

MINUTES
CITY COUNCIL SPECIAL MEETING
WEDNESDAY, FEBRUARY 8, 2023, 6:00 P.M.

Councilmembers Present:

Mayor Robb Erickson
Mayor Pro-Tem Lisa Swint
Councilmember Kelly Smith
Councilmember Jesse Valdez
Councilmember Todd Arvidson
Councilmember Kay Bower

Councilmembers Absent: None**City Staff Present:**

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Courtney Billi, Assistant City Secretary
Christine Green, Finance/HR Director
Ron Eberhardt, Police Chief
Steven Steinmetz, Public Works Director
Patricia Ann Woodward, Assistant Librarian
Cynthia Trevino, City Attorney

City Commissioners Present:

Jim Mueller, Chair, Water Commission
Nadine Knaus, Chair, Charter Commission
Karen Diaz, Chair, Planning and Zoning Commission
Roy Leatherberry, Planning and Zoning Commissioner
Dr. Jim Miller, Planning and Zoning Commissioner

1. Call to Order/Roll Call

With a quorum of the City Councilmembers present, Mayor Erickson called the special meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, February 8, 2023, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Mayor Erickson led the Pledge of Allegiance and the Texas Pledge.

3. Proclamations/Presentations**a) Introduction of Boy Scouts working towards Communications Merit Badge.**

Mayor Erickson spoke regarding the Communications Merit Badge and introduced the Boy Scouts in attendance.

b) Alamo Area Metropolitan Planning Organization (AAMPO) Presentation-Deputy Director Sonia Jiménez.

Deputy Director Sonia Jiménez spoke regarding the Alamo Area Metropolitan Planning Organization (AAMPO) and addressed questions from Councilmembers.

4. Citizen Comment Period

Tony Frasco, 8802 Wild Wind Park, thanked City Council and City staff for their hard work and spoke regarding emergency preparedness.



Mayor Erickson stated he would like to reorder the agenda as follows:

9. Approvals and Authorizations

a) Fiscal Year 2022 Audit Report (period ending September 30, 2022).

Debbie Fraser reviewed the Fiscal Year 2022 Audit Report and addressed questions from Councilmembers.

Motion: A motion was made by Councilmember Valdez, seconded by Councilmember Smith, to approve the Fiscal Year 2022 Audit Report (period ending September 30, 2022). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

5. Consent Agenda

THESE ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A COUNCILMEMBER. PUBLIC COMMENT ON THESE ITEMS MAY BE HEARD DURING CITIZENS' PARTICIPATION; HOWEVER, THAT DOES NOT MEAN THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

a) Approval of Minutes for the January 4, 2023, City Council Regular Meeting.

b) Financial Statement, Summary Report, and Management's Discussion and Analysis of Results of Operations – December 31, 2022.

c) 2022 Garden Ridge Police Department Racial Profiling Report.

d) Ordinance No. 235-022023 An Ordinance of the City Council of the City of Garden Ridge, Texas, ordering a General Election on May 6, 2023, for the purpose of electing a Mayor, City Council Place Two, and City Council Place Three; making provisions for the conduct of such election; and resolving other matters related to the conduct of such election.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Arvidson, to approve Consent Agenda items a)-d). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. Staff Reports

a) City Administrator Monthly Activity Report.

City Administrator Nancy Cain reviewed employee anniversaries and thank you notes recognizing City Staff. She stated there were 235 *Volunteer Garden Ridge!* hours for the month of January and spoke regarding the City's preparedness and response to recent weather events.

b) Finance/HR Monthly Activity Report.

Finance/HR Director Christine Green spoke regarding continuity of operations related to the Finance/HR Department.

c) City Secretary Monthly Activity Report.

City Secretary Marisa Spencer reviewed the monthly activity report and spoke regarding continuity of operations related to the Administrative Department.

d) Police Department Monthly Activity Report.

Chief Eberhardt reviewed the monthly activity report and spoke regarding continuity of operations related to the Police Department.

e) Public Works Department Monthly Activity Report.

Public Works Director Steven Steinmetz reviewed the monthly activity report and spoke regarding continuity of operations related to the Public Works Department.

f) Library Monthly Activity Report.

Assistant Librarian Patricia Ann Woodward reviewed the monthly activity report and spoke regarding continuity of operations related to the Library.

7. City Engineer Projects Status Reports

City Engineer Sam Johnson reviewed the City Engineer monthly activity report.

8. City Commission and Committee Reports/Recommendations/Possible Actions

a) Planning and Zoning Commission:

Mayor Erickson stated the Commission did not meet in January.

b) Water Commission:

Chair Mueller provided City Council with an update on the topics discussed at the Commission's meeting.

c) Charter Commission:

1. City of Garden Ridge City Charter Presentation.

Chair Knaus presented the City of Garden Ridge City Charter and addressed questions from Councilmembers.

1.1. Take action on Ordinance No. 236-022023 An Ordinance of the City Council of the City of Garden Ridge, Texas, ordering a Special Election on May 6, 2023, for the purpose of home rule charter adoption; making provisions for the conduct of such election; and resolving other matters related to the conduct of such election.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Arvidson, to approve Ordinance No. 236-022023 An Ordinance of the City Council of the City of Garden Ridge, Texas, ordering a Special Election on May 6, 2023, for the purpose of determining if home rule status should be granted to the City of Garden Ridge; making provisions for the conduct of such election; and resolving other matters related to the conduct of such election. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

2. Receive monthly activity update as applicable.

Chair Knaus provided City Council with an update on the topics discussed at the Commission's meeting.

d) Parks Committee:

Rod Chamberlain, Parks Committee, provided City Council with an update on the committee's projects and efforts.

9. Approvals and Authorizations

The following items are for discussion, consideration, and action.

b) Ordinance No. 210-102022 An Ordinance of the City Council of the City of Garden Ridge, Texas, adopting board and commission policies and procedures; providing a cumulative and savings clause; providing for severability; and declaring an effective date.

1. Interview Panel Recommendation for Appointment to Planning and Zoning Commission.

Mayor Erickson spoke regarding the interview process as outline in Ordinance No. 210-102022 and stated the Interview Panel recommends the appointment of Donald (Joe) Maloney to the Planning and Zoning Commission.

Motion: A motion was made by Councilmember Bower, seconded by Councilmember Valdez, to approve the Interview Panel's recommendation and appoint Donald (Joe) Maloney to the Planning and Zoning Commission with a term expiring September 30, 2023. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

c) 2023 Texas Legislative Session.

Mayor Erickson spoke regarding attending the 2023 Texas Legislative Session with Northeast Partnership.

10. Updates

a) City Council Projects.

1. Mitigation of growth and encroachment impacts on Garden Ridge (Swint and Erickson).

Mayor Erickson and Mayor Pro-Tem Swint provided updates related to mitigation of growth and encroachment impacts on Garden Ridge.

2. Great Springs Project (Swint and Valdez).

Mayor Pro-Tem Swint and Councilmember Valdez provided updates related to the Great Springs Project.

3. Economic Development/Council Liaison to Tri-County Chamber of Commerce (Smith and Bower).

Councilmember Smith and Councilmember Bower provided updates related to Economic Development and Tri-County Chamber of Commerce.

4. Alamo Area Metropolitan Planning Organization Technical Advisory Committee Update (Valdez and Erickson).

Councilmember Valdez provided updates related to the Alamo Area Metropolitan Planning Organization Technical Advisory Committee.

5. Council Liaison to the Water Company/Utilities Department (Valdez and Erickson).

Councilmember Valdez stated there is nothing additional to report at this time.

6. Council Liaison to Comal ISD (Arvidson and Erickson).

Councilmember Arvidson and Mayor Erickson provided updates related to Comal ISD.

7. City Welcome Signage (Bower and Erickson).

Councilmember Bower stated there is nothing additional to report at this time.

11. Discussion of Future Agenda Items

Mayor Erickson requested to discuss aggregate mining operations adjacent to the City of Garden Ridge.

Mayor Pro-Tem Swint requested to add Hill Country Alliance as a rolling agenda item to provide regular updates on their leadership program and efforts related to the City of Garden Ridge.

12. Citizen Comment Period

Dr. Jim Miller, 9910 Marie Meadow, spoke regarding the role of the Parks Committee.

13. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements, and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Alamo Area Metropolitan Planning Organization, Boy Scouts and/or Girl Scouts, City of Garden Ridge sponsored events and outreach efforts, Comal ISD (Garden Ridge Elementary/Danville Middle School/Davenport High School), Counties (Bexar/Comal/Guadalupe), Families of Garden Ridge, Garden Ridge Lions Club, Garden Ridge Citizen Police Academy Alumni Association/Citizen Patrol, Garden Ridge Women's Club, Greater Bexar County Council of Cities, Northeast Partnership, Texas Department of Transportation (TxDOT), Tri-County Chamber of Commerce.

Councilmember Arvidson spoke regarding the Boy Scouts Adopt-A-Highway Program. Councilmember Bower and Councilmember Smith spoke regarding Tri-County Chamber of Commerce events. Mayor Erickson spoke regarding Families of Garden Ridge Adopt-A-Highway Program, County/City Officials Luncheon, and Northeast Partnership.

14. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

a) Pursuant to Texas Government Code Section 551.071(1) and 551.071(2) – Consultation with Attorney and 551.072 – Deliberations About Real Property.

- 1. To consult with and receive legal advice regarding variance and Special Use Permit processes related to development project: Guadalupe Readymix – proposed Concrete Batch Plant at 20762 FM 2252.**

Mayor Erickson announced the City Council will recess at 8:22 p.m. and reconvene into Executive Session at 8:40 p.m., to discuss and seek legal advice on the item stated above.

Mayor Erickson adjourned the Executive Session and reconvened back into Regular Session at 9:26 p.m.

15. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

No action taken.

16. Adjournment

There being no further business, the Wednesday, February 8, 2023, City Council special meeting was adjourned at 9:27 p.m. by Mayor Erickson.



Robb Erickson
Mayor

ATTEST



Marisa Spencer
City Secretary