

The Garden Ridge City Council will meet in a regular session on Wednesday, January 3, 2024, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order/Roll Call**2. Pledge of Allegiance****3. Presentations/Proclamations**

- a) Davenport High School Volleyball, Football, and Band

4. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

5. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the December 6, 2023, City Council Regular Meeting.
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – November 30, 2023.
- c) Approval of Certification of Tax Levy for the Tax Year 2023 for the City of Garden Ridge.
- d) Resolution No. 514-012024 A Resolution of the City Council of the City of Garden Ridge, Texas, in compliance with annual review and adoption of the Public Funds Investment Policy for the City of Garden Ridge, Texas, as required by the provisions of Texas Government Code Chapter 2256, the Public Funds Investment Act, as amended.

6. Staff Reports

- a) City Manager Monthly Activity Report.
 - City/employee recognitions, *Volunteer Garden Ridge!*, Community and Event Center report, building permits, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.
- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, records management, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, personnel updates, and continuity of operations.
- e) Public Works Department Monthly Activity Report.
 - Public Facilities: Street/right-of-way maintenance, drainage facility/easement maintenance, City facilities maintenance, animal services, personnel updates, and continuity of operations.
 - Utilities: Water pumping/usage from City wells, system infrastructure maintenance/repairs/projects, leak adjustments, water/drought management, personnel updates, and continuity of operations.
- f) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

7. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project: receive report and provide direction, as needed.
- b) Land Development Projects: receive report and provide direction, as needed.

8. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Receive monthly activity update as applicable.
- b) Water Commission:
 - 1. Receive monthly activity update as applicable.
- c) Parks Committee:
 - 1. Receive monthly activity update as applicable.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) Lease Agreement between the City of Garden Ridge and the Garden Ridge Lions Club.

10. Updates

- a) City Council Projects.
 - 1. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).
 - 2. Economic Development/Council Liaison to Tri-County Chamber of Commerce (Smith and Bower).
 - 3. Alamo Area Metropolitan Planning Organization Technical Advisory Committee Update (Valdez and Erickson).
 - 4. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).
 - 5. Council Liaison to Comal ISD (Arvidson and Erickson).

11. Discussion of Future Agenda Items

12. Citizen Comment Period – limited to 20 minutes total *See “Rules for Citizens’ Participation” under Item 4.*

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization
Boy Scouts and/or Girl Scouts
City of Garden Ridge sponsored events and outreach efforts
Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
Counties (Bexar/Comal/Guadalupe)
Families of Garden Ridge
Garden Ridge Lions Club and Garden Ridge Women’s Club
Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
Great Springs Project
Greater Bexar County Council of Cities
Hill Country Alliance
Northeast Partnership
Texas Department of Transportation (TxDOT)
Tri-County Chamber of Commerce

14. Adjournment

AGENDA NOTICES:

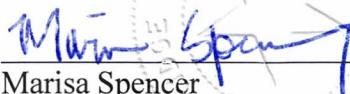
Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 1:00 p.m. on December 28, 2023, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Marisa Spencer
City Secretary

Councilmembers Present:

Mayor Robb Erickson
Mayor Pro-Tem Lisa Swint
Councilmember Kelly Smith
Councilmember Jesús Valdez
Councilmember Kay Bower

Councilmembers Absent:

Councilmember Todd Arvidson

City Staff Present:

Nancy Cain, City Manager
Marisa Spencer, City Secretary
Courtney Billi, Assistant City Secretary
Robyn Achu, Finance/HR Director
Ron Eberhardt, Chief of Police
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Cynthia Trevino, City Attorney

1. Call to Order/Roll Call

With a quorum of the City Councilmembers present, Mayor Erickson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, December 6, 2023, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

3. Proclamations/Presentations**a) Davenport High School Band Presentation.**

Mayor Erickson spoke regarding Davenport High School and stated the band is unable to be in attendance due to a Community Pep Rally.

4. Citizen Comment Period

John Rivera, 19530 Creekview Oaks, spoke regarding development in the City of Garden Ridge.

Bill Pohl, 21016 Hickory Bend, spoke regarding development in the City of Garden Ridge.

Sharon Stripling, 21729 Forest Waters Circle, spoke regarding oak wilt and garbage services.

DerryAnn Krupinsky, 19454 Arrowood Place, spoke regarding development in the City of Garden Ridge.

5. Consent Agenda

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a) Approval of Minutes for the November 1, 2023, City Council Regular Meeting.**b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – October 31, 2023.**

Motion: A motion was made by Mayor Pro-Tem Swint, seconded by Councilmember Bower, to approve Consent Agenda items a)-b). The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

6. Staff Reports

a) City Manager Monthly Activity Report.

City Manager Nancy Cain reviewed employee anniversaries and City Staff recognitions. She stated there were 509 *Volunteer Garden Ridge!* hours for the month of November and spoke regarding the Annual Christmas Tree Lighting and Comal County's Pop-Up Tax Office.

b) Finance/HR Monthly Activity Report.

Finance/HR Director Robyn Achu spoke regarding continuity of operations related to the Finance/HR Department.

c) City Secretary Monthly Activity Report.

City Secretary Marisa Spencer reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department.

e) Public Works Department Monthly Activity Report.

Public Works Director Steven Steinmetz reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department.

f) Library Monthly Activity Report.

Library Director Linda Crosland reviewed the monthly activity report and spoke regarding continuity of operations related to the Library.

7. City Engineer Projects Status Reports

City Engineer Sam Johnson reviewed the City Engineer monthly activity report and addressed questions from Councilmembers.

8. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

1. Final Plat combining a 1.4-acre tract and a 1.707-acre tract to create a 3.107-acre tract to be known as Lot 1, Block 1, The Revival, located at 19186 FM 2252 and owned by Eric T. Fischer.

1.1. Receive recommendation from Planning and Zoning Commission.

Chair Jacaman stated the Commission recommends approval of the Final Plat combining a 1.4-acre tract and a 1.707-acre tract to create a 3.107-acre tract to be known as Lot 1, Block 1, The Revival, located at 19186 FM 2252 and owned by Eric T. Fischer.

1.2. Discuss and take action.

Motion: A motion was made by Councilmember Valdez, seconded by Mayor Pro-Tem Swint, to approve the Planning and Zoning Commission's recommendation and approve the Final Plat combining a 1.4-acre tract and a 1.707-acre tract to create a 3.107-acre tract to be known as Lot 1, Block 1, The Revival, located at 19186 FM 2252 and owned by Eric T. Fischer. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Jacaman provided City Council with an update on topics discussed at the Commission's meeting.

b) Water Commission:

- 1. Ordinance No. 61-082022 An Ordinance of the City Council of the City of Garden Ridge, Texas, establishing the Drought Management Plan for the City of Garden Ridge; establishing trigger points and demand reduction measures; providing a variance procedure; providing a penalty for violations of this ordinance; providing a cumulative and savings clause; providing for severability; and declaring an effective date.**

- 1.1. Receive recommendation and take action on variance to use City water for future construction of a pool at 20103 Regency Run, Garden Ridge, Texas.**

Chair Mueller stated the Commission recommends denial of the variance to use City water for future construction of a pool at 20103 Regency Run, Garden Ridge, Texas.

Motion: A motion was made by Councilmember Valdez, seconded by Mayor Pro-Tem Swint, to approve the Water Commission's recommendation and deny the variance to use City water for future construction of a pool at 20103 Regency Run, Garden Ridge, Texas. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- 1.2. Receive recommendation and take action on variance to Stage 2 watering restrictions for 8922 Comanche Path, Garden Ridge, Texas.**

Chair Mueller stated the Commission recommends denial of the variance to Stage 2 watering restrictions for 8922 Comanche Path, Garden Ridge, Texas.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Valdez, to approve the Water Commission's recommendation and deny the variance to Stage 2 watering restrictions for 8922 Comanche Path, Garden Ridge, Texas. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- 1.3. Receive recommendation and take action on variance to Stage 2 watering restrictions for 8918 Comanche Path, Garden Ridge, Texas.**

Chair Mueller stated the Commission recommends denial of the variance to Stage 2 watering restrictions for 8918 Comanche Path, Garden Ridge, Texas.

Motion: A motion was made by Mayor Pro-Tem Swint, seconded by Councilmember Bower, to approve the Water Commission's recommendation and deny the variance to Stage 2 watering restrictions for 8918 Comanche Path, Garden Ridge, Texas. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Mueller provided City Council with an update on topics discussed at the Commission's meeting.

c) Parks Committee:

Rod Chamberlain, Parks Committee, provided City Council with an update on the Committee's projects.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) Resolution No. 512-122023 A Resolution of votes cast to elect Board of Directors for the Comal Appraisal District for the years 2024-2025.**

Mayor Erickson spoke regarding Resolution No. 512-122023 and the candidates on the official ballot. The City Council discussed splitting the City's allotted votes equally among the candidates.

Motion: A motion was made by Mayor Pro-Tem Swint, seconded by Councilmember Smith, to cast five (5) votes for each candidate on the official ballot and approve Resolution No. 512-122023 A Resolution of votes cast to elect Board of Directors for the Comal Appraisal District for the years 2024-2025. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- b) **Resolution No. 513-122023 A Resolution of the City Council of the City of Garden Ridge, Texas, authorizing and approving membership in the Cities Served by CenterPoint Gas (Cities) for the purpose of protecting the interest of the City and its citizens with respect to CenterPoint matters; further suspending the December 4, 2023 effective date of the Statement of Intent of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas to change rates in the Texas division; to permit the City time to study the request and to establish reasonable rates; finding that the City's reasonable rate case expenses shall be reimbursed by the Company; authorizing participation with the Cities Served by CenterPoint Gas; hiring legal and consulting services to negotiate with the Company and direct any necessary litigation and appeals; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the Company and legal counsel.**

City Manager Nancy Cain spoke regarding Resolution No. 513-122023 and stated the Statement of Intent effective date has been postponed from December 4, 2023, to January 27, 2024.

Motion: A motion was made by Councilmember Smith, seconded by Councilmember Bower, to amend the Statement of Intent effective date to January 27, 2024, and approve Resolution No. 513-122023 A Resolution of the City Council of the City of Garden Ridge, Texas, authorizing and approving membership in the Cities Served by CenterPoint Gas (Cities) for the purpose of protecting the interest of the City and its citizens with respect to CenterPoint matters; further suspending the December 4, 2023 effective date of the Statement of Intent of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas to change rates in the Texas division; to permit the City time to study the request and to establish reasonable rates; finding that the City's reasonable rate case expenses shall be reimbursed by the Company; authorizing participation with the Cities Served by CenterPoint Gas; hiring legal and consulting services to negotiate with the Company and direct any necessary litigation and appeals; finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the Company and legal counsel. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- c) **Ordinance No. 70-122023 An Ordinance of the City Council of the City of Garden Ridge, Texas, amending the regulations of the Police Department for the City of Garden Ridge; providing for the appointment and composition of the Police Department; providing for findings of fact, savings, severability, repealer, an effective date, and proper notice and meeting.**

Mayor Erickson spoke regarding Ordinance No. 70-122023, stating the ordinance is being amended to be consistent with regulations for a Home Rule City.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Smith, to approve Ordinance No. 70-122023 An Ordinance of the City Council of the City of Garden Ridge, Texas, amending the regulations of the Police Department for the City of Garden Ridge; providing for the appointment and composition of the Police Department; providing for findings of fact, savings, severability, repealer, an effective date, and proper notice and meeting. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

- d) **Ordinance No. 210-102022 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting board and commission policies and procedures; providing a cumulative and savings clause; providing for severability; and declaring an effective date.**

1. Interview Panel Recommendation for Appointment to Planning and Zoning Commission.

City Manager Nancy Cain stated the Interview Panel recommends the appointment of Gwen Estrada and Richard Howard to serve on the Planning and Zoning Commission with the terms expiring September 30, 2025.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Valdez, to appoint Gwen Estrada and Richard Howard to the Planning and Zoning Commission with the terms expiring September 30, 2025. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

2. Interview Panel Recommendation for Appointment to Water Commission.

City Manager Nancy Cain stated the Interview Panel recommends the appointment of Steve Stedman to serve on the Water Commission with the term expiring September 30, 2024.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Valdez, to appoint Steve Stedman to the Water Commission with the term expiring September 30, 2024. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

e) Board of Adjustment Appointments.

Mayor Erickson spoke regarding the Board of Adjustment Appointments.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Smith, to appoint Veronica Garcia, David Krawczynski, Roy Leatherberry, Liz Templeman, and Autumn Flanagan as regular members and Jennifer Dalton as an alternate member to serve on the Board of Adjustment for two-year terms. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

f) Contract for Services related to City Logo on Schoenthal Road Well Site Water Storage Tank.

The City Council discussed the Contact for Services related to City Logo on Schoenthal Road Well Site Water Storage Tank and the logo variations contained in the City of Garden Ridge Branding Guide.

Motion: A motion was made by Councilmember Smith, seconded by Mayor Pro-Tem Swint, to authorize the City Manager to execute a contract with Maguire Iron, Inc. for application of the green horizontal city logo version with the tagline as approved in the City of Garden Ridge Branding Guide with army green for the bottom band of the tank and acid green for the top band of the tank. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

g) Paul Davis Park Signage.

Mayor Erickson and City Manager Nancy Cain spoke regarding Paul Davis Park Signage and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Smith, to authorize the City Manager to execute a contract with Boulder Designs for the installation of “Option 1” for Paul Davis Park at a base cost of \$4,389 to include \$450 for graffiti protectant and \$789 for installation of a low voltage lighting system for a total contract cost of \$5,628. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

10. Updates

a) City Council Projects.

1. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).

Mayor Erickson and Mayor Pro-Tem Swint provided updates related to mitigation of growth and encroachment impacts on Garden Ridge.

2. Economic Development/Council Liaison to Tri-County Chamber of Commerce (Smith and Bower).

Councilmember Smith and Councilmember Bower provided updates related to Economic Development and Tri-County Chamber of Commerce.

3. Alamo Area Metropolitan Planning Organization Technical Advisory Committee Update (Valdez and Erickson).

Councilmember Valdez provided updates related to the Alamo Area Metropolitan Planning Organization Technical Advisory Committee.

4. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).

Mayor Erickson and Councilmember Valdez provided updates related to the Water Rate Structure.

5. Council Liaison to Comal ISD (Arvidson and Erickson).

Mayor Erickson and Councilmember Arvidson provided updates related to Comal ISD.

11. Discussion of Future Agenda Items

None at this time.

12. Citizen Comment Period

Tom Klimas, 9610 Meadow Rue, spoke regarding Ordinance No. 54 and water loss adjustments.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Families of Garden Ridge, Garden Ridge Lions Club and Garden Ridge Women's Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Great Springs Project, Greater Bexar County Council of Cities, Hill Country Alliance, Northeast Partnership, Texas Department of Transportation (TxDOT), Tri-County Chamber of Commerce.

Councilmember Smith spoke regarding Tri-County Chamber of Commerce upcoming events. Mayor Pro-Tem Swint spoke regarding Comal County Parks Master Plan. Councilmember Valdez spoke regarding the Texas Department of Transportation survey along FM 3009 and Great Springs Project. Mayor Erickson spoke regarding Families of Garden Ridge Adopt-A-Highway Program and Northeast Partnership for Economic Development.

14. Adjournment

There being no further business, the Wednesday, December 6, 2023, City Council regular meeting was adjourned at 8:36 p.m. by Mayor Erickson.

ATTEST

Robb Erickson
Mayor

Marisa Spencer
City Secretary

CITY OF GARDEN RIDGE**MONTHLY ACCOUNT BALANCES & INTEREST RATES**

PERIOD ENDED AS OF 11/30/2023

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	323,544.56	0.40%
GF MONEY MARKET	414,697.39	3.67%
PEG CAPITAL FEES	41,995.96	3.67%
TEXPOOL INVESTMENTS	3,154,996.74	5.37%
2017 I&S	2,163.58	3.67%
2012 I&S	7,310.83	3.67%
2012 REFI	66,571.24	3.67%
2015 I&S	7,430.14	3.67%
TEXPOOL WATER IMPACT FEES	181,360.91	5.37%
TEXPOOL STREET IMPACT FEES	62,765.65	5.37%
AMERICAN RECOVERY ACCT	268,567.53	3.67%
TEXPOOL AMERICAN RECOVERY ACCT	522,515.00	5.37%
ASSET/FORFEITURE - STATE	2,748.97	0.10%
ASSET/FORFEITURE - FED	78,649.22	3.67%
TOTAL CITY FUNDS	\$ 5,135,317.72	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
OPERATING ACCOUNT	1,247,769.19	3.67%
WATER SURCHARGE	155,373.13	3.67%
TEXPOOL WATER INVEST	1,262,773.80	5.37%
SIB LOAN I&S	3,110.13	3.67%
SIB RESERVE	31,064.29	3.67%
SIB LOAN FUNDS (TXDOT) - Account Closed 10/2023		0.00%
TOTAL WATER FUNDS	\$ 2,700,090.54	

TOTAL ALL ACCOUNTS	\$ 7,835,408.26	
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CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
PERIOD ENDED AS OF 11/30/2023

GENERAL FUND	BALANCE
GF Operational Checking	\$ 323,544.56
GF Money Market	414,697.39
GF Peg Capital Fund	41,995.96
TexPool Investments	3,154,996.74
Restricted Amounts: (Including GF Peg Capital Fund)	(273,136.96)
TOTAL AVAILABLE FUNDS	\$ 3,662,097.69

WATER FUND	BALANCE
Operational Checking	\$ 1,247,769.19
TexPool Water Invest	1,262,773.80
Water Surcharge	155,373.13
Restricted Amounts	(117,267.05)
TOTAL AVAILABLE FUNDS	\$ 2,548,649.07

CITY OF GARDEN RIDGE
 STATEMENT OF ACTIVITIES
 PERIOD ENDING AS OF 11/30/2023

GENERAL FUND	Nov-23	YTD	FY 2024 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 347,002.25	\$ 438,063.60	\$ 3,589,453.00	12.2%	\$ 3,151,389.40
EXPENDITURES					
ADMINISTRATION	74,193.68	147,934.29	923,937.00	16.0%	776,002.71
COURT	9,218.16	25,957.78	105,062.00	24.7%	79,104.22
POLICE	123,085.49	245,535.44	1,566,928.00	15.7%	1,321,392.56
PUBLIC FACILITIES	56,884.69	100,602.07	766,007.00	13.1%	665,404.93
COMMUNITY CENTER	5,671.61	14,428.56	82,116.00	17.6%	67,687.44
LIBRARY	12,407.25	21,992.52	142,022.00	15.5%	120,029.48
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	281,460.88	556,450.66	3,586,072.00	15.5%	3,029,621.34
NET POSITION	<u>\$ 65,541.37</u>	<u>\$ (118,387.06)</u>	<u>\$ 3,381.00</u>		<u>\$ 121,768.06</u>

WATER FUND	Nov-23	YTD	FY 2024 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 157,463.18	\$ 406,377.86	\$ 2,280,328.00	17.8%	\$ 1,873,950.14
EXPENDITURES					
BOND PRINCIPLE PMTS	-	-	533,285.00		533,285.00
ALL OTHER EXPENDITURES	126,092.30	244,213.38	1,721,603.00		1,477,389.62
TOTAL EXPENDITURES	126,092.30	244,213.38	2,254,888.00	10.8%	2,010,674.62
REVENUE +/- EXPENDITURES	<u>31,370.88</u>	<u>162,164.48</u>	<u>25,440.00</u>		<u>(136,724.48)</u>

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER

PERIOD ENDING AS OF 11/30/2023

REVENUES	YTD	Budget
RENTALS	\$ 11,200.00	56,000.00
DEPOSITS	2,400.00	26,000.00
CLEAN-UP FEES	1,300.00	6,000.00
DEPOSITS REFUNDED	(3,200.00)	(21,300.00)
DONATIONS	-	-
TOTAL REVENUES	11,700.00	66,700.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	1,068.65	3,136.00
MANAGER FEES	5,449.25	22,800.00
COMPUTER/INTERNET	319.02	1,680.00
TELEPHONE	100.00	600.00
UTILITIES	1,271.24	12,000.00
MAINTENANCE	1,352.04	7,000.00
SUPPLIES	318.36	1,200.00
CLEANING	1,350.00	6,400.00
EQUIPMENT	-	6,000.00
MARKETING	-	-
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	11,228.56	60,816.00
NET POSITION	\$ 471.44	\$ 5,884.00

Management's Discussion and Analysis of Results of Operations – 11/30/2023

GENERAL FUND

Cash

Total available funds as of November 30, 2023, are \$3,662,098

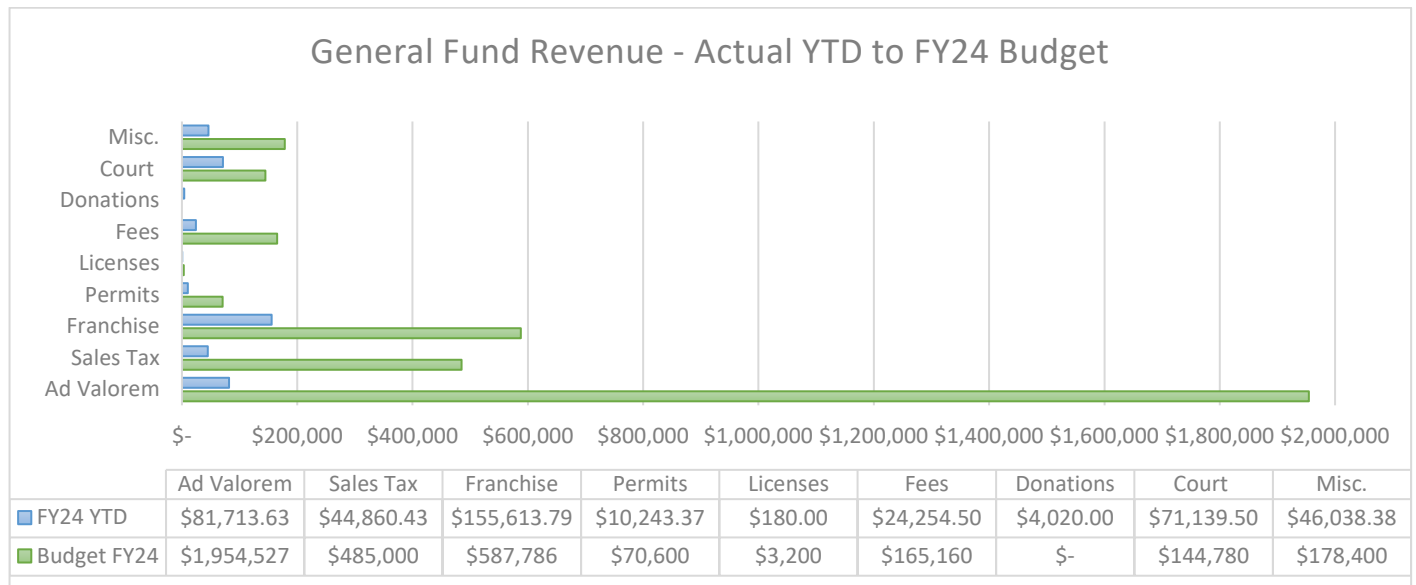
Revenue

Ad Valorem Tax received for November totals \$76,738. YTD collections total \$81,714 or 04% of the FY24 budget of \$1,954,527

Sale Tax Revenue received during the month of November totals \$44,860 for FY24. YTD totals \$44,860 or 09% of the \$485,000 budgeted for FY24.

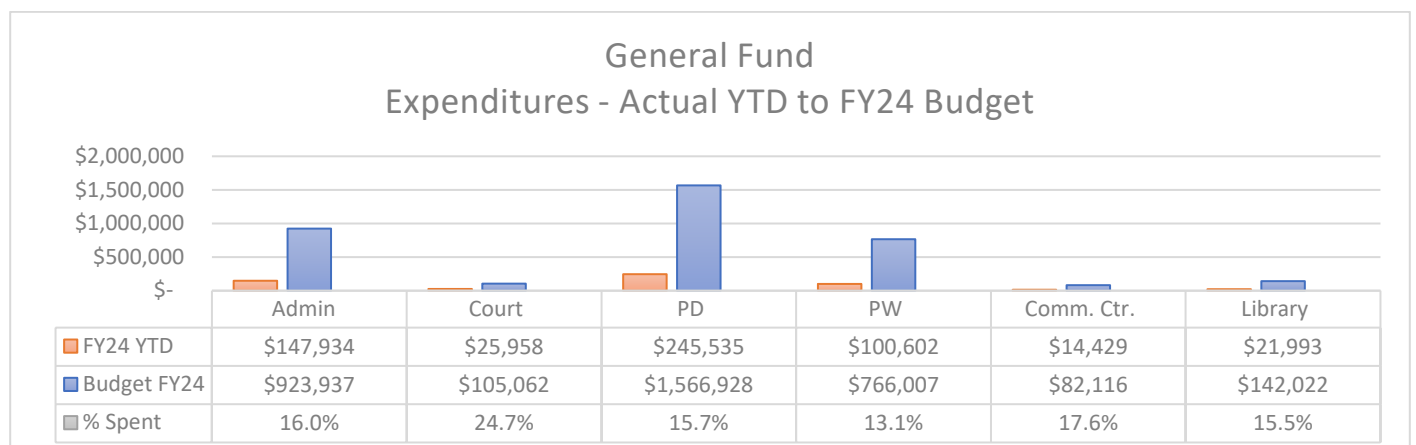
Annual Building Permits revenue totals \$10,143 or 14% of the \$70,000 budgeted for FY24.

Trash Collection YTD totals \$19,558 or 22% of the \$87,466 budgeted for FY24.



Expenditures

Expenditures for the month total \$281,461. YTD expenditures for FY24 total \$556,451 or 16% of the \$3,586,072 budget. All departments are operating within the FY24 budget.



WATER FUND

Meters

Current meters for November 2023 total 1692 vs 1685 for November 2022.

Cash

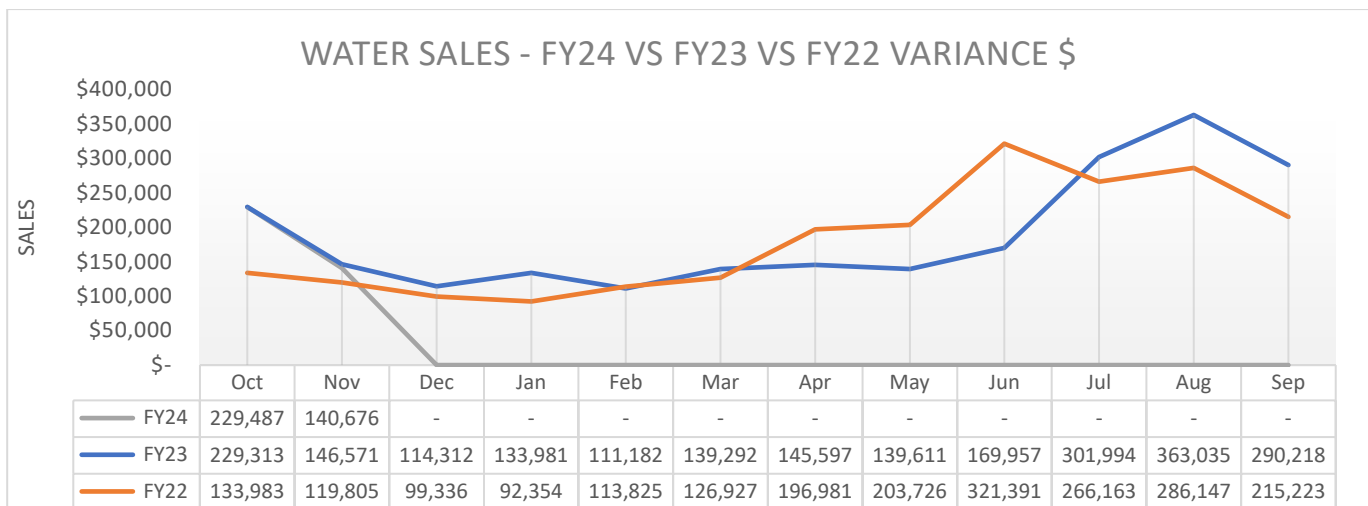
Total available funds as of November 30, 2023, are \$2,548,649.

Revenue

Revenue YTD totals \$406,378 or 18% of the \$2,204,328 budgeted for FY24. Total revenue for the same period last year was \$395,746.

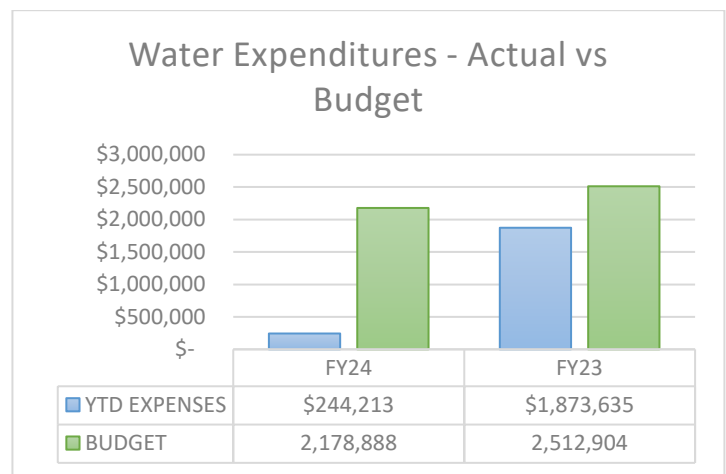
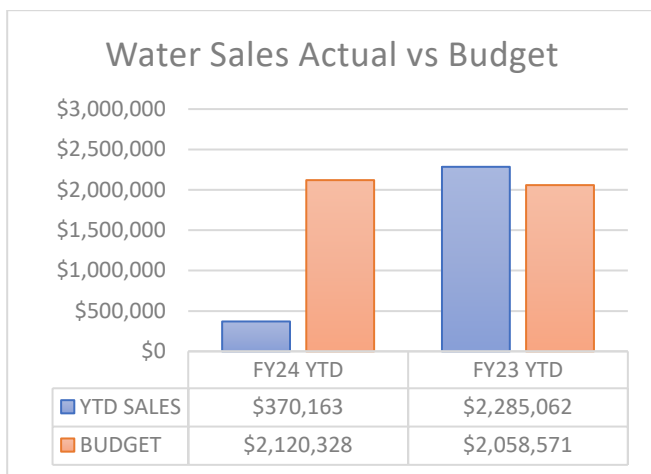
Water Sales for the month total \$140,676. YTD water sales total \$370,163 or 17% of the \$2,120,328 budgeted for FY24.

Meter installation revenue YTD totals \$1,325 or 13% of the \$10,000 budgeted for FY24.



Expenditures

Expenditures for the month total \$126,092. YTD expenditures for FY24 total \$244,213 or 11% of the \$2,254,888 budget.



Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$27,499 of the \$660,137 budgeted for FY24.

Expenditures

No expenditures for the month. Next bond payments are due in February 2024.

Capital Improvements Fund – (all accounts are restricted)

Cash Balance

Water Impact Fee Balance is \$181,361.

Street Impact Balance is \$62,766.

American Recovery Acct. Balance is \$791,083.

Revenue

No new revenue other than monthly interest which is included in the balances above to report for the month.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$81,398.

Revenue

No new revenue other than monthly interest which is included in the balances above to report for the month.

Expenditures

Month expenditures to report is \$300

Summary

The City of Garden Ridge is financially sound and operates within the Budget set forth by City Council.

**CERTIFICATION OF TAX LEVY FOR THE TAX YEAR 2023
CITY OF GARDEN RIDGE**

Total Appraised Value @ 100% of Market Value	\$ 1,382,174,090
Less: Ag-Use account value loss	<u>(\$ 22,526,182)</u>
Total Net Appraised Value	\$ 1,359,647,908
Assessment Ratio	100%
Total Taxable Value	\$ 938,215,138
2023 Adopted Tax Rate per \$100 assess value	<u>.2577340</u>
2023 Ad Valorem Tax Levy	\$ 2,418,099.40
Less: Over-65 Homestead Frozen Levy Loss	<u>(0.00)</u>
2023 Total Ad Valorem Tax Levy	<u>\$ 2,418,099.40</u>

Submission of the Tax Levy for 2023 for approval by the City of Garden Ridge in accordance with Section 26.09(e) of the Texas Property Code.

Sharon Carlson
Kristen Hoyt
Comal County
Tax Assessor-Collector

RESOLUTION NO. 514-012024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, IN COMPLIANCE WITH ANNUAL REVIEW AND ADOPTION OF THE PUBLIC FUNDS INVESTMENT POLICY FOR THE CITY OF GARDEN RIDGE, TEXAS, AS REQUIRED BY THE PROVISIONS OF TEXAS GOVERNMENT CODE CHAPTER 2256, THE PUBLIC FUNDS INVESTMENT ACT, AS AMENDED.

WHEREAS, on April 1, 2009, the City Council of the City of Garden Ridge, Texas, adopted Ordinance 88-042009 creating a Public Funds Investment Policy for the City of Garden Ridge, Texas; establishing policies governing the investment and security of public funds; and complying with the provisions of Texas Government Code Chapter 2256, The Public Funds Investment Act, as amended; and

WHEREAS, the City of Garden Ridge Public Funds Investment Policy, Section 14. Investment Policy Adoption by the City Council requires the policy and strategies shall be reviewed on an annual basis by the City Council and a written resolution approving the review be adopted and recorded in the minutes of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, THAT:

SECTION 1. FINDINGS.

The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

SECTION 2. ADOPTION.

The City Council has reviewed the Public Funds Investment Policy for the City of Garden Ridge, Texas, as required by the provisions of Texas Government Code Chapter 2256, The Public Funds Investment Act, and adopts the Public Funds Investment Policy for the City of Garden Ridge as written due to the finding that the policy remains prudent and financially conservative in the investment and management of the City's funds and financial resources.

SECTION 3. EFFECTIVE DATE.

This resolution shall be in force and effect upon its passage, and it is so resolved.

PASSED AND APPROVED ON this 3rd day of January, 2024.

ATTEST:

Robb Erickson
Mayor

Marisa Spencer
City Secretary

AN ORDINANCE CREATING A PUBLIC FUNDS INVESTMENT POLICY FOR THE CITY OF GARDEN RIDGE, TEXAS; ESTABLISHING POLICIES GOVERNING THE INVESTMENT AND SECURITY OF PUBLIC FUNDS; AND COMPLYING WITH THE PROVISIONS OF CHAPTER 2256, THE PUBLIC FUNDS INVESTMENT ACT (THE ACT), AS AMENDED, TEXAS GOVERNMENT CODE; AND AMENDING ORDINANCE 88 PASSED AND APPROVED ON JUNE 5, 1996.

WHEREAS: The City of Garden Ridge, Texas (the City) has a prudent and financially conservative policy in place governing the investment and management of the City's funds and financial resources;

WHEREAS: The City's financial management of assets has received favorable review during recurring independent audit examinations;

WHEREAS: The Council of the City of Garden Ridge desires to establish documented policies governing the investment and security of public funds as required by Chapter 2256, The Public Funds Investment Act (The Act), as amended, Texas Government Code.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS THAT, Ordinance 88 passed and approved on June 5, 1996 is hereby amended effective on the date this Ordinance is passed and approved by the City Council of the City of Garden Ridge:

Section 1. POLICY STATEMENT:

It is the policy of the City of Garden Ridge, Texas (the "City") that the administration of its funds and the investment of those funds shall be handled at its highest public trust. Investment shall be made in a manner which will provide the maximum security of principal invested through limitations and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state statutes governing in investment of public funds.

The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act (the "Act"). The earnings from investment will be used in a manner that best serves the interests of the City.

Section 2. SCOPE:

This investment policy applies to all the financial assets and funds of the City. The City places its funds into one pooled investment fund for investment purposes for efficiency and maximum investment opportunity. These funds are defined in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Enterprise Fund (Water Fund)
- Debt Service Fund
- Capital Improvement Fund
- Special Revenue Fund (Asset/Seizure Funds)
- Other Funds, as Required

And any new funds created by the City unless specifically exempted by the City Council and this policy.

Section 3. OBJECTIVES AND STRATEGY:

It is the policy of the City that funds shall be managed and invested with four primary objectives, listed in order of the priority: safety, liquidity, diversification and yield. Investments are to be chosen in a manner which promotes diversity by market sector, credit and maturity. The choice of high-grade government investments and high-grade money market instruments is designed to assure the marketability of those investments should liquidity needs arise. To match anticipated cash flow requirements the maximum weighted average maturity of the overall portfolio may not exceed one year.

Safety of Principal

Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

Liquidity

The City's investment portfolio will be based on a cash flow analysis of needs and will remain sufficiently liquid to enable it to meet all operating requirements which be reasonably anticipated.

Diversification

Diversification of the portfolio will include diversification by maturity and market sector.

Yield

The City's investment portfolio shall be designed with the objective of attaining a market rate of return, taking into account the City's risk constraints and the cash flow needs of the portfolio. "Market rate of return" may be defined as the average yield of the current six month U.S. Treasury bill.

Effective cash management is recognized as essential to good fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability. The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms and the management of banking services.

Section 4. LEGAL LIMITATIONS, RESPONSIBILITIES AND AUTHORITY

Direct specific investment parameters for the investment of public funds in Texas are found in the Public Funds Investment Act, Chapter 2256, Texas Government Code, (the "Act"). The Act is attached as Exhibit A. The Public Funds Collateral Act, Chapter 2257, Texas Government code, specifies collateral requirements for all public funds deposits. All investments will be made in accordance with these statutes.

Section 5. DELEGATION OF INVESTMENT AUTHORITY

The City Treasurer, acting on behalf of the City, is designated as the Investment Officer of the City and is responsible for investment management decisions and activities. The Treasurer is responsible for considering the quality and capability of staff, investment advisors, and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

The Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program which are consistent with this Investment Policy. Procedures will include reference to safekeeping, wire transfer agreements, banking services contracts and other investment related activities.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff. The Investment Officer shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

No officer or designee may engage in an investment transaction except as provided under the terms of this Policy and the procedures established.

The Investment Officer shall comply with training requirements as specified in the Public Funds Investment Act.

Section 6. PRUDENCE

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which person of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

Limitation of Personal Liability

The Investment Officer and those delegated investment authority under this Policy, when acting in accordance with the written procedures and this Policy and in accord with the Prudent Person Rule, shall be relieved of personal liability in the management of the portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects.

Section 7. INTERNAL CONTROLS

The Investment Officer shall establish a system of internal controls which will be reviewed annually with the independent auditor of the City. The controls shall be designed to prevent loss of public funds due to fraud, employee error, misrepresentation by third parties, unanticipated market changes, or imprudent actions by employees of the City.

Section 8. AUTHORIZED INVESTMENTS

Acceptable investments under this policy shall be limited to the instruments listed below and as further described by the Public Funds Investment Act.

- A. Obligations of the United States Government, its agencies and instrumentalities, and government sponsoring enterprises, not to exceed one year to stated maturity, excluding collateralized mortgage obligations (CMOs);
- B. Fully insured or collateralized certificates of deposit from a bank doing business in the State of Texas and under the terms of a written depository agreement with that bank, not to exceed one year to stated maturity;
- C. Constant dollar Texas Local Government Investment Pools as defined by the Public Funds Investment Act; and,

If additional types of securities are approved for investment by public funds by state statute, they will not be eligible for investment by the City until this policy has been amended and the amended version approved by the City Council.

Delivery versus Payment

All transactions entered into by the City, shall be conducted on a delivery versus payment (DVP) basis.

Section 9. AUTHORIZED FINANCIAL INSTITUTIONS

All investments made by the City will be made through either the City's banking services bank or local government investment pool in accordance with Section 8 of this investment policy.

Every financial institution with who the City transacts business will be provided a copy of this Investment Policy to assure that they are familiar with the goals and objectives of the investment program. A representative of the firm will be required to return a signed certification stating that the Policy has been received and reviewed and that controls are in place to assure that only authorized are made in accordance with the city' investment policy.

Section 10. DIVERSIFICATION AND MATURITY LIMITATIONS

It is the policy of the City to diversify its investment portfolio. Invest funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of securities. Diversification strategies shall be established and periodically reviewed. At a minimum, diversification standards by security type and issuer shall be:

Security Type	Max % of Portfolio
U.S. Treasury obligations	100%
U.S. Government agencies and instrumentalities	not to exceed 50%
Fully insured or collateralized CDs	not to exceed 30%
Money Market funds	100%
Local Government Investment Pools	
Liquidity Pools	100%

The Investment Officer shall be required to diversity maturities. The Investment Officer, to the extent possible, will attempt to match investment with anticipated cash flow requirements. The Investment Officer may not invest for a period greater than one (1) year.

Section 11. SAFEKEEPING AND COLLATERALIZATION

The laws of the State and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by either the City, an independent third party financial institution, or the City's designated banking services depository.

All safekeeping arrangements shall be designated by the Investment Officer and an agreement of the terms executed in writing. The third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip number and other pertinent information. Each safekeeping receipt will be clearly marked that the security is held for the City or pledged to the City.

All securities pledged to the City for certificates of deposit or demand deposits shall be held by an independent third party bank doing business in Texas. The safekeeping bank shall be within the same holding company as the bank from which the securities are pledged.

Collateralization

Collateralization on time and demand deposits over the FDIC insurance coverage.

In order to anticipate market changes and provide a level of additional security for all funds, the collateralization level required will be 102% of the market value of the principal and accrued interest in banking institutions with exclusion of investment pools. Collateral will be held by an independent third party safekeeping agent.

Section 12. PERFORMANCE EVALUATION AND REPORTING

The Investment Officer shall submit monthly and quarterly reports to the City Council containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program and consistent with statutory requirements. All reports shall be in compliance with the Act. Market prices for market evaluations will be obtained from an independent source.

Section 13. DEPOSITORIES

The City will designate one banking institution through a competitive process as its central banking services provider at least every three years. This institution will be used for normal banking services including disbursements, collections, and safekeeping of securities. Other banking institutions from which the City may purchase certificates of deposit will also be designated as a depository after they provide their latest audited financial statements to the City.

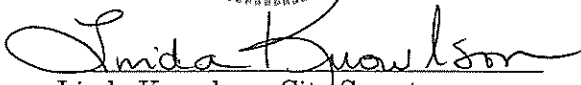
Section 14. INVESTMENT POLICY ADOPTION BY THE CITY COUNCIL

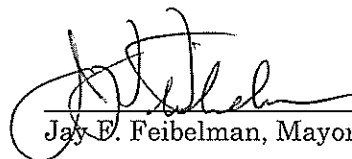
The City's Investment Policy shall be adopted annually by the City Council. The policy and strategies shall be reviewed on an annual basis by the City Council. A written resolution approving that review shall be adopted and such action recorded in the minutes of the City Council. Changes to the policy resulting from review must be adopted through an amended Ordinance and such action recorded in the minutes of the City Council.

PASSED AND APPROVED this 1st day of April, 2009.



ATTEST:


Linda Knowlson, City Secretary


Jay E. Feibelman, Mayor

For the Garden Ridge Police Dept.

Dec/23



**WISHING YOU A
FUN FILLED CHRISTMAS**

★ Thank you officer McKenzie for responding
to our call yesterday regarding the 2 persons
"soliciting services" (illegal in our area)

The Williams Family
9110 Tuscan Hills Drive, Garden Ridge



Garden Ridge Community and Event Center
Monthly Report
December 1st thru December 31st 2023

Utilization (by Days)

FY 23-24 (Current Month)	FY 22-23 (Current Month)	FY 23-24 (Year to Date)	FY 22-23 (Year to Date)
22	17	77	286

Wildflower (Booked Current Month)

16

Bluebonnet (Booked Current Month)

6

Category Count (by Events)

(Current Month)

(Year to Date)

1. Resident / Non-Resident	6	17
2. City Chartered Non-Profit Organizations	1	7
3. Non-Profit Service Organizations	9	24
4. Non-Profit Associations	3	14
5. City Use	3	15



POP-UP TAX OFFICE

GARDEN RIDGE CITY HALL

9400 Municipal Pkwy

Dates

January 3rd	10am - 2pm
January 10th	10am - 2pm
January 17th	10am - 2pm
January 24th	10am - 2pm

Deadline is January 31st.

**Pay your
Comal County
taxes in
Garden Ridge with
Tax Office staff!**

**Or pay online:
esearch.co.comal.tx.us**

Administrative Operations and Upcoming Events

City Hall Office Hours

- Monday/Wednesday/Thursday: 8am-5pm, Tuesday: 8am-6pm, and Friday: 8am-4pm.
- Upcoming Holidays (City Hall Closed): Monday Jan. 15th.
- After hours emergency phone number: 210-651-6831.

City of Garden Ridge General Election

- The City of Garden Ridge holds a General Election annually on the first Saturday of May. City Council Place 1, Place 4, and Place 5 will be on the ballot for the May 4, 2024, City of Garden Ridge General Election. All positions are for two-year terms.
- The filing period to file an application for a place on the ballot begins on Wednesday, January 17th, and the last day to file an application for a place on the ballot is Friday, February 16th. Candidate packets will be available on the City's Website or at City Hall beginning Tuesday, January 16th. See the Elections page on the City's Website for more details (<https://www.ci.garden-ridge.tx.us/223/Elections>).

Bulk Dumpsters

- New Year, New Schedule! Bulk Dumpsters will be available the second and third weekend of every month, with Saturdays being from 8am-5pm, and Sundays from 12pm-4pm. For January, the dates are Saturday January 13th, Sunday January 14th, Saturday January 20th, and Sunday January 21st.
- Make sure to also bring proof of residency with you in order to utilize this service!

Communication Efforts

Annual Renewals: Make sure to renew alarm permits and pet registrations for 2024! Garden Ridge residents are required to have an alarm permit if your system is monitored by a 3rd party. There is an initial permit fee of \$25, but all renewals are free. Renewals are required every January to allow the Police Department to maintain current contact information. Visit the City's website to submit these forms online.

Garden Ridge Emergency Alert System: G.R.E.A.S. enhances the City's ability to communicate with residents during an emergency by sending direct notifications to your phone. Go to the City's website and click on the "Emergency Alerts" graphic button on the homepage to SIGN UP/MODIFY your communication preferences.

Notify Me: Stay up-to-date with general news and information from the City by subscribing to Notify Me email and text notifications. By signing up, you can receive automatic notifications for agenda postings, calendar events, general announcements, and other website updates. Go to the City's website and click on the "Emergency Alerts" graphic button on the homepage to SIGN UP/MODIFY your communication preferences.

Streaming of Meetings: City Council - 102 views / Commissions – 15 views

Public Information Act Summary	
Year	Number of Requests
2023	124
2022	166
2021	146
2020	207
2019	276
2018	225





POLICE DEPARTMENT MONTHLY BREAKDOWN

December 1 to December 31

Calls for Service

Dispatched: 117

City Ordinance: 19 (5 Water)

False Alarms: 6

Arrests

- * 1 – outstanding warrants, speeding 10% Above Posted Limit, Fail to Maintain Financial Responsibility (2), and Expired Registration

Traffic Enforcement

Crashes: 5

Citations: 145

Warnings: 92

Total: 237

Training

- * Sergeant Thoemke and Officer Abbracciamento completed De-Escalation and Minimizing Use of Force training course
- * Officer McMahan completed Generational Differences training course
- * Lt. Bellinger completed Command Staff Training at the LEMIT facility in Huntsville

Outreach Efforts

- * GRCPAAA Volunteer hours: 48.5. The Alumni also invested hundreds of hours this year to plan and host the Christmas dinner for our Department Officers and their loved ones.
- * Coffee with the Cops (Monthly)

Administrative Comments

- * Sgt Dennis officially retiring 31 January 2024
- * Completed promotion process for new Sergeant to fill position
- * Still recruiting for new officers
- * 100% Evidence Inventory was completed. All property accounted for accurately



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

December 2023

Activities for the month

Public Works Tasks Completed: 283

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Furgason
Andrew Klein

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Animal Control
- Oak Wilt monitoring

Upcoming Events

January Dumpster
Schedule

Jan 13, 8am to 5pm

Jan 14, 12pm to 4pm

Jan 20, 8am to 5pm

Jan 21, 12pm to 4pm

Storm Water Drainage Facility and Easement Maintenance

- Inspected 10 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Trash removed from right of ways: 17Lbs
- Rain fall total: 0.99 in.

Street Maintenance

- Repairing the oak wilt trench street cut.

Parks Maintenance

- Dragged the ballfield one time.
- Repaired the ballfield water fountain.
- Replace a toilet in womens restroom.

City Facility/Property Maintenance

- Successfully hosted the Christmas Tree Lighting Event.
- Installed timer for Majestic Christmas Tree.
- Repainted the Garden Ridge Dr, fence.

Equipment Maintenance

- Battery maintenance on scissor lift deep cycle batteries.

Oak Wilt

- Repairing trench street cut.

Church Buildings

- Replaced ceiling tiles.
- Repaired lighting fixtures.

Future Projects or Needs

- Sound system upgrades for the Community Center and Paul Davis Park.
- City Hall chiller plant instillation scheduled for Jan 22. Estimated 2 to 3 day install.
- More storage space required.
- Covered equipment storage.

Animal Services Monthly Activities

- 5 deer carcasses were disposed of, which makes for the year 98.
- 0 live trap loaned out this month, 22 trap loaned out year-to-date .
- 278 registered/reregistered animals for the year.
- 0 Nuisance complaints received.
- 0 Animal reported bites.

Adoptions

- 0 Dog; 3 year-to-date.
- 0 Cats; 2 year-to-date.

Returned To Owners

- 2 Dogs; 32 year-to-date.
- 0 Cats; 0 year-to-date.

Transferred To Other Agencies

- 0 Dogs for month; 9 year-to-date.
- 0 Cats for month; 11 year-to-date.

Currently In City Care

- 4 Dogs; 7 Cats

Ready For Adoption

- 3 Dogs; 1 Cats



Year to Date Wildlife Report

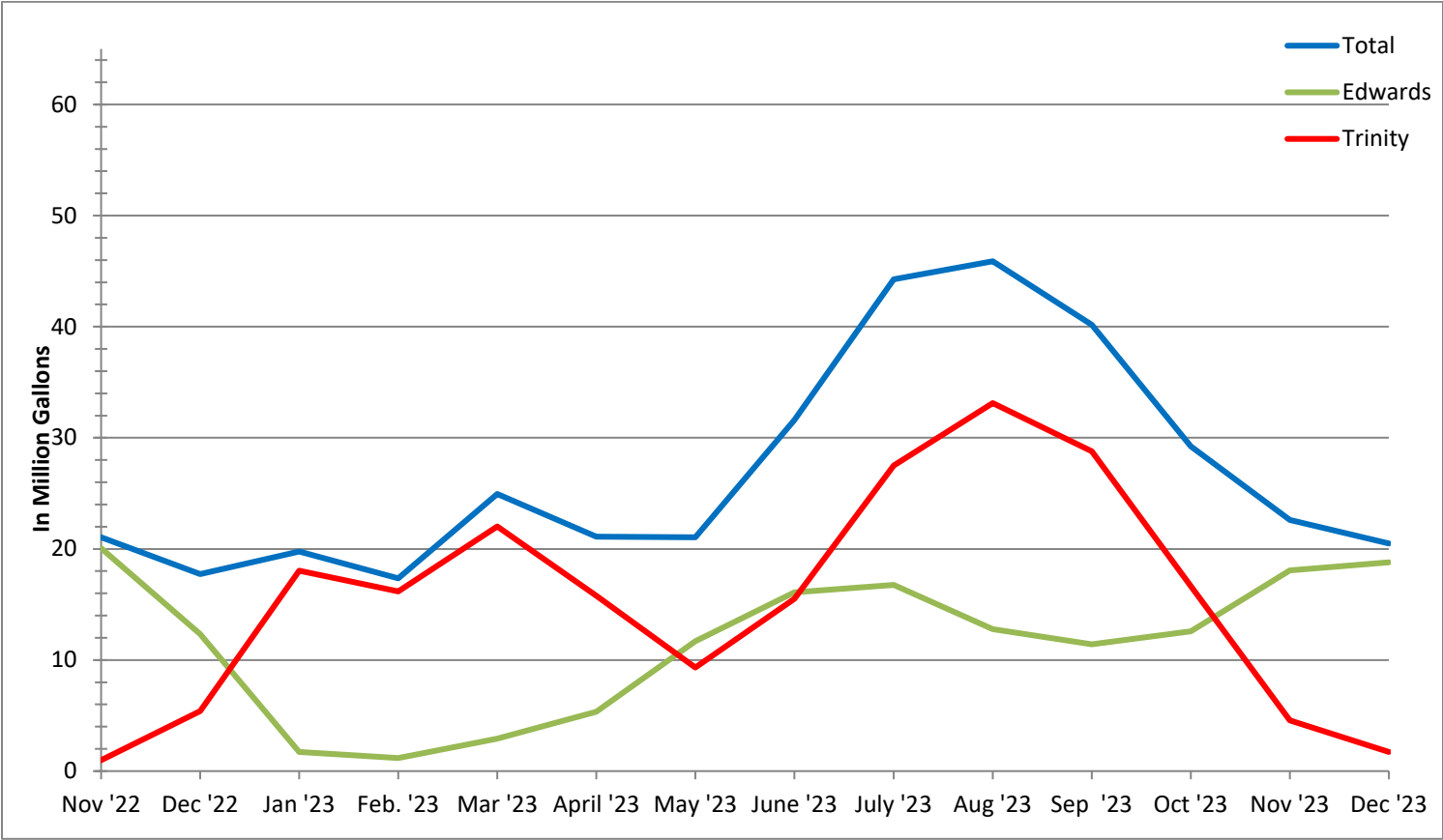
	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	4	2	12	6	11	15	5	7	9	10	12	5	98
Raccoons	2	9	3	3	7	9	5	6	2	7	6	4	63
Opossums	2		7	3	5	4	3	1	6	1	1	1	34
Skunks	11	5	3	1	3		4	1	4	5		1	38
Wild hogs					8				8	3	1		20
Turtles					1								1
Squirrels		1	4	7	3	6		4	3	2	2	1	33
Foxes		1		1				4			1	1	8
Armadillos	3		2	1	1	4		1		1			13
Hawks			1							1			2
Bats			1							1			2
Coyotes													
Buzzards	1		1						1			1	4
Ringtails			1		1						1		3
Snakes				1	2	2	1			2			8
Duck			1										1
Porcupine								1					1
Rabbit	1												1
Totals	24	18	36	23	42	40	18	25	33	33	24	14	330



Utilities Department Report

As of December 31, 2023

City of Garden Ridge Aquifer Usage

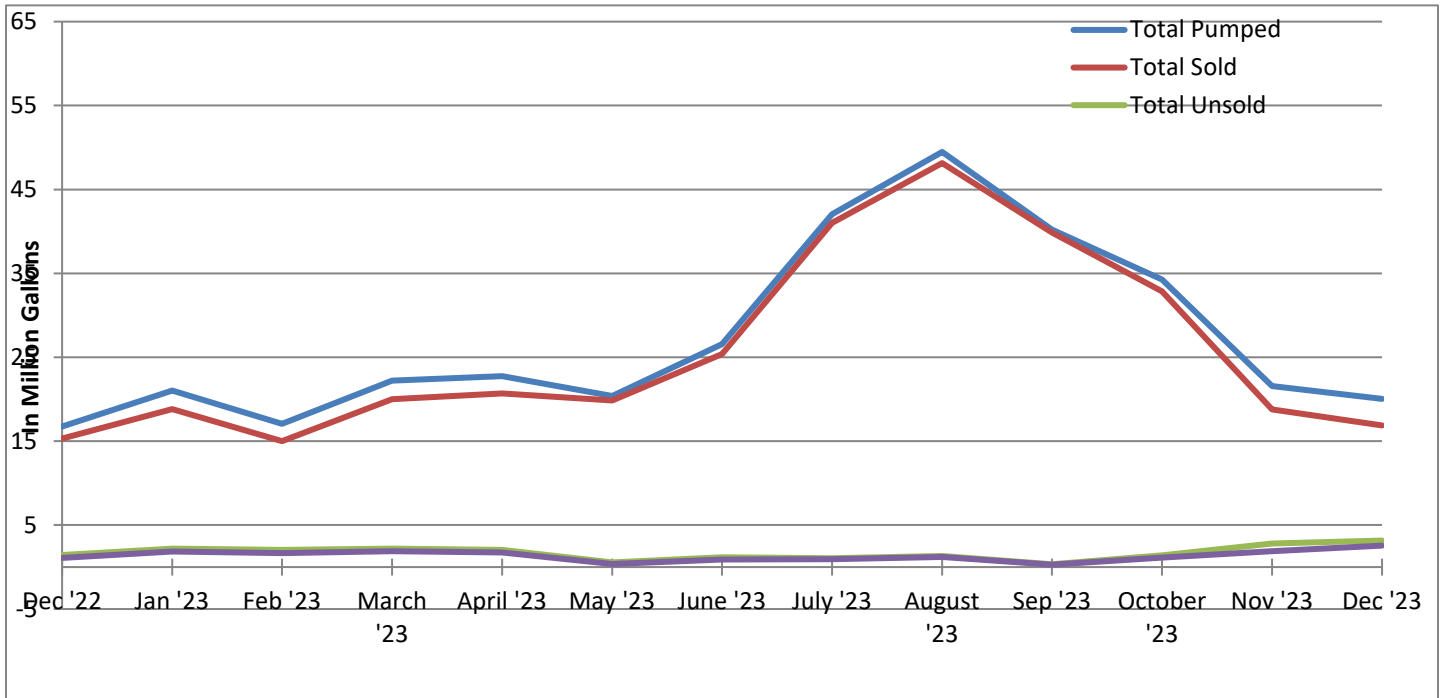


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	57.63	396.73	22.83	3
Trinity Well Usage AC/FT:	5,25	641.87	N/A	0

Water Quality

Backteriological Samples	Due :	Missed:	Passed:	Failed:
Distribution Samples :	6	0	6	0
Speacial Samples :	1	0	1	0
Chlorine Residual Test:	31	0	31	0

2022 – 2023 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Dec '22	16,749	15,305	1,444	1,094	6.5%
Jan '23	21,033	18,840	2,193	1,843	8.8%
Feb '23	17,052	15,007	2,045	1,645	9.6%
Mar '23	22,232	20,020	2,212	1,895	8.5%
April '23	22,754	20,702	2,052	1,742	7.7%
May '23	20,386	19,834	5,526	362	1.8%
June '23	26,548	25,389	1,159	909	3.4%
July '23	42,053	41,019	1,034	944	2.0%
August '23	49,472	48,143	1,329	1,203	2.4%
September '23	40,223	39,889	334	284	0.7%
Oct '23	34,260	32,874	1,386	1,138	3.3%
Nov '23	21,584	18,777	2,807	1,907	8.0%
Dec '23	20,026	16,868	3,158	2,558	12.0%
Yearly Average	27,259	25,590	2,052	1,348	5.7%
	Yearly national average				16%

Utilities Department Monthly Activities:

New Installed Meters	0	Work Orders	337
Meter Replacements	0	Locates	56
City Owned Leaks	2	Irrigations Permits Issued	0
Meters Read	1700	Total Rebates	0
Meter Tests	0		

AMI Information

	Nov.	Dec.			Nov.	Dec.		
Total AMI Notifications	795	865	↑	70	Abnormal Usage	122	128	↑ 6
Automatic Draft Customers	690	688	↓	2	Continuous Flow	96	106	↑ 10
AMI Customer Portal Profiles	794	803	↓	9	Leak Info Code	115	127	↑ 12
E-Billing Customers	411	412	↑	1	Usage Trend	71	78	↑ 7

Stage 2 restriction alerts

December alerts 426

Up 35 from October

*Active Leak Info Code Alerts – The firmware on the meter is measuring the flow rate through the meter and will only be triggered if water is flowing continuously above the configurable parameter of the meter’s max-flow rate threshold for 24 hours. The city has set a standard max-flow rate of .1% and is notified of any triggered alert.

Leak Adjustments

New Requests	0	Waiting for Customer	1	Approved	7	Amount Approved	931.64	Denied	1	Sent to Water Commission	1
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Garden Ridge Library

Volume VIII, Issue 4
January 3, 2024

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities for January

Children's Activities

Tuesdays, **Lego Robotics**, 3:15-4:15 pm

Wednesdays, ***Lego Robotics for Home Schoolers**, 10:30-11:30 am

Thursdays, **Mad about Science Club**, 3:15-4:15

Fridays, **Preschool Storytime**, 10:30 am with **Stay & Play** immediately following

Adults' Activities

2nd Tuesday, Card Making for Troops, 1:00 PM

3rd Tuesdays, Card-making, 1:00 PM

Thursdays, Adult Coloring, 1:00 PM

Thursdays, Linda reads at Graceland

Special Thanks

As the year is about to come to an end, I want to express my sincerest thank you to Mayor Erickson and City Council Members for the support you have given the library during 2023.

It has always been clear to me that you love this city and that you take your role seriously. Individually and as a group you have worked to make this city better. It is a pleasure to work with you and the entire staff of the City of Garden Ridge.

Department Statistics for December

Visits to the Library	714
Items Checked Out	1,597
\$ Saved by checking out hardcopy books during month	\$5.202
\$ Saved by using Libby	\$7,378
New Patrons Added	9
New Items Added, Physical books	
-Libby Books + Libby Advantage	122
-SimplyE	100
Volunteer Hours	126

Activity Statistics

Children's Preschool Storytime	34
Children's Lego Robotics & Kid Crafts	125
Adult Classes—Coloring, Graceland, Book club, crafts, Lunch-n-Learn	33

Activity Totals **192**

"We will open a new book. Its pages are blank. We are going to put words on them ourselves. The book is called *Opportunity*, and its first chapter is called *New Year's Day*." — Edith Lovejoy Pierce



A Look Ahead

February 23 – Artist Showcase

March 22 – Easter Bunny Storytime

April 7- 13 – National Library Week

April 14- 20 – National Volunteer Week

April 20 – Volunteer Luncheon

May 2 – May the Fourth Be with You

June 6 – Summer Reading Kickoff

June 22 – Mommy & Me Tea Party

July 4th – Parade

July 24 – Stuffed Animal Sleepover

August 8 – Interactive Movie Night, End of Summer Reading

September 16 – School Roundup

October 31 – Trunk or Treat

November – Veterans Day Celebration, day TBA

December 14 – Santa Storytime



Santa Storyline at the Library with Elf Weedy





memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Manager, City of Garden Ridge
Date: December 21, 2023
Re: Engineering Report for January 2024 Council Meeting

FM 2252 TxDOT Project

- Construction along FM 2252 is 54% complete
- Contractor removed the existing pipe at Tonkawa Pass

City of Garden Ridge Sewer System

- Force main discharge
 - Revisited the utilization of City of Schertz sewer mains to serve the City
 - Need to coordinate with the City of Schertz for a follow up meeting

Land Development Projects

- Potential Developments: The City Engineer has responded to inquiries from developers regarding potential development projects along FM 2252.

00000-000-0000



FM 2252 WATER LINE RELOCATION

Comal County, TX
January 3, 2024



**GARDEN
RIDGE**

Naturally Home.

PROJECT SITE OVERVIEW



WATER LINE INSTALLATION



**Tie-in connection point at Tonkawa
Pass**

Approximately STA. 181+03



**Tie-in connection point at Tonkawa
Pass**

Approximately STA. 181+03

WATER LINE INSTALLATION



Tie-in connection point at Tonkawa Pass

Approximately STA. 181+64



Tie-in connection point at Tonkawa Pass

Approximately STA. 181+64

WATER LINE INSTALLATION



**Tie-in connection point at Tonkawa
Pass**

Approximately STA. 182+96



**Tie-in connection point at Tonkawa
Pass**

Approximately STA. 182+96

CONSTRUCTION SCHEDULE

	YEAR	2023																												2024							
	MONTH	MAY				JULY				AUGUST				SEPTEMBER				OCTOBER				NOVEMBER				DECEMBER				JANUARY				FEBRUARY			
#	ACTIVITIES DESCRIPTION	15-19	17-21	24-28	31-4	7-11	14-18	21-25	28-1	4-8	11-15	18-22	25-29	2-6	9-13	16-20	23-27	30-3	6-10	13-17	20-24	27-1	4-8	11-15	18-22	25-29	1-5	8-12	15-19	22-26	29-2	5-9	12-16	19-23	26-29		
1	Pre-Construction May 17.2023	X	X																																		
2	Submittals																																				
3	SWPPP																																				
4	Traffic Control																																				
5	12" PVC C909 Water Main																																				
6	24" Bore with Steel Casing																																				
7	24" Steel Split Casing																																				
8	Abandone & Remove Existing Water Lines																																				
9	Repair Asphalt Driveway																																				
10	Repair Concrete Structure																																				
11	Revegetation																																				

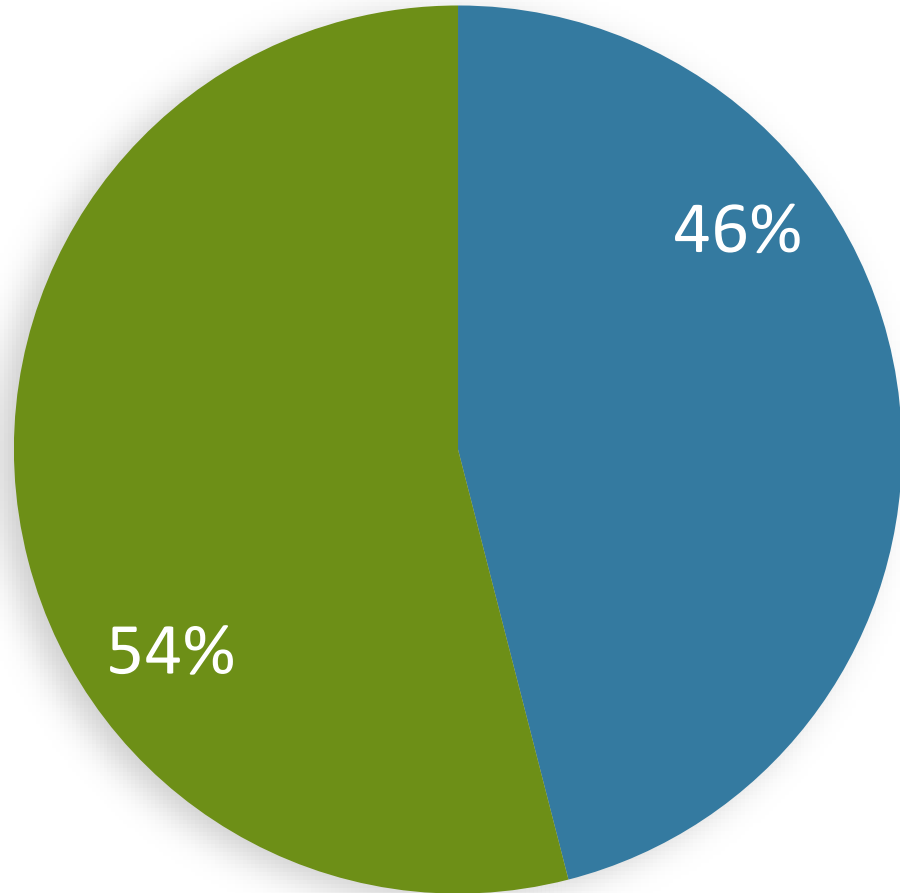
PERCENTAGE OF WORK

54%

Project completion to
date.

46%

Project completion
required to finish.



Questions?

WHAT

WHY

WHERE

WHEN

WHO

HOW



GARDEN RIDGE LIONS CHARITIES, Inc.
9355 Schoenthal Road
Garden Ridge, Texas 78266



November 29, 2023

Nancy Cain
City Administrator
City of Garden Ridge , Texas

Dear Nancy:

It is the desire of the Garden Ridge Lions Club to renew the lease for a small storage shed we use from the City of Garden Ridge at 9355 Schoenthal Road.. We utilize this small storage area for the storage of our Fish Fry and Auction equipment which we utilize every year in October. We also use it to store food boxes for our upcoming Operation Santa Claus event we are going to hold in December 14-16 where we deliver food and Christmas toys to needy families in the area. We also store our popcorn machine we use for many local events such as July 4th and the Fall Festival at Garden Ridge Elementary.

The previous lease was done in 2020 for a lease of \$1 per year for three years. We would like to renew the lease for another three years(2024. 2025. 2026) for \$1 a year once again. It is a big help to our club to be able to store our supplies in that storage area.

Could you submit this proposal to the Garden Ridge City Council meeting in January 2024 for approval? Your kind consideration in this matter would be most appreciated. .

Regards,

Steve Gallets
Treasurer
Garden Ridge Lions Club
(254) 366-9018
E Mail: galleste@sbcglobal.net

STATE OF TEXAS

COUNTY OF COMAL

CITY OF GARDEN RIDGE

**A LEASE AGREEMENT BETWEEN THE CITY OF GARDEN RIDGE AND
THE GARDEN RIDGE LIONS CLUB**

WHEREAS, the City of Garden Ridge is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code, and as such is authorized to buy, sell, and lease real property; and

WHEREAS, the Garden Ridge Lions Club is a non-profit organization with tax-exempt status pursuant to federal law established in 1973 to promote the principles of good government and good citizenship in Garden Ridge and the surrounding area; and

WHEREAS, the Garden Ridge Lions Club has historically volunteered numerous hours of service to the City of Garden Ridge in the form of routine park maintenance, roadway maintenance, and various other projects throughout the year; and

WHEREAS, the Garden Ridge Lions Club has requested the use of a certain portion of the City of Garden Ridge's storage facility located at 9357 Schoenthal Road; and

WHEREAS, the use of the facility would be general storage of equipment and materials used by the Garden Ridge Lions Club in their performance of volunteer services in the community as well as volunteer services for the City of Garden Ridge; and

WHEREAS, the City Council finds that the certain portion of the City of Garden Ridge's storage facility is not currently in use by the City of Garden Ridge; and

WHEREAS, the City Council finds that entering into the lease benefits the City of Garden Ridge by assisting the Garden Ridge Lions Club in its mission to continue providing volunteer service hours to the City of Garden Ridge; and

WHEREAS, the City Council finds that the numerous hours of volunteer service donated to the City of Garden Ridge each year assists the City of Garden Ridge in the promotion of the health, safety, and general welfare of the City of Garden Ridge.

FOR AND IN CONSIDERATION of the premises and mutual agreements, covenants, and conditions hereinafter set forth, the parties hereto contract and agree as follows:

1. **Premises:** Garden Ridge Lions Club (hereinafter “Lions Club”) shall lease real property from the City of Garden Ridge (hereinafter “the City”). The leased premises is located at 9357 Schoenthal Road, Garden Ridge, Texas (hereinafter “the property”). The lease area consists of a 10 x 17-foot area located in the Northeast corner of the storage building.
2. **Use:** The property shall be used for storage of equipment and materials used in the performance of the Lion’s Club volunteer services to the community as well as the volunteer services to the City.
3. **Compensation:** As consideration for this lease, Lions Club agrees to pay the City one dollar (\$1.00) per year, with the first payment being due and payable on or before February 1, 2024. Thereafter payable on or before February 1st of each year of the lease.
4. **Duration:** This lease is for three (3) years, commencing on the date of execution by the Lions Club. At the conclusion of the lease, Lions Club may exercise an option to extend the lease for additional one-year periods.
5. **Termination:** This lease may be terminated by either party upon receipt of written notice ninety (90) days prior to the termination date.
6. **Indemnification:** Lions Club agrees to indemnify and hold the City harmless from any damages occurring from the alleged negligence of Lions Club, its agents, volunteers, servants, and employees, in regard to the lease of the property.
7. **Transferability:** The rights and obligations created by this lease may not be transferred or assigned to another party without the express written consent of the City. This lease shall extend to and be binding upon the parties and their respective successors and assignees.
8. **Venue:** This lease shall be interpreted and executed in accordance with the laws of the State of Texas and the ordinances of the City of Garden Ridge, Texas. Venue and jurisdiction of any suit or right or cause of actions arising under or in connection with this lease shall be exclusively in Comal County, Texas, and any court of competent jurisdiction shall interpret this lease in accordance with the laws of the State of Texas.

9. Clauses & Covenants:

a. LIONS CLUB agrees to:

- i. At its own expense, keep the leased area in good repair and ensure that the area is maintained in a neat and clean manner.
- ii. At its own expense, secure the lease area as needed.
- iii. At its own expense, build free-standing shelves as needed.
- iv. At its own expense and its own discretion, maintain insurance of its contents.

b. LIONS CLUB agrees not to:

- i. Use the property for any purpose other than that stated in this lease.
- ii. Create a nuisance or permit any waste.
- iii. Use the property in any way that is extra-hazardous, would increase insurance premiums, or would void insurance on the building.
- iv. Alter the property without the City's written consent, which may be given by the City Manager pursuant to the City Manager's discretion.

10. Amendment of Lease: This lease may be amended only by an instrument in writing and signed by the City and Lions Club.

11. Entire Agreement: This document represents the entirety of the lease between the City and Lions Club. No oral or other written contracts outside of this lease shall have any effect unless they are approved in writing by both parties and made a part of this lease.

In witness whereof, the parties have signed and executed this Agreement the 16th day of January 2024.

CITY OF GARDEN RIDGE

GARDEN RIDGE LIONS CLUB

Nancy Cain, City Manager
City of Garden Ridge

Mark Myers, President
Garden Ridge Lions Club