

The Garden Ridge City Council will meet in a regular session on Wednesday, November 1, 2023, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order/Roll Call**2. Pledge of Allegiance****3. Proclamations/Presentations**

- a) Davenport High School Theatre Department Presentation.

4. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

5. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the October 10, 2023, City Council Special Meeting.
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – September 30, 2023.

6. Staff Reports

- a) City Manager Monthly Activity Report.
 - City/employee recognitions, *Volunteer Garden Ridge!*, Community and Event Center report, building permits, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.



- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, records management, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, personnel updates, and continuity of operations.
- e) Public Works Department Monthly Activity Report.
 - Public Facilities: Street/right-of-way maintenance, drainage facility/easement maintenance, City facilities maintenance, animal services, personnel updates, and continuity of operations.
 - Utilities: Water pumping/usage from City wells, system infrastructure maintenance/repairs/projects, leak adjustments, water/drought management, personnel updates, and continuity of operations.
- f) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

7. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project: receive report and provide direction, as needed.
- b) Land Development Projects: receive report and provide direction, as needed.

8. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Creation of a Technical Committee to provide guidance and recommendations regarding the Natural Features Overlay (NFO) District related to undeveloped properties along FM2252/FM3009.
 - 1.1. Receive recommendation from Planning and Zoning Commission.
 - 1.2. Discuss and take action, including appointment of committee membership.
 - 2. Receive monthly activity update as applicable.
- b) Water Commission:
 - 1. Receive monthly activity update as applicable.
- c) Parks Committee:
 - 1. Receive monthly activity update as applicable.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) 2024 Bulk Dumpster Schedule.

10. Updates

- a) City Council Projects.
 - 1. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).
 - 2. Economic Development/Council Liaison to Tri-County Chamber of Commerce (Smith and Bower).
 - 3. Alamo Area Metropolitan Planning Organization Technical Advisory Committee Update (Valdez and Erickson).
 - 4. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).
 - 5. Council Liaison to Comal ISD (Arvidson and Erickson).
 - 6. City Welcome Signage (Bower and Smith).

11. Discussion of Future Agenda Items

12. Citizen Comment Period – limited to 20 minutes total

See “Rules for Citizens’ Participation” under Item 4.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization
Boy Scouts and/or Girl Scouts
City of Garden Ridge sponsored events and outreach efforts
Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
Counties (Bexar/Comal/Guadalupe)
Families of Garden Ridge
Garden Ridge Lions Club and Garden Ridge Women’s Club
Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
Great Springs Project
Greater Bexar County Council of Cities
Hill Country Alliance
Northeast Partnership
Texas Department of Transportation (TxDOT)
Tri-County Chamber of Commerce

14. Adjournment

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

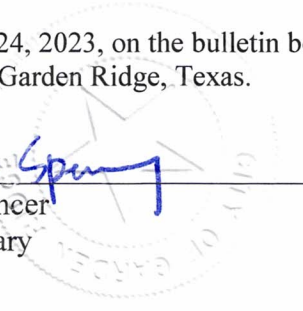
Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

This is to certify that I, Marisa Spencer, posted this Agenda at 10:00 a.m. on October 24, 2023, on the bulletin board located at the entrance to Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Marisa Spencer
City Secretary



Councilmembers Present:

Mayor Robb Erickson
Mayor Pro-Tem Lisa Swint
Councilmember Kelly Smith
Councilmember Jesús Valdez
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent: None**City Staff Present:**

Nancy Cain, City Manager
Marisa Spencer, City Secretary
Courtney Billi, Assistant City Secretary
Robyn Achu, Finance/HR Director
Ron Eberhardt, Police Chief
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Cynthia Trevino, City Attorney

1. Call to Order/Roll Call

With a quorum of the City Councilmembers present, Mayor Erickson called the special meeting of the Garden Ridge City Council to order at 6:00 p.m. on Tuesday, October 10, 2023, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

3. Proclamations**a) Domestic Violence Awareness Month Proclamation**

Mayor Erickson presented a Proclamation to the Crisis Center of Comal County declaring October 2023 as Domestic Violence Awareness Month in the City of Garden Ridge.

Jennifer Hinojosa, Crisis Center of Comal County, thanked the City of Garden Ridge for their continued support and spoke regarding the Crisis Center of Comal County.

b) Hill Country Night Sky Month Proclamation

Mayor Erickson presented a Proclamation to Comal County Friends of the Night Sky declaring October 2023 as Hill Country Night Sky Month in the City of Garden Ridge.

Michelle Molina, Comal County Friends of the Night Sky, thanked the City of Garden Ridge for their continued support and spoke regarding the Comal County Friends of the Night Sky.

4. Citizen Comment Period

Carmen McCaw, 21918 Paseo Corto Drive, spoke regarding development in the City of Garden Ridge.

Tim Sturman, 9404 Gardenia Bend Drive, spoke regarding development in the City of Garden Ridge.

5. Consent Agenda

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- a) Approval of Minutes for the September 6, 2023, City Council Regular Meeting.**
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – August 30, 2023.**
- c) Resolution No. 511-102023 A Resolution of the City Council of the City of Garden Ridge, Texas, designating the New Braunfels Herald-Zeitung as the official newspaper of the City of Garden Ridge.**

Motion: A motion was made by Mayor Pro-Tem Swint, seconded by Councilmember Smith, to approve Consent Agenda items a)-c). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. Staff Reports

a) City Manager Monthly Activity Report.

City Manager Nancy Cain reviewed employee anniversaries and City Staff recognitions. She stated there were 346.25 *Volunteer Garden Ridge!* hours for the month of September and spoke regarding First Friday.

Mayor Erickson announced the City of Garden Ridge received a Municipal Excellence Award in the City Spirit category for its First Friday events during the Texas Municipal League Annual Conference.

b) Finance/HR Monthly Activity Report.

Finance/HR Director Robyn Achu spoke regarding continuity of operations related to the Finance/HR Department.

c) City Secretary Monthly Activity Report.

City Secretary Marisa Spencer reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department.

e) Public Works Department Monthly Activity Report.

Public Works Director Steven Steinmetz reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department.

f) Library Monthly Activity Report.

Library Director Linda Crosland reviewed the monthly activity report and spoke regarding continuity of operations related to the Library.

7. City Engineer Projects Status Reports

City Engineer Sam Johnson reviewed the City Engineer monthly activity report and addressed questions from Councilmembers.

8. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

- 1. Preliminary Plat combining a 1.4-acre tract and a 1.707-acre tract to create a 3.107-acre tract to be known as Lot 1, Block 1, The Revival, located at 19186 FM 2252, owned by Eric T. Fischer.**

1.1. Receive recommendation from Planning and Zoning Commission.

Chair Diaz stated the Planning and Zoning Commission recommends approval of the Preliminary Plat combining a 1.4-acre tract and a 1.707-acre tract to create a 3.107-acre tract to be known as Lot 1, Block 1, The Revival, located at 19186 FM 2252 and owned by Eric T. Fischer.

1.2. Discuss and take action.

The City Council discussed the preliminary plat and City Attorney Cynthia Trevino stated the preliminary plat meets all legal requirements.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Arvidson, to approve the Planning and Zoning Commission's recommendation and approve the Preliminary Plat combining a 1.4-acre tract and a 1.707-acre tract to create a 3.107-acre tract to be known as Lot 1, Block 1, The Revival, located at 19186 FM 2252 and owned by Eric T. Fischer. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Diaz provided City Council with an update on topics discussed at the Commission's meeting.

b) Water Commission:

1. Expiring Terms (September 30, 2023) of Commissioners.

1.1. Receive recommendation to reappoint Commissioner Carmichael, Commissioner Mueller, and Commissioner Harshbarger to serve another term with terms expiring Sept. 30, 2025.

City Manager Nancy Cain stated the Commission recommends the reappointment of Commissioner Carmichael, Commissioner Mueller, and Commissioner Harshbarger to serve another term on the Water Commission.

1.2. Discuss and take action.

Motion: A motion was made by Councilmember Smith, seconded by Councilmember Valdez, to approve the Water Commission's recommendation and reappoint Commissioner Carmichael, Commissioner Mueller, and Commissioner Harshbarger to serve another term with terms expiring September 30, 2025. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

City Manager Nancy Cain provided City Council with an update on topics discussed by the Commission.

c) Parks Committee:

1. Receive monthly activity update as applicable.

Rod Chamberlain, Parks Committee, provided City Council with an update on the Committee's projects.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

a) Community and Event Center Agreement.

City Manager Nancy Cain spoke regarding increased usage of the Community and Event Center and reviewed the proposed revisions to the Rental Agreement, Procedures and Guidelines, and Fee Schedules.

Motion: A motion was made by Councilmember Bower, seconded by Mayor Pro-Tem Swint, to approve the proposed revisions to the Community and Event Center Agreement with one (1) amendment to remove "Pac 828" from Schedule B Usage Categories. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Oak Wilt Outbreak/Abatement/Trenching/Expense to City.

City Manager Nancy Cain provided City Council with an update regarding the oak wilt outbreak in the City and reviewed abatement, trenching, and expense to the City related to this oak wilt outbreak. She stated it is recommended that the City Council authorize City staff to move forward with the trenching necessary for oak wilt abatement along Bluebell and Sorrel at an estimated cost to the City of \$43,635 plus roadway repairs of approximately \$8,000. She stated it is further recommended that the City Council provide authorization to apply \$3,743.35 of the Texas A&M Forest Service Grant and \$11,502.50 of the City's Oak Wilt Cost Share Program to reduce the City's project cost to approximately \$28,389.15 and to direct City staff to include the oak wilt abatement project deficit in a FY2024 General Fund budget amendment.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Smith, to approve the oak wilt abatement, trenching, and expense to the City as presented by City Manager Nancy Cain. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

- c) **Ordinance No. 240-102023 An Ordinance of the City Council of the City of Garden Ridge, Texas, establishing a hotel occupancy tax and setting forth the tax rate to be imposed on hotel occupancy within the corporate limits and extraterritorial jurisdiction of the City; setting forth the duties of persons responsible for collection of the tax; providing for criminal penalties and fines; and providing for findings of fact, savings, severability, repealer, an effective date, and proper notice and meeting.**

Mayor Erickson spoke regarding Ordinance No. 240 and short-term rentals.

Motion: A motion was made by Councilmember Arvidson, seconded by Councilmember Bower, to approve Ordinance No. 240-102023 An Ordinance of the City Council of the City of Garden Ridge, Texas, establishing a hotel occupancy tax and setting forth the tax rate to be imposed on hotel occupancy within the corporate limits and extraterritorial jurisdiction of the City; setting forth the duties of persons responsible for collection of the tax; providing for criminal penalties and fines; and providing for findings of fact, savings, severability, repealer, an effective date, and proper notice and meeting. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

10. Updates

a) City Council Projects.

1. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).

Mayor Erickson and Mayor Pro-Tem Swint provided updates related to mitigation of growth and encroachment impacts on Garden Ridge.

2. Economic Development/Council Liaison to Tri-County Chamber of Commerce (Smith and Bower).

Councilmember Smith and Councilmember Bower provided updates related to Economic Development and Tri-County Chamber of Commerce.

3. Alamo Area Metropolitan Planning Organization Technical Advisory Committee Update (Valdez and Erickson).

Councilmember Valdez provided updates related to the Alamo Area Metropolitan Planning Organization Technical Advisory Committee.

4. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).

Councilmember Valdez stated there are no additional updates related to the Water Company/Utilities Department.

5. Council Liaison to Comal ISD (Arvidson and Erickson).

Mayor Erickson and Councilmember Arvidson provided updates related to Comal ISD.

6. City Welcome Signage (Bower and Smith).

Councilmember Bower and Councilmember Smith provided updates related to City Welcome Signage.

11. Discussion of Future Agenda Items

None at this time.

12. Citizen Comment Period

Rickie Baker, 21029 Hickory Bend, spoke regarding development in the City of Garden Ridge.

Thomas Klimas, 9610 Meadow Rue, spoke regarding development in the City of Garden Ridge.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Families of Garden Ridge, Garden Ridge Lions Club and Garden Ridge Women's Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Great Springs Project, Greater Bexar County Council of Cities, Hill Country Alliance, Northeast Partnership, Texas Department of Transportation (TxDOT), Tri-County Chamber of Commerce.

Councilmember Arvidson spoke regarding Davenport High School. Councilmember Valdez spoke regarding the Garden Ridge Citizen Police Academy Alumni Association Annual Car Show, TxDOT, and a new Northeast Lakeview College location opening in Comal County. Mayor Erickson spoke regarding Families of Garden Ridge Adopt-A-Highway Program and Northeast Partnership for Economic Development.

14. Adjournment

There being no further business, the Tuesday, October 10, 2023, City Council special meeting was adjourned at 7:56 p.m. by Mayor Erickson.

ATTEST

Robb Erickson
Mayor

Marisa Spencer
City Secretary

CITY OF GARDEN RIDGE**MONTHLY ACCOUNT BALANCES & INTEREST RATES**

PERIOD ENDED AS OF 09/30/2023

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	329,452.58	0.40%
GF MONEY MARKET	687,999.32	3.67%
PEG CAPITAL FEES	49,695.86	3.67%
TEXPOOL INVESTMENTS	3,126,894.92	5.32%
2017 I&S	2,150.79	3.67%
2012 I&S	6,707.27	3.67%
2012 REFI	65,825.45	3.67%
2015 I&S	6,775.29	3.67%
TEXPOOL WATER IMPACT FEES	179,745.50	5.32%
TEXPOOL STREET IMPACT FEES	62,206.61	5.32%
AMERICAN RECOVERY ACCT	307,050.13	3.67%
TEXPOOL AMERICAN RECOVERY ACCT	517,860.91	5.32%
ASSET/FORFEITURE - STATE	2,748.97	0.10%
ASSET/FORFEITURE - FED	101,227.98	3.67%
TOTAL CITY FUNDS	\$ 5,446,341.58	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
OPERATING ACCOUNT	977,231.98	3.67%
WATER SURCHARGE	154,455.19	3.67%
TEXPOOL WATER INVEST	1,251,526.16	5.32%
SIB LOAN I&S	3,091.45	3.67%
SIB RESERVE	30,877.72	3.67%
SIB LOAN FUNDS (TXDOT)	-	3.67%
TOTAL WATER FUNDS	\$ 2,417,182.50	

TOTAL ALL ACCOUNTS	\$ 7,863,524.08	
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CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
PERIOD ENDED AS OF 09/30/23

GENERAL FUND	BALANCE
GF Operational Checking	\$ 329,452.58
GF Money Market	687,999.32
GF Peg Capital Fund	49,695.86
TexPool Investments	3,126,894.92
Restricted Amounts:	(400,315.44)
(Including GF Peg Capital Fund)	
TOTAL AVAILABLE FUNDS	\$ 3,793,727.24

WATER FUND	BALANCE
Operational Checking	\$ 977,231.98
TexPool Water Invest	1,251,526.16
Water Surcharge	154,455.19
Restricted Amounts	(58,217.97)
TOTAL AVAILABLE FUNDS	\$ 2,324,995.36

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES
PERIOD ENDING AS OF 09/30/2023

GENERAL FUND	Sep-23	YTD	FY 2023 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 114,614.44	\$ 3,563,600.58	\$ 3,516,302.00	101.3%	\$ (47,298.58)
EXPENDITURES					
ADMINISTRATION	80,043.77	903,374.62	1,098,414.00	82.2%	195,039.38
COURT	11,137.61	95,106.89	99,826.00	95.3%	4,719.11
POLICE	165,978.66	1,274,950.14	1,462,202.00	87.2%	187,251.86
PUBLIC FACILITIES	90,070.65	639,016.30	658,098.00	97.1%	19,081.70
COMMUNITY CENTER	12,156.72	93,136.51	83,984.00	110.9%	(9,152.51)
LIBRARY	17,356.85	108,953.86	113,674.00	95.8%	4,720.14
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	376,744.26	3,114,538.32	3,516,198.00	88.6%	401,659.68
NET POSITION	\$ (262,129.82)	\$ 449,062.26	\$ 104.00		\$ (448,958.26)

WATER FUND	Sep-23	YTD	FY 2023 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 305,510.02	\$ 2,460,583.00	\$ 2,210,571.00	111.3%	\$ (250,012.00)
EXPENDITURES					
BOND PRINCIPLE PMTS	-	521,844.11	523,985.00		2,140.89
ALL OTHER EXPENDITURES	138,336.19	1,351,791.16	1,477,854.00		126,062.84
TOTAL EXPENDITURES	138,336.19	1,873,635.27	2,001,839.00	93.6%	128,203.73
REVENUE +/- EXPENDITURES	167,173.83	586,947.73	208,732.00		(378,215.73)

CITY OF GARDEN RIDGE

STATEMENT OF ACTIVITIES - COMMUNITY CENTER

PERIOD ENDING AS OF 09/30/2023

REVENUES	YTD	Budget
RENTALS	\$ 73,825.00	48,000.00
DEPOSITS	35,050.00	24,000.00
CLEAN-UP FEES	5,575.00	5,550.00
DEPOSITS REFUNDED	(29,475.00)	(18,360.00)
DONATIONS	-	-
TOTAL REVENUES	84,975.00	59,190.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	3,364.68	3,124.00
MANAGER FEES	31,119.25	22,800.00
COMPUTER/INTERNET	1,839.07	1,680.00
TELEPHONE	600.00	600.00
UTILITIES	11,724.84	15,820.00
MAINTENANCE	5,425.08	8,000.00
SUPPLIES	2,072.75	1,200.00
CLEANING	7,290.00	6,400.00
EQUIPMENT	225.84	6,000.00
MARKETING	-	-
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	63,661.51	65,624.00
NET POSITION	\$ 21,313.49	\$ (6,434.00)

Management's Discussion and Analysis of Results of Operations – 9/30/2023

GENERAL FUND

Cash

Total available funds as of September 30, 2023, are \$3,793,727

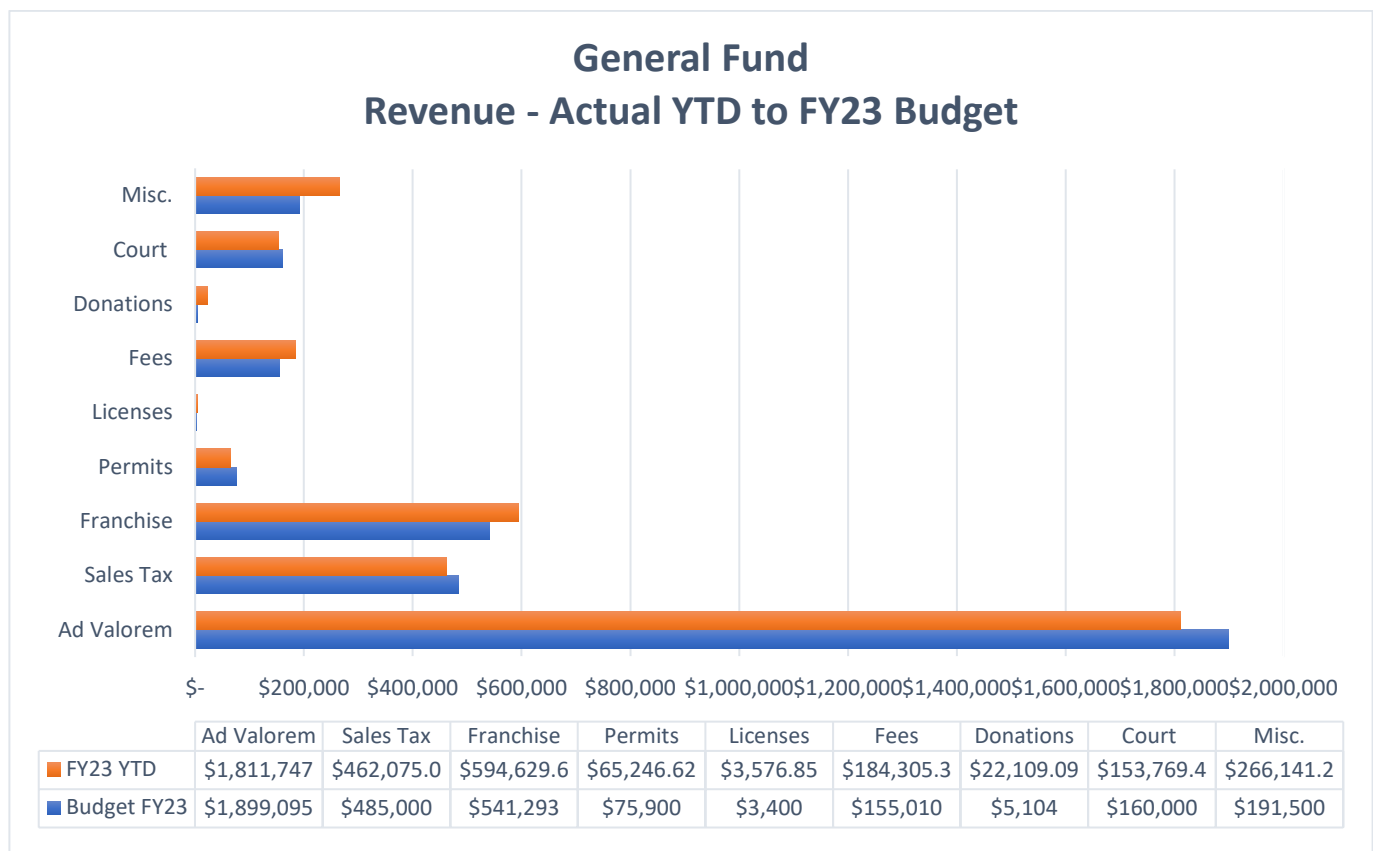
Revenue

Ad Valorem Tax received for September totals \$5,175. YTD collections total \$1,811,747 or 95% of the FY23 budget of \$1,899,095

Sale Tax Revenue received during the month of September totals \$45,769 for FY23. YTD totals \$462,075 or 95% of the \$485,000 budgeted for FY23.

Annual Building Permits revenue totals \$63,692 or 85% of the \$75,000 budgeted for FY23.

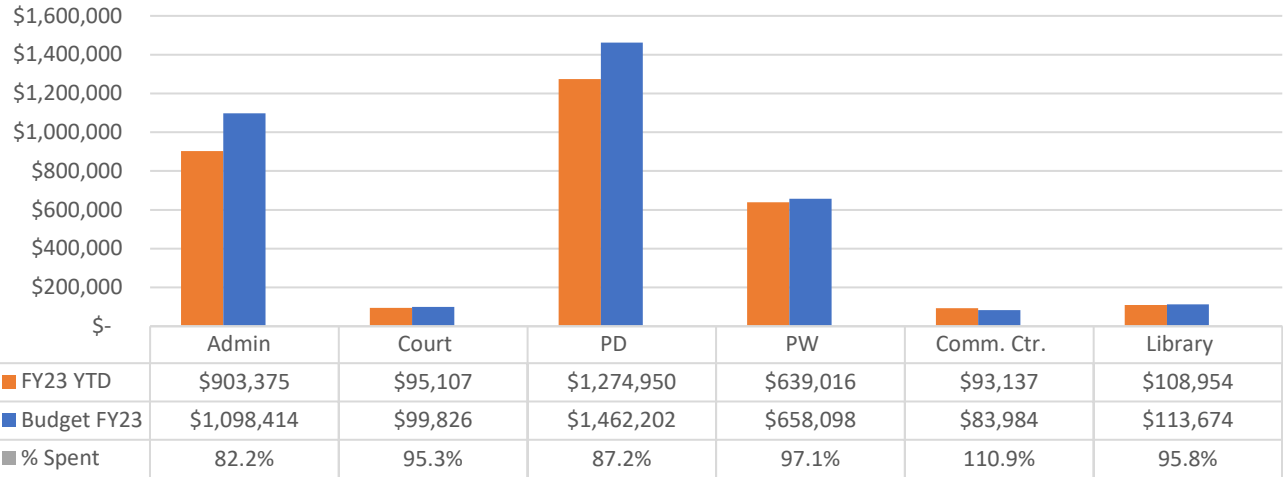
Trash Collection YTD totals \$25,526 or 116% of the \$22,000 budgeted for FY23. The dumpster fees for May, July & September events have been deducted here to bring us closer to the budgeted amount.



Expenditures

All departments are operating within the FY23 budget.

General Fund Expenditures - Actual YTD to FY23 Budget



WATER FUND

Meters

Current meters for September 2023 total 1690 vs 1685 for September 2022.

Cash

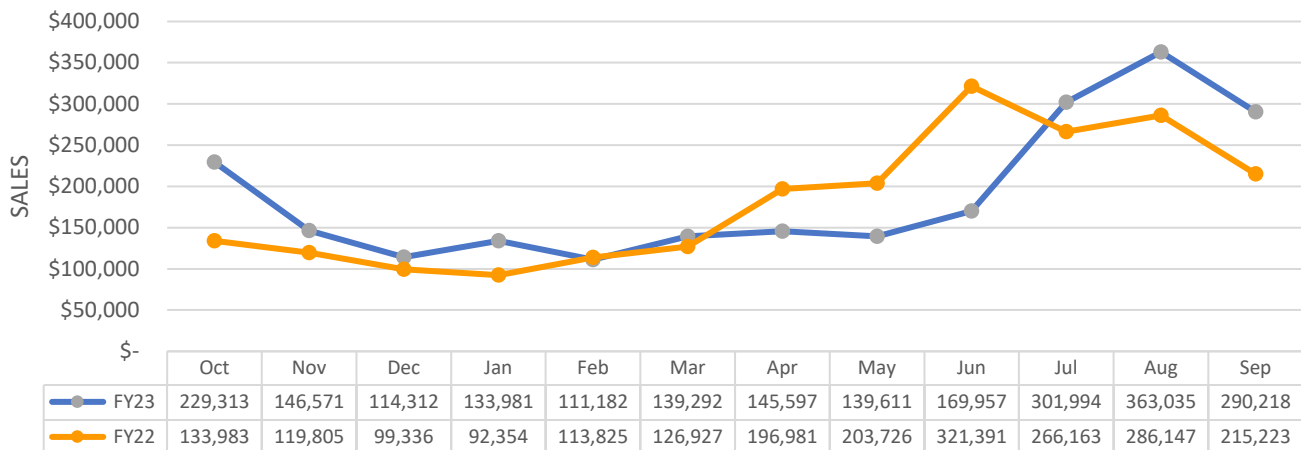
Total available funds as of September 30, 2023, are \$2,324,995.

Revenue

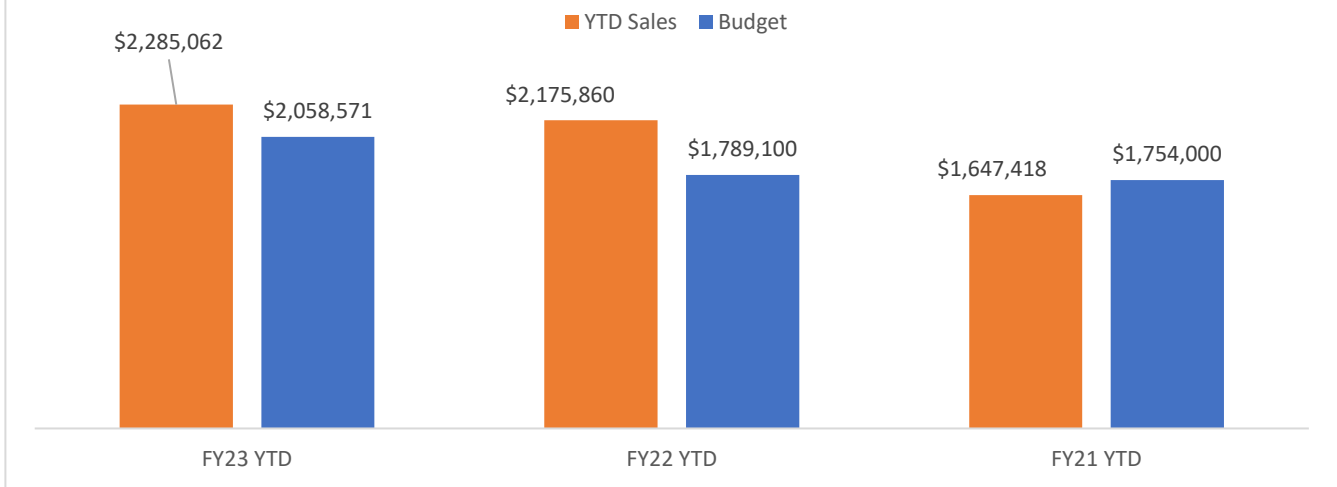
Revenue YTD totals \$2,460,583 or 111% of the \$2,210,571 budgeted for FY23. Total revenue for the same period last year was \$2,053,220.

Water Sales for the month total \$290,218. YTD water sales total \$2,285,062 or 111% of the \$2,058,571 budgeted for FY23.

WATER SALES - FY23 VS FY22 VARIANCE \$



Water Sales Actual vs Budget



Meter installation revenue YTD totals \$5,300 or 53% of the \$10,000 budgeted for FY23.

Expenditures

Expenditures for the month total \$138,336. YTD expenditures for FY23 total \$1,873,635 or 94% of the \$2,001,839 budget.

Water Expenditures - Actual YTD vs FY23 Budget



	Water
FY23 YTD	\$1,873,635
FY23 Budget	2,001,839
% Spent	93.6%

Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$697,319 of the \$664,217 budgeted for FY23.

Expenditures

No expenditures for the month. Next bond payments are due in February 2024.

Capital Improvements Fund – (all accounts are restricted)

Cash Balance

Water Impact Fee Balance is \$179,746.

Street Impact Balance is \$62,207.

American Recovery Acct. Balance is \$824,911.

Revenue

No new revenue other than monthly interest which is included in the balances above to report for the month.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$103,977.

Revenue

No new revenue other than monthly interest which is included in the balances above to report for the month.

Expenditures

Month expenditures to report is \$53,672

Summary

The City of Garden Ridge is financially sound and operates within the Budget set forth by City Council.

City Secretary

From: City Administrator
Sent: Tuesday, October 10, 2023 9:31 AM
To: City Secretary
Subject: FW: [EXTERNAL] Shout out to police department

Please place in the November Council packet.

NANCY CAIN
CITY MANAGER

Office: 210-651-6632
Fax: 210-651-9638
administrator@ci.garden-ridge.tx.us
9400 Municipal Parkway
Garden Ridge, TX 78266
www.ci.garden-ridge.tx.us

-----Original Message-----

From: Dawn Hatch
Sent: Saturday, October 7, 2023 10:14 AM
To: City Administrator <administrator@ci.garden-ridge.tx.us>
Subject: [EXTERNAL] Shout out to police department

Hi Nancy, David and I would like to thank the police officers who came out to check on our house every day and evening while we were out of town for two weeks. We really appreciate the attentiveness and their help. David and Dawn Hatch.

Sent from my iPhone

City Secretary

From: Mayor
Sent: Sunday, October 22, 2023 1:15 PM
To: Dawn Hatch
Cc: City Administrator; City Secretary
Subject: Re: [EXTERNAL] Penny our sick fox

Thank you.

We are so very sorry about Penny.

We will pass along your kind words.

Robb

Robert R. Erickson
Mayor, City of Garden Ridge
210-651-6632

> On Oct 22, 2023, at 12:18, Dawn Hatch wrote:

>

>

> David and I would like to thank the after hours answering service for their professional and courteous manner in taking down our message about our sick fox, Penny, on Friday, October 20th. We would like to thank Stephen for calling us back promptly and offering solutions to help Penny. Most of all we would like to thank Manuel for coming over twice and helping us with Penny. His compassion for Penny was appreciated. Penny is being sly as a fox at the foot of Her Master in Heaven now. Again, thank you for the people involved that helped us.

>

> David and Dawn Hatch

> 8377 Twisted Oaks

Garden Ridge Community and Event Center
Monthly Report
October 1st thru October 31st 2023

Utilization (by Days)

FY 23-24	FY 22-23	FY 23-24	FY 22-23
(Current Month)	(Current Month)	(Year to Date)	(Year to Date)
28	22	28	286

Wildflower (Booked Current Month)	Bluebonnet (Booked Current Month)
18	10

Category Count (by Events)	(Current Month)	(Year to Date)
1. Resident / Non-Resident	7	7
2. City Chartered Non-Profit Organizations	4	4
3. Non-Profit Service Organizations	9	9
4. Non-Profit Associations	6	6
5. City Use	2	2

Administrative Operations and Upcoming Events*City Hall Office Hours*

- Monday/Wednesday/Thursday: 8am-5pm, Tuesday: 8am-6pm, and Friday: 8am-4pm.
- Upcoming Holidays (City Hall Closed): Friday Nov. 10th, Thursday Nov. 23rd, and Friday Nov. 24th.
- After hours emergency phone number: 210-651-6831.

Bulk Dumpsters and Garbage Schedule

- Bulk dumpsters are available from 8am-5pm at the end of Municipal Parkway every weekend in November. Make sure to bring proof of residency with you in order to utilize this service!
- It's the holidays, meaning your garbage service will have a change in schedule during Thanksgiving week. If your service is usually on Thursday, then it will occur on Friday instead. If your service is usually on Friday, then it will occur on Saturday instead. Call City Hall if you have any questions.

Commission Vacancies

- We currently have vacancies on our Planning and Zoning Commission and Water Commission! City commissions assist the City Council with making decisions for the betterment of our community. Membership on these commissions is open to Garden Ridge residents who meet the qualifications detailed in Ordinance No. 210. Members serve without monetary compensation and are appointed by the City Council. To show your interest in serving on a commission, submit a volunteer interest form and resume through the City's website at <https://www.ci.garden-ridge.tx.us/106/Boards-Commissions>.

November Constitutional Amendment Election

- The last day of Early Voting is Friday, November 3rd. Election Day Voting will be conducted at the Community and Event Center on Tuesday, November 7th. For additional information about this election, visit the Comal County Elections Office website at <https://www.co.comal.tx.us/Elections.htm>.

Communication Efforts

Garden Ridge Emergency Alert System: G.R.E.A.S. enhances the City's ability to communicate with residents during an emergency by sending direct notifications to your phone. Go to the City's website and click on the "Emergency Alerts" graphic button on the homepage to SIGN UP/MODIFY your communication preferences.

Notify Me: Stay up-to-date with general news and information from the City by subscribing to Notify Me email and text notifications. By signing up, you can receive automatic notifications for agenda postings, calendar events, general announcements, and other website updates. Go to the City's website and click on the "Emergency Alerts" graphic button on the homepage to SIGN UP/MODIFY your communication preferences.

Streaming of Meetings: City Council - 194 views / Commissions – 28 views

Public Information Act Summary	
Year	Number of Requests
2023	110
2022	166
2021	146
2020	207
2019	276
2018	225





POLICE DEPARTMENT MONTHLY BREAKDOWN

October 1 to October 31

Calls for Service

Dispatched: 185

City Ordinance: 47 (34 Water)

False Alarms: 13

Arrests

- * 1 – Failure to Identify Giving False/Fictitious Information.
- * 1 – Assault Causes Bodily Injury – Family Violence
- * 1 – Theft of Property $\geq \$100 < \750.00

Traffic Enforcement

Crashes: 7

Citations: 185

Warnings: 99

Total: 284

Training

- * Entire Department received SABA Training (Self Aid/ Buddy Aid)
- * Abbracciamento, McMahan, Thoemke, Osborn – Informed Response/Sexual Assault Training and Finding Wellness / Building Better Life
- * Chief attended TCOLE Conference

Outreach Efforts

- * GRCPAAA Volunteer hours: 205.50
- * Coffee with the Cops (Monthly)
- * National Night Out / Paul Davis Park
- * GRCPAAA Car Show

Administrative Comments

- * Still recruiting for new officers



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

October 2023

Activities for the month

Public Works Tasks Completed: 543

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Furgason
Andrew Klein

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Animal Control
- Oak Wilt monitoring

Upcoming Events

November Dumpster
Schedule

Nov. 4th. & 5th.

Nov. 11th. & 12th.

Nov. 18th. & 19th.

Nov. 25th. & 26th.

Storm Water Drainage Facility and Easement Maintenance

- Inspected 10 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volunteers: 16.5lbs
- Trash removed from Right of Ways by employees: 95lbs
- Rain fall total : 2.65 in.

Street Maintenance

- Install Purple Heart Signs on FM 2252 City Limit signs and FM 3009 North City Limit sign. Total of 3.
- Fill pot holes and asphalt drop offs on Doerr Ln.

Parks Maintenance

- Prepared for National Night Out
- Dragged the ballfield one time.
- Removed 80yards of tree trimmings.

City Facility/Property Maintenance

- Prepared for the Lions Club Fish Fry and Auction.
- Prepared for the Library's Solar Eclipse Watch Party.
- Prepared for the GRCPAAA Car Show.
- Set up and prepared for Early Voting.
- Changed all building air filters.
- Assembled the new desk for the city clerks register.

Equipment Maintenance

- Replaced two hydraulic cylinders on the grappler bucket.
- Get equipment trailer inspected.
- Get echo weed eater tuned up.
- Had the Mahindra tractor repainted. Replacement decals have been ordered.

Oak Wilt

- Called in locate request for proposed trench path.
- Utility line hand digging to begin in two to three weeks.

Former City Complex

- Repaired broken hose bib.

Education

- Eric attended Animal Control Administrative Certification Class.

Future Projects or Needs

- Sound system upgrades for the Community Center and Paul Davis Park.
- City Hall needs a new chiller plant.
- More storage space required.
- Covered equipment storage.

Animal Services Monthly Activities

- 10 deer carcasses were disposed of, which makes for the year 81.
- 4 live trap loaned out this month, 21 trap loaned out year-to-date .
- 266 registered/reregistered animals for the year.
- 0 Nuisance complaints received.
- 0 Animal reported bites.

Adoptions

- 0 Dog; 3 year-to-date.
- 0 Cats; 2 year-to-date.

Returned To Owners

- 2 Dogs; 28 year-to-date.
- 0 Cats; 0 year-to-date.

Transferred To Other Agencies

- 1 Dogs for month; 9 year-to-date.
- 1 Cats for month; 6 year-to-date.

Currently In City Care

- 3 Dogs; 5 Kittens;

Ready For Adoption

- 3 Dogs; 1 Kitten



Year to Date Wildlife Report

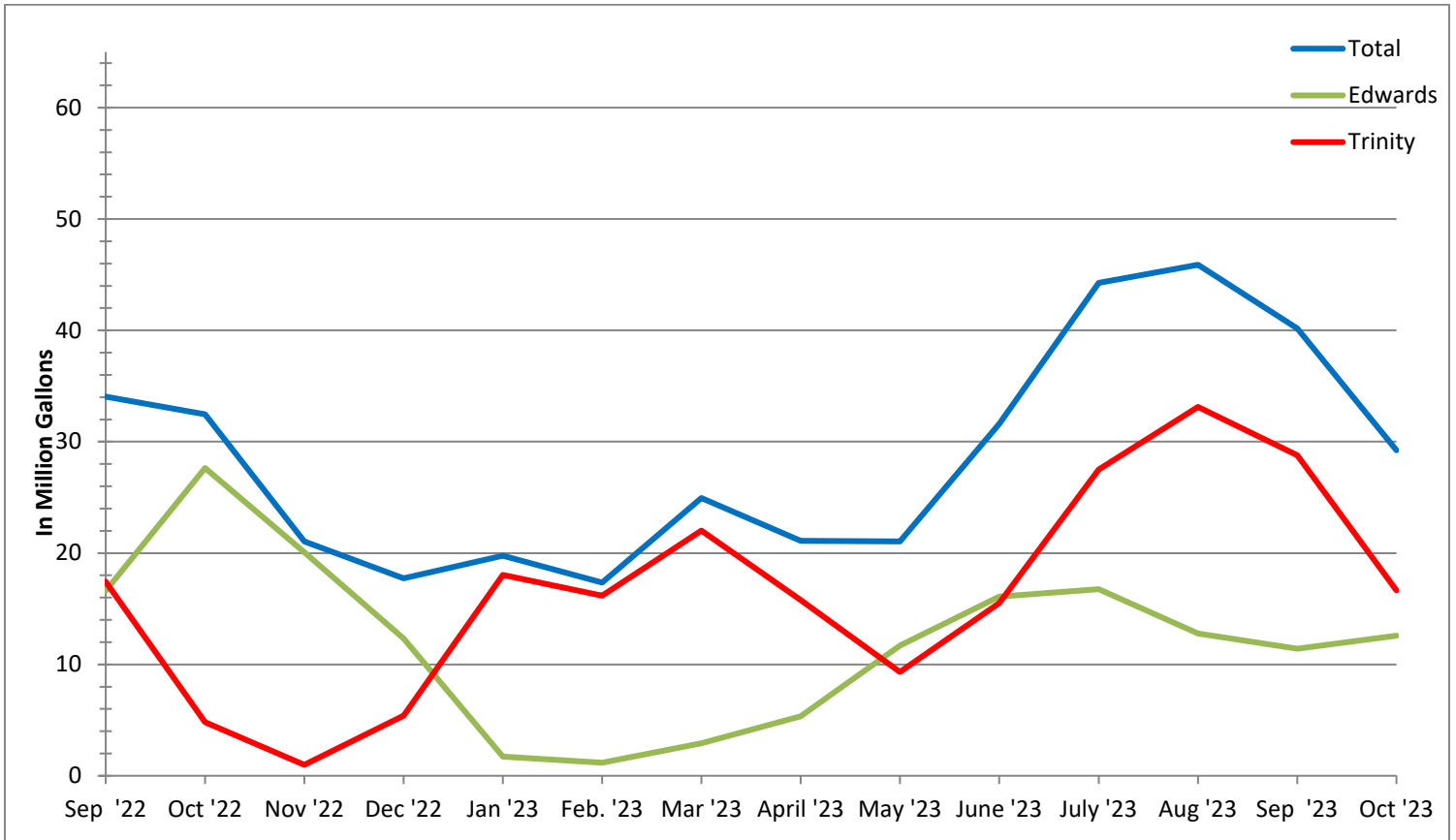
	Jan	Feb.	Mar	Apr.	May	Jun	Jul	Aug.	Sep.	Oct	Nov	Dec.	Total
Deer	4	2	12	6	11	15	5	7	9	10			81
Raccoons	2	9	3	3	7	9	5	6	2	7			53
Opossums	2		7	3	5	4	3	1	6	1			32
Skunks	11	5	3	1	3		4	1	4	5			37
Wild hogs					8				8	3			19
Turtles					1								1
Squirrels		1	4	7	3	6		4	3	2			30
Foxes		1		1				4					6
Armadillos	3		2	1	1	4		1		1			13
Hawks			1							1			2
Bats			1										1
Coyotes													
Buzzards	1		1						1				3
Ringtails			1		1								2
Snakes				1	2	2	1			2			8
Duck			1										1
Porcupine								1					1
Rabbit	1												1
Totals	24	18	36	23	42	40	18	27	33	32			291



Utilities Department Report

As of October 31, 2023

City of Garden Ridge Aquifer Usage

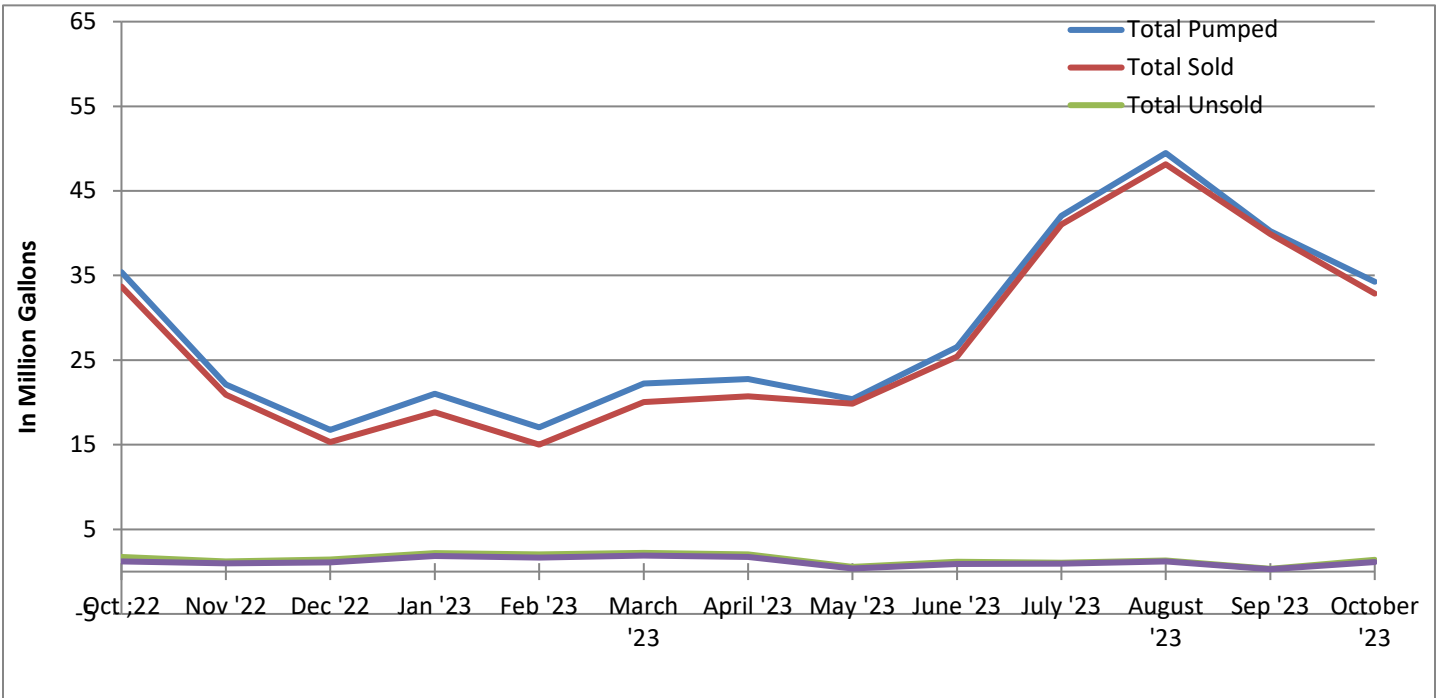


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	38.59	283.7	174.31	4
Trinity Well Usage AC/FT:	51.09	622.65	N/A	0

Water Quality

Backteriological Samples	Due :	Missed:	Passed:	Failed:
Distribution Samples :	6	0	6	0
Speacial Samples :	1	0	1	0
Chlorine Residual Test:	31	0	31	0

2022 – 2023 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
Oct '22	35,400,	33,684	1,716	1,204	3.4%
Nov '22	22,132	20,924	1,208	988	4.5%
Dec '22	16,749	15,305	1,444	1,094	6.5%
Jan '23	21,033	18,840	2,193	1,843	8.8%
Feb '23	17,052	15,007	2,045	1,645	9.6%
Mar '23	22,232	20,020	2,212	1,895	8.5%
April '23	22,754	20,702	2,052	1,742	7.7%
May '23	20,386	19,834	5,526	362	1.8%
June '23	26,548	25,389	1,159	909	3.4%
July '23	42,053	41,019	1,034	944	2.0%
August '23	49,472	48,143	1,329	1,203	2.4%
September '23	40,223	39,889	334	284	0.7%
Oct '23	34,260	32,874	1,386	1,138	3.3%
Yearly Average	27,908	27,048	1,818	1,173	4.8%
	Yearly national average				16%

Utilities Department Monthly Activities:

New Installed Meters	0	Work Orders	499
Meter Replacements	0	Locates	69
City Owned Leaks	1	Irrigations Permits Issued	0
Meters Read	1698	Total Rebates	2
Meter Tests	0		

AMI Information

	Sep.	Oct.		Sep.	Oct.	
Total AMI Notifications	1641	1170	↓ 471	Abnormal Usage	223	120 ↓ 103
Automatic Draft Customers	691	692	↑ 1	Continuous Flow	104	95 ↓ 9
AMI Customer Portal Profiles	786	789	↑ 3	Leak Info Code	127	93 ↓ 34
E-Billing Customers	407	411	↑ 4	Usage Trend	304	189 ↓ 115

Stage 2 restriction alerts
October alerts 673
Down 210 from September

*Active Leak Info Code Alerts – The firmware on the meter is measuring the flow rate through the meter and will only be triggered if water is flowing continuously above the configurable parameter of the meter’s max-flow rate threshold for 24 hours. The city has set a standard max-flow rate of .1% and is notified of any triggered alert.

Leak Adjustments

New Requests	0	Waiting for Customer	0	Approved	1	Amount Approved	71.32	Denied	1	Sent to Water Commission	0
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Garden Ridge Library

Volume VII, Issue 2
November 1, 2023

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities for November

Children's Activities

Tuesdays, **Lego Robotics**, 3:15-4:15 pm

Wednesdays, **Mad about Science Club**, 3:15-4:15

Lego Robotics for Home Schoolers, 10:30-11:30 am

Thursdays, **MakerSpace**, 3:15-4:15 pm

Fridays, **Preschool Storytime**, 10:30 am with **Stay & Play** immediately following

Adults' Activities

3rd Tuesdays, Card-making, 1:00 PM

Thursdays, Adult Coloring, 1:00 PM

Special Activities

Veterans Day Celebration, November 10, 12:00 Noon, but doors open at 11:00 for **Book Signing by General Brady**. Lunch will be served, but **must register**.

Lunch-n-Learn, November 9, 12:00 Noon, "Dementia, What You Need to Know," presented by Dr. Pam Camosy

Lunch-n-Learn, November 16, 12: Noon, "Making Jams and Jellies," by Emily Staats

Department Statistics for October

Visits to the Library	1,212
Items Checked Out	2,494
\$ Saved by checking out hardcopy books during month	
	\$9,399
\$ Saved by using Libby	\$7,856
New Patrons Added	
New Items Added, Physical books	18
-Libby Books + Libby Advantage	185
-SimplyE	260
Volunteer Hours	152

Activity Statistics

Children's Preschool Storytime	70
Children's Lego Robotics & Kid Crafts	177
Adult Classes—Coloring, Graceland, Book club, crafts, Lunch-n-Learn	82
Solar Eclipse	200
Trunk or Treat	approx.450

Activity Totals 979

"I believe there is power in words, power in asserting our existence, our experience, our lives, through words."

—Jesmyn Ward, The Fire this Time



memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Manager, City of Garden Ridge
Date: October 25, 2023
Re: Engineering Report for November 2023 Council Meeting

FM 2252 TxDOT Project

- Construction along FM 2252 is 50% complete

City of Garden Ridge Sewer System

- Force main discharge
 - Revisited the utilization of City of Schertz sewer mains to serve the City

Land Development Projects

- Potential Developments: The City Engineer has responded to inquiries from developers regarding potential development projects along FM 2252.

00000-000-0000



FM 2252 WATER LINE RELOCATION

Comal County, TX
November 1, 2023



**GARDEN
RIDGE**

Naturally Home.

PROJECT SITE OVERVIEW



WATER LINE INSTALLATION



Approaching Casing Under Hickory Bend

Approximately STA. 226+31 to STA. 226+49



Preparing to Connect to Existing Main at Hickory Bend

Approximately STA. 226+58 to STA. 227+10

CONSTRUCTION SCHEDULE

		YEAR		2023																												2024							
		MONTH		MAY		JULY		AUGUST				SEPTEMBER				OCTOBER				NOVEMBER				DECEMBER				JANUARY				FEBRUARY							
#	ACTIVITIES DESCRIPTION	15-19	17-21	24-28	31-4	7-11	14-18	21-25	28-1	4-8	11-15	18-22	25-29	2-6	9-13	16-20	23-27	30-3	6-10	13-17	20-24	27-1	4-8	11-15	18-22	25-29	1-5	8-12	15-19	22-26	29-2	5-9	12-16	19-23	26-29				
1	Pre-Construction May 17.2023	x	x																																				
2	Submittals																																						
3	SWPPP																																						
4	Traffic Control																																						
5	12" PVC C909 Water Main																																						
6	24" Bore with Steel Casing																																						
7	24" Steel Split Casing																																						
8	Abandone & Remove Existing Water Lines																																						
9	Repair Asphalt Driveway																																						
10	Repair Concrete Structure																																						
11	Revegetation																																						

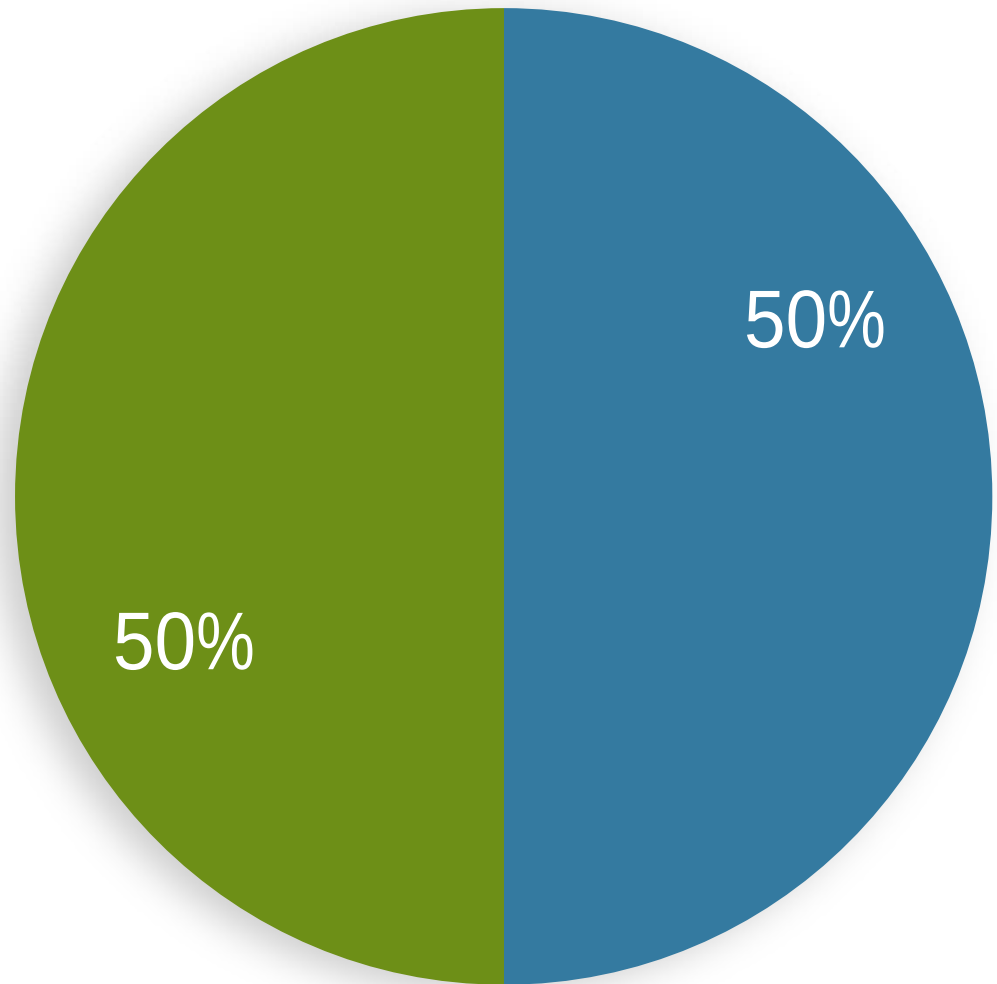
PERCENTAGE OF WORK

50%

Project completion to
date.

50%

Project completion
required to finish.



Questions?

WHAT

WHY

WHERE

WHEN

WHO

HOW

9TH ANNUAL GARDEN RIDGE CHRISTMAS TREE LIGHTING

DECEMBER 1ST, 2023

COMMUNITY & EVENT CENTER

5:30PM - 8:00PM

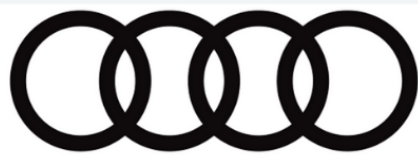
PARKING LOT OPENS AT 5:00PM



VISIT WITH SANTA

FOOD | RAFFLES | DHS JAZZ BAND
HOT COCOA | CAROLS BY GRES KIDS | LETTERS TO SANTA

SPECIAL THANKS TO OUR SPONSORS & CONTRIBUTORS!



Audi
North Park



exp



BLACK RIFLE®
COFFEE COMPANY



HOSTED BY THE GARDEN RIDGE PARKS COMMITTEE

2024

Bulk Dumpster Schedule

-JANUARY-

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

-FEBRUARY-

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

-MARCH-

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

-APRIL-

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

-MAY-

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

-JUNE-

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

-JULY-

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

-AUGUST-

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

-SEPTEMBER-

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

-OCTOBER-

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

-NOVEMBER-

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

-DECEMBER-

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Saturdays: 8am-5pm / Sundays: 12pm-4pm