

The Garden Ridge City Council will meet in a regular session on Wednesday, May 3, 2023, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. Call to Order/Roll Call**2. Presentation of Colors/Pledge of Allegiance****3. Proclamations/Presentations**

- a) Professional Municipal Clerks Week Proclamation.
- b) National Police Week and Peace Officers Memorial Day Proclamation.

4. Citizen Comment Period – limited to 30 minutes total

Rules for Citizens' Participation: The City Council welcomes citizen participation and comments at all City Council Meetings. If you speak, you must follow these guidelines:

- a) Respect and courtesy:
 - 1. Direct your comments to the entire City Council, not to an individual member, nor to the audience.
 - 2. Show the City Council the same respect that you would like to be shown.
 - 3. End your speaking at the time allotted below.
- b) Speaking:
 - 1. First citizen comment period.
 - 1.1. You are required to sign up to speak and you are limited to one 3-minute period.
 - 2. Second citizen comment period.
 - 2.1. You are not required to sign up and you are limited to one 2-minute period.
 - 3. State your name and address before your comments begin.
 - 4. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

5. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the March 27, 2023, City Council Special Meeting.
- b) Approval of Minutes for the April 5, 2023, Board of Adjustment Meeting.
- c) Approval of Minutes for the April 5, 2023, City Council Regular Meeting.
- d) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – March 31, 2023.

6. Staff Reports

- a) City Administrator Monthly Activity Report.
 - City/employee recognitions, *Volunteer Garden Ridge!*, Community and Event Center report, building permits, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- b) Finance/HR Monthly Activity Report.
 - Financial reporting, audits, employee benefits, communication efforts, upcoming events, personnel updates, and continuity of operations.
- c) City Secretary Monthly Activity Report.
 - Administrative operations and projects, records management, communication efforts, citizen concern/input, upcoming events, personnel updates, and continuity of operations.
- d) Police Department Monthly Activity Report.
 - Traffic/code compliance enforcement, criminal activity, upcoming events, personnel updates, and continuity of operations.
- e) Public Works Department Monthly Activity Report.
 - Public Facilities: Street/right-of-way maintenance, drainage facility/easement maintenance, City facilities maintenance, animal services, personnel updates, and continuity of operations.
 - Utilities: Water pumping/usage from City wells, system infrastructure maintenance/repairs/projects, leak adjustments, water/drought management, personnel updates, and continuity of operations.
- f) Library Monthly Activity Report.
 - Upcoming events and continuity of operations.

7. City Engineer Projects Status Reports

- a) FM 2252 TxDOT Project.
- b) Land Development Projects.

8. City Commission and Committee Reports/Recommendations/Possible Actions

- a) Planning and Zoning Commission:
 - 1. Receive monthly activity update as applicable.
- b) Water Commission:
 - 1. Receive recommendation and take action on request for water loss adjustment for 9902 Michelle Hill for the billing period of December 22, 2022 – January 23, 2023.
 - 2. Receive monthly activity update as applicable.
- c) Charter Commission:
 - 1. Receive monthly activity update as applicable.
- d) Parks Committee:
 - 1. Receive monthly activity update as applicable.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) FM 2252 Water Line Relocation.
 - 1. Receive recommendation regarding bid proposals.
 - 2. Take action to award bid.
- b) Aggregate Mining Operations adjacent to the City of Garden Ridge.
- c) 2023 Texas Legislative Session.

10. Updates

- a) City Council Projects.
 - 1. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).
 - 2. Great Springs Project (Swint and Valdez).
 - 3. Economic Development/Council Liaison to Tri-County Chamber of Commerce (Smith and Bower).
 - 4. Alamo Area Metropolitan Planning Organization Technical Advisory Committee Update (Valdez and Erickson).
 - 5. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).
 - 6. Council Liaison to Comal ISD (Arvidson and Erickson).
 - 7. City Welcome Signage (Bower and Erickson).

11. Discussion of Future Agenda Items

12. Citizen Comment Period – limited to 20 minutes total

See “Rules for Citizens’ Participation” under Item 4.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization
Boy Scouts and/or Girl Scouts
City of Garden Ridge sponsored events and outreach efforts
Comal ISD (Garden Ridge Elementary School/Danville Middle School/Davenport High School)
Counties (Bexar/Comal/Guadalupe)
Families of Garden Ridge
Garden Ridge Lions Club and Garden Ridge Women’s Club
Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol
Greater Bexar County Council of Cities
Hill Country Alliance
Northeast Partnership
Texas Department of Transportation (TxDOT)
Tri-County Chamber of Commerce

14. Adjournment

AGENDA NOTICES:

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The Council may vote or act upon any item within this Agenda. The Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials: It is anticipated that members of the other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action are specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

I, Marisa Spencer, certify posting this Agenda at 11:00 a.m. on April 27, 2023, on the bulletin board located at Garden Ridge City Hall.


Marisa Spencer, City Secretary

Proclamation

WHEREAS, the Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, the Office of the Professional Municipal Clerk is the oldest among public servants; and

WHEREAS, the Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels; and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Professional Municipal Clerks serve as the information center on functions of local government and community; and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops, and the annual meetings of their state, regional, county, and international professional organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED that I, Robb Erickson, Mayor of Garden Ridge, Texas, do hereby proclaim April 30-May 6, 2023, in the City of Garden Ridge as

PROFESSIONAL MUNICIPAL CLERKS WEEK

and further extend appreciation to our City Secretary, Assistant City Secretary, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of the Garden Ridge this 3rd day of May, 2023.



Robb Erickson
Mayor

Proclamation

WHEREAS, in 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls as National Police Week.

WHEREAS, National Police Week, established by a joint resolution of Congress in 1962, pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, the members of the Garden Ridge Police Department play an essential role in safeguarding the rights and freedoms of the citizens of Garden Ridge; and

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, it is fitting and proper that we express our gratitude for the dedicated service and courageous deeds of law enforcement officers and for the contributions they have made to the security and well-being of all our citizens.

NOW, THEREFORE, BE IT RESOLVED that I, Robb Erickson, Mayor of Garden Ridge, Texas, do hereby proclaim May 14-20, 2023, in the City of Garden Ridge as

NATIONAL POLICE WEEK

I ask all citizens to join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER, call upon all citizens of Garden Ridge to observe May 15, 2023, as Peace Officers Memorial Day to honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty. To date we have lost 26,289 Peace Officers, and there were 278 Line of Duty Deaths reported in 2022 alone.

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of the Garden Ridge this 3rd day of May, 2023.



Robb Erickson
Mayor

MINUTES
CITY COUNCIL SPECIAL MEETING
MONDAY, MARCH 27, 2023, 6:00 P.M.**Councilmembers Present:**

Mayor Robb Erickson
Mayor Pro-Tem Lisa Swint
Councilmember Kelly Smith
Councilmember Jesse Valdez
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent: None**City Staff Present:**

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Courtney Billi, Assistant City Secretary
Cynthia Trevino, City Attorney
Bryce Cox, Planner

1. Call to Order/Roll Call

With a quorum of the City Councilmembers present, Mayor Erickson called the special meeting of the Garden Ridge City Council to order at 6:00 p.m. on Monday, March 27, 2023, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

3. Citizen Comment Period

Mrs. Fritz, 8927 Garden Ridge Drive, spoke regarding rezoning and property appraisals.

Sharon Stripling, 21729 Forest Waters Circle, spoke regarding the Zoning Ordinance.

4. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) **Ordinance No. 13-032023 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a comprehensive planning and zoning ordinance; establishing a Planning and Zoning Commission and a Board of Adjustment; setting rules and regulations; providing for penalties; providing for severability; and declaring an effective date.**

Planner Bryce Cox, Denton Navarro Rocha Bernal & Zech P.C., spoke regarding the Zoning Ordinance revision process and reviewed the comprehensive amendments to the Zoning Ordinance.

1. Hold a public hearing.

Mayor Erickson opened the public hearing at 6:15 p.m.

One (1) citizen spoke regarding Ordinance No. 13-032023 and City Secretary Marisa Spencer stated there were no written comments submitted.

Mayor Erickson closed the public hearing at 6:20 p.m.



2. Discuss and take action.

Motion: A motion was made by Councilmember Bower, seconded by Mayor Pro-Tem Swint, to approve Ordinance No. 13-032023 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting a comprehensive planning and zoning ordinance; establishing a Planning and Zoning Commission and a Board of Adjustment; setting rules and regulations; providing for penalties; providing for severability; and declaring an effective date. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Ordinance No. 7-032023 Amendment #6 An Ordinance of the City Council of the City of Garden Ridge, Texas, amending Ordinance No. 7 and all amendments thereafter adopted; establishing provisions for traffic impact analysis and other matters in connection therewith; providing for severability; and declaring an effective date.

City Administrator Nancy Cain spoke regarding Ordinance No. 7-032023 Amendment #6.

1. Hold a public hearing.

Mayor Erickson opened the public hearing at 6:24 p.m.

No one wished to speak and City Secretary Marisa Spencer stated there were no written comments submitted.

Mayor Erickson closed the public hearing at 6:25 p.m.

2. Discuss and take action.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Arvidson, to approve Ordinance No. 7-032023 Amendment #6 An Ordinance of the City Council of the City of Garden Ridge, Texas, amending Ordinance No. 7 and all amendments thereafter adopted; establishing provisions for traffic impact analysis and other matters in connection therewith; providing for severability; and declaring an effective date. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

c) Ordinance No. 238-032023 An Ordinance of the City Council of the City of Garden Ridge, Texas, appointing members to the Board of Adjustment and providing for matters related thereto.

Motion: A motion was made by Mayor Pro-Tem Swint, seconded by Councilmember Smith, to approve Ordinance No. 238-032023 An Ordinance of the City Council of the City of Garden Ridge, Texas, appointing members to the Board of Adjustment and providing for matters related thereto. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

d) Resolution No. 498-032023 A Resolution of the City Council of the City of Garden Ridge, Texas, authorizing, establishing, and approving a development manual; and authorizing the City Administrator or their designee to amend the development manual.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Bower, to approve Resolution No. 498-032023 A Resolution of the City Council of the City of Garden Ridge, Texas, authorizing, establishing, and approving a development manual; and authorizing the City Administrator or their designee to amend the development manual. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

5. Citizen Comment Period

Dr. Jim Miller, 9910 Marie Meadow, spoke regarding the Zoning Ordinance.

Sharon Stripling, 21729 Forest Waters Circle, spoke regarding the Planning and Zoning Commission and thanked the Commission for their hard work related to the Zoning Ordinance.

6. Adjournment

There being no further business, the Monday, March 27, 2023, City Council special meeting was adjourned at 6:38 p.m. by Mayor Erickson.

ATTEST

Robb Erickson
Mayor

Marisa Spencer
City Secretary

MINUTES
BOARD OF ADJUSTMENT MEETING
WEDNESDAY, APRIL 5, 2023, 6:00 P.M.**Board Members Present:**

Mayor Robb Erickson
Mayor Pro-Tem Lisa Swint
Councilmember Kelly Smith
Councilmember Jesse Valdez
Councilmember Todd Arvidson
Councilmember Kay Bower

Board Members Absent: None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Courtney Billi, Assistant City Secretary
Tina Ynfante, Finance/HR Assistant
Ron Eberhardt, Police Chief
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Cynthia Trevino, City Attorney

1. Call to Order/Roll Call

With a quorum of the Board of Adjustment Members present, Mayor Erickson called the meeting of the Garden Ridge Board of Adjustment to order at 6:10 p.m. on Wednesday, April 5, 2023, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

3. Business Items

The following items are for discussion, consideration, and action.

- a) **Petition by Guadalupe Ready Mix c/o Jeffrey L. Earl, Attorney for Applicant, for a variance to Ordinance No. 13-122018, Section 7 Industrial Zones, 7.2. Z-1 Industrial Zone District (Z-1), 7.2.7. Height Regulations, to allow silos to exceed two and one-half (2-1/2) stories (thirty-five feet) in height on seven and one-half (7.5) acres located at 20762 F.M. 2252, Garden Ridge, Texas, 78266. Height requested for silos is eighty-six feet and six and five sixteenth inches (86'-6 5/16") and seventy feet and nine and five-eighths inches (70'-9 5/8").**

1. Applicant Presentation.

David and Jeffrey Earl, Attorneys for Applicant, presented the petition by Guadalupe Ready Mix for a variance to Ordinance No. 13-122018, to allow silos to exceed two and one-half (2-1/2) stories (thirty-five feet) in height on seven and one-half (7.5) acres located at 20762 FM 2252.

2. Staff Comments.

City Administrated Nancy Cain spoke regarding Ordinance No. 58 relating to the annexation of the subject property and provided information related to the City's processes for variances and Special Use Permits.



3. Public Comments.

Mayor Erickson opened the public hearing at 8:00 p.m.

Twenty (20) citizens spoke regarding the petition for a variance and City Secretary Marisa Spencer read twenty (20) written comments submitted (see attached).

Mayor Erickson closed the public hearing at 9:01 p.m.

4. Deliberations and Board Findings.

The Board of Adjustment discussed the petition and findings of fact for a zoning ordinance variance.

Mayor Pro-Tem Swint stated the variance would be contrary to the public interest.

Councilmember Arvidson stated there are no special conditions or unusual physical, topographic, or geographic features or circumstances which exist on the property.

Councilmember Bower stated the Applicant would be obtaining special privilege as a result of granting a variance.

Councilmember Smith stated the Applicant would have reasonable use of the property without a variance.

Councilmember Valdez stated economics is the only basis for the variance.

Councilmember Arvidson stated the need for the variance is a result of Applicant's own action.

Mayor Pro-Tem Swint stated there is no undue hardship existing for the applicant without the variance.

Motion: A motion was made by Mayor Pro-Tem Swint, seconded by Councilmember Valdez, to deny the variance to Ordinance No. 13-122018, Section 7 Industrial Zones, 7.2. Z-1 Industrial Zone District (Z-1), 7.2.7. Height Regulations, to allow silos to exceed two and one-half (2-1/2) stories (thirty-five feet) in height as requested in the petition from Guadalupe Ready Mix c/o Jeffrey L. Earl, Attorney for Applicant, for silo heights of eighty-six feet and six and five sixteenth inches (86'-6 5/16") and seventy feet and nine and five-eighths inches (70'-9 5/8"). The Board of Adjustment voted five (5) for and none (0) opposed. The motion carried unanimously.

4. Adjournment

There being no further business, the Wednesday, April 5, 2023, Board of Adjustment meeting was adjourned at 9:11 p.m. by Mayor Erickson.

ATTEST

Robb Erickson
Mayor

Marisa Spencer
City Secretary

APRIL 5, 2023, BOARD OF ADJUSTMENT MEETING

PUBLIC HEARING – GUADALUPE READY MIX VARIANCE

PLEASE WRITE YOUR NAME AND ADDRESS.

1. Kush West 20400 Fm 2252 SA 78266
2. Charles Weeks 19802 Regency Run Cedar Ridge TX 78266
3. Mark Macerach 221 High Creek Rd NB TX 78132
4. Jamie W. Rose 20469 Fm 2252 SA TX 78266
5. Bill Swint 8440 Twisted Oaks GA TX 78266
6. Ron Toran 121 Falcon Park Cibola, Tx 78108
7. Michelle Deleo 9309 Preen way OR TX 78266
8. Tracey Blackwell 9745 Trophy Oaks TX 78266
9. David Krawczynski 8475 Park Lane Dr. OR TX 78266
10. Dawn Hatch 8377 Twisted Oaks 78266
11. Chrystiza Straughan 20214 Regency Run TX 78266
12. Krendra Harraison 9218 Cipriani way 78266
13. Beisula Carlisle 9378 Schoenthal Rd. 78266
14. Grady Pelletier 2825 Mistywood Lane Schertz 78108
15. Shannon Drichta 9380 Cinchona Trail 78266
16. Charlo W. Dur 9860 TROPHY OAKS DR 78266
17. Tony Zugay 21655 Valley Park Dr 78266
18. Rod Appen 21934 Cristobal Dr 78266
19. Bill Kent 10020 Colley Ln 78266
20. Dawn Bates 20103 Regency Run

APRIL 5, 2023, BOARD OF ADJUSTMENT MEETING

PUBLIC HEARING – GUADALUPE READY MIX VARIANCE

PLEASE WRITE YOUR NAME AND ADDRESS.

1. Martha Stipp 21007 Cedar Branch
2. Misty Montez 9420 Garden Ridge Drive
3. Robin Kerr 8915 Tuscan Hills Drive
4. Sedara Clark
5. Earl and John Melvin 8919 Comanche Path
6. Stan Foltz 19015 Seminole Pass
7. Christi and John Haberer 21120 Forest Waters Circle
8. ~~Charles Scott 98100 Trophy Oaks Drive~~
9. Jan Martin 20418 Wahl Lane
10. Greg Loefer 7400 Crestway Road
11. Marilyn Lorcoran 9545 Goldenrod Circle
12. Sandra Hogue 20510 Deer Garden Lane
13. Krista Hunter
14. Annalisa Peace Greater Edwards Aquifer Alliance
15. Rose Levy 8323 Wild Wind Park
16. Richard Stotts
17. Lisa Richter 9241 Garden Ridge Drive
18. Mary Bethman 9450 Cinchona Trail
19. Marie McCormick 19902 Regency Run
20. Vincent and Sylvia Guerrero 9245 Bluebell Drive

APRIL 5, 2023, BOARD OF ADJUSTMENT MEETING

PUBLIC HEARING – GUADALUPE READY MIX VARIANCE

PLEASE WRITE YOUR NAME AND ADDRESS.

21. Kenisha Ransom 9909 Katharine Glen

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MINUTES
CITY COUNCIL REGULAR MEETING
WEDNESDAY, APRIL 5, 2023, 6:00 P.M.

Councilmembers Present:

Mayor Robb Erickson
Mayor Pro-Tem Lisa Swint
Councilmember Kelly Smith
Councilmember Jesse Valdez
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent: None

City Staff Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Courtney Billi, Assistant City Secretary
Tina Ynfante, Finance/HR Assistant
Ron Eberhardt, Police Chief
Steven Steinmetz, Public Works Director
Linda Crosland, Library Director
Cynthia Trevino, City Attorney

1. Call to Order/Roll Call

With a quorum of the City Councilmembers present, Mayor Erickson called the regular meeting of the Garden Ridge City Council to order at 9:36 p.m. on Wednesday, April 5, 2023, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

3. Proclamations/Presentations

a) Sexual Assault Awareness Month Proclamation.

Mayor Erickson presented a Proclamation to representatives from the Crisis Center of Comal County declaring April as Sexual Assault Awareness Month.

Jennifer Hinojosa, Crisis Center of Comal County, thanked the community for their support and spoke regarding the services provided by Crisis Center of Comal County.

b) Child Abuse Prevention and Awareness Month Proclamation.

Mayor Erickson presented a Proclamation declaring April as Child Abuse Prevention and Awareness Month.

c) National Library Week Proclamation.

Mayor Erickson presented a Proclamation to Library Director Linda Crosland and the Garden Ridge Library declaring April 23-29, 2023, as National Library Week.

4. Citizen Comment Period

No one signed up to speak.

5. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes for the March 1, 2023, City Council Regular Meeting.**
- b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – February 28, 2023.**
- c) Destruction of City records in accordance with the City of Garden Ridge Records Retention Plan.**
- d) Accept the resignation of Joe Haltaman from the Water Commission.**
- e) Resolution No. 499-042023 A Resolution of the City Council of the City of Garden Ridge, Texas, joining with the State of Texas and political subdivisions of the state as a party in the Texas Opioid Settlement Agreements secured by the Office of the Attorney General; authorizing the City Administrator to execute settlement participation forms; and establishing an effective date.**
- f) Resolution No. 500-042023 A Resolution of the City Council of the City of Garden Ridge, Texas, suspending the CenterPoint Energy 2023 Annual GRIP Adjustment for the South Texas Division in the City of Garden Ridge for a period of forty-five (45) days from May 1, 2023.**

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Arvidson, to approve Consent Agenda items a)-f). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. Staff Reports

Mayor Erickson stated that in the interest of time Staff Reports will be deferred to next month.

7. City Engineer Projects Status Reports

City Engineer Sam Johnson reviewed the City Engineer monthly activity report.

8. City Commission and Committee Reports/Recommendations/Possible Actions

Mayor Erickson stated the Planning and Zoning Commission, Water Commission, Charter Commission did not meet in March and the Parks Committee report will be deferred to next month.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

- a) Ordinance No. 143-042023 An Ordinance of the City Council of the City of Garden Ridge, Texas, granting a one hundred twenty (120) day extension of an existing exclusive franchise agreement known as Ordinance No. 143-012020 between the City of Garden Ridge and BFI Waste Services of Texas, LP/DBA Republic Services of San Antonio for the collection and disposal of solid waste and recycling service which expires on March 31, 2023, and authorizing the City Administrator to continue negotiations and development of an exclusive franchise agreement between the two parties during said extension period.**

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Valdez, to approve Ordinance No. 143-042023 An Ordinance of the City Council of the City of Garden Ridge, Texas, granting a one hundred twenty (120) day extension of an existing exclusive franchise agreement known as Ordinance No. 143-012020 between the City of Garden Ridge and BFI Waste Services of Texas, LP/DBA Republic Services of San Antonio for the collection and disposal of solid waste and recycling service which expires on March 31, 2023, and authorizing the City Administrator to continue negotiations and development of an exclusive franchise agreement between the two parties during said extension period. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

- b) Aggregate Mining Operations adjacent to the City of Garden Ridge.**

Mayor Erickson spoke regarding aggregate mining operations adjacent to the City of Garden Ridge.

- c) 2023 Texas Legislative Session.**

Mayor Erickson spoke regarding attending the 2023 Texas Legislative Session.

10. Updates

a) City Council Projects.

Mayor Erickson stated that in the interest of time City Council Projects will be deferred to next month.

11. Discussion of Future Agenda Items

None at this time.

12. Citizen Comment Period

Dr. Jim Miller, 9910 Marie Meadow, spoke regarding the proposed City Charter.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Families of Garden Ridge, Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Hill Country Alliance, Northeast Partnership, Texas Department of Transportation (TxDOT), Tri-County Chamber of Commerce.

Councilmember Arvidson spoke regarding the upcoming Comal ISD public meeting. Councilmember Smith spoke regarding Tri-County Chamber of Commerce events. Mayor Erickson spoke regarding Families of Garden Ridge Adopt-A-Highway Program, First Friday, Northeast Partnership, and Comal County Luncheon.

14. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071(1) and 551.071(2) – Consultation with Attorney.

- 1. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter: Guadalupe Readymix Permit Applications.**

Mayor Erickson cancelled the Executive Session, stating there is no update at this time.

15. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

No action taken.

16. Adjournment

There being no further business, the Wednesday, April 5, 2023, City Council regular meeting was adjourned at 10:08 p.m. by Mayor Erickson.

ATTEST

Robb Erickson
Mayor

Marisa Spencer
City Secretary

CITY OF GARDEN RIDGE**MONTHLY ACCOUNT BALANCES & INTEREST RATES**

PERIOD ENDED AS OF 3/31/23

CITY FUNDS	BALANCE	CURRENT INTEREST RATE
GF OPERATING ACCOUNT	\$ 345,813.60	0.40%
GF MONEY MARKET	1,118,517.10	3.67%
PEG CAPITAL FEES	52,760.91	3.67%
TEXPOOL INVESTMENTS	3,048,093.00	4.61%
2017 I&S	128.45	3.73%
2012 I&S	18,074.26	3.67%
2012 REFI	61,664.79	3.67%
2015 I&S	34,125.65	3.67%
TEXPOOL WATER IMPACT FEES	175,215.76	4.61%
TEXPOOL STREET IMPACT FEES	60,638.92	4.61%
AMERICAN RECOVERY ACCT	519,657.29	3.67%
TEXPOOL AMERICAN RECOVERY ACCT	504,810.17	4.61%
ASSET/FORFEITURE - STATE	99.31	0.08%
ASSET/FORFEITURE - FED	150,078.35	3.67%
TOTAL CITY FUNDS	\$ 6,089,677.56	

WATER FUNDS	BALANCE	CURRENT INTEREST RATE
OPERATING ACCOUNT	314,458.55	3.67%
WATER SURCHARGE	151,703.89	3.67%
TEXPOOL WATER INVEST	1,219,985.98	4.61%
SIB LOAN I&S	1,078.15	3.67%
SIB RESERVE	30,324.70	3.67%
SIB LOAN FUNDS (TXDOT)	494,920.22	3.67%
TOTAL WATER FUNDS	\$ 2,212,471.49	

TOTAL ALL ACCOUNTS	\$ 8,302,149.05	
---------------------------	------------------------	--

CITY OF GARDEN RIDGE
CASH & INVESTMENTS STATEMENT
PERIOD ENDED AS OF 3/31/23

GENERAL FUND	BALANCE
GF Operational Checking	\$ 345,813.60
GF Money Market	1,118,517.10
TexPool Investments	3,048,093.00
Restricted Amounts	(284,839.97)
TOTAL AVAILABLE FUNDS	\$ 4,227,583.73

WATER FUND	BALANCE
Operational Checking	\$ 314,458.55
TexPool Water Invest	1,219,985.98
Water Surcharge	151,703.89
Restricted Amounts	(187,052.12)
TOTAL AVAILABLE FUNDS	\$ 1,499,096.30

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES
PERIOD ENDING AS OF 3/31/2023

GENERAL FUND	Mar-23	YTD	FY 2023 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 161,153.31	\$ 2,514,420.09	\$ 3,394,695.00	74.1%	\$ 880,274.91
EXPENDITURES					
ADMINISTRATION	78,978.86	416,749.14	943,890.00	44.2%	527,140.86
COURT	6,413.24	50,274.16	99,016.00	50.8%	48,741.84
POLICE	124,301.50	663,501.25	1,510,463.00	43.9%	846,961.75
PUBLIC FACILITIES	45,677.21	378,971.90	644,542.00	58.8%	265,570.10
COMMUNITY CENTER	7,764.67	40,665.73	78,984.00	51.5%	38,318.27
LIBRARY	9,598.76	53,725.13	116,043.00	46.3%	62,317.87
FUND CHANGES/XFER	-	-	-	0.0%	-
TOTAL EXPENDITURES	272,734.24	1,603,887.31	3,392,938.00	47.3%	1,789,050.69
NET POSITION	\$ (111,580.93)	\$ 910,532.78	\$ 1,757.00		\$ (908,775.78)

WATER FUND	Mar-23	YTD	FY 2023 BUDGET	% OF BUDGET	BUDGET BALANCE
REVENUES	\$ 152,376.64	\$ 949,350.42	\$ 1,906,572.00	49.8%	\$ 957,221.58
EXPENDITURES	114,673.61	1,249,691.57	1,906,572.00	65.5%	656,880.43
REVENUE +/- EXPENDITURES	37,703.03	(300,341.15)	-		300,341.15

OTHER CASH OUTFLOWS	Mar-23	YTD	FY 2023 BUDGET	% OF BUDGET	BUDGET BALANCE
BOND PRINCIPLE PAYMENTS	520,559.11	520,559.11	523,985.00	99.3%	3,425.89
XEROX LEASE PRINCIPLE PMTS	475.51	2,870.98	5,680.00	50.5%	2,809.02
TOTAL OTHER CASH OUTFLOWS	\$ 521,034.62	\$ 523,430.09	\$ 529,665.00		\$ 6,234.91

CITY OF GARDEN RIDGE
STATEMENT OF ACTIVITIES - COMMUNITY CENTER
PERIOD ENDING AS OF 3/31/2023

REVENUES	YTD	Budget
RENTALS	\$ 26,745.00	48,000.00
DEPOSITS	18,200.00	24,000.00
CLEAN-UP FEES	2,125.00	5,550.00
DEPOSITS REFUNDED	(11,725.00)	(18,360.00)
DONATIONS	-	-
TOTAL REVENUES	35,345.00	59,190.00
EXPENDITURES		
PAYROLL/TAXES/RETIREMENT	1,142.27	3,124.00
MANAGER FEES	13,802.00	22,800.00
COMPUTER/INTERNET	832.20	1,680.00
TELEPHONE	300.00	600.00
UTILITIES	5,401.13	10,820.00
MAINTENANCE	3,113.57	8,000.00
SUPPLIES	1,109.56	1,200.00
CLEANING	3,240.00	5,400.00
EQUIPMENT	-	6,000.00
MARKETING	-	1,000.00
DONATION EXPENDITURES	-	-
FACILITY ENHANCEMENTS	-	-
TOTAL EXPENDITURES	28,940.73	60,624.00
NET POSITION	\$ 6,404.27	\$ (1,434.00)

Management's Discussion and Analysis of Results of Operations – March 2023

GENERAL FUND

Cash

Total available funds as of March 31, 2023, are \$4,227.6k.

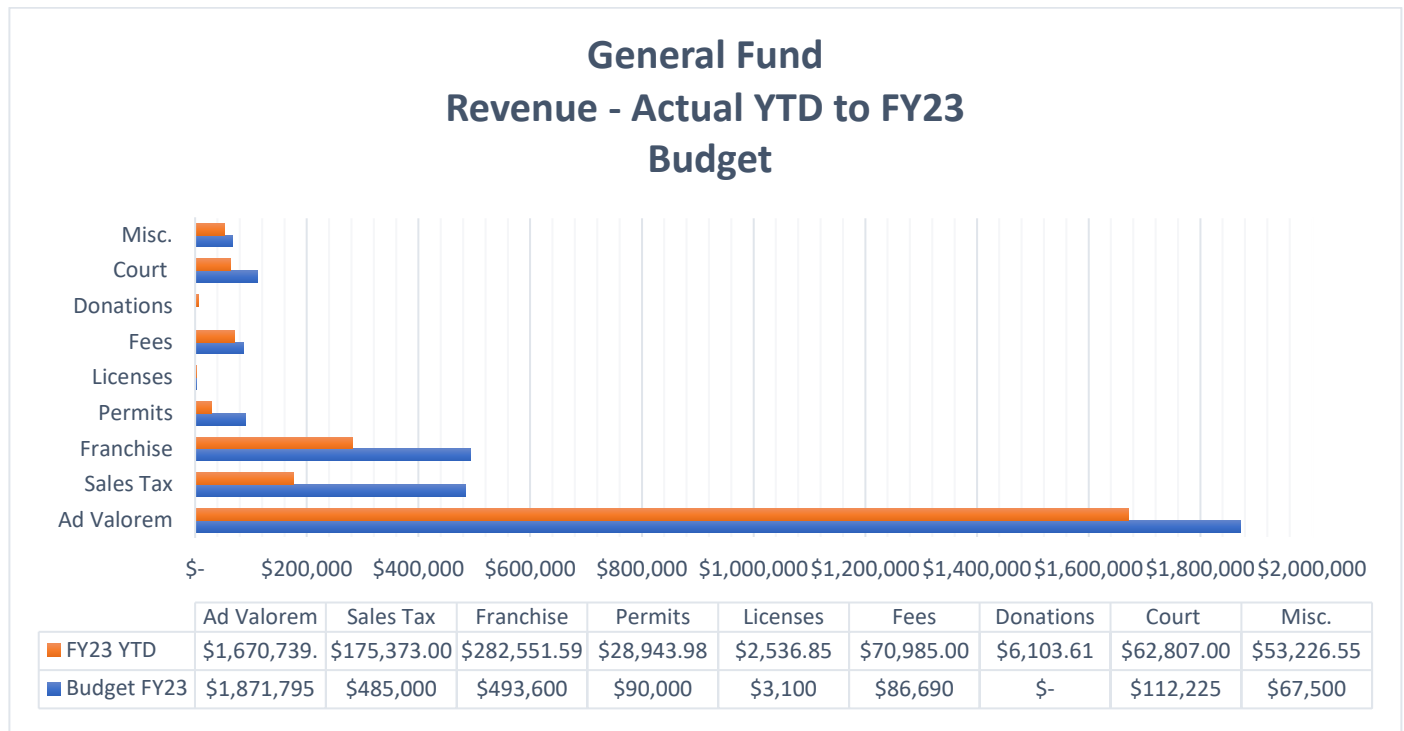
Revenue

Ad Valorem Tax received for March totals \$33.2k, YTD collections total \$1,710.9k or 91.9% of the FY23 budget of \$1.871k

Sale Tax Revenue received during the month of March \$36.5K for FY23. YTD totals \$211.8k or 43.7% of the \$485k budgeted for FY23.

Annual Building Permits revenue totals \$32.6k or 36.2% of the \$90k budgeted for FY23.

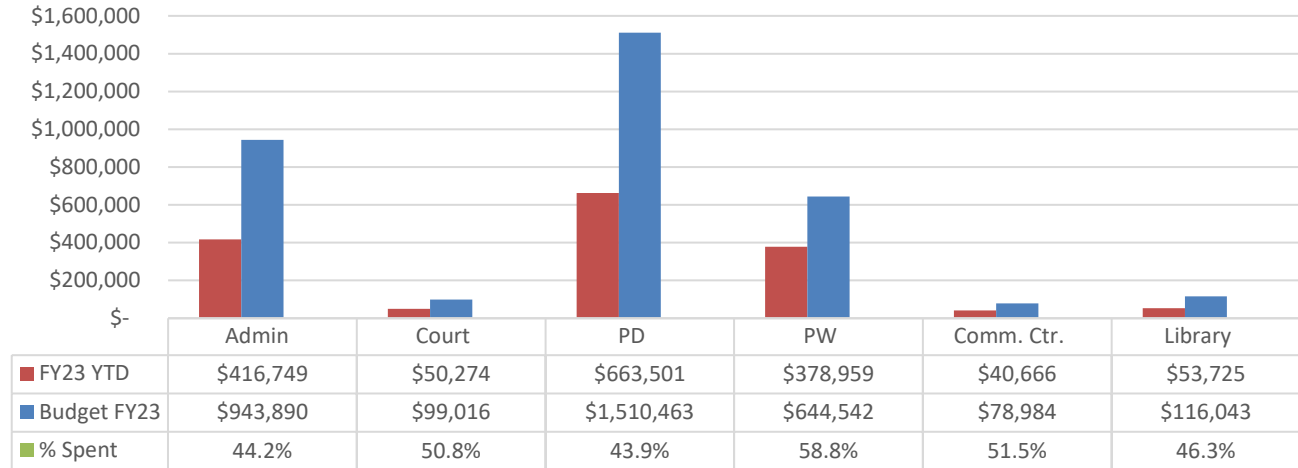
Trash Collections YTD total \$40.9k or 49.8% of the \$82k budgeted for FY23.



Expenditures

All departments are operating within the FY23 budget.

General Fund Expenditures - Actual YTD to FY23 Budget



WATER FUND

Meters

Current meters for March 2023 total 1689 vs 1680 for March 2022.

Cash

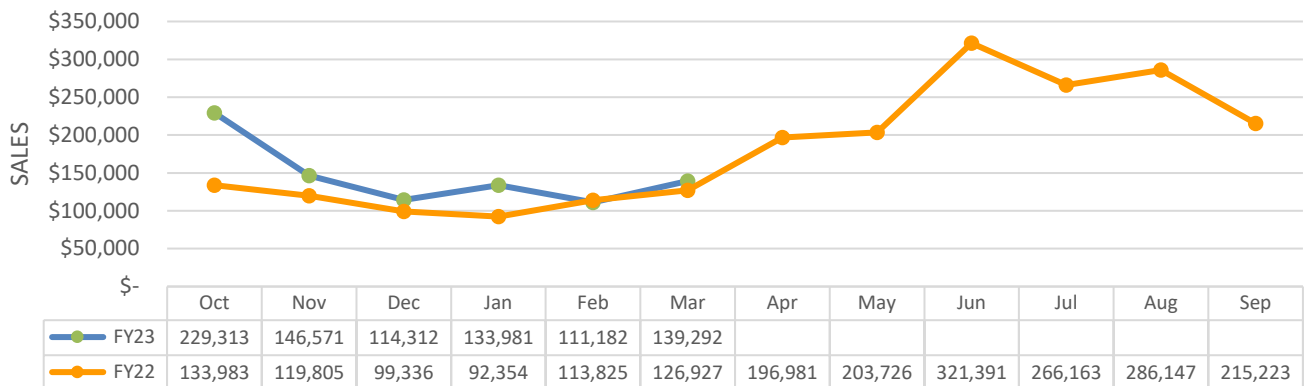
Total available funds as of March 31, 2023, are \$1,499.1k.

Revenue

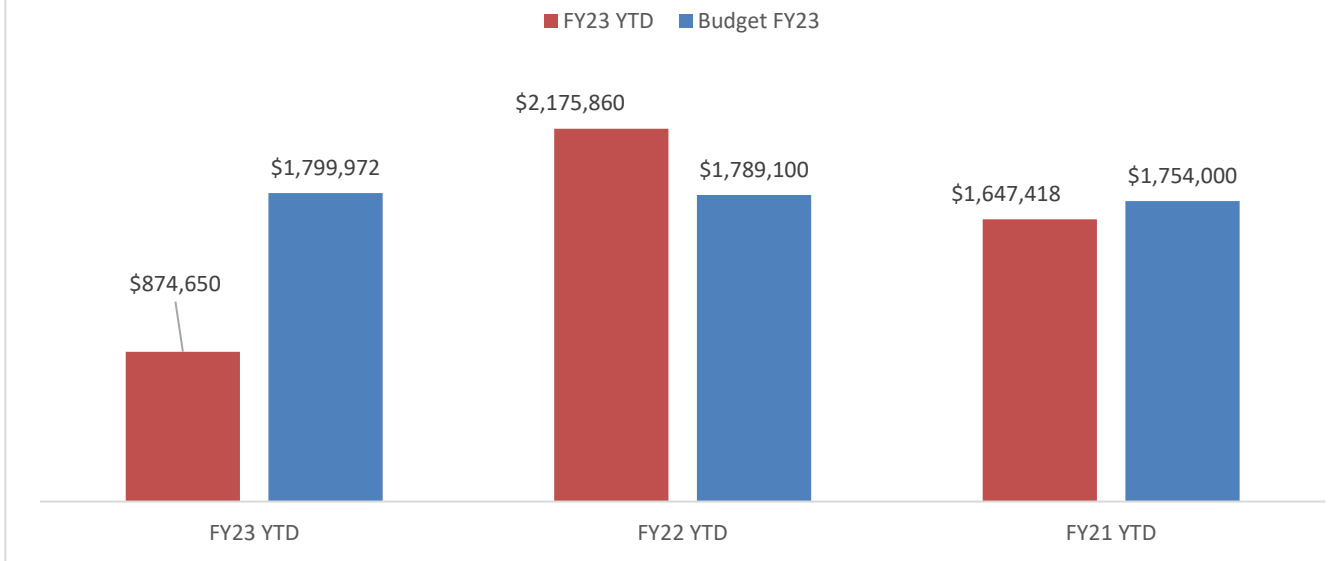
Revenue YTD totals \$949.3k or 49.8% of the \$1,906.5k budgeted for FY23. Total revenue for the same period last year was \$734.5k.

Water Sales for the month total \$139.3k. YTD water sales total \$874.6k or 48.6% of the \$1,799.9k budgeted for FY23.

WATER SALES - FY23 VS FY22 VARIANCE \$



Water Sales Actual vs Budget

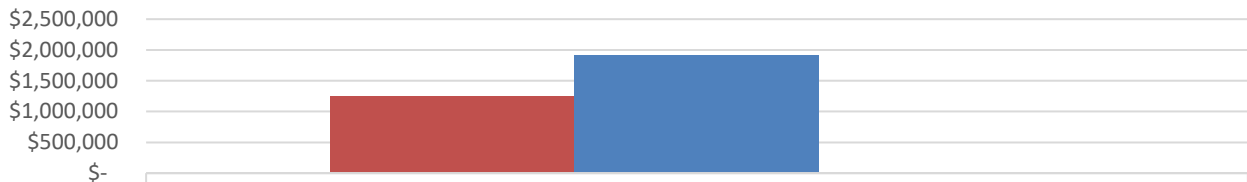


Meter installation revenue YTD totals \$3.97k or 39.8% of the \$10k budgeted for FY23.

Expenditures

Expenditure for the month total \$114.7k. YTD expenditures for FY23 total \$1,249.7k 65.5% of the \$1,906.5k budget.

Water Expenditures - Actual YTD vs FY23 Budget



	Water
FY23 YTD	\$1,249,691
FY23 Budget	\$1,906,572
% Spent	49.8%

Interest & Sinking Fund

Revenue

Ad Valorem Tax collections YTD total \$660.1K of the \$664k budgeted for FY23.

Expenditures

No expenditures for the month. Next bond payments are due in August 2023.

Capital Improvements Fund – (all accounts are restricted)

Cash Balance

Water Impact Fee Balance is \$175.2K.

Street Impact Balance is \$60.6k.

American Recovery Acct. Balance is \$1,024.5k.

SIB Loan (TXDOT) Acct. Balance is \$494.9k.

Revenue

No new revenue other than monthly interest which is included in the balances above to report for the month.

Asset Seizure Fund

Cash Balance

The Restricted Fund Balance is \$150.2k.

Revenue

New revenues to report \$18.7k.

Expenditures

New expenditure to report \$462.

Summary

The City of Garden Ridge is financially sound and operating within the Budget set forth by the City Council.

City Secretary

From: City Administrator
Sent: Thursday, March 23, 2023 11:56 AM
To: City Secretary
Subject: FW: Praise for Drew

Please place in Council packet for my report. If we don't have the item in the April agenda then May is fine.



NANCY CAIN
CITY ADMINISTRATOR

Office: 210-651-6632
Fax: 210-651-9638
administrator@ci.garden-ridge.tx.us
9400 Municipal Parkway
Garden Ridge, TX 78266
www.ci.garden-ridge.tx.us

From: Councilpl5 <Councilpl5@ci.garden-ridge.tx.us>
Sent: Thursday, March 23, 2023 10:53 AM
To: Mayor <Mayor@ci.garden-ridge.tx.us>; City Administrator <administrator@ci.garden-ridge.tx.us>
Subject: Praise for Drew

I wanted to express my "thanks" to Drew for his help offloading some fragile items for me during one of the March Dumpster Weekends.

He was, as always, friendly and helpful.

Sincerely,

Kay Bower
Councilmember Place 5

City Secretary

From: City Administrator
Sent: Wednesday, April 5, 2023 2:50 PM
To: City Secretary
Subject: FW: [EXTERNAL] Thank you to police department

For May Council packet.



NANCY CAIN
CITY ADMINISTRATOR

Office: 210-651-6632
Fax: 210-651-9638
administrator@ci.garden-ridge.tx.us
9400 Municipal Parkway
Garden Ridge, TX 78266
www.ci.garden-ridge.tx.us

Sent: Wednesday, April 5, 2023 2:08 PM
To: City Administrator <administrator@ci.garden-ridge.tx.us>
Subject: [EXTERNAL] Thank you to police department

Nancy,

We were fortunate to attend the recently completed 2023 Garden Ridge Citizens Police Academy. Thanks to the efforts of Chief Eberhardt, Lieutenant Bellinger and the rest of the police department staff, it was a great experience and gave us a much better appreciation of the responsibilities and challenges our officers encounter on a daily basis. Garden Ridge is truly blessed to have a police department staffed by professional, knowledgeable, and caring individuals who all have an exceptional commitment to public service. I want to commend the entire police department and thank the City Council and staff for supporting this worthwhile event.

Sincerely,

Bill and Marilyn Winters



March 1, 2023

Dear Career Fair Presenter,

Thank you so very much for volunteering your time and talents at the Garden Ridge Elementary Career Fair. Our students learned many important things about the world of work and planning for their futures from you.

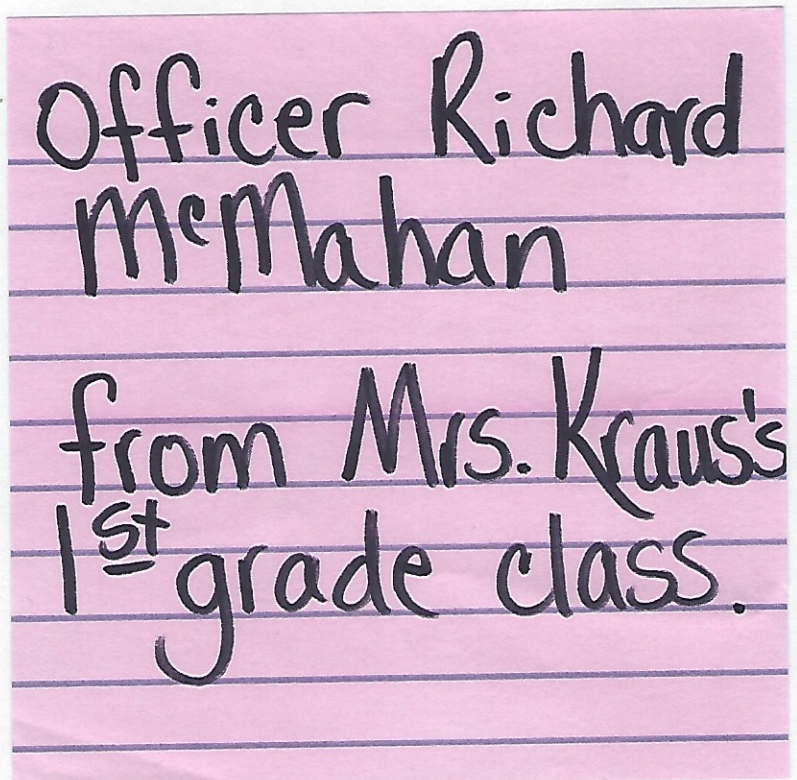
Our students and staff were so impressed with the hands-on items that you shared. Thank you for working hard to engage our students and draw their interests. Your efforts exceeded our expectations.

We know that you will enjoy these thank you notes and pictures from our students and we hope that you will consider joining us next year as we continue to expand and grow our Career Fair.

Thank you for making our first Career Fair a HUGE success!

Sincerely,

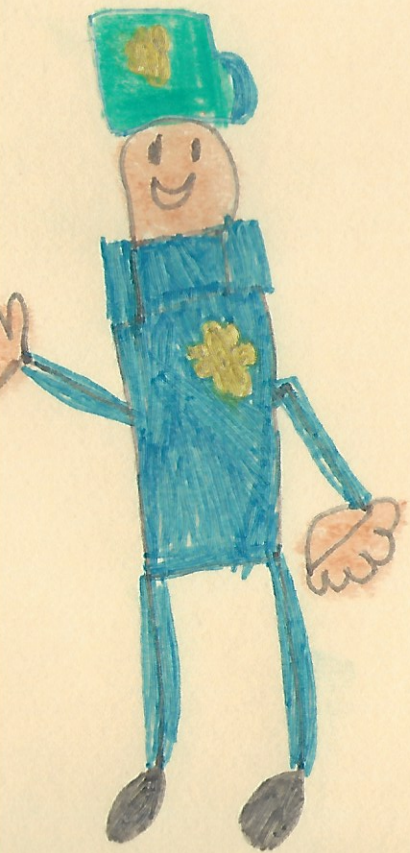
Shelly Skarovsky
School Counselor
Garden Ridge Elementary





Thank you
Officer McMahon
for coming to
our school.
from
Curtis

Thank You



Garden Ridge Community and Event Center
Monthly Report
April 1st thru April 30th,2023

Utilization (by Days)

FY 22-23	FY 21-22	FY 22-23	FY 21-22
(Current Month)	(Current Month)	(Year to Date)	(Year to Date)
24	22	175	271

Wildflower (Booked Current Month)	Bluebonnet (Booked Current Month)
11	13

Category Count (by Events)	(Current Month)	(Year to Date)
1. Resident / Non-Resident	3	32
2. City Chartered Non-Profit Organizations	5	24
3. Non-Profit Service Organizations	6	46
4. Non-Profit Associations	6	47
5. City Use	4	26



City of Garden Ridge

“A way of life, not just a place to live”

City Secretary Monthly Activity Report Reporting Period: April 2023

Administrative Operations and Upcoming Events

City Hall Office Hours

- Monday/Wednesday/Thursday: 8am-5pm, Tuesday: 8am-6pm, and Friday: 8am-4pm.
- Upcoming Holidays (City Hall Closed): Mon. May 29th / Early Closure at 11:30am on Fri. May 19th.
- After hours emergency phone number: 210-651-6831.

First Friday

- Join the Mayor and City Council at Paul Davis Park on Friday, May 5th, from 5:30pm to 7:30pm for fun and conversation! There will be live music by our very own resident Paul Duke and DHS Seniors will be cooking hamburgers and hotdogs!

City of Garden Ridge Special Election

- Election Day is Saturday, May 6th from 7am-7pm.
- Election results will be posted on the Elections page on the City’s website as soon as they are received from Comal County Elections Office.
- The official canvass is scheduled for Wednesday, May 17th at 6pm.
- Additional information is available on the City’s website.

Property Tax Workshop

- Join Kristen Hoyt and Jeffrey Booker from the Comal County Tax Office for a Property Tax Workshop on Thursday, May 11th at 6pm, at the Garden Ridge Community and Event Center. Learn about the Texas Property Tax System, the appraisal process, your right to protest, exemptions, tax rate calculations, bills, deadlines, and more.

Communication Efforts

Garden Ridge Emergency Alert System: G.R.E.A.S. enhances the City’s ability to communicate with residents during an emergency by sending direct notifications to your phone. Go to the City’s website and click on the “Emergency Alerts” graphic button on the homepage to SIGN UP/MODIFY your communication preferences.

Notify Me: Stay up-to-date with general news and information from the City by subscribing to Notify Me email and text notifications. By signing up, you can receive automatic notifications for agenda postings, calendar events, general announcements, and other website updates. Go to the City’s website and click on the “Emergency Alerts” graphic button on the homepage to SIGN UP/MODIFY your communication preferences.

Streaming of Meetings: City Council - 540 views / City Commissions - 67 views

Public Information Act Summary	
Year	Number of Requests
2023	39
2022	166
2021	146
2020	207
2019	276
2018	225



POLICE DEPARTMENT MONTHLY BREAKDOWN

April 1 to April 30

Calls for Service

Dispatched: 124 City Ordinance: 23 (Water 7) Total: 147 False Alarms: 10

Arrests

- * 1 – Outstanding warrant for Possession of a Controlled Substance
- * 1 – Possession of a Controlled Substance, Enhanced
- * 1 – Interference with Public Duties
- * 1 – Falsification of Drug Test Results
- * 2 – Possession of Marijuana
- * 2 – Unlawful Carrying Weapons
- * 7 – Possession of a Controlled Substance
- * 1 – Outstanding warrant for Aggravated Assault with a Deadly Weapon

Traffic Enforcement

Crashes: 6 Citations: 110 Warnings: 79 Total: 189

Training / Certifications

- * Lt. Bellinger: Legislative Updates
- * Sgt. Thoemke: De-escalation and Min Force / Constitutional Policing
- * Sgt. Dennis: Legislative Updates
- * Sgt. Osborn: Heavy equipment and Contractor thefts
- * Ofc. McKenzie: AR Armorer Course

Outreach Efforts

- * GRCPAAA Volunteer hours: 51
- * GRCPAAA Social was held at Oak Valley Vineyard. Had about 45 members attend. Great time
- * Coffee with the Cops (Monthly)

Administrative Comments

- * Upgrade to Watchguard system. New Body Worn Cameras issued and operational
- * Ofc. Abbracciamento completed his FTO and assigned to Sgt Dennis' shift
- * Continuing to work on recruiting for two slots



City of Garden Ridge

"A way of life, not just a place to live"

MONTHLY PUBLIC WORKS REPORT

April 2023

Activities for the month

Public Works Tasks Completed: 504

Steven Steinmetz
Public Works
Director

Eric Lowman
Public Facilities
Foreman

Stanley Georg
Manuel Troncoso
Ryan Furgason
Andrew Klein

Ongoing Responsibilities

- Parks maintenance
- Facilities maintenance
- Streets
- All public facilities grass and right-of-way's
- Storm water Drainage
- Animal Control
- Oak Wilt monitoring

Upcoming Events

May Dumpster
Schedule

May 6th. & 7th.

May 13th. & 14th.

May 20th. & 21st.

May 27th. & 28th.

Storm Water Drainage Facility and Easement Maintenance

- Inspected 10 outfalls.
- Inspected 18 detention ponds.
- Stormwater public outreach: 2 message displayed on FM 2252 sign.
- Trash removed from Right of ways by volunteers: 0 lbs.
- Trash removed by city employees: 28 lbs.
- Rain fall total : 2.27 in.

Street Maintenance

- 15 tons of asphalt to improve condition of and fill pot holes on Old Nachodoches.
- Put up dip ahead signs on Old Nachodoches.
- Replace sign pole at Grass Creek and Garden Ridge Dr.
- Replace speed limit sign on Park Lane Rd.

Parks Maintenance

- Replaced restroom door locks.
- Hosted Tri County Mixer at Davis Park.
- Drag the ballfield once.

City Facility/Property Maintenance

- Scheduled Trane chiller control office panel replacement for May 16.

City Vehicles

- Old small dump truck was picked up.
- Toro utility cart was sold for \$1575.00 and was picked up by local buyer.
- Massey-Ferguson Tractor currently posted.
- Old scag mower currently posted.

Equipment Maintenance

- Repaired small bobcat tire.

Oak Wilt

- Packet was completed, mailed in, and received. Waiting on approval.

Education

- Eric attended virtual Animal Laws Webinar.

Future Projects or Needs

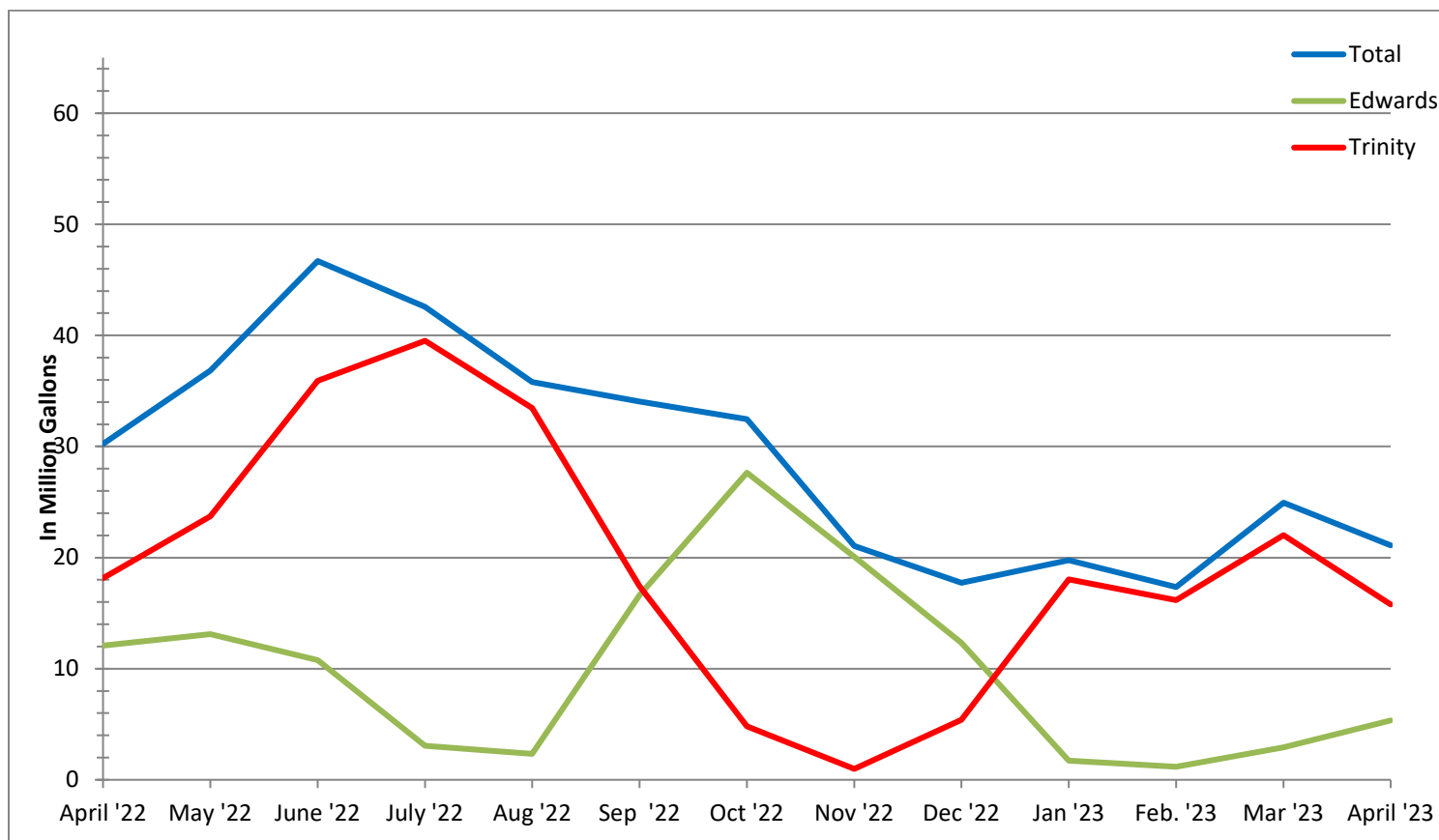
- Sound system upgrades for the community center and Paul Davis Park.
- City Hall needs a new chiller plant.
- More storage space required.
- Covered equipment storage.



Utilities Department Report

As of April 30, 2023

City of Garden Ridge Aquifer Usage

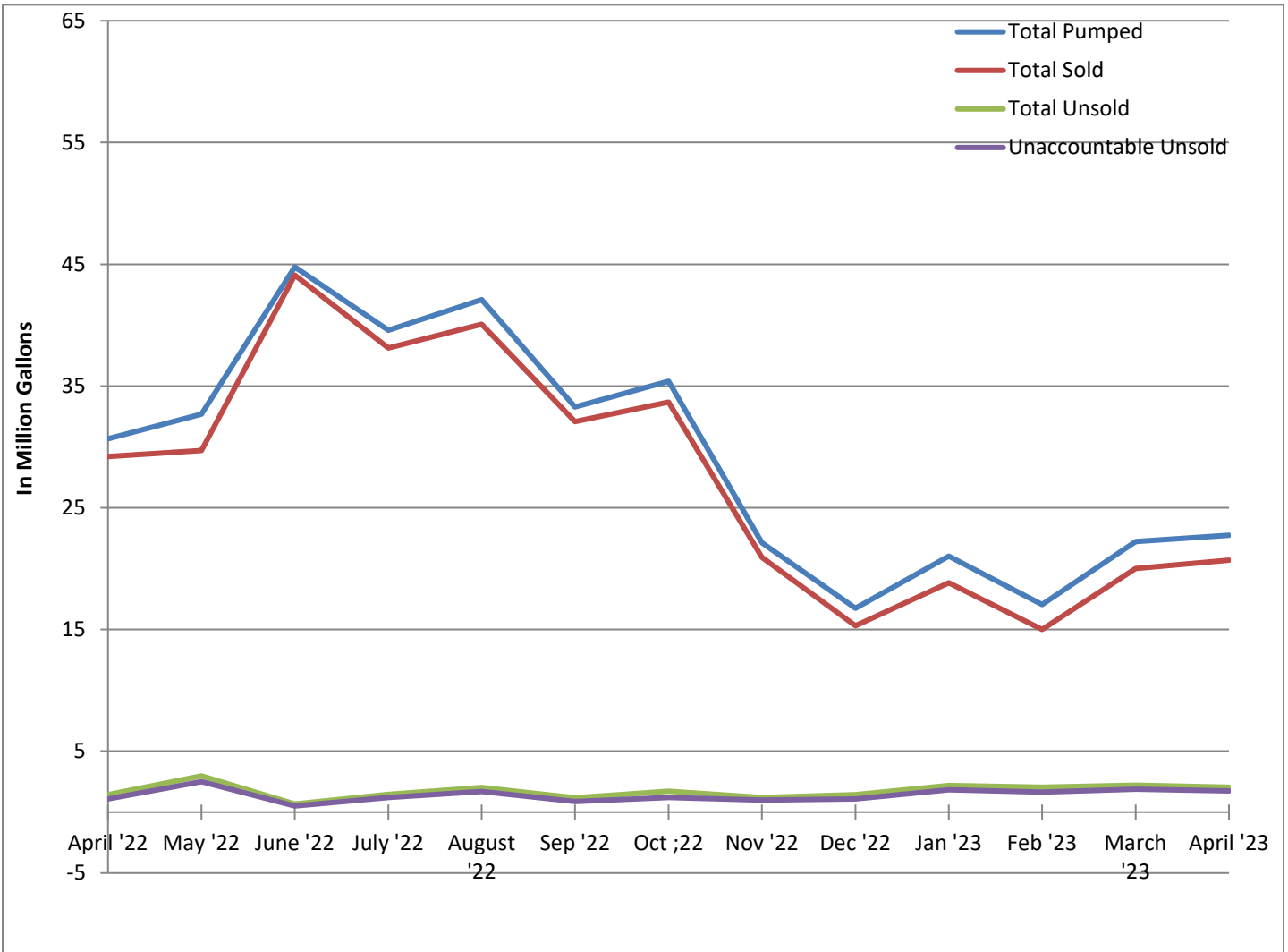


	Month:	Year:	Available:	Stage:
Edwards Well Usage AC/FT:	16.37	34.19	544.00	3
Trinity Well Usage AC/FT:	48.41	220.98	N/A	0

Water Quality

Backteriological Samples	Due :	Missed:	Passed:	Failed:
Distribution Samples :	6	0	6	0
Speacial Samples : well	1	0	1	0
Chlorine Residual Test:	30	0	30	0

2022 – 2023 Pumping Report



	Total Pumped (Thousands)	Total Sold (Thousands)	Total Unsold (Thousands)	Unaccountable Unsold (Thousands)	Unaccountable Unsold %
April '22	30,656	29,217	1,439	1,073	3.5%
May '22	32,689	29,713	2,976	2,505	7.7%
June '22	44,778	44,108	6,703	506	1.1%
July '22	39,584	38,121	1,463	1,196	3.0%
Aug '22	42,087	40,066	2,021	1,687	4.0%
Sep '22	33,266	32,087	1,179	879	2.6%
Oct '22	35,400	33,684	1,716	1,204	3.4%
Nov '22	22,132	20,924	1,208	988	4.5%
Dec '22	16,749	15,305	1,444	1,094	6.5%
Jan '23	21,033	18,840	2,193	1,843	8.8%
Feb '23	17,052	15,007	2,045	1,645	9.6%
Mar '23	22,232	20,020	2,212	1,895	8.5%
April '23	22,754	20,702	2,052	1,742	7.7%
Yearly Average	28,751	27,523	2,204	1,404	5.5%

Utilities Department Monthly Activities:

The utility department replaced pump, motor and eight sections of pipe at the Municipal well site.

New Installed Meters	0	Work Orders	239
Meter Replacements	1	Locates	33
City Owned Leaks	2	Irrigations Permits Issued	0
Meters Read	1699	Total Rebates	0
Meter Tests	0		

AMI Information

	Mar.	April		Mar.	April		
Total AMI Notifications	1047	847	↓ 200	Abnormal Usage	224	132	↓ 92
Automatic Draft Customers	690	693	↑ 3	Continuous Flow	93	68	↓ 25
AMI Customer Portal Profiles	752	754	↑ 2	Leak Info Code	115	90	↓ 25
E-Billing Customers	399	401	↑ 2	Usage Trend	96	88	↓ 8

Stage 2 restriction alerts

April alerts 469

Down 50 from March

*Active Leak Info Code Alerts – The firmware on the meter is measuring the flow rate through the meter and will only be triggered if water is flowing continuously above the configurable parameter of the meter’s max-flow rate threshold for 24 hours. The city has set a standard max-flow rate of .1% and is notified of any triggered alert.

Leak Adjustments

New Requests	1	Waiting for Customer	2	Approved	0	Amount Approved		Denied		Sent to Water Commission	1
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Garden Ridge Library

Volume VI, Issue 7

May 3, 2023

Monthly Library Update

By Linda Crosland, Library Director

For leisure, for learning, for life!

Upcoming Activities for May

Children's Activities

Tuesdays, Lego Robotics , 3:15 PM, & 4:30 PM;
Wednesdays for homeschoolers @ 10:30 AM

Wednesdays, Lego Club, 3:15 PM

Thursdays, Mad about Science, 3:15 PM

Friday, Preschool Storytime, 10:30 with Stay &
Play immediately following

4th Saturday, Young Adults, Gaming Un-
plugged, **Canceled**

Family Activity May the Fourth Be With You,
Thursday, 5/4, 6:00-8:00. **Celebrate with us
you must!**

Adults' Activities

1st Tuesdays, Cards for Troops, 1:00 PM

3rd Tuesdays, Card-making, 1:00 PM

Thursdays, Adult Coloring, 1:00 PM

Lunch-n-Learns

Thursday, May 11, 12:00 Noon, "Tell Your Sto-
ry," Help to put your story on the computer with
photos and prompts.

Thursday, May 18, 12:00 Noon, "Birding 101,"
with Linda Valdez, Come learn a few tips on how
to birdwatch and see a presentation of a few of
the great birds of South America and Cuba.

Department Statistics for April

Visits to the Library 1,023

Items Checked Out 2,066

\$ Saved by checking out hardcopy books

during \$ 8,416

\$ Saved by using Libby \$10,620

New Patrons Added 6

New Items Added to Physical books 24

-Libby Books + Libby Advantage 171

-SimplyE 164

Volunteer Hours 150

Activity Statistics

Children's Preschool Storytime 98

Children's Lego Robotics &
Regular Legos & Science Club 172

Young Adults Game Night 3

Adult Classes—Coloring, Sodalís /Graceland

Book club, crafts, Lunch-n-Learn 160

Activity Totals 433

Living Life Well Series, May 16, 6:00 PM,
"Memory Loss with Aging—Normal or Abnor-
mal?" with Dr. Pam Camosy. Ask questions
and get advice if you are living with someone
who has memory issues.



memorandum

To: Garden Ridge City Council
From: Trihydro Corporation
cc: Ms. Nancy Cain, City Administrator, City of Garden Ridge
Date: April 24, 2023
Re: Engineering Report for May 2023 Council Meeting

1. FM 2252 TxDOT Project

- o Submitted recommendation letter
- o Anticipated construction start date is late May or mid June.

2. City of Garden Ridge Sewer System

- Force main discharge
 - o Revisited the utilization of City of Schertz sewer mains to serve the City

3. Land Development Projects

- Potential Developments: The City Engineer has responded to inquiries from developers regarding potential development projects along FM 2252.



April 13, 2023

Ms. Nancy Cain
City Administrator
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, TX 78266

RE: FM 2252 Water Line Relocation – Bid Award Recommendation

Dear Ms. Cain:

Trihydro Corporation (Trihydro) evaluated bids received on April 5, 2023, for the City of Garden Ridge (CoGR) FM 2252 Water Line Relocation project. Our evaluation included review of the Bidders' responsiveness and math calculations for each bid item and total bid price. Seven bids were received as shown in the attached bid tabulation.

The total base bid for the apparent low bidder, Adventures Outback DBA (AO Services), was \$921,885.00. Trihydro reviewed AO Services bid and discovered multiple math errors in the bid. When AO Services was asked if they wanted to continue with the corrected bid amount of \$874,832.50, they requested that their bid be removed from the list.

The total base bid from the second low bidder, Pronto Sandblasting & Coating & Oil-Field Service (Pronto), was \$1,119,284.00. Pronto was responsive to the requirements of the Instructions to Bidders. Trihydro evaluated Pronto's ability to perform successfully under the terms and conditions of the proposed Contract. Trihydro also performed a thorough investigation of Pronto's background, including a review of past projects and discussions with references and found no reason to deny their bid. Therefore, Trihydro recommends award to the second lowest bidder, Pronto Sandblasting & Coating & Oil-Field Service, for the Base Bid in the amount of **\$1,119,284.00** subject to approval by the City Council for the City of Garden Ridge. If you have questions regarding our evaluation, please feel free to contact me.

Sincerely,
Trihydro Corporation

A handwritten signature in black ink, appearing to read "Sam Johnson", is written over a yellow rectangular highlight.

Sam Johnson, P.E.
Project Manager

609-216-000

[illegible]

Bid Tabulation
 CITY OF GARDEN RIDGE
 FM 2252 WATER LINE RELOCATION
 Bid Opening 04/05/2023 10:00 AM

				AO Services		Pronto Sandblasting & Coating & Oil Field Services		Ram Utilities LLC		JM Pipeline	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
	BASE BID										
1	BONDING, MOBILIZATION, AND INSURANCE	LS	1	\$ 14,925.00	\$ 14,925.00	\$ 96,000.00	\$ 96,000.00	\$ 137,642.70	\$ 137,642.70	\$ 10,000.00	\$ 10,000.00
2	ENVIRONMENTAL PROTECTION/ STORMWATER POLLUTION PREVENTION PLAN (SWPPP)	LS	1	\$ 7,875.00	\$ 7,875.00	\$ 17,000.00	\$ 17,000.00	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00
3	SITE PREPARATION	LS	1	\$ 21,491.00	\$ 21,491.00	\$ 48,000.00	\$ 48,000.00	\$ 125,000.00	\$ 125,000.00	\$ 60,000.00	\$ 60,000.00
4	BARRICADES, SIGNS, AND TRAFFIC HANDLING	LS	1	\$ 13,125.00	\$ 13,125.00	\$ 24,000.00	\$ 24,000.00	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00	\$ 40,000.00
5	TRENCH AND EXCAVATION SAFETY PROTECTION	LF	5258	\$ 2.50	\$ 13,145.00	\$ 3.00	\$ 15,774.00	\$ 6.00	\$ 31,548.00	\$ 0.10	\$ 525.80
6	PRESSURE TEST WATER TRANSMISSION MAIN	LS	1	\$ 8,356.00	\$ 8,356.00	\$ 5,600.00	\$ 5,600.00	\$ 2,500.00	\$ 2,500.00	\$ 7,000.00	\$ 7,000.00
7	DISINFECT WATER TRANSMISSION MAIN	LS	1	\$ 6,325.00	\$ 6,325.00	\$ 3,500.00	\$ 3,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00
8	12-INCH PC235 C909 PVC	LF	2793	\$ 104.00	\$ 290,472.00	\$ 115.00	\$ 321,195.00	\$ 100.00	\$ 279,300.00	\$ 150.00	\$ 418,950.00
9	24-INCH STEEL CASING BY BORE	LF	132	\$ 565.00	\$ 74,580.00	\$ 850.00	\$ 112,200.00	\$ 375.00	\$ 49,500.00	\$ 803.00	\$ 105,996.00
10	24-INCH STEEL SPLIT CASING	LF	97	\$ 505.00	\$ 48,985.00	\$ 400.00	\$ 38,800.00	\$ 260.00	\$ 25,220.00	\$ 685.00	\$ 66,445.00
11	24-INCH STEEL CASING BY OPEN CUT	LF	60	\$ 250.00	\$ 15,000.00	\$ 400.00	\$ 24,000.00	\$ 245.00	\$ 14,700.00	\$ 250.00	\$ 15,000.00
12	24-INCH PVC CASING BY OPEN CUT	LF	173	\$ 202.00	\$ 34,946.00	\$ 350.00	\$ 60,550.00	\$ 410.00	\$ 70,930.00	\$ 425.00	\$ 73,525.00
13	ABANDON & REMOVE EXISTING 12-INCH WATER LINE	LF	2603	\$ 15.00	\$ 39,045.00	\$ 25.00	\$ 65,075.00	\$ 50.00	\$ 130,150.00	\$ 5.00	\$ 13,015.00
14	ABANDON & REMOVE EXISTING 2-INCH SERVICE LINE	LF	61	\$ 15.00	\$ 915.00	\$ 20.00	\$ 1,220.00	\$ 40.00	\$ 2,440.00	\$ 5.00	\$ 305.00
15	FLOW FILL, CAP & ABANDON EXISTING 12-INCH WATER LINE	LF	193	\$ 43.00	\$ 8,299.00	\$ 50.00	\$ 9,650.00	\$ 98.00	\$ 18,914.00	\$ 25.00	\$ 4,825.00
16	FLOW FILL, CAP & ABANDON EXISTING 2-INCH SERVICE LINE	LF	61	\$ 66.00	\$ 4,026.00	\$ 20.00	\$ 1,220.00	\$ 60.00	\$ 3,660.00	\$ 15.00	\$ 915.00
17	12-INCH GATE VALVE	EA	14	\$ 4,525.00	\$ 63,350.00	\$ 4,500.00	\$ 63,000.00	\$ 6,500.00	\$ 91,000.00	\$ 6,000.00	\$ 84,000.00
18	EXISTING GATE VALVE ADJUSTMENT	EA	10	\$ 825.00	\$ 8,250.00	\$ 500.00	\$ 5,000.00	\$ 750.00	\$ 7,500.00	\$ 775.00	\$ 7,750.00
19	DUCTILE IRON FITTINGS	TON	2.9	\$ 4,525.00	\$ 13,122.50	\$ 15,000.00	\$ 43,500.00	\$ 19,600.00	\$ 56,840.00	\$ 24,000.00	\$ 69,600.00
20	2-INCH LONG SERVICE RELOCATION	EA	1	\$ 12,325.00	\$ 12,325.00	\$ 18,000.00	\$ 18,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,600.00	\$ 5,600.00
21	2-INCH SHORT SERVICE RELOCATION	EA	2	\$ 3,975.00	\$ 7,950.00	\$ 7,000.00	\$ 14,000.00	\$ 3,000.00	\$ 6,000.00	\$ 4,400.00	\$ 8,800.00
22	CONNECT TO EXISTING 12-INCH WATER LINE	EA	17	\$ 3,030.00	\$ 51,510.00	\$ 2,500.00	\$ 42,500.00	\$ 3,500.00	\$ 59,500.00	\$ 5,400.00	\$ 91,800.00
23	FIRE HYDRANT ASSEMBLY	EA	2	\$ 6,100.00	\$ 12,200.00	\$ 7,000.00	\$ 14,000.00	\$ 8,500.00	\$ 17,000.00	\$ 9,000.00	\$ 18,000.00
24	REPAIR ASPHALT DRIVEWAY	SY	325	\$ 131.00	\$ 42,575.00	\$ 84.00	\$ 27,300.00	\$ 34.00	\$ 11,050.00	\$ 165.00	\$ 53,625.00
25	REPAIR CONCRETE STRUCTURE	SY	47	\$ 105.00	\$ 4,935.00	\$ 250.00	\$ 11,750.00	\$ 225.00	\$ 10,575.00	\$ 65.00	\$ 3,055.00
26	REVEGETATION	AC	2.43	\$ 23,500.00	\$ 57,105.00	\$ 15,000.00	\$ 36,450.00	\$ 4,100.00	\$ 9,963.00	\$ 5,000.00	\$ 12,150.00
	TOTAL BASE BID				\$ 874,832.50		\$ 1,119,284.00		\$ 1,196,432.70		\$ 1,198,881.80

*Bid amounts in red have been corrected by Engineer

Bid Tabulation
 CITY OF GARDEN RIDGE
 FM 2252 WATER LINE RELOCATION
 Bid Opening 04/05/2023 10:00 AM

				SJ & J Construction		Pesado Construction		Ebel Construction	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
	BASE BID								
1	BONDING, MOBILIZATION, AND INSURANCE	LS	1	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
2	ENVIRONMENTAL PROTECTION/ STORMWATER POLLUTION PREVENTION PLAN (SWPPP)	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 28,468.00	\$ 28,468.00	\$ 25,000.00	\$ 25,000.00
3	SITE PREPARATION	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 84,000.00	\$ 84,000.00	\$ 20,000.00	\$ 20,000.00
4	BARRICADES, SIGNS, AND TRAFFIC HANDLING	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 14,025.00	\$ 14,025.00	\$ 25,000.00	\$ 25,000.00
5	TRENCH AND EXCAVATION SAFETY PROTECTION	LF	5258	\$ 5.00	\$ 26,290.00	\$ 3.00	\$ 15,774.00	\$ 10.00	\$ 52,580.00
6	PRESSURE TEST WATER TRANSMISSION MAIN	LS	1	\$ 18,000.00	\$ 18,000.00	\$ 14,007.00	\$ 14,007.00	\$ 15,000.00	\$ 15,000.00
7	DISINFECT WATER TRANSMISSION MAIN	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 4,950.00	\$ 4,950.00	\$ 10,000.00	\$ 10,000.00
8	12-INCH PC235 C909 PVC	LF	2793	\$ 155.00	\$ 432,915.00	\$ 122.00	\$ 340,746.00	\$ 223.50	\$ 624,235.50
9	24-INCH STEEL CASING BY BORE	LF	132	\$ 780.00	\$ 102,960.00	\$ 962.00	\$ 126,984.00	\$ 800.00	\$ 105,600.00
10	24-INCH STEEL SPLIT CASING	LF	97	\$ 395.00	\$ 38,315.00	\$ 318.00	\$ 30,846.00	\$ 350.00	\$ 33,950.00
11	24-INCH STEEL CASING BY OPEN CUT	LF	60	\$ 275.00	\$ 16,500.00	\$ 269.00	\$ 16,140.00	\$ 300.00	\$ 18,000.00
12	24-INCH PVC CASING BY OPEN CUT	LF	173	\$ 345.00	\$ 59,685.00	\$ 533.00	\$ 92,209.00	\$ 300.00	\$ 51,900.00
13	ABANDON & REMOVE EXISTING 12-INCH WATER LINE	LF	2603	\$ 20.00	\$ 52,060.00	\$ 40.00	\$ 104,120.00	\$ 10.00	\$ 26,030.00
14	ABANDON & REMOVE EXISTING 2-INCH SERVICE LINE	LF	61	\$ 20.00	\$ 1,220.00	\$ 19.00	\$ 1,159.00	\$ 10.00	\$ 610.00
15	FLOW FILL, CAP & ABANDON EXISTING 12-INCH WATER LINE	LF	193	\$ 35.00	\$ 6,755.00	\$ 39.00	\$ 7,527.00	\$ 20.00	\$ 3,860.00
16	FLOW FILL, CAP & ABANDON EXISTING 2-INCH SERVICE LINE	LF	61	\$ 10.00	\$ 610.00	\$ 22.00	\$ 1,342.00	\$ 10.00	\$ 610.00
17	12-INCH GATE VALVE	EA	14	\$ 600.00	\$ 8,400.00	\$ 4,610.00	\$ 64,540.00	\$ 12,000.00	\$ 168,000.00
18	EXISTING GATE VALVE ADJUSTMENT	EA	10	\$ 1,400.00	\$ 14,000.00	\$ 532.00	\$ 5,320.00	\$ 1,500.00	\$ 15,000.00
19	DUCTILE IRON FITTINGS	TON	2.9	\$ 13,200.00	\$ 38,280.00	\$ 22,642.00	\$ 65,661.80	\$ 1.00	\$ 2.90
20	2-INCH LONG SERVICE RELOCATION	EA	1	\$ 4,900.00	\$ 4,900.00	\$ 20,247.00	\$ 20,247.00	\$ 15,000.00	\$ 15,000.00
21	2-INCH SHORT SERVICE RELOCATION	EA	2	\$ 3,800.00	\$ 7,600.00	\$ 2,075.00	\$ 4,150.00	\$ 8,000.00	\$ 16,000.00
22	CONNECT TO EXISTING 12-INCH WATER LINE	EA	17	\$ 4,350.00	\$ 73,950.00	\$ 10,720.00	\$ 182,240.00	\$ 11,000.00	\$ 187,000.00
23	FIRE HYDRANT ASSEMBLY	EA	2	\$ 7,800.00	\$ 15,600.00	\$ 5,974.00	\$ 11,948.00	\$ 14,500.00	\$ 29,000.00
24	REPAIR ASPHALT DRIVEWAY	SY	325	\$ 50.00	\$ 16,250.00	\$ 155.00	\$ 50,375.00	\$ 80.00	\$ 26,000.00
25	REPAIR CONCRETE STRUCTURE	SY	47	\$ 150.00	\$ 7,050.00	\$ 1,766.00	\$ 83,002.00	\$ 180.00	\$ 8,460.00
26	REVEGETATION	AC	2.43	\$ 5,000.00	\$ 12,150.00	\$ 8,735.00	\$ 21,226.05	\$ 12,500.00	\$ 30,375.00
	TOTAL BASE BID				\$ 1,148,490.00		\$ 1,511,006.85		\$ 1,627,213.40

*Bid amounts in red have been corrected by Engineer

Future Agenda Items

City Council

May 17, 2023, Special Meeting (Election Canvass)

14 days before Meeting	(05/03/2023)	City Council and Staff items are due.
7 days before Meeting	(05/10/2023)	City Administrator and Mayor review agenda. City Attorney is sent agenda.
6 days before Meeting	(05/11/2023)	Post agenda on bulletin board. Post agenda packet to City Website.
Meeting Day	(05/17/2023)	Meeting at 6pm.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Municipal Court = Gray
 Events = Yellow (First Friday)
 City Holiday = Orange
 Early Voting/Election Day = Purple

Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 7, 2023, Regular Meeting

14 days before Meeting	(05/24/2023)	City Council and Staff items are due.
7 days before Meeting	(05/31/2023)	City Administrator and Mayor review agenda. City Attorney is sent agenda.
6 days before Meeting	(06/01/2023)	Post agenda on bulletin board. Post agenda packet to City Website.
Meeting Day	(06/07/2023)	Meeting at 6pm.

City Council = Red
 Planning & Zoning = Green
 Water Commission = Blue
 Municipal Court = Gray
 Events = Yellow (First Friday)
 City Holiday = Orange

Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

PENDING FUTURE AGENDA ITEMS

1. Monitoring Wells in the City of Garden Ridge...*Arvidson*
2. Update on City-funded monument for Paul Davis Park... *Bower*