



City of Garden Ridge

"A way of life, not just a place to live"

AGENDA

REGULAR CITY COUNCIL MEETING, MARCH 7, 2018 AT 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, March 7, 2018 at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on March 2, 2018 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. City/Employee Recognitions
 - Thank you to Eric Lowman, Animal Services, for his assistance with a skunk.
 - Thank you to the Public Works Department for their hard work at the Library.

5. Citizen's Participation – Limited to thirty (30) minutes

Rules for Citizen's Participation:

The City Council welcomes citizen participation and comments at all of their Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. As a courtesy to your fellow citizens and out of respect for our elected officials, we request that if you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. Show the City Council courtesy by ending your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 - a. You are required to sign up to speak.
 - b. You are limited to one three (3) minute period.
 - ii. Business item period
 - a. You are required to sign up to speak.
 - b. You are limited to one three (3) minute period.
 - iii. Second citizen comment period
 - a. You are not required to sign up.
 - b. You are limited to one two (2) minute period.
 - iv. State your name and address before your comments begin.
 - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

6. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes:
 - i. February 7, 2018 City Council Regular Meeting
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – January 31, 2018
- c) Ordinance 196-032018 amending Ordinance 196-022017 that created a Wildlife Management Advisory Commission for the purpose of studying the feasibility of managing the wildlife populations, particularly white-tailed deer, and tasked with the development of a plan to mitigate impacts caused by wildlife and to reassure the quality of life for residents of Garden Ridge; providing for the purpose and duties of the advisory commission, composition; removing sections of the ordinance duplicated in Ordinance 210 and providing an effective date.
- d) Consider approval of Resolution 428-032018 of compliance with annual review and adoption of the Public Funds Investment Policy for the City of Garden Ridge, Texas as required by the provisions of Chapter 2256, the Public Funds Investment Act, as amended, the Texas Government Code.

ACTION ON THE CONSENT AGENDA

7. Business Items

The following items are for discussion, consideration and action.

- a) Action on items pulled from the Consent Agenda
- b) Staff Reports:
 - i. City Administrator Monthly Activity Report
 - Community Center usage and financial report, Building Permits issued to date for residential, commercial and minor Construction projects, City Council Idea/Suggestions, Communication efforts, Citizen Concern/Input, and upcoming events
 - ii. Police Department Monthly Activity Report
 - Traffic Enforcement, Criminal activity within City, and Code Compliance Enforcement
 - iii. Public Works Monthly Activity Report
 - Street and Right-Of-Way Maintenance, Drainage Facility and Easement Maintenance, Animal Control (domestic and wild), Oak Wilt and Public Works Projects
 - iv. Water Manager Monthly Activity Report
 - Water pumping/usage from city wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage)
 - v. Library Monthly Activity Report
 - Upcoming events
- c) City Engineer Projects Status Reports:
 - i. CIP Project for 2013
 - ii. CIP Project for 2015
 - a. Phase I
 - b. Phase II

- i. Receive a status report on Ulrich claim for unpaid invoices.
 - ii. Take action on Change Order #3 reducing the Qro-Mex contact in the amount of \$1,711.42 for reimbursement of cleanup at 922 Gloxinia Dr.
 - c. Trinity Wells #9 and #10 Project
 - i. Take action on Change Order #1 for Pesado Construction for fencing, site change and miscellaneous items.
 - ii. Receive update on request for TCEQ exceptions for well project.
 - d. Naco-Loop Water Line Project
 - iii. Sewer System (FM 2252)
- d) City Commission and Committee Reports/Recommendations/Possible Actions
- i. Planning and Zoning Commission Recommendation and Possible Action:
 - a. A petition by Gary Miller to replat Lot 1 and Lot 2, Miller Estates, Comal County, Texas to establish Lot 1RA, Lot 1RB and Lot 2R. The property is located in the Extraterritorial Jurisdiction (ETJ) of the City of Garden Ridge, Texas and further located on the northeast side of F.M. 3009 and northwest side of Schoenthal Road at the intersection of F.M. 3009 and Schoenthal Road.
 - i. Receive a recommendation from Planning and Zoning Commission on the petition.
 - ii. Conduct a public hearing to receive comments for or against the petition.
 - iii. Take action on the recommendation.
 - b. Planning and Zoning Commission Place 3 vacancy (term expiring September 30, 2018)
 - i. Receive a recommendation from Planning and Zoning Commission on the appointment of Mark Hausheer as Commissioner Place 3.
 - ii. Meet the candidate and conduct possible question and answer session.
 - iii. Take action on the recommendation.
 - c. Receive monthly activity update.
 - ii. Quarry Commission Recommendations and Possible Action:
No report.
 - iii. Water Commission recommendations and Possible Action:
No report.
 - iv. Wildlife Management Advisory Commission:
 - a. Wildlife Management Advisory Commission vacancy (term expiring September 30, 2018)
 - i. Receive a recommendation from Wildlife Management Advisory Commission on the appointment of Dawn Hatch as Commissioner.
 - ii. Meet the candidate and conduct possible question and answer session.
 - iii. Take action on the recommendation.
 - b. 2018 Wildlife Survey
 - i. Review the process, expenses and volunteer hours for conducting Survey.
 - ii. Receive tabulation totals of Survey.
 - iii. Receive a recommendation from Wildlife Management Advisory Commission on the Wildlife Survey regarding Wildlife Management Plan.
 - iv. Take action on the recommendation.
 - c. Receive monthly activity update.
 - v. Garden Ridge Parks Committee:
 - a. Receive update on activities.

- vi. *Volunteer Garden Ridge!*
 - a. Receive update on activities.
 - b. Receive update and discuss the Water Tank Beautification Project.
- e) Ordinances
 - i. Consider approval of amendments to Ordinance 71-112016 dated November 2, 2016, identifying a potentially severe problem in the maintenance of health among the thousands of Oak Trees within the City of Garden Ridge, Texas; identifying the disease of threat to those trees as Oak Wilt; establishing procedures for control and disposition of diseased trees within the City; keeping of property free from diseased trees; regulating removal and disposal; prohibiting nuisances; providing for notice and abatement; providing for cost recovery; defining terms; providing for enforcement; providing for penalties for this Ordinance; and providing for severability and publication.
 - ii. Consider adoption of Ordinance 211-032018 declaring Unopposed Candidates in the May 5, 2018, General City Election elected to office; canceling the election; providing a severability clause and providing an effective date.
 - a. Set the date for a Special Meeting to canvass the May 5, 2018 General City Election, Administer Oath of Offices and issue Election Certificates (proposed date is Thursday, May 10, 2018 at 6:00 p.m.)
 - iii. Consider approval of amendment to Ordinance 18-032018 establishing regulations for the control and care of animals in the City; establishing related service fees; establishing a penalty; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.
- f) Approvals/Authorizations/Reports
 - i. Fiscal Year 2017 Audit Report (period ending September 30, 2017).
 - a. Receive a presentation and review.
 - b. Consider approval of the Fiscal Year 2017 Audit Report.
 - ii. Oak Wilt
 - a. Receive an update on new case of Oak Wilt.
 - b. Receive an update on City Park breakout and mitigation.
 - c. Discussion on communication and education.
- g) City Administration Project Updates:
 - i. Building Codes Update
- h) City Council Discussions/Project Updates:
 - i. Mayor's communication efforts
 - ii. Postal mail issues occurring within the City (Lantzy)
 - iii. Vulcan Construction Materials, LLC Update (Thompson)
 - iv. City website (Erickson)
 - v. Adopt a Highway Program (Erickson)
 - vi. Future Agenda Items

8. Citizen's Participation – Limited to twenty (20) minutes
See "Rules for Citizen's Participation" under Item 5.

9. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization ("AAMPO")

Boy Scouts and/or Girl Scouts

City Commissions (Planning and Zoning, Quarry, Water, and Wildlife Management)

Comal ISD/Garden Ridge Elementary

Counties (Bexar, Comal and Guadalupe)

Garden Ridge Lions Club

Garden Ridge Police Academy Alumni Association/Citizen Patrol

Greater Bexar County Council of Cities

Joint Base Land Use Study-Randolph

Northeast Partnership

10. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

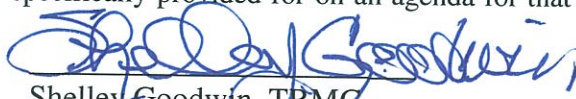
The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 55, of the Texas Government Code.

Executive Sessions Authorized:

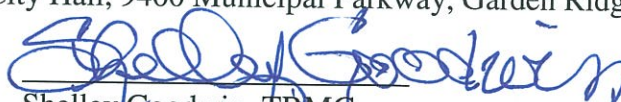
This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 6:10 p.m. on February 28, 2018 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary

City Administrator

From: Ron Eberhardt
Sent: Tuesday, February 20, 2018 4:34 PM
To: W Thomas Geraldts
Subject: RE: ERIC LOWMAN -AIDED - 19830 BAT CAVE RD

Thank you for taking the time to recognize one of our employees. I will pass on the words of praise so he gets recognized by all. Please do not hesitate to call should you need anything else in the future.

Thank you

Ron Eberhardt
Chief of Police
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, Texas 78266
Ph; (210) 651-6441
Fax; (210) 651-1639

From: W Thomas Geraldts ~~XXXXXXXXXXXXXXXXXXXX~~
Sent: Tuesday, February 20, 2018 4:29 PM
To: City Administrator
Cc: Mayor
Subject: ERIC LOWMAN -AIDED - 19830 BAT CAVE RD

Carol and I want to thank Eric for his kindness/professionalism regarding our recent need for his services. While the nuisance of 'Pepe LePew' was enough, we had no clue he would seek a bath in our pool. Eric swiftly rescued old Pepe but his suspensions led him to believe Pepe might not be 'right'. So 'Our Boys in Blue' were summoned.

Eric took the initiative to have Pepe tested <not at our request but due to my service dog 'Tammy'. While his suspensions of Rabies were dismissed, we know Pepe had gotten into somebody's sauce.

Better be safe than sorry...but Pepe took his last dip.
Our Sincere Thanks

City Secretary

From: City Administrator
Sent: Monday, February 26, 2018 1:06 PM
To: City Secretary
Subject: FW: Commendation

Another employee recognition for packet.

Nancy Cain
City Administrator
City of Garden Ridge
administrator@ci.garden-ridge.tx.us
210-651-6632

From: Library
Sent: Monday, February 26, 2018 12:53 PM
To: City Administrator
Subject: Commendation

Dear Administrator Cain,

I would like to commend the Public Works Department for the great care they took to ensure that the Library Garden was cleaned and weeded for the Memorial Dedication for Karen Bishop.

Stanley Georg initiated the building of a cement pad to hold the statue, suggesting ways to secure the statue to the pad and a creative way to display the commemorative plaque. Both he and Manuel Troncoso worked diligently in the cold rain. Brian Horn is also to be commended for his hard work in weeding and cleaning up the entire area.

We were proud of the garden when we unveiled the statue on February 24, as various visitors were present. Our thanks go to Director Steven Steinmetz for his advice and for allowing the workers to spend the time making everything fresh and presentable.

*Yours truly,
Linda Crosland
Library Director*

Linda Crosland
Garden Ridge Library
210-651-6570
library@ci.garden-ridge.tx.us



"Without libraries what have we? We have no past and no future." ~Ray Bradbury



MINUTES OF CITY COUNCIL REGULAR MEETING,
FEBRUARY 7, 2018

Members Present:

Mayor Larry Thompson
Mayor Pro-Tem John McCaw
Councilmember Todd Arvidson
Councilmember Kay Bower
Councilmember Robb Erickson
Councilmember Bryan Lantzy

Member Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Cynthia Trevino, City Attorney
Ron Eberhardt, Police Chief
Royce Goddard, Water Department Manager
Linda Crosland, Librarian
Shelley Goodwin, City Secretary

Commission Representative Present:

Cynthia Shanahan-Segovia, Vice Chair, Wildlife Management Advisory Commission

1. Call to Order

With a quorum of the City Council members present, Mayor Thompson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, February 7, 2018, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Thompson led the Pledge of Allegiance.

3. Proclamation

Teen Dating Violence Awareness Month

Mayor Thompson read the proclamation proclaiming Teen Dating Violence Awareness Month.

Briana Saltis, Program Director at Crisis Center of Comal County, thanked Mayor Thompson for the recognition of Teen Dating Violence Awareness Month. She also reviewed the different

services the Comal County Crisis Center provides and encouraged everyone to wear orange on February 13, 2018.

4. City/Employee Recognitions

Nancy Cain, City Administrator, stated she received an email thanking the Police Department for their quick response during a house fire.

5. Citizen's Participation – Limited to (30) minutes

Shelby Trial, 21657 Forest Waters Circle, encouraged the City Council to let the *Volunteer Garden Ridge!* team handle the new water tank beautification project.

6. Consent Agenda

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a) Approval of Minutes:

i. January 3, 2018 City Council Regular Meeting

b) Financial Statement and Investment Report –December 31, 2017

c) Ordinance 209-022018 ordering a General Election on May 5, 2018 for the City of Garden Ridge for the purpose of electing Aldermen to City Council, Places One, Four and Five; making provisions for the conduct of such election and resolving other matters related to the conduct of such election

Motion: A motion was made by Councilmember Erickson, seconded by Councilmember Bower, to approve the Consent Agenda items 6. a), b), and c). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

7. Business Items

The following items are for discussion, consideration, and action.

a) Action on items pulled from the Consent Agenda

No Consent Agenda items were pulled.

Mayor Thompson stated the Agenda format has changed to help with the flow of the Council Meeting and the Future Agenda document has also changed to match the format of the meeting.

i. City Administrator Monthly Activity Report

- Community Center usage and financial report, Building Permits issued to date for residential, commercial and minor Construction projects, City Council Idea/Suggestions, Communication efforts, Citizen Concern/Input, and upcoming events

Nancy Cain, City Administrator, stated the agenda packet contained her activity report.

Councilmember McCaw stated the Community Center acoustics are poor and need to be worked on.

Mayor Thompson reminded the City Council of the history of the CIP Bond Funds that were going to be used at the Community Center. He stated the Community Center Manager is working on raising issues that need to be addressed. He stated that in the next few months, the City Council will be receiving a report on needs from the Community Center Manager.

ii. Police Department Monthly Activity Report

- Traffic Enforcement, Criminal activity within the City, and Code Compliance Enforcement

Ron Eberhardt, Police Chief, stated the City Council packet contained his activity report. He added the Police Department held an Active Shooter Emergency Care Course on February 3, 2018, which was a huge success. He stated the first class was for Garden Ridge Citizen Police Academy alumni. He also reminded residents of the fundraiser for Lt. Dan Bellinger. He also stated residents might have seen cameras on poles along FM 2252. These cameras were installed by TxDOT for the purpose of traffic counts.

Mayor Thompson added TxDOT installed the traffic counting cameras at the request of the City. He asked everyone to spread the word about the fundraiser for Dan Bellinger. He also thanked the Police Department for changing the graphics on the police cruisers. He also encouraged residents to call City Hall or a Councilmember if they have concerns instead of taking to Social Media about their concerns.

iii. Public Works Monthly Activity Report

- Street and Right-Of-Way Maintenance**
- Drainage Facility and Easement Maintenance**
- Animal Control (domestic and wild)**
- Public Works Projects**

Mayor Thompson stated Steven Steinmetz, Public Works Director is out sick.

Nancy Cain, City Administrator, stated the report reflects that the City had 20 cats, but 6 cats were adopted, so the City currently has 14 cats. She also stated the Oak Wilt abatement that was undertaken in Paul Davis Park is now complete.

iv. Water Manager Monthly Activity Report

- Water pumping/usage from city wells**
- Water system infrastructure maintenance, repairs and/or projects**
- Water and/or Drought Management (current Watering Stage)**

Royce Goddard, Water Manager, stated his report is in the City Council packet. He provided the updated water usage for Edwards Well (17,000,005 gallons) and Trinity Well (608,000 gallons).

v. Library Monthly Activity Report

- Upcoming events**

Linda Crosland, Librarian, stated the Science Program is currently on hold. She stated the After School Care Director has told them that they do not have enough staff to support the program, but will try again in March. She stated the February 3rd Model Car class was not as successful as she had hoped, but they will try again next month. First Friday Family Night was very successful and next month the theme will be a Family Camp Out.

b) City Engineer Projects Status Reports:

- i. CIP Project for 2013**
- ii. CIP Project for 2015**
 - a. Phase I**
 - b. Phase II**
 - c. Trinity Wells #9 and #10 Project**
- iii. Sewer System (FM 2252)**

Dan Mummert, P.E., Trihydro, City Engineers, reviewed the City Engineer report and PowerPoint (attached).

- 2015 CIP Street and Drainage Project – the contractor has completed the outstanding punch list items and the project is ready to be closed out.

Mayor Thompson stated Qro Mex has completed its work for the City and they are requesting payment. However, there is an outstanding complaint from a resident. He stated the homeowner submitted receipts, but they were not official receipts or invoices. The resident was asked to submit valid receipts and has yet to do so.

The City Council discussed the outstanding receipts and the different processes for payment of the retainage fee to Qro-Mex.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Arvidson, to approve the payment of the \$447,935.88 retainage fee to Qro-Mex minus the outstanding \$1,700 for the resident's complaint, and giving the resident 30 days to submit the required documents to the City Administrator. If the required documents are not provided to the satisfaction of the City Administrator within 30 days, the remaining \$1,700 will be paid to Qro-Mex. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

- Trinity Wells #9 and #10 Project – the contractor is laying block and should be completed this week. He stated they are still waiting for a letter from TCEQ on Well #10, but feels since the City already does testing on the well leach field, it should be grandfathered. He also stated he needs direction regarding the fencing for the new Well site.

Mayor Thompson stated if TCEQ does not accept the leach field where it is, then the City will need to move it out of the 150 foot sanitary easement. He also discussed the deadline for the fence approval and the differences between a galvanized fence and powder coated fence.

The City Council discussed the different fence options and how the different colors could affect the well beautification project.

Motion: A motion was made by Councilmember Erickson, seconded by Councilmember Lantzy, to approve the green powder coated fence. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

The City Council discussed the well beautification project and instructed residents that if they had suggestions or pictures of other well beautification projects to submit them to City Hall. They also agreed by consensus to have the *Volunteer Garden Ridge!* team head up the well beautification project and submit their recommendations to the City Council for approval.

- d) City Commission and Committee Reports/Recommendations/Possible Actions**
 - i. **Planning and Zoning Commission Recommendation and Possible Action:**
No report.
 - ii. **Quarry Commission Recommendations and Possible Action:**
No report.
 - iii. **Water Commission recommendations and Possible Action:**
No report.
 - iv. **Wildlife Management Advisory Commission:**
 - a. **Receive monthly activity update.**
 - b. **Update on the 2017 Survey process**

Cynthia Shanahan-Segovia, Vice Chair, Wildlife Management Advisory Commission, updated the City Council on the upcoming education sessions, Bottle Jaw Disease that has been found in Garden Ridge, and the Wildlife Survey process. She also informed the City Council that the Commission plans to publish a newsletter to be sent out separately from the Grapevine.

Councilmember Erickson (Commission Ex-Officio), stated the Commission has created a schedule of training sessions for each meeting. The training sessions will begin at the March 19, 2018 meeting.

Mayor Thompson reported that a resident developed a buzzard problem at their home. He stated USDA Wildlife has informed the City that the problem is a result of the feeding and watering of wildlife. He also stated that buzzards are a protected species.

Nancy Cain, City Administrator, stated 1161 Wildlife Surveys have been completed and returned, however 23 of those surveys will not be tallied due to various reasons. She stated currently the expenses for the survey total \$842.42, and final expenses will be provided once security hours are totaled.

Mayor Thompson moved Agenda item 7. i) v. up in the Agenda.

- 7. i) v. Deer Management**
 - a. Report on Hollywood Park Deer Management (McCaw)**

Councilmember McCaw stated he had recently read several comments on Social Media regarding Hollywood Park's Wildlife Management, so he called Randy Tomasini, Deer Manager for Hollywood Park. He stated Hollywood Park used the TTP system for their management until they got their deer counts down, and then they switched over to TTR. He added they still use TTP when necessary. He also stated in order to do TTR, we have to have a Texas Parks and Wildlife approved site, which is difficult to find. He also stated if the deer are transported to another location, their survival rate is low.

Cynthia Shanahan-Segovia, Vice Chair, Wildlife Management Advisory Commission, stated the darting system requires that a licensed veterinarian be present during the darting and the deer need to be held for 60 days before they can be processed.

v. Garden Ridge Parks Committee:

a. Update on activities

Shelby Trial, Parks Committee Chair, showed a PowerPoint slide show (see attached) of the landscaping work done by the Boy Scouts Pack from Our Lady of Perpetual Help Church and Gerry Bower, who also donated the materials. He stated he has been in contact with Bracken Fire Department who has given the approval of a fire ring at Paul Davis Park, which means Ordinance 123 will need to be amended. He stated for the last several months, he has been highlighting two Committee members, this month the highlights will be on Missy Lantzy and Linda Potts.

- Missy Lantzy, aka Christmas Lantzy because of her elf outfit at the Tree Lighting, is married to Councilmember Lantzy and has been with the Committee since the beginning. She is very dedicated and is very involved with the July 4th Celebration.
- Linda Potts is not a City resident, but has been on the Committee for 10 months. She takes care of the Park Lane Park and most of the time pays for expenses herself.

Mayor Thompson thanked Missy Lantzy and Linda Potts for their dedication and hard work. He also thanked Gerry Bower for his landscaping advice and for his donations.

vi. Volunteer Garden Ridge!

a. Update on activities

Shelby Trial, *Volunteer Garden Ridge!* Coordinator stated he and John Andrews had contacted the Comal Master Gardeners for their assistance with the Library landscaping. He stated the Club has approved the landscaping Project at the Library, and he is hoping that the City can get approval for City Hall and the Community Center as well.

Mayor Thompson stated the process for getting the Comal Master Gardeners Club to approve the Library landscape was a significant undertaking and he thanked all who were involved in making this happen. He also thanked the following *Volunteer Garden Ridge!* team members:

- Lilia Hausheer for translating the Election Ordinance from English to Spanish
- Kathy Trial for editing the City Council Agendas and Minutes
- Sue Eberhardt, Shelby Trial and Investigator Spiller for hanging the pictures in the lobby, which is the first part of the lobby project

Shelby Trial stated several members assisted with the Wildlife Survey. Nine members assisted with labeling and stuffing the envelopes and three members sealed and put postage on the envelopes. He also stated there are two to four members that assist with the Utility Billing every month.

e) Ordinances

- i. Consider approval of amendments to Ordinance 53 establishing additional measures for regulating alarm systems and permit applications; providing for penalties for non-compliance; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date (Removed from November 1, 2017 Regular Meeting Agenda).**

Mayor Thompson stated there is a new process in place for amending Ordinances, which includes bringing all stakeholders together to review and give input on the Ordinance.

Motion: A motion was made by Councilmember Arvidson, seconded by Councilmember Lantzy, to approve Ordinance 53 establishing additional measures for regulating alarm systems and permit applications; providing penalties for non-compliance; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

The City Council discussed and identified typos within the Ordinance, the cost for permits and renewals, and the proof of compliance. They also reviewed the violations and penalty clause and effective date.

Friendly Amendment to the Main Motion: A motion was made by Councilmember Arvidson, seconded by Councilmember Lantzy to approve the Ordinance with typos corrected, add attachment document, add per year to False Alarms table, and change effective date to March 1, 2018. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

- ii. Consider approval of Ordinance 210-022018 adopting a uniform Board and Commission policy and procedure for the City of Garden Ridge.**

Mayor Thompson stated Councilmember Bower researched how other municipalities governed their Boards and Commissions. He stated then he and Councilmember Bower held a meeting with the Chairs and one other member from each Commission for their input before the Ordinance was sent to the City Attorney to review.

The Councilmembers discussed absences and term limits. They also discussed typos:

- third paragraph: change “seeing” to “seeking”
- page 6 B: change “your” to “the”
- second line: change “your” to “his/her”
- third line: change “he” to “his” and “she” to “her”

- page 10: remove extra line before Section 5

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Bower, to approve Ordinance 210-022018 adopting a uniform Board and Commission policy and procedure for the City of Garden Ridge, with corrections discussed earlier. The City Council voted four (4) for and one (1) opposed (Erickson). The motion carried.

f) Resolutions

i. Consider approval of Resolution 427-022018 to extend the implementation of the effective date of the Master Land Use Plan.

Cynthia Trevino, City Attorney, stated she is asking to extend the implementation of the Master Land Use Plan to May 1, 2018. She stated she recently received the ordinance revision recommendations from the consultant who developed the MLUP and has not had enough time to make all the corrections to the ordinances.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Erickson, to approve Resolution 427-022018 to extend the implementation of the effective date of the Master Land Use Plan. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

g) Approvals/Authorizations/Reports

i. Oak Wilt

- a. Report on possible new case of Oak Wilt**
- b. Status of City Park breakout and mitigation update**
- c. Discussion on communication and education**

Nancy Cain, City Administrator, stated the City was informed of a new case of Oak Wilt on Dr. Earl's property. Leaves were collected and sent off for testing. She stated while looking at Dr. Earl's property, Mr. Edmonson saw symptoms of oak wilt at an additional tree in the Park so that tree and surrounding area were included in the trenching and treatment already underway. The cost for trenching and treatment in the Park is \$5,576. She reviewed the maps of the old case, the new case and the possible additional case of Oak Wilt. She also stated Mr. Edmundson is willing to hold an educational session on Oak Wilt in April.

Mayor Thompson asked everyone to spread the word about Oak Wilt as well as the educational session once the date is set.

ii. Consider approval of appointments to the City of Garden Ridge Municipal Court and authorizing staff to file appropriate documents with the State of Texas

- a. Prosecutor**
- b. Alternate Prosecutor**

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Lantzy, to approve the appointment of Tom Howe as Municipal Court Prosecutor and Ryan Henry as Municipal Court Alternate Prosecutor. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

iii. Consider approval of amending Community Center fees and Rental Categories and direction to Staff as necessary.

Mayor Thompson stated he met with the Community Center Manager and they discussed rental fees and categories.

The City Council discussed the list of concerns the Community Center Manager provided a while back.

Mayor Thompson stated the next step for the Community Center is to work on the monthly report, capital improvement projects, and storage issues. He stated if anyone has any improvement suggestions, please send them to the City Secretary to forward to all Councilmembers.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Erickson, to approve amending Community Center Fees and Rental Categories, effective immediately for those who are not currently under a rental contract. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

iv. Receive a presentation and consider approval of 2017 Racial Profile Report

Ron Eberhardt, Police Chief, presented the 2017 Racial Profile Report. He stated the approval of the Report will be forwarded to the Texas Commission on Law Enforcement. He also stated next year the report will be different and have to include warning statistics.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember McCaw, to approve the 2017 Racial Profile Report. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

h) City Administration Project Updates:

i. Building Codes Update

Mayor Thompson stated the Building Code Ordinance needs to be updated to the 2018 International Codes.

ii. Animal Services Ordinance Update

Mayor Thompson stated the Animal Services Ordinance is currently being updated to make it a more useful document.

i) City Council Discussions/Project Updates:

i. Mayor's communication efforts

Mayor Thompson stated a picture of the FM 2252 sign has been added to the home page banner on the City website. He stated this way everyone has the opportunity to see the different messages posted.

ii. Postal mail issues occurring within the City and assignment of a Councilmember to lead the project

Mayor Thompson stated this Agenda item was on last month as a discussion item and no one volunteered to lead this project. He asked if there was a City Council volunteer.

Councilmember Lantzy volunteered to lead the postal mail issues project.

iii. Vulcan Construction Materials, LLC Update (Thompson)

Mayor Thompson stated the City mailed out 18 letters and emailed 6 media sources regarding concerns about Vulcan Construction Materials, LLC. He stated as of today, there have only been two responses to the letter; however TCEQ is holding a public hearing on Tuesday, February 27, 2018 at 7 p.m. at the New Braunfels Civic Center. He also asked that a Notice of Quorum please be posted.

iv. Ordinance Update Process

Mayor Thompson stated a new ordinance update process has been developed. He stated all the key personnel affected by an Ordinance are brought together to provide input, then the Ordinance is sent to the City Attorney for review.

v. Deer Management

a. Report on Hollywood Park Deer Management (McCaw)

Previously moved up and discussed as part of Agenda item 7. d). iv.

vi. Future Agenda Items

Mayor Thompson stated the Agenda Process has changed and Council now receives the Minutes as soon as they are available so they can be reviewed and changes can be submitted to the City Secretary by the deadline. He also stated Council receives the Agenda Packet one week before the Council Meeting, so it can be reviewed and questions sent to the City Administrator in advance of the meeting. He asked if anyone had any items to add to the Rolling Agenda. The following items were requested:

- Website input (Erickson)
- Adopt a Highway Program with TxDOT (Erickson)

8. Citizen's Participation – Limited to twenty (20) minutes

Ken Kneupper, 8891 Schoenthal Rd., stated the Wildlife Management Advisory Commission will hold an education session on Wildlife in Garden Ridge at their March 19, 2018 Regular Meeting.

9. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization ("AAMPO")

Boy Scouts and/or Girl Scouts

City Commissions (Planning and Zoning, Quarry, Water, and Wildlife Management Advisory)

Comal ISD/Garden Ridge Elementary

Counties (Bexar, Comal and Guadalupe)

Garden Ridge Lions Club

Garden Ridge Police Academy Alumni Association/Citizen Patrol

**Greater Bexar County Council of Cities
Joint Base Land Use Study-Randolph
Northeast Partnership**

Councilmember McCaw stated he has attended some of the Wildlife Management Advisory Commission meetings and is very impressed with the work they are doing.

Mayor Thompson stated that he attended the Northeast Partnership Mayor's Meeting and he informed them of the Fundraiser for Lt. Dan Bellinger.

Mayor Thompson stated he also attended the Northeast Partnership Luncheon where he and another Councilmember had the opportunity to speak with Representative Donna Campbell's assistant. He let her know that he was disappointed that Representative Campbell supported taking away the rights of Local Authority. He stated he also attended the Northeast Partnership Meeting and invited a candidate who is running for State Representative, District No. 73 to join him. He stated this candidate introduced himself and spoke regarding his support of local government, which was well received since cities are not getting support from our Representatives.

10. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Chapter 551.072 to deliberate the purchase, exchange, lease or value of real property and update regarding related negotiations for utility projects.**
- b) Pursuant to Texas Government Code Chapter 551.074, to discuss Personnel Matters and duties of the position of Water Manager.**

Mayor Thompson announced the City Council will recess into Executive Session at 9:35 p.m., in accordance with Texas Government Code Chapter 551.074 to discuss Personnel Matters and duties of the position of Water Manager, and 551.072 to deliberate the purchase, exchange, lease or value of real property for utility projects.

Mayor Thompson adjourned the Executive Session at 10:09 p.m. and the City Council reconvened back into regular session.

11. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

Mayor Thompson stated no action is necessary.

12. Adjournment

There being no further business, the Wednesday, February 7, 2018, Garden Ridge City Council regular meeting was adjourned at 10:09 p.m. by Mayor Thompson.

Larry Thompson
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary

SIGN IN TO SPEAK AT THE February 7, 2018 CITY COUNCIL REGULAR MEETING CITIZEN COMMENT PERIOD

Rules for Citizen's Participation:

The City Council welcomes citizen participation and comments at all of their Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting. As a courtesy to your fellow citizens and out of respect for our elected officials, we request that if you speak, you follow these guidelines:

- a) Respect and courtesy:
 - i. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - ii. Show the City Council the same respect that you would like to be shown.
 - iii. Show the City Council courtesy by ending your speaking at the time allotted below.
- b) Speaking:
 - i. First citizen comment period
 - a. You are required to sign up to speak.
 - b. You are limited to one three (3) minute period.
 - ii. Business item period
 - a. You are required to sign up to speak.
 - b. You are limited to one three (3) minute period.
 - iii. Second citizen comment period
 - a. You are not required to sign up.
 - b. You are limited to one two (2) minute period.
 - iv. State your name and address before your comments begin.
 - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042*

	NAME	ADDRESS	SUBJECT
1.	SALLY TRIA	21657 FOREST WATERS CIR.	WATER TANK BEAUTIFICATION
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

LAST ITEM
①



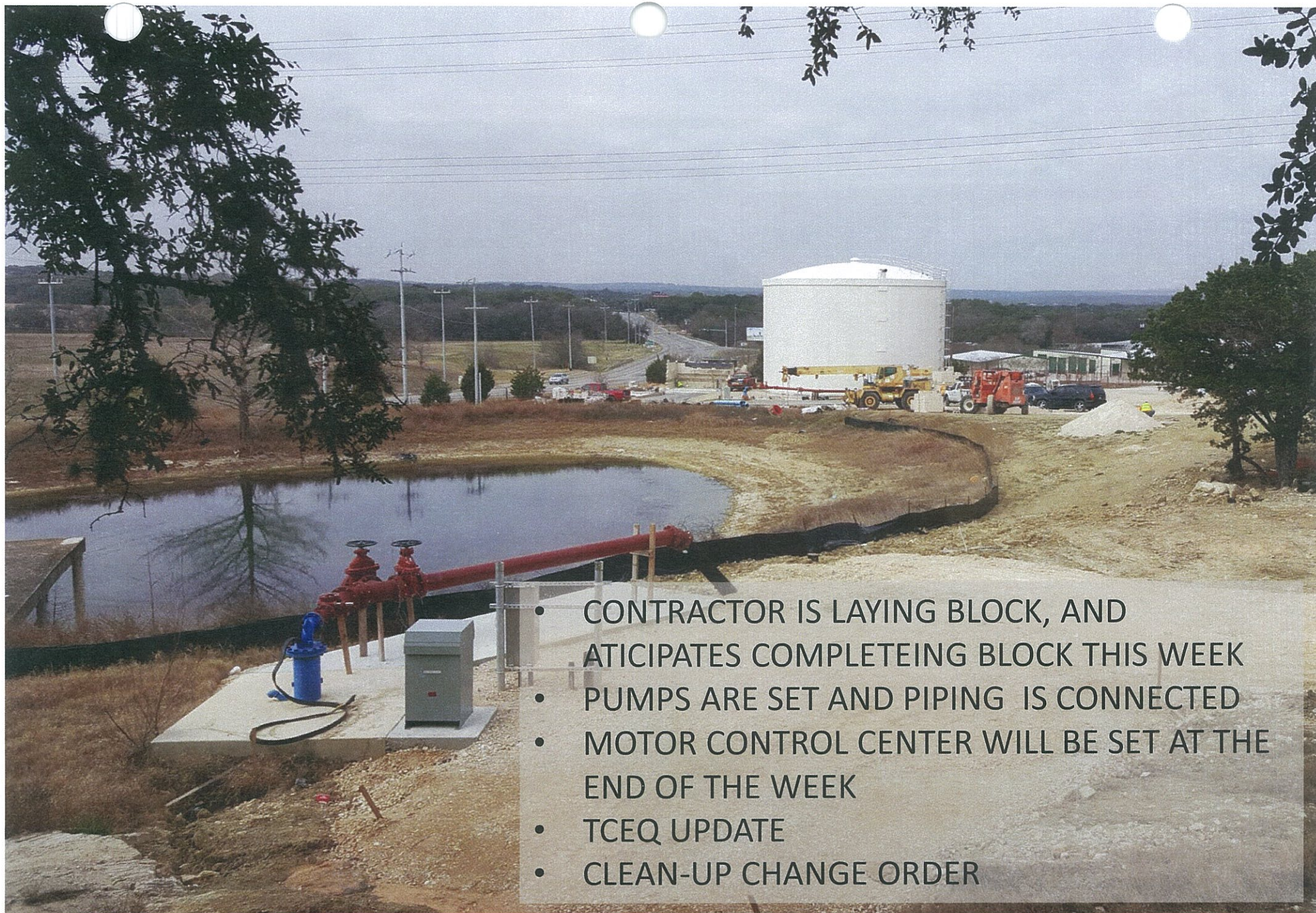
CITY OF GARDEN RIDGE

FEBRUARY 2018

ENGINEERING UPDATE

- Qro-Mex construction completed the outstanding punch list items and the project is ready for close-out.
- Final retainage value is \$447,935.88



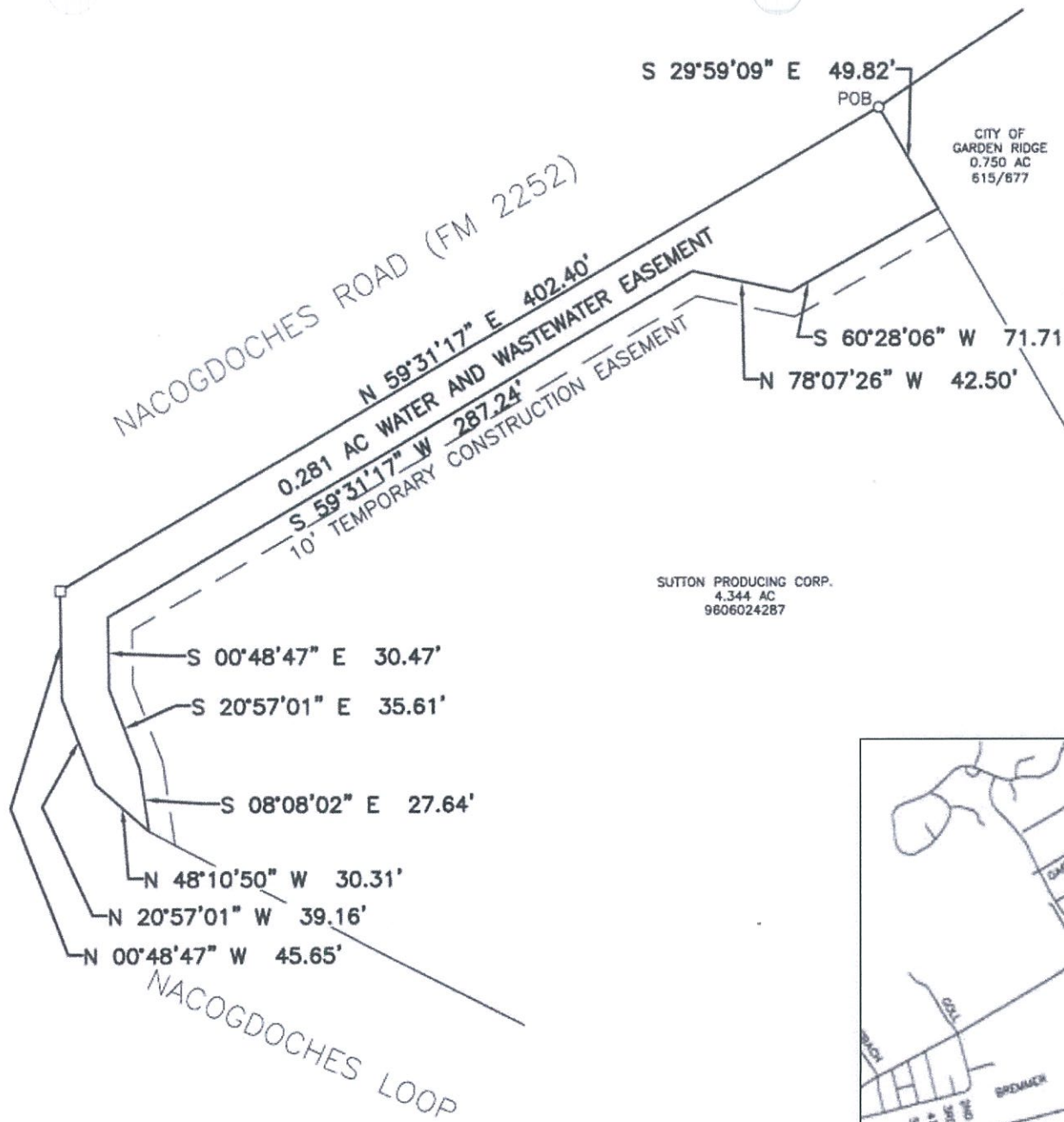


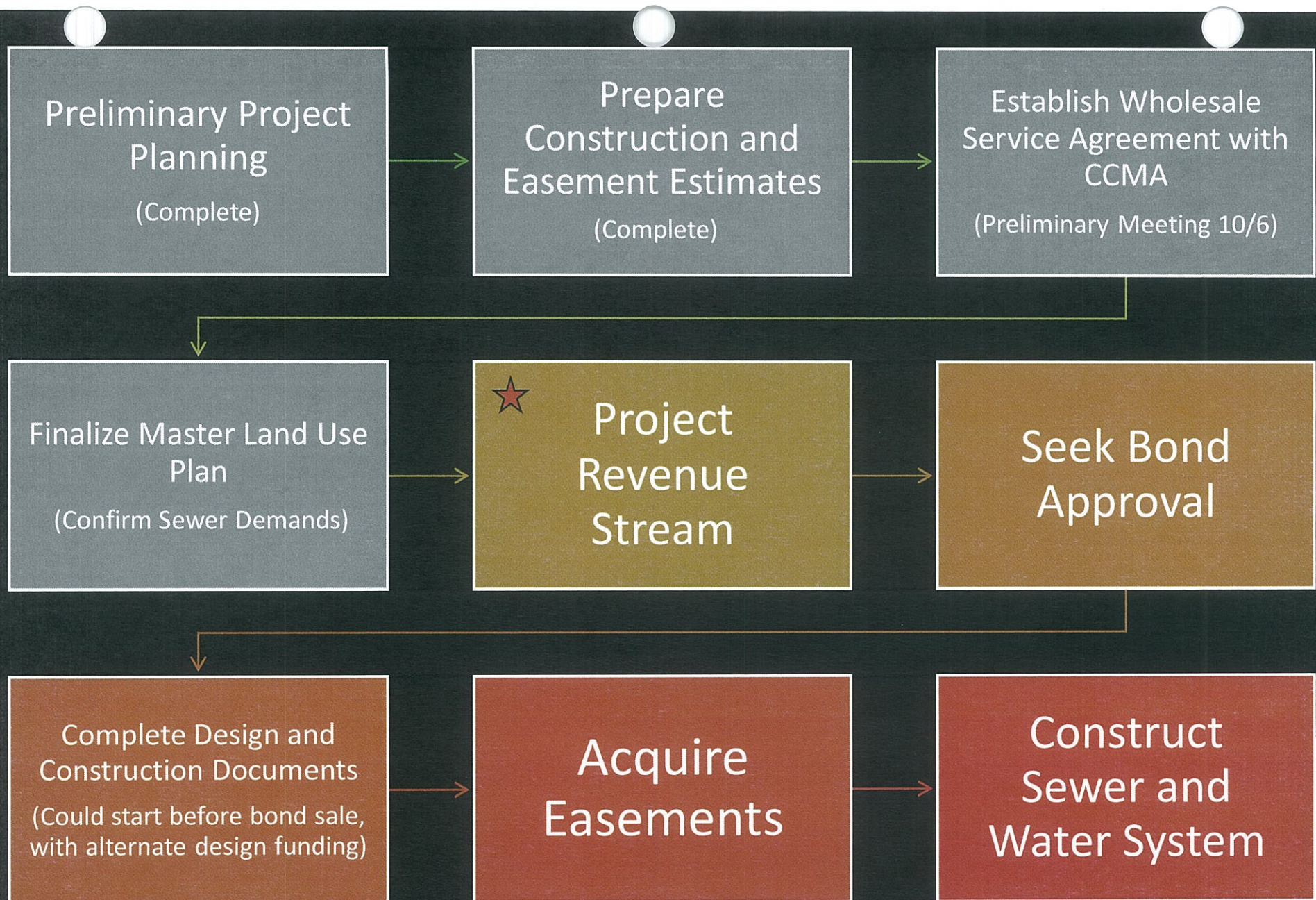
- CONTRACTOR IS LAYING BLOCK, AND ANTICIPATES COMPLETING BLOCK THIS WEEK
- PUMPS ARE SET AND PIPING IS CONNECTED
- MOTOR CONTROL CENTER WILL BE SET AT THE END OF THE WEEK
- TCEQ UPDATE
- CLEAN-UP CHANGE ORDER

WELLS 9 & 10 UPDATE



WELLS 9 & 10 FENCE COLORS











IN THE NAME AND BY THE AUTHORITY OF

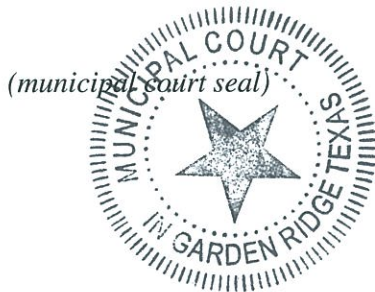
THE STATE OF TEXAS

Oath of Office

I, Ryan Henry, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Alternate Assessor of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and the laws of the United States and of this State, so help me God.

[Signature]
Affiant

Sworn to and subscribed before me by affiant on this 22 day of February, 2018.



[Signature]
Signature of Person Administering Oath

Shannon DelTor

Printed Name

Court Clerk

Title

Editor's Note: File with records of your office.

THE STATE OF TEXAS

Statement of Appointed Officer

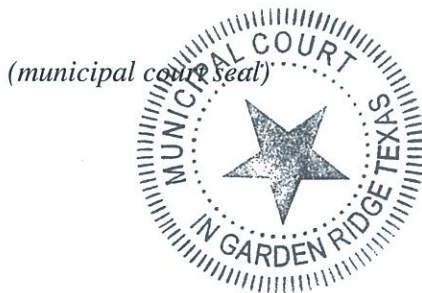
(Please type or print legibly)

I, Ryan Henry, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment, as a reward to secure my appointment or confirmation thereof, so help me God.

[Signature]
Affiant
alternate City Prosecutor
Office to Which Appointed
City of Garden Ridge
City

Sworn to and subscribed before me by affiant on this 22 day of February, 2018

[Signature]
Signature of Person Administering Oath



Shannon Del Toro
Printed Name
Court Clerk
Title

Editor's Note: File with your city before filing the Oath of Office.

IN THE NAME AND BY THE AUTHORITY OF

THE STATE OF TEXAS

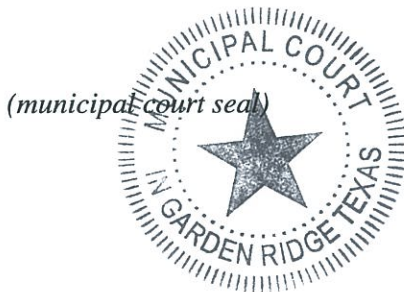
Oath of Office

I, Thomas W. Howe, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of prosecutor for the City of Garden Ridge of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and the laws of the United States and of this State, so help me God.



Affiant

Sworn to and subscribed before me by affiant on this 12 day of February, 20 .



Signature of Person Administering Oath

Shannon DeToro

Printed Name

Court Clerk

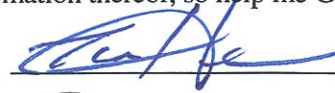
Title

Editor's Note: File with records of your office.

THE STATE OF TEXAS

Statement of Appointed Officer (Please type or print legibly)

I, Thomas W. Howe, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment, as a reward to secure my appointment or confirmation thereof, so help me God.



Affiant

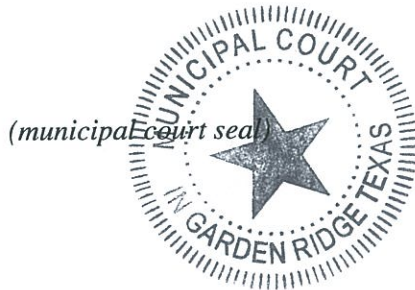
Prosecutor

Office to Which Appointed

Garden Ridge

City

Sworn to and subscribed before me by affiant on this 12 day of February, 2018.



Signature of Person Administering Oath

Shannon DeToro

Printed Name

Court Clerk

Title

Editor's Note: File with your city before filing the Oath of Office.

CITY OF GARDEN RIDGE
MONTHLY ACCOUNT BALANCES & INTEREST RATES
PERIOD ENDED AS OF 01/31/2018

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 125,347.50	0.0000%
GF MONEY MARKET	817,322.07	0.2000%
TEXPOOL INVESTMENTS	1,371,516.99	1.2989%
ASSET/FORFEITURE - STATE	97.77	0.0000%
ASSET/FORFEITURE - FED	86,366.11	0.1500%
2009 REFI	119,136.83	0.1500%
2009 I&S	45,245.78	0.1000%
2012 REFI	225,547.34	0.1500%
2012 I&S	244,911.95	0.1500%
2015 I&S	137,488.05	0.1400%
2012 CIP PROJECT	29,903.31	0.1000%
2015 CIP PROJECT	76,177.46	0.1400%
STREET IMPACT FEES	6,874.18	0.0500%
CONSTRUCTION BOND	34.78	0.1500%
TEXPOOL 2015 CIP PROJECT	1,759,575.48	1.2989%
TEXPOOL STREET IMPROV	31,611.96	1.2989%
PEG CAPITAL FEES	100,127.75	0.2700%
TOTAL CITY FUNDS	\$ 5,177,285.31	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
WATER IMPACT FEES	\$ 6,218.55	0.0500%
TEXPOOL WATER INVEST	1,108,575.12	1.2989%
TEXPOOL IMPACT FEES	1,646.73	1.2989%
TEXPOOL WATER RIGHTS	4,974.64	1.2989%
WATER SURCHARGE	144,925.07	0.1500%
OPERATING ACCOUNT	393,652.92	0.1500%
TOTAL WATER FUNDS	\$ 1,659,993.03	

TOTAL ALL ACCOUNTS	\$ 6,837,278.34	
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CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
PERIOD ENDED AS OF 01/31/2018

GENERAL FUND	BALANCE
GF Operational Checking	\$ 125,347.50
GF Money Market	817,322.07
TexPool Investments	1,371,516.99
TOTAL General Fund Reserves	\$ 2,314,186.56

WATER FUND	BALANCE
Operational Checking	\$ 393,652.92
TexPool Water Invest	1,108,575.12
TOTAL Water Company Reserves	\$ 1,502,228.04

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES
CURRENT AND YEAR TO DATE AS OF 01/31/2018

GENERAL FUND	Jan-18	YTD	FY 2018 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 848,926.48	\$ 1,278,153.29	\$ 2,743,927.00	46.6%	\$ 1,465,773.71
EXPENDITURES					
ADMINISTRATION	48,981.02	194,870.73	808,209.00	24.1%	613,338.27
COURT	4,700.41	26,426.15	78,917.00	33.5%	52,490.85
POLICE	107,409.31	409,840.96	1,239,844.00	33.1%	830,003.04
PUBLIC FACILITIES	36,550.77	129,326.82	469,251.00	27.6%	339,924.18
COMMUNITY CENTER	3,914.90	15,742.59	61,900.00	25.4%	46,157.41
LIBRARY	4,802.39	21,969.25	85,806.00	25.6%	63,836.75
TOTAL EXPENDITURES	206,358.80	798,176.50	2,743,927.00	29.1%	1,945,750.50
NET POSITION	\$ 642,567.68	\$ 479,976.79	\$ -		\$ (479,976.79)

WATER FUND	Jan-18	YTD	FY 2018 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 88,748.99	\$ 422,726.51	\$ 1,621,200.00	26.1%	\$ 1,198,473.49
EXPENDITURES	77,486.30	305,960.28	1,664,011.00	18.4%	1,358,050.72
FUNDING FROM RESERVES	-	-	42,811.00		42,811.00
NET POSITION	\$ 11,262.69	\$ 116,766.23	\$ -		\$ (116,766.23)

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES - COMMUNITY CENTER
PERIOD ENDED AS OF 01/31/2018

REVENUES	YTD
RENTALS	\$ 9,625.00
DEPOSITS	10,900.00
DEPOSITS REFUNDED	4,200.00
DONATIONS	-
TOTAL REVENUES	24,725.00
EXPENDITURES	
MANAGER FEES	5,143.75
TELEPHONE	188.00
UTILITIES	3,277.29
MAINTENANCE	1,468.95
SUPPLIES	214.60
CLEANING	1,250.00
EQUIPMENT	.
MARKETING	-
DONATION EXPENDITURES	-
FACILITY ENHANCEMENTS	-
TOTAL EXPENDITURES	11,542.59
NET POSITION	\$ 13,182.41

Management's Discussion and Analysis of Results of Operations – January 2018

General Fund – Cash

The cash balance for the General Fund is \$2.314MM as of 1/31/2018, \$2.276MM is unrestricted.

General Fund - Revenue

Ad Valorem tax collected for the month of January was \$773k bringing the YTD collections to \$895K or 61.9% of the \$1.447MM budgeted for FY18. Collections for delinquent Ad Valorem tax is currently 53.9% of the \$6k budgeted or \$3.2k.

YTD sales tax collections total \$52k or 22.7% of the budgeted \$230k. Comparatively FY17 YTD was 21.3% of budget.

Building permits YTD are currently at 41.2% or \$53.5k of the \$130k budgeted for FY18. That's an increase of 16.3% over the same period last year.

The City received revenue from TML of \$3,356.48 (\$4,356.48 less \$1k deductible) due to an accident involving a Police Vehicle. This revenue will be offset by the expenses to repair the vehicle which are only partially presented for the month of January. The total unbudgeted revenue once all expenses have been received should be approximately \$1.5k.

Revenue YTD from the sale of city assets exceeds the current budget of \$3k by 66.7%. Assets sold include \$1k for a 2003 Ford (former citizen's patrol vehicle) and \$4k for a Crown Vic (assigned to Lt. Bellinger).

Library donations YTD currently total \$3.1k or 77.4% of the \$4k budgeted for FY18.

General Fund – Expenditures

Administration Department – Overall the Administration Department is on track with the FY18 budget with no significant items to discuss.

Court – Court is currently on track with the FY18 budget with no significant items to discuss.

Police Department – For the month of January the final lease payment and the \$1.00 purchase price was paid on the 2016 Ford SUV totaling \$9.4k. The city now owns this vehicle. Payment #2 was made on the 2017 Ford SUV totaling \$9.8k.

A new 3 year lease was signed with Ford for a 2018 Ford SUV. The total cost to the city will be \$31.2k payable in 3 installments with a \$1.00 due for the buyout. The first payment is due in February.

Public Works – The Public Works department is currently on track with the FY18 budget with no significant items to discuss.

Community Center – The Community Center is currently on track with the FY18 budget with no significant items to discuss.

Library – The Library is currently on track with the FY18 budget with no significant items to discuss.

Water Fund – Meters

Current meters for January 2018 total 1522 vs 1479 for January 2017.

Water Fund – Cash

The unrestricted cash balance as of 1/31/2018 is \$1.502MM.

Water Fund – Revenue

Overall YTD revenue is \$422.7k vs the previous year at \$338.2k. Total revenue is at 26.1% of the FY18 budget.

Water sales YTD are \$378k or 27.8% of the \$1.361MM budget for FY18 compared to \$298k or 22.9% of the FY17 budget for the same period.

Meter sales YTD are \$13.2k or 53% of the FY18 budget of \$25k. This is an increase of 42.9% over the same period FY17.

Water penalties for FY18 are down -17.6% compared to FY17 or \$3.4k vs \$4.2k respectively.

Water Fund – Expenditures

Equipment Maintenance exceeds the FY18 budget by \$2.3k. Water and Public Works split the rental of a backup backhoe while repair work was being done on the city's equipment. This line item will need to be addressed during the budget amendment process.

Operational Materials totals \$24.7k or 98.6% of the FY18 budget. YTD new meter purchases and part replacements for commercial and residential properties from Aqua-Metric Sales total \$19.7k. This line item will need to be addressed during the budget amendment process.

Interest & Sinking Fund – Revenue

Ad Valorem tax collected for debt service YTD is at 61.1% of the FY18 budget or \$475.6k.

Interest & Sinking Fund – Expenditures

Bond payments are made twice a year, February and August.

Capital Improvements Fund – Cash Balance

The January 31, 2018 cash balance for the 2015 CIP Fund is \$1.710MM.

Capital Improvements Fund – Revenue

Interest earned on the CIP funds YTD is \$7.9k

Capital Improvements Fund – Expenditures

YTD the following CIP expenditures have been made:

WINCO Project	\$13.9k
Trinity Well	\$153.3k
CIP Streets	\$106.0k

CIP Drainage	\$ 1k
CIP Water Line Replacement	\$ 1k

Asset Seizure Fund – Cash Balance

The January 31, 2018 cash balance for the federal asset seizure account is \$86k.

Asset Seizure Fund – Revenue

Revenue YTD for the federal seizure is \$832.02.

Asset Seizure Fund – Expenditures

Equipment and lights for new police vehicles \$20.4k
 Computer software and hardware purchases \$1.7k
 Departmental supply purchase \$1.4k
 Auto repairs on 2014 police unit \$5.7k

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

ORDINANCE NO. 196-032018

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE AMENDING ORDINANCE 196-022017 THAT CREATED A WILDLIFE MANAGEMENT ADVISORY COMMISSION FOR THE PURPOSE OF STUDYING THE FEASIBILITY OF MANAGING THE WILDLIFE POPULATIONS, PARTICULARLY WHITE-TAILED DEER, AND TASKED WITH THE DEVELOPMENT OF A PLAN TO MITIGATE IMPACTS CAUSED BY WILDLIFE AND TO REASSURE THE QUALITY OF LIFE FOR RESIDENTS OF GARDEN RIDGE; PROVIDING FOR THE PURPOSE AND DUTIES OF THE ADVISORY COMMISSION, COMPOSITION; REMOVING SECTIONS OF THE ORDINANCE DUPLICATED IN ORDINANCE 210 AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has within its limits urban deer in such numbers as to constitute a significant overpopulation as reflected in deer counts throughout the city; and

WHEREAS, the City Council finds that the deer population poses a hazard to motorists in the City, causes a reduction of native plant life and causes damage to landscaping installed by residents of the City; and

WHEREAS, the City Council recognizes the potential of the diseases that wildlife can transmit to humans and feels obligated to educate and protect the health of the residents of the City of Garden Ridge; and

WHEREAS, the City Council is aware that wildlife populations have increased within the City limits and finds that additional resources are needed to study the management of the wildlife populations in Garden Ridge, especially white-tailed deer; and

WHEREAS, the City Council finds that a comprehensive wildlife management plan needs to be developed with the input of the residents of Garden Ridge and in compliance with state and federal law to properly address wildlife management; and

WHEREAS, the City of Garden Ridge is authorized to create a Wildlife Management Advisory Commission pursuant to the general authority granted to the City under Chapter 51 of the Texas Local Government Code; and

WHEREAS, the City Council finds that the establishment of a Wildlife Management Advisory Commission is necessary to assist the City Council in carrying out its duties to preserve the safety, health, and welfare of the residents; and

WHEREAS, the Commission shall act solely as an advisory body to the City Council and shall exercise only those functions as provided for in this ordinance;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

Section 1. Findings. The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

Section 2. Commission Created. The City Council hereby creates a Wildlife Commission. This Commission will serve in an advisory capacity only and has no authority to establish policy, regulations or procedures for the City. In addition, this Commission has no authority to expend funds, make obligations on behalf of the City or to manage or otherwise direct City staff.

Section 3. The purpose and duties. The Wildlife Management Advisory Commission is established to perform the following duties and accomplish the following purposes:

- A. Study the feasibility of managing the wildlife populations, with emphasis on white-tailed deer, within the City of Garden Ridge consistent with laws and regulations of the State of Texas;
- B. Research and provide advice to the City Council on wildlife management, with an emphasis on white-tailed deer management methods, tools, and options consistent with laws and regulations of the State of Texas;
- C. Conduct public hearings and surveys to obtain a consensus of the residents' position on wildlife management with priority and emphasis on the management of white-tailed deer;
- D. Estimate and monitor the wildlife populations of animals studied as part of a yearly census, particularly white-tailed deer, consistent with methodology acceptable to Texas Parks and Wildlife Division;
- E. Work with Texas Parks and Wildlife Division to create a comprehensive wildlife management plan and determine the requirements for long-term sustainability of a successful wildlife management plan;
- F. Research and consider alternate approaches to wildlife management, with priority and emphasis on the management of white-tailed deer, and prepare a report suitable for presentation to Texas Parks and Wildlife Division for consideration of legislative changes;
- G. Initiate communication and public education programs for the community regarding wildlife management and other issues;

- H. Assist the City with the preparation of all Texas Parks and Wildlife Division related documentation;
- I. Assist the City with the implementation and execution of the wildlife management program adopted by the City Council currently existing and as amended;
- J. May work with City Staff to create a survey to allow for residents' input;
- K. May develop recommended procedures for accurate record keeping and reporting for the wildlife management program;
- L. Submit a monthly report of updates of the Commission and be present during the City Council Regular Meetings;
- M. Provide an annual report to the City Council that shall include, but not be limited to, a review of the effects, both positive and negative, the wildlife population is having on the City (including changes in browse lines, deer trails, negative deer-human contacts, deer struck by vehicles); the number of deer the City removed under a state permit the prior year; surveys, educations presented, deer counts conducted, and a recommendation for the coming year's wildlife management strategy and budget.

Section 4. Census and Management Program.

- A. The census shall be for informational purposes only and shall not be construed as an actual or accurate deer population tally. The City may utilize the deer census as a matrix to determine the effectiveness of its wildlife management plan and in establishing amendments to the wildlife management plan, as needed.
- B. Once the counts are conducted and counts exceed the Texas Parks and Wildlife Division's recommended numbers, then the Commission will assist with the implementation and execution of the City's wildlife management program through trapping, transporting and transplanting (hereinafter TIT) or trapping, transporting and processing (hereinafter TTP), or a program of contraception that is approved by the Texas Parks and Wildlife Division. TTP is to be utilized only so far as necessary to obtain transporting and release permits, or absent the need for transporting and release permits, only in extreme circumstances where public health and safety are an immediate concern. TTT, TTP, depredation, or contraception of deer within the City shall conform to all current regulations and guidelines promulgated by the Texas Parks and Wildlife Division;

Section 5. Composition.

The Wildlife Management Advisory Commission shall be composed of seven voting members. The City Council shall appoint seven residents. The City Council may remove and replace members of the Commission at any time for lack of attendance or unethical behavior. A member of the City Council will be a non-voting, ex officio member of the Commission.

Section 6. Organization.

The Commission shall elect a chair and vice-chair annually. The Commission shall adopt such rules and regulations, subject to City Council approval, as it may deem proper for the governance of its proceedings. Such rules and regulations shall be consistent with the ordinances of the City, guidelines of the Local Government Code and Texas Parks and Wildlife Division. The Mayor shall assign appropriate staff to provide the Commission with information and support assistance, and any resources as directed by the City Council necessary for the performance of its functions. The City Secretary shall keep a record of all transactions of the Commission.

Section 7. Compensation.

All members of the Commission shall serve without compensation, but may be reimbursed for all reasonable expenses that are incurred by them in the performance of their duties as members of such Commission, when authorized in advance by the City Council.

Section 8. Meetings.

The Commission will meet monthly if necessary to perform the duties herein prescribed and will have the authority to schedule special meetings if required to fulfill the Commission's obligations or to meet deadlines set by the City Council.

Section 9. Cumulative and Savings. This Ordinance shall be cumulative of all provisions of ordinances of the City of Garden Ridge, Texas, except where the provisions of the ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

Section 10. Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

Section 11. Effective Date. This Ordinance shall be in full force and effect from and after its final passage.

PASSED AND APPROVED ON this 7th day of March, 2018.

Larry Thompson, Mayor

ATTEST:

Shelley Goodwin, City Secretary

February 26, 2018

To: Mayor Thompson and City Council

From: City Administrator Cain

The City Council is required to review and adopt the City's Public Funds Investment Policy annually. Review and adoption of the policy shall be made by Resolution and recorded in the City Council minutes. The City's Investment Policy was adopted by Ordinance 88-042009 and remains a strong and conservative investment policy for the City of Garden Ridge. All City funds are deposited with First United Bank and in TexPool. All funds are insured by FDIC insurance and are fully collateralized. Safekeeping receipts for collateralized funds are held by TIB –The Independent Bankers Bank with the city holding copies of the safekeeping receipts. All objectives and the strategy of the City Investment Policy are being met as required.

It is recommended that the City's Investment Policy remain as written and approved by Ordinance 88-042009. It is further recommended that Resolution 428-032018 be approved confirming City Council review and adoption of the City Investment Policy.

This item has been placed on the Consent Agenda as 6.d). If there is desire to remove this item from the Consent Agenda please let either me or the City Secretary know in advance of the meeting.

Resolution 428-032018

A RESOLUTION OF COMPLIANCE WITH ANNUAL REVIEW AND ADOPTION OF THE PUBLIC FUNDS INVESTMENT POLICY FOR THE CITY OF GARDEN RIDGE, TEXAS AS REQUIRED BY THE PROVISIONS OF CHAPTER 2256, THE PUBLIC FUNDS INVESTMENT ACT, AS AMENDED, THE TEXAS GOVERNMENT CODE

WHEREAS, on April 1, 2009 the City Council of the City of Garden Ridge, Texas adopted Ordinance 88-042009 creating a Public Funds Investment Policy for the City of Garden Ridge, Texas; establishing policies governing the investment and security of public funds; and complying with the provisions of Chapter 2256, The Public Funds Investment Act, as amended, Texas Government Code: and

WHEREAS, the City of Garden Ridge Public Funds Investment Policy, Section 14. Investment Policy Adoption by the City Council requires the policy and strategies shall be reviewed on an annual basis by the City Council and a written resolution approving the review be adopted and recorded in the minutes of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

That the City Council of the City of Garden Ridge has reviewed the Public Funds Investment Policy for the City of Garden Ridge, Texas, as required by the provisions of Chapter 2256, The Public Funds Investment Act and adopts the Public Funds Investment Policy for the City of Garden Ridge as written due to the finding that the policy remains prudent and financially conservative in the investment and management of the City's funds and financial resources.

PASSED and APPROVED this 7th day of March, 2018.

Larry Thompson
Mayor

ATTEST:

Shelley Goodwin, TRMC
City Secretary

AN ORDINANCE CREATING A PUBLIC FUNDS INVESTMENT POLICY FOR THE CITY OF GARDEN RIDGE, TEXAS; ESTABLISHING POLICIES GOVERNING THE INVESTMENT AND SECURITY OF PUBLIC FUNDS; AND COMPLYING WITH THE PROVISIONS OF CHAPTER 2256, THE PUBLIC FUNDS INVESTMENT ACT (THE ACT), AS AMENDED, TEXAS GOVERNMENT CODE; AND AMENDING ORDINANCE 88 PASSED AND APPROVED ON JUNE 5, 1996.

WHEREAS: The City of Garden Ridge, Texas (the City) has a prudent and financially conservative policy in place governing the investment and management of the City's funds and financial resources;

WHEREAS: The City's financial management of assets has received favorable review during recurring independent audit examinations;

WHEREAS: The Council of the City of Garden Ridge desires to establish documented policies governing the investment and security of public funds as required by Chapter 2256, The Public Funds Investment Act (The Act), as amended, Texas Government Code.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS THAT, Ordinance 88 passed and approved on June 5, 1996 is hereby amended effective on the date this Ordinance is passed and approved by the City Council of the City of Garden Ridge:

Section 1. POLICY STATEMENT:

It is the policy of the City of Garden Ridge, Texas (the "City") that the administration of its funds and the investment of those funds shall be handled at its highest public trust. Investment shall be made in a manner which will provide the maximum security of principal invested through limitations and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state statutes governing in investment of public funds.

The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act (the "Act"). The earnings from investment will be used in a manner that best serves the interests of the City.

Section 2. SCOPE:

This investment policy applies to all the financial assets and funds of the City. The City places its funds into one pooled investment fund for investment purposes for efficiency and maximum investment opportunity. These funds are defined in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Enterprise Fund (Water Fund)
- Debt Service Fund
- Capital Improvement Fund
- Special Revenue Fund (Asset/Seizure Funds)
- Other Funds, as Required

And any new funds created by the City unless specifically exempted by the City Council and this policy.

Section 3. OBJECTIVES AND STRATEGY:

It is the policy of the City that funds shall be managed and invested with four primary objectives, listed in order of the priority: safety, liquidity, diversification and yield. Investments are to be chosen in a manner which promotes diversity by market sector, credit and maturity. The choice of high-grade government investments and high-grade money market instruments is designed to assure the marketability of those investments should liquidity needs arise. To match anticipated cash flow requirements the maximum weighted average maturity of the overall portfolio may not exceed one year.

Safety of Principal

Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

Liquidity

The City's investment portfolio will be based on a cash flow analysis of needs and will remain sufficiently liquid to enable it to meet all operating requirements which be reasonably anticipated.

Diversification

Diversification of the portfolio will include diversification by maturity and market sector.

Yield

The City's investment portfolio shall be designed with the objective of attaining a market rate of return, taking into account the City's risk constraints and the cash flow needs of the portfolio. "Market rate of return" may be defined as the average yield of the current six month U.S. Treasury bill.

Effective cash management is recognized as essential to good fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability. The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms and the management of banking services.

Section 4. LEGAL LIMITATIONS, RESPONSIBILITIES AND AUTHORITY

Direct specific investment parameters for the investment of public funds in Texas are found in the Public Funds Investment Act, Chapter 2256, Texas Government Code, (the "Act"). The Act is attached as Exhibit A. The Public Funds Collateral Act, Chapter 2257, Texas Government code, specifies collateral requirements for all public funds deposits. All investments will be made in accordance with these statutes.

Section 5. DELEGATION OF INVESTMENT AUTHORITY

The City Treasurer, acting on behalf of the City, is designated as the Investment Officer of the City and is responsible for investment management decisions and activities. The Treasurer is responsible for considering the quality and capability of staff, investment advisors, and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

The Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program which are consistent with this Investment Policy. Procedures will include reference to safekeeping, wire transfer agreements, banking services contracts and other investment related activities.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff. The Investment Officer shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

No officer or designee may engage in an investment transaction except as provided under the terms of this Policy and the procedures established.

The Investment Officer shall comply with training requirements as specified in the Public Funds Investment Act.

Section 6. PRUDENCE

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which person of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

Limitation of Personal Liability

The Investment Officer and those delegated investment authority under this Policy, when acting in accordance with the written procedures and this Policy and in accord with the Prudent Person Rule, shall be relieved of personal liability in the management of the portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects.

Section 7. INTERNAL CONTROLS

The Investment Officer shall establish a system of internal controls which will be reviewed annually with the independent auditor of the City. The controls shall be designed to prevent loss of public funds due to fraud, employee error, misrepresentation by third parties, unanticipated market changes, or imprudent actions by employees of the City.

Section 8. AUTHORIZED INVESTMENTS

Acceptable investments under this policy shall be limited to the instruments listed below and as further described by the Public Funds Investment Act.

- A. Obligations of the United States Government, its agencies and instrumentalities, and government sponsoring enterprises, not to exceed one year to stated maturity, excluding collateralized mortgage obligations (CMOs);
- B. Fully insured or collateralized certificates of deposit from a bank doing business in the State of Texas and under the terms of a written depository agreement with that bank, not to exceed one year to stated maturity;
- C. Constant dollar Texas Local Government Investment Pools as defined by the Public Funds Investment Act; and,

If additional types of securities are approved for investment by public funds by state statute, they will not be eligible for investment by the City until this policy has been amended and the amended version approved by the City Council.

Delivery versus Payment

All transactions entered into by the City, shall be conducted on a delivery versus payment (DVP) basis.

Section 9. AUTHORIZED FINANCIAL INSTITUTIONS

All investments made by the City will be made through either the City's banking services bank or local government investment pool in accordance with Section 8 of this investment policy.

Every financial institution with who the City transacts business will be provided a copy of this Investment Policy to assure that they are familiar with the goals and objectives of the investment program. A representative of the firm will be required to return a signed certification stating that the Policy has been received and reviewed and that controls are in place to assure that only authorized are made in accordance with the city' investment policy.

Section 10. DIVERSIFICATION AND MATURITY LIMITATIONS

It is the policy of the City to diversify its investment portfolio. Invest funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of securities. Diversification strategies shall be established and periodically reviewed. At a minimum, diversification standards by security type and issuer shall be:

Security Type	Max % of Portfolio
U.S. Treasury obligations	100%
U.S. Government agencies and instrumentalities	not to exceed 50%
Fully insured or collateralized CDs	not to exceed 30%
Money Market funds	100%
Local Government Investment Pools	
Liquidity Pools	100%

The Investment Officer shall be required to diversity maturities. The Investment Officer, to the extent possible, will attempt to match investment with anticipated cash flow requirements. The Investment Officer may not invest for a period greater than one (1) year.

Section 11. SAFEKEEPING AND COLLATERALIZATION

The laws of the State and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by either the City, an independent third party financial institution, or the City's designated banking services depository.

All safekeeping arrangements shall be designated by the Investment Officer and an agreement of the terms executed in writing. The third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip number and other pertinent information. Each safekeeping receipt will be clearly marked that the security is held for the City or pledged to the City.

All securities pledged to the City for certificates of deposit or demand deposits shall be held by an independent third party bank doing business in Texas. The safekeeping bank shall be within the same holding company as the bank from which the securities are pledged.

Collateralization

Collateralization on time and demand deposits over the FDIC insurance coverage.

In order to anticipate market changes and provide a level of additional security for all funds, the collateralization level required will be 102% of the market value of the principal and accrued interest in banking institutions with exclusion of investment pools. Collateral will be held by an independent third party safekeeping agent.

Section 12. PERFORMANCE EVALUATION AND REPORTING

The Investment Officer shall submit monthly and quarterly reports to the City Council containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program and consistent with statutory requirements. All reports shall be in compliance with the Act. Market prices for market evaluations will be obtained from an independent source.

Section 13. DEPOSITORIES

The City will designate one banking institution through a competitive process as its central banking services provider at least every three years. This institution will be used for normal banking services including disbursements, collections, and safekeeping of securities. Other banking institutions from which the City may purchase certificates of deposit will also be designated as a depository after they provide their latest audited financial statements to the City.

Section 14. INVESTMENT POLICY ADOPTION BY THE CITY COUNCIL

The City's Investment Policy shall be adopted annually by the City Council. The policy and strategies shall be reviewed on an annual basis by the City Council. A written resolution approving that review shall be adopted and such action recorded in the minutes of the City Council. Changes to the policy resulting from review must be adopted through an amended Ordinance and such action recorded in the minutes of the City Council.

PASSED AND APPROVED this 1st day of April, 2009.



ATTEST:


Linda Knowlson, City Secretary


Jay E. Feibelman, Mayor

Garden Ridge Community Center
Monthly Report
January 21st 2018 thru February 20th 2018

Utilization (by Days)

FY 17-18 (Current Month)	FY 16-17 (Current Month)	FY 17-18 (Year to Date)	FY 16-17 (Year to Date)
18	23	89	103

Events Booked (Current Month)
4

Cancelled Events (Current Month)
0

Category Count (by Events)	(Current Month)	(Year to Date)
1. Resident / Non-Resident	4	16
2. City Chartered Non-Profit Organizations	0	4
3. Non-Residents Service Organizations	4	10
4. Non-Profit Associations	8	16
5. City Use	0	2

Marketing Activity:

Working on video tour

Facility Improvements:

Both ventilations fans covered up by plywood

Challenges/Issues:

Bluebonnet drainage from under the side entry door

1/21/2018 THRU 2/20/2018

MAJOR PERMITS

Permit #	Address	Builder	Sq Ft.	Value \$	Permit Fees
1315 -18	8304 Eskimo Forest	Chesmar Homes	4351	\$ 565,630.00	\$ 3,560.60
1321 -18	8519 Wild Wind Park	Parker Custom Homes	5176	\$ 672,880.00	\$ 4,055.60
TOTAL			9,527	\$ 1,238,510.00	\$ 7,616.20

MINOR PERMITS

Permit #	Address	Builder	Project	Permit Fees
1310 -18	22174 Via Posada	Alamo Fence Co.	Fence	\$ 125.00
0073 -18	9317 Teakwood La.	Airtron	Minor HVAC	\$ 100.00
1311 -18	8920 Bent Brook Dr.	Daren Richardson	Sidewalk	\$ 125.00
1312 -18	22187 Via Posada	David Wright	Stairway	\$ 125.00
1313 -18	9809 Bode Circle	Gary Pools	Pool	\$ 375.00
1314 -18	20135 Hoya Ln.	Pools by Blue Haven	Pool, Deck	\$ 588.76
1316 -18	21360 Forest Waters Cir	Richard Heller Homes	Addition	\$ 527.56
1317 -18	20898 Misty Arbor	Aquamarine Pools	Pool, Deck	\$ 425.00
1318 -18	9745 Trophy Oaks	AAA Fence Pro	Fence	\$ 125.00
1319 -18	19906 Lloyds Park	Cam Solar	Minor Electric	\$ 125.00
1320 -18	9925 Trophy Oaks	Ingram Roofing & Const.	Garage, Driveway	\$ 853.44
1322 -18	21404 Klein Circle	Silco Electric	Minor Electric	\$ 125.00
1323 -18	9404 Gloxinia Dr.	Will Fix It	Minor Plumbing	\$ 100.00
1324 -18	20350 Bat Cave Rd.	Spencer Georg	Outbuilding	\$ 125.00
1325 -18	20525 Wahl Lane	Tower Electric	Minor Electric	\$ 125.00
1326 -18	9745 Trophy Oaks	Westphall Builders	Outdoor Kitchen & Screen Porch	\$ 556.73
1327 -18	21314 Hampton Park	Anthony & Sylvan Pools	Pool, Spa Deck	\$ 515.80
1328 -18	21934 Cristobal Dr	Victory Solar	Minor Electric	\$ 125.00
TOTAL				\$ 5,167.29

TOTAL MAJOR FEES FOR THE MONTH	\$ 7,616.20
TOTAL MINOR FEES FOR THE MONTH	\$ 5,167.29
TOTAL	\$ 12,783.49

Fiscal Year 2018

TOTAL MAJOR PROJECTS VALUE	\$ 6,135,662.00
TOTAL MAJOR PROJECTS SQ FT.	49,521
TOTAL MAJOR PERMIT FEES	\$ 39,343.40
TOTAL MINOR PERMIT FEES	\$ 18,440.60
TOTAL ALL PERMIT FEES	\$ 57,784.00

Council Ideas/Suggestions List by Category

Updated: February 26, 2018

Ongoing items

Items	Status	Completed Council Approval
1. Personnel Policy (Mayor Thompson) Incentive Pay (Mayor Thompson)	Meeting scheduled for May 18, 2016 with City Council, staff, City Attorney to begin review of draft document Incentive Pay will be discussed during Personnel Policy draft document discussions 6/15/16 – City Attorney looking at another possible policy for Council Consideration and to bring back to Council upon completion of review City Attorney continues work on revising policy with proposed revised chapters to Council for comment City staff working on plan to complete policy for presentation to Council Presenting City Council (4/5/17) with proposal from SeeKing to complete Employee Handbook and Policy Further discussion and direction on proposal to be provided by City Council on May 3, 2017 Staff reviewing a policy reviewed by an attorney at Hogwild for possible presentation to City Council Staff working on a draft policy for Council consideration prior to beginning of new fiscal year Staff continues work on a draft policy for City Council consideration Draft Policy completed Mayor and Department Heads in process of reviewing document prior to submission to City Council Mayor and Staff have a schedule of meetings beginning 3/7-5/16 to review the proposed policy	
2. Electronic Water Billing (Mayor Thompson)	Software upgrade on May 19 Include in FY 2017 Budget Begin implementation FY 2017 Full implementation TBD Online water bill payments active September 14, 2016 Online Court payments active October 2016 Electronic utility billing being researched for implementation during 2018 Fiscal Year	Software upgrade completed for online utility and court payments
3. Community Center (Councilman Lantzy)	Comparing pricing of similar venues Developing fully loaded cost for facility Acquiring estimates for removal of overhead doors, sound system, commercial stove, AC system	New A/C installed, inside doors replaced with windows, interior door frames and doors painted

	Developing list of aesthetical improvements to center that may affect lighting, energy and electrical improvements Staff working on maintenance items Comparing contracts from other venues for revisions to current contract Bring information at hand to Council in June for discussion and direction Councilman Lantzy discussed Community Center with Council on 6/6/16 Proposals for door removal, new air conditioning and ducting received and to be presented to City Council with funding through CIP Council approved funding on August 3, 2016 through CIP. Doors removed, new air conditioning installed. Awaiting install of duct work on September 12, 2016 Duct work installation completed September 12/13, 2016 City Attorney revising Community Center Contract per Council direction 10/5/16 – Marketing and future projects being discussed by Council Work continues on revising Community Center Contract Council to consider revised agreement in Feb. Council meeting Revised agreement approved Feb. 13, 2017 and being utilized Interior door/window frames and doors painted a neutral color to enhance appearance Rate structure for Community Center and presence on the City's webpage are being worked on Additional renovations to the Community Center being discussed and evaluated	
4. Rental Agreement and Pricing Structures (Mayor Thompson)	Proposed changes to the Community Center Rental Agreement related to event security being discussed and prepared Pricing structure for the Center is in the process of being reviewed for future adjustment Revised rate schedule to be presented to City Council in February	Council approved revised rate schedule on 2/7/18 and it is being utilized
5. Update Ordinances (Mayor Thompson)	Cost for Codifying to be included in FY 2017 Budget Work with legal to develop plan for updating Identify ordinances to be updated Codifying of ordinances postponed due to budgetary constraints A revised Animal Control Ordinance is being worked by staff for consideration by City Council City Attorney's office preparing for the rewrite of the City's Zoning and Subdivision ordinances upon	Alarm Permit Ordinance approved 2/7/18 City Commission Ordinance approved 2/7/18

	adoption of the Land Use Master Plan City Staff and City Attorney awaiting the Master Land Use Plan and Ordinance Diagnostic Report which is expected to be delivered by the end of November 2017 To receive the Master Land Use Plan Ordinance Diagnostic Report by the end of December Resolution to extend Master Land Use Plan implementation to Council in February due to the need for additional time for rewrite of Zoning and Subdivision Ordinances Alarm Permit Ordinance rewrite to Council in February City Commission Ordinance to Council in February Animal Services Ordinance rewrite to Council in March Master Land Use Plan implementation moved to 5/1/18 due to rewrite of Zoning and Subdivision Ordinances Animal Services Ordinance to Council on 3/7/18	
6. Video stream Council meetings (Mayor Thompson)	Discuss with legal pros/cons Sound system in Council room can be planned for future streaming capabilities Requires additional technology upgrades and equipment Budget impact Video streaming of Council meetings will be studied during the fiscal year Mayor and City Staff researching process and equipment for video streaming Council and Commission meetings	
7. Videos for website (Mayor Thompson)	Maybe prepared by GRES or students to increase civic involvement Volunteer Garden Ridge! Coordinator Shelby Trial has been filming videos that have been placed on City Website and NextDoor. City Secretary Goodwin is working on a YouTube channel for the City The City's YouTube channel is up and videos have been posted to it	
8. Coffee with Mayor and Council (Mayor Thompson)	Discuss at future Council meeting and determine dates Mayor Thompson began conducting Coffee with the Mayor the first Monday in July	
9. Quarterly Issues Town Hall Meeting (Councilman Lantzy)	Determine dates for Meetings	
Pending	Status	Completed Council Approval

1. Annual or semi-annual inspection of buildings and other City facilities (Mayor Thompson)	To be implemented semi-annually	Implemented Monthly
2. Disaster recovery plan for City (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
3. Disaster recovery plan for Water Department (Mayor Thompson)	Discuss at future Council meeting to determine the scope of recovery plan To be incorporated into the Emergency Management Plan for the City	
4. Business outreach by Council – walk businesses (Mayor Thompson)	Discuss at future Council meeting	



City of Garden Ridge

"A way of life, not just a place to live"

POLICE DEPARTMENT MONTHLY BREAKDOWN

January 22nd, 2018 - February 20th, 2018

Calls for Service

Dispatched: 130 City Ordinance: 6 Total: 136 False Alarms: 18

Arrests

- *9 - Driving While License Invalid
- *3 - Active Warrants
- *2 - Possession of Marijuana
- *1 - Unlawfully Carrying a Weapon
- *2 - Possession of Controlled Substance
- *1 - Possession of Drug Paraphernalia

Traffic Enforcement

Crashes: 2 Citations: 84 Warnings: 99 Total: 183

Training / Certifications

- *Marisa Spencer attended Managing the Property and Evidence Room Training.
- *Lt. Bellinger, Sgt. Dennis, Ofc. McKay, Ofc. Oehler, and Ofc. Sanchez attended Perimeters for Patrol Officers.
- *All Officers attended Self Aid/Buddy Care taught by Sgt. Dennis.
- *Ofc. McKay attended Crimes Against The Elderly Training.
- *Sgt. Osborn, Ofc. Hackenberg, and Ofc. McKay attended Active Shooter Emergency Care Course taught by Sgt. Dennis.
- *Ofc. Hackenberg and Ofc. Thoemke attended Calibre Press Street Survival Seminar.
- *Sgt. Osborn, Ofc. Hackenberg, Ofc. McMahan, Ofc. Pelata, and Ofc. Thoemke attended Investigation of Cyberstalking Training.

Recent Challenges

- *We continue to battle lost hours due to flu and seasonal viruses.

Outreach Efforts

- *Thank you to everyone that helped and attended the Active Shooter Emergency Care Course.
- *Thank you to everyone for the support to make Lt. Bellinger's fundraiser a huge success.
- *Coffee with a Cop continues on every 2nd and 4th Wednesday of each month.
- *Pizza with the Police night on March 20th at 6pm in Council Chambers.

Administrative Comments

- *Department is researching the purchase of AR15 suppressors from drug seizure money.



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

January 12, 2018 - February 13, 2018

Activities for the Month

Steven Steinmetz
Director

Eric Lowman
Animal Services

Stanley Georg
Brian Horn
Manuel Troncoso

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way
- Storm water drainage
- Oak wilt monitoring

Upcoming Events

Mar. 3rd & 4th
Dumpster Weekend

Mar. 10th & 11th
Dumpster Weekend

Mar. 17th & 18th
Dumpster Weekend

Mar. 24th & 25th
Dumpster Weekend

**12 cats are ready
for adoption.**

Streets

- FM 2252 and FM 3009, picked up litter.
- Goldenrod Circle, replaced "No Outlet" sign.

Storm water Drainage Facility and Easement Maintenance

- Inspected 19 outfalls, 18 detention/retention ponds.

Parks Maintenance

- Paul Davis Park, ongoing removal of brush and stumps from the trails.
- Delivered 2 yards of playground mulch to Paul Davis Park for Boy Scout project.

City Facility/Property Maintenance

- City Hall, cleaned the carpet in the council room.
- City Hall, repaired leaking copper pipe that supplied water to the chiller plant.
- Library, pulled weeds around landscaping.
- City Hall, Library, Community Center and the Public Works shop, inspected all fire extinguishers.
- Community Center, repaired three exit lights.
- Ordered outdoor bulletin board for the front of City Hall (36'x60' with a City of Garden Ridge header) and then the current bulletin board will be moved to the front of the Library.

Oak Wilt

- The two oak tree samples collected from the property adjacent to Paul Davis Park have returned back from the lab, one positive and one negative for oak wilt. The owners have been informed and are in the process of oak wilt abatement on their property.

Reports Submitted

- Wildlife Management Advisory Commission Report.
- Construction Storm water Inspection Report.

Education/Training for Staff

None occurred during for this month.

Events/Conducted Education to residents

Oak Wilt education videos on City website.

Future Projects or Needs

Project Software-researching current programs the City has as well as other programs to assist with work orders, workflow, inventory, time tracking, and everyday operations of Public Works and Animal Services.

Assisted with creating a Report It form for possible use on the City website.

Animal Services Monthly Activities

- 23 deer carcasses were disposed of, which makes 37 disposed of for year-to-date.
- 0 deer and 0 wild hogs were donated this month to Hunters for the Hungry, 0 deer for year-to-date and 0 wild hogs for year-to-date were donated to Hunters for the Hungry.
- 0 live traps loaned out this month, 3 traps loaned out for year-to-date.
- 208 animals have been registered for 2018.
- 0 nuisance complaints received.
- 0 animal reported bites.

Adoptions

- 0 dogs; 0 for year-to-date.
- 6 cats; 6 for year-to-date.

Returned to owners

- 2 dogs; 10 for year-to-date.
- 1 cats; 1 for year-to-date.

Transferred to other agencies

- 0 dogs for this month; 0 for year-to-date.
- 0 cats for this month; 0 for year-to-date.

Currently in City care

- 0 dogs; 17 cats



Year-to-Date Wildlife Report

Total wildlife Public Works had encountered because they were either dead, or trapped, or released.

	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	14	23											37
Raccoons	5	3											8
Opossums	1	3											4
Skunks	1	7											8
Wild hogs	0	0											0
Turtles	0	0											0
Squirrels	0	2											2
Foxes	0	0											0
Armadillos	0	0											0
Hawks	1	0											1
Bats	0	0											0
Coyotes	0	0											0
Buzzards	1	1											2
Ringtails	1	0											1
Snakes	0	0											0
Other	0	0											0
Total													
	24	39											
												YTD Total	63



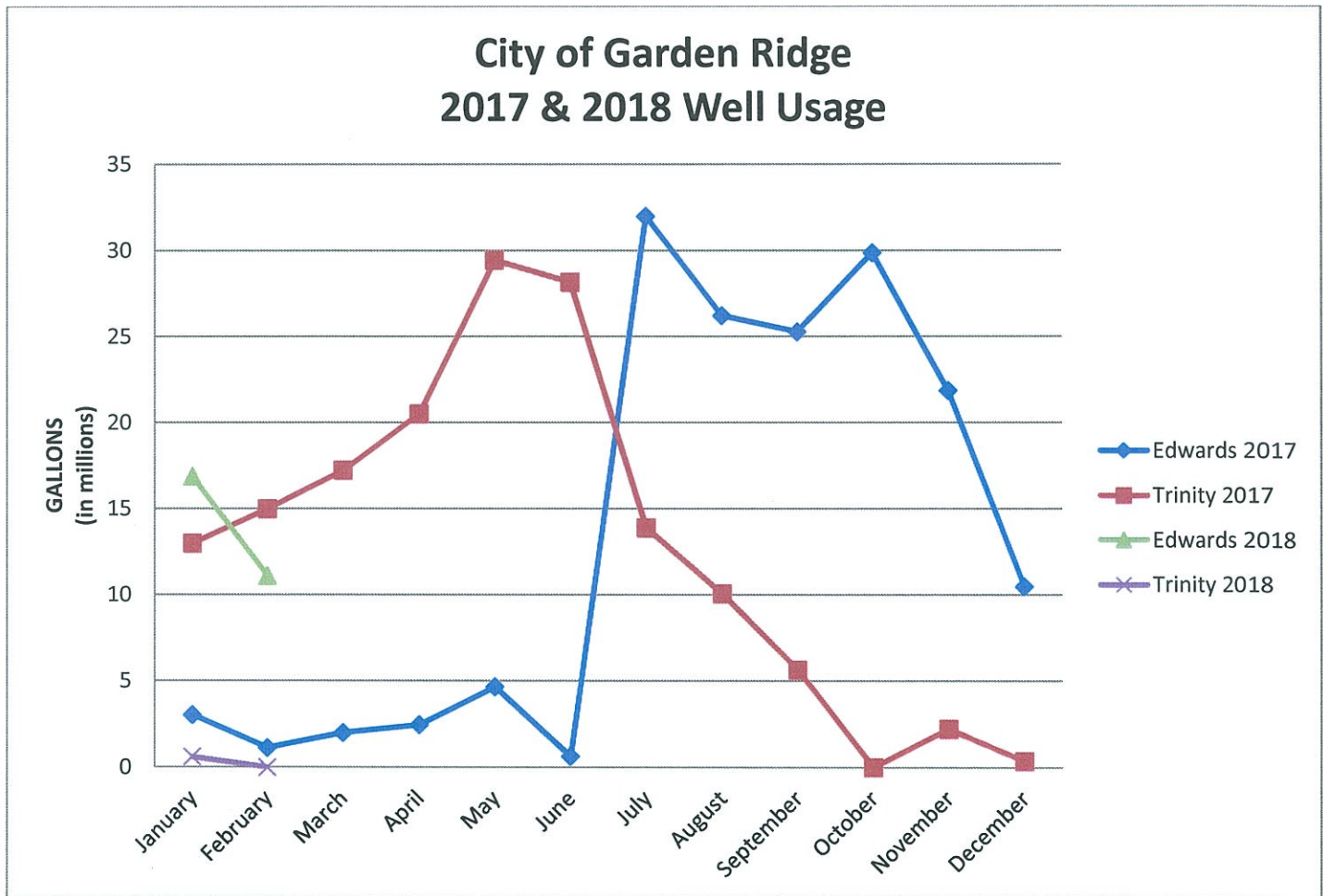
City of Garden Ridge

"A way of life, not just a place to live"

Water Department Report

As of February 21, 2018

2017 & 2018 City of Garden Ridge Well Usage



As of February 21, 2018:

Edwards Wells – 11,120,000 Gallons (34.12 acre feet) have been used.

Trinity Well – 0.00 Gallons (0.00 acre feet) have been used.

The City of Garden Ridge has a total of 682.77 acre feet of Edwards Permits. Current amount pumped is 85.97 acre feet, leaving 596.80 acre feet available to pump. Currently in EAA Drought Stage 0.

2017 Edwards Permits

Type of Permit	TCEQ Permit #	EAA Permit #	Acre Feet
Allocated	CO 00139	P100-767	511.951
Purchased	BE 00109I	P100-327	2.000
Purchased	ME 00417D	P101-185	1.301
Purchased	ME 00479I	P101-315	3.895
Purchased	UV 00437I	P101-699	2.000
Purchased	UV 00461I	P101-752	4.000
Purchased	UV 00478I	P101-801	2.000
Purchased	UV 00537H	P101-959	2.000
Purchased	UV 00576I	P102-040	14.000
Purchased	UV 00630G	P102-146	1.760
Purchased	BE 00081AE	P100-200	62.000
Transfer	CO00119AA	P102-564	0.660
Transfer		P103-312	4.500
Transfer		P102-416	2.000
Transfer	Keith Zars Pools	P106-186	1.000
Lease	Lloyd Loehman	P107-429	3.000
Lease	M. Friesenhahn	P100-745	65.000
Lease	BVFD	P102-302	-0.300
Total			682.77

Monthly Averages as of February 21, 2018

Average usage per connection	6,881.12 gallons*
Average usage per day	529,523.80 gallons*

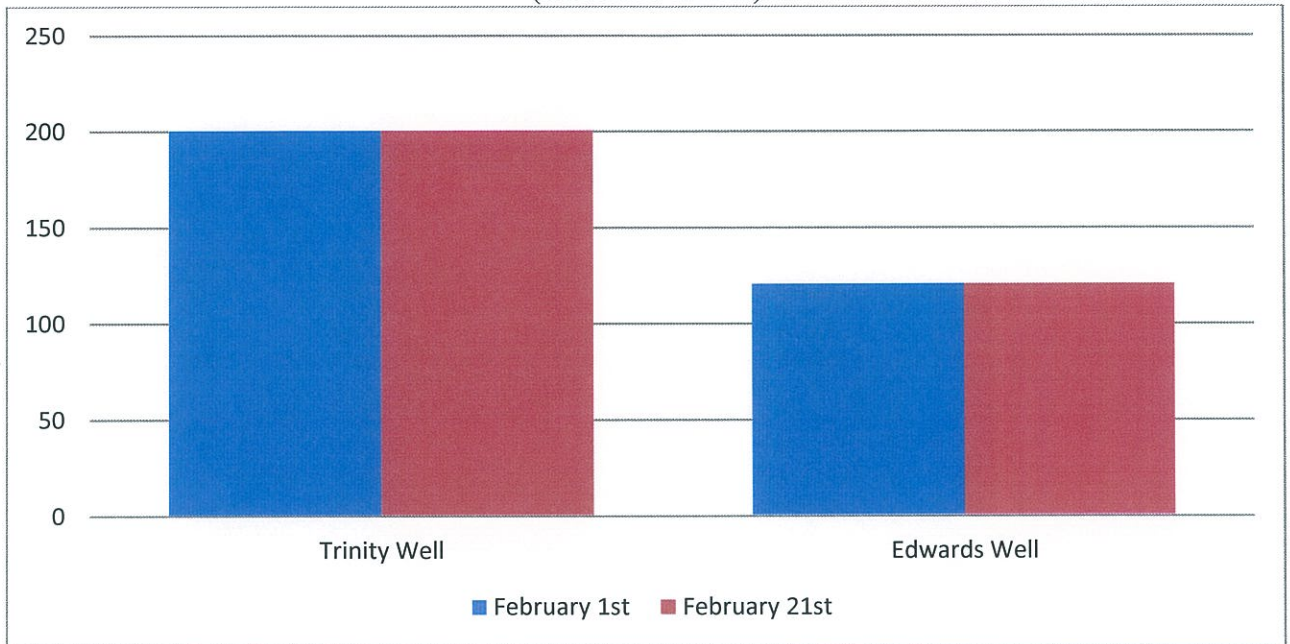
	Year to date for 2018	2017
Water Connections	1,616	1,610

Well Maintenance Schedules

Location of well	Last maintenance preformed	Maintenance based on time or installed	Last test run
F.M. 2252 Edwards Well 5	June 2016	Time	June 2016
F.M. 2252 Edwards Well 7	May 2017	Time	May 2017
Timber Rose Edwards Well 2	May 2005	Time	May 2016
Timber Rose Edwards Well 4	May 2005	Time	May 2016
Elevated Trinity Well 8	August 2017	Time	June 2016
F.M. 3009 Trinity Well 9	August 2017	Installed	August 2017
F.M. 3009 Trinity Well 10	August 2017	Installed	August 2017

Monthly Well Progress

Static Levels (Well Motors Off)
(measured in feet)



Pumping Levels (Well Motors Running)
(measured in feet)



Water Department Monthly Activities:

Water		Plumbing	
New Meter Installations	6	New Service Line Inspections	7
Meter Replacement	5	Irrigation System Inspections	6
Main Breaks	0	Water Heater Safety Inspections	7
Service Line Replacement	1	Home Inspections	13
Service Line Leak Repair	0	Toilet Rebates	2
Fire Hydrant Maintenance	15	Washing Machine Rebates	0
Leak Adjustment	0		
Meters Read	1,616		
Work Orders	167		

Projects:

- 2016 CIP: FM 3009 Well Site: MCC/Pump Room building, Chlorine building under construction. All electronic equipment installed in MCC room.
- Working to improve the Water Department work order and workflow system to assist with making the day to day operations more efficient.

Type of Report	Due Date	Date Submitted
Daily Well/Max EAA Usage/Total Usage	Daily	Run daily
Monthly Well Totals/State Report/ Water Loss	By 5 th of following month	February 2, 2018
EAA Drought Condition Monthly Report	By 10 th of following month	N/A Not in drought conditions
Monthly Bacteriological Samples	Monthly 1 st – 7 th	Not submitted yet due to weather
Water Commission Report	2 weeks prior to meeting	N/A meeting cancelled
City Council Meeting Report	2 weeks prior to meeting	February 21, 2018
DLQOR 1 st Quarter	April 10 th of current year	
DLQOR 2 nd Quarter	July 10 th of current year	
DLQOR 3 rd Quarter	October 10 th of current year	
DLQOR 4 th Quarter	January 10 th of following year	January 10, 2018
CCTGWCD 1 st Quarter	April 10 th of current year	
CCTGWCD 2 nd Quarter	July 10 th of current year	
CCTGWCD 3 rd Quarter	October 10 th of current year	
CCTGWCD 4 th Quarter	January 10 th of following year	January 10, 2018
EAA Annual Meter Report	January 31 st of current year	January 25, 2018
TWBD Annual Water Survey	March 1 st of current year	January 31, 2018
EAA Groundwater Conservation Plan	March 31 st , 2018 Due every 3 years	
TWDB Annual Water Loss Audit	May 1 st of current year	
Annual Consumer Confidence Report	July 1 st of current year	
Lead & Copper Samples	June – September 2019 Due every 3 years	

CCTGWCD=Comal County Trinity Groundwater Conservation District

DLQOR=Disinfectant Level Quarterly Operating Report

EAA=Edwards Aquifer Authority

TWBD=Texas Water Development Board

Employee Updates:

None



Monthly Library Update

By Linda Crosland, Librarian

Upcoming events:

- LUNCH-n-LEARN:
Where is Recycling
Heading? 3/14/18,
noon

Thursdays

- Adult Coloring,
each week @ 1:00
pm
- March 8, Crafting:
Transferring Pho-
tos to Wood, 1:00
pm
- First Friday Family
Night, 3/2/18
Camp-out with
Hot Dog Roast @
5:30—7:30 pm.

More popular than ever, public libraries are changing to meet the needs of the communities they serve.

Despite dire predictions of their demise, America's public libraries—about 17,000 nationwide—are thriving. Once thought of as a repository and lending place for books, public libraries are now centers for **learning, innovation and collaboration**. The digital age—with its rapidly changing technology—has required public libraries to evolve or risk becoming obsolete.

Garden Ridge's library, along with most public libraries, offers something for everyone—at all ages, interests and levels of ability.

Special Events: February saw the successful launching of our First Friday Family Night with 43 people present. We also had an author who read from her book and auto-graphed copies.

During the month of February Linda attended a webinar titled "Flip the Switch." She and Kelly constantly strive to improve and learn new things.

For leisure, for learning, for life!

Outreach

Upcoming special events in March

- Model Car Class, 3/3 @ 10:30—For parents and children, this class deals with selecting an appropriate model car kit. The models can be entered into the Mini-Model Car Show in April.
- A note of thanks to library patron **Christine Rocha** for providing food for First Friday Family Night!

GRES Time



After-School Science

Shiraz, the read-to dog



Ever-popular LEGO ROBOTICS



Every second Saturday @ 10:30

Department Statistics (January 23—February 20)

Visits to the Library	1030
Items Checked Out	2100
New Patrons Added	56
New Items Added to the Collection	138
Volunteer hours (January)	185
Preschool Story Time	59
Pokemon Club	16
Craft Classes & Coloring	52
Lego Robotics	170
Science Club	0
Shiraz	14
Special Events	65



MEMORANDUM

To: Garden Ridge City Council
Cc: Nancy Cain, City Administrator – City of Garden Ridge
From: Patrick Lackey, P.E./Daniel Mummert, P.E. – Trihydro Corporation
Date: February 26, 2018
Re: Trihydro Corporation –Engineering Report March, 2018 Meeting

1. 2013 CIP Street, Water and Drainage Project – Qro-Mex Construction

- Qro-Mex completed the outstanding warranty items on Blazing Star, pending oil overspray cleanup along the curbs.

2. 2015 CIP Street, Water and Drainage Project – Qro-Mex Construction

- The retainage was paid, less the amount being held to reimburse clean-up costs for 9200 Gloxinia Dr.
- A letter was sent to the 9200 Gloxinia Dr. property owner requesting additional supporting documentation. Documentation was provided by the property owner on February 26 and forwarded to the contractor.
- The project close-out documents will be finalized pending land owner payment.

3. 2016 Wells and Booster Pump Facility – Pesado Construction

- Pesado Construction has completed the masonry work on the MCC and Chlorination buildings and is working to set and connect the electrical switch-gear and controls.
- The substantial completion date in the contract is March 8, 2018. Accounting for weather days, Pesado Construction anticipates startup by March 29, 2018.
- A change-order is being negotiated to include the fencing and owner requested site changes. A change-order request will be provided prior to the meeting.
- TCEQ approved Well 9 for service as a municipal water supply; however, they are requiring exceptions be requested for Well 10. The exceptions are currently in process.



4. Naco – Loop Water Line (Winco)

- Sutton Producing signed the easement agreement on February 22, 2018 and the documents have been filed with the County.
- With the easement agreement in place, Trihydro will advertise the project for bid starting on March 1, 2018. This bid schedule anticipates an award recommendation at the April 2018 Council Meeting.

5. FM 2252 TXDOT Project

- No update from TXDOT this month.

6. FM 2252 Sewer and Water Project

- The CCMA wholesale wastewater agreement is being completed by the CCMA Attorney and City Attorney.
- Funding alternatives analysis continues for the FM 2252 sewer and water system.
- The system sizing and alignment are complete pending updates to the Zoning and Subdivision ordinances.

LEGAL NOTICE

NOTICE OF PUBLIC HEARING
CITY OF GARDEN RIDGE
CITY COUNCIL

The City Council of the City of Garden Ridge, Texas will conduct a public hearing on March 7, 2018 at 6:00 p.m. The public hearing will be held in the Garden Ridge City Hall Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas.

The purpose of the public hearing will be to consider:

A petition by Gary Miller to replat Lot 1 and Lot 2, Miller Estates, Comal County, Texas to establish Lot 1RA, Lot 1RB and Lot 2R. The property is located in the Extraterritorial Jurisdiction (ETJ) of the City of Garden Ridge, Texas and further located on the northeast side of F.M. 3009 and northwest side of Schoenthal Road at the intersection of F.M. 3009 and Schoenthal Road.

The public is invited to attend and submit oral or written comments on this matter.

S/: Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

"A way of life, not just a place to live"

February 16, 2018

NOTICE OF PUBLIC HEARING

Dear Property Owner,

The City Council of the City of Garden Ridge, Texas will conduct a public hearing on March 7, 2018 at 6:00 p.m. The public hearing will be held in the Garden Ridge City Hall Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas.

The purpose of the public hearing will be to consider:

A petition by Gary Miller to replat Lot 1 and Lot 2, Miller Estates, Comal County, Texas to establish Lot 1RA, Lot 1RB and Lot 2R. The property is located in the Extraterritorial Jurisdiction (ETJ) of the City of Garden Ridge, Texas and further located on the northeast side of F.M. 3009 and northwest side of Schoenthal Road at the intersection of F.M. 3009 and Schoenthal Road.

The adjacent property owner list and proposed replat are contained as attachments.

The public is invited to attend and submit oral or written comments on this matter.

Sincerely,


Shelley Goodwin, TRMC
City Secretary

Enclosures:

Adjacent Property Owner List

Proposed Replat

Properties adjacent to Miller Estates, Lot 1RA & 1RB**Address of Property**

22302 Larmona Cove
9200 Tuscan Drive
Schoenthal Road
21326 Hampton Park
21322 Hampton Park
21318 Hampton Park
FM 3009
FM 3009
9292 Schoenthal Road
9324 Schoenthal Road
9229 Schoenthal Road
22310 Larmona Cove
Lot 3, Miller Estates

Owner Name

William and Queen Edwards
POA Georg Ranch Inc
Don Green
Denise and Scott Cooper
Helario Melchior Jr
Hector and Karen Esteves
Hanson Aggregates
Rittimann Ranches, LLC
Rittimann Ranches, LLC
Rittimann Ranches, LLC
Gary and Paulette Miller
Christopher & Juanita Cormier
Gary and Paulette Miller

Address of Owner

Same as Property
6391 De Zavala Road, Ste 223D, San Antonio, TX 78249
979 Oak Park, Schertz, TX 78154
Same as Property
Same as Property
Same as Property
PO Box 660225, Dallas, TX 75266
875 Coyote Run, New Braunfels, TX 78132
875 Coyote Run, New Braunfels, TX 78132
875 Coyote Run, New Braunfels, TX 78132
21111 Tree Top CV, Garden Ridge, TX 78266
Same as Property
21111 Tree Top CV, Garden Ridge, TX 78266

1. ALL LOTS WITHIN THE SUBDIVISION WILL BE PROVIDED ELECTRIC SERVICE BY CPS TELEPHONE AND CABLE SERVICES FOR THE SUBDIVISION WILL BE PROVIDED BY AT&T COMMUNICATIONS AND/OR SPECTRUM WIRELESS SERVICE WILL BE SUPPLIED BY CITY OF GARLEN RIDGE. THIS SUBDIVISION WILL BE SERVED BY INDIVIDUAL ON-SITE SEWAGE FACILITIES.
2. ALL BEARINGS AND COORDINATES SHOWN HEREON ARE BASED UPON THE TEXAS COORDINATE SYSTEM, SOUTH ZONE DATUM, 1983. ALL DISTANCES SHOWN HEREON ARE BASED UPON THE PLANNED SURFACE MEASUREMENTS TO CONVERT SURFACE DISTANCES TO GRID, USING A CORRECTED SCALE FACTOR OF 1.00015.
3. MONUMENTS WERE FOUND OR SET AT EACH CORNER OF THE SURVEY BOUNDARY OF THE SUBDIVISION. HEIGHTS AND LOT MARKERS WILL BE SET WITH 1/2" IRON PINS WITH PLASTIC CAPS LAID OUT IMMEDIATELY AFTER COMPLETION OF UTILITY INSTALLATION AND STREET CONSTRUCTION UNLESS NOTED OTHERWISE.
4. THIS SUBDIVISION IS NOT LOCATED WITHIN THE EDWARDS AQUIFER RECHARGE ZONE.
5. THIS SUBDIVISION IS WITHIN THE EXTRATERRITORIAL JURISDICTION OF THE CITY LIMITS OF GARLEN RIDGE, TEXAS.
6. THIS SUBDIVISION IS WITHIN THE CORAL INDEPENDENT SCHOOL DISTRICT.
7. NO PORTION OF THE SUBDIVISION IS LOCATED WITHIN ANY SPECIAL FLOOD HAZARD AREA (100 YR FLOOD), AS DERIVED BY THE COTAH COUNTY, TEXAS, FLOOD INSURANCE RATE MAP NUMBER 4802C0426F, EFFECTIVE DATE SEPTEMBER 02, 2009 AS PREPARED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY.
8. NO STRUCTURES, WALLS OR OTHER OBSTRUCTIONS OF ANY KIND SHALL BE PLACED WITHIN THE LIMITS OF THE DRAINAGE EASEMENTS OR THE DRAINAGE EASEMENTS SHALL BE MAINTAINED TO THE TYPE OF MODIFICATION WHICH AFFECTS THE CROSS SECTION OF THE DRAINAGE EASEMENTS OR DECREASE THE HYDRAULIC CAPACITY OF THE DRAINAGE EASEMENT. ANY SUCH MODIFICATIONS SHALL BE MADE AT THE OWNERS RISK AND AT HIS OR HER OWNERS RISK. GARLEN RIDGE SHALL HAVE THE RIGHT TO INSPECT AND ENTERS OVER GRANTORS ADJACENT PROPERTY TO VERIFY COMPLIANCE WITH THE LIMITS OF THE DRAINAGE EASEMENTS AND TO MAKE ANY MODIFICATIONS OR IMPROVEMENTS TO THE DRAINAGE EASEMENTS.

LINE TABLE		
LINE #	LENGTH	DIRECTION
L1	75.50'	S44°21'10"W
L2	20.00'	N45°38'50"W
L3	75.50'	N44°21'10"E
L4	12.04'	N45°38'50"W
L5	63.18'	N45°38'50"W
L6	59.72'	S44°11'54"W

BEING LOTS 1 & 2, MILLER SUBDIVISION, RECORDED IN
VOLUME 12, PAGE 179, MAP AND PLAT RECORDS, COMAL
COUNTY, TEXAS

BEING LOTS 1 & 2, MILLER SUBDIVISION, RECORDED IN
VOLUME 12, PAGE 179, MAP AND PLAT RECORDS, COMAL
COUNTY, TEXAS

THIS AREA BEING REPLATTED HAS BEEN PREVIOUSLY
PLATTED ON A PLAT KNOWN AS MILLER ESTATES, AS RECORDED IN VOLUME 12,
PAGE 179, MAP AND PLAT RECORDS, COMAL COUNTY, TEXAS
SCALE: 1"=100'

SCALE: 1"=100'

- CPS NOTES

[illegible]

2 ANY CPS MONTREAL LOSS RESULTING FROM MODIFICATIONS REQUIRED OF CPS EQUIPMENT LOCATED WITHIN SAID EASEMENT, DUE TO GRADE CHANGES OR GROUND ELEVATION ALTERATIONS SHALL BE CHARGED TO THE PERSON OR PERSONS DEEMED RESPONSIBLE FOR SAID GRADE CHANGES OR GROUND ELEVATION ALTERATIONS.

3 THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, OR TELEPHONE EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED BELOW.

3. THIS PLAT DOES NOT AMEND, ALTER, RELEASE OR OTHERWISE AFFECT ANY EXISTING ELECTRIC, GAS, WATER, SEWER, DRAINAGE, TELEPHONE, CABLE EASEMENTS OR ANY OTHER EASEMENTS FOR UTILITIES UNLESS THE CHANGES TO SUCH EASEMENTS ARE DESCRIBED BELOW.

4. CONCRETE DRIVEWAY APPROACHES ARE ALLOWED WITHIN THE FIVE (5) FOOT WIDE ELECTRIC AND GAS EASEMENTS WHEN LOTS ARE SERVED ONLY BY REAR LOT UNDERGROUND ELECTRIC AND GAS FACILITIES.
5. ROOF OVERHANGS ARE ALLOWED WITHIN FIVE (5) FOOT WIDE ELECTRIC, GAS, TELEPHONE AND CABLE T.V. EASEMENTS WHEN ONLY UNDERGROUND ELECTRIC, GAS, TELEPHONE AND CABLE T.V. FACILITIES ARE PROPOSED OR EXISTING WITHIN THOSE FIVE (5) FOOT WIDE EASEMENTS.

TXDOT NOTES:

1. FOR RESIDENTIAL DEVELOPMENT DIRECTLY ADJACENT TO STATE RIGHT-OF-WAY, THE

DEVELOPER SHALL BE RESPONSIBLE FOR ADEQUATE SETBACK AND/OR SOUND ABATEMENT MEASURES FOR FUTURE NOISE MITIGATION.

2. OWNER/DEVELOPER IS RESPONSIBLE FOR PREVENTING ANY ADVERSE IMPACT TO THE EXISTING DRAINAGE SYSTEM WITHIN THE HIGHWAY RIGHT-OF-WAY. FOR PROJECTS IN THE EDWARDS AQUIFER RECHARGE OR CONTRIBUTING ZONES, OUTFALLS FOR WATER QUALITY AND/OR DETENTION PONDS TREATING IMPERVIOUS COVER RELATED TO THE DEVELOPMENT, WILL NOT ENDOURAGE BY STRUCTURE OR GRADING INTO STATE R.O.W. PLACEMENT OF PERMANENT STRUCTURAL BEST MANAGEMENT PRACTICE DEVICES OR VEGETATIVE FILTER STRIPS WITHIN STATE R.O.W. WILL NOT BE ALLOWED.

5 MAXIMUM ACCESS POINTS TO STATE HIGHWAY FROM THIS PROPERTY WILL BE REGULATED
6 DIRECTED BY TDDOT'S, "ACCESS MANAGEMENT MANUAL". THE PROPERTY IS ELIGIBLE FOR
7 MAXIMUM COMBINED TOTAL OF XXX (X) ACCESS POINT(S), BASED ON OVERALL PLATED
8 HIGHWAY FRONTAGE APPROXIMATELY 935 FEET. WHERE TOPOGRAPHY OR OTHER EXISTING
9 CONDITIONS MAKE IT APPROPRIATE OR NOT FEASIBLE TO CONFORM TO THE CONNECTION
10 CRITERIA, THE TDDOT WILL BE CONSULTED FOR AN ALTERNATE APPROACH. THE TDDOT'S
11 CONSIDERATION GIVEN TO TOPOGRAPHY, ESTABLISHED PROPERTY OWNERSHIPS, UNIFORM
12 PHYSICAL LIMITATIONS, AND/OR PHYSICAL CONSTRAINTS THE SELECTED LOCATION SHOULD
13 SERVE AS MANY PROPERTIES AND INTERESTS AS POSSIBLE TO REDUCE THE NEED FOR
14 ADDITIONAL DIRECT ACCESS TO THE HIGHWAY. IN SELECTING LOCATIONS FOR FULL MOVEMENT
15 OF TRAFFIC, PRIORITY WILL BE GIVEN TO PUBLIC ROADWAYS THAT ARE ON LOCAL
16 THROUGHOUTFARE PLANS.

4 IF SIDEWALKS ARE REQUIRED BY APPROPRIATE CITY ORDINANCE, A SIDEWALK PERMIT MUST BE APPROVED BY TxDOT, PRIOR TO CONSTRUCTION WITHIN STATE RIGHT-OF-WAY. LOCATION OF SIDEWALKS WITHIN STATE RIGHT-OF-WAY SHALL BE AS DIRECTED BY TxDOT.

5 ANY TRAFFIC CONTROL MEASURES (LEFT-TURN LANE, RIGHT-TURN LANE, SIGNAL, ETC.) AND ANY ACCESS FRONTING A STATE MAINTAINED ROADWAY SHALL BE THE RESPONSIBILITY OF THE DEVELOPER/OWNER.

STATE OF TEXAS
COUNTY OF COMAL
CITY OF NEW BRAUNFELS

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY AND MADE UNDER MY SUPERVISION ON THE GROUND.

MARK F. CONLAN
REGISTERED PROFESSIONAL LAND SURVEYOR NO 6342

STATE OF TEXAS
COUNTY OF COMAL
CITY OF NEW BRAUNFELS

SWORN TO AND SUBSCRIBED BEFORE ME ON THE _____ DAY OF _____

NOTARY PUBLIC

PLAT REVISED DECEMBER 7, 2017
PLAT PREPARED OCTOBER 31, 2017



HMT
ENGINEERING & SURVEYING

410 N. SEGUIN AVE
NEW BRAUNFELS,
TEXAS 78130
WWW.HMTNB.COM
PH: (830) 625-8555
TBPE FIRM F-10961
TBPLS FIRM 10153600

STATE OF TEXAS
COUNTY OF COMAL
CITY OF GARDEN RIDGE

THE OWNER OF THE LAND SHOWN ON THIS PLAT, AND WHOSE NAME IS SUBSCRIBED HERETO, AND IN PERSON OR THROUGH A DULY AUTHORIZED AGENT, DEDICATES TO THE CITY OF GARDEN RIDGE, TEXAS, FOR USE OF THE PUBLIC FOREVER ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAINS, EASEMENTS, IN ALL OF THE AFORESAID PUBLIC PLACES AND ALL OTHER PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

THIS PLAT OF MILLER ESTATES, LOT 1RA, 1RB & 2R HAS BEEN
SUBMITTED TO AND CONSIDERED BY THE CITY COUNCIL OF
GARDEN RIDGE, TEXAS, AND IS HEREBY APPROVED BY SUCH
COUNCIL.

DATED THIS _____ DAY OF _____

BY: _____ MAYOR

BY: _____
CITY SECRETARY

CITY ENGINEER

THE CITY ENGINEER OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS HEREBY CERTIFIES THAT THIS SUBDIVISION PLAT CONFORMS TO ALL THE REQUIREMENTS OF THE SUBDIVISION REGULATIONS OF THE CITY AS TO WHICH HIS APPROVAL IS REQUIRED.

STATE OF TEXAS
COUNTY OF COMAL

I, _____, COUNTY CLERK OF SAID COUNTY, DO HEREBY
CERTIFY THAT THE FOREGOING INSTRUMENT WAS FILED FOR RECORD IN MY
OFFICE ON THIS _____ DAY OF _____, 20____ AT
_____ M. IN THE RECORDS OF DEEDS AND PLATS OF SAID
COUNTY, IN BOOK VOLUME _____, ON PAGE _____.

IN TESTIMONY WHEREOF, WITNESS MY HAND AND OFFICIAL SEAL, THIS THE
DAY OF _____, A.D. 20__

COUNTY CLERK, COMAL COUNTY, TEXAS

By _____
DEPUTY

PAGE 1 OF 1

MARK R HAUSHEER
20914 Misty Arbor, Garden Ridge, TX 78266
(210) 241 - 6359

SUMMARY

Seasoned property manager and financial professional offering extensive accounting and property management experience. Proficiencies include expertise in accounting controls, expense and accruals, budgets, forecasting, project management, taxes, general ledger, asset maintenance, asset management, and cost accounting. Accomplished in talent management and development. Focused on helping organizations deliver value and results to customers and stakeholders.

Garden Ridge resident 1993 to 2007 and 2015 to Present. I wish to be part of the Planning & Zoning Commission. I am responding to the Mayor's get involved in the community request in the newsletter.

PROFESSIONAL EXPERIENCE

Mark R. Hausheer Enterprises, President

April 2013 - Present

Specializes in building income streams through marketing, accounting, and investments.

Federal Reserve Bank of Dallas, San Antonio, TX

1981 - Oct. 31, 2014

Accounting and Building Services Manager

2004 - Oct. 31, 2014

Led the Financial Management and Facilities Departments with 20 employees and a budget of \$3 million. Prepared and monitored \$20 million San Antonio Branch budget. Prepared and monitored expense, general ledger, accounts payable, accounts receivable, account reconciliation and analysis, asset management, and capital project accounting for assigned areas of supervision and the Branch. Worked closely with Branch Management on all financial areas. Developed, monitored, and assured compliance with district and system policies, guidelines, and procedures. Managed a 90,000 sf property built in 1956. Principal for FRB in constructing a 21,000 sf facility with the developer that was completed on time and on budget in 2014.

Project Management:

- ♦ Led \$2.8 million new building acquisition project (Tenant Improvement) Build to Suit Lease.
- ♦ Managed and accounted for \$6.5 million building divestiture project.
- ♦ Led consolidations of large functional areas reducing branch expenses by \$17 million annually.
- ♦ Provided extensive input into expense allocation while meeting or exceeding operational and revenue goals.
- ♦ Led numerous building projects that were classified as mechanical system upgrades, refurbishment, or space reconfiguration.
- ♦ Grew Building Services Department from eight to twelve employees while reducing operating costs by \$200 thousand annually.

EDUCATION

Bachelor of Science, Accounting
University of Texas at Dallas

TRAINING

Technology Project Management Certificate, Project Management Institute
Foundations of Leadership, Discover Leadership
High Impact Leadership, Stop at Nothing
Means CostWorks Certification, RS Means
Accounting Professional Certification, Federal Reserve Bank of Philadelphia

COMPUTER SKILLS

Microsoft Office Suite
Oracle PeopleSoft Applications
Lawson Enterprise Resource Planning

City Secretary

From: noreply@civicplus.com
Sent: Monday, February 13, 2017 6:48 AM
To: City Secretary
Subject: Online Form Submittal: Deer Management Committee Volunteer Interest Form

Deer Management Committee Volunteer Interest Form

**Deer Management Committee
Volunteer Interest Form**

Date 2/13/2017

First Name Dawn

Last Name Hatch

Address 8377 Twisted Oaks

City Garden Ridge

State Texas

Zip Code 78266

Phone Number 210-724-9935

Other contact number 210-651-4133

Email Address

Occupation Legal Assistant

**Tell us why you desire to
serve on the Deer
Management Committee.**

To education the public about how to co-exist with wildlife, to
include finding alternative and possible break through ideas
and ways to co-exist and manage through working with Texas
Parks and Wildlife and independent Urban and Wildlife
Biologists.

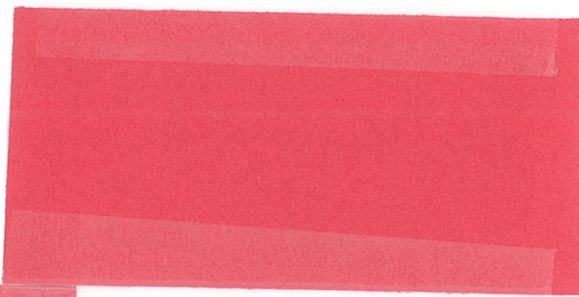
**List any Boards,
Commissions or
Committees you have
previously served on in
Garden Ridge or other
entities.**

Parks Committee

**Please attach your
resume.**

[Dawn Hatch - Resume.pdf](#)

Dawn Hatch
8377 Twisted Oaks
Garden Ridge, Texas 78266
210-724-9935



Resident of Garden Ridge since 1997.

Education

Graduated with AAS in Legal Assisting
San Antonio College

Certified Texas Master Naturalist
Alamo Chapter

Work History

USAA
San Antonio, Texas
1973 - 1977

Law Offices of O'Neal Munn, PC
San Antonio, Texas
1977 - 2004

Law Offices of Brazle & Pfeuffer
New Braunfels, Texas
2010 - Present

2018 Wildlife Survey Cost

1485 labels (2 boxes of labels @ \$29.99)	\$59.98
1485 envelope (3 boxes of envelopes @\$20.48)	\$61.44
4,500 pieces of paper (*3000 surveys and 1500 instructions) (500 pieces of paper in a ream) 9 reams x \$4.20	\$37.80
1485 mailed at postage rate of .46	\$683.10
1 Officer for 8 hours on February 6, 2018	\$226.99
1 Officer for 10 hours on February 8, 2018	\$283.77
40 hours City Staff time (Admin Department)	\$1875.93
Taco Cabana Breakfast Tacos for workers	\$14.99
Total	\$3244.00

Printed 3000 surveys (28 unused or damaged during printing and 2 handed to new residents) and mailed 2970 surveys.

City Secretary

From: City Administrator
Sent: Wednesday, February 28, 2018 5:36 PM
To: City Secretary
Subject: FW: Wildlife Survey

Nancy Cain
City Administrator
City of Garden Ridge
administrator@ci.garden-ridge.tx.us
210-651-6632

From: John Andrews [\[REDACTED\]](#)
Sent: Friday, February 09, 2018 10:19 PM
To: City Administrator; Mayor
Cc: stgov
Subject: Wildlife Survey

Larry and Nancy,

I thought I would share this information on the volunteer hours that were put in to help with getting the Wildlife Surveys out and tabulated.

Andrews, John	Administration	Wildlife Survey	Label & Stuff Envelopes	1/10/2018	2.5
Faleski, Valerie	Administration	Wildlife Survey	Label & Stuff Envelopes	1/10/2018	4.5
Kneupper, Barbara	Administration	Wildlife Survey	Label & Stuff Envelopes	1/10/2018	3.0
Miller, Jim	Administration	Wildlife Survey	Label & Stuff Envelopes	1/10/2018	4.5
Stratton, Mariann	Administration	Wildlife Survey	Label & Stuff Envelopes	1/10/2018	2.0
Trial, Kathy	Administration	Wildlife Survey	Label & Stuff Envelopes	1/10/2018	4.5
Andrews, John	Administration	Wildlife Survey	Seal & Stamp Envelopes	1/11/2018	1.0
Faleski, Valerie	Administration	Wildlife Survey	Seal & Stamp Envelopes	1/11/2018	1.0
Haushear, Lilia	Administration	Wildlife Survey	Seal & Stamp Envelopes	1/11/2018	1.0
Campbell, Peggy	Administration	Wildlife Survey	Opening Box; Organizing	2/6/2018	5.0
Winters, Marilyn	Administration	Wildlife Survey	Opening Box; Organizing	2/6/2018	5.0
Chavers, Susan	Administration	Wildlife Survey	Tabulating Surveys	2/8/2018	10.0
Cole, Poca	Administration	Wildlife Survey	Tabulating Surveys	2/8/2018	10.0
Cole, Walt	Administration	Wildlife Survey	Tabulating Surveys	2/8/2018	10.0
Springer, Jeannie	Administration	Wildlife Survey	Tabulating Surveys	2/8/2018	10.0
Campbell, Peggy	Administration	Wildlife Survey	Tabulating Surveys	2/8/2018	10.0
Winters, Marilyn	Administration	Wildlife Survey	Tabulating Surveys	2/8/2018	10.0
Campbell, Peggy	Administration	Wildlife Survey	Aggregate, Validate Totals	2/8/2018	3.0
Winters, Marilyn	Administration	Wildlife Survey	Aggregate, Validate Totals	2/8/2018	3.0
		Wildlife Survey Total			100.0

I know that city staff also put in significant hours on this project too.

John

Wildlife Survey Counts

February 6, 2018

Total Surveys Submitted	1159
Rejected	<u>- 21</u>
Total to be tallied	1138

February 8, 2018

Total to be tallied	1138
Removed blank surveys	- 2
Moved	<u>- 1</u>
	1135
Revisited rejected	<u>+ 5</u>
Total to be counted	1140

Wildlife Survey Totals

1. Subdivision	All						
2. How long have you lived in the City of Garden Ridge?	A. Less than 5 years	B. 5 to 10 years	C. Longer than 10 years	Not answered			Totals
	237	254	644	5			1140
3. Do you believe there are too many deer in Garden Ridge?	A. Yes	B. No	C. Undecided	Not answered			Totals
	528	500	106	6			1140
4. Please indicate any of the following activities that apply to you:	A. Feed the deer in my community	B. Found a fawn in my yard.	C. Rescued a sick or injured deer in my community	D. Used repellents, fencing and/or vegetation protectors to deter deer	E. Planted deer resistant plants in my yard	Not answered	Totals
	73	613	157	580	869	109	2401
5. Have you or a family member been involved in a deer-vehicle collision in Garden Ridge?	A. Yes	B. No	Not answered				Totals
	298	833	9				1140
6. Do you support the current ordinance which prohibits feeding deer in Garden	A. Yes	B. No	C. Undecided	D. Do not know about the ordinance	Not answered		Totals
	737	256	117	21	9		1140
7. Would you support efforts to reduce the size of the deer population in our community	A. Yes	B. No	C. Undecided	Not answered			Totals
	599	383	151	7			1140
8. Please rank in order up to as many as three (3) urban deer management options for Garden Ridge to pursue:	A. Do nothing	B. Develop a public education program	C. Trap, transport and process into meat and donating to approved Texas charity	D. Trap, transport and translocate to approved site	E. Organized archery hunts	Not answered	Totals
Option 1	309	193	296	205	75	62	1140
Option 2	84	277	179	312	84	204	1140
Option 3	90	139	82	218	185	426	1140
9. Have you seen feral hog activity in your neighborhood?	A. Yes	B. No	Not answered				Totals
	91	1024	25				1140

ORDINANCE 71-112016

AN ORDINANCE AMENDING ORDINANCE NUMBER 71-112016 DATED NOVEMBER 2, 2016, IDENTIFYING A POTENTIALLY SEVERE PROBLEM IN THE MAINTENANCE OF HEALTH AMONG THE THOUSANDS OF OAK TREES WITHIN THE CITY OF GARDEN RIDGE, TEXAS; IDENTIFYING THE DISEASE OF THREAT TO THOSE TREES AS OAK WILT; ESTABLISHING PROCEDURES FOR CONTROL AND DISPOSITION OF DISEASED TREES WITHIN THE CITY; KEEPING OF PROPERTY FREE FROM DISEASED TREES; REGULATING REMOVAL AND DISPOSAL; PROHIBITING NUISANCES; PROVIDING FOR NOTICE AND ABATEMENT; PROVIDING FOR COST RECOVERY; DEFINING TERMS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR PENALTIES FOR THIS ORDINANCE; AND PROVIDING FOR SEVERABILITY AND PUBLICATION

Whereas, the City of Garden Ridge is forested with various trees which provide natural beauty within the City, with oaks being the most numerous; and

Whereas, the forests, copses and individually cultivated and maintained trees of the city are essential to the economic, environmental and aesthetic welfare of the citizens of Garden Ridge and;

Whereas, oak wilt, a vascular-tree disease that is fatal to most oaks, has been discovered within the City; and

Whereas, oak wilt is spread by a sap-feeding nitidulid beetle that migrates from an infected oak tree carrying spores to an open wound on other oak trees, including live oak trees which then spread the disease to nearby healthy trees through interconnected root masses of the infected and healthy trees; and

Whereas, the City Council has determined that diseased trees and parts thereof are a public nuisance and are dangerous to persons and property and are a serious threat to property values and;

Whereas, the Texas Forest Service has recommended measures to combat the spread of oak wilt.

Whereas, the City Council has determined that abatement of such nuisance is to the benefit of public health, safety and general welfare;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS;

SECTION 1 – OAK TREE-TRIMMING REGULATIONS

1.01 – DEFINITIONS

Oak Tree: A deciduous tree of the genus *Quercus* which bears acorns as fruit, and lobed leaves, including but not limited to live oaks, red oaks, and white oaks.

1.02 – PROHIBITIONS

Any person, individual, firm, corporation, contractor, landscape contractor, tree trimmer, builder, utility service or any type of business entity which causes a wound to an oak tree, whether from ground- maintenance equipment, trimming, cutting or pruning shall paint the wound immediately after the cutting, trimming, pruning or wounding of the tree with opaque paint to prevent contact with contaminated nitidulid beetles. Painting of oak roots is required by contractors making underground utility cuts and excavations where there are live oak roots.

1.03 - PERMITTING

No person, individual, firm, corporation, contractor, landscape contractor, tree trimmer, builder, utility service or any type of business entity shall trim, prune or remove any oak tree within the City between February 1 and July 1 of each year.

1.04 – EXCEPTIONS

It is not a violation of section 1.02 to:

Completely remove damaged or dead oak trees from a property.

To immediately trim an oak tree because of an act of God or an accident which has caused damage to the tree and immediate trimming is necessary to protect an individual's safety or property.

To comply with Garden Ridge Ordinance 107 to maintain clearance of roadways, right-of-ways, to clear obstructions of traffic control devices and visibility.

Trim or remove oak trees for the purposes of maintenance, repairs, installation or prevention of damage to structures, roofs, solar panels or outdoor recreational facilities with prior authorization from the City Administrator.

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SECTION 2 – DISEASED OAK TREES AS NUISANCE

2.01 – NUISANCE DEFINED

Any oak tree or part thereof which is infected by a lethal communicable disease that is likely to spread to other trees, including but not limited to oak wilt, dead oak trees, oak firewood and other wood from oak trees that are infected with oak wilt are hereby declared a public nuisance, pursuant to Chapter 342 of the Texas Health and Safety Code.

2.02 – OAK WILT

The disease of greatest concern to this city, Ceratocystis Fagacearum (Oak Wilt), is a fungus which attacks oak trees. It being the duty of all citizens to safeguard personal and public properties, all are enjoined to learn to identify and report to the City Administrator any sightings of oak wilt disease. To learn more about the prevention of Oak Wilt please visit the Texas Forest Service's website <http://texasforests-service.tamu.edu/>.

- a. Transmission
 1. Spores of the fungi are carried by insects and may invade recently wounded branches or tree trunks at the point of exposure.
 2. All oak firewood imported to the city may carry the fungi which may, when placed in the vicinity of living oak trees, create an infection center capable of spreading the disease to surrounding healthy oak trees.
 3. The disease may move in live oaks from one tree to another where trees are close enough to one another that their root systems are interconnected by underground grafting.
 4. The spores may be carried from diseased trees to healthy trees by sap beetles.
- b. Symptoms
 1. Live Oak
 - (a) limb flagging
 - (b) light brown leaves (Spring)
 - (c) dead leaf margins (Summer)
 - (d) dead veins (Fall)
 - (e) leaf drop
 - (f) tree dies quickly (weeks or months) and may often involve large areas
 - (g) trees do not respond to water
 - (h) 1 tree or clump at a time
 2. Red Oak
 - (a) wilted leaves
 - (b) leaves die from tips inward
 - (c) tree dies within days
 - (d) no leaf drop

SECTION 3 – ABATEMENT OF NUISANCE

3.01 – ABATEMENT OF NUISANCE BY OWNER OR OCCUPANT

It shall be unlawful for any person, owner or occupant having supervision or control of any lot, tract, parcel of land or portion thereof, occupied or unoccupied, improved or unimproved, within the corporate limit of the city to permit or maintain on any such lot, tract or parcel, any oak tree or part thereof which is a nuisance and it shall be the duty of such person, owner or occupant to promptly remove, eradicate or otherwise control such condition and dispose of it as recommended by the Texas Forest Service.. Property owners within 100' from dripline of infected trees(s) are subject to any nuisance abatement or treatment plan as necessary to prevent the spread of oak wilt or other communicable disease.

Upon discovery of an infected oak tree the owner or occupant having supervision or control of the property shall:

- a. Flag trees affected to facilitate locating
- b. Report finding to City Administrator
- c. Act immediately to treat or remove affected oak tree(s)

Treat infected and uninfected tree/s on property with fungicide specifically utilized for oak wilt;

Prepare a plan for trenching 48" deep 100' from dripline of infected tree/s. Plan must contain addresses of all adjacent properties within 100' that trenching will occur upon and must be accompanied by a letter from each property owner of the properties that trenching will occur on stating that the property owner will participate in the trenching and pay their portion of costs associated with the trenching.

The City will send written notice to all adjacent properties within 100' from dripline of infected trees to advise of nuisance finding of the City Administrator.

Trenching plan is to be submitted to the City of Garden Ridge for approval within 60 days from date the oak wilt infection is reported to the city.; and

Trenching must be completed within 45 days after the trenching plan is approved by the city.

If a property owner desires to have the tree/s tested to confirm oak wilt the property owner will pay for all costs associated with testing of the tree/s. Test results whether positive or negative for oak wilt must be submitted to the city within 5 days of receiving results.

The City will not be responsible for enforcing any cost sharing agreements made between property owners.

3.02 – ABATEMENT OF NUISANCE BY CITY

a. Inspections:

Save and except as provided herein, permission of the owner, occupant, or person in control of any premises shall be necessary for entry onto the subject premises by City personnel or the Texas Forest Service pursuant to this Ordinance. If such entry is requested and refused, and the City or Texas Forest Service has probable cause to believe there exists on the subject premises a public nuisance, the City or Texas Forest Service shall go before a Municipal Court Judge of the City and request a search warrant. The purpose of that warrant shall be to determine the presence of a public nuisance and to obtain such specimens of oak trees or parts thereof as are required for the purpose of analysis to determine whether the same are infected with oak wilt, or some other communicable disease.

b. Notice:

Whenever any condition described in this Ordinance is found to exist in the City, the City Administrator or designated representative shall serve or cause to be served notice to the owner, agent or occupant of the lot, parcel or premises on which the nuisance exists to remove or remedy the condition(s) within ten (10) working days from the date of the notice. Such service of notice shall be by personal service or certified mail, return receipt requested. Written notice served by certified mail must be addressed to the owner at the owner's address as recorded in the appraisal district records of the appraisal district in which the property is located; additionally notice of the violation should be posted on a placard attached to a stake driven into the ground on the property to which the violation relates. Certified mail returned as "unclaimed" or "refused" shall be deemed delivered. The owner of the premises for purposes of this article means a person who has title to the property, possession of the property, whether lawful or not or a greater right to possession of the property than all but the titled owner. Failure of the owner to correct the violation within the specified time shall constitute a misdemeanor.

c. Appeal:

The owner served with notice as described in Section 3.02(b), shall have the right to appeal the order to the City Council. Notice that such owner desires to appeal shall be submitted in writing to the City Administrator within the time specified for abatement in the notice. Upon receipt of notice of appeal, the City Administrator shall schedule a meeting with the City Council as soon as practicable to consider such appeal.

d. City to Cause Removal and Disposal of Nuisance:

Should the property owner fail to abate the public nuisance or appeal the notice of nuisance within ten (10) days following the receipt of notification, the City shall have the right to cause the removal and disposal of the diseased trees or parts thereof. The full cost of such removal and disposal shall be assessed to the property owner. Should the property owner fail to pay the City within thirty (30) days from the date of invoicing the City may, at its discretion, file a lien against the property in the amount of all costs incurred by the City, plus interest. The assessment of expenses and lien shall follow the procedures established in Chapter 342, Tex. Health & Safety Code.

SECTION 4 – PENALTY FOR VIOLATIONS

It shall be unlawful for any person, company, corporation or conglomerate to do any act forbidden by this Ordinance or fail to perform any act or operation required by this Ordinance. Violations of this Ordinance are punishable with a fine of up to, but not to exceed one thousand (1,000) dollars, with each day after notification of violation persists being considered a new and separate offense.

SECTION 5 – SEVERABILITY CLAUSE

If any section, paragraph, sub-division, clause or phrase of this Ordinance shall be adjudged invalid, illegal or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or any part of any provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 6 – EFFECTIVE DATE

This Ordinance shall be effective from and after its passage at a City Council meeting and publication as required by the Local Government Code.

Passed and Approved on this 7th day of March, 2018.

Larry Thompson
Mayor

ATTEST:

Shelley Goodwin, City Secretary

ORDINANCE 211-032018

AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 5, 2018, GENERAL CITY ELECTION ELECTED TO OFFICE; CANCELING THE ELECTION; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the General City Election was called for February 7, 2018, by Ordinance 210-022018, for the purpose of electing members to the City Council; and

WHEREAS, the City Secretary has certified in writing that no person has made a declaration of write-in candidacy, and that each candidate on the ballot is unopposed for election to office; and

WHEREAS, the filing deadlines for placement on the ballot and declaration of write-in candidacy have passed; and

WHEREAS, under these circumstances, Subchapter C, Chapter 2, Election Code authorizes the City Council to declare the unopposed candidates elected to office and cancel the elections;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

SECTION 1. The following candidates who are unopposed in the May 5, 2018, General City Elections, are declared elected to office, and shall be issued a certificate of election following the time the election would have been canvassed:

General Election

City Council, Place 1	John R. McCaw
City Council, Place 4	Todd A. Arvidson
City Council, Place 5	Kay Bower

SECTION 2. The May 5, 2018, General City Election is canceled, and the City Secretary is directed to cause a copy of this Ordinance to be posted on Election Day at each polling place that would have been used in the election.

SECTION 3. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 4. This Ordinance shall be cumulative of all provisions of Ordinances of the City of Garden Ridge, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such Ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

SECTION 5. This Ordinance shall be effective immediately upon adoption and any publication required by law.

PASSED AND APPROVED by the City Council of the City of Garden Ridge this the 7th day of March, 2018.

Larry Thompson
Mayor

Attest:

Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

"A way of life, not just a place to live"

CERTIFICATION OF UNOPPOSED CANDIDATES

I, Shelley Goodwin, certify that I am the City Secretary of the City of Garden Ridge and the authority responsible for preparing the official ballot for May 5, 2018, City of Garden Ridge General City Election. I further certify that the following candidates are unopposed for election to said places for the office of City Council, Place 1, City Council, Place 4 and City Council, Place 5, and no candidate's name is to be placed on a list of write-in candidates for those offices for the election scheduled to be held on May 5, 2018.

John R. McCaw, City Council, Place 1

Todd A. Arvidson, City Council, Place 4

Kay Bower, City Council, Place 5

WITNESS MY HAND AND SEAL OF THE CITY OF GARDEN RIDGE, TEXAS, this
the 22nd day of February, 2018.

Shelley Goodwin, TRMC
City Secretary
City of Garden Ridge, Texas

ORDINANCE NO. 18-032018

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE ESTABLISHING REGULATIONS FOR THE CONTROL AND CARE OF ANIMALS IN THE CITY; ESTABLISHING RELATED SERVICE FEES; ESTABLISHING A PENALTY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Garden Ridge (“City”) is authorized to provide standards for the ownership, control and care of animals in the City pursuant to the general authority granted to the City under Chapter 54 of the Texas Local Government Code; and

WHEREAS, the City Council finds that growth within the City has created new challenges related to the safe control and regulation of animals within the City; and

WHEREAS, the City Council finds that the costs associated with the provisions of animal care services should be defrayed by the establishment of related animal care service fees; and

WHEREAS, the City Council finds that the fees established herein are reasonable and necessary to provide the services and administer the City’s animal care services programs; and

WHEREAS, the City Council finds that the existing animal control related ordinances require revisions for the protection of the health, safety, and welfare of the community; and

WHEREAS, the City Council is committed to ensuring public health, safety, and welfare by encouraging individuals to be responsible pet owners; and

WHEREAS, the City Council finds that this Ordinance is necessary to protect the public health, safety, and welfare of the community;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS THAT:

Section 1. Findings.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

Section 2. Regulations.

The animal control regulations more particularly described in this Ordinance and any attached exhibits are incorporated herein by reference for all purposes and are adopted as the City’s Animal Services regulations.

Section 3 - Animal Services Officer(s).

The City's Animal Services Officer(s) shall enforce all provisions of this ordinance, including gathering up and impounding or quarantining of dogs, cats, livestock, fowl, or any other domestic and non-domestic animals found running at large (stray) within the City limits.

Section 4 – Definitions.

Abandon. Leaving an animal without proper food, shelter, water and care or without making reasonable arrangements for assumption of custody and care by another person.

Animal. Every nonhuman species of animal, both domestic and wild.

Animal at large. Any animal not under the restraint of a leash, lead or harness by a person capable of controlling the animal when off the premises of the owner or an animal, including fowl or livestock, not in a secure enclosure or not completely confined by a building, wall, pen or fence of sufficient strength of construction, to physically restrain the animal on the premises of the owner or custodian.

Animal Services Officer. Any person or persons designated by the City as an Animal Enforcement Officer who is qualified and authorized to perform such duties as required by this Ordinance and state law.

Animal exhibition. Any exhibition or act featuring performing animals, including temporary animal exhibits and shows and petting zoos. Such exhibits shall not include animal rescue groups or humane societies.

Animal shelter. Any facility operated by a humane organization or municipal agency, or its authorized agents, for the purpose of impounding animals under the authority of this ordinance or state law for care, confinement, return to owner, adoption, or euthanasia.

Bite. Puncturing or tearing of the skin by an animal's teeth, excluding scratch/scratches.

Cat. Any live or dead member of the feline family (*Felis catus*).

Commercial animal establishment. Any pet shop, grooming shop, guard dog or obedience training center, animal auction, performing animal exhibition, or boarding or breeding kennel.

Currently vaccinated. A protective inoculation by a licensed veterinarian with a rabies vaccine recognized and approved by the United States Department of Agriculture given in an amount sufficient to provide an immunity that satisfies the requirement of state law.

Dangerous dog. Defined by the Health and Safety Code, Chapter 822, subchapter D, as amended, a dog that:

- (1) Makes an unprovoked attack on a person that causes bodily injury and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own; or

- (2) Commits unprovoked acts in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own and those acts cause a person to reasonably believe that the dog will attack and cause bodily injury to that person.

Deer management. A program/plan/policy detailing the activities of deer management that may include but not be limited to education, research, trapping, relocation, deprivation, sterilization, and birth control of deer.

Dog. A domesticated animal that is a member of the canine family. (*Canis lupus familiaris*)

Domestic animal. Tame; domesticated; of or pertaining to any animal commonly kept as a family or household pet.

Feral. A non-domesticated or non-cultivated animal having escaped from domestication and becomes wild.

Fowl. Any bird, wild or domesticated relating to an order of birds, such as but not limited to chickens, turkeys, ducks, geese, peacocks, pheasants, or other fowl regardless of age or sex, except common household pets such as parakeets, parrots, etc.

Grooming shop. A commercial establishment where animals are bathed, clipped, plucked, or otherwise groomed.

Guard dog. Any professionally trained dog that will detect and warn its handler that an intruder is present in or near an area that is being secured.

Kennel. Any premises wherein any person engages in the business of boarding, breeding, buying, letting for hire, training for a fee, or selling dogs or cats; or a facility for keeping more than four breeding animals of the same species.

Licensed veterinarian. A veterinarian licensed to practice veterinary medicine in one or more of the fifty states of the United States.

Livestock. Domestic animals used or raised, typically, on a farm, especially those kept for a profit, specifically, horses, ponies, mules, donkeys, cattle, goats, rabbits, sheep, and swine, regardless of age, sex, or breed.

Local health authority. Texas Department of State Health Services.

Observation period. The ten (10) days following a bite incident during which the biting animal's health status must be monitored. The ten-day observation period begins on the first day of the bite incident (day one). See quarantine period for further definition.

Owner (custodian). Any person, partnership, or corporation owning, keeping, or harboring one or more animals. An animal shall be deemed to be harbored (in custody) if it is fed or sheltered or provided medical attention for three consecutive days or more.

Person. An individual, corporation, government or governmental subdivision, or agency, business trust, estate, partnership, association or any other legal entity.

Pet or companion animal. Any animal kept for pleasure rather than services; an animal of a species that has been bred and raised to live in or about the habitation of humans and is dependent on people for food and shelter.

Pet shop. Any person, partnership or corporation, whether operated separately or in connection with another business enterprise, except for a licensed kennel, that buys, sells, or boards any species of animal.

Possible exposure to rabies. Receipt of a bite from any warm-blooded animal, animal to human or animal to animal, is reason to suspect exposure to rabies.

Provocation. Any purposeful act that causes an animal to bite, scratch, or attack in protection of self, the owner, or the owner's premises. Entrance, in any manner, into an area where an animal is properly under restraint in compliance with City regulations would be considered provocation, irrespective of the reason for such entrance.

Public nuisance. Any animal or animals that unreasonably annoy humans, endanger the life or health of other animals or persons, or substantially interferes with the rights of citizens, other than their owners, to enjoyment of life or property. The term "public nuisance animal" shall mean and include, but is not limited to, any animal that:

- (1) Found at large more than three times in a twelve (12) month period.
- (2) Damages the property of anyone other than its owner.
- (3) Molests or intimidates pedestrians.
- (4) Trespasses on public or private property.
- (5) Chases vehicles.
- (6) Repeatedly makes disturbing noises, including but not limited to howling, barking, whining, or other utterances causing unreasonable annoyance, disturbance, or discomfort to neighbors or others in close proximity to the premises where the animal is kept or harbored more than three times in a calendar year.
- (7) Causes fouling of the air by odor and thereby creates unreasonable annoyance or discomfort to neighbors or others in close proximity to the premises where the animal is kept or harbored.
- (8) Causes unsanitary or dangerous conditions in enclosures or surroundings where the animal is kept or harbored.

- (9) Is offensive or dangerous to the public health, safety, or welfare by virtue of the number or types of animals maintained.
- (10) Attacks other domestic animals.
- (11) Attacks or chases deer and other wildlife while on public property or while trespassing on private property.

Quarantine. The detention or isolation of an animal suspected of carrying an infectious or contagious disease.

Quarantine period. That portion of the observation period during which an animal is physically confined for observation as provided for under the quarantine method and testing section of this ordinance. See observation period for further definition.

Rabies. An acute viral disease of man and animal affecting the central nervous system and usually transmitted by an animal bite or saliva.

Rabies Control Officer. The City's Animal Services Officer who shall handle all duties required under the Rabies Control Act of 1981 and all amendments to that act.

Restraint. The securing of an animal by:

- (1) A leash or lead.
- (2) Confinement in a structure, cage, vehicle, wall or fence of sufficient strength or construction to prevent the animal from escaping.
- (3) A chain, rope, tether, leash, cable, or other device that attaches a dog to a stationary object or trolley system.

Riding school or stable. Any place that has available for hire, boarding and/or riding instruction any horse, pony, donkey, mule, or burro; or any place that regularly buys, sells, or trains the above animals.

Scratch. A scrape left by the teeth, claws or nails of an animal and of sufficient severity to break the skin and draw blood.

Sick animal. Any animal that appears to be suffering from an infectious, contagious, or communicable disease; or that is showing evidence of a physical injury, physical disorder, or traumatic injury; or that has an elevated temperature.

Stray. A domestic animal that is roaming with no physical restraint beyond the premises of an animal's owner, custodian or keeper.

Unowned animal. Any animal for which an owner has not been identified.

Vaccinated. Properly injected with a rabies vaccine licensed for use in that species by the United States Department of Agriculture and administered by or under the direct supervision of a licensed veterinarian.

Veterinary hospital. Any establishment maintained and operated by a licensed veterinarian for surgery, diagnosis, and treatment of diseases and injuries of animals.

Vicious animal. Any animal that attacks, bites, or injures human beings or domesticated animals without adequate provocation, or which, because of temperament, conditioning, or training, has a known propensity to attack, bite, or injure human beings or domesticated animals; more specifically, any individual animal of any species that has, without provocation, attacked or bitten any person or other animal, or any animal that has killed a person or other animal on any single occasion, or an individual animal which the Animal Services Officer has reason to believe has a dangerous disposition, likely to be harmful to humans or other animals.

Wild animal. Any animal that is customarily considered dangerous, or undomesticated, including, but not limited to:

- | | | |
|--------------------------|---------------|---------------------|
| • All nonhuman primates; | • Cougars; | • Opossums; |
| • Alligators; | • Coyotes; | • Orangutans; |
| • Antelope; | • Crocodiles; | • Panthers; |
| • Armadillos; | • Deer; | • Poisonous frogs; |
| • Baboons; | • Foxes; | • Porcupines; |
| • Bats; | • Gorillas; | • Raccoons; |
| • Bears; | • Hyenas; | • Serval; |
| • Bison; | • Jackals; | • Skunks; |
| • Boa constrictors; | • Jaguars; | • Squirrels; |
| • Bobcats; | • Leopards; | • Swine; |
| • Caracals; | • Lions; | • Tigers; |
| • Caymans; | • Lynx; | • Venomous lizards; |
| • Cheetahs; | • Marsupials; | • Venomous snakes; |
| • Chimpanzees; | • Ocelots; | • Wolves; |

and any hybrid of an animal listed in this definition.

Wild animal does not include small livestock, large livestock, fowl or normal household pet animals, such as, but not limited to domestic dogs, domestic cats, domestic ferrets, cockatiels, hamsters, guinea pigs, gerbils, rabbits, fish or nonpoisonous reptiles or small, nonpoisonous snakes (less than three feet total length).

Wildlife. Any animal that occurs naturally in the wild state.

Wild state. Living in its original, natural condition; not domesticated

Section 5 - Dog and Cat Registration

(a) Any person owning, keeping, harboring, or having custody of any dog or cat over four months of age within this municipality must register them as herein provided.

(b) Written application for licenses, which shall include the name, address, phone number and email address of the applicant (if available), the description of the dog or cat, the appropriate fee as listed in Appendix A to this Ordinance, and a current copy of the rabies certificate issued by a licensed veterinarian or a letter from a licensed veterinarian that has determined a rabies vaccination would be detrimental to the health of a dog or cat shall be provided to the City.

(c) Registration of dogs or cats shall be for a period of one year beginning January 1, through December 31.

(d) Application for registration must be made within thirty (30) days after obtaining a dog or cat over four (4) months of age; this requirement will not apply to a nonresident keeping a dog or cat within the City for not longer than thirty (30) days.

(e) Upon acceptance of the registration application, fee and current rabies certificate, the City shall issue a durable tag, stamped with an identifying number and the year of issuance.

(f) Each dog or cat must wear a City issued registration tag attached to a properly fitted collar at all times.

(g) The Animal Services Officer shall maintain a record of all City issued registration tag numbers and a copy of the current rabies certificate.

(h) It shall be the duty of the owner of any dog or cat to procure a duplicate tag from the City in the event that the original tag is lost or destroyed. A fee, as provided in Appendix A of this ordinance, will be charged for each replacement tag.

(i) No person may use a registration tag for any animal other than the animal for which it was issued.

Section 6. - Keeping of Domestic Animals; Limitation of Number of Dogs and Cats

It shall be unlawful for any person to own, keep, or harbor more than four (4) dogs and four (4) cats over four (4) months of age at any one address or location within the City limits. The breeding of one litter per year per residence is permitted; however, the breeding of more than one litter per year will result in the residence as being declared a commercial animal establishment and subject to a fine.

One additional dog or cat is permitted upon proof that the owner is participating in a nonprofit rescue organization or similar shelter group's foster program.

Subsections (a) and (b) shall not apply to animal shelters, veterinary establishments, animal hospitals operated by a licensed veterinarian, or commercial animal establishments. Such establishments, however, must meet sanitation requirements and keep animals securely caged or penned.

Where any animal is being kept at lawfully existing premises within the City limits immediately prior to the passage of this Ordinance or at a location outside the City limits which by annexation becomes a part of and within the boundaries of the incorporated area of the City, the requirements shall not apply for a period of one (1) year.

Section 7 – General Animal Care

(a) No owner shall fail to provide their animal with sufficient wholesome and nutritious food, water in sufficient quantities, adequate ventilation, shelter space and protection from the weather, veterinary care when needed to prevent suffering, and humane care and treatment.

(b) No person shall beat, cruelly treat, torment, overload, overwork, or otherwise abuse an animal, or cause, instigate, or permit any dogfight, cockfight, bullfight, or other combat between animals or between animals and humans.

(c) No person shall expose any known poisonous substance, whether mixed with food or not, so that the same shall be likely to be eaten by any animal; provided that it shall be lawful for a person to expose on their own property commercially available rat poison or other pesticides appropriately placed in accordance with the labeling directions.

(d) It shall be unlawful for any person to use steel jaw leg and/or neck traps with the intent of trapping any animal.

(e) Any person who, as the operator of a motor vehicle, strikes a domestic or a non-domestic animal shall immediately report such injury or death to the police department.

(f) A person who owns or has custody or control of a dog and who uses a chain, rope, tether, leash, cable, or other device that attaches a dog to a stationary object or trolley system may not leave a dog outside and unattended without shelter, food and water.

(g) A person who owns or has custody or control of a dog and who uses a chain, rope, tether, leash, cable, or other device that attaches a dog to a stationary object or trolley system may not leave a dog outside and unattended between the hours of 10 p.m. and 6 a.m.;

(h) A restraint that unreasonably limits a dog's movement is prohibited if the restraint:

(1) Uses a collar that is pinch-type, prong-type, or choke-type or that is not properly fitted to the dog;

- (2) Is a length shorter than the greater of five times the length of the dog, as measured from the tip of the dog's nose to the base of the dog's tail; or ten (10) feet;
- (3) Is in an unsafe condition; or
- (4) Causes injury to the dog.

Section 8. - Removal of Waste

The owner of every animal shall be responsible for the removal of any excreta deposited by their animal(s) on public walks, recreation areas, public or private property, including the property of the owner.

Section 9. - Evaluation of Animals and Premises

(a) All pens, enclosures, or fenced or unfenced yards located within the City's corporate limits in which any animal or fowl are kept shall be maintained and kept in such condition as not to become unsanitary, offensive, or disagreeable to persons in the vicinity thereof. For the purposes of this section, an unsanitary, offensive or disagreeable condition occurs when the failure to maintain any pen, enclosure, or fenced or unfenced yards causes the pen, enclosure, or fenced or unfenced yard to become:

- (1) A breeding place for flies; or
- (2) A place that may become a risk to the health and safety of any person working or residing in the vicinity of the pen, enclosure, or fenced or unfenced yard; or
- (3) A place that produces odors that would disturb the reasonable sensibilities of any person in the vicinity of the pen, enclosure, or fenced or unfenced yard.

(b) Animals and premises whereon animals are kept or maintained shall be subject to evaluation with just cause by the local health authority, Animal Services Officer, or Police Officer at any reasonable hour, or at any hour in cases of emergency.

Section 10. - Abatement of Violation

Whenever any premises where animals are kept are in an unsanitary condition, or the facilities are not in keeping with the provisions of this ordinance or any other regulations herein, or if any health ordinance or law is not observed, the local health authority, Animal Services Officer, or police officer, by written notice to the person responsible for the condition of the premises or the keeping of the animals or the person owning or in control of such premises, may order the abatement of the conditions which are not in accordance with this ordinance or other regulations, or conditions which constitute a nuisance. Failure to comply with such order shall, in addition to any criminal or administrative proceedings, be grounds for and entitle the City to obtain relief by injunction.

Section 11. - Safety of Animals in Parked Vehicles; Removal if Necessary

It shall be unlawful to leave any animal in any standing or parked vehicle in such a way as to endanger the animal's health or safety. The Animal Services Officer or police officer is authorized to use reasonable force, to remove an animal from a vehicle when the animal's health or safety is or soon will be endangered and said neglected or endangered animal shall be impounded. If professional services are required to remove the animal, the owner is responsible for the cost. A police officer or Animal Services Officer who removes an animal from a vehicle in accordance with this subsection is not liable for any resulting property damage.

Section 12. Live Capture Traps

(a) Animal live capture traps may be loaned by the City Animal Services Officer for a security deposit set in Appendix A of this ordinance for a period of thirty (30) days. If a live capture trap is lost or damaged the individual assigned the trap will be assessed the cost of replacement.

(b) Live traps will be checked by the individual assigned the trap at least every 12 hours. Traps will be protected from the elements and humane care will be provided to the captured animals.

(c) Dogs and cats caught in live traps, whether City owned or privately owned, will be impounded and notice of impoundment provided if ownership can be established. A citation may be issued to the owner of the impounded animal for animal at large.

(d) Animals, other than dogs and cats, caught in privately owned traps will be transported and released by animal services.

(e) Trapping of animals in live capture traps is prohibited from Friday at 4:31 p.m. to Monday at 8:00 a.m. and on City holidays.

(f) It is unlawful for any person other than animal services personnel to tamper with a live trap or release an animal confined in a live trap.

Section 13. - Dogs and Cats at Large

All dogs and cats shall be kept under restraint by a leash, lead or harness or on owner's property and not allowed to run at large or to stray.

Section 14. – General Impoundment; Violation Notice

(a) Unrestrained dogs and nuisance animals shall be taken by the police or Animal Services Officer and impounded in an animal shelter or veterinary clinic and there confined in a humane manner. Any animal that poses a threat to public health and safety, any wild animal kept illegally, or any animal that has been cruelly treated or abused shall also be impounded. To discharge the duties imposed by the provisions of this Ordinance or other applicable laws, and to enforce the same, duly authorized Police Officers and Animal Services Officers may enter upon

private property to the full extent permitted by law, which shall include but is not limited to entry upon private unsecured property when in pursuit of any animal which they have reason to believe is subject to impoundment pursuant to the provisions of this ordinance or other applicable laws. The above-mentioned enforcement officers are also authorized, after reasonable attempts have been made to contact the owner, to enter any unlocked residence or other enclosure on private property to seize, impound, and quarantine any animal that is suspected of having bitten someone and therefore posing a threat to public health and safety.

(b) Impounded dogs or cats shall be kept for not less than fourteen (14) days unless claimed by the owner.

(c) Cats or dogs impounded and deemed to be wild may be kept or euthanized within zero to 72 hours at the discretion of the Animal Services Officer.

(d) Sick or injured animals, wearing no apparent identification through which ownership can be determined, may be kept or euthanized within zero to seventy-two (72) hours at the discretion of the Animal Services Officer.

(e) If, by a license tag or other means, the owner of an impounded animal can be identified, the Animal Services Officer will, upon impoundment, notify the owner by direct contact, telephone, mail, or other reasonable means.

(f) An owner reclaiming an impounded dog or cat shall pay all impounding and registration fees, if unregistered, according to Appendix A of this ordinance and shall provide a current copy of the rabies certificate for the dog or cat. If at that time the dog or cat is not currently vaccinated the owner must present proof of rabies vaccination on said dog or cat within ten (10) business days to the Animal Services Officer or will be considered in violation again of this subsection and subject to a second fine.

(g) No sick impounded animal shall be released to the owner until the Animal Services Officer determines that arrangements have been made for treatment of the sick animal.

(h) Any animal not reclaimed within fourteen (14) calendar days shall be considered abandoned and will be eligible for adoption, transferred to a nonprofit organization or euthanized as determined by the Animal Services Officer.

(i) In addition to, or in lieu of, impounding an animal found at large, a Police Officer may issue to the known owner of such animal a notice of ordinance violation. A person who is convicted of owning an animal at large shall pay a fine as listed in Appendix A.

(j) No owner of an animal shall abandon any animal. If an owned animal has been impounded by the Animal Services Officer, no owner shall allow the animal to remain at the impound facility beyond fourteen (14) calendar days for the purpose of adopting the animal at a lower cost than the fine or fee(s).

Section 15. - Authority to Destroy Animals Running at Large

If any animal found at large in violation of this ordinance cannot be safely taken up and impounded, or poses an imminent threat of danger, such animal may be destroyed by any authorized police officer or Animal Services Officer, at the officer's discretion.

Section 16. - Escape, Injury, Sickness or Death of Impounded Strays

If an animal dies, becomes injured, becomes sick or escapes while impounded, the Animal Services Officer shall make a report with the Police Department of the death, injury, sickness or escape and the report will be placed in the records maintained by the Animal Services Officer in the Animal Services records.

Section 17. - Livestock at Large and Impoundment

All livestock shall be kept under restraint by a secured pasture or paddock and not allowed to run at large.

All impounded livestock will be the responsibility of the Comal County Sheriff's Department.

Section 18. - Rabies Vaccination

(a) It shall be unlawful for any person to own, keep, harbor, or have custody or control of a dog or cat over four months of age within the City limits unless such dog or cat is currently vaccinated, as defined in this ordinance, against rabies by the injection of rabies vaccine by or under the direct supervision of a licensed veterinarian.

(b) In the event a licensed veterinarian determines that a rabies vaccination would be detrimental to the health of a dog or cat a letter from the licensed veterinarian may be accepted by the Animal Services Officer.

(c) Every owner of a dog or cat immunized against rabies as required herein shall procure a rabies vaccination certificate from the veterinarian administering the vaccine. Such certificate shall contain the following information:

- (1) The owner's name, address, and telephone number.
- (2) The species, sex, age, size (weight), predominate breed, and color of the vaccinated animal.
- (3) The vaccine used, producer, expiration date, and serial number.
- (4) Date vaccinated.
- (5) Rabies tag number.
- (6) Veterinarian's signature and license number.

Section 19. - Report of Exposure to Rabies

Any person having knowledge of any animal exhibiting symptoms of or exposed to rabies, or that has bitten, scratched, or otherwise attacked an individual or other animal, or that the person suspects to be rabid or could reasonably foresee as capable of transmitting rabies, shall report the animal or incident to the Animal Services Officer or the Rabies Control Officer as soon as possible, but not later than twenty-four (24) hours from the time of the incident. The report shall include the name and address of any victim and the owner of the animal, if known, and any other information relating to the incident or animal.

Section 20. - Quarantine Method and Testing

(a) The Animal Services Officer will follow the Texas Health and Safety Code, Section 826.002, as amended, for the quarantine and testing for rabies.

(b) When a dog, cat, or domestic ferret which has bitten a human has been identified, the owner will place the animal in quarantine as defined in the Texas Health and Safety Code, Section 826.002, until the end of the ten (10) day observation period. The animal must also be quarantined if there is probable cause to believe that it has otherwise exposed a human to rabies. The observation period will begin at the time of the exposure. The animal must be placed in a certified rabies quarantine facility specified by the local rabies control authority and observed at least twice daily. As an alternative, the Rabies Control Officer may allow home confinement. If the potential rabies exposure occurs in the City other than where the animal's custodian resides, the animal may be transferred to a certified rabies quarantine facility in the City of the custodian's residence or allowed confinement deemed appropriate if there is a mutual agreement between the Rabies Control Officer for the City where the exposure occurred and where the custodian resides, if applicable. The alternative to quarantining (to include home confining) a dog, cat, or domestic ferret is to have the animal humanely killed in such a manner that the brain is not damaged so that a suitable specimen (head with brain intact or brain) can be submitted to a certified rabies testing laboratory.

(c) To allow home confinement, the following criteria must be met:

(1) A secure enclosure approved by the Rabies Control Officer must be used to prevent escape.

(2) The animal has been vaccinated against rabies and the time elapsed since the most recent vaccination has not exceeded the manufacturer recommendations for the vaccine.

(3) If an unvaccinated animal is not over 16 weeks of age at the time of the potential exposure, it may be allowed home confinement.

(4) The Rabies Control Officer or a veterinarian must observe the animal at least on the first and last days of the home confinement.

(5) The animal was not a stray as defined in the Texas Health and Safety Code, section 826.002, at the time of the potential exposure.

(d) A domestic animal which has potentially exposed a human and has been designated by the Rabies Control Officer as unowned may be humanely euthanized. A suitable specimen shall be submitted for rabies testing as approved by the local Rabies Control Officer.

(e) If the animal implicated in the potential exposure is a high-risk animal, it shall be humanely destroyed and a suitable specimen submitted for rabies testing as approved by the local Rabies Control Officer.

(f) If the animal implicated in the potential exposure is a low-risk animal, neither quarantine nor rabies testing will be required unless the Rabies Control Officer has cause to believe the animal is rabid, in which case it shall be humanely destroyed and a suitable specimen submitted for rabies testing as approved by the local Rabies Control Officer.

(g) The Rabies Control Officer may require an animal which has inflicted multiple bite wounds, punctures, or lacerations to a person to be humanely destroyed and a suitable specimen submitted for rabies testing as approved by the local Rabies Control Officer.

(h) If the animal implicated in the potential exposure is not included in subsection (b), (c), (d), (e), (f) or (g) of this section, the animal will be humanely destroyed and a suitable specimen submitted for rabies testing as by the local Rabies Control Officer or the Rabies Control Officer may require the animal to be quarantined at a certified rabies quarantine facility or confined elsewhere as deemed appropriate by the Rabies Control Officer for the thirty (30) day observation period as an alternative to killing and testing.

(i) Any animal required to be quarantined under this section, which cannot be maintained in secure quarantine, shall be humanely euthanized and a suitable specimen submitted for rabies testing as approved by the local Rabies Control Officer.

(j) All laboratory specimens referred to in subsections (b)–(h) of this section shall be submitted in accordance with section 169.33 of the Rabies Control and Eradication [Rules].

(k) At the discretion of the Rabies Control Officer, assistance animals may not be required to be placed in quarantine (to include confinement) during the observation period.

(l) Police service animals are exempted from quarantine per the Texas Health and Safety Code, section 826.048, including confinement.

(m) Animals should not be vaccinated against rabies during the observation period; however, animals may be treated for unrelated medical problems diagnosed by a veterinarian. If the animal becomes ill during the observation period, the Rabies Control Officer must be notified by the person having possession of the animal.

(n) All quarantine fees must be paid by the owner or custodian of the animal quarantined.

(o) If the animal dies or becomes sick while under a rabies observation in a quarantine facility (other than the death or sickness due to the rabies virus), the Rabies Control Officer shall make a report of the death or sickness and maintain a copy of the report in the animal services records.

(p) The liability for a quarantined animal that escapes from the quarantine facility shall be the responsibility of the facility. The liability for a home quarantined animal that escapes from the home shall be the responsibility of the animal's owner or custodian. If a quarantined animal should escape and become at large from the primary enclosure of a home quarantine, the Rabies Control Officer shall safely take up the animal and deliver the animal to a state-approved quarantine facility for the duration of the quarantine time.

Section 21. - Animals Exposed to Rabies

(a) Animals not currently vaccinated which have been bitten by, directly exposed by physical contact with, or directly exposed to the fresh tissues of a rabid animal may either be humanely destroyed; or immediately vaccinated against rabies, placed in confinement for ninety (90) days, and given booster vaccinations during the third and eighth weeks of confinement. For animals under four (4) months of age, additional vaccinations may be necessary to ensure that the animal receives at least two vaccinations at or after the age prescribed by the United States Department of Agriculture (USDA) for the vaccine administered.

(b) Animals currently vaccinated which have been bitten by, directly exposed by physical contact with, or directly exposed to the fresh tissues of a rabid animal may be humanely killed; or immediately given a booster rabies vaccination and placed in confinement for forty-five (45) days.

(c) These provisions apply only to domestic animals for which a USDA-licensed rabies vaccine is available.

(d) In situations where none of the requirements of this section are applicable, the recommendations contained in the latest edition of the publication titled Compendium of Animal Rabies Prevention and Control, published by the National Association of State Public Health Veterinarians, should be followed. The administration of a rabies vaccine in a species for which no licensed vaccine is available is at the discretion of the veterinarian; however, an animal receiving a rabies vaccine under these conditions will not be considered to be vaccinated against rabies virus in potential rabies exposure situations.

Section 22. - Dangerous Dogs

Dangerous dogs, as defined in the Health and Safety Code, chapter 822 as amended, shall be regulated in accordance with the provisions of the Health and Safety Code, Chapter 822, Subchapter D, as amended.

Section 23. - Vicious or Dangerous Animals

(a) Any animal within the City that shall bite, scratch, or otherwise attack a person who is not at the time trespassing upon the property of the owner or person having control of such animal, nor provoking or teasing such animal, shall be deemed vicious or dangerous to persons or other animals, and the municipal court may order that such animal be kept muzzled, or that such animal be kept within a sufficient enclosure, or that such animal be delivered to the Animal Services Officer to be humanely euthanized.

(b) If the municipal court cannot determine beyond a reasonable doubt that an animal is vicious or dangerous, the court shall have the authority to hold a hearing, and if the court determines at the hearing that the animal is vicious or dangerous to persons or other animals, the court may use the remedies authorized in this Ordinance or by state law.

Section 24. - Dogs and Coyotes that Attack Animals

Dogs or coyotes that attack animals, as defined in the Health and Safety Code, section 822.011, shall be regulated in accordance with the provisions of the Health and Safety Code, chapter 822, subchapter B, as amended.

Section 25. - Keeping of Wild Animals

No person shall own, possess, or have custody, on their premises, any wild animal (including a reptile).

This section shall not be construed to apply to animal shelters operated under the authority of the governing body of the City or those persons qualifying for exceptions as provided for in the Health and Safety Code, Section 822.102, as amended.

Section 26. - Keeping of Livestock and Fowl

(a) The keeping of livestock in areas zoned Residence Agriculture (RA) District is regulated as follows:

- (1) It shall be unlawful for any person, firm or corporation to keep any swine.
- (2) It shall be unlawful for any owner or custodian of fowl to keep or harbor any fowl other than chickens, turkeys or guinea fowl. No more than twelve (12) fowl shall be allowed, one (1) of which may be male.
- (3) The owner must have adequate facilities to house livestock and fowl and ensure adequate sanitation in a manner that does not allow them to create a nuisance.
- (4) Sanitation must be addressed in a manner that prevents the attraction of pests and complies with City and state laws.

(b) In areas zoned Single Family Dwelling (R) District the keeping of livestock is prohibited. The keeping of fowl shall be regulated as follows:

(1) It shall be unlawful for any owner or custodian of fowl to keep or harbor any fowl other than chickens or turkeys. No more than six (6) fowl shall be allowed, none of which may be male.

(2) The owner must have adequate facilities to house the fowl and ensure adequate sanitation in a manner that does not allow them to create a nuisance.

(3) Coops or other similar structures to house chickens and turkeys must be located a minimum of fifteen (15) feet from any adjoining property lines.

(4) Sanitation must be addressed in a manner that prevents the attraction of pests and complies with all City and state laws.

Section 27. - Feeding of Wildlife

The placement of food sources or other materials that attract animals other than that of the property owner, for purposes other than trapping and removal is prohibited.

Section 28. - Adoption

(a) Dogs and cats in the custody of the City of Garden Ridge that have not been claimed by their owner within fourteen (14) days will be eligible for adoption.

(b) Prior to adoption unclaimed dogs and cats will be spayed/neutered, receive rabies vaccinations and be checked for heart worms.

(c) The Animal Services Officer may recommend to the City Administrator the waiving or reduction of adoption fees dependent on the amount of time an animal has been available for adoption, the health of the animal being adopted or the demeanor of the animal.

Section 29. - Prohibited Selling, Displaying Animals on Roadside

(a) It shall be unlawful for any person to display for a commercial purpose or to sell, trade, barter, lease, rent, or give away, any animal on any roadside, public right-of-way, commercial parking lot, garage sale, festival, park, community center or outdoor public place.

(b) This section shall not apply to any tax-exempt non-profit organization founded for the purpose of providing humane sanctuary or shelter for abandoned or unwanted animals or any recognized rescue organization which is currently registered with Animal Services.

(c) Any animal being sold, traded, bartered, leased, rented, or being given away on any roadside, public right-of-way, commercial parking lot, garage sale, festival, park, community center or outdoor public place shall be subject to seizure and impoundment at the discretion of

the investigating Animal Services Officer and subject to disposition in accordance with this Ordinance.

Section 30. - Animal Exhibition, Shows or Events.

(a) All allowable Animal Exhibitions, Shows or Events shall, comply with the minimum standards of this Ordinance and all applicable state and federal regulations. All Exhibitions, Shows or Event facilities shall be subject to inspection by the Animal Services Officer upon request during reasonable hours.

(b) The presenter of the Animal Exhibition, Shows, or Events must give notice five days in advance to the Animal Services Officer of the specifics of the event.

(c) With the exception of cat and dog shows, all other Animal Exhibitions, Shows or Events are prohibited in the City limits.

Section 31. - Pet and Grooming Shop, Boarding Kennel and Veterinary Facilities Business License.

(a) No person shall operate any pet or pet grooming shop, kennel, or licensed veterinary facility as defined in this ordinance, without first obtaining a business license from the City. The qualifications for license shall include consideration of the type of building construction, the regulatory compliance history of the permittee as it relates to sanitation, health, welfare of the animals, and related zoning requirements.

(b) Failure to maintain the establishment in compliance with this Ordinance and state law as it relates to sanitation, health, and welfare of the animals may result in suspension or revocation of the license.

(c) Failure to apply for a license prior to the opening of such a commercial animal facility, or within thirty (30) days after the renewal date, shall constitute an offense.

(d) Each license shall be valid for one (1) year.

Section 32. - Revocation.

Any person or business holding a business license regulated by this Ordinance that refuses or fails to comply with this ordinance or any law governing the protection and keeping of animals shall have the license revoked by the City. Revocation of the license shall be accomplished by either mailing to the holder of such license a written notice by certified mail stating the license is revoked or by personally delivering to the holder thereof a written notice stating the license is revoked.

Section 33. - Invisible Fences

Invisible fences used to contain dogs and cats within the City must have warning signage placed within five (5) feet from any driveway, pedestrian sidewalk, or other walkway. For public safety

signs must not exceed three (3) square feet with one (1) inch block letters and be of contrasting colors.

Section 34. - Waiver of Fees:

The Garden Ridge City Council has the authority to waive fees, excluding fines, associated with this Ordinance due to hardship or unusual circumstances. The affected party must submit a written request to the City Council for the waiving of fees. The request must indicate the hardship or unusual circumstances and supporting documentation must be included. The City Council will consider the request in an open City Council meeting and is the final authority on requests to waive fees.

Section 35. - Enforcement

The civil and criminal provisions of this ordinance shall be enforced by those persons or agencies designated by the municipal authority. It shall be a violation of this Ordinance to interfere with an Animal Services Officer in the performance of the Officer's duties. Unless otherwise indicated, any person who violates a section of this Ordinance shall be strictly liable for such violation and shall be subject to the penalties established.

Section 36. Penalty.

Any person who shall violate any of the provisions of this Ordinance, or fail to comply therewith, or with any of the provisions thereof, shall be guilty of a misdemeanor and, upon conviction, shall be fined an amount not exceeding five hundred dollars (\$500.00). Each and every day's violation shall constitute a separate and distinct offense. The City retains all other legal rights and remedies available to it pursuant to local, state and federal law.

Section 37. Cumulative and Savings.

This Ordinance shall be cumulative of all provisions of ordinances of the City of Garden Ridge, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

Section 38. Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

Section 39. Effective Date. This Ordinance shall be in full force and effect sixty (60) days from and after its final passage and any publication required by law.

PASSED AND APPROVED ON this _____day of _____, 2018.

Larry Thompson, Mayor

ATTEST:

Shelley Goodwin, City Secretary

Appendix A
Animal Services Fee Schedule

Dog and Cat Registration Fees:

Registration Fee \$10 per year per animal

Replacement Tag Fee \$1 per tag

Live Traps:

Security Deposit \$40 per trap

Impoundment Fees: (To defray costs)

\$25 for first day

\$10 for each calendar day thereafter until claimed by owner

Adoption Fees:

\$50 – Cats

\$75 – Dogs

Fines - Animal at Large:

\$50 plus court costs

\$50 increase for each subsequent offense

CITY OF GARDEN RIDGE, TEXAS

ANNUAL FINANCIAL REPORT

**FISCAL YEAR ENDED
SEPTEMBER 30, 2017**



CITY OF GARDEN RIDGE, TEXAS
ANNUAL FINANCIAL REPORT
FISCAL YEAR ENDED SEPTEMBER 30, 2017

CITY OFFICIALS

MAYOR
MAYOR PRO-TEM

LARRY THOMPSON
JOHN R. MCCAWE

CITY COUNCIL

TODD ARVIDSON
BRYAN LANTZY
ROBB ERICKSON
KAY BOWER

CITY ADMINISTRATOR

NANCY CAIN

CITY SECRETARY/TREASURER

SHELLEY GOODWIN

ATTORNEY

DENTON, NAVARRO, ROCHA,
BERNAL, & ZECH P.C.

CITY OF GARDEN RIDGE, TEXAS
ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED SEPTEMBER 30, 2017

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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and City Council
City of Garden Ridge, Texas

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Garden Ridge, Texas, as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The City of Garden Ridge, Texas', management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a reasonable basis for our opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Garden Ridge, Texas, as of September 30, 2017, and the respective changes in financial position and where applicable, cash flows, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of Changes – Net Pension Liability and Related Ratios, and the Schedule of Employer Contributions as listed in the Table of Contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Garden Ridge, Texas', basic financial statements. The comparative financial statements and the statistical section are presented for purposes of additional analysis and are not a required part of the financial statements.

The comparative statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the comparative statements are fairly stated, in all material respects, in relation to the financial statements as a whole.

The statistical section has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

A handwritten signature in cursive script that reads "Armstrong, Vaughan & Associates, P.C.".

Armstrong, Vaughan & Associates, P.C.

January 29, 2018

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of City of Garden Ridge's annual financial report presents our discussion and analysis of the City's financial performance during the fiscal year ended September 30, 2017. Please read it in conjunction with the City's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

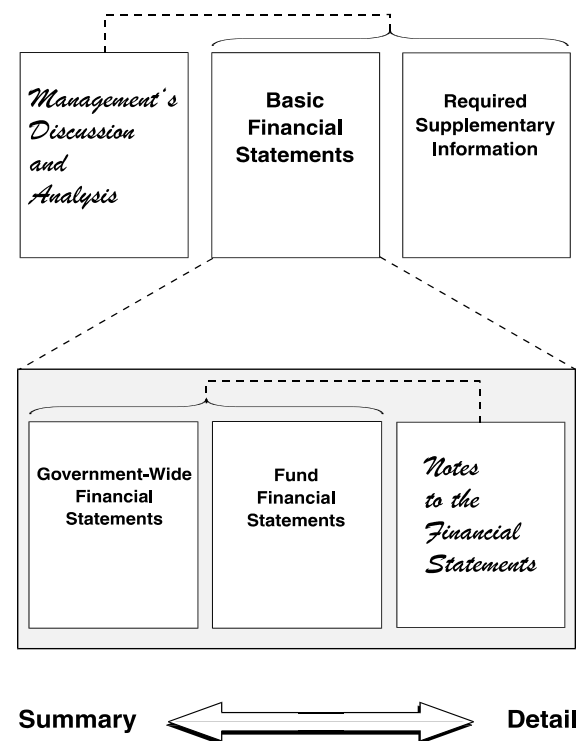
- The City's total combined net position was \$13.1 million at September 30, 2017.
- During the year, the City's governmental operating expenses were \$1.1 million less than the \$3.78 million generated in program and general revenues for the governmental activities.
- The total cost of the City's programs increased 5.1% to \$3.22 million, and no new programs were added this year.
- The general fund reported a fund balance this year of \$1.87 million of which \$1.74 million was unassigned.
- The City did not issue any new bonds during the fiscal year ending September 30, 2017.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts—*management's discussion and analysis* (this section), the *basic financial statements*, and *required supplementary information*. The basic financial statements include two kinds of statements that present different views of the City:

- The first two statements are *government-wide financial statements* that provide both *long-term* and *short-term* information about the City's overall financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the government, reporting the City's operations in more detail than the government-wide statements.
- *The governmental funds* statements tell how *general government* services were financed in the *short-term* as well as what remains for future spending.
- *Proprietary fund* statements offer *short- and long-term* financial information about the activities the government operates *like businesses*, such as water services.

Figure A-1, Required Components of the City's Annual Financial Report



The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the information in the financial statements. Figure A-1 shows how the required parts of this annual report are arranged and related to one another.

Figure A-2 summarizes the major features of the City’s financial statements, including the portion of the City government they cover and the types of information they contain. The remainder of this overview section of management’s discussion and analysis explains the structure and contents of each of the statements.

Figure A-2. Major Features of the City's Government-wide and Fund Financial Statements			
<i>Type of Statements</i>	Fund Statements		
	Government-wide	Governmental Funds	Proprietary Funds
<i>Scope</i>	Entire City's government (except fiduciary funds) and the City's component units	The activities of the City that are not proprietary or fiduciary	Activities the City operates similar to private businesses: water
<i>Required financial statements</i>	• Statement of Net Position	• Balance Sheet	• Statement of Net Position
	• Statement of Activities	• Statement of Revenues, Expenditure & Changes in Fund Balances	• Statement of Revenues, Expenses & Changes in Net Position • Statement of Cash Flows
<i>Accounting basis and measurement focus</i>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
<i>Type of asset/liability information</i>	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term
<i>Type of inflow/outflow information</i>	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter.	All revenues and expenses during year, regardless of when cash is received or paid

Government-Wide Statements

The government-wide statements report information about the City as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government’s assets and liabilities. All of the current year’s revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the City’s net position and how they have changed. Net Position—the difference between the City’s assets plus deferred outflows and liabilities plus deferred inflows—is one way to measure the City’s financial health or *position*.

- Over time, increases or decreases in the City’s net position is an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the City, one needs to consider additional nonfinancial factors such as changes in the City’s tax base.

The government-wide financial statements of the City include the *Governmental Activities*. Most of the City’s basic services are included here, such as public safety, public works and general administration. Property taxes, franchise fees and charges for services finance most of these activities.

Fund Financial Statements

The fund financial statements provide more detailed information about the City's most significant *funds*—not the City as a whole. Funds are accounting devices that the City uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by State law and by bond covenants.
- The City Council establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

The City has the following kinds of funds:

- *Governmental funds*—Most of the City's basic services are included in governmental funds, which focus on (1) how *cash and other financial assets* that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed *short-term* view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the governmental funds statement, or on the subsequent page, that explain the relationship (or differences) between them.
- *Proprietary funds*—Services for which the City charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both long-term and short-term financial information.

FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

Net Position

The City's combined net position was \$13.1 million at September 30, 2017. (See Table A-1).

Table A-1
City of Garden Ridge Net Position
(In thousands dollars)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change 2017-2016
	2017	2016	2017	2016	2017	2016	
Assets							
Current Assets	\$ 2,618.2	\$ 7,676.8	\$ 1,630.3	\$ 3,933.3	\$ 4,248.6	\$ 11,610.1	-63.4%
Restricted and Other Assets	2,813.0	(1,352.5)	124.4	1,821.0	2,937.4	468.5	527.0%
Capital Assets (net)	<u>11,824.1</u>	<u>9,359.2</u>	<u>12,791.4</u>	<u>9,764.1</u>	<u>24,615.5</u>	<u>19,123.3</u>	28.7%
Total Assets	<u>17,255.4</u>	<u>15,683.5</u>	<u>14,546.2</u>	<u>15,518.4</u>	<u>31,801.5</u>	<u>31,201.9</u>	1.9%
Total Deferred Outflows of Resources	<u>228.2</u>	<u>294.0</u>	<u>40.8</u>	<u>55.3</u>	<u>269.1</u>	<u>349.3</u>	-23.0%
Liabilities							
Current Liabilities	2,378.0	1,394.3	722.0	643.6	3,100.0	2,037.9	52.1%
Long-term Liabilities	<u>8,019.1</u>	<u>8,637.5</u>	<u>7,772.7</u>	<u>8,153.3</u>	<u>15,791.8</u>	<u>16,790.8</u>	-5.9%
Total Liabilities	<u>10,397.1</u>	<u>10,031.8</u>	<u>8,494.6</u>	<u>8,796.9</u>	<u>18,891.8</u>	<u>18,828.7</u>	0.3%
Deferred Inflows of Resources	<u>29.5</u>	<u>-</u>	<u>6.4</u>	<u>-</u>	<u>35.8</u>	<u>-</u>	100.0%
Net Position							
Invested in Capital Assets	3,568.2	3,726.0	4,694.0	2,725.4	8,262.1	6,451.4	28.1%
Restricted	671.6	196.8	152.7	468.5	824.3	665.3	23.9%
Unrestricted	<u>2,817.3</u>	<u>2,022.9</u>	<u>1,239.2</u>	<u>3,582.9</u>	<u>4,056.5</u>	<u>5,605.8</u>	-27.6%
Total Net Position	<u>\$ 7,057.1</u>	<u>\$ 5,945.7</u>	<u>\$ 6,085.9</u>	<u>\$ 6,776.8</u>	<u>\$ 13,142.9</u>	<u>\$ 12,722.5</u>	3.3%

The unrestricted net position represents resources available to fund programs of the City next year.

Changes in Net Position

The City's total governmental revenues were \$3.78 million, of which 76.8% of the City's revenue came from taxes compared to 80.8% in the prior year. A total of 13.2% of the revenues are from those who directly received the service. The total cost of all governmental programs and services was \$3.22 million and charges for these services were \$496.8 thousand. Table A-2 reports the summarized changes in net position.

Table A-2
Changes in City of Garden Ridge's Net Position
(In thousands dollars)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2017	2016	2017	2016	2017	2016	2017-2016
Program Revenues:							
Charges for Services	\$ 496.8	\$ 465.1	\$ 1,546.9	\$ 1,512.8	\$ 2,043.7	\$ 1,977.9	3.3%
Operating/Capital Grants	271.5	80.5	-	-	271.5	80.5	237.3%
General Revenues:							
Property Taxes	2,167.2	1,969.3	-	-	2,167.2	1,969.3	10.1%
Tax Franchise	489.8	484.5	-	-	489.8	484.5	1.1%
Sales Taxes	245.0	235.0	-	-	245.0	235.0	4.3%
Impact Fees	-	16.9	-	-	-	16.9	-100.0%
Investment Earnings	37.8	14.9	13.5	5.9	51.3	20.8	146.5%
Other	68.3	62.3	0.9	6.5	69.2	68.8	0.6%
Total Revenues	<u>3,776.5</u>	<u>3,328.5</u>	<u>1,561.3</u>	<u>1,525.2</u>	<u>5,337.7</u>	<u>4,853.7</u>	10.0%
General Government	769.4	675.6	-	-	769.4	675.6	13.9%
Police Protection	1,283.4	1,105.3	-	-	1,283.4	1,105.3	16.1%
Municipal Court	74.3	76.8	-	-	74.3	76.8	-3.2%
Public Facilities	864.7	750.8	-	-	864.7	750.8	15.2%
Debt Service	227.6	454.5	-	-	227.6	454.5	-49.9%
Water	-	-	1,697.9	1,416.8	1,697.9	1,416.8	19.8%
Total Expenses	<u>3,219.4</u>	<u>3,063.0</u>	<u>1,697.9</u>	<u>1,416.8</u>	<u>4,917.3</u>	<u>4,479.8</u>	9.8%
Transfers	554.3	198.8	(554.3)	(198.8)	-	-	0.0%
Increase (Decrease) in Net Position	<u>\$ 1,111.2</u>	<u>\$ 464.3</u>	<u>\$ (690.9)</u>	<u>\$ (90.4)</u>	<u>\$ 420.4</u>	<u>\$ 373.9</u>	12.4%

Governmental Activities

Property tax rates increased to \$0.318305 per \$100 of assessed value. An increase in the valuation of taxable property along with the increase in tax rate lead to a 10.1% increase in tax revenues to \$2.17 million.

Table A-3 presents the cost of each of the City's largest functions, as well as each function's net cost (total cost less fees generated by the activities and intergovernmental aid). The net cost reflects what was funded by state revenues as well as local tax dollars.

- The net cost of all *governmental* activities this year was \$2.4 million.
- The amount that taxpayers paid for these activities through taxes was \$2.9 million.
- \$496.8 thousand of the cost was paid by those who directly benefited from the programs.

Table A-3
Net Cost of Selected City Functions
(in thousands of dollars)

	Total Cost of Services		% Change	Net Cost of Services		Total Percentage Change
	2017	2016		2017	2016	2017-2016
General Administration	\$ 769.4	\$ 675.6	13.9%	\$ 479.2	\$ 472.1	1.5%
Police Protection	1,283.4	1,105.3	16.1%	928.3	894.3	3.8%
Municipal Court	74.3	76.8	-3.2%	74.3	76.8	-3.2%
Public Facilities	864.7	750.8	15.2%	741.7	619.6	19.7%
Debt Service	227.6	454.5	-49.9%	227.6	454.5	-49.9%
Water Services	1,697.9	1,416.8	19.8%	151.0	(96.0)	-257.3%

Business-Type Activities

Revenues of the City's business-type activities were \$1.5 million, and expenses were \$1.7 million. The City's increase in water sales revenues were negated by a reduction in impact fee revenues, resulting in no significant change.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

Revenue from governmental fund types totaled \$3.74 million, an increase of 12.9%.

General Fund Budgetary Highlights

Over the course of the year, the City revised its budget to decrease revenues and expenditures. Actual expenditures were \$87 thousand less than the final budgeted amounts. All major expenditure divisions had a positive variance, with the exception of Public Facilities. Generally, every revenue category was over the budgeted expectations except municipal fines. The City increased the overall fund balance by \$143 thousand more than expected from the final budget.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At the end of 2017, the City had invested \$34.7 million in a broad range of capital assets, including land, equipment, buildings, and vehicles. (See Table A-4). More detailed information about the City's capital assets is presented in the notes to the financial statements.

Table A-4
City's Capital Assets
(In thousands of dollars)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2017	2016	2017	2016	2017	2016	2017-2016
Land	\$ 481.9	\$ 481.9	\$ 140.0	\$ 140.0	\$ 621.9	\$ 621.9	0.0%
Water Rights	-	-	454.1	454.1	454.1	454.1	0.0%
Buildings and Improvements	3,728.3	3,594.9	94.2	94.2	3,822.5	3,689.1	3.6%
Other Improvements	-	-	10,787.0	10,787.0	10,787.0	10,787.0	0.0%
Equipment	686.8	571.2	781.1	733.8	1,467.9	1,305.0	12.5%
Infrastructure	9,598.1	9,598.1	-	-	9,598.1	9,598.1	0.0%
Construction in Progress	2,839.6	174.8	5,101.3	1,699.5	7,940.9	1,874.3	323.7%
Totals at Historical Cost	<u>17,334.8</u>	<u>14,420.9</u>	<u>17,357.7</u>	<u>13,908.6</u>	<u>34,692.5</u>	<u>28,329.5</u>	22.5%
Total Accumulated Depreciation	(5,510.6)	(5,061.7)	(4,566.3)	(4,144.5)	(10,077.0)	(9,206.2)	9.5%
Net Capital Assets	<u>\$ 11,824.1</u>	<u>\$ 9,359.2</u>	<u>\$ 12,791.4</u>	<u>\$ 9,764.1</u>	<u>\$ 24,615.5</u>	<u>\$ 19,123.3</u>	28.7%

Long Term Debt

At year-end the City had \$16.4 million in bonds and leases outstanding as shown in Table A-5. More detailed information about the City's debt is presented in the notes to the financial statements.

Table A-5
City's Long Term Debt
(In thousands of dollars)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2017	2016	2017	2016	2017	2016	2017-2016
Bonds and Lease Payable	\$ 8,255.9	\$ 8,803.8	\$ 8,097.4	\$ 8,430.9	\$ 16,353.4	\$ 17,234.7	-5.1%
Total Bonds & Lease Payable	<u>\$ 8,255.9</u>	<u>\$ 8,803.8</u>	<u>\$ 8,097.4</u>	<u>\$ 8,430.9</u>	<u>\$ 16,353.4</u>	<u>\$ 17,234.7</u>	-5.1%

ECONOMIC FACTORS, NEXT YEAR'S BUDGETS AND RATES

- The 2017 Taxable Value for the City of Garden Ridge increased \$16,885,022 over the City's 2016 Taxable Value.
- The City's 2017 Maintenance and Operation tax rate increased to \$.211012 which was an increase of \$.007771 cents per \$100 valuation over the 2016 Maintenance and Operation rate of \$.203241.
- General Fund Revenues for the 2018 Fiscal Year are expected to increase by \$73,806 predominately due to an increase in ad valorem taxes.
- The 2018 General Fund Budget projects a carryover to Reserves of \$91,646 and allows the City to accomplish several projects during the fiscal year.
- The City of Garden Ridge should continue to see development interest and activity along F.M. 2252.
- The City's 2017 debt tax rate decreased to \$.112134 which equates to a decrease of \$.00293 over the 2016 rate.
- The City's budgeted general fund balance for 2018 is not expected to change appreciably by the close of the fiscal year.

Other significant items planned for next year:

- The Capital Improvement Projects to be funded by the 2015 Combination Tax and Revenue Certificates of Obligation for water, drainage and streets infrastructure and Community Center and City Parks improvements are expected to continue during the 2018 fiscal year.
- Trinity Wells #9 and #10 along with associated infrastructure are expected to be completed and operational in the 2018 fiscal year.
- The City's comprehensive Master Land Use Plan update was completed in the 2018 fiscal year. Rewrite of the City's zoning and subdivision ordinances to align with the new plan are expected to be completed during the 2018 fiscal year.
- The City will continue looking at a possible sewer system and additional waterlines along F.M. 2252.
- City employees will receive a 3% cost of living increase.
- The City's employee's health and dental insurance rates saw an increase for 2018.
- The City will continue to enhance communications with its citizens.
- The City will continue all existing services and is planning to establish an emergency management and volunteer program.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide Garden Ridge citizens, taxpayers, customers, and investors and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City Administrator by phone 210-651-6632.



BASIC FINANCIAL STATEMENTS

The basic financial statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government – wide financial statements
- Fund financial statements:
 - Governmental funds
 - Proprietary fund

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF NET POSITION
SEPTEMBER 30, 2017

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and Cash Equivalents	\$ 2,445,644	\$ 1,458,548	\$ 3,904,192
Receivables:			
Taxes (Net of Uncollectible)	51,428	-	51,428
Other	117,198	171,794	288,992
Prepaid Items	3,946	-	3,946
Restricted Assets:			
Cash and Investments	2,784,670	152,710	2,937,380
Internal Balance	28,351	(28,351)	-
Capital Assets:			
Land	481,923	139,954	621,877
Water Rights	-	454,144	454,144
Buildings and Improvements	3,728,314	94,183	3,822,497
Water Lines and Extensions	-	10,787,005	10,787,005
Equipment and Vehicles	686,810	781,121	1,467,931
Infrastructure	9,598,108	-	9,598,108
Construction in Progress	2,839,623	5,101,284	7,940,907
Accumulated Depreciation	(5,510,642)	(4,566,315)	(10,076,957)
TOTAL ASSETS	<u>17,255,373</u>	<u>14,546,077</u>	<u>31,801,450</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Loss on Debt Refunding	71,508	-	71,508
Deferred Pension Related Outflows	156,737	40,822	197,559
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 228,245</u>	<u>\$ 40,822</u>	<u>\$ 269,067</u>

See accompanying notes to basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF NET POSITION (CONT.)
SEPTEMBER 30, 2017

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
LIABILITIES			
<i>Current Liabilities:</i>			
Accounts Payable	\$ 1,620,421	\$ 44,706	\$ 1,665,127
Accrued Liabilities	46,877	13,064	59,941
Accrued Interest Payable	40,442	46,206	86,648
Vacation Leave Payable	82,628	23,111	105,739
Customer Deposits	9,000	184,137	193,137
<i>Noncurrent Liabilities:</i>			
Due within One Year	578,645	410,767	989,412
Due in more than One Year	7,677,303	7,686,652	15,363,955
Net Pension Liability	341,794	86,033	427,827
TOTAL LIABILITIES	10,397,110	8,494,676	18,891,786
DEFERRED INFLOWS OF RESOURCES			
Deferred Pension Related Inflows	29,454	6,363	35,817
TOTAL DEFERRED INFLOWS OF RESOURCES	29,454	6,363	35,817
NET POSITION			
Net Investment in Capital Assets	3,568,188	4,693,957	8,262,145
Restricted for:			
Child Safety	25,661	-	25,661
Court Security/Technology	8,359	-	8,359
Impact Fees	-	152,710	152,710
Debt Service	428,546	-	428,546
Public, Educational, & Governmental (PEG) Capital Fees	97,704	-	97,704
Police Asset Forfeiture	111,330	-	111,330
Unrestricted	2,817,266	1,239,193	4,056,459
TOTAL NET POSITION	\$ 7,057,054	\$ 6,085,860	\$ 13,142,914

See accompanying notes to basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2017

Functions and Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary Government				
<i>Governmental Activities:</i>				
General Administration	\$ 769,406	\$ 236,988	\$ 53,265	\$ -
Police Protection	1,283,354	141,920	213,146	-
Municipal Court	74,313	-	-	-
Public Facilities	864,668	117,880	5,127	-
Interest on Long-term Debt	227,646	-	-	-
<i>Total Governmental Activities</i>	<u>3,219,387</u>	<u>496,788</u>	<u>271,538</u>	<u>-</u>
<i>Business-Type Activities:</i>				
Water Utility	<u>1,697,947</u>	<u>1,546,906</u>	<u>-</u>	<u>-</u>
<i>Total Business-Type Activities</i>	<u>1,697,947</u>	<u>1,546,906</u>	<u>-</u>	<u>-</u>
Total Primary Government	<u><u>\$ 4,917,334</u></u>	<u><u>\$ 2,043,694</u></u>	<u><u>\$ 271,538</u></u>	<u><u>\$ -</u></u>
General Revenues:				
Taxes:				
General Property Taxes				
Franchise Taxes				
Sales Taxes				
Interest and Investment Earnings				
Miscellaneous				
Total General Revenues				
Transfers				
Change in Net Position				
Net Position Beginning of Year				
Net Position at End of Year				

See accompanying notes to basic financial statements.

Primary Government

Governmental Activities	Business-Type Activities	Total
\$ (479,153)	\$ -	\$ (479,153)
(928,288)	-	(928,288)
(74,313)	-	(74,313)
(741,661)	-	(741,661)
(227,646)	-	(227,646)
<u>(2,451,061)</u>	<u>-</u>	<u>(2,451,061)</u>
<u>-</u>	<u>(151,041)</u>	<u>(151,041)</u>
<u>-</u>	<u>(151,041)</u>	<u>(151,041)</u>
<u>(2,451,061)</u>	<u>(151,041)</u>	<u>(2,602,102)</u>
2,167,248	-	2,167,248
489,752	-	489,752
244,991	-	244,991
37,819	13,461	51,280
68,246	893	69,139
<u>3,008,056</u>	<u>14,354</u>	<u>3,022,410</u>
<u>554,254</u>	<u>(554,254)</u>	<u>-</u>
1,111,249	(690,941)	420,308
<u>5,945,805</u>	<u>6,776,801</u>	<u>12,722,606</u>
<u>\$ 7,057,054</u>	<u>\$ 6,085,860</u>	<u>\$ 13,142,914</u>

CITY OF GARDEN RIDGE, TEXAS
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2017

	Major Funds		
	General	Debt Service	Capital Projects Fund
ASSETS			
Cash and Cash Equivalents	\$ 1,881,498	\$ 447,721	\$ -
Receivables:			
Taxes (Net of Uncollectible)	33,582	17,846	-
Other	117,198	-	-
Due from Other Funds	28,351	-	-
Prepaid Items	3,946	-	-
Restricted Assets:			
Cash and Investments	-	-	2,784,670
TOTAL ASSETS	<u>\$ 2,064,575</u>	<u>\$ 465,567</u>	<u>\$ 2,784,670</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCES			
<i>Liabilities:</i>			
Accounts Payable	\$ 101,513	\$ -	\$ 1,513,813
Accrued Expenditures	46,877	-	-
Deposits	9,000	-	-
Total Liabilities	<u>157,390</u>	<u>-</u>	<u>1,513,813</u>
<i>Deferred Inflows of Resources:</i>			
Unavailable Property Tax Revenue	33,102	17,800	-
Total Deferred Inflows of Resources	<u>33,102</u>	<u>17,800</u>	<u>-</u>
<i>Fund Balances:</i>			
Non-Spendable:			
Prepaid Items	3,946	-	-
Restricted for:			
Child Safety	25,661	-	-
Court Security	8,359	-	-
Debt Service	-	447,767	-
PEG Capital Fees	97,704	-	-
Police Asset Forfeiture	-	-	-
Capital Projects	-	-	1,270,857
Unassigned:	1,738,413	-	-
Total Fund Balances	<u>1,874,083</u>	<u>447,767</u>	<u>1,270,857</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCES	<u>\$ 2,064,575</u>	<u>\$ 465,567</u>	<u>\$ 2,784,670</u>

See accompanying notes to basic financial statements.

<u>Nonmajor</u>		
<u>Asset</u>	<u>Total</u>	
<u>Seizure</u>	<u>Governmental</u>	
<u>Funds</u>		
\$ 116,425	\$ 2,445,644	
-	51,428	
-	117,198	
-	28,351	
-	3,946	
-	2,784,670	
<u>\$ 116,425</u>	<u>\$ 5,431,237</u>	
\$ 5,095	\$ 1,620,421	
-	46,877	
-	9,000	
<u>5,095</u>	<u>1,676,298</u>	
-	50,902	
<u>-</u>	<u>50,902</u>	
-	3,946	
-	25,661	
-	8,359	
-	447,767	
-	97,704	
111,330	111,330	
-	1,270,857	
-	1,738,413	
<u>111,330</u>	<u>3,704,037</u>	
<u>\$ 116,425</u>	<u>\$ 5,431,237</u>	



CITY OF GARDEN RIDGE, TEXAS
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2017

TOTAL FUND BALANCE - TOTAL GOVERNMENTAL FUNDS	\$ 3,704,037
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	11,824,136
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Other long-term assets are not available to pay for current period expenditures and, therefore, are unavailable in the funds.	50,902
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Accrued vacation leave payable is not due and payable in the current period and, therefore, not reported in the funds.	(82,628)
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Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, not reported in the funds:

Bonds Payable	(8,255,948)	
Loss on Debt Refunding	71,508	(8,184,440)

Net pension liabilities (and related deferred inflows and outflows of resources) do not consume current financial resources and are not reported in the funds.

Net Pension Liability	(341,794)	
Pension Related Deferred Outflows(Inflows)	127,283	(214,511)

Accrued interest payable on long-term bonds is not due and payable in the current period and, therefore, not reported in the funds.	(40,442)
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TOTAL NET POSITION - GOVERNMENTAL ACTIVITIES	\$ 7,057,054
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CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES-GOVERNMENTAL FUNDS
FOR YEAR ENDED SEPTEMBER 30, 2017

	Major Funds		
	General	Debt Service	Capital Projects Fund
REVENUES			
Taxes	\$ 1,623,546	\$ 780,284	\$ -
Franchise Fees	489,752	-	-
Licenses and Permits	146,768	-	-
Charges for Services	207,890	-	-
Fines and Forfeits	141,920	-	-
Miscellaneous	107,693	565	25,747
TOTAL REVENUES	<u>2,717,569</u>	<u>780,849</u>	<u>25,747</u>
EXPENDITURES			
<i>Current:</i>			
General Administration	656,688	-	-
Municipal Court	73,480	-	-
Police Protection	1,096,224	-	-
Public Facilities	542,499	-	-
Capital Outlay	83,798	-	2,797,375
<i>Debt Service:</i>			
Interest and Agent Fees	2,948	251,400	-
Principal	35,789	505,700	-
TOTAL EXPENDITURES	<u>2,491,426</u>	<u>757,100</u>	<u>2,797,375</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>226,143</u>	<u>23,749</u>	<u>(2,771,628)</u>
OTHER FINANCING SOURCES (USES)			
Proceeds from Capital Leases	27,794	-	-
Proceeds from Sale of Equipment	31,382	-	-
Transfers In (Out)	(240,551)	420,733	365,634
TOTAL OTHER FINANCING SOURCES (USES)	<u>(181,375)</u>	<u>420,733</u>	<u>365,634</u>
Net Change in Fund Balances	44,768	444,482	(2,405,994)
Fund Balances - October 1	<u>1,829,315</u>	<u>3,285</u>	<u>3,676,851</u>
Fund Balances - September 30	<u>\$ 1,874,083</u>	<u>\$ 447,767</u>	<u>\$ 1,270,857</u>

See accompanying notes to basic financial statements.

<u>Nonmajor</u>	
<u>Asset</u>	<u>Total</u>
<u>Seizure</u>	<u>Governmental</u>
	<u>Funds</u>
\$ -	\$ 2,403,830
-	489,752
-	146,768
-	207,890
212,310	354,230
115	134,120
<u>212,425</u>	<u>3,736,590</u>
-	656,688
-	73,480
-	1,096,224
-	542,499
173,003	3,054,176
-	254,348
-	541,489
<u>173,003</u>	<u>6,218,904</u>
<u>39,422</u>	<u>(2,482,314)</u>
-	27,794
-	31,382
<u>8,438</u>	<u>554,254</u>
<u>8,438</u>	<u>613,430</u>
47,860	(1,868,884)
<u>63,470</u>	<u>5,572,921</u>
<u>\$ 111,330</u>	<u>\$ 3,704,037</u>



CITY OF GARDEN RIDGE, TEXAS
RECONCILIATION OF THE STATEMENTS OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES OF
GOVERNMENT FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2017

NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS	\$ (1,868,884)
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital Outlay	2,913,842	
Depreciation	<u>(448,893)</u>	
		2,464,949

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.	8,409
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The issuance of long-term debt (e.g. bonds and capital leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the net effect of premiums, discounts, and similar items when debt is first issued, where as these amounts are amortized in the Statement of Activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Proceeds from Capital Lease	(27,794)	
Principal Payments on Bonds	505,700	
Amortization of Premium on Bonds	34,117	
Principal Portion of Capital Lease Payments	35,789	
Amortization of Deferred Loss on Bond Refunding	<u>(8,939)</u>	
		538,873

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Accrued Interest	1,467	
Compensated Absences	(4,904)	
Pension Expense	<u>(28,661)</u>	
		<u>(32,098)</u>

CHANGE IN NET POSITION - GOVERNMENTAL ACTIVITIES	<u>\$ 1,111,249</u>
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CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF NET POSITION – PROPRIETARY FUND
SEPTEMBER 30, 2017

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 1,458,548
Accounts Receivable - Customers	171,794
<i>Total Current Assets</i>	<u>1,630,342</u>

Other Assets:

Restricted Cash and Investments - Impact Fees	152,710
<i>Total Other Assets</i>	<u>152,710</u>

Capital Assets:

Land	139,954
Water Rights	454,144
Buildings	94,183
Water Lines, Wells & Tanks	10,787,005
Vehicles & Equipment	781,121
Construction in Progress	5,101,284
Accumulated Depreciation	(4,566,315)
<i>Total Capital Assets, Net of Depreciation</i>	<u>12,791,376</u>
TOTAL ASSETS	<u>14,574,428</u>

**DEFERRED OUTFLOWS
OF RESOURCES**

Deferred Pension Related Outflows	40,822
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 40,822</u>

See accompanying notes to basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF NET POSITION – PROPRIETARY FUND (CONT.)
SEPTEMBER 30, 2017

LIABILITIES

Current Liabilities:

Accounts Payable	\$ 44,706
Accrued Liabilities	13,064
Accrued Interest Payable	46,206
Vacation Leave Payable	23,111
Customer Deposits	184,137
Due to Other Funds	28,351
<i>Total Current Liabilities</i>	<u>339,575</u>

Noncurrent Liabilities:

Due Within One Year	410,767
Due in More Than One Year	7,686,652
Net Pension Liability	86,033
<i>Total Noncurrent Liabilities</i>	<u>8,183,452</u>

TOTAL LIABILITIES	<u>8,523,027</u>
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DEFERRED INFLOWS

OF RESOURCES

Deferred Pension Related Inflows	<u>6,363</u>
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TOTAL DEFERRED INFLOWS

OF RESOURCES	<u>6,363</u>
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NET POSITION

Net Investment in Capital Assets	4,693,957
Restricted Water Impact Fees	152,710
Unrestricted	<u>1,239,193</u>

TOTAL NET POSITION	<u><u>\$ 6,085,860</u></u>
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CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION –
PROPRIETARY FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2017

OPERATING REVENUE

Water Sales	\$ 1,423,511
Meter Installation Fees	41,075
Other	83,213
TOTAL OPERATING REVENUE	<u>1,547,799</u>

OPERATING EXPENSES

Personnel Costs	384,037
Plant Operations and Maintenance	336,542
General and Administrative	142,396
Capital Outlay	91,470
Depreciation	441,454
TOTAL OPERATING EXPENSES	<u>1,395,899</u>

OPERATING INCOME (LOSS)	<u>151,900</u>
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NONOPERATING INCOME (EXPENSES)

Interest Income	13,461
Interest Expense	(295,111)
Gain(Loss) on Sale of Equipment	(6,937)
TOTAL NONOPERATING INCOME (EXPENSES)	<u>(288,587)</u>

**INCOME (LOSS) BEFORE CONTRIBUTIONS
AND TRANSFERS**

	(136,687)
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Transfers In (Out)	<u>(554,254)</u>
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CHANGE IN NET POSITION	(690,941)
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NET POSITION AT BEGINNING OF YEAR	<u>6,776,801</u>
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TOTAL NET POSITION AT END OF YEAR	<u><u>\$ 6,085,860</u></u>
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CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF CASH FLOWS
PROPRIETARY FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2017

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 1,533,422
Cash paid to suppliers for goods and services	(564,242)
Cash paid to employees for services and benefits	(378,589)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>590,591</u>

**CASH FLOWS FROM NONCAPITAL
FINANCING ACTIVITIES**

Net Customer Deposits Received (Returned)	6,692
Interfund Receivables/Payables and Transfers	826,642
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	<u>833,334</u>

**CASH FLOWS FROM CAPITAL & RELATED
FINANCING ACTIVITIES**

Capital Acquisition	(3,475,693)
Proceeds from Capital Lease	67,922
Principal Payments on Debt	(378,163)
Amortization of Bond Premium	(23,200)
Interest Paid for Financing Activities	(259,895)
NET CASH PROVIDED (USED) BY CAPITAL & RELATED FINANCING ACTIVITIES	<u>(4,069,029)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Interest Income and Other Income	13,461
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	<u>13,461</u>

NET INCREASE (DECREASE) IN CASH	(2,631,643)
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CASH AND CASH EQUIVALENTS AT OCTOBER 1:

Cash and Cash Equivalents	3,774,416
Restricted Cash and Cash Equivalents	468,485
	<u>4,242,901</u>

CASH AND CASH EQUIVALENTS AT SEPTEMBER 30:

Cash and Cash Equivalents	1,458,548
Restricted Cash and Cash Equivalents	152,710
	<u><u>\$ 1,611,258</u></u>

See accompanying notes to basic financial statements.

CITY OF GARDEN RIDGE, TEXAS
STATEMENT OF CASH FLOWS (CONT.)
PROPRIETARY FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2017

**RECONCILIATION OF OPERATING INCOME TO NET
CASH PROVIDED BY OPERATING ACTIVITIES**

Operating Income	\$ 151,900
Adjustments to Reconcile Net Operating Income to Net Cash Provided by Operating Activities:	
Depreciation	441,454
Change in Assets and Liabilities:	
Decrease (Increase) in Accounts Receivable	(14,377)
Decrease (Increase) in Prepaid Items	1,504
Increase (Decrease) in Accounts Payable & Accrued Liabilities	4,662
Increase (Decrease) in Vacation Payable	(1,454)
Increase (Decrease) in Pension Liability	6,902
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$ 590,591

See accompanying notes to basic financial statements.



CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS
SEPTEMBER 30, 2017

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below:

A. THE FINANCIAL REPORTING ENTITY

In evaluating how to define the government for financial purposes, management has considered all potential component units. The definition of the reporting entity is based primarily on the concept of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. Based on the foregoing criteria, there were no component units identified that would require inclusion in this report.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The **government-wide financial statements** include the statement of net position and the statement of activities. Government-wide statements report information on all of the activities of the City. The effect of interfund transfers has been removed from the government-wide statements but continues to be reflected on the fund statements. Governmental activities are supported mainly by taxes and intergovernmental revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods and services.

The statement of activities reflects the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included in program revenues are reported as general revenues.

Separate **fund financial statements** are provided for governmental funds and proprietary funds. The General Fund, Debt Service Fund and Capital Projects Fund meet the criteria of a **major governmental fund**. The City's other governmental fund is the Seizure Fund (Special Revenue Fund). This fund is reflected in a separate column in the Balance Sheet, Statement of Revenues, Expenditures, and Changes in Fund Balances.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The **government-wide financial statements** are reported using the economic resources measurement focus and the accrual basis of accounting. This measurement focus is also used for the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenue types, which have been accrued, are revenue from the investments, intergovernmental revenue and charges for services. Property taxes are recognized in the year for which they are levied. Grants are recognized as revenue when all applicable eligibility requirements imposed by the provider are met.

Governmental fund level financial statements are reported using current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Measurable and available revenues include revenues expected to be received within 60 days after the fiscal year ends. Receivables which are measurable but not collectible within 60 days after the end of the fiscal period are reported as unearned revenue.

Expenditures generally are recorded when a fund liability is incurred; however, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when the liability has matured and payment is due.

The government reports the following major governmental funds:

The General Fund is the general operating fund of the City and is always classified as a major fund. The General Fund is used to account for all financial resources except those required to be accounted for in another fund. Major revenue sources include property taxes, charges for services, intergovernmental revenues and investment of idle funds. Primary expenditures are for general government, public safety, public facilities, municipal court and capital acquisition.

The Debt Service Fund is used to account for all funds collected and disbursed in the retirement of governmental debt.

The Capital Projects Fund is used to account for the proceeds from bond issues and other resources specifically designated for capital expenditures.

The City's non-major governmental fund is the Asset Seizure Fund (a special revenue fund).

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (CONT.)

Proprietary fund level financial statements are used to account for activities similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position and cash flows. The City's Proprietary Fund is the Water-Works Fund (used to account for the provision of water services to residents). The Proprietary Fund is accounted for using the accrual basis of accounting as follows:

1. Revenues are recognized when earned, and expenses are recognized when the liabilities are incurred.
2. Current-year contributions, administrative expenses and benefit payments, which are not received or paid until the subsequent year, are accrued.

Proprietary funds distinguish operating revenues and expenses from non-operating. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

D. CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash deposits and investments with a maturity date within three (3) months of the date acquired by the City.

E. INVESTMENTS

State statutes authorize the City to invest in (a) obligations of the United States or its agencies and instrumentalities; (b) direct obligations of the State of Texas or its agencies; (c) other obligations, the principal and interest of which are unconditionally guaranteed or insured by the State of Texas or the United States; (d) obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent; (e) certificates of deposit by state and national banks domiciled in this state that are (i) guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or, (ii) secured by obligations that are described by (a) - (d); or, (e). Statutes also allow investing in local government investment pools organized and rated in accordance with the Interlocal Cooperation Act, whose assets consist exclusively of the obligations of the United States or its agencies and instrumentalities and repurchase assessments involving those same obligations. The City has all its monies in interest bearing checking accounts, savings accounts, money market accounts, or investments in TexPool. Earnings from these investments are added to each account monthly or quarterly. Investments are carried at fair value in accordance with GASB 31.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

F. ACCOUNTS RECEIVABLE

Property taxes are levied based on taxable value at January 1 prior to September 30 and become due October 1 and past due after the following January 31. Accordingly, receivables and revenues for property taxes are reflected on the government-wide statement based on the full accrual method of accounting. Property tax receivables for prior year's levy are shown net of an allowance for uncollectible.

Accounts receivable from other governments include amounts due from grantors for approved grants for specific programs and reimbursements for services performed by the City. Program grants are recorded as receivables and revenues at the time all eligibility requirements established by the provider have been met.

Reimbursements for services performed are recorded as receivables and revenues when they are earned in the government-wide statements. Included are fines and costs assessed by the court action and billable services for certain contracts. Revenues received in advance of the costs being incurred are recorded as unearned revenue in the fund statements. Receivables are shown net of an allowance for uncollectible.

G. PREPAID ITEMS

Payments made for goods and services in advance are recorded as prepaid items on the balance sheet.

H. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the fund statements. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

I. RESTRICTED ASSETS

Certain deposits and payments of Proprietary Fund, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by agreements. Funds are also segregated to provide for capital projects and debt services as provided under contractual agreements and bond indenture agreements.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

J. CAPITAL ASSETS

Capital assets, which include land, buildings and improvements, equipment, and infrastructure assets, are reported in the applicable governmental or business type activities column in the government-wide financial statements. Capital assets such as equipment are defined as assets with a cost of \$5,000 or more. Infrastructure assets include City-owned streets, sidewalks, curbs and bridges. Capital assets are recorded at historical costs if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The Costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Interest has not been capitalized during the construction period on property plant and equipment.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>ASSETS</u>	<u>Time Period</u>
Buildings and Improvements	20 to 40 years
Improvements Other than Buildings	20 to 40 years
Utility System in Service	10 to 50 years
Machinery and Equipment	3 to 10 years

K. COMPENSATED ABSENCES

Employees earn vacation leave at a rate of 4.0 hours per bi-weekly pay period after completion of probationary period. Vacation leave rates increase periodically based on the longevity of employment. Employees earn sick leave at the rate of 4.0 hours per bi-weekly pay period.

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. Vested or accumulated vacation leave of the Enterprise Fund is recorded as an expense and liability of that fund as the benefits accrue to employees. Accumulated vacation pay at September 30, 2017, of \$82,628 and \$23,111 has been recorded in accrued liabilities of the Governmental Activities and the Proprietary Fund, respectively.

No sick leave days are paid when an employee leaves city employment and no liability is reported for unpaid sick leave.

Liabilities for compensated absences are recognized in the fund statements to the extent the liabilities have matured (i.e. are due for payment). Compensated absences are accrued in the government-wide statements.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

L. UNEARNED REVENUE

Unearned revenues arise when assets are recognized before revenue recognition criteria have been satisfied. Grant and reimbursement revenues received in advance of expenses/expenditures are reflected as unearned revenue.

M. DEFERRED INFLOWS AND OUTFLOWS OF RESOURCES

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has two items that qualify for reporting in this category: deferred loss on debt refunding reported in the government-wide statement of net position and deferred pension related outflows reported on the government-wide and proprietary statements. A deferred loss on refunding results from the difference in carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The deferred pension related outflows result from contributions made after the measurement date, differences in between expected and actual investment return and changes in assumptions.

Deferred inflows of resources represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resource (revenue) until that time. Unavailable revenue is reported only in the governmental funds balance sheet under a modified accrual basis of reporting. Unavailable revenues from property tax revenues are recognized when they become both measurable and available in the fund statements. Available means when due, or past due, and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Property tax revenues not expected to be available for the current period are reflected as unavailable revenue as an inflow of resource in the period the amounts become available. The deferred pension related inflows result from differences between expected and actual experiences.

N. LONG-TERM OBLIGATIONS

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities under governmental activities or proprietary fund type statement of net position. On new bond issues, bond premiums and discounts are deferred and amortized over the life of the bond. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

O. FUND EQUITY

Fund balances in governmental funds are classified as follows:

Nonspendable – Represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaid items) or legally required to remain intact.

Restricted – Represents amounts that are constrained by external parties, constitutional provisions or enabling legislation.

Committed – Represents amounts that can only be used for a specific purpose determined by a formal action of the government's highest level of decision making authority. The governing council is the highest level of decision-making authority for the government that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Assigned – Represents amounts which the City intends to use for a specific purpose but do not meet the criteria of restricted or committed. The City Council may make assignments through formal documentation in the minutes. The City Council authorized (by way of policy) the City Administrator to also make assignments. The City Administrator's assignments do not require formal action; however, the City Administrator has not assigned any funds at this time.

Unassigned – Represents the residual balance that may be spent on any other purpose of the City.

When an expenditure is incurred for a purpose in which multiple classifications are available, the City considers restricted balances spent first, committed second, assigned third, and unassigned fourth.

P. NET POSITION

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

Q. INTERFUND TRANSACTIONS

Legally authorized transfers are treated as interfund transfers and are included in the results of operations of both Governmental and Proprietary Funds.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

R. OPERATING REVENUES AND EXPENSES

Operating revenues are those revenues that are generated directly from the primary activity of the enterprise. For the City, those revenues are charges for water services. Operating expenses are the necessary costs incurred to provide the service that is the primary activity. Revenues and expenses not meeting these definitions are reported as nonoperating.

S. PENSIONS

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the Fiduciary Net Position of the Texas Municipal Retirement System (TMRS) and additions to/deductions from TMRS's Fiduciary Net Position have been determined on the same basis as they are reported by TMRS. For this purpose, plan contributions are recognized in the period that compensation is reported for the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

T. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

U. RECLASSIFICATIONS

Certain reclassifications have been made to the prior periods presented to conform to the current presentation. These reclassifications had no effect on fund equity.

NOTE 2 -- DEPOSIT AND INVESTMENTS

The City's funds are required to be deposited and invested under the terms of a depository contract. The depository bank deposits for safekeeping and trust with the City's agent bank approved pledge securities in an amount sufficient to protect City funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance.

1. Cash and Cash Equivalents

At September 30, 2017, the amount of the city's deposits in bank was \$7,347,775, and the carrying amount was \$6,840,609. Of the bank balance, \$250,000 was covered by federal deposit insurance and the City's depository had pledged securities having a face value of \$11,090,000 as collateral for the City's deposits. All cash deposits held in the bank were secured through FDIC or pledged securities at September 30, 2017.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 2 -- DEPOSITS AND INVESTMENTS (CONT.)

2. Investments

The City is required by Government Code Chapter 2256, The Public Funds Investment Act, to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, and (9) bid solicitation preferences for certificates of deposit.

The Public Funds Investment Act ("Act") requires an annual audit of investment practices. Audit procedures in this area conducted as a part of the audit of the basic financial statements disclosed that in the areas of investment practices, management reports and establishment of appropriate policies, the City adhered to the requirements of the Act. Additionally, investment practices of the City were in accordance with local policies.

The Act determines the types of investments which are allowable for the City. These include, with certain restrictions, (1) obligations of the U.S. Treasury, U.S. agencies, and the State of Texas (2) certificates of deposit, (3) certain municipal securities, (4) securities lending program, (5) repurchase agreements, (6) bankers acceptances, (7) mutual funds, (8) investment pools, (9) guaranteed investment contracts, and (10) commercial paper.

The City's investments as of September 30, 2017 were at Texpool (an AAAm rated, 2a7-like, public funds external investment pool). The investment is reported at share price which approximates fair value. The amount invested with Texpool as of September 30, 2017 is \$5,465,641. During the period, the City did not invest in any investments which were not held at September 30, 2017.

Fair Value Measurement is measured by the City using the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in the active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. All of the City's investments carried at fair value are valued using quoted market prices (Level 1 inputs).

3. Analysis of Specific Deposit and Investment Risks

GASB Statement No. 40 requires a determination as to whether the City was exposed to the following specific investment risks at year end and if so, the reporting of certain related disclosures:

a. Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The ratings of securities by nationally recognized rating agencies are designed to give an indication of credit risk. At year end, the City was not significantly exposed to credit risk.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 2 -- DEPOSITS AND INVESTMENTS (CONT.)

3. Analysis of Specific Deposit and Investment Risks (Cont.)

b. Custodial Credit Risk

Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the City's name.

Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the government, and are held by either the counterparty or the counterparty's trust department or agent but not in the City's name.

At year end, the City was not exposed to custodial credit risk.

c. Concentration of Credit Risk

The risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. At year end, the City was not exposed to a concentration of credit risk.

d. Interest Rate Risk

This is the risk that changes in interest rates will adversely affect the fair value of an investment. At year-end, the City was not exposed to interest rate risk.

e. Foreign Currency Risk

This is the risk that exchange rates will adversely affect the fair value of an investment. At year end, the City was not exposed to foreign currency risk.

4. Investment Accounting Policy

The City's general policy is to report money market investments and short-term participating interest-earning investment contracts at amortized cost and to report nonparticipating interest-earning investment contracts using a cost-based measure. However, if the fair value of an investment is significantly affected by the impairment of the credit standing of the issuer or by other factors, it is reported at fair value. All other investments are reported at fair value unless a legal contract exists which guarantees a higher value. The term "short-term" refers to investments which have a remaining term of one year or less at time of purchase. The term "nonparticipating" means that the investment's value does not vary with market interest rate changes. Nonnegotiable certificates of deposit are examples of nonparticipating interest-earning investment contracts.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 2 -- DEPOSITS AND INVESTMENTS (CONT.)

5. Public Funds Investment Pools

Public funds investment pools in Texas ("Pools") are established under the authority of the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and are subject to the provisions of the Public Funds Investment Act (the "Act"), Chapter 2256 of the Texas Government Code. In addition to other provisions of the Act designed to promote liquidity and safety of principal, the Act requires Pools to: (1) have an advisory board composed of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool; (2) maintain a continuous rating of no lower than AAA or AAAM or an equivalent rating by at least one nationally recognized rating service; and (3) maintain the market value of its underlying investment portfolio within one half of one percent of the value of its shares. The City is invested in TexPool which has a AAAM rating by Standard & Poor's.

NOTE 3 -- RECEIVABLES

Receivables as of year-end for the government's individual major funds and the enterprise funds, including the applicable allowances for uncollectible accounts, are as follows:

	Governmental Funds		Proprietary	
	General	Debt Service	Fund	Total
<i>Receivables:</i>				
Property Taxes	\$ 67,996	\$ 36,134	\$ -	\$ 104,130
Less Allowance for Uncollectibles	(34,414)	(18,288)	-	(52,702)
Sales Taxes	33,978	-	-	33,978
Franchise Taxes	20,222	-	-	20,222
Customer Accounts	62,998	-	171,794	234,792
Net Total Receivables	<u>\$ 150,780</u>	<u>\$ 17,846</u>	<u>\$ 171,794</u>	<u>\$ 340,420</u>

NOTE 4 -- PROPERTY TAX CALENDAR

The City's property tax is levied and becomes collectible each October 1 based on the assessed values listed as of the prior January 1, which is the date a lien attaches to all taxable property in the City. Assessed values are established by the Comal County Appraisal District at 100% of estimated market value. Assessed values are reduced by lawful exemptions to arrive at taxable values. A revaluation of all property is required to be completed every four (4) years. The total taxable value as of January 1, 2016, upon which the fiscal 2016 levy was based, was \$676,412,159 (i.e., market value less exemptions).

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 4 -- PROPERTY TAX CALENDAR (CONT.)

The estimated market value was \$773,812,861, making the taxable value 87.4% of the estimated market value. Property taxes are recorded as receivables and unearned revenues at the time the taxes are assessed. In governmental funds, revenues are recognized as the related Ad Valorem taxes are collected. Additional amounts estimated to be collectible in the time to be a resource for payment of obligations incurred during the fiscal year and therefore susceptible to accrual in accordance with generally accepted accounting principles have been recognized as revenue. In the government-wide financial statements, the entire levy is recognized as revenue, net of estimated uncollectible amounts (if any), at the levy date.

The City is permitted by the Constitution of the State of Texas to levy taxes up to \$2.50 per \$100 of taxable assessed valuation for all governmental purposes. Pursuant to a decision of the Attorney General of the State of Texas, up to \$1.50 per \$100 of assessed valuation may be used for the payment of long-term debt. The combined tax rate to finance general governmental services, including the payment of principal and interest on long-term debt, for the year ended September 30, 2017, was \$0.318305 per \$100 of assessed value, which means that the City has a tax margin of \$2.181695 for each \$100 value and could increase its annual tax levy by approximately \$14.8 million based upon the present assessed valuation of \$676,412,159 before the limit is reached. However, the City may not adopt a tax rate that exceeds the tax rate calculated in accordance with the Texas Property Tax Code by more than three percent (3%) without holding a public hearing. The Property Tax Code subjects an increase in the effective tax rate to a referendum election, if petitioned by registered voters, when the effective tax rate increase is more than eight percent (8%) of the previous year's effective tax rate.

NOTE 5 -- INTERFUND RECEIVABLE/PAYABLE

During the course of its operations, the City has numerous transactions between funds to finance operations, provide services, construct assets, and service debt. To the extent that certain transactions between funds had not been paid or received as of September 30, 2017, balances of interfund amounts receivable or payable have been recorded as follows:

	Due From	Due To	Purpose
<i>General Fund:</i>			
Proprietary Fund	\$ 28,351	\$ -	Water franchise fees
	<u>28,351</u>	<u>-</u>	
<i>Proprietary Fund:</i>			
General Fund	-	28,351	Water franchise fees
	<u>-</u>	<u>28,351</u>	
	<u>\$ 28,351</u>	<u>\$ 28,351</u>	

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 6 -- TRANSFERS

Interfund transfers during the year ending September 30, 2017 were as follows:

<u>Transfers From</u>	<u>Transfers To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Debt Service Fund	32,167	Contribution of Funds
General Fund	Capital Projects Fund	202,770	Contribution of Funds
General Fund	Water Fund	5,176	Contribution of Funds
Capital Projects Fund	Debt Service Fund	41,981	Contribution of Funds
Water Fund	Debt Service Fund	346,585	Contribution for Debt Service
Capital Projects Fund	Water Fund	2,010,461	Transfer of Capital Assets
Water Fund	Capital Projects Fund	2,215,306	Water Impact Fee Transfer
Water Fund	Asset Seizure Fund	8,000	Contribution of Funds
General Fund	Asset Seizure Fund	438	Contribution of Funds

NOTE 7 -- CAPITAL ASSETS

Governmental capital asset activity for the year ended September 30, 2017, was as follows:

	<u>Balances At October 1, 2016</u>	<u>Additions/ Transfer In</u>	<u>Disposals/ Transfer Out</u>	<u>Balances At September 30, 2017</u>
<u>Governmental Activities</u>				
Land	\$ 481,923	\$ -	\$ -	\$ 481,923
Buildings & Improvements	3,594,908	100,550	32,856	3,728,314
Equipment & Vehicles	571,247	115,563	-	686,810
Infrastructure	9,598,108	-	-	9,598,108
Construction in Progress	174,750	2,697,729	(32,856)	2,839,623
	<u>14,420,936</u>	<u>2,913,842</u>	<u>-</u>	<u>17,334,778</u>
 Less Accumulated Depreciation				
Buildings & Improvements	(1,276,698)	(126,199)	-	(1,402,897)
Equipment & Vehicles	(417,444)	(63,539)	-	(480,983)
Infrastructure	(3,367,607)	(259,155)	-	(3,626,762)
	<u>(5,061,749)</u>	<u>(448,893)</u>	<u>-</u>	<u>(5,510,642)</u>
 Government Capital Assets, Net	<u>\$ 9,359,187</u>	<u>\$ 2,464,949</u>	<u>\$ -</u>	<u>\$ 11,824,136</u>

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 7 -- CAPITAL ASSETS (CONT.)

Business-type capital asset activity for the year ended September 30, 2017, was as follows:

	Balances At October 1, 2016	Additions/ Transfer In	Disposals/ Transfer Out	Balances At September 30, 2017
<u>Business-Type Activities</u>				
Land	\$ 139,954	\$ -	\$ -	\$ 139,954
Buildings & Improvements	94,183	-	-	94,183
Water Rights	454,144	-	-	454,144
Water Lines & Extensions	10,787,005	-	-	10,787,005
Equipment & Vehicles	733,836	73,885	(26,600)	781,121
Construction in Progress	1,699,476	3,401,808	-	5,101,284
	<u>13,908,598</u>	<u>3,475,693</u>	<u>(26,600)</u>	<u>17,357,691</u>
 Less Accumulated Depreciation				
Buildings & Improvements	(62,647)	(2,925)	-	(65,572)
Water Lines & Extensions	(3,578,394)	(377,784)	-	(3,956,178)
Equipment & Vehicles	(503,483)	(60,745)	19,663	(544,565)
	<u>(4,144,524)</u>	<u>(441,454)</u>	<u>19,663</u>	<u>(4,566,315)</u>
 Business-Type Capital Assets, Net	<u>\$ 9,764,074</u>	<u>\$ 3,034,239</u>	<u>\$ (6,937)</u>	<u>\$ 12,791,376</u>

Land, Water Rights, and Construction in Progress are not depreciated.

Depreciation expense was charged to the governmental functions as follows:

Administration	\$ 103,839
Police Protection	53,253
Public Facilities	291,801
Total Depreciation Expense - Governmental Activities	<u>\$ 448,893</u>

NOTE 8 -- LONG-TERM DEBT

At September 30, 2017, the City's long-term bonded debt consisted of the following:

<u>Governmental Activities:</u>	<u>Range of Interest Rates</u>	<u>Original Amount</u>
Certificates of Obligations Series 2009	3.000%-4.000%	\$ 855,000
Certificates of Obligations Series 2012	2.000%-3.250%	3,351,600
Certificates of Obligations Series 2012	2.000%-3.000%	1,925,000
Certificates of Obligations Series 2015	2.000%-4.000%	3,639,500

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 8 -- LONG-TERM DEBT (CONT.)

<u>Business Activities:</u>	<u>Range of Interest Rates</u>	<u>Original Amount</u>
Certificates of Obligations Series 2009	3.000%-5.000%	\$ 4,000,000
Certificates of Obligations Series 2012	2.000%-3.250%	2,633,400
Certificates of Obligations Series 2015	2.000%-4.000%	2,635,500

Changes in the City's long-term debt during the fiscal year ended September 30, 2017 is as follows:

<u>Governmental Activities:</u>	<u>Balance 10/1/16</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance Outstanding 9/30/17</u>	<u>Due in One Year</u>
2009 Series	\$ 215,000	\$ -	\$ (105,000)	\$ 110,000	\$ 110,000
2012 Series	2,965,200	-	(103,600)	2,861,600	103,600
2012 Series	1,505,000	-	(155,000)	1,350,000	160,000
2015 Series	3,581,500	-	(142,100)	3,439,400	145,000
Capital Lease	44,390	27,794	(35,787)	36,397	27,141
Premiums	492,668	-	(34,117)	458,551	32,904
	<u>\$ 8,803,758</u>	<u>\$ 27,794</u>	<u>\$ (575,604)</u>	<u>\$ 8,255,948</u>	<u>\$ 578,645</u>

<u>Business-Type Activities:</u>	<u>Balance 10/1/16</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance Outstanding 9/30/17</u>	<u>Due in One Year</u>
2009 Series	\$ 3,155,000	\$ -	\$ (170,000)	\$ 2,985,000	\$ 180,000
2012 Series	2,329,800	-	(81,400)	2,248,400	81,400
2015 Series	2,593,500	-	(102,900)	2,490,600	105,000
Capital Lease	-	67,922	(23,863)	44,059	21,440
Premiums	352,560	-	(23,200)	329,360	22,927
	<u>\$ 8,430,860</u>	<u>\$ 67,922</u>	<u>\$ (401,363)</u>	<u>\$ 8,097,419</u>	<u>\$ 410,767</u>

A. General Obligation Bonds

These bonds are supported by a pledge of the City's faith and credit. The related bond ordinances require a levy and collection of a tax without limitation as to rate or amount on all property subject to taxation by the City sufficient in amount to pay the principal and interest on such bonds as they shall become due. The ordinances also require that a sinking fund be created and administered by the City solely for the purpose of paying principal and interest when due. Specific sinking fund reserve requirements for the City's general obligation bonds are being followed.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 8 -- LONG-TERM DEBT (CONT.)

A. General Obligation Bonds (Cont.)

On October 7, 2009, the City issued \$4,000,000 Certificates of Obligations Series 2009 pursuant to the constitution and general laws of the State of Texas, particularly, Subchapter C of Chapter 271 of the Texas Local Government Code, as amended, and in ordinance adopted by the City Council. The certificates constitute direct and general obligations of the City payable from ad valorem taxes levied against all property within the city, as well as pledged revenue of up to \$1,000 of the surplus revenues from the Proprietary Fund. The certificates were issued for the purpose of paying contractual obligations of the City for the construction and equipping of water improvements to include an elevated storage tank, pumps, and water well.

On October 7, 2009, the City issued \$855,000 Certificates of Obligations Series 2009 pursuant to the constitution and general laws of the State of Texas, particularly, Subchapter C of Chapter 271 of the Texas Local Government Code, as amended, and in ordinance adopted by the City Council. The certificates constitute direct and general obligations of the City payable from ad valorem taxes levied against all payable property within the city. The certificates were issued to refund the remaining bonds outstanding of the Certificates of Obligations Series 1998.

On October 10, 2012, the City issued \$5,985,000 Certificates of Obligations Series 2012 pursuant to the constitution and general laws of the State of Texas, particularly, Subchapter C of Chapter 271 of the Texas Local Government Code, as amended, and in ordinance adopted by the City Council. The certificates constitute direct and general obligations of the City payable from ad valorem taxes levied against all property within the city, as well as pledged revenue of up to \$1,000 of the surplus revenues from the Proprietary Fund. The certificates were issued for the purpose of paying contractual obligations of the City for the construction of city street and drainage improvements; and improvements and extensions of the City's water system.

On October 10, 2012, the City issued \$1,925,000 Certificates of Obligations Series 2012 pursuant to the constitution and general laws of the State of Texas, particularly, Subchapter C of Chapter 271 of the Texas Local Government Code, as amended, and in ordinance adopted by the City Council. The certificates constitute direct and general obligations of the City payable from ad valorem taxes levied against all payable property within the city. The certificates were issued to advance refund the remaining bonds outstanding of the Certificates of Obligations Series 2002 and \$1,335,000 of the Certificates of Obligations Series 2005. The refunding saved the City a total of \$188,521 with a net present value of \$173,073.

On July 9, 2015, the City issued \$6,275,000 Certificates of Obligations Series 2015 pursuant to the constitution and general laws of the State of Texas, particularly, Subchapter C of Chapter 271 of the Texas Local Government Code, as amended, and in ordinance adopted by the City Council. The certificates constitute direct and general obligations of the City payable from ad valorem taxes levied against all property within the city, as well as pledged revenue of up to \$1,000 of the surplus revenues from the Proprietary Fund. The certificates were issued for the purpose of paying contractual obligations of the City for the construction of city street and drainage improvements; improvements and extensions of the City's water system; renovation of the City's community/civic center; and park improvements.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 8 -- LONG-TERM DEBT (CONT.)

B. Debt Amortization

Requirements to amortize all long-term bond debt over the remaining lives are as follows:

Governmental Activities:

Fiscal Year Ending September 30	Principal	Interest	Total
2018	\$ 518,600	\$ 235,696	\$ 754,296
2019	490,300	224,507	714,807
2020	508,800	213,621	722,421
2021	519,500	200,761	720,261
2022	530,900	186,848	717,748
2023-2027	2,266,200	716,211	2,982,411
2028-2032	2,181,400	351,551	2,532,951
2033-2035	745,300	45,530	790,830
	<u>\$ 7,761,000</u>	<u>\$ 2,174,725</u>	<u>\$ 9,935,725</u>

Business -Type Activities:

Fiscal Year Ending September 30	Principal	Interest	Total
2018	\$ 366,400	\$ 272,388	\$ 638,788
2019	419,700	260,877	680,577
2020	431,200	248,288	679,488
2021	445,500	234,399	679,899
2022	464,100	219,387	683,487
2023-2027	2,563,800	834,462	3,398,262
2028-2032	2,493,600	316,750	2,810,350
2033-2035	539,700	32,970	572,670
	<u>\$ 7,724,000</u>	<u>\$ 2,419,521</u>	<u>\$ 10,143,521</u>

Requirements to amortize capital leases over the remaining lives are as follows:

Year Ending September 30,	Governmental Activities	Business-Type Activities
2018	\$ 29,449	\$ 23,863
2019	9,812	23,863
	<u>39,261</u>	<u>47,726</u>
Less: Amount Representing Interest	<u>(2,864)</u>	<u>(3,667)</u>
	<u>\$ 36,397</u>	<u>\$ 44,059</u>

The City leased capital assets for governmental and business type activities in the amount of \$83,102 and \$67,377, respectively. Accumulated depreciation on the capital assets leased for governmental and business-type activities was \$18,331 and \$4,492, respectively, as of September 30, 2017.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 9 -- EMPLOYEES' RETIREMENT SYSTEM

A. Plan Description

The City participates as one of 872 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency created by the state of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the system with a six-member Board of Trustees. Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS's defined benefit pension plan is a tax-qualified plan under Section 401(a) of the Internal Revenue Code. TMRS issues a publicly available comprehensive annual financial report (CAFR) that can be obtained at www.tmr.com.

All eligible employees of the City are required to participate in TMRS.

B. Benefits Provided

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS.

At retirement, the benefit is calculated as if the sum of the employee's contributions, with interest, and the City-financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payment options. Members may also choose to receive a portion of their benefit as a Partial Lump Sum Distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75% of the member's deposits and interest.

At the December 31, 2016 valuation and measurement date, the following employees were covered by the benefit terms:

	2015	2016
Inactive Employees or Beneficiaries Currently Receiving Benefits	13	14
Inactive Employees Entitled to but Not Yet Receiving Benefits	21	23
Active employees	27	27
	<u>61</u>	<u>64</u>

C. Contributions

The contribution rates for employees in TMRS are either 5%, 6%, or 7% of employee gross earnings, and the City matching percentages are either 100%, 150%, or 200%, both as adopted by the governing body of the City. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 9 -- EMPLOYEES' RETIREMENT SYSTEM (CONT.)

C. Contributions (Continued)

Employees for the City were required to contribute 5% of their annual gross earnings during the fiscal year. The contribution rates for the City were 7.48% and 8.21% in calendar years 2016 and 2017, respectively. The City's contributions to TMRS for the year ended September 30, 2017 were \$120,506 and were equal to the required contributions.

D. Net Pension Liability

The City's Net Pension Liability (NPL) was measured as of December 31, 2016, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

E. Actuarial Assumptions

The Total Pension Liability in the December 31, 2016 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.50% per year
Overall Payroll Growth	3.0% per year
Investment Rate of Return*	6.75%

* Presented net of pension plan investment expense, including inflation

Salary increases were based on a service-related table. Mortality rates for active members, retirees, and beneficiaries were based on the gender-distinct RP2000 Combined Health Mortality Table, with male rates multiplied by 109% and female rates multiplied by 103%. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements. For disabled annuitants, the gender-distinct RP2000 Combined Healthy Mortality Tables with Blue Collar Adjustment are used with males rates multiplied by 109% and female rates multiplied by 103% with a 3-year set-forward for both males and females. In addition, a 3% minimum mortality rate is applied to reflect the impairment for younger members who become disabled. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements subject to the 3% floor.

Actuarial assumptions used in the December 31, 2016 valuation were based on the results of actuarial experience studies. The experience study in TMRS was for the period December 31, 2010 through December 31, 2014. Healthy post-retirement mortality rates and annuity purchase rates were updated based on a Mortality Experience Investigation Study covering 2009 through 2011, and dated December 31, 2013. These assumptions were first used in the December 31, 2013 valuation, along with a change to the Entry Age Normal (EAN) actuarial cost method. Assumptions are reviewed annually. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income, in order to satisfy the short-term and long-term funding needs of TMRS.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 9 -- EMPLOYEES' RETIREMENT SYSTEM (CONT.)

E. Actuarial Assumptions (Continued)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding the expected inflation. In determining their best estimate of a recommended investment return assumption under the various alternative asset allocation portfolios, GRS focused on the area between (1) arithmetic mean (aggressive) without an adjustment for time (conservative) and (2) the geometric mean (conservative) with an adjustment for time (aggressive). The target allocation and best estimates of real rates of returns for each major asset class in the fiscal year 2017 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return (Arithmetic)
Domestic Equity	17.50%	4.55%
International Equity	17.50%	6.35%
Core Fixed Income	10.00%	1.00%
Non-Core Fixed Income	20.00%	4.15%
Real Return	10.00%	4.15%
Real Estate	10.00%	4.75%
Absolute Return	10.00%	4.00%
Private Equity	5.00%	7.75%
	<u>100.00%</u>	

The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 9 -- EMPLOYEES' RETIREMENT SYSTEM (CONT.)

F. Changes in the Net Pension Liability

The below schedule presents the changes in the Net Pension Liability as of December 31, 2016:

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at December 31, 2015	\$ 2,329,478	\$ 1,830,050	\$ 499,428
Changes for the year:			
Service Cost	160,212	-	160,212
Interest	159,773	-	159,773
Change of Benefit Terms	-	-	-
Difference Between Expected and Actual Experience	(57,945)	-	(57,945)
Changes of Assumptions	-	-	-
Contributions - Employer	-	140,678	(140,678)
Contributions - Employee	-	70,640	(70,640)
Net Investment Income	-	123,795	(123,795)
Benefit Payments, Including Refunds of Employee Contributions	(85,152)	(85,152)	-
Administrative Expense	-	(1,397)	1,397
Other Changes	-	(75)	75
Net Changes	176,888	248,489	(71,601)
Balance at December 31, 2016	\$ 2,506,366	\$ 2,078,539	\$ 427,827

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (5.75%) or 1-percentage point higher (7.75%) than the current rate:

	Discount Rate 5.75%	Discount Rate 6.75%	Discount Rate 7.75%
Net Pension Liability	\$ 798,580	\$ 427,827	\$ 124,218

G. Pension Plan Fiduciary Net Position

Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the Internet at www.tmrs.com.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 9 -- EMPLOYEES' RETIREMENT SYSTEM (CONT.)

H. Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions

For the year ended September 30, 2017, the City recognized pension expense of \$156,271. Also as of September 30, 2017, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between Expected and Actual Economic Experience	\$ -	\$ 35,817
Changes in Actuarial Assumptions	28,780	-
Differences Between Projected and Actual Investment Earnings	77,468	-
Contributions Subsequent to the Measurement Date	91,311	-
	<u>\$ 197,559</u>	<u>\$ 35,817</u>

Deferred outflows of resources in the amount of \$91,311 is related to pensions resulting from contributions subsequent to the measurement date, and will be recognized as a reduction of the net pension liability for the plan year ending December 31, 2017. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

For the Year ended December 31,		
2017	\$	28,982
2018		28,980
2019		16,941
2020		(4,472)
	<u>\$</u>	<u>70,431</u>

NOTE 10 -- RISK MANAGEMENT

The City of Garden Ridge, Texas, is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. To cover this risk the City contracts with the Texas Municipal League (TML) to provide insurance coverage for Property/Casualty and Worker's Compensation. TML is a multi-employer group that provides for a combination of modified self-insurance and stop-loss coverage. Contributions are set annually by TML. Liability by the City is generally limited to the contributed amounts. Annual contributions for the year ended September 30, 2017, were \$72,823.

CITY OF GARDEN RIDGE, TEXAS
NOTES TO FINANCIAL STATEMENTS (CONT.)
SEPTEMBER 30, 2017

NOTE 11 -- COMMITMENTS AND CONTINGENCIES

Litigation

The City is the subject of various claims and litigation that have arisen in the course of its operations. Management is of the opinion that the City's liability in these cases, if decided adversely to the City, will not have a material effect on the City's financial position.

Commitments – Operating Leases

The City entered into an operating lease with Wells Fargo for a 63 month lease of copiers and printers for use by City employees to perform their regular job duties. Future minimum rentals under the lease are as follows:

<u>Years Ending September 30,</u>	
2018	
	\$ 17,545
	<u>\$ 17,545</u>

Commitments – Maintenance Yard

The City entered into a communications facility license agreement with New Cingular Wireless PCS, LLC and T-Mobile USA, Inc. for the use of land at the City's maintenance yard for construction of a cell tower. Future minimum rental revenues under the lease for the next five years are as follows:

<u>Years Ending September 30,</u>	
2018	
	\$ 45,600
2019	45,600
2020	47,400
2021	47,760
2022	51,720
	<u>\$ 91,200</u>

Commitments – Streets, Drainage and Waterline Replacement

The City entered into a contract with Qro Mex Construction Co. to repair the streets and replace the drainage and waterline systems within the City. The City entered into a contract with Pesado Construction, Inc. to make improvements to Wells 9 & 10. As of September 30, 2017, the City had the following estimated commitments related to this contract:

	Contractual Amount	Expended to Date	Estimated Remaining Commitment
Waterline, Streets, & Drainage Improvements	\$ 4,479,359	\$ 4,418,714	\$ 60,645
Well 9 & 10 Site Improvements	2,524,511	1,808,579	715,932



REQUIRED SUPPLEMENTARY INFORMATION

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

- Budgetary Comparison Schedule – General Fund
- Schedule of Changes – Net Pension Liability and Related Ratios
- Schedule of Employer Contributions

CITY OF GARDEN RIDGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES-
BUDGET AND ACTUAL – GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2017

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	Favorable (Unfavorable)
REVENUES				
<i>Taxes:</i>				
Ad Valorem	\$ 1,389,161	\$ 1,389,161	\$ 1,378,555	\$ (10,606)
Mixed Beverage	200	200	-	(200)
Sales	200,000	215,000	244,991	29,991
<i>Total Taxes</i>	<u>1,589,361</u>	<u>1,604,361</u>	<u>1,623,546</u>	<u>19,185</u>
<i>Franchise Fees:</i>				
Cable	69,360	60,000	58,299	(1,701)
Electric	306,000	313,000	325,993	12,993
Gas	16,707	16,700	13,608	(3,092)
Telephone	30,600	34,400	29,268	(5,132)
Water	61,000	62,000	62,584	584
<i>Total Franchise Fees</i>	<u>483,667</u>	<u>486,100</u>	<u>489,752</u>	<u>3,652</u>
<i>Licenses and Permits:</i>				
Building & Electrical	160,000	130,000	143,078	13,078
Other	3,600	3,600	3,690	90
<i>Total Licenses and Permits</i>	<u>163,600</u>	<u>133,600</u>	<u>146,768</u>	<u>13,168</u>
<i>Charges for Services:</i>				
Rental Fees	129,816	121,980	117,670	(4,310)
Planning & Variance	5,000	3,800	4,725	925
Garbage Collection	80,448	77,030	82,825	5,795
Pet Registration	2,500	2,500	2,670	170
<i>Total Charges for Services</i>	<u>217,764</u>	<u>205,310</u>	<u>207,890</u>	<u>2,580</u>
<i>Fines and Forfeitures:</i>				
Court Fines	144,245	140,120	130,680	(9,440)
Warrant Fees & Fines	10,000	10,000	11,240	1,240
<i>Total Fines and Forfeitures</i>	<u>\$ 154,245</u>	<u>\$ 150,120</u>	<u>\$ 141,920</u>	<u>\$ (8,200)</u>

CITY OF GARDEN RIDGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES-
BUDGET AND ACTUAL – GENERAL FUND (CONT.)
FOR THE YEAR ENDED SEPTEMBER 30, 2017

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	Favorable (Unfavorable)
REVENUES (CONT.)				
<i>Other Sources:</i>				
Interest	\$ 1,400	\$ 4,100	\$ 11,389	\$ 7,289
Impact Fees	15,390	15,390	-	(15,390)
Contributions	5,400	6,370	56,369	49,999
Miscellaneous	49,270	56,770	39,935	(16,835)
<i>Total Other Sources</i>	<u>71,460</u>	<u>82,630</u>	<u>107,693</u>	<u>25,063</u>
TOTAL REVENUES	<u>2,680,097</u>	<u>2,662,121</u>	<u>2,717,569</u>	<u>55,448</u>
EXPENDITURES				
<i>General Administration:</i>				
Personnel	240,796	240,615	235,043	5,572
Contract Fees	245,060	228,728	202,066	26,662
Administrative	216,656	172,881	135,226	37,655
Capital Outlay	20,000	20,000	19,235	765
Insurance	8,991	9,353	9,353	-
Other	75,000	75,000	75,000	-
<i>Total General Administration</i>	<u>806,503</u>	<u>746,577</u>	<u>675,923</u>	<u>70,654</u>
<i>Municipal Court:</i>				
Personnel	53,693	53,513	52,272	1,241
Contract Fees	9,600	9,600	9,600	-
Operations & Maintenance	14,729	14,479	11,608	2,871
<i>Total Municipal Court</i>	<u>78,022</u>	<u>77,592</u>	<u>73,480</u>	<u>4,112</u>
<i>Police Protection:</i>				
Personnel	1,052,799	1,021,679	977,802	43,877
Operations & Maintenance	104,210	94,752	98,367	(3,615)
Capital Outlay	49,326	46,409	47,318	(909)
Insurance	14,052	15,541	15,541	-
Leases	6,528	6,528	4,514	2,014
<i>Total Police Protection</i>	<u>\$ 1,226,915</u>	<u>\$ 1,184,909</u>	<u>\$ 1,143,542</u>	<u>\$ 41,367</u>

CITY OF GARDEN RIDGE, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES-
BUDGET AND ACTUAL – GENERAL FUND (CONT.)
FOR THE YEAR ENDED SEPTEMBER 30, 2017

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	Favorable (Unfavorable)
EXPENDITURES (CONT.)				
<i>Public Facilities:</i>				
Personnel	\$ 285,724	\$ 284,427	\$ 274,515	\$ 9,912
Contract Fees	5,222	6,213	8,502	(2,289)
Operations & Maintenance	46,054	44,489	43,761	728
Streets and Drainage	7,210	7,210	2,802	4,408
Insurance	1,943	1,943	2,679	(736)
Animal Control & Park	80,980	59,819	56,719	3,100
Library	59,877	59,511	104,591	(45,080)
Community Center	60,200	55,948	48,930	7,018
Capital Outlay	9,060	9,060	17,245	(8,185)
<i>Total Public Facilities</i>	<u>556,270</u>	<u>528,620</u>	<u>559,744</u>	<u>(31,124)</u>
<i>Debt Service:</i>				
Principal	27,827	27,827	35,789	(7,962)
Interest and Agent Fees	13,629	12,951	2,948	10,003
<i>Total Debt Service</i>	<u>41,456</u>	<u>40,778</u>	<u>38,737</u>	<u>2,041</u>
TOTAL EXPENDITURES	<u>2,709,166</u>	<u>2,578,476</u>	<u>2,491,426</u>	<u>87,050</u>
Excess (Deficiency) Over (Under) Expenditures	<u>(29,069)</u>	<u>83,645</u>	<u>226,143</u>	<u>142,498</u>
OTHER FINANCING SOURCES (USES)				
Capital Lease Proceeds	-	-	27,794	27,794
Proceeds from Sale of Assets	-	8,000	31,382	23,382
Transfers In(Out)	-	-	(240,551)	(240,551)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>8,000</u>	<u>(181,375)</u>	<u>(189,375)</u>
Net Change in Fund Balance	(29,069)	91,645	44,768	(46,877)
Fund Balance - October 1	<u>1,829,315</u>	<u>1,829,315</u>	<u>1,829,315</u>	<u>-</u>
Fund Balance - September 30	<u>\$ 1,800,246</u>	<u>\$ 1,920,960</u>	<u>\$ 1,874,083</u>	<u>\$ (46,877)</u>

CITY OF GARDEN RIDGE, TEXAS
NOTES TO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-
BUDGET AND ACTUAL – GENERAL FUND
SEPTEMBER 30, 2017

Budgetary Information – The budget is prepared in accordance with accounting principles generally accepted in the United States of America. The City maintains strict budgetary controls. The objective of these controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council and as such is a good management control device. The following are the funds which have legally adopted annual budgets: General Fund and Debt Service Fund.

Budgetary preparation and control is exercised at the department level. Actual expenditures may not legally exceed appropriations at the fund level. As of September 30, 2017 the expenditures did not exceed appropriations in total in the General Fund.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation, is utilized in the governmental funds. Encumbrances lapse at year-end and do not constitute expenditures or liabilities because the commitments must be reappropriated and honored during the subsequent year.

CITY OF GARDEN RIDGE, TEXAS
SCHEDULE OF CHANGES - NET PENSION LIABILITY AND RELATED RATIOS
LAST THREE CALENDAR YEARS

Total Pension Liability			
	2014	2015	2016
Service Cost	\$ 136,727	\$ 156,540	\$ 160,212
Interest (on the Total Pension Liability)	129,152	143,776	159,773
Changes of Benefit Terms	-	-	-
Difference between Expected and Actual Experience	(14,048)	26,730	(57,945)
Change of Assumptions	-	52,564	-
Benefit Payments, Including Refunds of Employee Contributions	(54,069)	(51,596)	(85,152)
Net Change in Total Pension Liability	197,762	328,014	176,888
Total Pension Liability - Beginning	1,803,702	2,001,464	2,329,478
Total Pension Liability - Ending	<u>\$ 2,001,464</u>	<u>\$ 2,329,478</u>	<u>\$ 2,506,366</u>
Plan Fiduciary Net Position			
	2014	2015	2016
Contributions - Employer	\$ 74,419	\$ 109,610	\$ 140,678
Contributions - Employee	64,346	71,675	70,640
Net Investment Income	87,453	2,508	123,795
Benefit Payments, Including Refunds of Employee Contributions	(54,069)	(51,596)	(85,152)
Administrative Expense	(913)	(1,527)	(1,397)
Other	(75)	(75)	(75)
Net Change in Plan Fiduciary Net Position	171,161	130,595	248,489
Plan Fiduciary Net Position - Beginning	1,528,294	1,699,455	1,830,050
Plan Fiduciary Net Position - Ending	<u>\$ 1,699,455</u>	<u>\$ 1,830,050</u>	<u>\$ 2,078,539</u>
Net Pension Liability - Ending	\$ 302,009	\$ 499,428	\$ 427,827
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	84.91%	78.56%	82.93%
Covered Employee Payroll	\$ 1,286,918	\$ 1,433,517	\$ 1,412,801
Net Pension Liability as a Percentage of Covered Employee Payroll	23.47%	34.84%	30.28%

Note: The schedule above reflects the changes in the net pension liability for the current year and the previous three years. GASB Statement No. 68 requires 10 fiscal years of data to be provided in this schedule. The City will build this schedule over the 10-year period beginning December 31, 2014 as data becomes available.

CITY OF GARDEN RIDGE, TEXAS
SCHEDULE OF EMPLOYER CONTRIBUTIONS
SEPTEMBER 30, 2017
LAST THREE FISCAL YEARS

	2015	2016	2017
Actuarially Determined Contribution	\$ 75,988	\$ 104,953	\$ 120,506
Contributions in Relation to the Actuarially Determined Contribution	76,052	139,953	120,506
Contribution Deficiency (Excess)	\$ (64)	\$ (35,000)	\$ -
Covered Employee Payroll	\$ 1,286,918	\$ 1,394,604	\$ 1,502,505
Contributions as a Percentage of Covered Employee Payroll	5.91%	10.04%	8.02%

Note: The schedule above reflects the changes in the net pension liability for the current year and the previous three years. GASB Statement No. 68 requires 10 fiscal years of data to be provided in this schedule. The City will build this schedule over the 10-year period beginning December 31, 2014 as data becomes available.

Valuation Date:

Actuarially determined contribution rates are calculated as of December 31 and become effective in January, thirteen (13) months later.

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	27 Years
Asset Valuation Method	10 Year Smoothed Market; 15% Soft Corridor
Inflation	2.50%
Salary Increases	3.50% to 10.50% Including Inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2015 valuation pursuant to an experience study of the period 2010 - 2014.
Mortality	RP2000 Combined Mortality Table with blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.



SUPPLEMENTARY INFORMATION

Supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such statements and schedule include:

- Comparative Statements – General Fund
- Comparative Statements – Debt Service Fund
- Comparative Statements – Capital Projects Fund
- Comparative Statements – Nonmajor Fund
- Comparative Statements – Proprietary Funds

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE BALANCE SHEETS
GENERAL FUND
SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
ASSETS		
Cash and Cash Equivalents	\$ 1,881,498	\$ 1,846,404
Taxes Receivable (Net of Uncollectible of \$52,702 and \$30,821, respectively)	33,582	27,305
Due From Other Funds	28,351	38,802
Other Receivables	117,198	126,384
Prepaid Items	3,946	4,807
TOTAL ASSETS	<u><u>\$ 2,064,575</u></u>	<u><u>\$ 2,043,702</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCE		
<i>Liabilities:</i>		
Accounts Payable	\$ 101,513	\$ 137,426
Accrued Expenditures	46,877	40,882
Deposits	9,000	9,000
<i>Total Liabilities</i>	<u>157,390</u>	<u>187,308</u>
<i>Deferred Inflows of Resources:</i>		
Unavailable Property Tax Revenue	33,102	27,079
<i>Total Deferred Inflows of Resources:</i>	<u>33,102</u>	<u>27,079</u>
<i>Fund Balance:</i>		
Non-Spendable:		
Prepaid Items	3,946	4,807
Restricted:		
Child Safety	25,661	22,687
Court Security	8,359	7,882
Court Technology	-	37
Donations	-	17,596
PEG Capital Fees	97,704	85,161
Unassigned	1,738,413	1,691,145
<i>Total Fund Balance</i>	<u>1,874,083</u>	<u>1,829,315</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCE	<u><u>\$ 2,064,575</u></u>	<u><u>\$ 2,043,702</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
GENERAL FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
REVENUES		
<i>Taxes:</i>		
Ad Valorem	\$ 1,378,555	\$ 1,250,653
Mixed Beverage	-	23
Sales	<u>244,991</u>	<u>234,986</u>
<i>Total Taxes</i>	<u>1,623,546</u>	<u>1,485,662</u>
 <i>Franchise Fees:</i>		
Cable	58,299	58,948
Electric	325,993	313,008
Gas	13,608	16,379
Telephone	29,268	34,376
Water	<u>62,584</u>	<u>61,838</u>
<i>Total Franchise Fees</i>	<u>489,752</u>	<u>484,549</u>
 <i>Licenses and Permits:</i>		
Building & Electrical	143,078	119,092
Other	<u>3,690</u>	<u>3,330</u>
<i>Total Licenses and Permits</i>	<u>146,768</u>	<u>122,422</u>
 <i>Charges for Services:</i>		
Rental Fees	117,670	121,343
Planning & Variance	4,725	3,850
Garbage Collection	82,825	72,562
Pet Registration	<u>2,670</u>	<u>2,365</u>
<i>Total Charges for Services</i>	<u>207,890</u>	<u>200,120</u>
 <i>Fines and Forfeitures:</i>		
Court Fines	130,680	131,910
Warrant Fees & Fines	<u>11,240</u>	<u>10,447</u>
<i>Total Fines & Forfeitures</i>	<u>\$ 141,920</u>	<u>\$ 142,357</u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE - (CONTINUED)
GENERAL FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
REVENUES (CONT.)		
<i>Other Sources:</i>		
Interest	\$ 11,389	\$ 3,389
Impact Fees	-	16,929
Contributions	56,369	9,724
Miscellaneous	39,935	60,992
<i>Total Other Sources</i>	<u>107,693</u>	<u>91,034</u>
 TOTAL REVENUES	 <u>2,717,569</u>	 <u>2,526,144</u>
 EXPENDITURES		
<i>General Administration:</i>		
Personnel	235,043	237,640
Contract Fees	202,066	218,480
Administrative	135,226	99,485
Insurance	9,353	8,563
Other	75,000	31,682
Capital Outlay	19,235	25,064
<i>Total General Administration</i>	<u>675,923</u>	<u>620,914</u>
 <i>Municipal Court:</i>		
Personnel	52,272	52,322
Contract Fees	9,600	9,600
Operations & Maintenance	11,608	12,756
<i>Total Municipal Court</i>	<u>73,480</u>	<u>74,678</u>
 <i>Public Safety:</i>		
Personnel	977,802	908,014
Operations & Maintenance	98,367	106,902
Capital Outlay	47,318	54,258
Insurance	15,541	10,582
Lease Payments	4,514	5,491
<i>Total Public Safety</i>	<u>\$ 1,143,542</u>	<u>\$ 1,085,247</u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE - (CONTINUED)
GENERAL FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
EXPENDITURES (CONT.)		
<i>Public Facilities:</i>		
Personnel	\$ 274,515	\$ 225,211
Contract Fees	8,502	4,440
Operations & Maintenance	43,761	51,192
Streets and Drainage	2,802	6,245
Insurance	2,679	1,850
Animal Control & Park	56,719	63,074
Library	104,591	33,489
Community Center	48,930	62,798
Capital Outlay	17,245	58,794
<i>Total Public Facilities</i>	<u>559,744</u>	<u>507,093</u>
<i>Debt Service:</i>		
Principal	35,789	27,827
Interest and Agent Fees	2,948	1,099
<i>Total Debt Service</i>	<u>38,737</u>	<u>28,926</u>
TOTAL EXPENDITURES	<u>2,491,426</u>	<u>2,316,858</u>
Excess (Deficiency) Over (Under) Expenditures	<u>226,143</u>	<u>209,286</u>
OTHER FINANCING SOURCES (USES)		
Proceeds from Capital Lease	27,794	55,308
Proceeds from Sale of Equipment	31,382	3,600
Transfers In (Out)	<u>(240,551)</u>	<u>-</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>(181,375)</u>	<u>58,908</u>
Net Change in Fund Balance	44,768	268,194
Fund Balance - October 1	<u>1,829,315</u>	<u>1,561,121</u>
Fund Balance - September 30	<u><u>\$ 1,874,083</u></u>	<u><u>\$ 1,829,315</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE BALANCE SHEETS
DEBT SERVICE FUND
SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
ASSETS		
Cash	\$ 447,721	\$ 3,662
Taxes Receivable	<u>17,846</u>	<u>15,432</u>
TOTAL ASSETS	<u><u>\$ 465,567</u></u>	<u><u>\$ 19,094</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, & FUND BALANCES		
<i>Liabilities:</i>		
Accounts Payable	\$ -	\$ 395
<i>Total Liabilities</i>	<u>-</u>	<u>395</u>
<i>Deferred Inflows of Resources:</i>		
Unavailable Property Tax Revenues	<u>17,800</u>	<u>15,414</u>
<i>Total Deferred Inflows of Resources</i>	<u><u>17,800</u></u>	<u><u>15,414</u></u>
<i>Fund Balance:</i>		
Restricted	<u>447,767</u>	<u>3,285</u>
<i>Total Fund Balance:</i>	<u><u>447,767</u></u>	<u><u>3,285</u></u>
TOTAL LIABILITIES DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE	<u><u>\$ 465,567</u></u>	<u><u>\$ 19,094</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE
DEBT SERVICE FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
REVENUES		
Ad Valorem Tax	\$ 780,284	\$ 702,300
Interest	565	642
TOTAL REVENUES	<u>780,849</u>	<u>702,942</u>
 EXPENDITURES		
Bond Interest and Fiscal Charges	251,400	497,054
Bond Principal	505,700	413,800
TOTAL EXPENDITURES	<u>757,100</u>	<u>910,854</u>
 Excess (Deficiency) of Revenues		
Over (Under) Expenditures	<u>23,749</u>	<u>(207,912)</u>
 OTHER FINANCING SOURCES (USES)		
Transfer In	420,733	198,795
TOTAL OTHER FINANCING SOURCES		
SOURCES (USES)	<u>420,733</u>	<u>198,795</u>
 Net Change in Fund Balance	444,482	(9,117)
 Fund Balance - October 1	3,285	12,402
Fund Balance - September 30	<u><u>\$ 447,767</u></u>	<u><u>\$ 3,285</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE BALANCE SHEETS
CAPITAL PROJECTS FUND
SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
ASSETS		
Restricted Assets:		
Cash and Investments	<u>\$ 2,784,670</u>	<u>\$ 5,589,348</u>
 TOTAL ASSETS	 <u><u>\$ 2,784,670</u></u>	 <u><u>\$ 5,589,348</u></u>
 LIABILITIES AND FUND BALANCE		
<i>Liabilities:</i>		
Accounts Payable	\$ 1,513,813	\$ 521,150
Due to Other Funds	<u>-</u>	<u>1,391,347</u>
<i>Total Liabilities</i>	<u><u>1,513,813</u></u>	<u><u>1,912,497</u></u>
 <i>Fund Balance:</i>		
Restricted	<u>1,270,857</u>	<u>3,676,851</u>
<i>Total Fund Balance</i>	<u><u>1,270,857</u></u>	<u><u>3,676,851</u></u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u><u>\$ 2,784,670</u></u>	 <u><u>\$ 5,589,348</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE
CAPITAL PROJECTS FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2015</u>
REVENUES		
Interest	\$ 25,747	\$ 10,832
TOTAL REVENUES	<u>25,747</u>	<u>10,832</u>
 EXPENDITURES		
Capital Projects	<u>2,797,375</u>	<u>172,348</u>
TOTAL EXPENDITURES	<u>2,797,375</u>	<u>172,348</u>
 Excess (Deficiency) of Revenues Over (Under) Expenditures	 <u>(2,771,628)</u>	 <u>(161,516)</u>
 OTHER FINANCING SOURCES (USES)		
Transfers In (Out)	<u>365,634</u>	<u>-</u>
TOTAL OTHER FINANCING SOURCES SOURCES (USES)	<u>365,634</u>	<u>-</u>
 Net Change in Fund Balance	 (2,405,994)	 (161,516)
 Fund Balance - October 1	 <u>3,676,851</u>	 <u>3,838,367</u>
 Fund Balance - September 30	 <u><u>\$ 1,270,857</u></u>	 <u><u>\$ 3,676,851</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE BALANCE SHEETS
NONMAJOR FUNDS – ASSET SEIZURE
SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
ASSETS		
Cash and Investments	<u>\$ 116,425</u>	<u>\$ 63,470</u>
TOTAL ASSETS	<u><u>\$ 116,425</u></u>	<u><u>\$ 63,470</u></u>
LIABILITIES AND FUND BALANCE		
<i>Liabilities:</i>		
Accounts Payable	<u>\$ 5,095</u>	<u>\$ -</u>
<i>Total Liabilities</i>	<u>5,095</u>	<u>-</u>
<i>Fund Balance:</i>		
Restricted	<u>111,330</u>	<u>63,470</u>
<i>Total Fund Balance</i>	<u>111,330</u>	<u>63,470</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 116,425</u></u>	<u><u>\$ 63,470</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE
NONMAJOR FUNDS – ASSET SEIZURE
FOR THE YEARS ENDED SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
REVENUES		
Fines and Forfeits	\$ 212,310	\$ 68,497
Interest	<u>115</u>	<u>57</u>
TOTAL REVENUES	<u>212,425</u>	<u>68,554</u>
 EXPENDITURES		
Police Protection	-	595
Capital Outlay	<u>173,003</u>	<u>10,280</u>
TOTAL EXPENDITURES	<u>173,003</u>	<u>10,875</u>
 Excess (Deficiency) of Revenues Over (Under) Expenditures	 <u>39,422</u>	 <u>57,679</u>
 OTHER FINANCING SOURCES (USES)		
Transfer In	<u>8,438</u>	<u>-</u>
TOTAL OTHER FINANCING SOURCES SOURCES (USES)	<u>8,438</u>	<u>-</u>
 Net Change in Fund Balance	 47,860	 57,679
 Fund Balance - October 1	 <u>63,470</u>	 5,791
Fund Balance - September 30	<u><u>\$ 111,330</u></u>	<u><u>\$ 63,470</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF NET POSITION
WATER FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
ASSETS		
<i>Current Assets:</i>		
Cash and Cash Equivalents	\$ 1,458,548	\$ 3,774,416
Accounts Receivable - Customers	171,794	157,417
Prepaid Items	-	1,504
<i>Total Current Assets</i>	<u>1,630,342</u>	<u>3,933,337</u>
<i>Other Assets:</i>		
Restricted Cash and Investments	152,710	468,485
Due from Other Funds	-	1,352,545
<i>Total Other Assets</i>	<u>152,710</u>	<u>1,821,030</u>
<i>Capital Assets:</i>		
Land	139,954	139,954
Water Rights	454,144	454,144
Buildings	94,183	94,183
Water Lines, Wells & Tanks	10,787,005	10,787,005
Vehicles & Equipment	781,121	733,836
Construction in Progress	5,101,284	1,699,476
Accumulated Depreciation	<u>(4,566,315)</u>	<u>(4,144,524)</u>
<i>Total Capital Assets, Net of Depreciation</i>	<u>12,791,376</u>	<u>9,764,074</u>
TOTAL ASSETS	<u>14,574,428</u>	<u>15,518,441</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred Pension Related Outflows	<u>40,822</u>	<u>55,257</u>
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 40,822</u>	<u>\$ 55,257</u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF NET POSITION (CONT.)
WATER FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2017 AND 2016

LIABILITIES	2017	2016
<i>Current Liabilities:</i>		
Accounts Payable	\$ 44,706	\$ 40,959
Accrued Liabilities	13,064	12,149
Accrued Interest	46,206	10,990
Due to Other Funds	28,351	-
Vacation Leave Payable	23,111	24,565
Customer Deposits	184,137	177,445
<i>Noncurrent Liabilities:</i>		
Due Within One Year	410,767	377,500
Due In More Than One Year	7,686,652	8,053,360
Net Pension Liability	86,033	99,929
TOTAL LIABILITIES	8,523,027	8,796,897
 DEFERRED INFLOWS OF RESOURCES		
Deferred Pension Related Inflows	6,363	-
TOTAL DEFERRED INFLOWS OF RESOURCES	6,363	-
 NET POSITION		
Investment in Capital Assets	4,693,957	2,725,436
Restricted Water Impact Fees	152,710	468,485
Unrestricted	1,239,193	3,582,880
TOTAL NET POSITION	\$ 6,085,860	\$ 6,776,801



CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND NET POSITON – WATER FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
OPERATING REVENUE		
Water Sales	\$ 1,423,511	\$ 1,271,905
Meter Installation Fees	41,075	23,850
Impact Fees	-	141,204
Other	83,213	82,306
TOTAL OPERATING REVENUE	<u>1,547,799</u>	<u>1,519,265</u>
OPERATING EXPENSES		
Personnel Costs	384,037	384,536
Plant Operations and Maintenance	336,542	381,475
General and Administrative	142,396	151,094
Capital Outlay	91,470	34,525
Depreciation	441,454	433,456
TOTAL OPERATING EXPENSES	<u>1,395,899</u>	<u>1,385,086</u>
OPERATING INCOME (LOSS)	<u>151,900</u>	<u>134,179</u>
NONOPERATING INCOME (EXPENSES)		
Interest Income	13,461	5,932
Interest Expense	(295,111)	(31,696)
Gain(Loss) on Sale of Equipment	(6,937)	-
TOTAL NONOPERATING INCOME (EXPENSES)	<u>(288,587)</u>	<u>(25,764)</u>
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	<u>(136,687)</u>	108,415
Transfers In (Out)	<u>(554,254)</u>	<u>(198,795)</u>
CHANGE IN NET POSITION	<u>(690,941)</u>	<u>(90,380)</u>
NET POSITION AT BEGINNING OF YEAR	<u>6,776,801</u>	<u>6,867,181</u>
TOTAL NET POSITION AT END OF YEAR	<u><u>\$ 6,085,860</u></u>	<u><u>\$ 6,776,801</u></u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF CASH FLOWS
WATER FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	\$ 1,533,422	\$ 1,579,544
Cash paid to suppliers for goods and services	(564,242)	(544,872)
Cash paid to employees for services and benefits	(378,589)	(393,386)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>590,591</u>	<u>641,286</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Net Customer Deposits Received (Returned)	6,692	6,313
Interfund Receivables/Payables and Transfers	826,642	1,264,303
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	<u>833,334</u>	<u>1,270,616</u>
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES		
Capital Acquisition	(3,475,693)	(1,505,072)
Proceeds from Capital Lease	67,922	-
Principal Payments on Debt	(378,163)	(286,200)
Amortization of Bond Premium	(23,200)	(23,468)
Interest Paid for Financing Activities	(259,895)	(44,078)
NET CASH PROVIDED (USED) BY CAPITAL & RELATED FINANCING ACTIVITIES	<u>(4,069,029)</u>	<u>(1,858,818)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest Income and Other Income	13,461	5,932
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	<u>13,461</u>	<u>5,932</u>
NET INCREASE (DECREASE) IN CASH	(2,631,643)	59,016
CASH AND CASH EQUIVALENTS AT OCTOBER 1:		
Cash and Cash Equivalents	3,774,416	3,857,266
Restricted Cash and Cash Equivalents	468,485	326,619
	<u>4,242,901</u>	<u>4,183,885</u>
CASH AND CASH EQUIVALENTS AT SEPTEMBER 30:		
Cash and Cash Equivalents	1,458,548	3,774,416
Restricted Cash and Cash Equivalents	152,710	468,485
	<u>\$ 1,611,258</u>	<u>\$ 4,242,901</u>

CITY OF GARDEN RIDGE, TEXAS
COMPARATIVE STATEMENTS OF CASH FLOWS (CONT.)
WATER FUND
FOR THE YEARS ENDED SEPTEMBER 30, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
RECONCILIATION OF OPERATING INCOME TO NET		
CASH PROVIDED BY OPERATING ACTIVITIES		
Operating Income	\$ 151,900	\$ 134,179
Adjustments to Reconcile Net Operating Income to Net Cash Provided by Operating Activities:		
Depreciation	441,454	433,456
Change in Assets and Liabilities:		
Decrease (Increase) in Accounts Receivable	(14,377)	60,279
Decrease (Increase) in Prepaid Items	1,504	2,071
Increase (Decrease) in Accounts Payable & Accrued Liabilities	4,662	20,150
Increase (Decrease) in Vacation Payable	(1,454)	(13,213)
Increase (Decrease) in Pension Liabilities	<u>6,902</u>	<u>4,364</u>
 NET CASH PROVIDED (USED) BY OPERATING		
ACTIVITIES	 <u><u>\$ 590,591</u></u>	 <u><u>\$ 641,286</u></u>



STATISTICAL SECTION

This part of the City of Garden Ridge's annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

Financial Trends (Tables 1 through 4)

Net Position by Component

Change in Net Position

Fund Balances - Governmental Funds

Changes in Fund Balances - Governmental Funds

These schedules contain trend information to help reader understand how the City's financial performance and well-being have changed over time.

Revenue Capacity (Tables 5 through 9)

Tax Revenues by Source - Governmental Funds

Direct and Overlapping Property Tax Rates

Principal Property Taxpayers

Property Tax Levies and Collections

Assessed Value

These schedules contain information to help readers assess the factors affecting the City's ability to generate its property and sales tax.

Debt Capacity (Tables 10 through 11)

Ratios of Outstanding Debt by Type

Debt Margin Information

These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Demographic and Economic Information (Tables 12 through 13)

Demographic and Economic Statistics

Principal Employers

These schedules offer demographic and economic indicators to help the reader understand how the City's financial activities take place and to help make comparisons over time and with other governments.

CITY OF GARDEN RIDGE, TEXAS
NET POSITION, BY COMPONENT
LAST TEN FISCAL YEARS

	Fiscal Year			
	2008	2009	2010	2011
NET POSITION				
<i>Governmental Activities</i>				
Net Investment in Capital Assets	\$ 2,822,804	\$ 3,056,435	\$ 4,290,587	\$ 3,320,483
Restricted	335,379	226,886	295,583	350,485
Unrestricted	<u>1,519,996</u>	<u>1,429,820</u>	<u>351,468</u>	<u>1,341,098</u>
<i>Total Governmental Activities</i>				
<i>Net Position</i>	<u>\$ 4,678,179</u>	<u>\$ 4,713,141</u>	<u>\$ 4,937,638</u>	<u>\$ 5,012,066</u>
<i>Business-Type Activities</i>				
Net Investment in Capital Assets	\$ 3,102,819	\$ 3,125,456	\$ 1,760,141	\$ 2,688,473
Restricted	873,891	961,922	937,347	985,138
Unrestricted	<u>1,314,258</u>	<u>1,725,627</u>	<u>3,092,950</u>	<u>2,572,195</u>
<i>Total Business-Type Activities</i>				
<i>Net Position</i>	<u>\$ 5,290,968</u>	<u>\$ 5,813,005</u>	<u>\$ 5,790,438</u>	<u>\$ 6,245,806</u>
<i>Primary Government</i>				
Net Investment in Capital Assets	\$ 5,925,623	\$ 6,181,891	\$ 6,050,728	\$ 6,008,956
Restricted	1,209,270	1,188,808	1,232,930	1,166,436
Unrestricted	<u>2,834,254</u>	<u>3,155,447</u>	<u>3,444,418</u>	<u>4,082,480</u>
<i>Total Primary Government Net Position</i>	<u>\$ 9,969,147</u>	<u>\$ 10,526,146</u>	<u>\$ 10,728,076</u>	<u>\$ 11,257,872</u>

Note: Years 2008-2014 have not been restated for adoption of GASB No. 68.

TABLE 1

Fiscal Year					
2012	2013	2014	2015	2016	2017
\$ 3,553,731	\$ 3,461,062	\$ 4,206,390	\$ 4,134,312	\$ 3,726,037	\$ 3,568,188
236,676	158,793	140,910	132,531	196,833	671,600
1,056,721	1,428,388	1,115,259	1,214,715	2,022,935	2,817,266
<u>\$ 4,847,128</u>	<u>\$ 5,048,243</u>	<u>\$ 5,462,559</u>	<u>\$ 5,481,558</u>	<u>\$ 5,945,805</u>	<u>\$ 7,057,054</u>
\$ 2,981,297	\$ 3,138,760	\$ 2,879,943	\$ 2,802,056	\$ 2,725,436	\$ 4,693,957
989,180	1,168,024	1,070,641	326,619	468,485	152,710
2,768,462	3,158,627	3,125,132	3,738,506	3,582,880	1,239,193
<u>\$ 6,738,939</u>	<u>\$ 7,465,411</u>	<u>\$ 7,075,716</u>	<u>\$ 6,867,181</u>	<u>\$ 6,776,801</u>	<u>\$ 6,085,860</u>
\$ 6,535,028	\$ 6,599,822	\$ 7,086,333	\$ 6,936,368	\$ 6,451,473	\$ 8,262,145
1,195,922	1,326,817	1,211,551	459,150	665,318	824,310
3,855,117	4,587,015	4,240,391	4,953,221	5,605,815	4,056,459
<u>\$ 11,586,067</u>	<u>\$12,513,654</u>	<u>\$12,538,275</u>	<u>\$12,348,739</u>	<u>\$12,722,606</u>	<u>\$13,142,914</u>

CITY OF GARDEN RIDGE, TEXAS
CHANGE IN NET POSITION
LAST TEN FISCAL YEARS

	Fiscal Year			
	2008	2009	2010	2011
Expenses				
<i>Governmental Activities</i>				
General Administration	\$ 539,006	\$ 719,763	\$ 599,815	\$ 675,369
Police Protection	921,956	951,919	1,045,040	1,054,547
Municipal Court	40,300	54,555	54,411	53,539
Public Facilities	574,335	460,226	517,969	475,642
Interest and Fiscal Charges	163,403	169,850	39,839	128,637
<i>Total Governmental Activities Expenses</i>	<u>2,239,000</u>	<u>2,356,313</u>	<u>2,257,074</u>	<u>2,387,734</u>
<i>Business-Type Activities</i>				
Water	826,896	775,060	1,002,722	982,475
Total Primary Government Expenses	<u><u>\$ 3,065,896</u></u>	<u><u>\$ 3,131,373</u></u>	<u><u>\$ 3,259,796</u></u>	<u><u>\$ 3,370,209</u></u>
Program Revenues				
<i>Governmental Activities</i>				
Charges for Service:				
General Administration	\$ 446,091	\$ 337,948	\$ 248,585	\$ 244,878
Police Protection	129,758	183,376	162,429	146,622
Public Facilities	-	64,300	74,040	67,168
Operating Grants and Contributions	12,712	87,318	74,648	27,754
Capital Grants and Contributions	-	-	-	-
<i>Total Governmental Activities Program Revenues</i>	<u>588,561</u>	<u>672,942</u>	<u>559,702</u>	<u>486,422</u>
<i>Business-Type Activities</i>				
Charges for Service:				
Water	1,377,989	1,331,826	960,585	1,418,583
Capital Grants and Contributions	-	37,500	-	-
<i>Total Business-Type Activities Program Revenues</i>	<u>1,377,989</u>	<u>1,369,326</u>	<u>960,585</u>	<u>1,418,583</u>
Total Primary Government Program Revenues	<u><u>\$ 1,966,550</u></u>	<u><u>\$ 2,042,268</u></u>	<u><u>\$ 1,520,287</u></u>	<u><u>\$ 1,905,005</u></u>

Note: Years 2008-2014 have not been restated for adoption of GASB No. 68.

TABLE 2

Fiscal Year					
2012	2013	2014	2015	2016	2017
\$ 687,622	\$ 661,157	\$ 706,719	\$ 752,203	\$ 675,567	\$ 769,406
1,059,925	1,040,620	1,098,517	1,151,588	1,105,268	1,283,354
59,681	64,158	68,488	69,997	76,819	74,313
490,398	514,462	582,289	621,000	750,765	864,668
121,890	471,942	134,765	316,428	454,501	227,646
2,419,516	2,752,339	2,590,778	2,911,216	3,062,920	3,219,387
1,078,976	1,160,691	1,355,804	1,393,909	1,416,782	1,697,947
\$ 3,498,492	\$ 3,913,030	\$ 3,946,582	\$ 4,305,125	\$ 4,479,702	\$ 4,917,334
\$ 288,138	\$ 235,281	\$ 248,025	\$ 220,335	\$ 201,198	\$ 236,988
170,495	198,850	125,042	135,457	142,357	141,920
85,389	104,350	103,310	119,821	121,508	117,880
49,237	60,249	27,806	17,476	80,461	271,538
-	-	-	-	-	-
593,259	598,730	504,183	493,089	545,524	768,326
1,167,466	1,687,250	1,090,452	1,180,196	1,512,787	1,546,906
-	-	306,000	-	-	-
1,167,466	1,687,250	1,396,452	1,180,196	1,512,787	1,546,906
\$ 1,760,725	\$ 2,285,980	\$ 1,900,635	\$ 1,673,285	\$ 2,058,311	\$ 2,315,232

CITY OF GARDEN RIDGE, TEXAS
CHANGE IN NET POSITION (CONTINUED)
LAST TEN FISCAL YEARS

	Fiscal Year			
	2008	2009	2010	2011
Net (Expenses) Revenue				
Governmental Activities	\$ (1,683,371)	\$ (1,697,372)	\$ (1,901,312)	\$ (1,826,257)
Business-Type Activities	594,266	(42,137)	436,108	88,490
Total Primary Government				
Net Expenses	<u><u>\$ (1,089,105)</u></u>	<u><u>\$ (1,739,509)</u></u>	<u><u>\$ (1,465,204)</u></u>	<u><u>\$ (1,737,767)</u></u>
Governmental Revenues and Other				
Changes in Net Position				
<i>Governmental Activities</i>				
Taxes:				
Property Taxes	\$ 1,024,432	\$ 1,140,105	\$ 1,431,850	\$ 1,469,966
Franchise Fees	285,789	291,868	297,837	319,006
Sales Taxes	188,051	148,704	143,045	162,379
Interest and Investment Earnings	15,390	18,950	35,991	12,238
Impact Fees	43,596	-	-	-
Miscellaneous	55,246	16,427	13,146	12,151
Transfers	159,179	102,279	-	-
<i>Total Governmental Activities</i>	<u>1,771,683</u>	<u>1,718,333</u>	<u>1,921,869</u>	<u>1,975,740</u>
<i>Business-Type Activities</i>				
Interest and Investment Earnings	58,237	30,000	19,570	19,260
Miscellaneous	-	50	-	-
Transfers	(159,179)	(102,279)	-	-
<i>Total Business-Type Activities</i>	<u>(100,942)</u>	<u>(72,229)</u>	<u>19,570</u>	<u>19,260</u>
Total Primary Government	<u><u>\$ 1,670,741</u></u>	<u><u>\$ 1,646,104</u></u>	<u><u>\$ 1,941,439</u></u>	<u><u>\$ 1,995,000</u></u>
Changes In Net Position				
Government Activities	\$ 88,312	\$ 20,961	\$ 20,557	\$ 149,483
Business-Type Activities	493,324	(114,366)	455,678	107,750
Total Primary Government	<u><u>\$ 581,636</u></u>	<u><u>\$ (93,405)</u></u>	<u><u>\$ 476,235</u></u>	<u><u>\$ 257,233</u></u>

TABLE 2 (CONT.)

Fiscal Year					
2012	2013	2014	2015	2016	2017
\$ (2,153,609)	\$ (2,086,595)	\$ (2,418,127)	\$ (2,418,127)	\$ (2,517,396)	\$ (2,451,061)
526,559	40,648	(213,713)	40,648	96,005	(151,041)
<u>\$ (1,627,050)</u>	<u>\$ (2,045,947)</u>	<u>\$ (2,631,840)</u>	<u>\$ (2,377,479)</u>	<u>\$ (2,421,391)</u>	<u>\$ (2,602,102)</u>
\$ 1,494,460	\$ 1,590,461	\$ 1,624,027	\$ 1,690,029	\$ 1,969,253	\$ 2,167,248
325,347	325,817	399,499	474,813	484,549	489,752
161,559	225,031	185,567	240,237	235,009	244,991
5,555	38,352	10,744	6,244	14,919	37,819
-	20,520	-	-	16,929	-
62,157	340,935	42,411	25,803	62,189	68,246
(387,759)	9,621	801,356	-	198,795	554,254
<u>1,661,319</u>	<u>2,550,737</u>	<u>3,063,604</u>	<u>2,437,126</u>	<u>2,981,643</u>	<u>3,562,310</u>
16,884	13,521	6,759	4,870	5,932	13,461
-	-	250	308	6,478	893
387,759	(9,621)	(801,356)	-	(198,795)	(554,254)
<u>404,643</u>	<u>3,900</u>	<u>(794,347)</u>	<u>5,178</u>	<u>(186,385)</u>	<u>(539,900)</u>
<u>\$ 2,065,962</u>	<u>\$ 2,554,637</u>	<u>\$ 2,269,257</u>	<u>\$ 2,442,304</u>	<u>\$ 2,795,258</u>	<u>\$ 3,022,410</u>
\$ (492,290)	\$ 464,142	\$ 645,477	\$ 18,999	\$ 464,247	\$ 1,111,249
931,202	44,548	(1,008,060)	(208,535)	(90,380)	(690,941)
<u>\$ 438,912</u>	<u>\$ 508,690</u>	<u>\$ (362,583)</u>	<u>\$ (189,536)</u>	<u>\$ 373,867</u>	<u>\$ 420,308</u>

CITY OF GARDEN RIDGE, TEXAS
FUND BALANCES - GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS

	Fiscal Year			
	2008	2009	2010	2011
Nonspendable Fund Balance:				
Prepaid Items	\$ 1,505	\$ 24,941	\$ 1,513	\$ 2,253
Restricted Fund Balance:				
Public Safety	-	-	-	-
Donations	6,263	20,370	8,613	9,107
PEG Capital Fees	-	-	-	24,809
Debt Service	92,198	97,841	203,761	297,988
Asset Forfeiture	81,855	105,649	83,209	18,581
Capital Projects Fund	-	-	-	-
Total Restricted Fund Balance	<u>180,316</u>	<u>223,860</u>	<u>295,583</u>	<u>350,485</u>
Assigned Fund Balance				
Capital Projects Fund	<u>346,106</u>	<u>138,589</u>	<u>152,377</u>	<u>153,187</u>
Unassigned	<u>1,454,790</u>	<u>1,279,327</u>	<u>1,169,406</u>	<u>1,123,997</u>
<i>Total Governmental Funds</i>	<u><u>\$ 1,982,717</u></u>	<u><u>\$ 1,666,717</u></u>	<u><u>\$ 1,618,879</u></u>	<u><u>\$ 1,629,922</u></u>

TABLE 3

Fiscal Year					
2012	2013	2014	2015	2016	2017
\$ 2,706	\$ 686	\$ 312	\$ 2,368	\$ 4,807	\$ 3,946
9,041	14,935	20,249	27,755	30,606	34,020
10,410	10,785	13,561	15,517	17,596	-
35,653	46,387	56,945	71,782	85,161	97,704
136,866	52,491	57,212	12,402	3,285	447,767
44,706	75,333	37,074	5,791	63,470	111,330
-	3,051,863	1,806,774	3,838,367	3,676,851	1,270,857
236,676	3,251,794	1,991,815	3,971,614	3,876,969	1,961,678
-	-	-	-	-	-
829,680	1,305,811	1,255,867	1,443,699	1,691,145	1,738,413
<u>\$ 1,069,062</u>	<u>\$ 4,558,291</u>	<u>\$ 3,247,994</u>	<u>\$ 5,417,681</u>	<u>\$ 5,572,921</u>	<u>\$ 3,704,037</u>

CITY OF GARDEN RIDGE, TEXAS
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS

	Fiscal Year			
	2008	2009	2010	2011
REVENUES				
Taxes	\$ 1,213,643	\$ 1,283,518	\$ 1,578,764	\$ 1,634,958
Franchise Fees	285,788	291,868	297,837	319,006
Licenses and Permits	357,210	273,093	185,168	182,447
Charges for Services	88,881	128,755	127,268	129,200
Fines and Forfeits	129,758	247,521	229,462	164,564
Other Revenue	122,945	58,951	65,308	34,102
TOTAL REVENUES	<u>2,198,225</u>	<u>2,283,706</u>	<u>2,483,807</u>	<u>2,464,277</u>
EXPENDITURES				
General Government	519,470	554,331	564,052	564,328
Municipal Court	41,701	54,580	54,808	56,176
Police Protection	910,852	951,694	1,035,158	970,310
Public Facilities	243,317	330,566	368,676	274,546
Capital Outlay	171,935	232,338	36,955	130,959
Debt Service:				
Principal	168,803	294,187	352,359	325,000
Debt Issue Costs	-	-	41,971	-
Interest and Fiscal Charges	277,150	167,874	121,261	132,415
TOTAL EXPENDITURES	<u>2,333,228</u>	<u>2,585,570</u>	<u>2,575,240</u>	<u>2,453,734</u>
Excess (Deficiency) of Revenues				
Over (Under) Expenditures	<u>(135,003)</u>	<u>(301,864)</u>	<u>(91,433)</u>	<u>10,543</u>
OTHER FINANCING				
SOURCES (USES)				
Bond Proceeds	-	-	855,000	-
Capital Lease Proceeds	84,580	-	-	-
Other Sources	-	60	1,625	500
Premium on Bonds	-	-	42,080	-
Payments to Escrow Agent	-	-	(855,110)	-
Transfers In (Out)	159,179	102,279	-	-
TOTAL OTHER FINANCING				
SOURCES (USES)	<u>243,759</u>	<u>102,339</u>	<u>43,595</u>	<u>500</u>
NET CHANGE IN FUND BALANCE	<u>\$ 108,756</u>	<u>\$ (199,525)</u>	<u>\$ (47,838)</u>	<u>\$ 11,043</u>
Debt Service as a percentage of				
Noncapital Expenditures	20.6%	19.6%	18.7%	19.7%

TABLE 4

Fiscal Year					
2012	2013	2014	2015	2016	2017
\$ 1,651,819	\$ 1,818,985	\$ 1,809,097	\$ 1,908,884	\$ 2,187,962	\$ 2,403,830
325,346	325,817	399,499	474,813	484,549	489,752
210,250	153,738	172,677	141,784	122,422	146,768
162,957	186,084	179,648	198,102	200,120	207,890
215,110	252,544	148,320	146,164	210,854	354,230
110,485	406,171	56,690	39,127	102,565	134,120
2,675,967	3,143,339	2,765,931	2,908,874	3,308,472	3,736,590
585,350	541,259	566,245	582,105	595,850	656,688
59,359	64,272	68,710	69,045	74,678	73,480
1,006,232	985,112	1,034,779	1,066,476	1,031,584	1,096,224
294,287	316,290	430,409	388,500	448,299	542,499
586,100	631,274	1,778,233	1,885,468	320,744	3,054,176
223,045	349,596	352,793	367,255	441,627	541,489
-	185,346	-	124,317	-	-
122,593	177,237	229,619	220,407	498,153	254,348
2,876,966	3,250,386	4,460,788	4,703,573	3,410,935	6,218,904
(200,999)	(107,047)	(1,694,857)	(1,794,699)	(102,463)	(2,482,314)
-	5,270,962	-	3,639,500	-	-
22,898	29,905	-	26,195	55,308	27,794
5,000	-	-	4,000	3,600	31,382
-	247,620	-	294,691	-	-
-	(1,961,832)	-	-	-	-
(387,759)	9,621	(801,356)	-	198,795	554,254
(359,861)	3,596,276	(801,356)	3,964,386	257,703	613,430
\$ (560,860)	\$ 3,489,229	\$ (2,496,213)	\$ 2,169,687	\$ 155,240	\$ (1,868,884)
24.6%	25.8%	31.1%	19.7%	30.4%	25.1%

CITY OF GARDEN RIDGE, TEXAS
TAX REVENUE BY SOURCE – GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS

TABLE 5

Fiscal Year	Property	Sales & Use	Franchise	Total Revenue
2017	\$ 2,158,839	\$ 244,991	\$ 489,752	\$ 2,893,582
2016	1,952,953	235,009	484,549	2,672,511
2015	1,668,647	240,237	474,813	2,383,697
2014	1,623,529	185,568	399,499	2,208,596
2013	1,593,954	225,031	325,817	2,144,802
2012	1,490,260	161,559	325,346	1,977,165
2011	1,472,579	162,254	319,006	1,953,839
2010	1,435,965	142,799	297,837	1,876,601
2009	1,135,056	148,462	291,868	1,575,386
2008	1,025,592	188,051	285,788	1,499,431

CITY OF GARDEN RIDGE, TEXAS
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS
(UNAUDITED)

TABLE 6

Fiscal Year	City Direct Rates			Overlapping Rates			Total Direct and Overlapping Rates
	Basic Rate	Debt Service	Total	Comal County	Comal ISD	Emergency Service District 6	
2017	0.203241	0.115064	0.318305	0.342921	1.390000	0.072500	2.123726
2016	0.191800	0.108400	0.300200	0.342921	1.390000	0.086000	2.119121
2015	0.189900	0.085800	0.275700	0.342921	1.390000	0.071900	2.080521
2014	0.185746	0.097500	0.283246	0.314321	1.430000	0.072500	2.100067
2013	0.182658	0.100588	0.283246	0.314321	1.430000	0.072500	2.100067
2012	0.171176	0.097620	0.268796	0.305421	1.430000	0.072500	2.076717
2011	0.164696	0.098276	0.262972	0.334000	1.430000	0.072500	2.099472
2010	0.161900	0.092908	0.254808	0.312955	1.310000	0.030000	1.907763
2009	0.146696	0.062841	0.209537	0.308023	1.310000	0.030000	1.857560
2008	0.149798	0.071226	0.221024	0.317993	1.310000	0.027482	1.876499

Source: Comal County Tax Office

CITY OF GARDEN RIDGE, TEXAS
PRINCIPAL PROPERTY TAX PAYERS
CURRENT AND NINE YEARS AGO
(UNAUDITED)

TABLE 7

Taxpayer	2017			2008		
	Taxable Assessed Value	Rank	Percent Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percent Total City Taxable Assessed Value
Hanson Aggregates	\$ 32,805,983	1	4.85%	\$ 26,487,000	1	5.75%
Cactus & Brush LP	6,457,990	2	0.95%			
Tricon Precast	4,500,000	3	0.67%			
Dean Word Company (Personal Property)	3,565,170	4	0.53%	4,908,770	3	1.07%
Hanson Brick (Personal Property)	2,576,850	5	0.38%	13,614,450	2	2.96%
Cara Graceland LLC	2,566,150	6	0.38%			
Tricon Precast	2,500,000	7	0.37%			
Overman Properties III LLC	2,167,413	9	0.32%	2,721,880	5	0.59%
Hanson Brick (Land & Building)	2,120,280	8	0.31%			
Dean Word Company (Land & Building)	1,324,000	10	0.20%			
Overman Properties V LLC				3,060,510	4	0.66%
Sheridan Homes SA LTD				2,447,250	6	0.53%
Arrowood Mgmt LLC				1,344,220	7	0.29%
Overman Properties IV LLC				1,216,930	8	0.26%
RH Of Texas LP				1,014,760	9	0.22%
C F & M Properties				1,000,000	10	0.22%
TOTALS	<u>\$ 60,583,836</u>		<u>8.96%</u>	<u>\$ 57,815,770</u>		<u>12.56%</u>
TOTAL TAXABLE ASSESSED VALUE	<u>\$ 676,412,159</u>			<u>\$ 460,390,984</u>		

Source: Comal County Appraisal District

CITY OF GARDEN RIDGE, TEXAS
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS
(UNAUDITED)

TABLE 8

Fiscal Year	Taxes Levied for the Fiscal Year	Collected Within Fiscal Year of Levy		Collections In Subsequent Years	Total Collections To Date	
		Amount	% of Levy		Amount	% of Levy
2017	\$ 2,153,408	\$ 2,119,815	98.44%	\$ -	\$ 2,119,815	98.44%
2016	1,979,080	1,948,438	98.45%	13,587	1,962,025	99.14%
2015	1,692,751	1,667,834	98.53%	10,041	1,677,875	99.12%
2014	1,623,205	1,621,485	99.89%	6,957	1,628,442	100.32%
2013	1,586,961	1,580,018	99.56%	13,860	1,593,878	100.44%
2012	1,485,819	1,477,179	99.42%	14,763	1,491,942	100.41%
2011	1,455,522	1,449,561	99.59%	12,649	1,462,210	100.46%
2010	1,421,803	1,412,773	99.36%	23,288	1,436,061	101.00%
2009	1,139,766	1,123,993	98.62%	27,425	1,151,418	101.02%
2008	1,017,574	1,006,799	98.94%	17,711	1,024,510	100.68%

Source: Comal County Tax Office

CITY OF GARDEN RIDGE, TEXAS
ASSESSED VALUE
LAST TEN FISCAL YEARS

TABLE 9

Fiscal Year Ended September 30,	Residential Property	Commercial Property	Tax-Exempt Property	Total Taxable Assessed Value	Total Direct Tax Rate
2017	\$ 592,677,878	\$ 169,660,937	\$ 85,926,656	\$ 676,412,159	0.3183050
2016	569,151,802	165,175,132	75,072,976	659,253,958	0.3002000
2015	535,825,084	143,635,227	65,477,311	613,983,000	0.2757000
2014	486,137,203	143,634,533	56,699,435	573,072,301	0.2832460
2013	470,101,195	143,057,486	52,875,332	560,283,349	0.2832460
2012	461,924,568	134,420,900	43,818,410	552,527,058	0.2687960
2011	436,188,800	158,569,330	39,062,089	555,696,041	0.2629720
2010	429,743,344	167,986,100	39,739,473	557,989,971	0.2548080
2009	401,942,887	169,083,578	27,108,172	543,918,293	0.2095370
2008	325,188,643	155,220,623	20,018,282	460,390,984	0.2221024

Source: Comal County Appraisal District.

CITY OF GARDEN RIDGE, TEXAS
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS
(UNAUDITED)

TABLE 10

Fiscal Year	Governmental Activities				Total Primary Government	Percentage of Actual Taxable Value of Property	Per Capita
	General Obligation Bonds	Certificates of Obligation	Tax Notes	Capital Lease			
2017	\$ -	\$ 8,219,551	\$ -	\$ 36,399	\$ 8,255,950	1.22%	\$ 2,086
2016	-	8,759,368	-	44,390	8,803,758	1.34%	2,287
2015	-	9,208,443	-	16,908	9,225,351	1.50%	2,464
2014	-	5,331,500	-	9,969	5,341,469	0.93%	1,457
2013	-	5,827,343	-	27,562	5,854,905	1.04%	1,660
2012	-	2,450,472	-	14,853	2,465,325	0.45%	727
2011	-	2,904,399	-	-	2,904,399	0.52%	891
2010	-	3,117,080	120,000	-	3,237,080	0.58%	953
2009	-	3,260,000	235,000	42,359	3,537,359	0.65%	1,104
2008	-	3,425,000	345,000	61,546	3,831,546	0.83%	1,301

CITY OF GARDEN RIDGE, TEXAS
DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS
(UNAUDITED)

TABLE 11

Taxable Assessed Value	<u>\$676,412,159</u>
------------------------	----------------------

Debt Limit - Texas statutes do not provide a legal debt limit for cities; however, through accepted practice a practical "economic" debt limit is considered to be 10% of the assessed value.	\$ 67,641,216
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Amount of Applicable Debt:

General Obligation Debt Outstanding	\$ 8,255,950	
Less Funds Available in Debt Service Fund	<u>(447,767)</u>	<u>7,808,183</u>

DEBT MARGIN	<u><u>\$ 59,833,033</u></u>
-------------	-----------------------------

	Fiscal Year				
	2013	2014	2015	2016	2017
Taxable Assessed Value	\$560,283,349	\$573,072,301	\$613,983,000	\$659,253,958	\$676,412,159
Debt Limit	\$ 56,028,335	\$ 56,028,335	\$ 61,398,300	\$ 65,925,396	\$ 67,641,216
Total Net Debt Applicable to Limit	<u>(11,857,509)</u>	<u>(11,292,788)</u>	<u>(8,685,006)</u>	<u>(8,307,805)</u>	<u>(7,808,183)</u>
Total Debt Margin	<u><u>\$ 44,170,826</u></u>	<u><u>\$ 44,735,547</u></u>	<u><u>\$ 52,713,294</u></u>	<u><u>\$ 57,617,591</u></u>	<u><u>\$ 59,833,033</u></u>

	Fiscal Year				
	2008	2009	2010	2011	2012
Taxable Assessed Value	\$460,390,984	\$543,918,293	\$557,989,971	\$555,696,041	\$552,527,058
Debt Limit	\$ 46,039,098	\$ 54,391,829	\$ 55,798,997	\$ 55,569,604	\$ 55,252,706
Total Net Debt Applicable to Limit	<u>(3,677,802)</u>	<u>(3,397,159)</u>	<u>(7,027,553)</u>	<u>(6,662,553)</u>	<u>(6,293,134)</u>
Total Debt Margin	<u><u>\$ 42,361,296</u></u>	<u><u>\$ 50,994,670</u></u>	<u><u>\$ 48,771,444</u></u>	<u><u>\$ 48,907,051</u></u>	<u><u>\$ 48,959,572</u></u>

CITY OF GARDEN RIDGE, TEXAS
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS
(UNAUDITED)

TABLE 12

<u>Year</u>	<u>Population</u>	<u>Per Capita Personal Income</u>	<u>Median Age</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>
2017	3,957	\$ 53,333	51.1	738	3.6%
2016	3,850	56,342	51.5	675	4.1%
2015	3,744	60,665	50.8	625	3.7%
2014	3,667	57,339	50.6	606	4.6%
2013	3,526	62,010	50.6	536	5.9%
2012	3,389	59,234	50.6	512	6.0%
2011	3,259	57,505	48.1	440	6.8%
2010	3,397	40,201	47.3	0	6.5%
2009	3,205	40,201	47.3	0	6.0%
2008	2,944	40,201	47.3	0	4.1%

Source: U.S. Census Bureau and Texas Workforce Commission

CITY OF GARDEN RIDGE, TEXAS
TOP TEN PRINCIPAL EMPLOYERS
SAN ANTONIO METROPOLITAN AREA
CURRENT YEAR AND NINE YEARS AGO
(UNAUDITED)

TABLE 13

Employer	2017			2008		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
H-E-B Food Stores	20,000	1	1.84%	14,588	1	1.57%
USAA	17,000	2	1.56%	13,800	2	1.49%
Frost Bank	3,982	3	0.37%	-		0.00%
Bill Miller B-B-Q	3,540	4	0.33%	2,200	9	0.24%
Rackspace	3,300	5	0.30%	-		0.00%
CPS Energy	3,022	6	0.28%	-		0.00%
Toyota	2,900	7	0.27%	2,000	10	0.22%
Clear Channel Communications	2,800	8	0.26%	-		0.00%
Southwest Research	2,715	9	0.25%	-		0.00%
Valero Energy	1,653	10	0.15%	3,000	5	0.32%
AT&T	-		0.00%	6,500	3	0.70%
Cardell Kitchen and Bath	-		0.00%	3,050	4	0.33%
Citicorp	-		0.00%	3,000	6	0.32%
World Savings	-		0.00%	2,742	7	0.30%
West Telemarketing	-		0.00%	2,366	8	0.25%
	<u>60,912</u>		<u>5.61%</u>	<u>53,246</u>		<u>5.73%</u>

Garden Ridge is a suburban area included in the San Antonio metropolitan area. Garden Ridge has limited employment, and most citizens' commute to San Antonio to work, therefore employment information for the City of San Antonio is presented above.





GOVERNOR GREG ABBOTT

February 12, 2018

The Honorable Larry Thompson and Members of City Council
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, Texas 78266-2366

Dear Mayor Thompson and Council Members:

Thank you for writing to the Office of the Governor. We understand you and many of your constituents are concerned about Vulcan Construction Materials' proposed rock crushing quarry.

We have shared your correspondence and resolution with the appropriate member of Governor Abbott's staff. As you know, the Texas Commission on Environmental Quality (TCEQ) is the appropriate state agency to address environmental complaints, and we encourage your constituents to share any possible complaints with TCEQ directly. Rest assured, the health and well-being of his fellow Texans is one of Governor Abbott's top priorities.

Please let us know if we can assist you in the future.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dede Keith".

Dede Keith
Deputy Director
Constituent Communication Division
Office of the Governor

DK:bws

Future Agenda Items

April 4, 2018

- 14** business days before Meetings (3/21/18) City Council and Staff items are due
- 9** business days before Meetings (3/26/18) City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent the agenda to approval.
- 7** business days before Meetings (3/28/18) Post Agenda on bulletin board City Council will receive packet
(allowing a day and half for corrections and to request additional information to be added)
- 5** business days before Meetings (3/30/18) Post Agenda Packet to City Website
- Meeting Day** (4/4/18) Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Quarry Commission = Purple

Planning & Zoning = Green

Water Commission = Blue

Impact Fee Committee = Pink

Wildlife Management Advisory Commission = Brown

City Events= April 21st Household Hazardous Waste, RX drop-off and Shred Day

Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Proclamations/Awards/Recognitions

Consent Agenda

1. Minutes 3-7-18
2. Financial Report

Reports

1. Staff Reports
 - a. Admin,
 - b. PD
 - c. Public Works,
 - d. Water,
 - e. Library
2. CIP
 - a. CIP Project for 2013
 - b. CIP Project for 2015
 - i. Phase I
 - ii. Phase II
 - iii. Trinity Wells #9 and #10 Project
 - c. Sewer System (FM 2252)

3. City Commission and Committee Reports/ Recommendation/Possible Actions
 - a. P&Z-
 - b. Quarry
 - c. Water
 - d. Wildlife Management Advisory Commission
 - i. Activity Report
 - e. Parks Committee Activities/Project Updates
 - i. Activity Report
 - f. *Volunteer Garden Ridge!*
 - i. Activity Report
 - ii. Water tank beautification

Ordinances

1. Building/Plumbing Code
2. Fee Ordinance

Resolutions

Approvals/ Authorizations/Reports

1. Approval of Destruction of City Records in accordance with the City of Garden Ridge Records Retention Plan

City Administration Project Updates:

1. Water and wastewater rate Analysis Study

City Council Discussions/Project Updates:

1. Mayor's Communication
2. Future Agenda Items

Executive Session

May 2, 2018

- 14** business days before Meetings (4/18/18) City Council and Staff items are due
- 9** business days before Meetings (4/23/18) City Administrator and Mayor review agenda. Mayor sets the agenda. City Attorney is sent the agenda to approval.
- 7** business days before Meetings (4/25/18) Post Agenda on bulletin board City Council will receive packet
(allowing a day and half for corrections and to request additional information to be added)
- 5** business days before Meetings (4/27/18) Post Agenda Packet to City Website
- Meeting Day** (5/2/18) Mayor and City Administrator meet with Department Heads Wednesday @ 10 a.m.

City Council = Red

Impact Fee Committee = Pink

Quarry Commission = Purple

Planning & Zoning = Green

Water Commission = Blue

Wildlife Management Advisory Commission = Brown

Memorial Day/Holiday= City Events

Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Proclamations/Awards/Recognitions

Consent Agenda

1. Minutes 4-4-18
2. Financial Report

Reports

1. Staff Reports
 - a. Admin,
 - b. PD
 - c. Public Works,
 - d. Water,
 - e. Library
2. CIP
 - a. CIP Project for 2013
 - b. CIP Project for 2015
 - i. Phase I
 - ii. Phase II
 - iii. Trinity Wells #9 and #10 Project
 - c. Sewer System (FM 2252)
3. City Commission and Committee Reports/ Recommendation/Possible Actions
 - a. P&Z-
 - b. Quarry

- c. Water
- d. Wildlife Management Advisory Commission
 - i. Activity Report
- e. Parks Committee Activities/Project Updates
 - i. Activity Report
- f. *Volunteer Garden Ridge!*
 - i. Activity Report
 - ii. Water tank beautification

Ordinances

Resolutions

Approvals/ Authorizations/Reports

City Administration Project Updates:

1. Water and wastewater rate Analysis Study

City Council Discussions/Project Updates:

1. Mayor's Communication
2. Postal mail issues occurring within the City (Lantzy)
3. Future Agenda Items

Executive Session

May 10, 2018

Special Meeting

1. Canvass Election (announce May 5, 2018 General Election was cancelled on March 7, 2018 due to unopposed candidates Place 1, Place 4, and Place 5).
2. Administer Oath of Offices
3. Issue Election Certificates

PENDING FUTURE AGENDA ITEMS

1. 2/2/16 Discussion of issues surrounding Bat Cave Road will be placed on future Council agenda...
McCaw
2. Ordinance update plan....*Trevino & Goodwin*
3. Ordinance 54-Water Leak Adjustments/Water Rate Study.... *Mayor*
4. Discussion on Annexation (waiting until MLUP goes in effect)..... *McCaw*
5. Logo and Seal Ordinance... *Cain*
6. Personnel Policy....*Ford*
7. Ordinance 24 Parks....*Cain*
8. Ethic Ordinance ... *8-30-17 City Council motion*
9. Website and Social Media Policy....*Goodwin*
10. Structure definition (part of subdivision changes)...*Bower*

Items for further discussion before adding to list

State of City..... *Cain*