



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES WATER COMMISSION REGULAR MEETING TUESDAY, APRIL 18, 2023, 6:00 P.M.

Commissioners Present:

Chair James Mueller
Vice-Chair Keven Harshbarger
Commissioner Dr. Richard Carmichael
Commissioner Don Stone
Commissioner William Pohl

Commissioners Absent:

Vacant Position
Vacant Position
Mayor Robb Erickson, Ex-Officio

City Staff, City Councilmembers, and Other Commissioners Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Courtney Billi, Assistant City Secretary/Communications Specialist
Michelle Hinojosa, Utility Clerk
Steven Steinmetz, Public Works Director

1. Call to Order

With a quorum of the Water Commissioners present, Chair Mueller called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, April 18, 2023, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Mueller led the Pledge of Allegiance.

4. Citizen Comment Period: None wished to speak.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Minutes for January 17, 2023, Water Commission Regular Meeting.

Motion: A motion was made by Vice-Chair Harshbarger, seconded by Commissioner Stone, to approve the minutes for the January 17, 2023, Water Commission Regular Meeting. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Utility Department Monthly Activity Report.

i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and answered questions from the Commission.

2. Items applicable to the Water Commission discussed at the January, February, March, and April 2023 City Council Meetings.

Chair Mueller updated the Commission on the items applicable to the Commission discussed at the January, February, March, and April 2023 City Council Meetings.

3. Pumping and recovery study of City's water storage.

Steven Steinmetz, Public Works Director, reviewed the pumping and recovery study of City's water storage and answered questions from the Commission.

c) Recommendations

1. Request for water loss adjustment for 9902 Michelle Hill for the billing period of December 22, 2022 – January 23, 2023.

i. Review and make possible recommendations regarding the request.

Commission discussed water loss adjustment for 9902 Michelle Hill for the billing period of December 22, 2022 – January 23, 2023.

Motion: A motion was made by Vice-Chair Harshbarger, seconded by Commissioner Stone, to recommend to City Council approval of a water loss adjustment credit of \$1567.24 for 9902 Michelle Hill for the billing period of December 22, 2022 – January 23, 2023. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously.

d) Future Agenda Items

1. Commissioners input on agenda items.

Chair Mueller requested to discuss AMI Notifications.

Commissioner Pohl requested to review the AMI notification profiles and process.

Commissioner Dr. Carmichael requested to discuss planning an Education booth at Garden Ridge Market Days.

Vice-Chair Harshbarger requested to review Ordinance No. 61.

2. Announce the date, time, and location for next meeting (Tuesday, May 16, 2023, at 6:00 p.m. at City Hall).

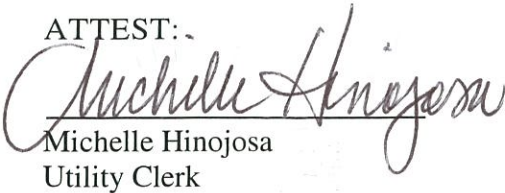
Chair Mueller announced the next Water Commission Regular Meeting will be held on Tuesday, May 16, 2023, at 6:00 p.m. at City Hall in the City Council Chambers.

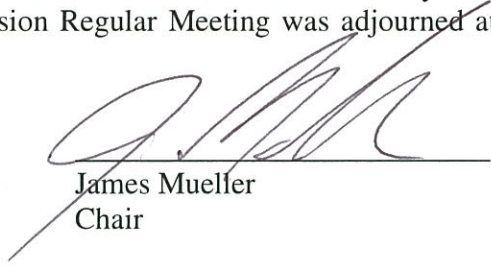
6. Citizen Comment Period: None wished to speak.

7. Adjournment

Motion: A motion was made by Commissioner Dr. Carmichael, seconded by Commissioner Stone, to adjourn. The Commission voted four (4) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, April 18, 2023, Water Commission Regular Meeting was adjourned at 7:09 p.m. by Chair Mueller.

ATTEST: -


Michelle Hinojosa
Utility Clerk


James Mueller
Chair