



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES WATER COMMISSION REGULAR MEETING TUESDAY, NOVEMBER 15, 2022, 6:00 P.M.

Commissioners Present:

Chair James Mueller
Vice-Chair Keven Harshbarger
Commissioner Dr. Richard Carmichael
Commissioner Don Stone

Commissioners Absent:

Commissioner Joseph Haltaman
Vacant Position
Vacant Position
Mayor Robb Erickson, Ex-Officio

City Staff, City Councilmembers, and Other Commissioners Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Michelle Hinojosa, Utility Clerk
Steven Steinmetz, Public Works Director
Lisa Swint, Mayor Pro-Tem
Jesse Valdez, City Councilmember

1. Call to Order

With a quorum of the Water Commissioners present, Chair Mueller called the regular meeting of the Garden Ridge Water Commission to order at 6:00 p.m. on Tuesday, November 15, 2022, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Mueller led the Pledge of Allegiance.

4. Citizen Comment Period: None wished to speak.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Minutes for October 18, 2022, Water Commission Regular Meeting.

Motion: A motion was made by Commissioner Stone, seconded by Commissioner Dr. Carmichael, to approve the minutes for the October 18, 2022, Water Commission Regular Meeting. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Utility Department Monthly Activity Report.

i. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).

Steven Steinmetz, Public Works Director, reviewed the monthly activity report and answered questions from the Commission.

2. Items applicable to the Water Commission discussed at the November City Council Meeting.

Chair Mueller updated the Commission on the items applicable to the Commission discussed at the November City Council Meeting.

c) Recommendations

9400 Municipal Parkway * Garden Ridge, Texas 78266-2600
Phone (210) 651-6632 * Fax (210) 651-9638 * www.ci.garden-ridge.tx.us

1. Request for water loss adjustment for 20810 Glen Cove for the billing period of June 23, 2022 – July 22, 2022.

i. Review and make recommendations regarding the request.

The Commission reviewed the water loss adjustment for 20810 Glen Cove submitted by Michael Zibert, who was not in attendance. The Commission discussed the water loss adjustment from the billing period of June 23, 2022 – July 22, 2022.

Motion: A motion was made by Vice-Chair Harshbarger, seconded by Commissioner Stone, to recommend to the City Administrator approval of a water loss adjustment credit of \$426.50 for 20810 Glen Cove for the billing period of June 23, 2022 – July 22, 2022. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

2. Water Rate Structure.

i. Review and make possible recommendations regarding Water Rate Structure.

Vice-Chair Harshbarger updated the Commission on the Water Rate Structure process.

Motion: A motion was made by Commissioner Dr. Carmichael, seconded by Commissioner Stone, to recommend to City Council approval of no changes to the Water Rate Structure for 2023. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously.

3. Water Pressure Regulations.

i. Review and make possible recommendations on Water Pressure Regulations.

The Commission requested this item be placed on a future agenda.

4. Water Commission activities and projects.

i. Update of Commissioner's activities and projects list and receive update from Commissioners.

The Commissioners updated the Commission on their activities and projects.

ii. Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.

The Commission had none at this time.

d) Future Agenda Items

1. Commissioners input on agenda items.

None at this time.

2. Announce the date, time, and location for next meeting (Tuesday, December 20, 2022 at 6:00 p.m. at City Hall).

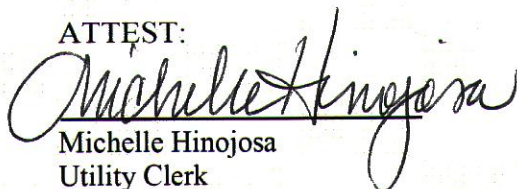
Chair Mueller announced the next Water Commission Regular Meeting will be held on Tuesday, December 20, 2022, at 6:00 p.m. at City Hall in the City Council Chambers.

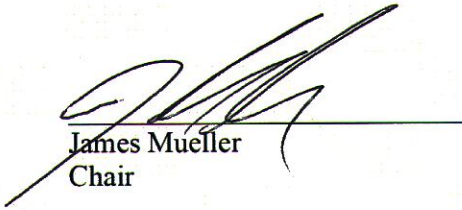
6. Citizen Comment Period: None wished to speak.

7. Adjournment

Motion: A motion was made by Commissioner Stone, seconded by Commissioner Dr. Carmichael, to adjourn. The Commission voted three (3) for and none (0) opposed. The motion carried unanimously. There being no further business, the Tuesday, November 15, 2022, Water Commission Regular Meeting was adjourned at 6:55 p.m. by Chair Mueller.

ATTEST:


Michelle Hinojosa
Utility Clerk


James Mueller
Chair