

MINUTES
CITY COUNCIL REGULAR MEETING
WEDNESDAY, MAY 3, 2023, 6:00 P.M.**Councilmembers Present:**

Mayor Robb Erickson
Mayor Pro-Tem Lisa Swint
Councilmember Kelly Smith
Councilmember Jesús Valdez
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent: None**City Staff Present:**

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Courtney Billi, Assistant City Secretary
Tina Ynfante, Finance/HR Assistant
Ron Eberhardt, Police Chief
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Cynthia Trevino, City Attorney

1. Call to Order/Roll Call

With a quorum of the City Councilmembers present, Mayor Erickson called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, May 3, 2023, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Presentation of Colors/Pledge of Allegiance

Davenport High School JROTC presented the colors and Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

3. Proclamations/Presentations**a) Professional Municipal Clerks Week Proclamation.**

Mayor Erickson presented a Proclamation to City Secretary Marisa Spencer and Assistant City Secretary Courtney Billi declaring April 30-May 6, 2023, as Professional Municipal Clerks Week. City Secretary Marisa Spencer thanked the Mayor, City Council, and the community for their continued support.

b) National Police Week and Peace Officers Memorial Day Proclamation.

Mayor Erickson presented a Proclamation to Chief Eberhardt declaring May 14-20, 2023, as National Police Week. Chief Eberhardt thanked the Mayor, City Council, and the community for their continued support.

4. Citizen Comment Period: No one signed up to speak.**5. Consent Agenda**

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.



- a) **Approval of Minutes for the March 27, 2023, City Council Special Meeting.**
- b) **Approval of Minutes for the April 5, 2023, Board of Adjustment Meeting.**
- c) **Approval of Minutes for the April 5, 2023, City Council Regular Meeting.**
- d) **Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – March 31, 2023.**

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Arvidson, to approve Consent Agenda items a)-d). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. Staff Reports

a) City Administrator Monthly Activity Report.

City Administrator Nancy Cain reviewed employee anniversaries and thank you notes recognizing City Staff. She stated there were 247.5 *Volunteer Garden Ridge!* hours for the month of April and spoke regarding Shred Day, Tri-County Chamber of Commerce Networking Mixer, First Friday, Employee Appreciation Field Trip, and Property Tax Workshop.

b) Finance/HR Monthly Activity Report.

Finance/HR Assistant Tina Ynfante spoke regarding continuity of operations related to the Finance/HR Department.

c) City Secretary Monthly Activity Report.

City Secretary Marisa Spencer reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department.

e) Public Works Department Monthly Activity Report.

Public Works Director Steven Steinmetz reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department.

f) Library Monthly Activity Report.

Library Director Linda Crosland reviewed the monthly activity report and spoke regarding continuity of operations related to the Library.

7. City Engineer Projects Status Reports

City Engineer Sam Johnson reviewed the City Engineer monthly activity report.

8. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

Mayor Erickson stated the Commission did not meet in April.

b) Water Commission:

1. Receive recommendation and take action on request for water loss adjustment for 9902

Michelle Hill for the billing period of December 22, 2022 – January 23, 2023.

Chair Mueller stated the Commission recommends approval of a water loss adjustment in the amount of \$1,567.24 for 9902 Michelle Hill for the billing period of December 22, 2022 – January 23, 2023.

Motion: A motion was made by Councilmember Valdez, seconded by Mayor Pro-Tem Swint, to approve the Water Commission's recommendation related to the request for water loss adjustment for 9902 Michelle Hill for the billing period of December 22, 2022 – January 23, 2023, and credit the account in the amount of \$1,567.24. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Mueller provided City Council with an update on items discussed during the Commission's meeting.

c) Charter Commission:

Mayor Erickson provided City Council with an update on the Town Hall Meeting.

d) Parks Committee:

City Administrator Nancy Cain provided City Council with an update on the committee's projects and efforts.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

a) FM 2252 Water Line Relocation.

1. Receive recommendation regarding bid proposals.

City Engineer Sam Johnson spoke regarding the bid tabulations and stated Trihydro recommends awarding the FM 2252 Water Line Relocation project bid to Pronto Sandblasting & Coating & Oil-Field Service (Pronto) in the amount of \$1,119,284.00.

2. Take action to award bid.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Valdez, to award the FM 2252 Water Line Relocation project bid to Pronto Sandblasting & Coating & Oil-Field Service (Pronto) in the amount of \$1,119,284.00. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Aggregate Mining Operations adjacent to the City of Garden Ridge.

Mayor Erickson spoke regarding aggregate mining operations adjacent to the City of Garden Ridge.

c) 2023 Texas Legislative Session.

Mayor Erickson provided updates related to the 2023 Texas Legislative Session.

10. Updates

a) City Council Projects.

1. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).

Mayor Erickson and Mayor Pro-Tem Swint provided updates related to mitigation of growth and encroachment impacts on Garden Ridge.

2. Great Springs Project (Swint and Valdez).

Mayor Pro-Tem Swint and Councilmember Valdez provided updates related to the Great Springs Project.

3. Economic Development/Council Liaison to Tri-County Chamber of Commerce (Smith and Bower).

Councilmember Smith and Councilmember Bower provided updates related to Economic Development and Tri-County Chamber of Commerce.

4. Alamo Area Metropolitan Planning Organization Technical Advisory Committee Update (Valdez and Erickson).

Councilmember Valdez provided updates related to the Alamo Area Metropolitan Planning Organization Technical Advisory Committee.

5. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).

Councilmember Valdez stated there is nothing additional to report at this time.

6. Council Liaison to Comal ISD (Arvidson and Erickson).

Councilmember Arvidson and Mayor Erickson provided updates related to Comal ISD.

7. City Welcome Signage (Bower and Erickson).

Councilmember Bower provided updates related to City Welcome Signage.

11. Discussion of Future Agenda Items

Councilmember Valdez requested to discuss the Natural Features Overlay (NFO) District related to undeveloped properties along FM 2252 and FM 3009. Councilmember Bower requested to discuss Comal County Tax Office passport services and ribbon cutting.

12. Citizen Comment Period: No one wished to speak.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Families of Garden Ridge, Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Hill Country Alliance, Northeast Partnership, Texas Department of Transportation (TxDOT), Tri-County Chamber of Commerce.

Mayor Pro-Tem Swint provided updates related to ongoing TxDOT projects. Councilmember Valdez spoke regarding ongoing TxDOT projects and GRCPAAA Annual Car Show. Councilmember Smith spoke regarding Tri-County Chamber of Commerce events. Councilmember Arvidson spoke regarding ongoing TxDOT projects and Eagle Scouts. Mayor Erickson spoke regarding Families of Garden Ridge Adopt-A-Highway Program, First Friday, Northeast Partnership, and Comal County Luncheon.

14. Adjournment

There being no further business, the Wednesday, May 3, 2023, City Council regular meeting was adjourned at 7:31 p.m. by Mayor Erickson.

ATTEST



Marisa Spencer
City Secretary



Robb Erickson
Mayor