\$7,500 processing fees (250 deer @ \$30)
\$5,000 for general labor (arraigned by Deer Mgr)
\$7,500 for additional TTT costs (Vet, tranquilizer, etc)

\$5,000 for additional Wildlife Mgmt fees for public outreach, education, copies, education, feral hogs

--

Cyndie Segovia

Motion made by Councilwoman Buehler, seconded by Councilman Young, to accept the Water Commissions recommendation to forgive the January 2004 water usage charge of \$1,110.75 at the Wetz residence. Motion passed unanimously.

- f. Water Commission recommendation on request for water service outside the Garden Ridge City limits on the Rheinlaender property:

James Bower, Water Commissioner, stated the Water Commission recommends providing water to the Rheinlaender tract if they get San Antonio to release land for annexation by the City of Garden Ridge, and if they give Garden Ridge five (5) acre feet of Edwards water rights.

Director of Public Works Scott Wood stated working with Rheinlaender has been very difficult because Rheinlaender keeps changing his requests. Director Wood stated he is not in favor of providing water to the Rheinlaender lots outside the city. Director Wood stated Rheinlaender has received water system and well approval from the Texas Commission on Environmental Quality, a requirement before they can file their final plat with the County. Director Wood stated he does not understand why they are requesting water from the the City of Garden Ridge.

Planning and Zoning Commissioner Dave Wood suggested controlling use of water through deed restrictions.

Mayor Feibelman asked what the down side would be if water usage is handled through deed restrictions.

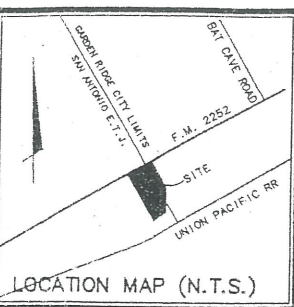
Director of Public Works Scott Wood responded he did not feel the city could put enough scrutiny on the deed restrictions to insure protection for the city.

Motion was made by Councilwoman Buehler, seconded by Councilman Young, to provide water to the Rheinlaender tract with the restriction they are released from San Antonio ETJ and /or they provide the City of Garden Ridge with five (5) acre feet of water, plus the City of Garden Ridge City Council has final approval on all water restrictions placed on the Rheinlaender property deeds. Motion passed unanimously.

- g. Recommendation to increase fees of City Building Inspector, City Architect and City Electrical Inspector:

City Administrator Cain recommended the City Building Inspector, City Architect and City Electrical Inspectors fees be increased as presented below, and that the increased fees paid to these individuals be retroactive to February 1, 2004. City Administrator Cain further recommended that the city's building and electrical permit fees be increased as reflected in proposed Ordinance 11-032004 as a means to offset the increase in the inspector's and architect fees and any other expenses incurred by the city that are associated with construction in the City of Garden Ridge.

Building Inspector's Fees:



CURVE DATA					
	DELTA	RADIUS	ARC	CHORD	TAN. BEARING
1	90 06' 39"	25.00'	39.32'	35.39'	25.05' S 77 21' 36" E
2	89 53' 21"	25.00'	39.22'	35.32'	24.95' N 12 38' 24" E
3	84 15' 28"	25.00'	36.76'	33.54'	22.67' S 47 52' 15" E
4	284 55' 55"	75.00'	346.79'	110.65'	N 41 47' 32" E

NOTE: 1/2" IRON PINS SET AT ALL PROPERTY CORNERS UNLESS OTHERWISE NOTED.

NOTE: ELEC., GAS, TELE., & C.A.T.V. ESMT. = ELECTRIC, GAS, TELEPHONE & CABLE TELEVISION EASEMENT AND ALL PUBLIC UTILITIES
B.S.L. = BUILDING SETBACK LINE

WASTEWATER EDU NOTE: THE NUMBER OF WASTE WATER EQUIVALENT DWELLING UNITS (EDUS) PAID FOR THIS SUBDIVISION PLAT ARE KEPT ON FILE AT THE SAN ANTONIO WATER SYSTEM UNDER THE PLAT NUMBER ISSUED BY THE PLANNING DEPARTMENT.

BEARINGS BASED ON MORRIS SUBDIVISION, UNIT 2 RECORDED IN VOLUME 8, PAGES 57

- NOTES:
- 1) PROPERTY PINS SET AT ALL CORNERS UNLESS OTHERWISE NOTED
 - 2) THE PROPERTY HEREON IS TO BE SERVED BY A CERTIFIED PUBLIC WATER SYSTEM
 - 3) THE PROPERTY HEREON IS TO BE SERVED BY PRIVATE ON-SITE SEWAGE FACILITIES.
 - 4) THE PROPERTY SHOWN HEREON DOES NOT LIE WITHIN THE EDWARDS AQUIFER RECHARGE ZONE.
 - 5) PROPERTY OWNERS ARE ADVISED THAT THEY ARE RESPONSIBLE FOR MAINTENANCE OF DEDICATED EASEMENTS ON THEIR PROPERTY AND MAY NOT UTILIZE THESE EASEMENTS FOR ANY PURPOSE DETRIMENTAL TO THEIR INTENDED USE (I.E., NO STRUCTURES, SEPTIC TANK FIELDS, ETC.), GRANTEES OF SAID DEDICATED EASEMENTS RESERVE THE RIGHT OF ACCESS TO SUCH ESMTS.

- TXDOT NOTES
- 1) FOR DEVELOPMENT DIRECTLY ADJACENT TO STATE RIGHT-OF-WAY, THE DEVELOPER SHALL BE RESPONSIBLE FOR ADEQUATE SET-BACK AND/OR SOUND ABATEMENT MEASURES FOR FUTURE NOISE MITIGATION.
 - 2) OWNER/DEVELOPER IS RESPONSIBLE FOR PREVENTING ANY ADVERSE IMPACT TO THE EXISTING DRAINAGE SYSTEM WITHIN THE HIGHWAY RIGHT-OF-WAY.
 - 3) MAXIMUM ACCESS POINTS TO STATE HIGHWAY FROM THIS PROPERTY WILL BE REGULATED AS DIRECTED BY "REGULATIONS FOR ACCESS DRIVeways TO STATE HIGHWAYS", THIS PROPERTY IS ELIGIBLE FOR A MAXIMUM COMBINED TOTAL OF THREE ACCESS POINTS, BASED ON THE OVERALL PLATTED HIGHWAY FRONTAGE OF 542.16'.
 - 4) IF SIDEWALKS ARE REQUIRED BY APPROPRIATE CITY ORDINANCE, A SIDEWALK PERMIT MUST BE APPROVED BY TXDOT, PRIOR TO CONSTRUCTION WITHIN STATE RIGHT-OF-WAY. LOCATIONS OF SIDEWALKS WITHIN STATE RIGHT OF WAY SHALL BE AS DIRECTED BY TXDOT.

NOTE: ANY IMPROVEMENTS AND OR BUSINESS'S LOCATED WITHIN THE CITY OF GARDEN RIDGE MUST COMPLY WITH THE CITY OF GARDEN RIDGE ORDINANCES AND SPECIFIC USE PERMITS.

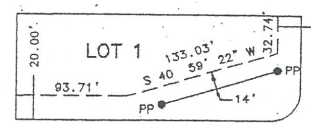
PESTER ROLLIN D
48.813 ACRES
VOLUME 388, PAGE 601

8) COMAL COUNTY REQUIRES A 25 FOOT FRONT BLDG SETBACK.

9) THIS PROPERTY IS NOT LOCATED IN ZONE "A" ACCORDING TO FLOOD INSURANCE RATE MAP COMMUNITY-PANEL # 485463 0095 C DATED 9-29-88

10) DATE PREPARED: PLAT REVISED 12-21-00

11) TXDOT REQUIRES A 35 FRONT BLDG. SETBACK.



ELECTRIC EASEMENT OF LOT 1 AND FOR ALL PUBLIC UTILITIES

BOYD GINA MORRIS
5.819 ACRES
DOC # 980602225

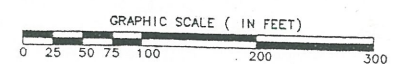
REPLAT OF MORRIS SUBDIVISION AND MORRIS SUBDIVISION UNIT 2 ESTABLISHING PLAZA OAK CENTER

THIS PLAT OF _____ HAS BEEN SUBMITTED TO AND CONSIDERED BY THE PLANNING COMMISSION OF THE CITY OF SAN ANTONIO, TEXAS AND IS HEREBY APPROVED BY SUCH COMMISSION.

DATED THIS 14th DAY OF June A.D. 2000.

BY: Robert J. Wandries CHAIRMAN
BY: _____ SECRETARY

SCALE: 1" = 100'



REPLAT OF MORRIS SUBDIVISION AND MORRIS SUBDIVISION UNIT 2 ESTABLISHING PLAZA OAK CENTER

A 14.132 ACRE TRACT OF LAND OUT OF THE VINCENTE MICHELI SURVEY NO. 114, ABSTRACT 383, COMAL COUNTY, TEXAS.

LAST REVISION TO PLAT DECEMBER 21, 2000

NOTE: HIGHWAY DEPARTMENT R.O.W. MAP BEARING IS S 62 43' 30" W PLAT BEARINGS MUST BE ROTATED 05 08' 26" COUNTER CLOCKWISE TO MATCH TXDOT BEARINGS

GLENN D. FRIESENHAIN AND MARK BARSALOU
9.992 ACRES
VOLUME 884, PAGE 024

NOTE: TOTAL ACREAGE IN LOTS 12.943 ACRES
TOTAL ACREAGE IN ROAD 1.291 ACRES
TOTAL LINEAR FT OF ROADS 734.08'

NOTE: N.A.D. 83 GRID COORDINATES DERIVED FROM STATION MILLER (PID AY0121)
N = 13747443.434 (F) E = 2173484.360 (F)

DIMENSIONS SHOWN ARE SURFACE AND THE COMBINED SCALE FACTOR USED IS 0.999875

BEARINGS MUST BE ROTATED 00 44' 34" COUNTERCLOCKWISE TO MATCH N.A.D. 83

WILKIE SURVEYING INC.
REGISTERED PROFESSIONAL LAND SURVEYOR
2424 FREEDOM DRIVE
SAN ANTONIO, TEXAS 78217-4323
210-828-9505

THE CITY OF SAN ANTONIO AS A PART OF ITS ELECTRIC AND GAS SYSTEM (CITY PUBLIC SERVICE BOARD) IS HEREBY DEDICATING THE EASEMENTS AND RIGHTS-OF-WAY FOR ELECTRIC AND GAS DISTRIBUTION AND SERVICE FACILITIES IN THE AREAS DESIGNATED ON THIS PLAT AS "ELECTRIC EASEMENT", "GAS EASEMENT", "ANCHOR EASEMENT", "SERVICE EASEMENT", "OVERHANG EASEMENT", "UTILITY EASEMENT", AND "TRANSFORMER EASEMENT" FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, RECONSTRUCTING, MAINTAINING, REMOVING, INSPECTING, PATROLLING, AND ERECTING POLES, HANGING OR BURYING WIRES, CABLES, CONDUITS, PIPELINES OR TRANSFORMERS, EACH WITH ITS NECESSARY APPURTENANCES, TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER GRANTOR'S ADJACENT LAND, THE RIGHT TO RELOCATE SAID FACILITIES WITHIN SAID EASEMENT AND RIGHT-OF-WAY AREAS, AND THE RIGHT TO REMOVE FROM SAID LANDS ALL TREES OR PARTS THEREOF, OR OTHER OBSTRUCTIONS WHICH ENDANGER OR WAY INTERFERE WITH THE EFFICIENCY OF SAID LINES OR APPURTENANCES, THERETO. IT IS AGREED AND UNDERSTOOD THAT NO BUILDINGS, CONCRETE SLABS, OR WALLS WILL BE PLACED WITHIN SAID EASEMENT AREAS.

ANY GPS MONETARY LOSS RESULTING FROM MODIFICATIONS REQUIRED OF GPS EQUIPMENT, LOCATED WITHIN SAID EASEMENT, DUE TO GRADECHANGES OR GROUND ELEVATION ALTERATIONS, SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATION.

THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER DRAINAGE, TELEPHONE, CABLE, EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED BELOW.

Automatic Read Project

Company	Description	Amount	Cost to resident	Notes	Annual Fees
Aqua Metric	Automatic Reading	\$459,217.81		Financing available through Government Capital 10 and 15 year terms . This quote is contingent on Sesus Engineeed Propagation Study (6/15/18 told takes 8 weeks). This quote also includes 10% incidental Contingency.	
Tyler Technology	Tyler Notify	\$2,277.00		Call/text notification	
Tyler Technology	Tyler IVR		1.25 per transaction through phone		
Tyler Technology	Interface with Sensus			Tyler with Tyler Technology is getting me a quote.	
Tyler Technology	SmartMetering Alerts			Notify high usage--Not rolled out yet, but they are looking for Bata Sites	
Tyler Technology	Tyler Output Processor (TOP)/Content Manager	\$13,129.00		Access online accounts including pet registrations, permits ect. email bills	
		\$474,623.81			

Automatic Read Project

	Additional cost
Freight	
IP address and monthly SIM Verizon or AT&T	
Training	

City of Garden Ridge
Payments FY2017
Attorney & Engineering Firms

Attorney

DNRB&Z	Paid
Total Paid FY17	<u>107,052</u>

Engineer

RiverCity/Trihydro	Paid
Total Paid FY17	<u>311,647</u>

**CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND - SUMMARY
2018-19**

GENERAL FUND	FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
FINANCIAL SUMMARY			
REVENUE SUMMARY			
TAXES	1,623,546	1,695,569	1,758,423
FRANCHISE	568,359	562,276	573,300
PERMITS	146,768	136,600	133,100
LICENSES	2,670	2,500	2,500
FEES	122,605	138,426	128,980
DONATIONS	56,369	4,600	0
COURT	124,565	125,410	129,000
MISCELLANEOUS	104,066	98,390	80,590
TOTAL REVENUES	2,748,948	2,763,772	2,805,893
EXPENDITURE SUMMARY			
ADMINISTRATIVE	669,787	824,200	817,681
COURT	73,480	80,515	81,445
POLICE DEPARTMENT	1,144,321	1,238,553	1,275,118
PUBLIC WORKS	422,491	476,099	535,463
COMMUNITY CENTER	48,930	63,120	56,292
LIBRARY	104,622	81,284	96,699
FUND CHANGES/TRANSFERS	240,551	0	0
TOTAL EXPENDITURES	2,704,182	2,763,772	2,862,697
OVER/UNDER	44,766	(0)	(56,804)
ENDING FUND BALANCE	1,874,082	1,874,082	1,817,278
RESTRICTED BALANCES			
PREPAID ITEMS	3,946	0	0
CHILD SAFETY	25,661	25,661	25,661
COURT SECURITY	8,359	8,359	8,359
PEG CAPITAL FEES	97,704	109,704	109,704
TOTAL RESTRICTED	135,670	143,724	143,724
UNRESTRICTED FUNDS	1,738,412	1,730,358	1,673,554

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND - REVENUE
2018-19

REVENUES		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>TAXES</u>				
40012	AD VALOREM - TAXES	1,353,638	1,447,069	1,519,423
40014	AD VALOREM TAXES - DELINQUENT	16,747	12,000	6,000
40016	AD VALOREM TAXES - P & I	8,170	6,500	3,000
40100	STATE SALES TAX	244,991	230,000	230,000
TOTAL TAXES		1,623,546	1,695,569	1,758,423
<u>FRANCHISES</u>				
40102	CABLE TELEVISION FRANCHISE FEE	58,299	58,200	58,000
40104	ELECTRICITY FRANCHISE FEE	325,993	315,000	325,000
40106	GAS FRANCHISE FEE	13,608	13,876	13,800
40108	TELEPHONE FRANCHISE FEE	29,268	34,400	34,000
40110	WATER COMPANY FRANCHISE FEES	62,584	62,000	64,200
40230	15% COLLECTION FEE - TRASH	74,395	72,000	72,000
40229	HOUSEHOLD WASTE FEE - .36 per mo.	4,212	6,800	6,300
TOTAL FRANCHISES		568,359	562,276	573,300
<u>PERMITS</u>				
40202	ALARM SYSTEMS	1,575	4,500	1,000
40206	BUILDING PERMITS	143,078	130,000	130,000
40208	BUSINESS PERMITS	1,935	2,000	2,000
40216	VENDOR (SOLICITOR) PERMITS	180	100	100
TOTAL PERMITS		146,768	136,600	133,100
<u>LICENSES</u>				
40232	PET TAG REVENUE	2,670	2,500	2,500
TOTAL LICENSES		2,670	2,500	2,500
<u>FEES</u>				
40228	P&Z VARIANCE FILING FEES	4,725	3,800	2,500
40235	TOWER RENTAL	45,600	44,800	45,600
40236	COMMUNITY CENTER RENTAL FEES	32,675	40,376	40,000
40237	COMMUNITY CENTER DEPOSITS	20,405	19,000	10,000
40240	PARK RENTAL FEES	3,810	3,000	3,500
40609	PARK DEPOSITS	210	270	200
40111	WATER COMPANY RENTAL FEES	0	12,000	12,000
40630	RENTAL FORMER CITY COMPLEX	15,180	15,180	15,180
TOTAL FEES		122,605	138,426	128,980

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND - REVENUE
2018-19

REVENUES		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>DONATIONS</u>				
TOTAL DONATIONS		56,369	4,600	0
<u>COURT</u>				
TOTAL COURT		124,565	125,410	129,000
<u>MISCELLANEOUS</u>				
40010	GARBAGE PENALTIES	4,218	4,300	3,800
40311	TASK FORCE REIMBURSEMENT	17,355	17,200	18,042
40411	LESS: TASK FORCE OVERTIME	0	0	(18,042)
40402	BANK (MM) INTEREST	11,389	18,000	18,000
40418	MISC. INCOME	29,628	30,000	30,000
40600	SALE OF ASSETS	31,382	5,000	3,000
40610	STREET IMPACT FEE	0	15,390	15,390
40637	CREDIT CARD USER FEE	7,075	6,000	7,200
40638	VENDING MACHINE	161	0	0
40640	VEHICLE INV. FEE	2,859	2,500	3,200
TOTAL MISCELLANEOUS		104,066	98,390	80,590
TOTAL REVENUES		2,748,948	2,763,771	2,805,893
				1.5%

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND ADMINISTRATIVE - EXPENDITURES
2018-19

ADMINISTRATIVE		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>PERSONNEL SERVICES</u>				
52012	GROSS PAYROLL	175,878	189,645	207,832
52013	OVERTIME	245	1,259	3,971
52018	CERTIFICATION	900	1,125	1,800
52019	LONGEVITY	1,869	2,323	2,630
52014	FICA	11,301	12,140	13,501
52016	MEDICARE	2,643	2,839	3,158
52017	SUI TAXES	(137)	502	487
52015	WORKERS COMP INSURANCE	2,506	2,699	2,834
52020	HEALTH/DENTAL/VISION INS	13,174	14,494	19,019
52023	LIFE INS	1,585	1,600	1,652
52025	RETIREMENT-ER SHARE	15,331	15,703	17,312
52026	TMRS SHORT FALL	0	0	0
52027	LEAVE ACCRUAL PAYOUT	9,750	0	0
TOTAL PERSONNEL SERVICES		235,043	244,329	274,195
				12.2%
<u>PROFESSIONAL SERVICES</u>				
52104	ATTORNEY	105,553	125,000	125,000
52106	ENGINEER	19,235	25,000	25,000
52108	INSPECTORS	51,636	53,000	56,500
52312	ORDINANCE AMEND/REWRITES	0	68,000	20,000
52313	COMPREHENSIVE LAND USE MP	75,000	0	0
52676	STREET/DRAINAGE MSTRPLN UPDATE	0	29,000	29,000
52677	CONNECT CITY SERVICE	1,504	1,540	1,571
52682	QUARRY COMMISSION CONSULTANT	0	10,000	5,000
52110	CR CARD PROC FEES	3,854	3,600	4,200
52111	PAYROLL PROC FEES	4,395	4,650	4,645
52116	CUSTODIAL/JANITORIAL	6,322	7,758	7,764
52120	AUDITING FEES	10,315	11,250	12,000
52203	WEBPAGE-AUDIO/VISUAL MTGS	2,589	7,000	7,000
52681	WASTE WATER FEASIBILITY STUDY	0	25,000	25,000
TOTAL PROFESSIONAL SERVICES		280,405	370,799	322,680
<u>CITY SUPPORT SERVICES</u>				
52122	TAX APPRAISAL FEES	19,603	21,782	23,000
52124	TAX COLLECTION FEES	386	400	400
52410	EMERGENCY MGMT. PROGRAM	0	10,000	10,000
TOTAL CITY SUPPORT SERVICES		19,990	32,182	33,400

Resolution:

Approved :

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND ADMINISTRATIVE - EXPENDITURES
2018-19

ADMINISTRATIVE		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
STAFF SUPPORT				
52200	TRAINING/TRAVEL/SEMINARS	3,236	5,000	4,275
52213	MEMBERSHIPS/DUES	2,163	2,700	2,700
52215	SPECIAL PROJECTS	0	0	0
52225	MISCELLANEOUS	5,942	9,336	8,300
52226	VOLUNTEER PROGRAMS	104	2,000	2,000
TOTAL STAFF SUPPORT		11,445	19,036	17,275
OPERATIONAL SUPPORT				
52201	COMPUTER MAINTENANCE/TRNG	29,159	52,000	52,197
52204	COPIER LEASE	13,871	14,365	14,365
52206	POSTAGE	3,501	4,500	3,000
52208	PRINTING	2,141	1,300	2,500
52214	SUPPLIES	5,706	8,150	8,200
52302	GENERAL LIABILITY INS	840	916	989
52304	AUTOMOBILE INS	158	165	179
52308	E&O LIAB INS	1,728	1,726	1,865
52310	PROPERTY INS	6,627	7,140	7,711
52409	HOUSEHOLD HAZARDOUS WASTE EVT	709	8,000	8,000
52210	LEGAL NOTICES	3,270	4,000	3,600
52212	EQUIPMENT MAINTENANCE	169	445	250
52216	JULY 4TH EVENT - PARKS COMMITTEE	901	0	0
52242	CHRISTMAS EVENT - PARKS COMMITTEE	1,424	0	0
52218	ELECTIONS	0	0	10,000
52615	BAD DEBT EXPENSE	0	0	0
TOTAL OPERATIONAL SUPPORT		70,204	102,707	112,856
UTILITY SERVICES				
52202	TELEPHONE	4,051	5,000	4,475
52211	UTILITIES	48,571	50,000	51,500
52217	GASOLINE	79	100	300
TOTAL UTILITY SERVICES		52,701	55,100	56,275
MAINTENANCE SERVICES				
52220	VEHICLE MAINTENANCE	0	50	1,000
TOTAL MAINTENANCE SERVICES		0	50	1,000
TOTAL ADMINISTRATIVE		669,787	824,202	817,681
				-0.8%

Resolution:

Approved :

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND COURT - EXPENDITURES
2018-19

COURT		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
PERSONNEL SERVICES				
53012	GROSS PAYROLL	38,393	39,438	40,621
53013	OVERTIME	1,228	1,508	1,557
53018	CERTIFICATION	300	300	300
53019	LONGEVITY	293	480	600
53014	FICA	2,517	2,609	2,671
53016	MEDICARE	588	610	625
53017	SUI	10	162	171
53015	WORKERS COMP INS	126	132	139
53020	HEALTH/DENTAL/VISION INS	5,486	5,857	6,673
53023	LIFE INSURANCE	80	87	94
53025	RETIREMENT-ER SHARE	3,251	3,375	3,425
TOTAL PERSONNEL SERVICES		52,272	54,559	56,875
				4.2%
PROFESSIONAL SERVICES				
53135	PROSECUTOR FEES	4,800	4,800	4,800
53136	JUDGE FEES	4,800	5,600	5,200
TOTAL PROFESSIONAL SERVICES		9,600	10,400	10,000
STAFF SUPPORT				
53200	TRAINING/TRAVEL/SEMINARS	155	806	300
53213	MEMBERSHIP/DUES/LICENSES	226	140	136
53214	SUPPLIES	123	450	400
TOTAL STAFF SUPPORT		503	1,396	836
OPERATIONAL SUPPORT				
53202	TELEPHONE	0	360	0
53206	POSTAGE	962	700	900
53208	PRINTING	678	700	700
53602	COURT TECHNOLOGY EXPENDITURES	7,304	8,900	9,209
53603	REFUND COURT OVERPMTS	0	0	0
53604	REFUND BONDS	0	0	0
53605	COURT SECURITY EXP	1,890	3,200	2,624
53606	COLLECTION AGENCY FEES	271	300	300
TOTAL OPERATIONAL SUPPORT		11,105	14,160	13,734
TOTAL COURT		73,480	80,515	81,445
				1.2%

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND POLICE DEPARTMENT - EXPENDITURES
2018-19

POLICE DEPARTMENT		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>PERSONNEL SERVICES</u>				
54012	GROSS PAYROLL	723,304	772,143	795,921
54013	OVERTIME	9,734	18,724	25,098
54021	DEA O/T EXPENSE	14,546	21,771	0
54018	CERTIFICATION	11,183	14,000	14,400
54019	LONGEVITY	6,737	9,367	11,047
54014	FICA	44,890	51,907	53,674
54016	MEDICARE	10,499	12,139	12,553
54017	SUI	217	2,268	2,394
54015	WORKERS COMP INS	20,845	21,038	22,090
54020	HEALTH/DENTAL/VISION INS	71,778	82,000	93,423
54023	LIFE INSURANCE	1,069	1,212	1,303
54025	RETIREMENT ER SHARE	62,999	67,144	68,824
TOTAL PERSONNEL SERVICES		977,802	1,073,714	1,100,726
				4.6%
<u>CITY SUPPORT SERVICES</u>				
54221	COMMUNITY POLICING	3,417	4,000	4,000
54210	EMERGENCY EVENT CONTINGENCY	0	2,500	2,500
TOTAL CITY SUPPORT SERVICES		3,417	6,500	6,500
<u>STAFF SUPPORT</u>				
54118	UNIFORMS	11,421	11,900	11,500
54200	TRAINING/TRAVEL/SEMINARS	4,772	5,500	5,100
54198	SPECIAL ASSIGNMENTS	0	1,500	1,500
54199	LEADERSHIP DEVELOPMENT	0	2,000	2,000
54213	MEMBERSHIP/DUES/LICENSES	470	700	600
54223	PHYSICAL EXAMS	444	870	500
54605	LEOS/TRNG	(98)	0	0
TOTAL STAFF SUPPORT		17,009	22,470	21,200

Resolution:
Approved :

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND POLICE DEPARTMENT - EXPENDITURES
2018-19

POLICE DEPARTMENT		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>OPERATIONAL SUPPORT</u>				
54201	COMPUTER MAINTENANCE/TRNG	15,801	19,730	18,650
54205	RANGE SUPPLIES	4,199	4,500	4,200
54206	POSTAGE	439	450	450
54208	PRINTING	609	600	300
54214	SUPPLIES	4,532	5,250	4,800
54215	INVESTIGATION EXPENSES	(15)	2,000	2,000
54222	NATIONAL NIGHT OUT	98	100	100
54302	LAW ENFORC LIABILITY	10,005	9,569	10,047
54304	AUTOMOBILE INSURANCE	5,536	5,896	6,191
54601	DONATION EXPENDITURES	280	300	0
TOTAL OPERATIONAL SUPPORT		41,484	48,395	46,738
<u>UTILITY SERVICES</u>				
54202	TELEPHONE	8,845	9,500	8,900
54217	GASOLINE	22,266	22,000	25,000
TOTAL UTILITY SERVICES		31,111	31,500	33,900
<u>MAINTENANCE SERVICES</u>				
54203	RADIO REPAIR	3,611	5,000	5,000
54212	EQUIPMENT/MAINTENANCE	4,798	5,100	5,000
54220	VEHICLE MAINT./REPAIRS	12,477	11,000	12,500
TOTAL MAINTENANCE SERVICES		20,887	21,100	22,500
<u>OPERATING EQUIPMENT</u>				
54140	EQUIPMENT LEASES	4,514	5,525	5,636
54619	VEHICLE LEASE	26,885	27,693	28,255
54225	INTEREST EXPENSE	1,688	1,657	1,662
TOTAL OPERATING EQUIPMENT		33,087	34,875	35,553
<u>CAPITAL OUTLAY</u>				
54400	CAPITAL EXPENDITURES	19,524	0	8,000
TOTAL CAPITAL OUTLAY		19,524	0	8,000
TOTAL POLICE DEPARTMENT		1,144,321	1,238,553	1,275,118
				3.0%

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND PUBLIC WORKS - EXPENDITURES
2018-19

PUBLIC WORKS DEPARTMENT		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>PERSONNEL SERVICES</u>				
55012	GROSS PAYROLL	201,675	213,983	224,342
55021	TEMP/SEASONAL EMPLOYEE	0	5,005	5,005
55013	OVERTIME	5,342	9,383	9,848
55018	CERTIFICATION	1,739	2,100	2,400
55019	LONGEVITY	4,729	5,765	6,365
55014	FICA	11,480	14,751	15,478
55016	MEDICARE	2,685	3,450	3,620
55017	SUI	180	810	855
55015	WORKERS COMP INS	3,275	3,180	3,339
55020	HEALTH/VISION/DENTAL INS	25,606	29,286	33,365
55023	LIFE INS	374	433	465
55025	RETIREMENT-ER SHARE	17,430	19,081	19,846
TOTAL PERSONNEL SERVICES		274,515	307,228	324,928
				5.8%
<u>CITY SUPPORT SERVICES</u>				
55222	WILDLIFE MANAGEMENT	18,498	20,000	50,000
55224	OAK WILT PROGRAM	5,073	10,000	10,000
55229	ANIMAL SERVICES	7,734	10,000	10,000
55236	CONTINGENCY	794	2,500	1,200
TOTAL CITY SUPPORT SERVICES		32,099	42,500	71,200
<u>STAFF SUPPORT</u>				
55118	UNIFORMS	8,502	3,025	4,550
55200	TRAINING/TRAVEL	973	1,400	2,000
55223	PHYSICAL EXAMS	41	0	0
TOTAL STAFF SUPPORT		9,516	4,425	6,550
		0		
<u>OPERATIONAL SUPPORT</u>				
55201	COMPUTER MAINTENANCE/TRNG	450	500	1,000
55238	OPERATIONAL MATERIALS	5,352	5,000	6,300
55304	AUTOMOBILE INS	2,679	2,872	3,016
TOTAL OPERATIONAL SUPPORT		8,480	8,372	10,316
<u>SUPPLIES</u>				
55214	SUPPLIES	2,387	2,000	2,500
55218	CITY FACILITY-PAPER PRODUCTS	679	1,000	800
TOTAL SUPPLIES		3,066	3,000	3,300

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND PUBLIC WORKS - EXPENDITURES
2018-19

PUBLIC WORKS DEPARTMENT		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>UTILITY SERVICES</u>				
55202	TELEPHONE	2,157	3,100	6,574
55211	UTILITIES	9,565	10,650	11,182
55217	GASOLINE	7,860	9,000	9,000
55231	PARK/ISLAND ELECTRIC	1,354	1,300	1,400
55232	LANDSCAPE WATERING	1,213	1,200	1,600
TOTAL UTILITY SERVICES		22,149	25,250	29,756
<u>MAINTENANCE SERVICES</u>				
55227	BLDG/FACILITY MAINTENANCE	13,124	14,000	15,000
55228	GROUNDS MAINTENANCE	2,591	5,000	5,250
55247	CITY FACILITY-LANDSCAPE PROJECT	0	1,500	2,500
55213	CITY FACILITY-HEATING/AC MAINT	6,105	5,000	5,000
55234	FORMER CITY COMPLEX	450	2,500	19,000
55212	EQUIPMENT & MAINTENANCE	6,105	8,500	7,594
55220	VEHICLE MAINT/REPAIRS	6,873	5,000	4,734
55230	PARK/RECREATIONS	4,874	8,000	13,400
55233	SIGN MAINTENANCE	2,167	5,000	3,000
55702	STREET IMPROVEMENT	1,956	9,060	3,000
55704	CULVERT MAINTENANCE	635	2,100	2,100
TOTAL MAINTENANCE SERVICES		44,880	65,660	80,578
<u>OPERATING EQUIPMENT</u>				
55401	VEHICLE LEASE (TRUCK 3 YEAR)	8,904	9,514	0
55402	INTEREST ON VEHICLE LEASE	1,260	651	0
55216	EQUIPMENT RENTAL	(176)	3,200	2,000
55240	SMALL HAND TOOLS	742	700	800
TOTAL OPERATING EQUIPMENT		10,730	14,065	2,800
<u>PARKS COMMITTEE</u>				
55226	PARKS COMMITTEE	1,768	5,600	6,035
TOTAL PARKS COMMITTEE		1,768	5,600	6,035
<u>CAPITAL OUTLAY</u>				
55400	CAPITAL EXPENDITURES	15,288	0	0
TOTAL CAPITAL OUTLAY		15,288	0	0
TOTAL PUBLIC WORKS DEPARTMENT		422,491	476,099	535,463
				12.5%

Resolution:
Approved :

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND COMMUNITY CENTER - EXPENDITURES
2018-19

COMMUNITY CENTER		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>PROFESSIONAL SERVICES</u>				
56050	MANAGER FEES	16,105	17,500	17,000
56051	MANAGER BACKUP EXPENSE	0	100	100
TOTAL PROFESSIONAL SERVICES		16,105	17,600	17,100
<u>OPERATIONAL SUPPORT</u>				
56600	DEPOSIT REFUNDS	12,205	12,000	12,000
56217	COMMUNITY CENTER CLEAN-UP PKG.	0	0	2,088
56214	SUPPLIES	1,133	1,450	1,200
56410	EQUIPMENT	556	500	500
56603	MARKETING	0	0	1,000
56601	DONATION EXPENDITURES	500	0	0
TOTAL OPERATIONAL SUPPORT		14,395	13,950	16,788
<u>UTILITY SERVICES</u>				
56201	COMPUTER MAINT/TRNG	0	900	1,440
56202	TELEPHONE	564	600	564
56211	UTILITIES	7,497	9,000	8,970
TOTAL UTILITY SERVICES		8,061	10,500	10,974
<u>MAINTENANCE SERVICES</u>				
56212	MAINTENANCE	5,630	7,350	5,700
56216	COMMUNITY CENTER CLEANING	4,740	5,720	5,730
TOTAL MAINTENANCE SERVICES		10,370	13,070	11,430
<u>CAPITAL OUTLAY</u>				
56602	FACILITY ENHANCEMENT PROJ	0	8,000	0
TOTAL CAPITAL OUTLAY		0	8,000	0
TOTAL COMMUNITY CENTER		48,930	63,120	56,292
				-10.8%

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
GENERAL FUND LIBRARY - EXPENDITURES
2018-19

LIBRARY		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>PERSONNEL SERVICES</u>				
57012	GROSS PAYROLL	41,633	60,855	65,998
57014	FICA	2,581	3,773	4,092
57016	MEDICARE	604	882	957
57017	SUI	63	324	342
57145	CONTRACT LABOR	0	0	0
57020	HEALTH/VISION/DENTAL INS	0	0	6,673
57023	LIFE INS	0	0	93
57025	RETIREMENT-ER SHARE	0	0	3,339
TOTAL PERSONNEL SERVICES		44,881	65,834	81,494 23.8%
<u>CITY SUPPORT SERVICES</u>				
57215	SPECIAL EVENTS	812	500	510
57221	CHILDREN'S ACTIVITIES	35	1,500	1,825
TOTAL CITY SUPPORT SERVICES		847	2,000	2,335
<u>STAFF SUPPORT</u>				
57213	MEMBERSHIP/DUES	0	400	508
TOTAL STAFF SUPPORT		0	400	508
<u>OPERATIONAL SUPPORT</u>				
57214	SUPPLIES LIBRARY	1,042	800	800
57216	COMPUTER MAINTENANCE/TRNG	425	4,200	3,378
57218	LIBRARY MATERIALS-BOOKS	1,822	1,900	1,900
57219	POSTAGE	159	100	200
57220	PRINTING	0	100	100
57601	DONATION EXPENDITURES	3,392	4,000	4,000
57602	TOCKER GRANT FUND	50,455	0	0
57603	EBOOK EXPENDITURES	1,567	1,500	1,500
TOTAL OPERATIONAL SUPPORT		58,863	12,600	11,878
<u>UTILITY SERVICES</u>				
57202	TELEPHONE LIBRARY	31	450	484
TOTAL UTILITY SERVICES		31	450	484
TOTAL LIBRARY		104,622	81,284	96,699 19.0%

Resolution:

Approved:

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
CAPITAL IMPROVEMENTS FUND - SUMMARY
2018-19

CIP FUND	FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
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FINANCIAL SUMMARY

REVENUE SUMMARY

PROFESSIONAL SERVICES	25,749	66,000	300
FUND CHANGES/TRANSFERS	1,317,000	7,858	0
TOTAL REVENUE	1,342,749	73,858	300

EXPENDITURE SUMMARY

CIP PROJECTS	2,797,375	1,311,982	60
FUND CHANGES/TRANSFERS	951,366	0	0
TOTAL EXPENDITURES	3,748,741	1,311,982	60

OVER/UNDER	(2,405,992)	(1,238,124)	240
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ENDING FUND BALANCE - RESTRICTED	1,270,859	186,270	186,510
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Resolution:

Approved:

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
CAPITAL IMPROVEMENTS FUND - REVENUE
2018-19

REVENUES		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>PROFESSIONAL SERVICES</u>				
40402	INTEREST EARNED	25,749	16,000	300
40409	WINCO DEVELOPER CONTRIBUTION	0	50,000	0
TOTAL PROFESSIONAL SERVICES		25,749	66,000	300
<u>FUND CHANGES/TRANSFERS</u>				
40500	TRANSFERS IN WATER FUND IMPACT	317,000	7,858	0
41000	TRANSFER FROM WATER FUND	1,000,000	0	0
TOTAL FUND CHANGES/TRANSFERS		1,317,000	7,858	0
TOTAL REVENUES		1,342,749	73,858	300

Resolution:

Approved:

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
 CAPITAL IMPROVEMENTS FUND - EXPENDITURES
 2018-19

EXPENDITURES		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>CIP PROJECTS</u>				
50202	TRINITY WELL	0	853,333	0
50129	WINCO PROJECT	14,310	376,967	0
50224	CIP STREETS	2,697,729	76,249	0
50225	HICKORY BEND DRAINAGE PROJECT	18,377	0	0
50226	CIP DRAINAGE	0	2,640	0
50228	CIP WATERLINE REPLACEMENT	0	2,640	0
50235	CIP PARKS/COMMUNITY CTR	66,884	32	0
52225	MISCELLANEOUS	75	120	60
TOTAL CIP PROJECTS		2,797,375	1,311,982	60
FUND CHANGES/TRANSFERS				
	TRANSFER TO WATER FUND	951,366	0	0
TOTAL FUND CHANGES/TRANSFERS		951,366	0	0
EXPENDITURES Total		3,748,741	1,311,982	60

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
INTEREST & SINKING FUND - SUMMARY
2018-19

INTEREST & SINKING	FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
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FINANCIAL SUMMARY

REVENUE SUMMARY

TAXES	780,284	778,469	719,057
MISCELLANEOUS	566	600	200
FUND CHANGES/TRANSFERS	420,733	519,624	482,162
TOTAL REVENUE	1,201,582	1,298,693	1,201,419

PROFESSIONAL SERVICES	757,100	758,606	892,070
FUND CHANGES/TRANSFERS	0	635,874	482,162
TOTAL EXPENDITURES	757,100	1,394,480	1,374,232

OVER/UNDER	444,482	(95,787)	(172,813)
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ENDING FUND BALANCE	447,766	197,186	24,373
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Resolution:
Approved:

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
INTEREST & SINKING FUND - REVENUE
2018-19

REVENUES		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>TAXES</u>				
40022	I & S AD VALOREM TAXES	766,152	778,469	719,057
40024	I & S DEL AD VALOREM TAXES	9,507	0	0
40026	I & S AD VALOREM TAXES P & I	4,625	0	0
TOTAL TAXES		780,284	778,469	719,057
<u>MISCELLANEOUS</u>				
40027	BANK INTEREST	566	600	200
TOTAL PROFESSIONAL SERVICES		566	600	200
<u>FUND CHANGES/TRANSFERS</u>				
40030	TRANSFERS IN/OUT	420,733	519,624	482,162
TOTAL FUND CHANGES/TRANSFERS		420,733	519,624	482,162
TOTAL INTEREST & SINKING FUND		1,201,582	1,298,693	1,201,419

Resolution:
Approved:

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
INTEREST & SINKING FUND - EXPENDITURES
2018-19

EXPENDITURES		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>PROFESSIONAL SERVICES</u>				
50125	INTEREST PMTS	248,090	235,696	256,256
50126	BOND PMTS	505,700	518,600	631,494
50127	AGENT FEES	3,250	4,250	4,250
52225	MISCELLANEOUS	60	60	70
TOTAL PROFESSIONAL SERVICES		757,100	758,606	892,070
<u>FUND CHANGES/TRANSFERS</u>				
	TRANSFERS IN/OUT	0	635,874	482,162
TOTAL FUND CHANGES/TRANSFERS		0	635,874	482,162
TOTAL INTEREST & SINKING FUND		757,100	1,394,480	1,374,232

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
WATER FUND - SUMMARY
2018 - 19

WATER FUND	FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
FINANCIAL SUMMARY			
REVENUE SUMMARY			
FEES	1,546,906	1,614,042	1,662,000
MISCELLANEOUS	14,355	12,300	11,300
TOTAL REVENUES	1,561,261	1,626,342	1,673,300
EXPENDITURE SUMMARY			
PERSONNEL SERVICES	382,572	427,257	450,650
PROFESSIONAL SERVICES	36,374	44,879	49,053
FEES	62,584	74,000	76,200
CITY SUPPORT SERVICES	1,503	3,000	3,800
STAFF SUPPORT	15,343	9,125	12,750
OPERATIONAL SUPPORT	72,591	78,704	86,817
SUPPLIES	39,546	39,000	39,500
UTILITY SERVICES	140,072	163,988	200,829
MAINTENANCE SERVICES	118,276	37,102	36,694
OPERATING EQUIPMENT	297,640	26,865	27,065
OTHER COST	83,059	92,148	102,191
DEBT SERVICE	362,921	519,624	482,162
FUND CHANGES/TRANSFERS	198,270	9,360	1,500
TOTAL EXPENDITURES	1,810,748	1,525,051	1,604,212
OVER/UNDER			
	(249,487)	101,291	69,088
ENDING FUND BALANCE	1,391,903	1,491,620	1,559,134
RESTRICTED BALANCES			
WATER IMPACT FEE	6,218	Moved to CIP	0
WATER SURCHARGE	144,852	144,852	144,852
TEXPOOL IMPACT FEE	1,640	Moved to CIP	0
TOTAL RESTRICTED FUNDS	152,710	144,852	144,852
UNRESTRICTED FUND BALANCE	1,239,193	1,346,767	1,414,282

Resolution:
Approved:

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
WATER FUND - REVENUE
2018 - 19

REVENUES		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
FEES				
40002	METER INSTALLATION FEES	41,075	25,000	30,000
40003	WATER SALES	1,423,511	1,361,000	1,530,000
40004	WATER PENALTIES	12,865	14,500	13,000
40007	WATER IMPACT FEES	0	135,000	0
40012	WATER SURCHG SALES	0	5,000	5,000
40013	WATER SURCHG PENALTY FEE	0	500	500
40014	EAA REVENUE ACCOUNT	57,646	57,042	58,000
40015	TRINITY GWCD REVENUE	11,379	15,500	25,000
40005	NSF CHECK INCOME	430	500	500
TOTAL FEES		1,546,906	1,614,042	1,662,000
MISCELLANEOUS				
40000	MISC INCOME	893	300	300
40008	INTEREST	13,461	12,000	11,000
TOTAL MISCELLANEOUS		14,355	12,300	11,300
TOTAL REVENUES		1,561,261	1,626,342	1,673,300
				2.9%

**CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
WATER FUND - EXPENDITURES
2018 - 19**

WATER FUND		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>PERSONNEL SERVICES</u>				
70012	GROSS PAYROLL	278,104	312,908	321,408
70013	OVERTIME	3,404	8,684	9,787
70018	CERTIFICATION	3,242	3,375	3,780
70019	LONGEVITY	4,371	5,553	6,257
70014	FICA	17,657	20,648	21,287
70016	MEDICARE	4,130	4,829	4,978
70017	SUI	307	1,118	1,052
70015	WORKERS COMP INS	5,778	5,683	5,967
70020	HEALTH/DENTAL/VISION INS	29,804	36,746	47,713
70023	LIFE INS	870	1,003	1,127
70025	RETIREMENT-ER SHARE	31,654	26,710	27,295
70027	LEAVE ACCRUAL PAYOUT	3,250	0	0
TOTAL PERSONNEL SERVICES		382,572	427,257	450,650
				5.5%
<u>PROFESSIONAL SERVICES</u>				
70104	ATTORNEY	1,499	5,000	4,000
70106	ENGINEER	3,828	5,000	5,000
70116	CUSTODIAL/JANITORIAL	2,114	2,586	2,586
70120	AUDITING FEES	7,285	6,500	6,500
70210	PAYROLL PROCESSING FEES	1,465	1,569	1,556
70406	WATER MASTER PLAN UPDATE	16,090	0	0
70409	WATER FEE ANALYST	0	20,000	25,000
70677	CONNECT CITY SERVICE	1,504	1,504	1,534
70204	CIVIC PLUS-AUDIO VISUAL MTGS	2,589	2,720	2,877
TOTAL PROFESSIONAL SERVICES		36,374	44,879	49,053
<u>FEES</u>				
70160	FRANCHISE FEE TO CITY	62,584	62,000	64,200
70311	RENTAL FEES TO GENERAL FUND	0	12,000	12,000
TOTAL FEES		62,584	74,000	76,200
<u>CITY SUPPORT SERVICES</u>				
70236	CONTINGENCY	1,503	2,500	3,500
70242	PUBLIC EDUCATION	0	500	300
TOTAL CITY SUPPORT SERVICES		1,503	3,000	3,800

**CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
WATER FUND - EXPENDITURES
2018 - 19**

WATER FUND		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>STAFF SUPPORT</u>				
70200	TRAINING/TRAVEL/SEMINARS	3,028	3,800	5,000
70118	UNIFORMS	9,436	1,825	4,050
70213	MEMBERSHIP/DUES/LICENSES	830	900	1,200
70225	MISCELLANEOUS	2,049	2,600	2,500
TOTAL STAFF SUPPORT		15,343	9,125	12,750
<u>OPERATIONAL SUPPORT</u>				
70302	GENERAL LIABILITY INS	1,742	916	962
70304	AUTOMOBILE INS	2,229	3,249	3,412
70308	E&O LIABILITY INS	1,568	1,559	1,637
70310	PROPERTY INS	6,627	7,140	7,497
70201	COMPUTER MAINT/TRAINING	34,293	37,500	46,365
70206	POSTAGE	9,234	10,020	10,080
70208	PRINTING	3,027	3,954	2,500
70226	WATER COPIER LEASE	13,871	14,365	14,365
TOTAL OPERATIONAL SUPPORT		72,591	78,704	86,817
<u>SUPPLIES</u>				
70214	SUPPLIES	2,115	2,500	2,500
70237	CHEMICALS	4,291	4,000	4,500
70238	OPERATIONAL MATERIALS	33,140	32,500	32,500
TOTAL SUPPLIES		39,546	39,000	39,500
<u>UTILITY SERVICES</u>				
70202	TELEPHONE	5,659	5,988	9,440
70211	UTILITIES	126,085	150,000	182,389
70217	GASOLINE	8,328	8,000	9,000
TOTAL UTILITY SERVICES		140,072	163,988	200,829
<u>MAINTENANCE SERVICES</u>				
70203	RADIO REPAIR	0	500	500
70212	EQUIPMENT/MAINTENANCE	4,790	10,000	11,194
70220	VEHICLE MAINT/REPAIRS	7,569	9,102	7,500
70221	BUILDING MAINTENANCE	262	0	0
70809	WELL REHABS	75,380	0	0
70239	PLANT MAINT/REPAIRS	30,275	17,500	17,500
TOTAL MAINTENANCE SERVICES		118,276	37,102	36,694

CITY OF GARDEN RIDGE
FY 2019 BUDGET - PROPOSED
WATER FUND - EXPENDITURES
2018 - 19

WATER FUND		FY 2017 AUDITED	FY 2018 AMENDED BUDGET	FY 2019 BUDGET
<u>OPERATING EQUIPMENT</u>				
70312	VEHICLE LEASE (TRUCK 3 YR)	0	21,440	22,620
70227	INTEREST EXPENSE	295,111	2,425	1,245
70216	EQUIPMENT RENTAL	1,886	1,000	2,000
70219	SMALL HAND TOOLS	643	2,000	1,200
TOTAL OPERATING EQUIPMENT		297,640	26,865	27,065
<u>OTHER COST</u>				
70240	TCEQ	9,335	10,000	10,000
70241	EAA MANAGEMENT FEES	55,036	57,042	58,000
70244	COMAL TRINITY GWCD FEES	9,497	15,500	25,000
70401	WATER ACQUISITION	9,191	9,606	9,191
TOTAL OTHER COST		83,059	92,148	102,191
<u>DEBT SERVICE</u>				
70803	TRANSFER TO DEBT SVC	362,921	519,624	482,162
TOTAL DEBT SERVICE		362,921	519,624	482,162
<u>FUND CHANGES/TRANSFERS</u>				
70801	BAD DEBT EXPENSE	0	1,500	1,500
70806	GAIN/LOSS ON SALE OF EQUIPMENT	6,937	0	0
PRIOR YR	TRANSFERS IN/OUT	191,333	7,860	0
TOTAL FUND CHANGES/TRANSFERS		198,270	9,360	1,500
<u>CAPITAL OUTLAY</u>				
70400	CAPITAL EXPENDITURES	0	0	35,000
TOTAL CAPITAL OUTLAY		0	0	35,000
TOTAL WATER COMPANY		1,810,748	1,525,051	1,604,212
				5.2%

Future Agenda Items

City Council

July 23, 2018
Special Meeting
6:00 p.m.

1. 2nd Budget Work Session
2. Possible Budget Public Hearing
3. Possible Budget adoption
4. June 25, 2018 City Council Special Meeting

Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 1, 2018

- 14** business days before Meetings (7/18/18) City Council and Staff items are due
- 9** business days before Meetings (7/23/18) City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent the agenda to approval.
- 7** business days before Meetings (7/25/18) Post Agenda on bulletin board City Council will receive packet
(allowing a day and half for corrections and to request additional information to be added)
- 5** business days before Meetings (7/27/18) Post Agenda Packet to City Website
- Meeting Day** (8/1/18) Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Impact Fee Committee = Pink

Quarry Commission = Purple

Planning & Zoning = Green

Water Commission = Blue

Wildlife Management Advisory Commission = Brown

July 4th/Holiday= City Events

Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Proclamations/Awards/Recognitions

Consent Agenda

1. Minutes
 - a. Regular Meeting 7-5-18
 - b. Special Meeting 7-23-18
2. Financial Report
3. Hiring of Utility Clerk
4. Hiring of Assistant City Secretary

Reports

1. Staff Reports
 - a. Admin,
 - b. PD
 - c. Public Works,
 - d. Water,
 - e. Library
2. CIP
 - a. CIP Project for 2013
 - b. CIP Project for 2015
 - i. Phase I
 - ii. Phase II
 - iii. Trinity Wells #9 and #10 Project
 - c. Sewer System (FM 2252)

- d. Naco Loop Waterline
- 3. City Commission and Committee Reports/ Recommendation/Possible Actions
 - a. P&Z-
 - b. Quarry
 - c. Water
 - d. Wildlife Management Advisory Commission
 - i. Activity Report
 - e. Parks Committee Activities/Project Updates
 - i. Activity Report
 - f. *Volunteer Garden Ridge!*
 - i. Activity Report

Ordinances

- 1. 24-082018
- 2. 123-082018
- 3. 162-082018

Resolutions

- 1. Possible Budget adoption (if approved on 7-23-18)
- 2.

Approvals/ Authorizations/Reports

Updates:

- 1. City Administrator Projects
 - a. Water and wastewater rate Analysis Study
 - b. Citizen Contact Report
- 2. Mayor's Projects
 - a. Communication
 - b. Citizen Contact Report
 - c. Vulcan Construction
- 3. City Council Projects
 - a. Postal mail issues occurring within the City (Lantzy)
 - b. Acquiring Bat Cave Road (Bower)
 - c. City of Garden Ridge window stickers for vehicles (Erickson)
 - d. Oak Wilt Proclamation and awareness efforts (McCaw)
 - e. Postal mail issues occurring within the City (Lantzy)
 - f. Potential involvement with other Chambers of Commerce and EDC (Arvidson)
 - g. Structure Definition(Bower)

Future Agenda Items

Executive Session

**August 7, 2018
Special Meeting
6:00 P.M.**

1. Special Meeting- Tax Rate Proposal

**August 9, 2018
Special Meeting
6:00 P.M.**

1. Special Meeting- Budget - Tax Rate Proposal

**August 21, 2018
Special Meeting-Public Hearing Budget and Tax Rate
6:00 P.M.**

1. Public Hearing – Tax Rate

**August 27, 2018
Special Meeting- Public Hearing Tax Rate
6:00 P.M.**

1. Special Meeting- Public Hearing – Tax Rate

September 5, 2018

- 14** business days before Meetings (6/20/18) City Council and Staff items are due
- 9** business days before Meetings (6/25/18) City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent the agenda to approval.
- 7** business days before Meetings (6/27/18) Post Agenda on bulletin board City Council will receive packet
(allowing a day and half for corrections and to request additional information to be added)
- 5** business days before Meetings (6/29/18) Post Agenda Packet to City Website
- Meeting Day** (7/5/18) Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Impact Fee Committee = Pink

Quarry Commission = Purple

Planning & Zoning = Green

Water Commission = Blue

Wildlife Management Advisory Commission = Brown

Labor Day Holiday= City Events

Sun	Mon	Tues	Wed	Thur	Fri	Sat
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Proclamations/Awards/Recognitions

Consent Agenda

1. Minutes
 - a. 8-6-18
 - b. 8-7-18
 - c. 8-9-18
 - d. 8-21-18
 - e. 8-27-18
2. Financial Report

Reports

1. Staff Reports
 - a. Admin
 - b. PD
 - c. Public Works
 - d. Water
 - e. Library
2. CIP
 - a. CIP Project for 2013
 - b. CIP Project for 2015
 - i. Phase I
 - ii. Phase II
 - iii. Trinity Wells #9 and #10 Project

- c. Sewer System (FM 2252)
- d. Naco Loop Waterline
- 3. City Commission and Committee Reports/ Recommendation/Possible Actions
 - a. P&Z-
 - b. Quarry
 - c. Water
 - d. Wildlife Management Advisory Commission
 - i. Activity Report
 - e. Parks Committee Activities/Project Updates
 - i. Activity Report
 - f. *Volunteer Garden Ridge!*
 - i. Activity Report
 - ii. Water tank beautification

Ordinances

- 1. Adoption of Tax Rate

Resolutions

Approvals/ Authorizations/Reports

Updates:

- 1. City Administrator Projects
 - a. Water and wastewater rate Analysis Study
 - b. Citizen Contact Report
- 2. Mayor's Projects
 - a. Communication
 - b. Citizen Contact Report
 - c. Vulcan Construction
- 3. City Council Projects
 - a. Postal mail issues occurring within the City (Lantzy)

Future Agenda Items

Executive Session

PENDING FUTURE AGENDA ITEMS

1. 2/2/16 Discussion of issues surrounding Bat Cave Road will be placed on future Council agenda...
McCaw
2. Ordinance update plan....*Trevino & Goodwin*
3. Ordinance 54-Water Leak Adjustments/Water Rate Study.... *Mayor*
4. Discussion on Annexation (waiting until MLUP goes in effect)..... *McCaw*
5. Personnel Policy....*Ford*
6. Ordinance 24 Parks....*Cain*
7. Ethic Ordinance ... *8-30-17 City Council motion*
8. Website and Social Media Policy....*Goodwin*
9. Structure definition (part of subdivision changes)...*Bower*
10. Drones.....*McCaw*
11. External lighting*Erickson*
12. Purchasing Policy....*Cain*
13. City Seal and Logo Ordinance...*Cain*
14. Building and Plumbing Ordinance...*Lenz and Goddard*

Items for further discussion before adding to list

State of City..... *Cain*