



## MINUTES

WATER COMMISSION

REGULAR MEETING

TUESDAY, AUGUST 20, 2024 | 6:00 P.M.

### **Commissioners Present:**

Chair James Mueller  
Vice-Chair William Pohl  
Commissioner Don Stone  
Commissioner Keven Harshbarger  
Commissioner Steven Stedman  
Commissioner Nathan Dorsey

### **Commissioners Absent:**

Commissioner Dr. Richard Carmichael

### **City Staff, City Councilmembers, and Other Commissioners Present:**

Marisa Spencer, City Secretary  
Robyn Achu, Finance-HR Director  
Michelle Hinojosa, Administrative Coordinator  
Sandra Izquierdo, Utility Clerk  
Steven Steinmetz, Public Works Director  
Jesús Valdez, Jr., City Councilmember

#### **1. Call to Order**

With a quorum of the Water Commissioners present, Chair Mueller called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, August 20, 2024, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

#### **2. Roll Call: See above.**

#### **3. Pledge of Allegiance**

Chair Mueller led the Pledge of Allegiance.

#### **4. Citizen Comment Period**

No one signed up to speak.

#### **5. Business Items**

The following items are for discussion, consideration, and/or action.

##### **a) Approvals**

##### **1. Minutes for April 16, 2024, Water Commission Regular Meeting.**

**Motion:** A motion was made by Commissioner Stone, seconded by Commissioner Stedman, to approve the Minutes for the April 16, 2024, Water Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

##### **b) Discussions/Reports/Updates**

##### **1. Utility Department Monthly Activity Report.**

##### **i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).**

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and answered questions from the



Commission.

**2. Items applicable to the Water Commission discussed at the City Council Regular Meetings.**

Chair Mueller provided the Commission with an update on items applicable to the Water Commission discussed at City Council Meetings.

**3. AMI Portal Usage and Outreach Efforts.**

Michelle Hinojosa, Administrative Coordinator, provided the Commission with an update regarding AMI Portal Usage and Outreach Efforts and addressed questions from the Commission.

**4. Ordinance No. 61-Drought Management Plan Subcommittee Update.**

Commissioner Harshbarger provided the Commission with the subcommittee update regarding Ordinance No. 61-Drought Management Plan.

**c) Recommendations**

**1. Water Rate Structure.**

**i. Presentation from City Staff.**

Robyn Achu, Finance-HR Director, spoke regarding the Water Rate Structure and addressed questions from Commissioners.

**ii. Discuss and make recommendations to City Council regarding the Water Rate Structure.**

**Motion:** A motion was made by Commissioner Pohl, seconded by Commissioner Stone, to recommend to City Council the approval of Water Rate Structure Option 4, consisting of a \$5.00 base rate increase and a 1% tier rate increase for FY2025. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

**2. Ordinance No. 210-102022 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting board and commission policies and procedures; providing a cumulative and savings clause; providing for severability; and declaring an effective date.**

**i. Discuss expiring terms (September 30, 2024) of Commissioner Pohl, Commissioner Stone, Commissioner Stedman, and Commissioner Dorsey.**

The Commission discussed the expiring terms of Commissioners. Commissioner Pohl, Commissioner Stone, Commissioner Stedman, and Commissioner Dorsey expressed their desire to continue serving on the Commission.

**ii. Make a recommendation to City Council for consideration of reappointment.**

**Motion:** A motion was made by Commissioner Harshbarger, seconded by Commissioner Stone, to recommend to City Council the reappointment of Commissioner Pohl, Commissioner Stone, Commissioner Stedman, and Commissioner Dorsey to serve another term on the Water Commission with terms expiring September 30, 2026. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

**d) Future Agenda Items**

**1. Commissioners input on agenda items.**

None at this time.

**2. Announce the date, time, and location for next meeting (Tuesday, September 17, 2024, at 6:00 p.m. at City Hall).**

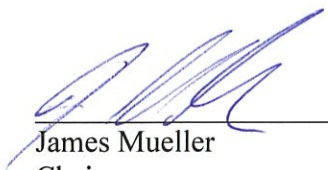
Chair Mueller announced the next Water Commission Regular Meeting will be held on Tuesday, September 17, 2024, at 6:00 p.m. at City Hall in the City Council Chambers.

**6. Citizen Comment Period**

No one wished to speak.

7. **Adjournment**

There being no further business, the Tuesday, August 20, 2024, Water Commission Regular Meeting was adjourned at 7:44 p.m. by Chair Mueller.

  
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James Mueller  
Chair

ATTEST

  
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Michelle Hinojosa  
Administrative Coordinator