

The Garden Ridge City Council will meet in a special session on Tuesday, July 9, 2024, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order/Roll Call

2. Pledge of Allegiance

3. Presentations/Proclamations

- a) Introduction/Swearing in of Police Officers.

4. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 2. Show the City Council the same respect that you would like to be shown.
 3. End your speaking at the time allotted below.
- b) Speaking:
1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 3. State your name and address before your comments begin.
 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

5. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the June 5, 2024, City Council Regular Meeting.
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – May 31, 2024.
- c) Bexar Metro 9-1-1 Network Fiscal Year 2025 Financial Plan and Budget.
- d) Designate Comal County Tax Assessor-Collector to calculate 2024 Tax Rate for the City of Garden Ridge.
- e) Resolution No. 522-072024 A Resolution of the City Council of the City of Garden Ridge, Texas, amending authorized representatives between TexPool and the City of Garden Ridge.

6. Staff Reports

- a) City Manager Monthly Activity Report.
 - City/employee recognitions, *Volunteer Garden Ridge!*, Community and Event Center report, building permits, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.
- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, records management, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, personnel updates, and continuity of operations.
- e) Public Works Department Monthly Activity Report.
 - Public Facilities: Street/right-of-way maintenance, drainage facility/easement maintenance, City facilities maintenance, animal services, personnel updates, and continuity of operations.
 - Utilities: Water pumping/usage from City wells, system infrastructure maintenance/repairs/projects, leak adjustments, water/drought management, personnel updates, and continuity of operations.
- f) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

7. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project: receive report and provide direction, as needed.
- b) Land Development Projects: receive report and provide direction, as needed.

8. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Receive monthly activity update as applicable.
- b) Water Commission:
 - 1. Receive monthly activity update as applicable.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) City Manager
 - 1. Accept retirement letter from Nancy Cain.
 - 2. Discussion on possible hiring process.
- b) Around the Flagpole Commemorative Brick Program.
- c) Nominations to the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool.
- d) Approval of employee benefits for fiscal year 2025 and authorization for the City Manager to negotiate contracts with Texas Health Benefits Pool.
- e) Budget Reserves Discussion.
- f) Environmental Protection Agency (EPA) Air Sensor Loan Program Discussion.

10. Updates

- a) City Council Projects.
 - 1. Aggregate Production Operations (APO) impacting Garden Ridge (Swint and Arvidson).
 - 2. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).
 - 3. Economic Development (Smith and Swint).
 - 4. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).
 - 5. Council Liaison to Comal ISD (Arvidson and Erickson).

11. Discussion of Future Agenda Items

12. Citizen Comment Period – limited to 20 minutes total

See “Rules for Citizens’ Participation” under Item 4.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

- 100 Club of Comal County
- Alamo Area Metropolitan Planning Organization/Technical Advisory Committee
- Boy Scouts and/or Girl Scouts
- City of Garden Ridge sponsored events and outreach efforts
- Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
- Counties (Bexar/Comal/Guadalupe)
- Families of Garden Ridge
- Garden Ridge Lions Club and Garden Ridge Women’s Club
- Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
- Great Springs Project
- Greater Bexar County Council of Cities
- Hill Country Alliance
- Northeast Partnership
- Texas Department of Transportation (TxDOT)

14. Executive Session

The City Council will recess its open meeting and reconvene in Closed Session:

- a) Pursuant to Texas Government Code Section 551.071(1) Pending or Contemplated Litigation and 551.071(2) – Consultation with City Attorney on the following items:
 - 1. Notice of Claim Letter (Daniel Post).
 - 2. Petition for Declaratory Judgment (Eric Fischer v. City of Garden Ridge).

15. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

16. Adjournment

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 11:00 a.m. on July 3, 2024, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

Marisa Spencer

Marisa Spencer
City Secretary

Councilmembers Present:

Mayor Robb Erickson
Mayor Pro-Tem Todd Arvidson
Councilmember Lisa Swint
Councilmember Kelly Smith
Councilmember Jesús Valdez
Councilmember Brian Reyes

Councilmembers Absent:

None

City Staff Present:

Nancy Cain, City Manager
Marisa Spencer, City Secretary
Cyndi Simmons, Assistant City Secretary/Communications Specialist
Robyn Achu, Finance/HR Director
Ron Eberhardt, Chief of Police
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Cynthia Trevino, City Attorney

1. Call to Order/Roll Call

With a quorum of the City Councilmembers present, Mayor Erickson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, June 5, 2024, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

3. Citizen Comment Period

Tracey Blackwell, 9745 Trophy Oaks, spoke regarding proposed development in the City of Garden Ridge.

Scott Miller, 9312 Berean Way, spoke regarding proposed development in the City of Garden Ridge.

Darren Bates, 20103 Regency Run, spoke regarding the City of Garden Ridge Master Land Use Plan.

Brenda Elliot, 9404 Azalea Gate, spoke regarding Comal ISD school bus stops.

Andy Niland, 9308 Berean Way, spoke regarding proposed development in the City of Garden Ridge.

Laura Niland, 9308 Berean Way, spoke regarding proposed development in the City of Garden Ridge.

4. Consent Agenda

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- a) Approval of Minutes for the May 1, 2024, City Council Regular Meeting.**
- b) Approval of Minutes for the May 15, 2024, City Council Special Meeting.**
- c) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – April 30, 2024.**



d) 2025 Comal Appraisal District Budget.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Swint, to approve Consent Agenda items a)-d). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

5. Staff Reports

a) City Manager Monthly Activity Report.

City Manager Nancy Cain reviewed employee recognitions and employee anniversaries. She stated there were 162 *Volunteer Garden Ridge!* hours for the month of May and spoke regarding upcoming events.

b) Finance/HR Monthly Activity Report.

Finance/HR Director Robyn Achu spoke regarding continuity of operations related to the Finance/HR Department.

c) City Secretary Monthly Activity Report.

City Secretary Marisa Spencer reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department.

e) Public Works Department Monthly Activity Report.

Public Works Director Steven Steinmetz reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department.

f) Library Monthly Activity Report.

Library Director Linda Crosland reviewed the monthly activity report and spoke regarding continuity of operations related to the Library.

6. City Engineer Projects Status Reports

City Engineer Sam Johnson reviewed the City Engineer monthly activity report and addressed questions from Councilmembers.

7. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

1. Receive monthly activity update as applicable.

Chair Jacaman provided City Council with an update on topics discussed at the Commission's meeting.

b) Water Commission:

1. Receive monthly activity update as applicable.

Mayor Erickson stated the Water Commission did not meet in May.

8. Approvals and Authorizations

The following items are for discussion, consideration, and action.

a) Petition by Eric Fischer, in accordance with regulations contained in Ordinance No. 13-032023, for three (3) Specific Use Permits for The Revival to be located on a 1.707-acre tract and a 1.40-acre tract totaling 3.107 acres located at 19186 FM 2252 Garden Ridge, Texas, on property zoned as Community Commercial (CC) District. The following uses are allowable in the Community Commercial (CC) District with the issuance of Specific Use Permits. The Specific Use Permits petitioned for are:

Mayor Erickson spoke regarding the development process, the City's Master Land Use Plan, and the City's Zoning Ordinance as they relate to the Specific Use Permits.

Eric Fischer presented the petition for three (3) Specific Use Permits for The Revival to be located on a 1.707-acre tract and a 1.40-acre tract totaling 3.107 acres located at 19186 FM 2252 on property zoned as Community Commercial (CC) District.

1. Restaurant or Cafeteria, Bar/Tavern: To be allowed an indoor/outdoor bar area serving beer, wine, and mixed drinks with inside and outside seating on premises.

1.1. Hold a public hearing.

Mayor Erickson opened the public hearing at 7:00 p.m.

The following seventeen (17) citizens spoke regarding the petition:

- Candice Ornes, 8543 Bindseil Lane
- Scott Miller, 9312 Berean Way
- Brenda Elliott, 9404 Azalea Gate
- Cheryl Scholze, 20003 Hickory Bend
- Mark DuBois, 19243 FM 2252
- Peter Falcone, 20350 Bat Cave Road
- Sarah Bagley, 20815 Glen Cove
- Lawrence Sansone, 19462 Arrowood Place
- Roger Bousum, 21131 Klein Circle
- Andy Lavash, 10724 Dedeke Drive
- Ken Kneupper, 8891 Schoenthal Road
- Sharon Mazurek, 9423 Cinchona Trail
- Christian Laird, 3901 Legend Hill
- Mandy Jackson, 21041 Klein Circle
- Kevin Pierce, 19531 Creekview Oaks
- Jack Nunes, 19411 Arrowood Place
- Sharon Stripling, 21729 Forest Waters Circle

City Secretary Marisa Spencer read thirty-six (36) written comments submitted by the following citizens:

- Bharat Shah, 21018 Plum Ranch Road
- Shirin Blackwell, 9303 Berean Way
- Jennifer and Jason Pickett, 19423 Arrowood Place
- Geno Brabham, 21007 Plum Ranch Road
- Patricia Cifelli, 9413 Magic Falls
- Missy Lantzy, 20515 Wahl Lane
- Tracy Borron, 22111 Cristobal Drive
- Kerstin Bates, 20085 Hoya Lane
- Astrid and Steve Wisser, 9902 Katharine Glen
- Brian and Jaclyn Bohlke, 8415 Orchard Glen
- Nicole Spilman, 5429 Flutter Lane
- Lauren Carranco, 1324 Fern Avenue
- Mark Hausheer, 20914 Misty Arbor
- Dave and Linda Heier, 9185 Garden Ridge Drive
- Jim Scribner, 20059 Buckhead Lane
- Catherine McMIndes, 9416 Goldenrod Lane
- Jerry Palanuk, 9309 Gardenia Bend Drive
- Ginna Ballard
- Thomas Bailey, 9604 Azalea Circle
- Meg Kloesel, 8909 Sonata Court

- Angie Cooper, 20505 Wahl Lane
- Bryan Cooper, 20505 Wahl Lane
- Darren and Rachel Richardson, 8920 Bent Brook Drive
- Kenneth Smith Jr., 19435 Arrowood Place
- Shirin Harvey, 9303 Berean Way
- Paul Jimenez, 27706 Sunny Point
- Crystal Antosh, 20802 Woodland Cove
- Sharilyn Krauss, 19522 Creekview Oaks
- Julie Trial, 7827 Garden North Drive
- Laura Bott, 20887 Misty Arbor
- Valerie Cleckler, 9327 Gardenia Bend Drive
- Morena Hockley, 19906 Wild Crest
- Jana Williams, 19418 Arrowood Place
- Shawna Eardley, 20807 Glen Cove
- Steve Stedman, 20011 Hickory Bend
- Tim Sturman, 9404 Gardenia Bend Drive

Mayor Erickson closed the public hearing at 8:14 p.m.

1.2. Discuss and take action.

Mayor Erickson spoke regarding the Planning and Zoning Commission's recommendation, provided to City Council in April, to approve this Specific Use Permit.

Motion: A motion was made by Councilmember Swint, seconded by Councilmember Smith, to accept Planning and Zoning Commission's recommendation and approve the petition by Eric Fischer for a Specific Use Permit for The Revival located at 19186 FM 2252 to allow an indoor/outdoor bar area serving beer, wine, and mixed drinks with inside and outside seating on premises. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Amusement, Commercial (Outdoors): To be allowed up to four (4) pickleball courts on premises.

2.1. Hold a public hearing.

Mayor Erickson opened the public hearing at 8:40 p.m.

No one wished to speak, and City Secretary Marisa Spencer stated all written comments were read during the first public hearing.

Mayor Erickson closed the public hearing at 8:41 p.m.

2.2. Discuss and take action.

Mayor Erickson spoke regarding the Planning and Zoning Commission's recommendation, provided to City Council in April, to approve this Specific Use Permit.

Motion: A motion was made by Mayor Pro-Tem Arvidson, seconded by Councilmember Valdez, to accept Planning and Zoning Commission's recommendation and approve the petition by Eric Fischer for a Specific Use Permit for The Revival located at 19186 FM 2252 to allow up to four (4) pickleball courts on premises. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

3. Food Truck and Mobile Retail Park: To be allowed up to four (4) food trucks with electric and water hookups on premises.

3.1. Hold a public hearing.

Mayor Erickson opened the public hearing at 8:45 p.m.

The following three (3) citizens spoke regarding the petition:

- Scott Miller, 9312 Berean Way
- Brian Krauss, 19522 Creekview Oaks
- Emma Falcone, 20350 Bat Cave Road

City Secretary Marisa Spencer stated all written comments were read during the first public hearing.

Mayor Erickson closed the public hearing at 8:52 p.m.

3.2. Discuss and take action.

Mayor Erickson spoke regarding the Planning and Zoning Commission's recommendation, provided to City Council in April, to deny this Specific Use Permit. Mayor Erickson stated that per Ordinance No. 13-032023, if the Planning and Zoning Commission has recommended denial of a Specific Use Permit, a three-fourths (3/4) vote of City Council is required to approve the application.

Motion: A motion was made by Councilmember Smith, seconded by Councilmember Swint, to overturn Planning and Zoning Commission's recommendation of denial of the petition by Eric Fischer for a Specific Use Permit for The Revival located at 19186 FM 2252 to allow up to four (4) food trucks with electric and water hookups on premises. The City Council voted three (3) for (Councilmember Smith, Councilmember Swint, and Mayor Pro-Tem Arvidson) and two (2) opposed (Councilmember Valdez and Councilmember Reyes). The motion did not pass by a three-fourths (3/4) vote of City Council; therefore, the Planning and Zoning Commission's recommendation of denial of the Specific Use Permit related to Food Truck and Mobile Retail Park is upheld.

Mayor Erickson announced the City Council will recess for a short break at 9:11 p.m.

Mayor Erickson reconvened the City Council Regular Meeting at 9:23 p.m.

b) Resolution No. 517-062024 A Resolution of the City Council of the City of Garden Ridge, Texas, approving Fiscal Year 2024 General Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024.

City Manager Nancy Cain reviewed the Fiscal Year 2024 General Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024, and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Swint, to approve Resolution No. 517-062024 A Resolution of the City Council of the City of Garden Ridge, Texas, approving Fiscal Year 2024 General Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

c) Resolution No. 518-062024 A Resolution of the City Council of the City of Garden Ridge, Texas, approving Fiscal Year 2024 Water Company Operation and Maintenance Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024.

City Manager Nancy Cain reviewed the Fiscal Year 2024 Water Company Operation and Maintenance Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024, and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Swint, seconded by Mayor Pro-Tem Arvidson, to approve Resolution No. 518-062024 A Resolution of the City Council of the City of Garden Ridge, Texas, approving Fiscal Year 2024 Water Company Operation and Maintenance Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

d) Resolution No. 519-062024 A Resolution of the City Council of the City of Garden Ridge, Texas, approving Fiscal Year 2024 Capital Improvements Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024.

City Manager Nancy Cain reviewed the Fiscal Year 2024 Capital Improvements Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024, and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Smith, seconded by Councilmember Valdez, to approve Resolution No. 519-062024 A Resolution of the City Council of the City of Garden Ridge, Texas, approving Fiscal Year 2024 Capital Improvements Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

e) Resolution No. 520-062024 A Resolution of the City Council of the City of Garden Ridge, Texas, approving Fiscal Year 2024 Interest and Sinking Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024.

City Manager Nancy Cain reviewed the Fiscal Year 2024 Interest and Sinking Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024, and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Reyes, seconded by Councilmember Swint, to approve Resolution No. 520-062024 A Resolution of the City Council of the City of Garden Ridge, Texas, approving Fiscal Year 2024 Interest and Sinking Fund Budget Amendment #1 for the period of October 1, 2023, through September 30, 2024. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

f) Budget Reserves Discussion.

City Manager Nancy Cain and Finance/HR Director Robyn Achu spoke regarding budget reserves and addressed questions from Councilmembers.

The City Council agreed by consensus to keep this item on the agenda for further discussion.

g) Appointment of Municipal Court Prosecutor.

City Manager Nancy Cain spoke regarding the appointment of Anthony Arriaga as Municipal Court Prosecutor for the City of Garden Ridge.

Motion: A motion was made by Mayor Pro-Tem Arvidson, seconded by Councilmember Swint, to appoint Anthony Arriaga as Municipal Court Prosecutor for the City of Garden Ridge. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

h) Environmental Protection Agency (EPA) Air Sensor Loan Program Discussion.

Councilmember Swint spoke regarding the Environmental Protection Agency (EPA) Air Sensor Loan Program.

Motion: A motion was made by Councilmember Swint, seconded by Councilmember Smith, to authorize participation in the Environmental Protection Agency (EPA) Air Sensor Loan Program and to authorize the City Manager to execute the loan agreement. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

i) Resolution No. 521-062024 A Resolution of the City Council of the City of Garden Ridge, Texas, expressing concerns regarding the public health, safety, and welfare of the citizens living in the City of Garden Ridge to the proposed expansion of the Heidelberg Servtex rock crushing quarry operation located near FM 3009 and Schoenthal Road, near Garden Ridge, Comal County, Texas, and the cumulation of aggregate production operations.

Councilmember Swint spoke regarding Resolution No. 521-062024 and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Swint, seconded by Councilmember Valdez, to approve Resolution No. 521-062024 A Resolution of the City Council of the City of Garden Ridge, Texas, expressing concerns regarding the public health, safety, and welfare of the citizens living in the City of Garden Ridge to the proposed expansion of the Heidelberg Servtex rock crushing quarry operation located near FM 3009 and Schoenthal Road, near Garden Ridge, Comal County, Texas, and the cumulation of aggregate production operations. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

9. Updates

a) City Council Projects.

1. Aggregate Production Operations (APO) impacting Garden Ridge (Swint and Arvidson).

Councilmember Swint and Mayor Pro-Tem Arvidson provided updates related to Aggregate Production Operations (APO) impacting Garden Ridge.

2. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).

Mayor Erickson and Councilmember Swint provided updates related to mitigation of growth and encroachment on Garden Ridge.

3. Economic Development (Smith and Swint).

Councilmember Smith and Councilmember Swint provided updates related to Economic Development.

4. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).

Councilmember Valdez provided updates related to Council Liaison to the Water Company/Utilities Department.

5. Council Liaison to Comal ISD (Arvidson and Erickson).

Mayor Pro-Tem Arvidson provided updates related to Council Liaison to Comal ISD.

10. Discussion of Future Agenda Items

Councilmember Smith requested to revisit and discuss the City's status with Tri-County Chamber of Commerce.

11. Citizen Comment Period

No one wished to speak.

12. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

100 Club of Comal County, Alamo Area Metropolitan Planning Organization/Technical Advisory Committee, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/ Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Families of Garden Ridge, Garden Ridge Lions Club and Garden Ridge Women's Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Great Springs Project, Greater Bexar County Council of Cities, Hill Country Alliance, Northeast Partnership, Texas Department of Transportation (TxDOT).

Mayor Pro-Tem Arvidson spoke regarding Boy Scouts. Councilmember Valdez spoke regarding Alamo Area Metropolitan Planning Organization Technical Advisory Committee. Councilmember Smith spoke regarding Tri-County Chamber of Commerce. Mayor Erickson spoke regarding Northeast Partnership for Economic Development.

13. Adjournment

There being no further business, the Wednesday, June 5, 2024, City Council regular meeting was adjourned at 10:39 p.m. by Mayor Erickson.

Robb Erickson
Mayor

ATTEST

Marisa Spencer
City Secretary

CITY OF GARDEN RIDGE**MONTHLY ACCOUNT BALANCES & INTEREST RATES**

PERIOD ENDED AS OF 5/31/2024

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	324,110.77	0.40%
GF MONEY MARKET	1,610,715.79	3.66%
PEG CAPITAL FEES	48,869.65	3.66%
TEXPOOL INVESTMENTS	3,240,271.51	5.32%
2017 I&S	2,304.95	3.66%
2012 I&S	21,785.52	3.66%
2012 REFI	10,197.95	3.66%
2015 I&S	40,158.23	3.66%
TEXPOOL WATER IMPACT FEES	186,262.77	5.32%
TEXPOOL STREET IMPACT FEES	64,462.13	5.32%
AMERICAN RECOVERY ACCT	5,428.72	3.66%
TEXPOOL AMERICAN RECOVERY ACCT	343,730.01	5.32%
ASSET/FORFEITURE - STATE	3,700.43	0.10%
ASSET/FORFEITURE - FED	89,729.19	3.66%
TOTAL CITY FUNDS	\$ 5,991,727.62	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
OPERATING ACCOUNT	789,300.97	3.66%
WATER SURCHARGE	158,231.22	3.66%
TEXPOOL WATER INVEST	1,296,904.72	5.32%
SIB LOAN I&S	3,184.09	3.66%
SIB RESERVE	45,780.99	3.66%
TOTAL WATER FUNDS	\$ 2,293,401.99	
TOTAL ALL ACCOUNTS	\$ 8,285,129.61	

CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
PERIOD ENDED AS OF 05/31/2024

GENERAL FUND	BALANCE
GF Operational Checking	\$ 324,110.77
GF Money Market	1,610,715.79
GF Peg Capital Fund	48,869.65
TexPool Investments	3,240,271.51
Restricted Amounts: (Including GF Peg Capital Fund)	(267,533.39)
TOTAL AVAILABLE FUNDS	\$ 4,956,434.33

WATER FUND	BALANCE
Operational Checking	\$ 789,300.97
TexPool Water Invest	1,296,904.72
Water Surcharge	158,231.22
Restricted Amounts	(176,657.91)
TOTAL AVAILABLE FUNDS	\$ 2,067,779.00

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 PERIOD ENDING AS OF 05/31/2024

GENERAL FUND	May-24	YTD	FY 2024 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 268,418.86	\$ 3,237,145.40	\$ 3,759,432.00	86.1%	\$ 522,286.60
EXPENDITURES					
ADMINISTRATION	64,228.95	532,235.39	846,833.00	62.9%	314,597.61
COURT	5,902.40	69,693.72	112,858.00	61.8%	43,164.28
POLICE	81,536.19	858,413.80	1,464,945.00	58.6%	606,531.20
PUBLIC FACILITIES	42,865.66	553,423.37	806,052.00	68.7%	252,628.63
COMMUNITY CENTER	3,035.55	45,193.11	170,656.00	26.5%	125,462.89
LIBRARY	10,496.36	87,255.32	145,464.00	60.0%	58,208.68
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	208,065.11	2,146,214.71	3,546,808.00	60.5%	1,400,593.29
NET POSITION	\$ 60,353.75	\$ 1,090,930.69	\$ 212,624.00		\$ (878,306.69)

WATER FUND	May-24	YTD	FY 2024 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 167,603.80	\$ 1,262,935.75	\$ 2,308,844.00	54.7%	\$ 1,045,908.25
EXPENDITURES					
BOND PRINCIPLE PMTS	-	532,000.00	533,502.00		1,502.00
ALL OTHER EXPENDITURES	75,919.96	1,025,894.29	1,727,598.00		701,703.71
TOTAL EXPENDITURES	75,919.96	1,557,894.29	2,261,100.00	68.9%	703,205.71
REVENUE +/- EXPENDITURES	91,683.84	(294,958.54)	47,744.00		342,702.54

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER

PERIOD ENDING AS OF 05/31/2024

REVENUES	YTD	Budget
RENTALS	\$ 63,115.00	70,000.00
DEPOSITS	750.00	4,700.00
CLEAN-UP FEES	8,305.00	9,000.00
DONATIONS	-	-
TOTAL REVENUES	72,170.00	83,700.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	3,585.77	4,876.00
MANAGER FEES	22,930.50	33,000.00
COMPUTER/INTERNET	1,155.26	1,680.00
TELEPHONE	400.00	600.00
UTILITIES	6,090.08	12,000.00
MAINTENANCE	3,698.97	7,000.00
SUPPLIES	1,525.84	2,000.00
CLEANING	5,220.00	7,200.00
EQUIPMENT	586.69	6,000.00
MARKETING	-	-
DEPOSITS REFUNDED	-	21,300.00
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	45,193.11	95,656.00
NET POSITION	\$ 26,976.89	\$ (11,956.00)

Management's Discussion and Analysis of Results of Operations – 5/31/2024

GENERAL FUND

Cash

Total available funds as of May 31, 2024, are \$4,956,434

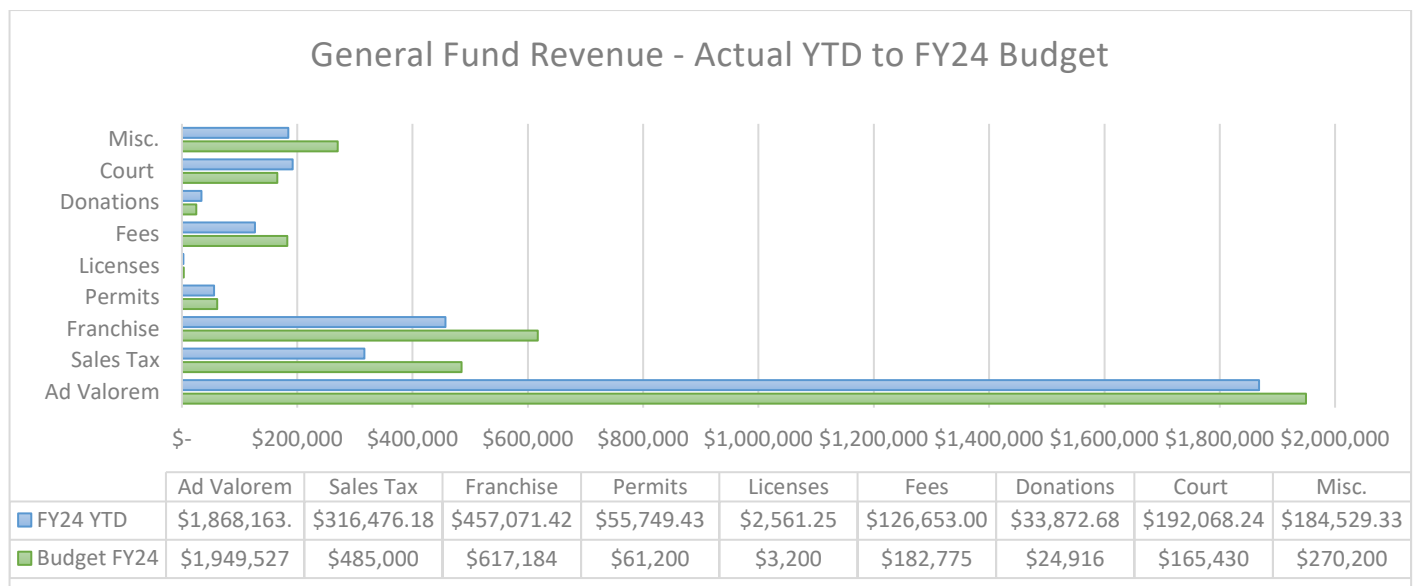
Revenue

Ad Valorem Tax received for May totals \$21,782. YTD collections total \$1,868,164 or 96% of the FY24 budget of \$1,949,527

Sale Tax Revenue received during the month of May totals \$51,032 for FY24. YTD totals \$316,476 or 65% of the \$485,000 budgeted for FY24.

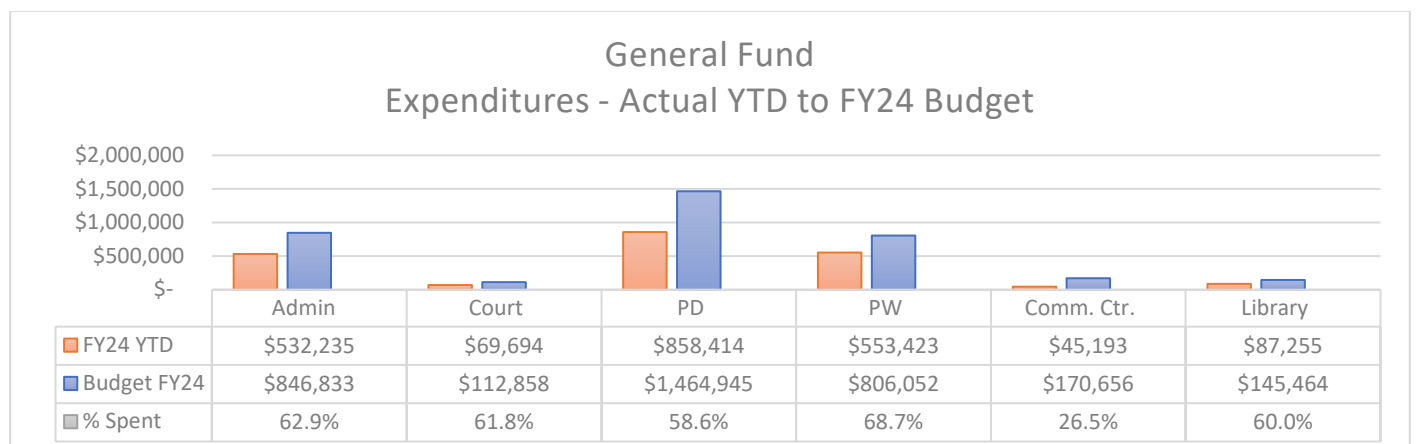
Annual Building Permits revenue totals \$53,349 or 89% of the \$60,000 budgeted for FY24.

Trash Collection YTD totals \$78,287 or 67% of the \$117,120 budgeted for FY24.



Expenditures

Expenditures for the month total \$208,065. YTD expenditures for FY24 total \$2,146,215 or 61% of the \$3,546,808 budget. All departments are operating within the FY24 budget.



WATER FUND

Meters

Current meters for May 2024 total 1693 vs 1691 for May 2023.

Cash

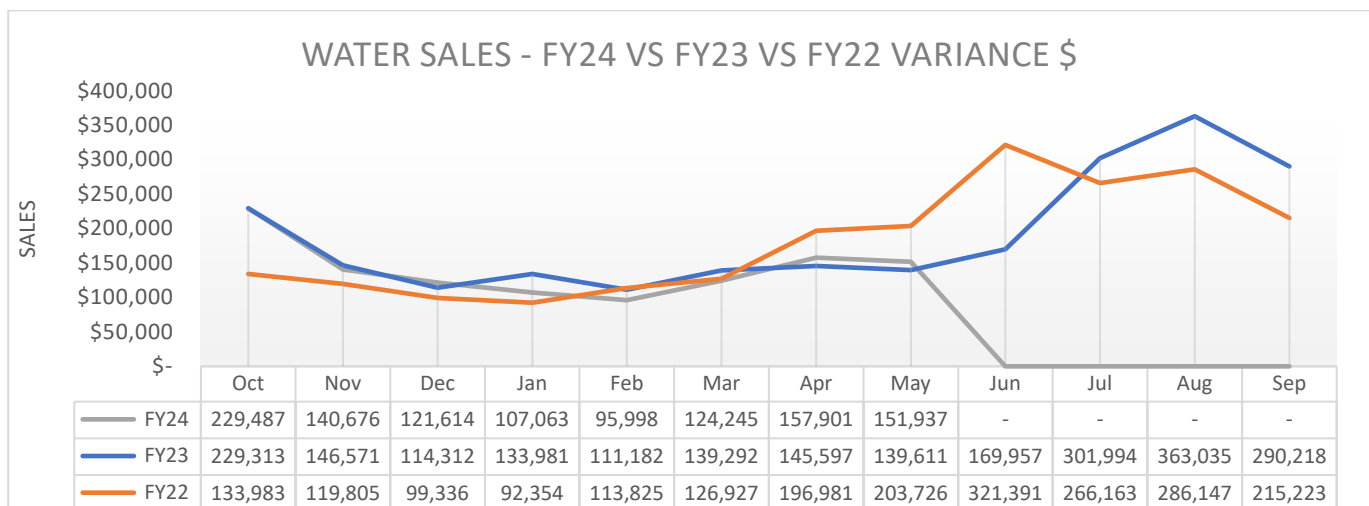
Total available funds as of May 31, 2024, are \$2,067,779.

Revenue

Revenue YTD totals \$1,262,936 or 57% of the \$2,204,328 budgeted for FY24. Total revenue for the same period last year was \$1,271,625.

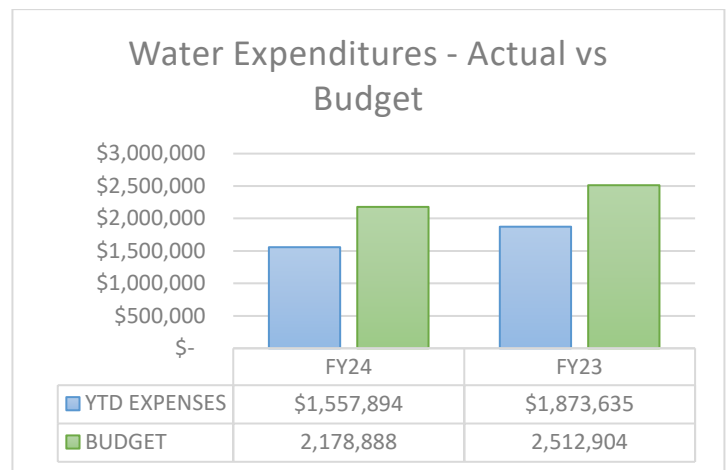
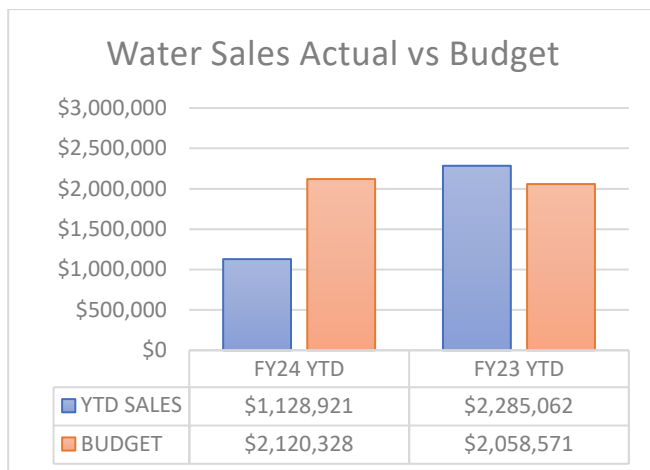
Water Sales for the month total \$151,937. YTD water sales total \$1,128,921 or 53% of the \$2,120,328 budgeted for FY24.

Meter installation revenue YTD totals \$3,975 or 40% of the \$10,000 budgeted for FY24.



Expenditures

Expenditures for the month total \$75,920. YTD expenditures for FY24 total \$1,557,894 or 69% of the \$2,261,100 budget.



Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$628,683 of the \$660,137 budgeted for FY24.

Expenditures

No expenditures for the month. Next bond payments are due in August 2024.

Capital Improvements Fund – (all accounts are restricted)

Cash Balance

Water Impact Fee Balance is \$186,263.

Street Impact Balance is \$64,462.

American Recovery Acct. Balance is \$349,159.

Revenue

No new revenue other than monthly interest which is included in the balances above to report for the month.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$93,430.

Revenue

No new revenue other than monthly interest which is included in the balances above to report for the month.

Expenditures

Month expenditures to report is \$0

Summary

The City of Garden Ridge is financially sound and operates within the Budget set forth by City Council.

MEMORANDUM

TO: Bexar Metro 9-1-1 Network Participating Jurisdictions

SUBJECT: Proposed Fiscal Year 2025 Financial Plan and Budget

DATE: May 24, 2024

Enclosed for your review and comment is the Proposed Bexar Metro 9-1-1 Network Fiscal Year 2025 (FY2025) Financial Plan and Budget. The Bexar Metro Board of Managers approved this proposed budget at their regularly scheduled and properly noticed meeting held on Wednesday, May 15, 2024.

Please address your written comments to the Chairman of the Board at the address on the bottom of this memorandum. A postcard is enclosed to facilitate your response. The contents are consistent with the provisions of the Texas Health & Safety Code, Chapter 772.309, which enables each participating jurisdiction to either approve or disapprove the District's annual budget. Should a jurisdiction choose to take no action, budget approval is by operation of law on the sixty-first day following the jurisdiction's receipt of the proposed budget.

Please forward your comments to ensure arrival at the Bexar Metro office not later than 5:00 p.m. on Wednesday, July 31, 2024. The Board will review your comments, make changes as necessary, and adopt the Fiscal Year 2025 Financial Plan and Budget during the August Regular Board Meeting.

Furthermore, the following documents pertaining to the Fiscal Year 2023 operating period are provided for your reference:

- Independent Auditor's Reports and Basic Financial Statements
- Annual Report

Digital versions of the enclosed documents are available upon request. Please contact the district offices at 210-408-3911 or email admin@bexarmetro.org to request copies.

On behalf of the District's Board of Managers and Staff, thank you for your continued support of the Bexar Metro 9-1-1 Network and our mission to provide high-quality 9-1-1 emergency communication services to the residents of Bexar, Comal, and Guadalupe Counties. Please do not hesitate to contact me directly at 210-408-3911 with any questions on the information provided.

Respectfully,



Brett M. Schneider | Executive Director
Bexar Metro 9-1-1 Network



BEXAR METRO 9-1-1 NETWORK FISCAL YEAR 2025 FINANCIAL PLAN AND BUDGET

PROPOSED

May 15, 2024



MISSION STATEMENT

The District's mission is to deploy and maintain a state-of-the-art 9-1-1 emergency communication system that enables citizens in distress to quickly communicate their request for police, fire, or emergency medical assistance; and to ensure member jurisdictions have the appropriate 9-1-1 tools necessary to efficiently and accurately receive and process those requests.





VISION STATEMENT

Through excellence and transparency, provide the citizens, participating jurisdictions, and public safety professionals within Bexar, Comal, and Guadalupe counties with a high-quality, robust, financially secure, well-maintained, and ever-evolving 9-1-1 emergency communications system.



Contents

PURPOSE.....	5
AUTHORITY	5
MANAGEMENT	5
RESPONSIBILITY.....	5
DISTRICT PROFILE	6
PARTICIPATING JURISDICTIONS.....	6
EMERGENCY COMMUNICATIONS CENTERS (ECCs).....	7
REVENUE	8
Service Fee Revenue.....	8
Non-Service Fee Revenue.....	9
Transfer from Reserves.....	9
Revenue Summary.....	9
EXPENDITURES.....	10
Operations and Maintenance.....	10
Personnel	10
Administrative and Financial Services.....	11
Technical Operations	11
Information Technology	12
Geospatial Services / Data Integrity.....	12
Programs and Engagement.....	13
Facility Services	14
Texas 9-1-1 Alliance	14
Contingency	14
CAPITAL EXPENDITURES	15
9-1-1 System and Network Upgrade.....	15
ECC Infrastructure Enhancements.....	15
Facilities	16
Information Technology	16
BUDGET SUMMARY	17
PROPOSED FISCAL YEAR 2025 BUDGET	18

PURPOSE

The purpose of the Fiscal Year 2025 Financial Plan and Budget is to obtain consensus approval by Bexar Metro 9-1-1 Network's (Bexar Metro or District) board of managers and the governing bodies of its forty (40) participating jurisdictions; and provide the continuing operational and fiscal authority necessary for the staff to aggressively establish and maintain all components necessary to provide the citizens of Bexar, Comal, and Guadalupe counties with immediate access to police, fire, and medical services via a highly survivable and resilient 9-1-1 system.

AUTHORITY

The authority for Bexar Metro is the Texas Health and Safety Code, Chapter 772, Subchapter D, Section 772.301—formerly Vernon's Annotated Civil Statutes Article 1432e, as approved by the Texas 69th Regular Legislative Session in Senate Bill 750 on May 21, 1985; and subsequently approved by a local election on January 17, 1987. This legislation's purpose is to enable the provision of affordable, high quality, countywide Enhanced 9-1-1 service through the establishment of Emergency Communication Districts (ECDs).

MANAGEMENT

A governing board of managers, appointed according to criteria in the enabling legislation, establishes policy and provides oversight of the District. The board members and their appointing authority include:

<u>Board Member</u>	<u>Authority</u>
James C. Hasslocher, Chair	Bexar County
Stephen R. Schneider	Bexar County
Judge Sherman Krause	Comal County
Jim Wolverton	Guadalupe County
Heberto Gutierrez	City of San Antonio
Chief Bill McManus	City of San Antonio
Rusty Brockman	City of New Braunfels
Mayor Suzanne de Leon	Member at Large
Principal Service Provider (Non-Voting)	(Vacant)

Brett M. Schneider, Executive Director

RESPONSIBILITY

To successfully accomplish the mission, Bexar Metro must install, manage, and maintain a technology neutral network and the specialized 9-1-1 equipment utilized by Emergency Communications Centers (ECCs) to process emergency voice and text requests; create and maintain highly accurate, spatially precise geospatial databases used to route 9-1-1 requests to the appropriate ECC, enable location determination technologies, and drive computer aided dispatch (CAD) systems; coordinate with jurisdictional addressing and planning authorities to ensure the District managed databases contain accurate, standardized, and logical location information required to easily and quickly locate a citizen during critical emergencies; and provide 9-1-1 operations relevant training and educational resources to ECC personnel. Safeguarding the robustness, cyber-resilience, and operational readiness of the 9-1-1 emergency communications system and supporting critical infrastructure is paramount.

DISTRICT PROFILE

The Bexar Metro 9-1-1 Network delivers 9-1-1 communication services to forty (40) jurisdictions spanning Bexar, Comal, and Guadalupe counties. Encompassing 2,600 square miles, the District serves a population of 2.4 million. Annually, the 9-1-1 system processes approximately two million 9-1-1 calls and processes 10,000 text-to-9-1-1 requests. Notably, 91% of the call volume originates from citizens seeking emergency assistance through wireless devices. The District extends its 9-1-1 network services to nineteen (19) primary Emergency Communications Centers (ECCs) and two secondary ECCs situated in nineteen locations. The crucial emergency communications backbone utilizes a geo-diverse host-to-remote configuration, with host systems and their corresponding secondary backups strategically located in multiple geographically diverse fortified facilities. Connectivity between each host and remote site is ensured through a combination of carrier diverse terrestrial circuits and tertiary over-the-air backup. The integration of Next Generation Core Services, coupled with the Emergency Services Internet Protocol Network (ESInet), enhances the 9-1-1 routing and call delivery solution, offering a more robust, diverse, and secure 9-1-1 emergency communications system.

PARTICIPATING JURISDICTIONS

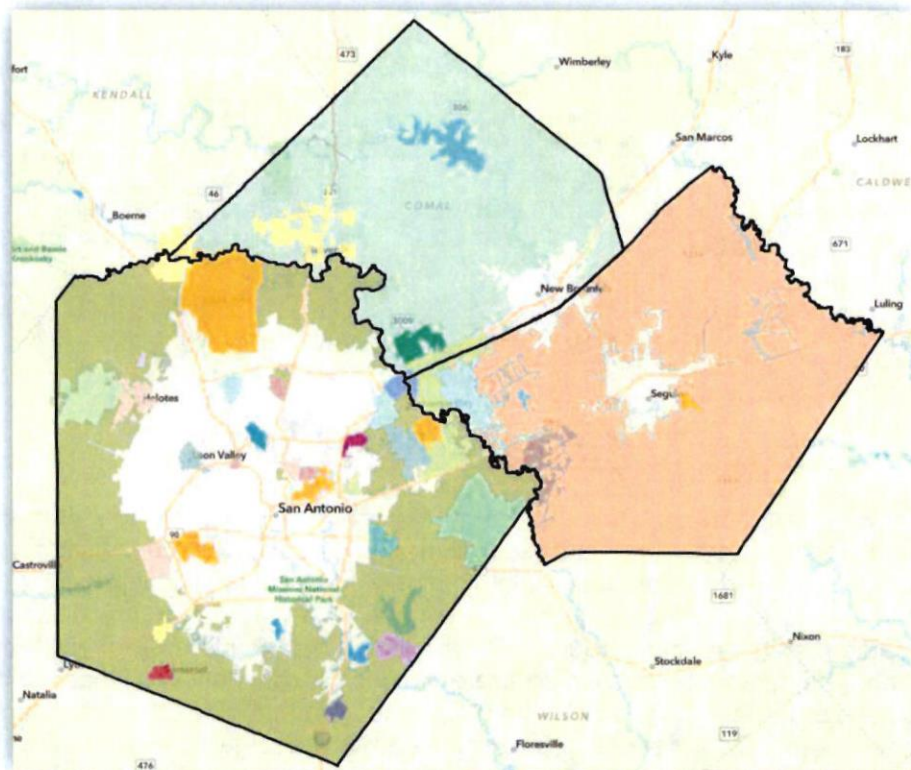
Alamo Heights
Balcones Heights
Bexar County
Bulverde
Castle Hills
China Grove
Cibola
Comal County

Converse
Elmendorf
Fair Oaks Ranch
Garden Ridge
Grey Forest
Guadalupe County
Helotes
Hill County Village

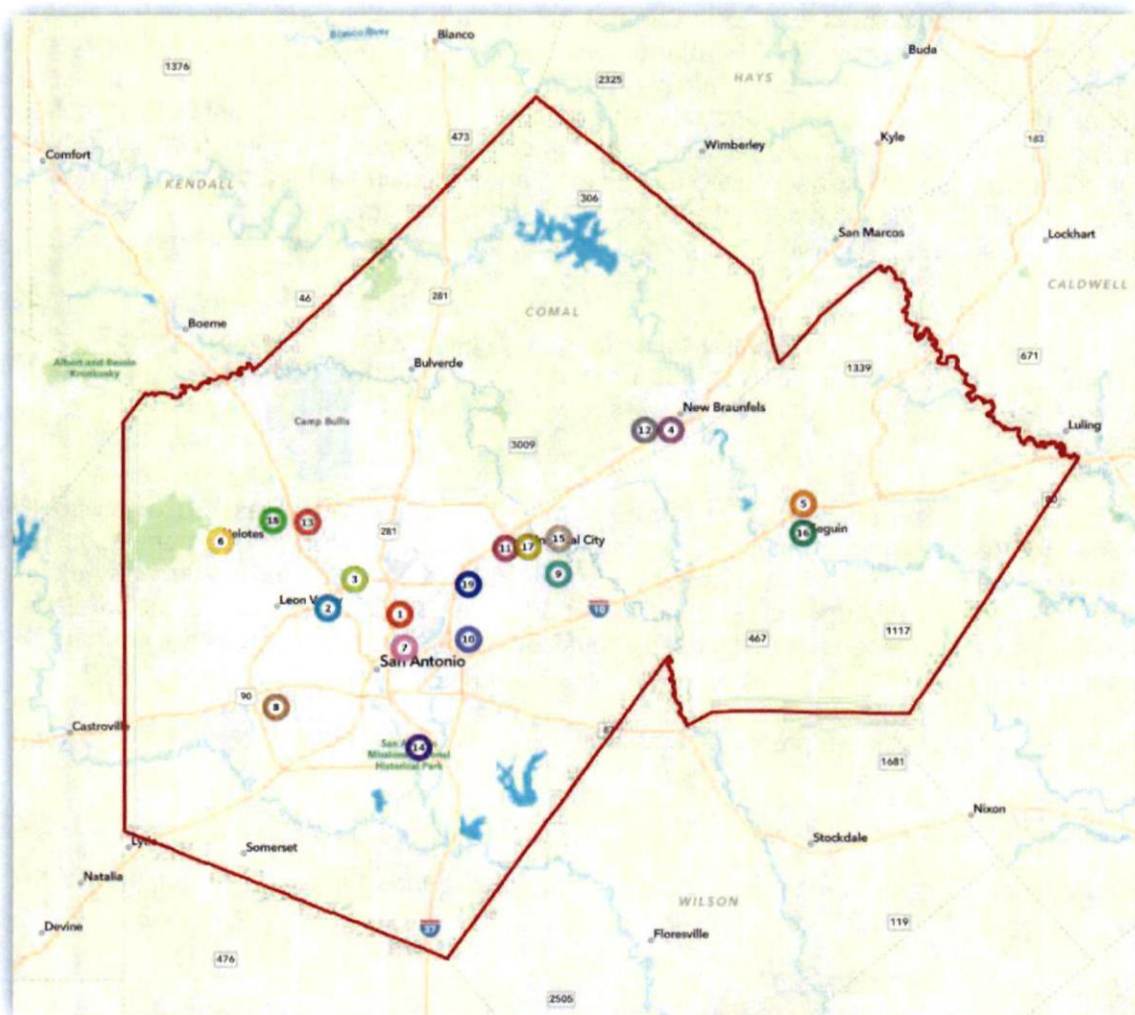
Hollywood Park
Kingsbury
Kirby
Leon Valley
Live Oak
Marion
New Braunfels
New Berlin

Olmos Park
San Antonio
Sandy Oaks
Santa Clara
Schertz
Seguin
Selma
Shavano Park

Somerset
Spring Branch
St Hedwig
Staples
Terrell Hills
Universal City
Von Ormy
Windcrest



EMERGENCY COMMUNICATIONS CENTERS (ECCs)



- | | |
|---------------------------|---------------------------------|
| 1 - ALAMO HEIGHTS PD | 11 - LIVE OAK PD |
| 2 - BALCONES HEIGHTS PD | 12 - NEW BRAUNFELS PD |
| 3 - CASTLE HILLS PD | 13 - QUARRY RUN/BEXAR COUNTY SO |
| 4 - COMAL COUNTY SO | 14 - SAN ANTONIO PD/FIRE/EMS |
| 5 - GUADALUPE COUNTY SO | 15 - SCHERTZ PD |
| 6 - HELOTES PD | 16 - SEGUIN PD |
| 7 - JBSA-FORT SAM HOUSTON | 17 - UNIVERSAL CITY PD |
| 8 - JBSA-LACKLAND | 18 - UTSA PD |
| 9 - JBSA-RANDOLPH | 19 - WINDCREST PD |
| 10 - KIRBY PD | |

REVENUE

The District has several revenue sources, with 9-1-1 wireline and wireless service fees accounting for 80.46% of total income. Wireline services fee income is derived from specified wireline and Voice over Internet Protocol (VoIP) local exchange access lines located in Bexar, Comal, and Guadalupe counties. The Texas Health and Safety Code, Chapter 772, Section 772.314, authorizes the board to impose a 9-1-1 emergency service fee not exceeding six percent of the monthly base rate charged by the principal service supplier. The fee applies to all residential lines and up to the first one hundred business lines at one location. The fee does not apply to state and federal lines. Each year the board calculates the amount of the fee in conjunction with development and approval of the annual budget. By law, the fee has uniform application in each participating jurisdiction and must generate revenue sufficient to match current and projected operational expenses directly related to the District's mission and responsibilities, as well as providing reasonable reserves for contingencies and equipment replacement.

The board of managers initially established the emergency service fee on March 6, 1987, and it remained unchanged until 2018. On July 25, 2018, the board of managers approved the following service fee schedule imposed on each local access line, or equivalent, effective October 1, 2018:

Residential Lines: \$ 0.50

Business Lines: \$ 1.00

In addition to fees assessed on wireline and VoIP local exchange access lines, Bexar Metro also receives emergency service fee revenue from wireless lines based on population. The population estimates are calculated annually based on data from the Texas Demographic Center and proportionately distributed to the District. This monthly fee, set statewide by Texas law at \$0.50 per line, recognizes that the wireless line is a link to 9-1-1 service and a wireless telephone user should therefore share a portion of the financial burden for provisioning the network.

The 9-1-1 service fee rates used in preparation of the FY2025 budget remain unchanged from the prior year.

Service Fee Revenue

The following assumptions were used to forecast anticipated service fee revenues for the FY2025 operating period:

Wireline / VoIP 9-1-1 Service Fee:

- Service fee revenue generated from Incumbent Local Exchange Carriers (ILEC), such as AT&T, and Competitive Local Exchange Carriers (CLEC) are projected to decrease by -16% and -26.16% respectively, netting \$810,855 in this budget.
- Private Switch will remain unchanged at \$6,940 with an anticipated decrease of less than -1%.
- Voice over Internet Protocol (VoIP) subscription revenue will also remain flat, with an increase of less than one quarter percent projected. Accounting for 74% of wireline revenue, estimated at \$2,360,415 in this budget, income from VOIP was instrumental in limiting overall wireline losses to -5.69%.

Total anticipated income from all wireline sources is projected at \$3,178,240. This reflects a projected net loss of \$191,812 compared to the prior fiscal year.

Wireless 9-1-1 Service Fee:

Wireless service fee income continues to increase due to the explosive growth within the area. Based on this growth and anticipated slight changes in the population-based percentages used by the state to distribute wireless service fees, revenue is forecasted to increase by 8.24%, or \$1,048,334, to \$13,773,660.

Non-Service Fee Revenue

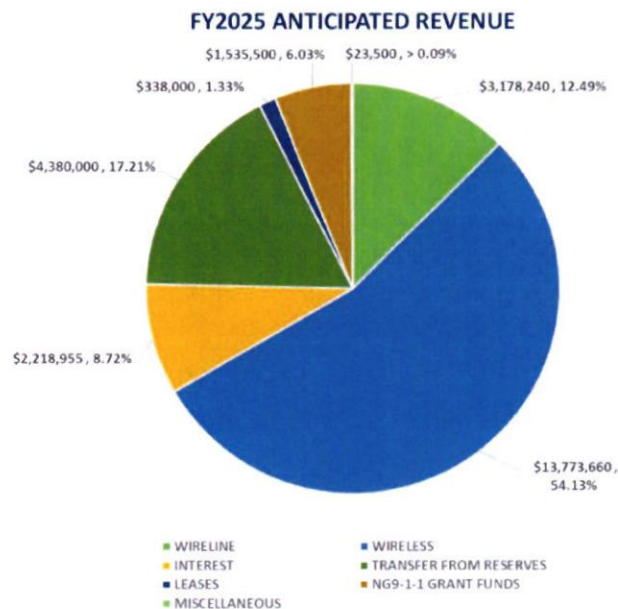
Projections for non-service fee revenue, sourced from investment income, leases, grants and miscellaneous sources, such as rebates and special jurisdiction fees, are as follows:

- **Investment Income (Interest):** A \$2,218,955 return on deposits and investment accounts is anticipated this fiscal year. This reflects an increase of 96.71% over the prior fiscal year.
- **Intergovernmental Revenue (Leases):** Revenue from Data Center contracts will remain unchanged at \$338,000.
- **Grant Funds:** Disbursement of \$1,535,500 from the Senate Bill 8 Coronavirus State Fiscal Recovery Act dedicated to monthly charges associated with ongoing Next Generation Core Service (NGCS) integration and operations.
- **Miscellaneous Income:** Revenue from special use fees and rebates will decrease by -7.72% to \$23,500.

Non-service fee revenue constitutes 19.54% of income in this budget, amounting to \$4,115,955.

Transfer from Reserves

A transfer of \$4,380,000 from encumbered capital reserve accounts will fund the second phase of the 9-1-1 system capital improvement project started in the prior fiscal year. This project aims to upgrade all 9-1-1 system host, call handling equipment, and network infrastructure enabling 9-1-1 services by end of FY2025.



Revenue Summary

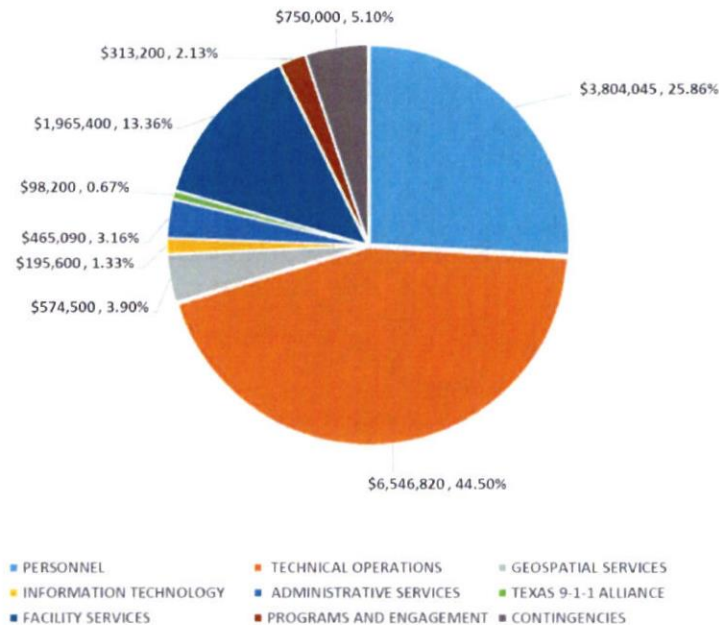
Total revenue for fiscal year 2025 will amount to \$25,447,855, encompassing income generated from both service fee and non-service fee sources, augmented by a strategic transfer of \$4,380,000 from capital reserves, dedicated to the 9-1-1 system upgrade project.

EXPENDITURES

Operations and Maintenance

Accounting for 57.82% of the FY2025 proposed budget, Operations and Maintenance (O&M) expenditures are associated with the daily operations costs of personnel, maintaining equipment, facilities, and critical infrastructure. O&M expenditures proposed in this budget equal \$14,712,855. This amounts to a \$206,000 decrease (-1.38%) when compared to the prior year operating budget.

FY2025 OPERATIONS AND MAINTENANCE EXPENSE



Personnel

The District's strategic focus centers on the attraction and retention of highly skilled personnel crucial for the reliability of 9-1-1 system operations and accuracy of databases supporting call routing. Accounting for 25.86% of the Operations and Maintenance expenses, personnel expenditures encompass payroll and indirect compensations, such as Social Security, Medicare, health and dental insurance premiums, and matching contributions to employee retirement accounts.

To ensure competitive compensation in alignment with the local job market and address inflation considerations, a salary adjustment of \$2000 is proposed for the workforce in this budget. Employees are also eligible to receive a single payment merit allocation – not greater than 2.5% of their base salary - contingent upon positive job performance evaluations and contributions beyond expectations. This approach is designed to enhance employee satisfaction, acknowledge exceptional performance, and reinvest in the District's most valuable asset – our employees.

Two new Full Time Equivalents (FTEs) are proposed for FY2025:

- ❖ **Business Operations Specialist:** The incumbent in this position will support the Director of Administrative and Financial Operations in formulating strategies to enhance business continuity, manage record retention, and optimize workflow solutions by implementing innovative processes and information technology systems to strengthen effectiveness and efficiency across all District operations.

- ❖ **9-1-1 Program Specialist:** The 9-1-1 Program Specialist will assist the Director of Program Operations in developing and maintaining programs directly focused on improving the operational efficiencies with the ECCs through program development, training, and evaluating the impact of evolving technologies on ECC operations and call delivery.

The proposed personnel budget provides for twenty-six (26) full-time staff positions to support the District's mission in the planning, management, and maintenance of the network, equipment and databases enabling 9-1-1 communication services.

The adjustments in compensation and inclusion of the two full-time equivalents (FTEs) will result in a 7.65% increase, amounting to \$270,425, in the personnel expenditure compared to the previous fiscal year. \$3,804,045 is allocated to direct and indirect compensation in this budget.

Administrative and Financial Services

The Administrative and Financial Services Department plays a crucial role in overseeing various aspects of the District's financial, administrative, and human resource operations. Its mission includes the following key responsibilities:

- Financial Services:
 - Assist the Executive Director in the management of the financial activities of the District.
 - Manage accounts payable and accounts receivable services.
- Payroll Services:
 - Manages payroll processing for District employees, including salary disbursements and deductions.
- Administrative:
 - Engages with external experts or firms to provide legal advice, perform financial audits, and offer consulting services as needed.
 - Manages the District's records while ensuring they are retained in compliance with legal and regulatory requirements.
 - Ensures compliance with District rules and policies.
- Human Resources:
 - Coordinates employee performance evaluations, ensuring that employees' work is assessed, and feedback is provided to facilitate professional development.
 - Manages employee benefit programs, encompassing benefits such as healthcare, retirement plans, and other programs offered to employees.

Expenses are projected to increase by \$67,948 over the previous year to \$465,090. The following factors directly contributed to the 17.11% increase in this budget:

- Anticipated increases in general liability, automobile, and real property insurance costs.
- Costs associated with a single audit to meet federal grant requirements.
- General Counsel expenses related to legal, regulatory, and contract review previously managed by staff.

Technical Operations

The Technical Operations department is tasked with the maintenance and operations of the District's 9-1-1 system and other mission critical systems supporting public safety operations. Department strategic objectives include:

- Implementing Next Generation 9-1-1 (NG9-1-1) technologies, which enhance the capabilities of the traditional 9-1-1 service by supporting text, image, video, and data communications.

- Ensuring system reliability and availability, which involves network maintenance, system upgrades, and security configurations to always keep the service operational.
- Design and maintain the networks interconnecting core services and call routing.
- Provide technical support and guidance to ECC management.
- Coordinating with various stakeholders, including public safety agencies, government bodies, and technology providers, to ensure seamless integration and operation of 9-1-1 services.
- Providing information assurance by safeguarding 9-1-1 information systems and maintaining confidentiality, integrity, and availability of data.
- Protecting our critical communication networks from cyber threats through real-time monitoring, recurring independent threat analysis, and due diligence in audit processes.

Technical Operations expenditures, accounting for 44.5% of the O&M budget, will change by -9.24% from \$7,213,395 in the previous budget to \$6,546,820 for FY2025.

The \$666,575 budget reduction was achieved through the following technical and contractual adjustments:

- Disconnection of legacy network circuits and services deemed unnecessary for NG9-1-1 interconnection.
- Renegotiation of service contracts pertaining to essential NG9-1-1 maintenance and service components.
- Partial advanced payment in FY2024 for new cloud-based transcription services.

Information Technology

Information Technology (IT) is responsible for maintaining end user equipment (laptops, printers, operating systems) used by staff to perform their job duties and assist in the maintenance of building management systems supporting Quarry Run operations. IT related costs will increase by \$18,526 to \$195,600 to cover costs of staff hardware replacement and expanded anti-virus applications.

Geospatial Services / Data Integrity

Our team of data and Geographical Information System (GIS) subject matter experts meticulously curate and maintain the data that powers mapping systems, enables location determination services, and facilitates call validation and routing within the Next Generation 9-1-1 (NG9-1-1) environment. Public safety agencies have consistently relied on the District's unwavering commitment to geospatial precision and reliability. Many of these agencies choose to utilize our digital base map, which boasts submeter accuracy, to serve as the base map for their Computer Aided Dispatch (CAD) systems. Through collaborative efforts with municipal planning departments, county addressing authorities, and utility companies, we obtain crucial data on addressing, street realignments, and subdivision plats. This information is geocoded against our geospatial files, ensuring that 9-1-1 location data and street naming conventions remain distinct for emergency call routing and location purposes. Additionally, we acquire Ortho imagery twice a year, which plays a crucial role in rectifying feature placements and identifying changes in geophysical features. This imagery is instrumental in ensuring accurate 9-1-1 call routing and aiding public safety telecommunicators in promptly determining callers' physical locations.

Expenditures supporting geospatial services and data integrity operations will increase by \$28,000, or 5.12%, to \$574,500, with the slight increase attributed to procurement of data collection equipment to support indoor mapping efforts and cloud-based storage of captured images and floorplans.

Programs and Engagement

The 9-1-1 telecommunicator serves as the crucial first contact for the public during emergencies. The primary objectives of the Programs and Engagement department is to establish and manage programs geared to enhancing ECC operations by providing these first responders with the equipment and training required to effectively and efficiently perform their critical duties. Through close collaboration with management, the team further ensures ECC personnel are aware of emerging trends and new services with the potential to impact their operations.

TELECOMMUNICATOR TRAINING AND EDUCATION

Provide high quality, public safety training to ensure 9-1-1 telecommunicators have the skills, knowledge, and resources required to expedite a quality response. Bexar Metro recognizes continued learning and professional development is paramount to public safety operations. In addition to Texas Commission on Law Enforcement (TCOLE) mandated training, the District offers a wide array of courses at no cost to ECC personnel. Law enforcement dispatch, fire service dispatch, telecommunicator wellbeing, telecommunicator CPR, and how to handle family violence calls are a sampling of course content.

Education content is continuously analyzed to ensure curriculum remains relevant and addresses changes in technology and operational requirements.

In addition to the District-sponsored educational content, scholarships are offered to telecommunicators and ECC management interested in related operational topics, allowing personnel the flexibility to pursue subject matter not included in the District's curriculum or outside normal training hours.

COMMUNITY ENGAGEMENT

Community engagement is vital for promoting 9-1-1 awareness and ensuring the public understands how to effectively utilize 9-1-1 services. This program aims to organize outreach events, distribute educational materials, and collaborate with local organizations and schools to educate the general public on 9-1-1 services and the impact changing technologies have on 9-1-1 operations. Programs include partnerships with area school Districts to promote the "Bear" Metro safety program, using teddy bears to teach children about 9-1-1 and CPR. The District will also remain an active participant in the San Antonio Fire Department's Hero Like Her camps.

CRITICAL APPLICANT SCREENING SERVICE

Coordinate use and oversight of a pre-employment screening application offered at no cost to the ECCs to evaluate potential telecommunicator and dispatcher candidates through a battery of questions and scenarios focusing on knowledge, skills and abilities (KSA) crucial to public safety communications.

TELECOMMUNICATOR EMERGENCY RESPONSE TASKFORCE

The Telecommunicator Emergency Response Taskforce (TERT) is a specialized program designed to provide support and assistance to ECCs during times of crisis or disaster. TERT stands as a dedicated volunteer cadre of certified and credentialed public safety telecommunicators, specially trained to respond, relieve, assist, and augment ECC staffing during manmade or natural disasters. With a focus on ensuring seamless communication and support in times of crisis, the Texas TERT (TX-TERT) program plays a crucial role in enhancing emergency response efforts and safeguarding the community. As part of our commitment to the program, Bexar Metro will provide comprehensive training, fully equipped go-bags, and transportation to designated disaster areas.

An increase of 23.79% to \$313,200 is proposed to continue to strengthen and expand the District's community engagement program through partnerships with area school Districts, increase training curriculum for the ECCs, and provide the resources required to support the newly established TERT program.

Facility Services

The Facility Services budget encompasses expenses related to the maintenance and administration of the two Bexar Metro facilities – Saddletree Headquarters and Quarry Run Regional Operations Center (Quarry Run). The facility services team oversees vendor services maintaining both hard services (HVAC, Plumbing, Electrical, Mechanical) and soft services (waste management, janitorial, and landscaping). Key responsibilities include managing critical building systems, health/safety, and maintaining critical infrastructure that houses public safety and data center operations at Quarry Run. The Facility Services budget for FY2025 will increase by 1.9%, or \$26,650, to \$1,965,400 when compared to the previous fiscal year.

Texas 9-1-1 Alliance

The Texas 9-1-1 Alliance, established under the Texas Interlocal Cooperation Act, comprises the twenty-eight (28) Emergency Communication Districts (ECD) as outlined in the Texas Health and Safety Code Chapter 772. Through active participation, the District ensures ongoing collaboration with fellow ECDs across the state concerning technical, legislative, and regulatory aspects impacting 9-1-1 services at national, state, and regional levels. The allocation of expenses among member Districts is based on population, and it is anticipated that related expenses will decrease by -10.22% from \$109,374 to \$98,200 due to changes in Alliance staffing driven by retirements.

Contingency

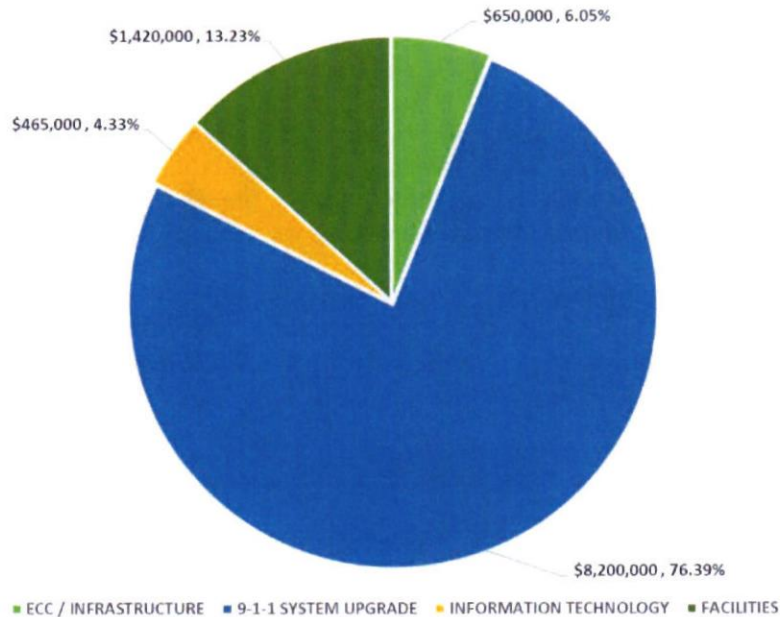
A contingency line item of \$750,000 is earmarked to rapidly fund unforeseen events like mechanical failures or natural disasters that may require urgent repairs or replacements for vital components of the 9-1-1 system, network, and facilities infrastructure. This allocation ensures immediate access to funds for such exigencies.

Consistent with past budget cycles, \$250,000 from this line item will be allocated for an annual year-end contribution to the Texas County and District Retirement System (TCDRS). This proactive measure helps offset any potential decrease in investment income, safeguarding the District's pension fund to maintain its full funding status.

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CAPITAL EXPENDITURES

FY2025 CAPITAL IMPROVEMENT EXPENSES



9-1-1 System and Network Upgrade

Budget Allocation: \$8,200,000

Over the course of the previous two fiscal years, the District has focused its efforts on improving network redundancy through network interconnection redesign and migration of critical 9-1-1 routing services to Next Generation Core Services (NGCS). In April 2024, the District embarked on an eighteen-month project to upgrade the 9-1-1 transport network and call handling equipment used by the ECCs to process 9-1-1 calls. An outlay of \$4,380,000 from encumbered capital reserves will provide funds for the second phase of this project.

The FY2025 project scope includes:

- Installation of new primary and secondary transport networks between the two geo-diverse 9-1-1 Host and remote ECCs.
- Installation of dedicated internet at all ECCs to support new mapping system interconnection to cloud services and as a carrier diverse backup (4th path) 9-1-1 call delivery transport.
- Replacement of 235 9-1-1 call handling equipment consoles at 20 ECC locations.
- Deployment of new mapping and location determination services.
- Deployment of new comprehensive call transcription services.

ECC Infrastructure Enhancements

Budget Allocation: \$650,000

These funds are specifically allocated to support Emergency Communication Centers in enhancing their operational efficiency and communication infrastructure. Previous initiatives encompassed various projects such as upgrading console furniture, adding additional 9-1-1 positions, replacing call recording systems, reinforcing

cabling and electrical systems to support ECC renovations, and installing protective measures to safeguard critical 9-1-1 infrastructure and network components.

Facilities

Budget Allocation: \$1,420,000

The existing video wall system that supports emergency communication operations at Quarry Run is approaching the end of its operational life. Many of the components necessary to continue operating are either discontinued or difficult to obtain. Given its critical role in providing situational awareness by displaying essential public safety information, such as the 9-1-1 call queues, operator status monitoring, call distribution maps, and news feeds, the video wall is identified as a critical operational asset.

The project's primary objective is to replace the current video management system and, if required, the fifty-five projection panels that comprise the video wall. This upgrade will ensure uninterrupted and enhanced functionality, bolstering the effectiveness of emergency communication operations at Quarry Run.

Information Technology

Budget Allocation: \$465,000

The majority of funds dedicated to Information Technology capital improvements, \$375,000, are earmarked to upgrade the Quarry Run Server Cluster serving the administrative networks at both Bexar Metro facilities. The remaining \$90,000 will be used for staff laptop replacement, extending building perimeter security camera coverage at Saddletree Court, and infrastructure enhancements (power, airflow, monitoring) to data center cabinets housing new 9-1-1 system and network equipment.

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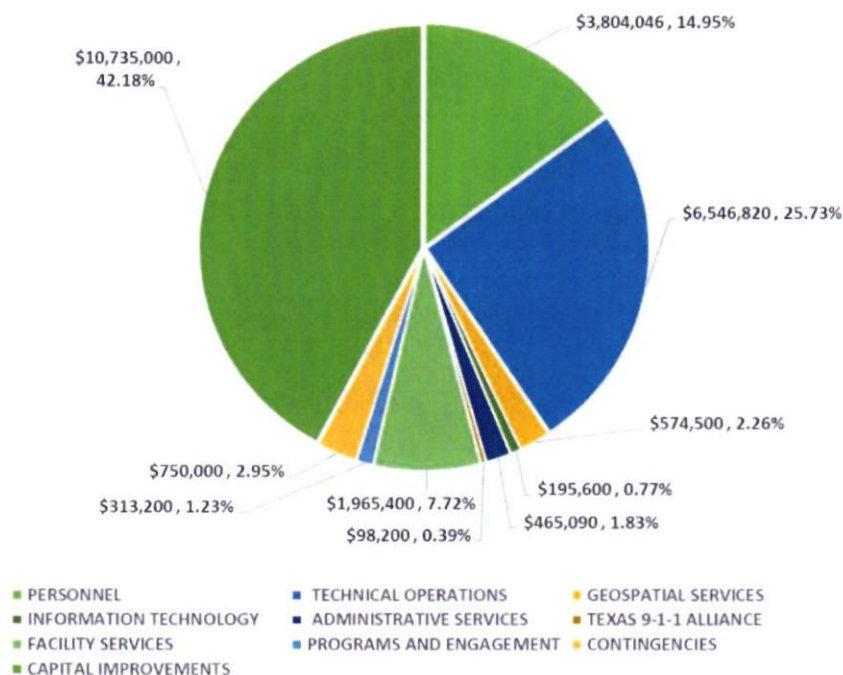
BUDGET SUMMARY

The Fiscal Year 2025 Financial Plan and Budget is deemed sufficient to cover all anticipated program and capital expenditures for the fiscal year, with the current 9-1-1 service fee rates in place. The recommended budget, totaling \$25,447,855 in expenditures, reflects a balanced financial plan. Anticipated revenues, including a \$4,380,000 transfer from capital reserve accounts for 9-1-1 system and capital improvements, contribute to this balance, projected to result in a \$2,389,000 (-8.58%) decrease in spending when compared to FY2024. Of the total proposed budget, \$14,712,855 is allocated for Operations & Maintenance and \$10,735,000 dedicated to capital improvements.

This budget is carefully crafted to align projected revenues with expected operating and capital expenses. In an effort to maintain responsiveness and operational flexibility, the Executive Director retains the authority to authorize fund transfers among budget line items, provided the overall annual budget amount remains unchanged.

Funds allocated to operational initiatives and capital improvements outlined in this budget continue to emphasize Bexar Metro's commitment to provide the 2.4 million citizens residing in Bexar, Comal, and Guadalupe counties with immediate access to quality 9-1-1 services through one of the most technologically advanced, diverse, and ever-evolving 9-1-1 systems available.

FY2025 BUDGET EXPENDITURES



BEXAR METRO 9-1-1 NETWORK PROPOSED FISCAL YEAR 2025 BUDGET

Anticipated Fiscal Year 2025 Revenue

Wireline / VoIP Service Fees	\$3,178,240
Wireless Service Fees	\$13,773,660
Interest Earned	\$2,218,955
Lease Agreements	\$338,000
Grant Funds	\$1,535,500
Miscellaneous	\$23,500
Transfer from Reserves	\$4,380,000

Total Available Funds \$25,447,855

Fiscal Year 2025 Operations & Maintenance Expense

Personnel	\$3,804,045
Administrative & Financial Services	\$465,090
Technical Operations	\$6,546,820
Information Technology	\$195,600
Geospatial Services / Data Integrity	\$574,500
Programs and Engagement	\$313,200
Facility Services	\$1,965,400
Texas 9-1-1 Alliance	\$98,200
Contingencies	\$750,000

Total O & M Expense \$14,712,855

Fiscal Year 2025 Capital Improvement Expense

9-1-1 System and Network Upgrade	\$8,200,000
ECC Infrastructure Improvements	\$650,000
Saddletree Facility	\$65,000
Quarry Run Facility	\$1,355,000
Information Technology	\$465,000

Total Capital Improvement Expense \$10,735,000

Total Fiscal Year 2025 Budget **\$25,447,855**

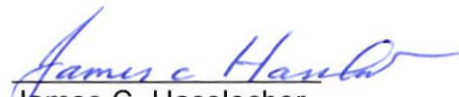
BEXAR METRO 9-1-1 NETWORK

Approved by the Bexar Metro Board of Managers this Fifteenth Day of May 2024.

By:

Name:

Title:


James C. Hasslocher
Chairperson



*** Required Fields**

1 of 2

1. Resolution (continued)

4.
Name Title

Phone Fax Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name Title

Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the day of , 20.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Name of Participant*

SIGNED

Signature*

Printed Name*

Title*

ATTEST

Signature*

Printed Name*

Title*

2. Mailing Instructions

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, and mailed to:

TexPool Participant Services
1001 Texas Avenue, Suite 1150
Houston, TX 77002

From: [City Administrator](#)
To: [City Secretary](#)
Subject: FW: [EXTERNAL] RE: Great Service!
Date: Tuesday, June 11, 2024 3:36:34 PM
Attachments: [image001.png](#)
[image002.png](#)

July Council packet.



NANCY CAIN
CITY MANAGER

Office: 210-651-6632
Fax: 210-651-9638
administrator@ci.garden-ridge.tx.us
9400 Municipal Parkway
Garden Ridge, TX 78266
www.ci.garden-ridge.tx.us

-

From: Lona Langthorp
Sent: Tuesday, June 11, 2024 3:24 PM
To: City Administrator <administrator@ci.garden-ridge.tx.us>
Subject: [EXTERNAL] RE: Great Service!

Hi Nancy,

A word of thanks to the Public Works Dept ...Stephen and Ryan and Drew and Stanley Georg ... for helping me successfully trap a too inquisitive raccoon on my deck last Thursday, June 6, 2024. Their kindness and patience and skill were amazing – and when I called to request removal, Stanley was at my home within 10 minutes – before 7 AM!
I am grateful to them all.. and to the other employees at the Public Works Dept who have been so helpful in the past.

Blessings,
Lona Langthorp
9010 Sumac Cove
210-410-2420



Dan

Thank you very much for attending
our branch security meeting. Thank
you for all that you do for the Golden
Ridge community. We appreciate you!

Juan
Kelly

Rita

Merica
😊

Amaleel

Jared

Dan

From: [Roy W](#)
To: [Assistant City Secretary](#); [City Secretary](#); [City Administrator](#); [Water](#); [Utilities Foreman](#)
Subject: [EXTERNAL] Compliment to Water Department
Date: Monday, June 24, 2024 5:11:33 PM

I am writing to express my sincere appreciation for the prompt and professional service I received from the City of Garden Ridge Water Department on Friday, June 21st, 2024.

I arrived home late that afternoon and noticed water running out of the yard into the street. Upon closer inspection I realized the leak was from my neighbor's water meter. My neighbor was out of town, so I told him I would do what I could to take care of it. I could tell the leak was on the street side of the meter, so I called the Water Department. It was after 4PM, but I received a response and a quick call-back and I was told someone would be out to check it. (the address with the leak was 8503 Wild Wind Park).

It was literally a matter of minutes and someone showed up (I apologize for not getting his name). He was polite and professional and he immediately began working to fix the issue. It only took him a few minutes and he was able to replace the meter and take care of the problem. He talked to me when he was done and showed me the old meter where the problem was and he made sure nothing else was needed. He is a fine representative for the City of Garden Ridge! I had relatives in from out of town and they could not believe the level of service we received.

I am grateful for the City of Garden Ridge's commitment to providing excellent customer service and I hope this employee can be recognized. This is the type of service that makes me happy to live here.

Thank you again for your outstanding service.

Sincerely,

Roy Waldhelm
8423 Wild Wind Park
210-789-3668

Ruben Macias, Utility Operator

Garden Ridge Community and Event Center
Monthly Report
June 1st thru June 30th,2024

Utilization (by Days)

FY 23-24 (Current Month)	FY 22-23 (Current Month)	FY 23-24 (Year to Date)	FY 22-23 (Year to Date)
13	15	203	286

Wildflower (Booked Current Month)

11

Bluebonnet (Booked Current Month)

2

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	5	56
2. City Chartered Non-Profit Organizations	0	16
3. Non-Profit Service Organizations	4	54
4. Non-Profit Associations	2	44
5. City Use	2	33

Administrative Operations and Upcoming Events

City Hall Office Hours

- Monday/Wednesday/Thursday: 8am-5pm, Tuesday: 8am-6pm, and Friday: 8am-4pm.
- After hours emergency phone number: 210-651-6831.

First Friday

- Join the Mayor and City Council at Paul Davis Park on Friday, August 2nd from 5:30pm-7:30pm. First Friday is a great opportunity for the community to come together, and we truly hope to see you there!

Blood Drives

- South Texas Blood and Tissue is hosting a blood drive on Saturday, July 13th, from 9:30am-2:30pm at Garden Ridge Market Days. Donors will receive a beach towel! For additional information and to sign up for an appointment visit: https://donor.southtexasblood.org/donor/schedules/drive_schedule/144191.
- South Texas Blood and Tissue is hosting a blood drive on Saturday, August 10th, from 8:30am-1:30pm at the Garden Ridge Community and Event Center. Donors will receive two movie tickets, 30-minute game card, \$5 off a large popcorn and drink, and \$15 off bowling! For additional information and to sign up for an appointment visit: https://donor.southtexasblood.org/donor/schedules/drive_schedule/140166.

Communication Efforts

Water Alerts/Customer Portal: Gain a greater understanding of your water usage by signing up for the customer portal, which allows you to see your water usage 24/7/365! Access your water usage information and configure notification preferences easily and securely from the Get My Meter Info web portal (<https://getmymeter.info>) and integrated smart phone apps. See the Advanced Metering Infrastructure (AMI) page on the City's Website for more details (<https://www.ci.garden-ridge.tx.us/557/Advanced-Metering-Infrastructure-AMI>).

Garden Ridge Emergency Alert System: G.R.E.A.S. enhances the City's ability to communicate with residents during an emergency by sending direct notifications to your phone. Go to the City's website and click on the "Emergency Alerts" graphic button on the homepage to SIGN UP/MODIFY your communication preferences.

Notify Me: Stay up-to-date with general news and information from the City by subscribing to Notify Me email and text notifications. By signing up, you can receive automatic notifications for agenda postings, calendar events, general announcements, and other website updates. Go to the City's website and click on the "Emergency Alerts" graphic button on the homepage to SIGN UP/MODIFY your communication preferences.

Streaming of Meetings: City Council - 225 views

Public Information Act Summary	
Year	Number of Requests
2024	53
2023	124
2022	166
2021	146
2020	207
2019	276
2018	225

Social Media Summary	
Social Media Platform	Number of Posts
Facebook	53
Instagram	50
NextDoor	38
X (Twitter)	38
Total for Month	179





POLICE DEPARTMENT MONTHLY BREAKDOWN

June 1 to June 30

Calls for Service

Dispatched: 122 City Ordinance: 25 (2 Water) False Alarms: 7

Arrests

Traffic Enforcement

Crashes: 5 Citations: 113 Warnings: 81 Total: 194

Training

- * Ofc. Brown completed Block Training and started FTO
- * Ofc. McMahan, Luevano and Wang completed Legislative Updates
- * Ofc. McMahan completed Community Policing class
- * Sgt. McKenzie completed Building Healthier Lifestyle class

Outreach Efforts

- * Coffee with the Cops (Monthly)
- * GRCPAAA Volunteer hours: 44
- * Police and Fire 6th Annual Pancake Breakfast. Donated \$5,413 to Children's Advocacy Center
- * Completed the Active Shooter Emergency Care Course for the community
- * Prepping for 4th of July Parade

Administrative Comments

- * Ofc. Erin Brown began on 17 June
- * Conducted more scenario testing and oral boards
- * Made conditional offer of employment to applicant Rivera. Slated to begin on 17 July
- * Continuing to receive and process applications to fill remaining slots



MONTHLY PUBLIC WORKS REPORT

June 2024

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Fergason
Andrew Klein

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Animal Control
- Oak Wilt monitoring

Upcoming Events

July Dumpster
Schedule

July 13, 8am to 5pm

July 14, 12pm to 4pm

July 20, 8am to 5pm

July 21, 12pm to 4pm

Activities for the month

Public Works Tasks Completed:419

Storm Water Drainage Facility and Easement Maintenance

- Inspected 10 outfalls.
- Inspected 18 detention ponds.
- Stormwater Public Outreach: 2 messages displayed during bulk dumpsters.
- Trash removed from right of ways: 22lbs
- Rain fall total: 2.56 in.
- Cleaned out the Forest Waters Circle street drain.

Street/Sign Maintenance

- Fill in pot holes on Forest Waters Circle
- Continue to replace old street signs.

Parks Maintenance

- Dragged the ballfield once.
- Repair Pavilion 1 water fountain.
- Ongoing dead tree removal at Davis Park.
- Remove dead tree at Eagle Scout Park.
- Replaced several damaged sidewalk sections. Lions Club Donation
- Connected the sidewalks behind Pavilion 2. Lions Club Donation
- Prepare for July 4th.

City Facility/Property Maintenance

- Continue to perform preventive maintenance on the chiller system.
- Had all fire extinguishers recertified.
- Replaced City Hall flag pole light.

Equipment/Vehicle Maintenance

- Replaced the vinyl cots on the dogs three karanda beds.
- Replace moisture absorbers and rodent repellent packs in christmas tree storage bins.
- Replaced the radiator in the flatbed truck.
- Refueled all generators and storage tanks.

Class/Continuing Education

- Ryan attended a snake handling class.

Oak Wilt

- No new cases.

Future Projects or Needs

- Sound system upgrades for the Community Center and Paul Davis Park.
- More storage space required.
- Covered equipment storage.

Animal Services Monthly Activities

- 8 Deer carcasses were disposed of, total for the year is 36.
- 3 Live traps loaned out for the month, total for the year is 8.
- 234 Registered animals for the year.

Adoptions

- 0 Dogs; 1 Year To Date
- 0 Cats; 0 Year To Date

Returned To Owners

- 1 Dogs; 18 Year To Date
- 0 Cats; 0 Year To Date

Transferred To Other Agencies

- 0 Dog; 1 Year To Date
- 0 Cat; 1 Year To Date

Currently In City Care

- 4 Dogs
- 0 Cats

Ready For Adoption

- 3 Dogs
- 0 Cats



Year to Date Wildlife Report

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	5	3	5	6	9	8							36
Raccoons	5	3	8	6	3	3							28
Opossums	1	2	3	2	1	1							10
Skunks	6	7	2	2		1							18
Wild hogs		1											1
Turtles													
Squirrels		1	1	6	2	1							11
Foxes		2			1								3
Armadillos					2	2							4
Hawks													
Bats			2		1								3
Coyotes													
Buzzards		1		1									2
Ringtails			1	2									3
Snakes						1							1
Duck			1										1
Porcupine													
Rabbit		1											1
Totals	17	21	23	25	19	17							122

READY FOR ADOPTION!

Contact Animal Services

210-651-6831 or email:

animalservices@ci.garden-ridge.tx.us



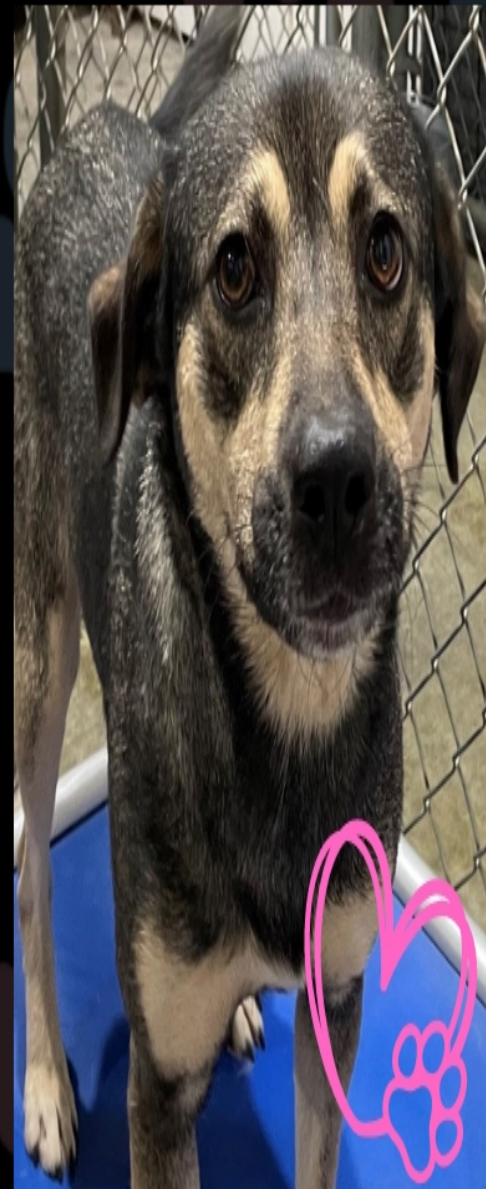
BEAR



BLUEY



BAILEY

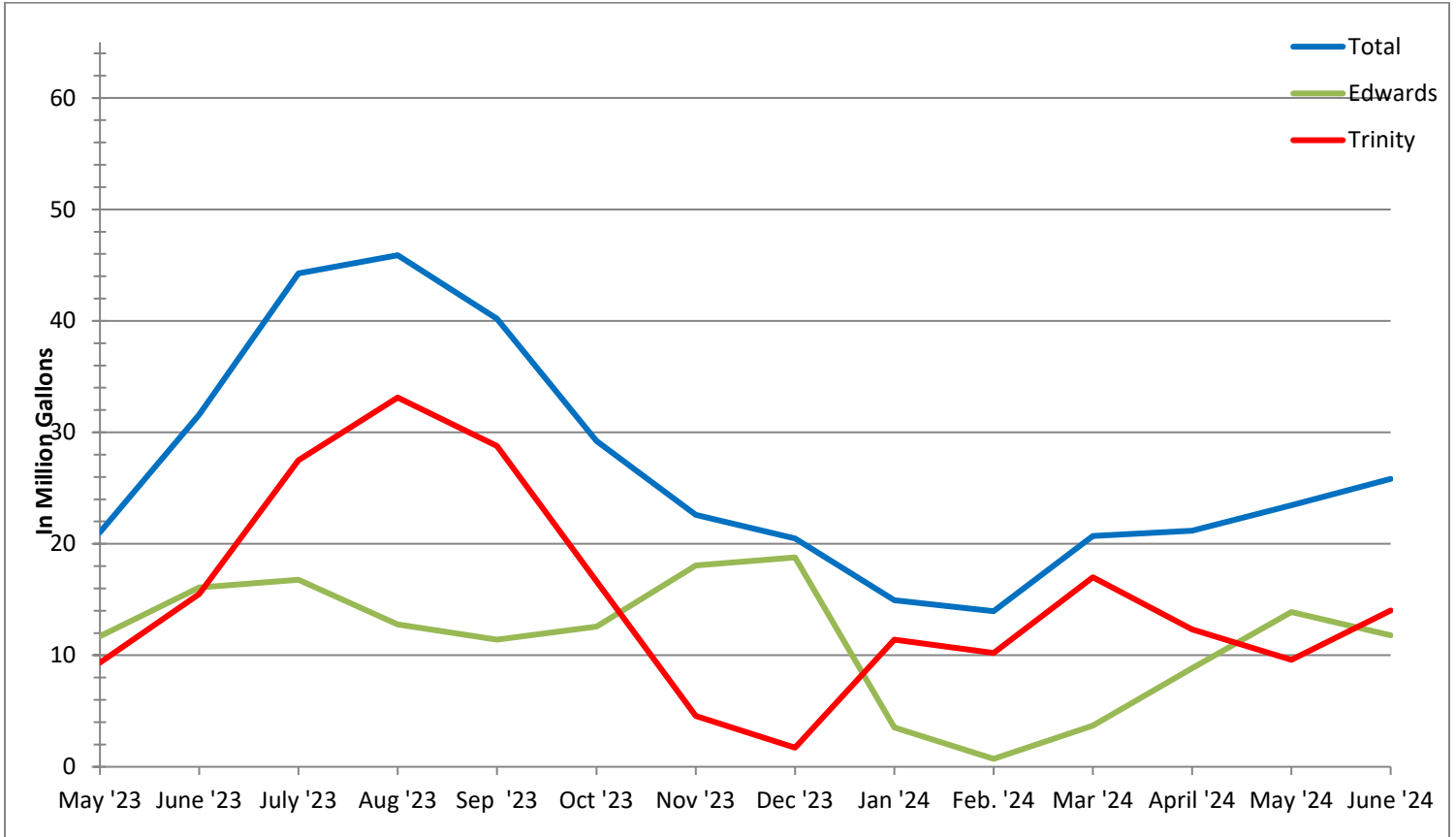




Utilities Department Report

As of June 30, 2024

City of Garden Ridge Aquifer Usage

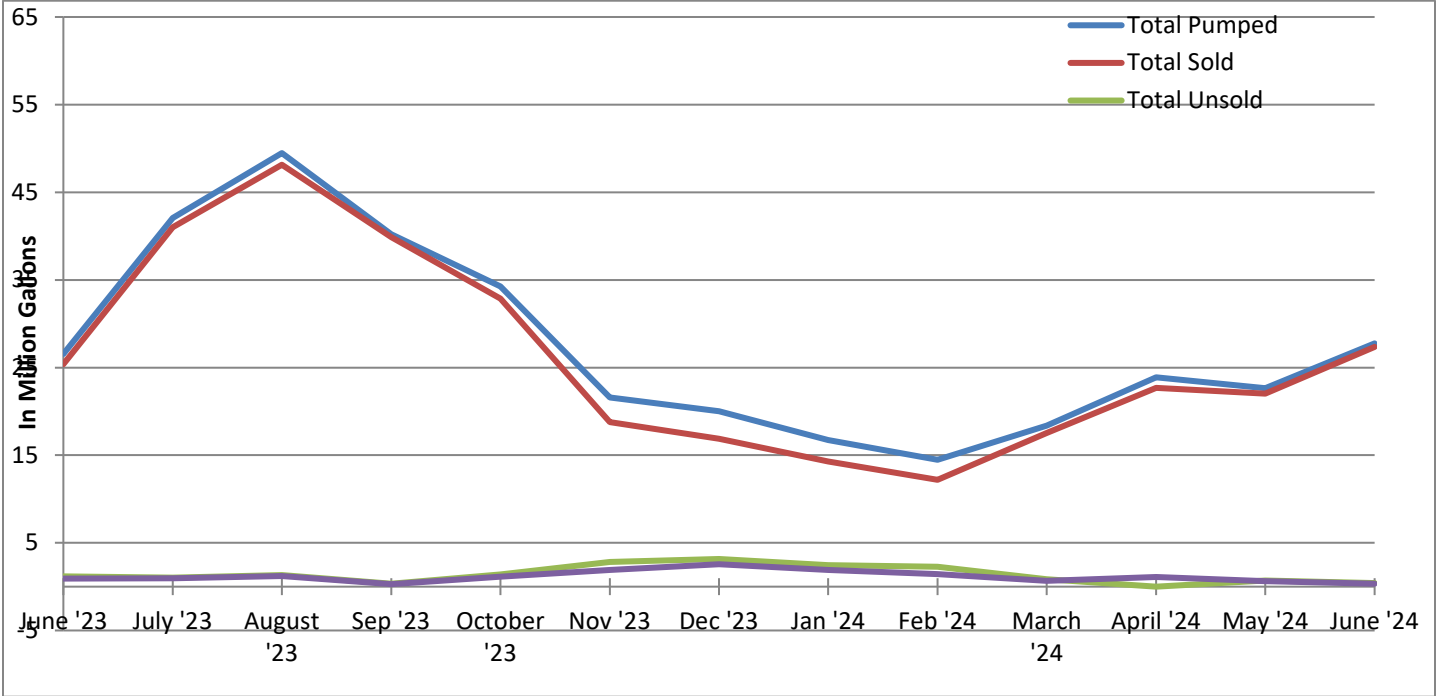


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	36.18	130.3	414.03	3
Trinity Well Usage AC/FT:	43.03	238.15	N/A	0

Water Quality

Bacteriological Samples:	Due:	Missed:	Passed:	Failed:
Distribution samples:	6	0	6	0
Chlorine Residual test:	30	0	30	0
Special Samples:	0	0	0	0

2023 – 2024 Pumping Report



Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
26,548	25,389	1,159	909	3.4%
42,053	41,019	1,034	944	2.0%
49,472	48,143	1,329	1,203	2.4%
40,223	39,889	334	284	0.7%
34,260	32,874	1,386	1,138	3.3%
21,584	18,777	2,807	1,907	8.0%
20,026	16,868	3,158	2,558	12.0%
16,712	14,276	2,436	1,896	11.3%
14,476	12,191	2,285	1,445	10.0%
18,375	17,527	8,480	679	3.7%
23,884	22,677	1,207	111	4.6%
22,660	22,018	692	592	2.9%
27,746	27,355	391	331	1.2%
27,540	26,077	2,054	1,077	5.0%

Yearly national average

16%

Utilities Department Monthly Activities:

New Installed Meters	0	Work Orders	254
Meter Replacements	1	Locates	57
City Owned Leaks	0	Irrigations Permits Issued	2
Meters Read	1702	Total Rebates	1
Meter Tests	0		0

AMI Information

Total Portal Customers: 841

Meter Daily Readability Percentage: 99.68% for 1,665 assigned meters (current bill cycle)

Main Breaks/City Repairs: None reported.

Estimated Water Loss (gallons):

Location:

Explanation:

Leak Adjustments

New Requests	0	Waiting for Customer	2	Approved		Amount Approved	0	Denied	0	Sent to Water Commission	0
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Employee Training/certifications



Garden Ridge Library

Volume VIII, Issue 10
July 3, 2024

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities for July

Children's Activities

Mondays, **Lego Robotics Free time** 10:30-4:30

Tuesdays, **Crafts with Kim**, 10:30-11:30 AM

Brain Games & Lego Build, 2:00-4:00 PM

Wednesdays, **Adventure Wednesday!**, 10:30-11:30 AM

Thursdays, **Crafts with Kim**, 10:30-11:30 AM

Lego Robotics Free time, 1:00-3:00 pm

Fridays, **Preschool Storytime**, 10:30 AM with
Stay & Play immediately following

Children's Special

Tuesday, July 23, **Bring Stuffed Animal to
leave for overnight**

Wednesday, **Storytime and Pick up Personal-
ized Booklet**, July 24, 6:00 pm

Youth Activities

3rd Saturday **Crafts with Kim for Service
Hours**, 10:00-12:00

Adults' Activities

Regular Activities

2nd Tuesday, **Card Making for Troops**, 1:00PM

3rd Tuesdays, **Card-making**, 1:00 PM

Thursdays, **Adult Coloring**, 1:00 PM

Department Statistics for June

Visits to the Library	1,581
Items Checked Out	3,093
\$ Saved by checking out hardcopy books during month	\$14,754
\$ Saved by using eBooks	\$55,272
New Patrons Added	23
New Items Added, Physical books	90
-Libby Books + Libby Advantage	
-SimplyE	1,316
Volunteer Hours	138

Activity Statistics

Children's Preschool Storytime	86
Children's Elementary Age Activities	178
Special Events—SRP Kickoff & Tea Party	186
Adult Classes—Coloring, Graceland, Book club, crafts, Lunch-n-Learn	128

Activity Totals **581**

**To build up a library is to create a life.
It's never just a random collection of
books.**

– *Carlos María Domínguez*

About the quote which I included:

“To build up a library is to create a life. It’s never just a random collection of books.”

– *Carlos María Domínguez*

This quote that I used is important in determining which books I buy. Obviously, Carlos Maria Dominguez was talking about his personal library. However, I seriously look at what my patrons read and conversely, what they don’t read. I look at the best seller list, but again take into account what my readers will like. Therefore, our collection is personally selected with Garden Ridge residents in mind and not a random collection of books.

Likewise, Wendy Bippert uses her bachelor’s degree in education to help in selecting appropriate early developmental books for children. She is a key resource for childhood literacy.











memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Manager, City of Garden Ridge
Date: June 20, 2024
Re: Engineering Report for July 2024 Council Meeting

The intent of this memorandum is to provide the status of various projects that Trihydro is currently working on for the City of Garden Ridge. Updates to this memorandum subsequent to submittal will be provided at the council meeting.

FM 2252 TxDOT Project

- Construction along FM 2252 is 82% complete with contractor demobilized.
- Design modifications and construction phasing are being worked through with TxDOT utility coordinator and other utilities. This coordination effort will allow the waterline contractor to complete all remaining work in a continuous operation.

City of Garden Ridge Sewer System

- Force main discharge – No new update has been received.
 - Contacted the City of Schertz regarding a sewer connection on Doerr Lane; awaiting sewer capacity analysis results from the City of Schertz

Land Development Projects

- Potential Developments: No activity this month.

Nancy Cain
22011 Deer Canyon
Garden Ridge, Texas 78266

June 25, 2024

Mayor Robert Erickson and City Council
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, Texas 78266

Dear Mayor Erickson and City Council,

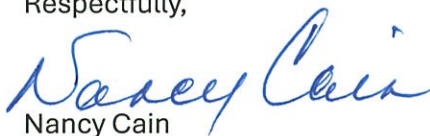
Please accept this letter as the announcement of my retirement from the City of Garden Ridge effective March 22, 2025. As you all know Garden Ridge has been my life for 22 years so this has been a difficult decision to make. However, I feel it is time for me to turn the management of Garden Ridge over to new thoughts, ideas, and energy.

I have had the honor to work with the best Mayors, City Council Members, employees, and citizens during the time I've been in Garden Ridge out of my 43-year tenure in municipal government. I will be forever grateful and proud that I was fortunate to have had the opportunity to be a part of making Garden Ridge the City it is today.

Over the next nine months I will assist in any way towards a smooth transition of a new City Manager.

Thank you for allowing me to be a part of Team Garden Ridge and being a part in making Garden Ridge "*Naturally Home*"!

Respectfully,



Nancy Cain
City Manager
City of Garden Ridge



AROUND THE FLAGPOLE COMMEMORATIVE BRICK PROGRAM HISTORY AND GUIDELINES

History:

The Around the Flagpole Commemorative Brick Program was created in 2022 in honor of the City of Garden Ridge's 50th Anniversary. During the planning of the City's Anniversary celebration, 600 bricks were placed around the base of the flagpole at Paul Davis Park and is known as the "Around the Flagpole Brick Garden". The first brick placed into the garden honored Garden Ridge resident John McCaw for his service of twenty years, May 2002 – May 2022, to the City of Garden Ridge as City Councilman, Place 1. All businesses and individuals sponsoring Garden Ridge's 50th Anniversary celebration were honored with engraved bricks that have been placed in the garden.

Program Guidelines:

1. All money received from the purchase of an engraved brick through this program will be placed in an account titled "Around the Flagpole Brick Garden".
2. All expenses for engraving and placement of a brick will be deducted from the "Around the Flagpole Brick Garden" account.
3. All proceeds in the Around the Flagpole Brick Garden will be expended only in support of ongoing development of Paul Davis Park.
4. The purchase amount of a brick can only be adjusted by the Garden Ridge City Council.
5. Anyone can purchase a commemorative brick with no limit on the number of bricks purchased.
6. The purchase amount includes a brick, engraving, and placement.
7. The City of Garden Ridge Public Works Department will place the engraved bricks and maintain the "Around the Flagpole Brick Garden".
8. To order a brick, an application and order form must be submitted. If multiple bricks are ordered an application and order form will be required for each brick. There will be no exceptions.
9. Payment for a brick(s) ordered must accompany the application(s) and order form(s).
10. Only one size and color of brick is offered. There will be no exceptions or substitutions.
11. The engraving guidelines must be followed concerning the number of characters to ensure uniformity. Text will be centered on the brick by the engraving vendor.
12. All applications will be processed on a "first come, first served" basis. There will be no reservations or waiting list.
13. Call-in orders are not permitted.
14. Applications and order forms must be completed in full and contain the applicant's signature. Incomplete applications or order forms will not be accepted.
15. Placement location of engraved brick will be selected by the Public Works Department. No request for placement location will be allowed.
16. Applications and order forms for commemorative bricks will be accepted until all available bricks are purchased and engraved.



AROUND THE FLAGPOLE COMMEMORATIVE BRICK PROGRAM APPLICATION

Please print clearly

Applicant Name: _____

Address: _____

City/State/Zip Code: _____

Phone number: _____

Email address: _____

Terms and Conditions

1. Cost per Brick is \$100
2. Make payment to the City of Garden Ridge
3. One brick per order form
4. No limit on the number of bricks that can be purchased
5. Brick is the Silver Shell Concrete Paver, 7" x 3.5". No brick size or color substitutions allowed.
6. Each brick is limited to fifteen (15) characters per line with spaces considered a character. Up to three (3) lines per brick. No exceptions.
7. Engraving font is limited to Arial Narrow. No font substitutions.
8. All text will be centered on the engraved brick by the engraving vendor.
9. Orders processed on a first come, first served basis.
10. No reservations or waiting list.
11. No call-in orders allowed.
12. Payment due in full at time of order. No exceptions.
13. Application and order forms must be complete. Incomplete applications and/or order forms will not be processed.
14. No application will be accepted unless applicant has signed the Terms and Conditions agreement.
15. No request for placement location will be allowed.
16. Orders will be processed through the City of Garden Ridge only.
17. The City reserves the right of final approval of bricks and components of the display.
18. If an error occurs on the part of the City or engraver the applicant will be refunded the amount paid for the brick.



By affixing my signature to this form, I affirm that I have read, understand, and agree to the Terms and Conditions of the “Around the Flagpole Brick Garden” Commemorative Brick Program.

I further affirm that the information I have provided on the Order Form is correct and what I want engraved on the brick to be placed in the “Around the Flagpole Brick Garden”.

By affixing my signature to this form, I affirm that I have read, understand, and agree to the Terms and Conditions of the Around the Flagpole Commemorative Brick Program. I further affirm that the information I have provided on the Order Form is correct and what I want engraved on the brick to be placed in the Around the Flagpole Brick Garden.

Printed Name – Required

Date

Signature – Required _____

City Use Only:

Date Received: _____

Amount: _____

Method of Payment: _____

Attach copy of payment receipt

Order Number: _____

Order received by: _____

Order submitted to vendor by: _____

Date: _____

Order completed and received by: _____

Date: _____

Brick installed by: _____

Date: _____

"Around the Flagpole Brick Garden" Commemorative Brick Order Form

- Name of Purchaser**_____

Address:_____

City/State/Zip_____

Phone_____

Email_____

City Use Only

Date Received _____ Amount \$ _____ Order submitted to vendor by _____ Date _____

Method of Payment _____ Brick received by _____ Date _____

Method of Payment _____
Attach copy of payment receipt.

Order received by _____ Brick installed by _____ Date _____



PAUL DAVIS PARK

HISTORY AND PROGRAM GUIDELINES

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CITY OF GARDEN RIDGE “AROUND THE FLAGPOLE BRICK GARDEN” COMMEMORATIVE BRICK PROGRAM APPLICATION

Please print clearly

Applicant Name_____

Address_____

City/State/Zip_____ Phone number_____

Email address_____

Terms and Conditions

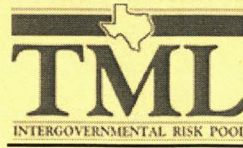
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I further affirm that the information I have provided on the Order Form is correct and what I want engraved on the brick to be placed in the “Around the Flagpole Brick Garden”.

Printed Name – Required Date_____

Signature – Required_____



June 17, 2024

TO: All TML Intergovernmental Risk Pool Members
FROM: David Reagan – TMLIRP Board Secretary
RE: Nominations to the Board of Trustees of the Texas Municipal League
Intergovernmental Risk Pool

It's time for nominations to fill four positions on the TML Intergovernmental Risk Pool Board of Trustees. The Board is comprised of fifteen voting members, twelve of whom are elected by the Pool's membership to serve staggered, six-year terms.

- **WHO/WHAT:** Every even-numbered year, the term of office for one-third of the elected Trustees expires, and an election is held to fill those designated Places. Terms for Trustees in Places 11-14 expire October 1, 2024. (Place 15 is an appointed, rather than elected, public member.) Those places are currently held by the following individuals:
 - Place 11 – Randy Criswell, City Manager, Wolfforth
 - Place 12 – Allison Heyward, Councilmember, Schertz
 - Place 13 – Harlan Jefferson, Deputy City Manager, Burleson
 - Place 14 – Mike Land, City Manager, Coppell

The composition of the entire Board is on the back of this notice. Eligibility requirements for Places 11-14 are as follows:

- Place 13 – Elected official or employee of any Pool Member
- Place 11, 12, & 14 – Only elected officials or employees of a municipality that is a Pool Member
- **WHEN:** Nominations must be received by the Board Secretary at the address below by 11:59 p.m. on Friday, August 2, 2024.
- **WHERE/HOW:** Each Board member is elected to a designated Place on the Board, and all nominations must show WHICH of the Places – 11, 12, 13, or 14 – for which the nomination is made. (No residency or other requirement applies.) The governing body of each Member of the Pool may nominate one qualified person for the election. Nominations must be mailed to the Board Secretary, with a short biographical sketch of the nominee and showing the designated Place for which the nomination is made, to the following address:

Trustee Nomination
Board Secretary
P. O. Box 149194
Austin, Texas 78714-9194

The Board Secretary will distribute a ballot to each Pool Member by August 17, 2024. Questions? Contact David Reagan, Board Secretary, at 512-491-2300.

Current Texas Municipal League Intergovernmental Risk Pool Board of Trustee Members and the date their terms expire include:

Place 7 (Oct. 1, 2028)
Mary M. Dennis, Chair
Mayor, City of Live Oak

Place 10 (Oct. 1, 2028)
Michael Alexander
Appointed Public Member

Place 5 (Oct. 1, 2026)
Bert Lumbreras
Appointed Public Member

Place 11 (Oct. 1, 2024)
Randy Criswell,
City Manager, City of Wolfforth

Place 1 (Oct. 1, 2026)
Vacant

Place 12 (Oct. 1, 2024)
Allison Heyward
Councilmember, City of Schertz

Place 2 (Oct. 1, 2026)
J.W. Buzz Fullen
Mayor, City of Henderson

Place 13 (Oct. 1, 2024)
Harlan Jefferson
Deputy City Manager, City of Burleson

Place 3 (Oct. 1, 2026)
Jeffrey Snyder
City Manager, City of Plainview

Place 14 (Oct. 1, 2024)
Mike Land
City Manager, City of Coppell

Place 4 (Oct. 1, 2026)
Austin Bless
City Manager, City of Jersey Village

Place 15 (Oct. 1, 2024)
Rickey Childers
Appointed Public Member

Place 6 (Oct. 1, 2028)
Kimberly Meismer
Assistant City Manager, City of Kerrville

TML Representative
Holly Gray-Moore
Mayor Pro Tem – Ward 1, City of Roanoke

Place 8 (Oct. 1, 2028)
Chris Coffman
City Manager, City of Granbury

TML Representative
Bennett Sandlin
Executive Director, Texas Municipal League

Place 9 (Oct. 1, 2028)
Opal Mauldin-Jones.
City Manager, City of Lancaster

To: City of Garden Ridge Council Members
From: Robyn Achu – Finance-HR Director
Date: 07/02/2024
RE: **TML Medical Plan Option recommendation**

The City has received the Annual TX Health Benefits (formerly TML) Medical Cost Projections for the upcoming fiscal year. Although Council has not approved a budget for FY 2023 the new contract must be signed and returned to TX Health Benefits by July 10, 2024. TX Health Benefits has increased the City's current plan by 20%; however, multiple renewal options have been offered with increases ranging from 12.99% to 16.17%. The attached spreadsheet details how each of the options affects the City as well as the employees who cover dependents.

We have also taken the action of reaching out to a 3rd party broker, requesting and receiving a quote for services outside of TX Health Benefits (TML). There were only 2 plan options that were a savings to the city for switching to their network. The 1st option was engaging in an EPO through Currative, which has been in the Texas market for 2 years. This is an exclusive provider network and any doctor, specialist, or hospital seen outside of their network is 100% at the expense of the employee. The 2nd was a tentative option from Aetna. The rates are well below what the city is currently paying, but this policy requires individual underwriting, which would require a true premium versus claims report from TML for the last two years, along with a large claim report, and/or, each employee and their covered dependents would need to complete an individual medical questionnaire (IMQ) for Aetna's underwriting team. This would determine if the standard proposed rates are applicable or if adjustments are needed. With this in mind, and knowing the shortness of time to decide, we feel that staying with TX Health Benefits for this year and revisit Aetna's quote in FY2026.

Through TX Health Benefits, services offered under each of the options are the same; the differences are limited to monthly premium, deductibles, and potential out-of-pocket expenses. Staff is making the recommendation to Council to select Option 1. This option has an increase of 15.74%, given the options available option 1 provides a balance of the financial impact to both the City and Staff. If selected other potential increases to employees will be, the in-network deductible will not change, the out-of-network deductible will not change, but the annual maximum out of pocket will increase from \$4,000 to \$6,000.

Annual increases for the past several years have ranged between 13% to 18%. The overall increase to the City under Option 1 is \$45,205 based on 31 employees. On an annual basis this equates to approximately \$894.00 per employee.

The TML Dental coverage will not have an increase for FY 2025. It will remain at an annual cost of \$368.93 per employee.

Avesis (Vision Plan) has a 2-year contract that will not renew until FY 2026.

MetLife (Life, AD&D, Long- & Short-Term Disability) will renew for FY 2024, however, as of the date of this memo the City has not received notification of the rate change for this company.

City of Garden Ridge
TML Benefit Options FY2025

This schedule shows the variance for both the City and Employees compared to the current plan											
		20% Increase		15.74% Increase		NEW PLAN OPTIONS 12.99% Increase		16.17% Increase		14.08% Increase	
	Current Plan	Keep Current Plan	Annual Increase	Option 1	Annual Increase	Option 2	Annual Increase	Option 3	Annual Increase	Option 4	Annual Increase
Employee - <i>Cost to City</i>	772	926	57,437	894	45,205	872	37,319	897	46,440	881	40,436
Annual Cost to City - 30 employees	287,184	344,621		332,389		324,503		333,624		327,620	
EE + Spouse	1,567	1,881	3,761	1,814	2,960	1,771	2,444	1,821	3,041	1,788	2,648
EE + Child(ren)	1,359	1,631	3,261	1,573	2,567	1,535	2,119	1,578	2,637	1,550	2,296
EE + Family	2,277	2,733	5,466	2,636	4,302	2,573	3,551	2,646	4,419	2,598	3,848
Plan Details	PPO	PPO	Variance to Current	PPO	Variance to Current	PPO	Variance to Current	PPO	Variance to Current	PPO	Variance to Current
Network (IN) Deductible	2,500	2,500	-	2,500	-	2,500	-	3,000	500	3,000	500
Network (OUT) Deductible	5,000	5,000	-	5,000	-	5,000	-	6,000	1,000	6,000	1,000
Max Out of Pocket	4,000	4,000	-	6,000	2,000	9,000	5,000	5,000	1,000	6,000	2,000
Tele Dr Health Copay	-	-	-	-	-	-	-	-	-	-	-
ER Copay	500	500	-	500	-	500	-	500	-	500	-
		Employee Monthly Premium	Annual Increase vs current	Employee Monthly Premium	Annual Increase vs current	Employee Monthly Premium	Annual Increase vs current	Employee Monthly Premium	Annual Increase vs current	Employee Monthly Premium	Annual Increase vs current
EE + Spouse - <i>Cost to EE</i>	795	954	1,908	920	1,502	898	1,240	924	1,543	907	1,344
EE + Child(ren) - <i>Cost to EE</i>	587	704	1,408	679	1,109	663	915	682	1,139	669	991
EE + Family - <i>Cost to EE</i>	1,505	1,806	3,613	1,742	2,843	1,701	2,347	1,749	2,921	1,717	2,543
		Employee Monthly Premium	Annual Out of Pocket Max	Employee Monthly Premium	Annual Out of Pocket Max	Employee Monthly Premium	Annual Out of Pocket Max	Employee Monthly Premium	Annual Out of Pocket Max	Employee Monthly Premium	Annual Out of Pocket Max
Employee only - out of pocket max	4,000	-	4,000		6,000		9,000		5,000		6,000
EE + Spouse - out of pocket max	13,541	954	15,450	920	17,043	898	19,781	924	16,084	907	16,885
EE + Child(ren) - out of pocket max	11,041	704	12,449	679	14,149	663	16,956	682	13,179	669	14,032
EE + Family - out of pocket max	22,064	1,806	25,677	1,742	26,907	1,701	29,411	1,749	25,985	1,717	26,607
			Difference To Current		Difference To Current		Difference To Current		Difference To Current		Difference To Current
Employee only - out of pocket max			-		2,000		5,000		1,000		2,000
EE + Spouse - out of pocket max			1,908		3,502		6,240		2,543		3,344
EE + Child(ren) - out of pocket max			1,408		3,109		5,915		2,139		2,991
EE + Family - out of pocket max			3,613		4,843		7,347		3,921		4,543

CITY OF GARDEN RIDGE
CONSENT FORM/WAIVER OF LIABILITY
PURPLE AIR SENSOR PROJECT

I, _____, desire to participate in the City of Garden Ridge Purple Air Sensor Project.

I authorize the placement of a Purple Air Sensor at on my property located at _____ Garden Ridge, Texas, 78266, for a period of twelve (12) months from the date the Purple Air Sensor is placed on my property (_____ 2024 through _____ 2025).

I understand that the monitoring site must have electricity and access to WIFI or a cellar hotspot. I further understand that the City of Garden Ridge will not reimburse me for electricity or WIFI/cellar hotspot while the sensor is located on my property.

I will notify the City of Garden Ridge immediately should the sensor become damaged or inoperable while located on my property.

I give the City of Garden Ridge permission to enter my property to install the sensor and/or monitor the sensor readings with advance notice to _____.

On behalf of myself, my personal representatives, my equipment, my heirs and assigns, hereby voluntarily waive, release, discharge, hold harmless, defend and indemnify the City of Garden Ridge, its agents, employees, officers, and program volunteers from any and all claims, actions, losses of bodily injury, property damage, wrongful death, loss of services, or otherwise, which may arise from my participation in this program.

Property Owner

Date