



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES WATER COMMISSION REGULAR MEETING TUESDAY, SEPTEMBER 19, 2023, 6:00 PM

Commissioners Present:

Chair James Mueller
Vice-Chair Keven Harshbarger
Commissioner Dr. Richard Carmichael
Commissioner Don Stone
Commissioner William Pohl

Commissioners Absent:

Vacant Position
Vacant Position

City Staff, City Councilmembers, and Other Commissioners Present:

Nancy Cain, City Manager
Marisa Spencer, City Secretary
Courtney Billi, Assistant City Secretary/Communications Specialist
Michelle Hinojosa, Utility Clerk
Steven Steinmetz, Public Works Director
Jesús Valdez, City Councilmember

1. Call to Order:

With a quorum of the Water Commissioners present, Chair Mueller called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, September 19, 2023, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Mueller led the Pledge of Allegiance.

4. Citizen Comment Period: None wished to speak.

5. Business Items:

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Minutes for May 16, 2023, Water Commission Regular Meeting.

Motion: A motion was made by Commissioner Pohl, seconded by Commissioner Dr. Carmichael, to approve the minutes for the May 16, 2023, Water Commission Regular Meeting. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Utility Department Monthly Activity Report.

i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and answered questions from the

Commission.

2. Items applicable to the Water Commission discussed at the June, July, August, and September City Council Regular Meetings.

Chair Mueller updated the Commission on the items applicable to the Commission discussed at the June, July, August, and September 2023 City Council Meetings.

3. Water Master Plan Updates.

Nancy Cain, City Manager discussed the status of the Water Master Plan.

c) Recommendations

1. Ordinance no. 210-102022 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting board and commission policies and procedures; providing a cumulative and savings clause; providing for severability; and declaring an effective date.

i. Discuss expiring terms (September 30, 2023) of Commissioner Dr. Richard Carmichael, Chair James Mueller, and Vice-Chair Keven Harshbarger.

Commissioner Mueller, Commissioner Harshbarger, and Commissioner Dr. Carmichael expressed their desire to continue serving on the Commission.

ii. Make recommendations to City Council for consideration of reappointment.

Motion: A motion was made by Commissioner Stone, seconded by Commissioner Pohl, to recommend to City Council the reappointment of Commissioner Mueller, Commissioner Harshbarger, and Commissioner Dr. Carmichael to serve another term on the Water Commission with terms expiring September 30, 2025. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

d) Future Agenda Items

1. Commissioners input on agenda items.

Vice-Chair Harshbarger requested to review the Water Rate Structure.

Commissioner Pohl requested to for increasing AMI Portal users and educational outreach.

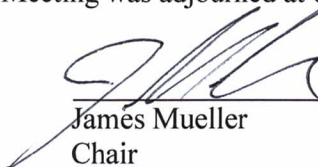
2. Announce the date, time, and location for next meeting (Tuesday, October 17, 2023, at 6:00 p.m. at City Hall).

Chair Mueller announced the next Water Commission Regular Meeting will be held on Tuesday, October 17, 2023, at 6:00 p.m. at City Hall in the City Council Chambers.

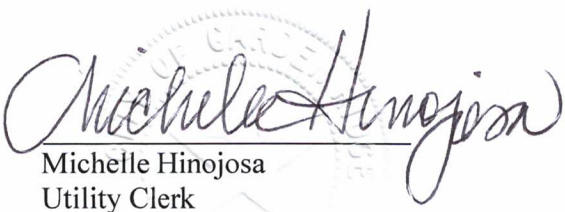
6. Citizen Comment Period: None wished to speak.

7. Adjournment:

Motion: A motion was made by Vice-Chair Harshbarger, seconded by Commissioner Pohl, to adjourn. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, September 19, 2023, Water Commission Regular Meeting was adjourned at 6:28 p.m. by Chair Mueller.


James Mueller
Chair

ATTEST


Michelle Hinojosa
Utility Clerk