

The Water Commission will meet in a regular session on Tuesday, November 19, 2024, at 6:30 PM in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order/Roll Call**2. Pledge of Allegiance****3. Citizen Comment Period - limited to 30 minutes total**

Rules for Citizens' Participation: The Commission welcomes citizen participation and comments at all Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you must follow these guidelines:

a) Respect and courtesy:

1. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
2. Show the Commission the same respect that you would like to be shown.
3. End your speaking at the time allotted below.

b) Speaking:

1. First citizen comment period
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
2. Second citizen comment period
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
3. State your name and address before your comments begin.
4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

4. Business Items

The following items are for discussion, consideration, and/or action.

a. Approvals

1. Approval of Minutes for September 17, 2024, Water Commission Regular Meeting.

b. Discussions/Reports/Updates

1. Utility Department Monthly Activity Report.
 - i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).



2. Items applicable to the Water Commission discussed at City Council Meetings.
3. Ordinance No. 61-Drought Management Plan.
4. Water Master Plan.

c. Recommendations

1. Request to appeal water loss adjustment denial for 9200 Gloxinia Dr. for the billing period of July 23, 2024 – August 23, 2024.
 - i. Review and make recommendation regarding the request.
2. Ordinance No. 61-082022 An ordinance of the City Council of the City of Garden Ridge, Texas, establishing the Drought Management Plan for the City of Garden Ridge; establishing trigger points and demand reduction measures; providing a variance procedure; providing a penalty for violations of this ordinance; providing a cumulative and savings clause; providing for severability; and declaring an effective date.
 - i. Variance to Stage 2 watering restrictions for 21320 Waterwood Dr., Garden Ridge, Texas.
 - a. Review and make recommendation regarding the request.

d. Future Agenda Items

5. Citizen Comment Period

6. Adjournment

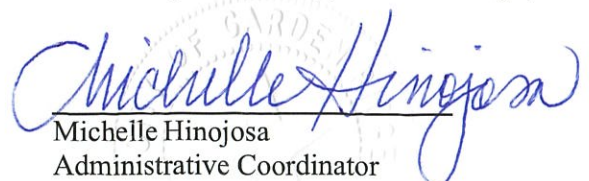
AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Commission Authorized: The Commission may vote or act upon any item within this Agenda.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the City Council, other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

This is to certify that I, Michelle Hinojosa, posted this Agenda at 11:45 a.m. on November 13, 2024, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Michelle Hinojosa
Administrative Coordinator



MINUTES

WATER COMMISSION

REGULAR MEETING

TUESDAY, SEPTEMBER 17, 2024 | 6:00 P.M.

Commissioners Present:

Chair James Mueller
Vice-Chair William Pohl
Commissioner Don Stone
Commissioner Keven Harshbarger
Commissioner Steven Stedman
Commissioner Nathan Dorsey
Commissioner Dr. Richard Carmichael
Mayor Robb Erickson, Ex-Officio

Commissioners Absent:

None

City Staff, City Councilmembers, and Other Commissioners Present:

Nancy Cain, City Manager
Marisa Spencer, City Secretary
Michelle Hinojosa, Administrative Coordinator
Sandra Izquierdo, Utility Clerk
Steven Steinmetz, Public Works Director
Jesús Valdez, Jr., City Councilmember

1. Call to Order

With a quorum of the Water Commissioners present, Chair Mueller called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, September 17, 2024, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance

Chair Mueller led the Pledge of Allegiance.

4. Citizen Comment Period

No one signed up to speak.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Minutes for August 20, 2024, Water Commission Regular Meeting.

Motion: A motion was made by Commissioner Stedman, seconded by Commissioner Stone, to approve the Minutes for the August 20, 2024, Water Commission Regular Meeting. The Commission voted six (6) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Utility Department Monthly Activity Report.

i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and answered questions from the Commission.



2. Items applicable to the Water Commission discussed at the City Council Regular Meetings.

Chair Mueller provided the Commission with an update on items applicable to the Water Commission discussed at City Council Meetings.

3. Ordinance No. 61-Drought Management Plan.

The Commission discussed Ordinance No. 61-Drought Management Plan.

4. Water Rate Analysis process.

The Commission discussed the Water Rate Analysis process.

5. Water Master Plan.

Nancy Cain, City Manager, updated the Commission regarding the Water Master Plan.

c) Recommendations

1. Ordinance No. 210-102022 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting board and commission policies and procedures; providing a cumulative and savings clause; providing for severability; and declaring an effective date.

i. Receive recommendations and consideration of appointment of Water Commission Chair and Vice-Chair for one-year term effective October 2024.

Vice-Chair Pohl expressed a desire to serve as Chair and Commissioner Dorsey expressed a desire to serve as Vice-Chair for one-year term effective October 2024.

Motion: A motion was made by Commissioner Stedman, seconded by Commissioner Harshbarger, to appoint Commissioner Pohl as Chair for a one-year term effective October 2024. The Commission voted six (6) for and none (0) opposed. The motion carried unanimously.

Motion: A motion was made by Commissioner Harshbarger, seconded by Commissioner Stedman to appoint Commissioner Dorsey as Vice-Chair for a one-year term effective October 2024. The Commission voted six (6) for and none (0) opposed. The motion carried unanimously.

d) Future Agenda Items

1. Commissioners input on agenda items.

None at this time.

2. Announce the date, time, and location for next meeting (Tuesday, October 15, 2024, at 6:00 p.m. at City Hall).

Chair Mueller announced the next Water Commission Regular Meeting will be held on Tuesday, October 15, 2024, at 6:00 p.m. at City Hall in the City Council Chambers.

6. Citizen Comment Period

No one wished to speak.

7. Adjournment

There being no further business, the Tuesday, September 17, 2024, Water Commission Regular Meeting was adjourned at 6:58 p.m. by Chair Mueller.

James Mueller
Chair

ATTEST

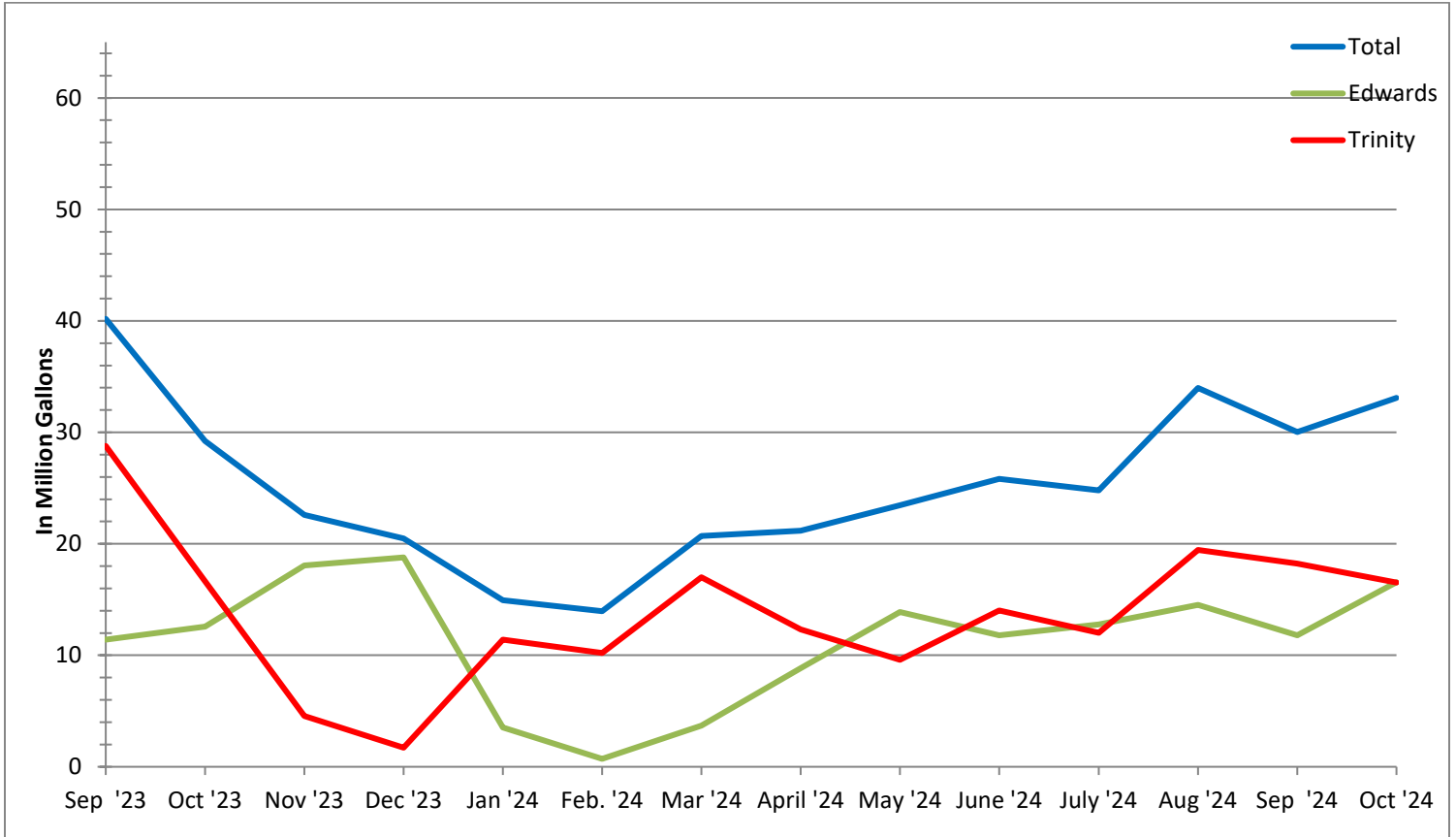
Michelle Hinojosa
Administrative Coordinator



Utilities Department Report

As of October 30, 2024

City of Garden Ridge Aquifer Usage

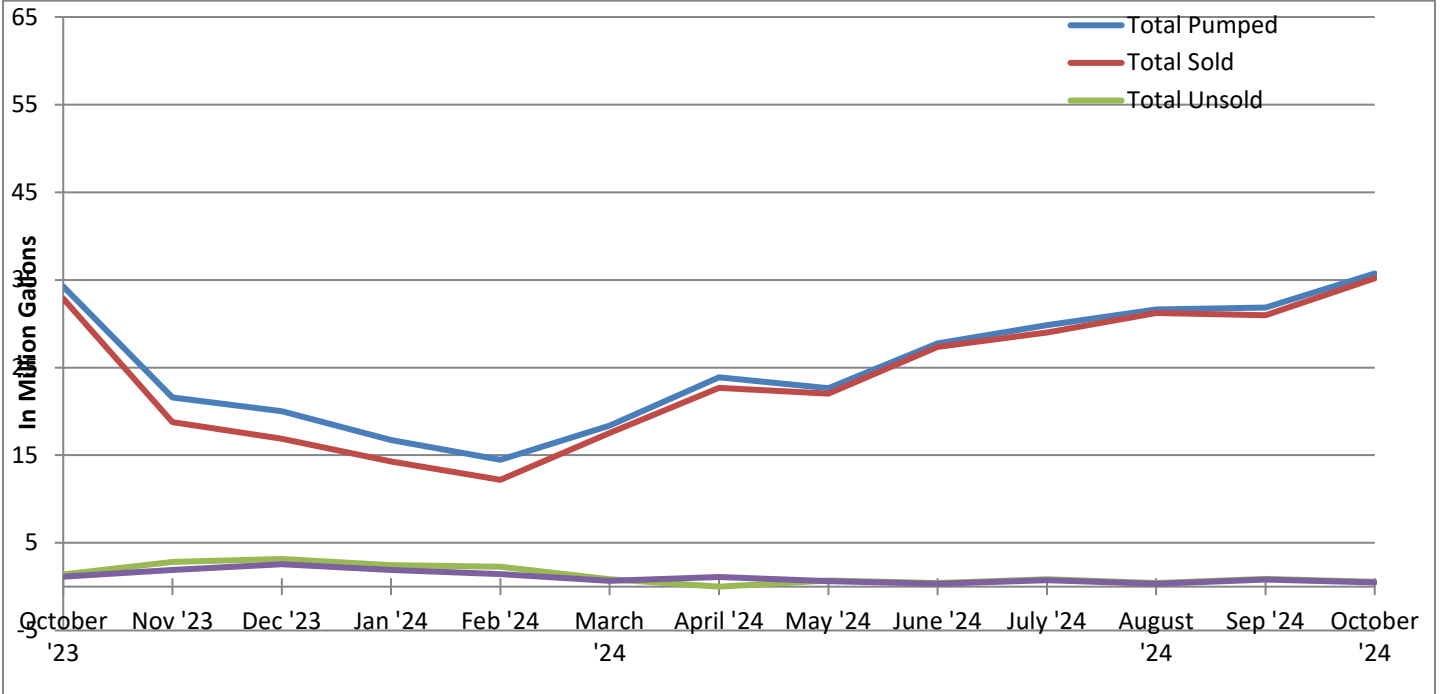


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	50.80	301.05	229.93	4
Trinity Well Usage AC/FT:	50.72	441.39	N/A	0

Water Quality

Bacteriological Samples:	Due:	Missed:	Passed:	Failed:
Distribution samples:	6	0	6	0
Chlorine Residual test:	31	0	31	0
Special Samples:	1	0	1	0

2023 – 2024 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Oct '23	34,260	32,874	1,386	1,138	3.3%
Nov '23	21,584	18,777	2,807	1,907	8.0%
Dec '23	20,026	16,868	3,158	2,558	12.0%
Jan '24	16,712	14,276	2,436	1,896	11.3%
Feb '24	14,476	12,191	2,285	1,445	10.0%
March '24	18,375	17,527	8,480	679	3.7%
April '24	23,884	22,677	1,207	111	4.6%
May '24	22,660	22,018	692	592	2.9%
June '24	27,746	27,355	391	331	1.2%
July '24	29,853	29,010	843	744	2.5%
August '24	31,637	31,223	404	328	1.0%
September '24	30,972	31,860	888	792	2.5%
Oct '24	35,730	35,186	544	484	1.4%
Yearly Average	25,224	23,988	1,963	1,000	5.0%
	Yearly national average				16%

Utilities Department Monthly Activities:

New Installed Meters	0	Work Orders	291
Meter Replacements	5	Locates	58
City Owned Leaks		Irrigations Permits Issued	1
Meters Read	1701	Total Rebates	1
Meter Tests	0		0

AMI Information

Total Portal Customers: 861

Meter Daily Readability Percentage: 99.67% for 1,646 assigned meters (current bill cycle)

Main Breaks/City Repairs: 1 service line repair

Estimated Water Loss (gallons): 10,000

Location: Shinning Elk

Explanation: Service line connection to the water main was most likely not tightened down to the water main correctly when it was originally installed which over time caused water to get past the O Ring seal which created two holes in the main. We had to install a repair clamp over the holes and a new service saddle to restore the water service.

Leak Adjustments

New Requests		Waiting for Customer	1	Approved	0	Amount Approved		Denied	0	Sent to Water Commission	0
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Employee Training/certifications

Water

From: Chad Overman [REDACTED]
Sent: Thursday, October 3, 2024 3:49 PM
To: Water
Cc: [REDACTED]
Subject: [EXTERNAL] Water Variance Request

Subject: Variance Request to the Garden Ridge City Water Commission

Dear Garden Ridge City Water Commission,

I hope this message finds you well. We appreciate the water regulations designed to protect our community's resources. However, as a wedding venue located at 21320 Water Wood Dr., Garden Ridge, TX 78266, we are facing challenges in maintaining our landscape under the current watering restrictions.

While we understand that many residents have different landscaping needs in our city, our business's survival relies on keeping our grounds lush and inviting in order to appeal to brides and patrons seeking that "Garden" themed venue for their special day. Therefore, we respectfully request a variance to allow for two hours of circulated zone watering in the morning four times a week, without penalties. This adjustment would be crucial for sustaining the vibrant environment that our clients and brides expect.

We are committed to following the necessary steps to ensure compliance with this request and appreciate your consideration of our unique circumstances. The Club at Garden Ridge not only serves as a destination for weddings but also showcases the beauty of our community to visitors.

Thank you for considering our request. We look forward to discussing this matter further and taking the next steps.

Best regards,

Chad Overman | Owner

M: 210.317.1988

<https://theclubatgardenridge.com> | 21320 Water Wood Dr. Ste. A
Garden Ridge, TX 78266



Future Agenda Items

Water Commission

December 17, 2024, Regular Meeting

14 days before Meeting	(12/03/2024)	Water Commission and Staff items are due.
11 days before Meeting	(12/06/2024)	Water Commission Chair reviews agenda. City Attorney is sent agenda.
7 days before Meeting	(12/10/2024)	Post agenda on bulletin board. Water Commission receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(12/12/2024)	Post agenda packet to City Website.
4 days before Meeting	(12/13/2024)	(72 hours) – Local Government Code requirement for posting

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Municipal Court = Dark Gray
 City Holiday = Orange
 City Event = Yellow

Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 21, 2025, Regular Meeting

14 days before Meeting	(01/07/2025)	Water Commission and Staff items are due.
11 days before Meeting	(01/10/2025)	Water Commission Chair reviews agenda. City Attorney is sent agenda.
7 days before Meeting	(01/14/2025)	Post agenda on bulletin board. Water Commission receives packet (allowing a day for corrections/request additional information be added)
5 days before Meeting	(01/16/2025)	Post agenda packet to City Website.
4 days before Meeting	(01/14/2025)	(72 hours) – Local Government Code requirement for posting

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Municipal Court = Dark Gray
 City Holiday = Orange
 City Event = Yellow

Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

PENDING FUTURE AGENDA ITEMS